



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

May 24, 2016
Immediately following the Board Meeting, which begins at 9:30 A.M.
City Council Chambers, 401 East 21st Street, Hibbing, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of May 10, 2016

Health & Human Services Committee, Commissioner Boyle, Chair

1. CY 2016 Employment Services for Persons with Developmental Disabilities and Rescind County Board Resolution No. 16-43 **[16-216]**
2. CY 2016 Detox and Hold Services Contracts and Rescind County Board Resolution No. 16-48 **[16-217]**

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

3. Repurchase of State Tax Forfeited Land – Willard Enterprises Inc. (Non-Homestead) **[16-218]**
4. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Salvesson **[16-219]**

Public Works & Transportation Committee, Commissioner Stauber, Chair

5. Cooperative Agreement with Hibbing Taconite for Relocation of CSAH 5 and CSAH 136 (Balkan Township and City of Chisholm) **[16-220]**
6. Professional Services Agreement with Short Elliott Hendrickson, Inc. to Design a Roundabout on CSAH 5 (Chisholm) **[16-221]**
7. Request for Relocation and Additional Access along CSAH 4/Rice Lake Road (Rice Lake) **[16-222]**
8. Acquisition of Right of Way – CSAH 7 (Meadowlands and Alborn Township) **[16-223]**

Finance & Budget Committee, Commissioner Nelson, Chair

9. Parking Ramp Repairs – St. Louis County Courthouse-Duluth/Third Street Ramp **[16-224]**
10. Second Amendment to Professional Services Agreement for Agriculture and Environment Education **[16-225]**
11. Second Amendment to Professional Services Agreement for Horticulture/Educational Activities **[16-226]**
12. Abatement List for Board Approval **[16-227]**

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

13. Increase an Information Specialist II 0.5 FTE to an Information Specialist II 1.0 FTE Position - Auditor's Service Center **[16-228]**

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

1. Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License – Ault Township (Tuesday, June 28, 2016, 9:40 a.m., Pike Town Hall, Embarrass, MN) **[16-229]**
2. Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License – Pike Township (Tuesday, June 28, 2016, 9:45 a.m., Pike Town Hall, Embarrass, MN) **[16-230]**
3. Establish Public Hearing on Ely Northwood's Townhome Project Bonds Refinance (Tuesday, July 5, 2016, 9:40 a.m., St. Louis County Courthouse, Duluth, MN) **[16-231]**

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee, Commissioner Stauber, Chair

1. **Award of Bids: Projects in the 2016 Construction Program [16-232]**
 - 1) **Culvert Replacement on CSAH 5 (Morcom and French Townships)**
Resolution awarding a culvert replacement project on CSAH 5 to low bidder Hoover Construction Co, Virginia, MN
 - 2) **Bituminous Surface/Overlay on CSAH 108 (Unorganized Township 56-16)**
Resolution awarding a bituminous surface/overlay on CSAH 108 to low bidder Ulland Brothers, Inc. of Cloquet, MN.
2. **Award of Bids: Bridge Project on CSAH 116 (Portage Township) [16-233]**
Resolution awarding the reconstruction of County Bridge 367 on CSAH 116 to low bidder Redstone Construction, LLC of Mora, MN.

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

1. **Appointment of 2016 Special Board of Appeal and Equalization [16-234]**
Resolution to appoint a Special Board of Appeal and Equalization and to delegate all powers and duties of the County Board of Appeal and Equalization.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

June 7, 2016	St. Louis County Courthouse, Duluth, MN
June 14, 2016	St. Louis County Courthouse, Duluth, MN
June 28, 2016	Pike Town Hall, 6862 Highway 68, Embarrass, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

May 10, 2016

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Rukavina, Stauber, Nelson, and Chair Raukar

Absent: Commissioner Dahlberg

Convened: Chair Raukar called the meeting to order at 3:03 p.m.

CONSENT AGENDA

Nelson/Boyle moved to approve the consent agenda without Item #6, Minnesota Deer Hunters Association, The Conservation Fund and Ruffed Grouse Society Habitat Protection Project. [16-209]. Chair Raukar noted that there was a replacement resolution for Item #3, Cancellation of Contracts for Purchase of State Tax Forfeited Land – Byrd, Jones [16-206R]. The motion passed. (6-0, Dahlberg absent)

- Minutes of May 10, 2016
- CY 2016 Supervised Visitation Services Agreements and Rescind County Board Resolution No. 15-768 [16-204]
- Repurchase of State Tax Forfeited Land – Ward, Tesser, Kruse-Koivisto and DeLancey (Homestead) [16-205]
- Cancellation of Contracts for Purchase of State Tax Forfeited Land – Byrd, Jones [16-206]
- Access Easements across State Tax Forfeited Land to Potlatch Minnesota Timberland, LLC [16-207]
- Easements across State Tax Forfeited Land to MnDOT and Rescind County Board Resolution No. 16-205, at the Request of MnDOT [16-208]
- Acquisition of Right of Way – Replacement of County Bridge 755 (Unorganized Township 55-15) [16-210]
- Abatement List for Board Approval [16-211]

Environment & Natural Resources Committee

Nelson/Raukar moved to endorse the habitat project proposal developed by the Minnesota Deer Hunters Association, The Conservation Fund, and the Ruffed Grouse Society and supports full funding of the Minnesota Deer Hunters Association and the Ruffed Grouse Society's joint application to the Lessard-Sams Outdoor Heritage Council for this purpose. [16-209]. Minnesota Deer Hunters Association Executive Director Craig Engwall gave an overview of the project proposal. After further discussion, the motion passed. (6-0, Dahlberg absent)

Public Works & Transportation Committee

Rukavina/Nelson moved to award a bid to Hawkinson Construction Co, Inc., of Grand Rapids, MN, in the amount of \$1,326,099.93 for combined project: A.) CP 0138-274460/SAP 69-738-008(Low), located on CSAH 138 between CSAH 21 and TH 135, length 1.39 mile; B.) CP 0362-274459 TST (Tied), located on CR 362 (Lehto Road) between CR 656 and TH 135, length 1.35 mile; C.) CP 0615-274457 TST (Tied), located on CR 615 (Salo Road) between CSAH 138 and CSAH 21, length 0.59 mile; and D.) CP 0656-274458 TST (Tied), located on CR 656 (Lehto Road) between CR 362 and CSAH 21, length 0.36 mile, Embarrass Township [16-212]. Commissioner Rukavina stepped out of the meeting at 3:25 p.m. The motion passed. (5-0, Dahlberg, Rukavina absent)

Commissioner Rukavina returned to the meeting at 3:27 p.m.

Stauber/Rukavina moved to award a bid to Utility Systems of America, Inc., of Eveleth, MN, in the amount of \$257,977.50 for combined project: A.) CP 0122-254632 (Low), located on CSAH 122 1.05 miles north of TH 53, length 0.01 mile; and B.) CP 0123-254633/SAP 69-723-006 (Tied), located on CSAH 123 between South Junction CSAH 122 and North Junction CSAH 122, length 3.22 miles; Kabetogama Township [16-212]. The motion passed. (6-0, Dahlberg absent)

Stauber/Nelson moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$1,787,689.64 for combined project: A.) CP 0223-244397 (Low) TST, located on CR 223 (Munger Shaw Road) between CR 696 (St. Louis River Road) and CSAH 6 (Maple Grove Road), length 2.95 miles; B.) CP 0297-284942 TST, CR 297 (Lavaque Road) between south end of CR 297 and CSAH 48 (Lavaque Bypass Road), length 1.09 mile; C.) CP 0897-276912 TST, located on CR 897 (Ratika & Grandview Road) between CR 889 (Solway Road) and 0.3 miles east of CSAH 13 (Midway Road), length 1.33 mile; and D.) CP 0284-295016 TST, located on CR 284 (Ugstad Road) between CSAH 48 (Lavaque Bypass Road) and CSAH 9 (Martin Road), in Solway, Canosia, and Midway Townships, and Hermantown. [16-212]. The motion passed. (6-0, Dahlberg absent)

Stauber/Boyle moved to award a bid to ASTECH Corp., of St. Cloud, MN, in the amount of \$580,594.08 for combined project: A.) CP 0000-277015 (Low), Crack Sealing and Crack Repair Special, various locations within St. Louis County; and B.) CP 0061-292087/SAP 69-661-020 (Tied), Crack Sealing, located on CSAH 61 (North Shore Drive) between 1200' SW of CSAH 33 (McQuade Road) and Lake County line, length 7.90 miles, Duluth Township [16-212]. The motion passed. (6-0, Dahlberg absent)

Finance & Budget Committee

Nelson/Raukar moved to authorize the appropriate county officials to execute a contract agreement with the Midwest Medical Examiner's Office, 14341 Rhinestone Street NW, Ramsey, MN, for Medical Examiner services from January 1, 2017 through December 31, 2017, with monthly payments of \$41,461.25, for a total annual amount of \$497,535. The agreement will automatically renew for four (4) additional years from January 1, 2018 until December 31, 2021, unless it is terminated under the contract provisions; and further, that the St. Louis County Board hereby reappoints Quinn Strobl, M.D., a forensic pathologist certified by the American Board of Pathology, as Chief Medical Examiner for St. Louis County during the term of the contract with the Midwest Medical Examiner's Office. [16-213]. The motion passed. (6-0, Dahlberg absent)

Central Management & Intergovernmental Committee

Jewell/Raukar moved to authorize the reallocation of an Information Specialist II position (Pay Grade 12) to a Child Support Officer I position (Pay Grade 18) in the Public Health and Human Services Department. The reallocation will result in an annual cost increase of approximately \$3,096. [16-214]. The motion passed. (6-0, Dahlberg absent)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Chair Raukar said a Board workshop will be held on Tuesday, May 17, 2016.

Commissioner Stauber indicated that he was unsure if he would be able to attend the workshop.

At 3:48 p.m., Jewell/Nelson moved to adjourn the Committee of the Whole meeting. The motion passed. (6-0, Dahlberg absent)

Steve Raukar, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 16 - 216

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: May 24, 2016

RE: CY 2016 Employment Services
for Persons with
Developmental Disabilities and
Rescind County Board
Resolution No. 16-43

FROM: Kevin Z. Gray
County Administrator

Dave Lee, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the renewal of purchase of service agreements to provide extended employment services for persons with disabilities in St. Louis County, and rescind County Board Resolution No. 16-43 dated January 12, 2016.

BACKGROUND:

Occupational Development Center, Inc. (ODC) in North St. Louis County (Virginia, Buhl, and Hibbing Programs), and Goodwill Industries Vocational Enterprises, Inc. (GIVE) in the Duluth area, provide extended employment to persons with developmental disabilities, mental illness, chronic/debilitating chemical dependency problems, blindness or brain injuries. Extended employment includes pre-vocational assessment, work activity, in-house manufacturing and production, on-the-job training, supported employment and job coaching. ODC reported providing extended employment services to 32 contract-eligible residents with disabilities during 2015 in North St. Louis County. GIVE reported providing similar services to 65 contract-eligible residents with disabilities under the contract during this same period in South St. Louis County.

Since Resolution No. 16-43 was adopted, negotiations between St. Louis County Public Health and Human Services program staff and ODC have resulted in an increase in rates per services being provided for ODC. The maximum amount to be expended under this contract remains the same, resulting in no increase in PHHS funding.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize purchase of service agreements with the Occupational Development Center, Inc. and Goodwill Industries Vocational Enterprises, Inc. for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,408 for each agreement for the period January 1, 2016 through December 31, 2016, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$20.00/worker/day
	Supported Employment	\$20.00/worker/day
	Job Coaching	\$55.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

It is further recommended that County Board Resolution No. 16-43 dated January 12, 2016 be rescinded.

**CY 2016 Employment Services for Persons with Developmental Disabilities
and Rescind County Board Resolution No. 16-43**

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and

WHEREAS, The Public Health and Human Services Department (PHHS) has contracted with Occupational Development Center, Inc., (ODC) and Goodwill Industries Vocational Enterprises, Inc., for over 30 years to provide extended employment services for persons with disabilities and wishes to renew these agreements.

WHEREAS, Upon in-depth review and conversation with ODC, PHHS program staff has determined a rate increase from last year's amounts is warranted for that provider; and

WHEREAS, The maximum amount to be expended under this contract remains the same, resulting in no increase in PHHS funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into purchase of service agreements with the Occupational Development Center, Inc., Virginia, MN, and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,408 for each agreement for the period January 1, 2016 through December 31, 2016, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$20.00/worker/day
	Supported Employment	\$20.00/worker/day
	Job Coaching	\$55.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

RESOLVED FURTHER, That County Board Resolution No. 16-43, dated January 12, 2016, be rescinded.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: January 12, 2016 Resolution No. 16-43
Offered by Commissioner: Dahlberg

CY 2016 Employment Services for Persons with Developmental Disabilities

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and
WHEREAS, The Public Health and Human Services Department has contracted with Occupational Development Center, Inc., (ODC) and Goodwill Industries Vocational Enterprises, Inc., (GIVE) for over 30 years to provide extended employment services for persons with disabilities and wishes to renew these agreements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into purchase of service agreements with the Occupational Development Center, Inc., Virginia, MN, and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,408 for each agreement for the period January 1, 2016 through December 31, 2016; payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

Commissioner Dahlberg moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Stauber, Nelson and Chair Raukar - 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of January, A.D. 2016, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 12th day of January, A.D., 2016.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 16 - 217

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: May 24, 2016

RE: CY 2016 Detox and Hold Services Contracts and Rescind County Board Resolution No. 16-48

FROM: Kevin Z. Gray
County Administrator

Dave Lee, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangement that meets their health and safety needs. Parents will be self-sufficient, and the cycle of multi-generational welfare will be broken.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize agreements with Center for Alcohol and Drug Treatment and Range Mental Health Center for the provision of detoxification and hold services for Calendar Year (CY) 2016, and rescind County Board Resolution No. 16-48 dated January 12, 2016.

BACKGROUND:

Detoxification and hold services are required by Minn. Stat. § 254A.08. The purpose of detoxification services is to protect individuals and the community by (1) safely withdrawing people from mood altering substances; (2) improving their level of functioning; (3) providing assessment services, medical care, intervention counseling, and appropriate referrals; and (4) supporting their ability to protect and provide for themselves. The Center for Alcohol and Drug Treatment (CADT) and Range Mental Health Center have provided these services for over ten years.

Since Resolution 16-48 was adopted, negotiations between St. Louis County Public Health and Human Services program staff and CADT have resulted in a proposed increase in the detoxification and hold services contract with CADT in the amount of \$59,000. This increase will be funded through the Consolidated Chemical Dependency Treatment Fund.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with the following providers of detoxification and hold services for the period January 1, 2016 through December 31, 2016, payable from Fund 230-232006-606000:

Center for Alcohol and Drug Treatment	\$1,444,700.00
Range Mental Health Center	\$ 424,730.00

It is further recommended that County Board Resolution No. 16-48 dated January 12, 2016 be rescinded.

**CY 2016 Detox and Hold Services Contracts and
Rescind County Board Resolution No. 16-48**

BY COMMISSIONER _____

WHEREAS, St. Louis County has supported detoxification and hold services from the Center for Alcohol and Drug Treatment (CADT) in Duluth and Range Mental Health Center in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to continue these grant agreements for Calendar Year 2016 committed for this purpose; and

WHEREAS, Upon in-depth review and conversation with CADT, PHHS program staff has determined that an increase in the CADT detoxification and hold services contract amount of \$59,000 is necessary; and

WHEREAS, The increased contract amount will be funded through the Consolidated Chemical Dependency Treatment Fund;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers for detoxification and hold services for the period January 1, 2016 through December 31, 2016, payable from Fund 230-232006-606000:

<u>Provider</u>	<u>2016</u>
Center for Alcohol and Drug Treatment	\$1,444,700.00
Range Mental Health Center	\$ 424,730.00

RESOLVED FURTHER, That County Board Resolution No. 16-48, dated January 12, 2016, be rescinded.



Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: January 12, 2016 Resolution No. 16-48
Offered by Commissioner: Dahlberg

CY 2016 Detox and Hold Services Contracts

WHEREAS, St. Louis County has supported detoxification and hold services from the Center for Alcohol and Drug Treatment in Duluth and Range Mental Health Center in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department wishes to continue these grant agreements for Calendar Year 2016 committed for this purpose;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers for detoxification and hold services for the period January 1, 2016 through December 31, 2016, payable from Fund 230, Agency 232006, Object 606000:

<u>Provider</u>	<u>2016</u>
Center for Alcohol and Drug Treatment, Duluth, MN	\$1,385,700
Range Mental Health Center, Virginia, MN	\$ 424,730

Commissioner Dahlberg moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Stauber, Nelson and Chair Raukar - 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of January, A.D. 2016, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 12th day of January, A.D., 2016.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

BOARD LETTER NO. 16 - 218

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 3

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Repurchase of State Tax
Forfeited Land – Willard
Enterprises Inc. (Non-
Homestead)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve an application to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owner subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The property to be repurchased forfeited to the State of Minnesota on November 19, 2015. Willard Enterprises Inc. of Duluth, MN, has made application to repurchase this property and is eligible to repurchase the property. The repurchase of this property will promote the use of lands that will best serve the public interest.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase request of Willard Enterprises Inc. of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Willard Enterprises Inc., Duluth, MN

Parcel Code	010-3510-08450
Taxes and Assessments	\$1,016.12
Service Fees	\$114.00
Deed Tax	\$3.35
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$1,204.47

**Repurchase of State Tax Forfeited Land – Willard Enterprises Inc.
(Non-Homestead)**

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Willard Enterprises Inc. of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOT 9, BLOCK 35 EX NLY 10 FT FOR HIGHWAY NO 23
NORTONS FAIRMOUNT PARK DIV OF DULUTH
010-3510-08450

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Willard Enterprises Inc. of Duluth, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$1,016.12, service fee of \$114, deed tax of \$3.35, deed fee of \$25, and recording fee of \$46; for a total of \$1,204.47, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Willard Enterprises Inc, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended: said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, LOT 9, BLOCK 35 EX NLY 10 FT FOR HIGHWAY NO 23, NORTONS FAIRMOUNT PARK DIV OF DULUTH

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2011 and remained delinquent and unpaid for the subsequent years of: 2012, 2013, 2014

That pursuant to Minnesota Statutes, the total cost of repurchase \$1,188.16 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

PROPERTY WAS LEASED TO ANOTHER PARTY

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate
- Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s):

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 4/29 2016

By: [Signature] (Signature)

Address: 7408 Grand Ave
City: Duluth State: MN Zip: 55807
Phone: 218-624-4814

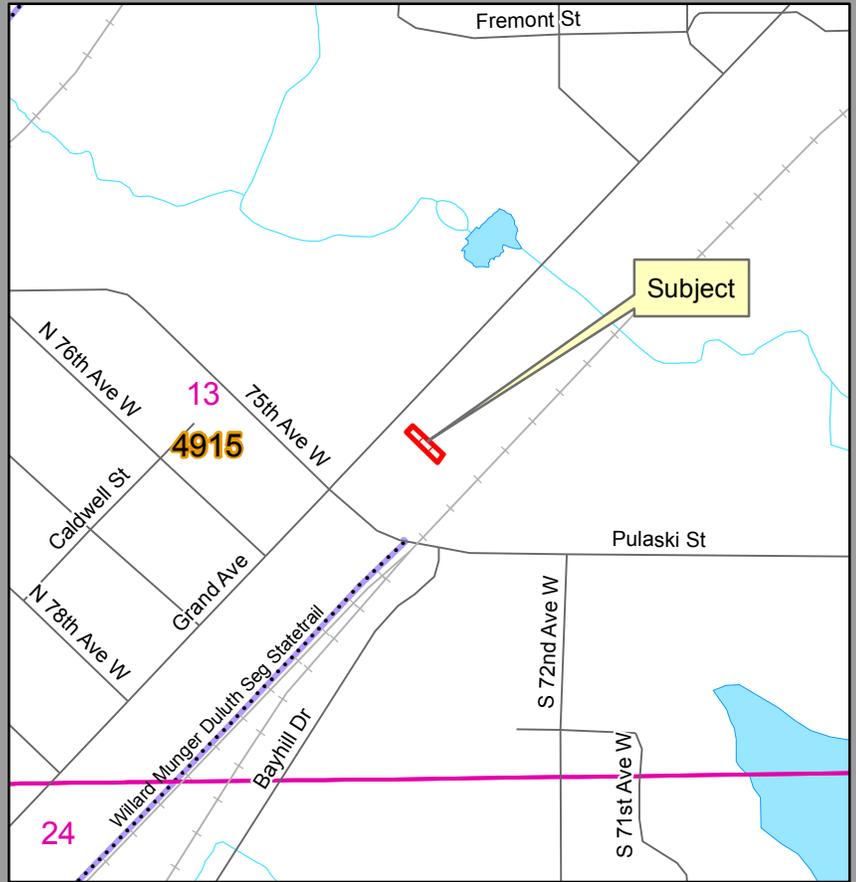


Legal : CITY OF DULUTH
LOT 9, BLOCK 35 EX NLY 10 FT FOR
HIGHWAY NO 23, NORTONS
FAIRMOUNT PARK DIV OF DULUTH

Parcel Code : 010-3510-08450

LDKEY : 121947

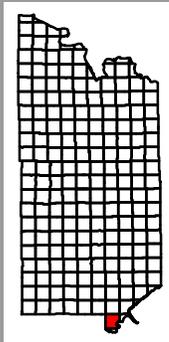
Address: 7408 Grand Ave
Duluth, MN 55807



City of Duluth Sec: 13 Twp: 49 Rng: 15

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department**



2016



2003 NAIP Photo

BOARD LETTER NO. 16 - 219

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: May 24, 2016 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land – Salvesson

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOALS:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreement has defaulted due to the purchaser's failure to pay the required installments and taxes. The purchaser, Ronald Salvesson of Duluth, MN, has been served with Notice of Cancellation of Contract by civil process but has failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Ronald Salvesson, Duluth, MN

Legal Description	CITY OF DULUTH LOT: 0027 also 0028 BLOCK:027 NEW DULUTH 1ST DIVISION 010-3430-08950, 08960 C22110123
Purchase Price	\$6,350.00
Principal Amount Remaining	\$4,315.00
Date of Last Payment	1/1/2015
Installment Payments Not Made	\$571.50
Subsequent Del Taxes and Fees	\$719.06
Amount Needed to Cure Default	\$1,290.56
Insurance	N/A

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Salvesson

BY COMMISSIONER _____

WHEREAS, The contract with Ronald Salvesson of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by (civil process or publication) and has failed to cure the default for lands legally described as:

CITY OF DULUTH
LOT: 0027 also 0028 BLOCK:027
NEW DULUTH 1ST DIVISION
010-3430-08950, 08960
C22110123

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Cancellation of Contract

Legal : CITY OF DULUTH
LOT: 0027 also 0028 BLOCK:027
NEW DULUTH 1ST DIVISION

Parcel Code : 010-3430-08950,8960

LDKEY : 103373,74

Acres: .16

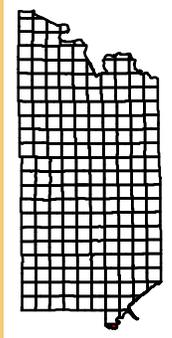


City of Duluth

Sec: 10 Twp: 48 Rng: 15

Commissioner District # 3

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department**



2016



BOARD LETTER NO. 16 – 220

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 5

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Cooperative Agreement with
Hibbing Taconite for
Relocation of CSAH 5 and
CSAH 136 (Balkan Township
and City of Chisholm)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system and deliver the construction program on time and on budget.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with Hibbing Taconite Company outlining the responsibilities for the relocation/ reconstruction of CSAH (County State Aid Highway) 5 and CSAH 136 in Balkan Township and the city of Chisholm; and for the vacation of a portion of CSAH 5.

BACKGROUND:

St. Louis County and Hibbing Taconite Company support the relocation/reconstruction CSAH 5 and CSAH 136 in the Hibbing/Chisholm area in a two phased approach. Hibbing Taconite has agreed to pay for the cost of the reconstruction of these roads to allow for expansion of mining activities. The work will be designed and construction overseen by the county. The amount of Hibbing Taconite's responsibility for Phase I (westerly 1 mile and 50% of temporary signal costs at CSAH 136/6th Street SW & TH 73) shall not exceed \$3.65 million and will be done in the 2016 construction season. If the costs exceed \$3.65 million, the county will be responsible for the cost over that amount.

Hibbing Taconite's responsibility for Phase II (easterly intersection 6th Street SW and TH 73) will include one-third of the costs associated with the roundabout at TH 73 and other costs not to exceed \$1 million aggregate for Phase II.

Resurfacing work on CSAH 136/6th Street SW will be the responsibility of the county, and Hibbing Taconite will pay for right-of-way acquisition. Hibbing Taconite will allow for disposal of approximately 70,000 cubic yards of common excavation by prospective bidders, and will make available to bidders approximately 75,000 cubic yards of tailings to be used as common embankment. In addition, Hibbing Taconite will provide wetland credits to the county in connection with the relocation of CSAH 5 at no cost to the county. The project will include vacating CSAH 5 from TH 169 to the existing CSAH 136 intersection.

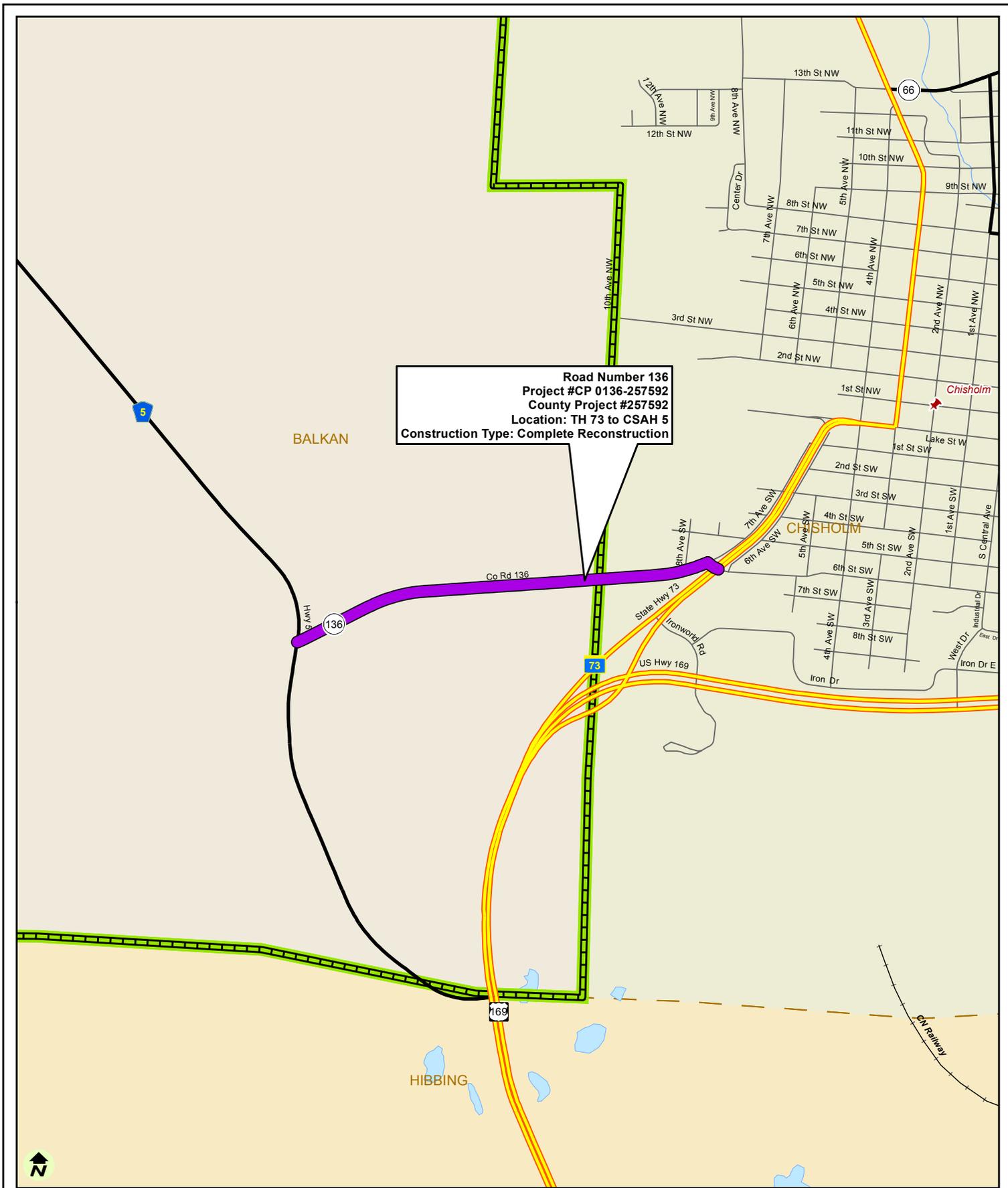
RECOMMENDATION:

It is recommended the St. Louis County Board authorize an agreement with Hibbing Taconite for the relocation/reconstruction of CSAH 5 and CSAH 136 in Balkan Township and the city of Chisholm.

**Cooperative Agreement with Hibbing Taconite for Relocation of CSAH 5 and
CSAH 136 (Balkan Township and City of Chisholm)**

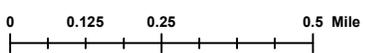
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and any amendments approved by the County Attorney's Office, with Hibbing Taconite Company for the relocation/reconstruction of County State Aid Highway (CSAH) 5 and CSAH 136 in Balkan Township and the city of Chisholm, whereby Hibbing Taconite and St. Louis County will be responsible for costs and duties as outlined in the agreement.



Road Number 136
Project #CP 0136-257592
County Project #257592
Location: TH 73 to CSAH 5
Construction Type: Complete Reconstruction

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	County Road - Paved
Complete Reconstruction	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 16 – 221

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Professional Services Agreement with Short Elliott Hendrickson, Inc. to Design a Roundabout on CSAH 5 (Chisholm)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a professional services agreement with Short Elliott Hendrickson, Inc. (SEH), of Duluth, MN, to design a roundabout at the intersection of the new County State Aid Highway (CSAH) 5 and Minnesota Trunk Highway (MNTH) 73 in the city of Chisholm.

BACKGROUND:

St. Louis County was notified by Hibbing Taconite of its intention to expand mining operations through the existing alignment of CSAH 5, located southwest of the city of Chisholm. Because CSAH 5 is a major route serving this regional area, St. Louis County will realign CSAH 5 onto the existing CSAH 136 and therefore abandon the segment of CSAH 5 between US-169 and CSAH 136.

Because of the additional traffic that is expected to use the new CSAH 5 (versus the current traffic on CSAH 136), the intersection of new CSAH 5 and MNTH-73 will need to be redesigned. The current geometry of this intersection is not expected to effectively support traffic operations or traffic safety. St. Louis County, in cooperation with the Minnesota Department of Transportation, the City of Chisholm and Hibbing Taconite, have selected a roundabout as the preferred alternative for the intersection of the new CSAH 5 and MNTH-73. The roundabout is anticipated to be constructed in 2017.

The Public Works Department sent a Request for Proposals to six engineering consultants for services to design this roundabout. Four engineering consultants responded with a proposal as listed below:

Engineering Consultant	Address	Response
Bolton & Menk, Inc.	Mankato, MN	Submitted Proposal
Short Elliott Hendrickson, Inc. (SEH)	Duluth, MN	Submitted Proposal
SRF Consulting Group, Inc.	Minneapolis, MN	Submitted Proposal
Stonebrooke Engineering	Burnsville, MN	Did not respond
TKDA	Duluth, MN	Did not respond
WSB and Associates, Inc.	Minneapolis, MN	Submitted Proposal

Through the quality based selection method, SEH, Inc. was selected as the engineering consultant. The total cost of their proposal was \$120,000.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize a professional services agreement with SEH, Inc., of Duluth, MN, in the amount of \$120,000 to design a roundabout at the intersection of new CSAH 5 and MNTH-73 in the city of Chisholm, payable from Fund 220, Agency 220405.

Professional Services Agreement with Short Elliott Hendrickson, Inc. to Design a Roundabout on CSAH 5 (Chisholm)

BY COMMISSIONER _____

WHEREAS, Hibbing Taconite has notified St. Louis County of its intention to expand mining operations through the existing alignment of County State Aid Highway (CSAH) 5, located southwest of the city of Chisholm; and

WHEREAS, St. Louis County will realign CSAH 5 onto existing CSAH 136 to enter the city of Chisholm; and

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation, the City of Chisholm and Hibbing Taconite, has selected a roundabout as the preferred design for the intersection of the new CSAH 5 and MNTH-73; and

WHEREAS, The Public Works Department submitted a request for proposals to six engineering consultants to request design services for this roundabout; and

WHEREAS, The Public Works Department selected Short Elliott Hendrickson, Inc., of Duluth, MN, as the engineering consultant through the quality based selection method; and

WHEREAS, The cost of the proposal from Short Elliott Hendrickson, Inc. is \$120,000;

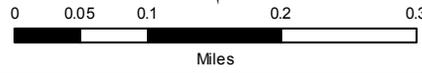
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to process a professional services agreement with Short Elliott Hendrickson, Inc., of Duluth, MN, in the amount of \$120,000, to design a roundabout at the intersection of the new CSAH 5 and MNTH-73 in the city of Chisholm;

RESOLVED FURTHER, This project is identified as SAP 069-736-001, CP 0136-287483, and is payable from Fund 220, Agency 220405.



Land Information Portal

St. Louis County, Minnesota



St. Louis County - Enterprise GIS

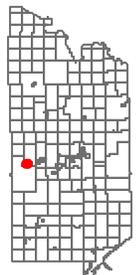
Roundabout Design in the City of Chisholm

SAP 069-736-001, CP 0136-287483

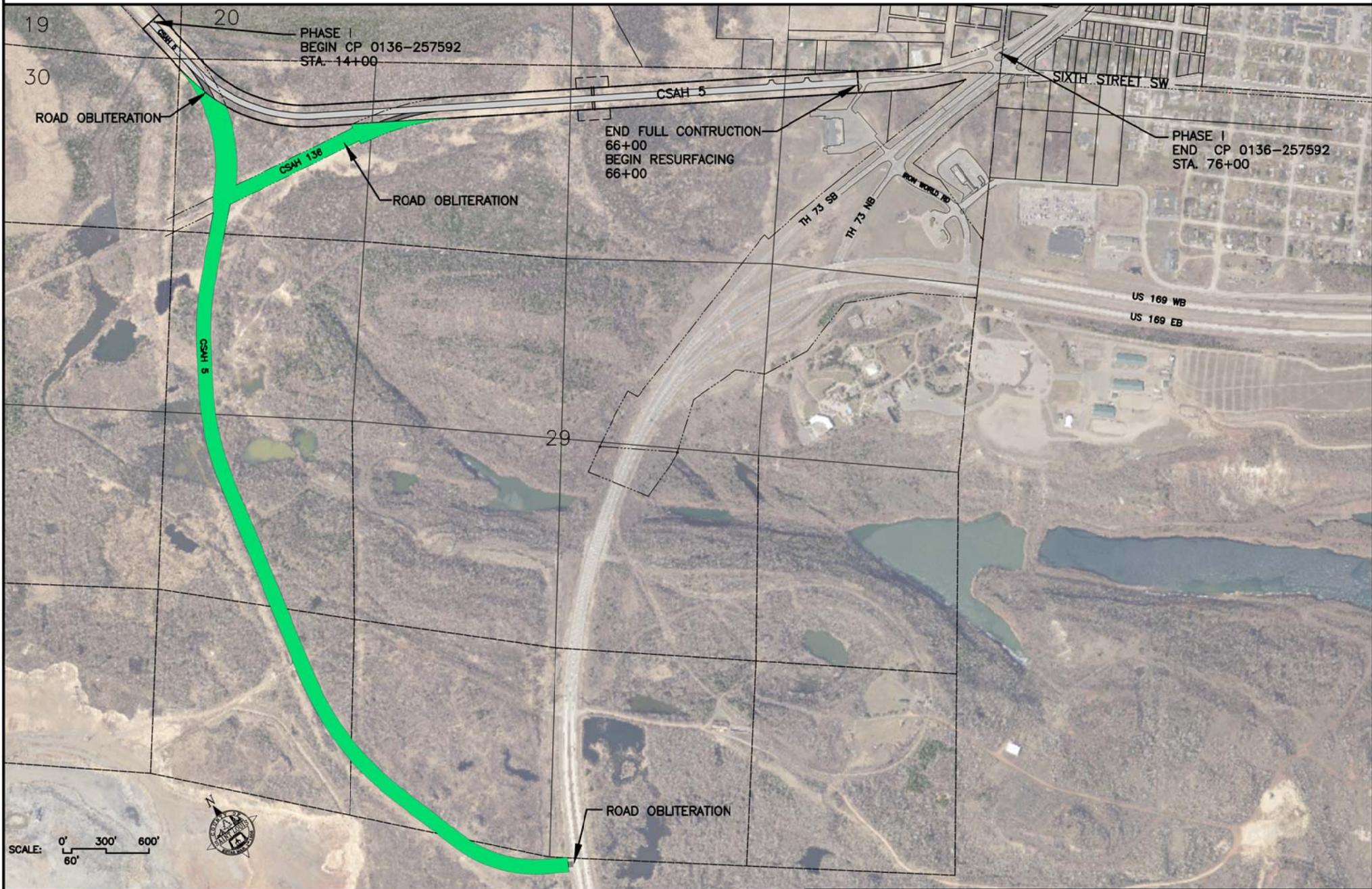
St. Louis County www.stlouiscountymn.gov Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein



SAINT LOUIS COUNTY
EXHIBIT "A"
CP 0136-257592 PHASE I



SCALE: 0' 300' 600'
60'



 ROAD OBLITERATION

V:\Projects\121 - 160 CSAH\CSAH 136\CSAH 136 - CP 0136 257592 (CSAH 5 Reconstruct - 2016)\DESIGN\PLAN\MISC DWG\OLD DWGS\FOR OVERVIEW PHASE I AND II\Phase I DWG Apr 08, 2016 - 8:35 am

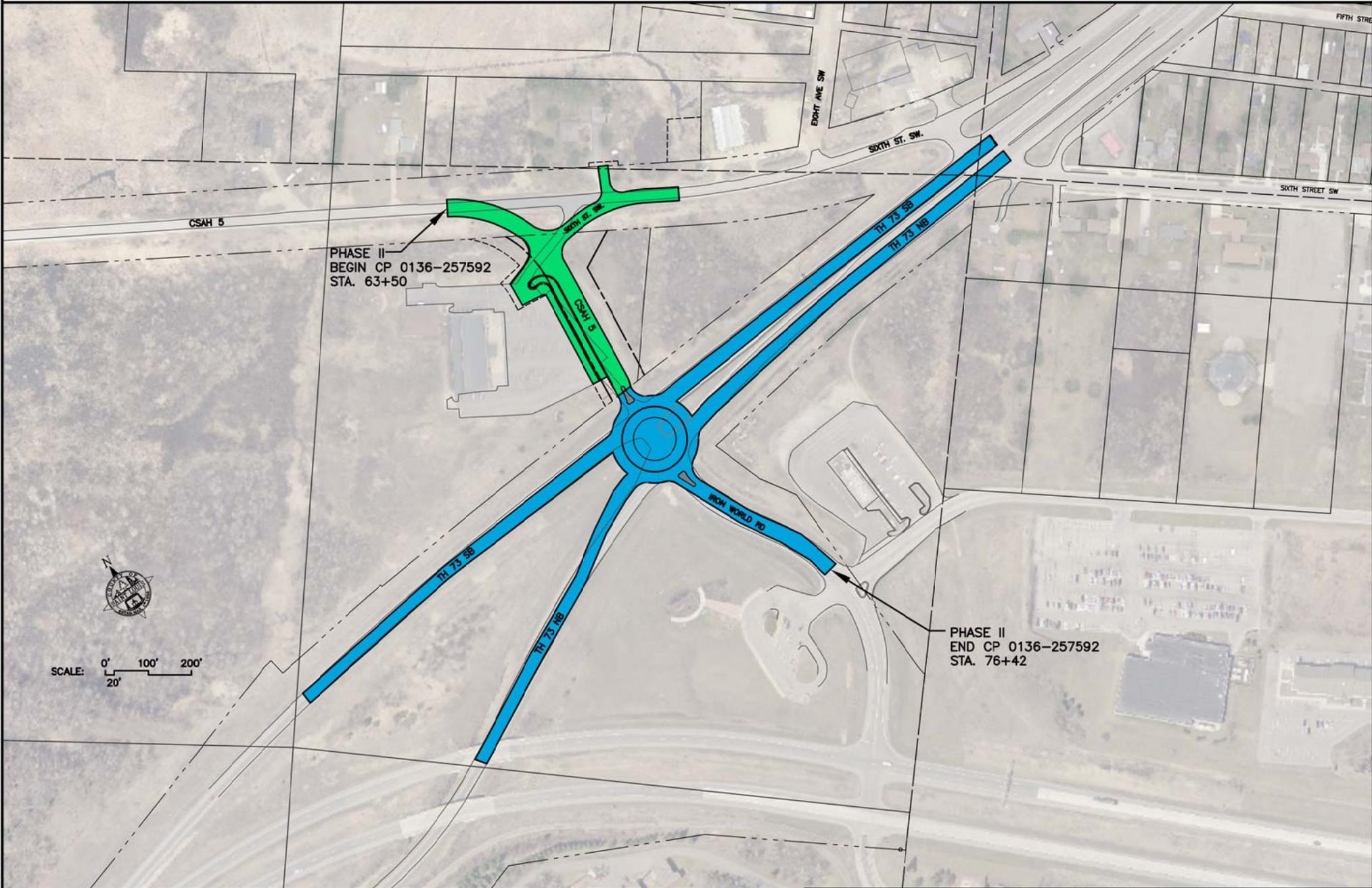
SAINT LOUIS COUNTY
EXHIBIT "B"
CP 0136-257592 PHASE I



PHASE 1 HIBTAC-RESPONSIBLE FOR 100% CONSTRUCTION COST.

V:\Projects\121 - 160 CSAH\CSAH 136\CSAH 136 - CP 0136 257592 (CSAH 5 Reconstruct - 2016)\DESIGN\PLAN\MISC DWG\OLD DWGS\FOR OVERVIEW PHASE I AND II\Phase I.DWG Apr 08, 2016 - 8:29 am

SAINT LOUIS COUNTY
EXHIBIT "C"
CP 0136-257592 PHASE II



PHASE II
BEGIN CP 0136-257592
STA. 63+50

PHASE II
END CP 0136-257592
STA. 76+42

SCALE: 0' 100' 200'
20'

-  PHASE 2 HIBTAC—RESPONSIBLE FOR 100% CONSTRUCTION COSTS
-  PHASE 2 MnDOT (1/3), ST. LOUIS COUNTY (1/3), HIBTAC—RESPONSIBLE (1/3), OF CONSTRUCTION COSTS.

SAINT LOUIS COUNTY
EXHIBIT "D"
CP 0136-257592 PHASE I



PHASE I
BEGIN CP 0136-257592
STA. 14+00

END FULL CONSTRUCTION
66+00
BEGIN RESURFACING
66+00

PHASE I
END CP 0136-257592
STA. 76+00

SCALE: 0' 300' 600'
60'



 PHASE 1 SLC-RESPONSIBLE FOR 100% CONSTRUCTION COST.

V:\Projects\121 - 160 CSAH\CSAH 136\CSAH 136 - CP 0136 257592 (CSAH 5 Reconstruct - 2016)\DESIGN\PLAN\MISC DWG\OLD DWGS\FOR OVERVIEW PHASE I AND II\phase I.DWG Apr 08, 2016 - 8:31 am

BOARD LETTER NO. 16 – 222

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 7

BOARD AGENDA NO.

DATE: May 24, 2016 **RE:** Request for Relocation and
Additional Access along CSAH 4/
Rice Lake Road (Rice Lake)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to relocate an existing access point and approve a new additional access point along the east side of County State Aid Highway (CSAH) 4/Rice Lake Road just south of CSAH 9/Martin Road in the city of Rice Lake.

BACKGROUND:

The St. Louis County Public Works Department has been working with a property owner who is planning to develop the southeast corner of the CSAH 4/Rice Lake Road and CSAH 9/Martin Road intersection. The development will eventually be a Kwik Trip gas station/convenience store. There is currently a controlled access point along the property, however, future improvements to the intersection will likely place that access location in a turn lane or other critical area within the intersection plan. It will be in best interest of all to relocate this access to the south to ensure that is not interfering with future intersection improvements. In addition the developer has requested an additional access location 165 feet south of the one that would be re-located. This additional entrance would act as a dual entrance for the new Kwik Trip and future development directly to the south. As part of the discussion with the developers, they have agreed to provide St. Louis County with a sight triangle easement on the corner in exchange for the additional controlled access location.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to move the existing controlled access location at the intersection of CSAH 4/Rice Lake Road and CSAH 9/Martin Road in the city of Rice Lake, and add the additional controlled access location that has been described.

**Request for Relocation and Additional Access along
CSAH 4/Rice Lake Road (Rice Lake)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department acquired controlled access as part of a 1973 right of way project for the reconstruction of County State Aid Highway (CSAH) 4/Rice Lake Road, from Arrowhead Road to Normanna Road; and

WHEREAS, Acquiring controlled access limited the access points onto CSAH 4/Rice Lake Road and these limitations have made it difficult to safely and properly develop this corner without an additional access location;

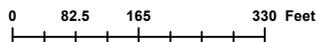
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with granting the relocation of one access and the addition of another;

RESOLVED FURTHER, That an additional sight triangle easement will be granted to St. Louis County Public Works as part of the granting of the additional controlled access. In addition, driveway permits must be obtained by the appropriate applicant for determination of specific sizing of the actual entrances.



Road Number 4
 Project #SAP 069-604-072
 County Project #187577
 Location: Intersection of CSAH 4 (Rice Lake Rd.) and CSAH 9 (Martin Rd.)
 Construction Type: Controlled Access Points

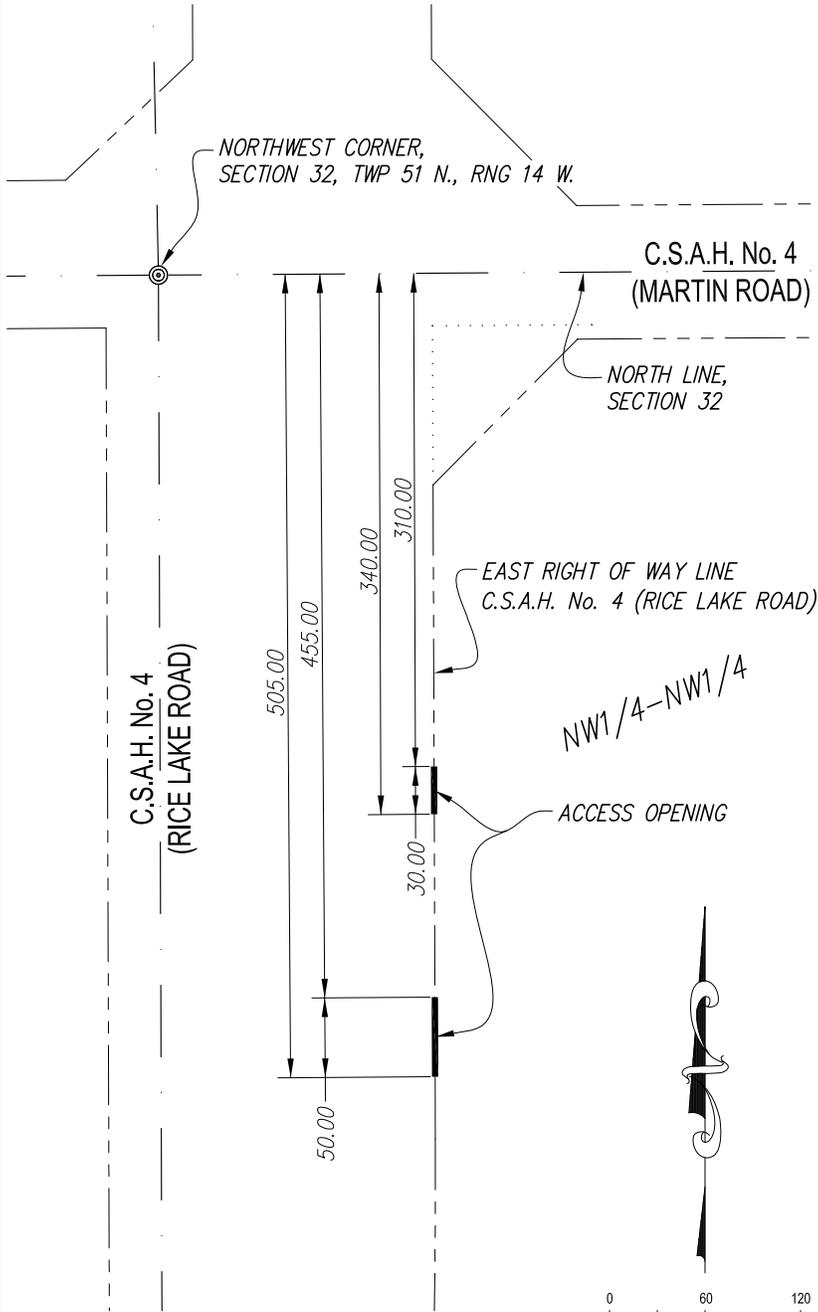
St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	
Controlled Access Points	County Road - Paved
Interstate Highway	County Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

EXHIBIT

C.S.A.H. No. 4 CONTROLLED ACCESS OPENINGS

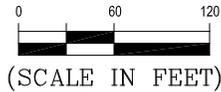


OPENING DESCRIPTION :

A 30 foot wide controlled access opening along the east Right of Way line of County State Aid Highway No.4 (C.S.A.H. No. 4) between two points 310.00 feet and 340.00 feet south of the north line of Section Thirty-two (32), Township Fifty-one (51) North, Range Fourteen (14) West of the Fourth Principal Meridian.

OPENING DESCRIPTION :

A 50 foot wide controlled access opening along the east Right of Way line of County State Aid Highway No.4 (C.S.A.H. No. 4) between two points 455.00 feet and 505.00 feet south of the north line of Section Thirty-two (32), Township Fifty-one (51) North, Range Fourteen (14) West of the Fourth Principal Meridian.



Basis of Bearing is Grid North,
St. Louis County Transverse
Mercator 96 Coordinate System.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Print Name: Paul A. Vogel

License # 44075

Signature:

Date: 5/2/2016

DATE PREPARED: 5/2/16
PROJ NO: 160160
FILE: 160160Contro
SHEET 1 of 1 SHEETS



**PERFORMANCE
DRIVEN DESIGN.**
LHBcorp.com

21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8446

BOARD LETTER NO. 16 – 223

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 8

BOARD AGENDA NO.

DATE: May 24, 2016 **RE:** Acquisition of Right of Way –
CSAH 7 (Meadowlands and
Alborn Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to proceed with the right of way acquisition and to authorize the County Auditor to grant permanent highway easements across tax forfeited lands, and temporary construction easements for the reclaim and overlay of County State Aid Highway (CSAH) 7 in the city of Meadowlands and Alborn Township.

BACKGROUND:

The St. Louis County Public Works Department plans to reclaim and overlay CSAH 7, from CSAH 47 to CSAH 133 (SP 069-607-050 County Project CP 0007-208919) in the city of Meadowlands and Alborn Township. Minn. Stat. § 282.04, Subd. 4, provides that the county auditor may grant easements on tax forfeited lands for highways. The total length of this project is approximately 7.0 miles, and is scheduled in 2017.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to acquire the right of way necessary for the projects and to authorize the County Auditor to grant permanent highway easements across tax forfeited lands and temporary construction easements for the project. Right of Way acquisition is payable from Fund 200, Agency 203001.

Acquisition of Right of Way – CSAH 7 (Meadowlands and Alborn Township)

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reclaim and overlay County State Aid Highway (CSAH) 7, from CSAH 47 to CSAH 133 in the city of Meadowlands and Alborn Township (SP 069-607-050 County Project CP 0007-208919); and

WHEREAS, In addition to the existing road right of way, certain lands are required for said construction, together with some possible temporary construction easements;

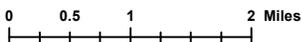
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands for the necessary permanent highway easements and temporary construction easements for the project. Right of Way acquisition is payable from Fund 200, Agency 203001.



Road Number 7
Project #SP 069-607-050
County Project #208919
Location: CSAH 7 (Hwy 7) from W. Jct. CSAH 47 to CSAH 133
Construction Type: Reclaim & Overlay

St. Louis County 2017 Road & Bridge Construction



Map Components	
	County Road - Paved
	County Road - Gravel
	Reclaim & Overlay
	Interstate Highway
	U.S./State Highway
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Parking Ramp Repairs – Duluth Courthouse/Third Street Ramp

BY COMMISSIONER _____

WHEREAS, The Third Street parking ramp which serves the St. Louis County Courthouse, Duluth, MN, for public and staff parking was originally constructed in 1985 and receives annual structural and condition inspections; and

WHEREAS, The 2015 and 2016 engineer's inspections revealed expansion joint failures, section clip failures, surface spalling, waterproofing failures, and worn traffic coating, and restoration is necessary for proper maintenance and to prevent any significant structural damage; and

WHEREAS, The County Purchasing Division solicited bids on May 11, 2016 with RAM Construction of Blaine, MN, providing the low responsible bid;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with RAM Construction of Blaine, MN, in an amount of \$247,247 for the restoration/repair of the Duluth Courthouse/Third Street Parking Ramp, payable from parking fund revenues by way of the General Fund, Fund 100 designated for parking and transferred to Fund 100, Agency 128010.

BOARD LETTER NO. 16 – 225

FINANCE & BUDGET COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: May 24, 2016

RE: **Second Amendment to
Professional Services
Agreement for Agriculture and
Environment Education**

FROM: **Kevin Z. Gray
County Administrator**

RELATED DEPARTMENT GOAL:

To connect county resources with community needs to address critical issues in St. Louis County and improve the quality of life and enhance the economy and environment through education and applied research.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a Second Amend to an Agreement for Professional Services to provide agriculture and environment education for the County Extension Office.

BACKGROUND:

The St. Louis County Board approved an Agreement for Professional Services on January 10, 2012 between St. Louis County and Kendall Dykhuis as contractor to coordinate the County Extension Office's educational programs related to agriculture production, beef and forage education, perform technical services for the wood ash program and provide consumer and commercial assistance. The agreement included an annual renewal of up to three years, upon compensation review.

A second amendment to agreement for professional services with Mr. Dykhuis has been negotiated with assistance from the County Attorney's Office for an annual cost of \$33,287.75. This compensation assumes that contractor's services will not exceed 975 hours per year at a rate of \$32.09 per hour. Payments for mileage expenses, materials and supplies shall not exceed \$2,000 annually. The proposed Second Amendment to Agreement for Professional Services with Mr. Dykhuis is for one year beginning January 2, 2016 and ending December 31, 2016, with an annual renewal of up to three years, upon compensation review.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a second amendment to agreement for professional services with Kendall Dykhuis, payable from Fund 184, Agency 184001, Object 629900; and Fund 184, Agency 184001, Object 635500.

**Second Amendment to Professional Services Agreement for Agriculture
and Environment Education**

BY COMMISSIONER_____

WHEREAS, In January 2012 the St. Louis County Board authorized an Agreement for Professional Services with Kendall Dykhuis to provide agriculture and environment education and services for consumer and commercial audiences; and

WHEREAS, In January, 2015 the County Board authorized an amendment to this agreement ending December 31, 2015; and

WHEREAS, A Second Amendment to Agreement for Professional Services is proposed for one year beginning January 2, 2016 and terminating December 31, 2016 for a total contract price of \$33,287.75 (a rate of \$32.09 per hour, not to exceed 975 hours, plus appropriate reimbursements), with an annual renewal of up to three years, upon compensation review;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to sign a Second Amendment to Agreement for Professional Services with Kendall Dykhuis to provide agriculture and environment education for the County Extension Office, totaling \$33,287.75, payable from Fund 184, Agency 184001, Object 629900 - \$31,287.75; and Fund 184, Agency 184001, Object 635500 - \$2,000.

**SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN ST. LOUIS COUNTY AND KENDALL DYKHUIS**

THIS SECOND AMENDMENT to the Agreement for Professional Services Between St. Louis County and Kendall Dykhuis is made and entered into between the **COUNTY OF ST. LOUIS**, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as "County," and **KENDALL DYKHUIS**, 12110 Lindquist Road, Hibbing, Minnesota 55746, hereinafter referred to as "Contractor."

WITNESSETH:

WHEREAS, in January 2012, County and Contractor made and entered into an Agreement for Professional Services Between St. Louis County and Kendall Dykhuis (DAMION Number 2011-006743), hereinafter referred to as the "Agreement."

WHEREAS, section 17 of the Agreement authorizes County and Contractor to make written amendments to the Agreement.

WHEREAS, in February 2015, County and Contractor made and entered into an Amendment to Agreement for Professional Services Between St. Louis County and Kendall Dykhuis (DAMION Number 2014-009129), hereinafter referred to as the "First Amendment."

WHEREAS, County and Contractor have agreed on certain additional amendments to the Agreement, as amended by the First Amendment, as set forth in this Second Amendment.

NOW, THEREFORE, for good and valuable consideration, County and Contractor do hereby agree as follows:

1. Effective as of January 1, 2016, section 1 of the Agreement, as amended by the First Amendment, shall be restated as follows:

TERM OF SERVICE. Contractor agrees to perform services for County during the period beginning January 3, 2012, and ending December 31, 2016, unless sooner terminated as provided herein. This contract may be renewed annually up to three years upon agreement of County and Contractor.

2. Effective as of January 1, 2016, section 2 of the Agreement, as amended by the First Amendment, shall be restated as follows:

SERVICES TO BE PROVIDED. Contractor agrees to furnish to the County in accordance with the terms of this agreement, professional services as requested by the St. Louis County Extension Division of Administration with respect to the agricultural communities, beef producers and farmer or land owner participants of the woodash program; and other such services. Specific services shall include communication and coordination for County Extension's agriculture and horticulture educational programs, which may include but not be limited to the coordination and implementation of programs related to agriculture production, beef and forage education, performing

trained technician services for woodash program, providing consumer and commercial technical assistance and generating potential revenue for St. Louis County derived from programs and services that are fee based. Contractor shall prepare an annual work plan and quarterly reports for submission to County Administrator for review and approval.

3. Effective as of January 1, 2016, section 4 of the Agreement, as amended by the First Amendment, shall be restated as follows:

COMPENSATION.

A. Subject to subsections B and C below, County shall pay Contractor up to \$32,000.00 annually for compensation and mileage expenses. This compensation assumes that Contractor's services will not exceed 975 hours per year at a rate of \$30.77 per hour.

B. With respect to the period beginning January 1, 2015, and ending December 31, 2015, County shall pay Contractor up to \$32,750.00 annually for services performed, mileage expenses, materials and supplies. This compensation assumes that Contractor's services will not exceed 975 hours per year at a rate of \$31.54 per hour. Payments for mileage expenses, materials and supplies shall not exceed \$2,000.00 annually.

C. With respect to the period beginning January 1, 2016, and ending December 31, 2016, and any subsequent twelve-month period during which this contract is in effect, County shall pay Contractor up to \$33,287.75 annually for services performed, mileage expenses, materials and supplies. This compensation assumes that Contractor's services will not exceed 975 hours per year at a rate of \$32.09 per hour. Payments for mileage expenses, materials and supplies shall not exceed \$2,000.00 annually.

D. County and Contractor will review compensation annually for possible adjustment.

4. All other terms and conditions of the Agreement, as amended by the First Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this Amendment on the date(s) stated below.

KENDALL DYKHUIS

COUNTY OF ST. LOUIS

By: _____
Kendall Dykhuis

By: _____
Chair, St. Louis County Board

Date: _____

Date: _____

By: _____
Donald Dicklich
St. Louis County Auditor

Date: _____

APPROVED AS TO FORM AND EXECUTION:

By: _____
Nick D. Campanario
Assistant St. Louis County Attorney

Date: _____

DAMION Number 2016-010366

BOARD LETTER NO. 16 – 226

FINANCE & BUDGET COMMITTEE CONSENT NO. 11

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Second Amendment to
Professional Services
Agreement for Horticulture/
Educational Activities

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To connect county resources with community needs to address critical issues in St. Louis County and improve the quality of life and enhance the economy and environment through education and applied research.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a second amendment to Agreement for Professional Services to provide horticulture and educational activities for the County Extension Office.

BACKGROUND:

The St. Louis County Board approved an Agreement for Professional Services on January 10, 2012 between St. Louis County and Robert M. Olen as contractor to coordinate the County Extension Office's horticulture education programs, conduct conferences and events related to home production of fruits and vegetables with an emphasis on community nutrition and family economics, and provide technical assistance to consumer and commercial audiences. The agreement included an annual renewal of up to three years, upon compensation review.

A second amendment to agreement for professional services with Mr. Olen has been negotiated with assistance from the County Attorney's Office for an annual cost of \$71,282. This compensation assumes that contractor's services will not exceed 1,950 hours per year at a rate of \$34.76 per hour. Payments for mileage expenses, materials and supplies shall not exceed \$3,500 annually. The proposed Second Amendment to Agreement for Professional Services with Mr. Olen is for one year beginning January 2, 2016 and ending December 31, 2016, with an annual renewal of up to three years, upon compensation review.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a second amendment to agreement for professional services with Robert M. Olen, payable from Fund 184, Agency 184001, Object 629900; and Fund 184, Agency 184001, Object 635500.

**Second Amendment to Agreement for Professional Services for
Horticulture/Educational Activities**

BY COMMISSIONER _____

WHEREAS, In January 2012 the St. Louis County Board authorized an Agreement for Professional Services with Robert M. Olen to perform horticulture, food and environment education and services for consumer and commercial audiences; and

WHEREAS, In January, 2015 the County Board authorized an amendment to this agreement ending December 31, 2015; and

WHEREAS, A Second Amendment to Agreement for Professional Services is proposed for one year beginning January 2, 2016 and terminating December 31, 2016 for a total contract price of \$71,282 (a rate of \$34.76 per hour, not to exceed 1,950 hours, plus appropriate reimbursements), with an annual renewal of up to three years, upon compensation review;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials to sign a Second Amendment to Agreement for Professional Services with Robert M. Olen to provide horticulture, food and environment services for the County Extension Office, totaling \$71,282, payable from Fund 184, Agency 184001, Object 629900 - \$67,782; and Fund 184, Agency 184001, Object 635500 - \$3,500.

**SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN ST. LOUIS COUNTY AND ROBERT M. OLEN**

THIS SECOND AMENDMENT to the Agreement for Professional Services Between St. Louis County and Robert M. Olen is made and entered into between the **COUNTY OF ST. LOUIS**, a body politic and corporate existing under the laws of the State of Minnesota, hereinafter referred to as "County," and **ROBERT M. OLEN**, P.O. Box 3095, Duluth, Minnesota 55803, hereinafter referred to as "Contractor."

WITNESSETH:

WHEREAS, in January 2012, County and Contractor made and entered into an Agreement for Professional Services Between St. Louis County and Robert M. Olen (DAMION Number 2011-006744), hereinafter referred to as the "Agreement."

WHEREAS, section 17 of the Agreement authorizes County and Contractor to make written amendments to the Agreement.

WHEREAS, in February 2015, County and Contractor made and entered into an Amendment to Agreement for Professional Services Between St. Louis County and Robert M. Olen (DAMION Number 2014-009130), hereinafter referred to as the "First Amendment."

WHEREAS, County and Contractor have agreed on certain additional amendments to the Agreement, as amended by the First Amendment, as set forth in this Second Amendment.

NOW, THEREFORE, for good and valuable consideration, County and Contractor do hereby agree as follows:

1. Effective as of January 1, 2016, section 1 of the Agreement, as amended by the First Amendment, shall be restated as follows:

TERM OF SERVICE. Contractor agrees to perform services for County during the period beginning January 3, 2012, and ending December 31, 2016, unless sooner terminated as provided herein. This contract may be renewed annually up to three years upon agreement of County and Contractor.

2. Effective as of January 1, 2016, section 4 of the Agreement, as amended by the First Amendment, shall be restated as follows:

COMPENSATION.

A. Subject to subsections B and C below, County shall pay Contractor up to \$68,500 annually for compensation and mileage expenses. This compensation assumes that Contractor's services will not exceed 1950 hours per year at a rate of \$33.33 per hour.

B. With respect to the period beginning January 1, 2015, and ending December 31, 2015, County shall pay Contractor up to \$70,112.00 annually for compensation, mileage expenses, materials and supplies. This compensation assumes

that Contractor's services will not exceed 1950 hours per year at a rate of \$34.16 per hour. Payments for mileage expenses, materials and supplies shall not exceed \$3,500 annually.

C. With respect to the period beginning January 1, 2016, and ending December 31, 2016, and any subsequent twelve-month period during which this contract is in effect, County shall pay Contractor up to \$71,282.00 annually for compensation, mileage expenses, materials and supplies. This compensation assumes that Contractor's services will not exceed 1950 hours per year at a rate of \$34.76 per hour. Payments for mileage expenses, materials and supplies shall not exceed \$3,500.00 annually.

D. County and Contractor will review compensation annually for possible adjustment.

3. All other terms and conditions of the Agreement, as amended by the First Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this Amendment on the date(s) stated below.

ROBERT M. OLEN

COUNTY OF ST. LOUIS

By: _____
Robert M. Olen

By: _____
Chair, St. Louis County Board

Date: _____

Date: _____

By: _____
Donald Dicklich
St. Louis County Auditor

Date: _____

APPROVED AS TO FORM AND EXECUTION:

By: _____
Nick D. Campanario
Assistant St. Louis County Attorney

Date: _____

DAMION Number 2016-010365

BOARD LETTER NO. 16 - 227

FINANCE & BUDGET COMMITTEE CONSENT NO. 12

BOARD AGENDA NO.

DATE: May 24, 2016 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

Abatements Submitted for Approval by the St. Louis County Board
on 06/07/2016

<u>PARCEL CODE</u>	<u>AUD.NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
10 1500 380	0 15836	BARNES THURMAN	R	City of Duluth	Benjamin Hansen	VALUATION	2016	1,202.00
450 10 2457	0 15829	BODELL, JOSEPH	R	Midway	Cory Leinwander	HOMESTEAD	2016	272.00
395 136 210	0 15839	HABER, MITCHELL	R	Hermantown	Noah Mittlefehldt	CODE CHANGE	2016	1,412.00
280 5025 99	0 15837	KEHTEL, DAVID	P	Canosia	Amy Wicklund	DOUBLE ASSESSMENT	2016	596.00
340 42 1070	0 15835	PETRICH, PAUL	R	Fayal	Mason Couvier	CODE CHANGE	2015	18.00
340 42 1070	0 15834	PETRICH, PAUL	R	Fayal	Mason Couvier	CODE CHANGE	2016	18.00
30 60 1020	0 15831	ROSS, BRETT	R	Ely	Andrew Olson	HOMESTEAD	2016	786.00
142 22 150	0 15832	SCHUMACHER, SANDY	R	Hoyt Lakes	David Hillstrom	HOMESTEAD	2016	706.00
435 20 5340	0 15833	STATE OF MN	R	McDavitt	Mason Couvier	EXEMPT	2016	166.00
10 4390 870	0 15830	STEARNS, FRANK	R	City of Duluth	Bemen Carlson	VALUATION	2016	3,796.00
15 60 432	0 15838	UNDERWOOD, SAM	R	Biwabik C.	Mason Couvier	HOMESTEAD	2016	800.00

BOARD LETTER NO. 16 - 228

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 13

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Increase an Information
Specialist II 0.5 FTE to an
Information Specialist II 1.0
FTE Position - Auditor's
Service Center

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

Provide quality and timely customer service to the public seeking services at the Auditor's Service Center.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the increase of a vacant 0.5 FTE Information Specialist II position to a 1.0 FTE Information Specialist II in the Auditor's Service Center Office located in the Miller Hill Mall, Duluth, MN.

BACKGROUND:

The Auditor's Service Center has experienced a sustained increase in transaction volume in recent years (49% over the last three years). The current volume (118,586 transactions per year) is not anticipated to decrease.

The Service Center currently has a vacant 0.5 FTE Information Specialist II position and the Auditor wishes to increase it to a 1.0 FTE Information Specialist II position. This additional 0.5 FTE will allow for increased clerical support to better serve the needs of the office and the public.

The Information Specialist II classification is compensated at a Grade B10 of the Civil Service Basic Unit Pay Plan. Based on Step 1, Grade B10 of the current relevant pay plan, the annual cost of this increase will be an additional \$27,531. Commensurate with the increased transaction volume, net profits for the Auditor's Service Center have also increased over the same period. The Auditor's Office budget has sufficient funds to cover this increase to the FTE complement; however, County Board approval is required.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the increase of a 0.5 FTE Information Specialist II position (Civil Service Basic Unit Pay Plan, Pay Grade B10) to a 1.0 FTE Information Specialist II (Civil Service Basic Unit Pay Plan, Pay Grade B10). This will result in an annual increase of \$27,531. Funding for this reallocation is available in Fund 100, Agency 115004.

**Increase an Information Specialist II 0.5 FTE to an Information Specialist II 1.0 FTE
Position - Auditor's Service Center**

BY COMMISSIONER _____

WHEREAS, The Auditor's Service Center, located at the Miller Hill Mall, Duluth, MN, has experienced a sustained increase in customer transactions over the last three years; and

WHEREAS, The increased transaction volume at the Auditor's Service Center is not anticipated to decrease; and

WHEREAS, The Auditor's Office has determined that a 0.5 increase to the FTE complement of the Service Center will allow the Center to better meet the needs of the office and the public given this increased work volume; and

WHEREAS, Funding for this increase is available in the Auditor's Office budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the increase of an Information Specialist II 0.5 FTE (Civil Service Basic Unit Pay Plan, pay grade 10) to an Information Specialist II 1.0 FTE (Civil Service Basic Unit Pay Plan, pay grade 10) at the Auditor's Service Center. Funding for this increase is available in Fund 100, Agency 115004.

**Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License
(Ault Township)**

BY COMMISSIONER _____

RESOLVED, That a public hearing will be held at 9:40 a.m., on June 28, 2016, in the Pike Town Hall, Embarrass, MN, for the purpose of considering an Off-Sale Intoxicating Liquor License for Hugo's, Inc. d/b/a Hugo's, Ault Township.

**Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License
(Pike Township)**

BY COMMISSIONER _____

RESOLVED, That a public hearing will be held at 9:45 a.m., on June 28, 2016, in the Pike Town Hall, Embarrass, MN, for the purpose of considering an Off-Sale Intoxicating Liquor License to Random ACT Inc d/b/a Kountry Krossroads, Pike Township.

BOARD LETTER NO. 16 – 231

ESTABLISHMENT OF PUBLIC HEARINGS FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Establishment of Public
Hearing on Ely Northwood's
Townhome Project Bonds
Refinance

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning & Community Development

RELATED DEPARTMENT GOAL:

Assist communities in achieving housing, economic development and community development objectives.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing on the issuance and public sale of Governmental Housing Revenue Refunding Bonds to be issued by the Housing and Redevelopment Authority in and for the City of Ely, Minnesota (the "City HRA"), to refinance the Ely Northwood's Townhome Project.

BACKGROUND:

The City HRA has requested credit assistance from the Housing and Redevelopment Authority of St. Louis County (the "County HRA") in conjunction with refinancing two series of bonds issued by the City HRA in 2006 and 2008 for the development of a 26 single-story townhouse unit development for the elderly. The rental housing project is jointly owned by the County HRA and the City HRA and managed by the City HRA pursuant to a joint operating agreement. The City of Ely donated the land for the project. The total amount necessary for the refinancing is not to exceed \$4.1 million.

The City HRA would issue the revenue bonds to refinance the project. The term of the bonds is expected to be 35 years. Principal and interest on the bonds will be paid from rental payments. It is proposed that the payment of the bonds will be additionally secured by the general obligation of St. Louis County and, pursuant to a joint powers agreement. The county will be indemnified by up to \$3 million by the City of Ely. The bonds issued by the City HRA in 2006 were secured by the general obligation of St.

Louis County, but the bonds issued by the City HRA in 2008 were not. The City HRA has been informed by its municipal advisors that (i) refunding of the 2006 and 2008 bonds would reduce the City HRA's debt service costs and (ii) involvement by the county and County HRA as described in this memo would provide access by the City HRA to the lowest possible interest rates for the proposed refunding bonds.

The legal arrangements for ownership and management of the project and indemnification of the county and HRA by the City HRA will be materially similar to those entered into in 2006.

RECOMMENDATION:

It is recommended that the St. Louis County Board establishes a joint public hearing of the St. Louis County Board and the County HRA for Tuesday, July 5, 2016 at 9:40 a.m. at the St. Louis County Courthouse, Duluth, MN, to take testimony on the issuance of bonds by the City of Ely HRA which would be secured by the general obligation of St. Louis County.

RESOLUTION NO. _____

**RESOLUTION SCHEDULING A PUBLIC HEARING ON AN ISSUE OF
GOVERNMENTAL HOUSING REVENUE REFUNDING BONDS**

BE IT RESOLVED, by the Board of Commissioners (the “Board”) of St. Louis County, Minnesota (the “County”), as follows:

Section 1. Recitals. The Board makes the following recitals of fact:

A. The Housing and Redevelopment Authority of St. Louis County (the “HRA”) was established by the County and is authorized to exercise housing and economic development powers among others.

B. In furtherance of the objectives of the HRA, the HRA and the Housing and Redevelopment Authority in and for the City of Ely, Minnesota (the “City HRA”) undertook a qualified housing development project consisting of 26 units of housing for moderate income elderly persons (the “Project”) located on Washington Street between Eighth and Tenth Avenues in the City of Ely, Minnesota (the “City”). The City HRA requested the HRA to assist in financing the Project.

C. The HRA and the City HRA prepared the Multifamily Housing Development Program for the Project (the “Program”). The Program was submitted to the Arrowhead Regional Development Commission for review on September 14, 2006.

D. A public hearing on the Program was held by the County on October 3, 2006, after one publication of notice in a newspaper circulating generally within the jurisdiction of the HRA at least 15 days before the hearing.

E. In order to refinance the Project, the City HRA proposes to issue revenue bonds in the maximum principal amount of \$4,100,000 (the “Bonds”) to refund the outstanding amount of the following obligations of the City HRA:

i. Housing Development Revenue Bonds, Series 2006A (St. Louis County, Minnesota, General Obligation), dated November 16, 2006; and

ii. Housing Development Revenue Bond, Series 2008, dated June 4, 2008 (the “2008 Bond”).

F. The Project is and would continue to be jointly owned by the City HRA and the HRA and operated by the City HRA pursuant to an Operating Agreement between the City HRA and the HRA (the “Operating Agreement”), which contains an option to purchase the Project by the City HRA.

G. Under the Operating Agreement, the City HRA would operate the Project in a manner to generate rents in amounts sufficient to pay 110% of principal of and interest on the Bonds.

H. In order to provide additional security for the Bonds, the City HRA has requested that the County approve the pledge by the City HRA of the general obligation of the County, subject to the terms and conditions of a Joint Powers Agreement (the "JPA") between the City HRA, the City, the HRA and the County. Under the JPA, the City would indemnify the County for payment of a \$3,000,000 portion of principal of the Bonds plus accrued interest.

I. Fryberger, Buchanan, Smith & Frederick, P.A., bond counsel, has informed the HRA that since the 2008 Bond was not secured by the general obligation of the County, it is required by law that the principal portion of the Bonds to be secured by the pledge of the general obligation of the County be approved by the Board after a public hearing on the matter is held by both the HRA and the County at least 15 days but not more than 120 days before the sale of the Bonds.

Section 2. Intent. The Board expresses its present intention to provide the general obligation of the County to secure the Bonds up to a maximum principal amount of \$4,100,000.

Section 3. Hearing.

A. The Board will meet jointly with the governing body of the HRA on July 5, 2016, at 9:40 a.m. to conduct a public hearing on the Bonds.

B. The action of the County Auditor or his designee in publishing the notice of public hearing attached hereto as Exhibit A once in the *Duluth News Tribune*, and if deemed necessary by the County Auditor to comply with the policies of the County, the *Cook News-Herald*, no later than June 20, 2016.

Adopted: June 7, 2016.

BOARD LETTER NO. 16 – 232

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: May 24, 2016

RE: Award of Bids: Culvert Replacement on CSAH 5 (Morcom and French Townships); Bituminous Surface/Overlay on CSAH 108 (Unorganized Township 56-16)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of projects in the 2016 construction program.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for:

1. Culvert replacement project in Morcom and French Townships funded with St. Louis County State Aid funds.
2. Bituminous surface, aggregate base, and aggregate shouldering project in Unorganized Township 56-16 funded with St. Louis County Transportation Sales Tax funds.

A call for bids was received by the St. Louis County Public Works Department on May 12, 2016, for projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

1. Project: CP 0005-257589, SAP 69-605-048

Location: CSAH 5 between Side Lake and 0.125 mile north of McCue Road, Length 4.70 miles

Traffic: 1,388

PQI: N.A.
Construction: Culvert Replacement and Bituminous Patches
Funding: Fund 220, Agency 220403, Object 652700
Anticipated Start Date: September 6, 2016
Anticipated Completion Date: October 1, 2016
Engineer's Estimate: \$183,302.00

BIDS:

Hoover Construction Co., Virginia, MN	\$187,478.85 (+\$4,176.85, +2.28%)
Ulland Brothers, Inc., Cloquet, MN	\$195,285.00
KGM Contractors, Inc., Angora, MN	\$203,620.85
A Plus Landscaping LLC, Saginaw, MN	\$258,435.00
Utility Systems of America, Inc. Eveleth, MN	\$289,792.25

2. Project: CP 0108-288984 TST

Location: CSAH 108 between CSAH 16 and UT 9234 (Little Lake Road), Length 2.46 miles
Traffic: 272
PQI: 1.3
Construction: Bituminous Surface, Aggregate Base, and Aggregate Shouldering
Funding: Fund 204, Agency 204039, Object 652806
Anticipated Start Date: June 20, 2016
Anticipated Completion Date: July 15, 2016
Engineer's Estimate: \$503,005.30

BIDS:

Ulland Brothers, Inc., Cloquet, MN	\$466,805.94 (-\$36,199.36, -7.20%)
Mesabi Bituminous, Gilbert, MN	\$502,259.25

RECOMMENDATION:

It is recommended that the St. Louis County Board award the projects to low bidders as follows:

CP 0005-257589, SAP 69-605-048 to Hoover Construction Co. of Virginia, MN in the amount of \$187,478.85, payable from Fund 220, Agency 220403, Object 652700

CP 0108-288984 TST to Ulland Brothers, Inc. of Cloquet, MN in the amount of \$466,805.94, payable from Fund 204, Agency 204039, Object 652806

Award of Bids: Culvert Replacement on CSAH 5 (Morcom and French Townships)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following tied project:

CP 0005-257589, SAP 69-605-048, CSAH 5 between Side Lake and 0.125 mi. No. of McCue Rd., and;

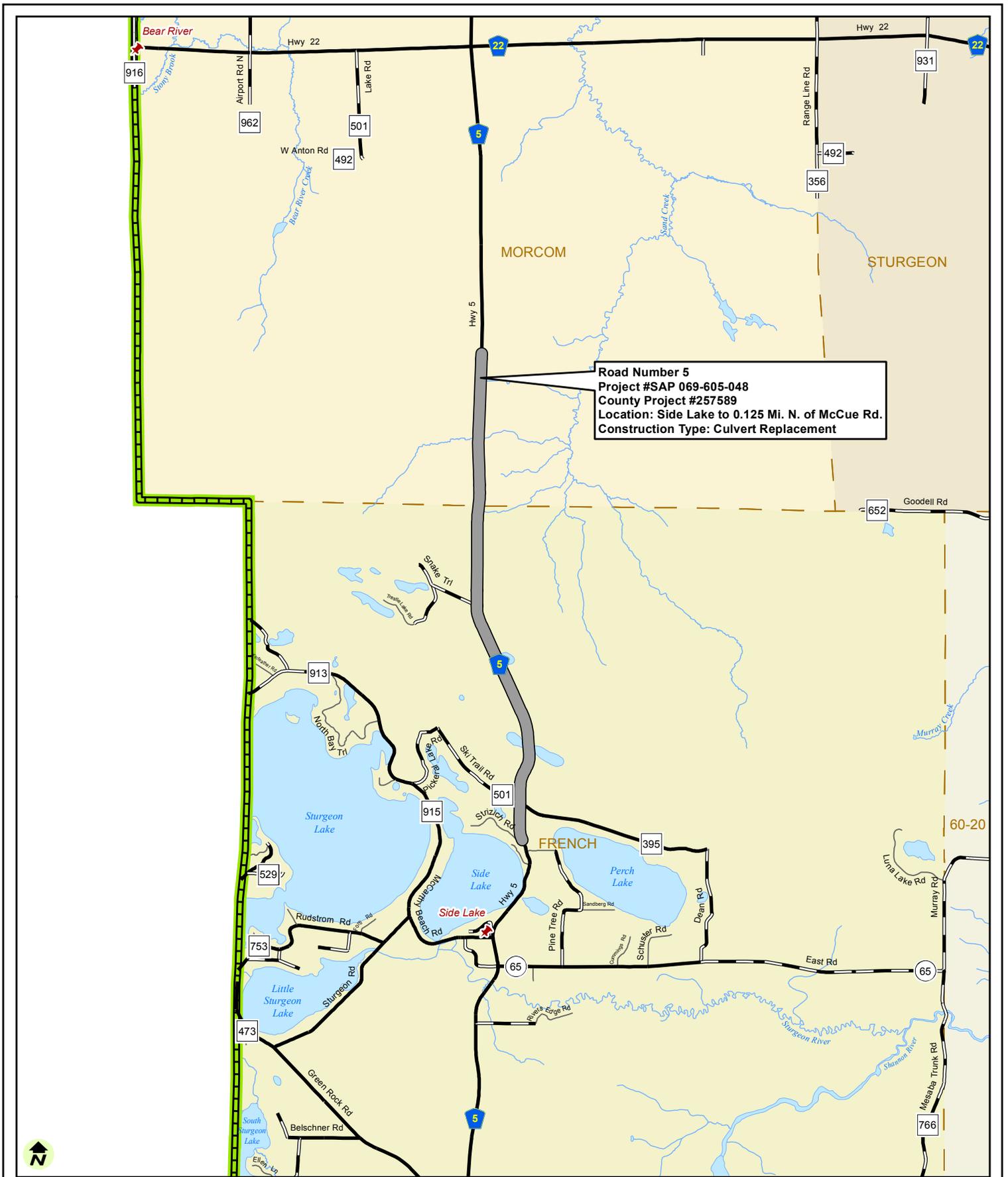
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 12, 2016, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hoover Construction Co.	PO Box 1007 Virginia, MN 55792	\$187,478.85

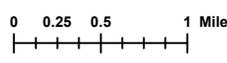
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0005-257589/SAP 69-605-048, Fund 220, Agency 220403, Object 652700 \$187,478.85



Road Number 5
Project #SAP 069-605-048
County Project #257589
Location: Side Lake to 0.125 Mi. N. of McCue Rd.
Construction Type: Culvert Replacement

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	County Road - Paved
Culvert Replacement	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

**Award of Bids: Bituminous Surface/Overlay on CSAH 108
(Unorganized Township 56-16)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following tied project:

CP 0108-288984 TST, CSAH 108 between CSAH 16 and UT 9234 (Little Lake Rd); and

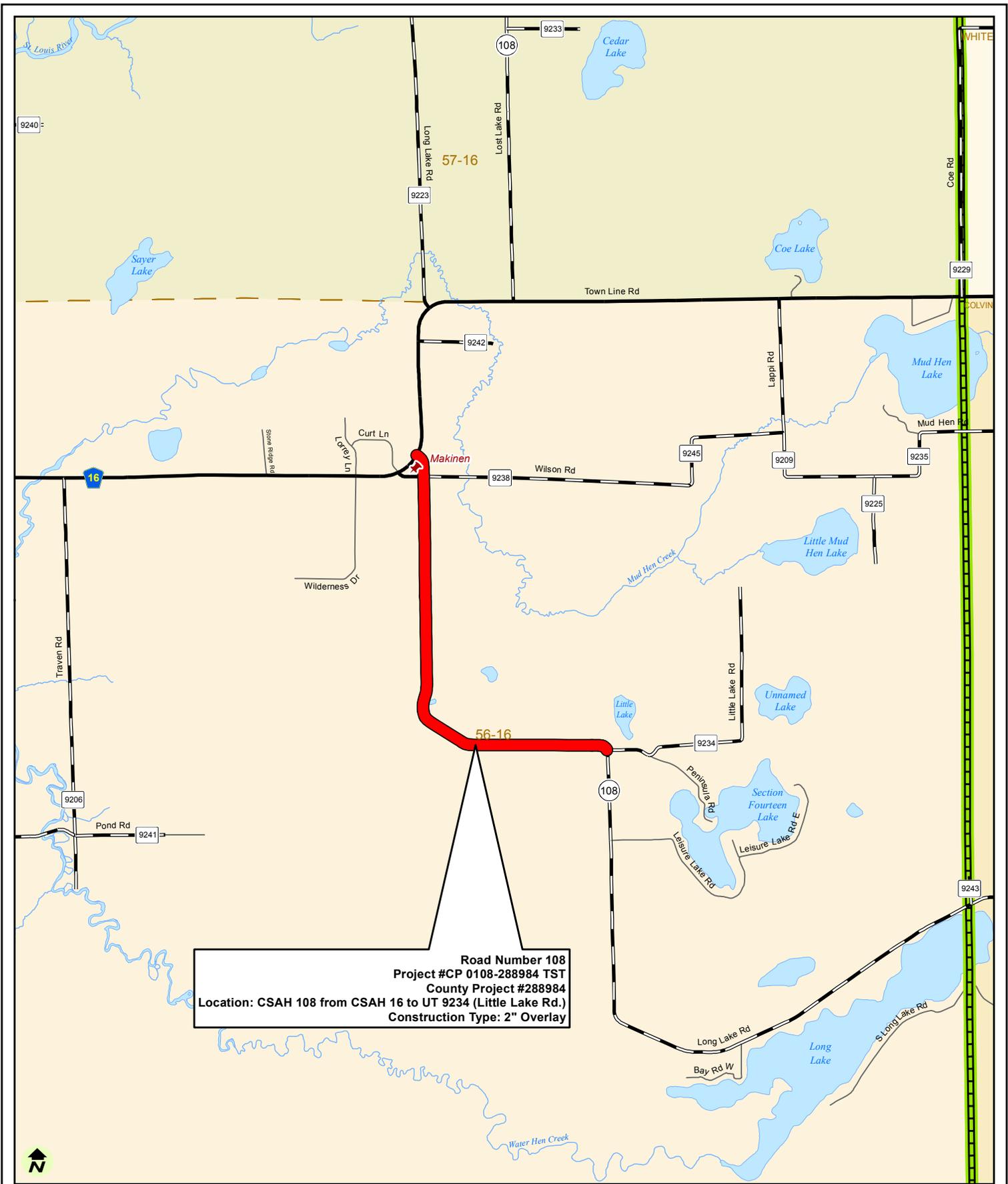
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 12, 2016, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340 Cloquet, MN 55720	\$466,805.94

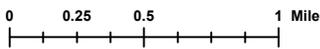
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0108-288984 TST, Fund 204, Agency 204039, Object 652806 \$466,805.94



Road Number 108
Project #CP 0108-288984 TST
County Project #288984
Location: CSAH 108 from CSAH 16 to UT 9234 (Little Lake Rd.)
Construction Type: 2" Overlay

St. Louis County 2016 Road & Bridge Construction



Map Components	
2" Overlay	County Road - Paved
Interstate Highway	County Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Bids:

Redstone Construction, LLC	\$1,372,741.72 (-\$263,225.78, -16.09%)
Mora, MN	
Northland Constructors, Duluth, MN	\$1,570,917.70

RECOMMENDATION:

It is recommended that the St. Louis County Board award County Project 0116-243925 TST to low bidder Redstone Construction of Mora, MN, in the amount of \$1,372,741.72, payable from Fund 204, Agency 204012, Object 652806.

Award of Bids: Bridge Project on CSAH 116 (Portage Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

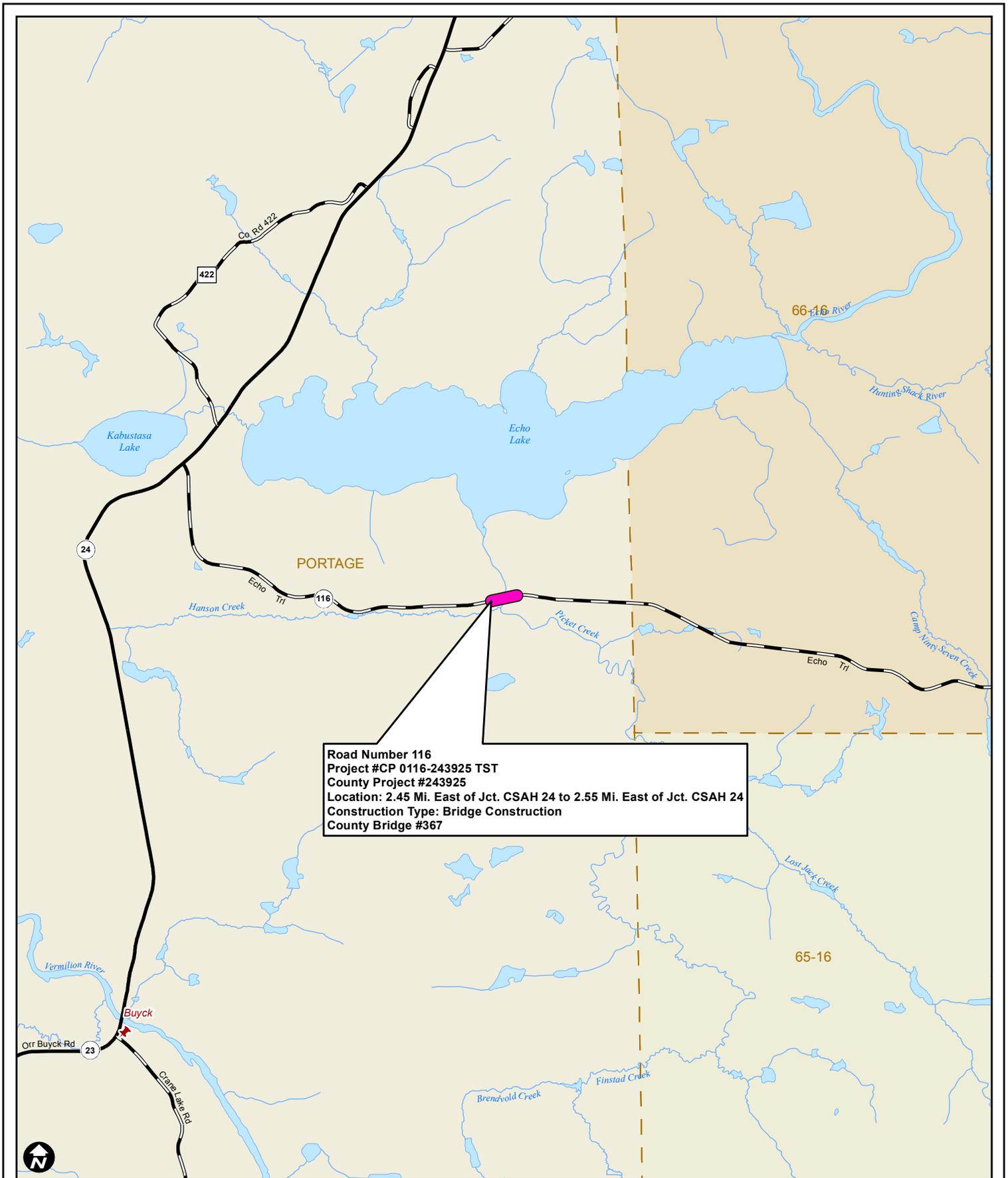
CP 0116-243925 TST Bridge 69A39 (County Bridge 367) and Approaches; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 19, 2016, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Redstone Construction, LLC	2183 Hwy 65 N Mora, MN 55051	\$1,372,741.72

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 204, Agency 204012, Object 652806.

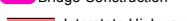
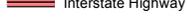
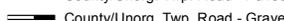
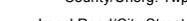
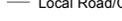


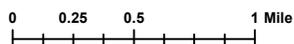
Road Number 116
Project #CP 0116-243925 TST
County Project #243925
Location: 2.45 Mi. East of Jct. CSAH 24 to 2.55 Mi. East of Jct. CSAH 24
Construction Type: Bridge Construction
County Bridge #367

St. Louis County 2016 Road & Bridge Construction

Map Components

2016 Road & Bridge Construction

-  Bridge Construction
-  Interstate Highway
-  U.S./State Highway
-  County/Unorg. Twp. Road - Paved
-  County/Unorg. Twp. Road - Gravel
-  Local Road/City Street
-  Railroad
-  Commissioner District
-  Township Boundary
-  City/Town
-  Lake
-  River/Stream



BOARD LETTER NO. 16 - 234

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: May 24, 2016 **RE:** Appointment of 2016 Special
Board of Appeal and
Equalization

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

To meet all state mandates for classifying and valuing taxable parcels outlined in Minnesota Statutes.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint a 2016 Special Board of Appeal and Equalization and establish membership, powers, duties and compensation.

BACKGROUND:

Minn. Stat. § 274.13 requires that county commissioners shall constitute the County Board of Appeal and Equalization to hear complaints of taxpayers and review assessments of real and personal property throughout the county. This statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization.

Qualified candidates serving as Commissioner designees who have indicated a willingness to serve on a 2016 Special County Board of Appeal and Equalization are:

District 1	John Heino, Duluth
District 2	John Doberstein, Duluth
District 3	Lee Conradi, Duluth
District 4	Leonard Cersine, Ely
District 5	Tim Peterson, Hermantown
District 6	Dawn Cole, Town of Fayal
District 7	Frank Bigelow, City of Hibbing

The St. Louis County Board, as the County Board of Appeal and Equalization, may delegate all its powers and duties to the Special Board of Appeal and Equalization; require that the results of its deliberations be reported to the St. Louis County Board in the form of minutes kept by the Clerk of the Board; direct that at least one meeting day be held in the St. Louis County Courthouse, Duluth and one day at the Liz Prebich Conference Room of the Northland Office Center in Virginia; and direct that the Board convene at 10:00 AM, June 15, 2016, in the Commissioners Conference Room of the County Courthouse, Duluth, MN.

It is requested that the Special Appeal and Equalization Board members be compensated at the rate of \$200 per meeting day, with reimbursement for mileage and expenses at the current county rate.

RECOMMENDATION:

It is recommended the St. Louis County Board appoint the 2016 Special Board of Appeal and Equalization members and establish their powers, duties and compensation as identified above. Per diems and expenses will be paid from the Assessor's Department, Fund 100, Agency 118001, Object Codes 635300 and 635500.

Appointment of 2016 Special Board of Appeal and Equalization

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 274.13 requires that county commissioners constitute a County Board of Appeal and Equalization each year to hear complaints of taxpayers and review assessments of real and personal property throughout the county; and

WHEREAS, The statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization; and

WHEREAS, The St. Louis County Board, having reviewed the matter, determines it is in the public interest to appoint said Special Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following individuals to serve as the Special Board of Appeal and Equalization for Assessment Year 2016:

- John Heino, Duluth Commissioner District #1
- John Doberstein, Duluth Commissioner District #2
- Lee Conradi, Duluth Commissioner District #3
- Leonard Cersine, Ely Commissioner District #4
- Tim Peterson, Hermantown Commissioner District #5
- Dawn Cole, Town of Fayal Commissioner District #6
- Frank Bigelow, City of Hibbing Commissioner District #7

RESOLVED FURTHER, That the Special Board of Appeal and Equalization is:

- Delegated all powers and duties of the County Board of Appeal and Equalization;
- To report the results of their deliberations back to the St. Louis County Board in the form of minutes kept by the Clerk of the County Board;
- Directed to hold at least one meeting day in the St. Louis County Courthouse, Duluth, and one day at the Northland Office Center, in Virginia, Minnesota;
- To be compensated at the rate of \$200 per meeting day (payable from Assessor's Department Fund 100, Agency 118001, Object #635300 - Non-employee fees) and be reimbursed for mileage and expenses at the current county rate (from Assessor's Department Object #635500 - Non-employee travel).
- Directed to convene at 10:00 AM, June 15, 2016, in the Commissioner's Conference Room, St. Louis County Courthouse, Duluth, MN.