



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

March 1, 2016

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of February 16, 2016

Health & Human Services Committee, Commissioner Boyle, Chair

1. Extension of Addendum to the Procurement Card Policies and Procedures [16-90]

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

2. Award of Bid: Broadcast Application of Herbicides [16-91]
3. Repurchase of State Tax Forfeited Land – Showalter, Gustafson, Martinson, Ilse, Armstrong [16-92]
4. Amend Zoning Ordinance No. 62, Zoning Map (Fayal Township) [16-93]
5. Amendment to the 2014 and 2015 Natural Resources Block Grant from Minnesota Board of Water and Soil Resources [16-94]

Public Works & Transportation Committee, Commissioner Stauber, Chair

6. Agreement with Northeast Technical Services for Geotechnical Services [16-95]
7. Acquisition of Right of Way – Resurface of CSAH 32/Arrowhead Road (Duluth and Hermantown) [16-96]
8. Cooperative Agreement with City of Duluth for Intersection Improvements – CSAH 34/Kenwood Avenue and West Arrowhead Road [16-97]
9. Rescind No Parking Zone on CSAH 2/West Tischer Road and CSAH 34/Howard Gnesen Road (City of Rice Lake) [16-98]

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

10. Designating Unorganized Precinct 24 as a Mail Ballot Precinct [16-99]

TIME SPECIFIC PRESENTATION:

**11:00 a.m. Northern Lights Express (NLX) Passenger Rail Project Presentation –
Bob Manzoline and Frank Loetterle**

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee, Commissioner Boyle, Chair

1. **Heading Home Leadership Council By-Laws Changes [16-100]**
Resolution authorizing the removal of the State of MN representative as a voting Council member to instead serve in an advisory, ex-officio capacity; Authorizing a new position on the Council to represent Persons of Color; and Authorizing the County Auditor to advertise county wide to fill the new position.

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

1. **Aquatic Invasive Species Prevention Aid [16-101]**
Resolution to award the 2016 Aquatic Invasive Species Prevention Aid funding.
2. **List of Forfeited Lands – 127-129 East First Street (Duluth, MN) [16-102]**
Resolution authorizing tax-forfeited land to be withheld from repurchase as allowed under Minn. Stat. § 282.322.
3. **List of Forfeited Lands - 5907 Grand Avenue (Duluth, MN) [16-103]**
Resolution authorizing tax-forfeited land to be withheld from repurchase as allowed under Minn. Stat. § 282.322.

Public Works & Transportation Committee, Commissioner Stauber, Chair

1. **Agreement with LHB Corporation for Construction Administration and Inspection Services – 13 Bridge Projects [16-104]**
Resolution authorizing a contract with LHB Corporation of Duluth, MN, to provide construction administration and inspection services for 13 bridge projects in St. Louis County.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **Award of 2016 Fleet Vehicle Purchases [16-105]**
Resolution awarding the purchase of 2016 fleet vehicles to various vendors.
2. **Architect and Engineering Design Services – AEOA/Range Mental Health Center (Virginia) [16-106]**
Resolution authorizing a contract with LHB Engineers & Architects of Duluth, MN for the predesign/design services for the AEOA/Range Mental Health Center building construction project in Virginia, MN.

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

1. **Confirmation of County Attorney Authority to Sign a Master Subscriber Agreement with the Minnesota Judicial Branch [16-107]**
Resolution authorizing County Attorney Mark S. Rubin to sign a Master Subscriber Agreement with the Minnesota Judicial Branch.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

March 8, 2016	City Hall, 71 South Drive, Babbitt, MN
March 22, 2016	St. Louis County Courthouse, Duluth, MN
April 5, 2016	St. Louis County Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

February 16, 2016

Location: Hibbing City Council Chambers, Hibbing, Minnesota

Present: Commissioners Jewell, Dahlberg, Nelson, and Chair Raukar

Absent: Commissioners Boyle, Rukavina, and Stauber

Convened: Chair Raukar called the meeting to order at 10:24 a.m.

CONSENT AGENDA

Jewell/Nelson moved to approve the consent agenda without Item #9, Hibbing Motor Pool Canopy Photo-Voltaic Installation. [16-78]. The motion passed. (4-0, Boyle, Rukavina, Stauber absent)

- Minutes of February 9, 2016
- CY 2016 Out-of-Home and Day Treatment Contracts for Services to Families and Children [16-70]
- Bypassing County Liability Insurance Requirements for Waiver Program Tier II Service Providers [16-71]
- 2016 Special Legislation for the Sale of State Tax Forfeited Lands [16-72]
- Engineering Services to Assess Need for Community Sanitary Sewer for Properties on Sand Lake [16-73]
- Cooperative Agreement with MnDOT for Signal and Intersection Improvements – Trunk Highway 53 and CSAH 91/Haines Road [16-74]
- Amend Agreement with Northland Consulting Engineers LLP for Storm Sewer Design Services – CSAH 9/4th Street (Duluth) [16-75]
- Acquisition of Right of Way – Relocation and Reconstruction of CSAH 5 and 136 (Balkan Township, City of Chisholm) [16-76]
- Acquisition of Right of Way by Eminent Domain Proceedings – Bridge Projects (Angora Township) [16-77]
- Abatement List for Board Approval [16-79]

Health & Human Services Committee

Dahlberg/Jewell moved to authorize the Public Health and Human Services Department (PHHS) to enter into an agreement with the Aitkin-Itasca-Koochiching Community Health Board to perform the Minnesota Immunization Information Connection (MIIC) regional services grant duties for the seven county region for the period of January 1, 2016 through December 31, 2016, with an option to renew for one additional year. The County Board authorizes PHHS to accept up to \$55,625 for the period of January 1, 2016 through December 31, 2016. The County Board authorizes an increase to the PHHS staffing complement by a 0.5 FTE Public Health Nurse position, with the understanding that if the grant funding is eliminated, the 0.5 FTE position will also be eliminated. The PHHS budgeted revenues and expenditures are increased for the budget year 2016 with any remaining unspent funds at the end of

2016 to be included in the 2017 budget. [16-80]. The motion passed without recommendation. (4-0, Boyle, Rukavina, Stauber absent)

Dahlberg/Raukar moved to authorize the Public Health and Human Services Department to increase its 2016 Local Public Health Grant (LPHG) funding by \$80,249 and increase its staffing complement by 1.0 FTE Information Technology Analyst position to manage the Department's multiple health information systems and lead health informatics projects and priorities. The PHHS budgeted revenues and expenditures are increased for budget year 2016 with any remaining unspent funds at the end of 2016 to be included in the 2017 budget. [16-81]. The motion passed without recommendation. (4-0, Boyle, Rukavina, Stauber absent)

Environment & Natural Resources Committee

Raukar/Jewell moved to withdraw from the Available Land Sale List a state tax forfeited parcel described as: Lots 32 through 44 Even Numbered Lots, Upper Duluth St. Louis Avenue (Parcel Code: 010-4400-01330). The County Auditor shall offer this parcel for sale at the February 2017 state tax forfeited land auction if the interested parties are unable to complete the purchase transaction. [16-82]. After further discussion, the motion was withdrawn. No action taken.

Public Works & Transportation Committee

Raukar/Jewell moved to award a bid to Redstone Construction, LLC, Mora, MN, in the amount of \$719,954.50 for Project CP 0442-215028 TST - Bridge 69A49, located on CR 442 (South Town Line Road) 0.8 mile east of Jct. CR 965, length 0.10 mile, City of Hibbing. [16-83]. The motion passed. (4-0, Boyle, Rukavina, Stauber absent)

Jewell/Nelson moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$2,115,545.65 for combined project: A.) 0038-283104 (Low), CSAH 38 (Normanna Road) from CSAH 44 (Normanna Road) to CR 254 (North Tischer Road), length 1.11 mile; B.) CP 0040-244394 Tied CSAH 40 (North Tischer Road) from CSAH 43 (Lismore Road) to CR 254 (North Tischer Road), length 2.06 miles; C.) CP 0254-244395 Tied CR 254 (North Tischer Road) from CSAH 40 (North Tischer Road) to CSAH 38 (Normanna Road), length 1.0 mile; and D.) CP 0675-244408 Tied CR 675 (Arnold Road) from CSAH 43 (Lismore Road) to CSAH 44 (Normanna Road), length 3.0 miles, Normanna and Gnesen Townships. [16-83]. The motion passed. (4-0, Boyle, Rukavina, Stauber absent)

Nelson/Raukar moved to authorize the purchase of "Base One" material for the 2016 Gravel Road Investment Program (GRIP) and Capital Improvement Plan (CIP) from Team Lab Chemical Corporation of Detroit Lakes, MN for \$444,149.73. [16-84]. The motion passed. (4-0, Boyle, Rukavina, Stauber absent)

Finance & Budget Committee

Raukar/Nelson moved to authorize the appropriate county officials to execute an agreement with Hunt Electric of Duluth, MN, for the installation of a 24,640 Watt Photo-Voltaic (PV) system for electrical generation on the motor pool canopy roof at the Hibbing area office campus in an amount of \$112,170. [16-78]. St. Louis County Deputy Administrator Linnea Mirsch explained the bid process and project requirements. The motion passed. (4-0, Boyle, Rukavina, Stauber absent)

Nelson/Raukar moved to approve the apportionment of the 2015 Land and Minerals Department net proceeds of \$2,134,299.53. [16-85]. St. Louis County Deputy Administrator Linnea Mirsch provided the

Committee with an overview of the apportionment. The motion passed without recommendation. (4-0, Boyle, Rukavina, Stauber absent)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Chair Raukar thanked Hibbing Public Access for their work on improving the broadcast quality of St. Louis County Board meetings and said today's meeting was the first live broadcast of a meeting held on the Iron Range.

Commissioner Nelson said the Iron Range Young Leaders' Make a Difference Conference will be held on February 22, 2016 at the Fortune Bay Resort. Iron Range Youth in Action will present workshops and topics; over 350 students will participate in the event.

Commissioner Raukar mentioned that the next St. Louis County Board meeting will be held on March 1, 2016, at the St. Louis County Courthouse, Duluth, MN.

At 12:08 p.m., Jewell/Dahlberg moved to adjourn the Committee of the Whole meeting. The motion passed. (4-0, Boyle, Rukavina, Stauber absent)

Steve Raukar, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 16 – 90

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** Extension of Addendum to the
Procurement Card Policies and
Procedures

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, and live a life free from abuse and neglect.

ACTION REQUESTED:

The St. Louis County Board is requested to extend to June 30, 2016, the procurement card pilot program for the Public Health and Human Services Department (PHHS) to address emergency client needs.

BACKGROUND:

On August 11, 2015, the County Board adopted Resolution No. 15-534 authorizing a pilot program for the procurement of emergency client needs. The resolution authorized this pilot program through February 29, 2016.

After Board approval was received, it took longer than expected to develop the listing of authorized codes and the specific training for the program. As a result, the Department does not feel it has enough data to evaluate the effectiveness of the program and is requesting a four month extension to June 30, 2016.

At that time, an assessment of the pilot will be made and if it is determined to be successful, a recommendation would be brought back to the Board to continue the use of procurement cards on an ongoing basis.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize extension of the procurement card pilot program for PHHS to address emergency client needs to June 30, 2016.

Extension of Addendum to the Procurement Card Policies and Procedures

BY COMMISSIONER _____

WHEREAS, There are times when Public Health and Human Services Department (PHHS) social workers may encounter a situation that requires an immediate purchase of an item for life and safety reasons, (i.e. baby formula, diapers, baby gates, cribs, and cleaning supplies); and

WHEREAS, Authorizing the purchase of these items will allow the child to be safe in the household and will avoid a more costly out of home placement; and

WHEREAS, The Auditor's office, the Purchasing Division and PHHS developed a pilot program where procurement cards could be used to purchase these life and safety items in an emergency situation where others options are not available; and

WHEREAS, On August 11, 2015, the County Board adopted Resolution No. 15-534 authorizing a pilot program for the procurement of emergency client needs; and

WHEREAS, The resolution created the pilot program through February 29, 2016 and required an assessment of the pilot to be done as its effectiveness; however, the Department does not feel the procurement card pilot has been in actual use long enough to perform an adequate assessment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves extension of the procurement card pilot program for the Public Health and Human Services Department to address emergency client needs to June 30, 2016.

BOARD LETTER NO. 16 - 91

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: March 1, 2016
FROM: Kevin Z. Gray
County Administrator
Mark Weber, Director
Land and Minerals
Donald Dicklich
County Auditor/Treasurer

RE: Award of Bid: Broadcast
Application of Herbicides

RELATED DEPARTMENT GOAL:

Maintaining and improving forest health and productivity.

ACTION REQUESTED:

The St. Louis County Board is requested to award a contract for broadcast application of herbicide.

BACKGROUND:

The 2016 Land and Minerals Department budget includes funding for treating 1,023 acres with ground applied herbicides for tree plantation site preparation and the release of existing conifer plantations. Vendors were notified of the request for bids through DemandStar. One bid was received from Future Forests Inc. of Askov, MN, for the lump sum amount of \$124,290.75. Purchasing Division and Land and Minerals Department staff have reviewed the bid and recommend award to Future Forests Inc.

RECOMMENDATION:

It is recommended that the St. Louis County Board award the contract for the broadcast application of herbicides to Future Forests Inc. of Askov, MN, at its bid of \$124,290.75, payable from Fund 290, Agency 290001.

Award of Bid: Broadcast Application of Herbicides

BY COMMISSIONER: _____

WHEREAS, The Land and Minerals Department plans to treat 1,023 acres with ground applied herbicides for tree plantation site preparation and the release of existing conifer plantations on state tax forfeited lands in the summer of 2016; and

WHEREAS, The Purchasing Division solicited bids for ground application of herbicides with Future Forests Inc. of Askov, MN, submitting the only bid in the amount of \$124,290.75;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Future Forests Inc. of Askov, MN, for the chemical site preparation (early spray) of 14 sites totaling 871 acres and the chemical release (late spray) of 5 sites totaling 152 acres, in accordance with the specifications of Bid No. 5292, subject to approval of the County Attorney, at its bid price of \$124,290.75, payable from Fund 290, Agency 290001.

BOARD LETTER NO. 16 – 92

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: March 1, 2016

RE: Repurchase of State Tax
Forfeited Land – Showalter,
Gustafson, Martinson, Ilse,
Armstrong

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve applications to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest upon approval of the County Board. The properties to be repurchased forfeited to the State of Minnesota on November 19, 2015. The repurchase deadline for these non-homestead properties is October 11, 2016. Jennifer & Jeremy Showalter of Chisholm, MN, David & Karen Gustafson of Cook, MN, Jeffrey Martinson of St. Paul, MN, Sandra Ilse of Minnetonka, MN, and Vickie Armstrong of Duluth, MN, have made application to repurchase these properties and are eligible to repurchase the properties.

The repurchase of these non-blighted properties will promote the use of lands that will best serve the public interest.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase requests of Jennifer & Jeremy Showalter of Chisholm, MN, David & Karen Gustafson of Cook, MN, Jeffrey Martinson of St. Paul, MN, Sandra Ilse of Minnetonka, MN and Vickie Armstrong of Duluth, MN. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Jennifer & Jeremy Showalter, Chisholm, MN

Parcel Code	020-0190-03834
Taxes and Assessments	\$495.93
Service Fees	\$114.00
Deed Tax	\$1.65
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$682.58

David & Karen Gustafson, Cook, MN

Parcel Code	120-0040-00195
Taxes and Assessments	\$1,466.64
Service Fees	\$114.00
Deed Tax	\$4.84
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$1,656.48

Jeffrey Martinson, St. Paul, MN

Parcel Code	010-0790-09770
Taxes and Assessments	\$924.38
Service Fees	\$114.00
Deed Tax	\$3.05
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$1,112.43

Sandra Ilse, Minnetonka, MN

Parcel Code	010-1350-02920
Taxes and Assessments	\$14,243.59
Service Fees	\$114.00
Deed Tax	\$47.00
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$14,475.59

Vickie Armstrong, Duluth, MN

Parcel Code	280-0031-00215
Taxes and Assessments	\$3,169.82
Service Fees	\$114.00
Deed Tax	\$10.46
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$3,365.28

Repurchase of State Tax Forfeited Land - Showalter

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Jennifer & Jeremy Showalter of Chisholm, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF CHISHOLM
WLY 84 26/100 FT OF ELY 100 85/100 FT OF
OUT LOT K INC PART OF VAC ALLEY ADJ
WASHINGTON ADDITION TO CHISHOLM
020-0190-03834

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Jennifer & Jeremy Showalter of Chisholm, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$495.93, service fee of \$114, deed tax of \$1.65, deed fee of \$25, and recording fee of \$46; for a total of \$682.58, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

Jeremy Showalter and

The undersigned, Jennifer Showalter, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF CHISHOLM, WLY 84 26/100 FT OF ELY 100 85/100 FT OF OUT LOT K INC PART OF VAC ALLEY ADJ, WASHINGTON ADDITION TO CHISHOLM

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2009 and remained delinquent and unpaid for the subsequent years of: 2010, 2011, 2012, 2013, 2014, 2015

That pursuant to Minnesota Statutes, the total cost of repurchase \$636.58 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid. Applicants were experiencing very difficult financial circumstances, despite employment and good faith efforts to make ends meet.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Jeremy J. Showalter and Jennifer N. Showalter

Are you currently in active military service? no

If you have been discharged within the last 6 months, provide discharge date and documentation. Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 1/8 20 16

BY: [Signature]
By: Jennifer Showalter
(Signature)

Address: 26th 13th Street NW
City: Chisholm State: MN Zip: 55719
Phone: (218) 969-9579

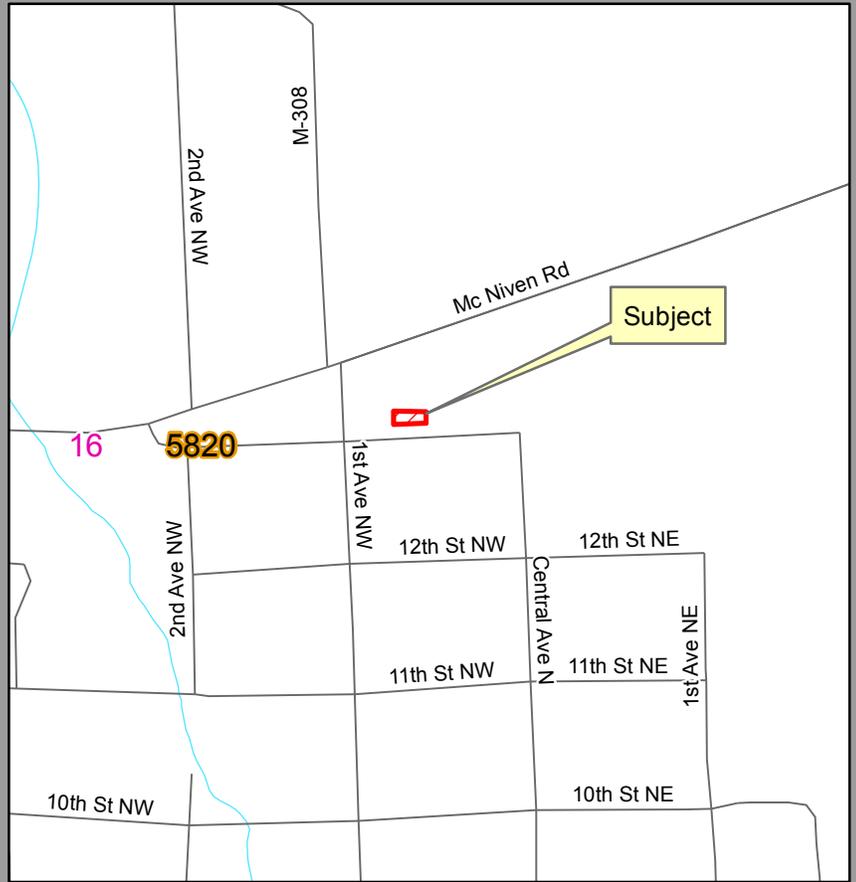


Legal : CITY OF CHISHOLM
WLY 84 26/100 FT OF ELY 100 85/100
FT OF OUT LOT K INC PART OF VAC
ALLEY ADJ, WASHINGTON ADDITION
TO CHISHOLM

Parcel Code : 020-0190-03834

LDKEY : 121995

Acres: .06

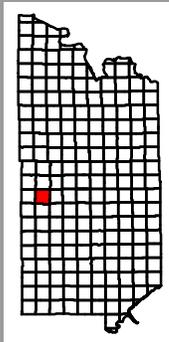


City of Chisholm

Sec: 16 Twp: 58 Rng: 20

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department
January 2016**



2003 NAIP Photo

Repurchase of State Tax Forfeited Land - Gustafson

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, David & Karen Gustafson of Cook, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF COOK
BEG 11.74 FT S AND 25 FT W OF NE COR OF
OF LOT 3 THENCE S 208.80 FT THENCE W
110.20 FT THENCE N 202.60 FT THENCE E
110.40 FT TO PT OF BEG
SEC 18 TWP 62 RGE 18
120-0040-00195

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St Louis County Board approves the repurchase application by David & Karen Gustafson of Cook, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$1,466.64, service fee of \$114, deed tax of \$4.84, deed fee of \$25, and recording fee of \$46; for a total of \$1,656.48, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, David Gustafson ^{ma Karen}, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF COOK, BEG 11.74 FT S AND 25 FT W OF NE COR OF OF LOT 3 THENCE S 208.80 FT THENCE W 110.20 FT THENCE N 202.60 FT THENCE E 110.40 FT TO PT OF BEG, Sec 18 Twp 62 Rge 18

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2011 and remained delinquent and unpaid for the subsequent years of: 2012,2013,2014,2015

That pursuant to Minnesota Statutes, the total cost of repurchase \$1,656.48 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. **Please contact our office at 218-726-2606 for the current amount due which increases monthly.**

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

Loss of income.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): DAVID L. Gustafson

Are you currently in active military service? No

If you have been discharged within the last 6 months, provide discharge date _____ and documentation. Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 1-8 2016

By: David L. Gustafson
(Signature)

Address: P.O. Box 593
City: COOK State: MN Zip: 55723
Phone: 218-248-0165

RECEIVED



**St. Louis County Land & Minerals Department
Tax Forfeited Land Sales**

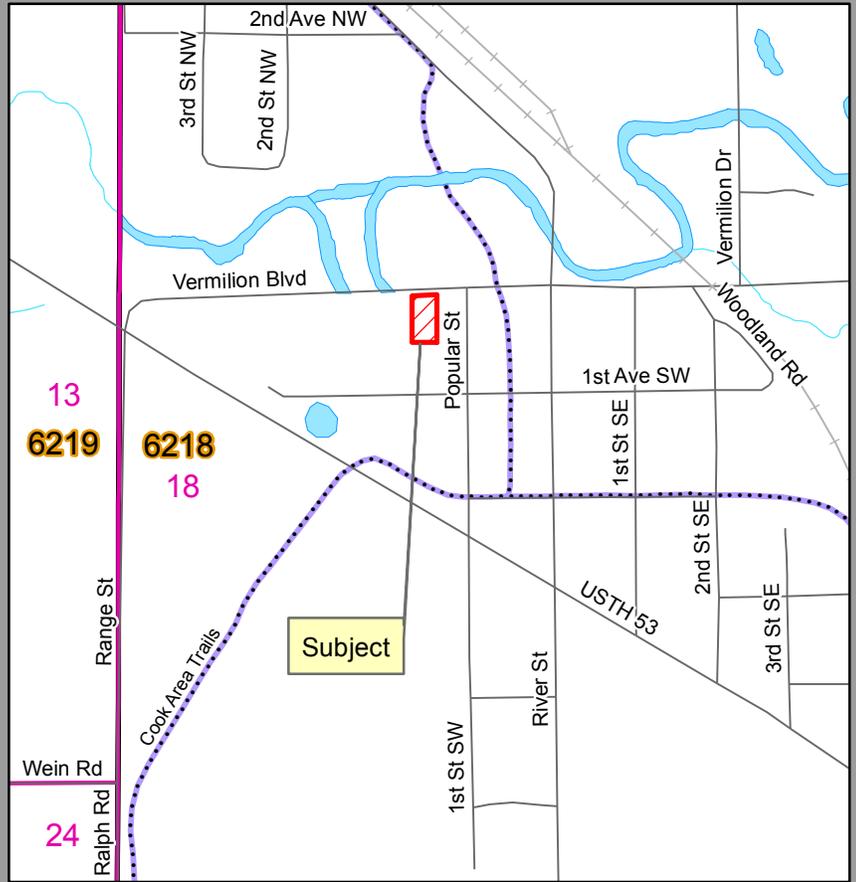
Repurchase of Property

Legal : CITY OF COOK
 BEG 11.74 FT S AND 25 FT W OF NE
 COR OF OF LOT 3 THENCE S 208.80 FT
 THENCE W 110.20 FT THENCE N
 202.60 FT THENCE E 110.40 FT TO PT
 OF BEG, Sec 18 Twp 62 Rge 18

Parcel Code : 120-0040-00195

LDKEY : 122028

Acres: .53

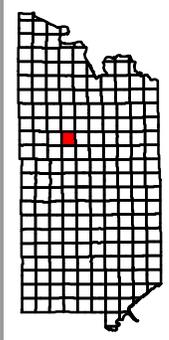


City of Cook

Sec: 18 Twp: 62 Rng: 18

Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department
January 2016**



2003 NAPP Photo

Repurchase of State Tax Forfeited Land - Martinson

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Jeffrey Martinson of St. Paul, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOTS 946 AND 947 EX PART TAKEN FOR
CROSLEY AVE EXTENSION, BLOCK 73
CROSLEY PARK ADDITION TO DULUTH
010-0790-09770

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Jeffrey Martinson of St. Paul, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$924.38, service fee of \$114, deed tax of \$3.05, deed fee of \$25, and recording fee of \$46; for a total of \$1,112.43, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Jeffrey Martinson, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, LOTS 946 AND 947 EX PART TAKEN FOR CROSLY AVE EXTENSION, BLOCK 73, CROSLY PARK ADDITION TO DULUTH

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2005 and remained delinquent and unpaid for the subsequent years of: 2014, 2015

That pursuant to Minnesota Statutes, the total cost of repurchase \$1,112.43 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that:

applicant to state reasons why taxes were not paid. Owners moved and statements were not forwarded. Additionally, this parcel is the second of two parcels secured via mortgage and loss of the parcel would create title issues for the house and financial issues for me.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate
- Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Jeffrey L. Martinson

Are you currently in active military service? No

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 1-22-2016

By: Jeffrey L. Martinson (Signature)

Address: 1360 University Ave W, #360
City: St. Paul State: MN Zip: 55104
Phone: 952-484-7382



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Repurchase of Property

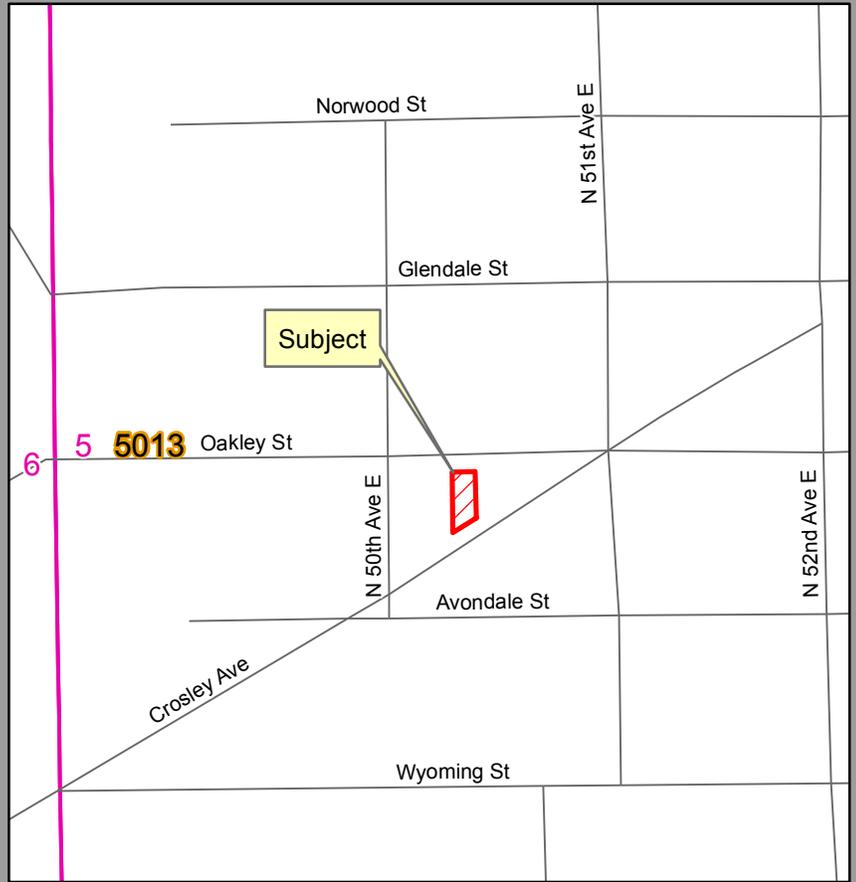
Legal : CITY OF DULUTH
LOTS 946 AND 947 EX PART TAKEN FOR
CROSLY AVE EXTENSION, BLOCK 73
CROSLY PARK ADDITION TO DULUTH

Parcel Code : 010-0790-09770

LDKEY : 121861

Acres: .13

Address: 5015 Crosley Ave
Duluth, MN 55804

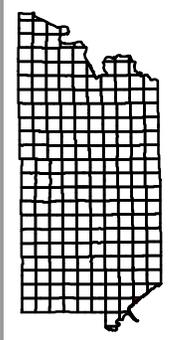


City of Duluth

Sec: 5 Twp: 50 Rng: 13

Commissioner District # 2

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department
February 2016**



2003 NAIP Photo

Repurchase of State Tax Forfeited Land - Ilse

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Sandra Ilse of Minnetonka, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOT 105 EX S 17 FT FOR BLVD, BLOCK 96
DULUTH PROPER THIRD DIVISION
010-1350-02920

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Sandra Ilse of Minnetonka, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$14,243.59, service fee of \$114, deed tax of \$47, deed fee of \$25, and recording fee of \$46; for a total of \$14,475.59, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Sandra Ilse, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, LOT 105, BLOCK 96, EX S 17 FT FOR BLVD, DULUTH PROPER THIRD DIVISION

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2011 and remained delinquent and unpaid for the subsequent years of: 2012, 2013, 2014, 2015

That pursuant to Minnesota Statutes, the total cost of repurchase \$14,475.59 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

House was sold contract for deed. New owners did not pay. House as now been repossessed.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s):

Are you currently in active military service? No

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 1-27 2016

By: Sandra Ilse (Signature)

Address: 18010 Covington Path
City: Minnetonka State: MN Zip: 55345
Phone: 952-937-7024



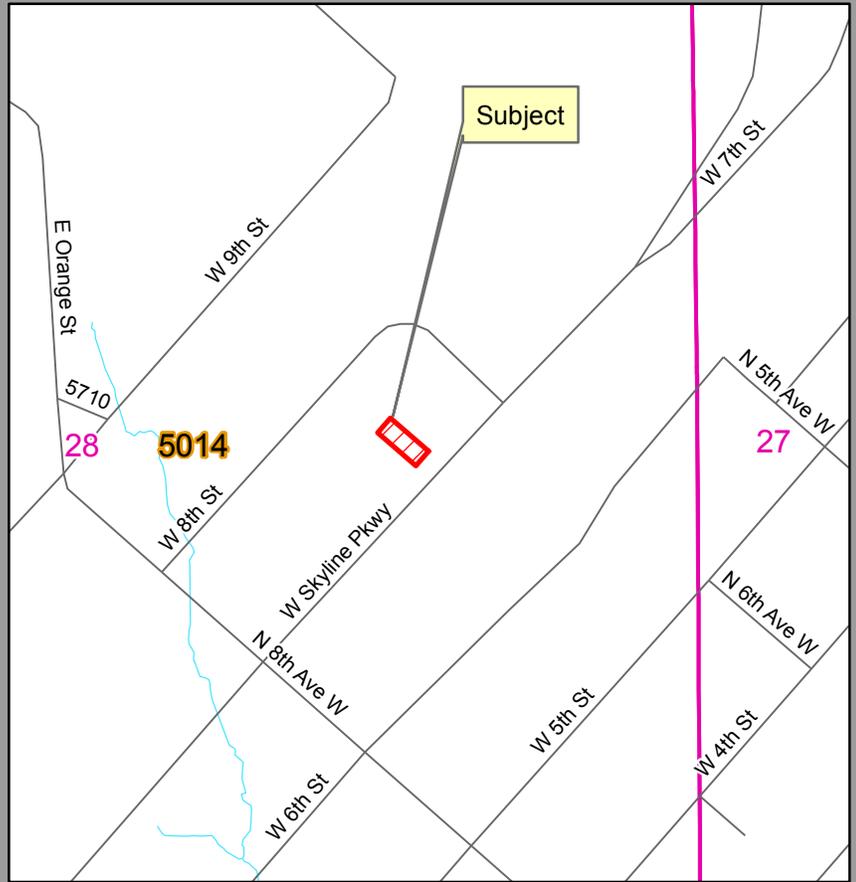
Legal : CITY OF DULUTH
 LOT 105 EX S 17 FT FOR BLVD,
 BLOCK 96, DULUTH PROPER
 THIRD DIVISION

Parcel Code : 010-1350-02920

LDKEY : 121875

Acres: .15

Address: 619 W Skyline Pkwy
 Duluth, MN 55806

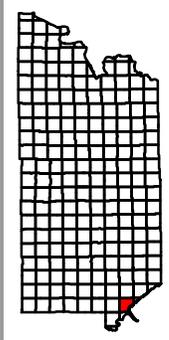


City of Duluth

Sec: 28 Twp: 50 Rng: 14

Commissioner District # 1

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land & Minerals
Department
February 2016



2003 NAIP Photo

Repurchase of State Tax Forfeited Land - Armstrong

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Vickie Armstrong of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF CANOSIA
S1/2 OF NE1/4 OF NE1/4 OF SE1/4
SEC 34 TWP 51 RGE 15
280-0031-00215

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Vickie Armstrong of Duluth, MN, on file in County Board File No.____, subject to payments including total taxes and assessments of \$3,169.82, service fee of \$114, deed tax of \$10.46, deed fee of \$25, and recording fee of \$46; for a total of \$3,365.28, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Vickie Armstrong, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

TOWN OF CANOSIA, S1/2 OF NE1/4 OF NE1/4 OF SE1/4, Sec 34 Twp 51 Rge 15

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2007 and remained delinquent and unpaid for the subsequent years of: 2008

That pursuant to Minnesota Statutes, the total cost of repurchase \$3,365.28 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

I feel behind and was unable to catch up. Son give me the money to help, then I miss under-stand contract of payment

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate
- Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Vickie Lynn Armstrong

Are you currently in active military service? No

If you have been discharged within the last 6 months, provide discharge date and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 1-29-2015

By: Vickie Armstrong (Signature)

Vickie Armstrong
4723 La

Address: 4723 Lavoye Rd
City: Duluth State: MN Zip: 55811
Phone: 218-481-2921



**St. Louis County Land & Minerals Department
Tax Forfeited Land Sales**

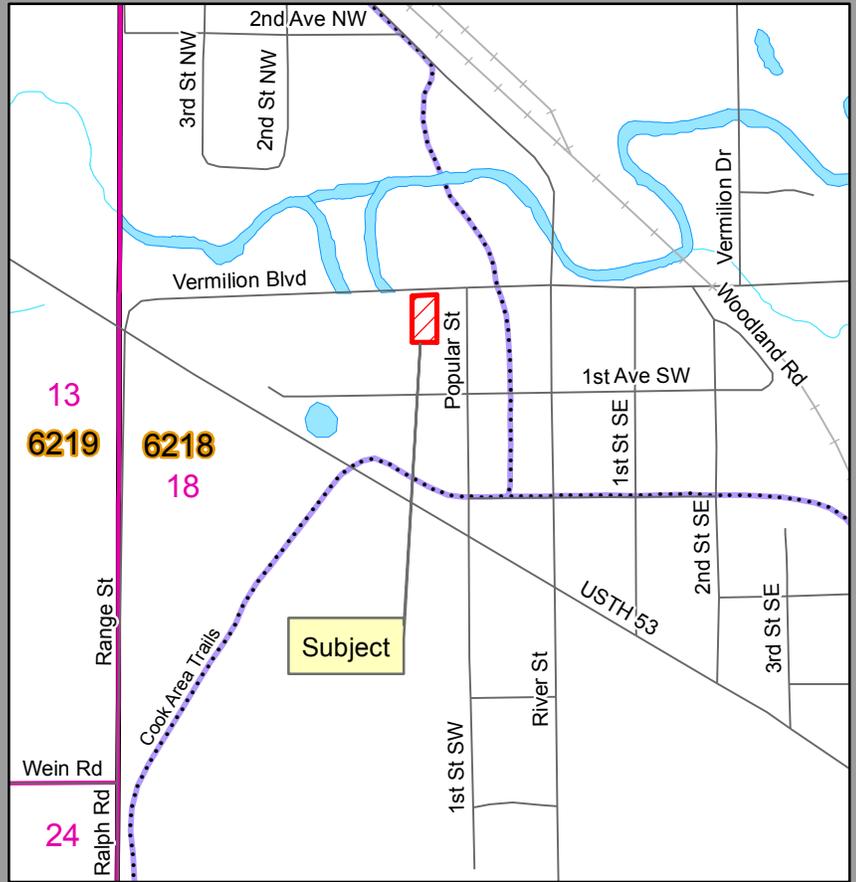
Repurchase of Property

Legal : CITY OF COOK
 BEG 11.74 FT S AND 25 FT W OF NE
 COR OF OF LOT 3 THENCE S 208.80 FT
 THENCE W 110.20 FT THENCE N
 202.60 FT THENCE E 110.40 FT TO PT
 OF BEG, Sec 18 Twp 62 Rge 18

Parcel Code : 120-0040-00195

LDKEY : 122028

Acres: .53

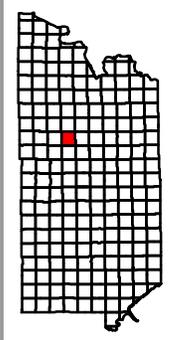


City of Cook

Sec: 18 Twp: 62 Rng: 18

Commissioner District # 4

- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department
January 2016**



2003 NAPP Photo

voted unanimously to recommend approval of the zoning amendment as proposed. The minutes of the January 14, 2016 St. Louis County Planning Commission meeting and a rezoning map are attached.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve Zoning Ordinance 62 map amendment, as proposed, effective April 1, 2016.

Amend Zoning Ordinance No. 62, Zoning Map (Fayal Township)

BY COMMISSIONER _____

WHEREAS, The Town of Fayal initiated a zoning map amendment for Government Lots 1, 2 and 3, S1, T57N, R17W.

WHEREAS, The St. Louis County Planning Commission, on January 14, 2016, held a public hearing to consider amending the zoning map, T57N-17W; and

WHEREAS, The Planning Commission recommends approval of the proposed amendments; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance 62, Government Lots 1, 2 and 3, S1, T57N, R17W; from (RES-5) Residential to (FAM-1) Forest Agriculture Management effective April 1, 2016.

MINUTES OF A PUBLIC HEARING CONDUCTED BY THE ST. LOUIS COUNTY PLANNING COMMISSION THURSDAY, JANUARY 14, 2015, MAIN FLOOR CONFERENCE ROOM, ROOM 118, VIRGINIA, MN

9:15 A.M. – 9:55 A.M.

Planning Commission members in attendance: Steve Filipovich
Dave Pollock
Roger Skraba, Chair
Ray Svatos
Diana Werschay

Planning Commission members absent: Tom Coombe
Sonya Pineo

Decision/Minutes for the following public hearing matters are attached:

ELECTION OF OFFICERS:

Motion by Pollock/Werschay to elect Roger Skraba as Chair.

Motion by Pollock/Werschay to elect Sonya Pineo as Vice-Chair.

Motion by Pollock/Werschay to elect Barbara Hayden as Secretary.

In Favor: Filipovich, Pollock, Skraba, Svatos, Werschay – 5

Opposed: None – 0

Motion carried 5-0

NEW BUSINESS:

A. Town of Fayal, a zoning map amendment involving two parcels totaling 120.5 acres.

The proposed change is from Residential-5 (RES-5) to Forest Agricultural Management-1 (FAM-1). GL 1, 2, and 3, S1, T57N, R17W (Fayal).

B. Kris Walters, a conditional use permit for an off-sale liquor store as a Commercial Retail and Service Establishment – Class II. THAT PART OF NLY 678 FT OF NW 1/4 OF NW 1/4 LYING ELY OF COUNTY HWY #5, S28, T60N, R21W (French).

OTHER BUSINESS:

Motion by Werschay/Svatos to approve the minutes of the December 10, 2015 meeting.

In Favor: Filipovich, Pollock, Skraba, Svatos, Werschay – 5

Opposed: None – 0

Motion carried 5-0

Town of Fayal

The first hearing item was for the Town of Fayal, a zoning map amendment involving two parcels totaling 120.5 acres, in GL 1, 2 and 3, S1, T57N, R17W (Fayal). *Mark Lindhorst*, St. Louis County Planner, reviewed the staff report as follows:

- A. The request is for a zoning change for two parcels of land in Fayal Township from Residential (RES)-5 to Forest Agricultural Management (FAM)-1.
- B. One of the parcels has a permitted general purpose borrow pit from 1973. The borrow pit is not an allowed use in the RES zone district but the use was grandfathered in when the zoning was changed to RES-5. With Ordinance 62, only a permitted public works borrow pit can be placed in a residential zone district.

Mark Lindhorst reviewed staff conclusions as follows:

- 1. The proposed zoning shall be consistent with the comprehensive or land use plan adopted for the county. The procedure for amendments to the land use plan is discussed in Ordinance 27, Article III. The property is zoned RES-5 and is not specifically addressed within the Fayal Plan. The property extends well beyond the shoreland area of Ely Lake. The RES-5 zoning is a result of the proximity of Lost Lake, which is located within the city limits of Gilbert. The proposed FAM-1 zoning is consistent with the pattern of development, which is large tracts of undeveloped land. One of the parcels within the request has a permit for a general purpose borrow pit, which is a nonconforming use.
- 2. The proposal is not considered spot zoning for the following reasons:
 - a. The proposal consists of three government lots.
 - b. The proposed FAM-1 zoning is adjacent to the south.
 - c. Development density in this area is very low and consists of large tracts of forested land, which is consistent with FAM-1 zoning.
 - d. Government Lot 3 is outside of the shoreland area.
 - e. A change to FAM-1 would resolve the historic nonconforming use of a permitted borrow pit.
- 3. There shall exist a clear public need for and benefit from additional zoning of the type proposed, which shall be above and beyond any benefit or convenience to the landowner. As stated above, the Fayal Land Use Plan does not address this specific area. The existing zoning is based on the location of the parcels to Lost Lake, which is a Natural Environment lake located within the city of Gilbert. The proposed rezoning is consistent with the development in the area, which is large tracts of forested property. The request would minimize the potential for residential development and a potential request for sewer and water extension. The township reviewed the proposal and unanimously is in support of this request. The rezoning would allow the existing borrow pit and future borrow pits as allowed uses within the proposed zoning which would allow a gravel resource for the area.
- 4. Beyond a public need being evident, there shall be a showing that the public interest would be best served by rezoning the property in question rather than their property in the community. As stated above, the property in this location consists of large tracts of forested land. Rezoning to FAM-1 is consistent with the pattern of development and adjacent zoning. It is recommended that the township review the potential for rezoning the adjacent parcel to the east, seeing that it has had historic use as a borrow pit and is located outside the shoreland area.

Mark Lindhorst noted five items of correspondence from Benjamin Remington, Kerry Gulbranson, Loretta Gulbranson, Paula Remington and Tamara Skoglund in opposition.

STAFF RECOMMENDATION

Staff recommends that the Planning Commission forward the proposal onto the County Board with recommendation to approve the rezoning to FAM-1.

Two Supervisors were present from the Town of Fayal. One stated that Mesabi Bituminous has never brought up the plant in regards to the rezoning. The township is in favor of the rezoning.

Mike Johnson, the owner of the lots in question, stated that there are three or four active borrow pits in the area that were grandfathered in.

Tom Nemanich, Mesabi Bituminous, stated that their interest is to get gravel for their own plant. They currently have a batch plant already in the area. There is a limited resource of gravel in this area.

One member of the audience spoke in opposition.

Tamara Skoglund, 511 Minnesota, Gilbert, MN, asked if the applicants would need another permit to go forward with a gravel pit. She is concerned about gravel pit activity. *Mary Anderson*, Land Use Manager, stated that if the applicant wants to operate a gravel pit, he would need to apply for a conditional use permit and it would require an additional public hearing. The rezoning request also must be approved by the County Board before a general purpose gravel pit could be permitted on these parcels. At this point, the applicant has not applied for a gravel pit.

The *Planning Commission* inquired about the borrow pit referenced in the letters of opposition. *Mark Lindhorst* stated that this case is for the rezoning. The borrow pit that exists on one of the lots is a nonconforming use that was grandfathered in when the zoning was changed to RES-5. This can always be an active pit. To change the use of the pit would require another public hearing.

No other audience members spoke.

DECISION

Motion by Svatos/Filipovich to forward the proposal onto the County Board with a recommendation to approve the rezoning to FAM-1.

In Favor: Filipovich, Pollock, Skraba, Svatos, Werschay - 5

Opposed: None - 0

Motion carried 5-0

Kris Walters

The second hearing item was for Kris Walters, a conditional use permit for an off-sale liquor store as a Commercial Retail and Service Establishment – Class II, S28, T60N, R21W (French). *Mark Lindhorst*, St. Louis County Planner, reviewed the staff report as follows:

- A. The request is for a commercial off-sale liquor store.
- B. The hours of operation are from 8 a.m. to 10 p.m. Monday through Saturday.

- C. There are no new structures being requested.
- D. There is an old mobile home on the property. This is a grandfathered use and it may remain there.
- E. The site has historic use as a commercial business.

Mark Lindhorst reviewed staff conclusions as follows:

1. The use conforms to the Town of French adopted land use plan. The proposed commercial business is located within the community core of French Township. The plan specifically states that liquor establishments are an allowed use in the community core with a conditional use permit. The plan also states that signage shall be of a north woods character and lighting shall be directed to the ground (dark sky standards).
2. The proposed use is compatible with the existing neighborhood. The proposed use is located on a parcel that has historically been used for commercial purposes. The property has been vacant for several years. The proposed liquor business will be located within an existing building located on the property. There is suitable off-street parking and good access onto an established county road.
3. The use will not impede the normal and orderly development or improvement to the surrounding area of uses permitted by right in the zone district. This site has had historic use as a commercial business and is located within the community core, which is a business that the township has identified as allowable with a conditional use permit.
4. The location and character of the proposal is consistent with a desirable pattern of development. The Riverside Inn is located across the road and the Side Lake Store is located approximately 600 feet to the north. There are no residential properties within 600 feet of the proposal.
5. As stated above, this property has historic use as a commercial property. The proposed use is allowed with the CUP and is identified in the French Township plan as an allowed use within the community core.

Mark Lindhorst noted one item of correspondence from the Town of French in support of the proposal.

STAFF RECOMMENDATION

Staff recommends that a conditional use permit for an off-sale liquor establishment as a Commercial Retail and Service Class II be approved. The following conditions shall apply:

1. Lighting shall be directed downward in accordance with dark sky standards.
2. Signs shall be in accordance with St. Louis County Zoning Ordinance 62.
3. All local, federal and state requirements shall be followed.

Kris Walters, the applicant, stated that the community could use a business like this and it is in a good location.

No audience members spoke.

DECISION

Motion by Werschay/Pollock to approve a conditional use permit for an off-sale liquor establishment as a Commercial Retail and Service Class II, based on staff conclusions and recommendations. The following conditions shall apply:

1. Lighting shall be directed downward in accordance with dark sky standards.
2. Signs shall be in accordance with St. Louis County Zoning Ordinance 62.
3. All local, federal and state requirements shall be followed.

In Favor: Filipovich, Pollock, Skraba, Svatos, Werschay - 5

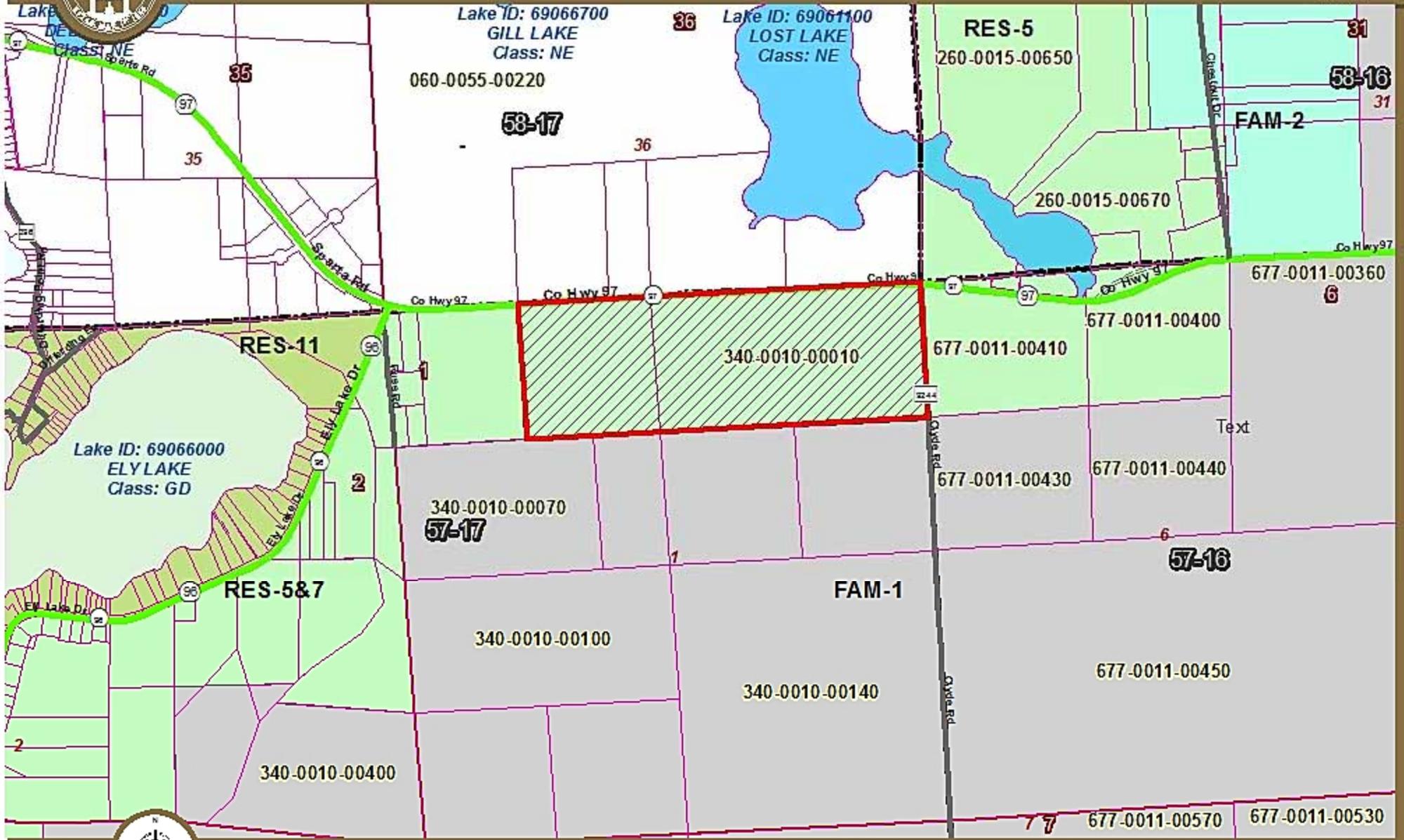
Opposed: None - 0

Motion carried 5-0

Motion to adjourn by Svatos. The meeting was adjourned at 9:55 a.m.



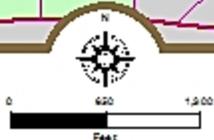
Town of Fayal, S1, T58N, R17W



**Proposed Zoning Change-Residential (RES)-5
to Forest Agriculture Management (FAM)-1**

Disclaimer: This is a compilation of records as they appear in the St. Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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stlouiscountymn.gov



Prepared By: St. Louis County
Planning & Community Development
Source: St. Louis County, Minnesota
Map Created: 2/12/2016

BOARD LETTER NO. 16 - 94

ENVIRONMENT AND NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: March 1, 2016

RE: Amendment to the 2014 and
2015 Natural Resources Block
Grant from the Minnesota
Board of Water and Soil
Resources

FROM: Kevin Z. Gray
County Administrator

Barbara Hayden, Director
Planning and Community Development

RELATED DEPARTMENT GOAL:

To secure and administer federal, state and other funding resources which implement county policies and maximizes local resources.

ACTION REQUESTED:

The St. Louis County Board is requested to accept a \$300,000 increase in the 2014 and 2015 Natural Resources Block Grant from the Minnesota Board of Water and Soil Resources (BWSR).

BACKGROUND INFORMATION:

BWSR has awarded St. Louis County an additional \$300,000 in the 2014 and 2015 Natural Resources Block Grant for the Lake Superior Wetland Bank. This addition will increase the grant from \$161,587 to \$461,587 and extend the grant period to December 31, 2017. The additional funds will be used to reimburse expenses in various county departments.

The Lake Superior Wetland Bank was proposed by Ecosystem Investment Partnership Credit Company LLC. The project is over 23,000 acres in size and is located adjacent to the Sax-Zim bog in St. Louis County. St. Louis County accepted the designation as the Local Government Unit responsible for administering the Wetland Conservation Act for this project.

RECOMMENDATION:

It is recommended that the St. Louis County Board accept the additional \$300,000 in grant funds for the Lake Superior Wetland Bank and extend the grant expiration date to December 31, 2017. Funds will be deposited into Fund 100, Agency 109999, Grant 10902, Grant Year 2014.

**Amendment to the 2014 and 2015 Natural Resources Block Grant from the
Minnesota Board of Water and Soil Resources**

BY COMMISSIONER: _____

WHEREAS, The Minnesota Board of Water and Soil Resources has awarded St. Louis County a \$300,000 increase in the 2014 and 2015 Natural Resource Block Grant to cover additional costs associated with the Lake Superior Wetland Bank;

THEREFORE, BE IT RESOLVED, The St. Louis County Board accepts the additional \$300,000 in 2014 and 2015 Natural Resources Block Grant funds increasing the grant for \$161, 587 to \$461,587 and extending the expiration date of the grant to December 31, 2017.

RESOLVED FURTHER, That the additional funds will be deposited into Fund 100, Agency 109999, Grant 10902, Grant Year 2014, and will be used to reimburse departmental expenses as follows:

Departmental Reimbursements	Fund-Agency-Object	Amount
Administration	100-104001-610000	(7,875.66)
Intergovernmental Affairs	100-105001-610000	(3,500.00)
Planning	100-109002-610000	(84,528.52)
Planning	100-109003-610000	(2,204.20)
County Attorney	100-113001-610000	(39,160.76)
Auditors	100-115001-610000	(447.92)
Auditors	100-115003-610000	(206.27)
Auditors	100-115009-610000	(1,231.20)
Auditors	100-115010-610000	(4,128.44)
Recorders	100-121003-610000	(894.00)
Public Works	200-200001-610000	(20,147.07)
Administration	100-104001-629900	(787.57)
Intergovernmental Affairs	100-105001-629900	(350.00)
Planning	100-109002-629900	(7,510.61)
Planning	100-109003-629900	(220.42)
County Attorney	100-113001-629900	(3,916.08)
Auditors	100-115001-629900	(44.79)
Auditors	100-115003-629900	(20.63)
Auditors	100-115009-629900	(123.12)
Auditors	100-115010-629900	(412.84)
Recorders	100-121003-629900	(89.40)
Public Works	200-200001-629900	(2,014.71)

Agreement with Northeast Technical Services for Geotechnical Services

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorize the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with Northeast Technical Services of Virginia, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing on various county projects from April 1, 2016 through June 30, 2017. The total cost of these services is not to exceed \$100,000, payable from Fund 200, Agency 200008, Object 626600.

BOARD LETTER NO. 16 – 96

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 7

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** Acquisition of Right of Way –
Resurface of CSAH 32/
Arrowhead Road (Duluth and
Hermantown)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to proceed with the right of way acquisition for County Project 0032-153443/SAP 069-632-022 on County State Aid Highway (CSAH) 32/Arrowhead Road and authorize the County Auditor to grant permanent highway easements across tax forfeited lands, and temporary construction easements for the project.

BACKGROUND:

The St. Louis County Public Works Department plans to resurface CSAH 32/Arrowhead Road in Duluth and Hermantown, MN, and perform access management, safety and traffic control improvements between Trunk Highway 53 and CSAH 90/Arlington Avenue in the City of Duluth. The total length of the project is approximately 3.6 miles.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to acquire the right of way necessary for County Project 0032-153443 and authorize the County Auditor to grant permanent highway easements across tax forfeited lands and temporary construction easements for the project. Right of way acquisition is payable from Fund 220 Agency 220392.

**Acquisition of Right of Way – Resurface of CSAH 32/ Arrowhead Road
(Duluth and Hermantown)**

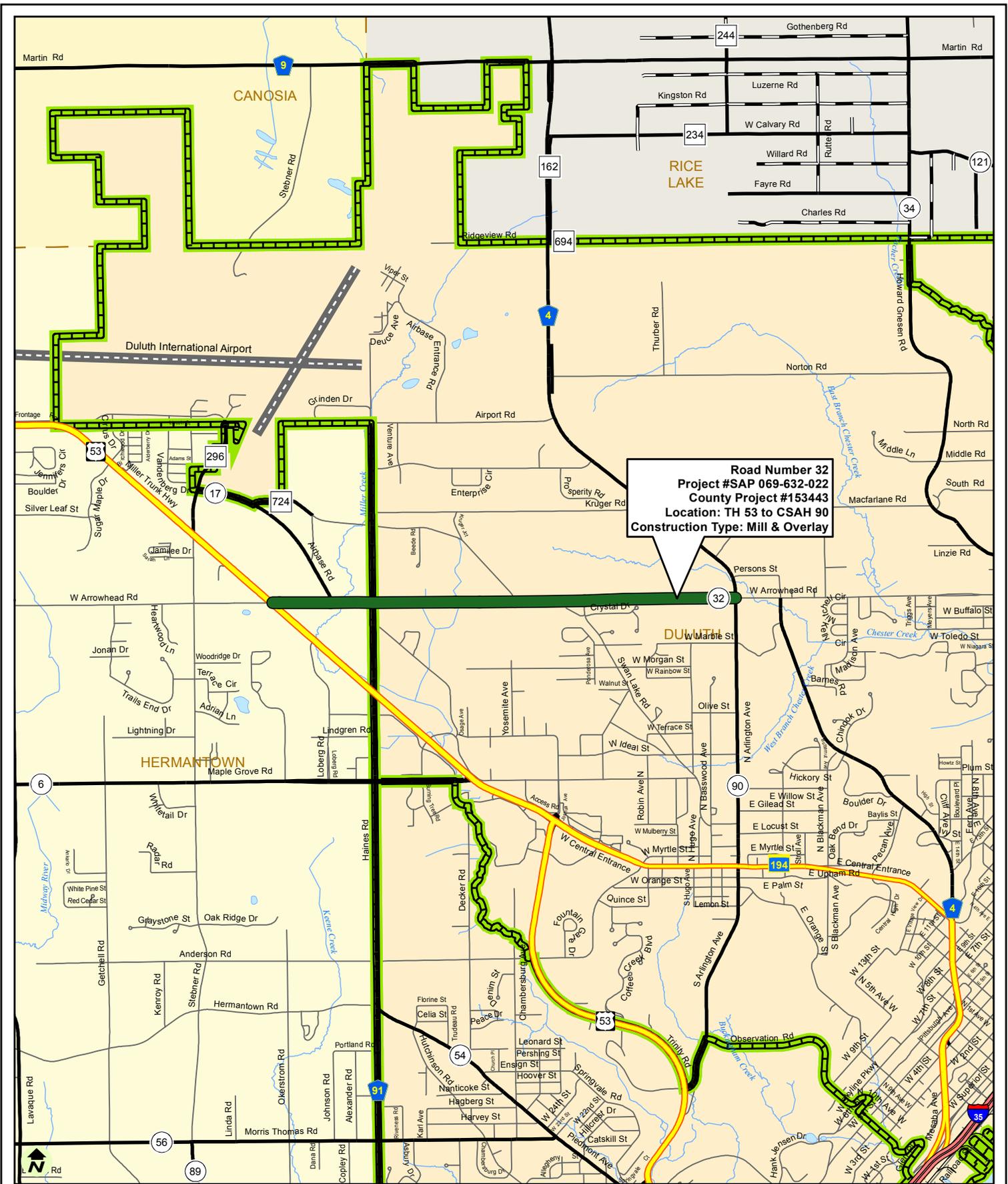
BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to resurface County State Aid Highway (CSAH) 32/Arrowhead Road under Project CP 0032-153443, SAP 69-632-022, and perform access management, safety and traffic control improvements between Trunk Highway 53 and CSAH 90/Arlington Avenue; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for said construction of this 3.6 mile project, together with potential temporary construction easements;

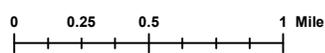
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and potential temporary easements for this project, payable from Fund 220, Agency 220392, Objects 636500 and 636600;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subdivision 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands for the necessary permanent highway easements and temporary construction easements for the project.



Road Number 32
Project #SAP 069-632-022
County Project #153443
Location: TH 53 to CSAH 90
Construction Type: Mill & Overlay

St. Louis County 2017 Road & Bridge Construction



Map Components	
2017 Road & Bridge Construction	County Road - Paved
Mill & Overlay	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
Commissioner District	City/Town
Township Boundary	Lake
	River/Stream

BOARD LETTER NO. 16 – 97

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 8

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** Cooperative Agreement with City
of Duluth for Intersection
Improvements – CSAH 34/
Kenwood Avenue and West
Arrowhead Road

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with the City of Duluth to replace the traffic signal at the intersection of County State Aid Highway (CSAH) 34/Kenwood Avenue and West Arrowhead Road, and complete other improvements near this intersection (County Project 0034-278317).

BACKGROUND:

The City of Duluth, in cooperation with St. Louis County, has determined it necessary to replace the traffic signal at the intersection of Kenwood Avenue and West Arrowhead Road. This traffic signal has reached the end of its service life. New left-turn lanes with flashing yellow arrow operation will be added to all four legs of the intersection to accommodate the increased traffic. In addition, pedestrian improvements which include Americans with Disabilities Assistance compliant ramps, will also be completed.

This project, to be completed in 2016, will be funded by participation from St. Louis County, City of Duluth and the developer of the property in the southwest corner of the intersection. The total cost participation of St. Louis County is \$75,000.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a cooperative agreement with the City of Duluth to replace the traffic signal at the intersection of CSAH 34/Kenwood Avenue and West Arrowhead Road, and complete other improvements near this intersection, with the county's portion of \$75,000 payable from Fund 200, Agency 203421.

**Cooperative Agreement with City of Duluth for Intersection Improvements –
CSAH 34/Kenwood Avenue and West Arrowhead Road**

BY COMMISSIONER _____

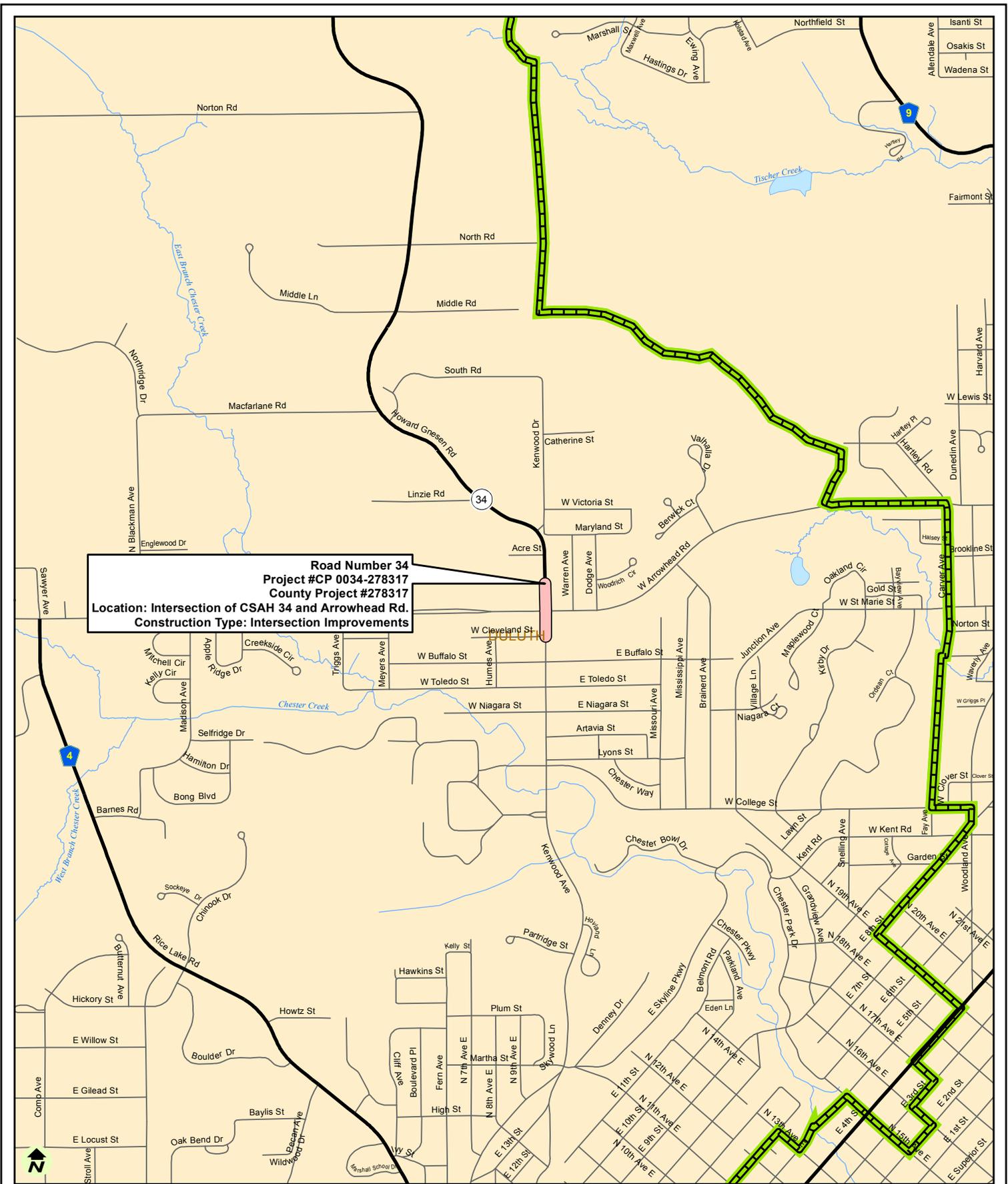
WHEREAS, The City of Duluth and St. Louis County have determined it is necessary to replace the traffic signal at the intersection of County State Aid Highway 34/Kenwood Avenue and to complete other improvements near this intersection; and

WHEREAS, The City of Duluth will prepare the project for bidding and bid the project in accordance with its standard competitive bidding process; and

WHEREAS, The City of Duluth will perform all contract administration, including certification of final payment; and

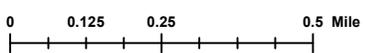
WHEREAS, The project will be funded by participation from St. Louis County (\$75,000), City of Duluth and the developer of the property in the southwest corner of the intersection;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a cooperative agreement with the City of Duluth, and approve any amendments authorized by the County Attorney, to replace the traffic signal at the intersection of County State Aid Highway 34/Kenwood Avenue and complete other improvements near this intersection. This project is identified as CP 0034-278317 and the county's portion of \$75,000 will be accounted for in Fund 200, Agency 203421.



Road Number 34
Project #CP 0034-278317
County Project #278317
Location: Intersection of CSAH 34 and Arrowhead Rd.
Construction Type: Intersection Improvements

St. Louis County 2016 Road & Bridge Construction



Map Components	
	County Road - Paved
	County Road - Gravel
	Interstate Highway
	U.S./State Highway
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

Rescind No Parking Zone on CSAH 2/West Tischer Road and CSAH 34/Howard Gnesen Road (City of Rice Lake)

BY COMMISSIONER _____

WHEREAS, St. Louis County Board Resolution No. 83-644 dated September 26, 1983 established a no parking zone on both sides of the road of CSAH 2/West Tischer Road beginning at CSAH 34/Howard Gnesen Road and ending at a point 255 feet east, and also established a no parking zone on both sides of the road of CSAH 34/Howard Gnesen Road beginning at a point 475 feet south of CSAH 2/West Tischer Road and ending at a point 200 feet north of CSAH 2/West Tischer Road; and

WHEREAS, The Public Works Department received Resolution 16-01-02 from the City of Rice Lake requesting this no parking zone be removed; and

WHEREAS, The Public Works Department has determined this no parking zone is no longer warranted;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board rescinds St. Louis County Resolution No. 83-644 dated September 26, 1983, discontinuing the above described no parking zone within the City of Rice Lake.

RESOLUTION 16-01-02

**RESOLUTION APPROVING THE REMOVAL OF SIX "NO PARKING" SIGNS
AT THE CORNER OF HOWARD GNESEN AND W. TISCHER ROADS**

WHEREAS, St. Louis County has "no parking" signs posted at the corner of Howard Gnesen and W. Tischer roads.

WHEREAS, the City of Rice Lake would like to have the "no parking" signs removed as the public safety concern at that location no longer exists and;

NOW THEREFORE, BE IT RESOLVED that at this Council meeting, open to the public, the City of Rice Lake requests St. Louis County to remove said signs.

Adopted this 11th of January, 2016



John Werner, Mayor


Attest: Joan Jauss, Clerk

CERTIFICATION:

I, the undersigned clerk do hereby certify that the City Council of Rice Lake, St. Louis County, State of Minnesota composed of 5 members, of whom five were present on January 11, 2016 adopted the above resolution by an affirmative vote of five members

SIGNED:  _____

Joan Jauss, Clerk



Resolution No: 644

Adopted September 26 19 83

By Commissioner Krueger:

RESOLVED, that a no parking zone be established along both sides of the West Tischer Road (C.R. 324) for a distance of 255 feet easterly from the center of its intersection with the Howard Gnesen Road (C-SAH 34) and along both sides of the Howard Gnesen Road for a distance of 475 feet south and 200 feet north of its intersection with the West Tischer Road.

*Entered in Card
File
9-26-83*

Commissioner Krueger moved the adoption of the Resolution and it was declared adopted upon the following vote: Yeas - Commissioners Doty, Krueger, Lappa, Shannon, Cerkenik, Janezich, and Chairman Kron - 7
Nays - None

STATE OF MINNESOTA
Office of County Auditor. ss.
County of St. Louis

I, RUSSELL PETERSEN, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 26th day of September A. D. 19 83, and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 26th day of September A. D. 19 83

RUSSELL PETERSEN, County Auditor.
By *Raymond E. Larson*
Clerk of County Board.

BOARD LETTER NO. 16 - 99

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** Designating Unorganized
Precinct 24 as a Mail Ballot
Precinct

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide effective, efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to designate Unorganized Precinct 24 as a mail ballot precinct.

BACKGROUND:

Minn. Stat. § 204B.45, allows counties to designate unorganized areas as mail ballot precincts for all state and county elections. Mail ballot precinct voters receive their ballots in the mail at least 14 days prior to the election; a postage paid return envelope is included with the ballot. The voter completes their mail ballot, has their signature witnessed by either another voter or an appropriate official, and returns the ballot by mail to the County Auditor's Office where it is tallied on election night. St. Louis County has seventeen mail ballot precincts in unorganized areas.

Currently, there are fifty-seven registered voters in Unorganized Precinct 24. During past elections, voters residing in Unorganized Precinct 24 voted at the Morse Township polling location at no charge to St. Louis County. In order to continue providing polling place services for Unorganized Precinct 24, Morse Township has requested reimbursement at a rate of \$175 per election. After analysis of voter activity, designating the precinct as a mail ballot precinct will make voting more convenient for residents and will be a more cost-effective method of administering the election.

RECOMMENDATION:

It is recommended that the St. Louis County Board designate Unorganized Precinct 24 as a mail ballot precinct for all future state and county elections.

Designating Unorganized Precinct 24 as a Mail Ballot Precinct

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board hereby designates Unorganized Precinct 24 as a mail ballot precinct for all future state and county elections pursuant to Minn. Stat. § 204B.45.

BOARD LETTER NO. 16 - 100

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 1, 2016

RE: Heading Home Leadership
Council By-Laws Changes

FROM: Kevin Z. Gray
County Administrator

**Ann M. Busche, Director
Public Health & Human Services**

RELATED DEPARTMENT GOAL:

Adults will be self-sufficient, providing for their own welfare and that of their children; Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a structural change to the Heading Home St. Louis County Plan.

BACKGROUND:

On March 27, 2007, the County Board adopted Resolution No. 07-176 approving and authorizing the implementation of Heading Home St. Louis County: A Ten Year Plan to End Homelessness. At that time, a leadership committee was created to implement the Plan. On June 14, 2011, the Board adopted Resolution No. 11-339 authorizing a change in the leadership and committee structure of the Ten Year Plan to create a Leadership Council consisting of fifteen (15) members and using the two (2) existing housing coalitions in an advisory role.

The most recent County Board action was taken on February 2, 2016, by Board Resolution No. 16-91, updating the membership list. Shortly after, the Leadership Council was informed by the state that the current Leadership Team member representing the Minnesota Department of Health and Human Services cannot serve as a voting Council member, but must rather serve in an advisory, ex-officio position. This leaves the Leadership Council with an even number of fourteen (14) members rather than the original fifteen (15).

To remedy the potential problem of an even number of voting members, the Leadership Council is requesting that a new position be created to take the place of the former State of Minnesota representative position. This new position is requested to represent Persons of Color, a new category on the appointment chart. This action would bring the number of voting members back to fifteen (15).

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a change in membership of the Heading Home St. Louis County Leadership Council by changing the State of Minnesota representative to an advisory/ex-officio status and creating a new position to represent Persons of Color.

It is further recommended that the Board authorize the County Auditor to advertise county wide for the newly created position representing Persons of Color to serve on the Heading Home St. Louis County Leadership Council by notifying county newspapers and posting the application on the county's website.

Heading Home Leadership Council By-Laws Change: New Position

BY COMMISSIONER _____

WHEREAS, In March 2007, the St. Louis County Board gave final approval to the Heading Home St. Louis County Ten Year Plan to End Homelessness with a leadership committee created to implement the Plan; and

WHEREAS, Over the years the Leadership Council has remained active and the County Board has appointed and/or reappointed members annually; and

WHEREAS, The Leadership Council was recently informed by the state that the current Leadership Team member representing the Minnesota Department of Health and Human Services cannot serve as a voting Council member, but must rather serve in an advisory, ex-officio position; and

WHEREAS, To remedy the potential problem of an even number of voting members, the Leadership Council has requested that a new position representing Persons of Color be created to replace the former State of Minnesota representative position, -bringing the number of voting members back to fifteen (15);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the removal of the State of Minnesota representative as a voting Council member on the Leadership Council, to instead serve the Council in an advisory, ex-officio capacity;

RESOLVED FURTHER, That the St. Louis County Board authorizes the creation of a new position in a category to represent Persons of Color;

RESOLVED FURTHER, That the County Board authorizes the County Auditor to advertise county wide for the newly created position representing Persons of Color to serve on the Heading Home St. Louis County Leadership Council by notifying county newspapers and posting the application on the county's website.

Heading Home St. Louis County Governance Board - January 1, 2016

	Leadership Council Position	Appointment	Term Ends	Name	Employer	Address Phone & e-mail address
1	Corrections Representative	St. Louis County	12/31/2017	Katy O'Sullivan	Arrowhead Regional Corrections - NERC	osullivank@stlouiscountymn.gov
2	Rural Housing Coalition Representative	St. Louis County	12/31/2018	Heather Lindula	Legal Aid-Virginia	hlindula@lasnem.org
3	Education Representative	St. Louis County	12/31/2017	Rick Pierce	St. Louis County Schools	rpierce@isd2142.k12.mn.us
4	At-Large Representative	St. Louis County	12/31/2016	Nathan Thompson	Habitat For Humanity	Nathan@nslchfh.org
5	Business Community	St. Louis County	12/31/2017	Shelly Lyn Holmes	Business Owner	Shelly@mahkahta.com
6	At-Large Representative	St. Louis County	12/31/2016	Valerie Strukel	Homeless Advocate	vstrukel@gmail.com
7	Homeless Advocate	St. Louis County	12/31/2018	LeAnn Littlewolf	Minnesota Coalition for the Homeless	LeAnn@mnhomelesscoalition.org
8	Bois Forte Reservation Representative	St. Louis County	12/31/2018	Pam Hughes	Supervisor, Bois Forte Health & Human Services	phughes@boisforte-nsn.gov
9	Person of Color Representative	St. Louis County	TBD			
	State of MN Rep. – non-voting	St. Louis County		Pat Leary	MN Department of Health & Human Services	Pat.Leary@state.mn.us

Heading Home St. Louis County Governance Board - January 1, 2016

	Leadership Council Position	Appointment	Term Ends	Name	Employer	Address Phone & e-mail address
1	Veterans Representative	City of Duluth	3/31/2017	Cynthia Finley		cynthiafinley33@gmail.com
2	Fond du Lac Reservation Representative	City of Duluth	3/31/2017	Cindy Pattison	Fond du Lac	CindyPattison@FDLRez.com
3	Formerly Homeless Representative	City of Duluth	3/31/2017	Bev Down		(218) 467-2222
4	Faith Community Representative	City of Duluth	3/31/2018	David Bard	First United Methodist Church	pastor@fumcduluth.com
5	Affordable Housing Coalition Representative	City of Duluth	3/31/2016	Matt Traynor	CHUM	mtraynor@chumduluth.org
6	At Large	City of Duluth	3/31/2016	Ashley Compton	AICHO	ashley.compton@life-house.org

St. Louis County contracted with Minnesota Sea Grant to help develop the AIS Prevention Plan and to facilitate a technical review of proposals. Based on the proposals received and Sea Grant comments, Planning and Community Development is providing the attached list of proposals and funding recommendations for final consideration by the County Board for the 2016 AIS Prevention Aid.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the proposed 2016 Aquatic Invasive Species Prevention Aid allocations. Funds for these projects are available in Fund 100, Agency 109999, Grant 10910, Year 2016.

Aquatic Invasive Species Prevention Aid

BY COMMISSIONER: _____

WHEREAS, In 2014, the Minnesota Legislature established the Aquatic Invasive Species Prevention Aid Program, Minnesota Session Law Chapter 308; and

WHEREAS, County Board Resolution No. 15-284, dated May 12, 2015, approved the St. Louis County Aquatic Invasive Species Prevention Plan and authorized the Planning and Community Development Director to accept proposals for the use of the Aquatic Invasive Species Prevention Aid; and

WHEREAS, Minnesota Sea Grant provided a technical review of the proposals and provided comments to Planning Department staff; and

WHEREAS, Planning and Community Development staff, after review of the proposals and Sea Grant comments, has provided funding recommendations for the consideration of the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2016 Aquatic Invasive Species Prevention Aid projects and allocations as described in County Board File _____; and

RESOLVED FURTHER, That the appropriate county officials are authorized to execute contracts negotiated by the Planning and Community Development Director and a representative of the County Attorney in order to implement the aid program; and

RESOLVED FURTHER, That funds for these contracts are available in Fund 100, Agency 109999, Grant 10910, Year 2016; and

RESOLVED FURTHER, That the St. Louis County Board will continue this project application process for Aquatic Invasive Species Prevention Aid for future years provided the State of Minnesota continues funding the aid program.



*Resolution
of the
Board of County Commissioners*

St. Louis County, Minnesota

Adopted on: May 12, 2015 Resolution No. 15-284

Offered by Commissioner: Nelson

Aquatic Invasive Species Prevention Plan

WHEREAS, In 2014 the Minnesota Legislative Session established the Aquatic Invasive Species Prevention Aid Program, Minnesota Session Law Chapter 308; and

WHEREAS, County Board Resolution No. 14-582, dated October 28, 2014, authorized the Planning and Community Development Department to develop an Aquatic Invasive Species Prevention Plan for St. Louis County; and

WHEREAS, After soliciting public input, a draft Aquatic Invasive Species Prevention Plan has been prepared and made available for public comment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the Aquatic Invasive Species Prevention Plan and authorizes the Planning and Community Development Director to solicit proposals for use of the 2014 and 2015 Aquatic Invasive Species Prevention Aid;

RESOLVED FURTHER, That the Planning and Community Development Director shall review all proposals and provide a funding recommendation to the St. Louis County Board for final consideration.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Nelson, Raukar and Chair Stauber – 7
Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 12th day of May, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 12th day of May, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Deputy Auditor/Clerk of the County Board

St. Louis County Aquatic Invasive Species (AIS) 2016 Grant Funding Applications

2/16/16

Received by 01/27/2016					
Applicant	Project Cost	Funding		Description	Notes
		Requested	Recommend		
Canosia Township	\$ 17,300	\$ 10,000	\$ 10,000	Canosia Township proposes to provide an AIS education/inspection program at Pike Lake and Caribou Lake, May 1 through September 15. The township will hire inspectors and provide oversight of the program. The intent of the program is to manage existing populations of AIS, increase public awareness and participation in protection.	Recommend full funding
Wildlife Forever	\$ 132,500	\$ 102,500	\$ 102,500	Wildlife Forever is a 501(c)3 not-for-profit conservation charity which promotes conservation through education, preservation of habitat and management of fish and wildlife. They work in partnership with federal, state and local agencies as well as lake associations in St. Louis County. The proposal is to continue the 2015 program to provide comprehensive media and outreach programs. The media campaign includes billboards, radio ads, print ads, fuel station and indoor advertising, digital ads, and commercials. They also create and produce Clean Drain Dry materials for distribution to local governments and lake associations.	Recommend full funding

St. Louis County Aquatic Invasive Species (AIS) 2016 Grant Funding Applications

2/16/16

Applicant	Project Cost	Funding		Description	Notes
		Requested	Recommend		
Sportsmen's Club of Lake Vermilion	\$ 26,641	\$ 23,441	\$ 23,441	The Sportsmen's Club of Lake Vermilion is a non-profit organization. Their proposal is for zebra mussel habitat assessment through lake and river calcium sampling in Eagles Nest Township and the East Two River.	Recommend full funding
MADE/etc.	\$ 200,000	\$ 200,000	\$ -	MADE/etc. is a private brand agency in Minneapolis. The proposal has several components: 1. Provide educational campaign using kits for restaurants, children, trade shows, educational events (\$60,000) 2. Interactive wood post kiosks at boat launches (\$50,000) and 3. The purchase of a traveling walleye food truck (\$90,000).	Not funded for the following reasons: 1. No local partners 2. Designs and products not consistent with successful national campaigns. 3. Issues with vehicle purchase, maintenance, and use.

St. Louis County Aquatic Invasive Species (AIS) 2016 Grant Funding Applications

2/16/16

Applicant	Project Cost	Funding		Description	Notes
		Requested	Recommend		
Burntside Lake Association	\$ 201,857	\$ 189,857	\$ 189,857	<p>Burntside Lake Association is a non-profit organization. Their proposal has several components: 1. Expanding launch site inspections and education at Van Vac Road and other public landings on Burntside (\$48,824) 2. Provide boat decontamination facilities for boaters on Burntside and the Ely area. This includes the purchase of two decontamination stations (\$109,320) 3. Improve public awareness of AIS in the Burntside and Ely area (\$25,213) 4. Build partnerships throughout the Ely area (\$500) and 5. Develop early AIS detection capabilities and share information with other lake associations (\$5,000). The lake association does not have any staff. They are trying to partner with a local unit of government to hire staff and purchase equipment.</p>	<p>Recommend full funding. Several issues need to be addressed in contract including employees and equipment ownership and management.</p>

St. Louis County Aquatic Invasive Species (AIS) 2016 Grant Funding Applications

2/16/16

Applicant	Project Cost	Funding		Description	Notes
		Requested	Recommend		
City of Babbitt	\$ 630,000	\$ 100,000	\$ 45,000	The city of Babbitt is working with the DNR to construct a new boat launch at the Birch Lake Recreational Center. The project will also address roadside ditch erosion and stormwater runoff. The city was awarded \$50,000 in AIS funding in 2015 and has secured \$200,000 from IRRRB for the project. St. Louis County AIS funding must be used to prevent the introduction or spread of AIS.	City of Babbitt was awarded \$50,000 in 2015 for this project. City submitted documentation that \$95,000 is AIS related costs. An additional \$45,000 is recommended for the project.
St. Louis County, MN Seasonal "Urgent Need" Funding	\$ 50,000	\$ 50,000	\$ 50,000	A reserve funding source retained to address unknown seasonal variations in the spread of AIS. This funding may be used for aquatic herbicide and pesticide treatments administered by contractors licensed by the DNR and in coordination with the local unit of government, lake association, or non-profit.	Recommend full funding
Total	\$ 1,258,298	\$ 675,798	\$ 420,798		

Funding and Allocation

Unallocated 2015 Funds	\$	29,775
2016 Funding (state payments January and July)	\$	690,785
SLC Administration 2016	\$	(103,618)
Funds Available in 2016	\$	616,942

quotes for a licensed engineer to report on the structural condition and integrity of the building.

The Land and Minerals Department received a signed application to repurchase the property from the former owner on February 1, 2016. The repurchase application is attached.

RECOMMENDATION:

It is recommended that the St. Louis County Board add Pastoret Terrace to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase to allow time for DEDA and the City of Duluth to acquire the property for demolition and redevelopment purposes.

List of Forfeited Lands – 127-129 East First Street (Duluth, MN)

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.322 authorizes county board's to file a list of tax-forfeited lands with the county auditor to be withheld from repurchase if the board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase; and

WHEREAS, On November 30, 2015, the following described property forfeited to the State of Minnesota for nonpayment of taxes:

Pastoret Terrace
Lots 29 and 31
Duluth Proper 1st Division East 1st Street
Parcel 010-0930-00270

WHEREAS, The former owner of Pastoret Terrace did not comply with an Abatement Order issued by the City of Duluth in 2015 ordering the submission of a report by a licensed engineer on the structural condition of the building; and

WHEREAS, The Duluth Economic Development Authority, working with the City of Duluth, has expressed an interest in acquiring the property for redevelopment purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall add parcel 010-0930-00270, also known as Pastoret Terrace, to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by a municipal subdivision for redevelopment purposes.



City of Duluth
Construction Services & Inspections Division

411 West First Street • Room 210 • Duluth, Minnesota • 55802-1194
218-730-5300 • Fax: 218-730-5901 • www.duluthmn.gov/onestop/

An Equal Opportunity Employer

January 29, 2015

ABATEMENT ORDER

Attn: Temple Corporation
Eric Ringsred
701 West Arrowhead Rd.
Duluth, MN. 55811

Copasetic, Inc.
Paul King
441 Kenilworth Ave
Duluth, MN 55803

Re: Pastoret Terrace
Parcel ID: 010-0930-00270

Dear Property Owner,

A recent site inspection by this office has revealed that the building at the above listed address is in an unsafe and unsanitary condition.

Minnesota State Building Code (MSBC) Section 1311.0107 requires that all buildings, structures, systems, devices and safeguards and all parts thereof be maintained in a safe and sanitary condition in conformance with applicable codes. Further, MSBC Section 1300.0180 requires that the unsafe building and building appendages be abated by repair, rehabilitation, demolition, or removal, according to Minnesota statutes, sections 463.15 to 463.26.

You are hereby ordered to comply with MSBC 1311.0107 and MSBC 1300.0180 by repairing, rehabilitating, demolishing, or removing the building. In order to establish the scope of required repairs, you are ordered to submit a complete report of the structural condition of the building prepared by a Minnesota licensed structural engineer as well as a report on the condition of the building's ability to resist infiltration of water. The report shall include a description of the current condition and a plan to repair the roof, floors, exterior walls, and foundation to comply at a minimum with the standards required by the building code or for the demolition and removal of the structure.

In order to prevent further deterioration of the structure and eliminate the blighted condition of the property, within 90 days of the date of this letter the report and plans described above and applicable permit applications must be submitted to Construction Services or a demolition permit shall be obtained and the building demolished. If the building is not demolished, all work required to achieve code compliance shall be completed by December 31, 2015.

Please feel free to contact me with any questions.

Respectfully,

Dan Nelson
City of Duluth Building Official

C: Michael Conlan, Pastoret Partners

NOTICE OF APPEAL RIGHTS

You have a right to appeal an order, decision or determination issued by the building official about the Minnesota State Building Code (MSBC) by appealing to the State Building Code Appeals Board in accordance with MSBC 1300.0230. You have a right to appeal an order, decision or determination about Duluth City Code Chapter 10 within 15 days, by submitting application for appeal and payment of the appeal fee (\$120) in accordance with Duluth City Code Section 10-5. An application for appeal to an order by the building official shall be based on a claim that the true intent of the code or the rules has been incorrectly interpreted, the provisions of the building code do not fully apply or an equally good or better form of compliance is proposed. The board has no authority to waive requirements of the building code.



December 23, 2015

Kevin Gray, County Administrator
St. Louis County Courthouse
100 N 5th Ave W
Duluth MN 55802

Dear Mr. Gray:

The Duluth Economic Development Authority (DEDA) is very interested in working with St. Louis County and city of Duluth administration to identify appropriate options and resources that could seed the redevelopment of the Pastoret Terrace/100 E First Street Block within the city's core downtown business district. I look forward to working with you and your staff in hopes of achieving long overdue reinvestment within that immediate area.

Perhaps just after the start of the New Year, we may meet to discuss next steps with appropriate parties. If you would like my assistance in the scheduling of such a meeting, I would be happy to assist by connecting us with Dave Montgomery and Mayor- Elect Emily Larson's schedulers.

Sincerely,

Heather Rand
Executive Director, DEDA
218-428-2206 cell

Cc: Barb Hayden via email

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Copasetic Inc, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

CITY OF DULUTH, LOTS 29 AND 31, DULUTH PROPER 1ST DIVISION EAST 1ST STREET

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2011 and remained delinquent and unpaid for the subsequent years of: 2012, 2013, 2014, 2015

That pursuant to Minnesota Statutes, the total cost of repurchase \$31,376.66 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

Confusion due to change of secretaries.

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Temple Corp. Inc

Are you currently in active military service? NO

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: January 20th 2016

By: Paul A. G. (Signature)

Address: 106 Vassar St
City: Duluth State: MN Zip: 55811
Phone: 218-391-3446



St. Louis County Land & Minerals Department Tax Forfeited Lands

Legal :

Lots 29 and 31

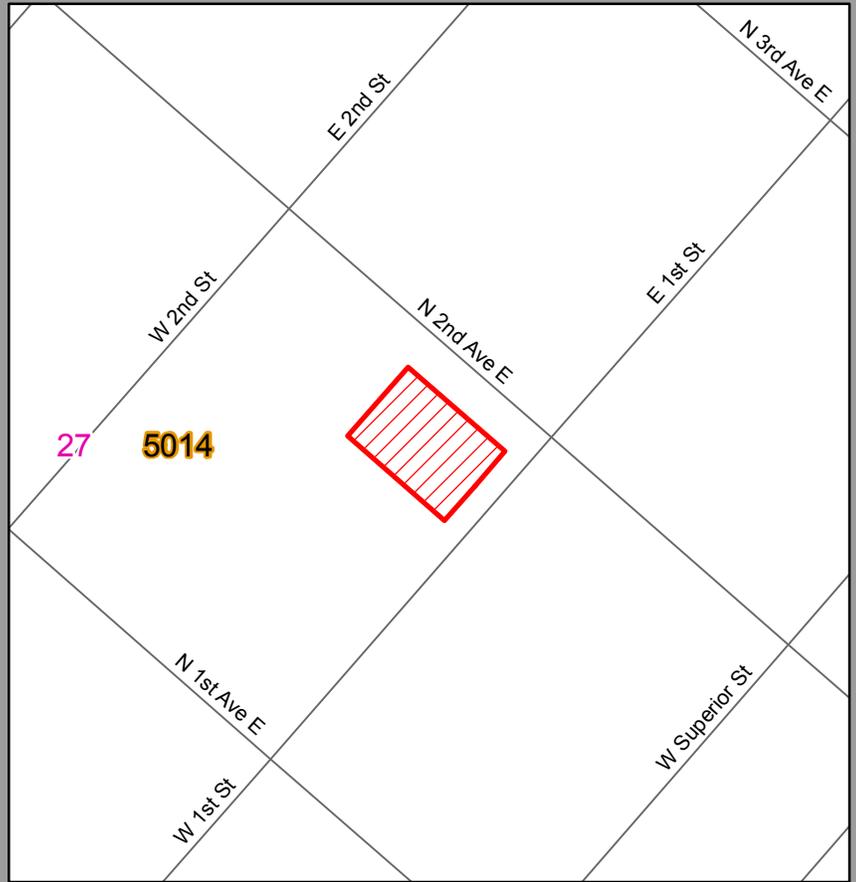
Duluth Proper 1st Division East 1st Street

Parcel Code:010-0930-00270

Address: 109, 113 N 2 Ave E

127, 129 E 1 St

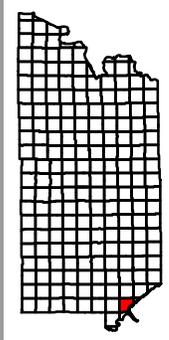
Duluth, MN 55803



City of Duluth

Commissioner District # 1

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department**



2003 NAIP Photo

BOARD LETTER NO. 16 - 103

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** List of Forfeited Lands –
5907 Grand Avenue
(Duluth, MN)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to file a list of forfeited lands with the County Auditor to withhold said lands from repurchase for one year.

BACKGROUND:

Minn. Stat. § 282.322 authorizes county board's to file a list of forfeited lands with the County Auditor to be withheld from repurchase if the Board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase.

The structure and property located at 5907 Grand Avenue in Duluth forfeited to the State of Minnesota on November 30, 2015. St. Louis County received a statement from the City of Duluth on February 24, 2016 indicating the city is interested in reinvestment opportunities for the property.

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased within one year of forfeiture by the previous owner subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs, and interest. The previous owner has requested to repurchase the property, but the Land and Minerals Department has not received a repurchase application.

RECOMMENDATION:

It is recommended that the St. Louis County Board add the property located at 5907 Grand Avenue in Duluth to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase to allow time for the City of Duluth to acquire the property for reinvestment purposes.

List of Forfeited Lands – 5907 Grand Avenue (Duluth, MN)

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.322 authorizes county board's to file a list of forfeited lands with the county auditor to be withheld from repurchase if the board is of the opinion that such lands may be acquired by the state or any municipal subdivision for public purposes. If no proceeding to acquire such lands by the state or a municipal subdivision is started within one year after filing the list, the county board shall withdraw the list and the previous owner shall have one year in which to repurchase; and

WHEREAS, On November 30, 2015, the following described property forfeited to the State of Minnesota for nonpayment of taxes:

5907 Grand Avenue, Duluth
Lots 10 and 11
West Duluth 5th Division
Parcel 010-4510-00490

WHEREAS, The City of Duluth has expressed an interest in acquiring the property for reinvestment purposes;

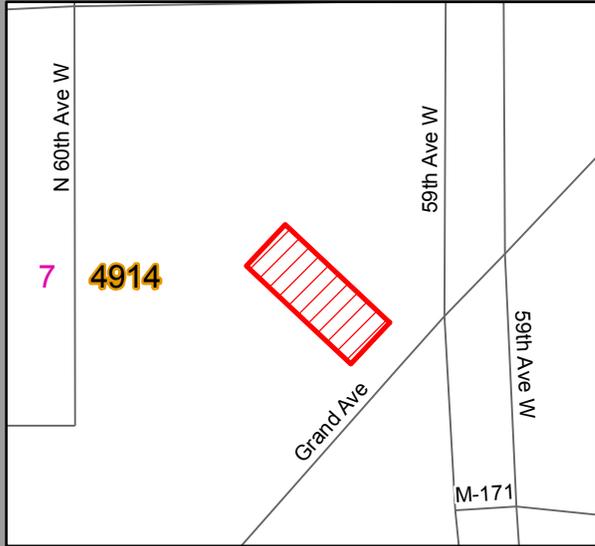
THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall add parcel 010-4510-00490 to a list of tax forfeited lands to be filed with the County Auditor to be withheld from repurchase for one year because the County Board is of the opinion that the property may be acquired by the City of Duluth for reinvestment purposes.



St. Louis County Land & Minerals Department Tax Forfeited Lands

Legal :
Lots 10 and 11
West Duluth 5th Division
Parcel Code:010-4510-00490

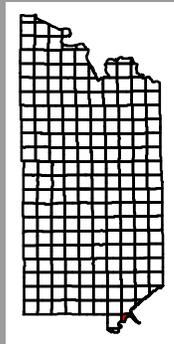
Address: 5907 Grand Avenue
Duluth, MN



City of Duluth

Commissioner District # 3

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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**St. Louis County
Land & Minerals
Department**



BOARD LETTER NO. 16 – 104

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** Agreement with LHB
Corporation for Construction
Administration and Inspection
Services – 13 Bridge Projects

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an agreement with LHB Corporation of Duluth, MN, for construction administration and inspection services on 13 bridge projects in the county.

BACKGROUND:

In 2015, the St. Louis County Public Works Department advertised for Request for Qualifications (RFQ) to engineering consultants for construction administration services for bridge reconstruction on the following projects:

County Bridge Number	Project Numbers
197	CP 0196-243856
261	CP 0185-243860
305	CP 0936-213059
344	CP 8121-247641 SAP 069-599-040
355	CP 0597-243861
361	CP 0024-229056 SAP 069-624-020
367	CP 0116-243925 SAP 069-716-011
369	CP 0779-243926
650	CP 0916-243933
656	CP 0488-190852
705	CP 0540-243937
783	CP 0611-213067
867	CP 0180-213069

The Public Works Department sent the RFQ to LHB, Erickson Engineering, SRF, SEH, TKDA, and Stonebrooke with the minimum required qualifications. LHB Corporation of Duluth, MN, was the only firm to submit a proposal and has the training, experience, and knowledge to provide these services.

The agreement provides for project construction administration and inspection services and will be funded by Transportation Sale Tax (TST) funds.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with LHB Corporation of Duluth, MN for construction administration and inspection services of St. Louis County Bridges 197, 261, 305, 344, 355, 361, 367, 369, 650, 656, 705, 783 and 867. The total cost of these services is \$1,092,162 payable from Fund 204, Various Agencies, Object 626600.

Agreement with LHB Corporation for Construction Administration and Inspection Services – 13 Bridge Projects

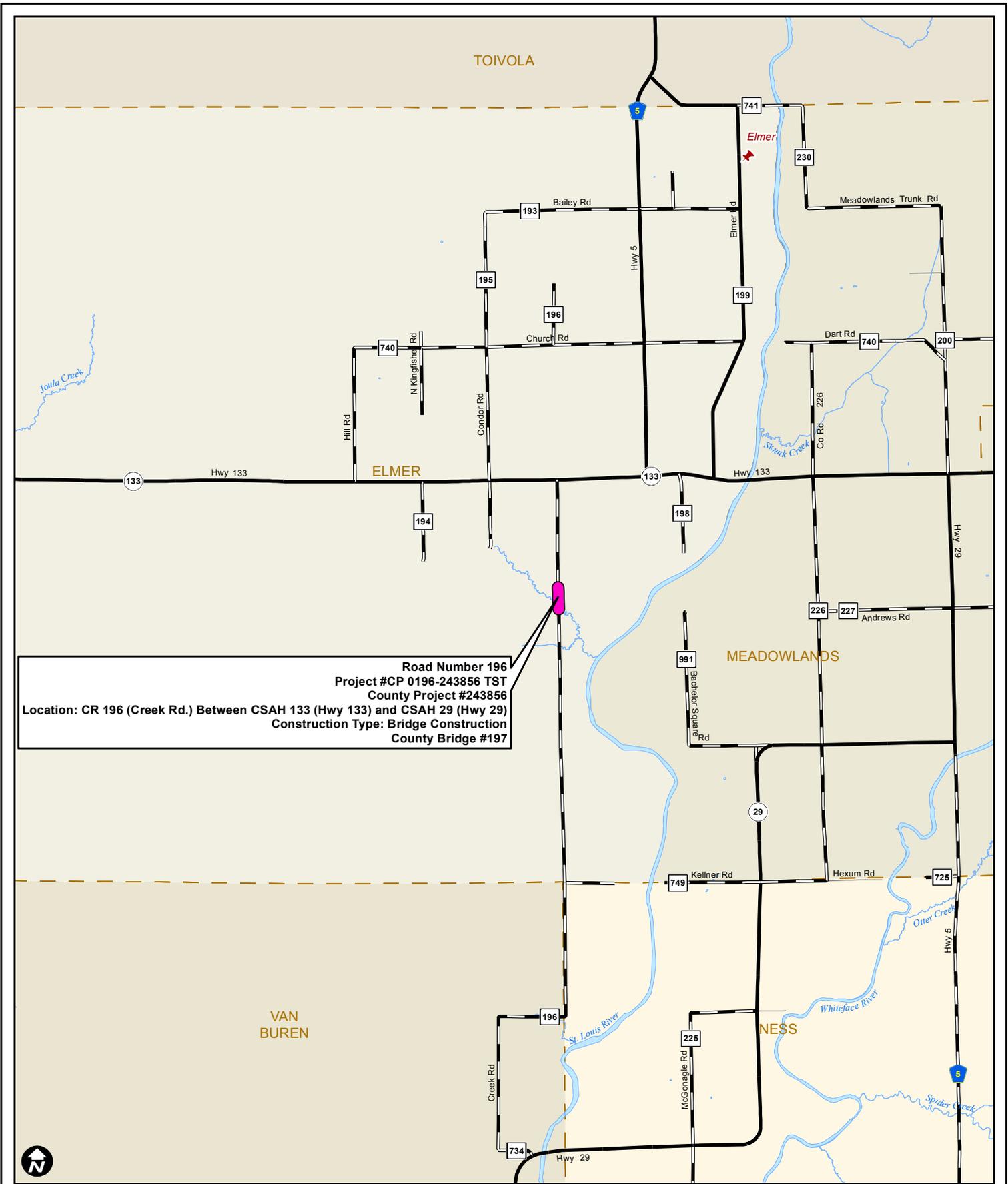
BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with LHB Corporation of Duluth, MN, for construction administration and inspection services using Transportation Sales Tax (TST) funds, for the following St. Louis County bridge projects:

- | | |
|---------------------------------------|---------------------------------------|
| 197/ CP 0196-243856 | 261/ CP 0185-243860 |
| 305/ CP 0936-213059 | 344/ CP 8121-247641 = SAP 069-599-040 |
| 355/ CP 0597-243861 | 361/ CP 0024-229056 = SAP 069-624-020 |
| 367/ CP 0116-243925 = SAP 069-716-011 | 369/ CP 0779-243926 |
| 650/ CP 0916-243933 | 656/ CP 0488-190852 |
| 705/ CP 0540-243937 | 783/ CP 0611-213067 |
| 867/ CP 0180-213069 | |

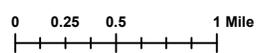
The total cost of these services is \$1,092,162, payable as follows:

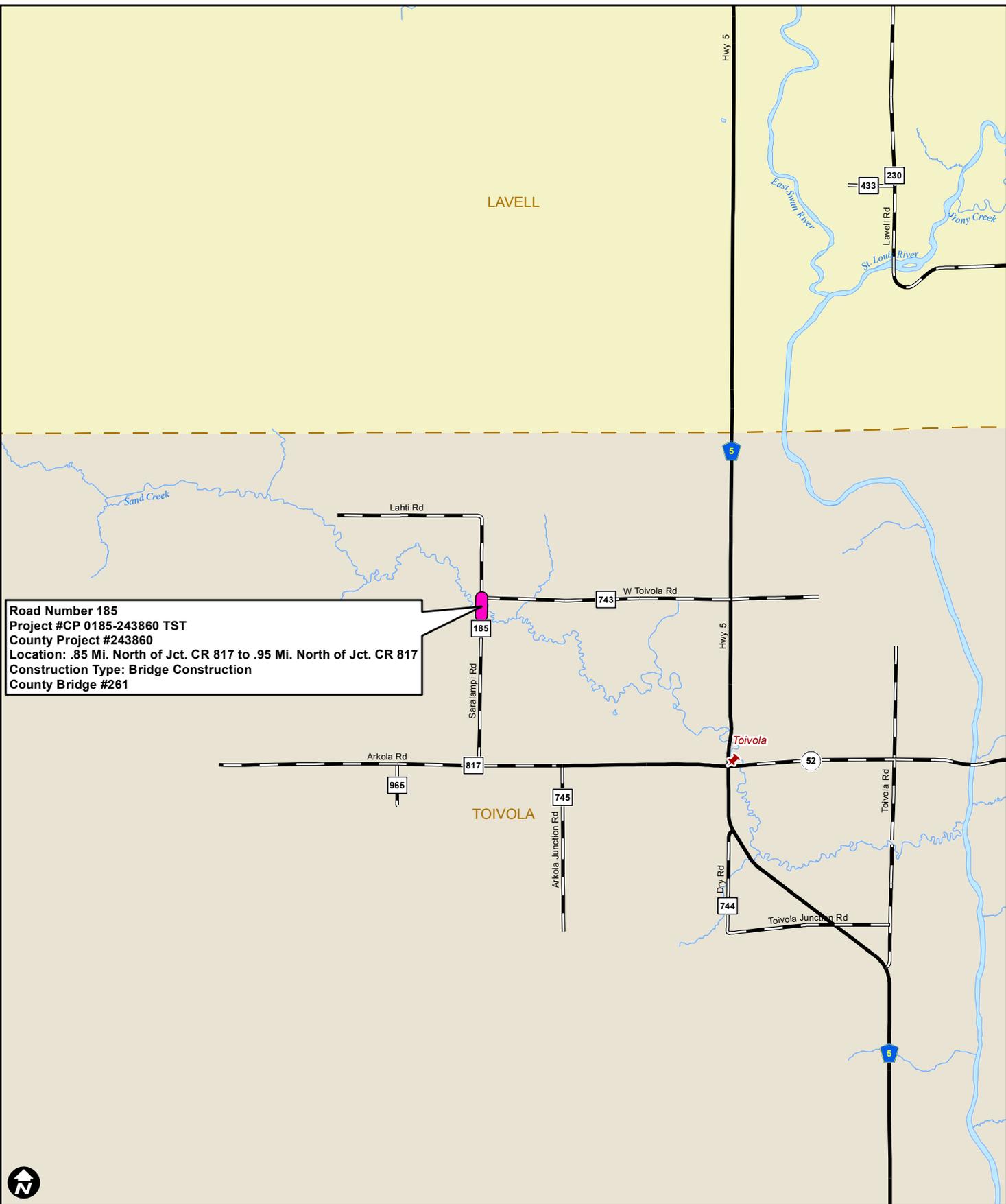
<u>Bridge No.</u>		
197	Fund 204, Agency 204006, Object 626600	\$ 30,538.00
261	Fund 204, Agency 204009, Object 626600	\$ 91,574.00
305	Fund 204, Agency 204024, Object 626600	\$ 97,203.00
344	Fund 204, Agency 204004, Object 626600	\$126,422.00
355	Fund 204, Agency 204010, Object 626600	\$ 91,724.00
361	Fund 204, Agency 204011, Object 626600	\$110,989.00
367	Fund 204, Agency 204012, Object 626600	\$131,574.00
369	Fund 204, Agency 204013, Object 626600	\$ 95,274.00
650	Fund 204, Agency 204014, Object 626600	\$101,711.00
656	Fund 204, Agency 204031, Object 626600	\$ 34,691.00
705	Fund 204, Agency 204017, Object 626600	\$ 33,386.00
783	Fund 204, Agency 204029, Object 626600	\$ 35,346.00
867	Fund 204, Agency 204030, Object 626600	\$111,730.00



St. Louis County 2016 Road & Bridge Construction

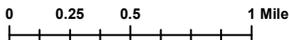
Map Components	
	2016 Bridge Construction
	County/Unorg. Twp. Road - Paved
	County/Unorg. Twp. Road - Gravel
	Interstate Highway
	U.S./State Highway
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



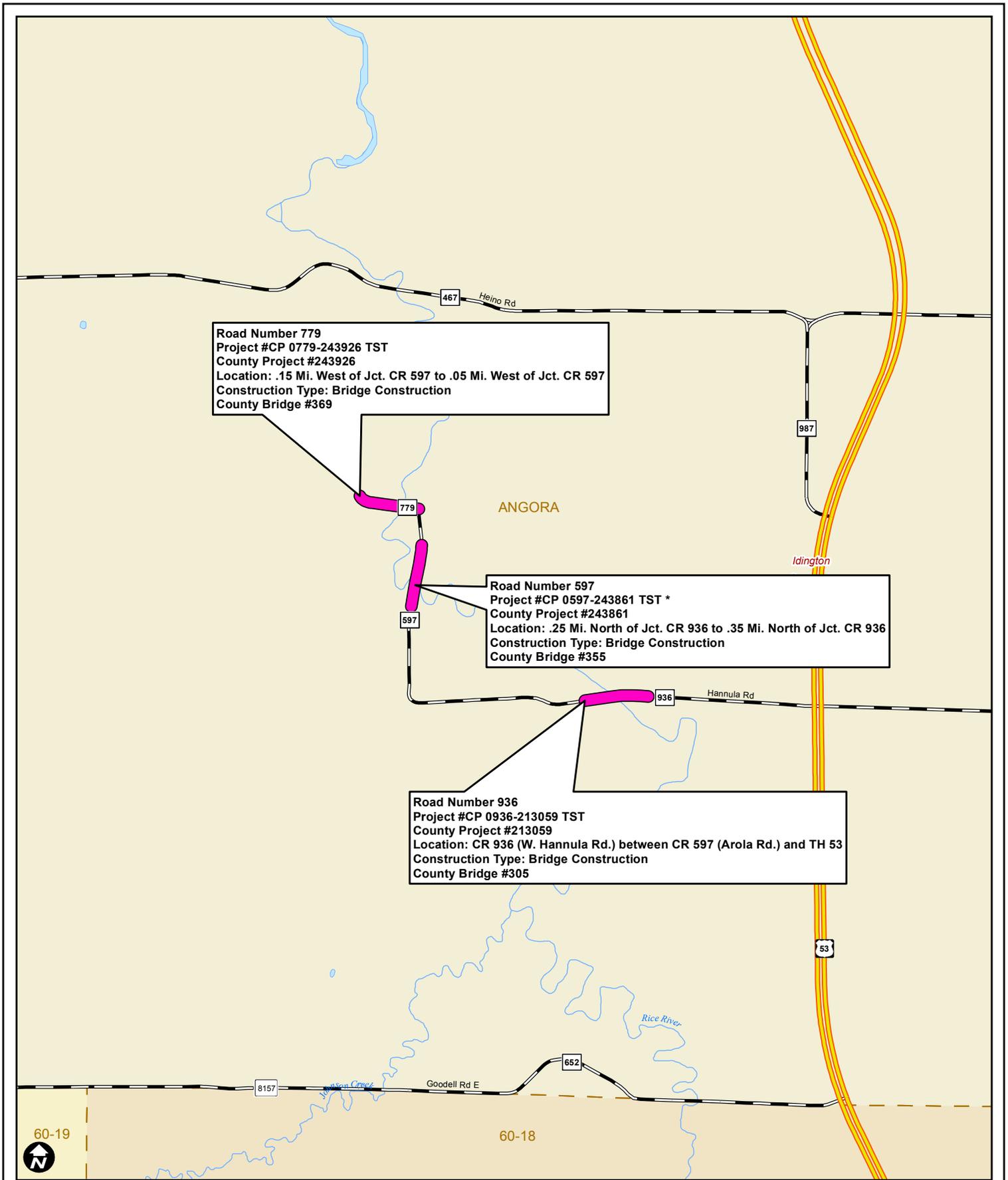


Road Number 185
Project #CP 0185-243860 TST
County Project #243860
Location: .85 Mi. North of Jct. CR 817 to .95 Mi. North of Jct. CR 817
Construction Type: Bridge Construction
County Bridge #261

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Bridge Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 779
 Project #CP 0779-243926 TST
 County Project #243926
 Location: .15 Mi. West of Jct. CR 597 to .05 Mi. West of Jct. CR 597
 Construction Type: Bridge Construction
 County Bridge #369

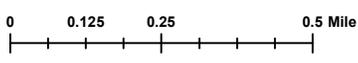
Road Number 597
 Project #CP 0597-243861 TST *
 County Project #243861
 Location: .25 Mi. North of Jct. CR 936 to .35 Mi. North of Jct. CR 936
 Construction Type: Bridge Construction
 County Bridge #355

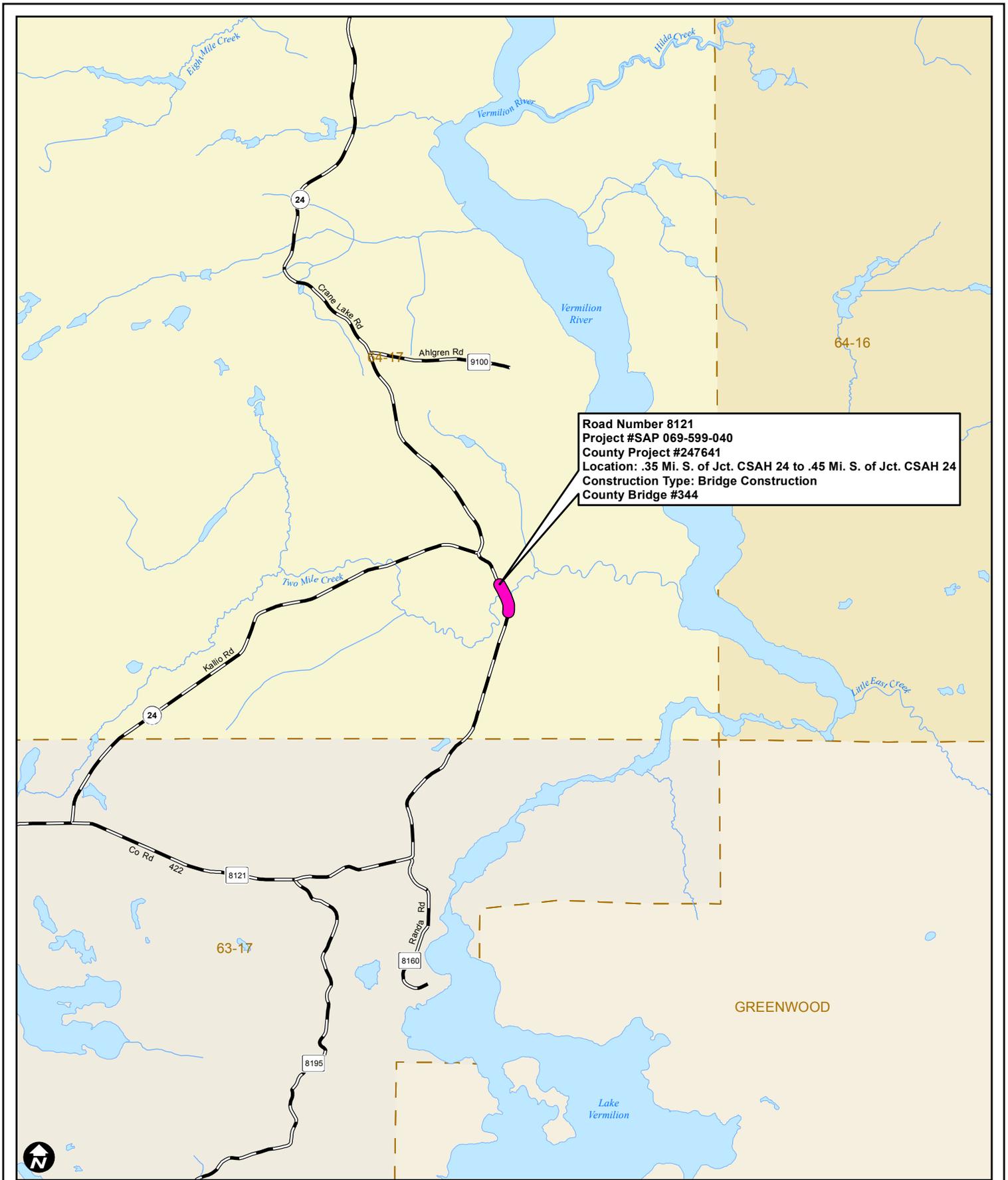
Road Number 936
 Project #CP 0936-213059 TST
 County Project #213059
 Location: CR 936 (W. Hannula Rd.) between CR 597 (Arola Rd.) and TH 53
 Construction Type: Bridge Construction
 County Bridge #305

St. Louis County 2016 Road & Bridge Construction

Map Components

2016 Road & Bridge Construction - Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Interstate Highway	County/Unorg. Twp. Road - Gravel	City/Town
U.S./State Highway	Local Road/City Street	Lake
Commissioner District	Railroad	River/Stream



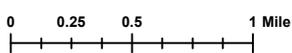


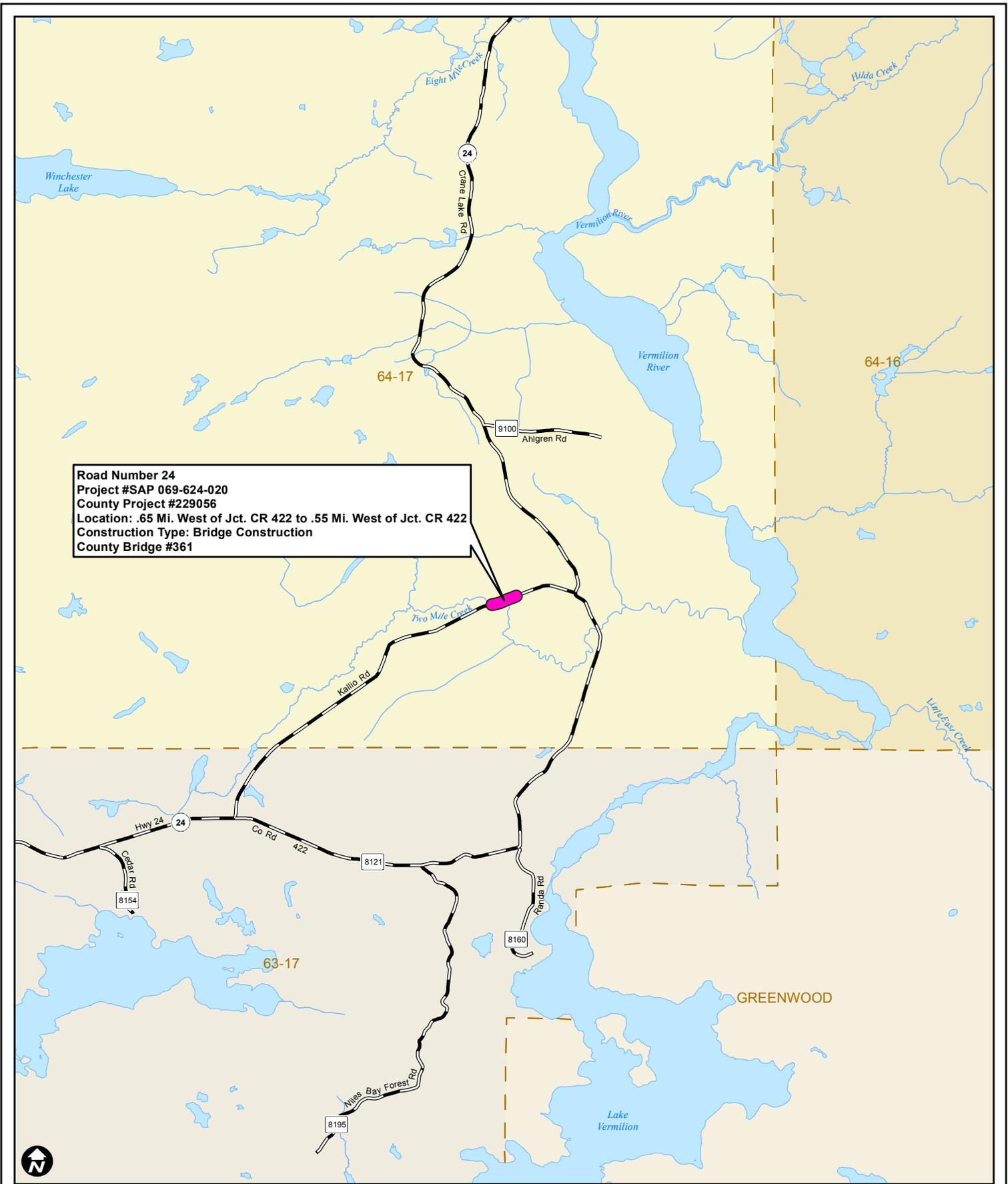
Road Number 8121
Project #SAP 069-599-040
County Project #247641
Location: .35 Mi. S. of Jct. CSAH 24 to .45 Mi. S. of Jct. CSAH 24
Construction Type: Bridge Construction
County Bridge #344

St. Louis County 2016 Road & Bridge Construction

Map Components

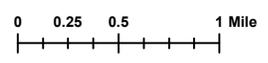
Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
County/Unorg. Twp. Road - Gravel	Interstate Highway	City/Town
U.S./State Highway	Local Road/City Street	Lake
Commissioner District	Railroad	River/Stream



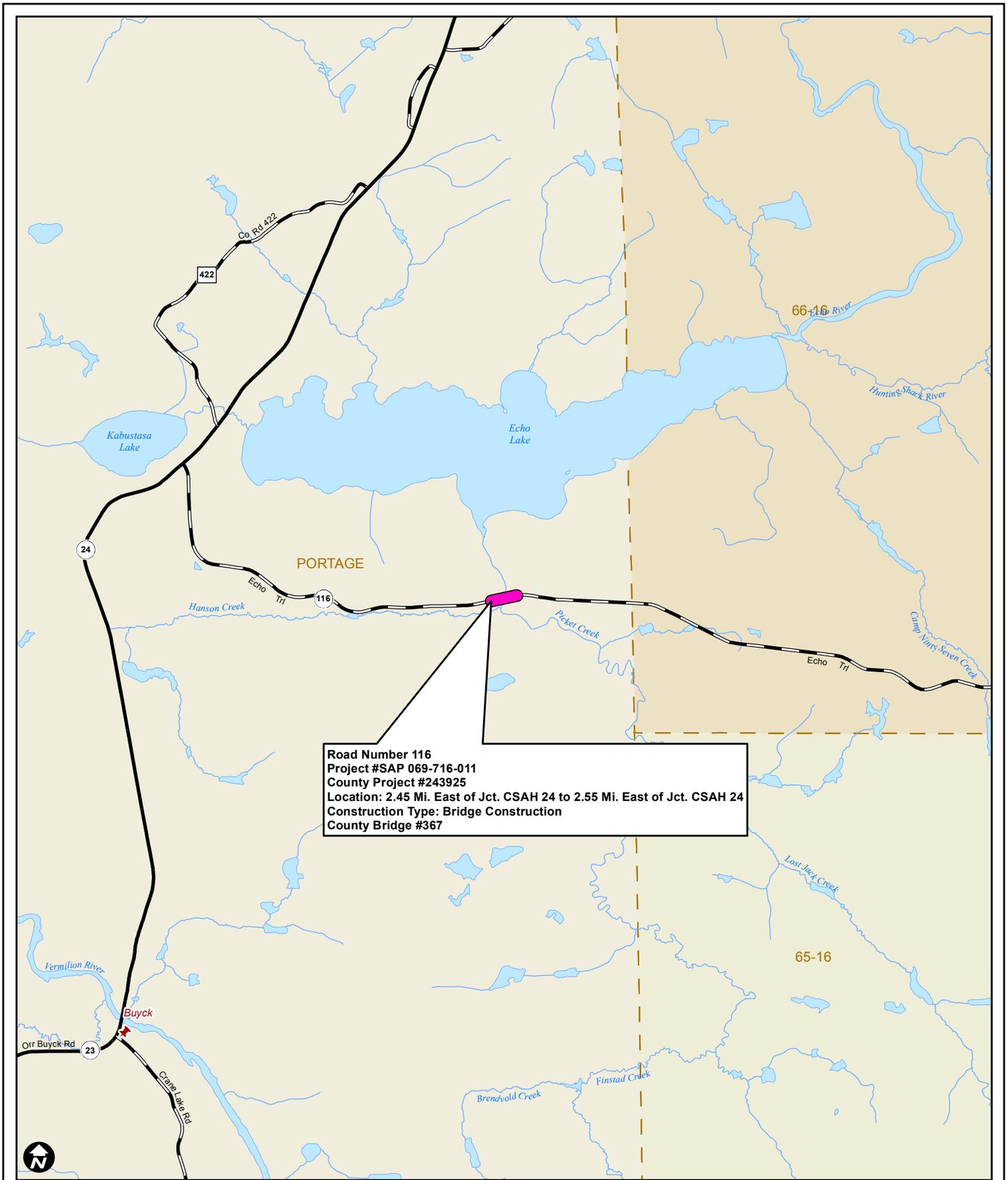


Road Number 24
Project #SAP 069-624-020
County Project #229056
Location: .65 Mi. West of Jct. CR 422 to .55 Mi. West of Jct. CR 422
Construction Type: Bridge Construction
County Bridge #361

St. Louis County 2016 Road & Bridge Construction

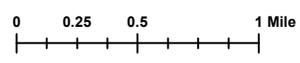


Map Components	
2016 Road & Bridge Construction	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

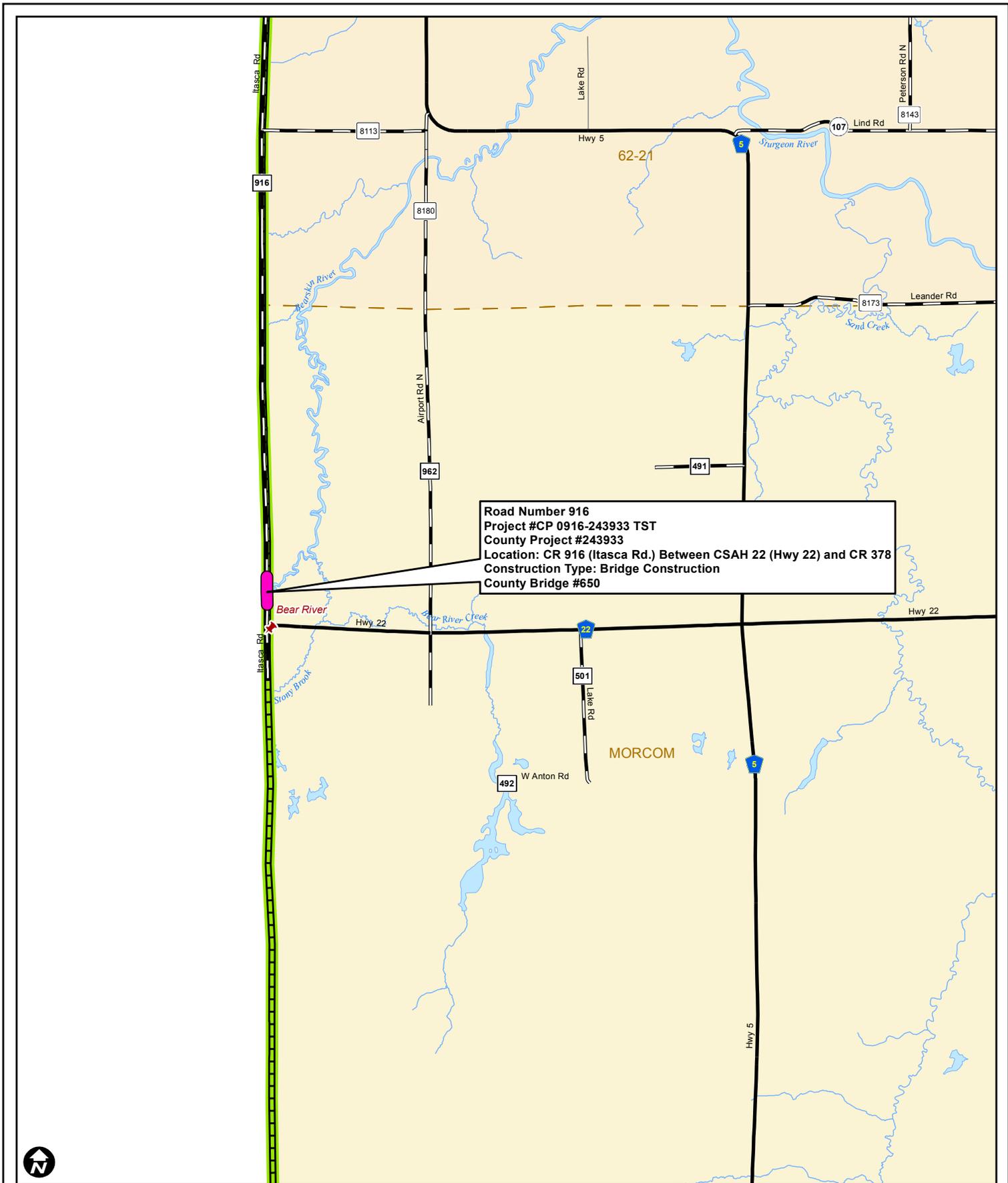


Road Number 116
Project #SAP 069-716-011
County Project #243925
Location: 2.45 Mi. East of Jct. CSAH 24 to 2.55 Mi. East of Jct. CSAH 24
Construction Type: Bridge Construction
County Bridge #367

St. Louis County 2016 Road & Bridge Construction



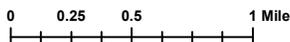
Map Components	
2016 Road & Bridge Construction	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 916
Project #CP 0916-243933 TST
County Project #243933
Location: CR 916 (Itasca Rd.) Between CSAH 22 (Hwy 22) and CR 378
Construction Type: Bridge Construction
County Bridge #650



St. Louis County 2016 Road & Bridge Construction

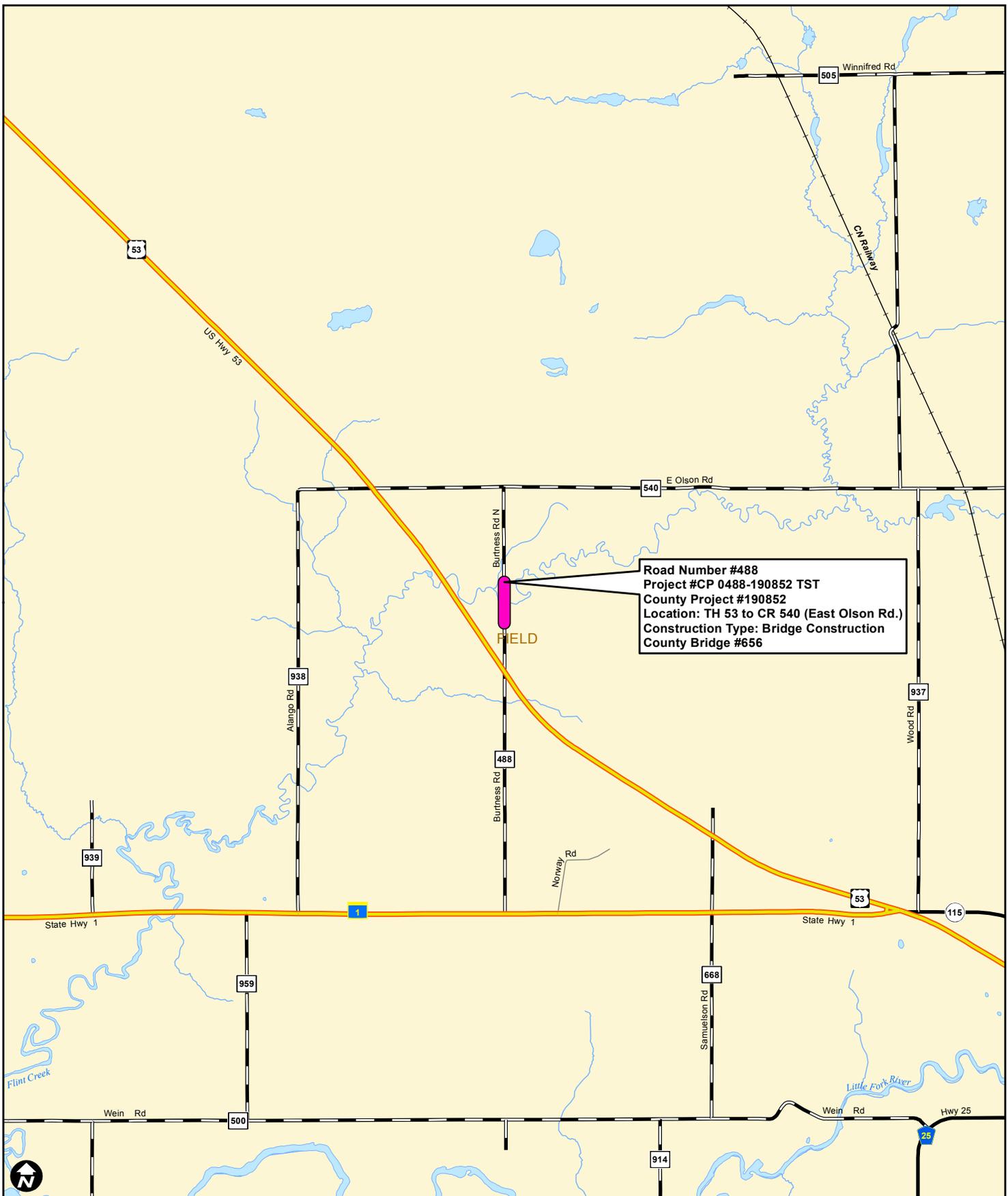


Map Components

- 2016 Road & Bridge Construction**
- Bridge Construction
 - Interstate Highway
 - U.S./State Highway

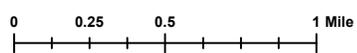
- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

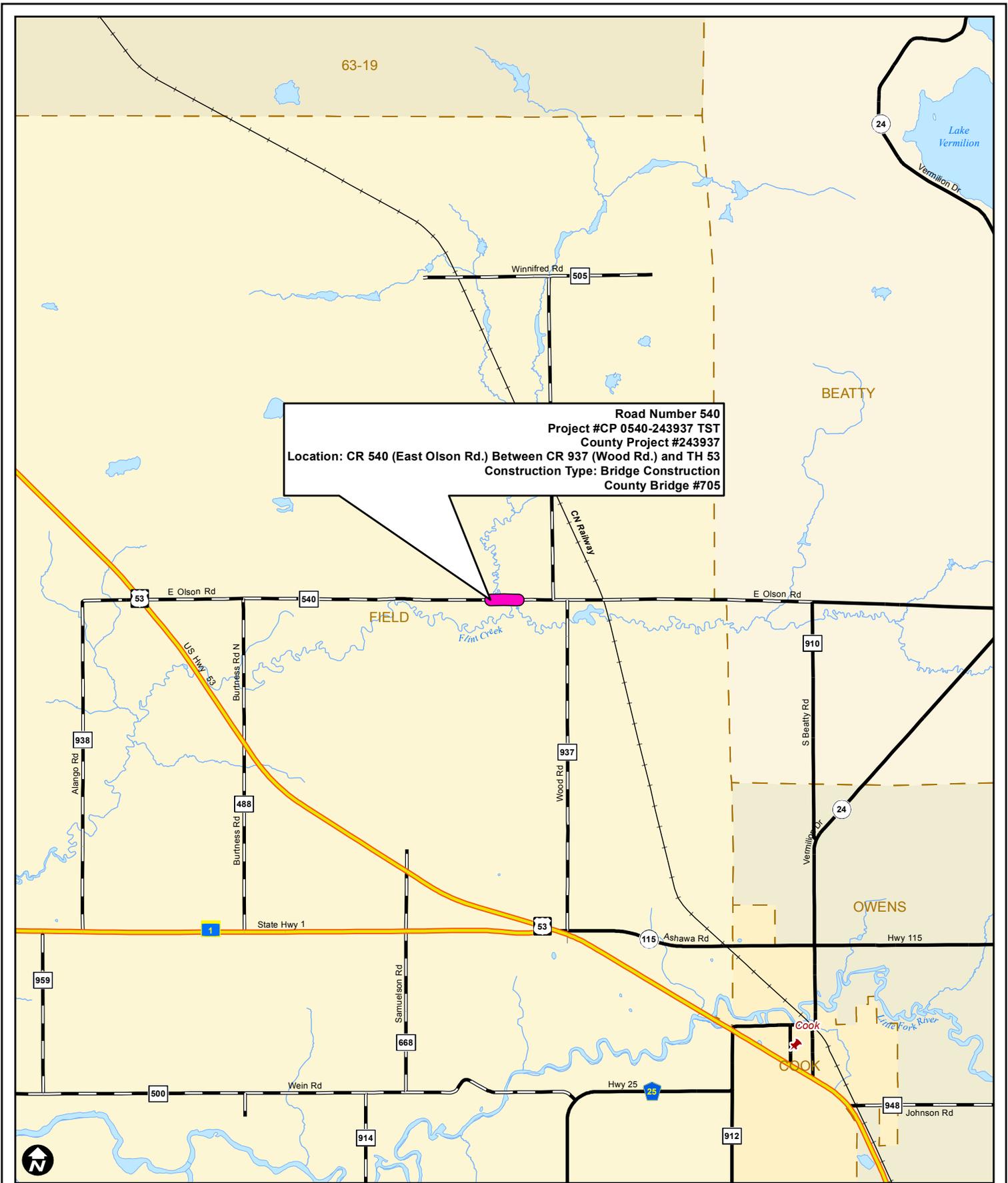


Road Number #488
Project #CP 0488-190852 TST
County Project #190852
Location: TH 53 to CR 540 (East Olson Rd.)
Construction Type: Bridge Construction
County Bridge #656

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	County/Unorg. Twp. Road - Paved
Bridge Construction	County/Unorg. Twp. Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

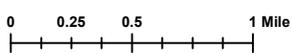


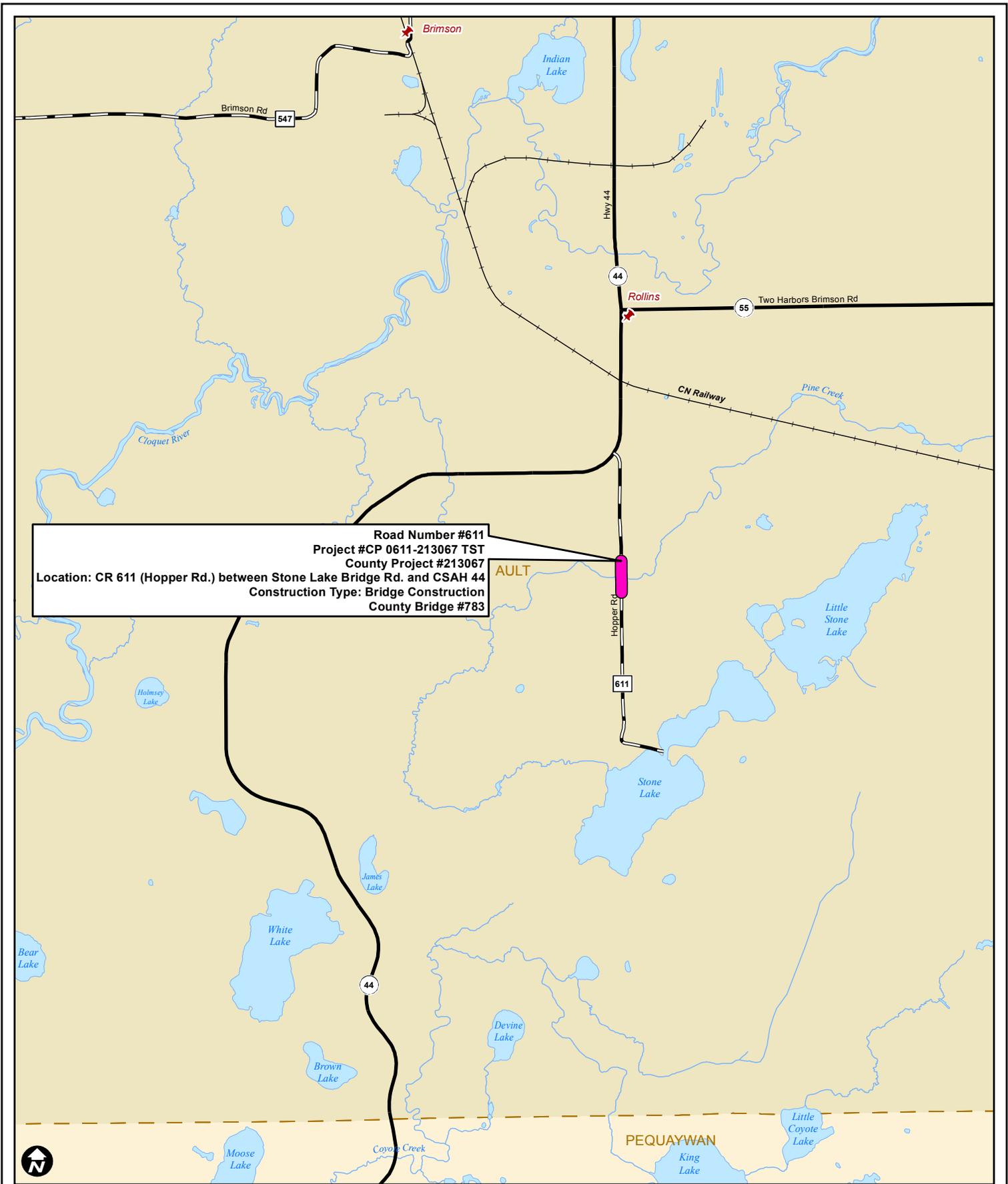
Road Number 540
Project #CP 0540-243937 TST
County Project #243937
Location: CR 540 (East Olson Rd.) Between CR 937 (Wood Rd.) and TH 53
Construction Type: Bridge Construction
County Bridge #705

St. Louis County 2016 Road & Bridge Construction

Map Components

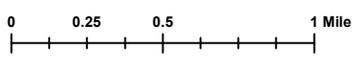
2016 Road & Bridge Construction	County/Unorg. Twp. Road - Paved	Township Boundary
Bridge Construction	County/Unorg. Twp. Road - Gravel	City/Town
Interstate Highway	Local Road/City Street	Lake
U.S./State Highway	Railroad	River/Stream
Commissioner District		



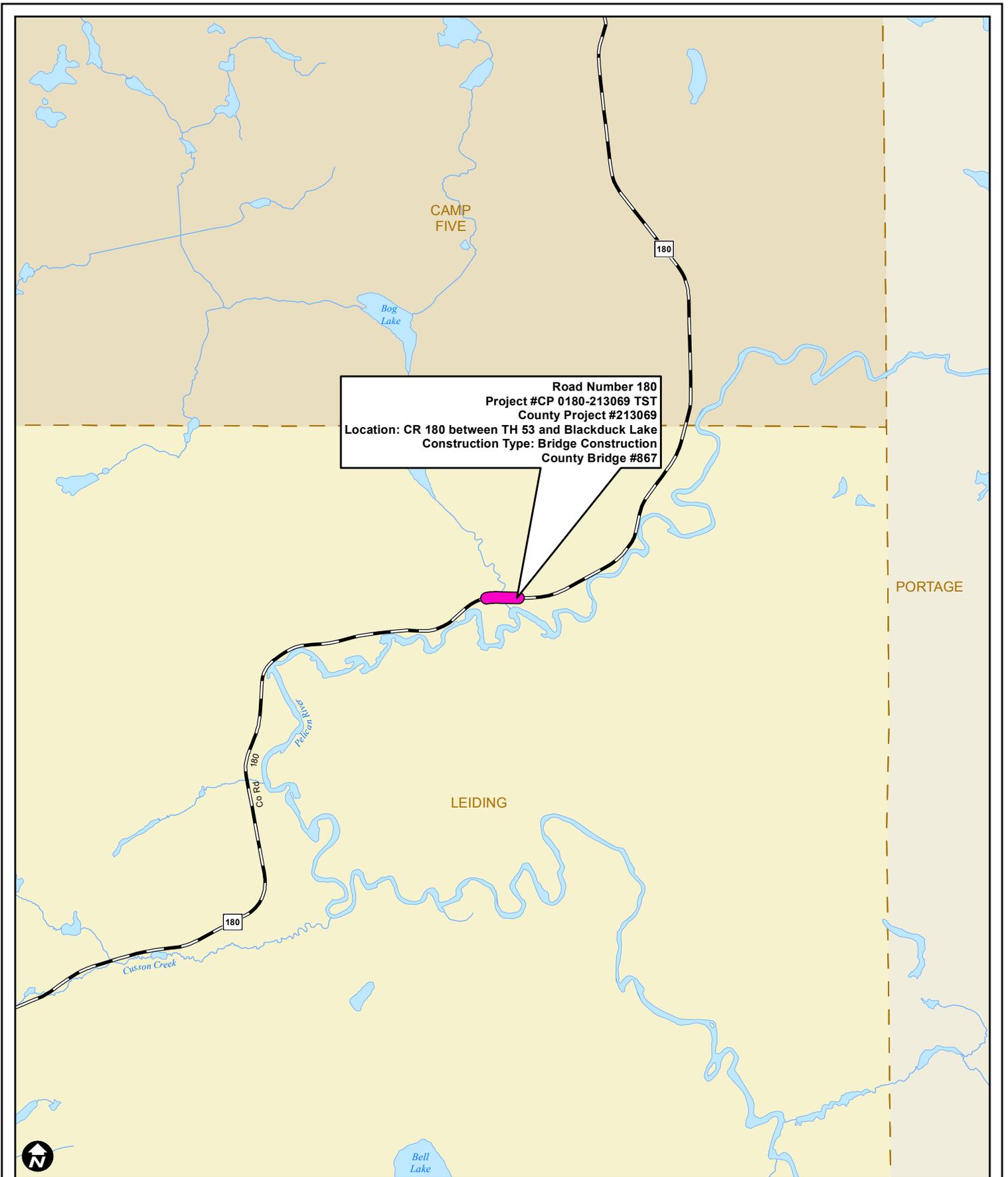


Road Number #611
Project #CP 0611-213067 TST
County Project #213067
Location: CR 611 (Hopper Rd.) between Stone Lake Bridge Rd. and CSAH 44
Construction Type: Bridge Construction
County Bridge #783

St. Louis County 2016 Road & Bridge Construction

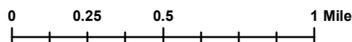


Map Components	
2016 Road & Bridge Construction	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 180
 Project #CP 0180-213069 TST
 County Project #213069
 Location: CR 180 between TH 53 and Blackduck Lake
 Construction Type: Bridge Construction
 County Bridge #867

St. Louis County 2016 Road & Bridge Construction



Map Components

2016 Road & Bridge Construction

- Bridge Construction
- Interstate Highway
- U.S./State Highway
- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 16 – 105

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 1, 2016

RE: Award of 2016 Fleet Vehicle Purchases

Kevin Z. Gray
County Administrator

Donna Viskoe
Procurement Manager

RELATED DEPARTMENT GOAL:

To enhance public safety in St. Louis County, provide a safe and well maintained highway and bridge system, and perform public services.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of 2016 fleet vehicles.

BACKGROUND:

The Purchasing Division prepared bid specifications for new 2016 fleet vehicles, RFB 5278, in anticipation of placing orders in March, to ensure delivery within a reasonable time period.

The following information indicates the department, quantity and type of vehicles requested:

<u>Department</u>	<u>Quantity</u>	<u>Description</u>	<u>Delivery Location</u>
Public Works	1	Pickup, Crew Cab, 4x4, Mid Box, 6800 GVWR	Div. 5 Duluth
	1	Pickup, Crew Cab, 4x4, Mid Box, 6800 GVWR	Div. 6 Virginia
	1	Pickup, Ext Cab, 4x4, Short Box, 9000 GVWR	Div. 5 Duluth
	1	Pickup, Ext Cab, 4x4, Short Box, 9000 GVWR	Div. 6 Virginia
	1	Pickup, Regular Cab, 4x4, Long Box, 10,000 GVWR	Div. 5 Duluth
	1	Pickup, Regular Cab, 4x4, Long Box, 10,000 GVWR	Div. 6 Virginia
	2	Pickup, Crew Cab 2x4, Long Box, 10,000 GVWR	Div. 6 Virginia
	7	Class IIA Sedan Midsize	Motor Pool Duluth
	<u>7</u>	Class IIA Sedan Midsize	Motor Pool Virginia
	TOTAL	22	
Sheriff	12	SUV, AWD with Police Package	Motor Pool Duluth
	2	SUV, AWD Police Package	Motor Pool Duluth
	2	Sedan, AWD, Police Package	Motor Pool Duluth
	1	Pickup, Crew Cab, 4WD, Service Pkg, 6500 GVWR	Motor Pool Virginia
	1	Pickup, Crew Cab, 4WD, 8600 GVWR	Motor Pool Virginia
	1	Pickup, Crew Cab, Full Size, 4WD, 10000 GVWR	Motor Pool Virginia
	<u>1</u>	Van, Compact 7 Passenger, w/Ext Body	Motor Pool Duluth
TOTAL	20		

Land & Minerals	1	Pickup, Ext Cab, 4x4, 6.3 box,.6800 GVWR	Pike Lake Land & Minerals
TOTAL	$\frac{1}{2}$	SUV, 4WD, 4 Door, 8 Passenger, 8600 GVWR	Virginia Land & Minerals
GRAND TOTAL	44		

Bids were submitted by the following local vendors:

Mike Motors – Ely, MN
 Ford of Hibbing – Hibbing, MN
 Ranger Chevrolet – Hibbing, MN
 Waschke Chevrolet – Virginia, MN

The Purchasing Division compared bids received to the State of Minnesota Contracts and recommends purchases from State Contract vendors where prices are less than the county bid prices. However, it is anticipated the County Board may wish to pursue purchasing through local vendors in cases where the price differential is negligible. Negligible has been defined as \$350 or less per unit. The proposed resolution is prepared using that policy.

The recommendations reflect the additional cost to the county for five (5) vehicles, a total of **\$900.06** using the \$350 price differential. Attached is Board Memo 16-12 providing more information about the purchase of vehicles from local vendors.

Bids opened December 10, 2015. The low bids meeting specifications on the **44** fleet vehicles requested by county departments total **\$1,072,351.05** plus 6.5 % state sales tax of **\$38,948.46** on taxable vehicles for a total purchase price of **\$1,111,299.51**. The state sales tax rate for motor vehicles remains at 6.5%.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the purchase of 2016 fleet vehicles from the recommended vendors in accordance with the bid specifications, including State Sales Tax for a total amount of **\$1,111,299.51**.

Award of 2016 Fleet Vehicle Purchases

BY COMMISSIONER _____

WHEREAS, The Purchasing Division has prepared bid specifications for new 2016 fleet vehicles; and

WHEREAS, Bids were received and compared with the State of Minnesota contracts; and

WHEREAS, Local qualifying bids within \$350 of the State of Minnesota Contract prices will be awarded to local bidders; and

WHEREAS, Build-out dates are often announced with short lead times for placing orders; and

WHEREAS, Quantities are based upon the available funds for the purchase of 2016 fleet vehicles;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of 2016 fleet vehicles, in accordance with the specifications of **Bid No. 5278**, and State of Minnesota Contract Releases as follows:

- 1.0 **Seven (7)** Sedans, Class IIA, Mid-size, 4 Door, (**Chevy Impala 1WF19**) from **Ranger GM**, of Hibbing, MN, at state contract price of **\$17,626.00** each, delivered to Duluth Motor Pool for a total of **\$123,382.00**, plus 6.5% State Sales Tax of **\$1,145.69 per unit**, for a total purchase price of **\$131,401.83**, payable from Fund 715, Agency 715001, Object Code 666100 (automobiles).
- 1.1 **Seven (7)** Sedans, Class IIA, Mid-size, 4 Door, (**Chevy Impala 1WF19**) from **Ranger GM**, of Hibbing, MN at state contract price of **\$17,626.00** each, delivered to Virginia Motor Pool for a total of **\$123,382.00**, plus 6.5 % State Sales Tax of **\$1,145.69 per unit**, for a total purchase price of **\$131,401.83**, payable from Fund 715, Agency 715001, Object Code 666100 (automobiles).
- 2.0 **Twelve (12)** Sport Utility Vehicles, AWD, 4 Door, Police Package, (**Ford Interceptor K8A**) from **Ford of Hibbing**, of Hibbing, MN at their low specification bid price of **\$27,025.00** each, delivered to Duluth for a total of **\$324,300.00**, tax exempt, for a total purchase price of **\$324,300.00**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).
- 3.0 **Two (2)** Sport Utility Vehicles, AWD, 4 Door, Police Package, 5.3L (**Chevy Tahoe w/Police Package CK15706**) from **Ranger GM** of Hibbing MN, at state contract price of **\$36,011.00** each, delivered to Duluth for a total of **\$72,022.00**, tax exempt, for a total purchase price of **\$72,022.00**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).
- 4.0 **Two (2)** Sedans, AWD, 4 Door, Police Package, Patrol Style, (**Ford Interceptor Sedan P2M**) from **Ford of Hibbing** of Hibbing, MN, at state contract price of **\$24,810.00** each, delivered to Duluth for a total of **\$49,620.00** plus 6.5% State Sales Tax of **\$1,612.65 per unit**, for a total purchase price of **\$52,845.30**, payable from Fund 100, Agency 129001, Object Code 666100 (automobiles).
- 5.0 **One (1)** Pickup, Crew Cab, 4WD, 4 Door, Service Package, 6500 GVWR, (**Dodge Ram Special Services DS6T98**) from **Waschke Family Chrysler of Virginia, MN**, at their low specification bid price of **\$25,717.00** each, delivered to Virginia for a total of **\$25,717.00**, tax exempt, for a total purchase price of **\$25,717.00**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).
- 6.0 **One (1)** Pickup, Crew Cab, 4WD, 4 Door, Short Box, 8600 GVWR, (**Dodge Ram 2500 DJ7L91**) from **Nelson Auto** of Fergus Falls, MN, at state contract price of **\$26,785.97** each, delivered to Virginia for a total of **\$26,785.97**, tax exempt, for a total purchase price of **\$26,785.97**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).
- 7.0 **One (1)** Pickup, Crew Cab, 4WD, 4 Door, Short Box, 10,000 GVWR, (**Ford F-350 W3B**) from **Ford of Hibbing** of Hibbing, MN, at their low specification bid price of **\$29,378.00** each, delivered to Virginia for a total of **\$29,378.00**, tax exempt, for a total purchase price of **\$29,378.00**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).

*Local preference added \$159.30 per vehicle

- 8.0 **One (1)** Van, Compact, 7 Passenger, w/Extended Body, (**Dodge Caravan RTKH53**) from **Waschke Family Chrysler** of Virginia, MN, at their low specification bid price of **\$21,214.00** each, delivered to Duluth for a total of **\$21,214.00**, plus 6.5% State Sales Tax of **\$1,378.91 per unit**, for a total purchase price of **\$22,592.91**, payable from Fund 100, Agency 129001, Object Code 666200 (pickups/vans).
- 9.0 **One (1)** Pickup, Crew Cab, 4WD, 4 Door, 6945 GVWR min., (**Dodge Ram DS6L41**) from **Mike Motors** of Ely, MN, at their low specification bid price of **\$26,273.00** each, delivered to Pike Lake for a total of **\$26,273.00** plus 6.5 % State Sales Tax of **\$1,707.75 per unit**, for a total purchase price of **\$27,980.75**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
*Local preference added \$243.08 per vehicle
- 9.1 **One (1)** Pickup, Crew Cab, 4WD, 4 Door, 6945 GVWR min., (**Dodge Ram DS6L41**) from **Mike Motors** of Ely, MN, at their low specification bid price of **\$26,273.00** each, delivered to Virginia for a total of **\$26,273.00** plus 6.5 % State Sales Tax of **\$1,707.75 per unit**, for a total purchase price of **\$27,980.75**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
*Local preference added \$243.08 per vehicle
- 10.0 **One (1)** Pickup, Extended Cab, 4WD, Short Box, 9500 GVWR, (**GMC Sierra 2500 TK25753**) from **Nelson Auto** of Fergus Falls, MN, at their low specification bid price of **\$26,354.84** each, delivered to Pike Lake for a total of **\$26,354.84**, plus 6.5 % State Sales Tax of **\$1,713.06 per unit**, for a total purchase price of **\$28,067.90**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
- 10.1 **One (1)** Pickup, Extended Cab, 4WD, Short Box, 9500 GVWR, (**GMC Sierra 2500 TK25753**) from **Nelson Auto** of Fergus Falls, MN, at their low specification bid price of **\$26,354.84** each, delivered to Virginia for a total of **\$26,354.84**, plus 6.5% State Sales Tax of **\$1,713.06 per unit**, for a total purchase price of **\$28,067.90**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
- 11.0 **One (1)** Pickup, Standard Cab, 4WD, 2 Door, Long Box, 10,000 GVWR, (**Ford F2500 F2B**) from **Ford of Hibbing** of Hibbing, MN, at their low specification bid price of **\$24,992.00** each, delivered to Pike Lake for a total of **\$24,992.00**, plus 6.5% State Sales Tax of **\$1,624.48 per unit**, for a total purchase price of **\$26,616.48**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
*Local preference added \$127.30 per vehicle
- 11.1 **One (1)** Pickup, Standard Cab, 4WD, 2 Door, Long Box, 10,000 GVWR, (**Ford F2500 F2B**) from **Ford of Hibbing** of Hibbing, MN, at their low specification bid price of **\$24,992.00** each, delivered to Virginia for a total of **\$24,992.00**, plus 6.5% State Sales Tax of **\$1,624.48 per unit**, for a total purchase price of **\$26,616.48**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
*Local preference added \$127.30 per vehicle
- 12.0 **Two (2)** Pickups, Crew Cab, 2x4, Long Box, 10,800 GVWR, (**Ford F350 T78**) from **Midway Ford** of Roseville, MN, at their state contract price of **\$26,952.70** each, delivered to Virginia for a total of **\$53,905.40**, plus 6.5% State Sales Tax of **\$1,751.93 per unit**, for a total purchase price of **\$57,409.25**, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
- 13.0 **One (1)** Pickup, 4WD, Quad Cab, Full Size, 6'4" Box, 6800 GVWR, (**Dodge Ram 1500 DS6L41**) from **Waschke Family Chrysler** of Virginia, MN, at their low specification bid price of **\$24,327.00** each, delivered to Pike Lake for a total of **\$24,327.00** plus 6.5% State Sales Tax of **\$1,581.26 per unit**, for a total purchase price of **\$25,908.26**, payable from Fund 240, Agency 241008, Object Code 666200 (pickups/vans).
- 14.0 **One (1)** Sport Utility Vehicle, 4WD, 4 Door, 8 Passenger, 8600 GVWR, with Max Trailering Package, & 18" Tires and Wheels (**Chev Suburban CK15906**) from **Waschke Family Chrysler** of Virginia, MN, at their low specification bid price of **\$43,078.00** each, delivered to Virginia for a total of **\$43,078.00**, plus 6.5% State Sales Tax of **\$2,800.07 per unit**, for a total purchase price of **\$45,878.07**, payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans).

BOARD MEMO NO. 16 - 12

DATE: March 1, 2016

FROM: Kevin Gray
County Administrator

Donna Viskoe
Procurement Manager

RE: March 1, 2016 Committee of the Whole Meeting
Additional Information Regarding Vehicle Purchases

This memo provides additional information about the dollar value of vehicles being purchased locally. Regarding the annual discussion about purchasing vehicles locally, four area vendors will receive orders; Ranger GM of Hibbing, Ford of Hibbing, Mike Motors of Ely and Waschke Family Chrysler of Virginia.

Local vendors received:

\$ 138,572.46 Spent with local vendors due to the \$350 price differential as enacted by
County Board Policy
\$ 832,067.20 Spent with local vendors due to being the low bid.
\$ 970,639.66 Total spent with local vendors, or 87% of the total purchase.

Non-local vendors received:

\$ 140,331.02 Nelson Auto of Fergus Falls – State of Minnesota Contract
Midway Ford of Roseville – State of Minnesota Contract

\$1,110,970.68 Total spent with local and non-local Vendors.

Purchasing 87% of the vehicles locally was an 8% increase over 2015's purchases.

BOARD LETTER NO. 16 – 106

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: March 1, 2016 **RE:** Architect and Engineer Design
Services – AEOA/Range Mental
Health Center (Virginia)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Provide safe, secure, efficient, and code compliant facilities and facility operations.
Administer capital improvement and facilities construction projects.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a professional services contract with LHB Engineers & Architects of Duluth, MN, for the predesign, planning/design, construction and bid documents, project administration and project close out for the Arrowhead Economic Opportunity Agency (AEOA) and Range Mental Health Center (RMHC) facility construction project in Virginia, MN.

BACKGROUND:

The County Board adopted Resolution No. 13-515 on August 6, 2013, supporting the AEOA/RMHC 2014 Capital Appropriation Request. County Board Resolution No. 15-393 dated June 23, 2015 accepted the award of \$3,000,000 in State of Minnesota General Obligation Bond funds for the predesign/design/site acquisition and improvements for a new AEOA/RMHC facility. Of the \$3,000,000, \$1,800,000 was designated for predesign/design and the remainder (\$1,200,000) would be available for additional design (if required), land acquisition and site work.

The Purchasing Division solicited proposals on December 23, 2015 for the predesign/design services portion of the building construction project. Ten (10) architect and engineering firms submitted proposals, with four (4) being interviewed and LHB, Inc. being the successful proposing firm.

The Predesign Phase (Phase I) of this project is a negotiated fixed fee in an amount of \$43,600. Final Design (Phase II) and Construction Administration (Phase III) were estimated at \$881,004 and \$310,213, respectively, in LHB's winning proposal. The

county has reserved the right in the Architect and Engineer services contract to renegotiate LHB's Phase II and Phase III fees based on the planning and design outcomes of Phase I and Phase II. Further, the county has reserved the right to delay or discontinue Phase III Construction Administration services contingent on successful construction funding for this project from both governmental and non-governmental sources.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a professional services contract with LHB Engineers & Architects of Duluth, MN, for the AEOA/RMHC new facility construction project in Virginia, MN, in an amount not to exceed \$1,234,817, payable from Fund 400, Agency 400040 Grant 40040 Year 2015.

**Architect and Engineer Design Services – AEOA/Range Mental
Health Center (Virginia)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Purchasing Division requested bids on December 23, 2015 (RFP 5225A) for Architect/Engineer Services for the St. Louis County – Arrowhead Economic Opportunity Agency/Range Mental Health Center Office Building Project in Virginia, MN; and

WHEREAS, LHB, Inc. of Duluth, MN, submitted the winning technical and cost proposal of \$1,234,817 for these services; and

WHEREAS, St. Louis County reserves the right to renegotiate LHB's professional service fees for Phases II and III based on the planning/design outcomes of Phases I and II; and

WHEREAS, The county also reserves the right to delay or discontinue Phase III Construction Administration of this contract contingent on successful construction funding of the project from both governmental and non-governmental sources; and

WHEREAS, The county is eligible for reimbursement for all predesign and design services under this contract from a \$3,000,000 2014 State of Minnesota Capital Appropriations Grant;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the appropriate county officials enter into a professional services contract with LHB, Inc. of Duluth, MN, in an amount not to exceed \$1,234,817, payable from Fund 400, Agency 400040 Grant 40040 Year 2015.

BOARD LETTER NO. 16 - 107

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: March 1, 2016

RE: Confirmation of County Attorney Authority to Sign a Master Subscriber Agreement with the Minnesota Judicial Branch

FROM: Kevin Z. Gray
County Administrator

Mark S. Rubin
County Attorney

RELATED DEPARTMENT GOAL:

Efficient performance of County Attorney Office duties.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a resolution verifying and confirming County Attorney Mark S. Rubin's authority to sign an agreement for subscription to the new Minnesota Government Access (MGA) system on behalf of the County Attorney's Office.

BACKGROUND:

The Minnesota Judicial Branch has developed and is offering a new MGA system for government agencies. The new MGA system will allow members of the County Attorney's Office to access appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts.

To use the new MGA system, the Minnesota Judicial Branch requires a government agency to execute a Master Subscriber Agreement and provide verification of authorization for the person signing the agreement. The Minnesota Judicial Branch has indicated that it will accept a county board resolution as the required verification of authorization.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a resolution verifying and confirming St. Louis County Attorney Mark S. Rubin's authority to sign a Master Subscriber Agreement for the new Minnesota Government Access system on behalf of the St. Louis County Attorney's Office.

Confirmation of County Attorney Authority to Sign a Master Subscriber Agreement with the Minnesota Judicial Branch

BY COMMISSIONER _____

WHEREAS, The Minnesota Judicial Branch has developed and is offering a new Minnesota Government Access (MGA) system for government agencies; and

WHEREAS, The new MGA system will allow members of the County Attorney's Office to access appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts; and

WHEREAS, The Minnesota Judicial Branch requires a government agency to execute a Master Subscriber Agreement and provide verification of authorization for the person signing the agreement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board confirms and verifies the authority of St. Louis County Attorney Mark S. Rubin to execute the Master Subscriber Agreement for the Minnesota Government Access system on behalf of the St. Louis County Attorney's Office.

FURTHER RESOLVED, That the St. Louis County Board confirms and verifies that St. Louis County Attorney Mark S. Rubin has the authority to sign any subsequent amendment or agreement that may be required by the Minnesota Judicial Branch to maintain the county's connection to the Minnesota Government Access system and tools offered by the state.