



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

January 5, 2016

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of December 15, 2015

Health & Human Services Committee

1. CY 2016 Contract for Service of Process for Child Support Cases [16-06]
2. CY 2016 Trauma Assessment and Family Treatment Program Contract with Human Development Center [16-07]
3. CY 2016 Employment Services for Persons with Developmental Disabilities [16-08]
4. CY 2016 Mental Health Contracts with Human Development Center [16-09]
5. CY 2016 Mental Health Contracts with Range Mental Health Center [16-10]
6. CY 2016 Out-of-Home and Day Treatment Contracts for Services to Families and Children [16-11]
7. CY 2016 Out-of-State Contract for Residential Treatment Services to Families and Children [16-12]
8. CY 2016 Detox and Hold Services Contracts [16-13]
9. Semi-Independent Living Services Contract with REM Arrowhead, Inc. for the Remainder of FY 2016 [16-14]
10. Contract with CHB to Accept Community Wellness Grant Funds and Rescind Resolution No. 15-494 [16-15]

Environment & Natural Resources Committee

11. Amend Zoning Ordinance No. 62, Zoning Map (White Township) [16-16]
12. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Rother [16-17]

Public Works & Transportation Committee

13. Authorization of Additional Work on Quote, Clearing Project on CSAH 9/4th Street (Duluth) [16-18]
14. Authorization to Apply for a Culvert Survey Grant – Phase IV [16-19]
15. Revocation and Establishment of Certain County State Aid Highways (Mountain Iron) [16-20]
16. Agreement with Lake County – 2016 State Aid Pavement Marking Project [16-21]

Finance & Budget Committee, Commissioner

17. Sale of Surplus Fee Land – Clinton Township [16-22]
18. Abatement List for Board Approval [16-23]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee

1. **Authorization to Apply for Grant for Respite Services for Children with Autism [16-24]**
Resolution authorizing application for a grant in the amount of \$1.5 million to increase the network of respite service providers with training and experience to successfully service individuals with autism.

Public Works & Transportation Committee

- 1. Award of Bids: Several Projects in the 2016 Construction Program [16-25]**
 - A. Culvert and Resurfacing on CSAH 52 (Kelsey and Cotton Townships)**
Resolution awarding a culvert and resurfacing project on CSAH 52 to KGM Constructors, Inc., of Angora, MN.
 - B. Aggregate Base and Stabilization on CSAH 108, CR 315 and 542 (Unorganized Township 57-16, Clinton and Great Scott Townships and City of Hibbing)**
Resolution awarding an aggregate base and stabilization project on CSAH 108, CR 315 and 542 to low bidder Ulland Brothers, Inc., Cloquet, MN.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

January 12, 2016	St. Louis County Courthouse, Duluth, MN
January 26, 2016	Fayal Town Hall, 4375 Shady Lane, Eveleth, MN
February 2, 2016	St. Louis County Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

December 15, 2015

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Boyle, Rukavina, Nelson, Raukar, and Chair Stauber

Absent: Commissioners Jewell, Dahlberg

Convened: Chair Stauber called the meeting to order at 2:43 p.m.

CONSENT AGENDA

Raukar/Boyle moved to approve the consent agenda without Item #7, Funding to the City of Hibbing for Miracle League of the Iron Range. [15-553]. The motion passed. (5-0, Dahlberg, Jewell absent)

- Minutes of December 1, 2015
- CY 2016 Supervised Visitation Service Agreements [15-547]
- Western Lake Superior Sanitary District 2013-2017 Household Hazardous Waste Contract – Amendment 1 [15-548]
- Public Sale of State Tax Forfeited Properties on February 11, 2016 [15-549]
- Special Legislation Sales – Kunze, Bennett [15-550]
- Special Legislation Sales – Pohl, Bronniche, Cole [15-551]
- Special Legislation Sales - Wodny, Minnesota Power, Lukkassor, Pirkola, Erickson [15-552]
- Letter of Understanding for 2015 Audit by State Auditor’s Office [15-554]
- Contracts and Joint Powers Agreement for Court Appointed Attorneys in Civil Commitment Proceedings [15-555]
- Contract Renewal for Court Appointed Attorneys in Child Protection Proceedings [15-556]
- Title III Funds for Firewise Communities Activities – Grant Year 2013 [15-557]
- Title III Funds for Firewise Communities Activities – Grant Year 2014 [15-558]
- Food Services Contract for the Hibbing and Virginia Lockup Facilities [15-559]

Establishment of Public Hearings

Nelson/Stauber moved to establish a public hearing at 9:40 a.m. on Tuesday, January 12, 2016, in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering an Off-Sale Intoxicating Liquor License to Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19. [15-560]. The motion passed. (5-0, Dahlberg, Jewell absent)

Health & Human Service Committee

Boyle/Stauber moved to authorize the Public Health and Human Services Department to provide the 125 days required notice of cancellation to Medica of contracts for Minnesota Senior Health Options (MSHO) and the Minnesota Senior Care Plus (MSC+) programs. Upon completion of the contract, the PHHS staffing complement will be decreased by 8.0 FTEs. [15-561]. Commissioner Nelson stepped

out of the meeting from 2:45 p.m. to 2:46 p.m. St. Louis County Public Health & Human Services Director Ann Busche provided an overview of the reasons behind the cancellation of the contracts. After further discussion, the motion passed. (5-0, Dahlberg, Jewell absent)

Boyle/Raukar moved that the St Louis County Board makes the following membership change: District 1, Eliminate Amber Madoll as representative due change in residency and District 5, Appoint Amber Madoll as representative due to change in residency; term to expire 12/31/2017. The Board makes the following appointments: District 4, Re-appoint Cindy Lustig - term to expire 12/31/2018; District 4, Re-appoint John Soghigian - term to expire 12/31/2018; At Large, Re-appoint Tina Welsh - term to expire 12/3/2018; District 2, Appoint Kevin Walsh - term to expire on 12/31/2018; and District 7, Appoint Dawn Lamping - term to expire on 12/31/2016. The Board authorizes the County Auditor to advertise six (6) vacancies county wide to secure a list of interested and qualified persons to fill openings on the Public Health and Human Services Advisory Committee. [15-562]. The motion passed. (5-0, Dahlberg, Jewell absent)

Environment & Natural Resources Committee

Raukar/Boyle moved to authorize the appropriate county officials to enter into a six-year contract with Kangas Excavating, Inc. for the operation of the County's Regional Landfill in Virginia. The contract may be extended for two (2) additional two-year extensions, upon the mutual agreement of both parties. Estimated total contract cost for 2016 is \$465,036. The monthly fee and hourly equipment rates will be adjusted annually, based on a modified Consumer Price Index, excluding energy, as provided by the County Purchasing Division. Funding for this contract is available in Fund 600, Agency 607001. [15-563]. The motion passed. (5-0, Dahlberg, Jewell absent)

Public Works & Transportation Committee

Rukavina/Raukar moved to award a bid to Northland Constructors of Duluth, LLC, Duluth, MN, in the amount of \$2,874,790.29 for Project: CP 0110-176330, SAP 069-710-025 Bridge 69A20, located on CSAH 110 (Hwy 110) between CSAH 130 (Forestry Road) and CR 633 (Colby Lake Road), length 0.672 miles, White Township. [15-564]. The motion passed. (4-1, Nelson nay, Dahlberg, Jewell absent)

Rukavina/Raukar moved to award a bid to KGM Contractors, Inc., Angora, MN, in the amount of \$297,963.70 for Project: CP 0540-243937 TST Bridge 69K42, located on CR 540 between TH 53 and CR 937 over Flint Creek, length 0.014 miles, Field Township. [15-565]. The motion passed. (4-1, Nelson nay, Dahlberg, Jewell absent)

Finance & Budget Committee

Nelson/Rukavina moved to approve the transfer of \$5,555,583.55 from the Land Department 290-290003-697600 to the Environmental Trust Fund/Shoreline Sales 500-500001-590100; and further, that any sales proceeds that are received after December 9, 2015 will be transferred to the Minnesota State Board of Investment in December 2016 by County Board Resolution. [15-566]. The motion passed. (5-0, Dahlberg, Jewell absent)

Nelson/Boyle moved to authorize a construction contract with Max Gray Construction of Hibbing, MN, in an amount of \$1,695,700.00 for the Assessor's Office space and records retention/storage space construction, new building exterior upgrades, and roof replacement for the A. P. Cook Building in Duluth, with \$250,000 payable from the Depreciation Reserve (Fund 402-402008-663100), and the remaining \$1,445,700 from the Capital Project Fund (Fund 400-400036-630900). The St. Louis County

Board further authorizes the increase of the County Program Aid budget in the General Fund to recognize \$703,632.77 of the County Program Aid not relied upon as part of the budget but actually received (Fund 100-100001-521502), and a transfer out to the Capital Project Fund with a corresponding increase in the expense budget (Fund 400-400036-630900) in this amount for this project. [15-567]. St. Louis County Property Management Director Tony Mancuso discussed various aspects of the project. Commissioner Rukavina stepped out of the meeting from 3:39 p.m. to 3:42 p.m. The motion passed. (5-0, Dahlberg, Jewell absent)

Raukar/Nelson moved to approve the allocation of \$16,000 to the City of Hibbing to be used toward the remaining debt obligations of the Miracle League of the Iron Range baseball park in Hibbing's Bennett Park, with funding from the remaining dollars committed for the Motorplex project (\$12,430.00), now assigned to the Economic Development assigned fund balance, plus an additional \$3,570 from the same fund balance. [15-553]. The motion passed. (5-0, Dahlberg, Jewell absent)

COMMISSIONER DISCUSSION ITEMS AND REPORTS

At 3:47 p.m., Nelson/Raukar moved to adjourn the Committee of the Whole meeting. The motion passed. (5-0, Dahlberg, Jewell absent)

Pete Stauber, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO.16 - 06

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** CY 2016 Contract for Service of
Process for Child Support
Cases

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will be self-sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to approve a contract for up to \$70,000 with Applied Professional Services to provide Service of Process for Child Support cases.

BACKGROUND:

The St. Louis County Public Health and Human Services Department (PHHS) Child Support Unit and the County Attorney's Office, providing services to the Child Support Program pursuant to an IV-D Cooperative Agreement, require Service of Process services to perform its functions of establishing, modifying, or enforcing child support and paternity matters. The county, through these respective departments, determines eligibility for the services. As with most Child Support expenditures, this expenditure has a federal reimbursement rate of 66% of cost.

The county has used an outside entity to ensure persons are served in a timely manner. Applied Professional Services of Duluth, MN, is a licensed and bonded investigative consulting firm that can deliver this service on behalf of the county. PHHS has used this company for many years and has found it to be efficient and cost-effective. To comply with Data Privacy Practices, a contract is required.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a contract with Applied Professional Services, Duluth, MN, for up to \$70,000 to provide Service of Process for PHHS cases, for the period January 1, 2016 through December 31, 2016, payable from Fund 230, Agency 231009, Object 629900.

CY 2016 Contract for Service of Process for Child Support Cases

BY COMMISSIONER _____

WHEREAS, The St. Louis County Child Support Program has need for court documents to be served on the Child Support parties in a manner that requires Service of Process; and

WHEREAS, Applied Professional Services of Duluth, MN, is a licensed and bonded investigative consulting firm that can deliver this service on behalf of the St. Louis County Child Support Program; and

WHEREAS, to comply with Data Privacy Practices a contract is required for this service;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Applied Professional Services, Duluth, MN, for up to \$70,000 to provide Service of Process for PHHS cases, for the period January 1, 2016 through December 31, 2016, payable from Fund 230, Agency 231009, Object 629900.

BOARD LETTER NO. 16 - 07

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: January 5, 2016

RE: CY 2016 Trauma Assessment
and Family Treatment Program
Contract with Human
Development Center

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect and will have a permanent living arrangement. Parents will be emotionally and financially able to provide for their children.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Trauma Assessment and Family Treatment Program (Children's Mental Health Adolescent Services) contract with the Human Development Center, Duluth, MN.

BACKGROUND:

Since 2000, Children's Mental Health Adolescent Services contracts, previously known as "Strong Families", have supported intensive services for children with emotional disturbances who have significant difficulties in the home, school, or community. In 2011, these services were re-focused to address the serious impact of trauma on the children served by Child Protection and became the "Trauma Assessment and Family Treatment Program."

The Trauma Assessment and Family Treatment Program is designed to provide more comprehensive, assessment guided, evidence based interventions to children ages 5-16 and their families who are involved in the Southern St. Louis County Social Service System, particularly with Child Protection. The goal is to raise the quality of clinical trauma intervention, promote positive adult-child relationships, prevent placement disruption and to ensure that, if possible, children transition smoothly back to their families of origin.

St. Louis County workers identify children and families to refer to the program. These children may be in out-of-home placement, at risk of placement, or at risk of placement failure. Over the past few years, the program has been well used by children served in Child Protection; the current contract will maintain the same capacity for serving children referred to the program in 2016. This aligns well with the increasing state and

national emphasis on incorporating trauma-informed assessment and treatment as a necessary and effective part of Child Protection services.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Trauma Assessment and Family Treatment Program contract with the Human Development Center in the amount of \$153,534 for the period January 1, 2016 through December 31, 2016, payable from Fund 230 Social Services; Agency 232008 Children's Services; Expense Object 601600 Children's Mental Health Services.

**CY 2016 Trauma Assessment and Family Treatment Program Contract
With Human Development Center**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Health and Human Services Department wishes to purchase intensive Children's Mental Health Adolescent Services, through the Trauma Assessment and Family Treatment Program, as an alternative to Out-of-Home Placement of children; and

WHEREAS, The Human Development Center, Duluth, MN, is able and willing to provide these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a Trauma Assessment and Family Treatment Program contract with the Human Development Center of Duluth, MN, in the amount of \$153,534 for the period January 1, 2016 through December 31, 2016, payable from Fund 230 Social Services; Agency 232008 Children's Services; Expense Object 601600 Children's Mental Health Services.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize purchase of service agreements with the Occupational Development Center, Inc. and Goodwill Industries Vocational Enterprises, Inc. for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,408 for each agreement for the period January 1, 2016 through December 31, 2016, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

CY 2016 Employment Services for Persons with Developmental Disabilities

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and

WHEREAS, The Public Health and Human Services Department has contracted with Occupational Development Center, Inc. and Goodwill Industries Vocational Enterprises, Inc. for over 30 years to provide extended employment services for persons with disabilities and wishes to renew these agreements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into purchase of service agreements with the Occupational Development Center, Inc. (Virginia, MN) and Goodwill Industries Vocational Enterprises, Inc. (Duluth, MN) for extended employment services at the rates listed below for shelter-based work, supported employment, and job coaching at the contract maximum of \$90,408 for each agreement for the period January 1, 2016 through December 31, 2016; payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>
ODC	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour
GIVE	Shelter-Based Work	\$15.00/worker/day
	Supported Employment	\$15.00/worker/day
	Job Coaching	\$30.00/hour

BOARD LETTER NO. 16 – 09

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: January 5, 2016

RE: CY 2016 Mental Health
Contracts with Human
Development Center

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Parents will be emotionally and financially able to provide for their children. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize agreements with Human Development Center for Mental Health-Targeted Case Management (MH-TCM) for Calendar Year 2016.

BACKGROUND:

Human Development Center (HDC) is licensed by the Minnesota Department of Human Services as a community mental health center. HDC provides a full array of mental health services to residents of southern St. Louis County. The Public Health and Human Services Department has contracted with HDC for many years to provide needed community mental health services in southern St. Louis County.

St. Louis County has two separate contracts with HDC. The Department proposes to renew those contracts for the period January 1, 2016 through December 31, 2016. Service payments for Targeted Case Management (TCM) for children and adults are paid directly to the provider by the Minnesota Department of Human Services using Title XIX Medical Assistance program funds. The state bills the county for the non-federal share (approximately 50%).

1. **Children MH-TCM contract.** The Human Development Center provides MH-TCM services for children with Emotional Disturbance and Severe Emotional Disturbance who are eligible for Title XIX Medical Assistance program funds. The 2015 rate was \$525 per month per client for the 30 clients served each month. The 2016 rate of \$525 represents a 0% increase over the 2015 rate.

2. **Adult MH-TCM contract.** The Human Development Center also provides MH-TCM services for adults with serious and persistent mental illness who are eligible for Title XIX Medical Assistance program funds. The 2016 rate of \$393 represents a 0% increase over the 2015 rate.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the following agreements with the Human Development Center for the period January 1, 2016 through December 31, 2016. The county's required share is paid as indicated below:

1. Children MH-TCM contract (30 cases per month)
\$525 per month per client, 50% of which is the county share of the rate
Fund 230, Agency 232008, Object 601600
2. Adult MH-TCM contract (170 cases per month)
\$393 per month per client, 50% of which is the county share of the rate
Fund 230, Agency 232006, Object 604400

CY 2016 Mental Health Contracts with Human Development Center

BY COMMISSIONER _____

WHEREAS, Human Development Center (HDC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, The Public Health and Human Services Department has contracted with HDC to provide needed community mental health services in southern St. Louis County for many years; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of southern St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes two agreements with Human Development Center for the period January 1, 2016 through December 31, 2016. The county's required share is paid as indicated below:

1. Children Mental Health-Targeted Case Management (MH-TCM) contract (30 cases per month)
\$525 per month per client, 50% of which is the county share of the rate
Fund 230, Agency 232008, Object 601600
2. Adult MH-TCM contract (170 cases per month)
\$393 per month per client, 50% of which is the county share of the rate
Fund 230, Agency 232006, Object 604400

2. **Adult MH-TCM contract.** Range Mental Health Center also provides MH-TCM services for adults with serious and persistent mental illness who are eligible for Title XIX Medical Assistance program funds. The 2015 rate was \$354 per month per client for up to 56 clients per month. RMHC did not request a rate increase for 2016.

In addition to TCM services, Range Mental Health Center has entered into two county-funded grant agreements (one for adults and one for children) to provide other mental health services for clients who are not eligible for Medical Assistance or Children's Therapeutic Services and Supports (CTSS).

3. **Other children's mental health services.** Range Mental Health Center also provides services similar to CTSS such as court services, case consultation, emergency services, and psychiatric consultation for children who are not eligible for Medical Assistance and who do not qualify for CTSS. The total contract maximum for these services is \$90,000.
4. **Other adult mental health services** to Medical Assistance ineligible adults. Range Mental Health Center also provides other Mental Health Services for adults with functional disorders who are not eligible for Medical Assistance. These services include supportive remedial services, court services, case consultation, emergency services, and psychiatric consultation. The total contract maximum for these services is \$101,088.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the following agreements with Range Mental Health Center for the period January 1, 2016 through December 31, 2016. The county's required share is paid as indicated below:

1. Children's MH-TCM contract (7-10 cases per month)
\$688 per month per client, 50% of which is the County share of the rate.
Fund 230, Agency 232008, Object 601600
2. Adult MH-TCM contract (maximum 56 cases)
\$354 per month per client, 50% of which is the County share of the rate.
Fund 230, Agency 232006, Object 604400
3. Other children's mental health services contract
Not to exceed \$90,000 per year
Fund 230, Agency 232008, Object 601600
4. Other adult mental health services
Not to exceed \$101,088 per year
Fund 230, Agency 232006, Object 604400

CY 2016 Mental Health Contracts with Range Mental Health Center

BY COMMISSIONER _____

WHEREAS, Range Mental Health Center (RMHC) helps people with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, The Public Health and Human Services Department has contracted with RMHC to provide needed community mental health services in northern St. Louis County for many years; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of northern St. Louis County; and

NOW THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the following agreements with Range Mental Health Center for the period January 1, 2016 through December 31, 2016. The county's required share is paid as indicated below:

1. Children's Mental Health-Targeted Case Management (MH-TCM) contract (7-10 cases per month)
\$688 per month per client, 50% of which is the county share of the rate.
Fund 230, Agency 232008, Object 601600
2. Adult MH-TCM contract (maximum 56 cases)
\$354 per month per client, 50% of which is the county share of the rate.
Fund 230, Agency 232006, Object 604400
3. Other children's mental health services contract
Not to exceed \$90,000 per year
Fund 230, Agency 232008, Object 601600
4. Other adult mental health services
Not to exceed \$101,088 per year
Fund 230, Agency 232006, Object 604400

BOARD LETTER NO. 16 - 11

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 6

BOARD AGENDA NO.

DATE: January 5, 2016

RE: CY 2016 Out-of-Home and Day Treatment Contracts for Services to Families and Children

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for the purchase of family and children's services.

BACKGROUND:

Each year, the Public Health and Human Services Department (PHHS) brings forward agreements for Children and Family Services. These are services that are used by PHHS, as well as services where the Department serves as host/lead county, enabling other counties to use the services through the host/lead county contract.

A. Children's Out-of-Home Placement Contracts: Three primary types of out-of-home services for children are purchased by PHHS:

1. **Emergency Shelter**

Short-term emergency residential services are provided 24 hours a day, seven days a week by Lutheran Social Service (LSS) through its Bethany Crisis Shelter in Duluth and Family Resource Center-Range Youth Shelter in Virginia for children who are experiencing some form of crisis in their lives. Bethany Crisis Shelter in Duluth has requested a 3% per diem increase for shelter care and a 7% increase for shelter costs which are non-client specific for CY 2016. Family Resource Center-Range Youth Shelter has not requested an increase for CY2016.

The services of the Bethany Shelter include a 25-day assessment and evaluation program for youth at risk of out-of-home placement. Psychological testing is done by LSS Behavioral Health therapists. The shelters' cost for mandated health screenings is included in the contract maximums for St.

Louis County Youth. The health screening fees requested for CY 2016 are the same as CY 2015 for Bethany Crisis Shelter. An increase has not been requested for CY 2016 fees for Range Family Resource Center.

2. Foster Care

The Minnesota Department of Human Services sets daily basic maintenance foster care plus supplemental difficulty of care rates via the new Northstar Care for Children rate structure. Rates vary based on children's ages and specific needs, which are assessed through the comprehensive Minnesota Assessment of Parenting for Children and Youth tool. The assessed rates apply to daily foster care for children placed in homes licensed by St. Louis County and by other agencies. PHHS contracts with three foster care agencies Northwood Children's Services, the Fond du Lac Foster Care Licensing and Placement Agency; and Lutheran Social Service – Bethany Foster Care and pays them the additional administrative fees set by contract.

3. Residential Treatment Centers

Residential Treatment Centers provide 24-hour care, on-site special education services, individual and group therapy, family counseling, and other support services for seriously emotionally and behaviorally disturbed children who are unable to function at home, at school, or within the community. The facilities are Northwood Children's Services and St. James Home of Duluth, Inc. d/b/a Woodland Hills and Cambia Hills. Northwood, Woodland Hills and Cambia Hills provide on-site education through agreements with the Duluth School District (ISD #709). All facilities contract with St. Louis County PHHS as a lead/host county, so vendors from other counties may purchase services from the agency

Children's Day Treatment Contracts: The county also has negotiated a lead agency agreement for Children's Day Treatment services from St. James Home of Duluth, Inc. d/b/a Woodland Hills and Cambia Hills. Day Treatment is an alternative to out-of home placement for youth, who are experiencing problems in the home, community and/or school settings. Provided are a combination of services that are educational, therapeutic and family-centered. There is provider requested increase of 129% for CY2016; Day Treatment is primarily paid by health insurance

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the following:

1. Purchase of Service Agreements for Children's Out of Home Placement services covering the period January 1, 2016 through December 31, 2016 at the per diem rates listed in the resolution with the following providers: Bethany Crisis Shelter - Duluth, LSS Family Resource Center - Range Youth Shelter, St. James Home of Duluth, Inc. d/b/a Woodland Hills and Cambia Hills, and Northwood Children's Services. These rates shall serve as a lead county contract for services purchased from financially responsible agencies of other counties.
 - a. St. Louis County has Purchase of Service Agreements with Lutheran Social Services for shelter costs which are non-client specific. These agreements are only applicable to St. Louis County clients and provide for maintenance of

adequate capacity for placement at the shelters for St. Louis County clients. The following recommended amounts are based on projected minimum average utilization by St. Louis County.

- i. Payments for shelter costs which are non-client specific will be made in 12 monthly installments of \$35,842.08 not to exceed the contract maximum of \$430,105.00 for Range Youth Shelter services for St. Louis County clients. This contract maximum includes the required Basic Health Screening Services.
 - ii. Payments for shelter costs which are non-client specific will be made in 12 monthly installments of \$41,833.83 not to exceed the contract maximum of \$502,006.00 for Bethany Crisis Shelter services for St. Louis County clients. This contract maximum includes the required Basic Health Screening Services.
2. Purchase of Service Agreements for Emergency Child Foster Care covering the period January 1, 2016 through December 31, 2016 at the per diem rates listed in the resolution with the following providers: Fond du Lac Foster Care Licensing and Placement Agency, Lutheran Social Service – Bethany Foster Care Program for Child Foster Care, and Northwood Children’s Services.
 3. Purchase of Service Agreements for Child Day Treatment Services covering the period January 1, 2016 through December 31, 2016 at the per diem rate listed in the resolution with St. James Home of Duluth, Inc. d/b/a Woodland Hills and Cambia Hills for Therapeutic Day Treatment.

**CY 2016 Out-of-Home and Day Treatment Contracts
for Services to Families and Children**

BY COMMISSIONER _____

WHEREAS, St. Louis County has a variety of children’s services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has contracted with the providers listed below to provide needed children’s services on behalf of the county and wishes to renew these agreements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes agreements for children’s services for the period January 1, 2016 through December 31, 2016 with the following providers at the per diem rates and non-client specific amounts for sole St. Louis County use listed as follows:

Emergency Shelters: Requested Rate % Increase

<u>LSS - Bethany Crisis Shelter/Duluth</u>		
Shelter Care and Emergency Foster Care	\$ 174.77/day	3%
Diagnostic – 25-day Evaluation	\$ 181.69/day	3%
Family Assessment Fee for Diagnostic	\$ 86.00/day	0%
Health Screening Fee	\$ 70.00/hour	0%

St. Louis County Shelter/ Non-Client Specific	\$ 502,006/year	7%
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LSS Family Resource Center-Range Youth Shelter Services

Children’s Shelter	\$ 194.00/day	0%
Health Screening Fee	\$ 50.00/hour	0%

St. Louis County Shelter/ Non-Client Specific	\$ 430,105.00/year	0%
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Residential Treatment Centers: Requested Rate % Increase

<u>St. James Home of Duluth, Inc., d/b/a</u>		
<u>Woodland Hills and Cambia Hills</u>		
Residential Treatment – Juvenile Justice	\$ 259.16 /day	0 %
Chisholm House 30 - Short-Term Consequence	\$ 145.04 /day	0 %
Community Transition Program	\$ 188.44 /day	0 %
Residential Treatment – Mental Health	\$ 260.22/day	0 %

<u>Northwood Children's Services</u>	<u>Requested Rate</u>	<u>% Increase</u>
Residential Services	\$ 260.27/day	4%
Diagnostic & Assessment	\$ 260.81/day	4%

Budget References for Out-of-Home Placement

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
	601600	Children's Mental Health Services

RESOLVED FURTHER, That the St. Louis County Board authorizes Purchase of Service Agreements for the period January 1, 2016 through December 31, 2016 with Northwood Children's Services, Fond du Lac Foster Care Licensing and Placement Agency, and LSS Bethany Foster Care Program for Child Foster Care Services. These services include: Child Foster Care, Emergency and Respite Child Foster Care, Therapeutic Foster Care and Licensing and Placement Administration. All Child Foster Care rates shall comply with Northstar Care for Children set by the Minnesota Department of Human Services (DHS). Respite Child Foster Care, Emergency Child Foster Care and the Licensing and Placement Administration fees shall be at the per diem rates listed below:

Foster Care: Requested Rate % Increase

Northwood Children's Services

Therapeutic Foster Care	DHS Northstar Care for Children Guidelines
Licensing & Placement Administration	\$ 34.36/day 0%

Fond du Lac Foster Care Licensing & Placement Agency

Foster Care	DHS Northstar Care for Children Guidelines
Licensing & Placement Administration	\$ 20.00/day 0%
Respite Care (paid to foster home)	\$ 35.00/day 0%

LSS – Bethany Foster Care Program

Foster Care	DHS Northstar Care for Children Guidelines
Licensing & Placement Administration	\$ 25.00/day 0%

Budget References for Foster Care

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
		Licensing/Resource Development
	603200	Respite Care Licensing & Resource Development

RESOLVED FURTHER, That the St. Louis County Board authorizes Purchase of Service Agreements with the following provider at the rates listed below for Child Day Treatment services effective January 1, 2016 through December 31, 2016:

Day Treatment:

Requested Rate % Increase

St. James Home of Duluth, Inc., d/b/a
Woodland Hills and Cambia Hills
Therapeutic Day Treatment

\$ 195.75/day

129%

Budget Reference for Day Treatment

Fund 230
Agency 232008
Expense Object 601600

Social Services
Children's Services
Children's Mental Health Services

BOARD LETTER NO. 16 - 12

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** CY 2016 Out-of-State Contract
for Residential Treatment
Services to Families and
Children

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize contracts for the purchase of family and children's services.

BACKGROUND:

Each year, the Public Health and Human Services Department (PHHS) brings forward agreements for Children and Family Services. These are services that are used by PHHS, as well as services where the Department serves as host/lead county; enabling other counties to use the services through the host/lead county contract.

In some instances a local, regional or state facility may not be available to meet the needs of a particular child; therefore PHHS has to broaden the search out-of-state for the most therapeutically appropriate and least restrictive setting available to meet the needs of the child.

Children's Out-of-State Placement Contracts: PHHS is seeking to renew a purchase of service contract for Out of Home Placement Services in the form of Residential Treatment Services at Lakeview Neuro Rehab Midwest, Waterford, WI. The provider is not requesting a rate increase for CY2016.

Residential Treatment Centers

Residential Treatment Centers provide 24-hour care, on-site special education services, individual and group therapy, family counseling, and other support services for seriously emotionally and behaviorally disturbed children who are unable to function at home, at school, or within the community. The facility provides on-site education through agreements with the local school district. The contract with PHHS will act as a lead/host

county, so vendors from other counties may purchase services from the agency. A One-on-One Intensive Supervision rate is also requested for this contract for the purpose of providing a higher level of service related to intensive needs.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 with Lakeview Neuro Rehab Midwest of Waterford, WI, for an out-of-state contract for Residential Treatment Services to Families and Children at the following per diem rates:

Residential Treatment:

<u>Lakeview Neuro Rehab Midwest</u>	<u>Requested Rate</u>
Care and Supervision	\$ 491.14 /day
Intensive Supervision	\$ 23.76 /hour
School	\$ 225.00/day

Budget References for Out-of-Home Placement

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
	601600	Children's Mental Health Services

**CY 2016 Out-of-State Contract for Residential
Treatment Services to Families and Children**

BY COMMISSIONER _____

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department wishes to contract with Lakeview Neuro Rehab Midwest of Waterford, WI, to provide needed children's services on behalf of the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Purchase of Service Agreement for the period January 1, 2016 through December 31, 2016 with Lakeview Neuro Rehab Midwest, Waterford, WI, for an out-of-state contract for Residential Treatment Services to Families and Children at the per diem rates listed below:

Residential Treatment:

<u>Lakeview Neuro Rehab Midwest</u>	<u>Requested Rate</u>
Care and Supervision	\$ 491.14 /day
Intensive Supervision	\$ 23.76 /hour
School	\$ 225.00/day

Budget References for Out-of-Home Placement

Fund	230	Social Services
Agency	232008	Children's Services
Expense Objects	601200	Out-of-Home Placement Costs
	601600	Children's Mental Health Services

BOARD LETTER NO. 16 - 13

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 8

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** CY 2016 Detox and Hold Services Contracts

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangement that meets their health and safety needs. Parents will be self-sufficient, and the cycle of multi-generational welfare will be broken.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize agreements with Center for Alcohol and Drug Treatment and Range Mental Health Center for the provision of detoxification and hold services for Calendar Year (CY) 2016.

BACKGROUND:

Detoxification and hold services are required by Minn. Stat. § 254A.08. The purpose of detoxification services is to protect individuals and the community by (1) safely withdrawing people from mood altering substances; (2) improving their level of functioning; (3) providing assessment services, medical care, intervention counseling, and appropriate referrals; and (4) supporting their ability to protect and provide for themselves. The Center for Alcohol and Drug Treatment, Duluth, and Range Mental Health Center, Virginia, have provided these services for over ten years. The amount recommended for 2016 for Range Mental Health Center and the Center for Alcohol and Drug Treatment is the same as 2015.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize agreements with the following providers of detoxification and hold services for the period January 1, 2016 through December 31, 2016, payable from Fund 230-232006-606000.

Center for Alcohol and Drug Treatment, Duluth, MN	\$1,385,700
Range Mental Health Center, Virginia, MN	\$ 424,730

CY 2016 Detox and Hold Services Contracts

BY COMMISSIONER _____

WHEREAS, St. Louis County has supported detoxification and hold services from the Center for Alcohol and Drug Treatment in Duluth and Range Mental Health Center in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department wishes to continue these grant agreements for Calendar Year 2016 committed for this purpose;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers for detoxification and hold services for the period January 1, 2016 through December 31, 2016, payable from Fund 230-232006-606000.

<u>Provider</u>	<u>2016</u>
Center for Alcohol and Drug Treatment, Duluth, MN	\$1,385,700
Range Mental Health Center, Virginia, MN	\$ 424,730

BOARD LETTER NO. 16 - 14

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Semi-Independent Living
Services Contract with REM
Arrowhead, Inc. for the
Remainder of FY 2016

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will live in the least restrictive living arrangements that meet their health and safety needs. Adults will be self-sufficient, providing for their own welfare and that of their children.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a purchase of service contract with REM Arrowhead, Inc., a new Semi-Independent Living Services (SILS) provider.

BACKGROUND:

St. Louis County purchases Day Training and Habilitation (DT&H) and Semi-Independent Living Services for residents with developmental disabilities. An annual renewal of these contracts was authorized on July 14, 2015 by County Board Resolution No. 15-428. The Public Health and Human Services Department (PHHS) is requesting the addition of REM Arrowhead, Inc., as a new SILS provider at the same rate that other currently contracted providers receive.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a purchase of service contract with REM Arrowhead, Inc., a new Semi-Independent Living Services (SILS) provider. Rates for REM Arrowhead, Inc. Semi-Independent Living Services (SILS) will be the same as current contracted providers, to be paid from Fund 230, Agency 232006, Object 605200:

REM Arrowhead, Inc.

\$27.76 per hour

**Semi-Independent Living Services Contract with REM Arrowhead, Inc. for the
Remainder of FY 2016**

BY COMMISSIONER _____

WHEREAS, St. Louis County purchases Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for residents with developmental disabilities; and

WHEREAS, An annual renewal of these contracts was authorized on July 14, 2015 by Board Resolution No. 15-428; and

WHEREAS, The Public Health and Human Services Department (PHHS) is requesting the addition of REM Arrowhead, Inc., as a new SILS provider at the same rate that other currently contracted providers receive;

THEREFORE BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute contract documents to purchase Semi-Independent Living Services (SILS) for St. Louis County clients from REM Arrowhead, Inc.;

RESOLVED FURTHER, That the SILS rate for REM Arrowhead, Inc., in the amount of \$27.76 per hour, will be the same as current contracted providers, to be paid from Fund 230, Agency 232006, Object 605200.

BOARD LETTER NO. 16 - 15

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: January 5, 2016

RE: Contract with CHB to Accept
Community Wellness Grant
Funds and Rescind Resolution
No. 15-494

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Our community will make healthy life choices and have safe food, water and air.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a contract with the Carlton-Cook-Lake-St. Louis County Community Health Board (CHB) to accept Community Wellness grant (CWG) funding; and to increase the Public Health and Human Services Department's (PHHS) FTE complement by 1.0 Public Health Educator. The Board is also requested to rescind County Board Resolution No.15-494, dated August 11, 2015, which authorized acceptance of grant dollars and an increase of a 0.5 Public Health Educator.

BACKGROUND:

The CHB has received \$652,000 per year for 4 years to focus on decreasing chronic diseases such as diabetes, heart disease, high blood pressure and stroke through decreasing exposure to tobacco, increasing physical activity and healthy eating, and improving health care preventative services. The CWG is from the Minnesota Department of Health and covers the seven-county Northeast Minnesota region. The CHB will be providing not less than \$52,000 and not more than \$97,657 of this grant to PHHS, and the Department would like to expend the funds by hiring a 1.0 FTE Public Health Educator to perform these duties in the northern portion of the county. There is a required 10% county match for this grant and PHHS has dollars in its 2016 budget that can be used for this match.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a contract with the Carlton-Cook-Lake-St. Louis County Community Health Board to accept not less than \$52,000 and not more than \$97,657 for the period September 1, 2015 through September 29, 2016. It is also recommended that the Board increase the PHHS staffing complement by 1.0 FTE Public Health Educator for the period January 1, 2016 through September 29, 2016, with the understanding that if the grant funding is

eliminated the position will also be eliminated. It is further recommended that the Board rescind Resolution No 15-494 dated August 11, 2015.

Budget references:

Fund 230, Agency 233999, Grant 23328, Object 541231, Grant Year 2015

Fund 230, Agency 233999, Grant 23328, Object 610100, Grant Year 2015

**Contract with CHB to Accept Community Wellness Grant Funds
and Rescind Resolution No. 15-494**

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Health has provided a four year Community Wellness Grant (CWG) in the amount of \$652,000 per year to the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) to implement active living and healthy lifestyles activities with the goal of decreasing obesity and chronic disease rates; and

WHEREAS, The CHB has awarded the St. Louis County Public Health and Human Services Department (PHHS) not less than \$52,000 and not more than \$97,657 for the period September 1, 2015 through September 29, 2016, as the county's portion of the CWG grant; and

WHEREAS, There is a required 10% county match for this grant, and PHHS has dollars in its 2016 budget that can be used for this match; and

WHEREAS, PHHS would perform eligible grant activities through the hiring of a 1.0 FTE Public Health Educator for the northern portion of the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to contract with the Carlton-Cook-Lake-St. Louis County Community Health Board (CHB) to accept Community Wellness Grant funds in the amount not less than \$52,000 and not more than \$97,657 for the period September 1, 2015 through September 29, 2016;

RESOLVED FURTHER, That the County Board increases the PHHS staffing complement by 1.0 FTE Public Health Educator for the period January 1, 2016 through September 29, 2016, with the understanding that if the grant funding is eliminated the position is also eliminated;

RESOLVED FURTHER, That the PHHS budgeted revenues and expenditures are increased for budget year 2015 and 2016 with any remaining unspent funds at the end of 2015 to be included in the 2016 budget.

RESOLVED FURTHER, That St Louis County Board Resolution No.15-494, dated August 11, 2015, is hereby rescinded.

Budget references:

Fund 230, Agency 233999, Grant 23328, Object 541231, Grant Year 2015

Fund 230, Agency 233999, Grant 23328, Object 610100, Grant Year 2015



*Resolution
of the
Board of County Commissioners*

St. Louis County, Minnesota

Adopted on: August 11, 2015 Resolution No. 15-494

Offered by Commissioner: Nelson

Contract with CHB to Accept Community Wellness Grant Funds

WHEREAS, The Minnesota Department of Health has provided a four-year Community Wellness Grant in the amount of \$652,000 per year to the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) to implement active living and healthy lifestyle activities with the goal of decreasing obesity and chronic disease rates; and

WHEREAS, The CHB has awarded the St. Louis County Public Health and Human Services Department (PHHS) up to \$65,000 for the period of March 23, 2015 through September 29, 2016, as the county's portion of the Community Wellness Grant; and

WHEREAS, PHHS would perform eligible grant activities through the hiring of a 0.5 Public Health Educator for the northern portion of the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to contract with the Carlton-Cook-Lake-St. Louis Community Health Board in order to accept Community Wellness Grant funds in the amount up to \$65,000 for the period of March 23, 2015 through September 29, 2016;

RESOLVED FURTHER, That the County Board increases the PHHS staffing complement by 0.5 FTE Public Health Educator with the understanding that if the grant funding is eliminated the position will also be eliminated;

RESOLVED FURTHER, That the PHHS budgeted revenues and expenditures are increased for budget year 2015 and 2016 with any remaining unspent funds at the end of 2015 to be included in the 2016 budget.

Budget references:

Fund 230, Agency 233999, Grant 23328, Object 541231, Grant Year 2015

Fund 230, Agency 233999, Grant 23328, Object 610100, Grant Year 2015

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Boyle, Rukavina, Nelson, Raukar and Chair Stauber – 5

Nays – None

Absent – Commissioners Jewell and Dahlberg – 2

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11th day of August, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 11th day of August, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor

GRANT APPROVAL FORM

GRANT NAME: Community Wellness GRANT AMOUNT: \$52,000-\$97,657
 GRANTOR: Community Health Board MATCH AMOUNT: 10%
 FUND: 230 AGENCY: 233999 GRANT: 23328 GRANT YEAR: 2015
 AGENCY NAME: Public Health and Human Services
 CONTACT PERSON: Amy Westbrook PHONE: 5267
 GRANT PERIOD: BEGIN DATE: 9/01/15 END DATE: 9/29/16
 STATE GRANT AWARD NUMBER OR FEDERAL CFDA # _____

FILL IN THE ABOVE INFORMATION ON THIS FORM AND IDENTIFY THE CATEGORY OF THE GRANT FROM THE CHOICES BELOW. ATTACH THIS FORM TO THE GRANT APPLICATION AND ANY OTHER PERTINENT OTHER DOCUMENTATION AND ROUTE THE PACKET TO THE INDIVIDUALS LISTED FOR THE TYPE OF GRANT.

IT IS ESSENTIAL THAT DEPARTMENTS SUBMIT THE COMPLETED APPROVAL FORM ON THOSE GRANTS THAT DO NOT REQUIRE BOARD RESOLUTION TO THE AUDITOR'S OFFICE ACCOUNTING DEPARTMENT FOR BUDGETING PURPOSES. NO GRANT ACTIVITY WILL BE RECORDED WITHOUT AN ESTABLISHED BUDGET.

GRANTS OF \$25,000 OR LESS

A grant of \$25,000 or less may be applied for and/or accepted by the department without a separate County Board Resolution if it meets the following:

1. The grant fits within the department's functions, and
2. If the grant requires a County match (not to exceed in money or value an amount equal to the actual grant), and if that match is "in kind", that "in-kind" match is part of the ongoing operations, or if the match is monetary, that the department can find the necessary amount within its existing budget.

DOES THIS GRANT QUALIFY UNDER "GRANTS OF \$25,000 OR LESS"?

YES NO

If so, this type of grant requires the following review approval:

County Auditor	_____	Date: _____
County Administrator	_____	Date: _____
County Attorney	_____	Date: _____

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this signed approval form and any other pertinent information to the Auditor's Office-Accounting, so the budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

NEW GRANTS GREATER THAN \$25,000

All new grants that exceed \$25,000 and all recurring grants that exceed \$25,000 that contain changes in the grant's requirements which may affect either County resources or the scope of the grant need two (2) board resolutions. One board resolution is required to apply for the grant and a second resolution is required to accept the grant.

DOES THIS GRANT QUALIFY UNDER "GRANTS GREATER THAN \$25,000"?

YES NO

If this is a new grant greater than \$25,000, it requires the following review approval:

County Auditor

Don Dabish

Date: 12-29-15

County Administrator

Barry Chambers

Date: 12/29/15

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

RECURRING GRANTS GREATER THAN \$25,000

A recurring grant greater than \$25,000 that is a repeat of a grant which has been received by the County in past year(s) and that has no changes in the use of County resources or in the scope of the grant, requires one Board Resolution to both apply for and/or accept the grant.

DOES THIS GRANT QUALIFY AS "RECURRING GRANTS GREATER THAN \$25,000"?

YES NO

If yes, this recurring grant greater than \$25,000 requires the following review approval:

County Auditor

Date:

County Administrator

Date:

The Grant Budget must be entered into the accounting system. Send a copy of the grant, this completed approval form and the Board Resolution to the Auditor's Office-Accounting, so a budget can be entered into the system. Without a budget, no expenditures or revenues will be recorded.

hearing to consider rezoning the parcels from Shoreland Multiple Use (SMU)-11 and Industrial (IND)-4 to Multiple Use (MU)-4. The Planning Commission voted unanimously to recommend approval of the zoning amendment as proposed. The minutes of the November 12, 2015 Planning Commission meeting and a rezoning map are attached.

RECOMMENDATION:

It is recommended that the St. Louis County Board adopt Zoning Ordinance 62 map amendment, as proposed. It is also recommended that the effective date of this zoning change be January 15, 2016.

Amend Zoning Ordinance No. 62, Zoning Map (White Township)

BY COMMISSIONER _____

WHEREAS, The St. Louis County Planning Commission initiated a zoning map amendment for the NW ¼ except part platted as White Pine Acres, S7, T58N, R15W (White Township); and

WHEREAS, The St. Louis County Planning Commission, on November 12, 2015, held a public hearing to consider amending the zoning map, T58N-15W; and

WHEREAS, The Planning Commission recommends approval of the proposed amendments; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance 62, NW ¼ except part platted as White Pine Acres, S7, T58N, R15W (White Township), as follows:

Industrial (IND)-4 and Shoreland Multiple Use (SMU)-11 to Multiple Use (MU)-4.

RESOLVED FURTHER, That the effective date of this zoning change will be January 15, 2016.

MINUTES OF A PUBLIC HEARING CONDUCTED BY THE ST. LOUIS COUNTY PLANNING COMMISSION THURSDAY, NOVEMBER 12, 2015, 3rd FLOOR LIZ PREBICH ROOM, VIRGINIA, MN

9:33 A.M. – 11:25 A.M.

Planning Commission members in attendance: Tom Coombe
Steve Filipovich
Sonya Pineo, Chair
Ray Svatos
Diana Werschay

Planning Commission members absent: Keith Nelson
David Pollock
Roger Skraba

Decision/Minutes for the following public hearing matters are attached:

NEW BUSINESS:

- A. Town of White, a zoning map amendment involving a parcel under two zoning classifications. The proposed change is to go from Shoreland Multiple Use-11 and Industrial-4 to Shoreland Multiple Use-4. NW 1/4 ex part platted as White Pine Acres, S7, T58N, R15W (White)
- B. Ben Carleton Salvage Solutions Inc., a request for a conditional use permit for a salvage recycling facility as an Industrial Use Class II. SW 1/4 of SE 1/4, S33, T63N, R13W (Morse)

OTHER BUSINESS:

Motion by Coombe/Svatos to approve the minutes of the July 9, 2015 meeting.

In Favor: Coombe, Filipovich, Pineo, Svatos – 4

Opposed: None – 0

Abstained: Werschay - 1

Motion carried 4-0-1

Town of White

The first hearing item was for the Town of White, a zoning map amendment involving a parcel under two zoning classifications in S7, T58N, R15W. *Mark Lindhorst*, St. Louis County Planner, reviewed the staff report as follows:

- A. The request is rezoning a parcel that has two separate zoning classifications. The property is currently owned by Potlatch.
- B. The zoning on this property is Shoreland Mixed Use (SMU)-11 and Industrial (IND)-4. The proposed zoning is Multiple Use (MU)-4.
- C. Only one portion of the property is within 1,000 feet of Embarrass Lake.
- D. The Town of White Board has approved this zoning map amendment.

Mark Lindhorst reviewed staff conclusions as follows:

1. The proposed zoning shall be consistent with the comprehensive or land use plan adopted for the county. The procedure for amendments to the land use plan is discussed in Ordinance 27, Article III. The property falls under the Forest Transition Concept of the East Range Planning Area. Lands in this category tend to be less isolated than the Forestry concept but many of the needs stated for the requirements in the Forestry Concept still exist. This concept allows for a buffer between the higher density development and the forestry areas. Based on the language of the concept area, the existing zoning of SMU and Industrial is not consistent with the East Range Plan precipitating the need for a zoning change. However, the proposed change to SMU-4 is not consistent with the concept plan and is located well outside the shoreland area. A rezoning request to MU-4 is appropriate as an area that transitions between a shoreland area and a forested area and would be consistent with the land use.
2. The proposed zoning shall not be spot zoning, which is zoning to discriminate in favor of one lot or parcel out of harmony with surrounding lots or parcels and the comprehensive or land use plan and without benefit to the community. The majority of the property (95 percent) is well outside the shoreland area. There is only one small corner of the property that is within 1,000 feet of the lake and is separated by Scenic Acres Road. Therefore, the request for SMU is not consistent and would be considered spot zoning. A zoning change to MU-4 fits within the concept area as proposed by the East Range Plan and provides a transition between uses allowed in shoreland and forested areas.
3. There shall exist a clear public need for and benefit from additional zoning of the type proposed, which shall be above and beyond any benefit or convenience to the landowner. Based on the language of the Forest Transition Concept, there is a clear benefit to request a change of the current zoning to meet the goals of the East Range Plan. In addition, it would eliminate the potential of an industrial use impacting a developed, residential shoreland area.
4. Beyond a public need being evident, there shall be a showing that the public interest would be best served by rezoning the property in question rather than their property in the community. White Township held a public meeting to discuss the proposal before recommending a rezoning for the requested parcel. In addition, the parcels zoned industrial to the east have historic mining use and should be reserved.

Mark Lindhorst noted one item of correspondence from the Town of White in support of the proposal.

STAFF RECOMMENDATION

Staff recommends that the Planning Commission forward the proposal on to the County Board with the recommendation to approve the rezoning to MU-4.

One government official spoke.

Edward Kippley, 5450 South 2nd Street West, Aurora, stated he is the Chairman for White Township. This request came from Potlatch to rezone this property. The Board met with the residents of Scenic Acres, who did not like the zoning Potlatch had initially proposed on the property the first time around. The township came up with SMU-4 which would match what they have in their neighborhood. When it came back from the county staff, it was suggested the

zoning should be changed to MU-4. They brought it up at their meeting and the Board unanimously approved it. Potlatch has indicated they want to sell the property for residential development.

Michael Fasland, 2011 Kipley Road, Carlton, representative of Potlatch, stated that Potlatch wants to sell the property and, as an industrial property, it is hard to sell.

The *Planning Commission* discussed the following:

1. Inquired what the difference is between IND-4 and MU-4. *Mark Lindhorst* stated that a residence would be allowed in a MU-4. Residences are not allowed in IND zone districts.
2. Inquired if the property is leased. *Edward Kippley* stated that part of the property was sold off to the blasting company. This area was logged and Potlatch wants to be able to sell it.

DECISION

Motion by Svatos/Coombe to forward the proposal on to the County Board with the recommendation to approve the rezoning to MU-4, based on staff conclusions and recommendations.

In Favor: Coombe, Filipovich, Pineo, Skraba, Werschay - 5

Opposed: None - 0

Motion carried 5-0

Salvage Solutions Inc.

The second hearing item was for Ben Carleton, Salvage Solutions Inc., a conditional use permit for a salvage recycling facility as an Industrial Use Class II, S33, T63N, R13W (Morse). *Mark Lindhorst*, St. Louis County Planner, reviewed the staff report as follows:

- A. The request is for a salvage recycling facility that includes only concrete, asphalt and metal recycling and does not include demolition debris or hazardous waste.
- B. The proposal is for the recycling and storage of asphalt, crushing and recycling of concrete, storage of recycled metal and heavy equipment storage on site.
- C. The property is accessed off of an easement from a county public road which comes off of Highway 169.
- D. There are wetlands located on the property. The applicant will have to follow the Minnesota Wetland Conversation Act.
- E. The application is not for the borrow pit at this time.
- F. There is one crushing operation located on the other side of Wolf Lake on the opposite side of Highway 169.

Mark Lindhorst reviewed staff conclusions as follows:

1. The use conforms to the Town of Morse adopted land use plan. The property falls within Concept 8 – Mixed Forestry-Agriculture. These areas are typified as inaccessible having large tracts of public land. Although residential uses are allowed, they are discouraged. A proposed recycling/salvage facility in this location with easement access surrounded by large tracts of forest land fits within the concept. The proposed use is compatible with the existing neighborhood.

2. The use will not impede the normal and orderly development or improvement to the surrounding area. The proposed use is located in a remote area accessed from an easement road with no residential uses. There are several small borrow pits located near the proposal. Noise impacts associated with crushing should be mitigated and buffered by dense forest land. The closest residential property is over one-quarter mile away.
3. The location and character of the proposal is consistent with a desirable pattern of development. The location is remote with several small borrow pits in the vicinity of the proposal. The request is a use allowed in a Forest and Agricultural Management (FAM) zone district as a conditional use. The proposed use is located in an area dominated by large tracts of forest land. The proposed access is off Wolf Lake Road. This is a designated county road with weight restrictions set when spring load restrictions are in place. The planned storage area is located on a gradual slope that is approximately 56 feet lower than the surrounding topography. This should minimize any noise impacts to outlying areas. Highway 169 is located approximately one-quarter mile to the south of the proposal. The surrounding forested areas will not be affected by the proposal and will continue to be managed by private and public owners for their resource.
4. The location and character of the proposal is consistent with a desirable pattern of development. The location is remote with several small borrow pits within one-quarter mile of the proposal. Residential development is clustered around both Wolf and Burntside Lakes which are located over three-quarters of a mile from the property. As stated above, this property falls under the Mixed Forestry-Agriculture Concept which discourages residential uses.
5. The Minnesota Pollution Control Agency (MPCA) requirements relating to construction and demolition waste, stormwater and air quality standards must be followed. The crushing will be done on an as-needed basis.

Mark Lindhorst noted one item of correspondence from the Minnesota Pollution Control Agency and 17 items of correspondence in opposition from: the Town of Morse, Sharon and Jeff Rome, Wilderness Winds, John Cantrell, Carolyn Sundquist, Carrie and Tom Cusack, James F. Zissler, Peter and Joan Weckman, Philip and Dulcie Hagedorn, J. Patrick Wolfe, Lori Gust, Chris Kaczmarek, Kathy and Dennis Westlin, Claire Taylor, David and Michelle Young, James and Elizabeth Deitz and Ward T. Nelson. A petition with 26 signatures was also submitted into the record.

STAFF RECOMMENDATION

Staff recommends that a conditional use permit for a salvage/recycling center as an Industrial Class II be approved. The following conditions shall apply:

1. Industrial Use performance standards as per Article VI, Section 6.23 shall be followed.
2. The requirements of the Minnesota Wetland Conversation Act shall be followed.
3. The applicant shall comply with all county, state and federal regulations.
4. Legal access shall be demonstrated by the applicant.
5. Crushing shall be limited to 7 a.m. to 7 p.m. Monday through Friday and not on holidays.
6. A 50 foot buffer from the wetland shall be maintained.
7. Proof of ownership shall be demonstrated prior to the issuance of a CUP permit.

One government official spoke.

Leonard Cersine, Town of Morse Board Supervisor, stated they do not recommend this type of use in this area. This is a wilderness area and the people that live around Wolf and Burntside Lakes moved there for peace and tranquility.

Ben Carleton, **the applicant**, stated that he will follow all staff recommendations to get this approved. He has contacted the crushing operation on the other side of Wolf Lake and that operator does not have the capacity for the rock there. There have been no complaints from the existing crushing operation. There is a need for crushing in this area. This was not the first site they found. They have been looking for suitable sites. There is vacant land and one private property owner to the side (Kainz).

He provided a picture of the crushing unit to the Board. The unit was used in the city of Ely to crush and there were no complaints. He told Morse Township that there is about six weeks of crushing for the rock he already has from the demolition of the Ely School. The crushing does not work well in winter because the belts will not turn. This is not a seasonal operation.

Fourteen members of the audience spoke in opposition.

Nan Snyder, Viste Point Road, Ely, stated that this is an extremely quiet area and they can hear traffic on Highway 169. The large trucks will be intrusive and the noise from the crusher will carry to the residential properties.

Jim Boal, 915 East James Street, Ely, stated that he owns property on the other side of the subject property. The elevation on his property is similar to the elevation on the project property. He has owned this property for 20 years and plans to build a home. The problem with the noise is undisputable. There might not be a problem if there was no noise. Because of the dumping and the noise, it will ruin the area for a two-mile radius. He is not against the activity, but this is not the place for it.

Philip Hagedorn, 3127 Wolf Lake Road, Ely, read his letter of opposition into the record. It should be noted the Board members received this letter prior to the hearing. They have owned their property since 1991. The proposed crushing activity is not compatible with their neighborhood. They are concerned about the noise, the trucks, air quality and dust created by the crushing process.

Stacey Thornton, 3037 Wolf Lake Road, stated that he lives on the other side of the Kainz property. He has had the property since 1989. The applicant cannot account for the decibel level this crushing machine will make.

Steve Piragis, 3147 Wolf Lake Road, stated that they are worried about noise and dust and have homes in the area that are of value to the county and township. This is a growing neighborhood that started 24 years ago. The traffic on Wolf Lake Road is a big issue. They use the road for biking and walking all the time.

Jeff Sundell, 3203 Wolf Lake Road, stated his concern is road safety. There is no shoulder on Wolf Lake Road. He is concerned about the big trucks going up and down the road.

Doug Thompson, 3165 Wolf Lake Road, stated that he concurs with the comments that have been made about the noise. He has lived on his property since 1986 and lives there for the peace and quiet.

Chris Kaczmarek, 3031 Wolf Lake Road, stated that the application is inadequate in supporting the project proposed based on the lack of information provided. He referenced maps he had created showing the location, buffer, proximity to the wilderness area and runoff. He wanted to make sure everyone is aware of the amount of the impact this project will have on the area. He asked what type of metals would be stored on the site. He asked about how the applicant will prohibit runoff from discharging elsewhere.

Tim McKenzie, 505 Pattison Street, Ely, stated that he is neither in support nor in opposition. He is the closest resident to the borrow pit operating a crushing operation located on Highway 169 across from Wolf Lake. He only hears incidental noise.

Gary Smith, 3071 Wolf Lake Road, passed out a copy of the plat book page for this township to the Board. He stated that there is organic farming going on in the area. He asked how they were going to monitor the materials in the crushing operation.

Joan Weckman, 2460 Stebly Road, Ely, stated that she owns property due east of the proposed site. She agrees with the comments made by the others opposed. The area between Wolf Lake Road and Highway 88 (Grant McMahan Boulevard) has been logged over. The sound can carry. She is able to hear the crushing operation on Highway 169.

Brett Porthan, 132 Old Airport Road, Ely, stated that he owns a parcel north of the proposed site. He can hear everything on Highway 169. This is clearly going to be large noise pollution. Everything in the area has been clear-cut. All the runoff will go through this property and into the Burntside River and Shagawa Lake.

Janet Smith, 3071 Wolf Lake Road, stated there are organic farmers in the area that have farming projects for the Natural Resources Conservation Services (NRCS) and the United States Department of Agriculture (USDA). She works with a stewardship plan and she has a few years left to complete the project. She is fearful that the pollution and dust cannot be contained on-site and they will lose their organic status as well as the stewardship plan.

She read a letter into the record from *Duane and Lori Gust*, 1908 4th Avenue SE, Austin, MN, stating they do not want asbestos brought to this location and have concerns for noise, pollution and the water. The applicant has no right to start dumping there.

Terry Shocke, 3120 Wolf Lake Lane, Ely, stated that he would feel better if more environmental evaluation had been done. There are too many unknowns and too many potential problems down the road. He is skeptical about this project going forward.

Ben Carleton, the applicant, stated that he works in a highly regulated industry. One of the local residents contacted him about a meeting and to talk about a potential crushing area, but it was the crushing operation at the borrow pit on Highway 169 and was never pursued. The metal involved would be structural steel from demolition. They will not be storing automobiles.

The *Planning Commission* discussed the following:

1. Inquired how many acres there are for the storage facility. *Ben Carleton* stated it will be a couple of acres and will not take up much room. The crushing operation is expensive to run and there will be no crushing unless there is rock present.
2. State statute allows the type of activity in this area. There is a limit on how long material can stay once it is crushed. Whether this is the right spot for this activity and what the Ordinance says about it as far as zoning is concerned, they are trying to do this right.
3. This is just the first step that the applicant has because the other agencies will have to look at the project and follow through. There are guidelines to follow that come after the decision the Planning Commission will make today.
4. Inquired about a review window that the Planning Commission can set to ensure that the conditions are being met. *Mary Anderson*, Land Use Manager, stated that the Planning Commission can set a time in order to review the case for compliance if they choose.
5. Inquired if an Environmental Assessment Worksheet (EAW) is an option. *Mary Anderson* stated that a mandatory EAW is not required for this project. Staff checked with the Environmental Quality Board (EQB) and nothing has been filed to date. The county attorney's office stated that if nothing has been filed, the Planning Commission can approve this project, deny or deny without prejudice. The EQB, if they were presented with a petition, can make the determination who the Responsible Government Unit (RGU) is and whether or not this project would meet the criteria for a discretionary EAW.

FIRST MOTION

Motion by Coombe/Filipovich to approve a conditional use permit for a salvage/recycling center as an Industrial Class II based on staff conclusions and recommendations. The following conditions shall apply:

1. Industrial Use performance standards as per Article VI, Section 6.23 shall be followed.
2. The requirements of the Minnesota Wetland Conversation Act shall be followed.
3. The applicant shall comply with all county, state and federal regulations.
4. Legal access shall be demonstrated by the applicant.
5. Crushing shall be limited to 7 a.m. to 5 p.m. Monday through Friday and not on holidays.
6. A 50 foot buffer from the wetland shall be maintained.
7. Proof of ownership shall be demonstrated prior to the issuance of a CUP permit.
8. This will be reviewed within 12 months to ensure conditions are being met.

In Favor: Coombe, Filipovich - 2

Opposed: Pineo, Svatos, Werschay - 3

Motion fails 2-3

SECOND MOTION

Motion by Svatos to deny the conditional use permit without prejudice to request more information that could be required and if an EAW is even an issue.

This motion received no second and failed.

DISCUSSION ON SECOND MOTION

Mary Anderson stated that the County Attorney's office advised that this decision should not be based on the speculation there might be a petition filed with the EQB. If the Planning Commission were to deny without prejudice, the applicant needs clear instructions as to what the Planning Commission is looking for regarding information necessary to come back for a rehearing.

THIRD MOTION

Motion by Werschay/Svatos to deny a conditional use permit for a salvage recycling facility as an Industrial Use Class II, because of the expertise of the Town of Morse; the area is residential and many property owners will be affected; this project is not a good fit for the area; and if this is development for the city of Ely, there should be an area for industrial use within the city of Ely.

DISCUSSION ON THIRD MOTION

Commission member *Coombe* questioned if the proposal is an allowed use in this area. *Mary Anderson* stated that this use is allowed with a conditional use permit. Any CUP is based on whether the use should be granted based on the facts of the case and information provided. The Commission is making the determination whether or not this use should be allowed in this area based upon specific facts. If the Commission votes to deny they are making the determination that this use should not be allowed on the proposed property for their stated reasons.

DECISION

The motion as stated above was approved as follows.

In Favor: Pineo, Svatos, Werschay - 3

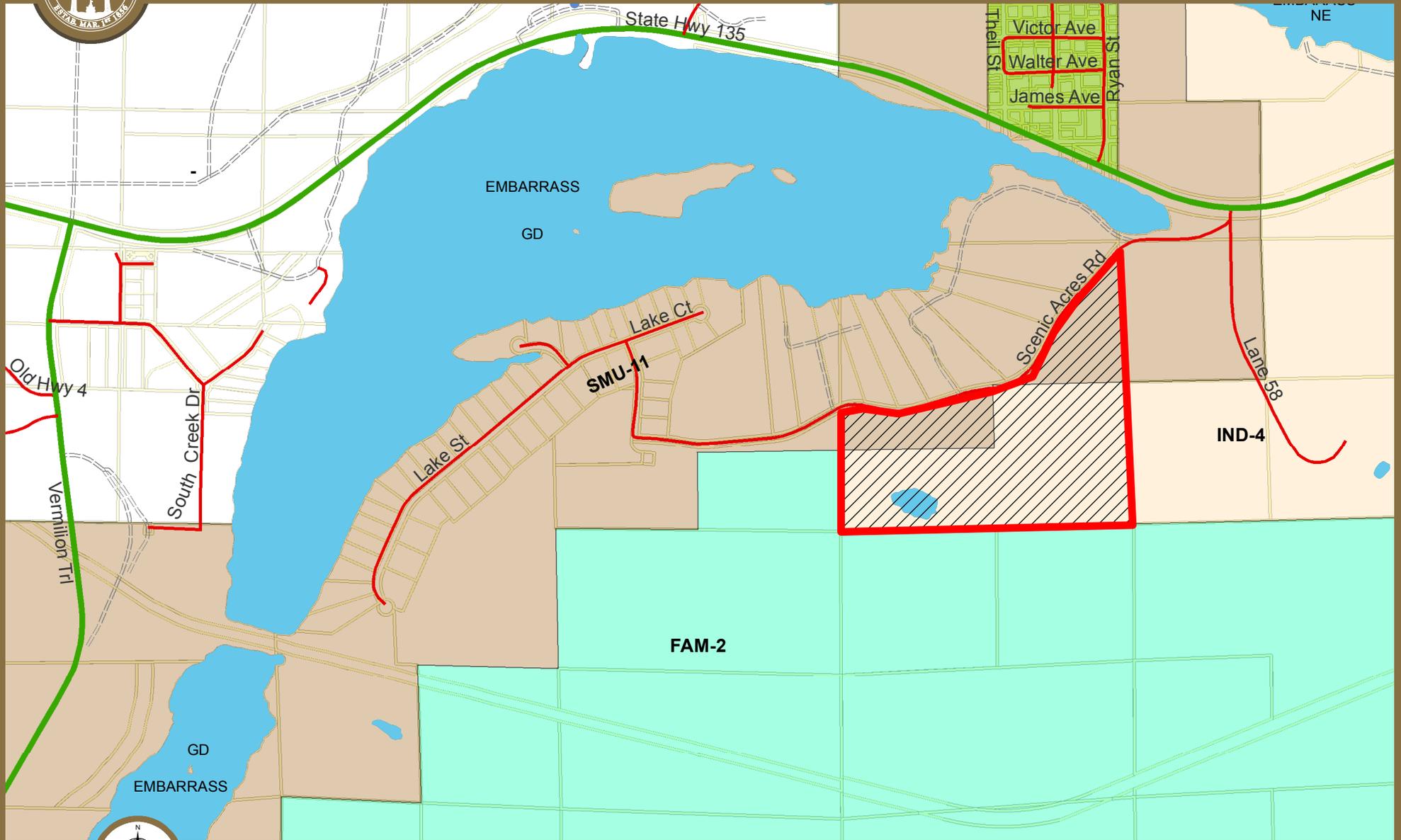
Opposed: Coombe, Filipovich - 2

Motion carried 3-2

Motion to adjourn by Pineo. The meeting was adjourned at 11:25 a.m.



Town of White, S7, T58N, R15W



Proposed Zoning Change-Shoreland Multiple Use (SMU)-11 & Industrial (IND)-4 to Multiple Use (MU)-4

Prepared By: St. Louis County
Planning & Community Development

Source: St. Louis County, Minnesota

Map Created: 12/21/2015

Disclaimer: This is a compilation of records as they appear in the St. Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

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stlouiscountymn.gov

BOARD LETTER NO. 16 - 17

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 12

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land – Rother

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreement has defaulted due to the purchasers' failure to provide proof of insurance. The purchasers, Thomas J Rother and Dori A Rother of Orr, MN, have been served with Notice of Cancellation of Contract by civil process but have failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Thomas J Rother and Dori A Rother, Orr, MN

Legal Description	UNORGANIZED 68 19 LOT: 0008 BLOCK:000 VON DRUSKA HOMESITES 68 19 731-0200-00080 C22150081
Purchase Price	\$1,859.92
Principal Amount Remaining	\$1,669.92
Date of Last Payment	4/28/2015
Installment Payments Not Made	\$0
Subsequent Del Taxes and Fees	\$67.48
Amount Needed to Cure Default	\$67.48
Insurance	N/A or Failure to provide insurance

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Rother

BY COMMISSIONER _____

WHEREAS, The contract with Thomas J Rother and Dori A Rother of Orr, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and have failed to cure the default for lands legally described as:

UNORGANIZED 68 19
LOT: 0008 BLOCK:000
VON DRUSKA HOMESITES 68 19
731-0200-00080
C22150081

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



St. Louis County Land & Minerals Department Tax Forfeited Land Sales

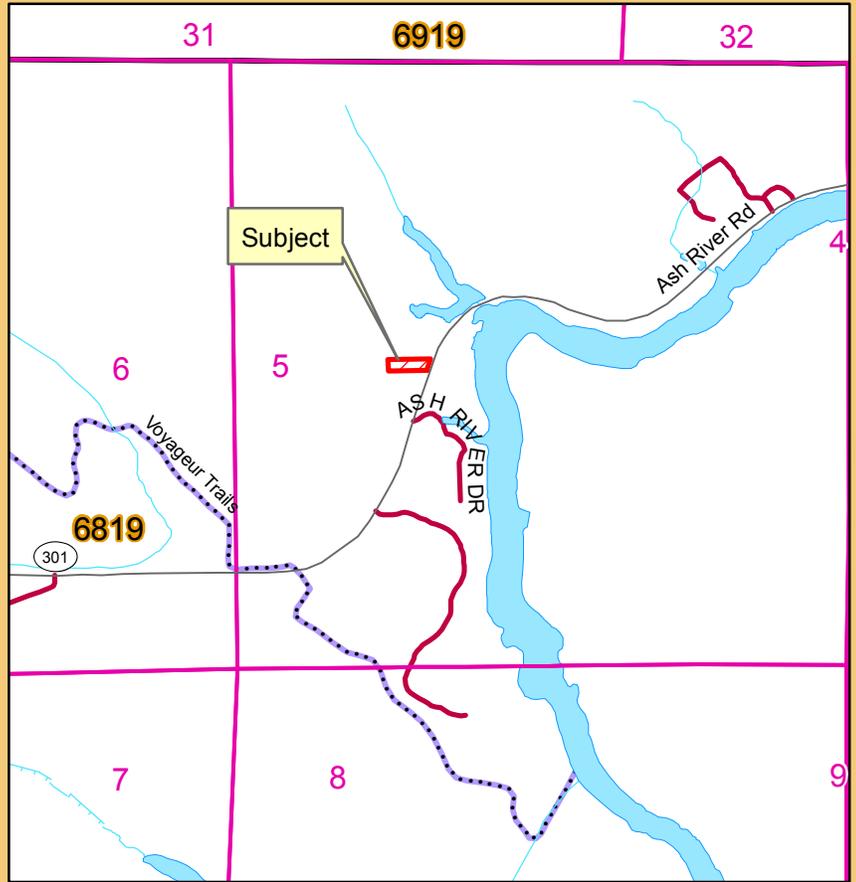
Cancellation of Contract

Legal : UNORGANIZED 68 19
LOT: 0008 BLOCK:000
VON DRUSKA HOMESITES 68 19

Parcel Code : 731-0200-00080

LDKEY : 120659

Address: 10401 Ash River Trl
Orr, MN 55771

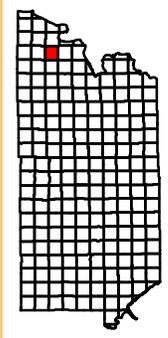


Unorganized 68 19

Sec: 5 Twp: 68 Rng: 19

Commissioner District # 4

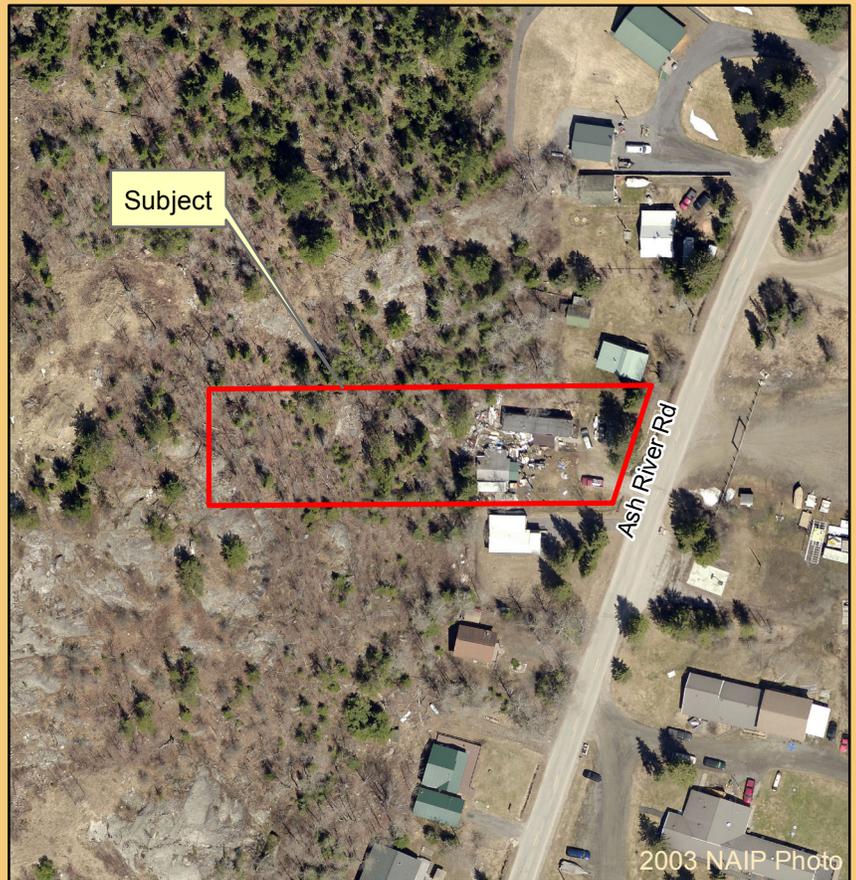
-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County
Land & Minerals
Department
2015**



BOARD LETTER NO. 16 – 18

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 13

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Authorization of Additional
Work on Quote for Clearing
Project – CSAH 9/4th Street
(Duluth)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize additional work for a quote for tree clearing on County State Aid Highway (CSAH) 9/4th Street in Duluth.

BACKGROUND:

Quotes were requested for a tree clearing project in Duluth on CSAH 9/4th Street funded with St. Louis County Transportation Sales Tax funds.

The original contract planned for the removal of 153 trees. During the removal process an additional 23 trees were removed behind the sidewalk to prevent future encroachment of limbs within 14 feet of the road surface and 10 feet of the sidewalk surface. These trees were planned to be limbed, but after discussions with the property owners, it made the most sense to remove the trees to prevent future maintenance. Other additional trees were removed by home owner request which had a possibility of root damage during construction.

This additional work increases the contract from \$77,427 to \$88,444, an increase of \$11,017. Quotes over \$85,000 require board approval per the recently revised county Purchasing Rules & Regulations. This project, along with its financing, is as follows:

Project: CP 0009-276016 TST
Location: CSAH 9/4th Street from 6th Avenue East to Wallace Avenue
in Duluth, MN
Traffic: 8,300
PQI: N.A.
Construction: Tree Clearing
Funding: Fund 444, Agency 444059, Object 652806
Start Date: December 2, 2015
Anticipated Completion Date: March 11, 2016
Engineer's Estimate: \$65,966.00

QUOTES:

Rick's Tree & Stump Removal Duluth, MN	\$ 77,427.00 (+\$11,461.00/+17.37%)
Grover Tree Experts Carlton, MN	\$249,750.00

RECOMMENDATION:

It is recommended that the St. Louis County Board approve an increase of \$11,017 to Rick's Tree & Stump Removal of Duluth, bringing the project cost to \$88,444, payable from Fund 444, Agency 444059, Object 652806.

**Authorization of Additional Work on Quote for Clearing Project –
CSAH 9/4th Street (Duluth)**

BY COMMISSIONER _____

WHEREAS, Quotes have been received by St. Louis County Public Works Department for the following project:

CP 0009-276016 TST, Tree Clearing, 4th Street in Duluth, and;

WHEREAS, Quotes were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, and the low responsible quote determined; and

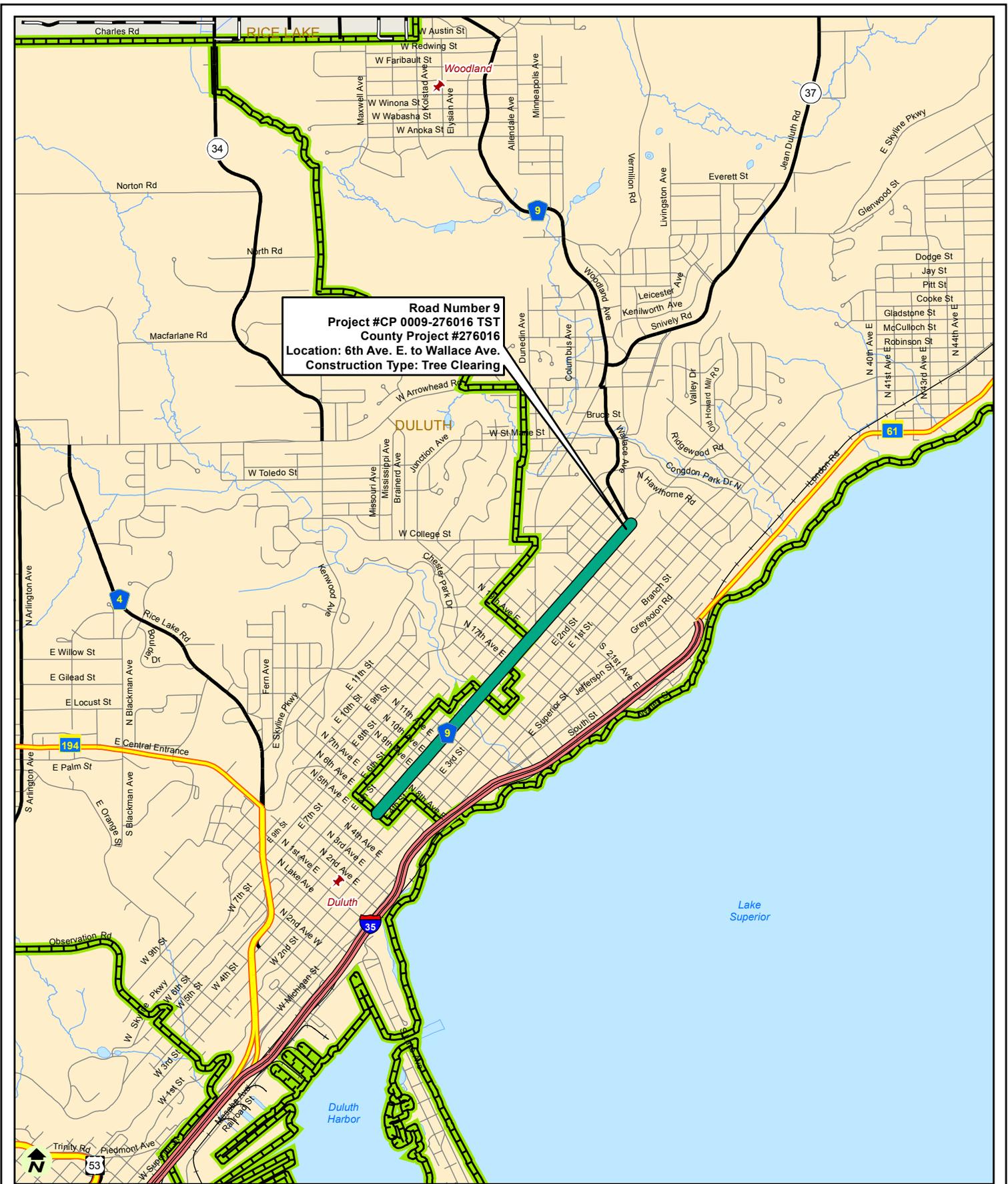
WHEREAS, The original contract planned for the removal of 153 trees but an additional 23 trees were designated for removal at a cost of \$11,017;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves extra work on the above project to the vendor offering the low quote:

<u>LOW QUOTE</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Rick's Tree & Stump Removal	P.O. Box 238 Knapp, WI 54749	Original quote: \$77,427.00 Additional: \$11,017.00 Total: \$88,444.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

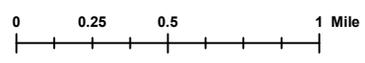
CP 0009-276016 TST:
Fund 444, Agency 444059, Object 652808 \$88,444.00



St. Louis County 2016 Road & Bridge Construction

Map Components

2016 Road & Bridge Construction	County Road - Paved	Township Boundary
Tree Clearing	County Road - Gravel	City/Town
Interstate Highway	Railroad	Lake
U.S./State Highway	Commissioner District	River/Stream



BOARD LETTER NO. 16 – 19

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 14

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Authorization to Apply for a
Culvert Survey Grant – Phase IV

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an application for a Minnesota Lake Superior Coastal Program Fund grant and committing to the use of local funds to pay for that portion of the cost of the culvert survey project which exceed the grant amount.

BACKGROUND:

The St. Louis County Public Works Department plans to apply for a Minnesota Lake Superior Coastal Program Grant to perform culvert inventory surveys in the areas outlined in the attached map (Phase IV, CP 0000-266621). The grant program is a federal program through the National Oceanic and Atmospheric Administration and is administered in the State of Minnesota by the Minnesota Department of Natural Resources. Projects must request no more than \$100,000 and a 50% local match is required. Each grant application is required to have a resolution of authorization passed by the governing body of the applicant.

The Public Works Department is requesting authorization to apply for the grant and to pay for the 50% local match using funds from Fund 200 (Public Works). The total project cost of Phase IV is estimated at \$98,100. St. Louis County will hire a consultant for survey data collection and processing into a Geographic Information Systems (GIS) database, with these costs included in the estimated cost and will be considered an in-kind match from St. Louis County. The total amount required from Fund 200 for the local match is estimated at \$49,050 for Phase IV.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to apply for a Minnesota Lake Superior Coastal Program Grant and to obligate the funds for the local match in the event that the grant application is successful.

Authorization to Apply for a Culvert Survey Grant – Phase IV

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to have a Culvert Survey project performed (Phase IV, CP 0000-266621) in the southeast part of the county from Carlton County to the Keene Creek watershed for inventory and future anticipated regulatory needs; and

WHEREAS, The State of Minnesota, through the Minnesota Department of Natural Resources-Division of Ecological and Water Resources, administers financial assistance for coastal management purposes, through Minnesota's Lake Superior Coastal Program; and

WHEREAS, St. Louis County desires financial assistance under Minnesota's Lake Superior Coastal Program; and

THEREFORE, BE IT RESOLVED, That the St. Louis County approves filing an application to Minnesota's Lake Superior Coastal Program for up to \$98,100;

RESOLVED FURTHER, That the Public Works Director/Highway Engineer is hereby authorized and directed to execute and file an application with the Minnesota Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance; and

RESOLVED FURTHER, That the Board Chair, County Auditor, Public Works Director/Highway Engineer, and Assistant County Attorney have signatory authority to enter into an agreement with the State of Minnesota; and

RESOLVED FURTHER, That the St. Louis County Board of Commissioners does agree to act as legal sponsor and obligate funds from Fund 200, Agency 200008, Object 626600, in the amount not to exceed \$49,050 for CP 0000-266621 to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the Minnesota Lake Superior Coastal Program.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a revision of the State Aid Highway network within St. Louis County subject to the approval of the Commissioner of Transportation of the State of Minnesota, and the Council of the City of Mountain Iron, in accordance with Minn. Stat. Chapter 162.02.

**Revocation and Establishment of Certain County State Aid Highways
(Mountain Iron)**

BY COMMISSIONER _____

WHEREAS, It appears to the St. Louis County Board of Commissioners that the roads hereinafter described as County State Aid Highways (CSAH) should revert to St. Louis County local road jurisdiction under the provisions of Minnesota Laws; to wit:

- CSAH 102 - From 0.49 mile north of CSAH 103 to 0.93 mile north of CSAH 103
CSAH segment # 069-702-050, length 0.44 mile
- CSAH 102 - From 0.93 mile north of CSAH 103 to 1.2 miles north of CSAH 103
CSAH segment # 069-702-051, length 0.27 mile
- CSAH 102 - From 1.2 miles north of CSAH 103 to Sixth Street
CSAH segment # 069-702-052, length 0.10 mile
- CSAH 102 - From Sixth Street to 0.35 mile north
CSAH segment #069-702-060, length 0.35 mile
- CSAH 102 - From 0.35 mile north of Sixth Street to 0.67 mile north of Sixth Street
CSAH segment # 069-702-070, length 0.32 mile
- CSAH 102 - From 0.67 mile north of Sixth Street to 0.97 mile north of Sixth Street
CSAH segment # 069-702-071, length 0.30 mile
- CSAH 102 - From 0.97 mile north of Sixth Street to 0.40 mile west of CSAH 109
CSAH segment # 069-702-072, length 0.98 mile
- CSAH 102 - From 0.40 mile west of CSAH 109 to Trunk Highway 53
CSAH segment # 069-702-080, length 1.30 miles
- CSAH 109 - From U.S. 169 Expressway to CSAH 102
CSAH segment # 069-709-020, length 1.20 miles

Total reversion to St. Louis County local road jurisdiction – 5.26 miles

WHEREAS, It appears to the St. Louis County Board that the City Streets and County Roads (CR) hereinafter described should be designated as County State Aid Highways under the provisions of Minnesota Law; to wit:

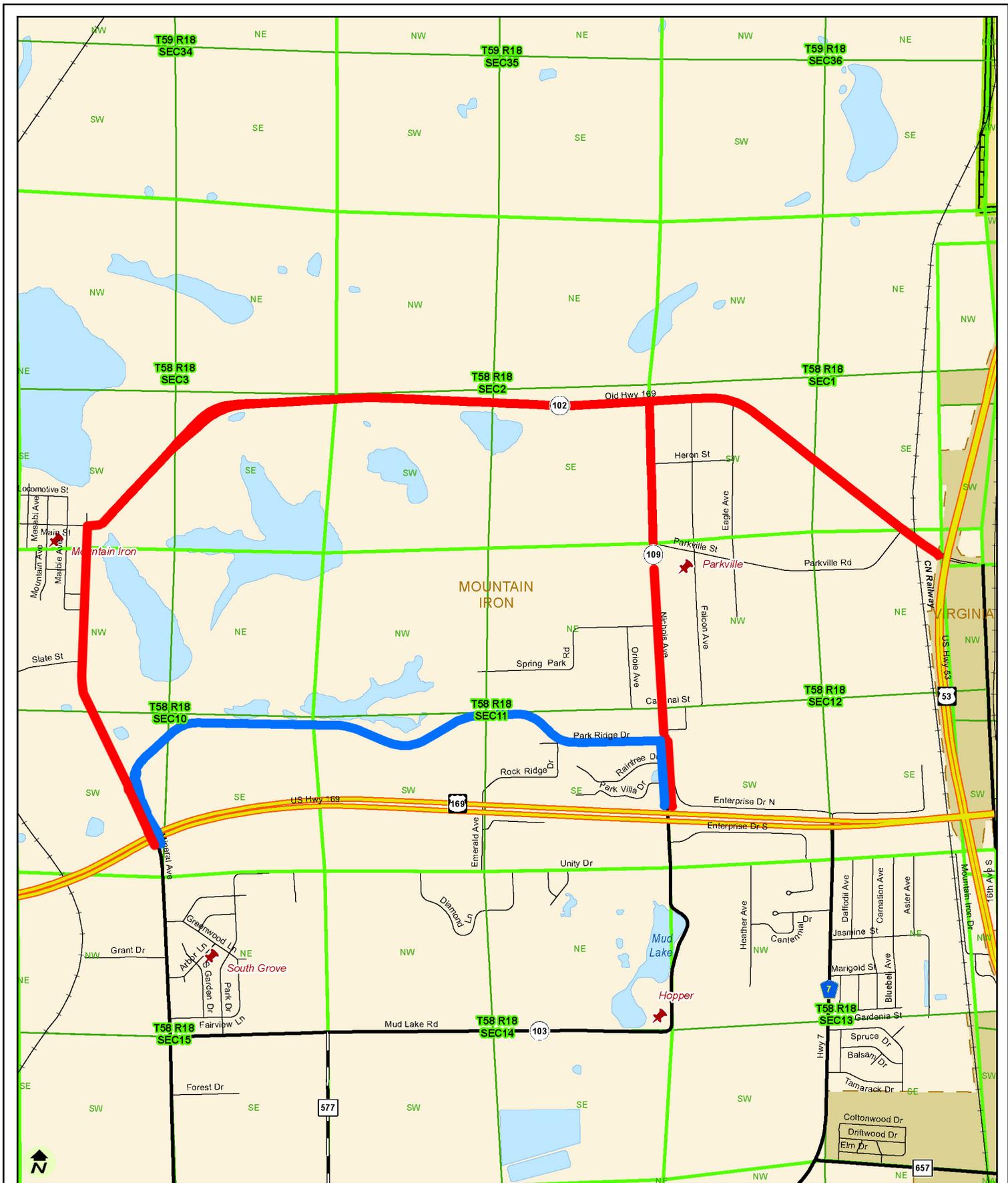
- Mineral Avenue (now CSAH 102) – From 0.49 mile north of CSAH 103 to new intersection with CR 102 – to be designated CSAH 102, length 0.33 mile
- CR 102 (new construction) – From Mineral Avenue (now CSAH 102) to Nichols Avenue (Now CSAH 109) – to be designated CSAH 102, length 1.79 mile
- Nichols Avenue (Now CSAH 109) – From CR 102 (new construction/Park Ridge Drive) to U.S. 169 Expressway – to be designated CSAH 102, length 0.22 mile

Total new CSAH designation – 2.34 miles

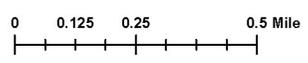
THEREFORE, BE IT RESOLVED, By the St. Louis County Board of Commissioners that the first above described highway segments be, and hereby are, revoked as County State Aid Highways of said St. Louis County subject to the concurrence by the City of Mt. Iron and approval of the Commissioner of Transportation of the State of Minnesota.

RESOLVED FURTHER, By the St. Louis County Board that the above described segments of City Streets and County Roads be, and hereby are, established, located, and so designated as County State Aid Highways of said St. Louis County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

RESOLVED FURTHER, That the St. Louis County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the revocation and designation of said roads or portions thereof, that the same be numbered, constructed, improved and maintained as County State Aid Highways and County Roads as herein described.



St. Louis County Road Vacation



Map Components

- █ CSAH Revocation, CSAH 102 & 109
5.26 miles
- █ CSAH Designation, CSAH 102
2.34 miles
- █ U.S./State Highway
- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Township Boundary
- Section Line
- Quarter Section Line

BOARD LETTER NO. 16 – 21

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 16

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Agreement with Lake County –
2016 State Aid Pavement
Marking Project

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a cooperative agreement with Lake County for the 2016 State Aid Pavement Marking Project, SAP 069-030-030, CP 0000-187079.

BACKGROUND:

St. Louis County has administered a pavement marking project funded by state-aid since 2013 to install ground-in-wet-reflective pavement markings on the County State Aid Highway (CSAH) system. Lake County has requested to participate in the 2016 State Aid Pavement Marking Project to maintain pavement markings on its CSAH system.

St. Louis County will prepare the plan and specifications, and perform all necessary contract administration from contract award to certification of final payment. Lake County will be responsible to submit its respective quantities to St. Louis County and perform all record keeping and construction inspection for its quantities. Lake County will also pay to St. Louis County the cost of its share as detailed in the Proposal/Plan Package, Schedule of Prices, and referenced in the agreement.

RECOMMENDATION:

It is recommended the St. Louis County Board authorize a cooperative agreement with Lake County for the 2016 State Aid Pavement Marking Project. The funds received from Lake County will be receipted into Fund 220, Agency 220378.

Agreement with Lake County – 2016 State Aid Pavement Marking Project

BY COMMISSIONER _____

WHEREAS, The Public Works Department administers a state-aid funded pavement marking project to install ground-in-wet-reflective pavement markings on the County State Aid Highway (CSAH) system; and

WHEREAS, Lake County has requested to participate in this project to maintain pavement markings on its CSAH system; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay St. Louis County for the cost of its share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and any amendments approved by the County Attorney's Office, with Lake County where Lake County will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as SAP 069-030-030, CP 0000-187079, 2016 State Aid Pavement Marking Project, with the funds to be receipted into Fund 220, Agency 220378.

Sale of Surplus Fee Land (Clinton Township)

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department and the Property Management Team have approved the sale of the following property, legally described as:

That part of the Southwest Quarter of the Southwest Quarter (SW $\frac{1}{4}$ of SW $\frac{1}{4}$), Section 11, Township 57 North, Range 18 West lying 75.00 feet westerly of the following described centerline of highway # 7. Said centerline described as follows: Commencing at the Southwest corner of said Southwest Quarter of Southwest Quarter (SW $\frac{1}{4}$ of SW $\frac{1}{4}$), Section Eleven (11); thence on an assumed bearing of South 84 degrees 53 minutes 40 seconds East, along the South line of said SW $\frac{1}{4}$ of SW $\frac{1}{4}$ a distance of 1,181.28 feet to the point of beginning of the line to be described; thence North 34 degrees 56 minutes 30 seconds West a distance of 1,531.75 feet and there terminating.

Except the Northerly 400 feet of said above described property.

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$15,500;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 17.8 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

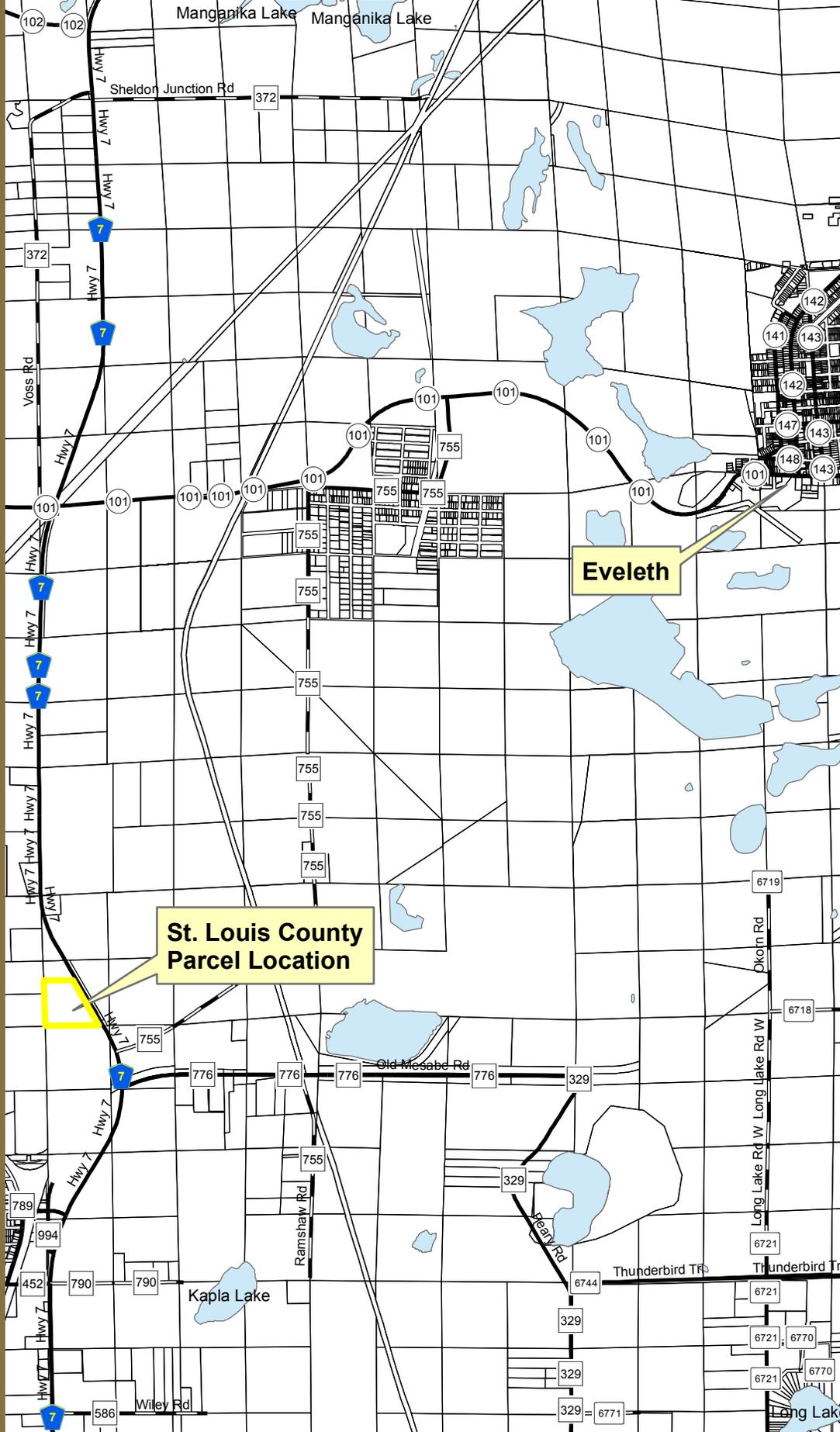
RESOLVED FURTHER, The County Board establishes the time for bid consideration to be at 9:40 A.M. on Tuesday, March 1, 2016, at the St. Louis County Courthouse, Duluth, MN.



Proposed Fee Land Sale Parcel Location Map



43XX County State Aid Highway # 7 Clinton Township, Township 57 - 18



**Saint Louis County
Planning Department
GIS Division**

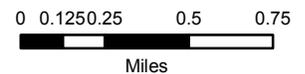
Road Surface Class. Twp

SURF_TYPE

- Paved Road
- Gravel Road
- sde.STLOUIS.ENVIRO_Lakes
- sde.STLOUIS.CDSTRL_ParcelsInfo

**St. Louis County
Parcel Location**

Eveleth



Property Managemen

(218) 725-5085
www.stlouiscountymn.gov

Source: St. Louis County, DNR

Map Created: 12/24/2015

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

**Sale of County Fee Owned Property
St. Louis County Property Management Dept.**



Parcel Code: 295-0014-00310

Address: 4300 County State Aid Hwy 7 (CSAH 7)

Acres: Approximately 30.5 acres

Commissioner District # 6

Maintenance District # 6

Legal Description: Southwest 1/4 of Southwest 1/4
(SW 1/4 of SW 1/4) Section 11, T57N, R18W
except the North 400 feet west of County State Aid Hwy 19.



Parcel Specifications: This parcel is approximately 30.5 acres in size. Property is bisected by County State Aid Hwy 7 (CSAH 7) approximately 4 miles southwest of Eveleth. Property had been used as a gravel pit prior to purchase by St. Louis County. The former gravel pit was reclaimed and jack pine planted on the site by County personal in the 1990's. The portion of the property southwesterly of highway was left in more disturbed condition than the easterly side of road.

Acquisition History: Parcel was acquired in 1978 by QCD 270554 from Anton and Loretta Nemanick. No determination can be made as to the purpose of the purchase. Unsure if Public Works operated this property as a gravel pit.

Zoning: The 12.7 acre portion east of CSAH 7 is zoned FAM – 3 which requires 9 acres and 300 feet of lot width. The 17.8 acre portion of the property west of CSAH 7 is zoned MUNS – 4 which requires 4.5 acres and 300 feet of lot width. Both parcels are conforming with current zoning.

Current County Assessed Value: \$26,600 or \$872 / acre. Additional review of assessed value and comparable sales will be done when determining minimum bid amount for this property.

Recommendation: This parcel has been reviewed by Property Management and Public Works Staff and appears to be a good candidate for sale. Additional review of potential gravel resources will be completed prior to sale. If a usable gravel deposit is found then all or part of the property will be retained.

7/16/14

Mark J. Hudson

Right of Way Agent

St. Louis County Property Management

100 North 5th Avenue West RM 515

Duluth, MN 55802

218-726-2356 Office

218-343-3505 Cell

hudsonm@stlouiscountymn.gov

BOARD LETTER NO. 16 - 23

FINANCE & BUDGET COMMITTEE CONSENT NO. 18

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. _____.

Abatements Submitted for Approval by the St. Louis County Board
on 1/12/2016

<u>PARCEL CODE</u>			<u>AUD NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>	
10	350	700	0	15640	BEEDE, LORALEA	R	City of Duluth	County Auditor	PENALTY & INTEREST	2015	84.40
535	10	4714	0	15612	BOLME, ALAN	R	Stoney Brook	Noah Mittlefehldt	VALUATION	2015	210.00
105	53	330	0	15618	DAHL, LYNDA	R	Babbitt	David Hillstrom	HOMESTEAD	2015	738.00
10	775	150	0	15615	DILLON, CHARLENE	R	City of Duluth	County Auditor	PENALTY & INTEREST	2015	116.40
535	10	1940	0	15636	FOND DU LAC BAND	R	Stoney Brook	Noah Mittlefehldt	VALUATION	2015	82.00
225	10	3940	0	15622	FOND DU LAC BAND	R	Arrowhead	Noah Mittlefehldt	VALUATION	2015	180.00
275	19	1400	0	15623	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	484.00
275	19	1402	0	15624	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	550.00
275	19	1431	0	15625	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	532.00
275	19	1432	0	15626	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	532.00
275	19	1433	0	15627	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	518.00
275	19	1434	0	15628	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	532.00
275	19	1435	0	15629	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	532.00
275	21	30	0	15630	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	438.00
275	21	40	0	15631	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	558.00
275	25	295	0	15632	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	646.00
275	25	297	0	15633	FOND DU LAC BAND	R	Brevator	Noah Mittlefehldt	VALUATION	2015	600.00
310	10	5340	0	15634	FOND DU LAC BAND	R	Culver	Noah Mittlefehldt	VALUATION	2015	350.00
310	10	5370	0	15635	FOND DU LAC BAND	R	Culver	Noah Mittlefehldt	VALUATION	2015	418.00
365	10	3945	0	15610	HAPPY, PAUL	R	FREDENBERG	Lana Anderson	HOMESTEAD	2015	358.00
90	130	3370	0	15608	LARSON, MATTHEW	R	Virginia	Brian Grahek	HOMESTEAD	2015	640.00
510	11	1540	0	15613	MANKUS, MICHAEL	R	Portage	Beth Sokoloski	VALUATION	2015	64.00
125	10	4240	0	15611	POLICH THERESA	R	Floodwood C.	Bruce Sodahl	HOMESTEAD	2015	822.00

BOARD LETTER NO. 16 – 24

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: January 5, 2016 **RE:** Authorization to Apply for
Grant for Respite Services for
Children with Autism

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults and children with disabilities will live in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to apply for a grant in the amount of \$1.5 million to increase the network of respite service providers with training and experience to successfully service individuals with autism.

BACKGROUND:

The Minnesota Department of Human Services is seeking grant applications to increase the network of respite service providers with training or experience to successfully serve adults and children with Autism Spectrum Disorder. The grant funds were authorized by the Minnesota Legislature in 2014, specifically, Chapter 312, Article 30, Section 2, Subdivision 4(e).

Applicants must be a county or tribe, and the fiscal host can use up to 10 percent of the grant funds for administration. PHHS has written a grant application to address the acute need for providers in our region who can provide quality behavioral respite programming. Children are, by far, our most underserved population. Too few providers concentrate on community based service delivery for children with high behavioral needs. Rather, children are often placed in foster care or out-of-county and out-of-state institutional settings. Currently St. Louis County is serving 216 children under the age of 21 who have a diagnoses of (but not limited to) Pervasive Developmental Disabilities, Developmental Delay NOS, Autism Spectrum Disorder, Asperger's Syndrome, Other Pervasive Developmental Disabilities and Unspecified Intellectual Disability.

Not only is there a need for more providers but also for an increased expertise and training in serving children with autism who require intensive programming. This is coupled with a need for increased cultural competency. St. Louis County's families of

color and low-income families of children with autism have shared their experiences that have identified this need.

The grant will span two years and will involve a part-time project coordinator, multi-disciplinary stakeholder committee and collaborative partners who will be selected through a Request for Proposal process. St. Louis County will also reach out to Carlton, Lake and Cook counties to collaborate regionally.

The intent is to collaboratively develop a training curriculum and provide training to respite service providers in a way that increases effective implementation and sustainability. This will also increase the network of providers that have training in working with children with autism in order to better meet the current needs in the community through person centered and culturally competent service delivery. In its initial phase, the target population will be:

- Children ages six to 16 with autism and
- Children at risk of experiencing disruption at home and/or school and
- Children who have a moderate, severe or profound intellectual disability

Once successful in this initial phase of implementation, PHHS will recreate this model and collaborative work with adolescents and adults.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to apply for a grant in the amount of \$1.5 million to increase the network of respite service providers with training and experience to successfully service individuals with autism.

Authorization to Apply for Grant for Respite Services for Children with Autism

BY COMMISSIONER _____

WHEREAS, The Minnesota Department of Human Services (DHS) is seeking grant applications to increase the network of respite service providers with training or experience to successfully serve adults and children with Autism Spectrum Disorder (ASD); and

WHEREAS, The grant funds would pay for short-term planned and emergency respite care services for individuals with a diagnosis of ASD including Asperger's Syndrome and Pervasive Developmental Disorder; and

WHEREAS, The grant funds were authorized by the Minnesota Legislature in 2014, specifically, Chapter 312, Article 30, Section 2, Subdivision 4(e); and

WHEREAS, Applicants must be a county or tribe and the fiscal host can use up to 10 percent of the grant funds for administration; and

WHEREAS, The Public Health and Human Services Department (PHHS) has written a grant application in the amount of \$1.5 million over the two-year grant period which involve a part-time project coordinator, multi-disciplinary stakeholder committee and collaborative partners who will be selected through a Request for Proposal process; and

WHEREAS, PHHS will also reach out to Carlton, Lake and Cook counties to collaborate regionally; and

WHEREAS, Initial focus of the grant will be to increase the network of providers that have training in working with children with autism in order to better meet the current needs in the community through person centered and culturally competent service delivery to the target population which is defined as children ages six to 16 with autism, children at risk of experiencing disruption at home and/or school and children who have a moderate, severe or profound intellectual disability;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for a grant in the amount of \$1.5 million to increase the network of respite service providers with training and experience to successfully service individuals with autism.

BOARD LETTER NO. 16 – 25

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: January 5, 2016

RE: Award of Bids: Culvert and Resurfacing, CSAH 52 (Kelsey and Cotton Townships) and Aggregate Base, CSAH 108, CR 315 and 642 (Unorganized Township 57-16, Clinton and Great Scott Townships and City of Hibbing)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to award to low bidders several projects in various townships in the county.

BACKGROUND:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for the following projects:

- A culvert replacement, mill bituminous surface, reclamation, bituminous surface, aggregate shouldering and seal coat project in Kelsey and Cotton Townships, funded with St. Louis County State Aid funds and Transportation Sales Tax funds;
- An aggregate base, aggregate stabilization and calcium chloride set of tied projects in Unorganized Township 57-16, Clinton and Great Scott Townships, funded with Local and Transportation Sales Tax funds.

A call for bids was received by the St. Louis County Public Works Department on December 17, 2015, for the projects in accordance with the plans and specifications on file in the office of the County Highway Engineer:

1. Project: CP 0052-153455 TST, SAP 69-652-018

Location: CSAH 52 from 0.3 miles west of CSAH 7 to TH 53, Length 5.979 Miles (see attached map)
Traffic: 566
PQI: 0.7
Construction: Culvert Replacement, Mill Bituminous Surface, Reclamation, Bituminous Surface, Aggregate Shouldering and Seal Coat
Funding: Fund 444, Agency 444060, Object 652806

Anticipated Start Date: May 16, 2016
Anticipated Completion Date: September 2, 2016
Engineer's Estimate: \$1,761,926.74

BIDS:

KGM Contractors, Inc., Angora, MN	\$1,547,052.88 (-\$214,873.86, -12.20%)
Hawkinson Construction Co., Inc. Grand Rapids, MN	\$1,555,743.52
Northland Constructors of Duluth, LLC Duluth, MN	\$1,617,932.92
Ulland Brothers, Inc., Cloquet, MN	\$1,671,173.74
Hardrives, Inc., Rogers, MN	\$1,721,779.80

2. Project: CP 0108-279350 TST (Low), CP 0315-279348 TST (Tied), CP 0642-279346 TST(Tied) GRIP 2016

Location: Combined Project
A.) CP 0108-279350 TST (Low) CSAH 108 (Lost Lake Road) from CSAH 16 to 0.75 Miles South of CR 334 (East Barker Road), Length 3.279 Miles (see attached map)
Traffic: 224
PQI: N.A.
Construction: Aggregate Base, Aggregate Stabilization, Calcium Chloride
Funding: Fund 444, Agency 444061, Object 652806 and Fund 200, Agency 203401, Object 652805

B.) CP 0315-279348 TST (Tied), CR 315 (Elbow Lake Road) from CR 452 (Iron Junction Road) to CSAH 101, Length 3.835 Miles (see attached map)
Traffic: 139
PQI: N.A.
Construction: Aggregate Base, Aggregate Stabilization, Calcium Chloride
Funding: Fund 444, Agency 444062, Object 652806 and Fund 200, Agency 203402, Object 652805

C.) CP 0642-279346 TST (Tied) CR 642 (Hayes Road) from CSAH 5 to CSAH 25, Length 4.743 Miles (see attached map)

Traffic: 123
PQI: N.A.
Construction: Aggregate Base, Aggregate Stabilization, Calcium Chloride
Funding: Fund 444, Agency 444063, Object 652806 and Fund 200, Agency 203403, Object 652805

Anticipated Start Date: June 6, 2016

Anticipated Completion Date: August 26, 2016

Engineer's Estimate: \$731,557.85

BIDS:

Ulland Brothers, Inc., Cloquet, MN \$704,600.00 (-\$26,957.85, -3.68%)

KGM Contractors, Inc., Angora, MN \$823,107.93

Mesabi Bituminous, Inc., Gilbert, MN \$882,298.50

RECOMMENDATION:

It is recommended that the St. Louis County Board award the projects as follows:

CP 0052-153455 TST, SAP 69-652-018 to KGM Contractors, Inc., of Angora in the amount of \$1,547,052.88, payable from Fund 444, Agency 444060, Object 652806;

CP 0108-279350(Low), to Ulland Brothers, Inc. of Cloquet in the amount of \$196,284.80, payable from Fund 200, Agency 203401, Object 652805 \$150,000.00, and Fund 444, Agency 444061, Object 652806 \$46,284.80;

CP 0315-279348(Tied) to Ulland Brothers, Inc. of Cloquet in the amount of \$226,188.20, payable from Fund 200, Agency 203402, Object 652805 \$150,000.00, and Fund 444, Agency 444062, Object 652806 \$76,188.20;

CP 0642-279346(Tied) to Ulland Brothers, Inc. of Cloquet in the amount of \$282,127.00, payable from Fund 200, Agency 203403, Object 652805 \$150,000.00, and Fund 444, Agency 444063, Object 652806 \$132,127.00

**Award of Bids: Culvert and Resurfacing, CSAH 52
(Kelsey and Cotton Townships)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

CP 0052-153455 TST, SAP 69-652-018, CSAH 52 from 0.3 miles west of CSAH 7 to TH 53, and;

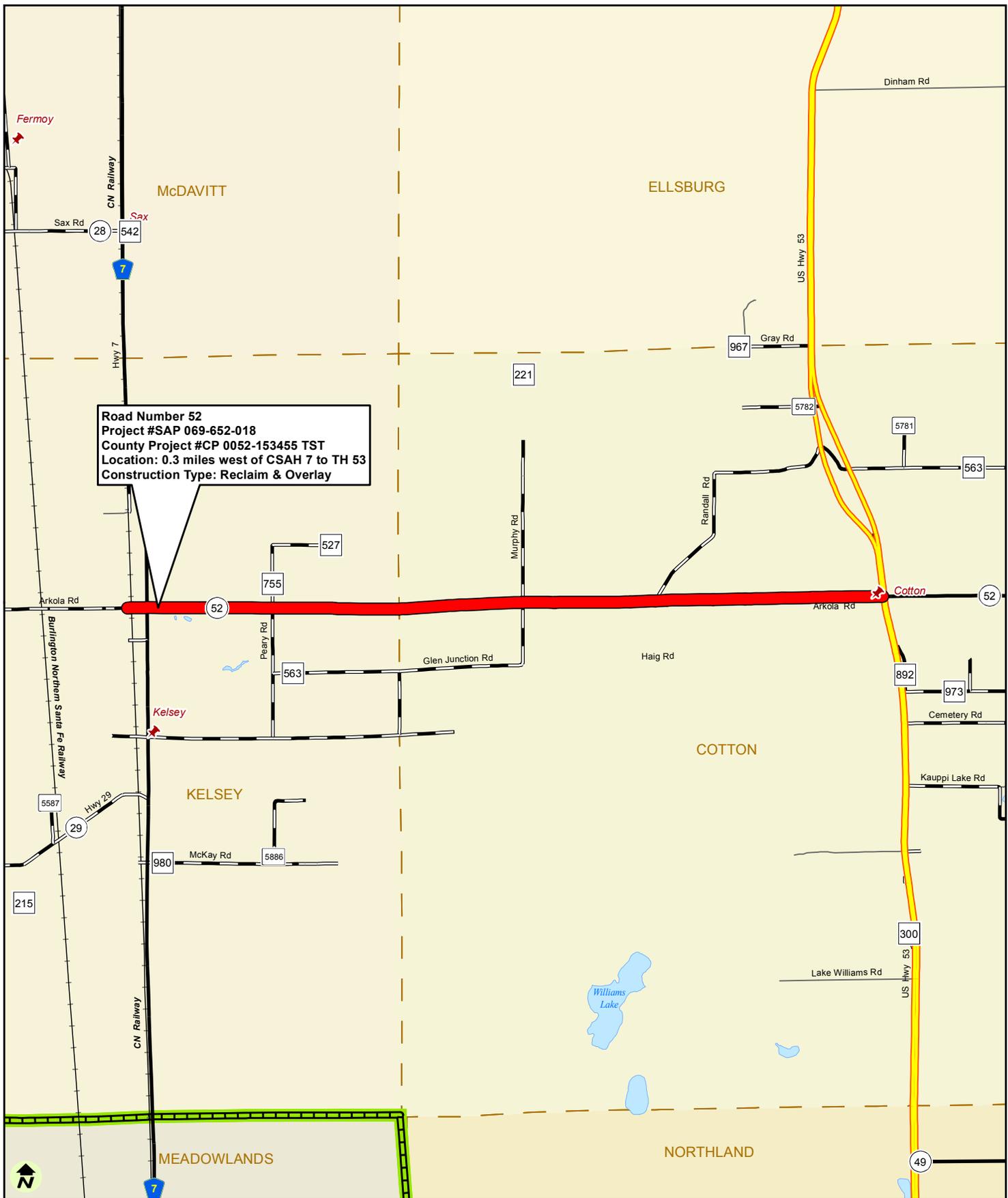
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 17, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy. 53 Angora, MN 55703	\$1,547,052.88

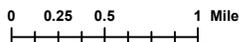
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 444, Agency 444060, Object 652806 \$773,526.44, and:
Fund 220, Agency 220376, Object 652700 \$773,526.44



Road Number 52
Project #SAP 069-652-018
County Project #CP 0052-153455 TST
Location: 0.3 miles west of CSAH 7 to TH 53
Construction Type: Reclaim & Overlay

St. Louis County 2016 Road & Bridge Construction



Map Components

2016 Road & Bridge Construction

- Reclaim & Overlay
- Interstate Highway
- U.S./State Highway

- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake

Award of Bids: Aggregate Base, CSAH 108, CR 315 and 642 (Unorganized Township 57-16, Clinton and Great Scott Townships and City of Hibbing)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following tied projects:

CP 0108-279350 TST (Low), CSAH 108 (Lost Lake Road) from CSAH 16 to 0.75 m. S. of CR 334 (East Barker Road),
CP 0315-279348 TST (Tied), CR 315 (Elbow Lake Road) from CR 452 (Iron Junction Road) to CSAH 101,
CP 0642-279346 TST (Tied), CR 642 (Hayes Road) from CSAH 5 to CSAH 25,
and;

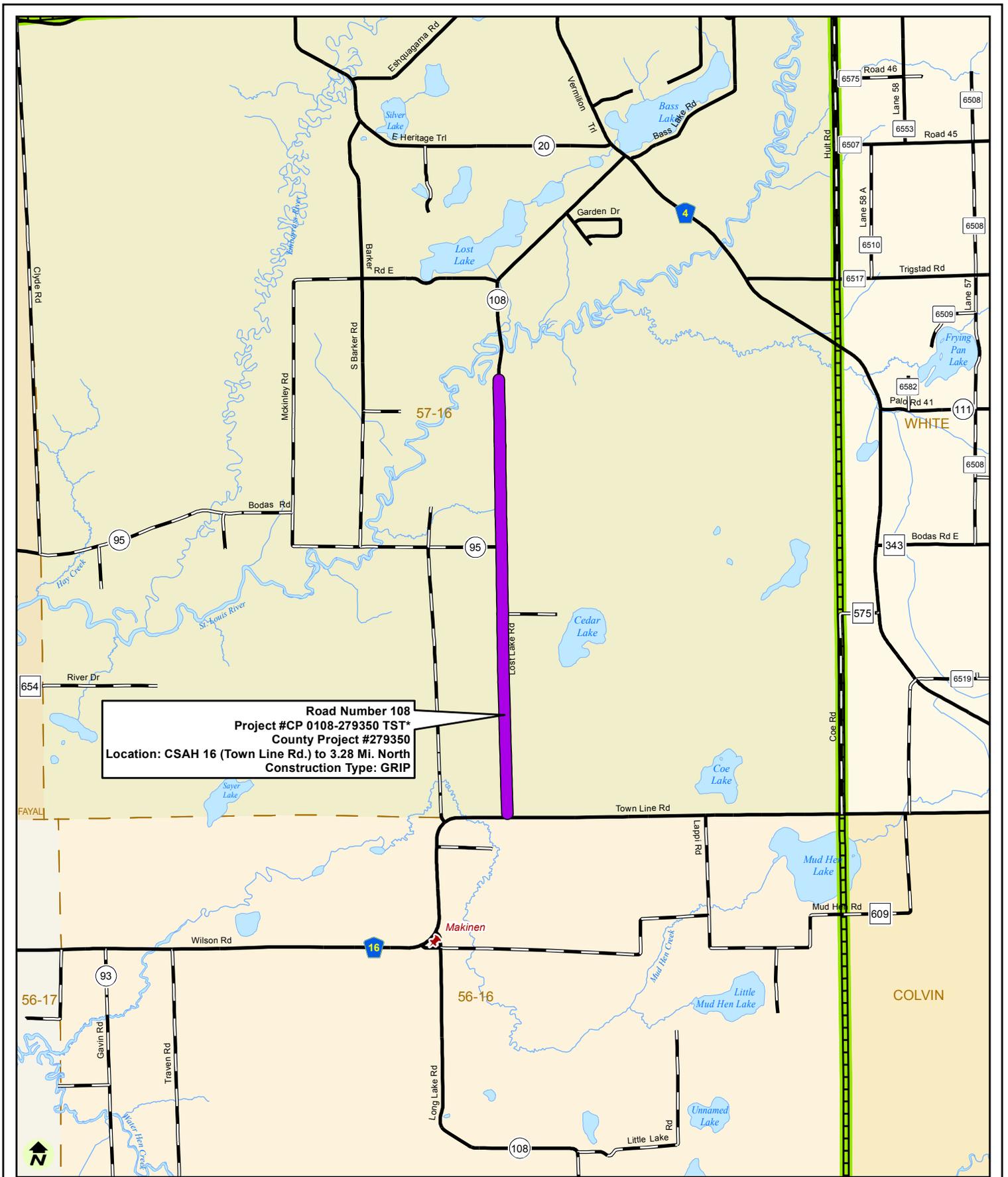
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 17, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	P.O. Box 340 Cloquet, MN 55720	\$704,600.00

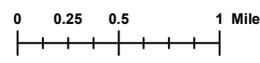
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0108-279350 TST (Low),	Fund 200, Agency 203401, Object 652805 \$150,000.00, and Fund 444, Agency 444061, Object 652806 \$46,284.80
CP 0315-279348 TST (Tied)	Fund 200, Agency 203402, Object 652805 \$150,000.00, and Fund 444, Agency 444062, Object 652806 \$76,188.20
CP 0642-279346 TST (Tied),	Fund 200, Agency 203403, Object 652805 \$150,000.00, and Fund 444, Agency 444063, Object 652806 \$132,127.00

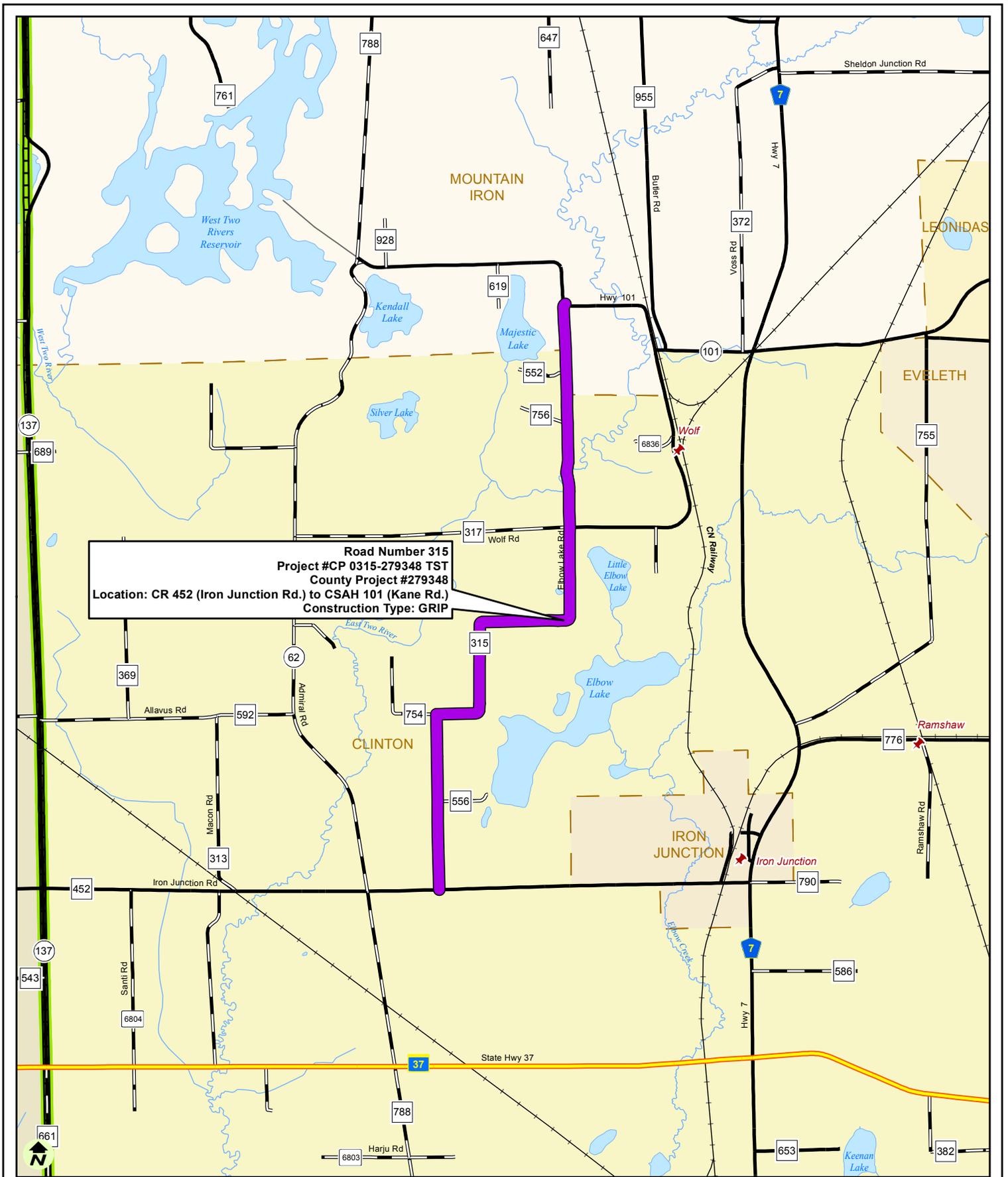


Road Number 108
Project #CP 0108-279350 TST*
County Project #279350
Location: CSAH 16 (Town Line Rd.) to 3.28 Mi. North
Construction Type: GRIP

St. Louis County 2016 Road & Bridge Construction

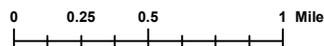


Map Components	
2016 Road & Bridge Construction	County Road - Paved
Gravel Road Investment Program (GRIP)	County Road - Gravel
Interstate Highway	Local Road/City Street
U.S./State Highway	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream



Road Number 315
Project #CP 0315-279348 TST
County Project #279348
Location: CR 452 (Iron Junction Rd.) to CSAH 101 (Kane Rd.)
Construction Type: GRIP

St. Louis County 2016 Road & Bridge Construction

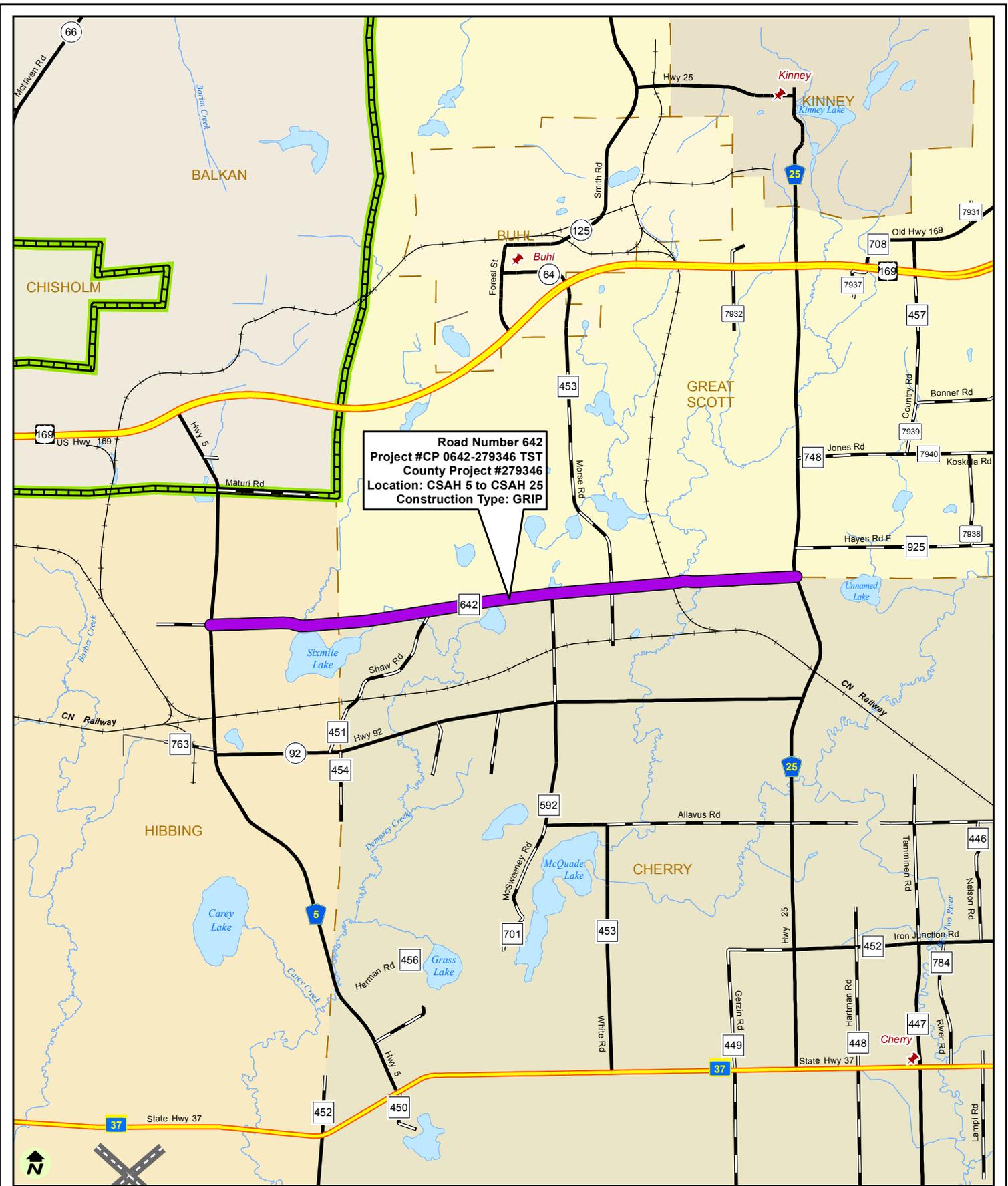


Map Components

2016 Road & Bridge Construction

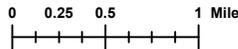
- Gravel Road Investment Program (GRIP)
- Interstate Highway
- U.S./State Highway

- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District
- Township Boundary
- City/Town
- Lake
- River/Stream



Road Number 642
Project #CP 0642-279346 TST
County Project #279346
Location: CSAH 5 to CSAH 25
Construction Type: GRIP

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	
Gravel Road Investment Program (GRIP)	County Road - Paved
Interstate Highway	County Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream