

**CONSENT AGENDA**  
**FOR THE MEETING**  
**OF**  
**ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**November 24, 2015**

**Hibbing City Council Chambers, 401 East 21<sup>st</sup> Street, Hibbing, Minnesota**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

RESOLUTIONS FOR APPROVAL:

**Minutes for November 10, 2015.**

**Environment & Natural Resources Committee – Commissioner Rukavina, Chair**

1. Three-year contract, with three (3) one-year renewal options, authorized with Waste Management of Minnesota, Inc. (WMI), Minneapolis, MN, for disposal of Class I demolition waste delivered from designated St. Louis County sites to the WMI Voyageur Landfill in Canyon, MN, at an estimated cost of \$140,000 per year, subject to waste delivery amounts, variations in weekly fuel surcharge, and an annual tipping fee adjustment. *[15-497]*
2. Three-year contract, with three (3) one-year renewal options, authorized with General Waste, Inc. (GWI), Hibbing, MN, for disposal of Class I demolition waste delivered from designated St. Louis County sites to the GWI demolition landfill in Keewatin, MN, at an estimated cost of \$64,000 per year, subject to waste delivery amounts. *[15-498]*
3. Applications for repurchase of state tax forfeited land by James Wenzel of Angora, MN, upon total payment of \$2,118.19; and by Amendola Construction Co. of Duluth, MN, upon total payment of \$107,025.86. *[15-499]* (Resolutions numbered 3a and 3b.)
4. Appraisal report for an informal timber sale, as submitted by the Land Commissioner.

**Public Works & Transportation Committee – Commissioner Raukar, Chair**

5. Acquisition of right of way for the reconstruction of County Road 769/Willow River Junction Road and replacement of County Bridge 709 located in Willow Valley Township (CP 0769-229625). *[15-500]*
6. Purchase of three (3) WR90-36R Grader Rollers from LyCox Enterprises, Inc., Billings, MT, at the State of Minnesota contract price of \$108,600. *[15-501]*
7. Purchase of one (1) Cues Camera Equipment Package from Hydro Klean of Rogers, MN, at the State of Minnesota contract price of \$121,080 for culvert and storm sewer inspections. *[15-502]*

## **ST. LOUIS COUNTY BOARD**

### **Consent Agenda**

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#### **Finance & Budget Committee – Commissioner Nelson, Chair**

8. Purchase of hardware, software, and professional services from AGC Networks, Inc., North Irving, TX, required to deploy the enhanced 911 functionality of the St. Louis County phone system at a total one-time cost of \$77,000 with ongoing yearly software maintenance in the amount of \$11,138. *[15-503]*
9. Lawful gambling application (paper pull-tabs) from Virginia Elk's, Virginia, MN, to operate out of J & J Investments of Britt, Inc., d/b/a The Oasis, Unorganized Township 60-18, new. *[15-504]*
10. Public hearing established for 9:45 a.m., December 15, 2015, at the St. Louis County Courthouse, Duluth, MN, for the purpose of obtaining input from the general public on the proposed amendment to the 2016-2020 Capital Improvement Plan. *[15-505]*
11. Authorize the County Auditor to spread local levies for the provision of fire protection and/or first responder services to identified unorganized territories (Option A), and rescind County Board Resolution No. 15-571, dated September 8, 2015. *[15-506]*
12. Application for license to sell tobacco products at retail by Ely-Winton Rod & Gun Club, Inc., d/b/a Samz Place, Morse Township, renewal and change of officers.
13. Applications for license to sell tobacco products at retail; renewals without violations.
14. Applications for license to sell tobacco products at retail; renewals with past violations.
15. Applications for license to sell tobacco products at retail; renewals with past violations and change of officers.
16. Workers' compensation report dated November 13, 2015, as submitted by Safety & Risk Management.

#### **Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**

17. Reallocation of an Assistant County Attorney to an Assistant County Attorney-Division Head classification. *[15-507]*

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 10, 2015, are hereby approved.

**Class I Demolition Waste Disposal Contract –  
Waste Management of Minnesota, Inc.**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County supports effective and efficient waste management programs to enhance services to residents and businesses while protecting the environment; and

WHEREAS, The county collects Class I demolition waste at eleven (11) waste transfer facilities that require disposal at a Minnesota Pollution Control Agency-permitted disposal facility; and

WHEREAS, The Environmental Services Department considers several factors prior to deciding where to direct demolition waste for disposal, including: proximity of the transfer location, tipping fee cost, haulage cost, facility environmental controls, weigh scale availability, haulage road and overall site accessibility, permit history and remaining airspace capacity; and

WHEREAS, The Department has negotiated a three-year contract, with three (3) one-year renewal options, with Waste Management of Minnesota, Inc., for disposal services at its Voyageur Landfill in Canyon, MN, for approximately 7,600 tons of Class I demolition waste collected at the Regional Landfill and the Aurora, Brookston and Northwoods Transfer Stations and delivered by the county's designated haulers; and

WHEREAS, The cost for disposal services is estimated to be \$140,000 per year, based upon a tipping fee of \$17.18 per ton, a St. Louis County disposal surcharge fee, fuel surcharge fee, and an environmental fee of \$14 per load;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a three-year contract, with three (3) one-year renewal options, with Waste Management of Minnesota, Inc., Minneapolis, MN, for disposal of Class I demolition waste delivered by the county's designated haulers from the Regional Landfill and the Aurora, Brookston and Northwoods Transfer Stations to the Voyageur Landfill in Canyon, MN, at an estimated cost of \$140,000 per year, subject to waste delivery amounts, variations in weekly fuel surcharge, and annual tipping fee adjustment, payable from Fund 600, Agency 605001, Object 629901.

**Class I Demolition Waste Disposal Contract – General Waste, Inc.**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County supports effective and efficient waste management programs to enhance services to residents and businesses while protecting the environment; and

WHEREAS, The county collects Class I demolition waste at eleven (11) waste transfer facilities that requires disposal at a Minnesota Pollution Control Agency-permitted disposal facility; and

WHEREAS, Environmental Services considers several factors prior to deciding where to direct its demolition waste for disposal, including: proximity of the transfer location, tipping fee cost, haulage cost, facility environmental controls, weigh scale availability, haulage road and overall site accessibility, permit history and remaining airspace capacity; and

WHEREAS, The Department has negotiated a three-year contract, with three (3) one-year renewal options, with General Waste, Inc., for disposal services at its demolition landfill in Keewatin, MN, for approximately 3,750 tons of Class I demolition waste collected at the Hibbing and Cook Transfer Stations and delivered by the county's designated haulers; and

WHEREAS, The cost for disposal services is estimated to be \$64,000 per year, subject to delivery amounts, and based upon a tipping fee of \$17.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a three-year contract, with three (3) one-year renewal options, with General Waste, Inc., Hibbing, MN, for disposal services of Class I demolition waste delivered by the county's designated haulers from the Hibbing and Cook Transfer Stations to the General Waste, Inc., demolition landfill in Keewatin, MN, at an estimated cost of \$64,000 per year, subject to delivery amounts, from Fund 600, Agency 605001, Object 629901.

**Repurchase of State Tax Forfeited Land - Wenzel**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, James Wenzel of Angora, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF ANGORA  
N1/2 OF NE1/4 OF SE1/4  
SECTION 22, TOWNSHIP 61 NORTH, RANGE 19 WEST  
Parcel Code: 200-0010-03530; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by James Wenzel of Angora, MN, on file in County Board File No. 60090, subject to payments including total taxes and assessments of \$1,926.83, service fee of \$114, deed tax of \$6.36, deed fee of \$25, and recording fee of \$46, for a total of \$2,118.19, to be deposited into Fund 240 (Forfeited Tax Fund).

**Repurchase of State Tax Forfeited Land – Amendola Construction Co.**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Amendola Construction Co of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH  
LOTS 385 THRU 395 ODD NUMBERED LOTS, BLOCK 77  
DULUTH PROPER SECOND DIVISION  
Parcel Code: 010-1140-01690; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Amendola Construction Co. of Duluth, MN, on file in County Board File No. 60090, subject to payments including total taxes and assessments of \$106,197.16, service fee of \$114, deed tax of \$350.45, deed fee of \$25, recording fee of \$46, and additional costs of \$293.25, for a total of \$107,025.86, to be deposited into Fund 240 (Forfeited Tax Fund).

**Appraisal Report for Informal Timber Sale**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60009, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

LAND COMMISSIONER'S TRANSMITTAL OF  
APPRAISAL REPORTS TO BOARD OF COUNTY COMMISSIONERS

TO: BOARD OF COUNTY COMMISSIONERS, ST. LOUIS COUNTY, MINNESOTA

Listed below is 1 tract of timber to be offered for sale from State of Minnesota Tax Forfeited lands. Appraisal reports are on file in the Land Commissioner's Office upon request.

\_\_\_\_\_  
LAND COMMISSIONER'S REPRESENTATIVE

\_\_\_\_\_  
Date

<u>TRACT NUMBER</u>	<u>DESCRIPTION</u>	<u>SEC</u>	<u>TWP</u>	<u>RGE</u>	<u>TIMBER VALUE</u>
1	C19150103	24	63	13	\$558.00

TOTAL VALUE OF TRACT: \$558.00

The Land Commissioner's appraisal and recommendation as listed above was approved except as noted by the Board of County Commissioners, and the County Auditor is hereby authorized and directed to carry out the recommendation of said report as approved by the Board of County Commissioners.

County Board File No. \_\_\_\_\_ By: \_\_\_\_\_  
Clerk of County Board

Date: \_\_\_\_\_

**Acquisition of Right of Way – Replacement of County Bridge 709  
(Willow Valley Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of the Willow River Junction Road/County Road 769 and to replace the existing bridge (County Bridge 709) over the Willow River Creek in Willow Valley Township, County Project 0769-229625; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcel:

The North 1/2 of the Northeast 1/4 of Section 14, Township 63 North, Range 20 West. (Parcel ID No. 575-0010-02160)

**State Contract Purchase of Three (3) WR90-36R Grader Rollers**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Works Department 2015 equipment budget allows for the purchase of three (3) WR90-36R Grader Rollers; and

WHEREAS, The Public Works Department researched multiple grader rollers to determine which machine would meet its needs; and

WHEREAS, LyCox Enterprises, Inc., of Billings, MT, provided the State of Minnesota contract price of \$108,600;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of three (3) WR90-36R Grader Rollers from LyCox Enterprises, Inc., of Billings, MT, at the State of Minnesota contract price of \$108,600, payable from Fund 407, Agency 407001, Object 665000.

**State Contract Purchase of a Culvert and Storm Sewer  
Inspection Equipment Package**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department's 2015 equipment budget includes the purchase of a culvert and storm sewer inspection equipment package; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota Contract pricing for the Cues Camera Equipment Package; and

WHEREAS, Hydro Klean of Rogers, MN, provided state contract pricing, plus 6.5% State of Minnesota sales tax and vehicle excise tax for a total purchase price of \$121,080;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of (1) Cues Camera Equipment Package from Hydro Klean of Rogers, MN, at the total purchase price of \$121,080, payable from Fund 407, Agency 407001, Object 665900.

**Enhanced 911 Location Services Software – ShoreTel Phone System**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minn. Stat. § 403.15 requires that single story buildings with work space greater than 40,000 square feet and multi-floor buildings with work space greater than 7,000 square feet have automatic location identification for each respective emergency response location;

WHEREAS, To comply with Minn. Stat. § 403.15, St. Louis County is installing an Emergency Gateway from 911 Enable, to supplement the ShoreTel emergency routing features;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of hardware, software, and professional services from AGC Networks, Inc., of North Irving, TX, required to deploy the enhanced 911 functionality of the St. Louis County phone system at a total one-time cost of \$77,000 with ongoing yearly software maintenance in the amount of \$11,138, payable from Fund 100, Agency 116101, Object 665300.

**Lawful Gambling Application (Unorganized Township 60-18)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (Pull-Tabs [paper]) on file in the office of the County Auditor, identified as County Board File No. 59511, for the following organization:

Virginia Elk's, Virginia, Minnesota, to operate out of the following:

J & J Investments of Britt, Inc. d/b/a The Oasis, Unorganized Township 60-18, 7539 Peel Road, Britt, MN 557710, new.

**Establish Public Hearing on an Amendment to the Capital Improvement Plan**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board of Commissioners under and pursuant to Minn. Stat. § 373.40 has previously approved a Capital Improvement Plan with annual amendments, including the years 2015 through 2019; and

WHEREAS, St. Louis County has prepared an amendment to the Capital Improvement Plan for the years 2016 through 2020;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 373.40, the St. Louis County Board establishes a public hearing on Tuesday, December 15, 2015 at 9:45 a.m. at the St. Louis County Courthouse, Duluth, MN, for the purpose of receiving citizen comments on the proposed amendment to the Capital Improvement Plan.

**OPTION A**

**Fire Protection/First Responder Services Contracts for  
Unorganized Territories – 2016, and Rescind Resolution No. 15-571**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board is authorized to act on behalf of unorganized townships for purposes of furnishing fire protection and first responder services, pursuant to Minn. Stat. § 365.243; and

WHEREAS, The following legally organized corporations under the State of Minnesota have notified St. Louis County of their intent to provide fire protection and/or first responder services in said townships for the year 2016;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents;

RESOLVED FURTHER, That the County Auditor is hereby authorized to spread local levies for the furnishing of fire protection and/or first responder services in unorganized townships as follows, to be accounted for in Fund 148, Agency 148001, Object 699100:

<u>City of Babbitt</u> Unorganized Townships 61-12 & 61-13	\$81,884
<u>City of Chisholm</u> Unorganized Township 59-21 (part of)	\$15,914
<u>City of Cook</u> Unorganized Township 62-17 Unorganized Township 63-17	\$1,575 \$13,125
<u>City of Floodwood</u> Unorganized Township 52-21	\$16,059
<u>City of Orr</u> Unorganized Township 63-19 Unorganized Township 66-20	\$2,978 \$7,196
<u>Bearville Township Volunteer Fire Dept.</u> Unorganized Township 62-21	\$4,584

<u>Central Lakes Volunteer Fire Dept.</u> Unorganized Township 56-17	\$43,050
<u>Colvin Volunteer Fire Dept.</u> Unorganized Township 55-15 (part of)	\$10,500
<u>Ellsburg Volunteer Fire Dept.</u> Unorganized Township 55-15 (part of)	\$4,763
<u>Embarrass Region Volunteer Fire Dept.</u> Unorganized Township 61-14	\$5,843
<u>Evergreen Volunteer Fire Dept.</u> Unorganized Townships 60-19 & 60-20	\$23,100
<u>French Volunteer Fire Dept.</u> Unorganized Township 59-21 (part of)	\$1,026
<u>Gnesen Volunteer Fire Dept.</u> Unorganized Township 53-15	\$18,812
<u>Greenwood Township Volunteer Fire Dept.</u> Unorganized Township 63-15	\$8,400
<u>Lake Kabetogama Area Fire Dept.</u> Unorganized Townships 68-19, 69-19, 67-20, 68-20, 67-21 & 68-21	\$31,710
<u>Lakeland Volunteer Fire Dept.</u> Unorganized Township 57-16	\$61,950
<u>Makinen Volunteer Fire Dept.</u> Unorganized Township 56-16	\$48,300
<u>Morse-Fall Lake Rural Protection Assoc.</u> Unorganized Townships 64-12, 64-13, 65-13 & 63-14, & 65-14	\$19,950
<u>Northland Volunteer Fire Dept.</u> Unorganized Township 53-16	\$18,900
<u>Palo Regional Volunteer Fire Dept.</u> Unorganized Townships 56-14, 57-14, and 58-14 (part of)	\$37,800
<u>Pequaywan Lake Volunteer Fire Dept.</u> Unorganized Township 54-13	\$3,780

<u>Pike-Sandy-Britt Volunteer Fire Dept.</u>	
Unorganized Township 59-16	\$7,714
Unorganized Township 60-18	\$40,124

<u>Silica Volunteer Fire Dept.</u>	
Unorganized Township 55-21	\$47,250

RESOLVED FURTHER, That St. Louis County Board Resolution No. 15-571 is hereby rescinded.

**Application for License to Sell Tobacco Products at Retail –  
Renewal and Change of Officers**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

Ely-Winton Rod & Gun Club, Inc., d/b/a Samz Place, Morse Township,  
renewal and change of officers;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Applications for License to Sell Tobacco Products at Retail -  
Renewals without Violations**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, are hereby approved and the County Auditor is authorized to issue the licenses to the following establishments:

Dawghouse Bar & Grill, LLC, d/b/a Dawghouse Bar & Grill, Northland Township;

Gateway Store, LLC, d/b/a Gateway Store, LLC, Unorganized Township 68-21;

Hi Banks Resort, Inc., d/b/a Hi Banks Resort, Fredenberg Township;

Edwards Oil, Inc., d/b/a Hoyt Lakes Lucky Seven, City of Hoyt Lakes;

Knutson & Son, Inc., d/b/a Jim's Ash Trail Store, Unorganized Township 68-21;

Curran Enterprises, Inc., d/b/a Makinen Market, Inc., Unorganized Township 56-16;

Elephant Lake Lodge, Inc., d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township;

Smith Dam Company, LLC, d/b/a Pequaywan Inn, Unorganized Township 54-13;

Timbuktu Marina, LLC, d/b/a Timbuktu Marina, Greenwood Township;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Applications for License to Sell Tobacco Products at Retail –  
Renewals with Violations**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, are hereby approved and the County Auditor is authorized to issue the licenses to the establishments listed below.

The following license holders were issued a tobacco violation citation on the date(s) as stated:

Edwards Oil, Inc., d/b/a Edwards Lucky 7, Ashawa, City of Cook, September 7, 1998; August 25, 2001; October 18, 2002; November 4, 2011;

Edwards Oil, Inc., d/b/a Lucky Seven General Store, Aurora, City of Aurora, December 14, 2011;

Liupakka, Inc., d/b/a Munger Tavern & Grill, Solway Township, November 8, 2014;

Jeffrey/Betty Schanche, d/b/a Schanche's Side Lake Store, French Township, November 4, 201; November 15, 2012;

Sullivan's Mercantile, Inc., d/b/a Twig General, Grand Lake Township, November 8, 2014;

M. & T. Wedin, Inc., d/b/a Wooden Table Inn, Unorganized Township 60-19, November 4, 2011;

RESOLVED FURTHER, That if named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Applications for License to Sell Tobacco Products at Retail –  
Renewals with Violations and Change of Officers**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 60058, are hereby approved and the County Auditor is authorized to issue the licenses to the establishments listed below.

The following license holders were issued a tobacco violation citation on the dates as stated:

C & B Warehouse Distributing, Inc., d/b/a Britt Short Stop, Unorganized Township 60-18, December 16, 2010 and November 28, 2012, change of officers;

C & B Warehouse Distributing, Inc., d/b/a Ely Lake Short Stop, Fayal Township, December 10, 2002, and October 11, 2013, change of officers;

RESOLVED FURTHER, That if named license holders sell their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

**Workers' Compensation Report**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 13, 2015, on file in the office of the County Auditor, identified as County Board File No. 60026, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Reallocation of an Assistant County Attorney to  
an Assistant County Attorney–Division Head Classification**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The County Attorney’s Office management structure was created in the 1970s when staffing levels in the Virginia and Hibbing offices were minimal; and

WHEREAS, Over the past 30+ years increases in workload demands dictated an increase in attorney and support staff FTEs in the Virginia and Hibbing offices. This, in conjunction with workload and staff increases in the two County Attorney Offices in Duluth, has created the need for an Assistant County Attorney-Division Head to supervise County Attorney staff in Virginia and Hibbing; and

WHEREAS, Assistant County Attorneys are compensated at Grade Q10 of the Assistant County Attorneys bargaining unit pay plan and Division Heads are compensated at Grade of A30 of the Management Compensation Plan; and

WHEREAS, This change will result in an estimated cost of \$8,100 for the first year which the County Attorney’s Office budget has available; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reallocation of an Assistant County Attorney (Assistant County Attorney Bargaining Unit, Pay Grade Q10) to an Assistant County Attorney-Division Head (Management Compensation Plan Pay Grade A30). Funding for this reallocation is available in Fund 100, Agencies 113001 and 113004.