



## AGENDA

### REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

**Tuesday, September 1, 2015, 9:30 A.M.**

**County Board Room, Second Floor  
St. Louis County Courthouse  
100 N. 5<sup>th</sup> Avenue West  
Duluth, Minnesota**

**PETE STAUBER, Chair  
Fifth District**

**FRANK JEWELL  
First District**

**PATRICK BOYLE  
Second District**

**CHRIS DAHLBERG  
Third District**

**TOM RUKAVINA  
Fourth District**

**KEITH NELSON  
Sixth District**

**STEVE RAUKAR, Vice-Chair  
Seventh District**

County Auditor  
Donald Dicklich

County Administrator  
Kevin Gray

County Attorney  
Mark Rubin

Clerk of the Board  
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

**\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify Property Management 72 hours prior to the meeting at (218)725-5085.\*\***

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

**AGENDA**  
**St. Louis County Board**  
**September 1, 2015**  
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9:30 A.M. Moment of Silence  
Pledge of Allegiance  
Roll Call

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

9:40 A.M. Pursuant to Resolution No. 15-487, adopted August 4, 2015, the St. Louis County Board is requested to consider bids received for the SALE OF SURPLUS FEE OWNED LAND and authorize the sale of land to the party submitting the highest bid (Rice Lake Township). **{15-378}**

9:45 A.M. PUBLIC HEARING, pursuant to Resolution No. 15-532, adopted August 11, 2015, to consider the issuance of an Off-Sale Intoxicating Liquor License to Alborn Tavern, Inc. d/b/a Alborn Tavern, Alborn Township. **{15-379}**

9:50 A.M. PUBLIC HEARING, pursuant to Resolution No. 15-533, adopted August 11, 2015, to consider allegations of a liquor law violation by A. P. Inc. d/b/a A. P. Liquor, Gnesen Township. **{15-380}**

**CONSENT AGENDA**

*All matters listed on the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**REGULAR AGENDA**

**Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**

1. DNR Acquisition Request – Anchor Lake Wildlife Management Area. **{15-336}**  
**[Without recommendation.]**

**INFORMATIONAL ONLY (No Action Required)**

**Public Works & Transportation Committee – Commissioner Raukar, Chair**

1. Safe Routes to School Pilot Study Force Account Agreement with Minnesota Department of Transportation. **{15-370}**

**Finance & Budget Committee – Commissioner Nelson, Chair**

2. Support for AEOA Rental Rehabilitation Deferred Loan Pilot Program. **{15-371}**

**AGENDA**  
**St. Louis County Board**  
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**ADJOURNED:**

**NOTE:** At the conclusion of the Board meeting, the St. Louis County Housing and Redevelopment Authority (HRA) will convene.



## **Sale of Non-Conforming Surplus Fee Land (Rice Lake Township)**

BY COMMISSIONER \_\_\_\_\_

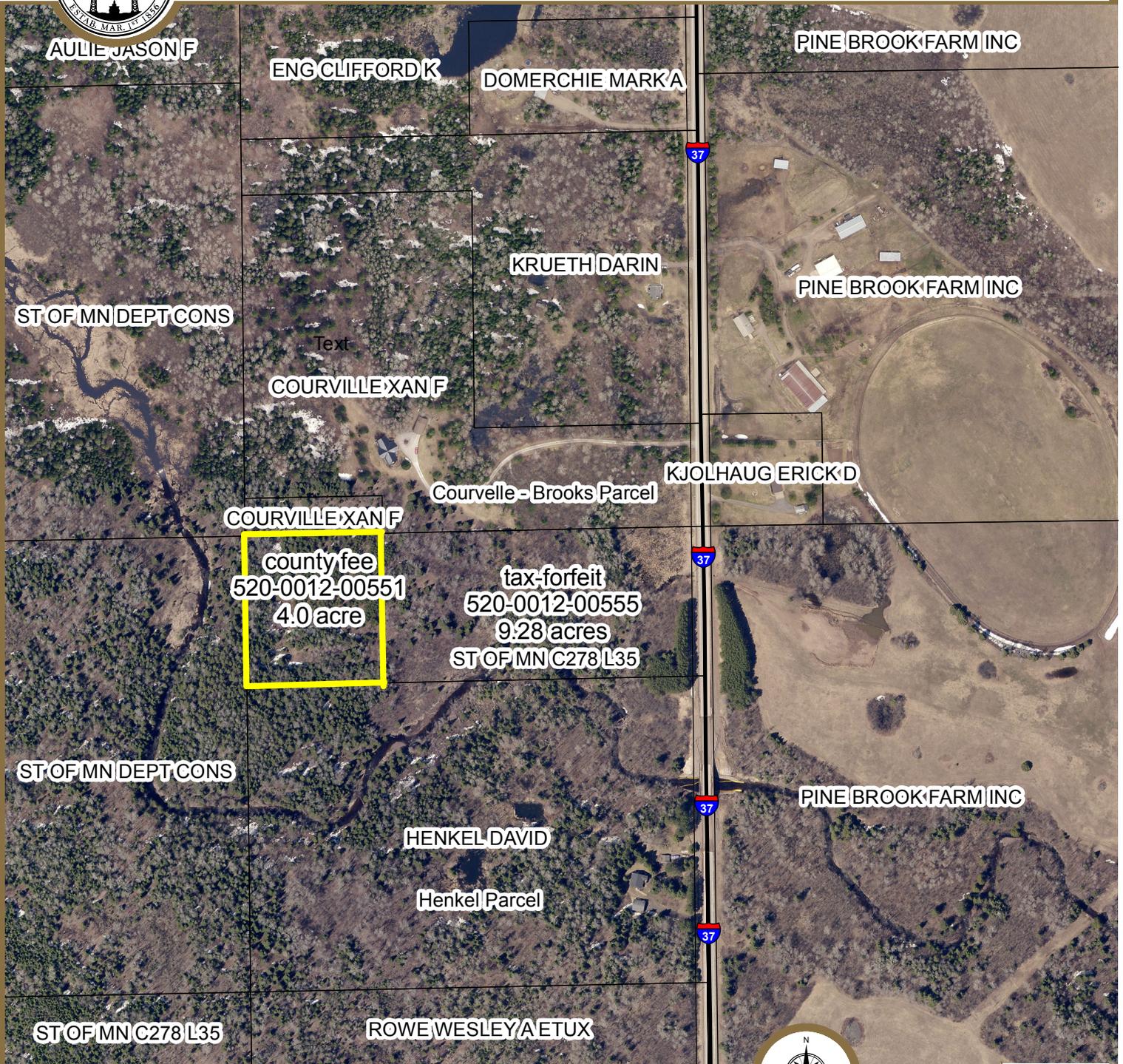
WHEREAS, The Property Management Team has approved the sale of the following non-conforming property, and it was offered for sale to the adjoining property owners pursuant to Minn. Stat. § 373.01, Subd. 1(i):

The northerly four–hundred thirty five and six tenths (435.6) feet of the westerly four hundred (400) feet of the Northeast 1/4 of Northeast 1/4 of Section 12, Township 51 North, Range 14, containing 4.00 acres, more or less; and

WHEREAS, Brendan Brooks and Xan F. Courville have submitted the only bid for the property at the minimum bid amount of \$7,750;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01, Subd.1(i), the St. Louis County Board authorizes the appropriate county officials to execute and deliver a quit claim deed, conveying the above listed property to Brendan Brooks and Xan F. Courville, for the amount of \$7,750 payable to Fund 100, Agency 128014, Object 583202. The buyers are responsible for recording and associated filing fees.

# Adjoining Owner Sale Parcel 520-0010-00551 Rice Lake Township



Parcel is 4 acres in size, Lot dimensions are 400 feet by 435.

Property was purchased for use as a gravel pit.

There are no utilities serving this parcel.



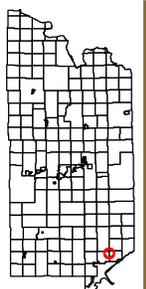
Prepared By: **St. Louis County  
Property Management**

Source: St. Louis County, DNR

Map Created: 7/21/2015

**Disclaimer:** This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

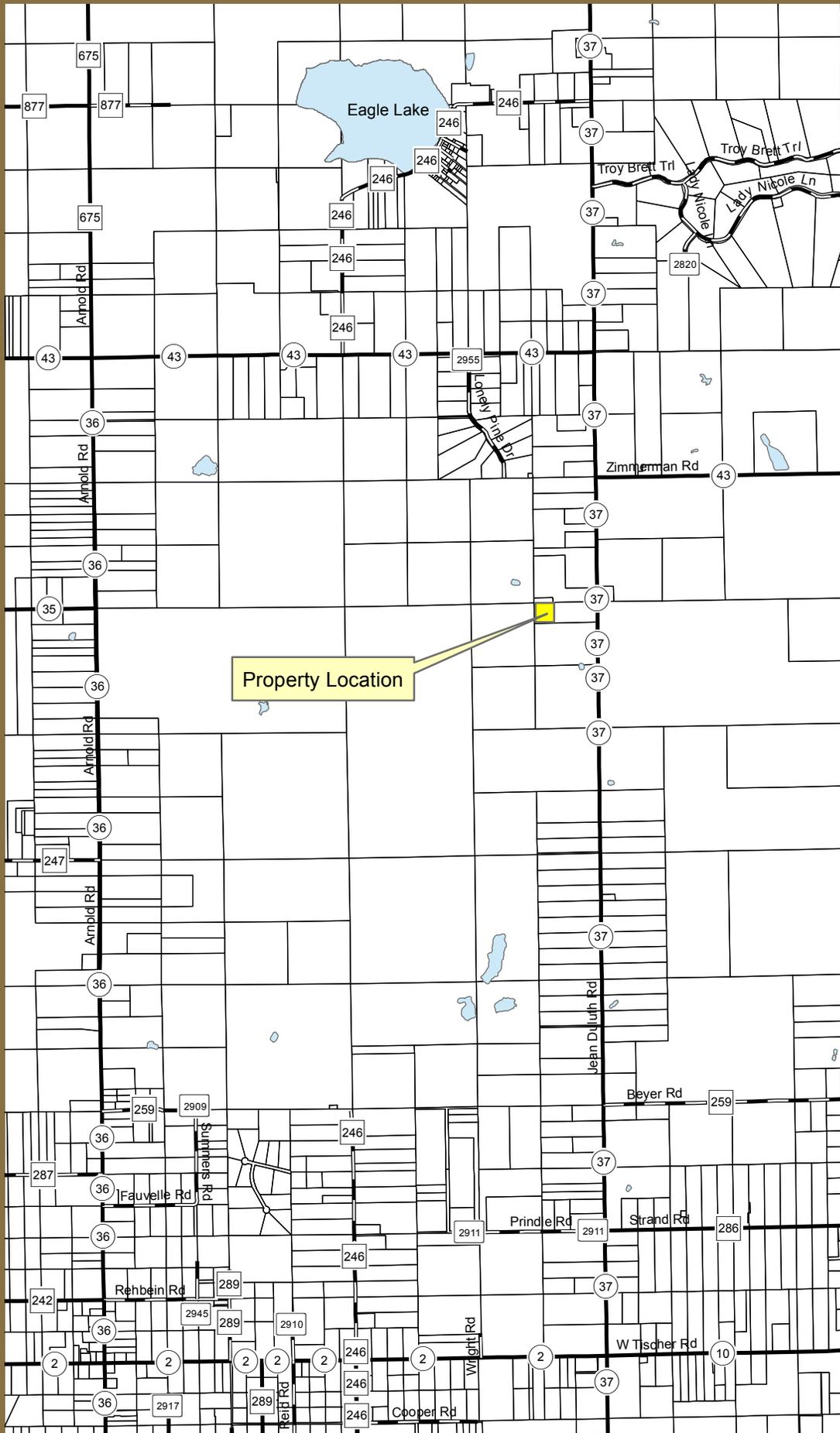
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# Sale of Fee Land Rice Lake Township

NE 1/4 of NE 1/4 Section 12, T51N, R14W



Saint Louis County  
Planning Department  
GIS Division

Road Surface Class. Twp

SURF\_TYPE

- Paved Road
- Gravel Road
- sde.STLOUIS.ENVIRO\_Lakes
- sde.STLOUIS.CDSTRL\_ParcelsInfo
- mcd polygon

Property Location



### Property Management

(218) 725-5085  
www.stlouiscountymn.gov

Source: St. Louis County, DNR

Map Created: 7/21/2015

### Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein contained.

# **BOARD LETTER NO. 15 – 379**

## **FINANCE & BUDGET COMMITTEE**

### **SEPTEMBER 1, 2015 BOARD AGENDA 9:45 A.M. PUBLIC HEARING**

**DATE:** September 1, 2015                      **RE:** Public Hearing to Consider Off-Sale Intoxicating Liquor License for Alborn Tavern (Alborn Township)

**FROM:** Kevin Z. Gray  
County Administrator

Donald Dicklich  
County Auditor/Treasurer

Mark Rubin  
County Attorney

**RELATED DEPARTMENT GOAL:**

Provide mandated and discretionary licensing services in a timely manner.

**ACTION REQUESTED:**

The St. Louis County Board is requested to consider an off-sale intoxicating liquor license for Alborn Tavern, Inc. d/b/a Alborn Tavern, Alborn Township.

**BACKGROUND:**

Alborn Tavern, Inc., has made application for an Off-Sale Intoxicating Liquor License for the establishment known as Alborn Tavern, Alborn Township. Minn. Stat. § 340A.405, subdivision 2d, relating to the issuance of off-sale intoxicating liquor licenses provides that "No license may be issued under this subdivision unless a public hearing is held on the issuance of the license. Notice must be given to all interested parties and to any city located within three miles of the premises to be licensed. At the hearing the county board shall consider testimony and exhibits presented by interested parties and may base its decision to issue or deny a license upon the nature of the business to be conducted and its impact upon any municipality, and the character and reputation of the applicant, and the propriety of the location."

The County Liquor Licensing Committee considered and approved the application and recommends County Board approval. According to the St. Louis County Fee Schedule, this establishment is applying for an Off-Sale Intoxicating Liquor License located in Area 3 and the annual license fee is \$150.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board consider the testimony at the public hearing and barring any valid objection, approve the issuance of the off sale license.

**Public Hearing to Consider Off-Sale Intoxicating Liquor License for Alborn Tavern  
(Alborn Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Alborn Tavern, Inc. d/b/a Alborn Tavern, Alborn Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. Section 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on September 1, 2015, at 9:45 a.m., in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Alborn Tavern has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Alborn Tavern, Inc. d/b/a Alborn Tavern, Alborn Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee of \$150;

RESOLVED FURTHER, That said liquor license shall be effective September 1, 2015 through June 30, 2016;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That if named license holder sells the licensed place of business, the County Board at its discretion after an investigation may transfer the license to a new owner but without pro-rated refund of license fee to the license holder.



A public hearing was scheduled before the St. Louis County Board of Commissioners on September 1, 2015. The purpose of the hearing, pursuant to St. Louis County Ordinance No. 28, Section 13.01, is for the County Board to determine whether the licensee violated any liquor laws, regulations, or provisions of Ordinance No. 28, and, if so, what consequence should be imposed upon the licensee. Ordinance No. 28 permits that a liquor license may be suspended or revoked for up to sixty days, a civil penalty of up to \$2,000 may be imposed for each violation, or a combination of any of these sanctions.

**RECOMMENDATION:**

It is recommended that the County Board receive testimony at the public hearing and consider suspension, revocation, or other sanctions of the liquor licenses issued to A. P. Inc. d/b/a A. P. Liquor, Gnesen Township, including but not limited to, imposition of civil penalties for the violation.

**Public Hearing on Allegations of Liquor Law Violation –  
A. P. Inc. d/b/a A. P. Liquor, (Gnesen Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Liquor Licensing Committee met on August 4, 2015, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation on July 6, 2015, against A. P. Inc. d/b/a A. P. Liquor, Gnesen Township; and

WHEREAS, The Liquor Licensing Committee recommended a thirty (30) day suspension and \$2,000 civil penalty, with twenty (20) days of the suspension and \$1,700 of the civil penalty stayed, for one year with no same or similar violations during that year; and

WHEREAS, The Liquor Licensing Committee recommended that due to this incident, the remaining eight (8) days of suspension and \$800 civil penalty be imposed on the licensee as a consequence for violating the term and condition of no same or similar violations as approved in Board Resolution No. 14-577, adopted on October 28, 2014; and

WHEREAS, After hearing testimony on the matter at a public hearing conducted on September 1, 2015, at 9:50 a.m., in the St. Louis County Courthouse, 100 North 5th Avenue West, Room 200, Duluth, MN 55802, the St. Louis County Board determined the recommendation of the St. Louis County Liquor Licensing Committee to be an appropriate penalty for the liquor law violation;

THEREFORE, BE IT RESOLVED, That Off-Sale Intoxicating Liquor License No. 16-CTOFSL-00114, issued to A. P. Inc. d/b/a A. P. Liquor, Gnesen Township, is hereby suspended for thirty (30) days and a \$2,000 civil penalty is due, with twenty (20) days of the suspension and \$1,700 of the civil penalty stayed for one (1) year, with no same or similar violations during that period;

RESOLVED FURTHER, That the remaining eight (8) days of suspension and \$800 civil penalty be imposed on the licensee as a consequence for violating the term and condition of no same or similar violations as approved in County Board Resolution No. 14-577, adopted on October 28, 2014;

RESOLVED FURTHER, That for the July 6, 2015 liquor law violation, the dates of suspension of the liquor license will be September 17, 2015 through September 26, 2015;

RESOLVED FURTHER, That for the August 2, 2014 liquor law violation, the dates of suspension of the liquor license will be September 9, 2015 through September 16, 2015.

RESOLVED FURTHER, That a new violation within the next year (ending September 1, 2016), will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance Number 28, Section 13.

**Minutes**  
**August 4, 2015**  
**ST. LOUIS COUNTY LIQUOR LICENSING COMMITTEE MEETING**

\*\*\*\*\*

The meeting was called to order at 8:06 a.m., by Chair Keith Nelson, with the following members present: Deputy Auditor Phil Chapman and Assistant County Attorney James Nephew

Nephew/Chapman moved to approve the minutes of the July 7, 2015, meeting. (3-0)

Lt. Dave Rolland entered the meeting at 8:07 a.m.

Paula Gellatly appeared for Alborn Tavern, Inc. d/b/a Alborn Tavern, Alborn Township, requesting transfer of Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License. The applicant was asked relevant questions from the Liquor Licensing Checklist. The application was recommended to the Board for approval. A copy of the checklist was added to the applicant's file. A public hearing for the Off-Sale Intoxicating Liquor License will be held on September 1, 2015. (Rolland/Chapman) (4-0)

Commissioner Dahlberg entered the meeting at 8:41 a.m.

There was discussion regarding the alleged liquor law violation at Hi Banks Resort, Inc. d/b/a Hi Banks Resort, Fredenberg Township, sale to minor on July 6, 2015. Tim and Kim Wagner appeared for Hi Banks Resort, Inc. Lt. Rolland made a motion, supported by Deputy Auditor Chapman, to recommend to the County Board a ten (10) day suspension and \$1,000.00 fine, nine (9) days and \$800.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. A public hearing will be scheduled for September 1, 2015. (5-0)

There was discussion regarding the alleged liquor law violation at A. P. Inc. d/b/a A. P. Liquor, Gnesen Township, sale to minor on July 6, 2015. Adam Riesland appeared for A. P. Inc. Lt. Rolland said it was the third violation for the establishment, and it occurred during the days stayed outlined in County Board Resolution No. 14-577, adopted October 28, 2014. Lt. Rolland made a motion, supported by Commissioner Dahlberg, to recommend to the County Board a thirty (30) day suspension and \$2,000.00 fine, twenty (20) days and \$2,000.00, stayed, if no same or similar violations occur within one year, subject to additional penalties that may be imposed by the County Board. The motion was amended to \$2,000.00 fine with \$1,700.00 stayed. (5-0) A public hearing will be scheduled for September 1, 2015.

There was discussion regarding the imposition of the remaining penalty/fine for the liquor law violation that occurred at A. P. Inc. d/b/a A. P. Liquor, Gnesen Township, sale to minor on August 2, 2014. Commissioner Dahlberg made a motion, supported by Lt. Rolland, to impose the remainder of the penalty/fine, if the alleged July 6, 2015 violation is proven by the Board. A public hearing will be scheduled for September 1, 2015. (5-0)

There was a brief discussion regarding noise complaints at liquor establishments. Commissioner Nelson said that the Liquor Licensing Committee does not have the authority to enforce local ordinances and it is the responsibility of each township.

Dahlberg/Rolland moved to adjourn the meeting at 9:30 a.m. (5-0)

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Keith Nelson, Chair

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Wendy M. Johnson, IS II



equal value to be sold back to private ownership", when requesting a private land acquisition that would add to the number of acres in public ownership within St. Louis County. At the time of the acquisition request, no equivalent public land had been identified by the DNR to fulfill this requirement.

**RECOMMENDATION:**

Should the County Board wish to approve the acquisition of the Fink property by the Minnesota Department of Natural Resources for conversion to a Wildlife Management Area, a resolution accomplishing this is attached.

## **DNR Acquisition Request – Anchor Lake Wildlife Management Area**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Minnesota Department of Natural Resources (DNR) is considering the acquisition of one parcel within the Anchor Lake Wildlife Management Area, located approximately ten miles southeast of Eveleth, MN; and

WHEREAS, The parcel is owned by the Frank Fink family, of Gilbert, MN, willing sellers who have contacted the DNR with the request that the parcel be added to the Anchor Lake Wildlife Management Area that is already being managed by the agency; and

WHEREAS, In accordance with Minn. Stat. § 97A.145, Subd. 2, on July 28, 2015, a representative of the Department of Natural Resources provided the St. Louis County Board with a description of lands to be acquired by the State of Minnesota for wildlife, forestry, water, and natural plant community conservation purposes.

Lands to be acquired are described as follows:  
T56, R17, SE1/4 SW1/4 (40 acres) Sec 22

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the proposed acquisition of the above described property by the Minnesota Department of Natural Resources for the purpose of wildlife management, hunting, trapping, fishing, and wildlife observation within the Wildlife Management Area.



*Resolution*  
*of the*  
**Board of County Commissioners**  
**St. Louis County, Minnesota**

*Adopted on: March 1, 2005*

*Resolution No. 107*

*Offered by Commissioner: Kron*

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WHEREAS, Minnesota Statutes 84.944, Subdivision 3, and Minnesota Statutes 84.003, Subdivision 2, pursuant to Minnesota Statutes 97A.145, Subdivision 2, allows County Boards of Commissioners to disallow the purchase of land by the Minnesota Department of Natural Resources (DNR) in counties; and

WHEREAS, the member counties of the Arrowhead Counties Association (ACA) are 50% or greater under public ownership; and

WHEREAS, the further purchase of land by the DNR and environmental land trusts further erodes the tax base of the counties in the ACA; and

WHEREAS, the State of Minnesota's plan to freeze gross PILT funding will cause a loss of PILT revenues to each ACA County in 2006 and beyond.

NOW, THEREFORE, BE IT RESOLVED, that the Arrowhead Counties Association hereby establishes a "no net gain policy" for both the Minnesota Department of Natural Resources and all environmental land trusts. No new lands may be acquired without the consent of the County Board in which the land is located. No new lands may be acquired unless the County agrees that either an equal amount of land or property of equal value is sold back to private ownership.

Commissioner Kron moved the adoption of the Resolution and it was declared adopted upon the following vote:  
Yeas - Commissioners Fink, O'Neil, Kron, Forsman, Nelson, and Chair Sweeney - 6  
Nays - None  
Absent - Commissioner Raukar - 1

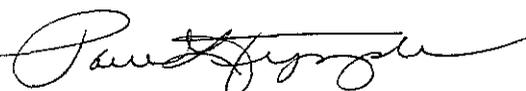
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STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

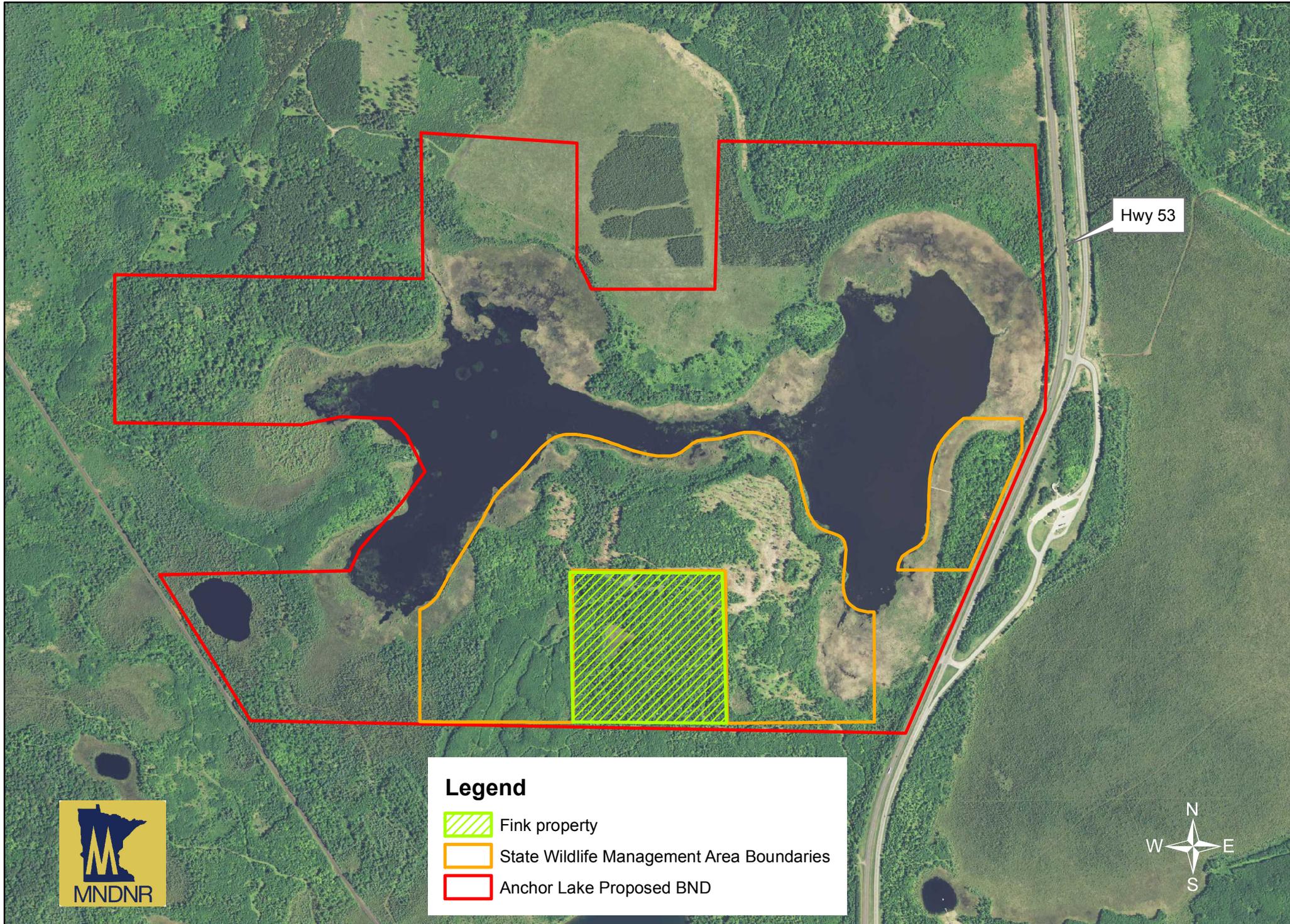
I, DONALD DICKLICH, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 1st day of March, A.D. 2005, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 1st day of March, A.D., 2005

DONALD DICKLICH, COUNTY AUDITOR

By   
Deputy Auditor/Clerk of County Board

# Anchor Lake WMA Proposed Boundary





*Resolution*  
*of the*  
**Board of County Commissioners**  
*St. Louis County, Minnesota*

*Adopted on: August 11, 2015 Resolution No. 15-528*  
*Offered by Commissioner: Nelson*

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**Safe Routes to School Pilot Study Force Account Agreement with  
MN Department of Transportation**

WHEREAS, The Safe Routes to School program is a federal program that provides funding and resources to community and school groups to support students walking and biking to school; and

WHEREAS, The Minnesota Department of Transportation (MnDOT) administers the Safe Routes to School Program for the State of Minnesota; and

WHEREAS, MnDOT desires to complete a Safe Routes to School pilot study in St. Louis County for the Hibbing Public Schools and Assumption Catholic School in Hibbing; and

WHEREAS, St. Louis County will conduct the preliminary engineering by an engineering consultant for this pilot study; and

WHEREAS, The estimated cost of the preliminary engineering is \$71,500 which is anticipated to be paid for by 100 percent federal funds; and

WHEREAS, MnDOT must be designated as the fiscal agent by a force account agreement to accept and disburse federal funds for this project;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 161.36, the Commissioner of Transportation be appointed as agent of St. Louis County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects;

RESOLVED FURTHER, That the appropriate county officials are hereby authorized and directed for and on behalf of the county to execute and enter into an agreement with the Commissioner of Transportation prescribing terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1000866", a copy of which was before the County Board and which is made a part hereof by reference. This project is identified as SP 069-591-004, CP 0000-266622 and will be accounted for in Fund 220, Agency 220370.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Rukavina, Nelson, Raukar and Chair Stauber – 6

Nays – None

Absent – Commissioner Dahlberg – 1

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**STATE OF MINNESOTA**  
Office of County Auditor, ss.  
County of St. Louis

I, **DONALD DICKLICH**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11<sup>th</sup> day of August, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 11<sup>th</sup> day of August, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor

# **BOARD LETTER NO. 15 – 370**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 17**

### **BOARD AGENDA NO.**

**DATE:** August 11, 2015                      **RE:** Safe Routes to School Pilot  
Study Force Account  
Agreement with MN  
Department of Transportation

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an agreement with the Minnesota Department of Transportation (MnDOT) for a Safe Routes to School Pilot Study within the city of Hibbing.

#### **BACKGROUND:**

The Safe Routes to School program is a federal program that provides funding and resources to community and school groups to support students walking and biking to school. MnDOT is responsible for administering the Safe Routes to School program in Minnesota. This includes receiving applications, selecting projects and providing oversight for all Safe Routes to School projects.

According to MnDOT, many Safe Routes to School infrastructure type projects have limited formal planning and engineering analysis completed prior to the project application being submitted. In some cases, a prospective project may have an extensive planning analysis completed, but little or no traffic engineering analysis. Consequently, decisions can be made that do not reflect best practices for pedestrian and bicyclist safety. In an effort to ensure future Safe Routes to School infrastructure projects are based on best practices, MnDOT proposed a pilot study that would use professional planners and professional traffic engineers to plan, analyze and develop a Safe Routes to School plan. This pilot study would include a “rural” and “metro” case study. The “rural” study would be managed by St. Louis County and the “metro” study would be managed by Washington County.

St. Louis County has coordinated with the City of Hibbing and the Hibbing Public School District, and will coordinate with the Assumption Catholic School to develop a Safe Routes to School plan for these elementary schools located in Hibbing. St. Louis County will act as the project administrator which will include hiring an engineering/planning consultant to perform the actual study and managing the project through completion. Once this plan is completed, it will be used by MnDOT as an example for other school districts, cities and counties as they develop their own Safe Routes to School plan. The estimated project cost is \$71,500, which will be paid for by federal funding.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board adopt a resolution authorizing an agreement with MnDOT for a Safe Routes to School Pilot Study within the city of Hibbing, accounted for in Fund 220, Agency 220370.



*Resolution*  
*of the*  
**Board of County Commissioners**  
*St. Louis County, Minnesota*

*Adopted on: August 11, 2015 Resolution No. 15-529*  
*Offered by Commissioner: Nelson*

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**Support for AEOA Rental Rehabilitation Deferred Loan Pilot Program**

WHEREAS, The St. Louis County HUD Consolidated Plan supports the need for rehabilitation of rental housing within the county; and

WHEREAS, The Minnesota Housing Finance Agency is requesting proposals for administrators of the Rental Rehabilitation Deferred Loan Pilot Program (RRDL) to address rental rehabilitation needs in Greater Minnesota; and

WHEREAS, The Arrowhead Economic Opportunity Agency, Inc., is an eligible RRDL Program applicant and is experienced in the delivery of housing rehabilitation programs; and

WHEREAS, The Arrowhead Economic Opportunity Agency, Inc., is proposing to apply for RRDL Pilot Program funding to serve St. Louis County, outside the city of Duluth;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports submission of the Arrowhead Economic Opportunity Agency, Inc., application to the Minnesota Housing Finance Agency – Rental Rehabilitation Deferred Loan Pilot Program Request for Proposals and authorizes the Arrowhead Economic Opportunity Agency, Inc., to administer the Rental Rehabilitation Deferred Loan Pilot Program within St. Louis County, outside the city of Duluth.

Commissioner Nelson moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Rukavina, Nelson, Raukar and Chair Stauber – 6

Nays – None

Absent – Commissioner Dahlberg – 1

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**STATE OF MINNESOTA**  
Office of County Auditor, ss.  
County of St. Louis

I, **DONALD DICKLICH**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 11<sup>th</sup> day of August, A.D. 2015, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 11<sup>th</sup> day of August, A.D., 2015.

DONALD DICKLICH, COUNTY AUDITOR

By

Clerk of the County Board/Deputy Auditor

# **BOARD LETTER NO. 15 – 371**

## **FINANCE & BUDGET COMMITTEE CONSENT NO. 18**

### **BOARD AGENDA NO.**

**DATE:** August 11, 2015                      **RE:** Support for AEOA Rental  
Rehabilitation Deferred Loan  
Pilot Program

**FROM:** Kevin Z. Gray  
County Administrator

Barbara Hayden, Director  
Planning and Community Development

#### **RELATED DEPARTMENT GOALS:**

Assist communities in achieving housing, economic development and community development objectives. Secure and administer federal, state and other funding which implements county policies and maximizes local resources.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to support the Arrowhead Economic Opportunity Agency, Inc. (AEOA) application to administer the Minnesota Housing Finance Agency (Minnesota Housing) Rental Rehabilitation Deferred Loan Pilot Program (RRDL) in St. Louis County outside the city of Duluth.

#### **BACKGROUND:**

Minnesota Housing released a request for proposals to administer its Rental Rehabilitation Deferred Loan Pilot Program (RRDL). The RRDL provides funding to rental property owners to assist with improving and preserving affordable workforce rental housing. AEOA currently administers RRDL for the communities of Aurora, Eveleth, Gilbert, Hibbing, Hoyt Lakes, Mt. Iron and Virginia. The new application would expand RRDL eligibility to all of St. Louis County outside the city of Duluth. (One Roof Community Housing administers the RRDL Program within the city of Duluth.)

The AEOA application expanding service to all of St. Louis County requires a resolution by the St. Louis County Board in its submission.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board adopt a resolution supporting the AEOA application and authorize AEOA to administer the RRDL in all of St. Louis County outside the city of Duluth.