



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

January 26, 2016
Immediately following the Board Meeting, which begins at 9:30 A.M.
Fayal Town Hall, 4375 Shady Lane, Eveleth, MN

Directions: North on Highway 53 and take the Highway 37 exit, turn right at the top of the exit ramp. Take an immediate left onto Miller Trunk Road, proceed approximately 2.3 miles. Turn right onto Ely Lake Drive/CR-96 and take the first left onto Shady Lane, the Town Hall is on the left.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of January 12, 2016

Health & Human Services Committee, Commissioner Boyle

1. CY 2016 Purchase of Service Contracts with Arrowhead Center, Inc., and Duluth Bethel for Chemical Dependency and Substance Abuse Services [16-42]
2. CY 2016 Purchase of Service Agreement for Correctional Facilities and Residential Treatment Services for Children [16-43]
3. Contract with Arrowhead Center for the Superior Babies Program [16-44]
4. Justice for Families Program Grant Application [16-45]
5. Family Based Counseling, Life Management Skills and Community Education and Prevention Services to American Indian Families and Children [16-46]

Public Works & Transportation Committee, Commissioner Stauber

6. Acquisition of Right of Way – Replacement of County Bridge 698 (Unorganized Township 62-21) [16-47]

Finance & Budget Committee, Commissioner Nelson

7. Violation of St. Louis County Ordinance No. 28 – Makinen Liquor Store (Unorganized Township 56-16) [16-48]
8. Violation of St. Louis County Ordinance No. 28 – Kountry Krossroads (Pike Township) [16-49]
9. Abatement List for Board Approval [16-50]

Central Management & Intergovernmental Committee, Commissioner Jewell

10. Contract for Mine Inspection Services with Itasca County [16-51]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee, Commissioner Boyle

1. **Appointments to the Heading Home St. Louis County Leadership Council [16-52]**
Resolution making two new appointments and two reappointments to the Heading Home St. Louis County Leadership Council.

Central Management & Intergovernmental Committee, Commissioner Jewell

1. Merit System Supervisory Unit Agreement: 2015 - 2016 [16-53]

Resolution approving a labor contract with the Merit System Supervisory Unit.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

February 2, 2016 **St. Louis County Courthouse, Duluth, MN**

February 9, 2016 **City Council Chambers, 5105 Maple Grove Road, Hermantown, MN**

February 16, 2016 **City Council Chambers, 401 East 21st Street, Hibbing, MN**

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

January 12, 2016

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Rukavina, Stauber, Nelson and Chair Raukar

Absent: Commissioner Dahlberg

Convened: Chair Raukar called the meeting to order at 10:18 a.m.

CONSENT AGENDA

Commissioner Dahlberg entered the meeting at 10:19 a.m.

Jewell/Rukavina moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of January 5, 2016
- Access Easement across State Tax Forfeited Land to James R. St. George, Fulda, Ziells, Hatecke (Unorganized Township 54-16) [16-28]
- A Thirty-Three (33) Foot Access Easement Across State Tax Forfeited Land for Access in the Plat of Wolf West (Morse Township) [16-29]
- A Sixty-Six (66) Foot Access Easement Across State Tax Forfeited Land for Access to the Plat of Wolf West (Morse Township) [16-30]
- Acquisition of Right of Way by Eminent Domain Proceedings for Sidewalk Construction on CSAH 4 (Duluth) [16-31]
- Agreement for Wet Reflective Epoxy Edgeline Project (St. Louis, Aitkin, Carlton, Itasca and Lake Counties) [16-32]
- Waiver of Ordinance No. 28, Section 11.05 – Billy’s (Rice Lake) [16-33]
- New Job Class – Loss Control Manager and Reallocation of 1.0 FTE Loss Control Specialist Senior to Loss Control Manager [16-34]

Public Works & Transportation Committee

Raukar/Stauber moved to award a bid to Redstone Construction, LLC., Mora, MN, in the amount of \$523,111.80 for Project CP 0185-243860 TST, located on CR 185 (Sara Lampi Road) between CR 743 (Toivola Road) and CR 817 (Arkola Road), length 0.1 miles, Toivola Township. [16-35]. The motion passed. (7-0)

Stauber/Nelson moved to award a bid to Ulland Brothers, Inc., of Cloquet, MN, in the amount of \$2,712,795.42 for combined project: A.) CP 0002-244409 TST (Low): CSAH 2 (West Tischer Road) from CSAH 4 (Rice Lake Road) to CSAH 34 (Howard Gnesen Road), length 2.0 miles; B.) CP 0002-261283 TST (Tied): CSAH 2 (West Tischer Road) from CSAH 34 (Howard Gnesen Road) to CR 246 (Eagle Lake Road), length 1.9 miles; C.) CP 0259-153437 TST (Tied): CR 259 (West Beyer Road) from CSAH 4 (Rice Lake Road) to CSAH 34 (Howard Gnesen Road), length 2.0 miles; D.) CP 0280-153456 TST (Tied): CR 280 (Riley Road) from CR 289 (Woodland Avenue) to CR 245 (Washburn Road),

length 2.362 miles; and E.) CP 0289-153458 TST (Tied): CR 289 (Woodland Avenue) from CSAH 10 (Martin Road) to CSAH 2 (West Tischer Road), length 1.0 miles, City of Rice Lake and Lakewood Township. [16-35]. The motion passed. (7-0)

Central Management & Intergovernmental Committee

Nelson/Dahlberg moved to reappoint Sherry Rodriguez as the St. Louis County Veterans Service Officer for a four year period beginning January 28, 2016 and ending January 28, 2020 at her current biweekly compensation rate of \$2,725.60 (Pay Plan A1, Grade 18, Step 08), with all benefits at her current level and as provided in the St. Louis County Management Compensation Plan. Before entering upon these duties, Ms. Rodriguez will take and subscribe to the oath required of public officials under Minn. Stat. § 197.60, Subd. 5. [16-36]. The motion passed without recommendation. (7-0)

Rukavina/Nelson moved to appoint Richard Cartier, Duluth, MN, to the Planning Commission for a term ending December 31, 2018. [16-37]. The motion passed. (7-0)

Rukavina/Nelson moved to appoint Roger Skraba, Ely, MN, to the Board of Adjustment for a term ending December 31, 2016. [16-38]. The motion passed. (7-0)

Jewell/Rukavina moved to appoint Lisa Sweet, 100 N. 5th Ave. West, #214, Duluth, MN, 55802, and Amy Gundersen, 100 N. 5th Ave. West, #214, Duluth, MN, 55802, as election judges during 2016 to process applications and ballots in the Duluth Courthouse for the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board, effective through December 31, 2016. The County Auditor and/or Clerk of the County Board may make election judge appointments to fill vacancies should they occur. [16-39]. The motion passed. (7-0)

Jewell/Boyle moved that to approve the revised St. Louis County Real Property Tax Abatement Policy and rescind County Board Resolution No. 89-691, dated August 15, 1989, and County Board Resolution No. 93-861, dated November 30, 1993. [16-40]. Commissioner Stauber stepped out of the meeting from 11:02 a.m. to 11:04 a.m. St. Louis County Director of Public Records and Property Valuation Mark Monacelli and County Assessor Dave Sipila discussed revisions to the policy. The motion passed. (7-0)

Resolutions Tabled

Chair Raukar asked for a motion to remove from the table a Request to the Minnesota Department of Revenue to Reclaim Tax Forfeited Land Previously Conveyed to Fredenberg Township; tabled from December 1, 2015. No motion made.

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Jewell exited the meeting at 11:06 a.m.

Commissioner Nelson said he attended the St. Louis County Sheriff's Office swearing in and recognition ceremony held on Friday, January 8, 2016. Commissioner Nelson commended the leadership of Sheriff Ross Litman and Undersheriff Dave Phillips.

Commissioner Stauber said he has had the privilege of working side-by-side with the St. Louis County Sheriff's Office and appreciates their hard work.

At 11:08 a.m., Dahlberg/Stauber moved to adjourn the Committee of the Whole meeting. The motion passed. (6-0, Jewell absent)

Steve Raukar, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 16 – 42

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** **CY 2016 Purchase of Service Contracts with Arrowhead Center, Inc., and Duluth Bethel for Chemical Dependency and Substance Abuse Services**

FROM: **Kevin Z. Gray**
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will be self-sufficient, providing for their own welfare and that of their children. Children will be born healthy, free from disease and addictions.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for Calendar Year (CY) 2016 with the Arrowhead Center, Inc. and Duluth Bethel for Chemical Dependency and Substance Abuse services.

BACKGROUND:

The Arrowhead Center and Duluth Bethel provide chemical dependency and substance abuse services. The Public Health & Human Services (PHHS) Department proposes to renew a purchase of service contract with Arrowhead Center, Inc. that includes assessment and treatment services, aftercare services, and urinalysis collection and drug testing. In addition, PHHS proposes to renew a purchase of service contract with Duluth Bethel that includes urinalysis collection and drug testing. The drug testing serves two different divisions within PHHS. Drug testing is sometimes ordered by the court related to the work of the Children and Family Services Division. Also, the Income Maintenance Division is required to obtain drug tests as a condition of eligibility for certain applicants and recipients who have been convicted of a felony level drug offense.

Since there is no reimbursement available from court services or the Income Maintenance programs, PHHS pays for the required testing, with little control over the total use and budget for these services. While the PHHS Department does everything possible to stay within the contract maximums, these services are primarily court or legislatively mandated. If the full amount of either drug testing budget becomes

exhausted before the end of the year, the Department will make the necessary budget adjustments and inform the County Board.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a purchase of service contract between PHHS and Arrowhead Center, Inc. for the following services, rates and contract maximums for the period January 1, 2016 through December 31, 2016:

<u>Service</u>	<u>Annual Maximum</u>	<u>Budget</u>
Public Service:		
Assessment, Treatment, and Aftercare	<u>\$ 66,878.00</u>	230-232006-608000
COMBINED ANNUAL MAXIMUM	\$ 66,878.00	
Child & Family Drug Testing \$35.00 per unit	\$100,000.00	230-232008-602000
Income Maint. Drug Testing \$35.00 per unit	<u>\$ 5,000.00</u>	230-231014-626400
COMBINED ANNUAL MAXIMUM	\$105,000.00	

The maximum amount to be paid under the Agreement with **Arrowhead Center, Inc.** for assessment, treatment and aftercare services for public service purposes shall not exceed a combined annual maximum of \$66,878 per year.

The maximum amount to be paid under the agreement with **Arrowhead Center, Inc.** for court ordered urinalysis collection and drug testing services requested by PHHS Children and Families Division shall not exceed a maximum of \$100,000 per year.

The maximum amount to be paid under the Agreement with **Arrowhead Center, Inc.** for urinalysis collection and drug testing services requested by PHHS Financial Assistance Division shall not exceed a maximum of \$5,000 per year.

It is also recommended that the St. Louis County Board authorize a purchase of service contract between PHHS and **Duluth Bethel** for the following services, rates and contract maximums for the period January 1, 2016 through December 31, 2016:

<u>Service</u>	<u>Rate</u>
Level 1 screening (for one drug)	\$11.00/ unit
Level 2 screening (for two drugs)	\$16.00/unit
Full screen (more than 2 drugs, including Alcohol/ETG screen)	\$26.00/unit
Synthetic drugs	\$26.00/unit
Bath salts	\$26.00/unit
ETG	\$26.00/unit

<u>Service</u>	<u>Annual Maximum</u>	<u>Budget</u>
Children & Families Drug Testing	\$100,000.00	230-232008-602000
Income Maintenance Drug Testing	<u>\$ 5,000.00</u>	230-231014-626400
COMBINED ANNUAL MAXIMUM	\$105,000.00	

The maximum amount to be paid under the agreement with **Duluth Bethel** for court ordered urinalysis collection and drug testing services requested by PHHS Children and Families Division shall not exceed a maximum of \$100,000 per year.

The maximum amount to be paid under this agreement with **Duluth Bethel** for urinalysis collection and drug testing services requested by PHHS Financial Assistance Division shall not exceed a maximum of \$5,000 per year.

CY 2016 Purchase of Service Contracts with Arrowhead Center, Inc., and Duluth Bethel for Chemical Dependency and Substance Abuse Services

BY COMMISSIONER _____

WHEREAS, Arrowhead Center, Inc. provides chemical dependency and substance abuse assessment, treatment, and aftercare services, as well as urinalysis collection and drug testing services; and

WHEREAS, Duluth Bethel provides urinalysis collection and drug screening as well as breathalyzer testing for alcohol to community correction and human service organizations as well as federal probation and pre-trial services and local employers; and

WHEREAS, Individuals referred by PHHS Children and Families Services Division who are both: active clients with the St. Louis County Social Service Department; and under court order to receive drug testing services, or individuals referred by PHHS Income Maintenance Division who have a drug felony conviction;

WHEREAS, The Public Health and Human Services Department wishes to renew its current purchase of service contracts with the Arrowhead Center and Duluth Bethel;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to enter into purchase of service contracts with **Arrowhead Center, Inc.** for the following services and rates for the period January 1, 2016, through December 31, 2016:

<u>Service</u>	<u>Annual Maximum</u>	<u>Budget</u>
Public Service:		
Assessment, Treatment, and Aftercare	<u>\$ 66,878.00</u>	230-232006-608000
COMBINED ANNUAL MAXIMUM	\$ 66,878.00	
Child & Family Drug Testing \$35.00 per unit	\$100,000.00	230-232008-602000
Income Maint. Drug Testing \$35.00 per unit	<u>\$ 5,000.00</u>	230-231014-626400
Combined annual maximum	\$105,000.00	

RESOLVED FURTHER, The maximum amount to be paid under the Agreement with **Arrowhead Center, Inc.** for assessment, treatment and aftercare services for public service purposes shall not exceed a combined annual maximum of \$66,878 per year;

RESOLVED FURTHER, The maximum amount to be paid under the Agreement with **Arrowhead Center, Inc.** for court ordered urinalysis collection and drug testing services requested by PHHS Children and Families Division shall not exceed a maximum of \$100,000 per year.

RESOLVED FURTHER, The maximum amount to be paid under the Agreement with **Arrowhead Center, Inc.** for urinalysis collection and drug testing services requested by PHHS Financial Assistance Division shall not exceed a maximum of \$5,000 per year

RESOLVED FURTHER, That the St. Louis County Board authorizes a purchase of service contract between PHHS and **Duluth Bethel** for the following services, rates and contract maximums for the period January 1, 2016 through December 31, 2016:

<u>Service</u>	<u>Rate</u>
Level 1 screening (for one drug)	\$11.00/ unit
Level 2 screening (for two drugs	\$16.00/unit
Full screen (more than 2 drugs, including Alcohol/ETG screen)	\$26.00/unit
Synthetic drugs	\$26.00/unit
Bath salts	\$26.00/unit
ETG	\$26.00/unit

<u>Service</u>	<u>Annual Maximum</u>	<u>Budget</u>
Children & Families Drug Testing	\$100,000.00	230-232008-602000
Income Maintenance Drug Testing	\$ 5,000.00	230-231014-626400
Combined annual maximum	\$105,000.00	

RESOLVED FURTHER, The maximum amount to be paid under the Agreement with **Duluth Bethel** for court ordered urinalysis collection and drug testing services requested by PHHS Children and Families Division shall not exceed a maximum of \$100,000 per year;

RESOLVED FURTHER, The maximum amount to be paid under this Agreement with **Duluth Bethel** for urinalysis collection and drug testing services requested by PHHS Financial Assistance Division shall not exceed a maximum of \$5,000 per year.

BOARD LETTER NO. 16 – 43

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** **CY 2016 Purchase of Service Agreement for Correctional Facilities and Residential Treatment Services for Children**

FROM: **Kevin Z. Gray**
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for the purchase of family and children’s services.

BACKGROUND:

Each year, the Public Health and Human Services Department (PHHS) brings forward purchase of service agreements for Children and Family Services. These are services that are used by PHHS, as well as services in which the Department serves as host/lead county, enabling other counties to use the services through the host/lead county agreement.

Correctional Facilities and Residential Treatment Services: PHHS is seeking to renew a purchase of service agreement for Correctional Facilities and Residential Treatment Services at KidsPeace Mesabi Academy, a subsidiary of KidsPeace. The provider is requesting a rate increase of 3.5% for CY2016 as follows:

KidsPeace Mesabi Academy	Requested Rate
1. Residential	\$239.93 per day
2. Diagnostic Residential	\$262.27 per day
3. Secure Residential	\$252.96 per day
4. Sexual Offender Residential (Non-secure)	\$283.42 per day
5. Specialized Residential (IQ 50-65)	\$311.02 per day
6. Chemical Dependency	\$251.08 per day
7. Short Term Secure Residential	\$257.99 per day
8. One-on-One Services	\$ 17.59 per hour
9. Detention (For Internal Use Only)	No additional Cost

Provider agrees to furnish Correctional Facilities and Residential Treatment Services, a program of intervention and care for children in a group residential setting licensed or certified as a correctional facility. Mesabi Academy offers services for delinquent and non-delinquent youth ages 10-18, who are felony or misdemeanor status, or are chronic offenders and Extended Juvenile Jurisdiction youth to age 21. The facility provides on-site education through agreements with the local school district.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a purchase of service agreement for the period February 1, 2016 through December 31, 2016 with KidsPeace Mesabi Academy, for Correctional Facilities and Residential Treatment Services at the per diem rates listed above, payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Objects 601200 (Out-of-Home Placement Costs) and 601600, Children's Mental Health Services.

**CY 2016 Purchase of Service Contact for
Correctional Facilities and Residential Treatment Services for Children**

BY COMMISSIONER _____

WHEREAS, St. Louis County has a variety of children’s services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department is seeking to renew a purchase of service agreement with KidsPeace Mesabi Academy to provide needed Correctional Facilities and Residential Treatment Services on behalf of the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a purchase of service agreement for the period February 1, 2016 through December 31, 2016 with KidsPeace Mesabi Academy, for Correctional Facilities and Residential Treatment Services with the following provider at the per diem rates:

Correctional Facilities and Residential Treatment Center:

<u>KidsPeace Mesabi Academy</u>	<u>Rate</u>
1. Residential	\$239.93 per day
2. Diagnostic Residential	\$262.27 per day
3. Secure Residential	\$252.96 per day
4. Sexual Offender Residential (Non-secure)	\$283.42 per day
5. Specialized Residential (IQ 50-65)	\$311.02 per day
6. Chemical Dependency	\$251.08 per day
7. Short Term Secure Residential	\$257.99 per day
8. One-on-One Services	\$ 17.59 per hour
9. Detention (For Internal Use Only)	No additional Cost

Budget References for Out-of-Home Placement

Fund	230	Social Services
Agency	232008	Children’s Services
Expense Objects	601200	Out-of-Home Placement Costs
	601600	Children’s Mental Health Services

RESOLVED FURTHER, That the approved rates shall serve as a lead county agreement for services purchased from financially responsible agencies of other counties.

BOARD LETTER NO. 16 – 44

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Contract with Arrowhead Center
for the Superior Babies Program

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, free from disease and addictions.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with Arrowhead Center, Inc. for the Superior Babies Program.

BACKGROUND:

Alcohol and other drug use among women of child bearing age continues to be a significant problem in St Louis County. Beginning in 1998, public health nurses have provided outreach and collaborative case management services to pregnant and parenting women who are at risk of, or are known to use or abuse alcohol and other drugs. This model has been refined over the years, resulting in the creation of the Superior Babies Program.

The program teams a public health nurse with a licensed alcohol and drug counselor (LADC) who work with the client to help her remain drug and alcohol free, provide pregnancy and parenting education, and assist with housing, food, support, and employment and education goals. The Superior Babies Program has documented outcomes and was awarded a National Association of Maternal & Child Health Programs Emerging Practice award in 2013.

PHHS has a long relationship with Arrowhead Center for the LADC position and the Department wishes to continue this through renewal of a contract in the amount of \$100,000, which includes the cost of the 1.0 FTE and all associated travel costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract for the period January 1, 2016 through December 31, 2016 with Arrowhead Center, Inc. for a full-time licensed alcohol and drug counselor position for the Superior Babies Program, not to exceed \$100,000 for the position and all associated travel costs, payable from Fund 230, Agency 233001, Object 629900.

Contract with Arrowhead Center for the Superior Babies Program

BY COMMISSIONER _____

WHEREAS, Alcohol and other drug use among women of child bearing age continues to be a significant problem in St. Louis County; and

WHEREAS, The Superior Babies Program teams a public health nurse with a licensed alcohol and drug counselor (LADC) who work with the client to help her remain drug and alcohol free, provide pregnancy and parenting education, and assist with housing, food, support, and employment and education goals; and

WHEREAS, The Public Health and Human Services Department has a long relationship with Arrowhead Center, Inc. for the LADC position and wishes to continue this through renewal of a contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract for the period January 1, 2016 through December 31, 2016, with Arrowhead Center, Inc., for a full-time licensed alcohol and drug counselor position for the Superior Babies Program, not to exceed \$100,000 for the position and all associated travel costs, payable from Fund 230, Agency 233001, Object 629900.

BOARD LETTER NO. 16 – 45

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Justice for Families Program
Grant Application

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will experience safety, permanency and wellbeing

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a grant application to the U.S. Department of Justice Office on Violence Against Women (OVW) for a Justice for Families Program Grant of up to \$600,000.

BACKGROUND:

St. Louis County Public Health & Human Services (PHHS) Department is the lead applicant of a collaboration between PHHS and the Domestic Abuse Intervention Programs, Duluth Family Visitation Center, Program for Aid to Victims of Sexual Assault, Arrowhead Regional Corrections Probation Office, County Attorney's Office, Public Defenders Office, and the Sixth Judicial District of Minnesota, to address the needs of victims of domestic violence, sexual assault, dating violence, and stalking.

The Justice for Families Program Grant is an expansion of but separate from OVW Safe Havens Supervised Visitation and Safe Exchange grant program. St. Louis County has been the fiscal agent of that grant for six years. The OVW is no longer offering the Safe Havens grant. Instead, this new Justice for Families Program grant was authorized in the Violence Against Women Reauthorization Act (VAWA) of 2013 to improve the response of all aspects of the civil and criminal justice system to families with a history of domestic violence, dating violence, sexual assault, and stalking, or in cases involving allegations of child sexual abuse. The Justice for Families Program grant may offer up to \$600,000 as opposed to the Safe Havens, which has been \$300,000. This increase in funding supports an additional court component that was not present in the previous Safe Havens grant.

The Justice for Families Program Grant supports improving the capacity of communities and courts to respond to families through supervised visitation and safe exchange by and between parents; training and technical assistance for people who work with families in the court system; civil legal services; provision of resources in juvenile court matters; and development or promotion of legislation, model codes, policies, and best practices. It is a melding of the two previous grants - Safe Havens grant and the Court Training and Improvement Programs grant. St. Louis County will serve as fiscal agent for the grant and no administrative dollars are available for this service.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Justice for Families Program Grant application to the U.S. Department of Justice Office on Violence Against Women for up to \$600,000 for the 36 month grant funding period of October 1, 2016-September 30, 2019.

Justice for Families Program Grant Application

BY COMMISSIONER _____

WHEREAS, St. Louis County Public Health & Human Services Department (PHHS) is the lead applicant of a collaboration between PHHS and the Domestic Abuse Intervention Programs, Duluth Family Visitation Center, Program for Aid to Victims of Sexual Assault, Arrowhead Regional Corrections Probation Office, County Attorney's Office, Public Defenders Office, and the Sixth Judicial District of Minnesota; and

WHEREAS, The Justice for Families Program Grant replaces the former Office on Violence Against Women Safe Havens Supervised Visitation and Safe Exchange grant program, for which St. Louis County has been the fiscal agent for six years; and

WHEREAS, This new Justice for Families Program grant was authorized in the Violence Against Women Reauthorization Act (VAWA) of 2013 to improve the response of all aspects of the civil and criminal justice system to families with a history of domestic violence, dating violence, sexual assault, and stalking, or in cases involving allegations of child sexual abuse; and

WHEREAS, The Justice for Families Program grant supports improving the capacity of communities and courts to respond to families affected by the four aforementioned crimes through supervised visitation and safe exchange by and between parents; training and technical assistance for people who work with families in the court system; civil legal services; provision of resources in juvenile court matters; and development or promotion of legislation, model codes, policies, and best practices;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit a grant application in an amount up to \$600,000 for a Justice for Families Program Grant from the U.S. Department of Justice Office on Violence Against Women for the 36 month grant funding period of October 1, 2016-September 30, 2019;

RESOLVED FURTHER, That St. Louis County shall serve as fiscal agent for the grant to be accounted for in Fund 230, Agency 232999-00000-23218-99999999-2016.

BOARD LETTER NO. 16 – 46

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Family-Based Counseling, Life Management Skills and Community Education and Prevention Services to American Indian Families and Children

FROM: Kevin Z. Gray
County Administrator

Ann Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for the purchase of family and children’s services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts with the Bois Forte and Fond du Lac Reservations for the purchase of Family-Based Counseling, Life Management Skills and Community Education and Prevention Services, for the period January 1, 2016 through December 31, 2016.

Title IVB funding is available to counties through the Minnesota Department of Human Services (DHS) for Family-Based Counseling and Life Management Skills services. St. Louis County uses a portion of this fund to contract with the Bois Forte and Fond du Lac Reservations for these services. This permits culturally sensitive, flexible programs that address the unique needs of American Indian families.

Bois Forte Human Services Family-Based Program

In response to the high number of Bois Forte children placed out of the home, Bois Forte Human Services developed a Family-Based Program which is influenced by ethnic and cultural ties to provide family-based services for northern St. Louis County Native American children. This program focuses on families involved with St. Louis County Child Protective Services who are at risk of having their children removed from

the home and also on families with children already placed out of the home. The services are designed to prevent the need for out of home placement and to hasten reunification when children have been placed. This assistance is provided without regard to family income and is offered to families in their homes.

The Family-Based Program worker will provide in-home services on a weekly basis for 6-8 weeks (or until client needs are met). Services are provided to families in need within a 65 mile radius of Nett Lake, through voluntary services, referrals from ICW Case Managers or other agencies and court orders. The program is designed to target any primary caregiver who is in need of services.

The Family-Based Program provides services including parenting education, life skills education, home management education, parent/child interaction development, home studies, supportive services, transportation, supervised visits between parents and child, how to cope with separation, group activities are designed to educate general public or high-risk groups, and community education awareness through information booths at various community events.

Fond du Lac Human Services Families First Program

In response to the high number of Fond du Lac children placed out of the home, Fond du Lac Human Services developed a Families First Program influenced by ethnic and cultural ties to provide Family-Based Crisis Services to those American Indian families living in Southern St. Louis County, including the City of Duluth and on the boundaries of the Fond du Lac Reservation. Families are referred to Families First by the St. Louis County PHHS Department. This program focuses on an effort to divert out-of-home placement and assist with reunification and transition efforts. Families First provides intake for Family-Based Crisis Services 24 hours a day, seven (7) days a week, including weekends and holidays. Assistance is provided without regard to family income and is offered to families in their homes. The average length of a family intervention will be five weeks. The Families First Supervisor will determine the exact length in consultation with the Tribal and/or County Cases Manager. The service may run between 4-6 weeks.

Families First Workers will provide a wide range of goal-directed services to the client family, which may include, but shall not be limited to: parenting education, child development, advocacy, family, individual and marriage counseling, communication skills, home and financial maintenance skills, developing a networking system within the larger community, assisting the client family in meeting their basic needs by referrals to food shelves, obtaining housing, clothing, and furniture, and referring and transporting for mental health, medical and dental needs, family coping skills and regulation, diagnostic and functional assessments, psycho-education, short-term in-home family therapeutic support services, referrals to longer-term individual and family therapeutic and support services, intensive interactive parenting education and support and visitation assistance and support.

RATES REQUESTED:

Bois Forte Reservation is requesting a rate of \$85.00 per hour per hour for the Family-Based Program, with a contract maximum of \$44,300.

Fond du Lac Reservation is requesting a rate of \$75.00 per hour for Families First, Family-Based Crisis Services, with a contract maximum of \$130,000.

The source of funding for these Family-Based services is Title IVB Funding administered by DHS.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 with Bois Forte Reservation to purchase Family-Based Counseling, Life Management Skills, and Community Education and Prevention services through the Family-Based Program at \$85.00 per hour with a contract maximum of \$44,300.

It is further recommended that the County Board authorize a Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 with Fond du Lac Reservation to purchase Family-Based Crisis Services through the Families First Program at a rate of \$75.00 per hour with a contract maximum of \$130,000.

BUDGET REFERENCE:

Fund	230	Social Service
Agency	232008	PHHS
Object	603200	Family-Based Services
Revenue Source	540257	Family Response

CY 2016 Family-Based Counseling, Life Management Skills and Community Education and Prevention Services to American Indian Families and Children

BY COMMISSIONER _____

WHEREAS, Title IVB funding is available to counties through the Minnesota Department of Human Services (DHS) for Family-Based Counseling and Life Management Skills services; and

WHEREAS, St. Louis County uses a portion of this fund to contract with the Bois Forte and Fond du Lac Reservations for these services providing culturally sensitive, flexible programs that address the unique needs of American Indian families; and

WHEREAS, The Public Health and Human Services Department has contracted with the providers listed above to provide needed services on behalf of the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 with Bois Forte Reservation to purchase Family-Based Counseling, Life Management Skills, and Community Education and Prevention services through the Family-Based Program at \$85.00 per hour with a contract maximum of \$44,300;

RESOLVED FURTHER, That the St. Louis County Board authorizes a Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 with Fond du Lac Reservation to purchase Family-Based Crisis Services through the Families First Program at a rate of \$75.00 per hour with a contract maximum of \$130,000.

BUDGET REFERENCE:

Fund	230	Social Service
Agency	232008	PHHS
Object	603200	Family-Based Services
Revenue Source	540257	Family Response

BOARD LETTER NO. 16 – 47

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Acquisition of Right of Way –
Replacement of County Bridge
698 (Unorganized Township
62-21)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system and deliver the construction program on time and on budget.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acquisition of right of way for County Project (CP) 204368, State Project (SP) 069-605-044.

BACKGROUND:

The St. Louis County Public Works Department plans to replace County Bridge 698 (State Bridge 7645) and to reconstruct approximately 1200 feet of the adjacent County State Aid Highway 5/Lind Road. The project is located approximately 1/2 mile east of Unorganized Town Road 8180/North Airport Road in Sections 29 and 32 of Unorganized Township 62-21. Additional right of way will be needed from adjacent private parcels of land.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the acquisition of right of way necessary for this project. Right of way acquisition is payable from fund 200, Agency 203001.

**Acquisition of Right of Way – Replacement of County Bridge 698
(Unorganized Township 62-21)**

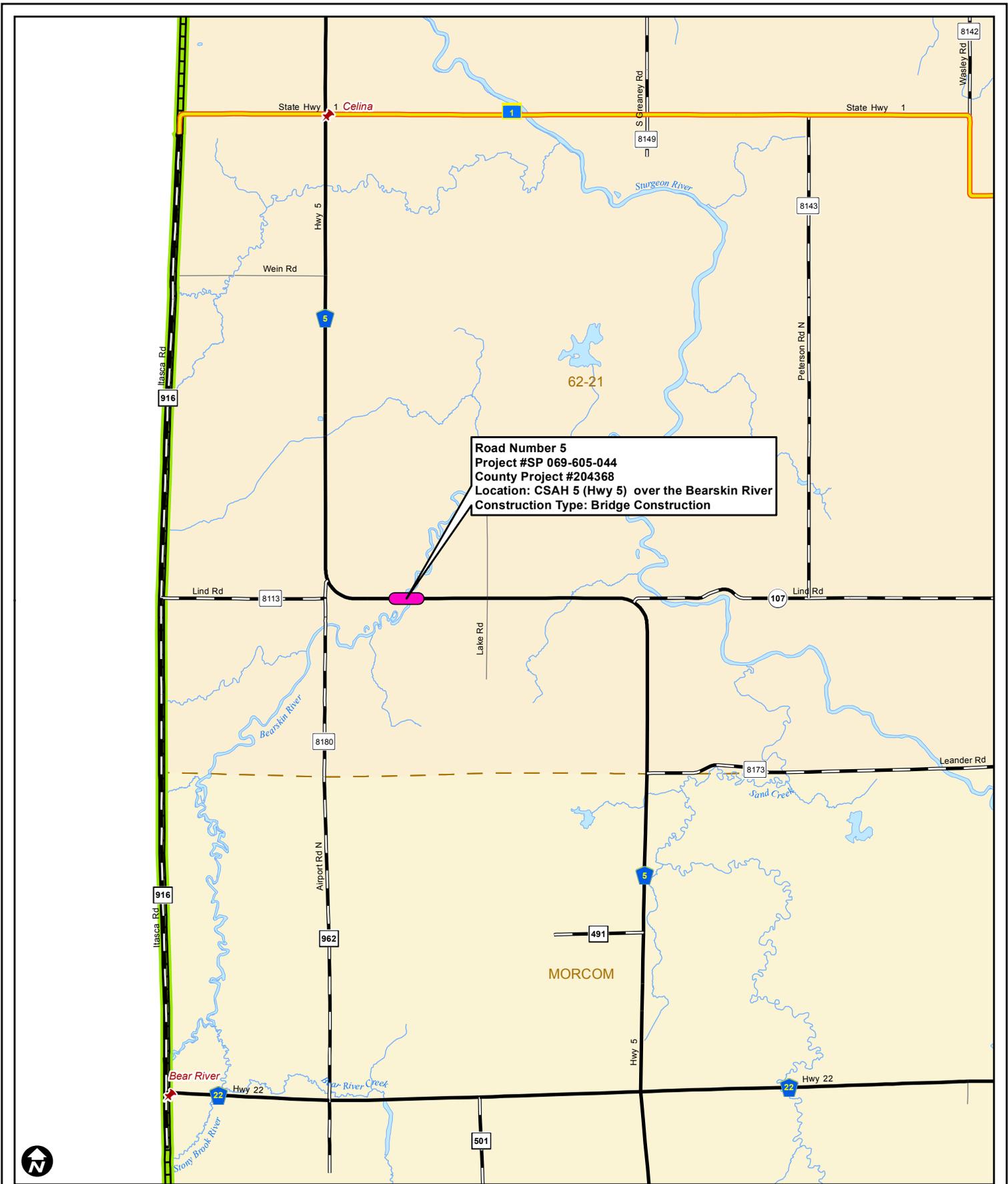
BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to replace County Bridge 698 (State Bridge 7645) and to reconstruct approximately 1200 feet of the adjacent County State Aid Highway 5/Lind Road located approximately 1/2 mile east of Unorganized Town Road 8180/North Airport Road in Sections 29 & 32 of Unorganized Township 62-21; and

WHEREAS, These improvements consist of replacing the existing bridge structure at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

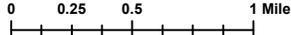
WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001, Objects 636500 and 636600.



Road Number 5
Project #SP 069-605-044
County Project #204368
Location: CSAH 5 (Hwy 5) over the Bearskin River
Construction Type: Bridge Construction

St. Louis County 2017 Road & Bridge Construction



Map Components

2017 Road & Bridge Construction

- Bridge Construction
- Interstate Highway
- U.S./State Highway

- County/Unorg. Twp. Road - Paved
- County/Unorg. Twp. Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

BOARD LETTER NO. 16 – 48

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Violation of St. Louis County Ordinance No. 28 – Makinen Liquor Store (Unorganized Township 56-16)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to consider penalties and/or suspension of liquor license for alleged violation of St. Louis County Ordinance No. 28 by Curran Enterprises, Inc. d/b/a Makinen Liquor Store, Unorganized Township 56-16, sale to minor, December 15, 2015.

BACKGROUND:

The County Attorney and the County Auditor have received reports from the St. Louis County Sheriff's Office of an alleged violation of St. Louis County Ordinance No. 28 on December 15, 2015, by Curran Enterprises, Inc. d/b/a Makinen Liquor Store, Unorganized Township 56-16.

On January 12, 2016, the St. Louis County Liquor Licensing Committee met to discuss the alleged Ordinance No. 28 violation against Curran Enterprises, Inc. After consideration of the allegations and circumstances, the committee recommended a ten (10) day license suspension and \$1,000 civil penalty, with nine (9) days and \$800 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year. The date of the one (1) day suspension will be February 9, 2016.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with Curran Enterprises, Inc. d/b/a Makinen Liquor Store suspending its liquor license as recommended by the St. Louis County Liquor Licensing Committee.

**Violation of St. Louis County Ordinance No. 28 – Makinen Liquor Store
(Unorganized Township 56-16)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on January 12, 2016, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on December 15, 2015, against Curran Enterprises, Inc. d/b/a Makinen Liquor Store, Unorganized Township 56-16; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$800 of the civil penalty stayed, for one year with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Curran Enterprises, Inc.; and

WHEREAS, Curran Enterprises, Inc. has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Off-Sale Intoxicating Liquor License No. 16-CTOFSL-00106 issued to Curran Enterprises, Inc. d/b/a Makinen Liquor Store, Unorganized Township 56-16, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$800 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be February 9, 2016;

RESOLVED FURTHER, That a new violation within the next year (ending February 2, 2017), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

Minutes
January 12, 2016
ST. LOUIS COUNTY LIQUOR LICENSING COMMITTEE MEETING

The meeting was called to order at 8:29 a.m., by St. Louis County Auditor Donald Dicklich, with the following members present: Deputy Auditor Phil Chapman, Commissioner Frank Jewell, Sheriff Ross Litman, Assistant County Attorney James Nephew, Lt. Dave Rolland, and Commissioner Tom Rukavina

Auditor Dicklich asked for nominations for the Chair of the Liquor Licensing Committee for 2016. Sheriff Litman supported by Commissioner Rukavina, nominated Auditor Dicklich to serve as Chair of the Liquor Licensing Committee for 2016. (5-0)

Assistant County Attorney Nephew supported by Auditor Dicklich moved to approve the minutes of the December 1, 2015 meeting. (5-0)

There was discussion regarding the alleged liquor law violation at B 2 Babs, Inc. d/b/a Kountry Krossroads, Pike Township, sale to minor on December 15, 2015. Beverly Allis was contacted via telephone on behalf of B 2 Babs, Inc. Sheriff Litman made a motion, supported by Commissioner Rukavina, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$1,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. The motion passed (5-0).

There was discussion regarding the alleged liquor law violation at Curran Enterprises, Inc. d/b/a Makinen Liquor Store, Unorganized Township 56-16, sale to minor on December 15, 2015. Robert and Lynette Curran appeared on behalf of Curran Enterprises. Commissioner Rukavina made a motion, supported by Commissioner Jewell, to recommend to the County Board, a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$800.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. The motion passed (5-0)

The meeting was adjourned at 9:21 a.m. (Jewell/Litman) (5-0)

Auditor Donald Dicklich, Chair

Wendy M. Johnson, IS II

BOARD LETTER NO. 16 – 49

FINANCE & BUDGET COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Violation of St. Louis County
Ordinance No. 28 – Kountry
Krossroads (Pike Township)

FROM: Kevin Z. Gray
County Administrator

Donald Dicklich
County Auditor/Treasurer

Mark Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to consider penalties and/or suspension of liquor license for alleged violation of St. Louis County Ordinance No. 28 by B 2 Babs, Inc. d/b/a Kountry Krossroads, Pike Township, sale to minor, December 15, 2015.

BACKGROUND:

The County Attorney and the County Auditor have received reports from the St. Louis County Sheriff's Office of an alleged violation of St. Louis County Ordinance No. 28 on December 15, 2015, by B 2 Babs, Inc. d/b/a Kountry Krossroads, Pike Township.

On January 12, 2016, the St. Louis County Liquor Licensing Committee met to discuss the alleged Ordinance No. 28 violation against B 2 Babs, Inc. After consideration of the allegations and circumstances, the committee recommended a ten (10) day license suspension and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year. The date of the one (1) day suspension will be February 8, 2016.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement with B 2 Babs, Inc. d/b/a Kountry Krossroads suspending its liquor license as recommended by the St. Louis County Liquor Licensing Committee.

**Violation of St. Louis County Ordinance No. 28 – Kountry Krossroads
(Pike Township)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Liquor Licensing Committee met on January 12, 2016, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on December 15, 2015, against B 2 Babs, Inc. d/b/a Kountry Krossroads, Pike Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed, for one year with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to B 2 Babs, Inc.; and

WHEREAS, B 2 Babs, Inc. has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License No. 16-CTCMBS-00121 issued to B 2 Babs, Inc. d/b/a Kountry Krossroads, Pike Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee have no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be February 8, 2016;

RESOLVED FURTHER, That a new violation within the next year (ending February 2, 2017), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

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The meeting was adjourned at 9:21 a.m. (Jewell/Litman) (5-0)

Auditor Donald Dicklich, Chair

Wendy M. Johnson, IS II

BOARD LETTER NO. 16 - 50

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60288.

Abatements Submitted for Approval by the St. Louis County Board
on 2/2/2016

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
10	1270	1340	0	15667	AUGUSTA KATHRYN	R	City of Duluth	Dave Christensen	HOMESTEAD	2015	150.00
10	370	890	0	15674	BERNICK, DEBRA	R	City of Duluth	Anne Sims	HOMESTEAD	2015	332.00
310	10	5680	0	15656	DEIDRICH, CHERYL	R	Culver	Jan Jackson	VALUATION	2015	100.00
140	250	20	0	15653	FRIDER, KAREN	R	Hibbing	Shannon Cairns	HOMESTEAD	2015	394.00
395	10	2252	0	15660	GIMPEL, LORAYNE	R	Hermantown	County Auditor	PENALTY & INTEREST	2015	73.20
10	2710	1440	0	15669	GUCK, JOSHUA	R	City of Duluth	Benjamin Hansen	HOMESTEAD	2015	350.00
141	10	1790	0	15643	HAAPOJA, JOHN	R	Hibbing	County Auditor	PENALTY & INTEREST	2015	30.80
370	105	630	0	15675	HANSON, ERIC	R	French	John Hultstrand	HOMESTEAD	2015	498.00
10	4290	850	0	15638	HITT, GEORGE	R	City of Duluth	County Auditor	PENALTY & INTEREST	2015	97.44
315	50	460	0	15651	HITZ PAUL	R	Duluth Twsp.	Roy Levitt	HOMESTEAD	2015	514.00
10	0	0	05515	15648	HOFFMAN, JUDITH	M	City of Duluth	Colin Payton	HOMESTEAD	2015	372.00
10	3960	30	0	15671	KOWALIK, MARY	R	City of Duluth	County Auditor	PENALTY & INTEREST	2015	66.00
140	40	130	0	15680	LACH RACHEL	R	Hibbing	Chris Link	HOMESTEAD	2015	752.00
10	803	210	0	15649	LARSEN, DAVID	R	City of Duluth	Colin Payton	HOMESTEAD	2015	104.00
140	250	1880	0	15652	LONDO, BRITTANI	R	Hibbing	Shannon Cairns	HOMESTEAD	2015	668.00
450	90	110	0	15650	LUNDGREN DEBI	R	Midway	Sean Worthington	HOMESTEAD	2015	320.00
90	100	1650	0	15644	MENARD INC.	R	Virginia	Patrick Orent	CODE CHANGE	2014	159.22
90	100	1650	0	15645	MENARD INC.	R	Virginia	Patrick Orent	CODE CHANGE	2015	166.00
10	1790	920	0	15647	MERRICK, GLENN	R	City of Duluth	Terry Johnson	HOMESTEAD	2015	360.00
141	30	475	0	15662	MINING RESOURCES LLC	R	Hibbing	Dave Sipila	EXEMPT	2015	20.00
141	30	480	0	15663	MINING RESOURCES LLC	R	Hibbing	Dave Sipila	EXEMPT	2015	38.00
141	30	500	0	15664	MINING RESOURCES LLC	R	Hibbing	Dave Sipila	EXEMPT	2015	336.00
235	10	3885	0	15665	MINING RESOURCES LLC	R	Balkan	Dave Sipila	EXEMPT	2015	228.00
140	35	390	0	15657	MONTE, JAMIE	R	Hibbing	Shannon Cairns	HOMESTEAD	2015	736.00
440	10	3960	0	15655	MUELLER, ROBERT	R	Meadowlands T.	Jan Jackson	VALUATION	2015	62.00
10	4570	3690	0	15673	PERFETTI, VINCENT	R	City of Duluth	Anne Sims	HOMESTEAD	2015	404.00
60	35	270	0	15678	REMINGTON, PAULA	R	Gilbert	Mason Couvier	HOMESTEAD	2015	870.00
10	3080	110	0	15668	SMYTHE MARY	R	City of Duluth	Benjamin Hansen	HOMESTEAD	2015	182.00
10	0	0	10523	15670	TURJA, ZONA	M	City of Duluth	County Auditor	PENALTY & INTEREST	2015	40.32
310	10	4940	0	15666	WAGNER CATHERINE	R	Culver	Jan Jackson	HOMESTEAD	2015	576.00
10	2140	720	0	15646	WALKER, LYDIA	R	City of Duluth	Dave Christensen	HOMESTEAD	2015	400.00
310	10	120	0	15654	ZIELINSKI, NICHOLAS	R	Culver	Jan Jackson	VALUATION	2015	868.00

BOARD LETTER NO. 16 - 51

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Contract for Mine Inspection
Services with Itasca County

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide effective and efficient public service delivery, engage in joint activities with other local government agencies, and enhance public safety activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Mine Inspection Services Agreement with Itasca County effective January 1, 2016.

BACKGROUND:

Minn. Stat. § 180 establishes the requirements for counties with five (5) or more mines in situate and in operation to appoint an inspector of mines to fulfill associated inspection and investigation related responsibilities to minimize safety hazards for miners and the public. On February 1, 1991, St. Louis County entered into an agreement with Itasca County to provide mine inspection services for compliance related inspections and investigations. St. Louis County has provided these services to Itasca County since that date. An updated contract has been negotiated which extends the agreement through December 31, 2017. These services can be provided with existing staff.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize an agreement to provide mine inspection services to Itasca County through December 31, 2017. Anticipated annual revenue of up to \$18,000 from this agreement will be deposited into Fund 100, Object 138001.

Contract for Mine Inspection Services with Itasca County

BY COMMISSIONER _____

WHEREAS, Minn. Stat. § 180 requires counties with five or more mines in operation to appoint an Inspector of Mines and to fulfill inspection and investigation related responsibilities: and

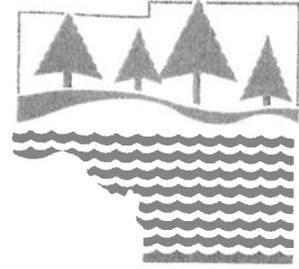
WHEREAS, Since 1991, St. Louis County has provided mine inspection services to Itasca County through a cooperative activity services agreement: and

WHEREAS, The St. Louis County Safety and Risk Management Division, Mine Inspector's Office, has sufficient staff to continue to provide this service and has negotiated an extension of the agreement through December 31, 2017;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a Mine Inspection Services Agreement with Itasca County through December 31, 2017 with an anticipated annual revenue of up to \$18,000 to be deposited into Fund 100, Object 138001.

RESOLVED FURTHER, It is further understood that Itasca County will reimburse St. Louis County for any extraordinary costs which shall include, but are not limited to, long distance calls, mileage and meal allowances for travel outside of Virginia and the cost of obtaining copies of any reports or documents necessary to any investigation on behalf of Itasca County.

Dianne Pruszinske
Itasca County Risk Manager/Safety Officer
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN. 55744-2681
Phone 218-327-7348
Fax: 218-327-7426
dianne.pruszinske@co.itasca.mn.us



December 14, 2015

Mr. Joseph J. Austin
Director of Safety & Risk Management
Saint Louis County
Palladio Building
401 West Superior Street, Suite 300
Duluth, MN 55802-1511

Mr. Austin,

Enclosed is the fully executed and Board approved Mine Inspection Services Agreement between Itasca and Saint Louis County. Please provide us with copies after you have obtained the Saint Louis County signatures.

It was a pleasure to meet with you and Max last week.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dianne Pruszinske". The signature is written in dark ink and is positioned above the printed name and title.

Dianne Pruszinske
Risk Manager/Safety Officer

Enclosure

MINE INSPECTION SERVICES AGREEMENT

ITASCA AND ST. LOUIS COUNTY

THIS AGREEMENT, effective January 1, 2016, by and between the **COUNTY OF ST. LOUIS, MINNESOTA** a body corporate and politic, existing under the laws of the State of Minnesota; and the **COUNTY OF ITASCA, MINNESOTA**, a body corporate and politic, existing under the laws of the State of Minnesota;

WHEREAS, Itasca county desires to employ the services of the St. Louis County Mine Inspector, and assistants, to render to it mine inspection services as described in Minnesota statutes Chapter 180; and

WHEREAS, Itasca County is authorized under Chapter 180 to procure such services from St. Louis County;

NOW, THEREFORE, IT IS HEREBY AGREED, by and between the parties hereto that the St. Louis County Mine Inspector, and assistants, shall provide to Itasca County mine inspection services identified in Minnesota Statutes Chapter 180 as follows:

1. St. Louis County shall discharge the duties of the inspector of mines as set forth in Minnesota Statutes §180.03, §180.07 and §180.11, for mining operations identified by Itasca County; all other Chapter 180 mine Inspection duties will be performed by Itasca County.
2. Compensation for such services shall be at rate of 41 dollars per hour for 2016, based on fully burdened staff time, not to exceed \$18,000 annually. This hourly rate will be increased by the standard measure of inflation to account for wage and health insurance costs in future years (CPI-U). In addition to such amount, Itasca County shall pay to St. Louis County all extraordinary expenses in excess of the annual fee above-stated incurred by inspectors and staff in the performance of duties on behalf of Itasca County. It is further understood that Itasca County shall reimburse St. Louis County for any extraordinary costs which shall include, but are not limited to, long distance calls, mileage and meal allowances for travel outside of Virginia and the cost of obtaining copies of any reports or documents necessary to any investigation on behalf of Itasca County.
3. The St. Louis County Mine Inspector and assistants shall perform all work done under the terms of this Agreement in a professional manner and with the degree of care required from experienced inspectors in the community. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes §471.59, Subd. 1a. For purposes of that statute, St. Louis County expressly declines responsibility for the acts and omissions of Itasca County under Minnesota Statutes Chapter 180; Itasca County expressly declines responsibility for the acts of St. Louis County and any negligent omissions of St. Louis County under Minnesota Statutes Chapter 180.

It is further understood and agreed that there shall be no liability upon St. Louis County or the County Mine Inspector, or assistants, for the carrying out of any instructions of the Itasca County Board as delivered by properly authorized officers or employees of said Board, where such actions are contrary to law and beyond the powers of said Board. The County Mine Inspector, and assistants, shall have the right to refuse to perform any services for Itasca County, its officers or employees, when it reasonably appears that such services shall be contrary to law, or

would create a conflict with the County Mine Inspector's duties for St. Louis County or would not be in the best interests of justice to all persons concerned.

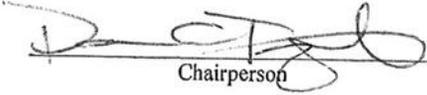
4. Itasca County shall, upon receipt of an invoice from St. Louis County, promptly pay for services rendered under this Agreement. Further, Itasca County agrees to compensate the St. Louis County Mine Inspector for services performed between January 1, 2016 and the effective date of this Agreement consistent with the rates and costs indicated in paragraph 2.
5. That this Agreement represents the final expression of the agreement of the parties and a complete statement of the terms agreed upon. It supersedes all prior agreements between the parties and shall remain in effect until December 31, 2018, unless earlier terminated upon 30 days notice by either of the parties.

THIS SPACE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have executed this Agreement:

ITASCA COUNTY, MINNESOTA:

BY:

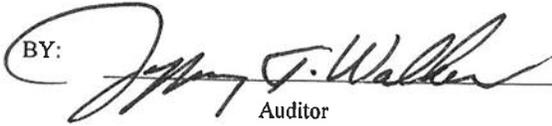

Chairperson

COUNTY OF ST. LOUIS:

BY:

Chairperson

BY:


Auditor

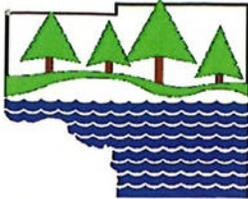
BY:

Donald Dicklich
Auditor

APPROVED AS TO FORM & EXECUTION:

BY:

Thomas Stanley
Assistant County Attorney



**ITASCA COUNTY
BOARD OF COMMISSIONERS**
Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744

December 9, 2015
Regular Meeting

REQUEST FOR BOARD ACTION RBA-2015-400

DEPARTMENT: Auditor/Treasurer

PRESENTER: Dianne Pruszinske

TIME REQUIRED: < 5 minutes

AGENDA ITEM:

St. Louis County Mine Inspection Agreement

BOARD ACTION REQUESTED:

Approve the 2016 Mine Inspection Services Agreement with St. Louis County and authorize necessary signatures.

BACKGROUND:

Attached is the suggested 2016 Mine Inspection Services Agreement as well as the current Agreement which contains very few changes. The basic change is the rate which is going from \$40/hour to \$40/hour.

ITEM HISTORY:

COUNTY ATTORNEY REVIEW: N/A

SUPPORTING DOCUMENTATION:

- 11 19 2015 MINE INSPECTION SERVICES AGREEMENT (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rusty Eichorn, District #4
SECONDER:	Terry Snyder, District #2
AYES:	Davin Tinquist, Terry Snyder, Leo Trunt, Rusty Eichorn
ABSENT:	Mark Mandich

BOARD LETTER NO. 16 – 52

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: January 26, 2016 **RE:** Appointments to the Heading Home St. Louis County Leadership Council

FROM: Kevin Z. Gray
County Administrator

Ann Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will be self-sufficient, providing for their own welfare and that of their children. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint two (2) applicants into currently open positions and to reappoint two (2) current members on the Heading Home St. Louis County (HHSLC) Leadership Council

BACKGROUND:

The HHSLC Leadership Council acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County. Members are appointed by either the City Council of Duluth or the St. Louis County Board of Commissioners.

On December 24, 2015, Commissioners received Board Memo No. 15-53 with a chart of current vacancies and applications received for membership on the HHSLC Leadership Council. Included was a list of possible appointments based on recommendation of the Council. Six applications were received for the two open positions. This three week period was allowed for Commissioners to review applicant qualifications.

RECOMMENDATION:

It is requested that the St. Louis County Board of Commissioners consider the following appointments as recommended by the Heading Home St. Louis County Leadership Council:

New appointments:

- Homeless Advocate: LeAnn Littlewolf of Duluth, MN
- Business Representative: Shelly Lyn Holmes of Eveleth, MN

Reappointments:

- Rural Housing Coalition Representative: Heather Lindula of Iron, MN
- Bois Forte Reservation Representative: Pamela Hughes of Tower, MN

Appointments to the Heading Home St. Louis County Leadership Council

BY COMMISSIONER _____

WHEREAS, The Heading Home St. Louis County Leadership Council acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County; and

WHEREAS, Members are appointed by the City Council of Duluth and the St. Louis County Board of Commissioners;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following applicants to the Heading Home St. Louis County Leadership Council:

<u>Position</u>	<u>Period</u>	<u>Appointed</u>
Homeless Advocate	Term ends 12/31/18	LeAnn Littlewolf of Duluth, MN
Business	Term ends 12/31/17	Shelly Lyn Holmes of Eveleth, MN

RESOLVED FURTHER, The County Board reappoints the following Leadership Council members:

<u>Position</u>	<u>Period</u>	<u>Reappointed</u>
Rural Housing Coalition	Term ends 12/31/18	Heather Lindula of Iron, MN
Bois Forte Reservation	Term ends 12/31/18	Pamela Hughes of Tower, MN

Leadership Council Position	Appointed	3-Year Term Ends	Name	Employer	Address Phone & e-mail address
State of MN (MN Interagency Council on Homeless)	St. Louis County	12/31/2016	Ji-Young Choi	Minnesota Housing Finance Agency (MHFA)	Ji-young.choi@state.mn.us
Corrections Representative	St. Louis County	12/31/2017	Katy O'Sullivan	Arrowhead Regional Corrections (ARC)	osullivank@stlouiscountymn.gov
Rural Housing Coalition Representative	St. Louis County	12/31/2015	Heather Lindula	Legal Aid Services of Northeastern Minnesota Seeking re-appointment	hlindula@lasnem.org
Education Representative	St. Louis County	12/31/2017	Richard Pierce	ISD 2142	rpierce@isd2142.k12.mn.us
At-Large Representative	St. Louis County	12/31/2016	Nathan Thompson	Habitat For Humanity	Nathan@nslchfh.org
Business Community	St. Louis County	12/31/2017	Allan Lian	Minnesota Power	alian@mnpower.com
At-Large Representative	St. Louis County	12/31/16	Valerie Strukel	Homeless Advocate	vstrukel@gmail.com
Homeless Advocate	St. Louis County	12/31/2015	Edie Carr	Northern & Southern Family Services Collaborative	ecarr@isd2142.k12.mn.us
Bois Forte Reservation Representative	St. Louis County	12/31/2015	Pamela M. Hughes	Supervisor, Bois Forte Health & Human Services Seeking re-appointment	phughes@boisforte-nsn.gov

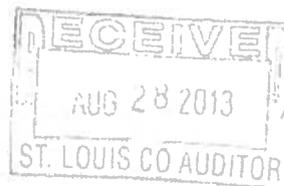


Revised 1 2006
APP CACCB

Application

Citizen Advisory Committee, Commission, or Board

St. Louis County



Return Application to:

Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

OR e-mail at larsonb@stlouiscountymn.gov

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Leadership Council - Rural Housing Coalition Representative

Please list the committee, commission, or board for which you are applying

Applicant Name: Lindula, Heather D. Mr. Mrs. Ms.

Last Name First Name Middle Initial

Home Address: 3820 Admiral Road

Street

Iron MN 55751

City State Zip

Telephone/Fax/E-Mail: 218-744-2352 749-3270 x 403 749-0706 hlindula@lasnem.org

Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 10 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

I am the chair of the Rural Housing Coalition.

I was a co-chair in 2012 and am the chair in 2013 of the Community Connect committee which is planning a Community Connect in Virginia in October of 2013.

In the past, I was the coordinator of the Eveleth Horizons project which was a group of individuals working on eradicating poverty and strengthening the Eveleth community.

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I work in the housing field and have been the chair of the Rural Housing Coalition for a few years. I am very interested in helping to identify housing needs in our community and assisting in finding the best solutions to end homelessness. As the chair of the RHC, I believe I can bring information from the RHC to the Leadership Council and vice versa which may improve the communication between the two entities.

4. Please describe your education, employment, areas of interest, and expertise.

I have a bachelors degree in Social Work from St. Cloud State University. I am currently a paralegal/housing advocate at Legal Aid Services of Northeastern Minnesota. In the past, I worked as an employment counselor, mental health practitioner, ARMHS worker, mental health case manager, independent living skills instructor and job coach.

5. Please provide additional information you believe is important in considering your application?

In my employment I work in the area of housing and public benefits. I have made connections with private and public landlords and work closely with St. Louis County financial workers and other non profit organizations. By having these connections already established, and being the chair of the RHC I believe that I can bring the needs of the community to the table as well as bring information from the Leadership Council back to the community.

6. Please list two references including name, address, and telephone number.

Leah Hall - 702 Third Avenue South Virginia, MN 55792 748-7358

Adam Venne - 442 Pine Mill Court Virginia, MN 55792 735-6324

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Heather Lindstedt

Date

8/20/2013

THANK YOU!

Page 2 of 2

Office Use Only

Date Received []

Appointment Date []

Date Entered []

Term End Date []

Commissioner District []

Retention Date []

Appointed: Yes No

Committee/Board/Commission []



Revised 1-2006 APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.



Revised 1-2006 APP-CA

Application For: Heading Home SLC Citizen Advisory Board

Please list the committee, commission, or board for which you are applying.

Applicant Name: Hughes, Pamela M Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 1278 W. Duffy Point Road-PO Box 511
Street
Tower, MN 55790
City State Zip

Telephone/Fax/ E-Mail: 218-753-2347(w) 218-757-0109(f) phughes@bolaforte-nsn.gov
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? 9 years

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

American Indian Advisory Council for the State of Minnesota

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

To be learn more on homelessness within St. Louis County and Bois Forte Reservation.

1 of 2

4. Please describe your education, employment, areas of interest, and expertise.

Currently employed with Bois Forte Health & Human Services as the Chemical Dependency/New Moon Supportive Housing Program Manager.

5. Please provide additional information you believe is important in considering your application?

I would like to be the Bois Forte Representative on this Citizen Advisory Board.

6. Please list two references including name, address, and telephone number.

Denise Estey-Lindquist, DHS, PO Box 64977, St. Paul, MN 55164-0977.

Richard Moldenhauer, DHS, PO Box 64977, St. Paul, MN 55164-0977

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:

Pamela M. Hughes

Pamela M. Hughes

Date

05/18/2015

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District :

Retention Date

Appointed: Yes No

Committee/Board/Commission:

2 of 2

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

I work for the Minnesota Coalition for the Homeless as the new Tribal Organizer, with a focus in Northeast Minnesota for the first year of this aspect of organizing. I was a member of the team that crafted the Heading Home Plan and have a commitment to housing stability, equity, and community response to crisis.

4. Please describe your education, employment, areas of interest, and expertise.

I have a Master's degree in Education (2012), Master's degree in Advocacy and Political Leadership (2010), and Bachelor's in Education (1999). I have over 20 years in non-profit organizational work, with specific focus on high-risk youth. I have provided direct services, developed programming and start-up organizations, and provided Administrative leadership. I work at the MN Coalition for the Homeless now.

5. Please provide additional information you believe is important in considering your application?

I am an enrolled member of Leech Lake Band of Ojibwe and have worked closely in American Indian communities in Northeast Minnesota for over 20 years. My family was low-income as a child. I understand the dynamics of living with no or very low income. I have devoted my career to community work to improve conditions with people with less access to opportunity.

6. Please list two references including name, address, and telephone number.

Mark Engebretson, 914 E 7th St, Duluth, MN 55805 (218)428-9652

Hannah Smith, 821 E 2nd St, Duluth, MN (651)270-4141

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature: LeAnn Littlewolf

Date 11/20/2015

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District _____

Retention Date

Appointed: Yes No

Committee/Board/Commission: _____



Revised 1-2008
APP-CACCB

Application

Citizen Advisory Committee, Commission, or Board
St. Louis County

Return Application to:
Clerk of the County Board
100 N. 5th Avenue West, #214
Duluth, MN 55802-1293

Note: Please mail or deliver your completed application to the Clerk of the Board at the adjacent address. Your application will be on file for approximately one year.

Application For: Heading Home St. Louis County Governance Board

Please list the committee, commission, or board for which you are applying

Applicant Name: Holmes Shelly Lyn Mr. Mrs. Ms.
Last Name First Name Middle Initial

Home Address: 8062 Highway 37
Street
Eveleth MN 55734-4116
City State Zip

Telephone/Fax/ E-Mail: 218-966-0712 218-744-4202 shelly@mahahta.com
Home Work Fax E-mail Address

1. How long have you lived in St. Louis County? life time resident

2. List other community groups, boards, committees, or commissions for which you are, or have been a member?

Laurentian Chamber of Commerce Business Development Committee Board - 2015

3. What interests you about becoming a member of the committee, commission or board for which you are applying?

Helping provide safe housing and transportation for our community.
I have strong ties to the area and an interest in helping the homeless and low income. The collaboration with housing providers to provide and maintain housing to readily house the homeless.

4. Please describe your education, employment, areas of interest, and expertise.

Owner of Mahkahta Properties, Inc.
Owner of Lotus Corporation - Katherine's House in Eveleth

5. Please provide additional information you believe is important in considering your application?

Owned rental properties for 28 years.
Multiple business owner for 28 years.
Being a life long resident of St. Louis County, I have strong ties to the area.

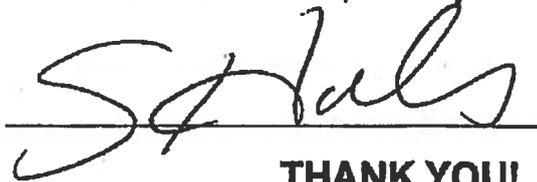
6. Please list two references including name, address, and telephone number.

Jim Croyle, jicroyle@d.umn.edu (218) 491-3915

Stephen Taylor, 3942 Admiral Road, Iron, MN 55751 (218) 410-8006

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed.

Signature:



Date

Nov 18, 2015

THANK YOU!

Page 2 of 2

Office Use Only

Date Received

Appointment Date

Date Entered

Term End Date

Commissioner District _____

Retention Date

Appointed: Yes No

Committee/Board/Commission: _____

Effective December 24, 2016, Merit System Supervisory Unit members will transition to a tiered health plan design. Providers are placed in tiers based on cost. The lower cost providers are designated as tier one providers; higher cost providers are tier two. When a member uses a tier one provider, they are subject to the same deductible, co-insurance and out of pocket maximum that they have now. If a tier two provider is used, the deductible increases to \$500/individual and \$1,000/family; the co-insurance is reduced to 70% and the out of pocket maximum increases to \$2,000/individual and \$4,000/family. Out of network providers are subject to higher deductible (\$750/individual and \$1,500/family), lower co-insurance (50%), and higher out of pocket costs (\$5,500/individual and \$11,000/family).

Other economic items include elimination of step 1 from all classifications in the pay plans and renumbering the steps accordingly. Any employee at step 1 shall move to the newly labeled step 1 (formerly step 2) effective the first day of the pay period following ratification of the contract by the County Board.

In the event any contract provision is found to be in conflict with a law, the savings clause provides that the other provisions of the contract remain in effect. Revisions were made to the savings clause to add conflicts involving federal or state administrative rulings or regulations.

Other language changes include: streamlining the process of selecting arbitrators under the grievance procedure; conforming health insurance eligibility for part-time employees to Affordable Care Act requirements; permitting the extension of the new hire probationary period up to an additional six months; conforming the definition of immediate family for use of sick leave to state statute; allowing both parents to share parental leave when both employees are employed by the county.

Additionally, there were a number of minor housekeeping changes such as removing obsolete references and updating dates.

RECOMMENDATION:

It is recommended that the St. Louis County Board ratify the 2015-2016 Merit System Supervisory Unit collective bargaining agreement and authorize the appropriate county officials to execute a written agreement consistent with negotiations.

Merit System Supervisory Unit Agreement: 2015 - 2016

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the 2015-2016 Merit System Supervisory Unit Agreement and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. _____.