



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota
October 6, 2015

Immediately following the Board Meeting, which begins at 9:30 A.M.
Duluth Town Hall, 6092 Homestead Road, Duluth, MN

Directions: By way of MN Highway 61 (Expressway), Homestead Road is 17 miles north of downtown Duluth and 10 miles south of Two Harbors. The Duluth Town Hall is approximately 1.5 miles north of MN Highway 61 on Homestead Road.

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of September 22, 2015

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

1. Approval of Registered Land Survey No. 129 [15-433]
2. Adjoining Owner Land Sales [15-434]
3. Cancellation of Contract for Repurchase of State Tax Forfeited Land – Estate of Forrest J. Richardson [15-435]
4. Rescind St. Louis County Board Resolution No. 15-453; Cancellation of a Contract with Kevin Richards, Richards Salvage & Recycling [15-436]
5. Access Easement Across State Tax Forfeited Land to Sarah Stonich and Jon Ware (Eagles Nest Township) [15-437]
6. Withdrawal of State Tax Forfeited Land from the Available Land Sale List [15-438]

Public Works & Transportation Committee, Commissioner Raukar, Chair

7. State Contract Purchase – Towmaster Equipment Trailer [15-439]
8. Purchase of Two Motor Grader Rebuilds [15-440]

Finance & Budget Committee, Commissioner Nelson, Chair

9. Abatement List for Board Approval [15-441]

ESTABLISHMENT OF PUBLIC HEARINGS:

Finance & Budget Committee, Commissioner Nelson, Chair

1. Establish Public Hearing to Consider Adoption of 2016 Fee Schedule – Tuesday, November 3, 2015, 9:40 a.m., St. Louis County Courthouse, Duluth, MN [15-442]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee, Commissioner Boyle, Chair

1. **Authorization to Apply for Renewal Funding for the Northeast Minnesota Project to End Long-Term Homelessness [15-443]**

Resolution authorizing application to the Long Term Homeless Supportive Services Fund state grant funding for the 2016-2017 biennium on behalf of the Northeast MN Project to End Long-Term Homelessness.

Environment & Natural Resources Committee, Commissioner Rukavina, Chair

1. **Approval of Bid Offerings from Private Adjoining Owner Sales dated September 24, 2015 [15-444]**
Resolution accepting bids from a private adjoining owner land sale located on Park Point, Duluth, MN.
2. **Appeal of a Prescriptive Easement Across Private Land [15-445]**
A resolution to consider the appeal of Mr. Paul Weisinger to record prescriptive easement RD-ID-40520 – to be moved to the October 13 County Board agenda without recommendation.

Public Works & Transportation Committee, Commissioner Raukar, Chair

1. **Award of Bids: Bridge on County Road 611/Hopper Road (Ault Township) [15-446]**
Resolution awarding a bridge replacement project on County Road 611 to low bidder Ulland Brothers, Inc. of Cloquet, MN.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **Health and Dental Plan Rates 2016 [15-447]**
Resolution approving the 2016 Health and Dental Rate Plan recommendations of the Health Insurance Committee.

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

1. **Citizen Appointments to the CDBG Citizen Advisory Committee [15-448]**
Resolution to consider the re-appointments of Dana Hiltunen and Julie Spiering to the CDBG Citizen Advisory Committee and to accept applications for three additional vacancies.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

October 13, 2015 City Council Chambers, 5105 Maple Grove Road, Hermantown, MN
October 27, 2015 Grand Lake Town Hall, Highway 53, Twig, MN
November 3, 2015 St. Louis County Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

September 22, 2015

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Dahlberg, Rukavina, Nelson, and Chair Stauber

Absent: Commissioner Raukar

Convened: Chair Stauber called the meeting to order at 1:00 p.m.

CONSENT AGENDA

Nelson/Dahlberg moved to approve the consent agenda. The motion passed. (6-0, Raukar absent)

- Minutes of September 8, 2015
- CY 2016 Specialized CHIPS Psychological Evaluations [15-422]
- Final Plat Approval – Wolf West (Morse Township) [15-423]
- Class I Demolition Disposal Contract Adjustment [15-424]
- Class I Demolition Waste Haulage Contract Adjustments [15-425]
- Repurchase of State Tax Forfeited Land – Dickson [15-426]
- Rescind St. Louis County Board Resolution No. 15-403, Contract Cancellation [15-427]
- Transfer and Reallocation of Public Works vacant position to IT Business Analyst [15-428]

Public Works & Transportation Committee

Rukavina/Nelson moved that the St. Louis County Board recommends that the tax forfeited parcel described in Board Letter No. 15-431 be conveyed to the City of Mountain Iron pursuant to Minn. Stat. § 282.01, Subd. 1a.(f); subject to the reservation to the state, in trust of the taxing districts, all mineral rights; and reservation to the state, in trust of the taxing districts, all iron-bearing tailings material currently owned by the state in trust of the taxing districts. [15-431]. Commissioner Jewell stepped out of the meeting from 1:12 p.m. to 1:13 p.m. Gary Cerkvenik, of Britt, MN, and City of Mountain Iron Mayor Gary Skalko discussed the City of Mountain Iron's request to reacquire the tax-forfeited property for economic development purposes.

The Committee recessed at 1:39 p.m. and reconvened at 1:46 p.m. with all members present except Commissioner Raukar.

Commissioner discussion continued regarding the resolution to convey tax forfeited land to the City of Mountain Iron. Commissioner Nelson stepped out of the meeting from 1:53 p.m. to 1:54 p.m. Commissioner Jewell exited the meeting at 2:04 p.m. Commissioner Dahlberg stepped out of the meeting from 2:02 p.m. to 2:06 p.m. Commissioner Nelson distributed a map and email relating to the East Mountain Iron Tailings Basin's mineral rights. After further Commissioner discussion, the Resolved Further section of the resolution was amended to "RESOLVE FURTHER, That the St. Louis County Board recommends that the tax forfeited parcel described in Board Letter No. 15-431 be conveyed to the City of Mountain Iron pursuant to Minn. Stat. § 282.01, Subd. 1a.(f); subject to the

explicit reservation to the state, in trust for the taxing districts, all surface and subsurface mineral rights; specifically including but not limited to: all iron-bearing tailings material currently owned by the state in trust for the taxing districts with reservation of access to the mineral rights.” The amended motion passed without recommendation. (5-0, Jewell, Raukar absent)

Boyle/Stauber moved to award a bid to Northland Constructors, LLC, of Duluth, MN, in the amount of \$1,377,685.25 for project CP 0356-9546 TST Bridge 69591, Approach Grading and Bridge 69591 (County Bridge 637) located on CR 356 (Range Line Road) between CR 491 (Gustafson Road) and CR 923 (Leander Road) over Sturgeon River, length 0.05 miles, Sturgeon Township [15-429]. The motion passed. (5-0, Jewell, Raukar absent)

Rukavina/Stauber moved to award a bid to Northland Constructors, LLC, of Duluth, MN, in the amount of \$588,921.20 for project CP 0668-187005 TST Bridge 69A32, Approach Grading and Bridge 69A32 (County Bridge 616) located on CR 668 (Sherwood Anderson Road) between CR 791 (Dark Lake Road) and CR 461 (Osborn Road) over Dark River, length 0.05 miles, Great Scott Township. [15-429]. The motion passed. (5-0, Jewell, Raukar absent)

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson distributed bags of rye flour to Board and St. Louis County staff members. Commissioner Nelson grew the rye on his farm and said that he distributed the bags to highlight farmers and agriculture in St. Louis County. Commissioner Nelson suggested that a rye bread baking contest could be held at a future Board meeting.

St. Louis County Attorney Mark Rubin distributed and discussed a letter from Minnesota Attorney General Lori Swanson regarding tort liability insurance limits.

At 2:43 p.m., Boyle/Nelson moved to adjourn the Committee of the Whole meeting. The motion passed. (5-0, Jewell, Raukar absent)

Pete Stauber, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 15 - 433

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Approval of Registered Land
Survey No. 129

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

RELATED DEPARTMENT GOAL:

To promptly record real estate documents in accordance with Minnesota statutes and county policies.

ACTION REQUESTED:

The St. Louis County Board is requested to grant final approval to Registered Land Survey No. 129.

BACKGROUND:

Pursuant to Minn. Stat. 508.47, the Registrar of Titles is authorized to require a Registered Land Survey to re-name parcels where legal descriptions have become unmanageable. Dave Evanson, of Alta Land Survey Company, has submitted the final prints and they have been approved by the County Surveyor and the Examiner of Titles for Registered Land Survey No. 129 located in part of NE ¼ of NW ¼ Section 32, Township 51 North Range 14 West.

RECOMMENDATION:

It is recommended that the St. Louis County Board grant final approval to Registered Land Survey No. 129.

Approval of Registered Land Survey No. 129

BY COMMISSIONER _____

WHEREAS, The Registrar of Titles is authorized to require Registered Land Survey No. 129 pursuant to Minn. Stat. 508.47; and

WHEREAS, The County Surveyor and Examiner of Titles have approved Registered Land Survey No. 129; and

WHEREAS, The final prints have been submitted for filing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to Registered Land Survey No. 129 located in part of NE $\frac{1}{4}$ of NW $\frac{1}{4}$ Section 32, Township 51 North, Range 14 West.

BOARD LETTER NO. 15 – 434

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Adjoining Owner Land Sales

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the sale of state tax forfeited land through a private sale to adjoining owners.

BACKGROUND:

Minn. Stat. § 282.01, Subd. 7(a) provides that sale of state tax forfeited lands located in a home rule charter or statutory city, or in a town, which cannot be improved because of noncompliance with local ordinances regarding minimum area, shape, frontage or access, may be restricted to owners of land adjoining the land to be sold. The land shall be sold to the highest bidder, and may be sold for less than its appraised value. The County Auditor must determine that a non-public sale to adjoining owners will encourage return of the lands to the tax rolls. Written notice of the date, time, and location of the private sale to all adjacent landowners must occur at least 30 days before the date of the sale.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the adjoining owners land sale, with proceeds from the sale to be deposited into Fund 240 (Forfeited Tax Fund).

Adjoining Owner Land Sales

BY COMMISSIONER _____

WHEREAS, St. Louis County desires to offer for sale certain parcels of state tax forfeited land; and

WHEREAS, The parcels are not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The parcels of land cannot be improved because they are less than the minimum size required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will encourage the return of the lands to the tax rolls; and

WHEREAS, The parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board file _____, and the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days notice of its sales to all adjoining owners.

Adjoining Owner Land Sale

County Board File No. _____

TRACT	PARCEL(s)	LDKEY	TWP	RGE	SEC	LEGAL	PLAT	LOT	BLK	ACRES	MIN. BID	NON-CONFORMITY
1	010-2420-06490	117801				LOT: 0004 BLOCK:031	HUNTER/MARKELLS GRASSY POINT ADDN TO DULUTH	4	31	0.0	\$2,000.00	25 foot strip. Does not meet minimum standards for UDC R-1 zoning (size, frontage).
2	185-0035-00050	106304	49	15	3	SELY 10 FT EX PART TAKEN FOR HIGHWAY	AUDITORS PLAT NO 16 PROCTOR	2	0	0.0	\$900.00	0.04 of an acre - does not meet minimum R-1-B zoning standards
3	260-0015-00350	107864	58	16	29	BEGINNING AT SE CORNER OF SW 1/4 OF SE 1/4 RUNNING THENCE N 104 35/100 FT THENCE W 209 71/100 FT THENCE S 104 35/100 FT THENCE E TO POINT OF BEGINNING	BIWABIK TOWN OF			0.5	\$403.00	0.5 of an acre - does not meet minimum MUNS-4 zoning standards; no known legal access
4	375-0140-03600	110365	52	14	16	LOTS 1272 AND 1273 EX FOR ROAD EASEMENT	WOODLAND BEACH 1ST ADDN TO	0	0	0.1	\$400.00	0.08 of an acre - does not meet minimum MUNS-5 zoning standards
5	385-0080-00050	110536	60	19	34	LOT: 05 BLOCK:001	WILLIAMS LAKEVIEW TOWN OF GREAT SCOTT	5	1	0.0	\$19,800.00	Regular Adjoining Owner Sale
6	450-0010-04589	111947	49	15	30	W 220 FT OF NW 1/4 OF NW 1/4 LYING N OF OLD HWY NO 61	MIDWAY TOWN OF			0.1	\$800.00	0.13 of an acre - does not meet minimum RR-1 zoning standards
7	525-0010-03362	113577	60	17	26	ELY 66 FT OF SW1/4 OF NW1/4	SANDY TOWN OF			2.0	\$580.00	2 acres - does not meet minimum FAM-3 zoning standards
8	690-0020-00820	115622	56	17	34	LOTS 1 AND 2	CENTRAL LAKES 56 17	0	7	0.0	\$400.00	0.09 of an acre - does not meet minimum FAM-3 zoning standards;no known legal access
Totals:											\$25,283.00	



Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale



Address : XXXX Pulaski St
(behind address 903)
Duluth, MN

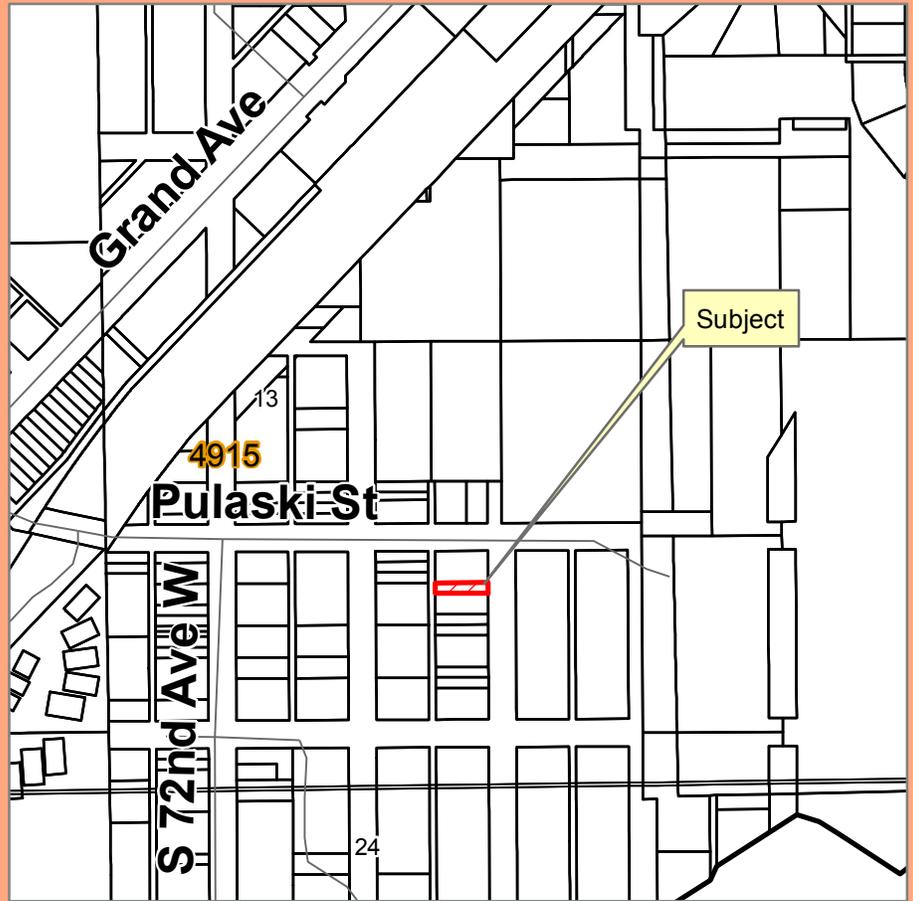
Legal : CITY OF DULUTH
LOT: 0004 BLOCK:031
HUNTER/MARKELLS GRASSY
POINT ADDN TO DULUTH

Parcel Code : 010-2420-06490

acres .07 / 3125 sq. ft.

LDKEY : 117801

Commisioner District : 3

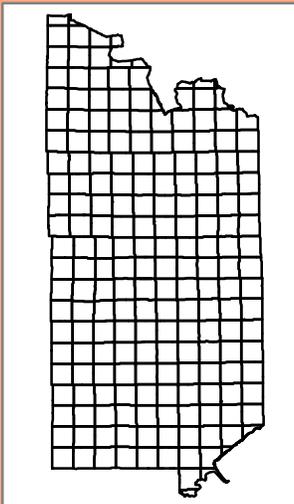


City of Duluth Section: 13 Township: 49 Range: 15



Saint Louis County Subject Locator

-  Subject Location County
-  Subject Location Plat
-  Subject Location Aerial
-  Roads
-  Water
-  Tax Forfeited



Disclaimer

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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale



Address : XXXX Old US Hwy 2
(next to address 938)
Proctor, MN

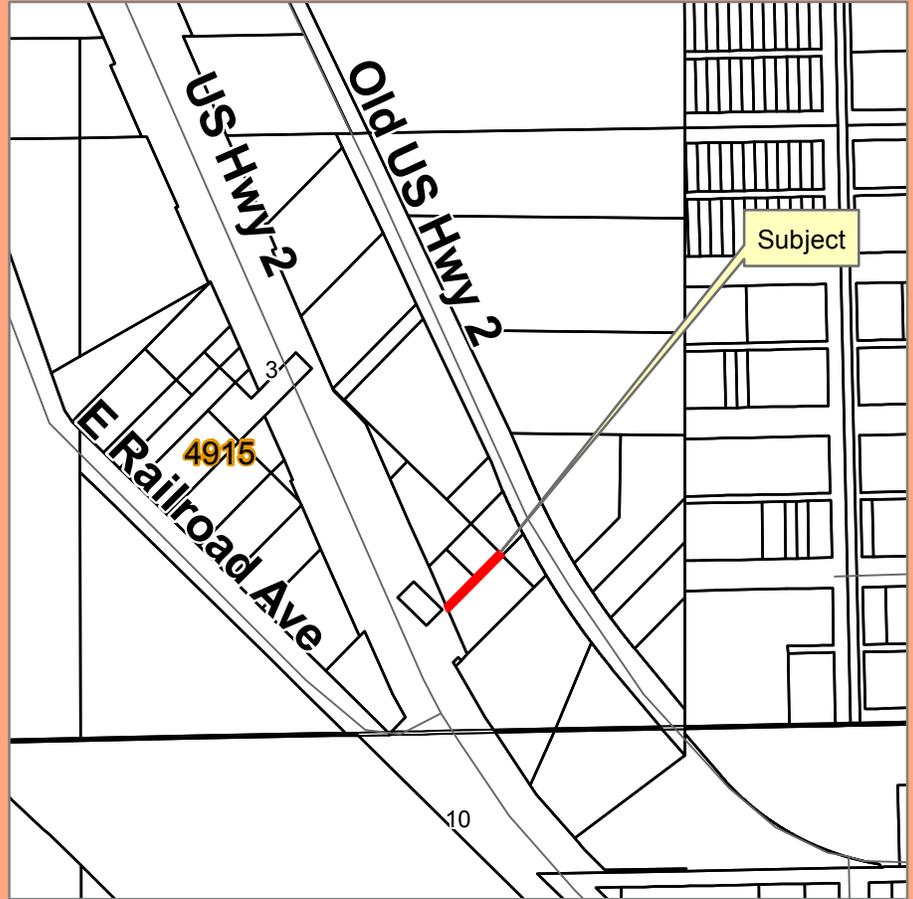
Legal : CITY OF PROCTOR
SELY 10 FT EX PART TAKEN FOR
HIGHWAY of LOT 2, AUDITORS
PLAT NO 16 PROCTOR

Parcel Code : 185-0035-00050

acres .04 / 1667 sq. ft.

LDKEY : 106304

Commisioner District : 5

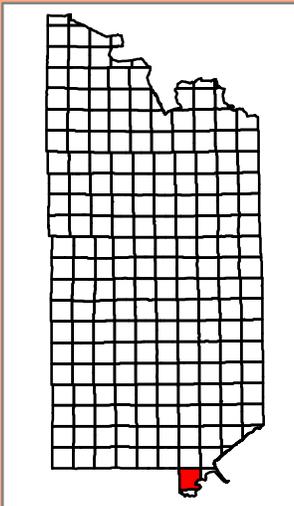


City of Proctor

Section: 3 Township: 49 Range: 15

Saint Louis County Subject Locator

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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale



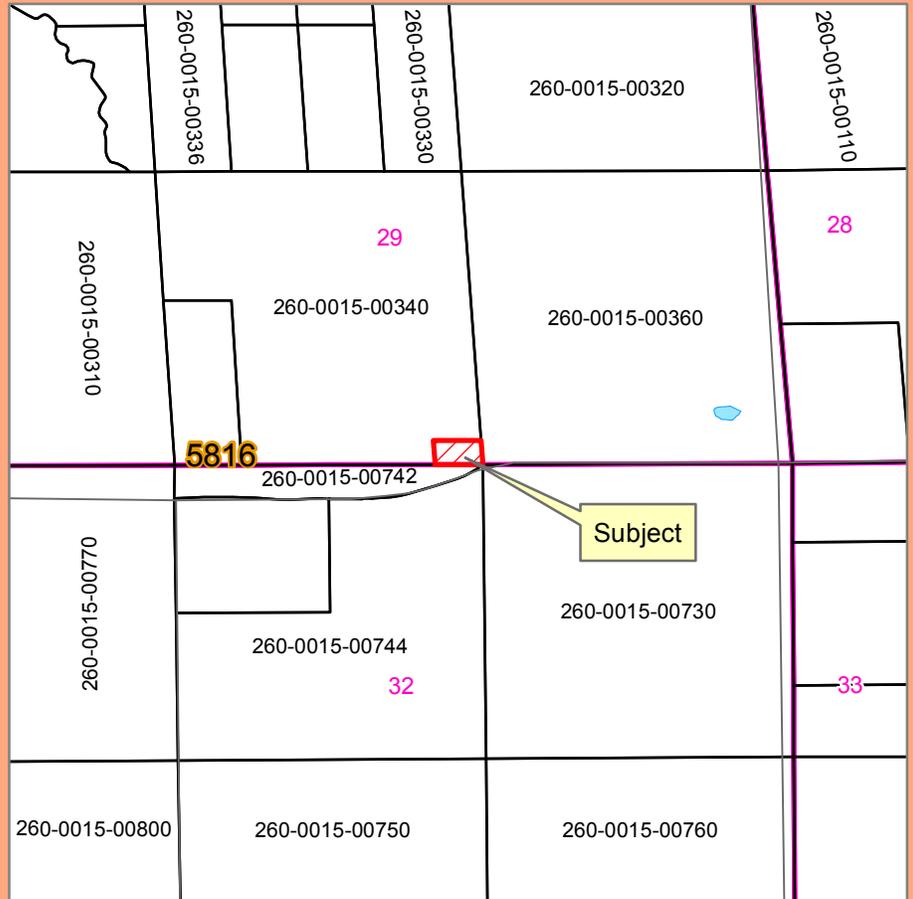
Legal : TOWN OF BIWABIK
 BEGINNING AT SE CORNER OF SW 1/4
 OF SE 1/4 RUNNING THENCE N 104
 35/100 FT THENCE W 209 71/100 FT
 THENCE S 104 35/100 FT THENCE E
 TO POINT OF BEGINNING
 Sec 29 Twp 58 Rge 16

Parcel Code : 260-0015-00350

Acres : 0.5

LDKEY : 107864

Commisioner District : 4

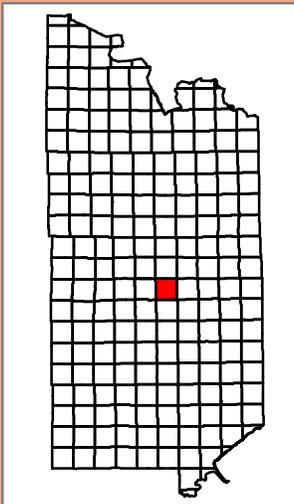


Town of Biwabik

Section: 29 Township: 58 Range: 16

Saint Louis County Subject Locator

-  Subject Location County
-  Subject Location Plat
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-  Tax Forfeited



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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale



Legal : TOWN OF GNESEN
 LOTS 1272 AND 1273 EX FOR ROAD
 EASEMENT
 WOODLAND BEACH 1ST ADDN TO

Parcel Code : 375-0140-03600

LDKEY : 110365

Commisioner District : 5

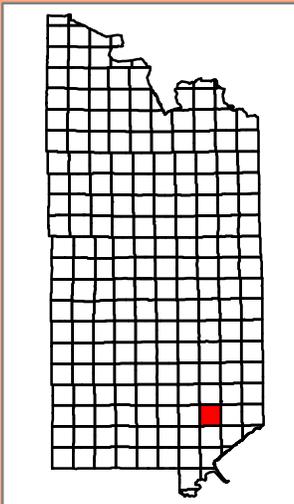


Town of Gnesen

Section: 16 Township: 52 Range: 14

Saint Louis County Subject Locator

-  Subject Location County
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-  Water
-  Tax Forfeited



Normanna Rd

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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale

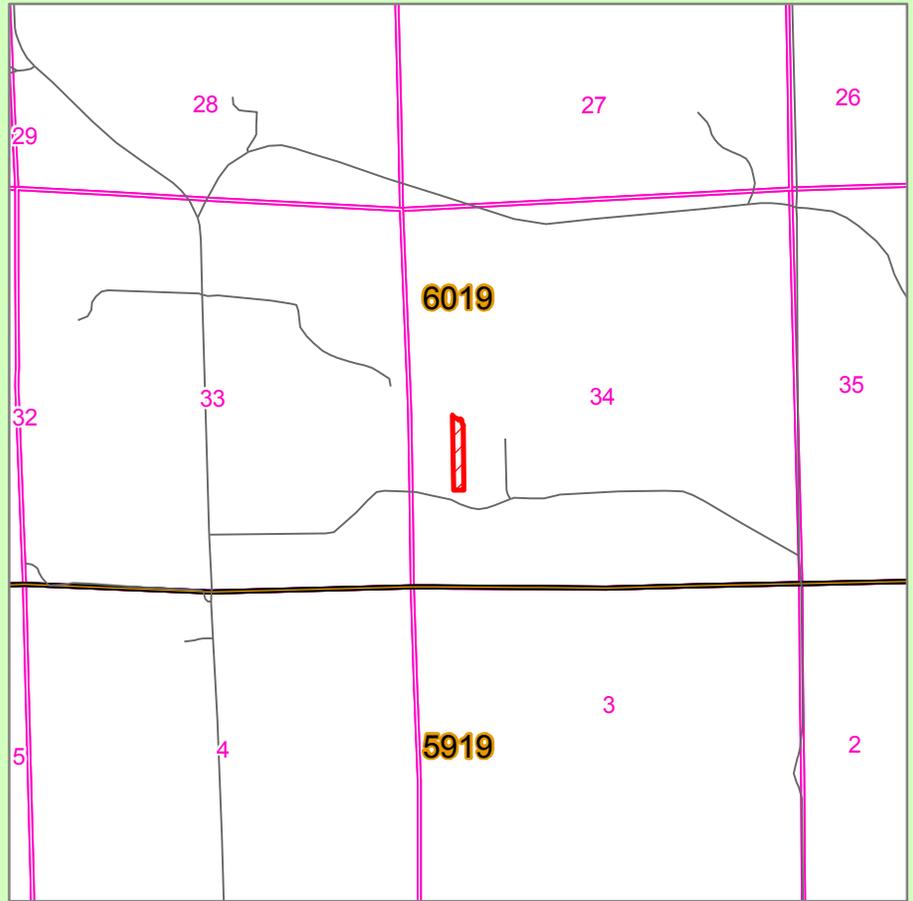


Legal :TOWN OF GREAT SCOTT
 LOT 5 BLOCK 1
 WILLIAMS LAKEVIEW TOWN OF
 GREAT SCOTT

Parcel Code : 385-0080-00050

LDKEY : 110536

Commisioner District : 7

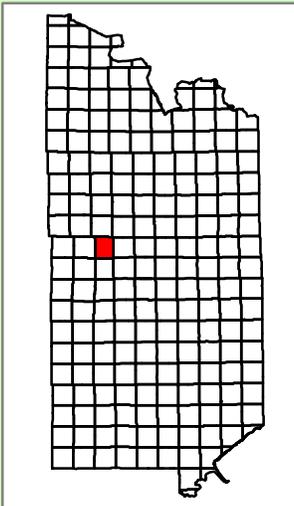


Town of Great Scott

Section: 34 Township: 60 Range: 19

Saint Louis County Subject Locator

-  Subject Location County
-  Subject Location Plat
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-  Water
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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale



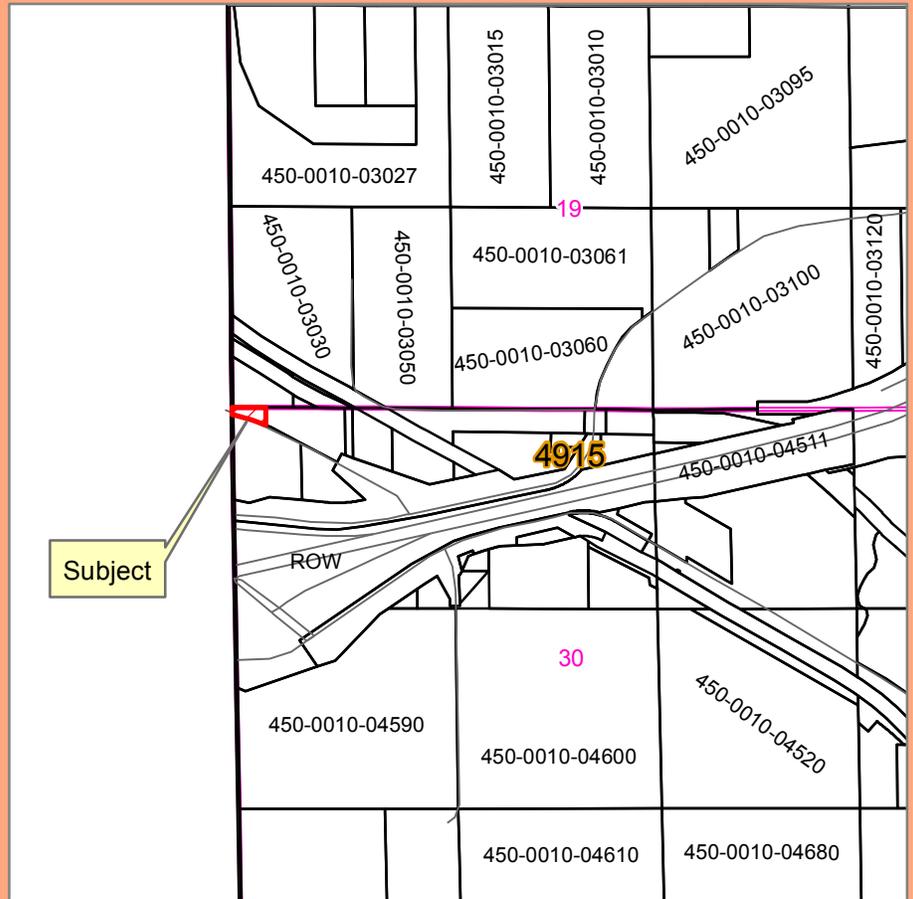
Legal : TOWN OF MIDWAY
 W 220 FT OF NW 1/4 OF NW 1/4 LYING
 N OF OLD HWY NO 61
 Sec 30 Twp 49 Rge 15

Parcel Code : 450-0010-04589

Acres: 0.13

LDKEY : 111947

Commisioner District : 5

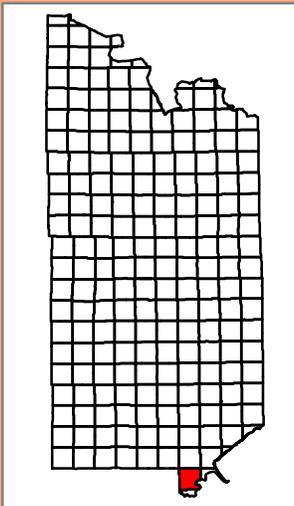


Town of Midway

Section: 30 Township: 49 Range: 15

Saint Louis County Subject Locator

-  Subject Location County
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-  Roads
-  Water
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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale



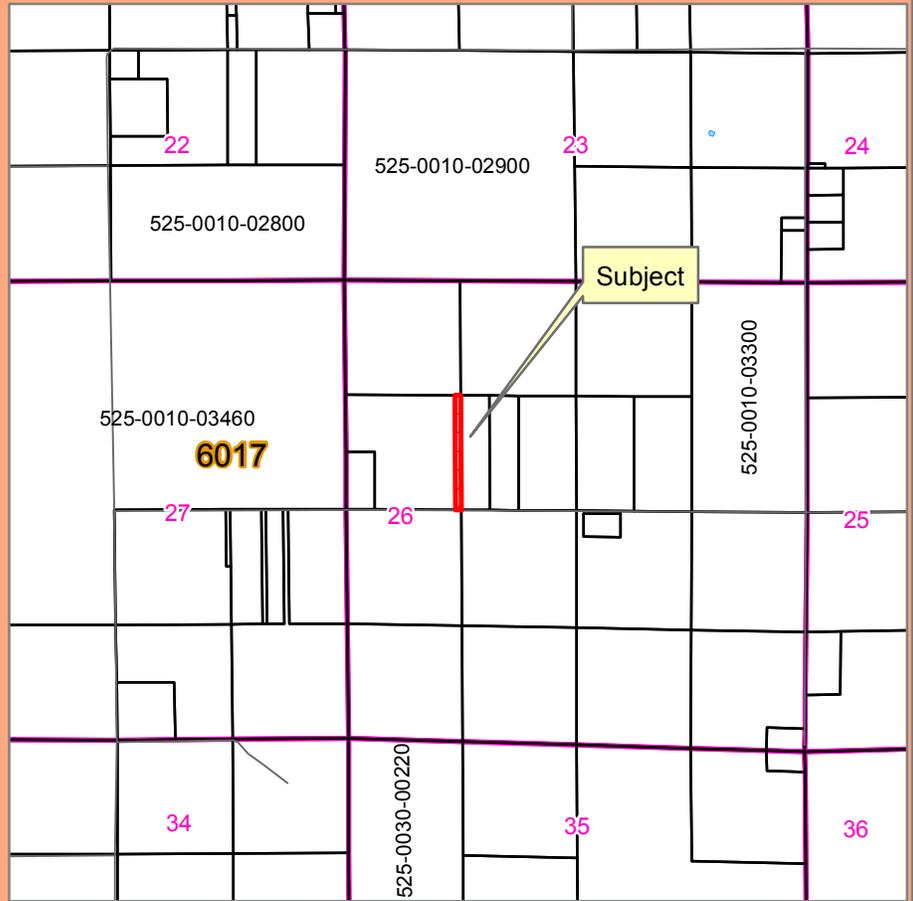
Legal : TOWN OF SANDY
 ELY 66 FT OF SW1/4 OF NW1/4
 Sec 26Twp 60 Rge 17

Parcel Code : 525-0010-03362

Acres: 2

LDKEY : 113577

Commisioner District : 4

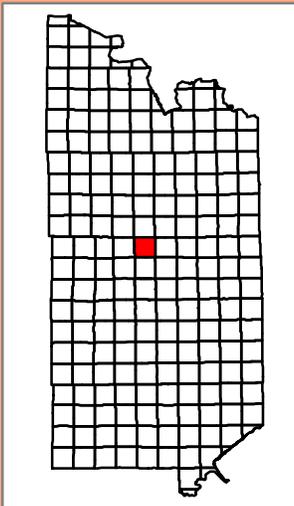


Town of Sandy

Section: 26 Township: 60 Range: 17

Saint Louis County Subject Locator

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-  Subject Location Plat
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Saint Louis County Land & Minerals Department

Tax Forfeited Properties Adjoining Owner Sale

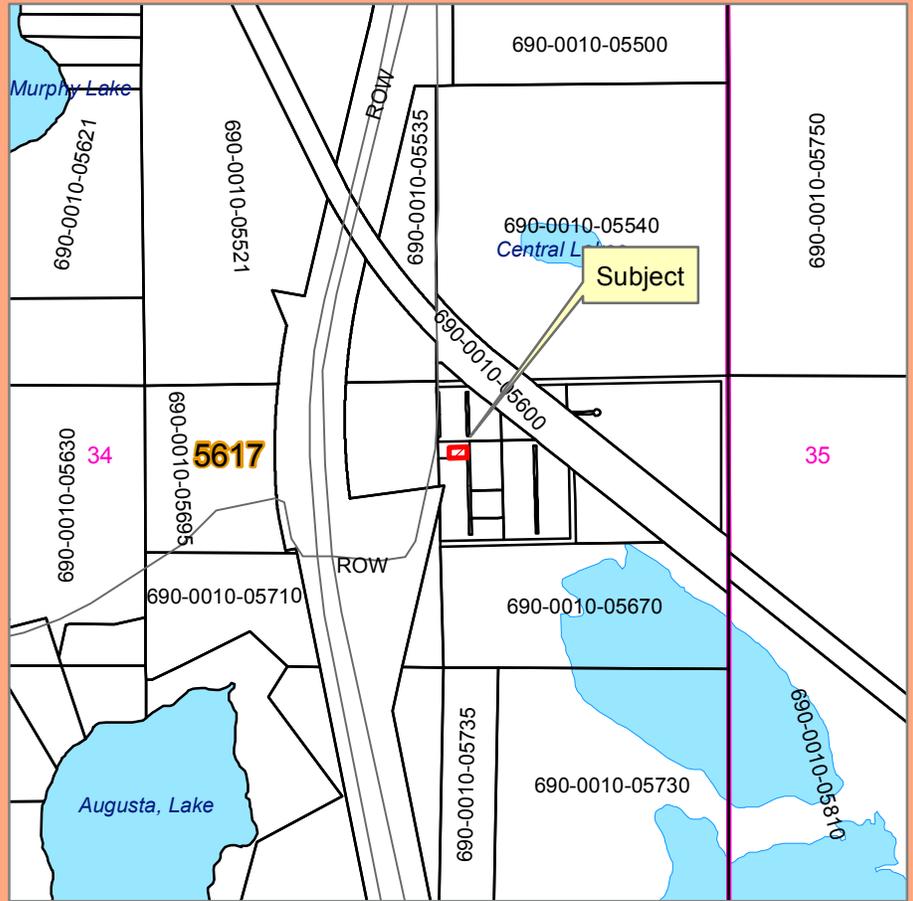


Legal : UNORGANIZED 56 17
 LOTS 1 AND 2
 CENTRAL LAKES 56 17

Parcel Code : 690-0020-00820

LDKEY : 115622

Commisioner District : 6

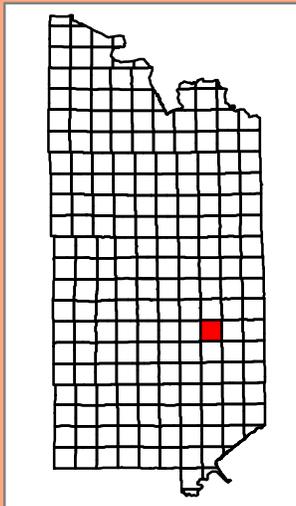


Unorganized 56-14

Section: 6 Township: 56 Range: 14

Saint Louis County Subject Locator

-  Subject Location County
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-  Roads
-  Water
-  Tax Forfeited



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BOARD LETTER NO. 15 - 435

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 3

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Cancellation of Contract for
Repurchase of State Tax
Forfeited Land – Estate
of Forrest J Richardson

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to cancel a contract for repurchase of state tax forfeited land.

BACKGROUND:

The County Auditor has attached information in reference to a state tax forfeited land contract which has been entered into under the provisions of Minn. Stat. Chapter 282. The purchase agreement has defaulted due to the purchaser's failure to provide proof of insurance. The purchaser, the Estate of Forrest J Richardson of Kasson, MN, has been served with Notice of Cancellation of Contract by civil process or publication but has failed to cure the default.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve cancellation of this contract and authorize the disposal of abandoned personal property that may remain on the site.

Estate of Forrest J Richardson, Kasson, MN

Legal Description	TOWN OF FAIRBANKS N 300 FT OF S 500 FT OF E 300 FT OF SE 1/4 OF SW 1/4 SEC 22 TWP 56 RGE 12 335-0010-03755 C22130116
Purchase Price	\$2,158.15
Principal Amount Remaining	\$1,940.15
Date of Last Payment	8/28/2013
Installment Payments Not Made	\$194.02
Subsequent Del Taxes and Fees	\$799.58
Amount Needed to Cure Default	\$993.60
Insurance	Failure to provide insurance

**Cancellation of Contract for Repurchase of State Tax Forfeited Land –
Estate of Forrest J Richardson**

BY COMMISSIONER _____

WHEREAS, The contract with the Estate of Forrest J Richardson of Kasson, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF FAIRBANKS
N 300 FT OF S 500 FT OF E 300 FT OF SE 1/4 OF SW 1/4
SEC 22 TWP 56 RGE 12
335-0010-03755
C22130116

WHEREAS, Minn. Stat. § 282.04, Subd, 2(d) and 504B.271 authorizes the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.



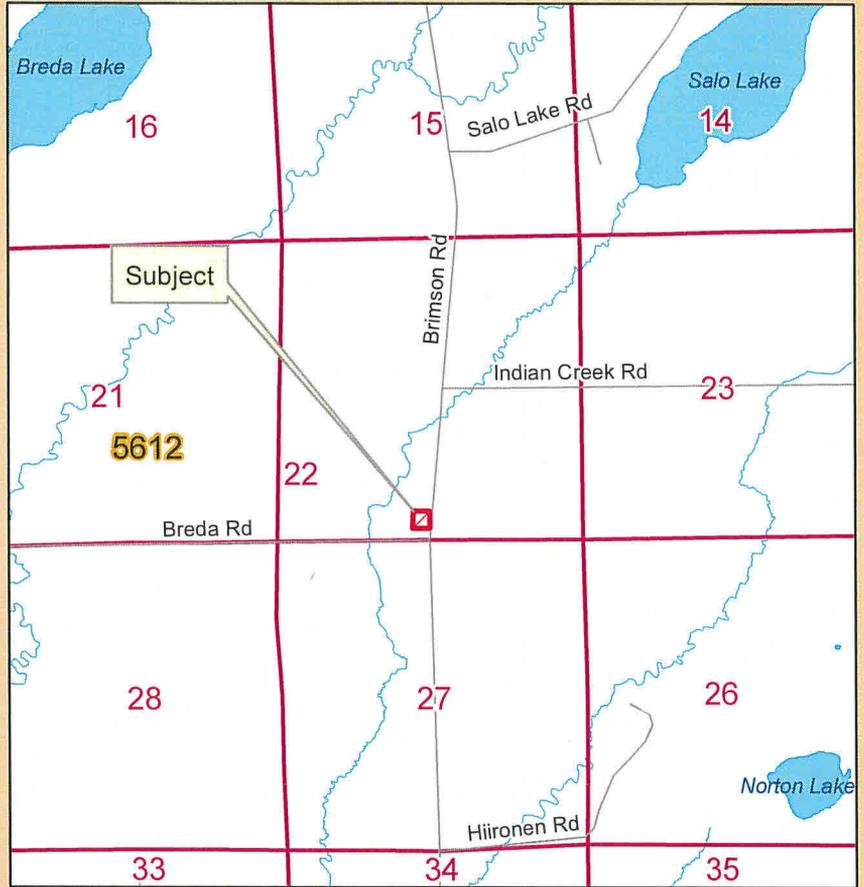
Legal : TOWN OF FAIRBANKS
N 300 FT OF S 500 FT OF E 300 FT
OF SE 1/4 OF SW 1/4, Sec 22 Twp 56
Rge 12

Parcel Code : 335-0010-03755

LDKEY : 72532

Acres: 2.10

Address: 2713 Hwy 44
Brimson, 55602

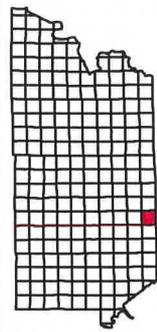


Town of Fairbanks

Sec: 22 Twp: 56 Rng: 12

Commissioner District # 4

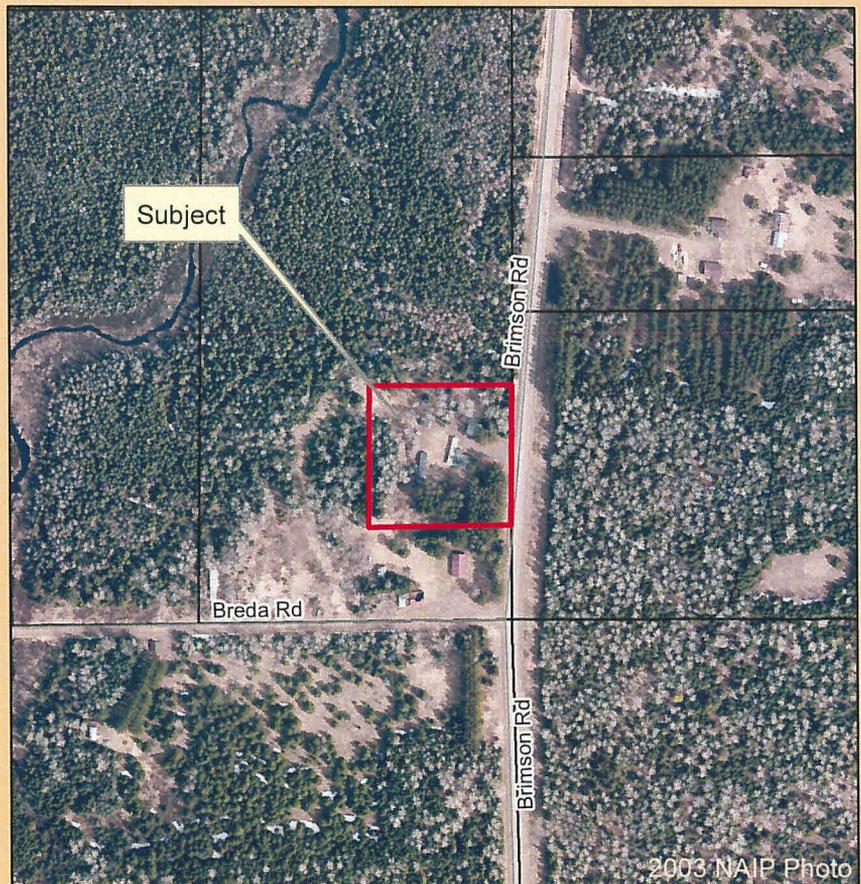
- State Tax Forfeited Land
- Water
- Road
- Area of Interest
- Tract



St. Louis County, Minnesota

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St. Louis County
Land & Minerals
Department
2015



2003 NAIP Photo

BOARD LETTER NO. 15- 436

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 4

BOARD AGENDA NO.

DATE: **October 6, 2015**

**RE: Rescind St. Louis County
Board Resolution No. 15-453;
Cancellation of a Contract with
Kevin Richards, Richards
Salvage & Recycling**

FROM: **Kevin Z. Gray
County Administrator**

**Mark Weber, Director
Land and Minerals**

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to rescind St. Louis County Board Resolution No. 15-453, dated July 28, 2015.

BACKGROUND:

St. Louis County Board Resolution No. 15-453 canceled a contract with Kevin Richards for Richards Salvage & Recycling of Embarrass, MN, for the repurchase of state tax forfeited land. Payment of the 2014 taxes owed and payoff of the contract in full was received August 28, 2015, after the contract had been canceled.

RECOMMENDATION:

It is recommended that St. Louis County Board Resolution No. 15-453, dated July 28, 2015, be rescinded.

Rescind St. Louis County Board Resolution No. 15-453; Cancellation of a Contract with Kevin Richards, Richards Salvage & Recycling

BY COMMISSIONER_____

WHEREAS, St. Louis County Board Resolution No. 15-453, dated July 28, 2015, canceled a contract with Kevin Richards for Richards Salvage & Recycling for the repurchase of state tax forfeited land; and

WHEREAS, The contract holder has cured the default;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 15-453, dated July 28, 2015, is rescinded.



*Resolution
of the
Board of County Commissioners*

St. Louis County, Minnesota

Adopted on: July 28, 2015 Resolution No. 15-453

Offered by Commissioner: Raukar

**Cancellation of Contract for Repurchase of State Tax Forfeited Land -
Kevin Richards for Richards Salvage & Recycling**

WHEREAS, The contract with Kevin Richards of Prince George, VA, for Richards Salvage & Recycling, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF EMBARRASS

E 193 FT OF N 208 FT OF S 608 FT OF SW 1/4 OF NW 1/4

SECTION 24, TOWNSHIP 60 NORTH, RANGE 15 WEST

Parcel Code: 330-0010-03585

C22130009; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271, authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Commissioner Raukar moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Dahlberg, Rukavina, Nelson, Raukar and Chair Stauber – 7

Nays – None

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 28th day of July, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 28th day of July, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor

BOARD LETTER NO. 15 – 437

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Access Easement across State
Tax Forfeited Land to Sarah
Stonich and Jon Ware (Eagles
Nest Township)

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENTAL GOAL:

Performing public services.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a non-exclusive easement to Sarah Stonich and Jon Ware to cross state tax forfeited land in Eagles Nest Township.

BACKGROUND:

Sarah Stonich and Jon Ware are requesting an easement for access to private property. The easement is 66 feet wide and 435 feet long for a total area of 0.66 acres. The easement is atop an existing privately maintained road known as Six Mile Road. Exercising the easement will not cause significant adverse environmental or natural resource management impacts, and will not conflict with public use of the land.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the granting of a non-exclusive access easement across state tax forfeited land to Sarah Stonich and Jon Ware for the amount of \$1,343 land use fee, \$50 administration fee and \$46 recording fee; for a total of \$1,439, to be deposited into Fund 240 (Forfeited Tax Fund).

**Access Easement across State Tax Forfeited Land to Sarah Stonich
and Jon Ware (Eagles Nest Township)**

BY COMMISSIONER _____

WHEREAS, Sarah Stonich and Jon Ware have requested an access easement across state tax forfeited land; and

WHEREAS, There are no reasonable alternatives to obtain access to the private property owned by Sarah Stonich and Jon Ware; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to grant a non-exclusive access easement to Sarah Stonich and Jon Ware across state tax forfeited lands as described in County Board File _____.

RESOLVED FURTHER, That granting of this easement is conditioned upon payment of \$1,343 land use fee, \$50 administration fee, and \$46 recording fee; for a total of \$1,439 to be deposited into Fund 240 (Forfeited Tax Fund).

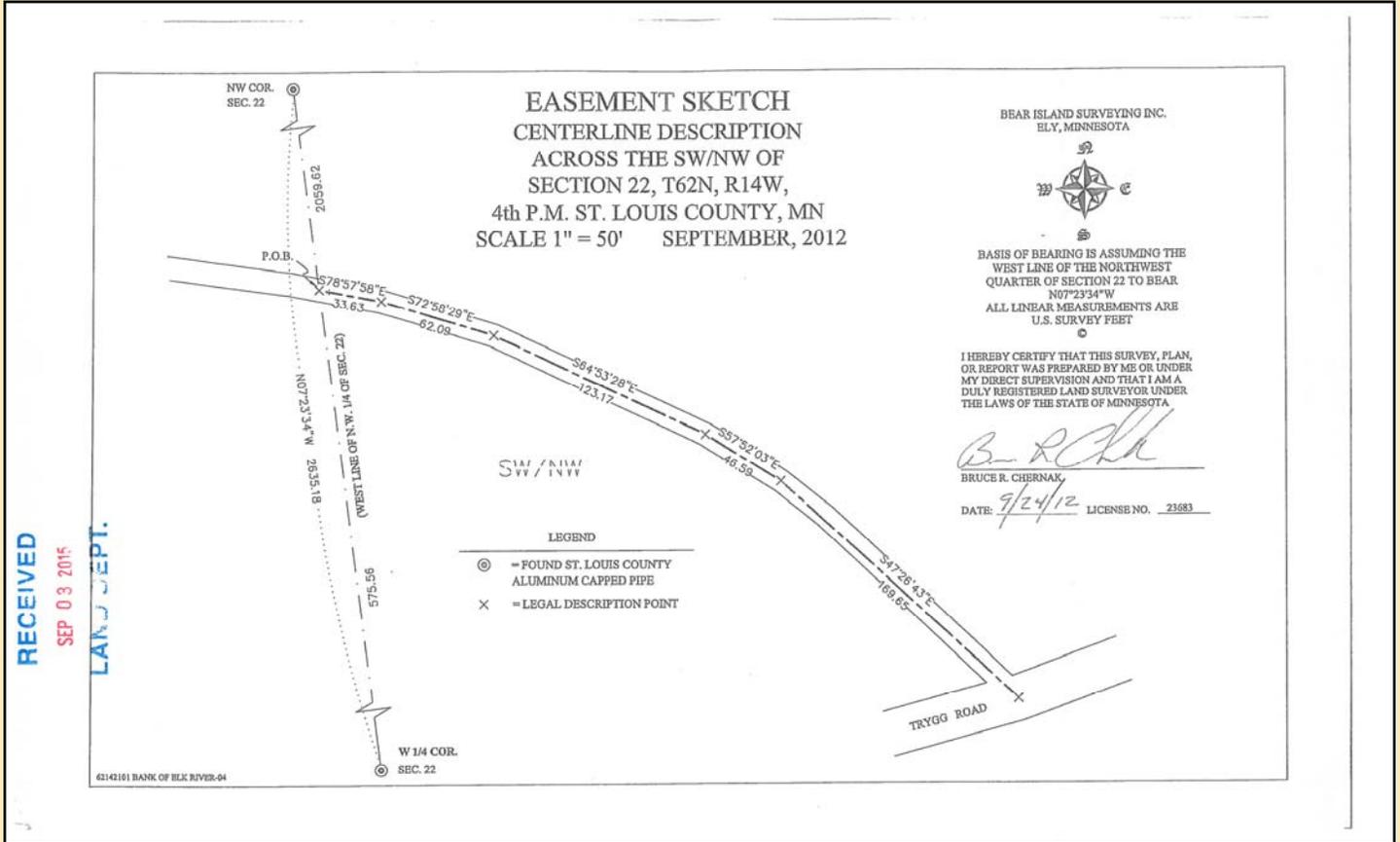
**Access Easement across State Tax Forfeited Land to Sarah Stonich
and Jon Ware (Eagles Nest Township)**

ACCESS EASEMENT

A 66.00-foot wide easement for ingress and egress across the Southwest Quarter of the Northwest Quarter of Section 22, Township 62 North, Range 14 West of the Fourth Principal Meridian, St. Louis County, Minnesota, the centerline of which is described as follows:

Assuming the West line of the Northwest Quarter of Section 22, to bear North 07 degrees 23 minutes 34 seconds West and from the West Quarter Corner of Section 22 run North 07 degrees 23 minutes 34 seconds West along said West line, a distance of 575.56 feet to the intersection of the centerline of the existing "Six Mile Road" and the West line of the Northwest Quarter of Section 22, said point of intersection being the POINT OF BEGINNING of the centerline to be described.

Thence South 78 degrees 57 minutes 58 seconds East, a distance of 33.63 feet;
thence South 72 degrees 58 minutes 29 seconds East, a distance of 62.09 feet;
thence South 64 degrees 53 minutes 28 seconds East, a distance of 123.17 feet;
thence South 57 degrees 52 minutes 03 seconds East, a distance of 46.59 feet;
thence South 47 degrees 26 minutes 43 seconds East, a distance of 169.65 feet
to the centerline of the "Trygg Road" and there terminate.

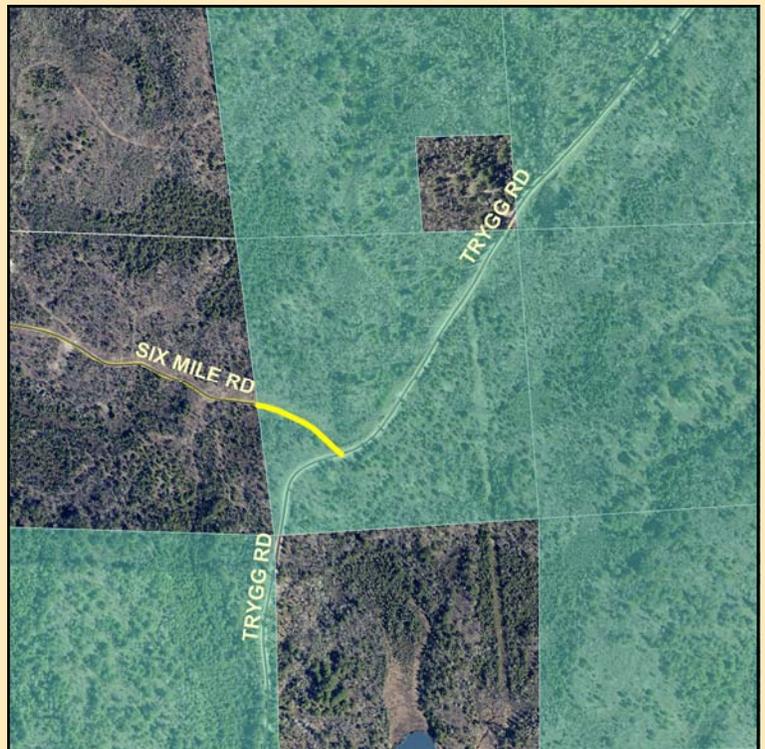


Affects parcel 317-0010-03650

4th Commissioner District

- State Tax Forfeited
- Easement
- Project location

St. Louis County
Minnesota



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St. Louis County
Land and Minerals
Department



**EASEMENT SKETCH
CENTERLINE DESCRIPTION
ACROSS THE SW/NW OF
SECTION 22, T62N, R14W,
4th P.M. ST. LOUIS COUNTY, MN
SCALE 1" = 50' SEPTEMBER, 2012**

BEAR ISLAND SURVEYING INC.
ELY, MINNESOTA



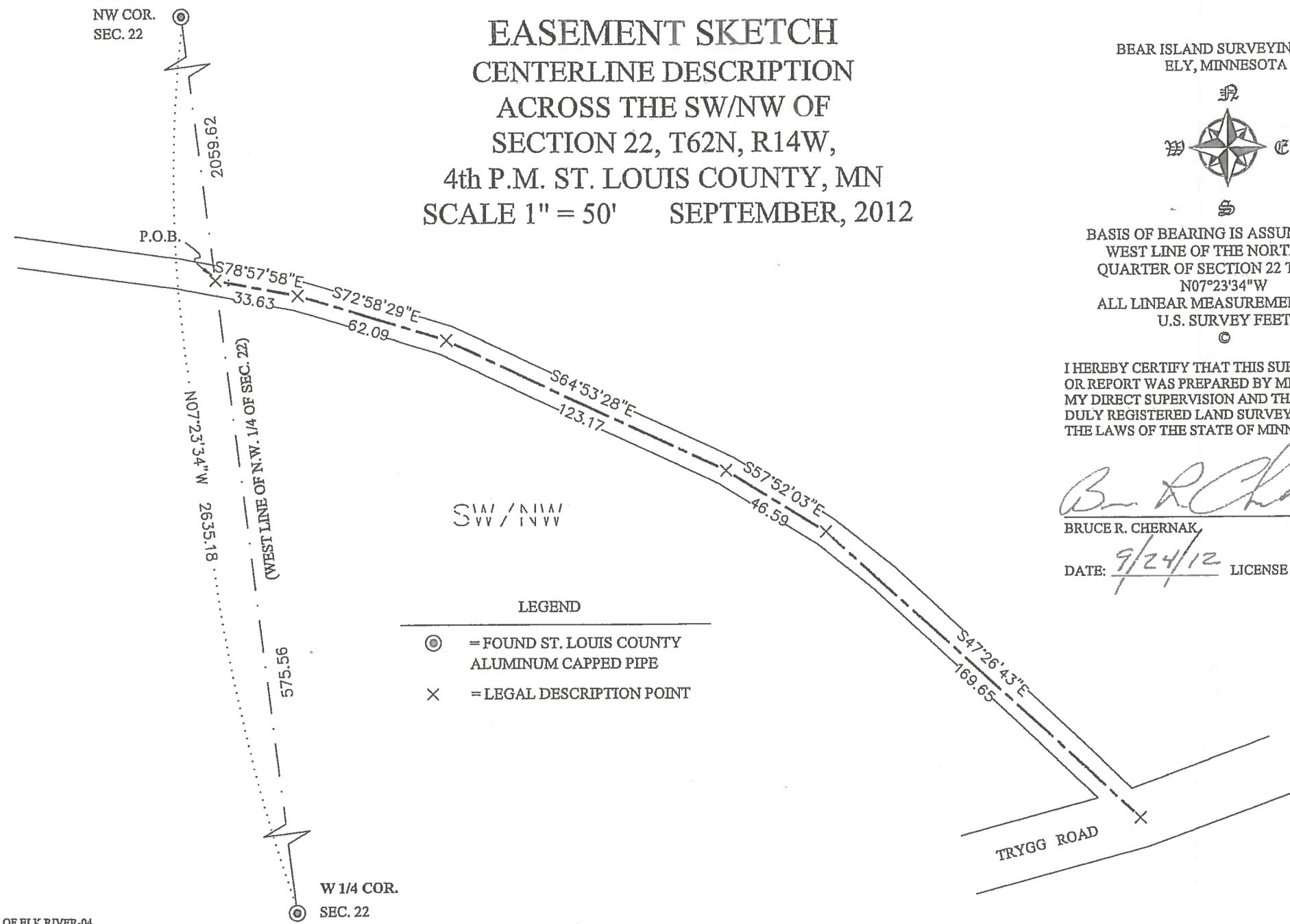
BASIS OF BEARING IS ASSUMING THE
WEST LINE OF THE NORTHWEST
QUARTER OF SECTION 22 TO BEAR
N07°23'34"W
ALL LINEAR MEASUREMENTS ARE
U.S. SURVEY FEET

I HEREBY CERTIFY THAT THIS SURVEY, PLAN,
OR REPORT WAS PREPARED BY ME OR UNDER
MY DIRECT SUPERVISION AND THAT I AM A
DULY REGISTERED LAND SURVEYOR UNDER
THE LAWS OF THE STATE OF MINNESOTA

Bruce R. Cherna

BRUCE R. CHERNAK,

DATE: 9/24/12 LICENSE NO. 23683



LEGEND

⊙	= FOUND ST. LOUIS COUNTY ALUMINUM CAPPED PIPE
×	= LEGAL DESCRIPTION POINT

NW COR.
SEC. 22

W 1/4 COR.
SEC. 22

TRYGG ROAD

RECEIVED

SEP 03 2015

LAND DEPT.

BOARD LETTER NO. 15 - 438

ENVIRONMENT & NATURAL RESOURCES COMMITTEE
CONSENT NO. 6

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** **Withdrawal of State Tax
Forfeited Land from the
Available Land Sale List**

FROM: **Kevin Z. Gray
County Administrator**

**Mark Weber, Director
Land and Minerals**

**Donald Dicklich
County Auditor/Treasurer**

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to withdraw three tax forfeited parcels located in the city of Proctor from the Available Land Sale List.

BACKGROUND:

Minn. Stat. 282.01, Subd. 7, requires that a state tax forfeited land sale must continue until the County Board orders a reappraisal or withdraws any or all parcels from sale.

Three parcels, within the city of Proctor, were offered for sale at the June 11, 2015 state tax forfeited land auction but the parcels did not sell. The parcels are described as:

Lots 1 thru 26, Block 1 Proctor Heights
Lots 1 thru 24, Block 10, Quinns Addition to Proctor
Lots 1 thru 22, Block 4, Quinns Addition to Proctor

The city of Proctor has requested that these parcels be removed from the Available Land Sale List of tax forfeited lands to acquire them for the public use of trails and recreation.

RECOMMENDATION:

It is recommended that the St. Louis County Board withdraw from sale the above described state tax forfeited parcels.

Withdrawal of State Tax Forfeited Land from the Available Land Sale List

BY COMMISSIONER _____

WHEREAS, Minnesota Statute, 282.01, Subd. 7, requires that a state tax forfeited land sale must continue until the County Board orders a reappraisal or withdraws any or all parcels from sale; and

WHEREAS, The City of Proctor has requested to acquire three state tax forfeited parcels currently available on the Available Land Sale List for the public use of trails and recreation;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board withdraws from the Available Land Sale List the state tax forfeited parcels described as:

Lots 1 thru 26, Block 1 Proctor Heights

Lots 1 thru 24, Block 10, Quinns Addition to Proctor

Lots 1 thru 22, Block 4, Quinns Addition to Proctor



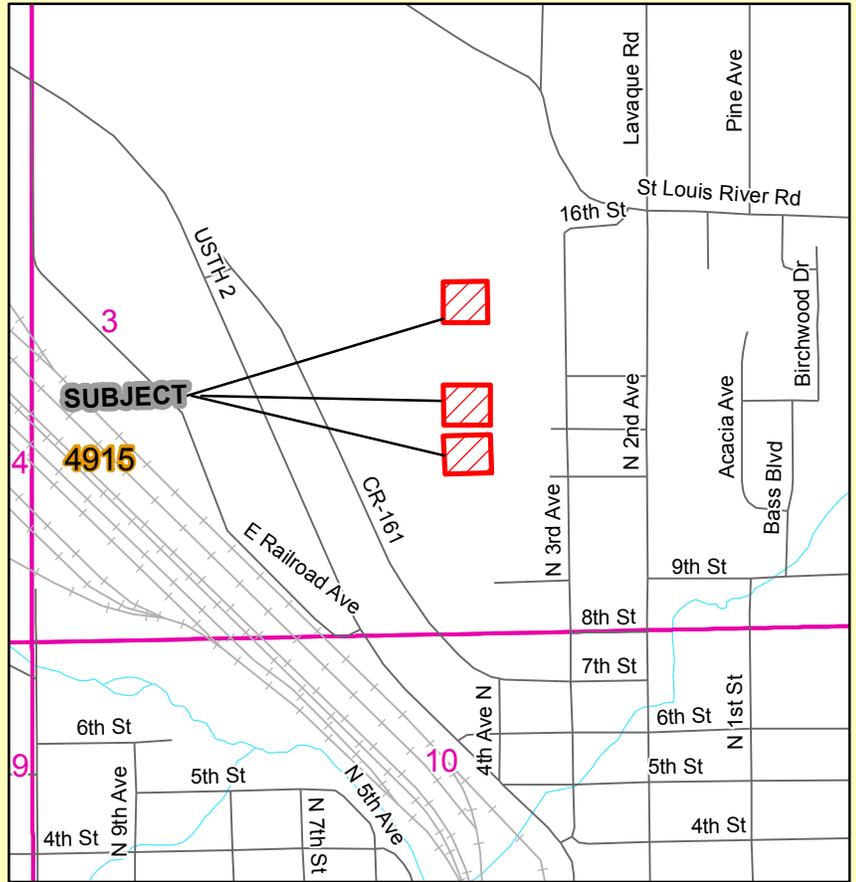
St. Louis County Land & Minerals Department Tax Forfeited Land Sales

Withdraw From Sale

Legal : CITY OF PROCTOR
 LOTS 1 THRU 26, BLOCK 1, PROCTOR HEIGHTS
 also LOTS 1 THRU 24, BLOCK 10 also LOTS 1
 THRU 22, BLOCK 4, QUINNS ADDITION TO
 PROCTOR

Parcel Code : 185-0210-00010 THRU 00260
 185-0220-02610 THRU 02840
 185-0220-00870 THRU 01080

Acres: 5.2

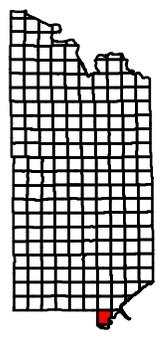


City of Proctor

Sec: 3 Twp: 49 Rng: 15

Commissioner District # 5

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

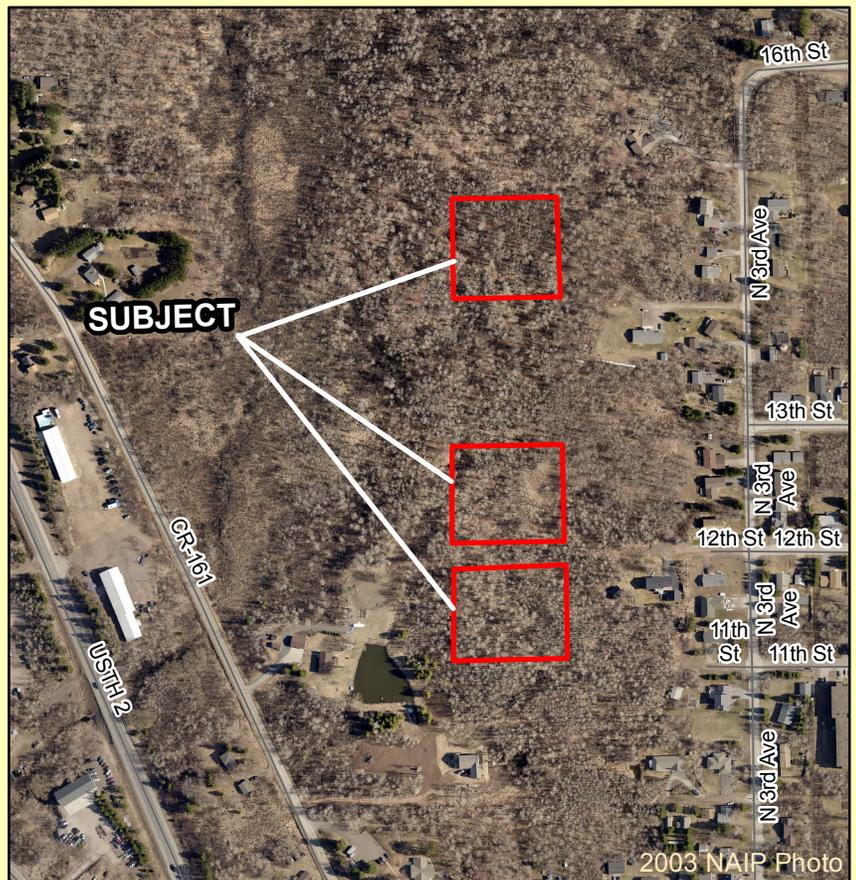


St. Louis County, Minnesota

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**St. Louis County
 Land & Minerals
 Department**

2015



2003 NAIP Photo

State Contract Purchase – Towmaster Equipment Trailer

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department 2015 equipment budget includes the replacement of a 100,000 lb equipment trailer; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota Contract pricing for the Towmaster T-100 equipment trailer due to its quality, department experience, savings in inventory, operator familiarity, and local support; and

WHEREAS, Titan Machinery Inc. of Duluth, MN, provided the State Contract pricing, plus 6.5% State of Minnesota sales tax, plus vehicle excise tax for a total purchase price of \$69,005.11;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase of one Towmaster T-100 equipment trailer from Titan Machinery Inc. of Duluth, MN at the total purchase price of \$69,005.11, payable from Fund 407, Agency 407001, Object 665900.

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BOARD LETTER NO. 15 – 440

PUBLIC WORKS & TRANSPORTATION COMMITTEE
CONSENT NO. 8

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Purchase of Two Motor Grader Rebuilds
FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
County Engineer/Public Works Director

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

It is requested the St. Louis County Board approve the purchase of two Caterpillar 143 H Motor Grader Certified Power Train Plus Machine Rebuilds.

BACKGROUND:

The Public Works Department's grader fleet consists of 45 units and is second only to the tandem truck fleet group in its importance and asset value. At a cost of roughly \$275,000 each and with current equipment funding levels it is a challenge to maintain the grader fleet at a desirable age and condition for optimal return on investment. The Public Works Department has been working with Zeigler Inc. on an innovative way to accomplish this task. The program is called Ziegler Certified Power Train Plus Machine Rebuild, which is essentially a heavy equipment recycling program. This involves taking a machine that has used up most of its life cycle and rebuilding it from the ground up to new specifications, including the same warranty that would be supplied with a new grader. This program will save approximately \$100,000 per unit as compared to buying a new grader.

Ziegler Inc. is a single source supplier of this service and offered two 143 H Motor Grader Certified Power Train Plus Machine Rebuilds at a cost of \$169,498 each, for a total of \$338,996. The 2015 equipment budget includes funding for this purchase.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize that two currently owned Caterpillar 143 H Motor Graders be rebuilt using the Certified Power Train Plus Machine Rebuild program based on the single source quotation from Ziegler Inc. of Duluth, MN in the amount of \$338,996, payable from Fund 407, Agency 407001, Object 666400.

Purchase of Two Motor Grader Rebuilds

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department's 2015 equipment budget allows for the purchase of two Caterpillar 143 H Motor Grader Certified Power Train Plus Machine Rebuilds; and

WHEREAS, The purchase of rebuilt graders with like-new warranty will save the county approximately \$100,000 per unit in comparison to new grader purchases; and

WHEREAS, The Public Works Department received a single source quotation of \$338,996.00 from Ziegler Inc. of Duluth, MN;

THEREFORE, BE IT RESOLVED, The St. Louis County Board authorizes the purchase order of two Caterpillar 143 H Motor Grader Certified Power Train Plus Machine Rebuilds from Ziegler Inc. of Duluth, MN, at the single source price totaling \$338,996, payable from Fund 407, Agency 407001, Object 666400.

APPENDIXC

St. Louis County "Sole Source" Procurement Justification

Competitive bidding is not required when by reason of a copyright, patent, or exclusive franchise, purchases can be only made at a standard, fixed, or uniform price and no advantage can be secured by advertisement and competitive bidding because of the noncompetitive nature of the item(s) to be purchased.

This form must be approved by the Purchasing Division Procurement Manager for any "sole source" procurement estimated to exceed \$25,000. The purpose of this justification is to demonstrate why it is impractical or impossible to seek competitive bids for this purchase.

Estimated amount of this purchase \$ 338,498.00 Contract period 09/2015

Please answer the following questions on a separate sheet in detail (referencing each question by number):

1. What vendor or business will be providing the item(s) requested to be purchased? Include address and other contact information. Please attach the quote received from the vendor.
2. What is it about this purchase that makes it unique? (i.e., patents/copyrights, need compatibility with existing - why?, space constraints, must match equipment with another public jurisdiction, consequences if this were put out for bid, etc.)
3. What steps have you taken to determine this is the only product/service that will meet your particular needs? (i.e., professional opinions/correspondence, trade publications, trade shows, personal visits or correspondence with vendor, other institutions that have installed the same product, other site visitations, etc.)
4. Will this purchase tie St. Louis County to this particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we then need more "like" items in the future to match this one?)
5. On your attachment, please affirmatively state, "No other vendor can provide the same or a similar product/service," and enclose any other information which will help make the determination that this is a sole source procurement.

I am aware that Minnesota statutes require procurements to be competitively bid whenever practicable. The preceding statements are complete and accurate, based on my professional judgment and investigations. I also certify that no personal advantage will accrue to me or any member of my immediate family as a result of this procurement.

Procurement Manager: Donna M Viskoe

Signature of Procurement Manager: Donna M Viskoe

Department contact person and phone: Rosie H Chad Skelton 742-9804

Purchasing representative assigned to project: Rosie Hagberg

Date: 09/29/2015

St. Louis County Sole Procurement Justification

1. The Ziegler Certified Power Train Plus Machine Rebuild will be purchased from Ziegler, Inc. 210 Garfield Ave. Duluth, MN 55802. The contact person is Kiel Prah, Customer Support Representative. 210 Garfield Ave. Duluth, MN 55802. Office phone 218-722-6628 Fax 218-722-0307. Cell 218-269-6584.
2. Ziegler, Inc. is the sole service supplier of Ziegler Certified Power Train Plus Machine Rebuild. Most competitive models of graders require replacing, and no competitive manufacturer can perform a certified rebuild other than Ziegler. CAT machines are unique in the industry in that they are “built to be rebuilt”.
3. A generous amount of time, energy, and travel have been invested in the research of Ziegler Certified Power Train Plus Machine Rebuild. It has been determined that this is the only option to rebuild a CAT grader that will meet the needs of the Public Works Department.
4. The Public Works Department has the capability of maintaining and servicing this piece of equipment. However the need may arise in the future to buy parts directly from Ziegler, Inc. This is common with other specialty equipment that the Public Works Department currently owns. At this time there are no plans to buy additional Ziegler Certified Power Train Plus Machine Rebuilds.
5. No other vendor can provide the same or similar product. Please see the attached letter from Zeigler Inc. that will confirm this statement.

Chad Skelton/Fleet Manager

BOARD LETTER NO. 15 - 441

FINANCE & BUDGET COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Abatement List for Board Approval

FROM: Kevin Z. Gray
County Administrator

Mark Monacelli, Director
Public Records & Property Valuation

David L. Sipila
County Assessor

RELATED DEPARTMENT GOAL:

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the attached abatements.

BACKGROUND:

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 861, dated November 30, 1993, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the attached list of abatements.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

9/28/2015
1:41:50PM

Abatements Submitted for Approval by the St. Louis County Board
on 10/13/2015

<u>PARCEL CODE</u>	<u>AUD.NBR</u>	<u>NAME</u>	<u>TYPE</u>	<u>LOCATION</u>	<u>APPRAISER</u>	<u>REASON</u>	<u>YEAR</u>	<u>REDUCTION</u>
520 96 60	0 15554	BEATREZ, ANTHONY	R	Rice Lake	Bill Downs	HOMESTEAD	2015	110.00
10 4540 340	0 15557	BERG, RYAN	R	City of Duluth	Christina Johnson	HOMESTEAD	2015	364.00
140 170 1860	0 15560	DAWSON, JAN & THELMA	R	Hibbing	Rodella LaFreniere	HOMESTEAD	2015	650.00
105 30 430	0 15559	DUGDALE, LEIGH	R	Babbitt	David Hillstrom	HOMESTEAD	2015	878.00
10 470 1110	0 15562	HANN, MELISSA	R	City of Duluth	Frank Carver	HOMESTEAD	2015	366.00
520 12 1020	0 15553	MANNON, PHILIP	R	Rice Lake	Bill Downs	HOMESTEAD	2015	228.00
520 11 1251	0 15555	RUTKA PATRICIA	R	Rice Lake	Margaret Dunsmore	HOMESTEAD	2015	212.00
520 11 1251	0 15556	RUTKA, PATRICIA	R	Rice Lake	Margaret Dunsmore	HOMESTEAD	2014	207.72
141 40 2223	0 15558	TICHY, JAMES	R	Hibbing	Shannon Cairns	HOMESTEAD	2015	750.00
340 25 290	0 15561	YOUNG, NICOLE	R	Fayal	Mason Couvier	HOMESTEAD	2015	580.00

BOARD LETTER NO. 15 – 442

ESTABLISHMENT OF PUBLIC HEARINGS FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Establish Public Hearing to
Consider Adoption of 2016 Fee
Schedule

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

Manage the preparation of the County Budget and make budget recommendations to the County Board.

ACTION REQUESTED:

The St. Louis County Board is requested to establish a public hearing to receive comment on and adopt a 2016 Fee Schedule.

BACKGROUND:

County departments were asked to review fees and submit to Administration fees reflecting increased costs due to inflationary pressures or specific products necessary to perform services. Some departments determined that current fees adequately covered the cost of services, and justification for this decision was included in their submittals. Administration reviewed revisions and compiled a proposed fee schedule for various county services which was presented to the County Board as part of its budget discussion at the July 21, 2015 Board Workshop.

The draft fee schedule was provided to Commissioners at the workshop and an updated version will be emailed prior to the hearing. It is necessary to hold a public hearing on these fees, which have been included in the projected revenues proposed for the 2016 budget.

RECOMMENDATION:

It is recommended that the St. Louis County Board establish a public hearing for Tuesday, November 3, 2015 at 9:40 a.m., St. Louis County Courthouse, Duluth, MN, for the purpose of obtaining public comment and adopting a 2016 fee schedule.

**Establish Public Hearing to Consider Adoption
of 2016 Fee Schedule**

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board will convene a public hearing at 9:40 a.m. on Tuesday, November 3, 2015, St. Louis County Courthouse, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2016.

BOARD LETTER NO. 15 - 443

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Authorization to Apply for
Renewal Funding for the
Northeast Minnesota Project to
End Long-Term Homelessness

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Adults will reside in the least restrictive living arrangement that meets their health and safety needs.

ACTION REQUESTED:

The St. Louis County Board is requested to approve application to the Long Term Homeless Supportive Services Fund (LTHSSF) state grant funding for the 2016-2017 biennium for the Northeast Minnesota Project to End Long-Term Homelessness.

BACKGROUND:

In 2005 the Minnesota Legislature approved funding for regional projects for long-term homeless supportive services. Beginning in September, 2006, the Northeast Minnesota project began to enroll participants. Counties included Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, and St. Louis, and the Bois Forte, Fond du Lac, and Grand Portage Bands of the Minnesota Chippewa Tribe.

The project is still operating and emphasizes three components: culturally specific responses to American Indians who experience long-term homelessness; linkages with existing supportive housing projects; and new mobile intensive service teams that follow participants and help maximize participant choice in living arrangements.

The 2013 Legislature approved continued funding for existing long term homelessness programs, and the Department of Human Services (DHS) chose to extend regional contracts for another two years at the existing amounts. For St. Louis County, a contract amendment to the previous grant contract provided \$1,448,926 for use between July 1, 2013 and June 30, 2015. On August 13, 2013, St. Louis County Board adopted Resolution No. 13-520 authorizing acceptance of the funds.

In 2014, DHS awarded an additional \$210,000 for use between July 1, 2013 and June 30, 2015. On March 25, 2014, the St. Louis County Board adopted Resolution No. 14-149 authorizing acceptance of the funds.

Following that, DHS advertised a change in the fiscal year of this grant and issued a Request for Proposals for additional funding as an extension of the 2013-2015 biennium. Hearth Connection applied for and ultimately received a grant on behalf of the Northeast Region in the amount of \$414,731.50. The amended contract dates are now July 1, 2013 through December 31, 2015, with St. Louis County continuing to be the grantee and fiscal agent for this project and Hearth Connection serving as Management Agent.

The Request for Proposals for the next biennium was published on August 24, 2015. Hearth Connection, as the management agent, would author an application for renewal of the LTHSSF grant in an amount up to \$ 2,000,000 on behalf of the Northeast Region, with St. Louis County as fiscal agent.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to make application to the LTHSSF state grant funding for the 2016-2017 biennium on behalf of the Northeast Minnesota Project to End Long-Term Homelessness.

Budget Reference: 230-232001-530640-23205-99999999-2016

Budget Reference: 230-232001-607200-23205-99999999-2016

**Authorization to Apply for Renewal Funding for the Northeast
Minnesota Project to End Long-Term Homelessness**

BY COMMISSIONER _____

WHEREAS, The State of Minnesota has appropriated money since 2005 to fund supportive services in the housing programs that serve individuals, unaccompanied youth, and families experiencing homelessness; and

WHEREAS, In 2013 legislative funding was again provided to St. Louis County in the amount of \$1,448,926 for the 2013-2015 biennium, which was approved for acceptance by the St. Louis County Board on August 13, 2013, by Resolution No.13-520; and

WHEREAS, In 2014 the Department of Human Services (DHS) authorized an additional \$210,000 for the 2013-2015 biennium, which was approved for acceptance by the St. Louis County Board on March 25, 2014, by Board Resolution No. 14-149; and

WHEREAS, DHS advertised a change in the fiscal year of this grant, resulting in additional \$414,731.50 in funding for July 1, 2015 through December 31, 2015, with St. Louis County continuing to be the grantee and fiscal agent for this project and Hearth Connection serving as Management Agent, per Board Resolution No. 15-474; and

WHEREAS, The Request for Proposals for the next biennium was published on August 24, 2015 with additional funds available for the 2016-2017 biennium through December 31, 2017; and

WHEREAS, Hearth Connection, as the management agent, will author an application for renewal of the grant in an amount up to \$ 2,000,000 on behalf of the Northeast Region, with St. Louis County serving as fiscal agent;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to make application to the Long Term Homeless Supportive Services Fund state grant funding in an amount up to \$2,000,000 for the 2016-2017 biennium on behalf of the Northeast Minnesota Project to End Long-Term Homelessness.

Budget Reference: 230-232001-530640-23205-99999999-2016

Budget Reference: 230-232001-607200-23205-99999999-2016

BOARD LETTER NO. 15 - 444

ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Approval of Bid Offerings from
Private Adjoining Owner Sales
Dated September 24, 2015

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the sales to the highest bidders from the September 24, 2015 restricted adjoining owner sales on Park Point.

BACKGROUND:

Minnesota Laws 2015, Chapter 25, Section 23, provided for the sale of thirty-six (36) state tax forfeited parcels located in the Park Point neighborhood of Duluth, MN, to adjoining owners. The Park Point adjoining owner sale was held on September 24, 2015.

County Board Resolution No. 15-392, dated June 23, 2015, requires that solicitations of bids from the Park Point adjoining owner sale are subject to review and approval by the County Board.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the bid offerings. The proceeds from the sale will be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

**Approval of Bid Offerings from Private Adjoining Owners
Dated September 24, 2015**

BY COMMISSIONER: _____

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, Minnesota Laws 2015, Chapter 25, Section 23, provides for the sale of thirty-six (36) state tax forfeited parcels located in the Park Point neighborhood of Duluth, MN, to adjoining owners; and

WHEREAS, The parcels as described in County Board File No. _____ have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. Chapter 282; and

WHEREAS, County Board Resolution No. 15-392, dated June 23, 2015, requires that solicitations of bids from the Park Point adjoining owner sale are subject to review and approval by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to execute the sales of the bid offerings for the private adjoining owner sale, dated September 24, 2015. Funds from the auction are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

September 2015 - ADJOINING OWNER SUMMARY

Tract	Contract	Bidder Name	Appraised Price	Sale Amount
1	C22140180	Kyle Bernard Ingebritson	\$13,200.00	\$30,000.00
2	C22140181	Travis Schwartz and Shannon Schwartz	\$9,600.00	\$9,600.00
3	C22140182	Barbara Louise Watson	\$6,000.00	\$6,000.00
4	C22140183	Barbara Louise Watson	\$6,000.00	\$6,000.00
5	C22140184	Thomas R Crook	\$6,000.00	\$6,000.00
6	C22140185	Thomas R Crook	\$6,000.00	\$6,000.00
7	C22140186	Thomas R Crook	\$9,600.00	\$9,600.00
8	C22140187	Edmund J Gleeson and Mary Elizabeth Gleeson	\$9,600.00	\$9,600.00
9	C22140188	Edmund J Gleeson and Mary Elizabeth Gleeson	\$6,000.00	\$6,000.00
10	C22140189	Edmund J Gleeson and Mary Elizabeth Gleeson	\$6,000.00	\$6,000.00
11	C22140190	NO BID	\$6,000.00	\$0.00
12	C22140191	NO BID	\$6,000.00	\$0.00
13	C22140192	Elizabeth Gay Hooper	\$6,000.00	\$6,000.00
14	C22140193	Elizabeth Gay Hooper	\$6,000.00	\$6,000.00
15	C22140194	Dulce E Proud	\$6,000.00	\$6,000.00
16	C22140195	Susan Ault	\$6,000.00	\$6,000.00
17	C22140196	Susan Ault	\$6,000.00	\$6,000.00
18	C22140197	NO BID	\$6,000.00	\$0.00
19	C22140198	George E Frank, III and Marie T H Frank	\$13,200.00	\$13,200.00
20	C22140199	George E Frank, III and Marie T H Frank	\$6,000.00	\$6,000.00
21	C22140200	Jacob O Tanttari and Kaye Tanttari	\$6,000.00	\$6,000.00
22	C22140202	David C Ling and Bonnie J Ling	\$6,000.00	\$6,000.00
23	C22140203	David C Ling and Bonnie J Ling	\$6,000.00	\$6,000.00
24	C22140204	Kenneth R Kollodge and Kathleen A Kollodge	\$6,000.00	\$6,000.00
25	C22140205	Kenneth R Kollodge and Kathleen A Kollodge	\$6,000.00	\$6,000.00
26	C22140206	Glenn Anderson and Nancy Anderson	\$6,000.00	\$6,000.00

Tract	Contract	Bidder Name	Appraised Price	Sale Amount
27	C22140207	Glenn Anderson and Nancy Anderson	\$6,000.00	\$6,000.00
28	C22140208	John C Pegg and Carolyn C Pegg	\$6,000.00	\$6,000.00
29	C22140209	David G Wade and Mary Riddell-Wade	\$13,200.00	\$13,200.00
30	C22140210	Maryanne S Hunter	\$13,200.00	\$13,200.00
31	C22140211	James Donald Slattery	\$13,200.00	\$13,200.00
32	C22140212	James Donald Slattery	\$13,200.00	\$13,200.00
33	C22140213	James Donald Slattery	\$13,200.00	\$13,200.00
34	C22140214	Man Mo Tang	\$13,200.00	\$13,200.00
35	C22140215	Bruce Larson and Cheryl Larson	\$13,200.00	\$13,200.00
36	C22140216	Terry Joseph Slattery	\$9,600.00	\$9,600.00
Total Tracts		36	Total Value \$295,200.00	
Pulled Tracts		0	Pulled Tracts Value \$0.00	
Net Available Tracts		36	Net Total Value \$295,200.00	\$294,000.00
Total Tracts Sold		33		
Percent of Available Tracts Sold		91.67%	Percent of Appraised Value Sold	99.59%



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota
Adopted on: June 23, 2015 Resolution No. 15-392
Offered by Commissioner: Rukavina*

Special Legislation - Adjoining Owner Sales

WHEREAS, St. Louis County desires to offer for sale certain parcels of state tax forfeited land; and
WHEREAS, The parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, Minnesota Laws 2015, Chapter 25, Section 23, provides for the sale of thirty-six (36) specific state tax forfeited parcels located in the Park Point neighborhood of Duluth, MN, as described in County Board File No. 60142, to adjoining owners;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 60142 and authorizes the County Auditor to offer the parcels at private sale to the adjoining property owners for not less than the appraised sale price in accordance with terms set forth in the Land and Minerals Department policy. Net proceeds from the sales are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund);

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the parcel sales to all adjoining owners;

RESOLVED FURTHER, That parcels that do not sell at this adjoining owner sale will be offered at public auction;

RESOLVED FURTHER, That solicitations of bids from adjoining property owners are subject to review and approval by the County Board.

Commissioner Rukavina moved the adoption of the Resolution and it was declared adopted upon the following vote:
Yeas – Commissioners Jewell, Boyle, Rukavina, Nelson and Vice-Chair Raukar – 5
Nays – Commissioner Dahlberg – 1
Absent – Chair Stauber – 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 23rd day of June, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 23rd day of June, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Chief Deputy Auditor

RECOMMENDATION:

It is recommended that the St. Louis County Board retain the map designation for prescriptive easement RD-ID-40520 to ensure the road will be available to the county's land managers in perpetuity, so they can continue to provide the county's citizens with high quality land management practices.

Appeal of a Prescriptive Easement Across Private Land

BY COMMISSIONER _____

WHEREAS, Pursuant to Minn. Stat. § 282.041, the St. Louis County Board has adopted and recorded a county forest road map to record county forest road prescriptive easements for access to state tax forfeited lands according to Minn. Stat. § 89.715; and

WHEREAS, A property owner who is directly affected by a proposed map designation may appeal the map designation to the County Board within 60 days of the map being recorded by filing a written request for review. The County Board shall review the request and any supporting evidence and render a decision within 45 days of receipt of the request for review; and

WHEREAS, Mr. Paul Weisinger has formally appealed the decision to record prescriptive easement RD-ID-40520 across his property by filing a written request for review on August 20, 2015;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board has reviewed a request to appeal the map designation for prescriptive easement RD-ID-40520, and has decided to retain prescriptive easement RD-ID-40520 to ensure the road will be available to the county's land managers in perpetuity, so they can continue to provide the county's citizens with high quality land management practices.

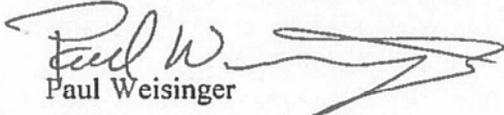
Chair of St. Louis County Board

RECEIVED
SEP 11 2015
8/20/15
LAND COMMISSIONER

I would like to formally appeal the decision to record easement across my land. I attended the public hearing and at that meeting I was told that the land you were interested in reaching was south of my land and could be easily reached from the Bodis road so you would not have to cross my land.

I explained at the meeting that the only reason I purchased the 77 acre parcel that we are talking about was to control access and to have a legal right away to my land. I have a 33 acre parcel along the river and my cabin on this land has been burgled 4 times. I have suffered over \$5,000 in damages and lost property. I closed the road off when purchased the land three years ago and my cabin has not been burgled again. Who is going to be responsible for the damages I receive if you open up the road to the public? I have no use for the land I purchased, the only reason I purchased it was to control access. I checked before I purchases it and the only easement is for the power line.

My proposal is first that you access the land you are interested in from the Bodis road to the south, the second choice is that you use the power line right away for access to your land which utilize only the edge of my land, the third choice it that you buy this land from me and then you can do whatever you want with the road. I do not feel like it is fair for me to have purchased this land in good faith expecting to be able to treat it like my private land, which it is, and now you are trying to make my land public. This is not fair.


Paul Weisinger

5631 McQuade Rd

Duluth, MN 55804

218-343-1291

WIESINGER PAUL L

5631 MCQUADE RD
DULUTH MN 55803

677-0011-00220	T 57 R 16 Section 5	SE1/4 NE1/4 EX E 160 FT OF N 930 FT & EX PART LYING WLY OF A LINE RUNNING FROM A PT ON S LINE 40 FT ELY OF SW COR TO A PT ON N LINE 20 FT E OF NW COR
677-0011-00320	T 57 R 16 Section 5	NE1/4 OF SE1/4 EX PART LYING WLY OF A LINE RUNNING FROM A PT ON S LINE 100 FT E OF SW COR TO A PT ON N LINE 40 FT ELY OF NW COR

Friday, July 10, 2015

Jason Meyer

From: Steve-Kathy Bradach <skbradach@gmail.com>
Sent: Tuesday, September 15, 2015 4:42 PM
To: Jason Meyer
Subject: Support for Prescriptive Easement on RD-ID-40520

Jason:

In 2005, the Minnesota Legislature passed Minnesota Statutes, Section 89.715, enabling the Commissioner of the Department of Natural Resources (commissioner) to claim prescriptive rights on long-used Forest Roads via an expedited process.

I am writing you to ask that St. Louis County strongly support the prescriptive easement process to re-open the Fire Trail located off Hwy 20 that runs through to the Bodas Road (RD-ID-40520).

I am an adjacent land owner (Parcels # 677-0011-00730 & 740) that has been accessing my land through the north end of the Fire Trail for 35 years (since 1979). My parent's owned the land prior to me and my grandparent's prior to them. I do not have the exact year that my grandparent's acquired the land but I do know it was prior to my birth in 1964 so we are over 50 years of using this north access of this road to access our property, as this was their homestead and family farm.

In 2012 Potlatch sold a parcel of land that the road is located on to Paul Weisinger (Parcel #677-0011-00220). Shortly after his purchase he blocked the road off along the north end (adjacent to a strip of land owned by St. Louis County) with brush piles and logs. He continues to cross St. Louis County land and an adjacent land owner's property to access his own while denying anyone else to use the road that has been place for more than 50 years.

He also dug out a culvert and one other location, without the permission of the Gulbranson family, on their land to deny anyone from coming up from the south. The Gulbranson's were not aware of this until recently as they do not hunt on their land anymore. He has advantage of this fact and taken it upon himself to trespass and destroy the road that is not even on his own property.

In years past hundreds of people have used this road each year to access the public and private lands along this road. Now no-one who hunts, trail rides, horseback rides, berry picks or manages their timber is allowed to use this road.

Also, since the time Mr. Weisinger blocked off the road the Lakeland Fire Department has had to take the long southerly access to put out numerous fires. Had any of these fires gotten out of control there could have been vast devastation to thousands of acres of timberland and structures owned by both public and private land owners.

The road also has a sign along the southerly entrance that states that it is a "St. Louis County Fire Trail" which shows how much use this road has had for many years in the past.

I ask you to please deny any appeals by Mr. Paul Weisinger and open this road back up to the public and private landowners.

Please call me if you have any questions.

Thank you.

Steve Bradach
218-780-2021 - cell phone

Jason Meyer

From: Amy LaMotte <amynado@hotmail.com>
Sent: Thursday, September 17, 2015 7:47 PM
To: Jason Meyer
Subject: Support for Prescriptive Easement on RD-ID-40520

Dear Jason,

I am sending you this letter in support St. Louis County's prescriptive easement process to re-open the Fire Trail off Hwy 20 that runs to the Bodas Road. (RD-ID-40520).

For the past ten years or more, I have been using this fire trail to access my families adjacent land that we use for hunting, camping, berry picking, four wheeling, and hiking. This was until 2012 when Paul Weisinger purchased this parcel (#677-0011-00220), and blocked the road shortly after. Not only did Mr. Weisinger block the North entrance of the fire trail, but he also dug out a culvert that is not on his land, making the fire trail inaccessible by anyone that needs to get through.

Because of this, he has created a hazard to those who respectfully use the land around him. Now when we go to our families land, it adds an extra 40 minutes drive through the woods. This also adds extra travel time for anyone else, including any type of emergency fire & rescue services. Because I am a mother of three small children (5 year old twins, and a 6 year old), I am more nervous about enjoying the land because of the amount of time it would take to get in and out of the woods incase there were any type of emergency.

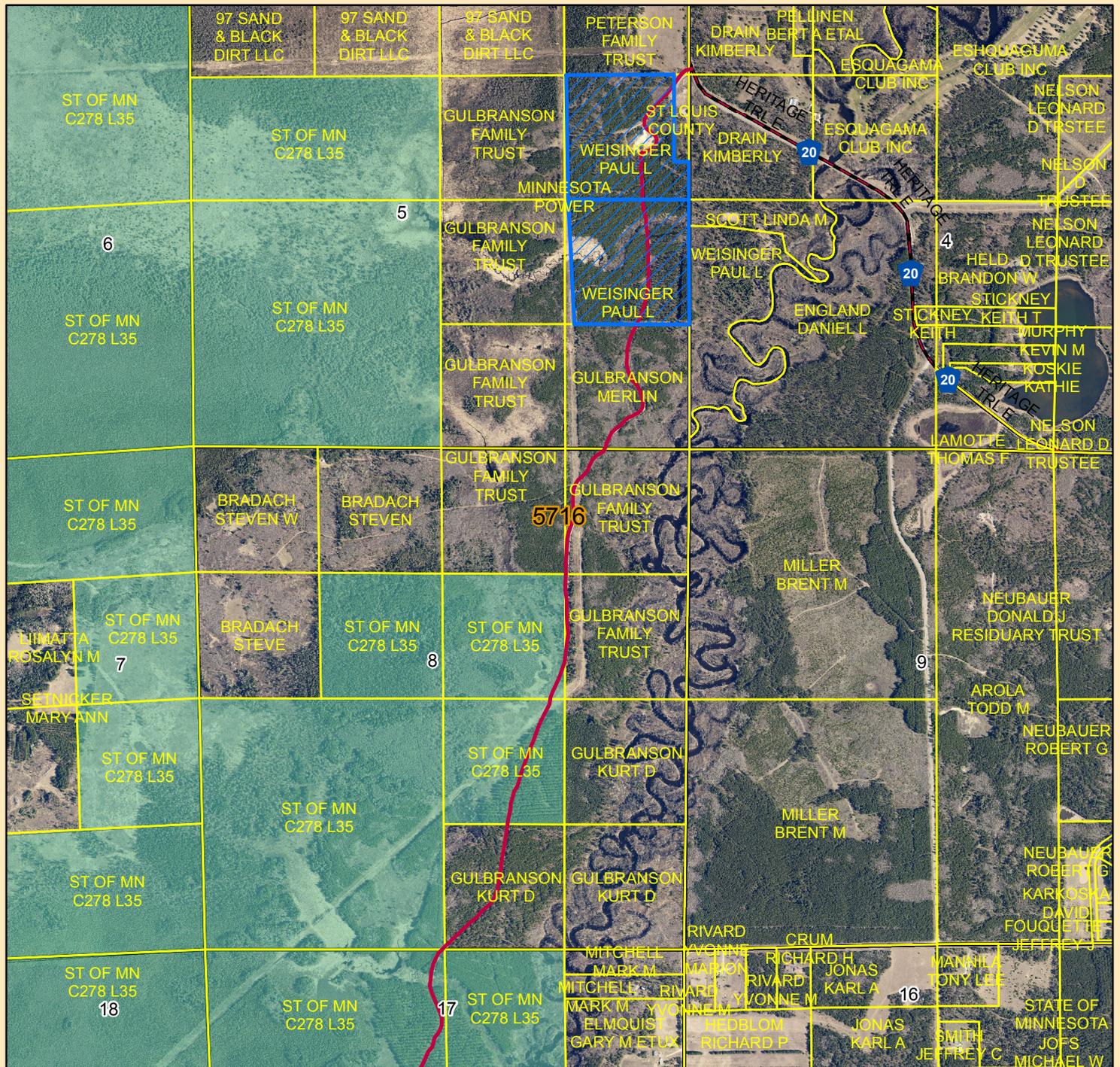
This fire trail also has a sign on the south side that states it is a "St. Louis County Fire Trail", which shows the need for this road to be open and accessible to those who NEED it.

I am asking that you deny any appeals made by Mr. Paul Weisinger and open the road back up to the public, so that the land can be used as it has been used for many years to come.

Thank you,
Amy LaMotte



St. Louis County Land and Minerals Department



Section 4, T57N, R16W

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

St. Louis County

Prescriptive Easements

-  Dep't Road (Class 3)
-  Weisinger Parcels
-  Tax Forfeit Parcels

BOARD LETTER NO. 15 – 446

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Award of Bids: Bridge on
County Road 611/Hopper Road
(Ault Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

Provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the award of County Project 0611-213067 TST, Bridge over Pine Creek on County Road 611/Hopper Road.

BACKGROUND INFORMATION:

County staff is authorized under Resolution No. 88-381, dated May 24, 1988, to call for bids on projects which are already included in the budget document. Bids were requested for a bridge project in Ault Township funded with Transportation Sales Tax Funds. A call for bids was received by the Public Works Department on October 1, 2015 for the project in accordance with the plans and specifications on file in the office of the County Highway Engineer:

- 1. Project:** CP 0611-213067 TST, Bridge 69K33
- Location:** CR 611 (Hopper Road) between Stone Lake Bridge Road and CSAH 44 over Pine Creek, Length 0.076 miles (see attached map)
- Traffic:** 84
- PQI:** N.A.
- Construction:** Approach Grading and Bridge 69K33 (County Bridge 783)
- Funding:** Fund 444, Agency 444039, Object 652806
- Anticipated Start Date:** July 11, 2016
- Anticipated Completion Date:** August 26, 2016
- Engineer's Estimate:** \$517,372.50

BIDS:

Ulland Brothers, Inc., Cloquet, MN	\$463,895.00 (-\$53,477.50, -10.34%)
Landwehr Construction, St. Cloud, MN	\$505,913.60
Utility Systems of America, Inc., Eveleth, MN	\$534,245.50
KGM Contractors, Inc., Angora, MN	\$597,028.55

RECOMMENDATION:

It is recommended that the St. Louis County Board award County Project 0611-213067 TST to low bidder Ulland Brothers, Inc. of Cloquet, MN, in the amount of \$463,895.00, payable from Fund 444, Agency 444039, Object 652806.

Award of Bids: Bridge on County Road 611/Hopper Road (Ault Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

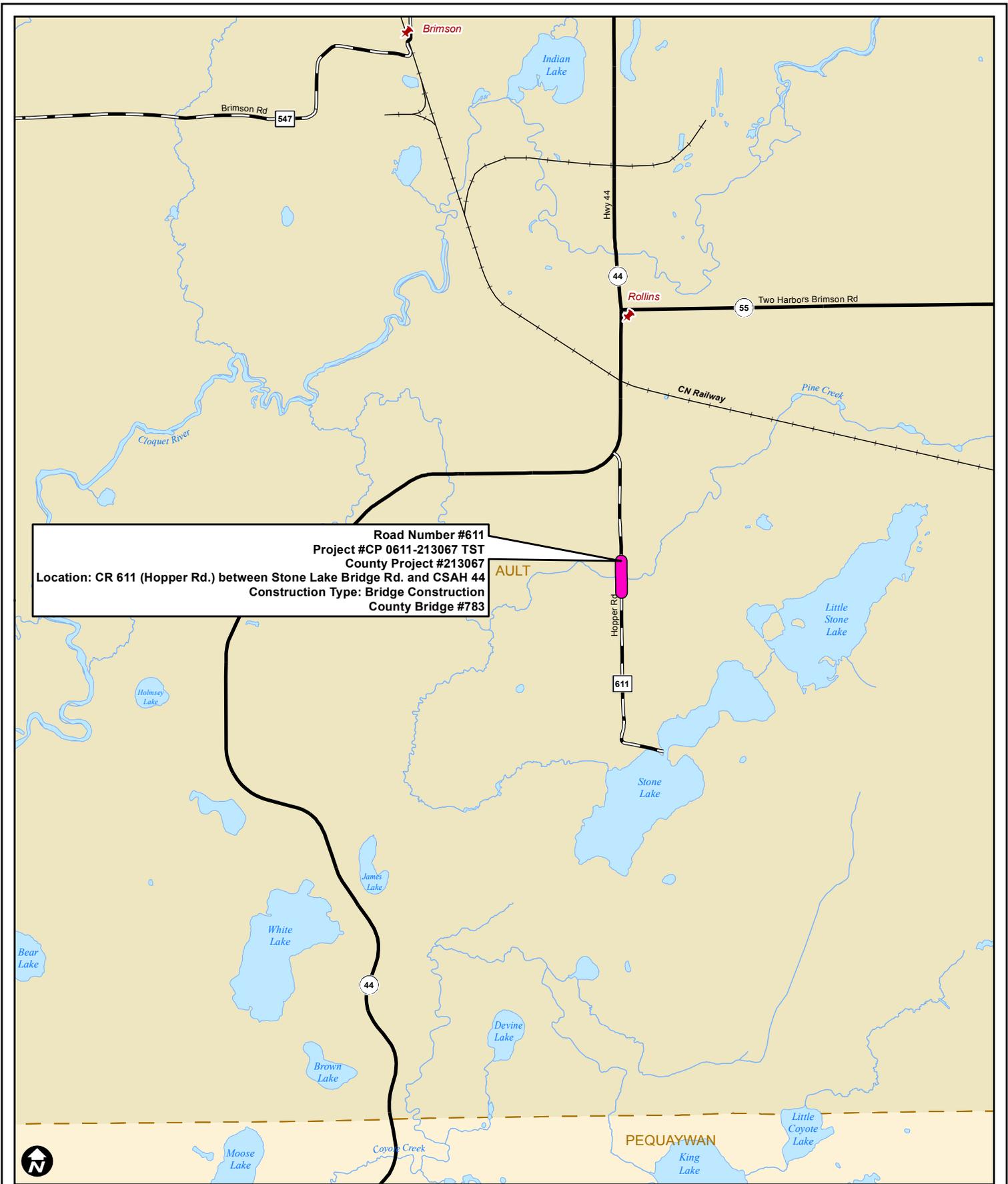
CP 0611-213067 TST, Bridge 69K33, located on CR 611 (Hopper Road) between Stone Lake Bridge Road and CSAH 44 over Pine Creek, and;

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on October 1, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

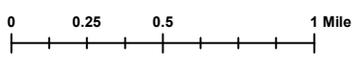
<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Ulland Brothers, Inc.	PO Box 340 Cloquet, MN 55720	\$463,895.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project, payable from Fund 444, Agency 444039, Object 652806.



Road Number #611
Project #CP 0611-213067 TST
County Project #213067
Location: CR 611 (Hopper Rd.) between Stone Lake Bridge Rd. and CSAH 44
Construction Type: Bridge Construction
County Bridge #783

St. Louis County 2016 Road & Bridge Construction



Map Components	
2016 Road & Bridge Construction	
Bridge Construction	County/Unorg. Twp. Road - Paved
Interstate Highway	County/Unorg. Twp. Road - Gravel
U.S./State Highway	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 15 - 447

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: October 6, 2015 **RE:** Health and Dental Plan Rates 2016

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald
Human Resources Director

RELATED DEPARTMENT GOAL:

To maintain a strong county infrastructure through innovation, responsible stewardship of county resources, and cost-effective and efficient programs.

ACTION REQUESTED:

It is requested that the St. Louis County Board approve the self-insurance rates for 2016 employee and retiree medical and dental plans, the stop-loss medical insurance coverage fee, and the per contract per month administrative fees for the medical and dental plans.

BACKGROUND:

Each year, the county reviews health insurance trends and its self-insured health and dental fund to establish health and dental plan rates for the subsequent calendar year. The county also purchases stop-loss insurance to protect itself from financial losses due to individual catastrophic medical claims.

Health Insurance

The annual actuarial projection provided by Blue Cross Blue Shield of Minnesota (BCBSM) indicated a 6.2% increase in expected health insurance claims in 2016. A financial report prepared by the County Auditor's Office projected that based on 2015 year-to-date claims payments, it was likely that the self-insured health fund would have a reserve balance sufficient to cover up to 4 months of the current year medical claims payments. Johnson Insurance Consultants, the county's health care consultant, has reported that a 3 month reserve level is considered a healthy fund balance. Based on the information presented, the St. Louis County Health Insurance Committee agreed to recommend a 3.75% increase in the medical premium. Since the county's health plan includes both employees and retirees, the recommended 2016 rate will apply to retirees as well as to employees.

As part of the 2010 – 2011 collective bargaining process, the county agreed to reduce the additional employee contribution amount for the single portion of the health premium for each of the bargaining units with this premium share arrangement. There was no reduction made to the county's contribution as a result, but it's important to note that the county is not

picking up the difference of \$21.94 per month between the current employee contribution and the amount of what the unreduced employee contribution would have been. As part of the 2014-2016 collective bargaining process, the Teamster's bargaining unit employees agreed to pay \$21.94 per month for the single portion of health coverage. The proposed total premium rates already reflect the employee premium contributions.

As a point of information, the pattern of rate increases in the last five years is as follows:

2011:	+ 2.5%
2012:	+ 0.0%
2013:	+ 0.0%
2014:	+ 1.75%
2015:	+ 0.0%
2016:	+ 3.75% Proposed

The medical plan rates for employees and retirees, if approved for 2016, would continue as follows:

For groups in 2015 paying \$665.06 for Single Coverage and \$1,573.63 for Family Coverage:

Single Coverage: \$ 685.91
Family Coverage: \$1,628.55

For groups in 2015 paying \$687.00 for Single Coverage and \$1,595.57 for Family Coverage:

Single Coverage: \$ 712.76
Family Coverage: \$1,655.40

Stop-Loss Coverage

St. Louis County currently purchases \$750,000 specific stop-loss coverage per member contract, with no aggregate stop-loss. The proposed rate from BCBSM for the same coverage in 2016 will increase to \$7.89 per contract per month (PCPM) from \$7.21 in 2015. BCBSM's stop-loss coverage is pooled for the member groups purchasing this coverage. The rates are based on the pool's experience and the group's stop-loss benefit level. The estimated cost for 2016, based on the 1,999 projected contracts, is \$189,265.

BCBSM Administrative Fee

The county negotiated an annual 3.0% cap in administrative fee increases as part of its administrative service arrangement through 2016. The 2016 administrative fee will increase to \$33.59 (from \$32.61 in 2015) for an estimated total annual cost of \$805,757.

Dental Insurance & Delta Dental Administrative Fee

For dental coverage in 2016, the Health Insurance Committee agreed to recommend a 1.75% increase in the monthly premium to \$37.66 for the self-insured dental plan.

Delta Dental of Minnesota reported a 0% increase in the \$2.18 PCPM Administrative Service Charge for 2015. Dental coverage is not a high-risk insurance due to limitations in the plan and capitation of expenses.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the following for 2016:

- Health Insurance Committee's recommendation for a 3.75% increase to its comprehensive major medical health plan premiums;
- Medical plan stop-loss insurance fee of \$7.89 per contract per month;
- BCBSM administrative service fee of \$33.59 per contract per month;
- Health Insurance Committee's recommendation for a 1.75% increase to its self-insured dental plan premiums;
- Delta Dental of Minnesota's administrative service fee of \$2.18 per contract per month (no increase);
- Authorize the appropriate county officials to execute contracts for administrative services of the medical and dental plans for the time period covering January 1 – December 31, 2016.

Health and Dental Plan Rates 2016

BY COMMISSIONER _____

WHEREAS, The County Board annually reviews health insurance trends, expected claims, and its self-insured health and dental fund to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, The County Board believes a 3.75% rate increase for the self-funded health and dental plans in 2016 is reasonable based on projections prepared by its claims administrators and the County Auditor and as recommended by its Health Insurance Committee;

THEREFORE BE IT RESOLVED, That the St. Louis County Board authorizes 2016 monthly premium rates for the self-funded employee and retiree health insurance as follows:

For groups in 2015 paying \$687.00 for Single Coverage and \$1,595.57 for Family Coverage:

	<u>2016 Rate</u>
SINGLE COVERAGE:	\$ 712.76
FAMILY COVERAGE:	\$1,655.40

For groups in 2015 paying \$665.06 for Single Coverage and \$1,573.63 for Family Coverage:

	<u>2016 Rate</u>
SINGLE COVERAGE:	\$ 685.91
FAMILY COVERAGE:	\$1,628.55

For retirees:

	<u>2016 Rate</u>
SINGLE COVERAGE:	\$ 685.91
FAMILY COVERAGE:	\$1,628.55

RESOLVED FURTHER, That the 2016 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$7.89 per contract per month is approved;

RESOLVED FURTHER, That a 2016 per contract per month administrative service fee of \$33.59 payable to Blue Cross Blue Shield of Minnesota is approved;

RESOLVED FURTHER, That the 2016 monthly premium rate for the self-insured dental plan is approved, with a 1.75% increase, in the amount of \$37.66;

RESOLVED FURTHER, That the 2016 per contract per month administrative service fee of \$2.18 payable to Delta Dental Plan of Minnesota is approved;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 – December 31, 2016 as set forth above.

RECOMMENDATION:

It is recommended the St. Louis County Board consider re-appointing Dana Hiltunen (At-Large, Britt, MN) and Julie Spiering (At Large, rural Gilbert, MN) to the CDBG Citizen Advisory Committee, for three-year terms expiring April 30, 2018, and authorize the County Auditor to advertise and accept applications for three additional vacancies.

Appointments to the CDBG Citizen Advisory Committee

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board appoints citizens to serve on the Community Development (CDBG) Citizen Advisory Committee; and

WHEREAS, Two current citizen members Dana Hultinen (At-Large, Britt, MN) and Julie Spiering (At Large, rural Gilbert, MN) have requested to serve another term on the CDBG Citizen Advisory Committee; and

WHEREAS, There are three additional vacancies on this committee to be filled through an advertised application process.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints Dana Hiltunen (At-Large, Britt, MN) and Julie Spiering (At Large, rural Gilbert, MN) to the CDBG Citizen Advisory Committee for terms expiring April 30, 2018.

RESOLVED FURTHER, That the County Auditor is authorized to advertise and accept applications until November 15, 2015, for three vacant positions on the CDBG Citizen Advisory Committee with terms expiring April 30, 2018 as follows:

- One representative of the southern townships
- One representative of Chisholm
- One representative of Ely

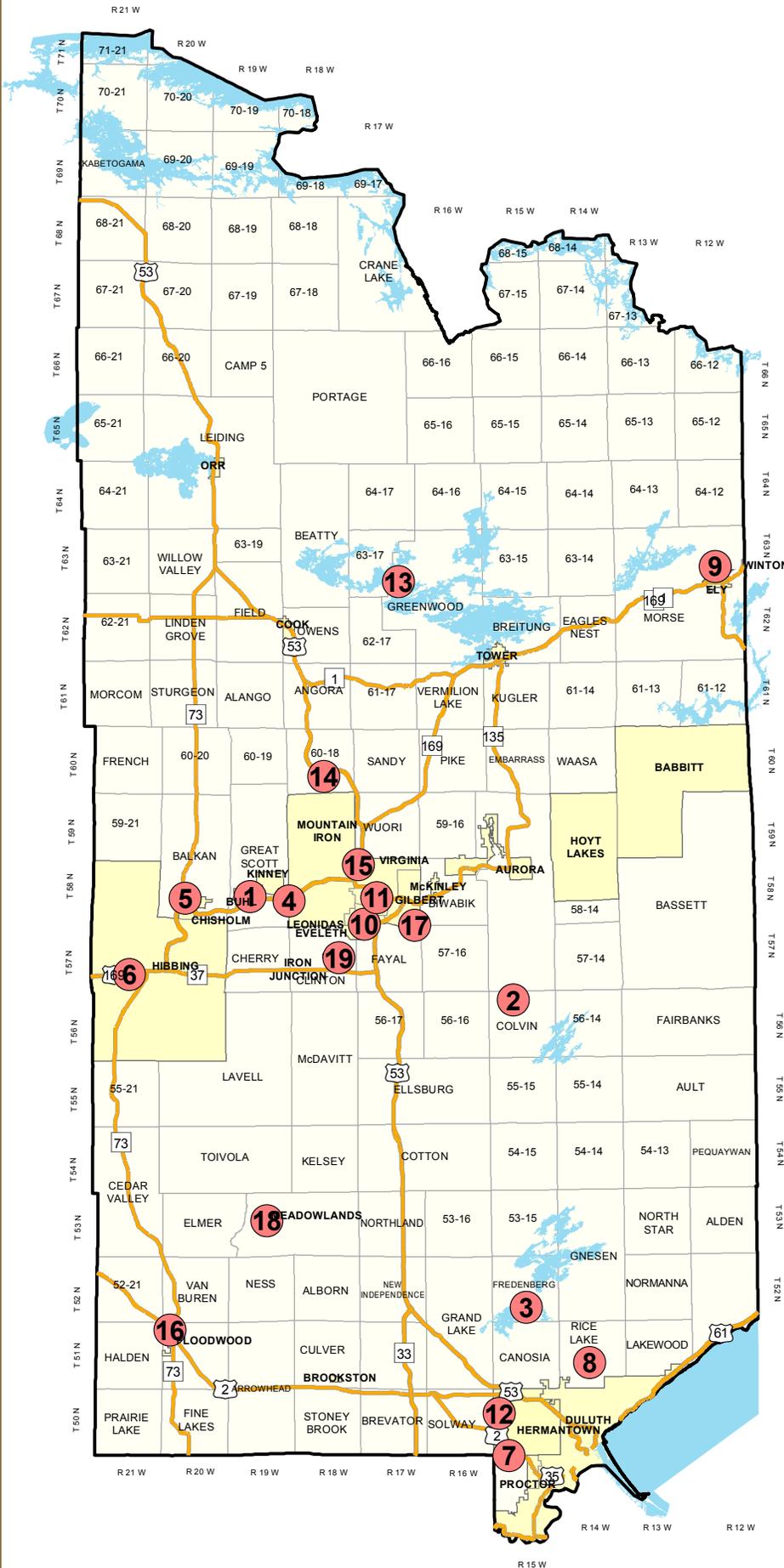
CDBG Advisory Board Members

St. Louis County



CDBG Advisory Board Members

- 1- Steve Giorgi, Executive Director
R.A.M.S.
- 2- Darlene Saumer
(Northern Townships)
- 3- **Vacant**
(Southern Townships)
- 4- Alan Stanaway
(Small Cities)
- 5- **Vacant**
(Chisholm)
- 6- Cynthia Hagen
(Hibbing)
- 7- Margaret Taylor
(At-Large)
- 8- John Werner
(Rice Lake)
- 9- **Vacant**
(Ely)
- 10- Valerie Strukel
(Eveleth)
- 11- Laurence Cuffe
(Virginia)
- 12- John Mulder
(Hermantown)
- 13- Kirsten Reichel
(At-Large)
- 14- Dana Hiltunen - **renew**
(At-Large)
- 15- Rudy Semeja
(At-Large)
- 16- Jessica Rich
(At-Large)
- 17- Julie Spiering - **renew**
(At-Large)
- 18- Ann Taray
(At-Large)
- 19- Raymond Svatos
(Twp. Officers Assoc.)



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Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

