



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**August 9, 2016**  
**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**City Council Chambers, 401 East 21<sup>st</sup> Street, Hibbing, MN**

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**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of August 2, 2016**

**Environment & Natural Resources Committee, Commissioner Rukavina, Chair**

1. Award of Bid: 2016 Bud Capping Application [16-361]
2. Public Sale of Shoreland Lease Lots [16-362]
3. Public Sale of State Tax Forfeited Properties on October 13, 2016 [16-363]

**Finance & Budget Committee, Commissioner Nelson, Chair**

4. Abatement List for Board Approval [16-364]
5. Microsoft Project Online [16-365]

**Public Safety & Corrections Committee, Commissioner Dahlberg, Chair**

6. Application and Acceptance of 2016 Emergency Management Performance Grant [16-366]

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**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Health & Human Services Committee, Commissioner Boyle, Chair**

1. **Appointment to the Heading Home St. Louis County Leadership Council [16-367]**  
Resolution appointing a representative to the Education category of the Heading Home St. Louis County Leadership Council.
2. **Addition of 5.0 FTE Financial Workers for Succession Planning [16-368]**  
Resolution authorizing 5.0 FTE additional Financial Worker positions in PHHS for staff transition purposes.
3. **Child Protection Staffing [16-369]**  
Resolution authorizing an increase in the PHHS staffing complement by 16.0 FTE Social Workers for Initial Intervention and Ongoing Child Protection, and 4.0 FTE Social Service Supervisors for Child Protection.

**Finance & Budget Committee, Commissioner Nelson, Chair**

1. **Follow-Up Budget Discussion**  
Finance & Budget Committee Chair Nelson has requested a follow-up discussion on the 2017 budget.

**Public Safety & Corrections Committee, Commissioner Dahlberg, Chair**

- 1. Addition of 5.0 FTE Deputy Sheriff-Correction Officers for Succession Planning [16-370]**  
Resolution authorizing the addition of 5.0 FTE Deputy Sheriff-Correction Officers to the Sheriff's Office-Jail Division for staff transition purposes.
- 2. Increase of 2.0 FTE Deputy Sheriff Positions for School Resource Officers [16-371]**  
Resolution authorizing the addition of 2.0 FTE Deputy Sheriff positions to backfill Deputies assigned to ISD 2142 as School Resource Officers.

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*Commissioners may introduce items for future discussion, or report on past and upcoming activities.*

**ADJOURNED:**

*Because the next scheduled Board Meeting will not be held until September 6, the County Board may reconvene to address these agenda items.*

**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

<b>September 6, 2016</b>	<b>St. Louis County Courthouse, Duluth, MN</b>
<b>September 13, 2016</b>	<b>St. Louis County Courthouse, Duluth, MN</b>
<b>September 27, 2016</b>	<b>City Hall, 209 East Chapman, Ely, MN</b>

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

# COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

August 2, 2016

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Rukavina, Stauber, Nelson, and Chair Raukar

Absent: None

Convened: Chair Raukar called the meeting to order at 10:27 a.m.

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## CONSENT AGENDA

Commissioner Dahlberg stepped out of the meeting at 10:29 a.m.

Nelson/Jewell moved to approve the consent agenda. The motion passed. (6-0, Dahlberg absent)

- Minutes of July 26, 2016
- Acceptance of Grant from the Carlton-Cook-Lake-St. Louis Community Health Board for Public Health Emergency Preparedness Funding [16-343]
- Special Sale to the City of Mountain Iron [16-344]
- Repurchase of State Tax Forfeited Land – Klande (Homestead) [16-345]
- Repurchase of State Tax Forfeited Land – Janke (Non-Homestead) [16-346]
- Award of Bid: Grader Blades, Cutting Edges, Pick Blades and Bits [16-347]
- Agreements for Public Land Survey System Surveying Projects [16-348]
- Lawful Gambling Application (Unorganized Township 59-16) [16-349]
- Execute 2016 HUD Contracts – CDBG, HOME and ESG Entitlement Grants [16-350]
- Tax Court Expert Appraisal Contract [16-351]

Commissioner Dahlberg returned to the meeting at 10:30 a.m.

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## Environmental & Natural Resources Committee

Nelson/Raukar moved to accept the designation as Responsible Government Unit for environmental review of the proposed Louisiana-Pacific Corporation proposed siding manufacturing facility; that the appropriate county officials are authorized to negotiate and execute all required agreements and documents in accepting this designation; and that the St. Louis County Board adopts the proposed amendment to the Environmental Impact Statements Policy, allowing for an alternative environmental review. [16-352]. St. Louis County Planning Director Barb Hayden discussed the benefits of using the Alternative Urban Areawide Review (AUAR) process. City of Hoyt Lakes Mayor Mark Skelton said the facility would be located in the Laskin Energy Park site. City of Hibbing Mayor & Vice President of the Iron Range Building Trades Rick Cannata encouraged the use of Project Labor Agreements. After further discussion, the motion passed. (7-0)

The Committee recessed at 11:04 a.m. and re-convened at 11:16 a.m. with all members present.

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## Finance & Budget Committee

Nelson/Raukar moved to authorize the purchase of property and related insurance coverage on major structures and equipment, amended contents, and boiler and machinery from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2016 to July 24, 2017 at the annual premium of \$240,390.66; that the St. Louis County Board authorizes the acceptance of an additional 2 year rate guarantee reflecting a -3% rate each year, renewal subject to the same conditions as the previous guarantee; and that the Purchasing Division is authorized to add or delete county properties to the policy, or increase the base amount on future determination of valuation of county structures during the policy period. [16-353]. St. Louis County Purchasing Director Donna Viskoe indicated that the agreement would result in better coverage with better pricing. Otis-Magie Insurance Agent Bob Heimbach said that St. Louis County would realize a 3% reduction in premium costs on an annual basis. The motion passed. (7-0)

Nelson/Raukar moved to approve the purchase of four city lots (parcel codes 090-0010-07570, 090-0010-07550 and 090-0010-07530) from the City of Virginia for purposes of county parking adjacent to the County Motor Pool in Virginia, MN, for a cost of \$118,000, plus filing fees. [16-354]. Pete Miller, St. Louis County Property Management, said the area would serve as a staging area during construction of the new Northland Office Center. The motion passed without recommendation. (7-0)

Nelson/Jewell moved to authorize the Property Management Director to advertise for proposals for the purchase of the Northland Office Center pursuant to the requirements and procedures of Minn. Stat. § 373.01; and further, that the County Board establishes the time for receiving written proposals for the property to be at 9:40 a.m. on October 4, 2016, at the St. Louis County Courthouse, Duluth, MN. [16-355]. The motion passed without recommendation. (7-0)

Nelson/Stauber moved to approve the purchase of a 7.8 acre parcel (parcel code 260-0014-00820) adjacent to Camp Esquagama from Gerald L. Spragg and Cheryl L Spragg at a purchase price of \$36,700, with St. Louis County will be responsible for closing costs and property taxes payable in 2017. [16-356]. Commissioner Dahlberg stepped out of the meeting from 12:07 p.m. to 12:08 p.m. The motion passed without recommendation. (7-0)

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## COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Stauber noted that tonight is “National Night Out” and encouraged citizen participation.

Commissioner Jewell indicated Duluth’s participation in “National Night Out” started in 1995 because the County supported “Violence Free Duluth” with a full-time staff person.

Commissioner Dahlberg stepped out of the meeting at 12:09 p.m.

At 12:10 p.m., Nelson/Rukavina moved to adjourn the Committee of the Whole meeting. The motion passed. (6-0, Dahlberg absent)

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Steve Raukar, Chair of the County Board

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Phil Chapman, Clerk of the County Board

# BOARD LETTER NO. 16 - 361

## ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

### BOARD AGENDA NO.

**DATE:** August 9, 2016                      **RE:** Award of Bid: 2016 Bud  
Capping Application

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber  
Land Commissioner

**RELATED DEPARTMENTAL GOAL:**

To maintain and improve forest health and productivity.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an award for 2016 Bud Capping Application.

**BACKGROUND:**

The Land and Minerals Department continues its efforts to curb the devastation of deer and rabbit browse on its one to five year old plantations. The application of a "budcap" over the terminal bud to protect the seedlings during the winter and spring months has proven to be effective. The 2016 Land and Minerals Department budget includes funding for bud capping 2761.5 acres of state tax forfeited lands. Twelve potential vendors were notified by postcard and via DemandStar.

The bid was comprised of eighteen (18) tracts of various acreage. One vendor submitted a bid:

Northwoods Forestry (Eleva, WI) bid on 18 tracts      Bid Amount \$127,267.50

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the contract for 2016 Bud Capping Application with Northwoods Forestry (Eleva, WI), with the only bid of \$127,267.50 on eighteen (18) tracts, payable from Fund 290, Agency 290001.

## **Award of Bid: 2016 Bud Capping Application**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Land and Minerals Department has initiated an effort to curb the devastation of deer and rabbit browse on its one to five year old plantations through a bud capping application to tree seedlings; and

WHEREAS, The Land and Minerals Department has identified 2761.5 acres for treatment in 2016; and

WHEREAS, Northwoods Forestry of Eleva, WI, submitted the only bid of \$127,267.50 on eighteen (18) tracts;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Northwoods Forestry (Eleva, WI), in the amount of \$127,267.50 for Bud Capping Application on state tax forfeited lands during the fall of 2016, in accordance with the specifications of Bid No. 5335, payable from Fund 290, Agency 290001, subject to approval by the County Attorney.



## Public Sale of Shoreland Lease Lots

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, authorizes St. Louis County to sell state tax forfeited shoreland lots currently under lease; and

WHEREAS, If a leaseholder chooses not to purchase a lot or continue leasing, the county may offer the lands for sale at public auction under the provisions of Minn. Stat. § 282.01, subdivision 7; and

WHEREAS, The parcels described in County Board File No. \_\_\_\_\_ have not been purchased or leased by leaseholders;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands at public sale at not less than the basic sale price in accordance with the provisions in Minnesota Session Laws, 2012, Chapter 236, Section 28. Net proceeds from the auction are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

**Tract 1 C22160123**

Ault Township  
Twp: 55 Rng: 12 Sec: 26

Acres +/- 1.95  
Zoning: SMU-7

CVT: 230 Plat: 28  
Parcel(s): 40



Land	<b>\$55,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$1,966.00</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 4, BLOCK 1, STONES THROW

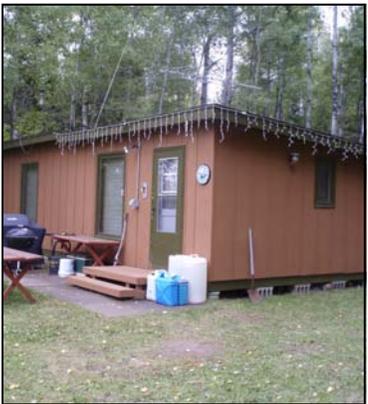
**Comments:**

A shoreland parcel located in the Brimson area on Stone Lake. This approximately 1.95 acre lot contains nearly 200 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is level to the south, with a steep drop to the lake on the northern end. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$7,950.00</b>

Improvements include a +/- 420 sq. ft. cabin, a woodshed, and a privy. 230-0000-09665

**Driving Directions:** 1415 Stone Lake Bridge Road  
From Duluth, take Pequaywan Lake Rd. north, turn right on Hopper Rd., turn left on Stone Lake Bridge Rd. and travel to property (fire number 1415). Cabin can also be identified by lease tag L03850161 on structure.



ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 2 C22160124**

Ault Township  
Twp: 55 Rng: 12 Sec: 23

Acres +/- 0.94  
Zoning: SMU-7

CVT: 230 Plat: 50  
Parcel(s): 170



Land	<b>\$53,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$568.92</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 17, BLOCK 1, STUMP LAKE NORTH

**Comments:**

A shoreland parcel located in the Brimson area on Little Stone Lake. This approximately 0.94 of an acre lot contains nearly 110 feet of frontage and is zoned SMU-7 (Shoreland Mixed-Use), which requires 1 acre and 150 feet of lot width to meet standards. The terrain consists of a mix of grass and tree cover, and is upland that slopes down to the lake. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$23,550.00</b>

Improvements include a +/- 742.75 sq. ft. cabin, shed, and a privy. 230-0000-00715. A 10 foot by 55 foot temporary easement is being recorded along the northeast edge of this property to allow for continued use of the existing septic drain field by the adjacent landowner. Please call for details of the easement.

**Driving Directions:** 1332 Little Stone Lake Road North  
From Duluth, take Pequaywan Lake Rd. north, turn right on Hopper Rd., turn left on Stone Lake Bridge Rd., turn left on Drummond Grade, then turn right on North Little Stone Lake Rd. and travel to property (fire number 1332). Cabin can also be identified by lease tag L03850199 on structure.



ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 3 C22160125**

Ault Township  
Twp: 55 Rng: 12 Sec: 23

Acres +/- 1.17  
Zoning: SMU-7  
CVT: 230 Plat: 50  
Parcel(s): 180



Land	<b>\$53,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$568.92</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 18, BLOCK 1, STUMP LAKE NORTH

**Comments:**

A shoreland parcel located in the Brimson area on Little Stone Lake. This approximately 1.17 acre lot contains nearly 140 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed-Use), which requires 1 acre and 150 feet of lot width to meet standards. The terrain consists of a mix of grass and tree cover, and is upland that slopes down to the lake. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$68,600.00</b>

Improvements include a +/- 975 sq. ft. cabin, a sauna and a privy. 230-0000-09350 A 10 foot by 55 foot temporary easement is being recorded along the northeast edge of the adjacent property to allow for continued use of the existing septic drain field. Please call for details of the easement.

**Driving Directions:** 1326 Little Stone Lake Road North

From Duluth, take Pequaywan Lake Rd. north, turn right on Hopper Rd., turn left on Stone Lake Bridge Rd., turn left on Drummond Grade, then turn right on North Little Stone Lake Rd. and travel to property (fire number 1326). Cabin can also be identified by lease tag L03850200 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.



**Tract 4 C22160126**

Ault Township  
Twp: 55 Rng: 12 Sec: 23

Acres +/- 2.48  
Zoning: SMU-7  
CVT: 230 Plat: 60  
Parcel(s): 40



Land	<b>\$58,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$568.91</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 4, BLOCK 1, STUMP LAKE SOUTH

**Comments:**

A shoreland parcel located in the Brimson area on Little Stone Lake. This approximately 2.48 acre lot contains nearly 300 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed-Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged with a steep drop to the rocky shore. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$10,100.00</b>

Improvements include a +/- 480 sq ft. cabin and privy. 230-0000-09615.

**Driving Directions:** 1555 Little Stone Lake Road South

From Duluth, take Pequaywan Lake Rd. north, turn right on Hopper Rd., turn left on Stone Lake Bridge Rd., turn left on Drummond Grade, then turn right on South Little Stone Lake Rd. and travel to property (fire number 1555). Cabin can also be identified by lease tag L03870013 on structure.



ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 5 C22160127**

Ault Township  
Twp: 55 Rng: 12 Sec: 23

Acres +/- 0.69  
Zoning: SMU-7  
CVT: 230 Plat: 60  
Parcel(s): 180



Land	<b>\$52,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$568.91</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 2, BLOCK 2, STUMP LAKE SOUTH

**Comments:**

A shoreland parcel located in the Brimson area on Little Stone Lake. This approximately 0.69 of an acre lot contains nearly 180 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed-Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged with a steady drop to the lake. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$15,750.00</b>

Improvements include a +/- 768 sq. ft. cabin, shed, and a shed/privy building. 230-0000-09360

**Driving Directions:** 1631 Little Stone Lake Road South  
From Duluth, take Pequaywan Lake Rd. north, turn right on Hopper Rd., turn left on Stone Lake Bridge Rd., turn left on Drummond Grade, then turn right on South Little Stone Lake Rd. and travel to property (fire number 1631). Cabin can also be identified by lease tag L03850218 on structure.



ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 6 C22160128**

Beatty Township  
Twp: 64 Rng: 18 Sec: 20

Acres +/- 2.7  
Zoning: RES-7  
CVT: 250 Plat: 115  
Parcel(s): 80



Land	<b>\$54,500.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$2,036.52</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 8, BLOCK 1, OLECRANON

**Comments:**

A shoreland parcel located just north of the City of Cook on Elbow Lake. This approximately 2.7 acre lot contains nearly 245 feet of lake frontage, and is zoned RES-7 (Residential), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged with a mix of steady and gradual slopes to the lake. There are no utilities present on the lot. Permissible entry to this parcel is via the lake, from a public landing or private resort. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$50,000.00</b>

Improvements include a +/- 544 sq. ft. seasonal cabin and privy. 250-0000-09207

**Driving Directions:** 9307 Elbow Lake North  
From U.S. Highway #53 in Cook, turn north on County Rd. 24, then turn left on Susan Lake Rd. to the Burris Landing on Elbow Lake, a public boat landing. Proceed northerly and easterly by boat to the north shore of the central portion of the lake. Cabin can be identified by lease tag L03880002 on structure.



ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 7 C22160129**

Beatty Township  
Twp: 64 Rng: 18 Sec: 20

Acres +/- 2.3  
Zoning: RES-7  
CVT: 250 Plat: 115  
Parcel(s): 100



Land	<b>\$56,500.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$2,036.52</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 10, BLOCK 1, OLECRANON

**Comments:**

A shoreland parcel located just north of the City of Cook on Elbow Lake. This approximately 2.3 acre lot contains nearly 287 feet of lake frontage, and is zoned RES-7 (Residential), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with a steep drop to the rocky shoreline of the lake. There are no utilities present on the lot. Permissible entry to this parcel is via the lake, from a public landing or private resort. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$17,000.00</b>

Improvements include a +/- 250 sq. ft. seasonal cabin with an outhouse, shed, and sauna. 250-0000-09207

**Driving Directions:** 9297 Elbow Lake North

From U.S. Highway #53 in Cook, turn north on County Road #24, then turn left on Susan Lake Rd. to the Burris Landing on Elbow Lake, a public boat landing. Proceed northerly and easterly by boat to the north shore of the central portion of the lake. Cabin can be identified by lease tag L03850025 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 8 C22160130**

Beatty Township  
Twp: 64 Rng: 18 Sec: 22

Acres +/- 2.7  
Zoning: RES-7  
CVT: 250 Plat: 116  
Parcel(s): 50



Land	<b>\$54,500.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$2,036.53</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 5, BLOCK 1, OLECRANON FIRST ADDITION

**Comments:**

A shoreland parcel located just north of the City of Cook on Elbow Lake. This approximately 2.7 acre lot contains nearly 284 feet of lake frontage, and is zoned RES-7 (Residential), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with a steep drop to the rocky shoreline of the lake. There are no utilities present on the lot. Permissible entry to this parcel is via the lake, from a public landing or private resort. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$24,000.00</b>

Improvements include a +/- 480 sq. ft. seasonal cabin, wood shed, and privy. 250-0000-09305

**Driving Directions:** 9185 Elbow Lake North

From U.S. Highway #53 in Cook, turn north on County Road #24, then turn left on Susan Lake Rd. to the Burris Landing on Elbow Lake, a public boat landing. Proceed northerly and westerly by boat to the north shore and middle portion of the lake. Cabin can be located by lease tag L03890004 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 9 C22160131**

Beatty Township  
Twp: 64 Rng: 18 Sec: 22

Acres +/- 2.9  
Zoning: RES-7  
CVT: 250 Plat: 117  
Parcel(s): 50



Land	<b>\$63,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$2,036.53</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 5, BLOCK 1, OLECRANON SECOND ADDITION

**Comments:**

A shoreland parcel located just north of the City of Cook on Elbow Lake. This approximately 2.9 acre lot contains nearly 300 feet of lake frontage, and is zoned RES-7 (Residential), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with a gradual incline to the rocky shoreline of the lake. There are no utilities present on the lot. Permissible entry to this parcel is via the lake, from a public landing or private resort. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$48,000.00</b>

Improvements include a +/- 576 sq. ft. seasonal cabin, sauna, sheds and collapsible screen house, and dock. 250-0000-09405

**Driving Directions: 4064 North Arm West**

From U.S. Highway #53 in Cook, turn north on County Road #24, then turn left on Susan Lake Rd. to the Burris Landing on Elbow Lake, a public boat landing. Proceed northerly and easterly by boat to the north shore and east central end of the lake. Cabin can be located by lease tag L03850023 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.



**Tract 10 C22160132**

Beatty Township  
Twp: 64 Rng: 18 Sec: 11

Acres +/- 2.2  
Zoning: RES-7  
CVT: 250 Plat: 118  
Parcel(s): 20



Land	<b>\$42,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$2,036.53</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 2, BLOCK 1, OLECRANON THIRD ADDITION

**Comments:**

A shoreland parcel located just north of the City of Cook on Elbow Lake. This approximately 2.2 acre lot contains nearly 224 feet of lake frontage, and is zoned RES-7 (Residential), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with a mix of steep and gradual drops to the rocky shoreline of the lake. There are no utilities present on the lot. Permissible entry to this parcel is via the lake, from a public landing or private resort. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$32,000.00</b>

Improvements include a +/- 384 sq. ft. seasonal cabin, sauna, privy, and dock. 250-0000-09831

**Driving Directions: 4433 North Arm East**

From U.S. Highway #53 in Orr, turn north on U.S. Highway #23 (right at stop lights in Orr), then turn right on Elbow Lake Forest Rd. to the public boat landing on Elbow Lake. Proceed northerly and easterly by boat to the north and east end of the lake. Cabin can be located by lease tag L03850020 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.



**Tract 11 C22160133**

Cedar Valley Township  
Twp: 54 Rng: 21 Sec: 18

Acres +/- 1.38  
Zoning: SMU-7

CVT: 285 Plat: 55  
Parcel(s): 40



Land	<b>\$51,600.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$652.18</b>
Survey	<b>\$911.30</b>

County Assessor Duluth.....218-726-2304  
County Environmental Services (S).....218-725-5200  
County Planning & Development (S)....218-725-5000

**Legal Description:**  
LOT 4, BLOCK 1, FLOODWOOD LAKE SOUTH

**Comments:**

A shoreland parcel located just north of the City of Floodwood on Floodwood Lake. This approximately 1.38 acre lot contains nearly 212 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed-Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is hilly, with a gradual drop to the shoreline of the lake. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$80,500.00</b>

Improvements include a +/- 1,056 sq. ft. seasonal cabin, detached garage and pumphouse. 285-0000-09200 **An inspection performed in May, 2016 of the Individual Sewage Treatment System (ISTS), revealed the ISTS to be non-compliant and an "Imminent Threat to Public Health". Requirements to repair or replace the ISTS are in place. It is recommended that potential purchasers contact the St. Louis County Environmental Services Department with any questions.**

**Driving Directions:** 13013 Carlson Road

From Hibbing, take U.S. Highway #73 South, turn west on County Road #18, turn left on the Floodwood River Rd., then turn right on Carlson Rd. to property (fire number 13013). Cabin can also be located by lease tag L03850037 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 12 C22160134**

Cedar Valley Township  
Twp: 54 Rng: 21 Sec: 18

Acres +/- 0.9  
Zoning: SMU-7

CVT: 285 Plat: 55  
Parcel(s): 90



Land	<b>\$41,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$652.18</b>
Survey	<b>\$911.29</b>

County Assessor Duluth.....218-726-2304  
County Environmental Services (S).....218-725-5200  
County Planning & Development (S)....218-725-5000

**Legal Description:**  
LOT 9, BLOCK 1, FLOODWOOD LAKE SOUTH

**Comments:**

A shoreland parcel located just north of the city of Floodwood on Floodwood Lake. This approximately 0.9 of an acre lot contains nearly 171 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed-Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree and grass-covered terrain is mostly level, with a gradual drop to the shoreline of the lake. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$34,500.00</b>

Improvements include a +/- 536 sq. ft. seasonal cabin, sheds, and outhouse. 285-0000-009240

**Driving Directions:** 13051 Carlson Road, Hibbing

From Hibbing, take U.S. Highway #73 South, turn west on County Road #18, turn left on the Floodwood River Rd., then turn right on Carlson Rd. to property (fire number 13051). Cabin can also be located by lease tag L03850042 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 13 C22160135**

Cedar Valley Township  
Twp: 54 Rng: 21 Sec: 18

Acres +/- 1.13  
Zoning: SMU-7

CVT: 285 Plat: 55  
Parcel(s): 150



Land	<b>\$48,500.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$652.17</b>
Survey	<b>\$911.29</b>

County Assessor Duluth.....218-726-2304  
County Environmental Services (S).....218-725-5200  
County Planning & Development (S).....218-725-5000

**Legal Description:**  
LOT 15, BLOCK 1, FLOODWOOD LAKE SOUTH

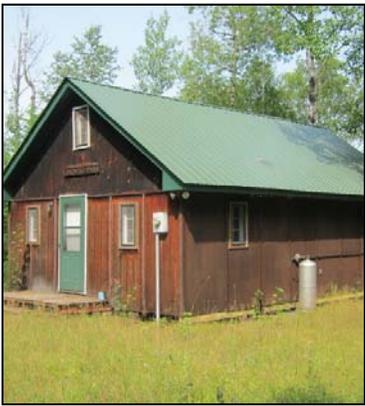
**Comments:**

A shoreland parcel located just north of the City of Floodwood on Floodwood Lake. This approximately 1.13 acre lot contains nearly 168 feet of lake frontage, and is zoned SMU-7, which requires 1 acre and 150 feet of lot width to meet standards. The tree and grass-covered terrain is generally level, with a fairly steep slope to lake. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$53,000.00</b>

Improvements include a +/- 720 sq. ft. seasonal cabin, shed, and outhouse. 285-0000-09100

**Driving Directions:** 13093 Carlson Road  
From Hibbing, take U.S. Highway #73 South, turn west on County Road #18, turn left on the Floodwood River Rd., then turn right on Carlson Rd. to property (fire number 13093). Cabin can also be located by lease tag L03850048 on structure.



ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 14 C22160136**

Cedar Valley Township  
Twp: 54 Rng: 21 Sec: 18

Acres +/- 1.45  
Zoning: SMU-7

CVT: 285 Plat: 55  
Parcel(s): 160



Land	<b>\$53,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$652.17</b>
Survey	<b>\$911.29</b>

County Assessor Duluth.....218-726-2304  
County Environmental Services (S).....218-725-5200  
County Planning & Development (S).....218-725-5000

**Legal Description:**  
LOT 16, BLOCK 1, FLOODWOOD LAKE SOUTH

**Comments:**

A shoreland parcel located just north of the City of Floodwood on Floodwood Lake. This approximately 1.45 acre lot contains nearly 205 feet of lake frontage, and is zoned SMU-7, which requires 1 acre and 150 feet of lot width to meet standards. The tree and grass-covered terrain is generally level, with a somewhat steep slope to lake. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$29,000.00</b>

Improvements include a +/- 520 sq. ft. seasonal cabin, a shed, and outhouse. 285-0000-09160

**Driving Directions:** 13097 Carlson Road  
From Hibbing, take U.S. Highway #73 South, turn west on County Road #18, turn left on the Floodwood River Rd., then turn right on Carlson Rd. to property (fire number 13097). Cabin can also be located by lease tag L03850049 on structure.



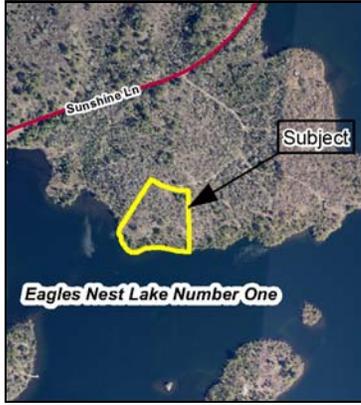
ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 15 C22160137**

Eagles Nest Township  
Twp: 62 Rng: 14 Sec: 22

Acres +/- 2.6  
Zoning: SMU-7

CVT: 317 Plat: 25  
Parcel(s): 40



Land	<b>\$130,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$1,257.57</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 4, BLOCK 1, BIRD NEST

**Comments:**

A shoreland parcel located just north of the city of Ely on Eagles Nest Lake. This approximately 2.6 acre lot contains nearly 412 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with a level but somewhat rocky shoreline. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$66,000.00</b>

Improvements include a +/- 524 sq. ft. seasonal cabin and outhouse. 317-0000-09120

**Driving Directions:** 4020 Sunshine Lane

From Virginia, take U.S. Highway #53 north, turn north onto U.S. Highway #169, turn right on County Road #128, then turn right on Sunshine Ln. and travel to property (fire number 4020). Cabin can also be identified by lease tag L03860007 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 16 C22160138**

Eagles Nest Township  
Twp: 62 Rng: 14 Sec: 22

Acres +/- 2.4  
Zoning: SMU-7

CVT: 317 Plat: 25  
Parcel(s): 50



Land	<b>\$126,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$1,257.57</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 5, BLOCK1, BIRD NEST

**Comments:**

A shoreland parcel located just north of the city of Ely on Eagles Nest Lake. This approximately 2.4 acre lot contains nearly 426 feet of lake frontage and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with gradual to steep inclines from the rocky lakeshore to the cabin. There are no utilities present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$48,000.00</b>

Improvements include a +/- 528 sq. ft. seasonal cabin and privy. 317-0000-09130

**Driving Directions:** 4016 Sunshine Lane

From Virginia, take U.S. Highway #53 north, turn north onto U.S. Highway #169, turn right on County Road #128, then turn right on Sunshine Ln. and travel to property (fire number 4016). Cabin can also be identified by lease tag L03860008 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 17 C2210139**

Eagles Nest Township  
Twp: 62 Rng: 14 Sec: 22

Acres +/- 3.8  
Zoning: SMU-7

CVT: 317 Plat: 25  
Parcel(s): 70



Land	<b>\$140,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$1,257.57</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 7, BLOCK 1, BIRD NEST

**Comments:**

A shoreland parcel located just north of the city of Ely on Eagles Nest Lake. This approximately 3.8 acre lot contains nearly 469 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is rugged, with a rocky shore-line and moderately steep path up to the cabin. There are no utilities present at the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$45,000.00</b>

Improvements include a +/- 363 sq. ft. seasonal cabin with an outhouse. 317-0000-09150

**Driving Directions:** 4008 Sunshine Lane

From Virginia, take U.S. Highway #53 north, turn north onto U.S. Highway #169, turn right on County Road #128, then turn right on Sunshine Ln. and travel to property (fire number 4008). Cabin can also be identified by lease tag L03890005 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 18 C22160140**

Eagles Nest Township  
Twp: 62 Rng: 14 Sec: 22

Acres +/- 3.3  
Zoning: SMU-7

CVT: 317 Plat: 25  
Parcel(s): 100



Land	<b>\$121,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$1,257.57</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 10, BLOCK 1, BIRD NEST

**Comments:**

A shoreland parcel located just north of the city of Ely on Eagles Nest Lake. This approximately 3.3 acre lot contains nearly 500 feet of lake frontage, and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is a mix of various species of various age and size. There are no public utilities present at the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$62,000.00</b>

Improvements include a +/- 576 sq. ft. seasonal cabin and privy. 317-0000-09170

**Driving Directions:** 4000 Sunshine Lane

From Virginia, take U.S. Highway #53 north, turn north onto U.S. Highway #169, turn right on County Road #128, then turn right on Sunshine Ln. and travel to property (fire number 4000). Cabin can also be identified by lease tag L03860012 on structure.

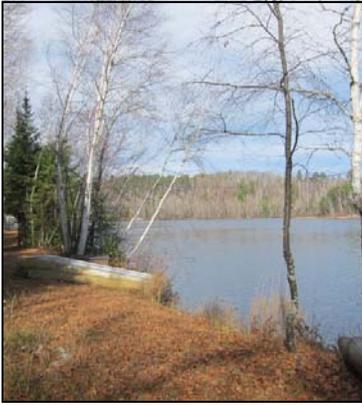
ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 19 C22160141**

Morse Township  
Twp: 62 Rng: 13 Sec: 6

Acres +/- 1.6  
Zoning: SMU-7

CVT: 465 Plat: 365  
Parcel(s): 50



Land	<b>\$77,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,475.00</b>
Survey	<b>\$1,257.57</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 5, BLOCK 1, WOLF WEST

**Comments:**

A shoreland parcel located just north of the city of Ely on Wolf Lake. This approximately 1.6 acre lot contains nearly 249 feet of lake frontage and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree-covered terrain is generally level, with a moderately steep path to the lake. There are no utilities present at the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$8,500.00</b>

Improvements include a +/- 520 sq. ft. mobile home and outhouse. 465-0000-09150

**Driving Directions: 2242 Balsam Lane**

From Virginia, take U.S. Highway #53 north, north onto U.S. Highway #169, turn left on County Road #404 (Wolf Lake Rd.), turn left on Balsam Ln. and travel to property (fire number 2242). Cabin can also be located by lease tag L03850240 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

**Tract 20 C22160142**

Unorganized Township  
Twp: 56 Rng: 14 Sec: 18

Acres +/- 1.1  
Zoning: SMU-7

CVT: 642 Plat: 111  
Parcel(s): 220



Land	<b>\$62,000.00</b>
<b>Additional Costs Not Subject to Bid Up</b>	
Appraisal	<b>\$1,480.00</b>
Survey	<b>\$1,010.21</b>

County Assessor Virginia.....218-749-7147  
County Environmental Services (N).....218-749-0625  
County Planning & Development (N).....218-749-7103

**Legal Description:**  
LOT 13, BLOCK 2, LINWOOD

**Comments:**

A shoreland parcel located in the city of Makinen on Linwood Lake. This approximately 1.1 acre lot contains nearly 213 feet of lake frontage and is zoned SMU-7 (Shoreland Mixed Use), which requires 1 acre and 150 feet of lot width to meet standards. The tree and grass-covered terrain consists primarily of northern hardwood, and white birch. Utilities are present on the lot. Please contact St. Louis County Planning and Community Development for zoning questions. Recording fee \$46.00. Abstract

<b>Additional Costs Paid to Lessee</b>	
Improvements	<b>\$13,100.00</b>

Improvements include a +/- 528 sq. ft. seasonal cabin, sauna, screen house, and privy. 642-5020-09311

**Driving Directions: 2720 Linwood Lake Road West**

From Duluth, travel north on County Road #4 (Rice Lake Rd.), which turns into Vermillion Trl. Turn right on Camp 26 Truck Trl., then left on W. Linwood Lake Rd. and travel to the property (fire number 2720). Cabin can also be identified by lease tag L03850089 on structure.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

# BOARD LETTER NO. 16 - 363

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 3

BOARD AGENDA NO.

**DATE:** August 9, 2016

**RE:** Public Sale of State Tax  
Forfeited Properties on  
October 13, 2016

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor/Treasurer

**RELATED DEPARTMENT GOAL:**

Financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the urban and rural parcels listed for the October 13, 2016 public auction.

**BACKGROUND:**

All parcels have been reviewed and/or appraised by Land and Minerals Department staff and are recommended for sale.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize this public auction. Funds from the sale are to be deposited into Fund 240 (Forfeited Tax Fund).

**Public Sale of State Tax Forfeited Lands on October 13, 2016**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. \_\_\_\_\_ have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. Chapter 282;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands at public sale for not less than the basic sale price in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law on Thursday, October 13, 2016, at 11:00 a.m. at the Miners Memorial Building, 821 South 9<sup>th</sup> Avenue, Virginia, MN. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

<b>Tract 1</b>	City Of Duluth	010-0260-01450,01460	<b>\$1,800.00</b>	± 0.14 acres	C22150051 <sup>CJ</sup>
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**Location:** NW of the Columbia St and North 53rd Ave West intersection in Duluth.

**Legal:** LOT 7, BLOCK 9, INC PART OF VAC ALLEY ADJ, BELMONT PARK ADDITION TO DULUTH also LOT 8, BLOCK 9, THAT PART LYING S OF D M&N RY RT OF WAY AND INC PART VAC ALLEY AD BELMONT PARK ADDITION TO DULUTH

Land	\$1,800.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$1,800.00</b>



A vacant and most wooded parcel located in the City of Duluth. This irregularly shaped parcel is zoned R-1 (Residential) which requires a minimum lot frontage of 40ft and 4,000 of total lot area to meet zoning standards. Check with the City of for any certified, pending or future assessments that may be reinstated. Recording fee \$66.00 T#219514 T#25980

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 2</b>	City Of Duluth	010-1120-02420	<b>\$7,000.00</b>	± 0.08 acres	C22160118 <sup>KZ</sup>
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**Location:**

**Legal:** E 1/2 OF LOT 292, BLOCK 35 DULUTH PROPER SECOND DIVISION

Land	\$7,000.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$7,000.00</b>



A vacant and level lot located on W. Superior St., in the commercial district of the city of Duluth. This +/- 25' x 140' parcel is zoned F-5 (Form District 5 / mid-rise community shopping and office). Contact the City of Duluth Planning Department for details regarding F-5 zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 3</b>	City Of Duluth	010-1120-04460,04465,04466	<b>\$6,550.00</b>	± 0.12 acres	C22160107 <sup>CJ</sup>
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**Location:**

**Legal:** N 35FT OF E 48 1/2 FT OF LOT 370, BLOCK 50 DULUTH PROPER SECOND DIVISION also N 70 FEET OF W 1 1/2 FEET OF LOT 370 AND N 70 FEET OF E 1/2 OF LOT 372, BLOCK 50 DULUTH PROPER SECOND DIVISION also S 35FT OF N 70FT OF E 48 1/2 FT OF LOT 370, BLOCK 50 DULUTH PROPER SECOND DIVISION

Land	\$6,550.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$6,550.00</b>



A vacant and level parcel located on W. 1st St., in the commercial district of the city of Duluth. A privacy chain link fence encircles this property, and offers the potential for secure storage opportunities. This +/- 75' x 70' parcel is zoned F-5 (Form District 5 / mid-rise community shopping and office). Contact the City of Duluth Planning Department for details regarding F-5 zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$92.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

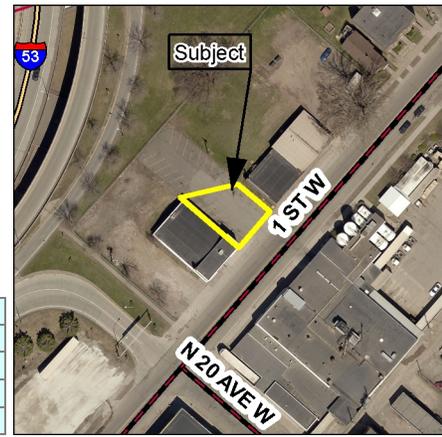
<b>Tract 4</b>	City Of Duluth	010-1140-00240	<b>\$5,500.00</b>	± 0.06 acres	C22160117 <sup>KZ</sup>
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**Location:**

**Legal:** LOT 315, BLOCK 72, EX HWY RT OF WAY DULUTH PROPER SECOND DIVISION

Land	\$5,500.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$5,500.00</b>



A vacant and level lot located on W. Superior St., in the commercial district of the city of Duluth. This +/- 50' x 140' parcel is zoned MU-B (Mixed-Use Business), and is intended to accommodate modern light industrial and technology-based developments of attractive, integrated design and function. Contact the City of Duluth Planning Department for details regarding MU-B zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 5</b>	City Of Duluth	010-1790-06170,06180,06190,06200,06210,06220	<b>\$40,000.00</b>	± 0.44 acres	C22160146 <sup>KZ</sup>
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**Location:** xxxx West Gary St

**Legal:** LOT 12, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOT 13, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOT 14, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOT 15, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOT 16, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOTS 17 AND 18, BLOCK 75 GARY CENTRAL DIVISION DULUTH

Land	\$40,000.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$40,000.00</b>



Vacant, level lots on the south side of W. Gary St. This +/- 123' x 100' parcel is zoned R-1 (Traditional Residential), which requires finding the smaller of 4,000 sq. ft. or the average of developed 1-family lots on the block face, and the smaller of 40 feet or the average of developed 1-family lots with similar uses on the block face to determine conformity. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$86.00. T#150429, T#120010, T#30106

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 6</b>	City Of Duluth	010-1800-06080	<b>\$5,700.00</b>	± 0.06 acres	C22160108 <sup>KZ</sup>
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**Location:**

**Legal:** LOT 22, BLOCK 26 GARY FIRST DIVISION DULUTH

Land	\$5,700.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$5,700.00</b>



A vacant and mostly level lot located on Commonwealth Ave. in the Gary neighborhood of Duluth. This +/- 25' x 100' parcel is zoned MU-N (Mixed Use Neighborhood), which requires a minimum lot width of 30 feet and 4,000 sq. ft. of lot area to meet standards. A structure that previously occupied this property was removed in 2015, making this parcel a legal non-conforming lot of record. Contact the City of Duluth Planning Department for additional details regarding this zoning provision. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. T#269125

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 7</b>	City Of Duluth	010-1820-00340	<b>\$24,513.11</b>	± 0.16 acres	C22160148 <sup>KZ</sup>
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**Location:** NE corner of West 3rd St and North 29th Ave West intersection in Duluth  
**Legal:** LOT 1, BLOCK 4 GAYS DIVISION OF DULUTH

Land	\$23,700.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$813.11
<b>Total</b>	<b>\$24,513.11</b>



This +/- 50' x 140' property lies on southeast the corner of W. 3rd St. and N. 29th Ave. W. The parcel is zoned MU-N (Mixed Use Neighborhood), which requires 4,000 sq. ft. and 30 feet of frontage to meet standards. There is a certified assessment of \$813.11 and an assessment that will be reinstated of \$744.22. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 8</b>	City Of Duluth	010-1790-06270,06280,06290	<b>\$12,500.00</b>	± 0.21 acres	C22160147 <sup>KZ</sup>
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**Location:** Southwest corner of the West Gary Street and 108th Avenue West intersection  
**Legal:** LOT 22, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOT 23, BLOCK 75 GARY CENTRAL DIVISION DULUTH also LOT 24, BLOCK 75 GARY CENTRAL DIVISION DULUTH

Land	\$12,500.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$12,500.00</b>



Vacant, level lots on the south side of W. Gary St. This +/- 90' x 100' parcel is zoned R-1 (Traditional Residential), which requires finding the smaller of 4,000 sq. ft. or the average of developed 1-family lots on the block face, and the smaller of 40 feet or the average of developed 1-family lots with similar uses on the block face to determine conformity. Check with the City of Duluth for any pending or future assessments that may be reinstated. Recording fee \$86.00. T#39542, T#6454, T#51541

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 9</b>	City Of Duluth	010-2120-01445	<b>\$2,000.00</b>	± 0.04 acres	C22160115 <sup>KZ</sup>
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**Location:**  
**Legal:** S 53 FT OF W 29 FT OF LOT 6, BLOCK 21 HAZELWOOD ADDITION TO ONEOTA DULUTH

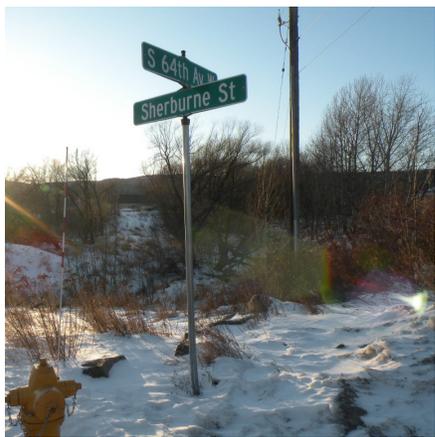
Land	\$2,000.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$2,000.00</b>



A vacant lot located on Grand Ave. in the city of Duluth. This +/- 29' x 53' parcel is zoned MU-N (Mixed Use Neighborhood), which requires a minimum lot width of 30 feet and 4,000 sq. ft. of lot area to meet standards. A commercial structure previously occupied this parcel was removed in 2009, making this property a legal non-conforming lot of record. Contact the City of Duluth Planning Department for additional details regarding MU-N zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 10</b>	City Of Duluth	010-2320-01990,02000	<b>\$4,250.00</b>	± 0.21 acres	C22110118 <sup>CJ</sup>
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**Location:** just south of address 325 South 64th Avenue West  
**Legal:** LOTS 14, 15 AND 16, BLOCK 12 HUNTERS GRASSY POINT ADD TO DULUTH

Land	\$4,250.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$4,250.00</b>



Vacant and grassy lots just south of address 325 S. 64th Ave. W. in the Irving neighborhood of Duluth. This +/-75' x 125' parcel is zoned MU-B (Mixed Use / Business Park), which requires a minimum front yard setback of 25 feet or determining the larger of 10 feet or 10% of the lot depth for lots with less than 250 feet of average depth to meet standards. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 11</b>	City Of Duluth	010-2746-00980	<b>\$16,700.00</b>	± 2.94 acres	C22160110 <sup>CJ</sup>
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**Location:**  
**Legal:** THAT PART OF S 1/2 OF NE 1/4 OF SE 1/4 LYING N OF A LINE RUNNING FROM THE POINT OF INTERSECTION BETWEEN THE W LINE OF 93RD AVE W AND THE SLY LINE OF AN 80 FT ROADWAY AND NWLY TO A POINT ON THE ELY R/W LINE OF THE STATE HIGHWAY 260 FT FROM THE INTERSECTION BETWEEN SAID ROADWAY AND HIGHWAY EX THAT PART LYING SLY OF THE NLY R/W LINE OF 88TH AVE W, Sec 27 Twp 49N Rge 15W

Land	\$16,700.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$16,700.00</b>



A nicely wooded parcel located just north of the main entrance (88th Ave. W.) to the Morgan Park neighborhood in the city of Duluth. This irregularly shaped approximately 1.4 acre property is zoned R-1 (Residential-Traditional), which requires the smaller of 40 feet or average of developed lots with similar uses on the block face and the smaller of 4,000 sq. ft. or average of developed 1-family lots on the block face. Please contact the City of Duluth Planning Department for additional details regarding this zoning provision. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. T#97676

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 12</b>	City Of Duluth	010-2746-00981	<b>\$9,200.00</b>	± 0.84 acres	C22160111 <sup>CJ</sup>
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**Location:**  
**Legal:** THAT PART OF S 1/2 OF NE 1/4 OF SE 1/4 LYING N OF A LINE RUNNING FROM THE POINT OF INTERSECTION BETWEEN THE W LINE OF 93RD AVE W AND THE SLY LINE OF AN 80 FT ROADWAY AND NWLY TO A POINT ON THE ELY R/W LINE OF THE STATE HIGHWAY 260 FT FROM THE INTERSECTION BETWEEN SAID ROADWAY AND HIGHWAY AND LYING SLY OF THE SLY R/W LINE OF 88TH AVE W, Sec 27 Twp 49N Rge 15W

Land	\$9,200.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$9,200.00</b>



A nicely wooded parcel located just south of the main entrance (88th Ave. W.) to the Morgan Park neighborhood in the city of Duluth. This irregularly shaped approximately 0.82 of an acre property is zoned R-1 (Residential-Traditional), which requires the smaller of 40 feet or average of developed lots with similar uses on the block face and the smaller of 4,000 sq. ft. or average of developed 1-family lots on the block face. Contact the City of Duluth Planning Department for additional details regarding this zoning provision. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. T#97676

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 13</b>	City Of Duluth	010-3430-12810,12860	<b>\$8,800.00</b>	± 0.40 acres	C22160109 <sup>KZ</sup>
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**Location:**

**Legal:** LOTS 26 THRU 29 AND LOT 31, BLOCK 40 NEW DULUTH 1ST DIVISION

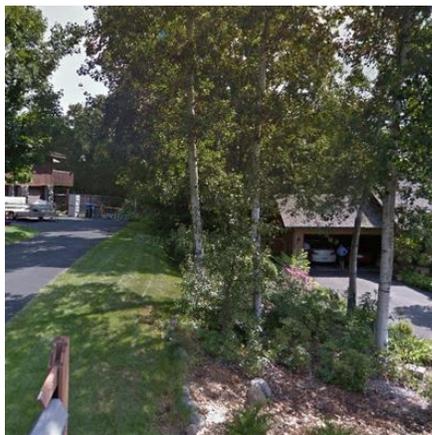
Land	\$8,800.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$8,800.00</b>



Vacant and level grass covered lots located on Commonwealth Ave. in the city of Duluth. This parcel is separated into two sections with one +/- 25' x 140' and the other +/- 100' x 125'. The entire property is zoned MU-N (Mixed Use Neighborhood), which requires a minimum lot width of 30 feet and 4,000 sq. ft. of lot area to meet standards. Contact the City of Duluth Planning Department for additional details regarding this zoning provision. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$138.00. T#148079 and Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 14</b>	City Of Duluth	010-3812-00760	<b>\$1,000.00</b>	± 0.04 acres	C22150060 <sup>CJ</sup>
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**Location:**

**Legal:** SLY 10 FT OF LOT 3, BLOCK 6 PONDEROSA GROVES DULUTH

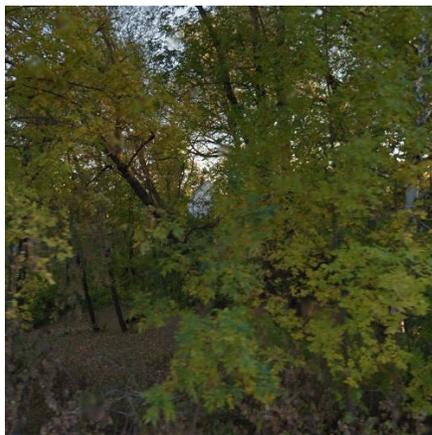
Land	\$1,000.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$1,000.00</b>



A narrow, vacant and partially cleared parcel located in the City of Duluth. This 10' x 162' property is zoned R-1, which requires 40 feet of lot width, and 4,000 sq. ft. of lot area to meet standards. Contact the City of Duluth for details regarding a potential future assessment of \$820.78 and any additional certified, pending, or future assessments that may be reinstated. Recording fee \$46.00 T#279682

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 15</b>	City Of Duluth	010-4030-00110	<b>\$600.00</b>	± 0.04 acres	C22150062
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**Location:**

**Legal:** LOT 7 EX WLY 10 FT, BLOCK 1 SHARPS ADDITION TO DULUTH

Land	\$600.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$600.00</b>



A vacant and mostly wooded parcel located in the City of Duluth. This 15' x 120' property is zoned R-1, which requires 40 feet, and 4,000 sq. ft. of lot area to meet minimum standards. Please contact the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00 Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 16</b>	City Of Duluth	010-4510-05280,05290	<b>\$18,500.00</b>	± 0.34 acres	C22160112 <sup>CJ</sup>
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**Location:**

**Legal:** SLY 18 FT OF LOT 2 & N 10.7 FT OF LOT 3 also LOT 3 EX N 10.7 FT & LOTS 4 THRU 6, BLOCK 149 WEST DULUTH 5TH DIVISION

Land	\$18,500.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$18,500.00</b>



A vacant and level parcel located on N. 57th Ave. W. in the city of Duluth. This +/-118' x 125' property contains two lots, with northern portions zoned MU-N (Mixed Use Neighborhood), which requires a minimum lot width of 30 feet and 4,000 sq. ft. of lot area to meet standards. The remaining southern portions are zoned R-1 (Residential-Traditional), which requires the smaller of 40 feet or average of developed lots with similar uses on the block face and the smaller of 4,000 sq. ft. or average of developed 1-family lots on the block face. Contact the City of Duluth Planning Department for additional details regarding these dual zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$92.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 17</b>	City Of Duluth	010-4510-05940	<b>\$3,000.00</b>	± 0.05 acres	C22160114 <sup>CJ</sup>
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**Location:**

**Legal:** LOT 7, BLOCK 151 WEST DULUTH 5TH DIVISION

Land	\$3,000.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$3,000.00</b>



A vacant, level lot located on N. 56th Ave. W. in the city of Duluth. This irregularly shaped parcel is zoned MU-N (Mixed Use Neighborhood), which requires a minimum lot width of 30 feet and 4,000 sq. ft. of lot area to meet standards. Contact the City of Duluth Planning Department for additional details regarding MU-N zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

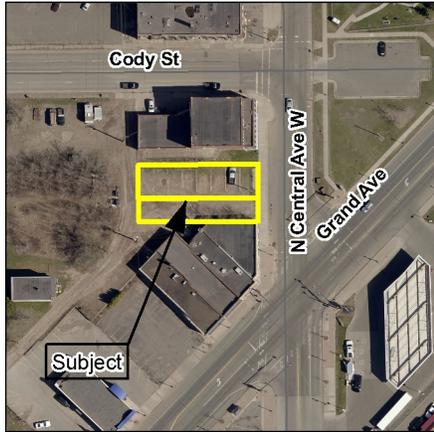
<b>Tract 18</b>	City Of Duluth	010-4510-05990,06010	<b>\$22,500.00</b>	± 0.17 acres	C22160113 <sup>CJ</sup>
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**Location:**

**Legal:** LOT 3 EX NLY 15 FT AND ALL OF LOT 4 also LOT 5, BLOCK 152 WEST DULUTH 5TH DIVISION

Land	\$22,500.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$22,500.00</b>



Two vacant and level gravel covered lots located on North Central Avenue in the city of Duluth. This +/- 60' x 125' parcel is zoned F-3 (Form District 3 / mid-rise community shopping), with a purpose for housing older mixed use buildings, with retail or office uses on the ground floor and office or residential uses on the upper floors. Contact the City of Duluth Planning Department for additional details regarding F-3 zoning provisions. Check with the City of Duluth for any certified, pending or future assessments that may be reinstated. Recording fee \$92.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 19</b>	City Of Chisholm	020-0170-01930	<b>\$10,000.00</b>	± 0.29 acres	C22130061 <sup>CJ</sup>
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**Location:**  
**Legal:** LOTS 13 AND 14 also LOTS 15 AND 16, BLOCK 27 PEARCE ADDITION TO CHISHOLM



Land	\$8,500.00
Timber	\$0.00
Improvements	\$1,500.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$10,000.00</b>

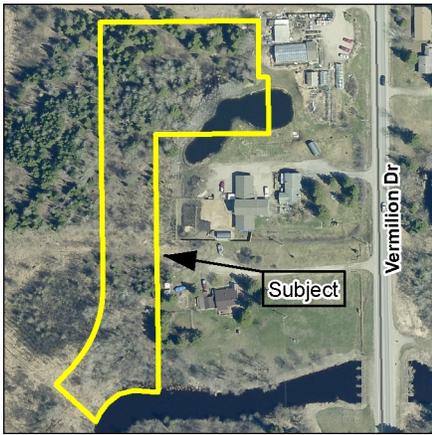
A single stall garage with an attached lean-to located in the Iron Range city of Chisholm. This +/- 100' x 125' parcel is zoned R-1 (Residential), which requires a minimum lot width of 50 feet and 6,000 sq. ft. of total lot area to meet standards. Check with the City of Chisholm for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 20</b>	City Of Cook	120-0033-00030	<b>\$6,200.00</b>	± 2.70 acres	C22160151 <sup>CJ</sup>
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**Location:**  
**Legal:** LOTS 3 THRU 16 BROWNS DIVISION CITY OF COOK



Land	\$6,200.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$6,200.00</b>

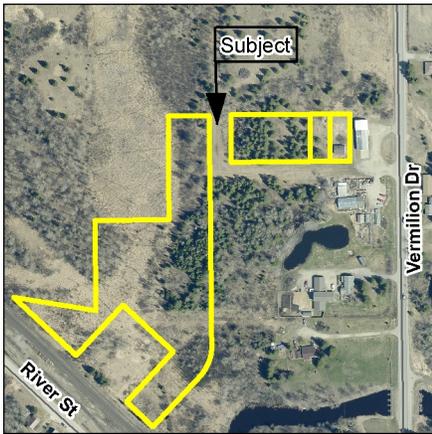
A vacant and level parcel with frontage on the Little Fork River in the city of Cook. This irregularly shaped, approximately 2.72 acre parcel is zoned R-1 (Residential), which requires 60 feet of frontage and 7,200 sq. ft. of lot area to meet minimum standards. Contact the City of Cook for info on any certified, pending, or future assessments that may be reinstated. Recording fee \$46.00. T#241162

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 21</b>	City Of Cook	120-0033-00190,00200,00210	<b>\$23,100.00</b>	± 0.39 acres	C22160152 <sup>CJ</sup>
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**Location:**  
**Legal:** LOT 19 also LOT 20 also LOTS 21 THRU 40 BROWNS DIVISION CITY OF COOK



Land	\$23,100.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$23,100.00</b>

A vacant and level parcel just west of the Little Fork River in the city of Cook. This irregularly shaped, approximately 5.98 acre parcel is zoned R-1 (Residential), which requires 60 feet of frontage and 7,200 sq. ft. of lot area to meet minimum standards. Contact the City of Cook for info on any certified, pending or future assessments that may be reinstated. Recording fee \$92.00. T#241162 and Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 22</b>	City Of Floodwood	125-0010-00050	<b>\$400.00</b>	± 0.01 acres	C22150017 <sup>RH</sup>
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**Location:**  
**Legal:** N 1/2 OF W 5 FT OF LOT 5, BLOCK 1 FLOODWOOD

Land	\$400.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$400.00</b>



A narrow and vacant parcel located in the City of Floodwood. This 5' x 60' property is zoned R-2 which requires 50 feet of lot frontage, and 5,000 sq. ft. of lot area to meet minimum requirements. Contact the City of Floodwood for any certified, pending, or future assessments that may be reinstated. Recording fee \$46.00

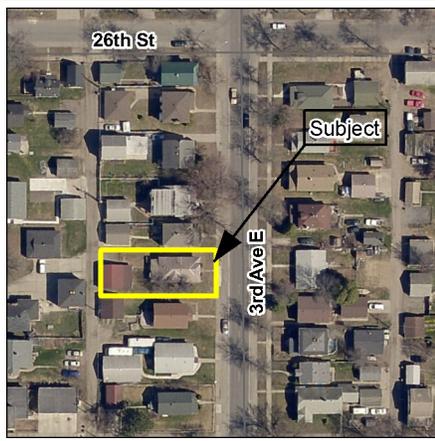
ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 23</b>	City Of Hibbing	140-0130-03470	<b>\$29,900.00</b>	± 0.14 acres	C22160120 <sup>CJ</sup>
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**Location:**  
**Legal:** LOTS 23 AND 24, BLOCK 13 KOSKIVILLE HIBBING

Land	\$6,500.00
Timber	\$0.00
Improvements	\$23,400.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$29,900.00</b>



A 2 story single family home with a detached 2 stall garage located in the city of Hibbing. This +/- 50' x 125' parcel is zoned R-2 (Residential), which requires a minimum lot width of 60 feet and 7,500 sq. ft. of total lot area to meet standards. The first floor features a living and dining room, full kitchen, and a common room perfect for use as a home office. The second story contains two bedrooms, and a full bathroom. The detached 2stall garage includes a screen porch enclosure attached to its east side. Check with the City of Hibbing for details regarding a pending assessment of \$3,525.56 that may be reinstated at the time of sale, and any additional certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 24</b>	City Of Hibbing	140-0170-00810	<b>\$13,200.00</b>	± 0.14 acres	C22160158 <sup>CJ</sup>
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**Location:**  
**Legal:** LOTS 17 AND 18, BLOCK 3 FIRST ADDN TO PARKVIEW ADDN TO V OF HBG

Land	\$13,200.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$13,200.00</b>



A vacant and level corner lot located in the City of Hibbing. This 50' x 125' parcel is zoned R-2 which requires a minimum lot width of 60 ft and 7,500 sq ft of total lot area to meet zoning standards. The structures that previously occupied this parcel were demolished in 2015. Please check with the City of Hibbing for details regarding a pending assessment of \$3,200.75 that may be recertified at the time of sale, and any additional certified, pending or future assessments that may be reinstated. Recording fee \$46 Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 25</b>	City Of Hibbing	141-0020-04369	<b>\$22,900.00</b>	± 2.52 acres	C22160155 <sup>CJ</sup>
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**Location:**  
**Legal:** S 1/2 OF S 1/2 OF S 1/2 OF S 1/2 OF LOT 3, Sec 31 Twp 57N Rge 20W

Land	\$22,900.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$22,900.00</b>



A rolling terrain parcel with 2 detached garages located in the city of Hibbing. This +/- 85' x 1,383' parcel is zoned S-R (Suburban Residential), which requires 100 feet of frontage and 0.5 of an acre to meet minimum standards. This property previously housed a single family residence that was torn down in 2010. Please contact the City of Hibbing for info on any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 26</b>	City Of Mt. Iron	175-0055-01035	<b>\$17,600.00</b>	± 0.24 acres	C22160153 <sup>KZ</sup>
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**Location:** One block east of the Mineral Ave. and Arbor Lane intersection in Mountain Iron. XXXX Arbor Lane  
**Legal:** N 1/2 OF LOT 22 & ALL OF LOT 23, BLOCK 5 SOUTH GROVE ADDITION TO MT IRON

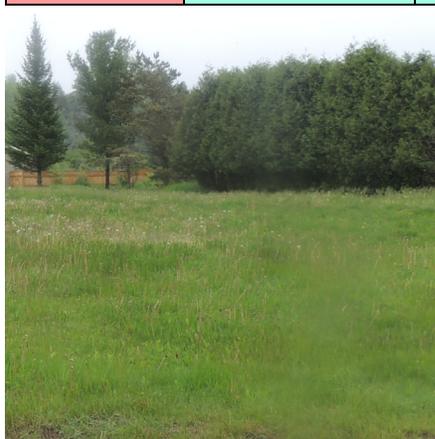
Land	\$17,600.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$17,600.00</b>



A vacant and level parcel located in the city of Mountain Iron. A structure that previously occupied this lot was removed in 2013. The parcel is zoned UR-S (Urban Residential-Sewered), which requires 75 feet of lot width, and 10,200 sq. ft. of lot area to meet minimum standards. Contact the City of Mountain Iron for details regarding a potential future assessment of \$377.59 for street improvements, plus any additional certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 27</b>	City Of Proctor	185-0150-01620,01640	<b>\$38,300.00</b>	± 0.00 acres	C22160154 <sup>CJ</sup>
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**Location:** SE corner of the 5th St and the North 9th Ave intersection  
**Legal:** LOTS 1 AND 2, BLOCK 5 also LOTS 3 AND 4, BLOCK 5 MAGOFFINS 2ND DIVISION OF PROCTORKNOTT

Land	\$38,300.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$38,300.00</b>



Vacant and level parcel located in the city of Proctor. This +/- 115' x 145' property is zoned R-2 (Residential), which requires 60 feet of lot frontage and 7,500 sq. ft. of lot area to meet minimum requirements. A single family home and two single stall garages were removed from the property in 2013. Check with the City of Proctor for any certified, pending or future assessments that may be reinstated. Recording fee \$66.00. T#2917124, T#299106

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

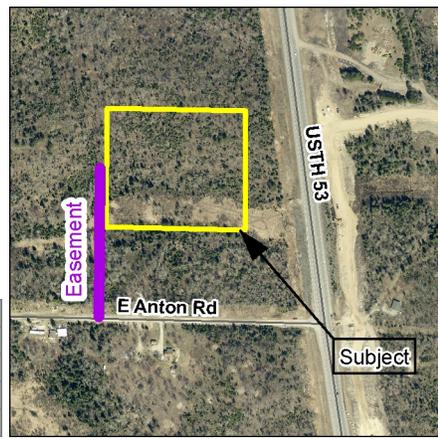
<b>Tract 28</b>	Angora Township	215-0010-03028	<b>\$4,700.00</b>	± 7.23 acres	C22160101 <sup>JG</sup>
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**Location:**

**Legal:** PART OF SE1/4 OF SE1/4 COMM AT SW COR OF SE1/4 OF SE1/4 THENCE N 400 FT TO PT OF BEG THENCE N ALONG WLY BOUNDARY LINE 520 FT THENCE E & PARALLEL WITH S BOUNDARY OF FORTY 606 FT THENCE S & PARALLEL WITH W BOUNDARY LINE OF FORTY 520 FT THENCE W & PARALLEL WITH S BOUNDARY LINE 606 FT TO PT OF BEG, Sec 17 Twp 61N Rge 18W

Land	\$4,580.00
Timber	\$120.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$4,700.00</b>



This +/- 520' x 606' parcel is zoned MU-5 (Multiple Use), which requires 2.5 acres, a minimum width of 200 feet and 20 foot setbacks to meet standards. Parcel is encumbered by a 30 foot easement along the western border, and that is also part of the undeveloped access off the Anton Rd. Parcel is rocky, rolling terrain that is higher in the north and rolling down to low brush in the south. There is a small intermittent stream runs through the southern third. Timbered with widely scattered pockets of regeneration fir and aspen. Check with Angora Township for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 29</b>	Beatty Township	250-0020-02802	<b>\$430.00</b>	± 0.06 acres	C22150063 <sup>RH</sup>
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**Location:** Just south of the Vermillion Dr. and White Pine Rd. intersection in Cook.

**Legal:** SLY 2 78/100 FT OF NLY 290 FT OF LOT 2 LYING W OF HWY Sec 20 Twp 63N Rge 18W

Land	\$430.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$430.00</b>



A wooded, narrow strip of land located near Lake Vermillion. This 2.78' x 910' parcel is zoned RES-9, which requires 1 acre of lot area, and 150 feet of lot frontage to meet minimum requirements. Please contact the City of Cook for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 30</b>	Field Township	350-0010-01155	<b>\$3,000.00</b>	± 2.00 acres	C22160103
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**Location:**

**Legal:** N 264 FT OF E 330 FT OF NE 1/4 OF NE 1/4, Sec 8 Twp 62N Rge 19W

Land	\$2,440.00
Timber	\$560.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$3,000.00</b>



This +/- 264' x 330' parcel is zoned FAM-2 (Forest Agricultural Management), which requires 17 acres, a minimum width of 600 feet and 50 foot setbacks to meet standards. Parcel is a lot of record. Parcel is fairly level with white pine in the southwest. Check with Field Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

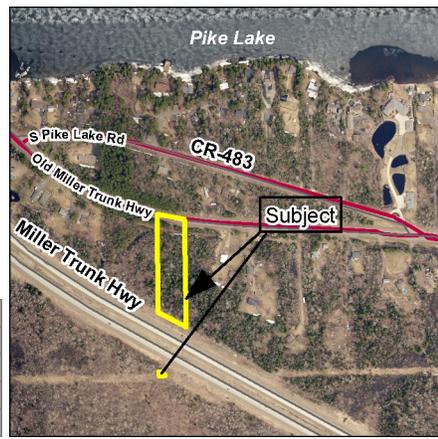
<b>Tract 31</b>	Grand Lake Township	380-0010-07861	<b>\$26,700.00</b>	± 1.57 acres	C22150170 <sup>JG</sup>
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**Location:** south side of Old Miller Trunk Highway, west of Solway Road

**Legal:** ELY 150 FT OF WLY 437.08 FT OF LOT 3 EX HWY EASEMENT AND EX PART N OF CENTERLINE OF OLD HWY #53, Sec 36 Twp 51N Rge 16W, TOWN OF GRAND LAKE

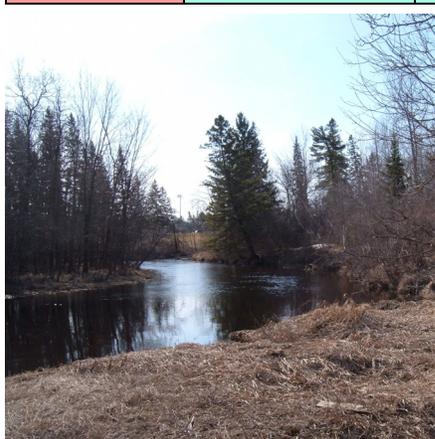
Land	\$26,635.00
Timber	\$65.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$26,700.00</b>



This irregularly shaped parcel is approximately 1.57 acres, with 150 feet lot width and frontage on Old Miller Trunk Hwy. It is nicely wooded with rolling topography. There is an overhead power line in the northern portion parallel to Old Miller Trunk Hwy., and buried telephone cable in the southern portion parallel to U.S. Highway #53. There is sewer available, but not city water. The Pike Lake Area Wastewater Collection System (PLAWCS) is the authority and can be reached at 218-729-9007. Zoning is Res-9 (Residential), which requires a minimum lot width of 150 feet and 1 acre of total lot area to meet standards. Check with Grand Lake Township for any pending or future assessments that may be reinstated. Recording fee \$46.00. T#289535

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 32</b>	Owens Township	495-0010-01935	<b>\$25,000.00</b>	± 7.62 acres	C22160102 <sup>RH</sup>
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**Location:**

**Legal:** THAT PART OF SW 1/4 OF NE 1/4 LYING NWLY OF LITTLE FORK RIVER EX N 150 FT AND EX HWY R/W, Sec 18 Twp 62N Rge 18W

Land	\$24,550.00
Timber	\$450.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$25,000.00</b>



This parcel is approximately 382' x 740' x 800 winding front feet on the Little Fork River. It is rolling with few scattered aspen and conifers, with ash along the river. Zoning is MU-5 (Multiple Use), which requires 2.5 acres, a minimum width of 200 feet and 20 foot setbacks to meet standards. The setback from the river is 150 feet. Check with Owens Township for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

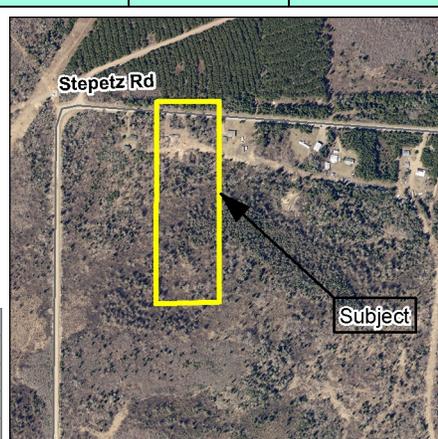
<b>Tract 33</b>	White Township	570-0023-00431	<b>\$10,400.00</b>	± 12.63 acres	C22160105 <sup>RH</sup>
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**Location:**

**Legal:** ELY 50 FT OF W1/2 OF LOT 3 INC W1/2 OF E1/2 OF LOT 3, Sec 19 Twp 58N Rge 15W

Land	\$10,400.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$10,400.00</b>



This approximately 12.63 acre parcel is fairly level, low land with scattered areas of aspen, fir and spruce. A mobile home and garage that previously occupied this property have been removed. This +/- 415' x 1,320' parcel is zoned MU-4 (Multiple Use) which requires 4.5 acres, a minimum width of 300 feet and 50 foot setbacks to meet standards. Check with White Township for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00. Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 34</b>	Unorganized Township	690-0020-00820	<b>\$400.00</b>	± 0.09 acres	C22150182 <sup>RH</sup>
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**Location:**  
**Legal:** LOTS 1 AND 2, BLOCK 7 CENTRAL LAKES 56 17

Land	\$400.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$400.00</b>



A vacant parcel located 8 miles north of Cotton, off of the Peat Plant Road. This +/- 50' x 82' property is zoned FAM-3, which requires 9 acres of lot area, and 300 feet of lot frontage to meet minimum standards. Contact for any certified pending or future assessments that may be reinstated. Recording fee \$46.00 Abstract

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 35</b>	Unorganized Township	728-0010-02850	<b>\$15,500.00</b>	± 16.59 acres	C22160106 <sup>RH</sup>
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**Location:** Approximately 9.9 miles north of Cook on the east side of US Hwy #53. 3086 US Hwy #53.  
**Legal:** LOT 1 EX HWY R/W & EX PART S OF A LINE BEG 568 FT S OF NW COR THENCE N 89 DEG 33 MIN 13 SEC E TO E LINE, Sec 18 Twp 63N Rge 19W

Land	\$15,500.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$15,500.00</b>



This approximately 16.59 acre parcel is zoned MU-4 (Multiple Use) which requires 4.5 acres, a minimum width of 300 feet and 50 foot setbacks to meet standards. Parcel is primarily grass, sloping up to the east, with area of lowland brush in the northwest and an area of aspen in the northeast. A structure that previously occupied this property has been removed. Check with the City of Orr for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 36</b>	Unorganized Township	728-0020-00770,00780	<b>\$400.00</b>	± 0.16 acres	C22150070 <sup>RH</sup>
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**Location:**  
**Legal:** LOTS 9 AND 10, BLOCK 5 GHEEN 63 19

Land	\$400.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$400.00</b>



A vacant parcel with wooded and grassy areas located near the City of Orr. This 60' x 125' property is comprised of two lots, and is zoned MU-5, which requires 2.5 acres of lot area, and 200 sq. ft. of frontage to meet standards. Contact the City of Orr for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 37</b>	Unorganized Township	728-0020-01080,01090	<b>\$400.00</b>	± 0.16 acres	C22150071 <sup>RH</sup>
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**Location:**

**Legal:** LOTS 9 AND 10, BLOCK 6, GHEEN 63 19

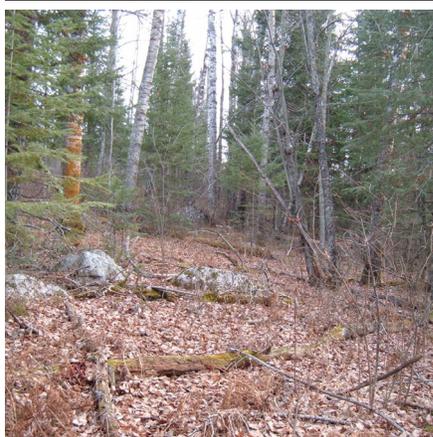
Land	\$400.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$400.00</b>



A vacant and mostly grassy parcel located near the City of Orr. This 60' x 125' property is comprised of two lots, and is zoned MU-5, which requires 2.5 acres of lot area, and 200 sq. ft. of frontage to meet standards. Contact the City of Orr for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

<b>Tract 38</b>	Unorganized Township	728-0020-01600	<b>\$400.00</b>	± 0.07 acres	C22150073 <sup>RH</sup>
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**Location:**

**Legal:** LOT 6, BLOCK 11 GHEEN 63 19

Land	\$400.00
Timber	\$0.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$400.00</b>



A vacant and mostly grassy parcel located near the City of Orr. This 25' x 125' property is zoned RES-7, which requires 1 acre of lot area, and 150 sq. ft. of frontage to meet standards. Contact the City of Orr for any certified, pending or future assessments that may be reinstated. Recording fee \$46.00

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

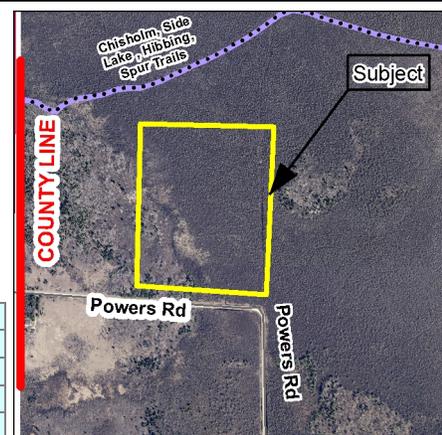
<b>Tract 39</b>	Unorganized Township	755-0010-02840	<b>\$24,000.00</b>	± 40.00 acres	C22160104 <sup>RH</sup>
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**Location:**

**Legal:** SE 1/4 OF SW 1/4, Sec 18 Twp 59N Rge 21W

Land	\$22,225.00
Timber	\$1,775.00
Improvements	\$0.00
Certified Assessments	\$0.00
<b>Total</b>	<b>\$24,000.00</b>



This approximately 40 acre parcel is zoned FAM-2 (Forest Agricultural Management), which requires 17 acres, a minimum width of 600 feet and 50 foot setbacks to meet standards. Parcel is fairly level low land with stagnant spruce in the east and a few pockets of scattered aspen and fir in the southwest. Gravel access. Check with St. Louis County for any pending or future assessments that may be reinstated. Recording fee \$46.00.

ST. LOUIS COUNTY MAKES NO REPRESENTATIONS, WARRANTIES, NOR GUARANTEES WITH RESPECT TO ACCESS TO TAX FORFEITED LANDS SOLD. SUBJECT TO ALL EXISTING EASEMENTS OF RECORD AND RIGHTS OF WAY.

# BOARD LETTER NO. 16 - 364

FINANCE & BUDGET COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

**DATE:** August 9, 2016                      **RE:** Abatement List for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records & Property Valuation

David L. Sipila  
County Assessor

**RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the attached abatements.

**BACKGROUND:**

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the attached list of abatements.

## Abatement List for Board Approval

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

Abatements Submitted for Approval by the St. Louis County Board  
on 8/9/2016

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
375	23	413	0	15920	CLARK, ROBERTA	R	Gnesen	County Auditor	PENALTY & INTEREST	2016	899.44
535	10	1940	0	15914	FOND DU LAC BAND	R	Stoney Brook	Cory Leinwander	EXEMPT	2015	36.00
535	10	1940	0	15914	FOND DU LAC BAND	R	Stoney Brook	Cory Leinwander	EXEMPT	2016	36.00
535	10	1945	0	15915	FOND DU LAC BAND	R	Stoney Brook	Cory Leinwander	EXEMPT	2015	84.00
535	10	1945	0	15916	FOND DU LAC BAND	R	Stoney Brook	Cory Leinwander	EXEMPT	2016	22.00
175	20	110	0	15922	GEMS, BRENDA	R	Mt. Iron	Paul Cherry	FIRE DISASTER	2016	218.00
141	75	80	0	15919	JARMER, GARY	R	Hibbing	Shannon Cairns	HOMESTEAD	2016	680.00
290	10	4600	0	15918	KANGAS, JACOB	R	Cherry	Tim Marolt	HOMESTEAD	2016	600.00
10	0	0	01045	15913	LANTHIER, STEVEN	M	City of Duluth	Lana Anderson	VETERAN DISABILITY	2016	286.00
90	0	0	00043	15917	LEPPALA, NORMAN	M	Virginia	Margaret Dunsmore	HOMESTEAD	2016	150.00
140	130	3130	0	15911	MACK, CARL & RHONDA	R	Hibbing	Rodella LaFreniere	HOMESTEAD	2016	714.00
10	2630	340	0	15924	NELSON JAMES	R	City of Duluth	Dave Christensen	HOMESTEAD	2016	292.00
10	3970	920	0	15925	NOVOSELAC, LYNN	R	City of Duluth	Benjamin Hansen	HOMESTEAD	2016	390.00
460	10	2890	0	15911	SCHALL, DALE	R	Morcom	Shannon Cairns	FIRE DISASTER	2016	783.00
10	4700	172	0	15923	SOPOCI, MARY	R	City of Duluth	Frank Carver	VALUATION	2016	294.00
10	0	0	10868	15912	STOKES, JOANNE	M	City of Duluth	Margaret Dunsmore	HOMESTEAD	2016	302.00
525	20	561	0	15921	SUIHKONEN, JESSE	R	Sandy	Paul Cherry	FIRE DISASTER	2016	874.00
141	50	3396	0	15910	YAROSCAK, CAROL	R	Hibbing	Tim Marolt	HOMESTEAD	2016	572.00

# BOARD LETTER NO. 16 – 365

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

**DATE:** August 9, 2016 **RE:** Microsoft Project Online

**FROM:** Kevin Z. Gray  
County Administrator

Jeremy Craker, Director  
Information Technology

## **RELATED DEPARTMENT GOAL:**

Ensure quality customer facing information technology services to every county department and supported outside agencies.

## **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the Information Technology (IT) Department to purchase the Microsoft Project Online software package including software, implementation consulting, and maintenance.

## **BACKGROUND:**

Over a year ago the IT Department set out with a mission to improve four key metrics within the way that IT supports county business operations. The four metrics include customer service and support, project management accountability, risk management and fiscal responsibility. In 2015 IT rolled out a new IT Customer Service ticketing system which enhanced customer service and support by introducing Service Level Agreements. This resulted in a specific measurable way to manage IT support requests to ensure timeliness and consistency.

In 2016 IT has focused its attention on architecting and planning for a way to more efficiently manage and hold IT accountable to completing business technology enabled projects on time, within budget, and within scope. Current toolsets were developed internally but have failed to provide a number of standard features. This has created inefficiencies in the use of project resources and has hindered the ability to provide departments with proper visibility to IT enabled project progress and availability.

As a result, the IT Department began a search for a new project management system that will enable the entire project management lifecycle from the creation, selection, planning, and management of county projects. During the selection process it became apparent that St. Louis County would benefit most by using a standards based

technology which integrates with Microsoft productivity tools currently used within the county. Microsoft Project Online was selected as the preferred project management system. This software product conforms to the Project Management Institute (PMI) best practices for project management. This system is cloud based and provides the following project based planning tools including:

- Demand Management
- Business Case Definition
- Portfolio Prioritization & Optimization
- Capacity Planning
- Portfolio Reporting
- Resource Management
- Project Scheduling
- Team Collaboration
- Issues and Risk Management
- Project and Time reporting

This new system will be implemented by Projility, a software solutions provider headquartered in McLean, Virginia. The Microsoft Project Online software is licensed through a yearly subscription model from SHI, a software reseller in Somerset, New Jersey, currently under Minnesota state contract pricing with St. Louis County.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the Information Technology Department to purchase the Microsoft Online Project Management software package, with a total one-time cost of \$132,598, payable from Fund 100, Agency 117001, Object 634800, with ongoing yearly software subscription costs starting in year two in the amount of \$21,258. The IT Department budgeted for this investment in 2016 and will include the ongoing subscription cost beginning in the 2017 budget.

## Microsoft Project Online

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Information Technology (IT) Department set out with a mission to improve four key metrics within the way that IT supports county business operations including customer service and support, project management and accountability, risk management, and fiscal responsibility; and

WHEREAS, In 2016 IT has focused its attention on architecting and planning for a way to more efficiently manage and hold IT accountable to completing business technology enabled projects on-time, within budget, and within scope; and

WHEREAS, Microsoft Project Online was selected as the preferred project management software package, and vendor partner Projility as the implementation partner, with total one-time project costs totaling \$132,598, broken down as follows:

<b>1<sup>st</sup> Year Cost</b>		
<b>Vendor</b>	<b>Purchase</b>	<b>Cost</b>
SHI	Licenses	\$ 21,258
Projility	Consulting (280 hours)	\$ 55,840
Projility	Travel Expenses	\$ 8,000
Projility	Hammerhead (Dashboards & Reports)	\$ 47,500
	<b>Total</b>	<b>\$132,598</b>

WHEREAS, There will be ongoing annual software subscription costs starting in year two in the amount of \$21,258;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department to execute purchase agreements and professional service contracts to purchase and implement the Microsoft Project Online software package in the amount of \$132,598, payable from Fund 100, Agency 117001, Object 634800, and to update the 2017 budget to include the annual subscription cost of \$21,258.



**Application and Acceptance of 2016 Emergency  
Management Performance Grant**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The State of Minnesota has made \$77,632 available through the Emergency Management Performance Grant to assist the St. Louis County Sheriff's Office for local emergency management programs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2016 State of Minnesota, Emergency Management Performance Grant in the amount of \$77,632, to be accounted for in Fund 100, Agency 132999, Grant 13203;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents

**GRANT APPROVAL FORM**

GRANT NAME: Emergency Management P GRANT AMOUNT: 77,632

GRANTOR: Homeland Security Emergency MATCH AMOUNT: 77,632

FUND: 100 AGENCY: 132999 GRANT: 13203 GRANT YEAR: 2016

AGENCY NAME: Sheriff's office

CONTACT PERSON: Dawn Sathers PHONE: 218-726-2389

GRANT PERIOD: BEGIN DATE: 01/01/16 END DATE: 12/31/16

STATE GRANT AWARD NUMBER OR FEDERAL CFDA # 97.042

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

**IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.**

**GRANTS OF \$25,000 OR LESS**

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

**DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?**

YES  NO

If so, this type of grant requires the following review approval:

County Auditor	<input type="text"/>	Date:	<input type="text"/>
County Administrator	<input type="text"/>	Date:	<input type="text"/>
County Attorney	<input type="text"/>	Date:	<input type="text"/>

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**NEW GRANTS GREATER THAN \$25,000**

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

**DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?**

YES  NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor \_\_\_\_\_ Date: \_\_\_\_\_  
County Administrator \_\_\_\_\_ Date: \_\_\_\_\_

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

**RECURRING GRANTS GREATER THAN \$25,000**

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

**DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?**

YES  NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor *Dan Dicklich* Date: 8-3-16  
County Administrator *Sam Gehenberg* Date: 8/4/16

**The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.**

# **BOARD LETTER NO. 16 – 367**

## **HEALTH & HUMAN SERVICES COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** August 9, 2016                      **RE:** Appointment to the Heading Home St. Louis County Leadership Council

**FROM:** Kevin Z. Gray  
County Administrator

Linnea Mirsch, Interim Director  
Public Health & Human Services

#### **RELATED DEPARTMENT GOAL:**

Adults will be self-sufficient, providing for their own welfare and that of their children. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to appoint one (1) applicant to a currently open position on the Heading Home St. Louis County (HHSLC) Leadership Council.

#### **BACKGROUND:**

The HHSLC Leadership Council acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County. Members are appointed by either the Duluth City Council or the St. Louis County Board of Commissioners.

On July 18, 2016, Commissioners received Board Memo No. 16-31 noting one opening for a representative of Education. Included were a chart of current vacancies and five (5) applications that were on file for membership on the HHSLC Leadership Council. A three week period was allowed for Commissioners to review applicant qualifications, according to the Board's appointment policy. The HHSLC Leadership Council members have also reviewed the applications and make the following recommendation to the County Board.

#### **RECOMMENDATION:**

It is requested that the St. Louis County Board consider the following appointment as recommended by the Heading Home St. Louis County Leadership Council:

New appointment:

Education category:                      Lynette Zupetz                      Term ends 12/31/17

**Appointment to the Heading Home St. Louis County Leadership Council**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Heading Home St. Louis County Leadership Council acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County; and

WHEREAS, Members are appointed by the City Council of Duluth and the St. Louis County Board of Commissioners;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following applicant to the Heading Home St. Louis County Leadership Council:

<u>Position</u>	<u>Period</u>	<u>Appointed</u>
Education	Term ends 12/31/17	Name: _____

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County

## Return Application to:

Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

OR e-mail at: [chapmanp@stlouiscountymn.gov](mailto:chapmanp@stlouiscountymn.gov)

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Revised 1-2006  
APP-CACCB

Application For: Heading Home SLC Leadership Council

Please list the committee, commission, or board for which you are applying

Applicant Name: Zupetz Lynette R  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: Box 425 8804 Zupetz Drive  
Street

Forbes MN 55738  
City State Zip

Telephone/Fax/E-Mail: 218-744-1784 218-780-0353 Lzupetz@gmail.com  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 50 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Isd 2142 School Board WELCA officer at church



3. What interests you about becoming a member of the committee, commission or board for which you are applying?

During my 34 years of teaching and 15 years of substituting at the school, I see many families in need of help and places to live. Our church group delivers food baskets for holidays and we make and donate quilts throughout our immediate area. ST Louis county nurses, Social Services, etc. I am also involved in bringing quilts, dishes, etc. to a Twelfth Step house when clients are transitioning to housing of their own.

4. Please describe your education, employment, areas of interest, and expertise.

I am a retired school teacher. I taught for 34 years and have been substituting for the last 11 years. I am serving my second 4 year term on the Dist 2142 school board. I have a Master's degree in education. I am very active in my church helping with Sunday School and confirmation. I volunteer at Ruby's Pantry when available. We have had several kids work for us on our beef farm and have seen the struggle they go

5. Please provide additional information you believe is important in considering your application?

I am willing to help in any way I can to provide better housing for all in St Louis County.

6. Please list two references including name, address, and telephone number.

Heather Lindula 3820 Admiral Road Iron MN 55751 218-744-2352

Shelly Holmes Hwy 37 Eveleth MN 55734 218-966-0712

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Lynette Zupetz

Date 5-2-2016

THANK YOU!

Office Use Only

Date Received [ ]

Appointment Date [ ]

Date Entered [ ]

Term End Date [ ]

Commissioner District [ ]

Retention Date [ ]

Appointed:  Yes  No

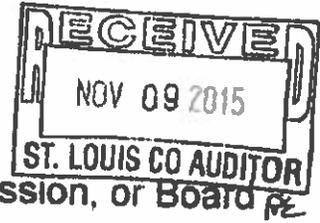
Committee/Board/Commission: [ ]



Revised 1-2008  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County



**Return Application to:**  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

**Application For:** Heading Home St. Louis County Leadership Council  
Please list the committee, commission, or board for which you are applying

**Applicant Name:** Gunderson Mark S  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

**Home Address:** 2221 N. Arlington Avenue  
Street  
Duluth Minnesota 55811-2029  
City State Zip

**Telephone/Fax/ E-Mail:** 722-4163 gunderson755@hotmail.com  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 25 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Empty box for listing other community groups, boards, committees, or commissions.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I am interested in public affairs, and I want to help people that need it. I do have leadership abilities.

4. Please describe your education, employment, areas of interest, and expertise.

I have a four year BA degree, and two years of training after college. I have taught school and have done church work. I enjoy being a member of groups and learning new things, and helping people.

5. Please provide additional information you believe is important in considering your application?

I have some intelligence, graduating with a B+ G.P.A. from college. I think that this could be helpful on the job.

6. Please list two references including name, address, and telephone number.

Don Stewart 218 Garden St. 55612 724-9084  
Bob Madich 601 Crystal Drive 55811 206-0196

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Maureen Anderson

Date: Nov 5, 2015

**THANK YOU!**

Office Use Only	
Date Received	<input type="text"/>
Date Entered	<input type="text"/>
Commissioner District	<input type="text"/>
Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Committee/Board/Commission:	<input type="text"/>
Appointment Date	<input type="text"/>
Term End Date	<input type="text"/>
Retention Date	<input type="text"/>



Revised 1-2006  
APP-CAACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County

Return Application to:  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: SLC Heading Home Governance Board

Please list the committee, commission, or board for which you are applying

Applicant Name: Currier Seth D  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: 118 N 60th Ave E  
Street  
Duluth MN 55804  
City State Zip

Telephone/Fax/ E-Mail: 218.409.6520 218.740.5522 218.740.4330 seth.currier@mntc.org  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 2 years 5 months

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Current:  
Board Member, Volunteer Attorney Program, Duluth; NE Minnesota Recovery Connection Advisory Committee, Duluth; Opiate Abuse Response Strategies Workgroup, Duluth  
Past:  
Carlton County Drug Abuse Task Force, Cloquet; Discharge Planning Subcommittee, Duluth; Tri Campus Coalition on College Drinking and Drug Abuse, Duluth; Hibbing Chemical Health Advisory Committee, Hibbing, MN; Substance Abuse Coalition of Kanabec County, Kanabec County Public Health, Mora, MN; Board Member, Vice Chair, East Hillside Patch Mind 2 Mind, Duluth; Diversity Commission, University of Minnesota Duluth; Citizens in Action Planning Committee, Duluth

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I care deeply about Duluth. I want to speak on behalf of those who live without a house. I work in in the chemical dependency field but I also work closely with corrections and the legal system. I have an understanding of the complexity of these issues and want to work to help advocate for and provide resources to those who need them most.

4. Please describe your education, employment, areas of interest, and expertise.

Interim Center Director, Mn Adult & Teen Challenge, Duluth: Dec. 2015-present  
Duluth Program Director, Conflict Resolution Center, Duluth: July 2015-Nov. 2015  
Community Outreach Manager, Mn Adult & Teen Challenge, Duluth: Mar 2014-pres.  
Community Volunteer Coordinator, UMD, Duluth: Aug. 2013-Feb. 2014  
Director of Service Learning, Northwestern College, Orange City, IA: Aug 2011-May 2013

5. Please provide additional information you believe is important in considering your application?

Education:  
Masters of Arts, Spiritual Formation & Leadership: Spring Arbor University, 2011  
Bachelor of Arts, Philosophy & Religion: Spring Arbor University, 2008

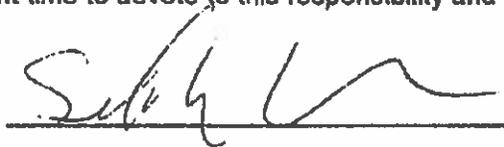
6. Please list two references including name, address, and telephone number.

Keith Johnson, 2 E 2nd St, Duluth, MN 55802, 218.310.2222

MJ Bauer, 2101 Hennepin Ave, Suite 100, Minneapolis, MN 55405, 612.813.3201

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:



Date

Nov 20<sup>th</sup>, 2015  
Nov 20 2015

**THANK YOU!**

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District

Retention Date

Appointed:  Yes  No

Committee/Board/Commission:



Revised 1-2006  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County

**Return Application to:**  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Saint Louis County Heading Home Governance Board

Please list the committee, commission, or board for which you are applying

Applicant Name: Sundal Jennifer S  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: 4710 Robinson St  
Street  
Duluth MN 55804  
City State Zip

Telephone/Fax/ E-Mail: (218)525-2272 (218)343-3874 jennifer.sundal@isd71  
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 36 yrs

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Chair Duluth Early Childhood and Families Education Citywide Advisory Board  
Treasurer SMLS Home and School Association  
Blue Cross Blue Shield Growing Up Healthy (multi-agency) Duluth  
FIT Head Start Advisory Board and other committees connected to Head Start

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

For over five years I have been working with families and children who have experienced homelessness. My work with families is centered around children affected by homelessness. Not being connected to housing lends itself a unique insight to the impact of the different situations families face and how they feel about it. I would like to advocate for children and their families experiencing homelessness in St. Louis Cty.

4. Please describe your education, employment, areas of interest, and expertise.

MN State Licensed Educator birth-3rd grade and Parent Educator  
Currently ISD709 FIT Head Start Teacher/Advocate working with families with children birth-5yrs old experiencing homelessness.  
Children's Program Director at transitional and supportive permanent housing program for over 3 years. Developed on-site programming, supervised staff, managed a budget, participated in grant writing, worked within groups and

5. Please provide additional information you believe is important in considering your application?

I have had numerous trainings and attended workshops locally and nationally over the past several years that include child development, parenting, housing, trauma informed care, mental health, Circles of Security, RAW, ACES, Art of Hosting and many directly connected to children/families and homelessness.

6. Please list two references including name, address, and telephone number.

Pam Rees, Director of Head Start, 2102 N. Blackman Ave. Duluth, MN 55811 (218)

Matt Traynor, CHUM, 102 W2nd St. Duluth, MN 55802 (218) 740-2500

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: Jennifer Sundal

Date: Nov 20, 2015

**THANK YOU!**

Office Use Only	
Date Received	<input type="text"/>
Date Entered	<input type="text"/>
Commissioner District	<input type="text"/>
Appointed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Committee/Board/Commission:	<input type="text"/>
Appointment Date	<input type="text"/>
Term End Date	<input type="text"/>
Retention Date	<input type="text"/>



Revised 1-2008  
APP-CACCB

# Application

Citizen Advisory Committee, Commission, or Board  
St. Louis County

**Return Application to:**  
Clerk of the County Board  
100 N. 5th Avenue West, #214  
Duluth, MN 55802-1293

**Note:** Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Reading Home Governance Board  
Please list the committee, commission, or board for which you are applying

Applicant Name: Walter Kelly R.  Mr.  Mrs.  Ms.  
Last Name First Name Middle Initial

Home Address: 1712 Jefferson St.  
Street  
Duluth MN 55812  
City State Zip

Telephone/Fax: 218-724-2054 Home Work Fax  
E-Mail: Kelly89Wal12@gmail.com E-mail Address

1. How long have you lived in St. Louis County? Jan 2011
2. List other community groups, boards, committees, or commissions for which you are, or have been a member?  
Member Conner and Fisher Community, Member of Bike Cave Collective, Duluth Street Out Reach Planning Community for Community Contact. Member of National Decriminalization of Homosexuality

board for which you are applying?

I have a passion for homeless issues. The opportunity to be a part of a committee that directly finds solutions with regard to homelessness is appealing to me.

4. Please describe your education, employment, areas of interest, and expertise.

I have a high school education with 2 yrs. college. 4 years in the marine corps. 3 year member of Lewis & Fishers.

5. Please provide additional information you believe is important in considering your application?

As someone who has been homeless I can provide a unique viewpoint with regard to homelessness.

6. Please list two references including name, address, and telephone number.

Joel Kilgour 1712 Jefferson 218-340-4356  
Dwaine Howard 1925 Jefferson 218-724-0169

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:  Kelly \_\_\_\_\_ Date Dec. 8<sup>th</sup> 2015

<b>Leadership Council Position</b>	<b>Appointed</b>	<b>3-Year Term Ends</b>	<b>Name</b>	<b>Employer</b>	<b>Address Phone &amp; e-mail address</b>
State of MN	St. Louis County	12/31/2016	Pat Leary	MN DHS	<a href="mailto:Pat.Leary@state.mn.us">Pat.Leary@state.mn.us</a>
Corrections Representative	St. Louis County	12/31/2017	Katy O'Sullivan	Arrowhead Regional Corrections (ARC)	<a href="mailto:osullivank@stlouiscountymn.gov">osullivank@stlouiscountymn.gov</a>
Rural Housing Coalition Representative	St. Louis County	12/31/2018	Heather Lindula	Legal Aid Services of Northeastern Minnesota	<a href="mailto:hindula@lasnem.org">hindula@lasnem.org</a>
Education Representative	St. Louis County	12/31/2017			
At-Large Representative	St. Louis County	12/31/2016	Nathan Thompson	Habitat For Humanity	<a href="mailto:Nathan@nslchfh.org">Nathan@nslchfh.org</a>
Business Community	St. Louis County	12/31/2017	Shelley Lyn Holmes	Business Owner	<a href="mailto:Shelly@mahkahta.com">Shelly@mahkahta.com</a>
At-Large Representative	St. Louis County	12/31/2016	Valerie Strukel	Homeless Advocate	<a href="mailto:vstrukel@gmail.com">vstrukel@gmail.com</a>
Homeless Advocate	St. Louis County	12/31/2018	LeAnn Littlewolf	MN Coalition for the Homeless	<a href="mailto:LeAnn@mhomelesscoalition.org">LeAnn@mhomelesscoalition.org</a>
Bois Forte Reservation Representative	St. Louis County	12/31/2018	Pamela M. Hughes	Supervisor, Bois Forte Health & Human Services	<a href="mailto:phughes@boisforte-nsn.gov">phughes@boisforte-nsn.gov</a>

Veterans Representative	City of Duluth	3/31/2017	Cynthia Finley	Mac-V	<a href="mailto:cfinley@mac-v.org">cfinley@mac-v.org</a>
Fond du Lac Reservation Representative	City of Duluth	3/31/2017	Cindy Pattison	Fond du Lac	<a href="mailto:CindyPattison@fdlrez.com">CindyPattison@fdlrez.com</a>
Formerly Homeless Representative	City of Duluth	3/31/2017			
Faith Community Representative	City of Duluth	3/31/2018	David Bard	First United Methodist Church	<a href="mailto:pastor@fumduluth.com">pastor@fumduluth.com</a>
Affordable Housing Coalition Representative	City of Duluth	3/31/2016	Matt Traynor	CHUM	<a href="mailto:mtraynor@chumduluth.com">mtraynor@chumduluth.com</a>
At Large	City of Duluth	3/31/2016	Ashley Compton	Lifehouse	<a href="mailto:ashley.compton@life-house.org">ashley.compton@life-house.org</a>

# **BOARD LETTER NO. 16 – 368**

## **HEALTH AND HUMAN SERVICES COMMITTEE NO. 2**

### **BOARD AGENDA NO.**

**DATE:** August 9, 2016                      **RE:** Addition of 5.0 FTE Financial  
Workers for Succession  
Planning

**FROM:** Kevin Z. Gray  
County Administrator

Linnea Mirsch, Interim Director  
Public Health and Human Services

James R. Gottschald, Director  
Human Resources

#### **RELATED DEPARTMENT GOAL:**

To review personnel trends and work proactively with county departments to meet their needs within authorized personnel complement and budget.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize 5.0 Full-time Equivalent (FTE) additional Financial Worker positions in the Public Health and Human Services Department (PHHS) for succession planning purposes to address ongoing turnover in this classification. It is anticipated that approval of these additional positions will improve the county's ability to plan for and respond to normal attrition and reduce caseloads of present Financial Workers. There is no need to increase the Department's personnel budget, as these positions will exclusively be used for onboarding and Financial Worker training academy purposes.

#### **BACKGROUND:**

During the development of a comprehensive staffing analysis in PHHS, the discussion around the challenges in the Financial Assistance Division focused on the significant impact turnover has, especially within the Financial Worker series. PHHS has an authorized complement of 117 FTE Financial Workers. Financial Workers process documentation and eligibility criteria for all types of income assistance programs for the county.

Recruitments have historically drawn large applicant pools and employment lists have typically proven to be sufficient to fill requisitioned vacancies. However, there are a number of factors which contribute to the Department's inability to maintain the Board-approved staffing complement. These include minimal classification qualifications combined with the demanding nature of the work, an extensive training academy and probationary periods, and normal attrition. St. Louis County hires in groups to maximize the efficiency of accelerated training academies, which are conducted locally and

incorporate required Department of Human Services training elements. Public Health and Human Services uses a 9-month probationary period to evaluate new hires for this class. Successful employees are eligible to be reclassified to Financial Worker Senior after two years from their hire dates and often compete for promotional Child Support Officer vacancies when they become available.

While St. Louis County caseloads are above Minnesota averages, the most pressing issue facing this class of employees is to get ahead of the near-constant turnover in this series. A comprehensive analysis shows that by the time any new training academy completes the 9 month training regimen and successful new hires are ready to carry a full caseload, there are 5-6 new vacancies within the Financial Worker series. Meaning that the Financial Worker workforce is not operating at the full staffing complement of authorized FTEs.

The following Income Maintenance Staffing and Caseload Report shared at the County Board workshop in July illustrates the ongoing challenge this constant turnover creates:

## SLC Income Maintenance Staffing and Caseload Report

July 8, 2016

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Authorized FTE	103.5	104	103	103.25	102.75	103.5	103	105.5	116	116	117
Actual FTE		96					88	88.5	89	93	87
Vacant FTE (Authorized minus Actual)		8					15	17	27	23	30
Training FTE							12	10	10	6	7
Production FTE (Actual minus Training)	103.5	88	103	103.25	102.75	103.5	76	78.5	79	87	80
SLC IM Caseload (All Cases)	19086	19498	20062	22049	22725	24101	23957	24166	23285	32248	32508
Avg Cases/Authorized FTE	184	187	195	214	221	233	233	229	201	278	278
Avg Cases/Actual FTE							272	273	262	347	374
Avg Cases/Production FTE	184	222	195	214	221	233	315	308	295	371	406

Authorized = Fully Staffed

Actual = Actual Number of FWs

Vacant = Fully Staffed minus Actual

Training = # of Trainee FWs not in Production

Production FTE = Actual # of FWs minus # of Trainees

In consultation with Human Resources and County Administration, the Department has concluded that 5.0 additional FTEs authorized should enable the Department to extend more job offers and move those additional candidates through the onboarding process. There are reasonable limitations to the number of new hires which can be run through the training academy at one time, given the availability of FAD-Training Facilitators. However, the Department and Human Resources are confident that 5.0 FTEs will not exceed those limits. Assuming the historical and ongoing attrition in this series, no additional personnel budget is being requested.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the addition of 5.0 FTE Financial Worker positions for staff transition purposes. Based on the above analysis, there is no anticipated personnel budget increase.

## **Addition of 5.0 FTE Financial Workers for Succession Planning**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or be reallocated to a level more aligned with the needs of the Department; and

WHEREAS, A comprehensive staffing analysis conducted in the PHHS Financial Division indicates that challenges in maintaining the authorized complement of Full-Time-Equivalents (FTEs) in the Financial Worker series are largely attributed to an extensive onboarding process and training academy for new hires, promotional opportunities to higher level positions within the department and normal attrition; and

WHEREAS, Analysis by the Human Resources Department conducted over the last three years shows a recurrent 5.0 FTEs vacant rate in spite of efforts to hire and train for vacancies occurring in approved positions;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the addition of 5.0 FTE Financial Worker positions be added to the Public Health and Human Services Department – Financial Division for staff transition purposes;

RESOLVED FURTHER, That these positions will be paid out of Fund 230, Agency 231014, Object 610201, a new object to track these training expenditures and ensure that existing personnel resources are sufficient to cover these additional positions. No additional personnel budget is authorized.

# **BOARD LETTER NO. 16 – 369**

## **HEALTH & HUMAN SERVICES COMMITTEE NO. 3**

### **BOARD AGENDA NO.**

**DATE:** August 9, 2016 **RE:** Child Protection Staffing

**FROM:** Kevin Z. Gray  
County Administrator

Linnea Mirsch, Interim Director  
Public Health & Human Services

#### **RELATED DEPARTMENT GOAL:**

Children will be safe and live a life free from abuse and neglect.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to increase the Public Health and Human Services (PHHS) staffing complement by 16.0 FTE Social Workers and 4.0 FTE Social Services Supervisors.

#### **BACKGROUND:**

The Children and Family Services Division is currently experiencing an alarming increased rate of maltreatment reports and cases, the accompanied greater workload per case, an inadequate supervisor to staff ratio, worker turnover, higher rates of children in out of home placement, difficulty placing children in foster homes, children in out of home placement for longer periods of time, increasing state mandates, growing bureaucratic and SSIS requirements. All of this results in extreme levels of stress that has become unmanageable to meet the growing demands of the Child Protection system and keep children safe at the current staffing level.

From the findings of the Governor's Task Force for the Protection of Children, the 2015 Minnesota Legislature allocated \$23 million per year for the next biennium for additional funding to counties for Child Protection staffing. St. Louis County's base allocation provided for 10 additional child protection staff, hired in 2015. The PHHS Department has not yet met the two performance outcomes which would earn the withheld 20% allocation above the base amount (providing funding for up to 3 additional staff). Both performance outcomes are directly impacted by caseload levels. St. Louis County did not earn this additional performance allocation in 2015 and isn't positioned to earn it in 2016 with current continued increase in child maltreatment reports (which are up 45% over the last two years) and nearly 800 children currently in placement.

The Governor’s Task Force determined many areas needing improvement in the Child Protection system. The report contained 93 recommendations, for which the Minnesota Department of Human Services (DHS) and counties are in the process of further analysis and implementation. In the recent Children & Family Services Review, conducted by the state using federally –prescribed outcome measures, St. Louis County was found to have several significant areas needing improvement. These include: timeliness of response to alleged victims of child maltreatment; foster care re-entry; children have permanency and stability in their living situations; caseworker visits with children; and enhanced capacity of families to provide for their children’s needs. All of these outcomes are directly affected by staffing levels and caseloads.

The Department has pursued a number of internal strategies to address caseload pressures, including: reallocation and realignment of staff; worker mobility initiatives; postponed transfers of staff; expanded use of interns; and increased case coverage by supervisors. However, these strategies have been insufficient in reducing workload pressures and improving outcomes.

The ultimate goal of the proposed increase in Child Protection staff is to improve child safety, permanency, and well-being. Decreased caseloads and closer supervisory oversight will also enhance the Department’s capacity to maximize state and federal revenue. Unearned revenue still available from the first July 2015 Child Protection Taskforce Aid Payment is \$637,159.59. This funding is available in the 2016 current budget for new staff added for Child Protection only.

The PHHS staffing proposal is as follows:

Initial Intervention: 6.0 FTE Social Workers

These positions respond to reports of child maltreatment. Currently the Department’s screened in reports are on pace to be 45% above the number just two years ago. One of the performance measures which would capture the withheld state funding is timely contact with children who are the alleged victims of abuse; attaining this outcome measure will be more possible with additional staff and reduced caseloads. Also, “front loading” of services affords more opportunity for working closely with families to avoid the need for out of home placement, transfer to ongoing case management, and/or court involvement.

Budget Impact:

	Estimated Expense	Estimated 40% reimbursement	Child Protection Aid Remaining (deferred revenue from CFY 2015 available in Fund 230, Agency 232024, Object 530665)	Estimated levy impact
2016	\$179,520	\$71,808	\$107,712	0
2017	\$448,800	\$179,520	\$230,000	\$39,280

### Ongoing Child Protection: 10.0 FTE Social Workers

These positions work intensively with families in which there are unresolved child safety and well-being concerns. Most ongoing child protection cases involve out of home placement of children and CHIPS Court oversight. One of the performance measures which would capture the additional state funding is monthly contact with children in out-of-home care. Attaining this outcome measure will be more possible with additional staff and reduced caseloads. More manageable caseloads afford greater opportunity for quicker reunification of children with their families or movement toward alternative permanent homes, as appropriate. It is anticipated that at least one of these positions would be assigned to Indian Child Welfare (ICWA), which is similar to other child protection work but with the added requirements of more active efforts to prevent placement and hasten reunification of American Indian children who are placed outside the home and close coordination with tribes. The Department's continuing efforts to reduce disproportionality in placement and disparities in outcomes for Indian children will be strengthened with reduced ICWA caseloads.

#### Budget Impact:

	Estimated Expense	Estimated 40% reimbursement	Child Protection Aid Remaining (deferred revenue from CFY 2015 available in Fund 230, Agency 232024, Object 530665)	Estimated levy impact
2016	\$299,200	\$119,680	\$179,520	0
2017	\$728,000	\$299,200		\$448,800*

\* Ongoing Child Protection workers meeting documentation requirements and timelines can earn additional Child Welfare – Targeted Case Management funding. It is currently estimated that St. Louis County could earn an additional \$1.8 million in CW-TCM funding with adequate staffing and supervisory support. This revenue is not included in the above levy estimate, but will be tracked and reported on to the County Board.

### Children and Family Services (CFS) Supervision: 4.0 FTE Social Service Supervisors

Currently, the average span of supervision in CFS units is approximately 1 supervisor to 17 staff. This is twice the supervisory ratio for Child Protection supervision (1:8) as outlined in the Governor's Task Force recommendations. Quality and accessibility of supervision is a key factor in strong child protection practice and in retention of social workers. Supervisory demands will grow with added Child Protection staff, making it even more critical to add supervisors to make spans of supervision more manageable.

Budget Impact:

	Estimated Expense	Estimated 40% reimbursement	Child Protection Aid Remaining (deferred revenue from CFY 2015 available in Fund 230, Agency 232024, Object 530665)	Estimated levy impact
2016	\$197,120	\$78,848	\$118,272	
2017	\$492,800	\$197,120		\$295,680*

\*Note that based on Financial Analysis provided by PHHS and the Auditor’s Office, it is anticipated that an additional amount of unearned revenue will be available for County Fiscal Year 2017 based on the 2016 payment and actual expenses. That revenue will continue to be analyzed and will be used towards these additional FTEs during 2017 and reduce this levy impact.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board increase the PHHS staffing complement by 16.0 FTE Social Workers and 4.0 FTE Social Services Supervisors in Fund 230, Agency 232024 using the remaining state funding dedicated to these efforts from the Child Protection Aid payment (available in Fund 230, Agency 232024, Object 530665). The proposed 2017 budget will be updated to reflect the expense and revenue assumptions detailed within this Board Letter.

## Child Protection Staffing

BY COMMISSIONER \_\_\_\_\_

WHEREAS, As a result of the findings of the Governor's Task Force for the Protection of Children, the 2015 Minnesota Legislature has allocated \$23 million per year for the next biennium for additional funding to counties for Child Protection staffing; and,

WHEREAS, Using the formula devised by the Minnesota Department of Human Services, St. Louis County has been allocated \$786,400 for both State Fiscal Years 2016 and 2017 (County Fiscal Years 2015-2016) and this is a new ongoing State Aid payment; and

WHEREAS, The level of funding provides revenue for 10 additional child protection staff based on state averages; and

WHEREAS, The Public Health and Human Services Department had delays in filling these positions initially which resulted in \$637,159.59 of the County Fiscal Year 2015 payment available as unearned revenue to be used exclusively for new Child Protection staffing; and

WHEREAS, A comprehensive staffing analysis was conducted identifying significant caseload challenges that impact services, safety planning and revenue generation through appropriate time recording and documentation; coupled with significant challenges in supervisory span of controls;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board increases the Public Health and Human Services Department staffing complement by 16.0 FTE Social Workers for Initial Intervention and Ongoing Child Protection and 4.0 FTE Social Service Supervisors for Child Protection (Fund 230, Agency 232024);

RESOLVED FURTHER, That funding is available through the remainder of 2016 for these positions from unearned revenue from the initial Child Protection Task Force payment in Fund 230, Agency 232024, Object 530554. The proposed 2017 budget will be updated to reflect the remaining Task Force Aid payment as well as standard revenue assumptions for Child Protection and county levy support in the amount of \$783,760;

RESOLVED FURTHER, That the Public Health and Human Service Department will track and report to the County Board on revenue recapture of Child Welfare – Targeted Case Management funds on a quarterly basis.

# **BOARD LETTER NO. 16 - 370**

## **PUBLIC SAFETY & CORRECTIONS COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** August 9, 2016                      **RE:** Addition of 5.0 FTE Deputy Sheriff-Correction Officers for Succession Planning

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

James R. Gottschald, Director  
Human Resources

#### **RELATED DEPARTMENT GOAL:**

To review personnel trends and work proactively with county departments to meet their need within authorized personnel complement and budget.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize 5.0 FTE additional Deputy Sheriff-Correction Officer (DSCO) positions for succession planning purposes. It is anticipated that approval of these additional positions will improve the county's ability to plan for and respond to normal attrition and reduce the incidence of forced overtime at the jail facilities in this classification, without having a negative impact on the Sheriff's Office personnel budget and levy reliance.

#### **BACKGROUND:**

The findings of a recent staffing analysis of the Sheriff's Office-Jail Division completed by the Human Resources Department in 2015 identified significant impact which staff turnover, and subsequent onboarding of new hires, had on jail operations. These impacts include forced overtime to meet minimum staffing levels, the amount of time required to train new hires, and a corresponding shortage of available staff to train the new hires.

While applicant recruitments historically have drawn large applicant pools, the hiring process for new DSCOs is time intensive given the need for conducting a written exam, organizing finalist interviews, conducting comprehensive criminal background studies, pre-employment physicals and drug testing. Further, employees in this class must successfully complete a 12-month probationary period prior to achieving permanent status.

The St. Louis County jail facilities require direct supervision, meaning staff work in close physical proximity to the inmate population they are supervising. As a result, a great

deal of supervised training is required before DSCOs are able to work independently. The Sheriff's Office new hire academy also requires classroom training on jail policy and procedures as well as a number of content areas mandated by the Minnesota Department of Corrections. DSCOs continue to train throughout their entire 12-month probationary period.

Because of the significant amount of staff time needed to conduct training academies, St. Louis County hires DSCOs in groups to maximize the efficient use of staff resources. The need to wait until a sufficient number of permanent vacancies occur before a new group of DSCOs is hired and trained causes existing DSCOs to work additional hours at an overtime rate to compensate for the vacant positions and meet minimum mandated staffing levels.

The Sheriff's Office-Jail Division has an authorized complement of 55.9 FTE DSCOs. Based on annual overtime for 2014 and 2015, the average number of overtime hours worked at the jails is 19,730 hours annually. These hours include both voluntary and forced overtime shifts. Because of this extensive onboarding process and normal attrition, the largest jail facility located in the south portion of the county is rarely operating at its authorized staffing complement.

The addition of 5.0 FTE DSCOs should enable the Sheriff's Office to extend more job offers and move those additional candidates through the onboarding process. Based on review of overtime costs and a staff expense analysis, it is anticipated that the addition to the current complement will not result in additional personnel costs. In fact, there is an anticipated cost savings in 2017 of \$52,872 attributed to the reduction of overtime hours. Therefore, the Sheriff's Office is not requesting any additional personnel budget to coincide with the FTE increase.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the addition of 5.0 FTE Deputy Sheriff-Correction Officers for staff transition purposes, with no anticipated personnel budget increase.

## **Addition of 5.0 FTE Deputy Sheriff-Correction Officers for Succession Planning**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, A comprehensive staffing analysis conducted at the county jail facilities indicates that challenges in maintaining the authorized complement of Full-Time Equivalent (FTEs) in the workforce are largely attributed to the reoccurrence of normal attrition and an extensive onboarding process for new hires; and

WHEREAS, Minimum staffing levels at county jail facilities are mandated by the Minnesota Department of Corrections, which results in overtime hours worked by staff during times when numerous vacancies exist; and

WHEREAS, The incidence of overtime costs would be considerably reduced by increasing the number of authorized staff by 5.0 additional FTEs for transition purposes; and

WHEREAS, There is an anticipated cost savings in 2017 of \$52,872 based on the staffing analysis;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes 5.0 FTE Deputy Sheriff-Correction Officers be added to the Sheriff's Office-Jail Division for staff transition purposes;

RESOLVED FURTHER, That no additional personnel budget is authorized as part of this increase in FTEs, as the additional hires will be absorbed by the normal and reoccurring attrition at the county jail facilities.

# **BOARD LETTER NO. 16 - 371**

## **PUBLIC SAFETY & CORRECTIONS COMMITTEE NO. 2**

### **BOARD AGENDA NO.**

**DATE:** August 9, 2016                      **RE:** Increase of 2.0 FTE Deputy Sheriff Positions for School Resource Officers

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

James R. Gottschald, Director  
Human Resources

#### **RELATED DEPARTMENT GOAL:**

To enhance public safety.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the hiring of two (2.0) Full-Time Equivalent (FTE) School Resource Officers for the next three years ending June 10, 2020.

#### **BACKGROUND:**

The St. Louis County Sheriff's Office and Independent School District (ISD) 2142 have identified the need for two Deputy Sheriff School Resource Officers (SRO) to serve the district. In discussions with ISD 2142, it has been determined that the two positions would serve the Cherry, South Ridge, Northwoods, and Tower-Soudan Schools. ISD 2142 has approximately 1900 students and 480 staff. The Sheriff's Office and ISD 2142 had a similar relationship through a Commissioner of Public Safety grant awarded in 2008-2010.

The position of SRO is based upon an adopted model developed by the National Association of School Resource Officers. This model emphasizes child and school safety at its core:

- One third of the time, the Deputy is a "law enforcer"; proactively enforcing criminal matters in the school setting and responding to calls for service there. The Sheriff's Office has a high awareness of the "pipeline to jail" concept and will use other avenues when possible such as partnerships with Public Health and Human Services, the School District, and other resources that may be available for families.

- One third of the time, the Deputy is an “educational resource”; teaching internet safety, drug abuse issues, and other crime prevention skills.
- One third of the time, the Deputy is a “social resource”; assisting students and staff with problems that may not fit into customary criminal investigations. For example, a Deputy may work with a student experiencing problems at home, or with staff to address needs facing a student who may be at very high risk.

The project goals are to reduce juvenile crime, juvenile crime prevention, and school emergency preparedness planning with a school-based policing model instead of the traditional “response-based” model the Sheriff’s Office currently has with the District. Performance will be measured with annual calls for service, referrals, and arrest statistics as well as updated school emergency response plans. An indirect benefit would be an environment created where students and their parents view law enforcement in a favorable light. Similar models are currently employed in the Duluth, Hermantown, and Proctor school districts.

Funding for these positions would come from Public Safety Innovation funds, and during the summer months the Sheriff’s Office anticipates using SROs for recreational enforcement. Funds such as ATV grant, Federal Water Patrol, and AIS Patrol could be used to pay regular salaries as well as provide a higher level of visibility on the trails and on the water than is currently provided. Human Resources has reviewed the proposed work assignments and agreed that the Deputy Sheriff job class is appropriate. The authorization sought would allow the Sheriff’s Office to backfill the SRO positions as veteran/incumbent Deputies will be used for these two positions within ISD 2142.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the hiring of two new Deputy Sheriff positions and increase the Sheriff’s Office personnel complement by two (2.0) FTEs, which will facilitate the placement of two School Resource Officers in the St Louis County School District, to be accounted for in Fund 100, Object 311426 Public Safety Innovation.

## **Increase of 2.0 FTE Deputy Sheriff Positions for School Resource Officers**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Independent School District (ISD) 2142 has a student population of 1900 and served by 480 staff within schools situated throughout rural St. Louis County; and

WHEREAS, ISD 2142 and the Sheriff's Office have identified a need for two School Resource Officers to directly serve students, staff, and parents by providing law enforcement services; and

WHEREAS, The Human Resources Department has reviewed and allocated the proposed duties to the Deputy Sheriff class;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the addition of two (2.0) full-time equivalent Deputy Sheriff positions to backfill Deputies assigned to ISD 2142 as School Resource Officers for the next three school years, to be accounted for in Fund 100, Object 311426 Public Safety Innovation Fund;

RESOLVED FURTHER, That the two positions shall become effective immediately and end June 10, 2020, and will be absorbed into the authorized staffing complement through existing vacancies at that time.