

## **CONSENT AGENDA**

### **FOR THE MEETING OF ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**October 6, 2015**

**Duluth Town Hall, 6092 Homestead Road, Duluth, Minnesota**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

RESOLUTIONS FOR APPROVAL:

#### **Minutes for September 22, 2015**

##### **Health & Human Services Committee – Commissioner Boyle, Chair**

1. Professional services agreements with Arrowhead Psychological Clinic, Dr. Jonathan Beyer, Dr. Dan D’Alliard, Nystrom & Associates, LTD and Range Mental Health Center for Specialized CHIPS (Children in Need of Protection or Services) Psychological Evaluations during the period January 1, 2016 through December 31, 2016, at a contract maximum for the five (5) providers combined of \$65,000. *[15-422]*

##### **Environment & Natural Resources Committee – Commissioner Rukavina, Chair**

2. Final approval to the plat of Wolf West located within Government Lots 4 & 5, Section 5, and Government Lots 1 & 9, Section 6, Township 62 North, Range 13 West (Morse Township). *[15-423]*
3. Increase the existing contract with Waste Management of Minnesota, Inc. (WMI) by \$57,000 for additional costs due to increased Class I demolition disposal services at WMI’s Voyageur Demolition and Industrial Waste Landfill in Canyon, MN, through December 31, 2015. *[15-424]*
4. Increase the existing contracts with Mahkata Trucking, Inc., of Eveleth, MN, by \$40,000 and with The G-Men, Inc., of Ely, MN, by \$20,000 for additional costs due to increased Class I demolition waste haulage from specified transfer locations to designated Minnesota Pollution Control Agency landfills through December 31, 2015. *[15-425]*
5. Application for repurchase of state tax forfeited land by Robert and Susan E. Dickson of Cook, MN, upon payment of \$7,628.54. *[15-426]*
6. Rescind County Board Resolution No. 15-403, dated July 7, 2015, which cancelled a contract with Edward and Bonnie Lundberg for repurchase of state tax forfeited land; the contract holder has cured the default. *[15-427]*
7. Appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION on November 5, 2015, as submitted by the Land Commissioner.

## **ST. LOUIS COUNTY BOARD**

### **Consent Agenda**

**October 6, 2015**

**Page 2**

#### **Public Works & Transportation Committee – Commissioner Raukar, Chair**

8. Bids awarded to:
  - a.) **Northland Constructors, LLC**, of Duluth, MN, in the amount of **\$1,377,685.25** for the replacement of Bridge 69591/County Bridge 637 located on County Road (CR) 356/Range Line Road over the Sturgeon River in Sturgeon Township (CP 0356-9546 TST, Bridge 69591);
  - b.) **Northland Constructors, LLC**, of Duluth, MN, in the amount of **\$588,921.20** for the replacement of Bridge 69A32/County Bridge 616 located on CR 668/Sherwood Anderson Road over the Dark River in Great Scott Township (CP 0668-187005 TST, Bridge 69A32). *[15-429]*

#### **Finance & Budget Committee – Commissioner Nelson, Chair**

9. Workers' compensation report dated September 18, 2015, as submitted by Safety & Risk Management.
10. Claims and accounts for August 2015.

#### **Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**

11. Transfer and reallocate one (1) FTE vacant Equipment Operator Junior position from the Public Works Department to a Technical Services Coordinator position in the Information Technology Department, effective the next pay period; and further, \$12,651.87 will be transferred from Public Works to the IT Department to allow for filling this position this year. *[15-428]*

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 22, 2015, are hereby approved.

**CY 2016 Specialized CHIPS Psychological Evaluations**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Health and Human Services Department (PHHS) has an existing contract for the purchase of court-ordered forensic psychology evaluations; and

WHEREAS, PHHS initiated a comprehensive review of these court-ordered evaluations and found there is a need for more service providers to accommodate the Court's timelines and capacity; and

WHEREAS, These court-ordered psychology evaluations provide information to the judicial system in order to better determine the parent or caretakers' ability to safely and effectively parent the children; and

WHEREAS, PHHS issued a Request for Proposals for Specialized Children in Need of Protection or Services (CHIPS) Psychological Evaluations and has evaluated the responses; and

WHEREAS, Arrowhead Psychological Clinic, Dr. Jonathan Beyer, Dr. Dan D'Alliard, Nystrom & Associates, LTD and Range Mental Health Center are able and willing to provide these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes Professional Service Agreements with Arrowhead Psychological Clinic, Dr. Jonathan Beyer, Dr. Dan D'Alliard, Nystrom & Associates, LTD and Range Mental Health Center for Specialized CHIPS Psychological Evaluations for the period January 1, 2016 through December 31, 2016 at a fixed cost basis for a variety of services that may be needed during CY 2016, to include \$800 per psychological evaluation, \$125 for one (1) feedback session, a forensic rate of \$200 per hour for related court testimony for psychologists, up to a contract maximum for the five (5) providers combined of \$65,000, payable from Fund 230 (Social Services), Agency 232008 (Children's Services), Expense Object 602000 (Other Children's Services).

**Final Plat Approval – Wolf West (Morse Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minnesota Session Laws 2012, Chapter 236, Section 28, authorizes St. Louis County to sell tax forfeited shoreland parcels to current leaseholders, and directs that the parcels be surveyed and appraised prior to sale; and

WHEREAS, The final print of Wolf West plat has been submitted and conforms with the requirements of the St. Louis County Surveyor;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to the plat of Wolf West, located in Morse Township.

**Class I Demolition Disposal Contract Adjustment**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Environmental Services Department negotiated a three-year contract which expires on December 31, 2015, with Waste Management of Minnesota, Inc. (WMI) for disposal services at WMI's Voyageur Demolition and Industrial Waste Landfill in Canyon, MN, for approximately 5000 tons of Class I demolition waste collected at the Aurora, Brookston and Northwoods Transfer Stations and the Regional Landfill and delivered by the Department's designated haulers; and

WHEREAS, The Department has experienced a significant increase in 2015 for demolition material delivered to its designated collection sites; and

WHEREAS, The additional cost for disposal services at WMI's Voyageur Demolition and Industrial Waste Landfill for the additional demolition waste is estimated to increase this year from \$91,250 to \$148,250;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to adjust the existing contract with Waste Management of Minnesota, Inc., from \$91,250 to \$148,250 for demolition disposal services payable from Fund 600, Agency 605001, Object 629900.

**Class I Demolition Waste Haulage Contract Adjustments**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County requires a contractor to load and haul Class I demolition waste from six (6) specified transfer locations to designated Minnesota Pollution Control Agency landfills for disposal; and

WHEREAS, The haulage service was bid in June 2013, with bids awarded to Mahkahta Trucking, Inc., Eveleth, MN, and The G-Men, Inc., Ely, MN; and

WHEREAS, The Department has experienced a significant increase in 2015 for demolition material delivered to its designated collection sites; and

WHEREAS, The cost for haulage services for the additional demolition waste is estimated to increase this year from \$64,660.75 to \$104,660.75 for Mahkahta Trucking, Inc., and from \$32,416.62 to \$52,416.62 for the G-Men, Inc.;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an increase to the contract with Mahkahta Trucking, Inc., Eveleth, MN, for 2015 in the amount of \$40,000 for a new total cost of \$104,660.75, payable from Fund 600, Agency 605001, Object 629901;

RESOLVED FURTHER, That the St. Louis County Board authorizes an increase to the contract with The G-Men, Inc., Ely, MN, for 2015 in the amount of \$20,000 for a new total cost of \$52,416.62, payable from Fund 600, Agency 605001, Object 629901.

**Repurchase of State Tax Forfeited Land - Dickson**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicants, Robert and Susan E. Dickson of Cook, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF COOK  
LOTS 15 AND 16, BLOCK 11  
ASHAWA VILLAGE OF COOK  
Parcel Code: 120-0010-02840; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Robert and Susan E. Dickson of Cook, MN, on file in County Board File No. 60090, subject to payments including total taxes and assessments of \$7,383.18, service fee of \$114, deed tax of \$24.36, deed fee of \$25, recording fee of \$46, and lock and hasp costs of \$36, for a total of \$7,628.54, to be deposited into Fund 240 (Forfeited Tax Fund).

**Rescind St. Louis County Board Resolution No. 15-403**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County Board Resolution No. 15-403, dated July 7, 2015, canceled a contract with Edward and Bonnie Lundberg for the repurchase of state tax forfeited land; and

WHEREAS, The contract holder has cured the default;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 15-403, dated July 7, 2015, is rescinded.

**Appraisal Reports for Public Oral Timber Auction**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 20 (totaling \$530,691.05), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60009, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

**Award of Bid: Bridge Project (Sturgeon Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0356-9546 TST, Bridge 69591, CR 356 (Range Line Road) between CR 491 (Gustafson Road) and CR 923 (Leander Road) over Sturgeon River; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on September 10, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors, LLC	4843 Rice Lake Road Duluth, MN 55803	\$1,377,685.25

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 444, Agency 444037, Object 652806.

**Award of Bid: Bridge Project (Great Scott Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0668-187005 TST, CR 668 (Sherwood Anderson Road) between CR 791 (Dark Lake Road) and CR 461 (Osborn Road) over Dark River; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on September 10, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northland Constructors, LLC	4843 Rice Lake Road Duluth, MN 55803	\$588,921.20

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 444, Agency 444038, Object 652806.

**Workers' Compensation Report**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 18, 2015, on file in the office of the County Auditor, identified as County Board File No. 60026, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Claims and Accounts for August 2015**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60005, are hereby approved and the County Auditor shall issue checks in the following amounts:

**August 2015**

100	General Fund	\$5,893,243.54
149	Personal Service Fund	1,376.90
150	Sheriff's NEMESIS Fund Group	40,703.73
160	MN Trail Assistance	89,708.67
166	Sheriff Fine Contingency	11,693.70
168	Sheriff's State Forfeitures	370.00
169	Attorney Trust Accounts-VW	1,515.21
172	Sheriff Federal Forfeitures	79.99
173	Emergency Shelter Grant	11,779.89
178	Economic Development – Tax Forf.	24,778.05
179	Enhanced 9-1-1	3,549.00
180	Law Library	45,942.79
183	City/County Communications	2,152.89
184	Extension Service	44,426.49
200	Public Works	3,847,873.04
204	Local Option Transit Sales Tax	95,138.08
210	Road Maint – Unorg Townships	20,016.04
220	State Road Aid	3,409,620.78
225	PW – June 2012 Flood	158,828.92
230	Public Health & Human Services	6,318,365.06
240	Forfeited Tax	543,256.52
250	St. Louis County HRA	189.55
260	CDBG Grant	256,418.20
270	HOME Grant	21,468.42
280	Federal Septic Loan – EPA Fund	17,980.00
290	Forest Resources	7,646.32
321	2013C Refunding 2004A&2005A	1,968.50
400	County Facilities	121,763.83
402	Depreciation Reserve Fund	32,450.00
405	Public Works Building Const.	16,406.63
407	Public Works – Equipment	124,759.27
440	2013A Capital Improvement Bond	345,618.89
444	2015C – Capital Improvement Bond	1,701,612.17

600	Environmental Services	604,744.93
616	On-Site Waste Water Division	49,999.41
715	County Garage	113,649.84
720	Property Casualty Liability	245,645.19
730	Workers Compensation	248,097.11
740	Medical Dental Insurance	2,541,173.80
770	Retired Employees Health Ins.	<u>1,225.20</u>
		<b>\$27,017,236.55</b>

**Transfer and Reallocation of Vacant Public Works Position to  
Technical Service Coordinator in Information Technology**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Works Department in coordination with the Information Technology leadership team have been working on a plan to improve service delivery and business analysis functions serving business needs; and

WHEREAS, Public Works has identified a vacant 1.0 FTE that was designated to remain vacant in 2015 for budget purposes that can be transferred to Information Technology to serve this purpose; and

WHEREAS, Human Resources has reviewed the proposed job duties and classified this position at the Technical Service Coordinator (B-27) level;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the transfer and reallocation of one (1) vacant Equipment Operator Junior (Pay Grade J-14) from Public Works to a Technical Services Coordinator (Pay Grade B-27) position in the Information Technology Department, effective with the next pay period;

RESOLVED FURTHER, That \$12,651.87 be transferred from Public Works to the IT Department to allow for filling this position this year.

Budget Reference:

200001-612100	(\$12,651.87)
200001-697600	\$12,651.87
117001-590100	(\$12,651.87)
117001-610000	\$12,651.87