

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

December 15, 2015

County Board Room, Room No. 200, St. Louis County Courthouse, Duluth, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for November 24, 2015.

Minutes for December 1, 2015.

Health & Human Services Committee – Commissioner Boyle, Chair

1. Accept a Long Term Homeless Supportive Services Fund state grant award in the amount of \$1,708,926 for the 2016-2017 biennium for the Northeast Minnesota Project to End Long-Term Homelessness. *[15-530]*
2. Accept a grant from the Carlton-Cook-Lake-St. Louis Community Health Board (CHB) in the amount of \$102,304 for Public Health Emergency Preparedness funding during the period July 2, 2015 through June 30, 2016. *[15-531]*
3. Agreement authorized with the Carlton-Cook-Lake-St. Louis CHB in the amount of \$83,574 for the period November 1, 2015 through October 31, 2016, and \$83,574 for the period November 1, 2016 through October 31, 2017, to convene, coordinate and implement the Statewide Health Improvement Program (SHIP 4) evidence-based strategies, extending the Public Health Nurse position through October 31, 2017, with the understanding that if the grant dollars are no longer received, the position will be eliminated. *[15-532]*

Environment & Natural Resources Committee – Commissioner Rukavina, Chair

4. Special sale of state tax forfeited land described as Lot 1, Block 3, Glenwood Park, City of Rice Lake, to the City of Rice Lake for public use, upon total payment of \$5,677.51; and further, County Board Resolution No. 15-524, dated August 11, 2015, is rescinded. *[15-533]*

Public Works & Transportation Committee – Commissioner Raukar, Chair

5. Professional services agreement with Kimley-Horn of St. Paul, MN, in the amount of \$71,500 to complete the Hibbing Safe Routes to School Plan (SP 069-591-004, CP 0000-266622). *[15-534]*

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Finance & Budget Committee – Commissioner Nelson, Chair

6. Abatement list for Board approval. *[15-535]*
7. Authorize the 2016-2018 Memorandum of Understanding with the University of Minnesota to provide Extension programs and staff, totaling \$206,643. *[15-536]*
8. Dedicate to the public permanent highway easements and temporary construction easements over county fee owned property for sidewalk and storm water retention pond construction adjacent to County State Aid Highway (CSAH) 4/Rice Lake Road in Duluth, MN. *[15-537]*
9. Application for On-sale and Sunday On-sale Intoxicating Liquor Licenses by Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, change of designated serving area.
10. Application to sell/serve intoxicating liquor outside the designated serving area of the county liquor license by Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, for December 30-31, 2015 through January 1-2, 2016.
11. Application for license to sell tobacco products at retail by Family Dollar, Inc., d/b/a Family Dollar #7780, City of Aurora, renewal and change of officers.
12. Application for license to sell tobacco products at retail by Wilbert, Inc., d/b/a Wilbert Café/El Toro Lounge & Liquor, Cotton Township, renewal with past violation and “doing business as” name change.
13. Application for license to sell tobacco products at retail by Pike Lake Liquors, Inc., d/b/a Pike Lake Liquors, Inc., Canosia Township, renewal with past violation and change of officers.
14. Application for license to sell tobacco products at retail by Zupancich Bros., Inc., d/b/a Zup’s Food Market of Cook, City of Cook, renewal with past violations, incorporating and “doing business as” name change.
15. Application for license to sell tobacco products at retail by TA Operating, LLC d/b/a Minit Mart #556, City of Proctor, renewal with past violation and “doing business as” name change.
16. Application for license to sell tobacco products at retail by Randall Willeck d/b/a Country Corner Store, Culver Township, renewal with past violations and “doing business as” name change.
17. Applications for license to sell tobacco products at retail, renewals without violations.

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18. Applications for license to sell tobacco products at retail, renewals with past violation(s).
19. Workers' compensation report dated November 27, 2015.

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

20. Agreement with Lockridge, Grindal & Nauen, P.L.L.P., Minneapolis, MN, for an amount not to exceed \$62,930 for federal lobbying services during 2016. *[15-538]*
21. Reallocation of an Information Specialist II position to a Planner I position within the Planning and Community Development Department. *[15-539]*
22. Re-appoint Julie Waltenburg and Wayne Marshall as members to the Civil Service Commission for three-year terms expiring December 31, 2018. *[15-542]*

Public Safety & Corrections Committee – Commissioner Dahlberg, Chair

23. Professional services contract with Stacy Andrews of Eveleth, MN, for an amount not to exceed \$80,000 for the management of technology projects in the Sheriff's Office during the period January 1, 2016 through December 31, 2016. *[15-540]*

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 24, 2015, are hereby approved.

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of December 1, 2015, are hereby approved.

**Acceptance of Funding for the Northeast Minnesota
Project to End Long-Term Homelessness**

BY COMMISSIONER _____

WHEREAS, A Request for Proposals (RFP) for the 2016-2017 biennium was published on August 24, 2015 for the Long Term Homeless Supportive Services Fund (LTHSSF) state grant award; and

WHEREAS, On October 13, 2015, the St. Louis County Board adopted Resolution No. 15-608 authorizing the Public Health & Human Services Department to apply for renewal funding for the Northeast Minnesota Project to End Long-Term Homelessness; and

WHEREAS, Hearth Connection, as the management agent, authored an application for renewal of the LTHSSF grant on behalf of the Northeast Region, with St. Louis County serving as fiscal agent; and

WHEREAS, On November 15, 2015, St. Louis County received notice that it was awarded \$1,708,926 for the Long Term Homeless Supportive Services Fund project for the 2016-2017 biennium;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes acceptance of the \$1,708,926 Long Term Homeless Supportive Services Fund state grant award for the 2016-2017 biennium for the Northeast Minnesota Project to End Long-Term Homelessness.

Budget Reference: 230-232001-530640-23205-99999999-2016

Budget Reference: 230-232001-607200-23205-99999999-2016

**Acceptance of Grant from Carlton-Cook-Lake-St. Louis Community Health Board
for Public Health Emergency Preparedness Funding**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota has received funds from the Centers for Disease Control and Prevention (CDC) for the period of July 1, 2013 through June 30, 2017 to assess and enhance the capacity of the state and local health departments to respond to bio-terrorism, infectious diseases, and other threats to public health and has allocated these funds to Community Health Boards; and

WHEREAS, The citizens of the four-county region will be better served due to the work done through the Community Health Board and this CDC grant to ensure the region is prepared to respond to public health threats; and

WHEREAS, The grant funding awarded to St. Louis County for the period July 2, 2015 through June 30, 2016 is in the amount of \$102,304, with funding for the remaining terms of the grant yet to be determined; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts funding from the Community Health Board in the amount of \$102,304 for the period July 2, 2015 through June 30, 2016;

RESOLVED FURTHER, That the Public Health and Human Services Department budgeted revenues and expenditures are increased for budget year 2015 and 2016 and with any remaining unspent funds at the end of 2016 to be included in the 2017 budget.

Budget References:

PHEP Grant: July 2, 2015 – June 30, 2016

Expenditures: 230-233999-615000-23601-99999999-015

Revenues: 230-233999-540241-23601-99999999-015

**Agreement with Carlton-Cook-Lake-St. Louis Community Health Board
to carry out Statewide Health Improvement Program Objectives**

BY COMMISSIONER _____

WHEREAS, The Statewide Health Improvement Program (SHIP) was designed to improve the health of Minnesotans by focusing on the top three causes of preventable illness in the United States: tobacco use, physical inactivity, and poor nutrition; and

WHEREAS, St. Louis County is part of a seven-county Community Health Board (CHB) collaboration which has been awarded funding from the Minnesota Department of Health (MDH) since 2009; and

WHEREAS, The CHB has now received funding from MDH for the SHIP 4 grant;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with the Carlton-Cook-Lake-St Louis Community Health Board (CHB) to convene, coordinate and implement evidence-based strategies as specified in the Statewide Health Improvement Program (SHIP);

RESOLVED FURTHER, That the agreement shall be for SHIP 4 funding in the amount of \$83,574 for the period of November 1, 2015 through October 31, 2016, and funding in the amount of \$83,574 for the period of November 1, 2016 through October 31, 2017;

RESOLVED FURTHER, That the County Board extends the authorization for the Public Health Nurse granted in Resolution No. 12-133 and Resolution 13-455 through the funding cycle of October 31, 2017, with the understanding that if the grant dollars are no longer received, the position will be eliminated;

RESOLVED FURTHER, That the Public Health and Human Services Department budgeted revenues and expenditures are increased for budget year 2015, 2016, and 2017 and with any remaining unspent funds at the end of 2017 to be included in the 2018 budget.

Budget References:

SHIP 4 grant, November 1, 2015 – October 31, 2016: \$83,574

Expenditures: 230-233999-629900-23601-99999999-2015

Revenue: 230-233999-540241-23601-99999999-2015

SHIP 4 grant, November 1, 2016 – October 31, 2017: \$83,574

Expenditures: 230-233999-629900-23601-99999999-2015

Revenue: 230-233999-540241-23601-99999999-2015

**Special Sale of State Tax Forfeited Land to the City of Rice Lake and
Rescind County Board Resolution 15-524**

BY COMMISSIONER _____

WHEREAS, On September 1, 2006, the State of Minnesota conveyed to the Town of Rice Lake the tax forfeited parcel described below to be used for an authorized public use:

TOWN OF RICE LAKE
Lot 1, Block 3
GLENWOOD PARK CITY OF RICE LAKE
Parcel Code: 520-0100-00180; and

WHEREAS, The City of Rice Lake either failed to put the property to the public use for which it was conveyed, or abandoned that public use, and now desires to purchase the property for an authorized public purpose under Minn. Stat. § 282.01, Subd. 1d (a) from the State of Minnesota;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Rice Lake for the appraised value of \$4,700 plus the following fees: 3% assurance fee of \$141, deed fee of \$25, deed tax of \$15.51, recording fee of \$46, and appraisal fee of \$750 for a total of \$5,677.51, to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That St. Louis County Board Resolution No. 15-524, dated August 11, 2015, is hereby rescinded.

Professional Services Agreement – Hibbing Safe Routes to School Plan

BY COMMISSIONER _____

WHEREAS, The Safe Routes to School program is a federal program that provides funding and resources to community and school groups to support students walking and biking to school; and

WHEREAS, The Minnesota Department of Transportation administers the Safe Routes to School Program for the State of Minnesota and has authorized St. Louis County to begin work on the Hibbing Safe Routes to School Plan; and

WHEREAS, Kimley-Horn of St. Paul, MN, has been selected to complete the Hibbing Safe Routes to School Plan at an estimated cost of \$71,500.00, which is anticipated to be paid for by 100 percent federal funds;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a professional services agreement with Kimley-Horn of St. Paul, MN, in the amount of \$71,500, to complete the Hibbing Safe Routes to School Plan identified as SP 069-591-004, CP 0000-266622, to be accounted for in Fund 220, Agency 220370.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

2016-2018 Memorandum of Agreement – University of Minnesota Extension

BY COMMISSIONER _____

WHEREAS, The St. Louis County Cooperative Extension Committee recommended that the St. Louis County Board of Commissioners approve a Memorandum of Agreement (MOA) between the county and University of Minnesota to provide specific Extension programs within St. Louis County and for Extension staff to perform these services; and

WHEREAS, The proposed MOA is for three years beginning January 1, 2016 through December 31, 2018, including two (2) positions identified as 4-H Program Coordinator (2.0 FTEs) and one (1) position identified as Incredible Exchange Program Coordinator, 4-H Youth Development, for a total contract price of \$206,643;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign the 2016-2018 Memorandum of Agreement with the University of Minnesota to provide Extension programs totaling \$206,643 payable as follows:

Fund 184, Agency 184001, Object 629900	\$137,762
Fund 184, Agency 186002, Object 629900	\$ 68,881

RESOLVED FURTHER, The contract prices for 2016-2018 include increases of 2.0% in 2016; 2.25% in 2017; and 2.50% in 2018.

**Dedication of Permanent and Temporary Highway Easements over
County Fee Owned Property**

BY COMMISSIONER _____

WHEREAS, St. Louis County owns property adjacent to a segment of County State Aid Highway (CSAH) 4/Rice Lake Road which is being improved with a sidewalk and storm water retention pond; and

WHEREAS, It is necessary to dedicate permanent easements and temporary construction easements over county owned fee land necessary to allow construction;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the St. Louis County Board dedicates to the public the permanent highway easements and temporary construction easements more particularly described in Exhibits A, B & C, identified in County Board File No. _____.

- | | | |
|-------------------|-----------|----------------------------|
| EXHIBIT A & B | Parcel 5A | County State Aid Highway 4 |
| EXHIBIT A & B | Parcel 9A | County State Aid Highway 4 |
| EXHIBIT A & B & C | Parcel 15 | County State Aid Highway 4 |

EXHIBIT A

Parcel 5A Road Number - 4
State Project Number - SP 069-604-073

County Project - CP 0004-136147

Property Legal Description:

That part of Lot 28 Block 6 CLAGUE & PRINDLE'S ADDITION TO DULUTH, lying West of the Rice Lake Road EXCEPT minerals.

Rights to be acquired:

A PERMANENT EASEMENT for highway purposes over, under, and across the entire above described property.

Said Permanent Easement contains 0 square feet of existing right of way and 593 square feet of new right of way.

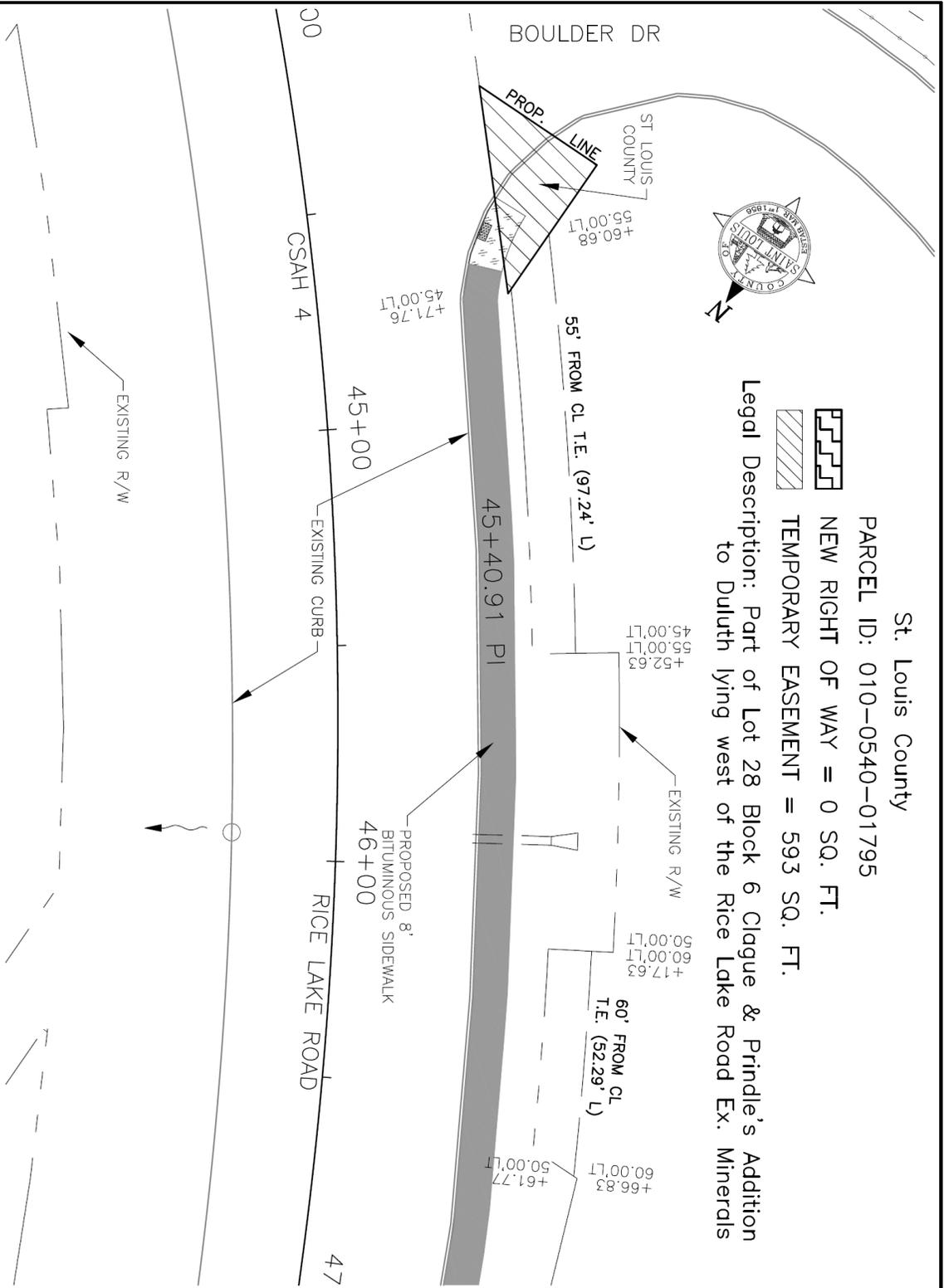
St. Louis County

PARCEL ID: 010-0540-01795

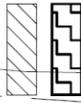
NEW RIGHT OF WAY = 0 SQ. FT.

TEMPORARY EASEMENT = 593 SQ. FT.

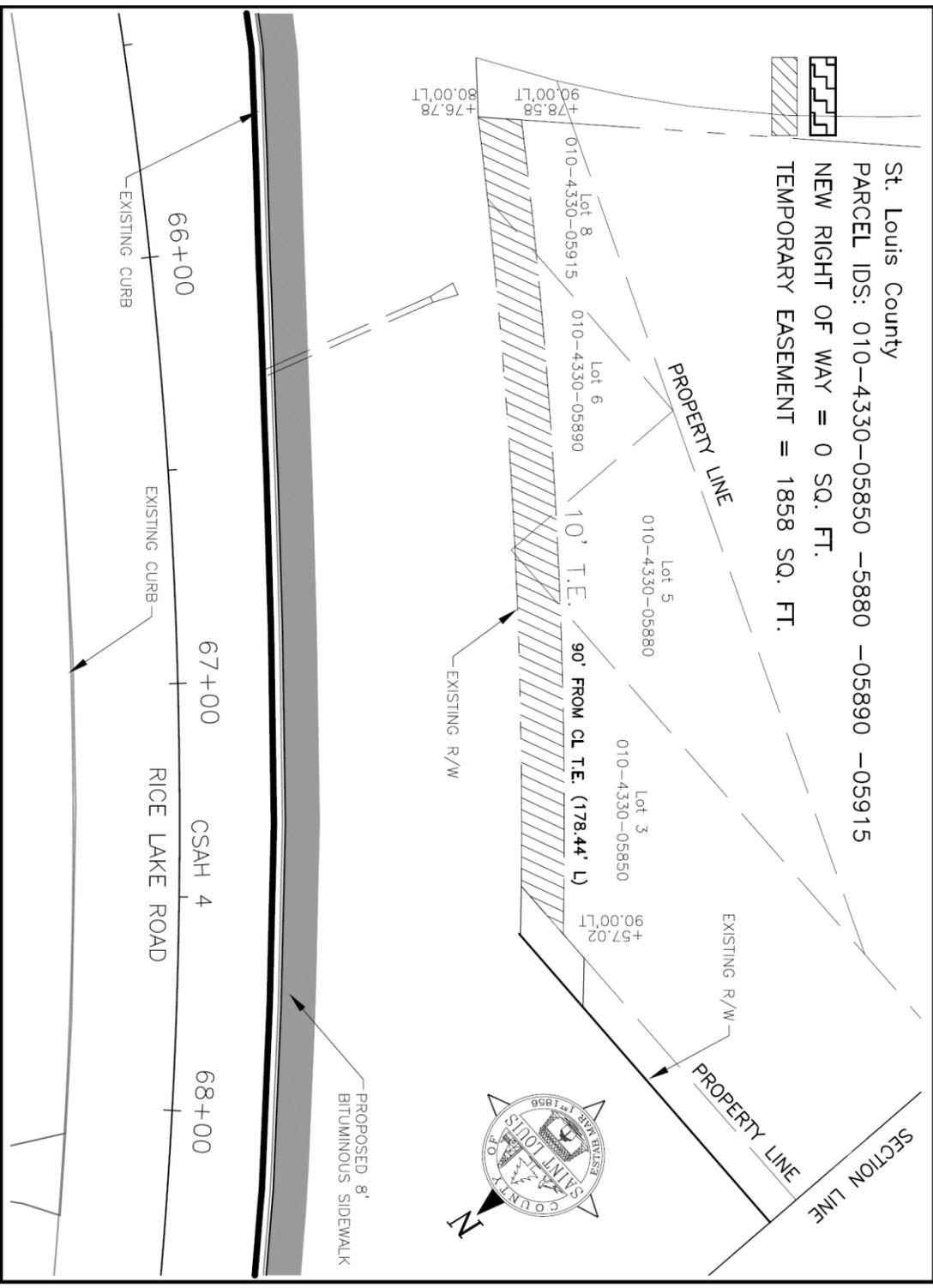
Legal Description: Part of Lot 28 Block 6 Clague & Prindle's Addition to Duluth lying west of the Rice Lake Road Ex. Minerals



Parcel ID: 010-0540-01795	Owner: St. Louis County	Parcel 5A-EXHIBIT B
S.P. 069-604-073		C.P. 0004-136147



St. Louis County
 PARCEL IDS: 010-4330-05850 -5880 -05890 -05915
 NEW RIGHT OF WAY = 0 SQ. FT.
 TEMPORARY EASEMENT = 1858 SQ. FT.



Lots 3 & 4, Part of Lots 5, 6, & 8 Block 40 Triggs & Kennedy Addition to Duluth

010-4330-05850 and -5880 -05890 -05915	Parcel 9A-EXHIBIT B
Owner: St. Louis County	S.P. 069-604-073 C.P. 0004-136147

EXHIBIT A

Parcel 9A Road Number - 4 County Project - CP 0004-136147
State Project Number - SP 069-604-073

Property Legal Description:

Lot 3 including part of vacated alley adjacent, Lot 4, northeasterly half (1/2) of Lot 5, Lot 6, and Lot 8 except that part lying south and west of a line drawn from the northwest corner of Lot 5, Block 40, thru the southeast corner of said lot to the northwesterly line of highway; all located in Block 40, in Triggs and Kennedys Addition to Duluth, according to the recorded plat thereof.

Rights to be acquired:

A TEMPORARY EASEMENT for highway purposes over, under, and across the above described property, said temporary easement lies easterly of a line drawn 90.00 feet westerly of the following described line: Commencing at the South 1/4 corner of Section 16 Township 50 North Range 14 West, of the Fourth Principal Meridian, thence North 88°50'27" East along the south line of said section, a distance of 2615.91 feet to the southeast corner of said section; thence North 72°45'49" West a distance of 2333.23 feet to a point on the project centerline; thence northwesterly along a tangential curve concave to the northeast, with a central angle of 42°54'58", and a radius of 1273.24 feet, a distance of 131.44 feet to the point of beginning of the line to be described; thence continuing northwesterly along said curve a distance of 180.44 feet said line there terminating.

Said Temporary Easement contains 0 square feet of existing right of way and 1858 square feet of new right of way. Said Temporary Easement shall expire on December 31, 2018.

EXHIBIT A

Parcel 15

Road Number - 4

County Project - CP 0004-136147

State Project Number - SP 069-604-073

Property Legal Description:

NE 1/4 of NW 1/4 and NW 1/4 of NW 1/4 of Section 16-Township 50 North-Range 14 West of the Fourth Principal Meridian, St. Louis County, Minnesota.

Rights to be acquired:

A TEMPORARY EASEMENT for highway purposes over, under, and across the above described property, said temporary easement lies westerly of a line drawn 150.00 feet easterly of the following described line: Commencing at the South 1/4 corner of Section 16 Township 50 North Range 14 West; thence North 88°50'27" East along the south line of said section a distance of 2615.91 to the southeast corner of Section 16; thence North 63°58'51" West a distance of 3166.61 feet to a point on the project centerline; thence North 20°02'17" West along project centerline a distance of 2706.55 feet to the point of beginning of the line to be described; thence continuing at said bearing a distance of 255.04 feet said line there terminating. As shown on the attached Exhibit B.

AND

Together with A PERMANENT EASEMENT for highway purposes over, under, and across the above described property said Permanent Easement lies westerly of a line drawn 140.00 feet easterly of the following described line: Commencing at the point of beginning of the previously described line; thence continuing at bearing of North 20°02'17" West a distance of 10.03 feet to the point of beginning of line to be described; thence continuing at said bearing a distance of 44.06 feet said line there terminating. As shown on the attached Exhibit B.

AND

Together with A PERMANENT EASEMENT for highway purposes over, under, and across the above described property said Permanent Easement lies westerly of a line drawn 120.00 feet easterly of the following described line: Commencing at the point of termination of the last described line the point of beginning of the line to be described; thence continuing at a bearing of North 20°02'17" West a distance of 190.95 feet said line there terminating. As shown on the attached Exhibit B.

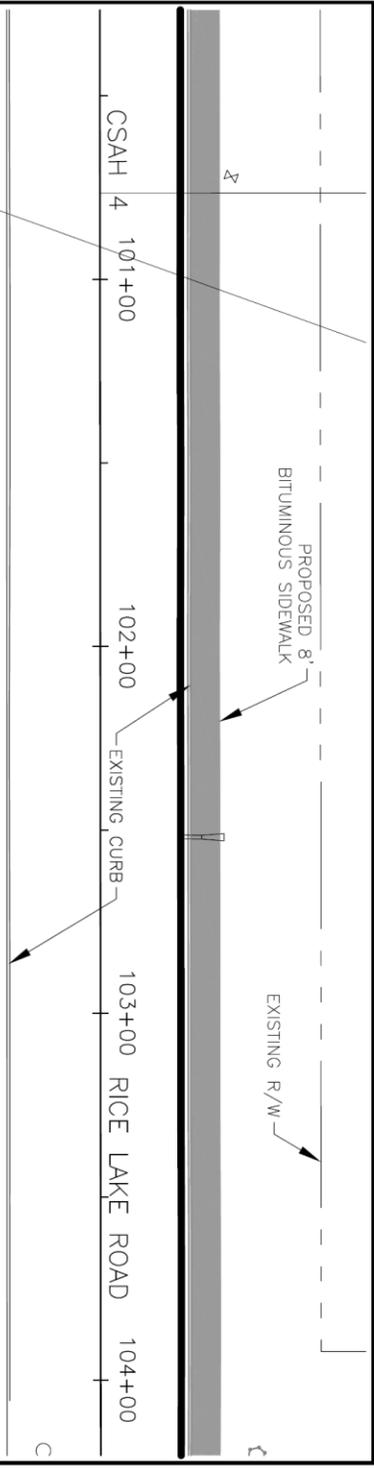
Said Temporary Easement contains 0 square feet of existing right of way and 7,974 square feet of new right of way. Said Temporary Easements shall expire on December 31, 2018.

Said Permanent Easements contain 0 square feet of existing right of way and 14,981 square feet of new right of way.

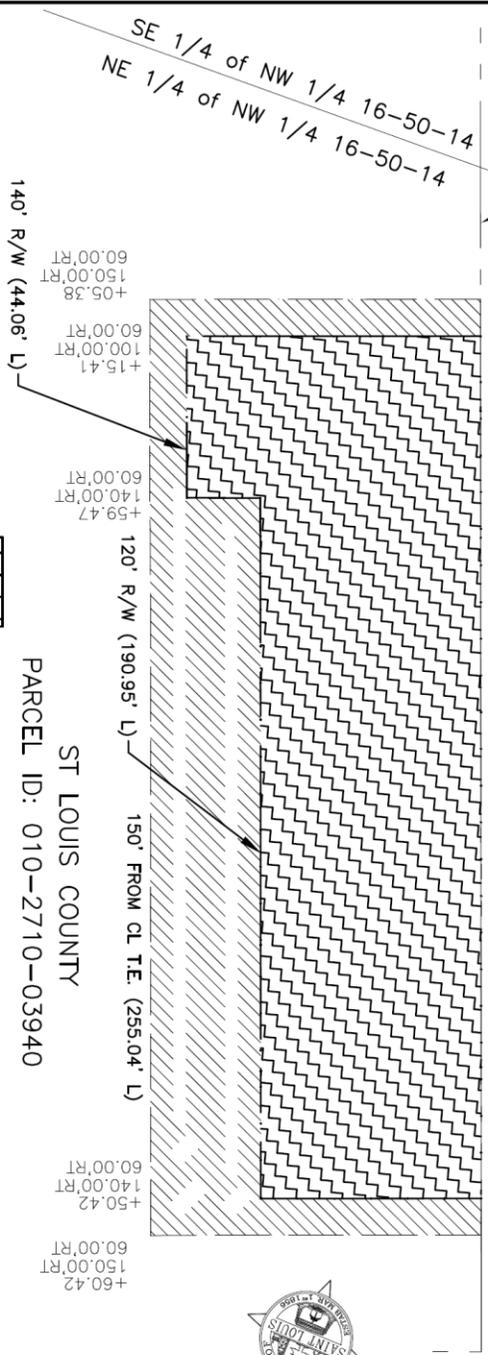
AND

Together with A PERMANENT EASEMENT for highway purposes over, under, and across the above described property said Permanent Easement lies easterly of a line drawn 75.00 feet westerly of the following described line: Commencing at the South 1/4 corner of Section 16 Township 50 North Range 14 West; thence North 88°50'27" East along the south line of said section a distance of 2615.91 to the southeast corner of Section 16; thence North 40°11'46" West a distance of 6154.89 feet to a point on the project centerline; thence North 00°05'18" West a distance of 194.46 feet to the point of beginning of line to be described; thence continuing on said bearing a distance of 215.69 feet said line there terminating. As shown on the attached Exhibit C.

Said Permanent Easement contains 0 square feet of existing right of way and 5,078 square feet of new right of way.



Legal Description: NW 1/4 of NW 1/4 and NE 1/4 of NW 1/4 of Section 16 Township 50 North-Range 14 West



PARCEL ID: 010-2710-03940	Owner: St. Louis County	Parcel 15-EXHIBIT B
	S.P. 069-604-073	C.P. 0004-136147

ST LOUIS COUNTY



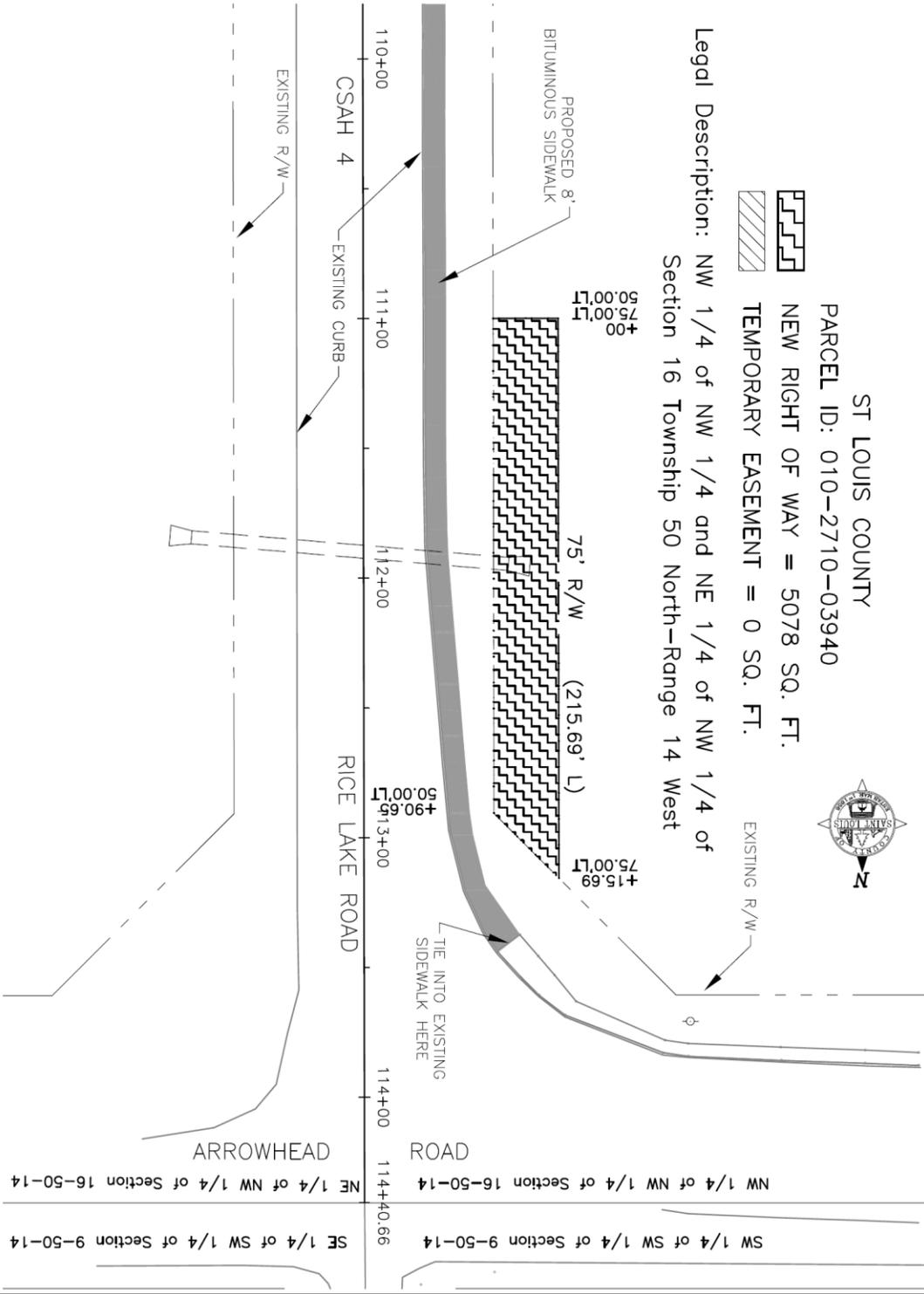
PARCEL ID: 010-2710-03940

NEW RIGHT OF WAY = 5078 SQ. FT.

TEMPORARY EASEMENT = 0 SQ. FT.

Legal Description: NW 1/4 of NW 1/4 and NE 1/4 of NW 1/4 of Section 16 Township 50 North-Range 14 West

Section 16 Township 50 North-Range 14 West



PARCEL ID: 010-2710-03940

Owner: St. Louis County

Parcel 15-EXHIBIT C

S.P. 069-604-073

C.P. 0004-136147

**Application for On-Sale and Sunday On-Sale Intoxicating Liquor Licenses
(Unorganized Township 68-19)**

BY COMMISSIONER _____

WHEREAS, Pursuant to the provisions of Minnesota Statutes, Section 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60027; and

WHEREAS, Said licenses are approved contingent upon license holder paying real estate or personal property taxes when due; and

WHEREAS, If named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fees to the license holder;

THEREFORE, BE IT RESOLVED, That said licenses shall be effective through June 30, 2016:

Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, On-Sale and Sunday On-Sale Intoxicating Liquor License, designated serving area change:

RESOLVED FURTHER, That upon use of the newly designated serving area (i.e. the pole barn), the previously licensed designated serving area premises (i.e. the lodge) will cease to be licensed as a serving area.

**Application to Sell/Serve Liquor Outside the Designated Serving Area
(Unorganized Township 68-19)**

BY COMMISSIONER _____

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted for the following application to sell/serve liquor outside the designated serving area of the county liquor license, as per application on file in the office of the County Auditor, identified as County Board File No. 60027:

Ash-Ka-Nam Resort & Lodge, LLC d/b/a Ash-Ka-Nam, Unorganized Township 68-19, December 30-31, 2015 through January 1-2, 2016.

**Application for License to Sell Tobacco Products at Retail –
Renewal**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

Family Dollar, Inc., d/b/a Family Dollar #7780, City of Aurora, change of officers;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Application for License to Sell Tobacco Products at Retail –
Renewal with Past Violation**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below.

The following license holder was issued a tobacco violation citation on the date as stated:

Wilbert, Inc., d/b/a Wilbert Café/El Toro Lounge & Liquor, Cotton Township,
October 5, 2013, renewal and "doing business as" name change;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Application for License to Sell Tobacco Products at Retail –
Renewal with Past Violation**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below.

The following license holder was issued a tobacco violation citation on the date as stated:

Pike Lake Liquors, Inc., d/b/a Pike Lake Liquors, Inc., Canosia Township,
December 28, 2002, renewal and change of officers;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Application for License to Sell Tobacco Products at Retail –
Renewal with Past Violations**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below.

The following license holder was issued a tobacco violation citation on the date as stated:

Zupancich Bros., Inc., d/b/a Zup's Food Market of Cook, City of Cook,
May 7, 2000 and October 18, 2002, renewal, incorporating and "doing
business as" name change;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Application for License to Sell Tobacco Products at Retail –
Renewal with Past Violation**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below.

The following license holder was issued a tobacco violation citation on the date as stated:

TA Operating LLC, d/b/a Minit Mart #556, City of Proctor, October 25, 2015, “doing business as” name change;

RESOLVED FURTHER, That if named license holder sell their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Application for License to Sell Tobacco Products at Retail –
Renewal with Past Violations**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below.

The following license holder was issued tobacco violation citations on the dates as stated:

Randall Willeck d/b/a Country Corner Store, Culver Township, December 30, 2002; December 23, 2004; November 5, 2012, and “doing business as” name change;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Applications for License to Sell Tobacco Products at Retail –
Renewals without Violations**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for licenses to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, are hereby approved and the County Auditor is authorized to issue the licenses to the following establishments:

Brook Saloon, Inc., d/b/a Brook Saloon, Inc., City of Brookston;

Caywood Country Store, LLC, d/b/a Caywood Country Store, LLC, Brevator Township;

GJL Enterprise, LLC d/b/a The Crescent Bar & Grill, Beatty Township;

Renee L. Padget d/b/a Dick's Headshop, City of Aurora;

DG Retail, LLC d/b/a Dollar General Store #15614, City of Aurora;

A. P. Inc., d/b/a Porky's Truck Stop, Gnesen Township;

Trailside Lounge & Grill, Inc., d/b/a Trailside Lounge & Grill, City of Meadowlands;

Bois Forte Reservation Tribal Council d/b/a Y Store, Vermilion Lake Township;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Applications for License to Sell Tobacco Products at Retail –
Renewals with Violation(s)**

BY COMMISSIONER _____

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, are hereby approved and the County Auditor is authorized to issue the licenses to the establishments listed below.

The following license holders were issued a tobacco violation citation(s) on the dates as stated:

T. Musech Enterprise, Inc., d/b/a Country Store, City of Cook, August 25, 2001; November 4, 2011; and November 15, 2012;

DM Stokke, Inc., d/b/a Stokke's Lakewood Market, Lakewood Township, November 14, 2012; and November 8, 2014;

Zupancich Bros., Inc., d/b/a Zupancich Bros., Inc., City of Aurora, November 15, 2013;

RESOLVED FURTHER, That if named license holders sell their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 27, 2015, on file in the office of the County Auditor, identified as County Board File No. 60026, is hereby received and ratified as payable from Fund 730, Agency 730001.

2016 Federal Lobbying Services Contract – Lockridge, Grindal & Nauen

BY COMMISSIONER _____

WHEREAS, St. Louis County requires the services of a consultant to assist with federal legislative and administrative matters; and

WHEREAS, Lockridge, Grindal & Nauen has demonstrated professional expertise and knowledge of federal legislation and administrative activities; and

WHEREAS, The contractor desires and is capable of providing federal legislative consultant services to St. Louis County during 2016;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with Lockridge, Grindal & Nauen in 2016, upon approval of the County Attorney, for an amount not to exceed \$62,930, payable from Fund 100, Agency 105001, Object 629900.

Reallocation of Information Specialist II to Planner I

BY COMMISSIONER _____

WHEREAS, The Planning and Community Development Department conducted an internal assessment of service and skill levels needed in the future and it was determined that a technically skilled planner level position is needed to address emerging gaps in land use customer service and permitting, as well as community and economic development services and programs; and

WHEREAS, The Department has requested the reallocation of a vacant 1.0 FTE Information Specialist II classification to a 1.0 FTE Planner I classification; and

WHEREAS, The Information Specialist II classification is compensated at pay grade B10 of the Civil Service Basic Unit Pay Plan and the Planner I classification is compensated at pay grade B20 of the Civil Service Basic Unit Pay Plan; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval; and

WHEREAS, This change will result in an increased cost of \$11,993 annually that the Planning and Community Development Department budget has available;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Informational Specialist II position, compensated at pay grade B10 of the Civil Service Basic Unit Pay Plan, to a Planner I position, compensated at pay grade B20 of the Civil Service Basic Unit Pay Plan, within the Planning and Community Development employee complement. Funding for this reallocation is budgeted in Fund 100, Agency 109002.

Appointments to the Civil Service Commission

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board re-appoints Julie A. Waltenburg and Wayne Marshall to the Civil Service Commission for three-year terms expiring December 31, 2018.

**Professional Services Agreement with Stacy Andrews
for Management of Technology Projects**

BY COMMISSIONER _____

WHEREAS, On December 16, 2014, the St. Louis County Board adopted Resolution No. 14-726 authorizing a contract with Kristi Louis, Robbinsdale, MN, to provide technology project services in the Sheriff's Office for the period January 1, 2015 through December 31, 2015; and

WHEREAS, Ms. Louis is no longer working under contract with the Sheriff's Office; and

WHEREAS, Stacy Andrews, Eveleth, MN, has been working on a limited basis with the Sheriff's Office providing technology project services since September 9, 2015; and

WHEREAS, Ms. Andrews has six years of experience in managing and implementing technology projects; and

WHEREAS, The Sheriff's Office has other projects that need to be completed including bar coded property, web-based SHIELD, and crime mapping and tracking;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Stacey Andrews, Eveleth, MN, to provide technology project services for the period January 1, 2016 through December 31, 2016, not to exceed \$80,000, payable from Fund 100, Agency 129003, Object 629900.