



## AGENDA

### REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

**Tuesday, October 4, 2016, 9:30 A.M.**

**County Board Room, Second Floor  
St. Louis County Courthouse  
100 N. 5<sup>th</sup> Avenue West  
Duluth, Minnesota**

**STEVE RAUKAR, Chair  
Seventh District**

**FRANK JEWELL, Vice-Chair  
First District**

**PATRICK BOYLE  
Second District**

**CHRIS DAHLBERG  
Third District**

**TOM RUKAVINA  
Fourth District**

**PETE STAUBER  
Fifth District**

**KEITH NELSON  
Sixth District**

County Auditor  
Donald Dicklich

County Administrator  
Kevin Gray

County Attorney  
Mark Rubin

Clerk of the Board  
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

**\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify Property Management 72 hours prior to the meeting at (218)725-5085.\*\***

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

**AGENDA**  
**St. Louis County Board**  
**October 4, 2016**  
**Page 2**

9:30 A.M.      Moment of Silence  
                    Pledge of Allegiance  
                    Roll Call

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

9:40 a.m.      Pursuant to Resolution No. 16-525, adopted August 9, 2016, the St. Louis County Board scheduled consideration of written proposals for sale of the Northland Office Center in Virginia, MN. No proposals were submitted and no further action by the County Board is necessary at this time. **{16-437}**

**CONSENT AGENDA**

Approval of business submitted on the consent agenda.

**REGULAR AGENDA**

**TIME SPECIFIC PRESENTATION**

**9:45 a.m.      Update on Steve O’Neil Apartments – Lee Stuart, Executive Director,  
CHUM**

**ADJOURNED:**

# **BOARD LETTER NO. 16 - 437**

## **FINANCE & BUDGET COMMITTEE**

### **OCTOBER 4, 2016 BOARD AGENDA 9:40 A.M. PROPOSAL CONSIDERATION**

**DATE:** October 4, 2016                      **RE:** Consideration of Proposals for  
Sale of the Northland Office  
Center

**FROM:** Kevin Z. Gray  
County Administrator

Tony Mancuso, Director  
Property Management

#### **RELATED DEPARTMENT GOAL:**

Provide safe, secure, efficient, and code compliant facilities and facility operations.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to consider proposals(s) received for the sale of the Northland Office Center, pursuant to the requirements and procedures of Minn. Stat. § 373.01.

#### **BACKGROUND:**

The St. Louis County Board by Resolution No.16-525 dated August 9, 2016 set the time for proposal consideration for the sale of the Northland Office Center in Virginia, MN, to be at 9:40 A.M. on Tuesday, October 4, 2016 at the St. Louis County Board Meeting in Duluth, MN. The property was advertised following the requirements of Minn. Stat. § 373.01 and the Sale of Fee Land Policy which includes advertisement in the official newspaper of the county for three consecutive weeks and once in a local newspaper. The property was also posted with a large for sale sign and advertised on the St. Louis County website under County Fee Land for Sale. The final date for submittal of written proposals and bids was set at 4:00 pm, Friday, September 23, 2016.

During the August and September advertising period only two phone inquiries were received and no proposals were submitted to Property Management by the due date. With this action, the City of Virginia's request to attempt to sell the structure prior to proceeding with future demolition is fulfilled and Property Management will notify the City of Virginia Administrator of this outcome.

#### **RECOMMENDATION:**

No further action by the County Board is necessary at this time. The Property Management Department will proceed with the County Board approved plan for the construction of a Government Services Center in Virginia and future deconstruction of the Northland Office Center.