

CONSENT AGENDA

**FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

July 28, 2015

St. Louis County Courthouse, 300 South Fifth Avenue, Virginia, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for July 14, 2015.

Environment & Natural Resources Committee – Commissioner Rukavina, Chair

1. Cancellation of contracts for repurchase of state tax forfeited land by Kevin Richards of Prince George, VA, for Richards Salvage & Recycling; Joshua Beyer of Duluth, MN; and Jeffrey and Suzanne Baker of Duluth, MN. (Resolutions numbered 1a, 1b and 1c.) [15-306]
2. Applications to repurchase state tax forfeited land by Mark Jacobs of Duluth, MN; Kyle Engelstad of Biwabik, MN; and North Shore Bank of Commerce, Duluth, MN. (Resolutions numbered 2a, 2b and 2c.) [15-307]

Public Works & Transportation Committee – Commissioner Raukar, Chair

3. Cooperative agreement with the City of Cook outlining responsibilities for the replacement of County Bridge 747 located on Municipal Route 10/River Street over the Little Fork River in Cook, MN, County Project (CP) 0000-259567, SAP 69-597-008. [15-308]
4. Bids awarded to: [15-312]
 - a. **Dallco, Inc.**, Brook Park, MN, in the amount of **\$623,377.26** for approach grading and bridge project located on County Road (CR) 492/East Anton Road in Angora Township, CP 0492-213057 TST, Bridge 69A26.
 - b. **Dallco, Inc.**, Brook Park, MN, in the amount of **\$637,781.90** for approach grading and bridge project located on CR 431/Short Road in Owens Township, CP 0431-213066 TST, Bridge 69A25.
 - c. **KGM Contractors, Inc.**, Angora, MN, in the amount of **\$427,803.71** for tied culvert replacement projects located on County State Aid Highway (CSAH) 5 in Hibbing, CP 0005-218488(Low); CR 447/Tamminen Road in Cherry Township, CP 0447-248012 Tied; CR 452/Iron Junction Road in Cherry Township, CP 0452-248039 Tied; and CSAH 103/Mud Lake Road in Mountain Iron, CP 0103-225772 Tied.

ST. LOUIS COUNTY BOARD

Consent Agenda

July 28, 2015

Page 2

Finance & Budget Committee – Commissioner Nelson, Chair

5. Agreement authorized with UHL/ABE Company of Maple Grove and Duluth, MN, in the amount of \$216,800 for Phase II of the replacement of the heating, ventilation and air conditioning building automation control system in the St. Louis County Courthouse in Hibbing, MN. *[15-309]*
6. Abatement list for Board approval. *[15-310]*
7. Workers' compensation report dated July 10, 2015, as submitted by Safety & Risk Management.
8. Application to sell/serve liquor outside the designated serving area of the county liquor license by MSO & ALS LLC d/b/a The Landing, Beatty Township, for September 6, 2015.
9. Application to sell/serve liquor outside the designated serving area of the county liquor license by Frygard, LLC d/b/a Timbers Edge Grill & Bar, Unorganized Township 56-17, for August 1, 2015.
10. Claims and accounts for June 2015.

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

11. Reappoint Julian Brzoznowski to the Cook-Orr Healthcare District Board of Directors as a representative for the unorganized townships within the Cook-Orr Healthcare District, for a three-year term beginning January 1, 2016 through December 31, 2018. *[15-314]*

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 14, 2015, are hereby approved.

**Cancellation of Contract for Repurchase of State Tax Forfeited Land -
Kevin Richards for Richards Salvage & Recycling**

BY COMMISSIONER _____

WHEREAS, The contract with Kevin Richards of Prince George, VA, for Richards Salvage & Recycling, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF EMBARRASS
E 193 FT OF N 208 FT OF S 608 FT OF SW 1/4 OF NW 1/4
SECTION 24, TOWNSHIP 60 NORTH, RANGE 15 WEST
Parcel Code: 330-0010-03585
C22130009; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271, authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Cancellation of Contract for Repurchase of State Tax Forfeited Land – Beyer

BY COMMISSIONER _____

WHEREAS, The contract with Joshua Beyer of Duluth, MN, for the repurchase of state tax forfeited land is in default for failure to provide proof of insurance; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF RICE LAKE
LOTS 50 & 51, BLOCK 2
COLMANS 4TH ACRE TRACT ADDN TO DULUTH
Parcel Code: 520-0090-00770
C22130010; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271, authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owner of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Cancellation of Contract for Repurchase of State Tax Forfeited Land - Baker

BY COMMISSIONER _____

WHEREAS, The contract with Jeffrey & Suzanne Baker of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments and failure to provide proof of insurance; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by publication and have failed to cure the default for lands legally described as:

CITY OF DULUTH
E 25 FT OF W 100 FT OF LOTS 1 2 AND 3 AND E 25 FT OF W 100 FT OF N
15 FT OF LOT 4, BLOCK 92
WEST DULUTH 4TH DIVISION
Parcel Code: 010-4500-02340
C22090055; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor to dispose of abandoned personal property; and

WHEREAS, The previous owners of the property will be notified by posting of the property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the County Auditor is authorized to dispose of abandoned personal property from the above described state tax forfeited property.

Repurchase of State Tax Forfeited Land - Jacobs

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Mark Jacobs of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOT: 0003 and LOT: 0004 BLOCK: 003
IRONTON 4TH DIVISION DULUTH
Parcel codes: 010-2550-00620, 00630; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Mark Jacobs of Duluth, MN, on file in County Board File No. 60090, subject to payments including total taxes and assessments of \$1,239.82, service fee of \$114, deed tax of \$4.09, deed fee of \$25, recording fee of \$46, and court costs of \$322, for a total of \$1,750.91, to be deposited into Fund 240 (Forfeited Tax Fund).

Repurchase of State Tax Forfeited Land - Engelstad

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, Kyle Engelstad of Biwabik, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF BIWABIK
SLY 65 FT OF LOT: 0001 BLOCK: 37
BIWABIK
Parcel Code: 015-0030-00690; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Kyle Engelstad of Biwabik, MN, on file in County Board File No. 60090, subject to payments including total taxes and assessments of \$2,730.14, service fee of \$114, deed tax of \$9.01, deed fee of \$25, and recording fee of \$46, for a total of \$2,924.15, to be deposited into Fund 240 (Forfeited Tax Fund).

Repurchase of State Tax Forfeited Land – North Shore Bank of Commerce

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs, and interest; and

WHEREAS, The applicant, North Shore Bank of Commerce of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH
LOT 11 BLOCK 7
PORTLAND DIV OF DULUTH
Parcel Code: 010-3830-00180; and

WHEREAS, The applicant was the mortgage holder at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by North Shore Bank of Commerce of Duluth, MN, on file in County Board File No. 60090, subject to payments including total taxes and assessments of \$31,908.63, service fee of \$114, deed tax of \$105.30, deed fee of \$25, recording fee of \$46, and maintenance cost of \$10, for a total of \$32,208.93, to be deposited into Fund 240 (Forfeited Tax Fund).

**Cooperative Agreement with City of Cook for Reconstruction of Bridge 747
on Municipal Route 10 (Cook)**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department, in cooperation with the City of Cook, plans to replace the existing bridge (County Bridge 747) on Municipal Route 10/River Street over the Little Fork River in Cook, MN, County Project CP 0000-259567, SAP 69-597-008; and

WHEREAS, Upon completion and final acceptance of the project, the city agrees to retain ownership of the bridge and all work performed under the contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and any amendments approved by the County Attorney, with the City of Cook for the construction of County Project CP 0000-259567, SAP 69-597-008. Funds from the City of Cook will be receipted into Fund 220, Agency 220369.

Award of Bid: Bridge Project on CR 492 (Angora Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0492-213057 TST, Bridge 69A26, CR 492 (East Anton Road) between CR 467 (Heino Road) and TH 53, and;

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on July 9, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Dallco, Inc.	2454 230 th Ave. Brook Park, MN 55007	\$623,377.26

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 444, Agency 444034, Object 652806.

Award of Bid: Bridge Project on CR 431 (Owens Township)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0431-213066 TST, Bridge 69A25, CR 431 (Short Road) between CR 948 (Johnson Road) and CSAH 115, and;

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on July 9, 2015, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Dallco, Inc.	2454 230 th Ave. Brook Park, MN 55007	\$637,781.90

RESOLVED FURTHER, that the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 444, Agency 444035, Object 652806.

**Award of Bid: Tied Culvert Replacement Projects
(Cities of Hibbing and Mt. Iron and Cherry Township)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following tied projects:

- CP 0005-218488(Low), CSAH 5, approximately 0.53 miles south of CSAH 84;
- CP 0447-248012 Tied, CR 447 (Tamminen Road) from TH 37 to CR 452 (Iron Junction Road);
- CP 0452-248039 Tied, CR 452 (Iron Junction Road) from CSAH 25 to CR 447 (Tamminen Road);
- CP 0103-225772 Tied, CSAH 103 (Mud lake Road) approximately 1.4 miles East of CSAH 102 (Mineral Avenue); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on July 9, 2015, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, that the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy. 53 Angora, MN 55792	\$427,803.71

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

CP 0005-218488(Low)	Fund 200, Agency 203383, Object 652800	\$175,075.43
CP 0447-248012 Tied	Fund 200, Agency 203384, Object 652800	\$111,229.48
CP 0452-248039 Tied	Fund 200, Agency 203385, Object 652800	\$ 73,167.00
CP 0103-225772 Tied	Fund 200, Agency 203386, Object 652800	\$ 68,331.80

Hibbing Courthouse HVAC Control System Replacement – Phase II

BY COMMISSIONER _____

WHEREAS, St. Louis County has been standardizing its building automation systems and equipment and an upgrade of the heating, ventilation and air conditioning control system is necessary at the County Courthouse in Hibbing, MN; and

WHEREAS, UHL/ABE Company of Maple Grove and Duluth, MN, was chosen to standardize these systems in county facilities; and

WHEREAS, The UHL/ABE Company provided a price quote of \$216,800 for Phase II of this project and UHL/ABE union trades workers of Virginia and Duluth, MN will be performing the installation, with the company and the county entering into a Project Labor Agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with UHL/ABE Company of Maple Grove and Duluth, MN, in the amount of \$216,800 for Phase II of the replacement of the heating, ventilation and air conditioning building automation control system at the Hibbing Courthouse, payable from Fund 402.

Abatement List for Board Approval

BY COMMISSIONER _____

RESOLVED, That the St. Louis County Board approves the applications for abatements, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60032.

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 10, 2015, on file in the office of the County Auditor, identified as County Board File No. 60026, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Application to Sell/Serve Liquor Outside the Designated Serving Area
(Beatty Township)**

BY COMMISSIONER _____

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to MSO & ALS L. L. C. d/b/a The Landing, Beatty Township, to sell/serve liquor outside the designated serving area of the County Liquor License for the date of September 6, 2015, as per application on file in the office of the County Auditor, identified as County Board File No. 60027.

**Application to Sell/Serve Liquor Outside the Designated Serving Area
(Unorganized Township 56-17)**

BY COMMISSIONER _____

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Frygard, LLC d/b/a Timbers Edge Grill & Bar, Unorganized Township 56-17, to sell/serve liquor outside the designated serving area of the County Liquor License for the date of August 1, 2015, as per application on file in the office of the County Auditor, identified as County Board File No. 60027.

Claims and Accounts for June 2015

BY COMMISSIONER _____

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60005, are hereby approved and the County Auditor shall issue checks in the following amounts:

June 2015

100	General Fund	\$5,587,044.63
148	Volunteer Fire Departments	269,516.65
149	Personal Service Fund	1,220.10
150	Sheriff's NEMESIS Fund Group	21,470.08
160	MN Trail Assistance	8,655.28
168	Sheriff's State Forfeitures	1,936.00
169	Attorney Trust Accounts-VW	1,361.70
170	Boundary Waters – Forfeiture	23,273.00
173	Emergency Shelter Grant	25,790.57
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forf.	7,472.75
179	Enhanced 9-1-1	5,655.00
180	Law Library	19,176.56
183	City/County Communications	264.57
184	Extension Service	45,084.00
200	Public Works	3,802,383.11
204	Local Option Transit Sales Tax	399,394.51
210	Road Maint – Unorg Townships	155,749.48
220	State Road Aid	2,014,739.51
225	PW – June 2012 Flood	194,422.29
230	Public Health & Human Services	7,330,654.49
240	Forfeited Tax	403,619.88
250	St. Louis County HRA	556.13
260	CDBG Grant	64,119.63
270	HOME Grant	41,840.73
290	Forest Resources	162,608.09
316	Capital Improve Bonds 2008B	171,755.00
318	2013A Capital Improve Bond	380,592.50
319	2013B Capital Equipment Note	68,325.00
320	2014A ARC Capital Improve Bond	82,284.38
321	2013C Refunding 2004A&2005A	125,325.00
322	2013D Refunding 2010A	89,862.50
400	County Facilities	103,516.79

402	Depreciation Reserve Fund	788.18
405	Public Works Building Const.	24,221.60
407	Public Works – Equipment	177,175.35
440	2013A Capital Improvement Bond	503,743.42
444	2015C – Capital Improvement Bond	15,045.00
500	Shoreline Sales	50,000.00
600	Environmental Services	523,929.02
616	On-Site Waste Water Division	40,043.19
715	County Garage	77,617.19
720	Property Casualty Liability	12,881.44
730	Workers Compensation	186,034.10
740	Medical Dental Insurance	2,524,110.77
770	Retired Employees Health Ins.	<u>1,225.20</u>
		\$25,746,736.30

Reappointment to Cook-Orr Healthcare District Board of Directors - Brzoznowski

BY COMMISSIONER _____

WHEREAS, St. Louis County has received a request from the Cook Hospital Chief Executive Officer asking that Mr. Julian Brzoznowski be reappointed to the Cook-Orr Healthcare District Board of Directors to represent unorganized townships within the Cook-Orr Healthcare District; and

WHEREAS, The St. Louis County Board acts as the Township Board for all unorganized townships;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints Mr. Julian Brzoznowski to the Cook-Orr Healthcare District Board of Directors to represent unorganized townships in the Cook-Orr Healthcare District for a three (3) year term beginning January 1, 2016 and ending December 31, 2018.