



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**April 5, 2016**

**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN**

---

**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of March 22, 2016**

**Environment & Natural Resources Committee, Commissioner Rukavina, Chair**

1. Adjoining Owner Sale (Hibbing) **[16-136]**
2. Repurchase of State Tax Forfeited Land – Tedpen Inc., Prosperity House, LLC. (Non-Homestead) **[16-137]**
3. Sale and Disposal of Abandoned Personal Property **[16-138]**
4. Access Easement across State Tax Forfeited Land to James J. Kuh (Morse Township) **[16-139]**
5. Access Easement across State Tax Forfeited Land for the Mesabi Trail (Eagles Nest and Morse Townships) **[16-140]**
6. Access Easement across State Tax Forfeited Land to American Bank of the North (Morse Township) **[16-141]**

**Public Works & Transportation Committee, Commissioner Stauber, Chair**

7. Agreement with Fayal Township for Crack Sealing 2016 **[16-142]**
8. Acquisition of Right of Way – Replacement of County Bridge 411 (Colvin Township & Unorganized Township 56-14) **[16-143]**
9. Agreement with City of Mt. Iron – Fund Transfer for County Project 0000-127242 **[16-144]**
10. Old Trunk Highway 1/169 Turnback Agreement with MnDOT **[16-145]**
11. Cooperative Agreements for 2016 Maintenance Striping (Lake County, City of Babbitt, Fayal and White Townships) **[16-146]**
12. Award of Bid for Liquid Calcium Chloride and Application **[16-147]**

**Finance & Budget Committee, Commissioner Nelson, Chair**

13. Arrowhead Regional Corrections Office/Storage Space Leases **[16-148]**
14. Abatement List for Board Approval **[16-149]**
15. Correction of Legal Description on Fee Land Exchange with Allete Inc. and Rescind County Board Resolution No. 15-763 **[16-150]**
16. FastTrackGov – Microsoft CRM Land Use Permit Implementation **[16-151]**

---

**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Health & Human Services Committee, Commissioner Boyle, Chair**

1. **Electronic Health Record System for PHHS Public Health Division [16-152]**  
Resolution authorizing a new Electronic Health Record system, Nightingale Notes, for the PHHS Public Health Division.

**Public Works & Transportation Committee, Commissioner Stauber, Chair**

- 1. Establish a Public Hearing for Proposed “St. Louis County Ordinance No. 64: The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads under the County’s Jurisdiction” [16-153]**  
Resolution establishing a public hearing for Tuesday, May 24, 2016 at 9:45 a.m., Hibbing City Hall, to consider St. Louis County Ordinance No. 64. *(Information to Follow)*
  
- 2. Award of Bids: March 31 Bid Opening [16-154]**
  - A. Bridge Project on CSAH 21 (Unorganized Township 61-13)**  
Resolution awarding County Project 0021-215030 to low bidder Northland Constructors of Duluth, MN.
  - B. Tied Scrub Seal Project (Various Townships and City of Mt. Iron)**  
Resolution awarding a tied scrub seal project in the City of Mt. Iron and various townships to low bidder Fahrner Asphalt Sealers, LLC of Eau Claire, WI.

**Finance & Budget Committee, Commissioner Nelson, Chair**

- 1. Attorney’s Office Clerical Staffing [16-155]**  
Resolution authorizing 2.0 Full Time Equivalent increase in the Attorney’s Office clerical staffing to accommodate increased workload demands.

**Central Management & Intergovernmental Committee, Commissioner Jewell, Chair**

- 1. Public Health and Human Services Director Appointment [16-156]**  
Resolution to appoint David Lee as Director of the Public Health and Human Services Department.

---

**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*Commissioners may introduce items for future discussion, or report on past and upcoming activities.*

**ADJOURNED:**

**NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

<b>April 12, 2016</b>	<b>City Hall, 4107 Beyer Road, Rice Lake, MN</b>
<b>April 26, 2016</b>	<b>McDavitt Town Hall, 9042 Zim Road, Zim, MN</b>
<b>May 3, 2016</b>	<b>St. Louis County Courthouse, Duluth, MN</b>

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

# COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

March 22, 2016

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Rukavina, Stauber, Nelson, and Chair Raukar

Absent: None

Convened: Chair Raukar called the meeting to order at 11:31 a.m.

---

## CONSENT AGENDA

Nelson/Boyle moved to approve the consent agenda without Item #11, Land Lease for Minnesota Power Solar Garden Project [16-126] and without Item #12, 2015 Fourth Quarter Budget Changes [16-127]. The motion passed. (7-0)

- Minutes of March 8, 2016
- Repurchase of State Tax Forfeited Land (Homestead) – Kangas, Lull, Kujala, Carl, Cuff [16-116]
- Repurchase of State Tax Forfeited Land (Non-Homestead) – Burritt, Babb, Zapp (LaRue), K. Maki, Sherwood, Sorenson/Klinksiek, E. Maki, Cuff [16-117]
- Application for St. Louis County Class “B” Land Exchange [16-118]
- Reclassification of State Tax Forfeited Lands to Non-Conservation [16-119]
- Special Sale to City of Virginia [16-120]
- Rescind St. Louis County Board Resolution No. 16-53 (Repurchase Contract – Rother) [16-121]
- Easements across State Tax Forfeited Land to the Minnesota Department of Transportation [16-122]
- Appointment of County Agricultural Inspector [16-123]
- Special Sale to the Minnesota Department of Transportation [16-124]
- Acquisition of Right of Way – Replacement of County Bridge 516 (Waasa Township) [16-125]
- Abatement List for Board Approval [16-128]
- Ely Service Center Roof Replacement [16-129]
- Amendment and Renaming of the Boundary Waters Drug Task Force [16-130]
- Application and Acceptance of the 2015 Operation Stonegarden Homeland Security Grant [16-131]

---

## Public Works & Transportation Committee

Raukar/Stauber, moved to award a bid to Redstone Construction, LLC, of Mora, MN, in the amount of \$784,719.65 for project CP 0965-128462, located on CR 965 (Hingeley Road) between CR 927 (Silica Road) and CR 442 (South Townline Road), length 0.14 mile, Lavell Township. [16-132]. The motion passed. (7-0)

---

## **Finance & Budget Committee**

Nelson/Boyle moved to authorize the purchase of two (2) new NetApp Storage Area Network hardware devices including software, professional services, and maintenance from Datalink Corporation of Edina, MN, under the Western States Contracting Alliance agreement, in the amount of \$363,611. St. Louis County Information Technology Director Jeremy Craker provided an overview of the agreement and said that system capacity will improve and the Public Safety Campus will serve as a back-up IT center. [16-133]. The motion passed. (7-0)

Nelson/Boyle moved to authorize a lease agreement with United States Solar Corporation of Minneapolis, MN, with a 25-year initial term and two (2) five-year extension options, with an initial annual lease rate of \$2,500 and a 2% increase each consecutive year. [16-126]. Commissioner Jewell stepped out of the meeting from 11:51 a.m. to 11:52 a.m. St. Louis County Property Management Director Tony Mancuso discussed terms of the lease agreement. Commissioners asked that a letter be sent to Minnesota Power requesting the use of local products. After further discussion, the motion passed. (7-0)

Jewell/Raukar moved to approve the 2015 fourth quarter budget changes. [16-127]. Commissioner Nelson requested that Commissioners direct their questions to Administration or the Auditor over the next two weeks, and asked that all Commissioners be copied on responses. The motion passed without recommendation. (7-0)

---

## **Central Management & Intergovernmental Committee**

Jewell/Nelson moved to confirm and verify the authority of St. Louis County Sheriff Ross Litman to execute the Master Subscriber Agreement for the Minnesota Government Access system on behalf of the St. Louis County Sheriff's Office; and further, that the St. Louis County Board confirms and verifies that St. Louis County Sheriff Ross Litman has the authority to sign any subsequent amendment or agreement that may be required by the Minnesota Judicial Branch to maintain the county's connection to the Minnesota Government Access system and tools offered by the state. [16-134]. The motion passed. (7-0)

---

## **Public Safety & Corrections Committee**

Dahlberg/Stauber, moved to authorize the use of Public Safety Innovation Funds for Team 25 for a 21-month initiative from April 1, 2016 through December 31, 2017; that the appropriate county officials are authorized to enter into a contract with Arrowhead Regional Corrections for St. Louis County and to authorize payment at a 21-month cost of \$193,992; and further, that an additional 1.0 FTE Social Worker be added to PHHS for this initiative, to be paid out of the transfer of funds from the Public Safety Innovation assigned fund balance account in the amount of \$189,408 to a new agency in the Sheriff's Office budget for this grant program, and that the additional \$20,000 be transferred into this agency for training and mileage expenses. If the Team 25 initiative is terminated, these additional positions will be eliminated. [16-135]. Commissioner Jewell stepped out of the meeting from 12:33 p.m. to 12:34 p.m. Commissioner Boyle stepped out of the meeting from stepped out of the meeting from 12:47 p.m. to 12:48 p.m. Commissioner Dahlberg expressed concern regarding staffing increases. Commissioner Jewell stepped out of the meeting at 12:52 p.m. The motion passed without recommendation. (6-0, Jewell absent)

Commissioner Jewell returned to the meeting at 12:55 p.m.

---

## COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Nelson discussed the Jim Takala farm and said their herd of milking animals has grown from 190 to 325 and five full-time positions have been added. The farm is a 24-hour milking operation.

Commissioner Stauber commented on the passing of former Arrowhead Juvenile Center (AJC) superintendent Jen Wright.

Commissioner Dahlberg acknowledged St. Louis County Land Commissioner Mark Weber for getting tax forfeit land back on the tax rolls in a timely manner. Commissioner Dahlberg said that the Grow Together event will be held on March 24, 2016, from 6:00 p.m. to 8:30 p.m. at City Center West and encouraged people to participate. Commissioner Dahlberg thanked St. Louis County Veterans Services Director Sherry Rodriguez for assisting him in his effort to reach out to military veterans.

Commissioner Rukavina expressed concern about the lack of response from Governor Mark Dayton regarding a letter, sent on behalf of the Board, requesting additional information concerning Governor Dayton's stance on Twin Metals.

Commissioner Raukar recommended that St. Louis Intergovernmental Relations Director John Ongaro inquire on the status of the letter with the Governor's Office.

Commissioner Stauber said that Governor's Office never responded to a previous request asking Governor Mark Dayton to declare the Minnesota Air National Guard 148th Fighter Wing Explosive Ordnance Disposal (EOD) unit as a community asset and allowing local community law enforcement to use the EOD unit and was concerned about the impacts to public safety.

At 1:06 p.m., Stauber/Nelson moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

---

Steve Raukar, Chair of the County Board

---

Phil Chapman, Clerk of the County Board

# BOARD LETTER NO. 16 - 136

## ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Adjoining Owner Sale (Hibbing)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor/Treasurer

**RELATED DEPARTMENT GOAL:**

Financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the sale of state tax forfeited land through a private adjoining owner sale.

**BACKGROUND:**

Minn. Stat. § 282.01, Subd. 7(a) provides that sale of state tax forfeited land located in a home rule charter or statutory city, or in a town, which cannot be improved because of noncompliance with local ordinances regarding minimum area, shape, frontage or access, may be restricted to owners of land adjoining the land to be sold. If the property consists of an undivided interest in land the property may be sold to the other owners. The land shall be sold to the highest bidder and may be sold for less than its appraised value to encourage the sale and utilization of the property.

The State (in trust for the taxing district) owns ½ undivided interest in a tax forfeited parcel in the city of Hibbing that remains unsold after first being offered for sale in 2014 for an appraised value of \$3,800.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to the other owner of undivided interest for the price of \$1,535 plus a 3% assurance fee of \$46.05, deed fee of \$25, deed tax of \$5.07 and recording fee of \$46, for a total of \$1,657.12, to be deposited into Fund 240 (Forfeited Tax Fund).

## Adjoining Owner Sale

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County desires to offer for sale a certain parcel of tax forfeited land described as:

City of Hibbing

UND 1/2 OF ELY 69 FT OF WLY 564 FT OF NW1/4 OF NE1/4 EX HWY R/W  
Sec 28 Twp 57 Rge 20

Acres: 1.98

Parcel Code: 141-0020-03776

LDKey: 117690

Zoning is I-1 (Light Industrial), which requires a minimum lot width of 100 feet; this parcel does not meet that requirement.

WHEREAS, The parcel is not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The parcel cannot be improved because it is less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The parcel consists of an undivided interest in land and may be sold to the other owner; and

WHEREAS, The County Auditor has determined that a non-public sale will promote the return of the land to the tax rolls; and

WHEREAS, The parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcel described here, and the County Auditor is authorized to offer the parcel at private sale to the other owner of undivided interest for the price of \$1,535 plus a 3% assurance fee of \$46.05, deed fee of \$25, deed tax of \$5.07 and recording fee of \$46, for a total of \$1,657.12 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 day notice of the sale to other owner of undivided interest.



# Saint Louis County Land & Minerals Department

## Tax Forfeited Properties Adjoining Owner Sale



Address: XXXXX East State Highway # 37  
Hibbing, MN 55746

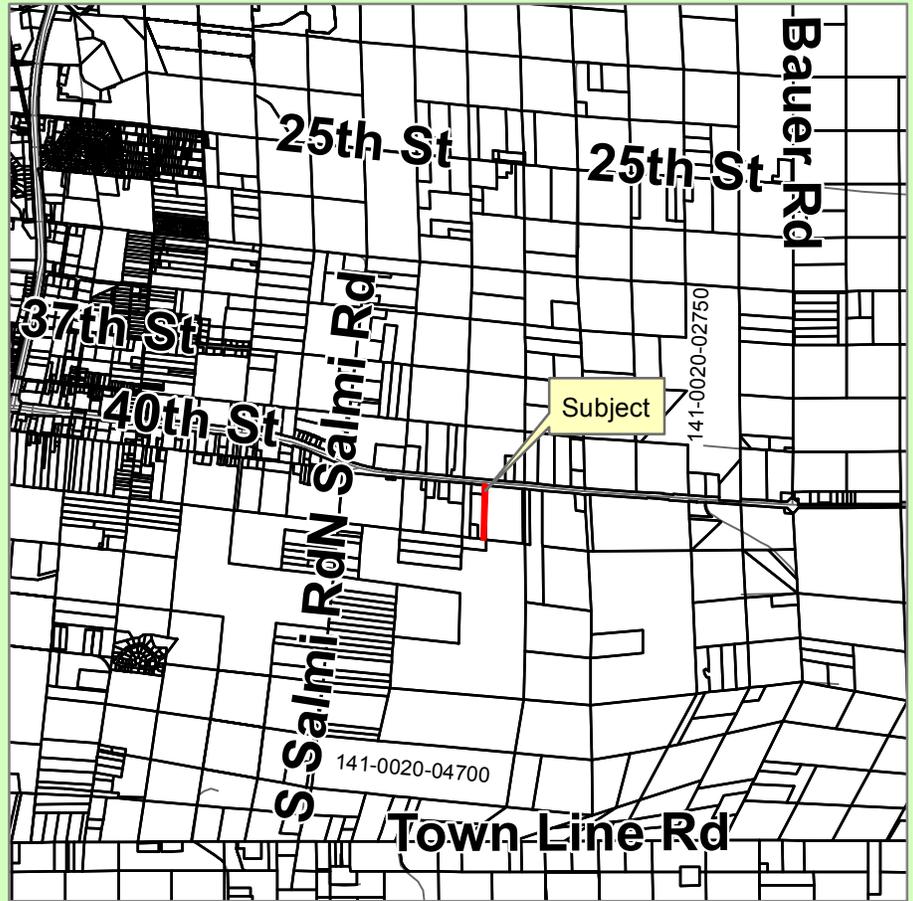
Legal: UND 1/2 OF ELY 69FT OF WLY 564FT  
OF NW1/4 OF NE1/4 EX HWY R/W  
SECTION: 28 TOWNSHIP: 57 RANGE: 20

Parcel Code: 141-0020-03776

1.98 acres / 86,250 sq. ft.

LDKEY: 117690

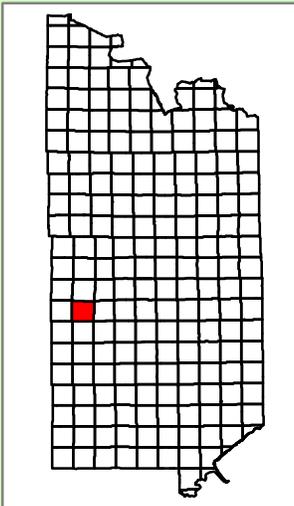
Commissioner District: 7



City of Hibbing Section: 28 Township: 57 Range: 20

### Saint Louis County Subject Locator

-  Subject Location County
-  Subject Location Plat
-  Subject Location Aerial
-  Roads
-  Water
-  Tax Forfeited



### Disclaimer

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

# BOARD LETTER NO. 16 - 137

## ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

**DATE:** April 5, 2016

**RE:** Repurchase of State Tax  
Forfeited Land – Tedpen Inc.,  
Prosperity House, LLC. (Non-  
Homestead)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

**RELATED DEPARTMENT GOAL:**

To provide financial return to the county and taxing districts.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve applications to repurchase state tax forfeited land.

**BACKGROUND:**

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The properties to be repurchased forfeited to the State of Minnesota on November 29, 2015. The repurchase deadline for these non-homestead properties is October 11, 2016. Tedpen Inc. of Biwabik, MN, and Prosperity House, LLC of Duluth, MN have made application to repurchase these properties and are eligible to repurchase the properties.

The repurchase of these properties will promote the use of lands that will best serve the public interest.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the repurchase requests of Tedpen Inc. of Biwabik, MN, and Prosperity House, LLC of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

**Tedpen Inc., Biwabik, MN**

Parcel Code	015-0030-00590
Taxes and Assessments	\$4,085.13
Service Fees	\$114.00
Deed Tax	\$13.48
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$4,283.61

**Prosperity House, LLC, Duluth, MN**

Parcel Code	010-3490-00280
Taxes and Assessments	\$17,789.22
Service Fees	\$114.00
Deed Tax	\$58.70
Deed Fee	\$25.00
Recording Fee	\$46.00
Maintenance Cost	\$7,544.61
Total Consideration	\$25,577.53

**Repurchase of State Tax Forfeited Land – Tedpen Inc.**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Tedpen Inc. of Biwabik, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF BIWABIK  
LOT: 0008 BLOCK:035  
BIWABIK  
015-0030-00590

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Tedpen Inc. of Biwabik, MN, on file in County Board File No.\_\_\_\_, subject to payments including total taxes and assessments of \$4,085.13, service fee of \$114, deed tax of \$13.48, deed fee of \$25, and recording fee of \$46; for a total of \$4,283.61, to be deposited into Fund 240 (Forfeited Tax Fund).

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Tedpen Inc, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF BIWABIK, LOT: 0008 BLOCK:035, BIWABIK

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2011 and remained delinquent and unpaid for the subsequent years of: 2012, 2015

That pursuant to Minnesota Statutes, the total cost of repurchase \$4,242.34 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

*I Got behind on the taxes due to a change in business and income in BIWABIK. I started getting caught up, and then the remainder slipped my mind. With this final check, I will be caught up completely and will be able to remain so.*

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate  Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

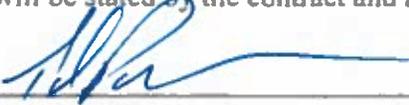
Name (s): TEDPEN, INC Ted Pender, pres.

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date \_\_\_\_\_ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 03.14.2016

By:   
(Signature)

Address: PO Box 322  
City: BIWABIK State: MN Zip: 55708  
Phone: (218) 780-8162



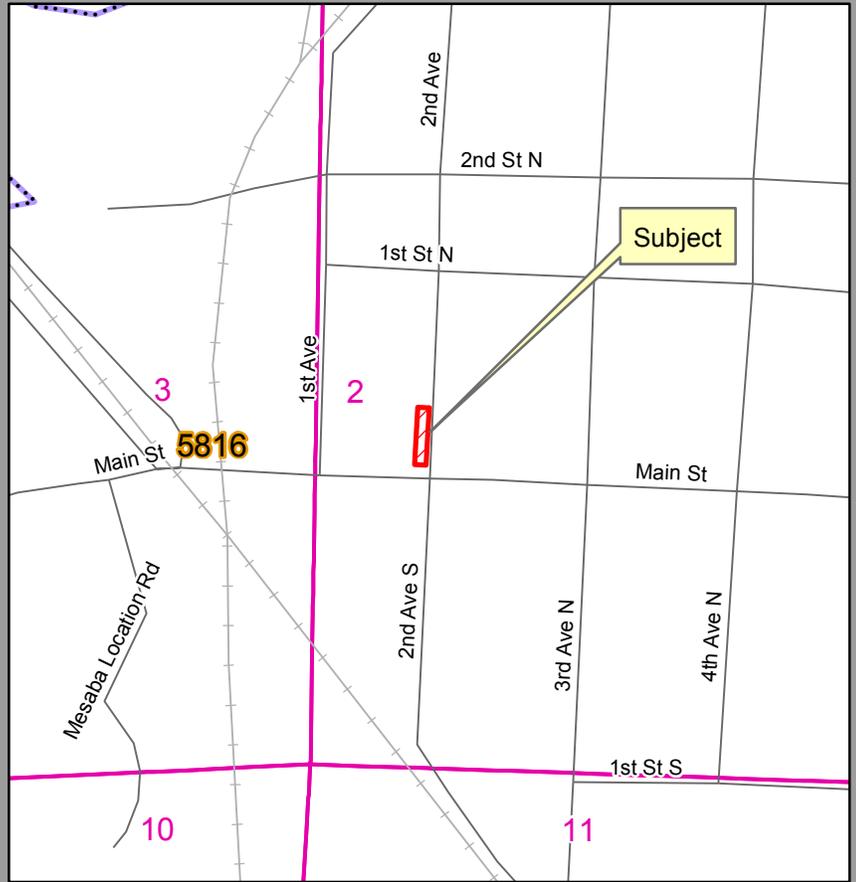
# St. Louis County Land & Minerals Department Tax Forfeited Land Sales

## Repurchase of Property

Legal : CITY OF BIWABIK  
LOT: 0008 BLOCK:035  
BIWABIK

Parcel Code : 015-0030-00590

LDKEY : 121988

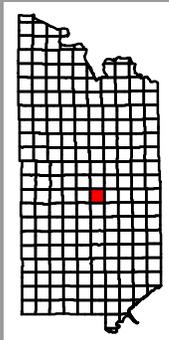


City of Biwabik

Sec: 2 Twp: 58 Rng: 16

### Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land & Minerals  
Department**



2016



## Repurchase of State Tax Forfeited Land – Prosperity House, LLC

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Prosperity House, LLC of Duluth, MN has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH  
E ½ OF LOT 3 BLOCK 5  
NORTONS DIVISION OF DULUTH  
010-3490-00280

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Prosperity House, LLC of Duluth, MN, on file in County Board File No.\_\_\_\_, subject to payments including total taxes and assessments of \$17,789.22 service fee of \$114, deed tax of \$58.70, deed fee of \$25, recording fee of \$46; and maintenance costs of \$7,544.61 for a total of \$25,577.53, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Prosperity House, LLC, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

611 East 11th St,  
Duluth, mn 55805

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit: M.S. 282, 241
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in year and remained delinquent and unpaid for the subsequent years of: Not sure the years

That pursuant to Minnesota Statutes, the total cost of repurchase \$13,000 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that:

applicant to state reasons why taxes were not paid.

The Seller/owner entered into a written agreement where he was supposed to pay the taxes and the situation will be corrected by repurchase agreement

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate  Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Prosperity House, LLC  
Are you currently in active military service? no

If you have been discharged within the last 6 months, provide discharge date N/A and documentation. Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 12/16 2015  
By: Carl Theen President/owner Prosperity House  
(Signature)  
Address: PO Box 3190  
City: Duluth State: Mn Zip: 55803  
Phone: 218-464-8686



# St. Louis County Land & Minerals Department Tax Forfeited Land Sales

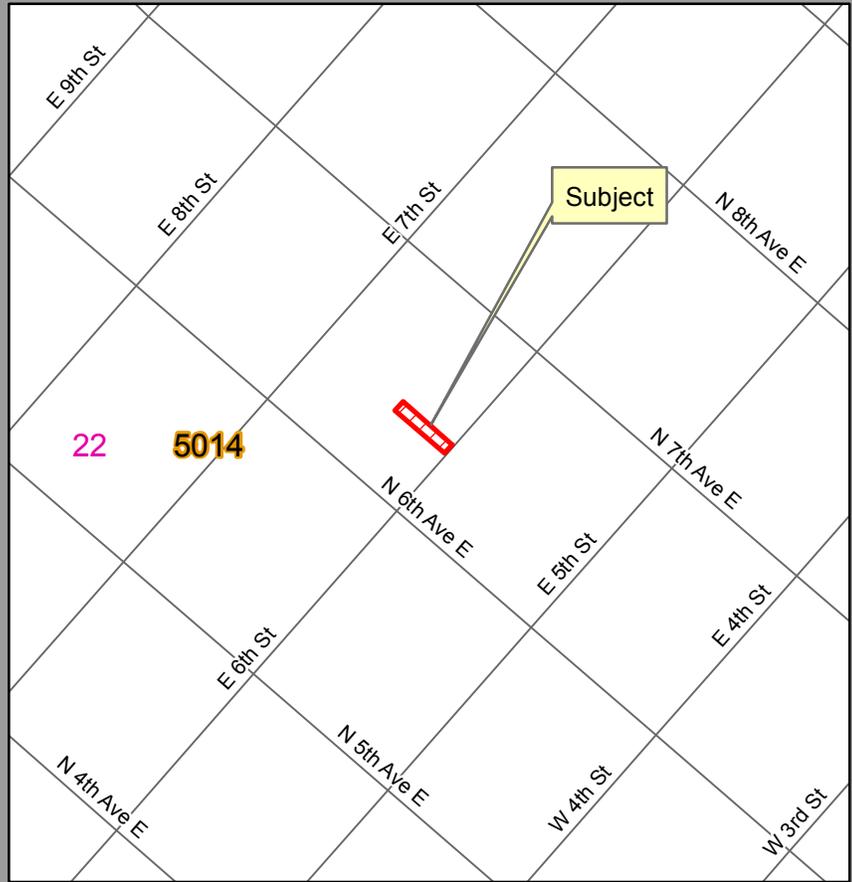
## Repurchase of Property

Legal : CITY OF DULUTH  
E 1/2 of LOT 3, BLOCK 5  
NORTONS DIVISION OF DULUTH

Parcel Code : 010-3490-00280

LDKEY : 121945

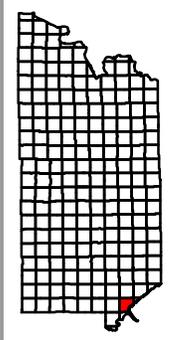
Address: 611 E 6TH ST  
DULUTH 55805



City of Duluth      Sec: 22 Twp: 50 Rng: 14

### Commissioner District # 1

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land & Minerals  
Department**



2016



2003 NAIP Photo



**Sale and Disposal of Abandoned Personal Property**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The County Auditor, with approval of the County Board, requests authorization to sell or dispose of abandoned personal property on state tax forfeited parcels described in County Board File No. \_\_\_\_\_ ; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d) and 504B.271 authorizes the County Auditor to sell or dispose abandoned personal property on tax forfeited parcels; and

WHEREAS, The previous owners of the properties will be properly notified by posting of property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to sell or dispose of abandoned personal property from the state tax forfeited properties described in County Board File No. \_\_\_\_\_.

## New Tax Forfeitures - Platted Lands

02-Dec-15

CVT	Plat	Parcel	Plat Name/City	Block	Lot	Description	Und	Forfeit Date	LD_key
10	280	950	BRIGHTON GARDENS 1ST DIVISION DULUTH	3	0	LOTS 6 AND 7	N	11/30/2015	121856
10	310	740	BRISTOL BEACH 2ND DIVISION DULUTH	6	4	LOT: 0004 BLOCK:006	N	11/30/2015	121857
10	340	1290	BRYANT ADDITION TO DULUTH SECOND DIV	9	2	LOT: 02 BLOCK:009	N	11/30/2015	121858
10	498	130	CHESTER CREEKSIDE DIVISION			OUTLOT A EX THAT PART LYING WLY OF A LINE 163 FT DISTANT & PARALLEL WITH THE BASE LINE OF SAID OUTLOT A	N	11/30/2015	121859
10	530	2340	CITY HOME ACRES DULUTH	11	0	E1/2 OF LOT 5	N	11/30/2015	121860
10	790	9770	CROSLEY PARK ADDITION TO DULUTH	73	0	LOTS 946 AND 947 EX PART TAKEN FOR CROSLEY AVE EXTENSION	N	11/30/2015	121861
10	840	2090	DICKERMANS DIVISION OF DULUTH	5	20	EX SLY 2 1/2 FT AND S 1/2 OF LOT 21	N	11/30/2015	121862
10	890	3650	DULUTH HEIGHTS 6TH DIVISION	10	0	LOTS 21 THRU 25, BLK 10 AND LOTS 7 THRU 16, BLK 11.	N	11/30/2015	121863
10	890	3700	DULUTH HEIGHTS 6TH DIVISION	10	0	LOTS 26 THRU 30	N	11/30/2015	121864
10	890	3890	DULUTH HEIGHTS 6TH DIVISION	11	0	LOTS 17 THRU 20	N	11/30/2015	121865
10	930	270	DULUTH PROPER 1ST DIVISION EAST 1ST STREET	0	0	LOTS 29 AND 31	N	11/30/2015	121866
10	1000	60	DULUTH PROPER 1ST DIVISION WEST 4TH STREET	0	9	LOT: 0009 BLOCK:000	N	11/30/2015	121867
10	1120	8110	DULUTH PROPER SECOND DIVISION	68	0	THAT PART OF LOT 195 LYING N OF FIRST STREET	N	11/30/2015	121868
10	1130	150	MYERS REARR BLK 70 DULUTH PROPER 2ND DIVISION	70	0	LOT 7 INC 5 FT OF VAC AVE ADJ & N 25 X 80 FT OF LOT 8 INC 5 FT OF VAC AVE ADJ	N	11/30/2015	121869
10	1180	2390	DULUTH PROPER SECOND DIVISION	115	0	N 40 FT OF S 70 FT OF LOTS 430 AND 432	N	11/30/2015	121871
10	1270	840	DULUTH PROPER THIRD DIVISION	33	89	W 27 FT EX N 10 FT FOR ALLEY	N	11/30/2015	121872
10	1270	860	DULUTH PROPER THIRD DIVISION	33	91	ALL EX N 10FT FOR ALLEY	N	11/30/2015	121873
10	1350	1460	DULUTH PROPER THIRD DIVISION	87	29	W 1/2	N	11/30/2015	121874
10	1350	2920	DULUTH PROPER THIRD DIVISION	96	105	EX S 17 FT FOR BLVD	N	11/30/2015	121875
10	1350	7010	DULUTH PROPER THIRD DIVISION	120	58	E 1/2	N	11/30/2015	121876
10	1350	8020	DULUTH PROPER THIRD DIVISION	125	65	N 40 FEET OF W 45 FEET	N	11/30/2015	121877
10	1480	5510	ENDION DIVISION OF DULUTH	84	2	N 100 FT	N	11/30/2015	121878

CVT	Plat	Parcel	Plat Name/City	Block	Lot	Description	Und	Forfeit Date	LD_key
10	1790	4200	GARY CENTRAL DIVISION DULUTH	68	0	LOTS 1 THRU 29	N	11/30/2015	121879
10	1800	11260	GARY FIRST DIVISION DULUTH	44	0	LOTS 12 AND 13	N	11/30/2015	121881
10	1800	11780	GARY FIRST DIVISION DULUTH	46	0	W 33 FT OF E 66 FT OF LOTS 1 2 AND 3 AND ALL OF LOTS 4 AND 5	N	11/30/2015	121882
10	2140	830	HAZELWOOD PARK DIVISION OF WEST DULUTH	7	4	LOT: 0004 BLOCK:007	N	11/30/2015	121885
10	2190	380	HIGHLAND GARDENS 2ND DIVISION DULUTH	7	1	LOT: 0001 BLOCK:007	N	11/30/2015	121890
10	2190	390	HIGHLAND GARDENS 2ND DIVISION DULUTH	7	2	LOT: 0002 BLOCK:007	N	11/30/2015	121891
10	2290	1055	HOMEWOOD GARDEN TRACTS DULUTH	10	8	SLY 1/2 EX WLY 8 FT	N	11/30/2015	121892
10	2660	1920	KIMBERLEY AND STRYKERS ADDN TO DULUTH	15	8	LOT: 0008 BLOCK:015	N	11/30/2015	121897
10	2930	650	LINCOLN PARK VIEW DULUTH	4	6	LOT: 0006 BLOCK:004	N	11/30/2015	121917
10	3010	810	LONDON ADDITION TO DULUTH	33	11	THAT PART LYING S OF RY R OF W	N	11/30/2015	121918
10	3030	3950	LONDON ADDITION TO DULUTH	97		LOTS 3 AND 4	N	11/30/2015	121919
10	3140	750	MACFARLANES GRASSY POINT ADD TO DULUTH	4	5	LOT: 0005 BLOCK:004	N	11/30/2015	121920
10	3400	620	RESURVEY MURRAY/HOWES ADDITION DULUTH	4	14	LOT: 0014 BLOCK:004	N	11/30/2015	121943
10	3430	13331	NEW DULUTH 1ST DIVISION	42	0	NLY 35 FT OF ELY 5 FT OF LOT 5	N	11/30/2015	121944
10	3490	280	NORTONS DIVISION OF DULUTH	5	3	E 1/2	N	11/30/2015	121945
10	3510	2810	NORTONS FAIRMOUNT PARK DIV OF DULUTH	13	0	LOT 24 AND SLY 1/2 OF LOT 25	N	11/30/2015	121946
10	3510	8450	NORTONS FAIRMOUNT PARK DIV OF DULUTH	35	9	EX NLY 10 FT FOR HIGHWAY NO 23	N	11/30/2015	121947
10	3830	17330	PORTLAND DIV OF DULUTH	106	0	LOTS 8 AND 9	N	11/30/2015	121960
10	3850	3110	PORTLAND DIVISION OF TOWN OF DULUTH	139	5	LOT: 0005 BLOCK:139	N	11/30/2015	121961
10	3850	5660	PORTLAND DIVISION OF TOWN OF DULUTH	152	0	LOTS 4 AND 5	N	11/30/2015	121962
10	4030	480	SHARPS ADDITION TO DULUTH	3	0	LOTS 3 4 AND 5	N	11/30/2015	121963
10	4030	1130	SHARPS ADDITION TO DULUTH	7	0	LOTS 11 AND 12	N	11/30/2015	121964
10	4250	540	SUMMIT PARK DIVISION OF DULUTH	10	0	LOTS 5 AND 6	N	11/30/2015	121969
10	4470	1020	WEST DULUTH 1ST DIVISION	6	13	LOT 13 BLOCK 6	N	11/30/2015	121970
10	4500	750	WEST DULUTH 4TH DIVISION	78	0	LOTS 11 AND 12	N	11/30/2015	121971
10	4510	490	WEST DULUTH 5TH DIVISION	124	0	LOTS 10 AND 11	N	11/30/2015	121972
10	4520	950	WEST DULUTH 6TH DIVISION	9	0	LOTS 6 7 AND 8	N	11/30/2015	121973

CVT	Plat	Parcel	Plat Name/City	Block	Lot	Description	Und	Forfeit Date	LD_key
10	4520	6850	WEST DULUTH 6TH DIVISION	50	0	ELY 20 FT OF LOT 4 AND ALL OF LOTS 5 AND 6	N	11/30/2015	121974
10	4560	1980	WEST GATE DIVISION DULUTH	13	1	EX HIGHWAY RT OF W	N	11/30/2015	121975
10	4570	400	WEST PARK DIVISION OF DULUTH	4	0	SLY 40 FT OF LOTS 11 AND 12	N	11/30/2015	121976
10	4570	2060	WEST PARK DIVISION OF DULUTH	18	8	LOT: 0008 BLOCK:018	N	11/30/2015	121977
15	30	590	BIWABIK	35	8	LOT: 0008 BLOCK:035	N	11/30/2015	121988
20	10	3150	CHISHOLM	10	0	LOTS 30 31 AND 32	N	11/30/2015	121989
20	10	9060	CHISHOLM	33	13	LOT: 0013 BLOCK:033	N	11/30/2015	121990
20	40	3320	CHISHOLM 2ND ADDITION	14	8	LOT 8 EX E1/2	N	11/30/2015	121991
20	150	600	NORTHERN ADDITION TO CHISHOLM	2	0	LOTS 26 AND 27	N	11/30/2015	121992
20	150	1750	NORTHERN ADDITION TO CHISHOLM	7	0	N 1/2 OF E 1/2 OF LOT 12 N 1/2 OF LOT 13 AND W 2 1/2 FT OF N 1/2 OF LOT 14	N	11/30/2015	121993
20	170	230	PEARCE ADDITION TO CHISHOLM	20	7	LOT: 0007 BLOCK:020	N	11/30/2015	121994
20	190	3834	WASHINGTON ADDITION TO CHISHOLM			WLY 84 26/100 FT OF ELY 100 85/100 FT OF OUT LOT K INC PART OF VAC ALLEY ADJ	N	11/30/2015	121995
30	200	3110	PIONEER AND ZENITH ADDITION TO ELY	12	0	LOTS 13 AND 14	N	11/30/2015	121997
30	408	60	ZAVERLS 5TH ADDITION TO ELY	1	6	LOT: 0006 BLOCK:001	N	11/30/2015	121998
40	10	2000	REARRANGEMENT OF 1ST ADDN TO EVELETH	28	0	LOTS 37 & 38	N	11/30/2015	121999
40	140	320	KINGSTON ADDITION TO EVELETH	73	5	LOT: 0005 BLOCK:073	N	11/30/2015	122000

CVT	Plat	Parcel	Plat Name/City	Block	Lot	Description	Und	Forfeit Date	LD_key
40	180	730	VOLCANSEK ADDITION TO EVELETH	0	0	LOTS 9 THRU 15 BLOCK 5 & ALL OF BLOCK 8 & ALL OF BLOCK 11 & LOT 20 BLK 10 EX THOSE PARTS OF BLOCK 8 BLOCK 11 & LOT 20 BLOCK 10 LYING WITHIN 2 TRACTS DESCRIBED AS FOLLOWS PARCEL 1 THAT PART OF NE1/4 OF NW1/4 OF SEC 1 T57 R18 THE ENTIRETY OF WHICH IS ALSO WITHIN THE PLAT OF VOLCANSEK ADDN TO EVELETH AND INCLUDES THAT PART OF BLK 8 9 10 & 11 AS FOLLOWS INCLUDING ALL STREET & ALLEY RIGHTS OF WAY BLK 8- ALL OF LOTS 6 & 7 & PART OF LOTS 5 & 8 BLK 9- ALL OF LOTS 1 THRU 20 BLK 10- PARTS OF LOTS 1 THRU 4 BLK 11- PARTS OF LOTS 4 & 5 ALL OF WHICH ARE BOUNDED BY THE FOLLOWING DESC LINE- COMM AT THE N 1/16 COR OF THE NW1/4 OF SEC 1 57-18 THENCE S0DEG00' 00"E ASSUMED BEARING 687.52 FT ALONG THE WEST LINE OF NE1/4 OF NW1/4 TO A PT THENCE S86DEG 07'30"E 33.08 FT TO THE PT OF BEG SAID POINT ALSO BEING THE NW COR OF SAID BLK 9 THENCE S86DEG07'30"E 608.15 FT TO A PT THENCE S0DEG 00'00"E 367.95 FT TO A PT THENCE N77DEG32'30" W 621.39 FT TO A PT THENCE N0DEG00'00"E 275 FT TO THE PT OF BEG PARCEL 2 THAT PART OF THE NE1/4 OF NW1/4 OF SEC 1 57-18 THE ENTIRETY OF WHICH IS ALSO WITHIN THE PLAT OF VOLCANSEK ADDN TO EVELETH & INCLUDES THAT PART OF BLK 10 & 11 AS FOLLOWS ALSO INCLUDING ALL STREET & ALLEY RIGHTS OF WAY BLK 10- ALL OF LOTS 5 THRU 19 & PARTS OF LOTS 1 2 3 4 & 20 BLK 11- PARTS OF LOTS 4 & 5 ALL OF WHICH ARE BOUNDED BY THE FOLLOWING DESC LINE- COMM AT THE N 1/16 COR OFF THE NW1/4 OF SEC 1 57-18 THENCE S0DEG00' 00"E ASSUMED BEARING 687.52 FT ALONG THE W LINE OF SAID NW1/4 OF NW1/4 TO A PT THENCE S 86DEG07'30"E 33.08 FT TO A PT THENCE S0DEG00' 00"E 275 FT TO THE PT OF BEG THENCE S77DEG32' 30"E 621.39 FT TO A PT THENCE S40DEG22'33"W 281.18 FT TO A PT ON THE SLY BOUNDARY OF SAID BLK 10 THENCE N87DEG32'30"W 425 FT TO A PT WHICH IS THE SW COR OF SAID BLK 10 THENCE N 0DEG00'00"E 330.03 FT TO THE PT OF BEG	N	11/30/2015	122001
60	10	3765	GILBERT	16	0	W 1/2 OF LOT 12 AND ALL OF LOT 13	N	11/30/2015	122003
80	10	2440	TOWER	21	3	W 1/2	N	11/30/2015	122017
90	30	5180	VIRGINIA 2ND ADDITION	93	0	LOTS 3 AND 4	N	11/30/2015	122018
90	60	3160	ANDERSONS 3RD ADDITION TO VIRGINIA	12	0	LOT 22 AND E1/2 LOT 23	N	11/30/2015	122019
90	60	3240	ANDERSONS 3RD ADDITION TO VIRGINIA	12	0	W 1/2 LOT 28, ALL OF LOTS 29 & 30 AND E 1/2 OF LOT 31	N	11/30/2015	122020

CVT	Plat	Parcel	Plat Name/City	Block	Lot	Description	Und	Forfeit Date	LD_key
90	125	670	OLCOTT ADDITION TO VIRGINIA	6	0	LOTS 3 THRU 5	N	11/30/2015	122021
100	77	360	ZUPONCIC ACRES 1ST ADD TO AURORA	2	13	LOT: 0013 BLOCK:002	N	11/30/2015	122022
100	77	380	ZUPONCIC ACRES 1ST ADD TO AURORA	2	15	LOT: 0015 BLOCK:002	N	11/30/2015	122023
110	10	890	BROOKSTON	4	0	LOTS 5 AND 6	N	11/30/2015	122026
110	10	1040	BROOKSTON	5		LOTS 8 THRU 12	N	11/30/2015	122027
125	10	1050	FLOODWOOD	8	1	LOT: 0001 BLOCK:008	N	11/30/2015	122029
125	10	3490	FLOODWOOD	25	2	LOT: 0002 BLOCK:025	N	11/30/2015	122030
140	50	2370	BROOKLYN C OF HIBBING	12	0	LOTS 31 AND 32	N	11/30/2015	122033
140	90	1630	FAIRVIEW C OF HIBBING	7	0	LOTS 11 AND 12	N	11/30/2015	122034
140	90	3270	FAIRVIEW C OF HIBBING	12	11	LOT: 0011 BLOCK:012	N	11/30/2015	122035
140	105	1720	HIBBING HEIGHTS	6	0	LOTS 3 AND 4	N	11/30/2015	122036
140	120	180	KITZVILLE HIBBING	2	0	LOTS 12 13 AND 14	N	11/30/2015	122037
140	120	1850	KITZVILLE HIBBING	8	0	LOTS 4 5 AND 6	N	11/30/2015	122038
140	120	2650	KITZVILLE HIBBING	11	0	LOTS 9 & 10	N	11/30/2015	122039
140	130	80	KOSKIVILLE HIBBING	1	0	LOTS 7 AND 8	N	11/30/2015	122040
140	130	2160	KOSKIVILLE HIBBING	9	0	LOTS 25 AND 26	N	11/30/2015	122041
140	130	3780	KOSKIVILLE HIBBING	14	0	LOTS 22 23 AND 24	N	11/30/2015	122042
140	220	3120	SARGENT ADDITION TO HIBBING	21	1	LOT: 0001 BLOCK:021	N	11/30/2015	122043
140	240	2520	SUNNYSIDE	9	10	LOT: 0010 BLOCK:009	N	11/30/2015	122044
140	250	1130	SHAPIROS ADDITION TO SUNNYSIDE HIBBING	6	3	S 1/2	N	11/30/2015	122045
140	250	1140	SHAPIROS ADDITION TO SUNNYSIDE HIBBING	6	4	LOT: 0004 BLOCK:006	N	11/30/2015	122046
141	72	100	AUDITORS PLAT NO 30 CITY OF HIBBING	1	10	LOT: 0010 BLOCK:001	N	11/30/2015	122064
141	150	2110	KELLY LAKE TOWNSITE CITY OF HIBBING	8	0	LOTS 15 AND 16	N	11/30/2015	122065
145	10	1430	IRON JUNCTION	11	0	THAT PART OF LOTS 1 THRU 5 LYING NLY OF A LINE EXTENDING FROM A PT ON E LINE OF LOT 12 BLK 13 THAT IS 62.5 FT S OF NE COR THENCE S 89 DEG 47'6"E 308.93 FT TO E LINE OF BLK 11 INC PART OF VAC ALLEY ADJ AND INC PART OF VAC 1ST ST N ADJ	N	11/30/2015	122066

CVT	Plat	Parcel	Plat Name/City	Block	Lot	Description	Und	Forfeit Date	LD_key
145	10	1490	IRON JUNCTION	12	0	THAT PART OF LOTS 1 THRU 4 LYING NLY OF A LINE EXTENDING FROM A PT ON E LINE OF LOT 12 BLK 13 THAT IS 62.5 FT S OF NE COR THENCE S 89 DEG 47'6"E 308.93 FT TO E LINE OF BLK 11 INC PART OF VAC ALLEY ADJ AND INC PART OF VAC 1ST ST N ADJ AND INC PART OF VAC 1ST AVE ADJ	N	11/30/2015	122067
145	10	2760	IRON JUNCTION	21	0	LOTS 1-11 INC PART OF VAC ALLEY ADJ & INC PART OF VAC 1ST ST N ADJ	N	11/30/2015	122068
145	10	2990	IRON JUNCTION	22	0	LOTS 13 AND 14 INC PART OF VAC ALLEYS ADJ	N	11/30/2015	122069
150	25	510	SPINA CITY OF KINNEY	4	4	LOT: 0004 BLOCK:004	N	11/30/2015	122070
175	51	41	PARKVILLE MOUNTAIN IRON	0	0	W 20 FT OF E 299.95 FT OF LOT C	N	11/30/2015	122071
175	51	600	PARKVILLE MOUNTAIN IRON	3	5	EX WLY 250 FT AND EX ELY 275 FT	N	11/30/2015	122072
175	51	602	PARKVILLE MOUNTAIN IRON	3	5	ELY 275 FT	N	11/30/2015	122073
175	51	603	PARKVILLE MOUNTAIN IRON	3	5	SLY 85.78 FT OF WLY 250 FT	N	11/30/2015	122074
185	210	1230	PROCTOR HEIGHTS	5	1	LOT: 1 BLOCK: 5	N	11/30/2015	122076
205	22	62	BAYSHORE TOWN OF ALBORN	0	6	THAT PART OF LOT 6 DESCRIBED AS FOLLOWS BEG AT SW COR OF LOT 6 THENCE NLY 6 FT ALONG W LINE THENCE ELY IN A STRAIGHT LINE TO SE COR OF LOT 6 THENCE WLY ALONG S LINE TO PT OF BEG	N	11/30/2015	122080
270	110	23	SOUDAN TOWN OF BREITUNG	1	2	ELY 100 FT OF NLY 113.50 FT	N	11/30/2015	122084
270	110	2780	SOUDAN TOWN OF BREITUNG	26	2	LOT: 0002 BLOCK:026	N	11/30/2015	122085
290	30	160	REARR/MCQUADE LAKE SUMMER HOMESITES T CHERRY	4	2	LOT: 0002 BLOCK:004	N	11/30/2015	122090
317	169	130	ROBINSON RIDGES T OF EAGLES NEST			OUTLOT A INC PART OF PRIVATE RD	N	11/30/2015	122104
320	120	150	PAULSONS LAKESHORE LOTS ELLSBURG	0	15	LOT: 0015 BLOCK:000	N	11/30/2015	122105
340	30	100	BRUNO BEACH TOWN OF FAYAL	0	10	LOT: 0010 BLOCK:000	N	11/30/2015	122106
387	430	610	VERMILLION GROVE	2	0	LOTS 11 AND 12	N	11/30/2015	122109
387	430	6830	VERMILLION GROVE	35	0	LOTS 1 AND 2	N	11/30/2015	122110
387	430	9530	VERMILLION GROVE	20	0	LOTS 31 AND 32	N	11/30/2015	122111
415	70	2840	EXETER FARMS 1ST DIVISION TOWN OF LAKEWOOD	12	22	LOT: 0022 BLOCK:012	N	11/30/2015	122119
450	140	170	WEST NOPEMING TOWN OF MIDWAY	0	16	LOT: 0016 BLOCK:000	N	11/30/2015	122124
570	40	2010	COTTON TOWN OF WHITE	11	0	LOTS 1 THRU 6	N	11/30/2015	122139

**Number of Parcels 117**

# New Tax Forfeitures - Nonplatted Lands

02-Dec-15

Township (T-R-S)	Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
49 15 24	PART OF FOND DU LAC BRANCH R/W IN LOT 2 BEING PART OF A PARCEL BEG ON W LINE 1177.03 FT S OF NW COR THENCE NELY ON A LINE PARALLEL WITH & 44.5 FT SELY AT RT ANGLES FROM CENTERLINE OF FOND DU LAC BRANCH MAIN TRACK TO S LINE OF PULASKY ST THENCE E ALONG S LINE 90 FT TO E LINE OF SW1/4 OF SW1/4 SEC 13 THENCE SWLY ON A LINE TO S LINE OF SEC 13 383.2 FT W OF SE 1/16 COR OF SW1/4 OF SW1/4 THENCE W ALONG S LINE OF FORTY 29.80 FT THENCE SWLY PARALLEL TO & DISTANT 194.5 FT ELY MEASURED AT RT ANGLES TO SAID TRACK CENTERLINE TO W LINE OF SEC 24 THENCE N ALONG W LINE TO PT OF BEG EX PART PLATTED AS SPIRIT COVE DIVISION	10	2746	490	1.57	N	11/30/2015	121909
50 14 9	W1/2 OF W1/2 OF SE1/4 OF SE1/4 OF NE1/4	10	2710	2553	2.5	N	11/30/2015	121898
50 15 29	NW1/4 OF SW1/4 EX 10 AC AT SW COR AND EX WLY 75 FT & EX WLY 600 FT OF NLY 100 FT OF SLY 939 FT & EX WLY 729 FT OF NLY 200 FT OF SLY 1139 FT & EX W 729 FT OF N 400 FT OF S 839 FT	395	10	8750	18.15	N	11/30/2015	122113
50 15 35	W 1/2 OF E 1/2 OF W 1/2 OF NE 1/4 OF SW 1/4	395	14	161	5	N	11/30/2015	122114
50 16 35	NE 1/4 OF NW 1/4, EX E 970 FT	530	10	6470	10.56	N	11/30/2015	122136
50 16 35	THAT PART OF NW 1/4 OF NW 1/4 LYING E OF THE D W AND P RY	530	10	6480	7	N	11/30/2015	122137
50 17 2	E 100 FT OF W 618 FT OF N 300 FT OF NE 1/4 OF SE 1/4 EX HWY RT OF WAY	275	10	363	0.12	N	11/30/2015	122086
50 19 6	LOT 2 EX HWY R/W AND EX ELY 1/4 AND EX W1/2	225	10	830	9.46	N	11/30/2015	122081
50 20 30	LOT 7 EX 834 8/10 X 1043 5/10 FT AT NW CORNER AND EX 9.65 AC ALONG E LINE	355	10	4830	7.85	N	11/30/2015	122107
50 20 30	SW1/4 OF SE1/4 EX S 627 FT OF W 209 FT & EX N 209 FT OF S 418 FT OF E 209 FT OF W 418 FT & EX S 209 FT OF E 45 FT OF W 254 FT	355	10	4850	35.78	N	11/30/2015	122108
51 13 14	S 200 FT OF NW 1/4 OF SW 1/4	415	10	3935	6.07	N	11/30/2015	122118
51 14 32	S 1/2 OF N 1/2 OF N 1/2 OF NW 1/4 OF SW 1/4	520	19	150	5	N	11/30/2015	122130

Stock Piles: Description is Highlighted

Township (T-R-S)			Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
51	14	32	S 1/2 OF N 1/2 OF S 1/2 OF SW 1/4 OF SW 1/4	520	19	230	5	N	11/30/2015	122131
51	15	32	S 1/2 OF S 1/2 OF N1/2 OF NE1/4 OF SW1/4	280	30	600	5	N	11/30/2015	122087
51	15	34	S1/2 OF NE1/4 OF NE1/4 OF SE1/4	280	31	215	5	N	11/30/2015	122088
52	12	10	S 1/2 OF NW 1/4 OF SE 1/4 EX 5 AC AT SW CORNER	315	20	1700	15	N	11/30/2015	122098
52	12	10	PART OF NW 1/4 OF SE 1/4 BEGINNING AT THE SW CORNER RUNNING THENCE E 544 5/10 FT THENCE N 400 FT THENCE W 544 5/10 FT THENCE S 400 FT TO POINT OF BEGINNING	315	20	1740	5	N	11/30/2015	122099
52	12	10	PART OF SW1/4 OF SE1/4 BEG AT NW COR RUNNING THENCE S 400 FT THENCE E 544.5 FT THENCE N 400 FT THENCE W 544.5 FT TO PT OF BEG BEGINNING	315	20	1750	5	N	11/30/2015	122100
52	13	35	NW1/4 OF NE1/4	485	10	5830	40	N	11/30/2015	122126
52	13	35	NE1/4 OF NW1/4	485	10	5860	40	N	11/30/2015	122127
52	17	28	WLY 594 FT OF NLY 1320 FT OF NE1/4 OF SW1/4 EX 1 AC FOR THE COUNTY	475	10	4585	17	N	11/30/2015	122125
52	18	24	S1/2 OF N1/2 OF NE1/4 OF SE1/4	205	10	4342	10	N	11/30/2015	122079
53	21	18	NE 1/4 OF SW 1/4	285	10	2820	40	N	11/30/2015	122089
54	17	23	NE 1/4 OF NW 1/4 EX 1 AC FOR ROAD	305	20	4010	39	N	11/30/2015	122095
54	17	23	NW 1/4 OF NW 1/4 EX HWY RT OF WAY AND EX 1 AC FOR TOWN ROAD	305	20	4020	36.65	N	11/30/2015	122096
54	17	23	W 1/2 OF SE 1/4	305	20	4110	80	N	11/30/2015	122097
55	19	11	LOT 2	420	10	1730	0.15	N	11/30/2015	122120
56	15	17	SE1/4 OF NW1/4 EX W1/2	300	10	2740	20	N	11/30/2015	122093
56	15	21	NLY 550 FT OF ELY 500 FT OF NE1/4 OF NE1/4	300	10	3322	6.33	N	11/30/2015	122094
56	16	9	N 200 FT OF W 450 FT OF NE 1/4 OF NE 1/4	676	10	1412	2.07	N	11/30/2015	122144
56	16	9	S 100 FT OF N 300 FT OF W 450 FT OF NE1/4 OF NE1/4	676	10	1414	1.03	N	11/30/2015	122145
56	16	9	N 208 FT OF E 624 FT OF NW1/4 OF NE1/4 EX NLY 50 FT FOR RD R/W	676	10	1432	2.28	N	11/30/2015	122146
56	16	9	SW1/4 OF NE1/4 EX W1/2	676	10	1440	20	N	11/30/2015	122147
56	16	9	E1/2 OF NW1/4 OF SE1/4	676	10	1585	20	N	11/30/2015	122148

Stock Piles: Description is Highlighted

Township (T-R-S)	Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
56 20 6	S 5 AC OF N 20 AC OF LOT 12 BEING THE S 142 30/100 FT OF N 570 50/100 FT OF LOT 12 OR SW 1/4 OF SW 1/4	141	10	1130	5	N	11/30/2015	122050
56 21 1	ELY 400 FT OF SLY 80 FT OF S 330 FT OF N1/2 AND ELY 400 FT OF NLY 35 FT OF N1/2 OF S1/2 OF SE1/4 OF SE1/4	141	40	211	1.05	N	11/30/2015	122052
56 21 28	SLY 361.5 FT OF WLY 394.5 FT OF NW1/4 OF SW1/4 WHICH LIES WLY OF A LINE RUN PARALLEL WITH AND 75 FT ELY OF THE FOLLOWING DESCRIBED LINE: BEG ON S LINE OF SECT 29 3.7 FT W OF SE CORNER THENCE NLY AT AN ANGLE OF 88 DEG 51 MIN MEASURED FROM W TO N FOR 1900 FT AND THERE TERMINATING EX HWY R/W ***PROPERTY IS ENTIRELY HWY EASEMENT*** **ALTHOUGH STILL PRIVATELY OWNED ***	141	40	5005	0.28	N	11/30/2015	122053
57 18 4	SLY 100 FT OF NE1/4 OF SE1/4 EX THAT PART S & E OF TWO RIVER	295	13	170	2.41	N	11/30/2015	122091
57 18 26	THAT PART OF WEST 420 FEET OF SE1/4 OF NW1/4 LYING SOUTH OF THE NORTHERLY LINE OF G.L. 6 EXCEPT THAT PART BEGINNING AT SW CORNER, THENCE EASTERLY ALONG SOUTHERLY BOUNDARY 420 FEET TO A POINT; THENCE NORTHERLY & PARALLEL WITH THE WESTERLY BOUNDARY OF SAID SE1/4 OF NW1/4 177.95 FEET TO A POINT; THENCE N67DEG 38'35"W TO A POINT ON WESTERLY BOUNDARY OF SAID SE1/4 OF NW1/4; THENCE SOUTHERLY ALONG SAID WESTERLY BOUNDARY APPROXIMATELY 364.12 FEET TO POINT OF BEGINNING	295	17	326	1.63	N	11/30/2015	122092
57 20 7	THE SLY 50 FT OF NW1/4 OF NE1/4 LYING BETWEEN THE NLY EXTENSION OF THE W LINE OF LOT 10 BLK 2 AND THE NLY EXTENSION OF THE E LINE OF LOT 10 BLK 2 BROOKLYN ***SURFACE ONLY***	140	270	296	0.03	N	11/30/2015	122047
57 20 16	SW 1/4 OF SE 1/4	141	20	2340	40	N	11/30/2015	122051
57 20 19	WLY 125 FT OF THAT PART OF SE 1/4 OF SW 1/4 BEG AT THE INTERSECTION OF A LINE 33 2/10 FT W OF E LINE AND 632 6/10 FT N OF S LINE THENCE N 317 FT THENCE W 420 2/10 FT THENCE S 315 45/100 FT THENCE E 420 FT TO PLACE OF BEG EX NLY 190 FT AND EX HWY RT OF WAY	140	270	1032	0.15	N	11/30/2015	122048

Township (T-R-S)	Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
57 20 19	WLY 125 FT OF THAT PART OF SE 1/4 OF SW 1/4 BEGINNING 33 2/10 FT W AND 759 6/10 FT N OF SE CORNER THENCE N 100 FT THENCE W 420 2/10 FT THENCE S 100 FT THENCE E 420 FT TO POINT OF BEGINNING	140	270	1037	0.29	N	11/30/2015	122049
57 21 15	S 120 FT OF THAT PART OF NW1/4 OF SW1/4 LYING W OF SNOW SHOE LAKE AND EX SLY 30 FEET	141	50	2060	0.87	N	11/30/2015	122054
57 21 21	S 50 FT OF N 460 FT OF UNPLATTED PART OF NW 1/4 OF NE1/4 OF NE1/4 WEST OF HIGHWAY EXCEPT W 33 FT FOR ROAD AND EXCEPT E 150 FT	141	50	3420	0.12	N	11/30/2015	122055
57 21 21	S 50 FT OF N 510 FT OF UNPLATTED PART OF NW 1/4 OF NE 1/4 OF NE 1/4 WEST OF HIGHWAY EX W 33 FT FOR ROAD AND EX E 165 FT	141	50	3430	0.1	N	11/30/2015	122056
57 21 25	E1/2 OF E1/2 OF NW1/4 OF NE1/4 EX AN 80 FT STRIP OF LAND BOUNDED ON THE N BY A LINE BEG ON W LINE OF FORTY 698 FT N OR SW COR THENCE S88DEG51'48"E TO A PT ON E LINE OF FORTY 672 FT NLY OF SE COR & EX ALL THAT PART LYING N OF A LINE ASSUMING S BOUNDARY LINE OF NW1/4 OF NE1/4 TO HAVE A BEARING OF E & W AND BEG AT A PT ON W BOUNDARY LINE 698 FT NLY OF SW COR THENCE S88DEG51'48"E TO E BOUNDARY LINE TO A PT 672 FT NLY OF SE COR & THERE ENDING	139	50	4750	4.48	N	11/30/2015	122031
57 21 27	THAT PART OF NW 1/4 OF SW 1/4 LYING W OF THE G N RY EX 90/100 AC FOR HIGHWAY	141	50	5340	14.5	N	11/30/2015	122057
57 21 27	SW 1/4 OF SW 1/4 EX RY RT OF W 3 5/100 AC AND EX SLY 473 FT OF THAT PART LYING WEST OF RY RT OF W AND EX PART EAST OF RY RT OF W	141	50	5350	10	N	11/30/2015	122058
57 21 28	E1/2 OF NE1/4 OF SE1/4 EX 1 34/100 AC FOR HIGHWAY	141	50	5610	18.66	N	11/30/2015	122059
57 21 28	W1/2 NE1/4 OF SE1/4 EX 1 12/100 AC FOR HIGHWAY	141	50	5620	18.88	N	11/30/2015	122060
57 21 28	SW 1/4 OF SE 1/4	141	50	5640	40	N	11/30/2015	122061
57 21 28	SE1/4 OF SE1/4 EX PART OF S1/2 LYING W OF ELY 658.16 FT	141	50	5650	30	N	11/30/2015	122062
57 21 35	N 335 FT OF S 663.19 FT OF W 330 FT OF E 1320 FT OF SW1/4 OF SE1/4	141	50	7007	2.52	N	11/30/2015	122063
58 15 10	NLY 350 FT OF NE 1/4 OF SE 1/4	100	80	1185	10.5	N	11/30/2015	122024

Stock Piles: Description is Highlighted

Township (T-R-S)			Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
58	15	15	SW1/4 OF SW1/4 EX SLY 300 FT OF ELY 300 FT AND EX WLY 200 FT OF S1/2 AND EX NLY 250 FT OF ELY 525 FT	570	22	793	31.89	N	11/30/2015	122138
58	17	32	W 300 FT OF SW1/4 OF NE1/4 LYING N OF A LINE BEG ON W LINE OF FORTY AT INTERSEC- TION WITH NLY LINE OF ALLEY ALONG NLY LINE OF WELTONS MORNINGSIDE ADD THENCE ELY ALONG NLY LINE OF ALLEY EXTENDED TO A PT 46 FT ELY OF W LINE OF FORTY THENCE SLY PARALLEL TO W LINE OF FORTY TO NW COR OF 1ST DIV EASTVIEW ADD TO EVELETH THENCE ELY AT RT ANGLES TO W LINE TO WLY LINE OF HWY R/W EX SLY 5 FT OF WLY 158 FT	40	205	309	3.56	N	11/30/2015	122002
58	17	34	SITE NO 4 OF NW 1/4 OF SE 1/4	60	50	591	0	N	11/30/2015	122013
58	17	34	SITE NO 9 OF NW 1/4 OF SW 1/4	60	55	44	0	N	11/30/2015	122016
60	17	24	SLY 312 FT OF NLY 624 FT OF WLY 416 FT OF SW1/4 OF SW1/4	525	10	3084	3	N	11/30/2015	122134
60	17	24	SLY 312 FT OF NLY 936 FT OF WLY 416 FT OF SW1/4 OF SW1/4	525	10	3086	3	N	11/30/2015	122135
60	19	21	UND 1/2 SE1/4 OF NE1/4	725	10	2670	40	Y	11/30/2015	122149
61	19	3	LOT 3	200	10	380	38.88	N	11/30/2015	122077

Township (T-R-S)	Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
62 14 28	N 600 FT OF LOT 2 EX COMM AT NW COR OF G.L.2 THENCE N85DEG07'50"E ALONG N LINE OF G.L.2 599.39 FT TO PT OF BEG THENCE S36DEG49'18"W 193.04 FT THENCE S39DEG23'26"E 235 FT TO TO SHORE OF LAKE THENCE ELY AND NLY ALONG SHORE 720 FT TO A PT ON N LINE OF G.L.2 THENCE S85DEG07'50"W ALONG N LINE 385 FT TO PT OF BEG & EX COMM AT NW COR OF G.L.2 THENCE N85DEG07'50"E ALONG N LINE OF G.L.2 599.39 FT THENCE S63DEG49'18"W 193.04 FT TO PT OF BEG THENCE CONT S63DEG49'18"W 167.76 FT THENCE S19DEG18'25"W 140 FT THENCE S56DEG05'27"E 290 FT TO SHORE OF LAKE THENCE NLY ALONG SHORE 220 FT TO A PT WHICH BEARS S39DEG23'26"E OF PT OF BEG THENCE N39DEG23'26"W 235 FT TO PT OF BEG & EX COMM AT NW COR OF G.L.2 THENCE N85DEG07'50"E ALONG N LINE 599.39 FT THENCE S63DEG49'14"W 360.08 FT THENCE S19DEG18'25"W 140 FT TO PT OF BEG THENCE CONT S19DEG18'25"W 374.35 FT TO NW COR OF LOT 1 PLAT OF S.W. EAGLE SHORES THENCE N85DEG56'59"E ALONG N LINE PF LOT 1 230 FT TO SHORE OF LAKE THENCE NELY ALONG SHORE 235 FT TO A PT WHICH BEARS S56DEG05'27"E OF PT OF BEG THENCE N56DEG05' 27"W 290 FT TO PT OF BEG & EX COMM AT NW COR OF G.L.2 BEING PT OF BEG THENCE N85DEG07'50"E ALONG N LINE 417.77 FT THENCE S63DEG49'18"W 218.26 FT THENCE S19DEG18'25"W 566.70 FT THENCE S17DEG40'43"E 3.79 FT THENCE S85DEG08' 55"W 21.97 FT TO W LINE OF G.L.2 THENCE N01DEG10'15"W ALONG W LINE OF G.L.2 601.25 FT TO PT OF BEG	317	10	4595	1.43	N	11/30/2015	122103
62 15 7	LOT 3	270	20	830	4	N	11/30/2015	122083
62 18 18	BEG 11.74 FT S AND 25 FT W OF NE COR OF OF LOT 3 THENCE S 208.80 FT THENCE W 110.20 FT THENCE N 202.60 FT THENCE E 110.40 FT TO PT OF BEG	120	40	195	0.53	N	11/30/2015	122028
64 18 34	UND 1/3 NW1/4 OF NE1/4	250	30	5240	40	Y	11/30/2015	122082
65 17 17	NE 1/4 OF SE 1/4	510	13	610	40	N	11/30/2015	122128

Township (T-R-S)	Description	Cvt	Plat	Parcel	Acres	Und	Forfeit Date	Parcel Key
65 17 17	ELY 260 FT OF WLY 489 FT OF SLY 420 FT OF SW1/4 OF SE1/4 EX ALL THAT PART LYING WITHIN THE FOLLOWING DESCRIBED PARCEL BEG 188 FT E OF SW COR OF SW1/4 OF SE1/4 THENCE NW 416 FT TO W LINE THENCE E 208 FT THENCE SE 416 FT THENCE W 208 FT TO PT OF BEG	510	13	640	1.81	N	11/30/2015	122129
65 21 19	PART OF E1/2 OF LOT 1 COMM AT NW COR OF SEC 19 THENCE E ALONG SECTION LINE 661.2 FT THENCE AT RT ANGLES S 285 FT TO PT OF BEG THENCE S 315 FT THENCE E AT RT ANGLES 250 FT THENCE N AT RT ANGLES 315 FT THENCE W TO PT OF BEG EX NLY .84 AC	760	40	533	0.97	N	11/30/2015	122150

Acres (Not including undivided interest parcels): 854.11

Acres total of undivided interest parcels: 80

# BOARD LETTER NO. 16 - 139

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 4

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Access Easement Across State  
Tax Forfeited Land to James J.  
Kuh (Morse Township)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor/Treasurer

**RELATED DEPARTMENTAL GOAL:**

Performing public services.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a non-exclusive easement to James J. Kuh to cross state tax forfeited land in Morse Township.

**BACKGROUND:**

James J. Kuh is requesting a non-exclusive easement for access to private property. The easement is 103.85 feet long and 66 feet wide and is across an existing driveway which connects to an access easement granted by St. Louis County in 2006. The total area encumbered by the easement is 0.15 acre. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board grant a non-exclusive access easement across state tax forfeited land to James J. Kuh for the amount of \$617 land use fee, \$100 administration fee and \$46 recording fee; for a total of \$763, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement Across State Tax Forfeited Land to James J. Kuh  
(Morse Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, James J. Kuh has requested a non-exclusive access easement across state tax forfeited land; and

WHEREAS, There are no reasonable alternatives to obtain access to Mr. Kuh's private property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the County Auditor to grant easements across state tax-forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive access easement to James J. Kuh across state tax forfeited lands as described in County Board File \_\_\_\_\_.

RESOLVED FURTHER, That granting of this easement is conditioned upon payment of \$617 land use fee, \$100 administration fee, and \$46 recording fee; for a total of \$763 to be deposited into Fund 240 (Forfeited Tax Fund).

**BOARD FILE:** \_\_\_\_\_

**Access Easement Across State Tax Forfeited Land to James J. Kuh  
(Morse Township)**

A 66.00 feet wide easement for ingress and egress over and across the Northeast Quarter of the Southwest Quarter of Section 15, Township 63 North, Range 12 West, of the Fourth Principal Meridian, St. Louis County, Minnesota, the centerline of which is described as follows:

Assuming the West line of said Northeast Quarter of the Southwest Quarter to bear South 00 degrees 19 minutes 05 seconds West and from the Northwest Corner of the Northeast Quarter of the Southwest Quarter run South 00 degrees 19 minutes 05 seconds West along said West line, a distance of 353.49 feet to the POINT OF BEGINNING.

Thence North 49 degrees 56 minutes 23 seconds East, a distance of 103.85 feet to the centerline of an existing 66.00 feet wide access easement and there terminate.



ACCESS EASEMENT for Jim Kuh  
(St. Louis Co. to Kuh)

February 23, 2016

A 66.00 feet wide easement for ingress and egress over and across the Northeast Quarter of the Southwest Quarter of Section 15, Township 63 North, Range 12 West, of the Fourth Principal Meridian, St. Louis County, Minnesota, the centerline of which is described as follows:

Assuming the West line of said Northeast Quarter of the Southwest Quarter to bear South 00° 19' 05" West and from the Northwest Corner of the Northeast Quarter of the Southwest Quarter run South 00° 19' 05" West along said West line, a distance of 353.49 feet to the POINT OF BEGINNING.

Thence North 49° 56' 23" East, a distance of 103.85 feet to the centerline of an existing 66.00 feet wide access easement and there terminate.

(Kuh Jim1-eas)

# BOARD LETTER NO. 16 - 140

ENVIRONMENT & NATURAL RESOURCES COMMITTEE  
CONSENT NO. 5

BOARD AGENDA NO.

**DATE:** April 5, 2016

**RE:** Access Easement Across State  
Tax Forfeited Land for the  
Mesabi Trail (Eagles Nest and  
Morse Townships)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor/Treasurer

**RELATED DEPARTMENTAL GOAL:**

Performing public services.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a non-exclusive access easement to the St. Louis and Lake Counties Regional Rail Authority to cross tax forfeited land in Eagles Nest and Morse Townships.

**BACKGROUND:**

The St. Louis and Lake Counties Regional Rail Authority has requested a non-exclusive easement to use tax forfeited properties for construction of a 2.8 mile segment of the Mesabi Trail. The total area encumbered by the easement is 10.2 acres. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board grant a non-exclusive access easement across state tax forfeited land in Eagles Nest and Morse Townships to the St. Louis and Lake Counties Regional Rail Authority for the amount of \$4,473 land use fee, \$300 administration fee and \$92 recording fee; for a total of \$4,865, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement Across State Tax Forfeited Land for the Mesabi Trail  
(Eagles Nest and Morse Townships)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis and Lake Counties Regional Rail Authority has requested a non-exclusive easement across state tax forfeited land located in Eagles Nest and Morse Townships for the Mesabi Trail; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4 authorizes the County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive access easement to St. Louis and Lake Counties Regional Rail Authority across state tax forfeited lands located in Eagles Nest and Morse Townships as described in County Board File \_\_\_\_\_.

RESOLVED FURTHER, That granting of this easement is conditioned upon payment of \$4,473 land use fee, \$300 administration fee, and \$92 recording fee; for a total of \$4,865 to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement across State Tax Forfeited Land for the Mesabi Trail  
(Eagles Nest and Morse Townships)**

A 30 foot permanent easement, 15 feet right and left of centerline, for a recreational trail purpose over, under and across Sections 23, 24, 26 and 13, Township 62 North, Range 14 West of the Fourth Principal Meridian and Section 18, Township 62 North, Range 13 West of the Fourth Principal Meridian. The center line of said easement is described as follows:

Commencing at the southwest corner of said Section 23; thence South 89 degrees 31 minutes 17 seconds East, assigned bearing, along the south line of said Section 23 a distance of 659.93 feet; thence North 02 degrees 36 minutes 55 seconds West a distance of 1052.25 feet to the point of beginning of said centerline, said point of beginning is designated as station 78+16.35; thence South 86 degrees 24 minutes 56 seconds East a distance of 54.43 feet; thence southeasterly a distance of 168.45 feet along a tangential curve concave to the south having a radius of 185.61 feet and a central angle of 51 degrees 59 minutes 52 seconds; thence southeasterly a distance of 256.36 feet along a reverse curve concave to the northeast having a radius of 507.76 feet and a central angle of 28 degrees 55 minutes 41 seconds, said point is designated as station 82+89; thence southeasterly 359.85 feet along a reverse curve concave to the southwest having a radius of 613.11 and a central angle of 33 degrees 37 minutes 42 seconds; thence southeasterly 174.75 feet along a reverse curve concave to the northeast having a radius of 306.97 feet and a central angle of 32 degrees 37 minutes 02 seconds; thence southeasterly 432.70 feet along a reverse curve concave to the southwest have a radius of 493.19 feet and a central angle of 50 degrees 16 minutes 05 seconds; thence easterly 128.11 feet along a reverse curve concave to the north with a radius of 232.14 feet and a central angle of 31 degrees 37 minutes 11 seconds to the south line of said Section 23; thence 371.40 feet along the prolongation of said curve with a radius of 232.14 feet and a central angle of 91 degrees 40 minutes 11 seconds to the south line of said Section 23; thence 34.32 feet along the prolongation of said curve with a radius of 232.14 feet and a central angle of 08 degrees 28 minutes 17 seconds; thence northeasterly 117.91 feet along a compound curve concave to the northwest having a radius of 210.66 feet and a central angle of 32 degrees 04 minutes 09 seconds, said point is designated as station 99+15; thence northeasterly 314.10 feet along a reverse curve concave to the southeast with a radius of 242.38 feet and a central angle of 74 degrees 15 minutes 03 seconds, said point is designated as station 102+29; thence easterly 162.12 feet along reverse curve concave to the north having a radius of 453.55 feet and a central angle of 20 degrees 28 minutes 48 seconds; thence northeasterly 335.90 feet along a compound curve concave to the northwest having a radius of 1963.93 feet and a central angle of 09 degrees 47 minutes 58 seconds, said point is designated as station 107+27; thence easterly 312.96 feet along a reverse curve concave to the south having a radius of 305.83 feet and a central angle of 58 degrees 37 minutes 59 seconds, said point is designated as station 110+40; thence

South 73 degrees 17 minutes 35 seconds East tangent to last described curve 425.73 feet; thence southeasterly 90.75 feet along a tangential curve concave to the southwest with a radius of 175.09 feet and a central angle of 29 degrees 41 minutes 43 seconds; thence easterly 177.27 feet along a reverse curve concave to the north having a radius of 166.72 feet and a central angle of 60 degrees 55 minutes 11 seconds; thence easterly 155.80 feet along a reverse curve concave to the south with a radius of 501.91 feet and a central angle of 17 degrees 47 minutes 09 seconds; thence northeasterly 1094.17 feet along a reverse curve concave to the northwest with a radius of 934.22 feet and a central angle of 67 degrees 06 minutes 20 seconds; thence North 26 degrees 09 minutes 47 seconds East tangent to last described curve 838.51 feet; thence northerly 51.37 feet along a tangential curve concave to the west with a radius of 271.34 feet and a central angle of 10 degrees 50 minutes 48 seconds; thence northerly 351.95 feet along a compound curve concave to the west with a radius of 12,775.25 feet and a central angle of 01 degrees 34 minutes 42 seconds; thence northeasterly 91.08 feet along a reverse curve concave to the southeast having a radius of 260.66 feet and a central angle of 20 degrees 01 minutes 14 seconds to the east line of said Section 23; thence along a prolongation of said curve 328.34 feet with a radius of 260.66 feet and a central angle of 72 degrees 10 minutes 15 seconds; thence easterly 339.27 feet along a reverse curve concave to the north having a radius of 3050.31 feet and a central angle of 06 degrees 22 minutes 22 seconds, said point is designated as station 149+84; thence northeasterly 968.77 feet along a compound curve concave to the northwest having a radius of 475.76 feet and a central angle of 116 degrees 40 minutes 10 seconds, said point is designated as station 159+53; thence northerly 544.01 feet along a reverse curve concave to the east having a radius of 507.26 feet and a central angle of 61 degrees 26 minutes 45 seconds; thence North 44 degrees 20 minutes 00 seconds East tangent to last described curve 298.77 feet; thence northerly 1098.93 feet along a tangential curve concave to the west with a radius of 1134.06 feet and a central angle of 55 degrees 31 minutes 15 seconds, said point is designated as station 178+94; thence northerly 615.75 feet along a reverse curve concave to the east having a radius of 857.26 feet and a central angle of 41 degrees 09 minutes 14 seconds, said point is designated as station 185+10; thence easterly 286.39 feet along a compound curve concave to the southeast having a radius of 265.11 feet and a central angle of 61 degrees 53 minutes 39 seconds; thence South 88 degrees 08 minutes 22 seconds East tangent to last described curve 297.64 feet; thence northeasterly 269.99 feet along a tangential curve concave to the north having a radius of 528.95 feet and a central angle of 29 degrees 14 minutes 44 seconds, said point is designated as station 193+62; thence 32.07 feet along the prolongation of said curve with a radius of 528.95 feet and a central angle of 03 degrees 28 minutes 24 seconds to the south line of said Section 13; thence continue 107.85 feet along the prolongation of said curve having a radius of 528.95 feet and a central angle of 11 degrees 40 minutes 58 seconds; thence easterly 155.32 feet along a reverse curve concave to the south having a radius of 111.95 feet and a central angle of 79 degrees 29 minutes 37 seconds; thence South 53 degrees 02 minutes 50 seconds East tangent to last described curve 26.14 feet; thence easterly 130.57 feet along a tangential curve concave to the north having a radius of 261.21 feet and a central angle of 28 degrees 38 minutes 28 seconds to the south line of said Section 13; thence 84.11 feet along the prolongation of said curve having a radius of

261.21 feet and a central angle of 18 degrees 26 minutes 57 seconds to the south line of said Section 13; thence 86.72 feet along the prolongation of said curve having a radius of 261.21 feet and a central angle of 19 degrees 01 minutes 20 seconds, said point is designated as station 199+87; thence North 60 degrees 50 minutes 25 seconds East tangent to last described curve 1015.98 feet; northeasterly 420.90 feet along a tangential curve concave to the southeast having a radius of 2737.66 feet and a central angle of 08 degrees 48 minutes 32 seconds; thence North 69 degrees 38 minutes 57 seconds East tangent to last described curve 508.34 feet, said point is designated as station 219+32; thence easterly 239.41 feet along a tangential curve concave to the south with a radius of 1018.08 feet and a central angle of 13 degrees 28 minutes 25 seconds; thence northeasterly 106.46 feet along a reverse curve concave to the north having a radius of 520.72 feet and a central angle of 11 degrees 42 minutes 51 seconds to the east line of said Section 13; thence 110.16 feet along the prolongation of said curve with a radius of 520.72 feet and a central angle of 12 degrees 07 minutes 14 seconds, said point is designated as station 223+88; thence North 59 degrees 17 minutes 17 seconds East tangent to last described curve 276.04 feet, said point is designated as station 226+64.27 and there terminating.



# BOARD LETTER NO. 16 - 141

## ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

**DATE:** April 5, 2016

**RE:** Access Easement Across State  
Tax Forfeited Land to  
American Bank of the North  
(Morse Township)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Donald Dicklich  
County Auditor/Treasurer

**RELATED DEPARTMENTAL GOAL:**

Performing public services.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a non-exclusive access easement to American Bank of the North to cross state tax forfeited land in Morse Township.

**BACKGROUND:**

American Bank of the North is requesting a non-exclusive easement for access to private property. The easement is 843.96 feet long and 33 feet wide and is across an abandoned railroad grade. The total area encumbered by the easement is 0.64 acre. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board grant a non-exclusive access easement across state tax forfeited land located in Morse Township to American Bank of the North for the amount of \$2,632 land use fee, \$100 administration fee and \$46 recording fee; for a total of \$2,778, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement Across State Tax Forfeited Land to American Bank of the North  
(Morse Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, American Bank of the North has requested a non-exclusive access easement across state tax forfeited land located in Morse Township; and

WHEREAS, There are no reasonable alternatives to obtain access to the property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the County Auditor to grant easements across state tax-forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive access easement to American Bank of the North across state tax forfeited lands located in Morse Township as described in County Board File \_\_\_\_\_.

RESOLVED FURTHER, That granting of this easement is conditioned upon payment of \$2,632 land use fee, \$100 administration fee, and \$46 recording fee; for a total of \$2,778 to be deposited into Fund 240 (Forfeited Tax Fund).

**BOARD FILE:** \_\_\_\_\_

**Access Easement Across State Tax Forfeited Land to American Bank of the North  
(Morse Township)**

A 33 foot wide access easement for ingress and egress over and across all that part of Government Lot 2, Section 18, Township 62 North, Range 13 West, St. Louis County, Minnesota, that lies within 16.5 feet on both sides of the following described centerline: Assuming the north line of said Gov't Lot 2 (a.k.a. the line common to Sections 7 & 18) to have a bearing of North 88 degrees 44 minutes 5 seconds East, and commencing at an Aluminum Capped Tube in place for the Meander Corner common to said Sections 7 & 18, said Meander Corner being on the Easterly shoreline of Robinson Lake; thence North 88 degrees 44 minutes 15 seconds East, along the North line of said Lot 2, a distance of 453.36 feet to the centerline of an existing driveway and the point of beginning; thence South 31 degrees 51 minutes 00 seconds West, a distance of 47.22 feet; thence South 49 degrees 02 minutes 03 West, a distance of 784.60 feet; thence North 51 degrees 12 minutes 36 seconds West, a distance of 12.14 feet to the Southeasterly right-of-way limits of State Highway No. 169 and there terminating. The sidelines of said easement are to be extended to and truncated by the north line of said Gov't Lot 2 and the said Southeasterly right-of-way limits.



# BOARD LETTER NO. 16 – 142

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 7

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Agreement with Fayal  
Township for Crack Sealing  
2016

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board authorized agreements with the cities of Aurora, Buhl, Chisholm, Rice Lake, and Canosia Township for crack sealing in 2016. Since the initial request, Fayal Township has been added as a partner.

**BACKGROUND:**

St. Louis County wishes to perform maintenance in the form of crack sealing on various County Roads and has prepared a plan for the project. The prior named cities and townships also wish to perform crack sealing on roads in their jurisdictions and have provided details for the project. The project is described as CP 0000-277015, Crack Sealing 2016, St. Louis County and others.

St. Louis County will perform all necessary bidding/contract administration, and will administer the terms of the contract from award to certification of final payment. Fayal Township will pay St. Louis County the cost of its local share of crack sealing costs as referenced in the agreement.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an agreement with Fayal Township for 2016 crack sealing where Fayal Township will pay its local share for items listed in the agreement. The funds received from the various partners will be receipted into Fund 200, Agency 201085.

**Agreement with Fayal Township for 2016 Crack Sealing**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with Fayal Township where the township will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-277015, Crack Sealing 2016, with the funds to be receipted into Fund 200, Agency 201085, Object 551537.

# BOARD LETTER NO. 16 – 143

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 8

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Acquisition of Right of Way –  
Replacement of County Bridge  
411 (Colvin Township &  
Unorganized Township 56-14)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the acquisition of right of way for County Project 9215-271719, and to authorize the County Auditor to grant the necessary easements for this project over tax forfeited lands.

**BACKGROUND:**

The St. Louis County Public Works Department plans to reconstruct a short segment of the Deer Forest Road (County Road 340/UT 9215) and to replace the existing bridge (County Bridge 411, State Bridge 88663) over the South Branch of Water Hen Creek on the range line between Colvin Township and Unorganized Township 56-14. Additional right of way will be needed from adjacent parcels of tax forfeited land. Minn. Stat. 282.04, Subd. 4, provides that the county auditor may grant easements on tax-forfeited land for highways and that future sale or lease of the land affected by such easement would be subject to the easement. The project will affect two parcels of land that are currently tax forfeited property.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the acquisition of right of way necessary for the reconstruction of County Road 340/Unorganized Town Road 9215 and the replacement of County Bridge 411, and authorize the County Auditor to grant the necessary easements over tax forfeited land. Right of way acquisition is payable from Fund 200, Agency 203001.

**Acquisition of Right of Way – Replacement of County Bridge 411  
(Colvin Township & Unorganized Township 56-14)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of the Deer Forest Road (UT 9215/CR 340) and to replace the existing bridge (County Bridge 411, State Bridge 88663) over the South Branch of Water Hen Creek in Colvin Township and Unorganized Township 56-14 (County Project 9215-271719); and

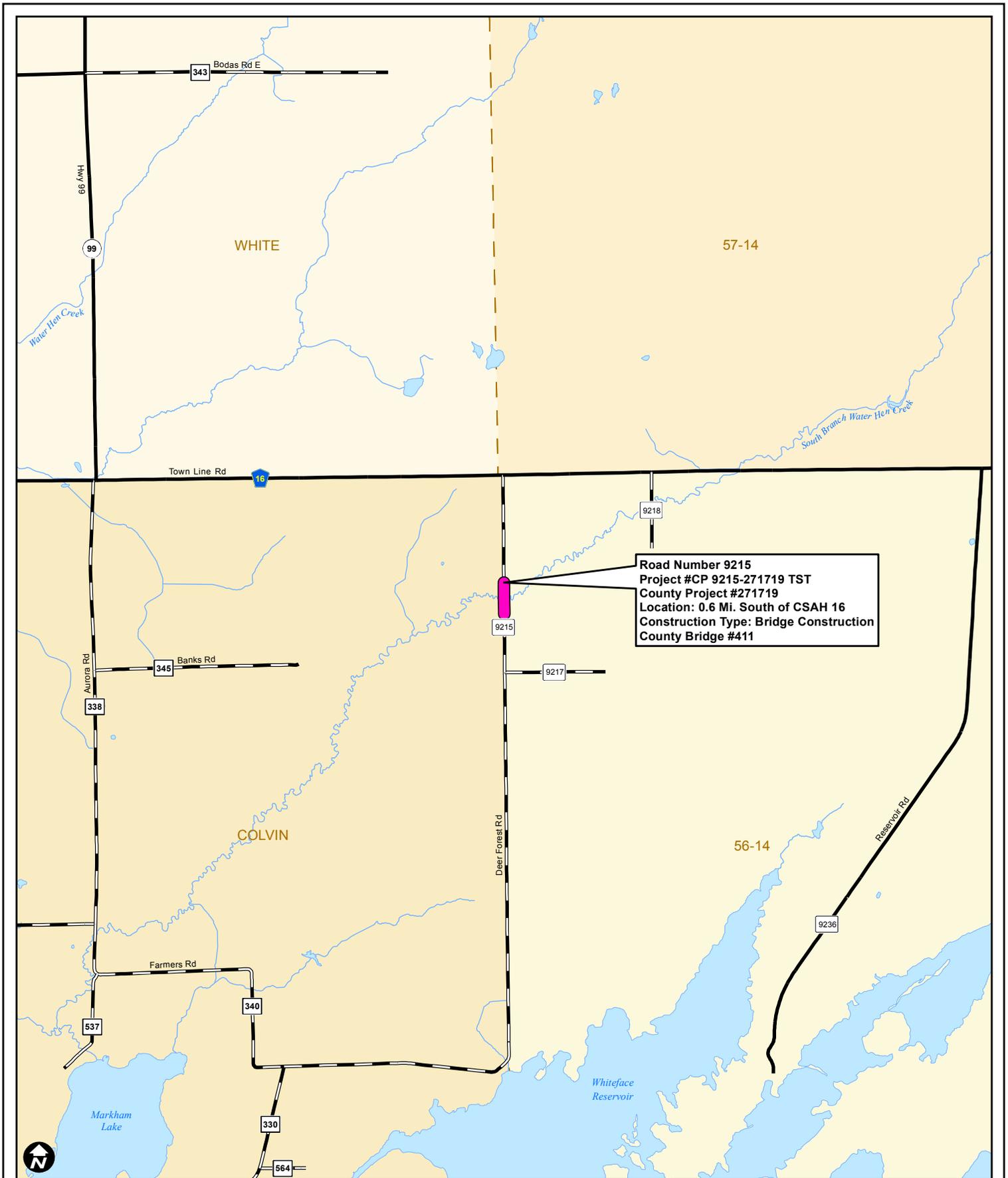
WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcels:

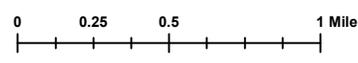
1. The Northeast Quarter of the Southeast Quarter (NE 1/4 of SE 1/4), Section 1, Township 56 North, Range 15 West. (Parcel ID No. 300-0010-00130)
2. Government Lot 6, Section 6, Township 56 North, Range 14 West. (Parcel ID No. 642-0010-00900)



St. Louis County 2017 Road & Bridge Construction

**Map Components**

Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Interstate Highway	County/Unorg. Twp. Road - Gravel	City/Town
U.S./State Highway	Local Road/City Street	Lake
Commissioner District	Railroad	River/Stream





**Agreement with City of Mt. Iron for Fund Transfer for County Project 0000-127242**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Mt. Iron where the city will transfer federal monies allocated for the city's project CP 0000-127242/SP 69-090-029 to the county for use on its project CP 0004-136147/SP 69-604-073, and St. Louis County will pay the city up to \$247,560 in county funds for the federal funds received from the city. The transfer will be within Fund 220, Agency 220398.

# BOARD LETTER NO. 16 – 145

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 10

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Old Trunk Highway 1/169  
Turnback Agreement with  
MnDOT

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a cooperative agreement with the Minnesota Department of Transportation (MnDOT) for the purpose of the state transferring to the county a portion of Old Trunk Highway 1/169 (TH) approximately 5 miles east of the city of Tower.

**BACKGROUND:**

Minn. Stat. §161.20 authorizes MnDOT to enter into agreements with other governmental authorities to carry out the purposes of Minn. Stat. Chapter 161. MnDOT has determined that a portion of Old TH 1/169 from approximately 5.0 miles east of the city of Tower to 1.079 miles west of County Road 599 is no longer needed for trunk highway purposes. MnDOT has determined that the roadway segment will revert to the county in accordance with Minn. Stat. §161.16 and that the county is the proper road authority.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a cooperative agreement with the Minnesota Department of Transportation for the purpose of releasing from its jurisdiction and conveying to the county a portion of Old TH 1/169 as shown in Exhibit "A".

## Old Trunk Highway 1/169 Turnback Agreement with MnDOT

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That St. Louis County enters into Turnback Agreement No. 1001868 with the State of Minnesota, Department of Transportation for the following purposes:

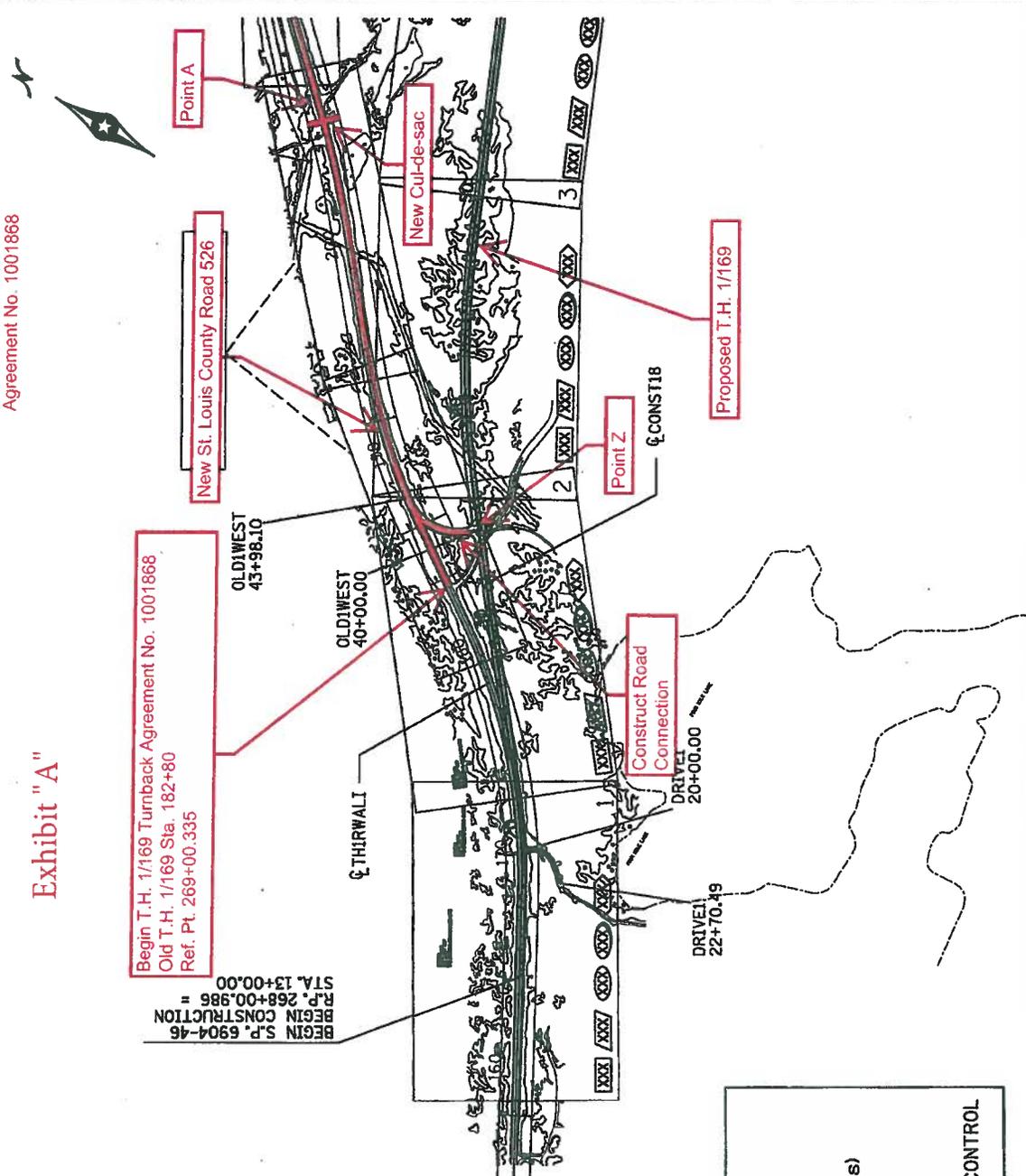
State transfer of that portion of Old TH 1/169 from approximately 5.0 miles east of Tower, MN (Old TH 1/169 Ref. Pt. 269+00.335) to 1.079 miles west of County Road 599 at Old TH 1/169 (Ref. Pt. 271+00.242), approximately 1.907 miles in length to the County of St. Louis and designated as County Road 526;

RESOLVED FURTHER, That the County Board Chair, County Auditor, Public Works Director/Highway Engineer, and County Attorney are authorized to execute the agreement and any amendments to the agreement.

Agreement No. 1001868

# Exhibit "A"

BEGIN S.P. 6904-46  
 R.P. 268+00.986 =  
 STA. 13+00.00  
 BEGIN CONSTRUCTION  
 Ref. Pt. 269+00.335  
 Old T.H. 1/169 Sta. 182+80  
 Begin T.H. 1/169 Turnback Agreement No. 1001868



**LEGEND**

- TOPOG., REMOVALS, INPLACE UTILITIES & INPLACE DRAINAGE
- PLANNED CONSTRUCTION, & DRAINAGE (Const. Alignments & Road Connections)
- ALIGNMENT & SUPERELEVATION
- TEMP. EROSION CONTROL & WETLANDS
- TURF ESTABLISHMENT & PERM. EROSION CONTROL

DISTRICT: DASH  
 PLOT NAME: 6904-46  
 PROJECT: D:\JULY\03\6904-46\Design\Plm\Sheet\GENERAL\_LAYOUT\GENLAY1.dwg  
 PLOT DATE/REVISED: 25-JUN-2015

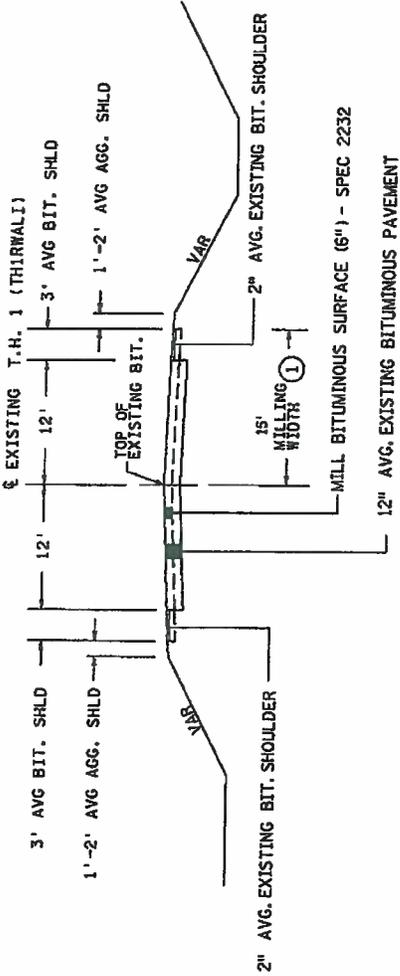
EXHIBIT "A" IS A PART OF THE PROJECT AND NOT BE USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF THE ENGINEER.  
 STATE PROJECT NO. 6904-46 (TH 1) SHEET NO. 1 OF 4 SHEETS



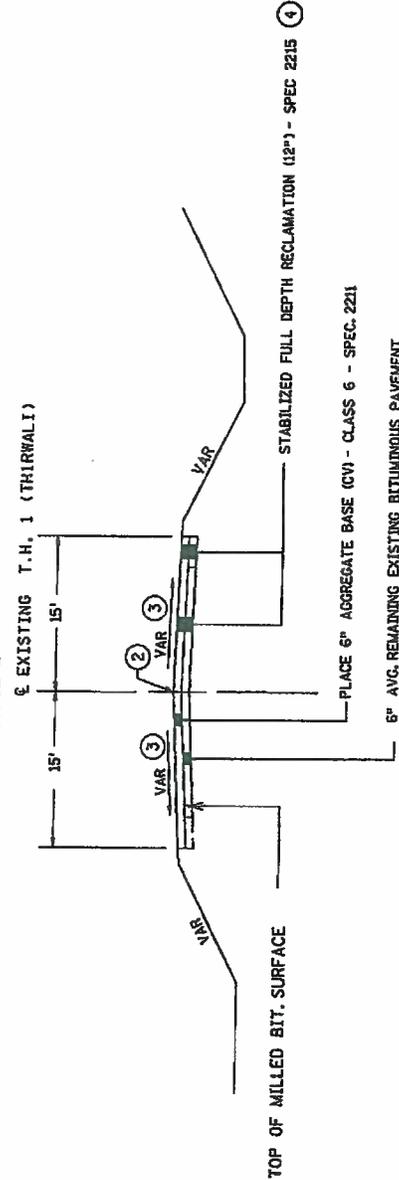
Exhibit "A"

EXISTING ROADWAY RECLAMATION TYPICAL SECTION ⑥ Point "Z" To Point "A"  
(TURNBACK AREA)

STAGE 1



STAGE 2



NOTE: ALL CROSS SLOPES ARE FT/FT

- ① CONTRACTOR SHALL MILL THE MAINLINE AND THE ENTIRE BITUMINOUS SHOULDER MILL DEPTH AT CENTERLINE AND 12' POINT)
- ② PROFILE GRADE, TOP OF RECLAIMED SURFACE FINAL PROFILE GRADE SHALL BE AS DIRECTED BY THE ENGINEER.
- ③ SLOPE AS DIRECTED BY ENGINEER.
- ④ RECLAIM DEPTH SHALL BE 12" FOR THE ENTIRE 30 FOOT WIDTH.
- ⑤ STABILIZATION SHALL INCLUDE INJECTING THE UPPER FOUR INCHES OF THE RECLAIMED MATERIAL WITH A WATER/CALCIUM CHLORIDE SOLUTION. THIS WILL REQUIRE A SECOND COMPLETE 4" DEEP RECLAIM PASS AFTER THE 12" RECLAIM PASS IS COMPLETED.
- ⑥ THIS WORK MUST BE COMPLETED AFTER TRAFFIC IS PLACED COMPLETELY ONTO THE NEW ROADWAY DRIVING SURFACE.

APPLIES:

THIRWALI 187+58 - 207+97

PLOTTED/REVISED: R-WAR-205

DISTRICT 1  
PLOT NAME: W69046.JSH  
PATH & FILENAME: Proj\h\td\l\001\6904\0\6\Design\W69046.Jsh

Old T.H. 1/169 - New County Road 526 Turnback

TYPICAL SECTIONS

STATE PROJ. NO. 6904-46 (TH 1 )

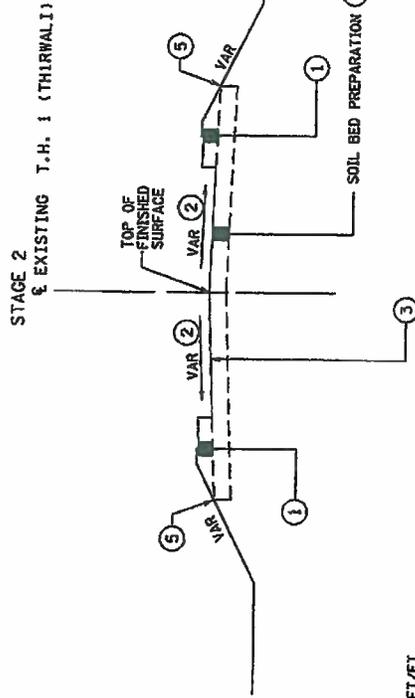
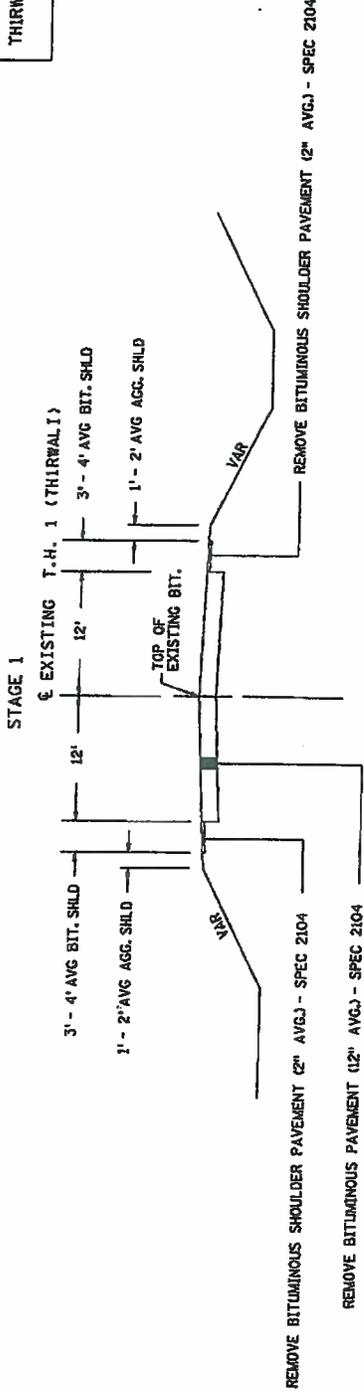
SHEET NO. 3 OF 4

SHEETS

Exhibit "A"

EXISTING ROADWAY PAVEMENT REMOVAL TYPICAL SECTION ⑥  
(TURNBACK AREA) Point "A" to Point "C"

APPLIES:  
THIRWALI 207+97 - 283+42



NOTE: ALL CROSS SLOPES ARE FT/FT

- ① SHALL CONSIST OF GRADING THE REMAINING AGGREGATE AND TOPSOIL LEFT AFTER THE PAVEMENT IS REMOVED INWARD TOWARDS CENTERLINE TO CREATE A FREE DRAINING ROAD CORE AS DIRECTED BY ENGINEER, PAID FOR WITH MOTOR GRADER HOURS.
- ② SLOPE AS DIRECTED BY ENGINEER.
- ③ SEED, FERTILIZE, AND MULCH AS SHOWN IN THE CHARTS.
- ④ SHALL CONSIST OF USING A DISK HARROW AND LOOSENING THE SOIL TO A DEPTH OF 12". ONCE COMPLETED THE SURFACE SHALL BE TRACK FREE FROM WHEELED OR TRACKED EQUIPMENT. 3" HIGH TILLAGE RIDGES AND SOILS IN SIZE MAY BE LEFT IN PLACE PRIOR TO SEEDING OPERATIONS. NUMEROUS PASSES MAY BE REQUIRED TO MEET THIS REQUIREMENT. PAID FOR WITH DISK HARROW HOURS.
- ⑤ CONTRACTOR OPERATION SHALL BE DONE IN SUCH A MANNER AS TO NOT SPILL DISKED MATERIAL OVER THE EDGE AND DOWN THE INSLOPE.
- ⑥ THIS WORK MUST BE COMPLETED AFTER TRAFFIC IS PLACED COMPLETELY ONTO THE NEW ROADWAY DRYING SURFACE.

Old T.H. 1/169 - New County Road 526 Turnback

STATE PROJECT NO. 6904-46 (TH 1)  
TYPICAL SECTIONS  
SHEET NO. 4 OF 4 SHEETS

# BOARD LETTER NO. 16 – 146

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 11

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Cooperative Agreements for  
2016 Maintenance Striping  
(Lake County, City of Babbitt,  
Fayal and White Townships)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize cooperative agreements with Lake County, City of Babbitt, Fayal and White Townships for 2016 maintenance striping.

**BACKGROUND:**

St. Louis County maintains pavement markings on the county road system by an annual maintenance striping project and other local agencies partner to maintain pavement markings on their highway and street system. The project partners that requested to participate in the 2016 Maintenance Striping Project (CP 0000-275364) are Lake County, City of Babbitt, Fayal Township and White Township.

St. Louis County will prepare the plan and specifications, award the contract to the low responsible bidder and perform all necessary contract administration from contract award to certification of final payment. The project partners will be responsible to submit their respective quantities to St. Louis County and perform all record keeping and construction inspection for their quantities. The project partners will pay St. Louis County the cost of their local share as detailed in the Proposal/Plan Package, Schedule of Prices, and referenced in the agreement.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize cooperative agreements with Lake County, City of Babbitt, Fayal Township and White Township for 2016 Maintenance Striping. The funds received from project partners will be receipted into Fund 200, Agency 207001.

## **Agreement with Lake County for 2016 Maintenance Striping**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project, and invites other local agencies to partner with this project to maintain pavement markings on their highway and street systems; and

WHEREAS, Lake County has requested to participate in the 2016 Maintenance of Pavement Markings project; and

WHEREAS, The Public Works Department will prepare the plan and specifications, and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay St. Louis County the cost of its local share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County where Lake County will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-275364, 2016 Maintenance of Pavement Markings, with the funds to be receipted into Fund 200, Agency 207001, Object 551508.

**Agreement with City of Babbitt for 2016 Maintenance Striping**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project, and invites other local agencies to partner with this project to maintain pavement markings on their highway and street systems; and

WHEREAS, The City of Babbitt has requested to participate in the 2016 Maintenance of Pavement Markings project; and

WHEREAS, The Public Works Department will prepare the plan and specifications, and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, The City of Babbitt will pay St. Louis County the cost of its local share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the City of Babbitt where the city will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-275364, 2016 Maintenance of Pavement Markings, with the funds to be receipted into Fund 200, Agency 207001, Object 551518.

## **Agreement with Fayal Township for 2016 Maintenance Striping**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project, and invites other local agencies to partner with this project to maintain pavement markings on their highway and street systems; and

WHEREAS, Fayal Township has requested to participate in the 2016 Maintenance of Pavement Markings project; and

WHEREAS, The Public Works Department will prepare the plan and specifications, and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Fayal Township will pay St. Louis County the cost of its local share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Fayal Township where the township will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-275364, 2016 Maintenance of Pavement Markings, with the funds to be receipted into Fund 200, Agency 207001, Object 551537.

## **Agreement with White Township for 2016 Maintenance Striping**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project, and invites other local agencies to partner with this project to maintain pavement markings on their highway and street systems; and

WHEREAS, White Township has requested to participate in the 2016 Maintenance of Pavement Markings project; and

WHEREAS, The Public Works Department will prepare the plan and specifications, and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, White Township will pay St. Louis County the cost of its local share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with White Township where the township will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-275364, 2016 Maintenance of Pavement Markings, with the funds to be receipted into Fund 200, Agency 207001, Object 551520.

# BOARD LETTER NO. 16 – 147

PUBLIC WORKS & TRANSPORTATION COMMITTEE  
CONSENT NO. 12

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Award of Bid for Liquid Calcium Chloride and Application

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the award of bid for annual Liquid Calcium Chloride application.

**BACKGROUND:**

The Public Works Department budgets annually for the application of liquid chloride on gravel roads as part of its summer dust abatement program. The bid is based on a total of 772,000 gallons to be used by various entities. St. Louis County's approximate application amount is 530,000 gallons. The remaining 242,000 gallons included in the bid are to be applied in the following jurisdictions which are participating at different rates: Koochiching and Lake Counties and various cities and townships within St. Louis County. The partners in this project will pay for the costs of the Liquid Calcium Chloride application in their individual jurisdictions.

Bids were taken on Thursday, March 24, 2016 for the contract containing 38% Liquid Calcium Chloride. The Public Works Department budget allows the application of up to 530,000 gallons of liquid chloride. The bid prices received for 530,000 gallons of liquid chloride applied in various locations in St. Louis County are detailed below:

<b>Envirotech Services, Inc. of Evans, CO</b>	<b>\$0.879 per gallon = \$465,870</b>
Tri-City Paving, Inc. of Little Falls, MN	\$0.905 per gallon = \$479,650

This represents a 5.65% increase per gallon for Liquid Calcium Chloride from the price paid in 2015.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an award of bid to the low bidder Envirotech Services, Inc. of Evans, CO, for Liquid Calcium Chloride purchase and application at a total cost of \$465,870, payable from Fund 200, Agency 207001, Object 653400.

## **Award of Bid for Liquid Calcium Chloride and Application**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received by the St. Louis County Purchasing Division for Bid #5303, Furnish and Apply 530,000 gallons of liquid chloride; and

WHEREAS, Bids were opened in the Purchasing Division on March 24, 2016, and the low acceptable bidder was Envirotech Services, Inc. of Evans, CO;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Envirotech Services, Inc. of Evans, CO, for 530,000 gallons of 38% liquid calcium chloride for the bid price of \$0.879 cents per gallon for a total cost of \$465,870, payable from Fund 200, Agency 207001, Object 653400.



**St. Louis County Courthouse, Hibbing -**

- 5,744 square feet of office space from January 1, 2016 through December 31, 2016 at the rate of \$18.46 per square foot (monthly lease payment of \$8,836.19; total one term cost of \$106,034.24).
- 150 square feet of storage space from January 1, 2016 through December 31, 2016 at the rate of \$9.61 per square foot (monthly lease payment of \$120.13; total one term cost of \$1,441.50).

Combined office and storage areas, the monthly lease payment of \$8,956.32; total one term cost of **\$107,475.74**).

The total one term cost of these office and storage space leases amounts to \$433,790.55.

Also proposed is an extension for each of these leases of nine (9) additional one year terms (2017 to 2025) upon the same terms, covenants, and conditions (provided ARC is not in default at the beginning of the renewal periods). Rent for the additional terms shall be set as the County Board approved rate for each facility for each one year term from 2017 to 2025.

Rent is due and payable in advance on the first day of each month for the term of the lease for each county facility.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize new 2016 leases with Arrowhead Regional Corrections for the rental of office and storage space in four county facilities and approve a lease extension option to renew the lease at each facility for nine (9) additional one year terms (2017 to 2025), with rent proceeds deposited into Fund 100, Objects 128002, 128003, 128004 and 128008.

## Arrowhead Regional Corrections Office/Storage Space Leases

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Arrowhead Regional Corrections (ARC) currently occupies office and storage space in four county facilities including the St. Louis County Courthouses in Duluth, Virginia and Hibbing and the Government Services Center in Duluth; and

WHEREAS, ARC desires to continue occupancy of these office and storage spaces for the long term as follows:

### **St. Louis County Courthouse, Duluth –**

- 4,525 square feet of office space from January 1, 2016 through December 31, 2016 at the rate of \$14.19 per square foot (monthly lease payment of \$5,350.81; total one term cost of \$64,209.75)
- 493 square feet of storage space from January 1, 2016 through December 31, 2016 at the rate of \$7.99 per square foot (monthly lease payment of \$328.26; total one term cost of \$3,939.07)

Combined office and storage areas, the monthly lease payment of \$5,679.07; total one term cost of **\$68,148.82**)

### **Government Services Center, Duluth –**

- 9,854 square feet of office space from January 1, 2016 through December 31, 2016 at the rate of \$12.43 per square foot (total one term cost of **\$122,485.22**)

### **St. Louis County Courthouse, Virginia –**

- 6,367 square feet of office space from January 1, 2016 through December 31, 2016 at the rate of \$21.31 per square foot (monthly lease payment of \$11,306.73; total one term cost of **\$135,680.77**)

### **St. Louis County Courthouse, Hibbing –**

- 5,744 square feet of office space from January 1, 2016 through December 31, 2016 at the rate of \$18.46 per square foot (monthly lease payment of \$8,836.19; total one term cost of \$106,034.24)
- 150 square feet of storage space from January 1, 2016 through December 31, 2016 at the rate of \$9.61 per square foot (monthly lease payment of \$120.13; total one term cost of \$1,441.50)

Combined office and storage areas, the monthly lease payment of \$8,956.32; total one term cost of **\$107,475.74**)

WHEREAS, Rent is due and payable in advance on the first day of each month for the term of the lease for each county facility;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute 2016 leases with ARC for the rental of office and storage space in the above listed county facilities for a total cost of **\$433,790.55**;

RESOLVED FURTHER, That the St. Louis County Board approves a lease extension option for ARC to renew the lease at each facility for nine (9) additional one year terms (2017 to 2025) upon the same terms, covenants, and conditions (provided ARC is not in default at the beginning of the renewal periods). Rent for the additional terms shall be set as the County Board approved rate for each facility for each one year term from 2017 to 2025;

RESOLVED FURTHER, That proceeds from the rent of these facilities shall be deposited as follows:

Duluth Courthouse	Fund 100, 128002
Duluth GSC	Fund 100, 128003
Virginia Courthouse	Fund 100, 128008
Hibbing Courthouse	Fund 100, 128004

.

# BOARD LETTER NO. 16 - 149

FINANCE & BUDGET COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Abatement List for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Mark Monacelli, Director  
Public Records & Property Valuation

David L. Sipila  
County Assessor

**RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve the attached abatements.

**BACKGROUND:**

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the attached list of abatements.

## **Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

3/29/2016  
1:10:04PM

Abatements Submitted for Approval by the St. Louis County Board  
on 4/12/2016

<u>PARCEL CODE</u>	<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
495 10 3880	0	15806 ALLEN, CHERYL	R	Owens	Margaret Dunsmore	CODE CHANGE	2015	88.00
495 10 3920	0	15808 ALLEN, CHERYL	R	Owens	Margaret Dunsmore	CODE CHANGE	2015	164.00
495 10 3930	0	15807 ALLEN, CHERYL	R	Owens	Margaret Dunsmore	CODE CHANGE	2015	348.00
10 3090 1000	0	15804 JANKOFSKY KAY	R	City of Duluth	County Auditor	PENALTY & INTEREST	2015	106.00
387 0 0	09316	15805 MATTFELD REUBEN	P	Greenwood	Mason Couvier	PP CANCEL	2014	122.82
420 30 2340	0	15809 ROBERTSON, FRANCIS	R	Lavell	Jan Jackson	CODE CHANGE	2014	238.48
420 30 2350	0	15810 ROBERTSON, FRANCIS	R	Lavell	Jan Jackson	CODE CHANGE	2014	269.68
420 30 2380	0	15811 ROBERTSON, FRANCIS	R	Lavell	Jan Jackson	CODE CHANGE	2014	118.16

# BOARD LETTER NO. 16 – 150

FINANCE & BUDGET COMMITTEE CONSENT NO. 15

BOARD AGENDA NO.

**DATE:** April 5, 2016      **RE:** Correction of Legal Description  
on Fee Land Exchange with  
Allete Inc. and Rescind County  
Board Resolution No. 15-763

**FROM:** Kevin Z. Gray  
County Administrator  
  
Tony Mancuso, Director  
Property Management

**RELATED DEPARTMENT GOAL:**

To facilitate county fee land purchase, sale and easement activities.

**ACTION REQUESTED:**

The St. Louis County Board is requested to approve an amended legal description for a land exchange between St. Louis County and Minnesota Power a division of Allete Inc. and rescind County Board Resolution No. 15-763.

**BACKGROUND:**

The St. Louis County Board approved an exchange of properties between St. Louis County and Minnesota Power a division of Allete Inc., by Resolution No. 15-763. However, a drafting error was discovered and the resolution did not convey all of the intended property. This action will approve the exchange of properties and amend the legal description of the county parcel and authorize a corrective quit claim deed to convey the entire parcel intended in this exchange.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the land exchange with Minnesota Power a division of Allete Inc. with the corrected county parcel legal description and authorize a corrective quit claim deed for the property transfer. It is also recommended that the County Board rescind Resolution No. 15-763 dated December 15, 2015.

**Correction of Legal Description on Fee Land Exchange with Allete Inc. and  
Rescind County Board Resolution No. 15-763**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County has fulfilled the requirements of Minn. Stat. § 373.01 Sub. 1(5)e for a proposed land exchange with Minnesota Power a division of Allete Inc.; and

WHEREAS, St. Louis County Board Resolution No. 15-763 authorized an exchange of property between St. Louis County and Minnesota Power a division of Allete Inc. but a drafting error in the legal description of the county property was made and a corrective deed is desired to remedy this error;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the parcels described in County Board File No. \_\_\_\_\_ to be exchanged between St. Louis County and Minnesota Power a division of Allete Inc. and authorizes the appropriate county officials to execute the necessary documents to complete this land exchange;

RESOLVED FURTHER. That County Board Resolution No. 15-763 is hereby rescinded.

**Land Exchange between St. Louis County and Allete, Inc.**

St. Louis County has fulfilled the requirements of Minn. Stat. 373.01, Sub. 1(5)e for the followed proposed land exchange with Allete. Inc.:

ALLETE PARCEL: That part of the Southeast Quarter of the Southeast Quarter of the Northeast Quarter (SE  $\frac{1}{4}$  of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ ), Section Four (4), Township Fifty-eight (58) North, Range Fourteen (14) West, lying West of County Highway 666. Parcel 142-0070-00534

ALLETE PARCEL: The Northwest Quarter of the Northwest Quarter of the Southeast Quarter (NW  $\frac{1}{4}$  of NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$ ) Section Four (4), Township Fifty-eight (58) North, Range Fourteen (14) West. Parcel 142-0070-00634

COUNTY PARCEL: That part of the Southwest Quarter of the Southwest Quarter (SW  $\frac{1}{4}$  of SW  $\frac{1}{4}$ ), Section 11, Township 57 North, Range 18 West lying easterly of a line drawn 75.00 feet easterly and parallel to the following described centerline of highway # 7.

Commencing at the Southwest corner of said Southwest Quarter of Southwest Quarter (SW  $\frac{1}{4}$  of SW  $\frac{1}{4}$ ), Section Eleven (11); thence on an assumed bearing of South 84 degrees 53 minutes 40 seconds East, along the South line of said SW  $\frac{1}{4}$  of SW  $\frac{1}{4}$  a distance of 1,181.28 feet to the POINT OF BEGINNING of the line to be described; thence North 34 degrees 56 minutes 30 seconds West a distance of 1,531.75 feet and there terminating.

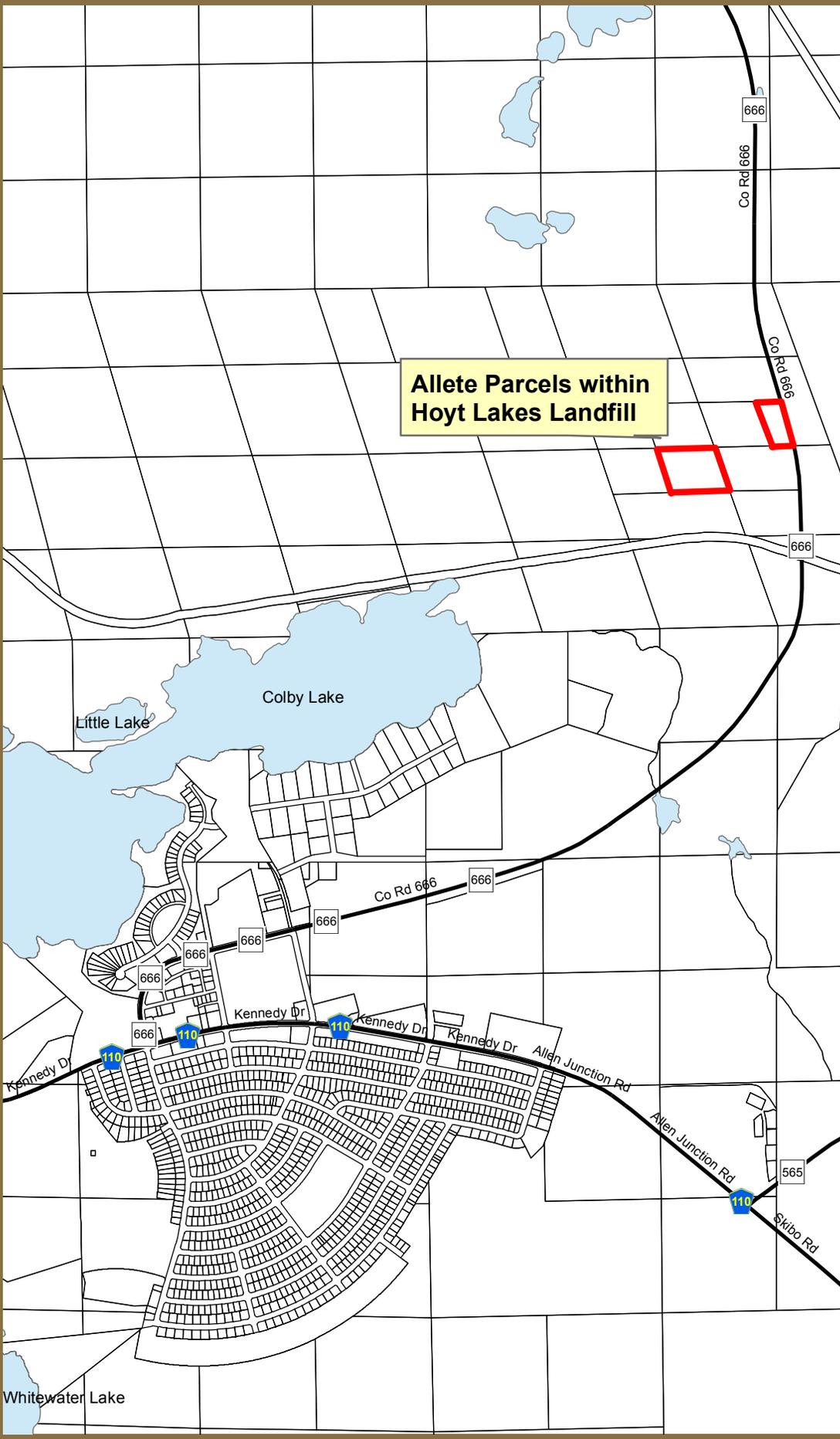




# Fee Land Exchange Parcel Location Map

## Allete Inc. Owned Parcels

### 58XX County Road 666, City of Hoyt Lakes, Township 58 - 14



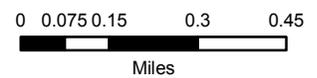
**Allete Parcels within Hoyt Lakes Landfill**

**Saint Louis County  
Planning Department  
GIS Division**

**Road Surface Class. Twp**

**SURF\_TYPE**

- Paved Road
- Gravel Road
- sde.STLOUIS.ENVIRO\_Lakes
- sde.STLOUIS.CDSTRL\_ParcelsInfo



**Property Management**

(218) 725-5085  
www.stlouiscountymn.gov

Source: St. Louis County, DNR

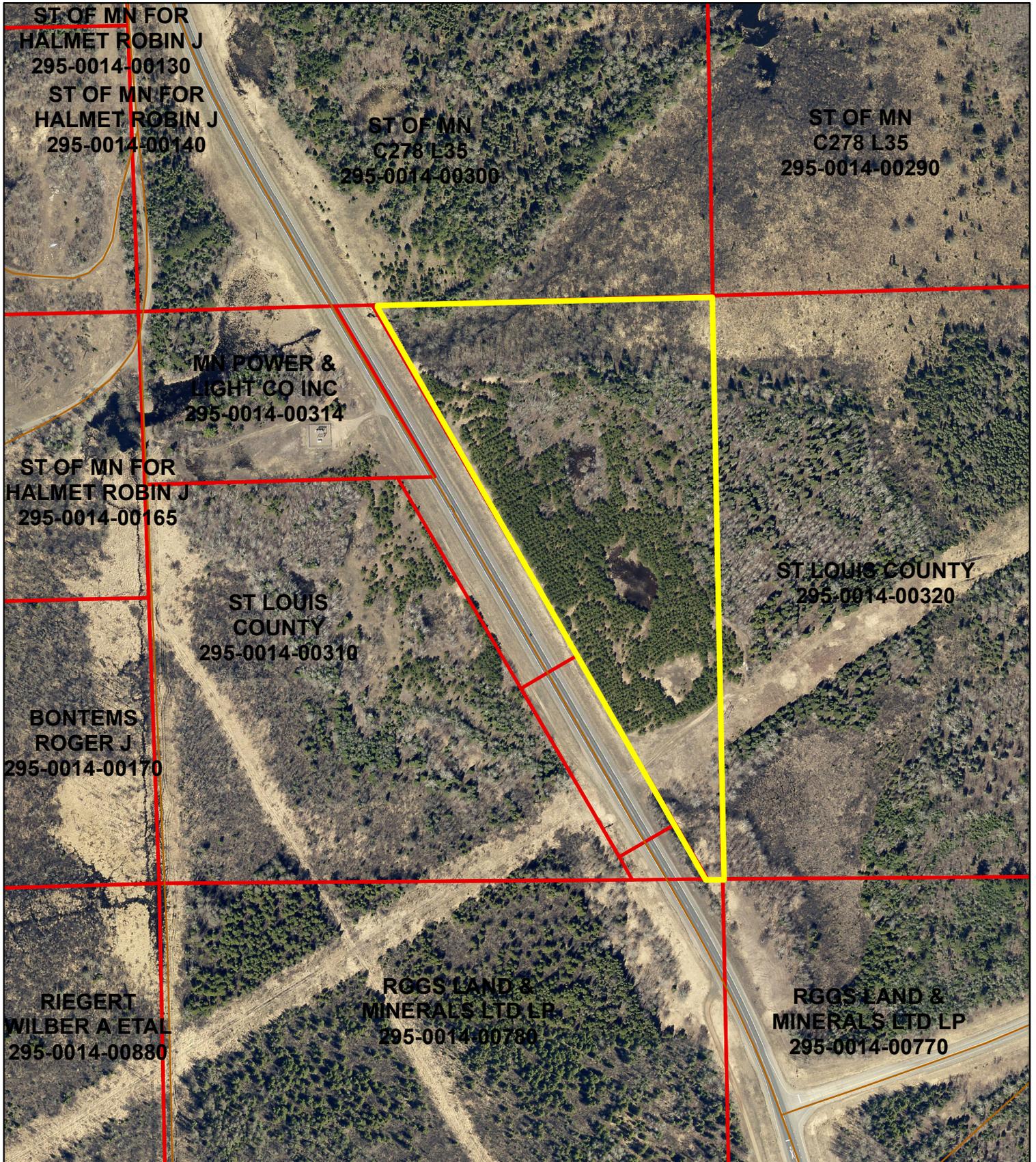
Map Created: 9/16/2015

**Disclaimer**

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

**Proposed St. Louis County / Allete Inc. Exchange Parcel  
COUNTY PARCEL**

**Part of Parcel 295-0014-00310 lying Easterly of CSAH 7  
SW 1/4 of SW 1/4 Section 11, T57N, R18W  
12.7 Acres, Assessed Value \$11,025**



# Proposed St. Louis County / Allete Inc. Land Exchange

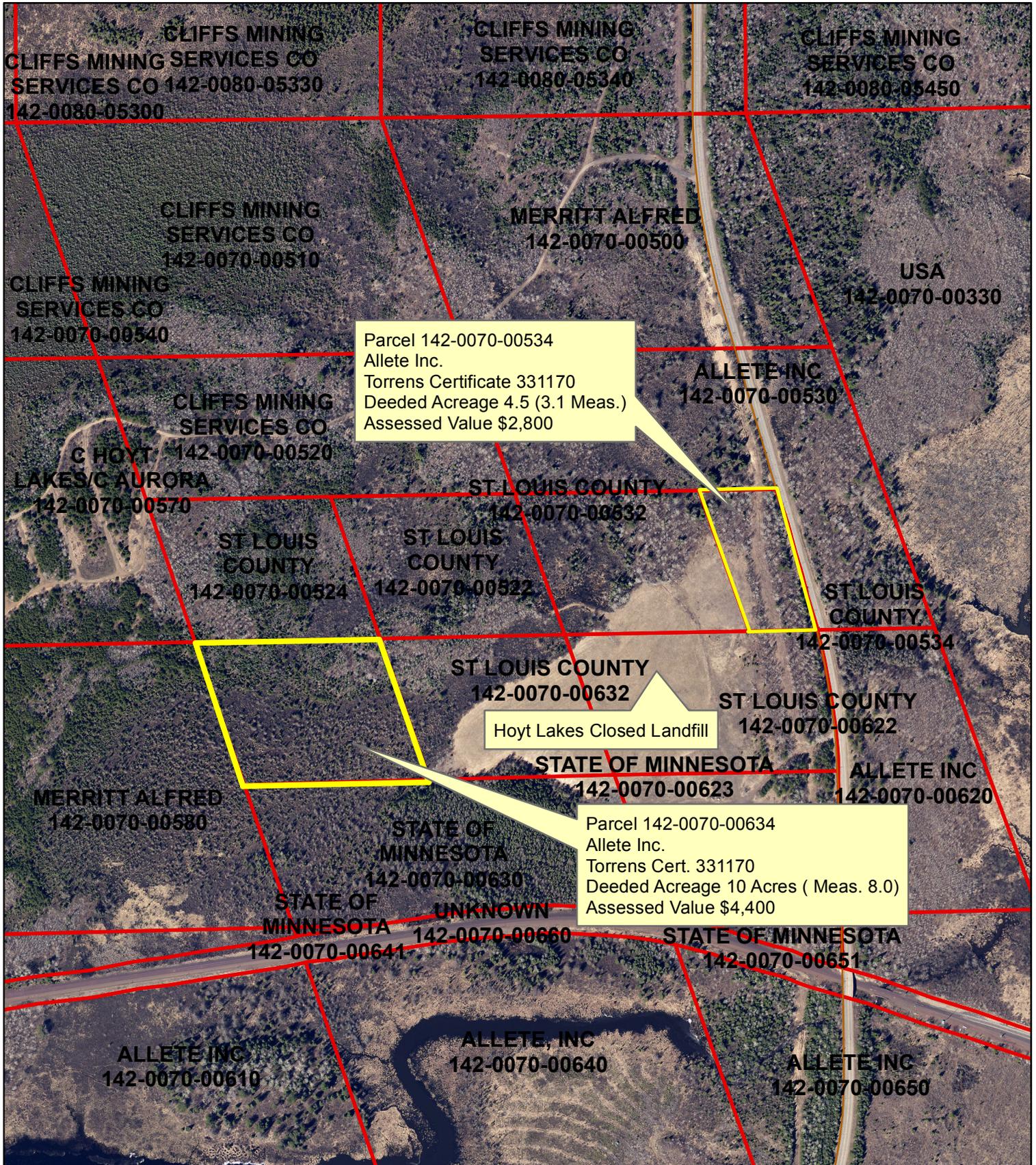
## ALLETE PARCELS

14.5 acres (deeded) 11.1 Acres (Meas)

Assessed Value \$7,200

Parcels 142-0070-00634 & 00534

Section 4, T58N, R14W





*Resolution  
of the  
Board of County Commissioners  
St. Louis County, Minnesota*

*Adopted on: December 15, 2015 Resolution No. 15-763  
Offered by Commissioner: Nelson*

---

**Public Hearing for Land Exchange between St. Louis County and Allete, Inc.**

WHEREAS, St. Louis County is proposing a land exchange with Allete, Inc., in order to acquire the lands necessary to allow St. Louis County to transfer ownership of the Hoyt Lakes Landfill to the Minnesota Pollution Control Agency; and

WHEREAS, St. Louis County has fulfilled the requirements of Minn. Stat. § 373.01, Sub. 1(5)e, for the proposed land exchange with Allete, Inc.; and

WHEREAS, The following parcels will be subject to exchange:

ALLETE PARCEL: That part of the Southeast Quarter of the Southeast Quarter of the Northeast Quarter (SE ¼ of SE ¼ of NE ¼), Section Four (4), Township Fifty-eight (58) North, Range Fourteen (14) West, lying west of County Highway 666. Parcel Code: 142-0070-00534

ALLETE PARCEL: The Northwest Quarter of the Northwest Quarter of the Southeast Quarter (NW ¼ of NW ¼ of SE ¼), Section Four (4), Township Fifty-eight (58) North, Range Fourteen (14) West. Parcel Code: 142-0070-00634

COUNTY PARCEL: The Southwest Quarter of the Southwest Quarter (SW ¼ of SW ¼), Section Eleven (11), Township Fifty-seven (57), Range Eighteen (18), lying east of County State Aid Highway 7. Parcel Code: 295-0014-00310;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the above described parcels to be exchanged between St. Louis County and Allete, Inc., and the appropriate county officials are authorized to execute the necessary documents to complete this land exchange.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Boyle, Dahlberg, Rukavina, Nelson, Raukar and Chair Stauber – 6

Nays – None

Absent – Commissioner Jewell – 1

---

**STATE OF MINNESOTA**  
Office of County Auditor, ss.  
County of St. Louis

I, **DONALD DICKLICH**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 15<sup>th</sup> day of December, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 15<sup>th</sup> day of December, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor

# BOARD LETTER NO. 16 – 151

FINANCE & BUDGET COMMITTEE CONSENT NO. 16

BOARD AGENDA NO.

**DATE:** April 5, 2016

**RE:** FastTrackGov – Microsoft CRM  
Land Use Permit Implementation

**FROM:** Kevin Z. Gray  
County Administrator

Jeremy Craker, Director  
Information Technology

## **RELATED DEPARTMENT GOAL:**

To maximize the use of technology to improve customer service and process efficiency.

## **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the Information Technology (IT) Department to contract with Mitchell Humphrey for the setup, configuration, and implementation of land use permit applications and associated business processes for the Planning and Community Development Department using the FastTrackGov program solutions.

## **BACKGROUND:**

St. Louis County has developed an E-Government Plan as part of its business improvement initiative to use information and communication technologies to improve the transparency, efficiency and effectiveness through enhanced delivery of services over the web. As part of the county's E-Government Plan, an integrated FastTrackGov solution has been purchased to provide web-based licensing, permitting, citizen request and payment processing services to residents and businesses that is integrated with an approved payment processor and the Mitchell Humphrey accounting system. This is built using a market leading foundational software product called Microsoft Dynamics Customer Relationship Management.

In February 2016, the Planning and Community Development Department went live on the FastTrackGov system and began processing land use permits, public works borrow pit applications, variance requests, land alteration permits, conditional use applications, home business applications, communication tower permits, and rezoning applications. As Planning and Community Development uses the FastTrackGov system, it is able to process permits, applications, and requests. This has led to streamlined business process, system built efficiencies, and quality assurance checks. The online citizen

request portion of the system is expected to be available by 4<sup>th</sup> quarter of 2016 according to Mitchell Humphrey.

At this time, approval is requested for a professional services agreement with Mitchell Humphrey to implement the following additional Planning and Community Development items:

- Borrow Pit – General Purpose
- Conventional Subdivision
- Minor Subdivision
- Performance Standard – Subdivision
- Lot Line Adjustment
- Performance Standard – Addition Nonconforming Structure (Shoreland)
- Wetland Banking (three application types combined into one application including Delineation, No Loss Exemption, and Replacement plan)

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a contract with Mitchell Humphrey/FastTrackGov for professional services to set up, configure, and implement an additional nine types of land use permit applications for the Planning and Community Development Department for a cost of \$86,500. Funds are available from Planning and Community Development Department budget savings from 2015 which were deposited in the Information Technology Fund Balance for use on this expanded project (Fund 100, Object 311139). These funds will be transferred into the Information Technology operating budget for this contract (Fund 100, Agency 117051, Object 629900).

## **FastTrackGov – Microsoft CRM Land Use Permit Implementation**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County has developed an E-Government Plan as part of its business improvement initiatives; and

WHEREAS, A key strategy of this E-Government Plan is to identify a software solution to roll out permits, applications, citizen requests and payment processing services through the county website; and

WHEREAS, Mitchell Humphrey's FastTrackGov solution using Microsoft Dynamics Customer Relationship Management platform was identified and purchased as the best solution for St. Louis County; and

WHEREAS, The Auditor's Office has completed FastTrackGov implementation, and the Planning and Community Development Department is in the final stages of round one of its FastTrackGov implementation: and

WHEREAS, The Planning and Community Development Department is ready to implement the next round of land use permit applications;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract and related documents with Mitchell Humphrey for FastTrackGov implementation of land use permit applications;

RESOLVED FURTHER, That funds for the \$86,500 set up, configuration and implementation are available from Planning and Community Development Department budget savings from 2015 which were deposited in the Information Technology Fund Balance for this expanded project (Fund 100, Object 311139). These funds will be transferred into the Information Technology operating budget for this contract (Fund 100, Agency 117051, Object 629900);

RESOLVED FURTHER, That amendments to the professional services agreement may be executed by the appropriate county officials provided the funding for requested changes are budgeted.

# BOARD LETTER NO. 16 - 152

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** **Electronic Health Record  
System for PHHS Public Health  
Division**

**FROM:** **Kevin Z. Gray  
County Administrator**

**Ann M. Busche, Director  
Public Health & Human Services**

**Jeremy Craker, Director  
Information Technology**

**RELATED DEPARTMENT GOAL:**

To protect, promote and improve the health and quality of life in St. Louis County.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to implement a new cloud hosted Electronic Health Record (EHR) system, Nightingale Notes, for the Public Health Division.

**BACKGROUND:**

The PHHS Public Health Division currently uses CareFacts software to record client related documentation. This system, which had met the needs of the division for many years, fails to meet the technical criteria for an EHR that is mandated by the federal Health Information Technology for Economic and Clinical Health (HITECH) Act, enacted as part of the American Recovery and Reinvestment Act of 2009.

In 2013, in response to the HITECH Act Meaningful Use mandates, St Louis County began the process of exploring EHRs. PHHS did this in conjunction with the other member counties of the Carlton, Cook, Lake and St. Louis Community Health Board (CHB). After vetting several different Public Health focused EHRs using both the EHR Usability Toolkit developed for the Agency for Healthcare Research and Quality at the U.S. Department of Health and Human Services, and the Electronic Health Record Requirements for Public Health Agencies developed by the Public Health Informatics Institute. The CHB counties have decided to recommend Champ Software's Public Health EHR product, Nightingale Notes. Champ software is one of the largest health software vendors in the United States, headquartered out of Mankato, MN.

Implementation of a new EHR for Public Health will increase productivity and allow for point-of-care charting on a mobile platform. It will allow for Health Information Exchange, improved data reporting and analytics, and eventual EHR integration for greater continuity-of-care for PHHS clients. Nightingale Notes will also serve as a catalyst to streamline business process, improving the sharing and the security of health information and documents across all St. Louis County locations.

PHHS has been working closely with the Information Technology Department (IT) through all stages of the review and selection process. This project was reviewed and approved by the IT Steering Committee. MJS Consulting, of St. Louis Park, MN, has recently become the project manager for the implementation timeline and project costs. The Public Health Division anticipates going live on the new EHR by September 2016.

Initial purchase agreements and professional services contracts for the project are as follows:

Project Management (vendor: MJS Consulting, St. Louis Park, MN)	\$ 80,924
Software (vendor: Champ Software, Mankato, MN)	\$ 73,394
Hardware (vendor: various)	<u>\$ 17,325</u>
	\$171,643

The total initial project implementation cost for St Louis County is \$171,643. PHHS recommends using one time assigned fund for Technology Improvements for the initial purchase and professional services required to implement the system. There will be additional ongoing annual subscription fees of approximately \$45,000, which will be incorporated into the PHHS operating budget beginning in 2017.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize purchase agreements and contracts to implement a new Electronic Health Record system, Nightingale Notes, for the PHHS Public Health Division at a total project cost of \$171,643, payable from the PHHS Technology Improvements fund balance.

Budget references:

230-230040-629900 for \$80,924, 230-230040-634800 for \$73,394, and 230-230040-640400 for \$17,325, using Technology Fund Balance 230-999999-311401 of \$171,643.

## Electronic Health Record System for PHHS Public Health Division

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Health and Human Services Department (PHHS) currently uses CareFacts software in its Public Health Division to record client related documentation; and

WHEREAS, CareFacts fails to meet the criteria that is mandated by the federal Health Information Technology for Economic and Clinical Health Act, enacted as part of the American Recovery and Reinvestment Act of 2009; and

WHEREAS, The PHHS Public Health Division began the process of exploring a new Electronic Health Record (EHR) using both the EHR Usability Toolkit developed for the Agency for Healthcare Research and Quality at the U.S. Department of Health and Human Services, and the Electronic Health Record Requirements for Public Health Agencies developed by the Public Health Informatics Institute; and

WHEREAS, Upon completion of this review, PHHS is recommending purchase and implementation of Champ Software's public health EHR product, Nightingale Notes; and

WHEREAS, PHHS has been working closely with the St. Louis County Information Technology Department through all stages of the review and selection process; and

WHEREAS, This project was reviewed and approved by the Information Technology Steering Committee;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to execute the necessary purchase agreements and contracts to implement Nightingale Notes Electronic Health Record for the PHHS Public Health Division at a total project cost of \$171,643, payable from the PHHS Technology Improvements fund balance as outlined below:

Project Management (vendor: MJS Consulting, St. Louis Park, MN)	\$ 80,924
Software (vendor: Champ Software, Mankato, MN)	\$ 73,394
Hardware (vendor: various)	\$ 17,325

Budget References:

230-230040-629900 for \$80,924, 230-230040-634800 for \$73,394, and 230-230040-640400 for \$17,325, using Technology Fund Balance 230-999999-311401 of \$171,643.

# BOARD LETTER NO. 16 – 153

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

**DATE:** April 5, 2016

**RE:** Establish a Public Hearing for Proposed “St. Louis County Ordinance No. 64: The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads under the County’s Jurisdiction”

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well-maintained road and bridge system.

**ACTION REQUESTED:**

It is requested that the St. Louis County Board set a hearing to receive evidence and testimony regarding the proposed “St. Louis County Ordinance No. 64: The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads under the County’s Jurisdiction” (ATV Ordinance).

**BACKGROUND:**

Upon direction from the County Board and County Administration, the Public Works Department has, since early 2016, undertaken actions aimed at receiving public input regarding a proposed ordinance for the regulation of all-terrain vehicle operation on county roads. To that end, members of the Public Works Department have met with representatives of several political subdivisions and held a number of public meetings to gather information and have discussions regarding the proposal.

From the information gathered, the Public Works Department has drafted a proposed ATV Ordinance that will be submitted to the County Board for review at the April 5, 2016 Committee of the Whole meeting and released to the public for a 45-day comment period beginning on April 8, 2016.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board establish a public hearing on the proposed “St. Louis County Ordinance No. 64: The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads under the County’s Jurisdiction,” after the close of the comment period, for Tuesday, May 24, 2016, at 9:45 a.m. at the City Council Chambers, Hibbing City Hall, Hibbing, MN.

**Establish a Public Hearing for proposed “St. Louis County Ordinance No. 64:  
The Management and Permitting of All-Terrain Vehicles within the Public  
Right-of-Way of Roads under the County's Jurisdiction”**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Throughout early 2016, the St. Louis County Public Works Department has gathered information from and had discussions with representatives of political subdivisions and members of the public regarding a proposed county ordinance regulating all-terrain vehicle operation on county roads; and

WHEREAS, From the information gathered, the Public Works Department has drafted the proposed “St. Louis County Ordinance No. 64: The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads under the County's Jurisdiction” (ATV Ordinance); and

WHEREAS, The Public Works Department is releasing the draft ATV Ordinance for a 45-day public comment period on April 8, 2016; and

WHEREAS, It is desired that the County Board set the public hearing on the proposed ATV Ordinance to occur after the close of the comment period on May 24, 2016;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners establishes a public hearing on the proposed “St. Louis County Ordinance No. 64: The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads under the County's Jurisdiction,” to occur on Tuesday, May 24, 2016, at 9:45 a.m. at the City Council Chambers, Hibbing City Hall, Hibbing, MN.

# BOARD LETTER NO. 16 – 154

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 2

BOARD AGENDA NO.

**DATE:** April 5, 2016

**RE:** Award of Bids: Bridge Project on CSAH 21 (Unorganized Township 61-13) and Tied Scrub Seal Project (Various Townships and City of Mt. Iron)

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

**RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

**ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the award to low bidders of projects in the 2016 Construction Program.

**BACKGROUND:**

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for:

- A bridge project in Unorganized Township 61-13 funded with St. Louis County Transportation Sales Tax funds.
- A tied scrub project with a pre-qualification requirement in 10 locations in north St. Louis County (Alango, Angora, Beatty, Great Scott, and Sturgeon Townships, Unorganized Township 59-21, and the city of Mt. Iron, funded with St. Louis County local funds.

A call for bids is to be received by the St. Louis County Public Works Department on March 31, 2016, for the projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

- 1. Project:** CP 0021-215030 TST, SAP 69-621-034 Br 286  
**Location:** CSAH 21 1.1 miles north of Junction CSAH 70, Length 0.13 miles  
**Traffic:** 1,410  
**PQI:** N.A.

**Construction:** Grading, Aggregate Surfacing, Bridge No. 69A53 (County Bridge 286) and Guard Rail  
**Funding:** Fund 444, Agency 444081, Object 652806  
**Anticipated Start Date:** July 5, 2016  
**Anticipated Completion Date:** October 8, 2016  
**Engineer's Estimate:** \$1,303,452.50

**Bids:**

**Northland Constructors, Duluth, MN \$1,013,997.00 (-\$289,455.50, -22.21%)**  
Redstone Construction, LLC, Mora, MN \$1,023,486.00  
Dallco, Inc. Brook Park, MN \$1,366,779.00

2. **Project:** CP 0005-287158 (Low); CP 0022-287160; CP 0025-287161;  
CP 0025-287162; CP 0087-287163; CP 0101-287164;  
CP 0708-287165; CP 0910-287166; CP 0037-290908;  
CP 0098-290909

**Location:** Combined Project

**A.) CP 0005-287158 (Low);** CSAH 5 from CSAH 84 to CSAH 81, Length 2.20 miles  
**Traffic:** 2,029  
**PQI:** 3.1  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203425, Object 652800

**B.) CP 0022-287160 (Tied)** CSAH 22 from TH 73 to 1,124' west of TH 53, Length 9.90 miles  
**Traffic:** 662  
**PQI:** 2.4 – 3.9  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203426, Object 652800

**C.) CP 0025-287161 (Tied)** CSAH 25 from CSAH 125 to CSAH 65 North Junction, Length 11.14 miles  
**Traffic:** 416  
**PQI:** 2.9 – 3.9  
**Construction:** Scrub Seal, Fog Seal, Crack Repair Special, Pavement Markings  
**Funding:** Fund 200, Agency 203427, Object 652800

**D.) CP 0025-287162 (Tied)** CSAH 25 from UT 8163 to CSAH 82, Length 3.03 miles  
**Traffic:** 416  
**PQI:** 3.8  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203428, Object 652800

**E.) CP 0087-287163 (Tied)** CSAH 87 from 0.08 miles west of TH 53 to CSAH 78, Length 3.86 miles

**Traffic:** 283  
**PQI:** 1.1 – 2.5  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203429, Object 652800

**F.) CP 0101-287164 (Tied)** CSAH 101 from 220' west of CR 955 to CSAH 7, Length 0.52 miles

**Traffic:** 235  
**PQI:** 1.0  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203430, Object 652800

**G.) CP 0708-287165 (Tied)** CR 708 from TH 169 to CR 661, Length 1.59 miles

**Traffic:** 230  
**PQI:** 1.4  
**Construction:** Scrub Seal, Fog Seal, Crack Repair Special, Pavement Markings  
**Funding:** Fund 200, Agency 203431, Object 652800

**H.) CP 0910-287166 (Tied)** CR 910 from CSAH 24 to CSAH 24 and CR 78 Intersection, Length 2.70 miles

**Traffic:** 272  
**PQI:** 3.2  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203432, Object 652800

**I.) CP 0037-290908 (Tied)** CSAH 37 from Glenwood St. to CSAH 44, Length 10.05 miles

**Traffic:** 5,659  
**PQI:** 3.5-3.9  
**Construction:** Scrub Seal, Fog Seal, Crack Repair Special, Pavement Markings  
**Funding:** Fund 200, Agency 203437, Object 652800

**J.) CP 0098-290909 (Tied)** CSAH 98 from TH 194 to CSAH 7, Length 3.43 miles

**Traffic:** 1,036  
**PQI:** 2.1  
**Construction:** Scrub Seal, Fog Seal, Pavement Markings  
**Funding:** Fund 200, Agency 203438, Object 652800

**Anticipated Start Date:** June 13, 2016  
**Anticipated Completion Date:** September 2, 2016  
**Engineer's Estimate:** \$2,149,645.53

**Bids:**

<b>Fahrner Asphalt Sealers, LLC Eau Claire, WI</b>	<b>\$1,645,209.51 (-\$504,436.02, -23.47%)</b>
ASTECH Corp., St. Cloud, MN	\$2,085,750.54

**RECOMMENDATION:**

It is recommended that the St. Louis County Board award the projects as follows:

CP 0021-215030 TST, SAP 69-621-034 to low bidder Northland Constructors of Duluth, LLC, in the amount of \$1,013,997.00, payable from Fund 444, Agency 444081, Object 652806.

Tied projects - CP 0005-287158 (Low); CP 0022-287160; CP 0025-287161; CP 0025-287162; CP 0087-287163; CP 0101-287164; CP 0708-287165; CP 0910-287166; CP 0037-290908; CP 0098-290909 to Fahrner Asphalt Sealers of Eau Claire, WI in the amount of \$1,645,209.51, payable from:

Fund 200, Agency 203425, Object 652800	\$74,941.84
Fund 200, Agency 203426, Object 652800	\$290,369.66
Fund 200, Agency 203427, Object 652800	\$370,612.57
Fund 200, Agency 203428, Object 652800	\$88,920.24
Fund 200, Agency 203429, Object 652800	\$113,666.20
Fund 200, Agency 203430, Object 652800	\$24,100.70
Fund 200, Agency 203431, Object 652800	\$65,325.30
Fund 200, Agency 203432, Object 652800	\$80,332.08
Fund 200, Agency 203437, Object 652800	\$426,805.09
Fund 200, Agency 203438, Object 652800	\$110,135.83

**Award of Bids: Bridge Project on CSAH 21 (Unorganized Township 61-13)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

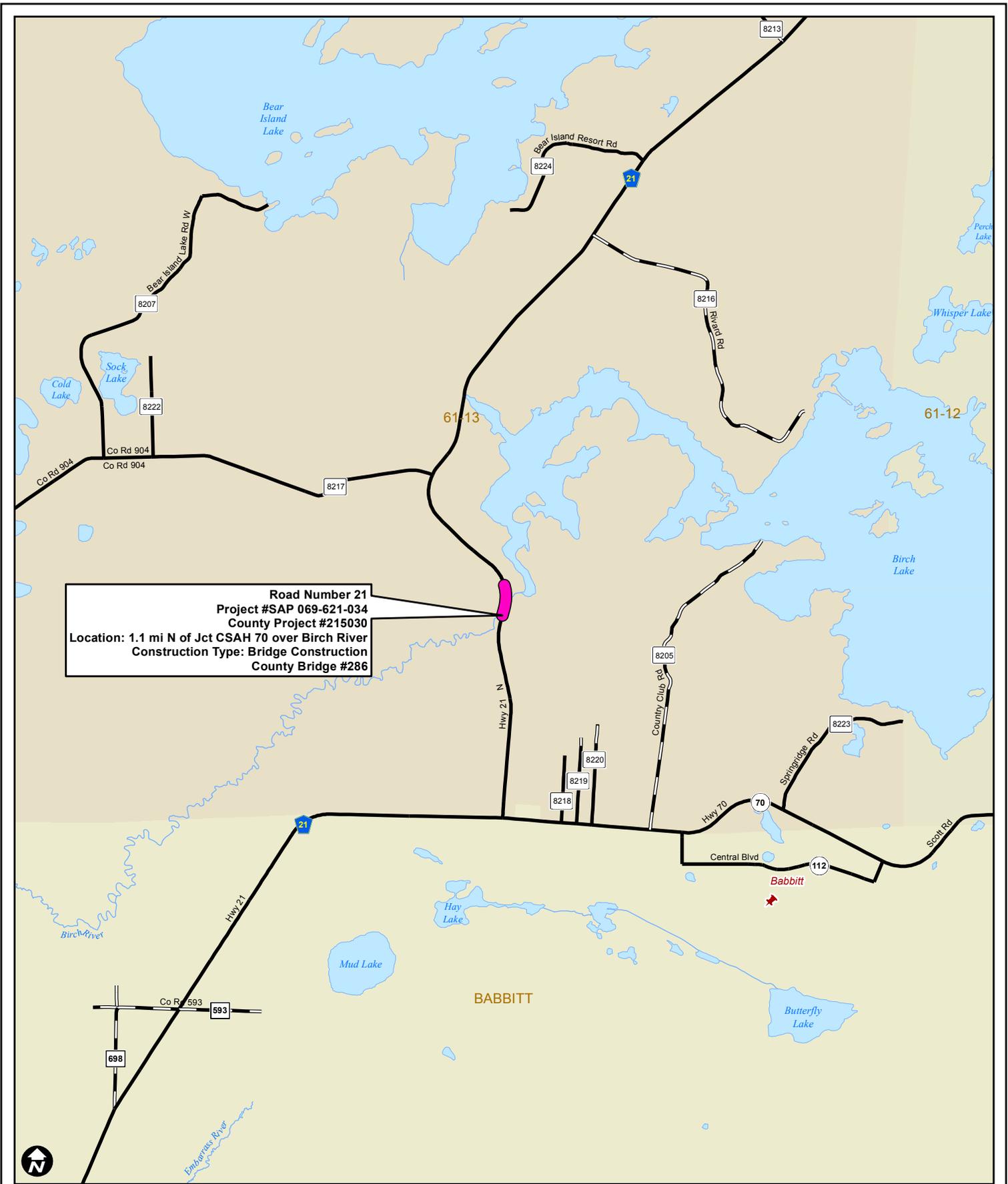
CP 0021-215030 TST, SAP 69-621-034 Bridge 69A53 (County Bridge 286) and approaches; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 31, 2016, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors of Duluth, LLC	4843 Rice Lake Rd Duluth, MN 55803	\$1,013,997.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 444, Agency 444081 Object 652806.

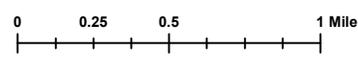


**Road Number 21**  
**Project #SAP 069-621-034**  
**County Project #215030**  
**Location: 1.1 mi N of Jct CSAH 70 over Birch River**  
**Construction Type: Bridge Construction**  
**County Bridge #286**

St. Louis County 2016 Road & Bridge Construction

**Map Components**

Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Interstate Highway	County/Unorg. Twp. Road - Gravel	City/Town
U.S./State Highway	Local Road/City Street	Lake
Commissioner District	Railroad	River/Stream



**Award of Bids: Tied Scrub Seal Project (Various Townships and City of Mt. Iron)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following tied project:

- CP 0005-287158 (Low)**, CSAH 5 from CSAH 84 to CSAH 81;
- CP 0022-287160 (Tied)**, CSAH 22 from TH 73 to 1,124' west of TH 53;
- CP 0025-287161 (Tied)**, CSAH 25 from CSAH 125 to CSAH 65 North Junction;
- CP 0025-287162 (Tied)**, CSAH 25 from UT 8163 to CSAH 82;
- CP 0087-287163 (Tied)**, CSAH 87 from 0.08 miles west of TH 53 to CSAH 78;
- CP 0101-287164 (Tied)**, CSAH 101 from 220' west of CR 955 to CSAH 7;
- CP 0708-287165 (Tied)**, CR 708 from TH 169 to CR 661;
- CP 0910-287166 (Tied)**, CR 910 from CSAH 24 to CSAH 24 and CR 78 Intersection;
- CP 0037-290908 (Tied)**, CSAH 37 from Glenwood St. to CSAH 44;
- CP 0098-290909 (Tied)**, CSAH 98 from TH 194 to CSAH 7; and;

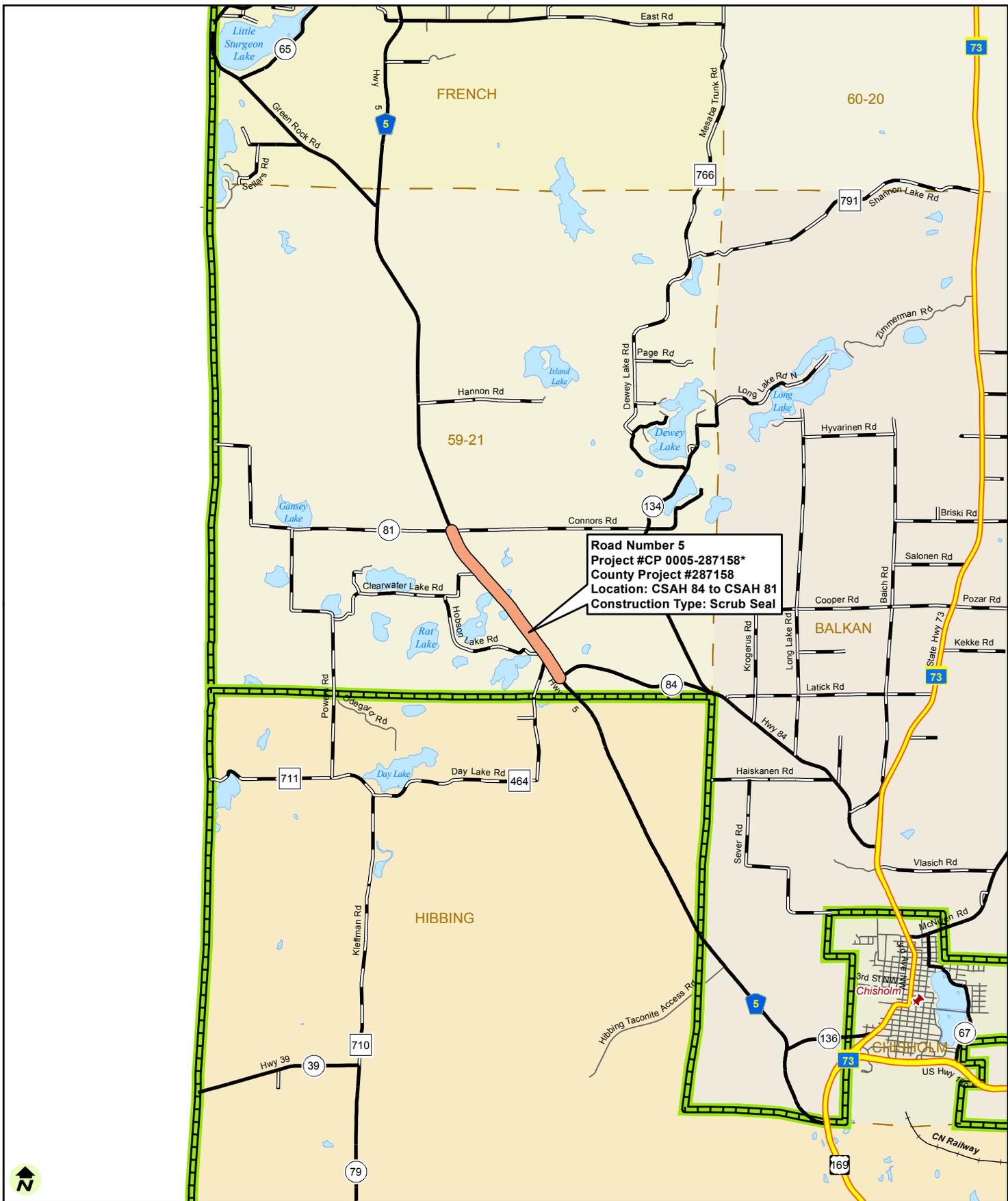
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 31, 2016, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

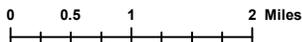
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Fahrner Asphalt Sealers, LLC	6615 US Hwy 12 W Eau Claire, WI 54703	\$1,645,209.51

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

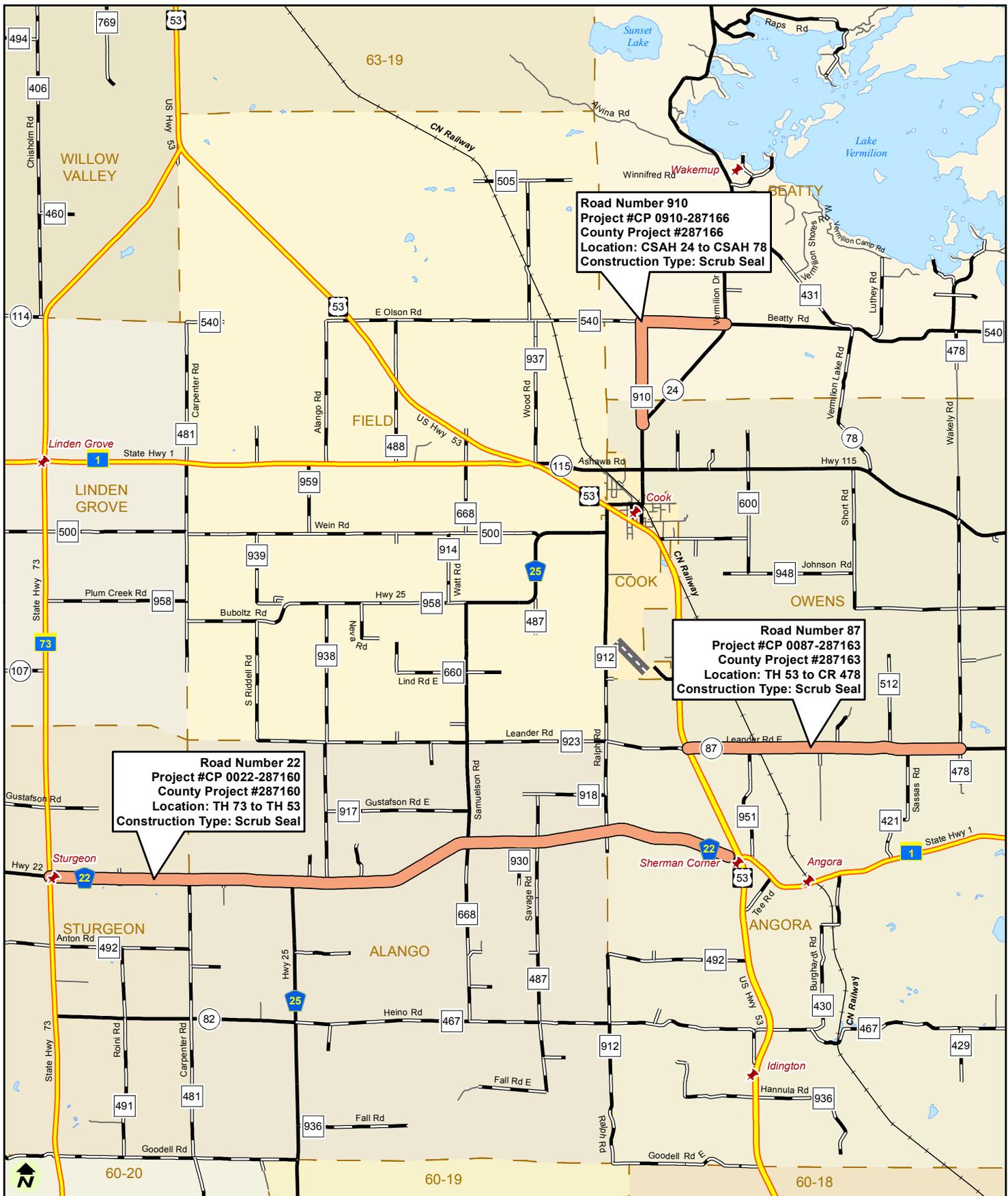
CP 0005-287158 (Low), Fund 200, Agency 203425, Object 652800	\$74,941.84
CP 0022-287160 (Tied), Fund 200, Agency 203426, Object 652800	\$290,369.66
CP 0025-287161 (Tied), Fund 200, Agency 203427, Object 652800	\$370,612.57
CP 0025-287162 (Tied), Fund 200, Agency 203428, Object 652800	\$88,920.24
CP 0087-287163 (Tied), Fund 200, Agency 203429, Object 652800	\$113,666.20
CP 0101-287164 (Tied), Fund 200, Agency 203430, Object 652800	\$24,100.70
CP 0708-287165 (Tied), Fund 200, Agency 203431, Object 652800	\$65,325.30
CP 0910-287166 (Tied), Fund 200, Agency 203432, Object 652800	\$80,332.08
CP 0037-290908 (Tied), Fund 200, Agency 203437, Object 652800	\$426,805.09
CP 0098-290909 (Tied), Fund 200, Agency 203438, Object 652800	\$110,135.83



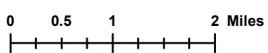
St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	County Road - Paved
Scrub Seal	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake

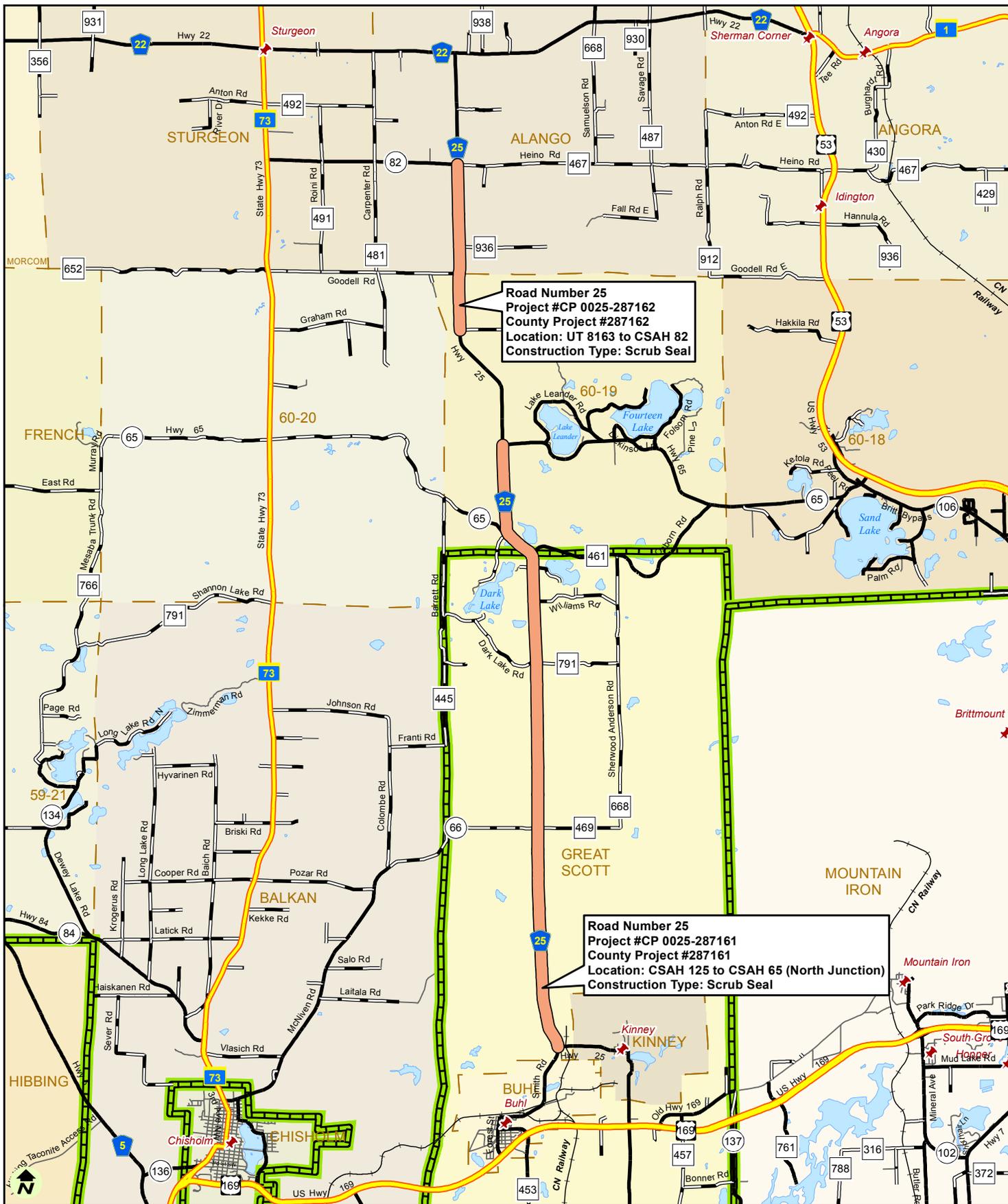


St. Louis County 2016 Road & Bridge Construction



**Map Components**

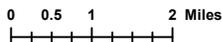
2016 Road & Bridge Construction	County Road - Paved	Township Boundary
Scrub Seal	County Road - Gravel	City/Town
Interstate Highway	Local Road/City Street	Lake
U.S./State Highway	Railroad	Commissioner District



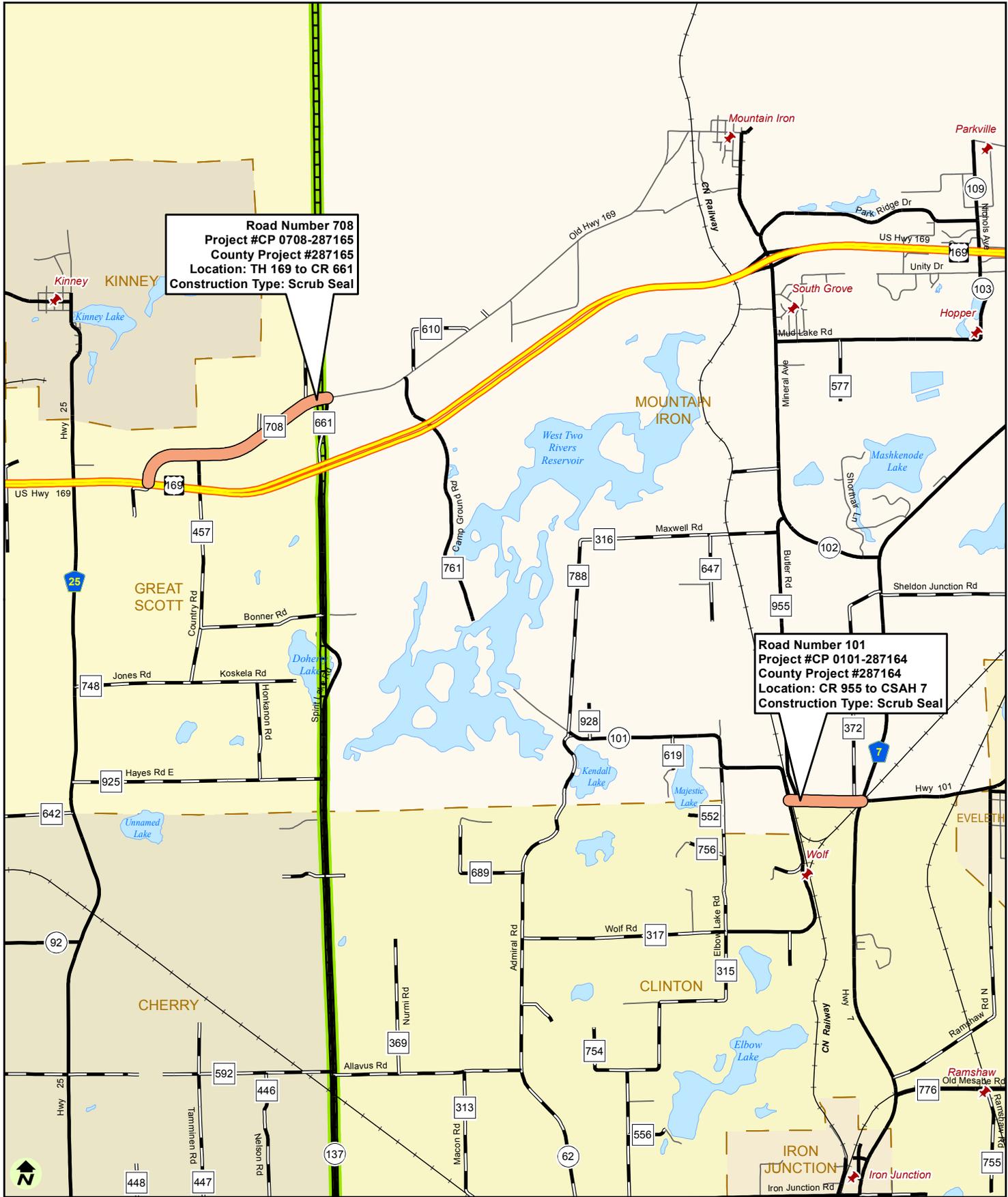
**Road Number 25**  
**Project #CP 0025-287162**  
**County Project #287162**  
**Location: UT 8163 to CSAH 82**  
**Construction Type: Scrub Seal**

**Road Number 25**  
**Project #CP 0025-287161**  
**County Project #287161**  
**Location: CSAH 125 to CSAH 65 (North Junction)**  
**Construction Type: Scrub Seal**

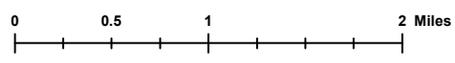
St. Louis County 2016 Road & Bridge Construction



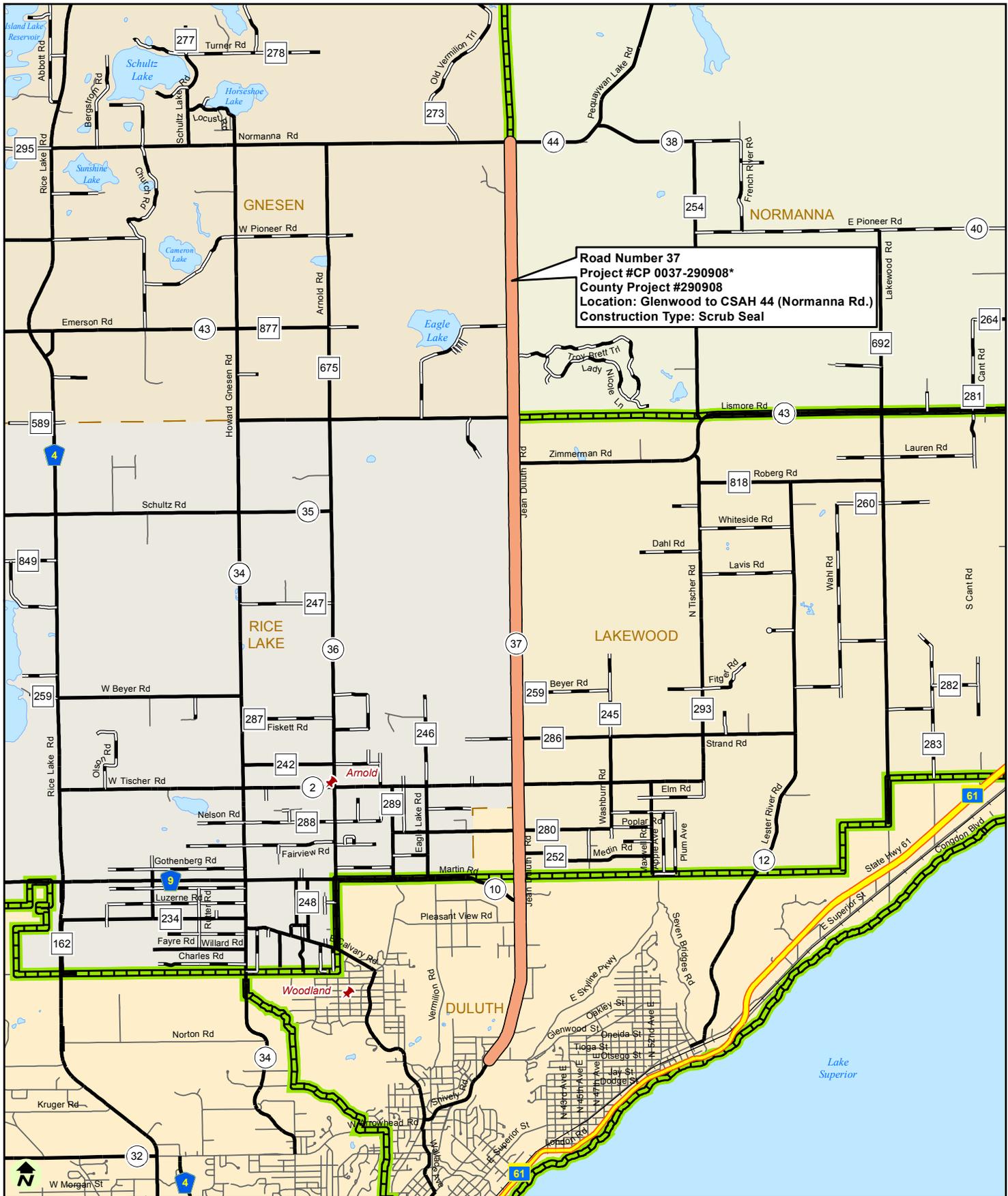
Map Components	
	2016 Road & Bridge Construction
	Scrub Seal
	Interstate Highway
	U.S./State Highway
	County Road - Paved
	County Road - Gravel
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake



St. Louis County 2016 Road & Bridge Construction

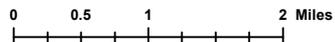


Map Components	
	County Road - Paved
	County Road - Gravel
	Interstate Highway
	U.S./State Highway
	Township Boundary
	City/Town
	Lake
	Railroad
	Commissioner District
	Local Road/City Street



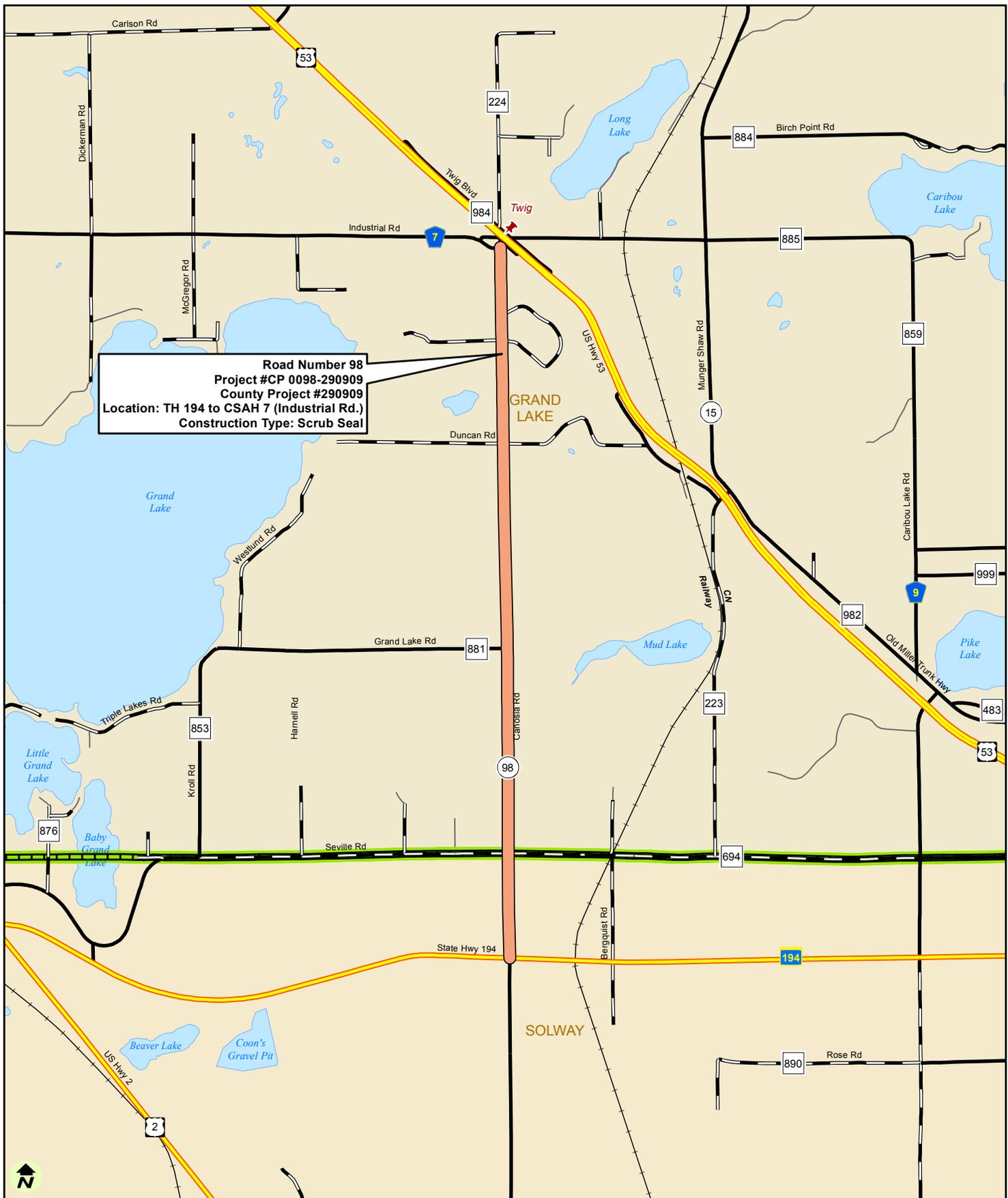
**Road Number 37**  
**Project #CP 0037-290908\***  
**County Project #290908**  
**Location: Glenwood to CSAH 44 (Normanna Rd.)**  
**Construction Type: Scrub Seal**

St. Louis County 2016 Road & Bridge Construction



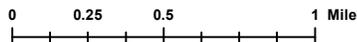
**Map Components**

- |  |                        |                       |
|--|------------------------|-----------------------|
| 2016 Road & Bridge Construction - Scrub Seal | County Road - Paved    | Township Boundary     |
| Interstate Highway                           | County Road - Gravel   | City/Town             |
| U.S./State Highway                           | Local Road/City Street | Lake                  |
|  | Railroad               | Commissioner District |



**Road Number 98**  
**Project #CP 0098-290909**  
**County Project #290909**  
**Location: TH 194 to CSAH 7 (Industrial Rd.)**  
**Construction Type: Scrub Seal**

St. Louis County 2016 Road & Bridge Construction



Map Components

- |                     |                        |                   |
|---------------------|------------------------|-------------------|
| County Road - Paved | County Road - Gravel   | Township Boundary |
| Scrub Seal          | Local Road/City Street | City/Town         |
| Interstate Highway  | Railroad               | Lake              |
| U.S./State Highway  | Commissioner District  |                   |



- Starting with the 2015/2016 school year, a truancy referral program in Duluth was added. Since September 2015, the County Attorney's Office received and processed 44 truancy referrals, and it is expected that these numbers will increase as this program becomes more established.

New Court rules have contributed to the increased clerical workload. In July 2015, new Juvenile Court rules went into effect, and the following duties were added:

- Probable cause statements must be filed in every petition. Previously, police reports were attached to the petition or citation as "probable cause." Under the new rules, the charging documents for felony and gross misdemeanor charges must include a probable cause statement, which is dictated then typed by clerical staff.
- Discovery must be prepared and served on the Arrowhead Regional Corrections Probation Office and opposing counsel by clerical staff. Discovery was previously attached to the petition, and copied and served by the courts.
- Public defenders are not appointed for juveniles accused of petty misdemeanors or traffic offenses. Therefore, clerical staff is responsible for serving discovery in these cases directly on the juvenile and his/her parent(s), along with the Probation Office.
- On July 1, 2016, eFiling will become mandatory. At that time the County Attorney's Office will be responsible for entering all identifying data on parties and participants directly into the Court System. The County Attorney is responsible for determining if each document is confidential or public, and if the document must be redacted. Assuming clerical staff would have to eFile and add participants for the 246 CHIPS petitions filed in 2015, they would have to enter information on over 1,000 people. These determinations are made by the Court currently and will be the County Attorney's responsibility on July 1, 2016.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the increase of County Attorney staffing compliment by 2.0 FTE Legal Secretaries (total cost estimated at \$98,345 charged to Fund 100, Agency 113004).

It is estimated that 25% of the cost would be paid for by the County Attorney's budget for work that isn't reimbursed by PHHS. There is sufficient personnel savings anticipated within the 2016 budget to pay for this \$24,600 share of the position costs (Fund 100, Agency 113004).

It is estimated that 75% of the cost will be charged to PHHS by the County Attorney's Office. Of that work it is assumed that 48% (approximately \$35,500 is reimbursed through the cost allocation pool (Fund 230-Agency 2302006-Object 540236) and the remaining approximately \$38,245 would be paid for by additional staff vacancy factor in Fund 230, Agency 232006, Object 610000.

## Attorney's Office Clerical Staffing

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The County Attorney's Office Public Health & Human Services Division caseloads have greatly increased over the past eight years, more specifically Children In Need of Protection or Services (CHIPS) petitions in southern St. Louis County have nearly tripled over the last eight years and Child Support Contempt caseloads have nearly doubled in northern St. Louis County, placing additional demands on clerical staff; and

WHEREAS, Changes to Juvenile Court Rules and the institution of the Youth Accountability Program throughout St. Louis County has added to the increasing clerical workloads; and

WHEREAS, The Public Health and Human Services Department Director is supportive of the additional 2.0 FTE positions; and

WHEREAS, Budget for these positions is available in the Attorney's Office, Public Health & Human Services from anticipated personnel vacancies, and additional cost reimbursement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an increase to the St. Louis County Attorney's Office staffing compliment by 2.0 FTE Legal Secretaries at a cost of \$98,345, payable as follows:

Fund 100, Agency 113004, Object 610000	\$24,600
Fund 230, Agency 232006, Object 610000	\$38,245
Fund 230, Agency 232006, Object 540236	\$35,500

# BOARD LETTER NO. 16 – 156

## CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

### BOARD AGENDA NO.

**DATE:** April 5, 2016                      **RE:** Public Health and Human  
Services Director Appointment

**FROM:** Kevin Z. Gray  
County Administrator

James R. Gottschald, Director  
Human Resources

**RELATED DEPARTMENT GOAL:**

To allocate all positions in county employment to appropriate job titles/specifications in the official classification plan.

**ACTION REQUESTED:**

The St. Louis County Board is requested to appoint David Lee as the St. Louis County Public Health and Human Services Director.

**BACKGROUND:**

St. Louis County Public Health and Human Services Director, Ann Busche, will retire effective April 29, 2016. A comprehensive recruitment was conducted to source candidates for this critical leadership role. Twenty-seven qualified applicants were screened by Human Resources and six candidates were invited to participate in interviews with a Public Health and Human Services Department stakeholder committee, and a panel comprised of county department heads and the County Administrator.

Upon consideration of the impressive qualifications of the interviewees, and the recommendations of the interview panels, the Public Health and Human Services Director position was offered to David Lee. Mr. Lee has served as the Director of Public Health and Human Services for Carlton County since 2005. Prior to that, he worked as a supervisor in the children's services unit. He is an accomplished health and human services director with an impressive list of regional achievements and statewide recognitions, including 2014 PHHS Director of the year by the Minnesota Association of Social Service Administrators.

His academic credentials include a Master's Degree in psychology from the University of St. Thomas and Bachelor's Degree in political science from the University of Minnesota. As a St. Louis County resident and Duluth native, Mr. Lee is familiar with the health and human service needs of our citizens and is well-versed in the multitude of statewide programs and the challenges presented by the unique mix of urban and rural communities of northeast Minnesota. His personality and approachable demeanor will be an asset in this leadership role as Public Health and Human Services Director for St. Louis County.

This position was advertised with a starting salary consistent with the Management Compensation Plan. All benefits will be provided consistent with the Management Compensation Plan.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board appoint David Lee as Public Health and Human Services Director effective April 25, 2016 at an annual salary rate of \$136,323 (Pay Plan A1, Grade 32/Step M3 of the 2016 St. Louis County Management Compensation Plan), payable from Fund 230, Agency 600001.

## **Public Health and Human Services Director Appointment**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, The St. Louis County Board appoints David Lee as the St. Louis County Public Health and Human Services Director effective April 25, 2016, at the annual salary rate of \$136,323 (Pay Plan A1, Grade 32/Step M3 of the 2016 St. Louis County Management Compensation Plan), with benefits as provided by the Management Compensation Plan, payable from Fund 230, Agency 600001.