



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

July 12, 2016
Immediately following the Board Meeting, which begins at 9:30 A.M.
City Hall, 100 Pionk Drive, Proctor, MN

Directions: Highway 2 to 1st Street in Proctor. 1st Street is approximately 0.5 miles past Boundary Avenue (from the south) and 1 block past 2nd Street (from the north). Turn west onto 1st Street, proceed 0.10 miles to Pionk Drive, City Hall is at the intersection of 1st Street and Pionk Drive.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of July 5, 2016

Public Works & Transportation Committee, Commissioner Stauber, Chair

1. Acquisition of Right of Way Relocation and Construction of CR 715 (Unorganized Township 59-16 and City of Biwabik) **[16-316]**

Finance & Budget Committee, Commissioner Nelson, Chair

2. Abatement List for Board Approval **[16-317]**

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

3. IT Technical Service Analyst III Reallocation **[16-318]**

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

1. **Special Sale to the Duluth Economic Development Authority – Pastoret Terrace (Duluth)**
[16-319]
Resolution authorizing the sale of state tax forfeited land in Duluth to the Duluth Economic Development Authority to correct blighted conditions for redevelopment purposes.
2. **Special Sale to the Duluth Economic Development Authority – 5907 Grand Avenue (Duluth)**
[16-320]
Resolution authorizing the sale of state tax forfeited land in Duluth to the Duluth Economic Development Authority to correct blighted conditions for redevelopment purposes.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **Lease with Cotton Township for Commissioner Office Space [16-321]**
Commissioner Nelson has requested that the County Board consider a lease with Cotton Township for office space in the Cotton Town Hall to meet the needs of citizens in the 6th District.
2. **Lease with Fredenberg Township for Commissioner Office Space [16-322]**
Commissioner Nelson has requested that the County Board consider a lease with Fredenberg Township for office space in the Fredenberg Town Hall to meet the needs of citizens in the 6th District.

3. **Lease with Grand Lake Township for Commissioner Office Space [16-323]**
Commissioner Nelson has requested that the County Board consider a lease with Grand Lake Township for office space in the Grand Lake Town Hall to meet the needs of citizens in the 6th District.
4. **Lease with Northland Township for Commissioner Office Space [16-324]**
Commissioner Nelson has requested that the County Board consider a lease with Northland Township for office space in the Northland Town Hall to meet the needs of citizens in the 6th District.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

July 26, 2016 **Mt. Iron Community Center, 8586 Enterprise Drive South, Mt. Iron, MN**
August 2, 2016 **St. Louis County Courthouse, Duluth, MN**
August 9, 2016 **City Council Chambers, 401 East 21st Street, Hibbing, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

July 5, 2016

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Boyle, Dahlberg, Rukavina, Stauber, Nelson, and Chair Raukar

Absent: Commissioner Jewell

Convened: Chair Raukar called the meeting to order at 1:32 p.m.

CONSENT AGENDA

Nelson/Stauber moved to approve the consent agenda without Item #6, Lease with the City of Orr for Assessor Office Space [16-305]. The motion passed. (6-0, Jewell absent)

- Minutes of June 28, 2016
- Extension of 2014 Minnesota Family Investment Program Innovation Fund Grant - Racial and Ethnic Disparities in Employment Outcomes [16-300]
- Utility Easement across State Tax Forfeited Land to MN Power/Allete Inc. (Unorganized Township 56-17) [16-301]
- Reclassification of State Tax Forfeited Lands to Non-Conservation [16-302]
- Cancellation of Contracts for Purchase of State Tax Forfeited Land – Vaydich [16-303R]
- Agreement with Northeast Technical Services for Geotechnical Investigation on Sawyer Avenue (Duluth) [16-304]
- Abatement List for Board Approval [16-306]
- Committee Vacancy Advertisement – St. Louis County Planning Commission [16-307]
- Memorandum of Understanding with the City of Duluth for the 2016 Justice Assistance Grant [16-308]

Public Works & Transportation Committee

Stauber/Nelson moved to award a bid to Parsons Electric, of Duluth, MN, in the amount of \$89,892.16 for project CP 0013-247751 TST, SAP 69-613-041, Traffic Que Warning System, located on CSAH 13 between CSAH 19 (St. Louis River Road) and TH 2 in Midway Township, MN. [16-312] The motion passed. (6-0, Jewell absent)

Finance & Budget Committee

Rukavina/Stauber moved to authorize the transfer of \$10,000 from the personnel budget savings in the Veterans Service Office (Fund 100, Agency 124001) to the Operating Budget (Fund 100, Agency 124001, Object 629900) and direct the appropriate county officials to ensure that \$10,000 be appropriated to the City of Ely for distribution to the agency or agencies that are responsible for the planning and construction of the Ely Veterans Memorial to be located in Ely, MN. [16-309] After further discussion, the motion passed. (6-0, Jewell absent)

Rukavina/Raukar moved to authorize authorizes a five year lease beginning on July 1, 2016, with the option for one five-year extension, for 275 square feet of office space at the monthly rate of \$450/month for the first two years (annual commitment of \$5,400) and \$500/month for three years (annual commitment of \$6,000). [16-305] Commissioner Nelson expressed concerns regarding the lack of utilization of the Land Department building north of Cook. After further discussion, the motion passed without recommendation. (6-0, Jewell absent)

Central Management & Intergovernmental Committee

Raukar/Nelson moved to appoint Linnea Mirsch to Public Health & human Services Director on an interim basis, effective July 11, 2016 until a permanent director can be appointed, compensated at Management Compensation Pay Plan A1, Grade 32, Step M2 (\$132,350). Ms. Mirsch shall be returned to her former position as Deputy County Administrator-Operations and Budget at the conclusion of her interim appointment as Public Health & Human Services Director. [16-313] The motion passed. (6-0, Jewell absent)

Commissioner Rukavina exited the meeting at 2:18 p.m.

Raukar/Boyle moved to adopt the “St. Louis County 2016 Strategic Plan Update.” [16-311] St. Louis County Deputy Administrator Linnea Mirsch provided a brief overview of the strategic plan. After further discussion, the motion passed. (5-0, Jewell, Rukavina absent)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Stauber said he was approached by an arena manager who said the arena has to potential to receive grant money from the Anaheim Mighty Ducks; however, the grant may require a government fiscal agent. Commissioner Stauber indicated that he and Commissioner Nelson will be meeting with the manager within a few weeks to discuss details of the grant.

At 2:32 p.m., Nelson/Boyle moved to adjourn the Committee of the Whole meeting. The motion passed. (5-0, Jewell, Rukavina absent)

Steve Raukar, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 16 – 316

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 1

BOARD AGENDA NO.

DATE: July 12, 2016 **RE:** Acquisition of Right of Way –
Relocation and Construction of
CR 715 (Unorganized Township
59-16 and City of Biwabik)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way and authorize the County Auditor to grant the necessary easements over tax forfeited lands for the relocation and construction of County Road (CR) 715 in Unorganized Township 59-16 and Biwabik.

BACKGROUND:

The St. Louis County Public Works Department plans to relocate and construct a new segment of CR 715 in Unorganized Township 59-16 and Biwabik (County Project 0715-3758). Additional new right of way will be needed from private property, federal land, and tax forfeited land to construct this project. Minn. Stat. § 282.04, Subd. 4, provides that the county auditor may grant easements on tax-forfeited land for highways and that future sale or lease of the land affected by such easement would be subject to the easement. The project will affect six parcels of land that are currently tax forfeited property.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way necessary for the relocation and construction of County Road 715, and authorize the County Auditor to grant the necessary easements over tax forfeited land. Right of way acquisition is payable from Fund 200, Agency 203001.

**Acquisition of Right of Way – Relocation and Construction of CR 715
(Unorganized Township 59-16 and City of Biwabik)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to relocate and construct a new segment of County Road 715 in Unorganized Township 59-16 and the city of Biwabik (County Project 0715-3758); and

WHEREAS, These improvements consist of relocating a highway now existing on mineral lands to facilitate the expansion of mining operations, and constructing said highway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;

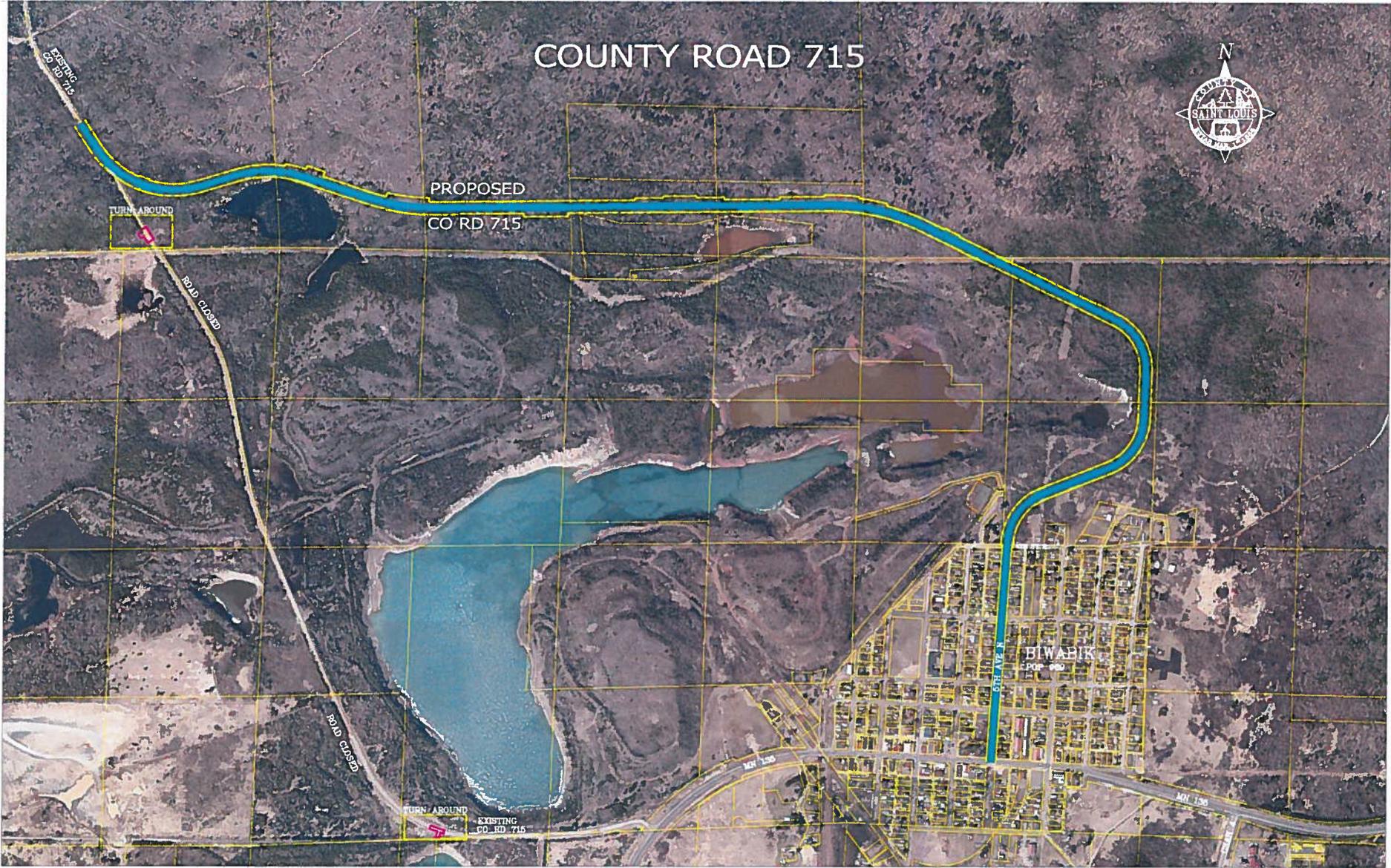
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the tax forfeited parcels described in County Board File No. _____.

**Acquisition of Right of Way – Relocation and Construction of CR 715
(Unorganized Township 59-16 and City of Biwabik)**

1. The South Half of the Southwest Quarter of the Southeast quarter (S $\frac{1}{2}$ of SW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 34, Township 59 North, Range 16 West, EXCEPT 8.30 acres in the Southeast corner. (parcel ID No. 015-0090-00020)
2. The South Half of the Southeast Quarter of the Southeast quarter (S $\frac{1}{2}$ of SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 34, Township 59 North, Range 16 West, EXCEPT 5.19 acres in the Southwest corner. (parcel ID No. 015-0090-00025)
3. Government Lot 4, Section 2, Township 58 North, Range 16 West, EXCEPT that part beginning at the Southwest corner; thence northerly 355.7 feet; thence East 564.84 feet; thence South 30 feet; thence East 250 feet; thence South 175 feet; thence East 275 feet; thence South 150 feet; thence West 1097 feet to the point of beginning. (parcel ID No. 015-0060-00170)
4. Government Lot 3, Section 2, Township 58 North, Range 16 West, EXCEPT Railroad Right of Way 2.34 acres of Surface Williams Mine. (parcel ID No. 015-0060-00150)
5. Government Lot 2, Section 2, Township 58 North, Range 16 West, (parcel ID No. 015-0060-00140)
6. Undivided $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, Section 2, Township 58 North, Range 16 West, EXCEPT that part platted as Auditor's Plat Number 45 and EXCEPT that part lying between Lots 3 and 4 of Auditor's Plat Number 45 (parcel ID No. 015-0060-00213)

COUNTY ROAD 715



CO RD 715

SITE MAP

BOARD LETTER NO. 16 - 317

FINANCE & BUDGET COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: July 12, 2016

**RE: Abatement List for
Board Approval**

**FROM: Kevin Z. Gray
County Administrator**

**Mark Monacelli, Director
Public Records & Property Valuation**

**David L. Sipila
County Assessor**

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

7/6/2016
3:04:23PM

Abatements Submitted for Approval by the St. Louis County Board
on 7/26/2016

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 0 0	00931 15887	BAKKEN, AARON	M	City of Duluth	Margaret Dunsmore	HOMESTEAD	2016	216.00
40 130 1965	0 15886	FOIX, MARYANN	R	Eveleth	Joel Kreiner	HOMESTEAD	2016	666.00
520 50 260	0 15888	GOAR, JERRY	R	Rice Lake	County Auditor	PENALTY & INTEREST	2016	70.00
395 0 0	02015 15891	JOHNSON, ANGELA	M	Hermantown	Margaret Dunsmore	HOMESTEAD	2016	120.00
380 0 0	00450 15889	KRATT, KENNETH	M	Grand Lake	Margaret Dunsmore	HOMESTEAD	2016	538.00
10 1310 1942	0 15890	PARR, DANIEL	R	City of Duluth	Dave Christensen	HOMESTEAD	2016	342.00

BOARD LETTER NO. 16 – 318

CENTRAL MANAGEMENT & INTERGOVERNMENTAL
COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: July 12, 2016 **RE:** IT Technical Services Analyst
III Reallocation

FROM: Kevin Z. Gray
County Administrator

Jeremy Craker, Director
Information Technology

James R. Gottschald, Director
Human Resources

RELATED DEPARTMENT GOAL:

To ensure that the right mix of technology professionals are in place to help support the growing information technology services provided to county departments and citizens.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the reallocation of one IT Services Technician to a Technical Services Analyst III within the IT Department.

BACKGROUND:

IT is continually working to prioritize and adjust workloads to fit the information technology needs of the county. When a vacancy occurs needs are evaluated to ensure that IT is staffed appropriately to support the county's diverse lines of business. IT is currently understaffed in the area of server, and storage area network support. With increased work load and only three people currently capable of supporting these complex systems. This support area must be increased.

This individual will operate in a more senior Technical Services Analyst III role. This key role will be in charge of building, maintaining, and supporting over 190 Microsoft Windows Virtual Servers, and 13 physical servers supporting over 150 St. Louis County applications/interfaces. In addition this individual will help maintain all supporting infrastructure including storage area network, backup and disaster recovery hardware/software. This individual will lead larger infrastructure based projects, and help in the design, and architecture of new Infrastructure based systems.

Human Resources reviewed and reallocated the proposed duties to a Technical Services Analyst III position. It is proposed that a currently vacant 1.0 FTE IT Services Technician position be reallocated to a Technical Services Analyst III for an annual increase of \$19,734. Funding for this increase is available in the IT Budget.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the reallocation of one IT Services Technician to a Technical Services Analyst III, payable from Fund 100, Agency 117001.

IT Technical Services Analyst III Reallocation

BY COMMISSIONER _____

WHEREAS, The Information Technology (IT) Department is continually working to prioritize and adjust workloads to fit the information technology needs of the county; and

WHEREAS, IT is currently understaffed in the area of server, and storage area network support; and

WHEREAS, Human Resources reviewed and reallocated the proposed duties to a Technical Services Analyst III position;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of 1.0 vacant IT Services Technician (Civil Service Basic, Pay Grade B11 Step 1) to a Technical Services Analyst III (Civil Service Basic, Pay Grade B25 Step 1). This reallocation will result in an approximate annual increase of \$19,734, payable from the IT budget (Fund 100, Agency 117001).



Saint Louis County

Human Resources Department • 100 N 5th Ave West, RM 1 • Duluth, MN 55802-1202
Phone: 218-726-2422 • Fax: 218-725-5054

James R. Gottschald
Human Resources Director

To: Jeremy Craker
IT Director

From: Colleen P. Effinger 
Human Resources Manager

Date: June 28, 2016

Subject: Position Audit Reallocation

On June 28, 2016, we received a request to reallocate vacant IT Services Technician position # 0604-001 to a Technical Services Analyst III position. Based on the information provided, your reallocation request is approved.

The reallocation will result in an approximate annual increase of \$19,734 which is based on the salary of the vacant IT Services Technician (\$2,657 at Grade B11 Step 1) compared to that of a Technical Services Analyst III (\$4,301 at Grade B25 Step 1). Since these classes are more than three grades apart, County Board approval must be obtained.

Please be advised that there is no current eligible register for the Technical Services Analyst III class. The recruitment process for this position will commence upon the receipt of an approved personnel requisition through NEOGOV.

If you have any questions concerning the reallocation, please feel free to contact Catherine A. Roseth at extension 5067.

CC: Linnea Mirsch
Angela Patullo
Angie Mattsen
Cheryl Johnson
Cynthia Elsafarini
Tyra Kerr

BOARD LETTER NO. 16 – 319

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 12, 2016

RE: Special Sale to the Duluth
Economic Development
Authority – Pastoret Terrace
(Duluth)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Barbara Hayden, Director
Planning and Community Development

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Working with communities to create vibrant neighborhoods.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to the Duluth Economic Development Authority (DEDA).

BACKGROUND:

St. Louis County Board Resolution No. 16-168, adopted on March 8, 2016, approved the placement of the Pastoret Terrace, Kozy Bar, and Paul Robeson Ballroom (Lots 29 and 31, Duluth Proper 1st Division East 1st Street, Parcel ID: 010-0930-00270) on a list of tax forfeited lands to be withheld from repurchase for one year to allow time for the property to be acquired by a municipal subdivision. DEDA has requested to purchase the Pastoret Terrace, Kozy Bar, and Paul Robeson Ballroom to correct blighted conditions for redevelopment purposes. DEDA and the City of Duluth have determined that this transaction is in the best interest of the city and that it will further the general plan for economic development and revitalization in Duluth's downtown business district.

Prior to the 2015 forfeiture (Lots 29 and 31, Duluth Proper 1st Division East 1st Street, Parcel ID: 010-0930-00270) an Abatement Order was issued on January 29, 2015, by

the City of Duluth ordering the prior owners to repair, rehabilitate, demolish, or remove the building because an inspection had revealed that the building was in an unsafe and unsanitary condition. The abatement order was not corrected and the property went into tax forfeiture. The building has been condemned for human habitation.

Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions or will lead to the development of affordable housing.

In addition, St. Louis County and DEDA are partnering on site redevelopment by the county providing funds of up to \$325,000 to DEDA to be paid from the county's Economic Development Fund, of which portions of this fund are from the City of Duluth's Tax Increment Financing (TIF) repayments. Redevelopment costs may include ongoing site security, property stabilization, cleanup, hazard material investigation and remediation (removal), and partial site redevelopment (which could include demolition).

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Duluth Economic Development Authority for the price of \$75,000 plus fees to be deposited into Fund 240 (Forfeited Tax Fund) and St. Louis County Board approve providing funds of up to \$325,000 to DEDA. Funds are available in the Economic Development fund balance (Fund 178, Object 311428) to be transferred into Fund 178, Agency 178005.

**Special Sale to the Duluth Economic Development Authority –
Pastoret Terrace (Duluth)**

BY COMMISSIONER _____

WHEREAS, The Duluth Economic Development Authority has requested to purchase the following described state tax forfeited land for the price of \$75,000 plus fees and St. Louis County providing funds of up to \$325,000 to correct blighted conditions for redevelopment purposes:

Pastoret Terrace, Kozy Bar, Paul Robeson Ballroom
Lots 29 and 31
Duluth Proper 1st Division East 1st Street
Parcel: 010-0930-00270

WHEREAS, Minn. Stat. § 282.01, Subd. 1(a) authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions or will lead to the development of affordable housing;

THEREFORE, BE IT RESOLVED, That subject to Duluth Economic Development Authority compliance with all requirements of Minn. Stat. 282.01, Subd. 1a.(d), the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Economic Development Authority for the price of \$75,000 plus fees to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Board approves providing funds of up to \$325,000. Funds are available in the Economic Development fund balance (Fund 178, Object 311428) to be transferred into Fund 178, Agency 178005.

RESOLUTION 16D-25

**RESOLUTION CONDITIONALLY AUTHORIZING ACQUISITION
OF PASTORET TERRACE PROPERTY FROM
ST. LOUIS COUNTY FOR \$75,000**

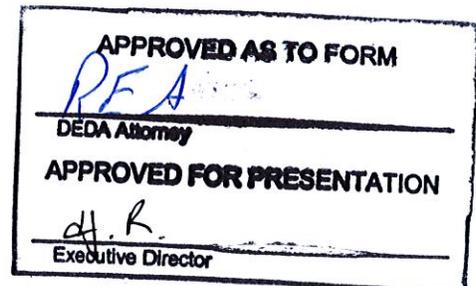
RESOLVED, by the Duluth Economic Development Authority ("DEDA"), that the proper DEDA officials are hereby authorized to acquire the below-described, tax forfeited property from the State of Minnesota through St. Louis County for the purpose of redeveloping said property at a cost to DEDA of \$75,000, payable from Fund 860, subject to said County providing \$325,000 for the use of DEDA in funding said redevelopment:

Lots 29 & 31, East First Street, DULUTH PROPER, First Division.

Approved by the Duluth Economic Development Authority this 22nd day of June, 2016.

ATTEST:

Executive Director



STATEMENT OF PURPOSE: The purpose of this resolution is to authorize DEDA to acquire the Pastoret Terrace property which is currently forfeited to the State for non-payment of real estate taxes for \$75,000 to facilitate the redevelopment of the property, subject to the County's commitment to contribute \$325,000 to DEDA to help pay some of the anticipated costs of that redevelopment.

The property is carried on the tax roles as having a land value of \$175,000 but the County is willing convey it to DEDA at the lesser amount in order to encourage its redevelopment and its return to tax paying status.

Upon approval of this resolution by DEDA and the approval of the terms by the County Board, DEDA will be in a position to begin the process of actively seeking a developer for the property with an acceptable redevelopment plan and to invite possible participation by other property owners and by the public in the process.



City of Duluth
Construction Services & Inspections Division

411 West First Street • Room 210 • Duluth, Minnesota • 55802-1194
218-730-5300 • Fax: 218-730-5901 • www.duluthmn.gov/onestop/

An Equal Opportunity Employer

January 29, 2015

ABATEMENT ORDER

Attn: Temple Corporation
Eric Ringsred
701 West Arrowhead Rd.
Duluth, MN. 55811

Copasetic, Inc.
Paul King
441 Kenilworth Ave
Duluth, MN 55803

Re: Pastoret Terrace
Parcel ID: 010-0930-00270

Dear Property Owner,

A recent site inspection by this office has revealed that the building at the above listed address is in an unsafe and unsanitary condition.

Minnesota State Building Code (MSBC) Section 1311.0107 requires that all buildings, structures, systems, devices and safeguards and all parts thereof be maintained in a safe and sanitary condition in conformance with applicable codes. Further, MSBC Section 1300.0180 requires that the unsafe building and building appendages be abated by repair, rehabilitation, demolition, or removal, according to Minnesota statutes, sections 463.15 to 463.26.

You are hereby ordered to comply with MSBC 1311.0107 and MSBC 1300.0180 by repairing, rehabilitating, demolishing, or removing the building. In order to establish the scope of required repairs, you are ordered to submit a complete report of the structural condition of the building prepared by a Minnesota licensed structural engineer as well as a report on the condition of the building's ability to resist infiltration of water. The report shall include a description of the current condition and a plan to repair the roof, floors, exterior walls, and foundation to comply at a minimum with the standards required by the building code or for the demolition and removal of the structure.

In order to prevent further deterioration of the structure and eliminate the blighted condition of the property, within 90 days of the date of this letter the report and plans described above and applicable permit applications must be submitted to Construction Services or a demolition permit shall be obtained and the building demolished. If the building is not demolished, all work required to achieve code compliance shall be completed by December 31, 2015.

Please feel free to contact me with any questions.

Respectfully,

Dan Nelson
City of Duluth Building Official

C: Michael Conlan, Pastoret Partners

NOTICE OF APPEAL RIGHTS

You have a right to appeal an order, decision or determination issued by the building official about the Minnesota State Building Code (MSBC) by appealing to the State Building Code Appeals Board in accordance with MSBC 1300.0230. You have a right to appeal an order, decision or determination about Duluth City Code Chapter 10 within 15 days, by submitting application for appeal and payment of the appeal fee (\$120) in accordance with Duluth City Code Section 10-5. An application for appeal to an order by the building official shall be based on a claim that the true intent of the code or the rules has been incorrectly interpreted, the provisions of the building code do not fully apply or an equally good or better form of compliance is proposed. The board has no authority to waive requirements of the building code.



St. Louis County Land & Minerals Department Tax Forfeited Lands

Legal :

Lots 29 and 31

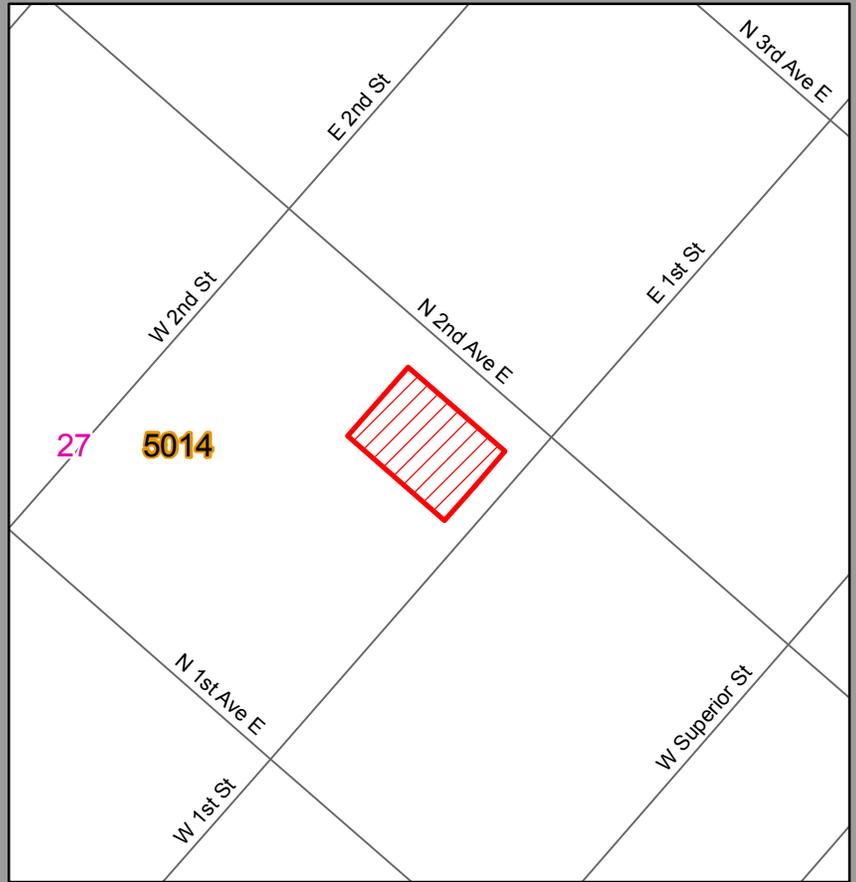
Duluth Proper 1st Division East 1st Street

Parcel Code:010-0930-00270

Address: 109, 113 N 2 Ave E

127, 129 E 1 St

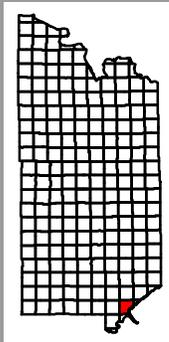
Duluth, MN 55803



City of Duluth

Commissioner District # 1

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department**



2003 NAIP Photo



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: March 8, 2016 Resolution No. 16-168
Offered by Commissioner: Dahlberg*

List of Forfeited Lands: 127-129 East First Street (Duluth, MN)

WHEREAS, Minn. Stat. § 282.322 authorizes county boards to file a list of tax-forfeited lands with the county auditor to be withheld from repurchase if the board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase; and

WHEREAS, On November 30, 2015, the following described property forfeited to the State of Minnesota for nonpayment of taxes:

Pastoret Terrace
Lots 29 and 31
Duluth Proper 1st Division East 1st Street
Parcel 010-0930-00270; and

WHEREAS, The former owner of Pastoret Terrace did not comply with an Abatement Order issued by the City of Duluth in 2015 ordering the submission of a report by a licensed engineer on the structural condition of the building; and

WHEREAS, The Duluth Economic Development Authority, working with the City of Duluth, has expressed an interest in acquiring the property for redevelopment purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall add parcel 010-0930-00270, also known as Pastoret Terrace, to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by a municipal subdivision for redevelopment purposes.

Commissioner Dahlberg moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Stauber, Nelson and Chair Raukar - 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 8th day of March, A.D. 2016, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 8th day of March, A.D., 2016.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 16 – 320

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: July 12, 2016

RE: Special Sale to the Duluth
Economic Development
Authority – 5907 Grand Avenue
(Duluth)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Barbara Hayden, Director
Planning and Community Development

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Working with communities to create vibrant neighborhoods.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land located at 5907 Grand Avenue, Duluth, MN, to the Duluth Economic Development Authority (DEDA).

BACKGROUND:

St. Louis County Board Resolution No. 16-160, adopted on March 8, 2016, approved the placement of 5907 Grand Ave (Lots 10 and 11, Lot 00, Block 124, West Duluth 5th Division, Parcel ID: 010-4510-00490) on a list of tax forfeited lands to be withheld from repurchase for one year to allow time for the property to be acquired by a municipal subdivision. DEDA has requested to purchase the property to correct blighted conditions for redevelopment purposes for a price of \$20,000.

The City of Duluth inspected the property and issued a demolition order on the structure on June 3, 2016. Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions or will lead to the development of affordable housing.

In addition, St. Louis County and DEDA are partnering on site redevelopment by the county providing funds of up to \$40,000 to DEDA to be paid from the county's Economic Development Fund, of which portions of this fund are from the City of Duluth's Tax Increment Financing (TIF) repayments. Redevelopment costs may include ongoing site security, property stabilization, cleanup, hazard material investigation and remediation (removal), and partial site redevelopment (which could include demolition).

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the Duluth Economic Development Authority for the price of \$20,000 plus fees to be deposited into Fund 240 (Forfeited Tax Fund) and St. Louis County Board approve providing funds of up to \$40,000 to DEDA. Funds are available in the Economic Development fund balance (Fund 178, Object 311428) to be transferred into Fund 178, Agency 178005.

**Special Sale to the Duluth Economic Development Authority –
5907 Grand Avenue (Duluth)**

BY COMMISSIONER _____

WHEREAS, The Duluth Economic Development Authority has requested to purchase the following described state tax forfeited land for the price of \$20,000 plus fees and St. Louis County providing funds of up to \$40,000 to correct blighted conditions for redevelopment purposes:

Lots 10 and 11
Lot 00
Block 124
West Duluth 5th Division
Parcel: 010-4510-00490

WHEREAS, Minn. Stat. § 282.01, Subd. 1a. authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a.(d) allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price is necessary to provide an incentive to correct blighted conditions or will lead to the development of affordable housing;

THEREFORE, BE IT RESOLVED, That subject to Duluth Economic Development Authority compliance with all requirements of Minn. Stat. § 282.01, Subd. 1a.(d), the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Economic Development Authority for the price of \$20,000 plus fees to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Board approves providing funds of up to \$40,000. Funds are available in the Economic Development fund balance (Fund 178, Object 311428) to be transferred into Fund 178, Agency 178005.

RESOLUTION 16D-26

RESOLUTION CONDITIONALLY AUTHORIZING ACQUISITION
OF 5907 GRAND AVENUE PROPERTY FROM
ST. LOUIS COUNTY FOR \$20,000

RESOLVED, by the Duluth Economic Development Authority ("DEDA"), that the proper DEDA officials are hereby authorized to acquire the below-described, tax forfeited property, located at 5907 Grand Avenue, from the State of Minnesota through St. Louis County for the purpose of redeveloping said property at a cost to DEDA of \$20,000, payable from Fund 865, subject to said County providing \$40,000 for the use of DEDA in funding said redevelopment:

Lots 9 & 10, WEST DULUTH, Fifth Division.

Approved by the Duluth Economic Development Authority this 22nd day of June, 2016.

ATTEST:



Executive Director

APPROVED AS TO FORM
REA

DEDA Attorney
APPROVED FOR PRESENTATION
H.R.

Executive Director

STATEMENT OF PURPOSE: The purpose of this resolution is to authorize DEDA to acquire the 5907 Grand Avenue property which is currently forfeited to the State for non-payment of real estate taxes for \$20,000 to facilitate the redevelopment of the property, subject to the County's commitment to contribute \$40,000 to DEDA to help pay some of the anticipated costs of that redevelopment.

The property is carried on the tax roles as having a value of \$33,000 but the County is willing to convey it to DEDA at the lesser amount in order to encourage its redevelopment and its return to tax paying status.

Upon approval of this resolution by DEDA and the approval of the terms by the County Board, DEDA will be in a position to begin the process of actively seeking a developer for the property with an acceptable redevelopment plan and to invite possible participation by other property owners and by the public in the process.



City of Duluth
Construction Services & Inspections Division

411 West First Street • Room 210 • Duluth, Minnesota • 55802-1194
218-730-5300 • Fax: 218-730-5901 • www.duluthmn.gov/onestop/

An Equal Opportunity Employer

Ramano
By Justine Syhad

RECEIVED

JUN 10 2016

LAND COMMISSIONER

DEMOLITION ORDER NO. 2311

Date of Order 3 June, 2016

TO:

PARCEL NO: 010-4510-00490

YOU WILL PLEASE TAKE NOTICE, that the building or structure located on the following described property and situated in the City of Duluth, in the County of St. Louis, and State of Minnesota, to wit:

LOTS 10 AND 11
LOT 00
BLOCK 124
WEST DULUTH 5TH DIVISION
DULUTH

and known by address as 5907 GRAND AVE has been inspected under the authority of the Duluth City Code Section 10-3 and in the opinion of the building official based upon information documented in the official file and records, such building has been damaged or deteriorated to the extent that in the building official's good faith opinion, a reasonable estimate of the cost of repairing and restoring the building is more than 60 percent of the current fair market value of the building, as shown in the records of the city assessor. The Assessor's record indicates the value for this building at \$ 49100. Based on the current valuation schedule from data provided by the MN Department of Labor and Industry, the estimated cost to bring the building into compliance with code exceeds \$ 29460. This building has been damaged by causes to the extent of 101 percent (%) of the value of the building.

THEREFORE, I, DANIEL W. NELSON, as Building Official for the City of Duluth, MN, in accordance with City Code, Chapter 10, Article II, Section 10-3, do hereby order you to tear down the above described building, including any accessory buildings or structures on the property, and remove said buildings or structures and all material and debris of same from said premises within thirty (30) days from the date of such service.

Any person wishing to appeal a decision of the Building Official or Fire Marshal shall serve written notice of appeal upon the Building Official within fifteen (15) days after receiving notice of such decision, which appeal shall be accompanied by a fee of \$120. The notice of appeal shall contain a complete statement of the matter in controversy and relief requested.

DANIEL W. NELSON
City of Duluth Building Official

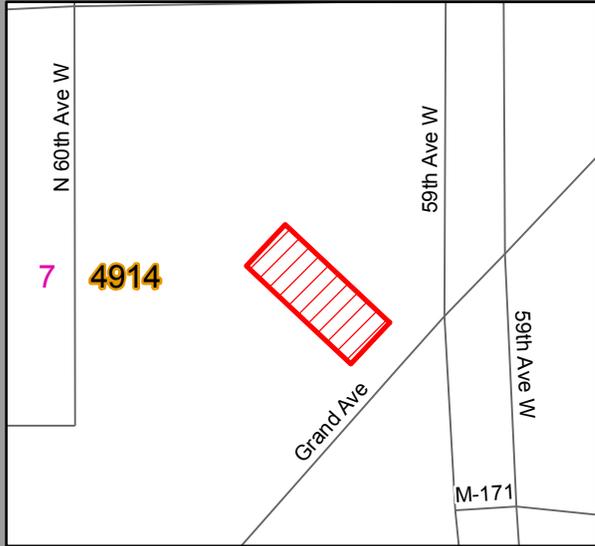
cc: Water & Gas Credit, Water & Gas Applications, Fire Marshal, Lead Housing Inspector, Police Department, Assessor, Treasurer, MN Power, Housing & Redevelopment Authority



St. Louis County Land & Minerals Department Tax Forfeited Lands

Legal :
Lots 10 and 11 Block 124
West Duluth 5th Division
Parcel Code:010-4510-00490

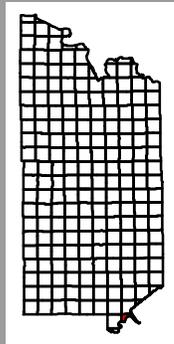
Address: 5907 Grand Avenue
Duluth, MN



City of Duluth

Commissioner District # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department**



2003 NAIP Photo



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: March 8, 2016 Resolution No. 16-160
Offered by Commissioner: Rukavina

List of Forfeited Lands: 5907 Grand Avenue (Duluth, MN)

WHEREAS, Minn. Stat. § 282.322 authorizes county boards to file a list of forfeited lands with the county auditor to be withheld from repurchase if the board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase; and

WHEREAS, On November 30, 2015, the following described property forfeited to the State of Minnesota for nonpayment of taxes:

5907 Grand Avenue, Duluth
Lots 10 and 11
West Duluth 5th Division
Parcel 010-4510-00490; and

WHEREAS, The City of Duluth has expressed an interest in acquiring the property for reinvestment purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall add Parcel 010-4510-00490 to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by the City of Duluth for reinvestment purposes.

Commissioner Rukavina moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Stauber, Nelson and Chair Raukar - 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 8th day of March, A.D. 2016, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 8th day of March, A.D., 2016.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 16 – 321

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: July 12, 2016 **RE:** Lease with Cotton Township
for Commissioner Office Space

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To manage and county office space lease activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a five year lease to provide meeting space for the 6th District Commissioner in the Cotton Town Hall.

BACKGROUND:

Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Cotton Town Hall for the purpose of meeting with his constituents residing in this area of St. Louis County. Commissioner Nelson is requesting that the Property Management Department negotiate a five year lease agreement for up to 275 square feet of space in the Cotton Town Hall (Community Center) 9087 Highway 53, Cotton, MN.

The term of the lease shall be dated from July 1, 2016 to June 30, 2021. The recommended rent authorization shall be up to \$450/month for the first two years and increases to \$500/month for the last three years including utilities and custodial service. The space shall be designed for the 6th District Commissioner to meet with constituents. The lessee shall retain the right to extend the lease for one additional five year term.

RECOMMENDATION:

Should the St. Louis County Board wish to approve a five year lease effective July 1, 2016 and ending on June 30, 2021 with the Township of Cotton for office space for the 6th District Commissioner to meet with his constituents residing in this area of St. Louis County, a resolution is attached to accomplish this at a \$450 (annual commitment of \$5,400) for the first two years and monthly rate of \$500 (annual term commitment of \$6,000) for the last three years, payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.

Lease with Cotton Township for Commissioner Office Space

BY COMMISSIONER _____

WHEREAS, Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Cotton Town Hall for the purpose of meeting with his constituents residing in this area of St. Louis County; and

WHEREAS, The Property Management Department has been successful in negotiating other such space for the purpose of providing a convenient location for constituent meetings;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs the Property Management Department to negotiate a lease for office space in the Cotton Town Hall (Community Center), 9087 Highway 53, Cotton, MN, to be used by the 6th District Commissioner for constituent meetings, and authorizes a five year lease beginning on July 1, 2016, with the option for one five year extension, for up to 275 square feet of office space at the monthly rate of up to \$450/month for the first two years (annual commitment of \$5,400) and \$500/month for three years (annual commitment of \$6,000), payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.

Lease with the Fredenberg Township for Commissioner Office Space

BY COMMISSIONER _____

WHEREAS, Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Fredenberg Town Hall for the purpose of meeting with his constituents residing in this area of St. Louis County; and

WHEREAS, The Property Management Department has been successful in negotiating other such space for the purpose of providing a convenient location for constituent meetings;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs the Property Management Department to negotiate a lease for office space in the Fredenberg Town Hall (Community Center), 5104 Fish Lake Road, to be used by the 6th District Commissioner for constituent meetings, and authorizes a five year lease beginning on July 1, 2016, with the option for one five year extension, for up to 275 square feet of office space at the monthly rate of up to \$450/month for the first two years (annual commitment of \$5,400) and \$500/month for three years (annual commitment of \$6,000), payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.

BOARD LETTER NO. 16 – 323

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: July 12, 2016

RE: Lease with Grand Lake
Township for Commissioner
Office Space

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To manage and county office space lease activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a five year lease to provide meeting space for the 6th District Commissioner in the Grand Lake Town Hall.

BACKGROUND:

Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Grand Lake Town Hall for the purpose of meeting with his constituents residing in this area of St. Louis County. Commissioner Nelson is requesting that the Property Management Department negotiate a five year lease agreement for up to 275 square feet of space in the Grand Lake Town Hall (Community Center), 6279 Industrial Road, Saginaw, MN.

The term of the lease shall be dated from July 1, 2016 to June 30, 2021. The recommended rent authorization shall be up to \$450/month for the first two years and increases to \$500/month for the last three years including utilities and custodial service. The space shall be designed for the 6th District Commissioner to meet with constituents. The lessee shall retain the right to extend the lease for one additional five year term.

RECOMMENDATION:

Should the St. Louis County Board wish to approve a five year lease effective July 1, 2016 and ending on June 30, 2021 with Grand Lake Township for office space for the 6th District Commissioner to meet with his constituents residing in this area of St. Louis County, a resolution is attached to accomplish this, payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.

Lease with Grand Lake Township for Commissioner Office Space

BY COMMISSIONER _____

WHEREAS, Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Grand Lake Town Hall for the purpose of meeting with his constituents residing in this area of St. Louis County; and

WHEREAS, The Property Management Department has been successful in negotiating other such space for the purpose of providing a convenient location for constituent meetings;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs the Property Management Department to negotiate a lease for office space in the Grand Lake Town Hall (Community Center), 6279 Industrial Road, Saginaw, MN, to be used by the 6th District Commissioner for constituent meetings, and authorizes a five year lease beginning on July 1, 2016, with the option for one five year extension, for up to 275 square feet of office space at the monthly rate of up to \$450/month for the first two years (annual commitment of \$5,400) and \$500/month for three years (annual commitment of \$6,000), payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.

BOARD LETTER NO. 16 – 324

FINANCE & BUDGET COMMITTEE NO. 4

BOARD AGENDA NO.

DATE: July 12, 2016

RE: Lease with Northland
Township for Commissioner
Office Space

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To manage and county office space lease activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a five year lease to provide meeting space for the 6th District Commissioner in the Grand Lake Town Hall.

BACKGROUND:

Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Northland Town Hall for the purpose of meeting with his constituents residing in this area of St. Louis County. Commissioner Nelson is requesting that the Property Management Department negotiate a five year lease agreement for up to 275 square feet of space in the Northland Town Hall, 7271 Highway 53, Canyon, MN.

The term of the lease shall be dated from July 1, 2016 to June 30, 2021. The recommended rent authorization shall be up to \$450/month for the first two years and increases to \$500/month for the last three years including utilities and custodial service. The space shall be designed for the 6th District Commissioner to meet with constituents. The lessee shall retain the right to extend the lease for one additional five year term.

RECOMMENDATION:

Should the St. Louis County Board wish to approve a five year lease effective July 1, 2016 and ending on June 30, 2021 with Northland Township for office space for the 6th District Commissioner to meet with his constituents residing in this area of St. Louis County, a resolution is attached to accomplish this, payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.

Lease with Northland Township for Commissioner Office Space

BY COMMISSIONER _____

WHEREAS, Commissioner Nelson has determined that to meet the needs of the citizens in the 6th Commissioner District, office space should be provided in the Northland Hall for the purpose of meeting with his constituents residing in this area of St. Louis County; and

WHEREAS, The Property Management Department has been successful in negotiating other such space for the purpose of providing a convenient location for constituent meetings;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs the Property Management Department to negotiate a lease for office space in the Northland Town Hall, 7271 Highway 53, Canyon, MN, to be used by the 6th District Commissioner for constituent meetings, and authorizes a five year lease beginning on July 1, 2016, with the option for one five year extension, for up to 275 square feet of office space at the monthly rate of up to \$450/month for the first two years (annual commitment of \$5,400) and \$500/month for three years (annual commitment of \$6,000), payable from Fund 100, Agency 101001 (Commissioners), transferred from a fund to be determined.