



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

January 14, 2014

Immediately following the Board Meeting, which begins at 9:30 A.M.
Commissioners' Conference Room, St. Louis County Courthouse, Duluth, MN

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of January 7, 2014

Environment & Natural Resources Committee, Commissioner Dahlberg, Chair

1. Reinstatement of Contract For Repurchase of State Tax Forfeited Land – McCray [14-17]
2. Repurchase of State Tax Forfeited Land – Estate of McCullough [14-18]
3. Special Sale to Pasquale Sackette [14-19]

Finance & Budget Committee, Commissioner Nelson, Chair

4. Purchase of Service Contract with Advocates for Family Peace [14-20]
5. Easement to City of Duluth for Service Road at Public Safety Campus [14-21]
6. Lawful Gambling Application – Camp 5 Township [14-22]
7. Carpet Replacement – Northland Office Center (Virginia) [14-23]

Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair

8. Establishing 2015 Minimum Compensation for Elected County Officials [14-24]
9. Advertising for Civil Service Commission Vacancy [14-25]
10. 2014 Pay Equity Report [14-26]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Health & Human Services Committee, Commissioner Stauber, Chair

1. **Substance Abuse Prevention and Intervention Authority Pilot [14-27]**
Resolution authorizing the implementation of a substance abuse prevention and intervention authority pilot for the period January 1, 2014 through December 31, 2014, and authorizing the hiring of 4.0 FTE social workers using one time prevention and innovation funds.

Central Management & Inter-Governmental Committee, Commissioner Jewell, Chair

1. **Appointment to the Civil Service Commission [14-28]**
Resolution to appoint Olaf Clemenson as an alternate member of the Civil Service Commission.
2. **Deputy Sheriff Supervisory Bargaining Agreement 2012 – 2014 [14-29]**
Resolution authorizing the 2012-2014 Deputy Sheriff's Supervisory bargaining agreement .

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

At this time, Commissioners may introduce items for discussion or report on past and future activities.

ADJOURNED:

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

January 28, 2014 St. Louis County Courthouse, 300 South Fifth Avenue, Virginia, MN

February 4, 2014 Commissioners' Conference Room, Courthouse, Duluth, MN

February 11, 2014 Commissioners' Conference Room, Courthouse, Duluth, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Property Management (218-725-5085) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

Tuesday, January 7, 2014

Location: St. Louis County Courthouse, Duluth, Minnesota

Present: Commissioners Jewell, Miller, Dahlberg, Stauber, Nelson, Raukar, and Chair Forsman

Absent: None

Convened: Chair Forsman called the meeting to order at 11:16 a.m.

CONSENT AGENDA

Raukar/Nelson moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of December 17, 2013
- CY 2014 Purchase of Service Contract with LSS Bethany Crisis Nursery [14-02]
- CY 2014 Forensic Psychological Services [14-03]
- Reinstatement of Contract for Repurchase of State Tax Forfeited Land – Anderson [14-04]
- Utility Easement across State Tax Forfeited Land and St. Louis County Fee Owned Land to Crown Castle [14-05]
- Utility Easement across State Tax Forfeited Land to Great River Energy [14-06]
- Purchase of Track Skid Loader through State Contract [14-07]
- Purchase of Field Service Truck Equipment Package [14-08]
- Acquisition of Right of Way for County Project 176509 on CSAH 89 (Duluth) [14-09]
- Abatement List for Board Approval [14-10]
- Contract Renewal for Court Appointed Attorneys in Child Protection Proceedings [14-11]
- Contracts for Court Appointed Attorneys in Civil Commitment Proceedings [14-12]
- Toward Zero Deaths Amendment with City of Duluth [14-13]

REGULAR AGENDA

Health & Human Services

Stauber/Nelson moved that the St. Louis County Board will continue to take a shared leadership role in developing a victim-centered response to eliminating sex trafficking of children. St. Louis County encourages community awareness through support of “National Human Trafficking Awareness Month,” January 2014. St. Louis County supports the federal legislative efforts of Senator Amy Klobuchar to expand the language of existing legislation that will help eliminate sex trafficking across the country by giving prosecutors the tools they need to combat the crimes and ensure support for the victims of those crimes. Public Health and Human Service Director Ann Busche and County Attorney Mark Rubin discussed sex trafficking of children. A recess was taken from 11:27 a.m. to 11:29 a.m. After further discussion, the motion passed. (7-0)

Stauber/Forsman moved that the St. Louis County Board authorizes the Public Health and Human Services Department to implement a pilot fraud prevention initiative for the period January 1, 2014 through December 31, 2014. Commissioner Jewell exited the meeting at 11:55 a.m. Public Health and Human Service Director Ann Busche discussed the pilot fraud preventative initiative. After further discussion, the motion passed without recommendation. (6-0, Jewell absent)

Commissioner Stauber exited the meeting at 12:25 p.m.

Finance & Budget

Nelson/Raukar moved that the St. Louis County Board authorizes the appropriate county officials to execute a four-year contract with two possible one-year extensions with Alliance Courier of Duluth, MN, at an annual cost of \$43,680 with 3% annual increases. The motion passed. (5-0, Jewell, Stauber absent)

Commissioner Stauber entered the meeting at 12:27 p.m.

COMMISSIONER DISCUSSION ITEMS

Commissioner Nelson said that he respects and admires efforts of Senator Amy Klobuchar and her initiatives regarding local issues. Commissioner Nelson asked that the Federal level of government be more proactive in the control of synthetic drugs.

Commissioner Raukar stated that at 2:00 p.m. today there is a meeting at the Arrowhead Regional Development Commission offices regarding broadband service.

Commissioner Stauber commended the County Attorney's Office and Federal agencies regarding their work in handling the Last Place on Earth; Commissioner Stauber also indicated that police calls have decreased in that neighborhood due to the closing of the Last Place on Earth. Commissioner Stauber expressed his appreciation of fellow St. Louis County Commissioners.

At 12:32 p.m., Raukar/Dahlberg moved to adjourn the Committee of the Whole meeting. (6-0, Jewell absent)

Mike Forsman, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 14 - 17

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Reinstatement of Contract
For Repurchase of State Tax
Forfeited Land - McCray

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

To perform public services; provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize reinstatement of a contract for deed to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.341 Subd. 1 provides for reinstatement of a contract for deed subject to payment equivalent to the delinquent installments, taxes, assessments, penalties, costs and interest. David McCray of Hibbing, MN, has requested to reinstate his contract to repurchase state tax forfeited land. Less than 50 percent of the basic sale price was paid prior to cancellation; therefore, reinstatement requires County Board approval (Minn. Stat. § 282.341 Subd. 1). Payment and fees required to reinstate the contract have been paid.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the reinstatement of this contract in the amount \$9,351.10, to be deposited into Fund 240 (Forfeited Tax Fund).

David McCray, Hibbing, MN

Address of Property	1914 E 26 th Street Hibbing, MN 55746
Legal Description	CITY OF HIBBING LOT: 0015 BLOCK:004 AVIATORS FIELD ADDITION TO HIBBING Parcel Code: 140-0030-00850
Date of Cancellation and Resolution Number	8/6/2013 Reso 13-474
Amount Needed to Reinstate	\$9,351.10
Date Paid	12/17/2013
Canceled Contract Number	C22120116
New Contract Number	C22130157

Reinstatement of Contract for Repurchase of State Tax Forfeited Land – McCray

BY COMMISSIONER _____

WHEREAS, Under the provisions of Minn. Stat. § 282.341 Subd. 1, a contract for deed to repurchase state tax forfeited land previously canceled may be reinstated by the previous contract holders subject to payment of installments, taxes, assessments, penalties, costs and interest; and

WHEREAS, Less than 50 percent of the basic sale price was paid prior to cancellation; therefore, County Board approval is required for reinstatement; and

WHEREAS, David McCray of Hibbing, MN has requested to reinstate Contract C22120116, having been canceled on 8/6/2013 under new Contract C22130157 for property described as:

CITY OF HIBBING
LOT: 0015 BLOCK:004
AVIATORS FIELD ADDITION TO HIBBING
Parcel Code: 140-0030-00850

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the reinstatement of Contract C22130157 by David McCray, Hibbing, MN, in the amount \$9,351.10, to be deposited into Fund 240 (Forfeited Tax Fund).



St. Louis County Land Department Tax Forfeited Land Sales

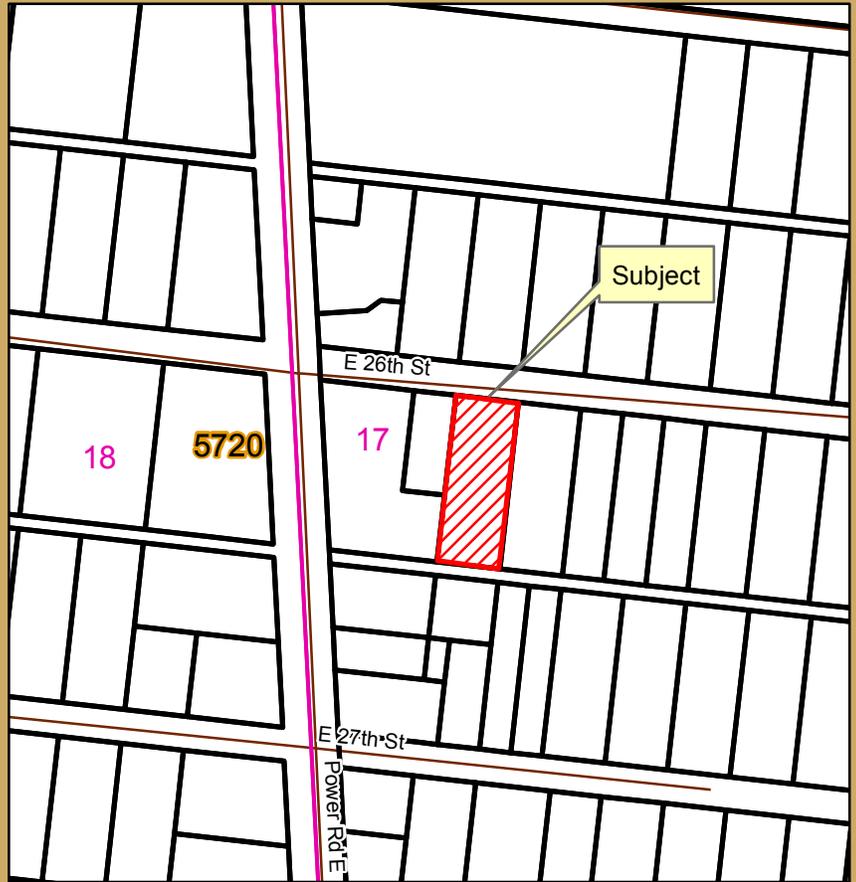
Reinstatement of Contract

Legal : CITY OF HIBBING
LOT 15 BLOCK 4
AVIATORS FIELD ADDITION TO HIBBING

Parcel Code : 140-0030-00850

LDKEY : 71745

Address: 1914 E 26th St
Hibbing, MN 55746

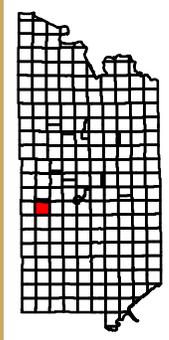


City of Hibbing

Sec: 17 Twp: 57 Rng: 20

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



St. Louis County, Minnesota

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St. Louis County
Land Department

January 2014



2003 NAIP Photo

BOARD LETTER NO. 14 - 18

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Repurchase of State Tax
Forfeited Land – Estate of
McCullough

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

RELATED DEPARTMENT GOAL:

To provide financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to approve an application to repurchase state tax forfeited land.

BACKGROUND:

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owners subject to payment equivalent to the delinquent taxes and assessments, with penalties, costs and interest. The property to be repurchased forfeited to the State of Minnesota on November 30, 2012. The repurchase deadline for this non-homestead property is November 29, 2013. The Estate of Miles D. McCullough & Helen F. McCullough of Union, MO, has made application to repurchase this property and is eligible to repurchase the property.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the repurchase request of the Estate of Miles D. McCullough & Helen F. McCullough of Union, MO. The repurchase fees listed below are to be deposited into Fund 240 (Forfeited Tax Fund).

Estate of Miles D. McCullough & Helen F. McCullough, Union, MO

Parcel Code	205-0010-00330
Taxes and Assessments	\$4,865.53
Service Fees	\$114.00
Deed Tax	\$16.06
Deed Fee	\$25.00
Recording Fee	\$46.00
Total Consideration	\$5,066.59

Repurchase of State Tax Forfeited Land – Estate of McCullough

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, costs and interest; and

WHEREAS, The applicant, the Estate of Miles D. McCullough & Helen F. McCullough of Union, MO, has applied to repurchase state tax forfeited land legally described as:

TOWN OF ALBORN
SE 1/4 OF SE 1/4
SEC 2 TWP 52 RGE 18
PARCEL: 205-0010-00330

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by the Estate of Miles D. McCullough & Helen F. McCullough of Union, MO, on file in County Board File No.____, subject to payments including total taxes and assessments of \$4,865.53, service fee of \$114, deed tax of \$16.06, deed fee of \$25, and recording fee of \$46; for a total of \$5,066.59, to be deposited into Fund 240 (Forfeited Tax Fund).

APPLICATION FOR REPURCHASE OF TAX FORFEITED LANDS

Pursuant to Minnesota Statutes 1986, Section 282.241, as amended by Chapter 268, Laws of 1987.

TO THE COUNTY BOARD AND COUNTY AUDITOR OF ST. LOUIS COUNTY, MINNESOTA:

The undersigned, Miles McCullough ETAL, hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes 1987, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

TOWN OF ALBORN, SE 1/4 OF SE 1/4, Sec 2 Twp 52 Rge 18

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- the owner
- heir(s) of the owner
- the representative of the owner
- the person to whom the right to pay taxes is given by statute, to wit:
- designating under what claim of right, whether mortgage or otherwise the right is exercised

That such taxes became delinquent in 2001 and remained delinquent and unpaid for the subsequent years of: 2002, 2003, 2004, 2005, 2006, 2009, 2011, 2012

That pursuant to Minnesota Statutes, the total cost of repurchase \$4,836.83 which is the greater value of all delinquent taxes and assessments computed under Section 282.241, together with all accrued interest and penalties, including fees. Please contact our office at 218-726-2606 for the current amount due which increases monthly.

That a hardship would result to the petitioner unless said repurchase is allowed, for the reason that: applicant to state reasons why taxes were not paid.

on widows benefits didn't have fund

Please check the appropriate box below:

- There are one or more wells on this property (See enclosed well disclosure information sheet)
- No change since last well certificate Well disclosure completed - \$50.00 enclosed
- There are no wells on this property

APPLICANT REQUESTS THAT REPURCHASE BE MADE IN THE NAME OF:

Name (s): Miles McCullough? Corliss McCullough Picket

Are you currently in active military service? N

If you have been discharged within the last 6 months, provide discharge date _____ and documentation.

Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.

Dated: 11/27 2013

By: Corliss McCullough Pickett (Signature)

Address: 3391 Aitch Rd
City: Luken State: MN Zip: 63084
Phone: 636-234-4950

RECEIVED

DEC 02 2013

LAND COMMISSIONER



St. Louis County Land Department Tax Forfeited Land Sales

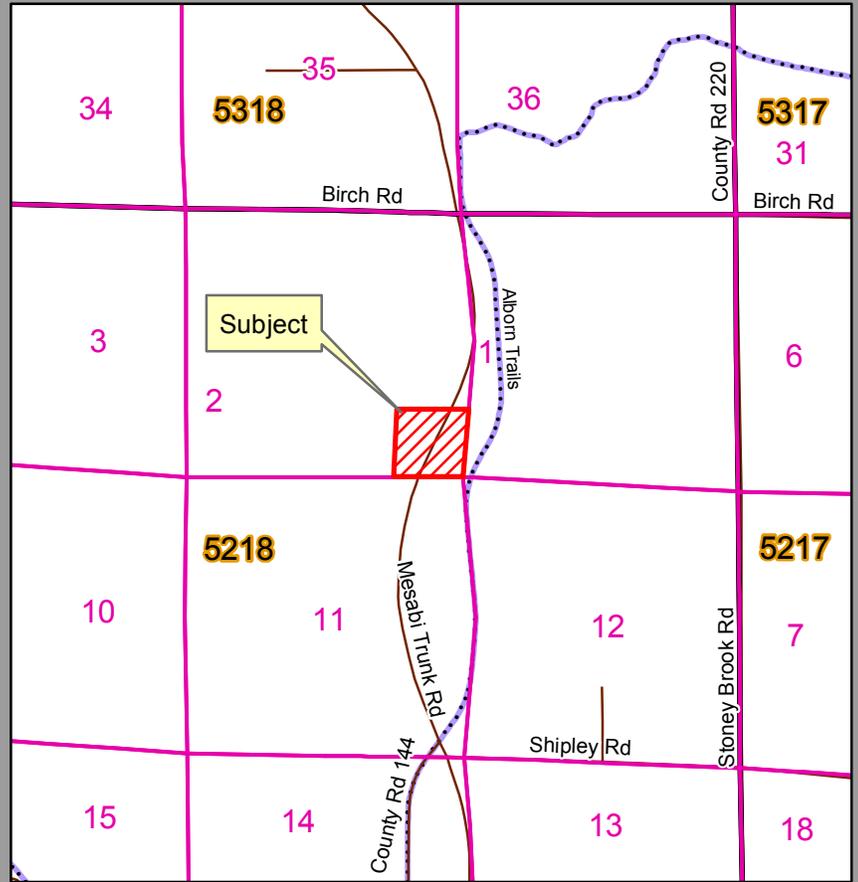
Repurchase of Property

Legal : TOWN OF ALBORN
SE 1/4 OF SE 1/4
Sec 2 Twp 52 Rge 18

Parcel Code : 205-0010-00330

LDKEY : 117716

Acres: 40.00

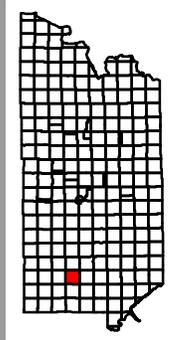


Town of Alborn

Sec: 2 Twp: 52 Rng: 18

Commissioner District # 7

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

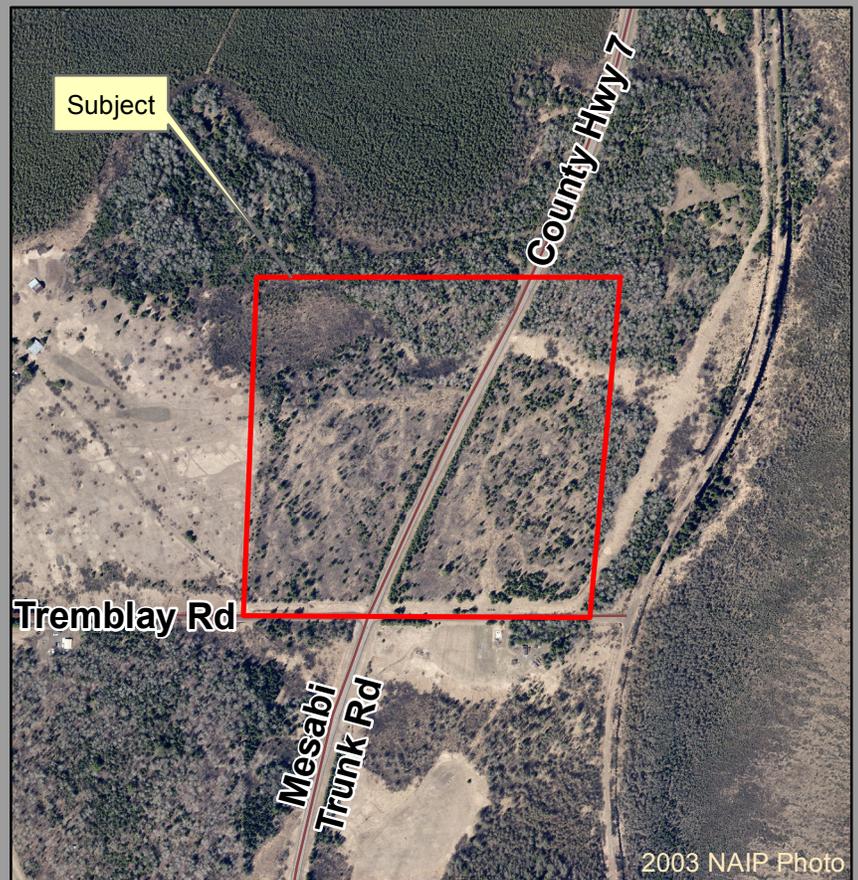


St. Louis County, Minnesota

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St. Louis County
Land Department

January 2014



2003 NAIP Photo

BOARD LETTER NO. 14 - 19

ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Special Sale to Pasquale Sackette

FROM: Kevin Z. Gray
County Administrator

Mark Weber, Director
Land and Minerals

Donald Dicklich
County Auditor

RELATED DEPARTMENTAL GOAL:

Financial return to the county and taxing districts.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the sale of state tax forfeited land to Pasquale Sackette of Duluth, MN, to resolve an occupancy trespass.

BACKGROUND:

A survey indicates that a portion of Mr. Sackette's garage has encroached on tax forfeited parcels. Special Legislation was sought and received to allow direct sale to Mr. Sackette. Forfeiture date was January 4, 1971.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of state tax forfeited land to Mr. Pasquale Sackette of Duluth, MN, for the appraised value of \$9,700 plus the following fees: 3% assurance fee of \$291, deed fee of \$25, deed tax of \$32.01, recording fee of \$46, and survey for \$1010, for a total of \$11,104.01, to be deposited into Fund 240 (Forfeited Tax Fund).

Special Sale to Pasquale Sackette

BY COMMISSIONER _____

WHEREAS, The Land and Minerals department sought and received special legislation to convey the following described state tax forfeited land for the appraised value of \$9,700, plus fees, to resolve an occupancy trespass;

Legal: City of Duluth
Lots 14, 15 & 16, Inc Part of Vac Alley Adj, Block 1
Riverside Park 2nd Addition to Duluth
Parcel Code: 010-3980-00140, 00150, 00160
Acres: 0.25
LDKeys: 103767, 103768, 103769

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01:

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Pasquale Sackette of Duluth, MN, for the appraised value of \$9,700 plus the following fees: 3% assurance fee of \$291, deed fee of \$25, deed tax of \$32.01, and recording fee of \$46, and survey for \$1010, for a total of \$11,104.01, to be deposited into Fund 240 (Forfeited Tax Fund).

18 1 (a) Notwithstanding the public sale provisions of Minnesota Statutes, chapter 282,
18 2 or other law to the contrary, St. Louis County may sell by private sale the tax-forfeited
18 3 land described in paragraph (c).

18 4 (b) The conveyances must be in a form approved by the attorney general. The
18 5 attorney general may make changes to the land descriptions to correct errors and ensure
18 6 accuracy.

18 7 (c) The lands to be sold are located in St. Louis County and are described as:

18 8 (1) Lots 1 and 3, Block 3, Central Division of West Duluth, Section 7, Township 49
18 9 North, Range 14 West (parcel number 010-0420-00240);

18 10 (2) Lots 5 to 9 odd-numbered lots, Block 3, Central Division of West Duluth, Section
18 11 7, Township 49 North, Range 14 West (parcel number 010-0420-00260);

18 12 (3) that part of Lot 13, Block 3, described as follows: Commencing at the northwest
18 13 corner; running thence East 23 feet; thence southwesterly to the west line of said lot;
18 14 thence North along said lot 9 feet to the place of beginning, Section 7, Township 49 North,
18 15 Range 14 West (parcel number 010-0420-00290);

18 16 (4) part of Lots 97, 99, and 101, Block 137, Duluth Proper Third Division, Section
18 17 28, Township 50 North, Range 14 West (parcel number 010-1350-10560);

18 18 (5) part of that part of the Southeast Quarter described as follows: Commencing
18 19 at a point 20 rods West of the northeast corner of the Southeast Quarter of said Section
18 20 6; thence westerly along the northerly line of said quarter section 8 rods; thence South
18 21 at right angles with last mentioned line 20 rods; thence East 8 rods; thence North 20
18 22 rods to the place of beginning. One acre, except that part adjoining Lots 1, 2, and 3,
18 23 Block 11, Resurvey of Murray and Howes Addition, lying South of the south line of
18 24 the 8th Street extension, Section 6, Township 49 North, Range 14 West (parcel number
18 25 010-2700-00320);

18 26 (6) Lot 14, Block 1, including that part of the vacant alley adjacent, Riverside Park,
18 27 2nd Addition to Duluth, Section 27, Township 49 North, Range 15 West (parcel number
18 28 010-3980-00140);

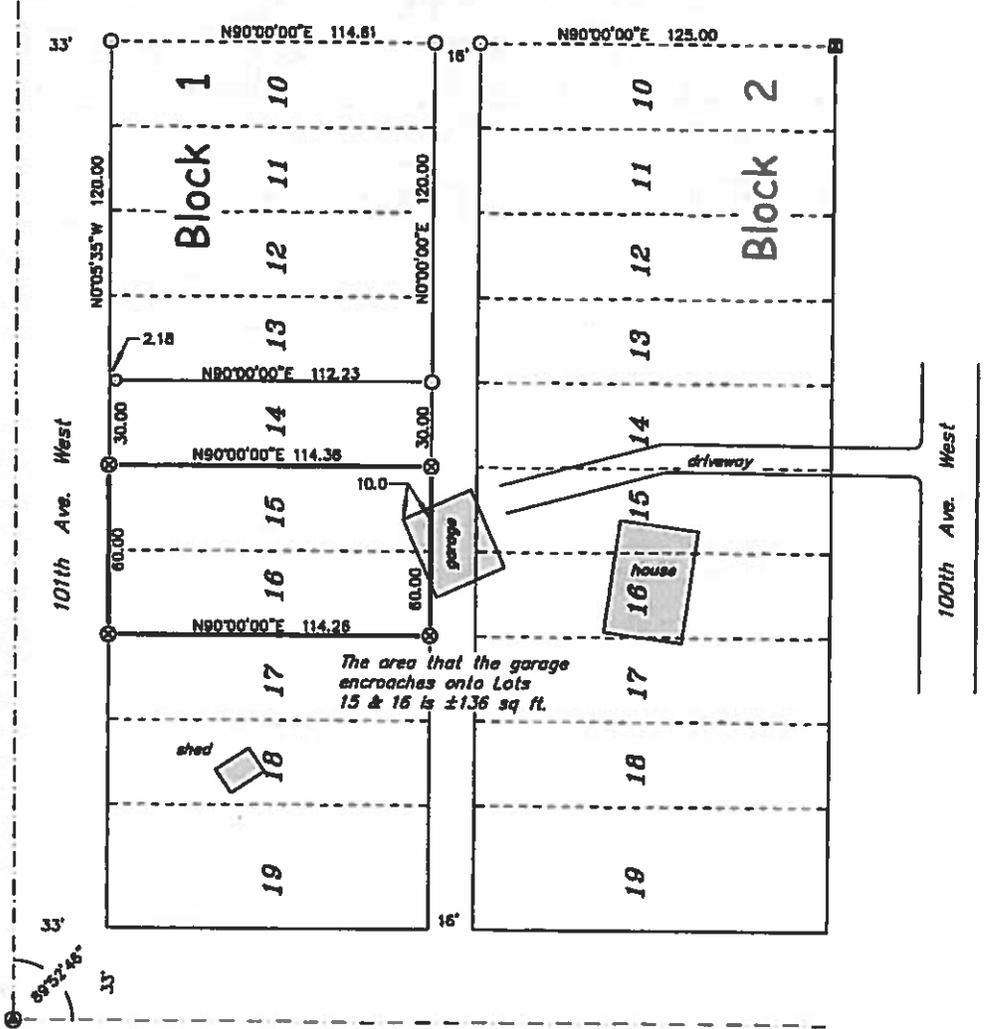
18 29 (7) Lot 15, Block 1, including part of the vacant alley adjacent, Riverside Park,
18 30 2nd Addition to Duluth, Section 27, Township 49 North, Range 15 West (parcel number
18 31 010-3980-00150); and

18 32 (8) Lot 16, Block 1, including part of the vacant alley adjacent, Riverside Park,
18 33 2nd Addition to Duluth, Section 27, Township 49 North, Range 15 West (parcel number
18 34 010-3980-00160).

18 35 (d) The county has determined that the county's land management interests would
18 36 best be served if the lands were returned to private ownership.

CERTIFICATE OF SURVEY

A Location Survey within
 Lots 15 & 16, Block 1,
 River Side Park 2nd Addition
 Section 27, T49N, R15W
 St. Louis County, Minnesota
 "Sackette Garage Trespass"
 10-3980-150, 10-3980-160

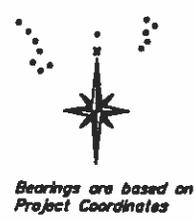


NORTHERN LIGHTS SURVEYING CO.
 1516 8th St. So.
 Virginia, MN 55792
 Phone: (218) 741-2575
 Fax: (218) 741-9684
 nlsurveying@questoffice.net

PREPARED FOR:
**St. Louis County
 Land Department**

SECTION: 27
 TOWNSHIP: 42 NORTH
 RANGE: 16 WEST
 COUNTY: St. Louis

DATE: 1/20/2010
 DRAWN BY: MWS
 JOB NO: Y2010-034
 DRAWING NO: Y2010034



- LEGEND**
- Found Iron Monument set by Salo Engineering
 - ⊗ Calculated Position
 - ⊙ Found 6" x 6" - 1' tall Granite Monument
 - ⊠ Found Nail drilled in ledge rock

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Mike Smith
 Date: _____ License No. 48567



Saint Louis County Land & Minerals Department

Tax Forfeited Properties Special Sale



Address : XXXX 100th Avenue West
Duluth, MN 55810

Legal : Lots 14, 15 & 16
Inc Part of Vac Alley Adj
Block 1
Riverside Park 2nd Addition to Duluth

Parcel Code : 010-3980-00140 / 150 / 160

0.25 acres / 11,070 sq. ft.

LDKEY(s) : 103767, 103768, 103769

Commisioner District : 3

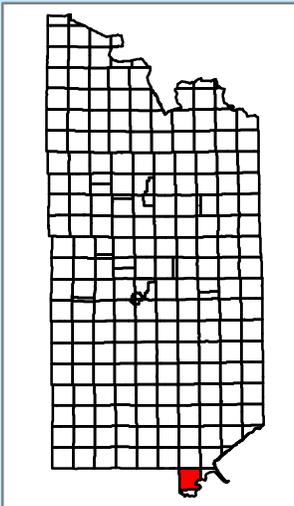


City of Duluth

Section: 27 Township: 49 Range: 15

Saint Louis County Subject Locator

-  Subject Location County
-  Subject Location Plat
-  Subject Location Aerial
-  Roads
-  Water
-  Tax Forfeited



Disclaimer

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BOARD LETTER NO. 14 - 20

FINANCE & BUDGET COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Purchase of Service Contract with
Advocates for Family Peace

FROM: Kevin Z. Gray
County Administrator

Mark S. Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To provide effective, efficient government. To enhance public safety by supporting victims of domestic violence.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a purchase of service contract with Advocates for Family Peace for calendar year 2014.

BACKGROUND:

St. Louis County has used the services of Advocates for Family Peace for the Range area. Advocates for Family Peace serves victims of domestic violence and their children through advocacy, housing, batterers intervention program for men and fathers, supervised visitation and exchange, and parent education. The need for these services still exists and the current contract expired on December 31, 2013.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize a purchase of service contract with Advocates for Family Peace for domestic violence related services for an annual amount not to exceed \$35,000. Funding is available in the County Attorney's budget, Fund 100, Agency 113002, Object 629900.

Purchase of Service Contract with Advocates for Family Peace

BY COMMISSIONER _____

WHEREAS, Advocates for Family Peace provides services that are considered critical to victims of domestic violence; and

WHEREAS, The need for these services still exists, and it is the best interest of the citizens of St. Louis County to renew the current contract at a rate of \$35,000 annually;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a purchase of service contract with Advocates for Family Peace for domestic violence related services from January 1, 2014 to December 31, 2014, at an annual cost not to exceed \$35,000, payable from Fund 100, Agency 113002, Object 629900.

BOARD LETTER NO. 14 - 21

FINANCE & BUDGET COMMITTEE CONSENT NO. 5

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Easement to City of Duluth for
Service Road at Public Safety
Campus

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
Property Management

RELATED DEPARTMENT GOAL:

Facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize granting an easement to the City of Duluth for the existing service road across county fee owned property. This is the first step to establish the road as a Duluth street.

BACKGROUND:

The City of Duluth has requested St. Louis County to grant an easement for the existing service road on the Public Safety Campus. The road connects Rice Lake Road with Arlington Avenue. This was set forth by the City of Duluth Police Department Headquarters Facility Lease Agreement, Article VI, Section 3, dated March 25, 2010. Once the city is granted an easement it will designate this as a City of Duluth street. With the construction of the Joint City/County Public Safety Building and the pending sale of the Chris Jensen facility it is vital that the road receive this designation.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve granting an easement to the City of Duluth for public road purposes across St. Louis County fee owned land, and authorize the appropriate county officials to sign the easement.

Easement to City of Duluth for Service Road at Public Safety Campus

BY COMMISSIONER _____

WHEREAS, St. Louis County is the fee owner of the property known as the Public Safety Campus (former county Poor Farm); and

WHEREAS, The City of Duluth is requesting that St. Louis County grant a Public Road Easement over county fee owned land as part of the process for designating the service road as a City of Duluth Street; and

WHEREAS Minn. Stat. § 465.035 allows such conveyances to other Governmental Entities and Public Corporations;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 465.035, the Chair of the County Board and the County Auditor are authorized to execute a Public Road Easement over county fee land to the City of Duluth. Said easement is shown on the attached map and Exhibits A and B, on file in the Property Management Department.

RESOLVED FURTHER, This easement is granted with no monetary consideration from either party.

Easement Exhibit Map

Service Road Public Safety Campus



Exhibit A

Public Access Road

12/14/2012

A Sixty-Six Foot (66.00') wide easement for public road access over, under and across that part of the Northwest Quarter (NW1/4), Section Sixteen (16), Township Fifty (50) North, Range Fourteen (14) West of the Fourth Principal Meridian; being centered on the following described line:

Commencing at the Northwest corner of Section Sixteen (16), thence South 00 degrees 19 minutes 50 seconds East, along the West line of said Section 16, a distance of 1328.62 feet; thence North 89 degrees 40 minutes 10 seconds East a distance of 33.00 feet to the intersection with the Easterly right of way line of Arlington Avenue and being the Point of Beginning of said centerline to be described; thence North 89 degrees 59 minutes 51 seconds East, a distance of 5.08 feet; thence continuing Easterly along said centerline, a distance of 146.77 feet along a tangential curve concave to the South having a radius of 200.00 feet and a central angle of 42 degrees 02 minutes 46 seconds; thence continuing along said centerline, tangent to said curve, South 47 degrees 57 minutes 23 seconds East, a distance of 126.37 feet; thence continuing Easterly along said centerline, a distance of 163.96 feet along a tangential curve concave to the South having a radius of 600.00 feet and a central angle of 15 degrees 39 minutes 24 seconds; thence continuing along said centerline, tangent to said curve, South 63 degrees 36 minutes 47 seconds East, a distance 74.93 feet; thence continuing Easterly along said centerline, a distance of 119.21 feet along a tangential curve concave to the South having a radius of 600.00 feet and a central angle of 11 degrees 23 minutes 02 seconds; thence continuing along said centerline, tangent to said curve, South 52 degrees 13 minutes 45 seconds East, a distance of 71.55 feet; thence continuing Easterly along said centerline, a distance of 108.74 feet along a tangential curve concave to the North having a radius of 75.00 feet and a central angle of 83 degrees 04 minutes 24 seconds; thence continuing along said centerline, tangent to said curve, North 44 degrees 41 minutes 51 seconds East, a distance 25.99 feet; thence continuing Easterly along said centerline, a distance of 148.25 feet along a tangential curve concave to the North having a radius of 400.00 feet and a central angle of 21 degrees 14 minutes 05 seconds; thence continuing along said centerline, tangent to said curve, North 65 degrees 55 minutes 56 seconds East, a distance 26.10 feet; thence continuing Easterly along said centerline, a distance of 28.75 feet along a tangential curve concave to the North having a radius of 300.00 feet and a central angle of 5 degrees 29 minutes 30 seconds; thence continuing along said centerline, tangent to said curve, North 71 degrees 25 minutes 26 seconds East, a distance 163.35 feet; thence continuing Easterly and Northerly along said centerline, a distance of 10.59 feet along a tangential curve concave to the West having a radius of 150.00 feet and a central angle of 4 degrees 02 minutes 36 seconds to a point hereinafter referred to as Point "A"; thence continuing Easterly and Northerly along said centerline, a distance of 220.84 feet along same tangential curve concave to the West having a radius of 150.00 feet and a central angle of 84

degrees 21 minutes 22 seconds; thence continuing along said centerline, tangent to said curve, North 16 degrees 58 minutes 32 seconds West, a distance 136.90 feet; thence continuing Northerly along said centerline, a distance of 48.20 feet along a tangential curve concave to the East having a radius of 300.00 feet and a central angle of 9 degrees 12 minutes 19 seconds; thence continuing along said centerline, tangent to said curve, North 7 degrees 46 minutes 12 seconds East, a distance 212.85 feet; thence continuing Easterly along said centerline, a distance of 178.00 feet along a tangential curve concave to the East having a radius of 140.00 feet and a central angle of 72 degrees 50 minutes 57 seconds; thence continuing along said centerline, tangent to said curve, North 65 degrees 04 minutes 44 seconds East, a distance 75.78 feet; thence continuing Easterly along said centerline, a distance of 33.00 feet along a tangential curve concave to the South having a radius of 200.00 feet and a central angle of 9 degrees 27 minutes 09 seconds; thence continuing along said centerline, tangent to said curve, North 74 degrees 31 minutes 54 seconds East, a distance 19.70 feet to the westerly Right of Way line of Rice Lake Road and said centerline there terminating.

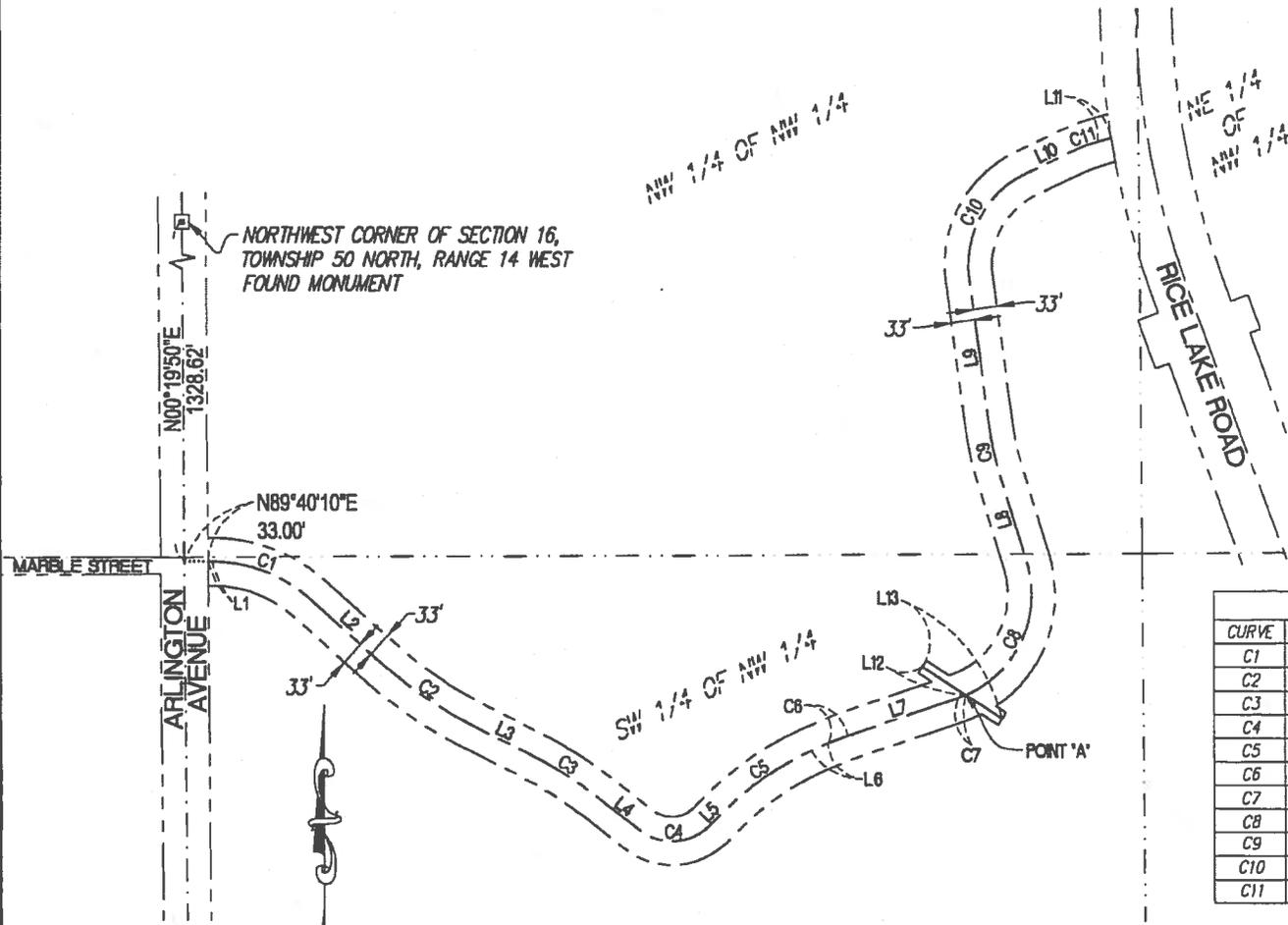
TOGETHER WITH

A Twenty Foot (20.00') wide easement for public road access over, under and across that part of the Northwest Quarter (NW1/4), Section Sixteen (16), Township Fifty (50) North, Range Fourteen (14) West of the Fourth Principal Meridian; not included in the above described easement and being centered on the following described line:

Commencing at the aforementioned Point "A"; thence North 57 degrees 15 minutes 19 seconds West, a distance 72.00 feet to the Point of Beginning of the line to be described; thence South 57 degrees 15 minutes 19 seconds East, a distance 132.00 feet and said line there terminating.

EXHIBIT "B"

Prepared for City of Duluth



LINE TABLE		
LINE	BEARING	LENGTH
L1	N89°59'51"E	5.08'
L2	S47°57'23"E	126.37'
L3	S63°36'47"E	74.93'
L4	S52°13'45"E	71.55'
L5	N44°41'51"E	25.99'
L6	N65°55'56"E	26.10'
L7	N71°25'26"E	163.35'
L8	N16°58'32"W	136.90'
L9	N07°46'12"E	212.85'
L10	N65°04'44"E	75.78'
L11	N74°31'54"E	19.70'
L12	N57°15'19"W	72.00'
L13	S57°15'19"E	132.00'

CURVE TABLE				
CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING
C1	200.00'	42°02'46"	146.77'	S68°58'46"E
C2	600.00'	15°39'24"	163.96'	S55°47'05"E
C3	600.00'	11°23'02"	119.21'	S57°55'16"E
C4	75.00'	83°04'24"	108.74'	N86°14'03"E
C5	400.00'	21°14'05"	148.25'	N55°18'53"E
C6	300.00'	5°29'30"	28.75'	N68°40'41"E
C7	150.00'	4°02'36"	10.59'	N69°24'08"E
C8	150.00'	84°21'22"	220.84'	N25°12'09"E
C9	300.00'	9°12'19"	48.20'	N12°22'22"W
C10	140.00'	72°50'57"	178.00'	N28°39'16"E
C11	200.00'	9°27'09"	33.00'	N69°48'19"E

NORTHWEST CORNER OF SECTION 16,
TOWNSHIP 50 NORTH, RANGE 14 WEST
FOUND MONUMENT

N00°19'50"E
1328.62'

N89°40'10"E
33.00'

MARBLE STREET

ARLINGTON AVENUE

RICE LAKE ROAD

NW 1/4 OF NW 1/4

NE 1/4 OF NW 1/4

SW 1/4 OF NW 1/4

POINT 'A'



(SCALE IN FEET)

Basis of Bearing is Grid North,
St. Louis County Transverse
Mercator 96 Coordinate System.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Print Name: Paul A. Vogel License # 44075

Signature:  Date: 12/14/2012

REVISED: 12/14/12

DATE PREPARED: 11/26/12

PROJ NO: 080321

FILE: 080321VESMT-

SHEET 1 of 1 SHEETS

DULUTH MINNEAPOLIS

21 W. Superior Street
Suite 500
Duluth, MN 55802

250 Third Avenue North
Suite 450
Minneapolis, MN 55401

TEL 218/727-8446
FAX 218/727-8458

TEL 612/338-2029
FAX 612/338-2088

http://www.LHBcorp.com



Lawful Gambling Application (Camp 5 Township)

BY COMMISSIONER _____

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (Pull-tabs [paper], Bar bingo, Tipboards) on file in the office of the County Auditor, identified as County Board File No. _____, for the following organization:

Voyageur Trail Society, Inc., Crane Lake, Minnesota, to operate out of the following:

Melgeorge's Elephant Lake Lodge, Camp 5 Township, 6376 County Road 180, Orr, MN 55771, new

BOARD LETTER NO. 14 - 23

FINANCE & BUDGET COMMITTEE CONSENT NO. 7

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Carpet Replacement – Northland
Office Center (Virginia)

FROM: Kevin Z. Gray
County Administrator

Tony Mancuso, Director
 Property Management

RELATED DEPARTMENT GOALS:

To perform deferred building maintenance, to bring facilities up to current building and life safety codes, to extend life cycle of facilities, and to increase building operational efficiency.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the purchase of replacement carpet in the Northland Office Center located in Virginia, MN.

BACKGROUND:

The Northland Office Center's carpet is in very poor condition, and Property Management has been spot replacing the extremely bad areas on an ongoing basis. County Administration determined that the condition of the carpet was such that an emergency purchase for replacement in several areas be implemented for staff and public welfare and safety purposes. The carpet replacement vendor is Contract Tile and Carpet LLC of Duluth, Minnesota in an amount of \$92,548.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve payment of \$92,548 to Contract Tile and Carpet LLC of Duluth, MN for the replacement of carpet in the Northland Office Center in Virginia, payable from Fund 100, Agency 128777, Object 630903 (project #68130502).

Carpet Replacement – Northland Office Center (Virginia)

BY COMMISSIONER _____

WHEREAS, The Northland Office Center’s carpet is in very poor condition, and Property Management has been spot replacing the extremely bad areas on an ongoing basis; and

WHEREAS, County Administration determined that the condition of the carpet was such that an emergency purchase for replacement in several areas be implemented for staff and public welfare and safety purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes payment of \$92,548.00 to Contract Tile and Carpet LLC of Duluth, MN, for the replacement of carpet in the Northland Office Center in Virginia, payable from Fund 100, Agency 128777, Object 630903 (project #68130502).

Establishing 2015 Minimum Compensation for Elected County Officials

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board has the authority to set compensation for elected county officials including County Attorney, County Auditor, and the County Sheriff; and

WHEREAS, According to state statutes, at the January meeting prior to the first date on which applicants may file for the office of County Attorney, County Auditor, and County Sheriff, the Board shall set, by resolution, the minimum salary to be paid to the newly elected County Attorney, County Auditor, and County Sheriff, for the term next following; and

WHEREAS, The 2015 starting level compensation for these positions recognizes the salary schedule found in the St. Louis County Management Compensation Pay Plan AE for elected department heads, effective December 14, 2013;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the minimum 2015 salary compensation levels for newly elected officials to the positions County Attorney at \$109,283; County Auditor at \$89,918; and County Sheriff at \$99,133 as identified in the St. Louis County Management Compensation Pay Plan AE for elected department heads, effective December 14, 2013, a copy of which is on file in County Board File No. _____;

RESOLVED FURTHER, That the newly elected officials' qualifications, experience, and performance may require that the actual starting salary be placed appropriately along the Management Compensation Pay Plan AE schedule.

BOARD LETTER NO. 14 - 25

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 9

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Advertising for Civil Service
Commission Vacancy

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources

RELATED DEPARTMENT GOAL:

To provide effective, efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize an advertisement for a new member on the Civil Service Commission to replace Thor Underdahl.

BACKGROUND:

In an e-mail received January 4, 2014, Mr. Underdahl reported that he was resigning from the Civil Service Commission because of new work responsibilities at his place of employment. The County Board's Appointment Process Policy requires the county board to authorize the County Auditor to advertise this position.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Auditor to advertise and accept applications for a vacancy on the Civil Service Commission until February 28, 2014.

Advertising for Civil Service Commission Vacancy

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board appoints citizens to serve on the Civil Service Commission; and

WHEREAS, The resignation of Mr. Thor Underdahl has created a vacancy on this commission which the Human Resources Department desires to fill;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to advertise and accept applications for a vacant position on the Civil Service Commission until February 28, 2014.

BOARD LETTER NO. 14 - 26

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 10

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** 2014 Pay Equity Report

FROM: Kevin Z. Gray
County Administrator

James R. Gottschald, Director
Human Resources

RELATED DEPARTMENT GOAL:

To ensure that county job classes are assigned to salary ranges which are internally equitable and externally competitive in the applicable labor markets, sufficient to recruit and retain qualified staff.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the 2014 St. Louis County Pay Equity Implementation Report.

BACKGROUND:

The 1984 Local Government Pay Equity Act mandated that each political subdivision establish a job evaluation system in order to determine the comparable work value of each job classification in its employment, and to establish and maintain equitable compensation relationships between female-dominated and male-dominated job classes. The Act further mandated that each jurisdiction submit reports for monitoring on-going compliance with provisions of the statute.

St. Louis County was notified that it must submit its compliance report by January 31, 2014. In accordance with the statute, the attached report represents the classifications, incumbents and salaries in effect on December 31, 2013. In addition, all classifications that were occupied at any time in 2013 which have not been abolished must be reported as they were last filled. All reported salaries indicate the maximum monthly salary inclusive of the county's contribution towards family health insurance premiums and lump sum payments, but exclusive of longevity or performance pay. The salaries of classifications which work 40 hours per week have been converted to represent a 37.5 hour work week to ensure consistency in comparison.

According to the report, St. Louis County continues to maintain compliance with the Act with an underpayment ratio of 90.10%. The underpayment ratio represents a comparison of the percent of male classes below predicted pay to the percentage of female classes below predicted pay. A minimum of 80% is required to comply with the Act.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2014 St. Louis County Pay Equity Implementation Report and authorize its submission to the State of Minnesota.

2014 Pay Equity Report

BY COMMISSIONER: _____

WHEREAS, State Law requires all public jurisdictions to eliminate any gender-based wage inequities in compensation; and

WHEREAS, The 1984 Local Government Pay Equity Act mandated that each political subdivision establish a job evaluation system in order to determine the comparable work value of each job classification in its employment, and to establish and maintain equitable compensation relationships between female-dominated and male-dominated job classes; and

WHEREAS, The Act further mandated that each jurisdiction submit reports for monitoring on-going compliance with provisions of the statute and St. Louis County was notified that it must submit its compliance report by January 31, 2014; and

WHEREAS, According to the current report, St. Louis County continues to maintain compliance with the Act;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2014 St. Louis County Pay Equity Implementation Report and authorizes its submission to the State of Minnesota by the January 31, 2014 deadline.

Pay Equity Implementation Report

For Department Use Only

Postmark Date of Report

Jurisdiction ID Number

Part A: Jurisdiction Identification	Name of Jurisdiction St. Louis County			
	<input type="checkbox"/> City	<input checked="" type="checkbox"/> County	<input type="checkbox"/> Health Care Facility	<input type="checkbox"/> HRA
	<input type="checkbox"/> Township	<input type="checkbox"/> SWCD	<input type="checkbox"/> Utility	<input type="checkbox"/> Other:
	<input type="checkbox"/> School			
	Address 100 N. 5 th Ave. W., Room 1	City Duluth	State MN	Zip 55802
	Contact Person James R. Gottschald	Phone (218) 726-2422	Fax (218) 733-2977	
	E-Mail Address gottschaldj@stlouiscountymn.gov			
Part B: Official Verification	<p>1 The job evaluation system used measured skill, effort, responsibility and working conditions and the same system was used for all classes of employees. Check the system used:</p> <p><input type="checkbox"/> State Job Match</p> <p><input checked="" type="checkbox"/> Designed Own (specify) Factor Evaluation System</p> <p><input type="checkbox"/> Consultant's System (specify)</p> <p><input type="checkbox"/> Other (specify)</p>		<p>5 No salary ranges/performance differences</p> <p><input type="checkbox"/> Leave blank unless BOTH of the following apply:</p> <p style="margin-left: 20px;">a. Jurisdiction does not have a salary range for any job class</p> <p style="margin-left: 20px;">b. Upon request, jurisdiction will supply documentation showing that inequities between male and female classes are due to performance differences.</p> <p>Note: Do not include any documentation regarding performance with this form.</p>	
	<p>2 Health insurance benefits for male and female classes of comparable value have been evaluated and:</p> <p><input type="checkbox"/> There is no difference and female classes are not at a disadvantage</p> <p><input checked="" type="checkbox"/> There is a difference and the maximum salaries reported include the monthly amount paid by the employer for health insurance.</p>		<p>6 An official notice has been posted at</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Court House Bulletin Boards</p> <p style="text-align: center;">(prominent location)</p> <p>informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library. The report was approved by:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">County Board</p> <p style="text-align: center;">(governing body)</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(chief elected official)</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Chair, County Board</p> <p style="text-align: center;">(title) (date)</p>	
	<p>3 <input checked="" type="checkbox"/> Information in this report is complete and accurate.</p> <p>4 <input checked="" type="checkbox"/> The report includes all classes of employees over which the jurisdiction has final budgetary approval authority.</p>		<p><input checked="" type="checkbox"/> Checking this box indicates legal signature by above official.</p>	
Part C: Salary Range Test	<p><i>Result from Salary Range Worksheet</i></p> <p>87.89% is the result of average years to salary range maximum for male classes divided by the average years to salary range maximum for female classes.</p>			
Part D: Exceptional Service Pay Test (Longevity and Performance)	<p><i>Results from Exceptional Service Pay Worksheet</i></p> <p><input type="checkbox"/> 20% or less of male classes receive ESP.</p> <p>88.09% is the result of the percentage of female classes receiving ESP divided by the percentage of male classes receiving ESP.</p>			
Part E: Total Payroll	<p>\$86,255,935 is the annual payroll for the calendar year just ended December 31.</p>			

Part F: Job Class Information

Payroll as of December 31, 2013

St. Louis County
 Human Resources Department
 100 North 5th Avenue West
 Duluth, MN 55802

James R. Gottschald
 Phone (218) 725-5066
 FAX (218) 733-2977

Job #	Class Title	Nbr Male	Nbr Fem	Class Type	Job Pts	Min Mo Salary	Max Mo Salary	Yrs to Max	Yrs of Svc	Exceptional Service Pay
1	Service Wkr	0	1	F	25	1935	3530	2	0	Longevity
2	Engineering Aide Trainee	18	3	M	35	1935	3530	2	0	
3	Highway Laborer	24	3	M	41	1757	3360	2	0	
4	Janitor	25	14	B	54	2233	4106	4	0	Longevity
5	Solid Wst Wkr Int	20	2	M	58	2223	3875	4	0	Longevity
6	Info Spec I	5	32	F	59	2101	3830	6	0	Longevity
7	Info Spec I - Z	0	2	F	59	2340	4020	4	0	Longevity
8	Micro Prod Opr	0	1	F	64	2566	4286	4	0	Longevity
9	Home Care Spec -HHA	1	4	F	66	2223	3875	4	0	Longevity
10	Util Worker II	1	0	M	67	2340	4020	4	0	
11	Equip Oper II	1	0	M	68	2646	4390	4	0	Longevity
12	Solid Wst Wkr II	6	3	B	76	2407	4106	4	0	Longevity
13	IT Service Technician	2	0	M	81	2566	4286	4	0	Longevity
14	Bailiff-Court Security	8	5	B	83	2429	4284	5	0	Merit
15	Legal Sect I	0	3	F	90	2483	4390	6	0	
16	Cook Jail	1	1	B	91	2819	4608	4	0	Longevity
17	Info Spec II	5	125	F	91	2483	4355	6	0	Longevity
18	Info Spec II - Z	0	1	F	91	2732	4496	4	0	Longevity
19	IT Support Specialist	1	1	B	93	3016	4840	4	0	Longevity
20	Survey Tech I	1	0	M	98	2646	4722	6	0	
21	Sign Tech	5	0	M	102	3075	4936	4	0	Longevity
22	Engineering Tech	7	1	M	105	3016	4840	7	0	
23	Head Janitor	3	0	M	106	2819	4608	4	0	Longevity
24	Solid Wst Tech	1	0	M	106	2819	4608	4	0	
25	Adm Secretary I	0	6	F	111	2826	4765	4	0	Merit
26	Cook Sup - Jail	1	0	M	111	2912	4722	4	0	Longevity
27	Social Svc Spec	3	13	F	115	2732	4722	6	0	Longevity
28	Equip Oper	111	7	M	116	2636	4936	5	0	Longevity
29	Property Room Tech	1	0	M	116	2912	4722	4	0	Longevity
30	Parts Room Specialist	3	4	B	118	2727	4543	4	0	Longevity
31	Buyer I	1	1	B	119	3016	4840	4	0	
32	Forestry Tech I	6	3	B	119	2819	4840	6	0	Longevity
33	Info Spec III	5	56	F	119	2819	4816	6	0	Longevity
34	Resource Dev Tech	1	0	M	119	3122	4959	4	0	Longevity
35	Adm Sect II	0	1	F	121	2910	4871	4	0	Merit
36	Emergency Comm Spec	11	27	F	121	3076	4849	4	0	Longevity
37	Stationary Engineer	4	0	M	122	3234	5087	4	0	Longevity
38	Survey Tech II	5	0	M	122	3234	5087	4	0	Longevity
39	Automotive Tech	4	0	M	123	3016	4840	4	0	Longevity
40	Building Mntc Wkr	14	1	M	123	3234	5087	7	0	Longevity
41	Drafting/Prop Rec Tech	0	1	F	123	2819	4840	6	0	
42	Financial Wkr	20	103	F	123	2732	4722	6	0	Longevity
43	Elig Investigator	3	0	M	124	3122	4959	4	0	Longevity

Job #	Class Title	Nbr Male	Nbr Fem	Class Type	Job Pts	Min Mo Salary	Max Mo Salary	Yrs to Max	Yrs of Svc	Exceptional Service Pay
44	Legal Sect II	0	19	F	124	2819	4840	6	0	Longevity
45	Bridge Wkr	5	0	M	125	2828	4936	7	0	Longevity
46	Adm Sect II-Z	0	1	F	127	3047	5038	4	0	Merit
47	FAD Training Facilitator	0	3	F	127	3122	4959	4	0	Longevity
48	Heavy Eqp Mech	31	0	M	128	3187	5067	4	0	Longevity
49	Carpenter	1	0	M	130	3234	5087	4	0	
50	Deputy Sheriff Corrections	35	17	B	130	3213	4994	4	0	Longevity
51	Lead Emerg Comm Spec	1	5	F	130	3310	5119	4	0	Longevity
52	Social Programs Coord	0	5	F	131	3234	5087	4	0	Longevity
53	Engineering Tech Int	11	0	M	138	3466	5375	4	0	Longevity
54	Youth Program Coord	1	1	B	138	3122	4959	4	0	
55	Civil Defense Coor	1	0	M	140	3234	5087	4	0	Longevity
56	Accounting Tech	0	1	F	141	3234	5087	4	0	Longevity
57	Micro Unit Svpr	0	1	F	141	3219	5003	4	0	Longevity
58	Forestry Tech II	5	1	M	143	3348	5230	4	0	Longevity
59	Land Staff Appr	1	2	B	144	3466	5375	4	0	Longevity
60	Veterans Ser Off	4	1	M	147	3234	5230	5	0	Longevity
61	Technical Services Analyst I	3	1	B	148	3466	5375	4	0	
62	Elec Systems Tech	4	0	M	150	3585	5528	4	0	Longevity
63	Forest Rec Spec	1	0	M	150	3466	5375	4	0	
64	Forester I	4	0	M	150	3234	5375	6	0	Longevity
65	Health Promotion Coord	0	1	F	150	3531	5367	4	0	
66	Asst Mine Insp	2	0	M	151	3122	5230	4	0	Longevity
67	Investigator	4	6	B	151	3777	5881	4	0	Longevity
68	Haz/Ind Waste Spec	1	0	M	152	3348	5230	4	0	Longevity
69	Planner I	0	3	F	152	3122	5375	7	0	Longevity
70	Business Syst Analyst	0	1	F	153	3466	5367	4	0	
71	Senior Buyer	0	1	F	153	3348	5230	4	0	Longevity
72	Child Supp Off	3	31	F	155	3234	5375	6	0	Longevity
73	Public Hlth Nutr Educ	1	2	B	156	3466	5375	4	0	Longevity
74	Wkrs Comp Case Coord	1	0	M	156	3585	5528	4	0	
75	Public Hlth Nrs I	5	31	F	157	3713	5846	5	0	Longevity
76	Real Est Appr	17	4	M	157	3122	5375	6	0	Longevity
77	Deputy Sheriff	62	6	M	158	3409	5296	4	0	Longevity
78	Motor Pool Svpr	2	0	M	158	3460	5297	4	0	Longevity
79	Soils Scientist	1	0	M	160	3466	5375	4	0	Longevity
80	Survey Tech Sr	4	0	M	160	3585	5528	4	0	Longevity
81	Engineering Tech Sr	11	1	M	161	3713	5684	4	0	Longevity
82	Accountant	2	1	B	164	3294	5937	8	0	
83	Community Dev Rep	1	0	M	164	3466	5375	4	0	Longevity
84	Corrections Counselor	0	2	F	164	3466	5375	4	0	Longevity
85	Deputy Sheriff Invest	8	1	M	164	3663	5603	4	0	Longevity
86	Deputy Sheriff Sgt Corr	6	3	B	164	3452	5236	4	0	Longevity
87	GIS Specialist	3	2	B	164	3585	5528	4	0	Longevity
88	Graduate Eng	1	0	M	164	3585	5528	4	0	
89	Program Facilitator	0	1	F	164	3466	5375	4	0	Longevity
90	Public Hlth Educ II	1	0	M	164	3585	5528	4	0	Longevity
91	Sign Svpr	2	0	M	167	3583	5458	4	0	Longevity
92	Technical Services Analyst II	15	3	M	168	4001	6017	4	0	Longevity
93	Deputy Sheriff Sgt	16	1	M	169	3796	5766	4	0	Longevity
94	Forestry Tech III	2	0	M	169	3585	5528	4	0	Longevity
95	Right of Way Agent	4	0	M	169	3856	5846	4	0	Longevity

Job #	Class Title	Nbr Male	Nbr Fem	Class Type	Job Pts	Min Mo Salary	Max Mo Salary	Yrs to Max	Yrs of Svc	Exceptional Service Pay
96	Environ Hlth Spec	3	1	B	172	3348	5528	5	0	Longevity
97	Forester II	6	0	M	172	3713	5684	4	0	Longevity
98	Highway Maint Svpr	15	0	M	172	3583	5458	4	0	Longevity
99	Public Hlth Nrs II	0	4	F	172	4001	6017	4	0	Longevity
100	Social Worker	20	98	F	172	3364	6213	9	0	
101	Human Resources Advisor	0	2	F	173	3655	5531	4	0	
102	Chief Dep Cnty Rec	0	2	F	174	3856	5783	4	0	Longevity
103	Facilities Supervisor	5	1	M	174	3708	5618	4	0	Longevity
104	Lead Elec Systems Tech	1	0	M	174	3856	5846	4	0	Longevity
105	Legal Sect Svpr	0	3	F	174	3338	5458	6	0	Longevity
106	Planner II	6	3	B	174	3713	5684	4	0	Longevity
107	Asst Comm Ctr Svpr	1	2	B	175	3708	5618	4	0	Longevity
108	Jail Prog Opr Coord	0	1	F	176	3585	5528	4	0	Longevity
109	Road & Brg Shop Svpr	6	0	M	176	3708	5618	4	0	Longevity
110	Bridge Svpr	1	0	M	177	3583	5458	4	0	Longevity
111	Resource Invent Spec	1	0	M	177	3708	5618	4	0	Longevity
112	Accountant	2	2	B	178	3585	5528	4	0	Longevity
113	Adm Sect Svpr-ZZ	0	1	F	178	3655	5765	4	0	Merit
114	Info Spec Svpr	0	6	F	178	3408	5531	6	0	Longevity
115	Service Center Svpr	1	0	M	182	3856	5783	4	0	
116	Technical Services Analyst III	4	0	M	183	4154	6197	4	0	Longevity
117	Solid Wst Opr Svpr	1	0	M	184	3856	5783	4	0	Longevity
118	Tax Forfeited Land Coord	0	1	F	184	3856	5846	4	0	Longevity
119	Asst Adm Operations	0	1	F	186	3869	5858	4	0	
120	Asst Adm Security	1	0	M	186	3869	5858	4	0	Longevity
121	Engineering Tech Principal	4	0	M	186	4163	6142	4	0	Longevity
122	Principal Appraiser	7	1	M	186	3856	5846	4	0	Longevity
123	Tax Analyst	0	1	F	187	3708	5618	4	0	
124	Forester III	2	1	B	190	4001	6017	4	0	Longevity
125	County Extension Administrator	0	1	F	191	3856	5783	4	0	Longevity
126	Fleet/Prop Mgr	1	0	M	191	4323	6326	4	0	Longevity
127	GIS Principal	2	1	B	191	3856	5846	4	0	Longevity
128	Staff Dev Spec Sr	0	1	F	191	4163	7237	8	0	
129	Wkrs Comp Adm	0	1	F	191	4002	5957	4	0	Longevity
130	Environmental Proj. Mgr.	0	1	F	192	3856	5846	4	0	
131	Insurance & Claims Specialist	1	0	M	192	4001	6017	4	0	
132	Mine Insp	1	0	M	193	4002	5957	4	0	
133	Clerk Cty Brd Elec Svpr	1	0	M	195	4323	6326	4	0	
134	County Vets Svc Officer	0	1	F	195	4103	6035	3	0	Merit
135	Office Administrator	1	0	M	195	4750	6784	3	0	
136	Public Hlth Nrsg Svpr	0	3	F	195	4323	6326	4	0	Longevity
137	Wireless Comm Coord -Z	1	0	M	197	4323	6326	4	0	Longevity
138	Deputy Sheriff Lt	4	0	M	198	3975	5984	4	0	Longevity
139	Environ Prog Adm	1	0	M	198	4323	6326	4	0	Longevity
140	Public Hlth Analyst	1	0	M	198	4154	6197	4	0	Longevity
141	Senior Human Resources Advisor	2	7	F	198	4246	6230	4	0	Longevity
142	Deputy County Surveyor	3	0	M	199	4163	6142	4	0	Longevity
143	Dir Victim Witness	0	1	F	199	4306	6272	3	0	
144	Accounting Supervisor	1	1	B	202	3555	6799	10	0	
145	Accounting Supervisor	0	1	F	202	4002	5957	4	0	Longevity
146	Emergency Services Mgr	1	0	M	202	4002	5957	4	0	Longevity
147	Comm Tech Svpr	1	0	M	203	4323	6326	4	0	Longevity

Job #	Class Title	Nbr Male	Nbr Fem	Class Type	Job Pts	Min Mo Salary	Max Mo Salary	Yrs to Max	Yrs of Svc	Exceptional Service Pay
148	Contract Adm Mgr	1	0	M	204	4323	6326	4	0	Longevity
149	Financial Analyst	1	2	B	205	4163	6142	4	0	Longevity
150	Loss Control Specialist Senior	1	1	B	205	4154	6197	4	0	Longevity
151	Tax Div Mgr	1	0	M	205	4163	6142	4	0	
152	Capital Planning Mgr	1	0	M	208	4323	6326	4	0	
153	Bridge Supt	1	0	M	211	4163	6142	4	0	Longevity
154	Highway Div Supt	4	0	M	211	4163	6142	4	0	Longevity
155	Admin Asst I	3	9	F	215	3555	6799	10	0	
156	Attorney I	1	3	F	215	4199	6604	4	0	
157	Collections Ser Svpr II	1	1	B	215	3555	6799	10	0	
158	Contract Serv Rep	1	2	B	216	3660	6729	9	0	
159	Social Worker (MSW)	18	63	F	216	3660	6729	9	0	
160	Fiscal Mgr	1	0	M	217	4323	6326	4	0	Longevity
161	Communications Mgr	0	1	F	218	4306	6272	3	0	
162	Resource Data Svpr	1	0	M	218	4488	6528	4	0	Longevity
163	Resource Mgmt Svpr	1	0	M	218	4323	6326	4	0	Longevity
164	Area Land Mgr	2	0	M	219	4323	6326	4	0	Longevity
165	Internal Auditor	0	1	F	225	4488	6528	4	0	
166	County Surveyor	1	0	M	226	4662	6736	4	0	Longevity
167	Technical Services Coord	2	1	B	228	4472	6576	4	0	Longevity
168	Human Resources Mgr	0	1	F	229	4945	7052	4	0	Longevity
169	Licensed Ind Clinical Soc Wkr	4	6	B	229	3807	7098	10	0	
170	Physical Planning Mgr	1	1	B	229	4488	6528	4	0	Longevity
171	IT Unit Supervisor	5	2	B	231	4488	6528	4	0	Longevity
172	Social Svc Svpr	7	9	B	231	3985	7467	10	0	
173	Asst Cnty Assessor	2	0	M	235	4488	6528	4	0	Longevity
174	Attorney II	2	5	F	236	5627	7828	4	0	
175	Asst Property Mgmt Dir	1	0	M	241	4662	6736	4	0	
176	Deputy Adm-Govern and Policy	1	0	M	243	6373	8661	3	0	Merit
177	Supr Dep Sheriff	4	0	M	247	4600	6713	4	0	Longevity
178	Asst Human Resources Dir	0	1	F	248	5767	8021	4	0	Longevity
179	I/G Rel Dir	1	0	M	250	6068	8310	3	0	Merit
180	Deputy Environ Services Dir	1	0	M	251	5031	7166	4	0	Longevity
181	Admin Asst II	1	0	M	254	3899	7312	10	0	
182	IT Manager	1	1	B	255	4847	6948	4	0	Longevity
183	Deputy Planning Dir	1	0	M	259	5031	7166	4	0	Longevity
184	Exam of Titles	1	0	M	266	6487	8794	5	0	
185	Finance Director	0	1	F	266	4945	7052	4	0	Longevity
186	Senior Attorney	11	9	B	266	6846	9255	4	0	Longevity
187	Chief Dep Auditor	0	1	F	279	5441	7649	4	0	
188	Public Hlth Division Dir	1	0	M	279	5031	7166	4	0	Longevity
189	Jail Corr Adm	0	1	F	281	4683	6811	4	0	Longevity
190	Principal Engineer	5	0	M	281	5031	7166	4	0	Longevity
191	Business Manager	0	1	F	283	4546	7749	8	0	
192	Deputy Land & Minerals Director	1	0	M	286	5441	7649	4	0	Longevity
193	Psychologist IV	1	0	M	291	5564	8880	7	0	
194	Safety & Risk Manager	1	0	M	298	5653	7899	4	0	Longevity
195	Undersheriff	1	0	M	323	5779	8111	3	0	Merit
196	Asst Cnty Hwy Eng	1	0	M	327	5653	7899	4	0	Longevity
197	Division Dir	1	2	B	327	4971	8338	8	0	
198	Prop Mgmt Dir	1	0	M	332	6373	8661	3	0	Merit
199	Asst Cnty Att Div Hd	0	1	F	344	7376	9823	3	0	Merit

Job #	Class Title	Nbr Male	Nbr Fem	Class Type	Job Pts	Min Mo Salary	Max Mo Salary	Yrs to Max	Yrs of Svc	Exceptional Service Pay
200	Asst Cnty Att Div Hd-Z	1	1	B	344	8093	9378	0.5	0	Merit
201	Deputy Adm-Operations and Budg	0	1	F	349	6692	9030	3	0	Merit
202	Deputy Dir	0	1	F	353	5940	9324	7	0	
203	Environ Services Dir	1	0	M	372	7025	9418	3	0	Merit
204	County Assessor	1	0	M	376	6373	8661	3	0	Merit
205	IT Director	1	0	M	376	6373	8661	3	0	Merit
206	Land & Minerals Dir	2	0	M	376	6373	8661	3	0	
207	Public Rec & Prop Valuation Dir	1	0	M	386	7025	9418	3	0	Merit
208	Human Resources Dir	1	0	M	387	6692	9030	3	0	Merit
209	Planning & Comm Dev Dir	0	1	F	388	7025	9418	3	0	Merit
210	Public Works Director	1	0	M	424	7745	10250	3	0	Merit
211	Dir of PH & HS	0	1	F	429	8133	10700	3	0	Merit
212	County Administrator	1	0	M	441	10379	13300	3	0	Merit

BOARD LETTER NO. 14 – 27

HEALTH & HUMAN SERVICES COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: January 14, 2014 **RE:** Substance Abuse Prevention
and Intervention Authority Pilot

FROM: Kevin Z. Gray
County Administrator

Ann M. Busche, Director
Public Health & Human Services

RELATED DEPARTMENT GOALS:

Adults will be self-sufficient, living a life free of substance abuse and addiction.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to implement a substance abuse prevention and intervention authority pilot for Calendar Year 2014, and authorize the hiring of 4.0 FTE social workers using one time prevention and innovation funds.

BACKGROUND:

As a part of the 2014 budget discussions, the County Board expressed interest in providing additional prevention services, particularly in the area of substance abuse and addiction. Staff within PHHS developed the attached proposal for a substance abuse prevention and intervention authority pilot. The focus of this team of four social workers would be:

- Prevention services to schools and community groups.
- Assist in the identification of at-risk individuals and expedite referral to treatment.
- Expand supports for substance abuse screening and intervention with families.
- Work with treatment providers on the development of additional treatment options as appropriate.

Services would be provided throughout the county with two social workers located in southern St. Louis County and two located in northern St. Louis County. An evaluation of the model will be developed so that a cost/benefit analysis can occur as to the effectiveness of the pilot. Objectives to be measured will include:

- Increased access for youth to compelling substance abuse prevention messages.
- Improved screening for individuals served in employment services, health care, social services, and legal settings to identify substance abuse concerns.
- Increased referral, expedited assessment, and smoother access to appropriate substance abuse treatment.

- Improved support and decreased length in placement for children and families affected by substance abuse.
- Strengthened cultural relevance in substance abuse prevention and intervention efforts.
- Increased communication and coordination among community entities intervening in substance abuse.
- Increased resources towards relapse prevention and strengthened aftercare supports.

The pilot would end on December 31, 2014 and the four positions eliminated at that time.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize Public Health and Human Services Department to implement a substance abuse prevention and intervention authority pilot for the period January 1, 2014 through December 31, 2014, and authorize the hiring of 4.0 FTE social workers using one time prevention and innovation funds in the amount of \$275,654, to be accounted for in 230-999999-311405-999999-99999999-9999.

Substance Abuse Prevention and Intervention Authority Pilot

BY COMMISSIONER _____

WHEREAS, As a part of the 2014 budget discussions, the St. Louis County Board expressed interest in providing additional prevention services, particularly in the area of substance abuse and addiction; and

WHEREAS, Staff within the Public Health and Human Services Department developed a proposal for a substance abuse prevention and intervention authority pilot for Calendar Year 2014; and

WHEREAS, Services will be provided throughout the county with two social workers located in southern St. Louis County and two located in northern St. Louis County; and

WHEREAS, An evaluation of the model will be developed so that a cost/benefit analysis can occur as to the effectiveness of the pilot;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to implement a substance abuse prevention and intervention authority pilot (County Board File No. _____) for the period January 1, 2014 through December 31, 2014;

RESOLVED FURTHER, That the County Board authorizes an increase of the department's FTE complement by 4.0 FTE social workers for this same time period, with the four positions eliminated on December 31, 2014;

RESOLVED FURTHER, That funding for the pilot will be one time prevention and innovation funds in the amount of \$275,654, to be accounted for in 230-999999-311405-99999-999999999-9999.

St. Louis County PHHS

Program Summary for PHHS Budget Addition – Prevention & Innovation Funds 2014

Substance Abuse Prevention and Intervention Authority

I. Mission & Purpose:

A. Targeted prevention of substance abuse and addiction.*

Concern: Individuals and communities have failed to adequately recognize and mitigate at-risk behaviors that lead to substance abuse and addiction.

B. Promote and facilitate recovery for affected individuals.

Concern: The behavioral and health issues of people who have substance abuse and addiction problems have not been adequately screened and referred for treatment in spite of often frequent exposure to the courts, health care, human services, law enforcement, education, and even the faith-community. At critical points of community contact and involvement, build capacity for screening, referral for treatment, and expediting of needed services.

C. Protect individuals, families, and communities from the effects of substance abuse and addiction.

Concern: The majority of crimes and assaultive injuries to adults and children are directly downstream from substance abuse and addiction. Improved public safety depends on effective prevention, as well as timely interventions that can lead people to recovery.

*Coordinating with other prevention initiatives including Minnesota Department of Human Services, Alcohol and Drug Abuse Division (ADAD). <http://www.rpcmn.org/>

II. Objectives

- A. Promote, support, and provide credible and innovative prevention initiatives that are tailored for respective risks of substance abuse & addiction. Integrate links for interventions and access to treatment.
 - a. Example: Because peer-to-peer models are effective in influencing at-risk behavior of youth, develop a system for “recovered youth” to tell their story to students. Increase the number of youth who encounter an age-appropriate impactful prevention message.
- B. Expand the capacity of health care and human services professionals, courts, jails, law enforcement, corrections, employment services, schools, human resources personnel, and related others in the community to identify potential at-risk individuals who may be involved with substance abuse and addiction.
 - a. Example: Individuals referred for employment services from public assistance programs may have substance abuse or addiction issues. Because these needs constitute a “barrier to employment”, employment services staff need to be prepared to address this possible need in their assessment. Training in identification of the need – and training in referral for services – are essential for timely and effective service provision to happen. In addition, access for the employment provider to a treatment service expediter can support better outcomes.
 - b. Example: Primary care health care providers frequently see evidence of substance abuse and addiction with their patients. However, limited/no training in addiction, lack of connections with treatment resources, uncertainty about intervention options, and limited patient time often can preempt pursuit of addressing these behavioral needs. Provision of related training and establishment of new referral practices can facilitate needed treatment.
 - c. Example: Encounters with the legal system (law enforcement, jail, courts, and corrections) by individuals showing behaviors related to substance abuse and/or addiction do not routinely result in outcomes that address these risk factors for continued criminal behavior – and personal risks for harmful & fatal results. While specialty drug courts have begun to impact this area, equipping involved professionals with tools such as SBIRT screening tools or with information and supported access to treatment - will assist in engaging offenders with treatment & recovery that will divert them from continued risk of public safety.
- C. Expand the supports for substance abuse screening and intervention with individuals and families affected by child maltreatment, involved with CHIPS court, exposed to domestic violence, and/or that have a child in out-of-home placement.
 - a. Example: Substance abuse and addiction are risk factors in the majority of child maltreatment cases and out-of-home placements for children. Further training of staff in assessing for these risk factors – and developing capacity for strategic interventions along with expediting access to

treatment is critical in building safety, reducing chronic risk of harm and neglect of children, and supporting self-sufficiency and well-being of families.

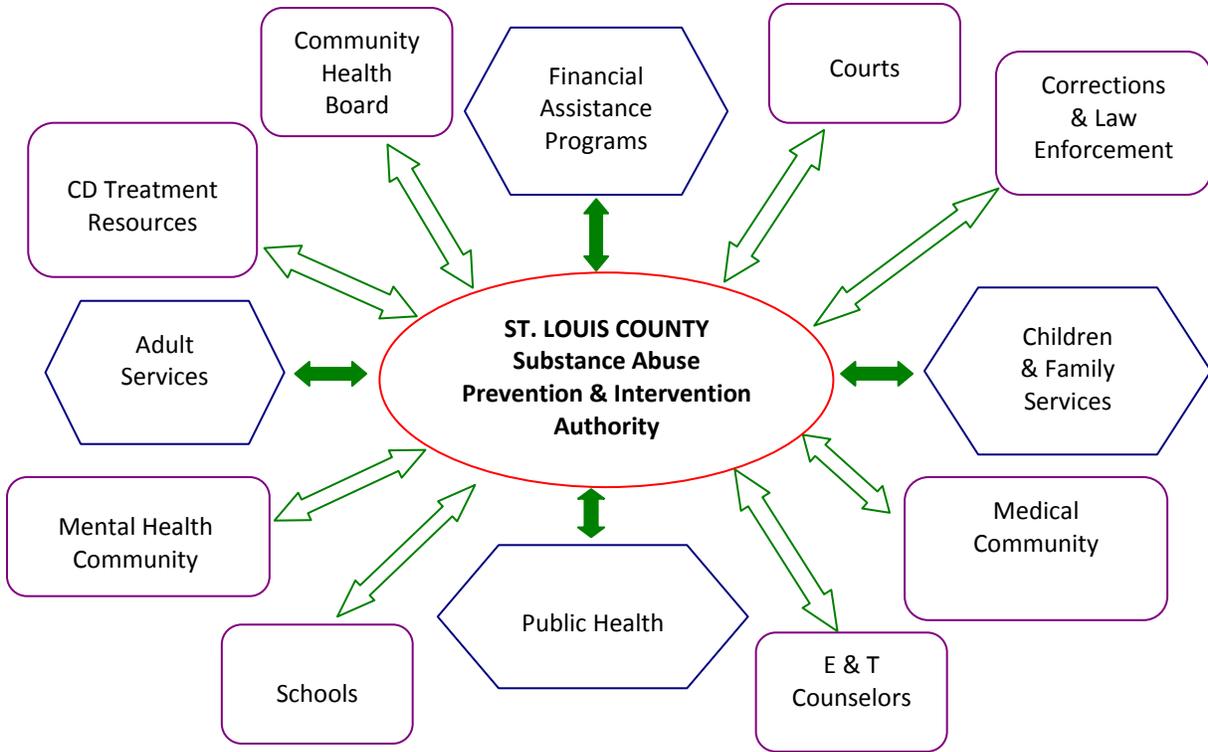
III. Team staffing & strategy

- A. PHHS – Building on the agency service platform within Adult Services, establish a specialized team of social workers trained and experienced in substance abuse and addictions to serve as the Substance Abuse Prevention and Intervention Authority (Team) for St. Louis County. Located within the PHHS Adult Services Division, the Team would have full and ready access to the full spectrum of county and state resources including PHHS Financial Assistance, county attorney, courts, law enforcement, PHHS Adult Services, PHHS Children and Family Services, employment services, ARC/probation, the specialty courts (drug, mental health, and CHIPS) – as well as others including treatment programs, schools, and the area hospitals.
- B. As a team, all staff involved with this initiative would work from a coordinated strategic plan to pursue the Authority-related objectives throughout the whole county for a consistent and comprehensive outcome.
- C. Staff roles.
 - a. Educator – Provide prevention services to schools and community groups. Serve as resources on substance abuse and addiction for community planning and area initiatives.

Example: Synthetic drugs have had a horrible impact on many people within the community of Duluth. During this period, because of chemical dependency commitments and related assessment work – PHHS agency staff have had direct and ongoing involvement and exposure to the devastation of the drug use. Drawing on this type of direct clinical experience within PHHS allows for a very well-footnoted message to the community.

- b. Service Expediter – Work in conjunction with community agencies – including specialty courts, to further assess and assist with addressing identified substance abuse and addiction needs – including referral to treatment and/or other supports.
- c. Mentor – Work in training other community professionals and agency staff to be better equipped in assessment and intervention efforts for clients with substance abuse and/or addiction.

Example: The SBIRT (Screen, Brief Intervention, Referral for Treatment) model is a national model that would have application for wider use in the courts and community. Team staff could be a critical community resource in sustaining that development.



Appointment to the Civil Service Commission

BY COMMISSIONER _____

RESOLVED, The St. Louis County Board appoints Olaf Clemenson as an alternate member on the Civil Service Commission for a term expiring December 31, 2016.

Employees hired on and after January 1, 2014 are subject to revised personal and sick leave benefits as follows: two (2) days of personal leave will be granted annually instead of four (4); the sick leave accrual after 12 months of service will be reduced from 5.75 to 4.0 hours per pay period; the maximum sick leave accumulation is reduced from 1,900 to 1,350 hours and the maximum number of sick leave hours eligible for payout upon retirement is reduced from 1,900 to 1,150 hours.

The 2012-2014 collective bargaining agreement contains a “me-too” agreement with respect to 2014 increases in on-call, shift differential or uniform allowances if agreed to with the Deputy Sheriff Unit. Also, overtime that is not paid for with county levy dollars may be worked by unit members and is required to be paid in cash (as opposed to compensatory time). Effective January 1, 2012, employees who promote into the Supervising Deputy Sheriff or Jail Administrator class are eligible to receive a 3-step increase (instead of the 2-step increase that is typically provided upon promotion). The contract provides for Long-Term Disability benefits with a 70% Employer paid premium contribution effective February 1, 2014. Finally, the Jail Administrator, Assistant Jail Administrator and Supervising Deputy Sheriff classifications will receive a job audit in 2014.

RECOMMENDATION:

It is recommended that the St. Louis County Board ratify the 2012-2014 Deputy Sheriff Supervisory Unit collective bargaining agreement and authorize the appropriate county officials to execute a written agreement consistent with the negotiations.

Deputy Sheriff Supervisory Bargaining Agreement 2012 - 2014

BY COMMISSIONER _____

RESOLVED, That the 2012-2014 Deputy Sheriff Supervisory contract is ratified and the appropriate county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. _____.