

## AGENDA

### REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA



**Tuesday, December 17, 2013, 9:30 A.M.**

**Morse Town Hall  
911 South Central Avenue  
Ely, Minnesota**

**CHRIS DAHLBERG, Chair  
Third District**

**FRANK JEWELL  
First District**

**ANGIE MILLER  
Second District**

**MIKE FORSMAN, Vice Chair  
Fourth District**

**PETE STAUBER  
Fifth District**

**KEITH NELSON  
Sixth District**

**STEVE RAUKAR  
Seventh District**

County Auditor  
Donald Dicklich

County Administrator  
Kevin Gray

County Attorney  
Mark Rubin

Clerk of the Board  
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. If you wish to speak on an item contained in the agenda, you will be allowed to address the Board when a motion is on the floor. If you wish to speak on a matter that does not appear on the agenda, you may do so during the public comment period at the beginning of the meeting. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

When addressing the Board, please sign in at the podium and state your name and address for the record. Please address the Board as a whole through the Chair. Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify Property Management 72 hours prior to the meeting at (218)725-5085.\*\*

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

**AGENDA**  
**St. Louis County Board**  
**December 17, 2013**  
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9:30 A.M. Moment of Silence  
Pledge of Allegiance  
Roll Call

*“St. Louis County History: People & Places” – Commissioner Forsman,  
Fourth District*

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

9:40 A.M. PUBLIC HEARING, pursuant to Resolution No. 13-702, adopted November 12, 2013, to consider the suspension/revocation of liquor licenses for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28. {13-523}

**CONSENT AGENDA**

Approval of business submitted on the consent agenda.

**REGULAR AGENDA**

**Finance & Budget Committee – Commissioner Raukar, Chair**

1. 2014 Proposed Budget and Property Tax Levy. [Without recommendation.]

**Central Management & Intergovernmental Committee – Commissioner Jewell, Chair**

2. The County Labor Relations Negotiator has requested a closed session of the Committee of the Whole for labor negotiation discussion. It is requested that the County Board convene a closed session immediately after the Board meeting adjourns.

**NOTE: The Board will recess and reconvene to consider items passed at the Committee of the Whole meeting.**

**ADJOURNED:**

# **BOARD LETTER NO. 13 - 523**

## **FINANCE & BUDGET COMMITTEE**

**DECEMBER 17, 2013 BOARD AGENDA 9:40 A.M.  
PUBLIC HEARING**

**DATE:** December 17, 2013                      **RE:** Public Hearing for Suspension/  
Revocation of Liquor Licenses for  
Property Tax Non-Payment

**FROM:** Kevin Z. Gray  
County Administrator

Donald Dicklich  
County Auditor

**RELATED DEPARTMENT GOAL:**

Provide mandated and discretionary licensing services in a timely manner.

**ACTION REQUESTED:**

The St. Louis County Board is requested to hold a public hearing to consider the suspension/revocation of liquor licenses of several establishments in the county with property taxes not current.

**BACKGROUND:**

Pursuant to St. Louis County Ordinance No. 28, past due or delinquent real or personal property taxes assessed to the licensed premises must be paid in full at the time of application and thereafter must be paid when due. Failure to pay real estate or personal property taxes when due shall result in suspension of any liquor license until such time as the taxes are paid or the license expires or revocation. The County Board passed Resolution No. 13-702, adopted November 12, 2013, setting a public hearing for December 17, 2013.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board consider suspension of liquor license holders who have failed to pay the required property taxes.

**Public Hearing for Suspension/Revocation of Liquor Licenses  
for Property Tax Non-Payment**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County Ordinance No. 28 (Liquor Ordinance), Section 4.15, requires all licensed establishments to pay all real and personal property taxes when due; and

WHEREAS, Jauert, Inc., d/b/a Eagle's Nest Resort, Fredenberg Township, was issued Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor Licenses for the period of July 1, 2013, through June 30, 2014; and

WHEREAS, The establishment has past due or delinquent real or personal property taxes for the second half of 2013; and

WHEREAS, A public hearing was held on December 17, 2013, to consider suspension of the intoxicating liquor licenses for the establishment for failure to pay real or personal property taxes when due;

THEREFORE, BE IT RESOLVED, That Combination On/Off-Sale License No. CMB1495 and Sunday On-Sale Intoxicating Liquor License No. SUN1495 issued to Jauert, Inc., d/b/a Eagle's Nest Resort, Fredenberg Township, are hereby suspended effective \_\_\_\_\_, at \_\_\_\_\_ o'clock;

RESOLVED FURTHER, That said licenses will remain suspended until such time as the taxes are paid in full or the licenses expire or are revoked.

**BUDGET AND LEVY RESOLUTION  
FISCAL YEAR 2014**

<b>A. County-wide Levy (Non-debt)</b>		
Fund 100 General Fund	51,052,150	
Fund 184 County Extension	813,219	
Fund 200 Road & Bridge Fund	19,872,649	
Fund 230 Public Health & Human Services	31,713,656	
Fund 400 Capital Projects - County Facilities	927,732	
Fund 405 Capital Projects - Road & Bridge	480,702	
Fund 407 Capital Projects - Road & Bridge Equipment	1,182,123	
		<u><b>\$106,042,231</b></u>
<b>B. Regional Levy (Non-debt)</b>		
Fund 100 General Fund - Arrowhead Regional Library	703,475	
		<u><b>\$703,475</b></u>
<b>C. Debt Service Funds (County-wide)</b>		
Fund 311 Capital Improvement Bond 2005	539,885	
Fund 313 Capital Improvement Crossover Refunding Bonds 2006A	1,120,914	
Fund 316 Capital Improvement Bond 2008B	1,114,166	
Fund 318 Capital Improvement Bond 2013A	990,175	
Fund 319 Capital Equipment Note 2013B	803,948	
Fund 321 Refunding Bonds 2004A & 2005A	1,185,199	
Fund 322 Refunding Bond 2010A	598,616	
		<u><b>\$6,352,903</b></u>
<b>D. Enterprise Fund (County-wide)</b>		
Fund 616 ISTS	245,602	
		<u><b>\$245,602</b></u>
		<u><u><b>\$113,344,211</b></u></u>

		Total Use of Assets				Total Source of Assets				
		Adopted Expenditures	697600 Transfers Out	311201 Accumulation of Fund Balance	Total	500100 Property Tax Levy	Other Revenue	590100 Transfers In	311202 Use of Fund Balance	Total
<b>GENERAL FUND</b>										
100	General Fund	94,895,751	686,732	360,989	95,943,471	(51,555,625)	(41,201,733)	(546,858)	(2,639,255)	(95,943,471)
149	Personnel Service Fund	5,000	-	-	5,000	-	(5,000)	-	-	(5,000)
150	Sheriff's Nemesis Fund Group	610,209	-	101,101	711,310	-	(711,310)	-	-	(711,310)
159	Attorney-CS-Mod Filing Fee	1,000	-	1,500	2,500	-	(2,500)	-	-	(2,500)
160	MN Trail Assistance	500,000	-	-	500,000	-	(500,000)	-	-	(500,000)
161	Missing Heirs	-	-	250	250	-	(250)	-	-	(250)
166	Sheriff Fine Contingency	30,000	-	-	30,000	-	(30,000)	-	-	(30,000)
167	Attorney's Forfeitures	30,000	-	15,000	45,000	-	(45,000)	-	-	(45,000)
168	Sheriff's State Forfeitures	30,201	-	12,099	42,300	-	(42,300)	-	-	(42,300)
169	Attorney Trust Accounts-VW	15,656	-	-	15,656	-	(7,500)	-	(8,156)	(15,656)
170	Boundary Waters-Forfeiture	22,000	-	-	22,000	-	(22,000)	-	-	(22,000)
171	Controlled Substances	10,000	-	-	10,000	-	(10,000)	-	-	(10,000)
172	Sheriff Federal Forfeitures	10,000	-	-	10,000	-	(10,000)	-	-	(10,000)
173	Emergency Shelter Grant	107,500	-	-	107,500	-	(107,500)	-	-	(107,500)
179	Enhanced 9-1-1	362,500	-	-	362,500	-	(329,663)	-	(32,837)	(362,500)
180	Law Library	249,045	-	-	249,045	-	(235,129)	-	(13,916)	(249,045)
183	City/County Communications	6,200	-	19,954	26,154	-	(26,154)	-	-	(26,154)
184	Extension Service	852,514	-	-	852,514	(813,219)	(29,295)	-	(10,000)	(852,514)
187	Drug Buy Money	15,000	-	-	15,000	-	(15,000)	-	-	(15,000)
		<b>97,752,576</b>	<b>686,732</b>	<b>510,892</b>	<b>98,950,200</b>	<b>(52,368,844)</b>	<b>(43,330,333)</b>	<b>(546,858)</b>	<b>(2,704,164)</b>	<b>(98,950,200)</b>
<b>SPECIAL REVENUE FUNDS</b>										
200	Public Works	41,412,311	401,302	-	41,813,613	(20,072,649)	(21,371,862)	(300,000)	(69,102)	(41,813,613)
210	Road Maint - Unorg Townships	1,337,151	-	-	1,337,151	-	(1,337,151)	-	-	(1,337,151)
220	State Road Aid	26,477,901	-	-	26,477,901	-	(26,477,901)	-	-	(26,477,901)
230	Public Health & Human Services	81,360,302	-	-	81,360,302	(31,713,656)	(49,325,462)	-	(321,184)	(81,360,302)

		Total Use of Assets				Total Source of Assets				
		Adopted Expenditures	697600 Transfers Out	311201 Accumulation of Fund Balance	Total	500100 Property Tax Levy	Other Revenue	590100 Transfers In	311202 Use of Fund Balance	Total
240	Forfeited Tax	6,569,445	-	440,692	7,010,137	-	(7,010,137)	-	-	(7,010,137)
250	St. Louis County HRA	361,091	-	-	361,091	-	(211,091)	-	(150,000)	(361,091)
260	CDBG Grant	1,740,653	-	-	1,740,653	-	(1,740,653)	-	-	(1,740,653)
261	CDBG Program Income	45,000	-	-	45,000	-	(45,000)	-	-	(45,000)
270	Home Grant	580,400	-	-	580,400	-	(580,400)	-	-	(580,400)
280	Federal Septic Loan - EPA Fund	84,490	-	-	84,490	-	(55,000)	-	(29,490)	(84,490)
281	SLC Septic Loans	80,000	-	-	80,000	-	(45,000)	-	(35,000)	(80,000)
290	Forest Resources	2,406,350	200,000	-	2,606,350	-	(673,332)	-	(1,933,018)	(2,606,350)
		<b>162,455,094</b>	<b>601,302</b>	<b>440,692</b>	<b>163,497,089</b>	<b>(51,786,305)</b>	<b>(108,872,989)</b>	<b>(300,000)</b>	<b>(2,537,795)</b>	<b>(163,497,089)</b>
<b>DEBT SERVICE FUNDS</b>										
311	Capital Improve Bonds 2005A	539,885	-	-	539,885	(539,885)	-	-	-	(539,885)
313	Cap Imp Cross Ref Bonds 2006A	1,290,000	-	46,629	1,336,629	(1,120,914)	-	-	(215,715)	(1,336,629)
316	Capital Improve Bonds 2008B	1,061,110	-	53,056	1,114,166	(1,114,166)	-	-	-	(1,114,166)
318	2013A Capital Improvement Bond	943,024	-	47,151	990,175	(990,175)	-	-	-	(990,175)
319	2013B Capital Equipment Note	765,665	-	38,283	803,948	(803,948)	-	-	-	(803,948)
320	2013 ARC Capital Improvement Bond	148,569	-	-	148,569	-	-	-	(148,569)	(148,569)
321	2013C Refunding 2004A & 2005A	1,128,761	-	56,438	1,185,199	(1,185,199)	-	-	-	(1,185,199)
322	2013D Refunding 2010A	570,110	-	28,506	598,616	(598,616)	-	-	-	(598,616)
		<b>6,447,124</b>	<b>-</b>	<b>270,063</b>	<b>6,717,187</b>	<b>(6,352,903)</b>	<b>-</b>	<b>-</b>	<b>(364,284)</b>	<b>(6,717,187)</b>
<b>CAPITAL PROJECTS FUNDS</b>										
400	County Facilities	980,000	-	-	980,000	(927,732)	(52,268)	-	-	(980,000)
402	Depreciation Reserve Fund	1,100,000	-	-	1,100,000	-	-	(386,732)	(713,268)	(1,100,000)
405	Public Works Building Constr	503,620	-	-	503,620	(480,702)	(22,918)	-	-	(503,620)
407	Public Works - Equipment	1,585,125	-	-	1,585,125	(1,182,123)	(1,700)	(401,302)	-	(1,585,125)
		<b>4,168,745</b>	<b>-</b>	<b>-</b>	<b>4,168,745</b>	<b>(2,590,557)</b>	<b>(76,886)</b>	<b>(788,034)</b>	<b>(713,268)</b>	<b>(4,168,745)</b>
<b>PERMANENT FUND</b>										
500	Shoreline Sales	-	356,025	-	356,025	-	-	-	(356,025)	(356,025)

Total Use of Assets				Total Source of Assets						
	Adopted Expenditures	697600 Transfers Out	311201 Accumulation of Fund Balance	Total	500100 Property Tax Levy	Other Revenue	590100 Transfers In	311202 Use of Fund Balance	Total	
	-	356,025	-	356,025	-	-	-	(356,025)	(356,025)	
<b>ENTERPRISE FUNDS</b>										
600	Environmental Services	9,471,768	-	150	9,471,918	-	(6,220,184)	-	(3,251,734)	(9,471,918)
610	Regional Landfill Trust	-	-	54,374	54,374	-	(54,374)	-	-	(54,374)
615	919 Fees	-	-	71,070	71,070	-	(71,070)	-	-	(71,070)
616	On-Site Waste Water Division	740,458	-	-	740,458	(245,602)	(237,430)	(257,425)	-	(740,458)
640	Plat Books	115,000	-	-	115,000	-	(115,000)	-	-	(115,000)
		<b>10,327,225</b>	-	<b>125,593</b>	<b>10,452,819</b>	<b>(245,602)</b>	<b>(6,698,058)</b>	<b>(257,425)</b>	<b>(3,251,734)</b>	<b>(10,452,819)</b>
<b>INTERNAL SERVICE FUNDS</b>										
715	County Garage	1,872,550	-	103,746	1,976,296	-	(1,976,296)	-	-	(1,976,296)
720	Property Casualty Liability	455,994	-	-	455,994	-	(284,193)	-	(171,800)	(455,994)
730	Workers Compensation	3,561,722	-	-	3,561,722	-	(3,561,721)	-	(2)	(3,561,722)
740	Medical Dental Insur	30,616,990	248,258	-	30,865,248	-	(30,336,500)	-	(528,748)	(30,865,248)
		<b>36,507,256</b>	<b>248,258</b>	<b>103,746</b>	<b>36,859,260</b>	-	<b>(36,158,710)</b>	-	<b>(700,550)</b>	<b>(36,859,260)</b>
		<b>317,658,020</b>	<b>1,892,317</b>	<b>1,450,987</b>	<b>321,001,324</b>	<b>(113,344,211)</b>	<b>(195,136,976)</b>	<b>(1,892,317)</b>	<b>(10,627,820)</b>	<b>(321,001,324)</b>

**2014  
Projected  
Budget**

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**General Fund**

**Policy & Management**

Non-Departmental Revenue	396,339
Board of Commissioners	1,148,280
Aid to Other Agencies-Econ Dev	257,726
Aid to Other Agencies-Other	13,728,832
Administration	3,827,439
Intergovernmental Affairs	309,206
Labor Relations	130,000
	<hr/>
	19,797,822
	<hr/>

**Planning and Development**

Planning & Development	1,935,001
	<hr/>
	1,935,001
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**Administration**

Telecommunications	1,416,877
Telecom - Capital	125,719
IT	5,449,676
IT - Capital	409,750
Purchasing	333,011
Veterans Service Officer	730,551
Property Management	8,773,488
Mine Inspector	269,304
Safety and Risk Management	572,880
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	18,081,254
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**Auditor**

Auditor	5,177,868
Elections	310,309
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	5,488,176
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**Reserve for Retired Employees**

Ret Employee Health Ins/Payoff	1,374,638
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	1,374,638
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**Human Resources**

Human Resources	1,627,694
Employee Development & Wellness	414,112
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	2,041,806
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**Attorney**

County Attorney	7,243,282
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	7,243,282
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**Assessor**

Assessor	3,341,344
	<hr/>
	3,341,344
	<hr/>

**Recorder**

Microfilming	177,477
Recorder	2,711,638
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	2,889,115
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**Communications**

Emergency Communications	3,903,752
Radio Maintenance	819,808
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	4,723,561
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**Commitment Representation**

Commitment Representation	99,060
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	99,060
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**Sheriff**

Sheriff	13,943,056
Boat & Water Safety	52,148
Medical Examiner	557,320

**2014  
Projected  
Budget**

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**General Fund**

Emergency Management	257,946
Rescue Squad	198,799
Law Enforcement Services	1,114,693
Jail Prisoners	11,180,151
	<hr/>
	27,304,114

**Courts**

Court Administrator	1,119,117
Examiner of Titles	144,194
	<hr/>
	1,263,311

<b>Total Expenses</b>	<hr/> <b>95,582,483</b> <hr/>
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**Means of Financing**

Property Taxes	(51,527,855)
Other Taxes	(7,035,076)
Licenses and Permits	(276,000)
Intergovernmental Revenues	(11,143,535)
Charges for Services	(5,650,865)
Intra-County Revenues	(14,300,458)
Fines and Forfeitures	(750)
Investment Earnings	(1,200,000)
Gifts & Contributions	(1,000)
Miscellaneous	(999,581)
Transfers In	(1,169,095)

<b>Total Revenues</b>	<hr/> <b>(93,304,216)</b> <hr/>
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**Total General Fund**

<b>Use of (Contribute to) Fund Balance</b>	<hr/> <b>2,278,267</b> <hr/>
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**MN Extension Service**

MN Extension Services/S.L.C.	571,636
MN Extension Service - Grants	11,475
Youth Task Force	269,402
	<hr/>

<b>Total Expenses</b>	<hr/> <b>852,514</b> <hr/>
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**Means of Financing**

Property Taxes	(813,219)
Other Taxes	(1,083)
Intergovernmental Revenues	(1,411)
Charges for Services	(17,000)
Gifts & Contributions	(8,300)
Miscellaneous	(1,500)

<b>Total Revenues</b>	<hr/> <b>(842,514)</b> <hr/>
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**Total MN Extension Service**

<b>Use of (Contribute to) Fund Balance</b>	<hr/> <b>10,000</b> <hr/>
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**Emergency Shelter Grant**

SLC-Essential Service - ESG	107,500
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<b>Total Expenses</b>	<hr/> <b>107,500</b> <hr/>
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**Means of Financing**

Intergovernmental Revenues	(107,500)
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<b>Total Revenues</b>	<hr/> <b>(107,500)</b> <hr/>
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	<b>2014 Projected Budget</b>
<b>Total Emergency Shelter Grant Use of (Contribute to) Fund Balance</b>	-
<b>Other General Fund</b>	
<b>Fund 149 Personnel Service Fund</b>	
Personnel Service Fund	5,000
	<u>5,000</u>
<b>Fund 150 Nemesis</b>	
Nemesis	610,209
	<u>610,209</u>
<b>Fund 159 Attorney-Child Support-Mod Filing Fee</b>	
Attorney-Child Support-Mod Filing Fee	1,000
	<u>1,000</u>
<b>Fund 160 MN Trail Assistance</b>	
MN Trail Assistance	500,000
	<u>500,000</u>
<b>Fund 166 Sheriff's Fine Contingency</b>	
Sheriff Fine Contingency	30,000
	<u>30,000</u>
<b>Fund 167 Attorney Forfeitures</b>	
Attorney's Forfeitures	30,000
	<u>30,000</u>
<b>Fund 168 Sheriff's State Forfeitures</b>	
Sheriff's State Forfeitures	30,201
	<u>30,201</u>
<b>Fund 169 Attorney Trust Account</b>	
Attorney Trust Accounts	15,656
	<u>15,656</u>
<b>Fund 170 Boundary Waters - Forfeiture</b>	
Boundary Waters-Forfeiture	22,000
	<u>22,000</u>
<b>Fund 171 Controlled Substances</b>	
Controlled Substances	10,000
	<u>10,000</u>
<b>Fund 172 Sheriff Federal Forfeitures</b>	
Federal Forfeiture Fund	10,000
	<u>10,000</u>
<b>Fund 179 Enhanced 911</b>	
Enhanced 9-1-1	362,500
	<u>362,500</u>
<b>Fund 180 Law Library</b>	
Law Library	174,157
Hibbing Law Library	38,899
Virginia Law Library	35,989
	<u>249,045</u>
<b>Fund 183 City County Communications</b>	
Emergency Communications	6,200
	<u>6,200</u>
<b>Fund 187 Drug Buy Money</b>	
Drug Buy Money	15,000
	<u>15,000</u>
<b>Total Expenses</b>	<u><u>1,896,811</u></u>
<b>Means of Financing</b>	
Intergovernmental Revenues	(825,129)
Charges for Services	(524,520)

**2014  
Projected  
Budget**

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**Other General Fund**

Intra-County Revenues	(5,040)
Fines and Forfeitures	(158,500)
Investment Earnings	(5,067)
Miscellaneous	(264,300)
Transfers In	(209,249)
<b>Total Revenues</b>	<b>(1,991,806)</b>

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**Total Other General Fund**

<b>Use of (Contribute to) Fund Balance</b>	<b>(94,994)</b>
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**Public Works**

Non-Departmental Revenue	385,302
Administration & Engineering	6,487,877
Road Maintenance	13,861,374
Equipment & Shops	5,899,923
Road Construction - County	7,347,257
PW Inventory Control	7,831,881
Road Maint-Unorg Townships	1,337,151
Road Construction - State	26,477,901
<b>Total Expenses</b>	<b>69,628,665</b>

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**Means of Financing**

Property Taxes	(20,072,649)
Other Taxes	(9,045,645)
Licenses and Permits	(40,000)
Intergovernmental Revenues	(37,967,835)
Charges for Services	(218,386)
Intra-County Revenues	(5,921)
Miscellaneous	(1,909,128)
Transfers In	(300,000)
<b>Total Revenues</b>	<b>(69,559,563)</b>

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**Total Public Works**

<b>Use of (Contribute to) Fund Balance</b>	<b>69,102</b>
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**Public Health & Human Services**

Administration	12,132,566
Financial	15,683,800
Social Services	49,510,305
Public Health Nursing	4,033,631
<b>Total Expenses</b>	<b>81,360,302</b>

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**Means of Financing**

Property Taxes	(31,713,656)
Other Taxes	(46,403)
Intergovernmental Revenues	(43,904,959)
Charges for Services	(4,976,300)
Gifts & Contributions	(50)
Miscellaneous	(397,750)
<b>Total Revenues</b>	<b>(81,039,118)</b>

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**Total Public Health & Human Services**

<b>Use of (Contribute to) Fund Balance</b>	<b>321,184</b>
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**Land & Minerals Department**

Land/Urban Forfeited Tax	83,500
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**2014  
Projected  
Budget**

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**Land & Minerals Department**

Land - Administration	3,432,127
290 Qualifying Expenses	3,053,818
<b>Total Expenses</b>	<b>6,569,445</b>

**Means of Financing**

Intergovernmental Revenues	(20,137)
Timber & Land Sales	(6,950,000)
Miscellaneous	(40,000)
<b>Total Revenues</b>	<b>(7,010,137)</b>

<b>Total Land &amp; Minerals Department Use of (Contribute to) Fund Balance</b>	<b>(440,692)</b>
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**Other Special Revenue Funds**

HRA Administration	361,091
<b>Total Expenses</b>	<b>361,091</b>

**Means of Financing**

Other Taxes	(211,091)
<b>Total Revenues</b>	<b>(211,091)</b>

<b>Total Other Special Revenue Funds Use of (Contribute to) Fund Balance</b>	<b>150,000</b>
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**Comm Devel Block Grant**

**Planning and Development**

CDBG Administration	1,740,653
CDBG Projects	45,000
<b>Total Expenses</b>	<b>1,785,653</b>

**Means of Financing**

Intergovernmental Revenues	(1,785,653)
<b>Total Revenues</b>	<b>(1,785,653)</b>

<b>Total Comm Devel Block Grant Use of (Contribute to) Fund Balance</b>	<b>-</b>
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**Home Grant**

Home Projects	530,400
Home CHDO Projects	50,000
<b>Total Expenses</b>	<b>580,400</b>

**Means of Financing**

Intergovernmental Revenues	(580,000)
Miscellaneous	(400)
<b>Total Revenues</b>	<b>(580,400)</b>

<b>Total Home Grant Use of (Contribute to) Fund Balance</b>	<b>-</b>
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**Septic Loans**

Federal Septic Loan - EPA	84,490
SLC Septic Loans	80,000

	<b>2014 Projected Budget</b>
<b><u>Septic Loans</u></b>	
<b>Total Expenses</b>	<b>164,490</b>
<b>Means of Financing</b>	
Investment Earnings	(20,000)
Miscellaneous	(80,000)
<b>Total Revenues</b>	<b>(100,000)</b>
<b>Total Septic Loans</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>64,490</b>
<b><u>Forest Resources</u></b>	
Memorial Forests	2,606,350
<b>Total Expenses</b>	<b>2,606,350</b>
<b>Means of Financing</b>	
Other Taxes	(573,332)
Intergovernmental Revenues	(100,000)
<b>Total Revenues</b>	<b>(673,332)</b>
<b>Total Forest Resources</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>1,933,018</b>
<b><u>Debt Service Funds</u></b>	
Capital Improvement Bond 2005	539,885
Cap Imp Crossover Refund	1,290,000
Capital Improve Bonds 2008B	1,061,110
2013A Capital Improvement Bond	943,024
2013B Capital Equipment Note	765,665
2013 ARC Capital Improvement Bond	148,569
2013C Refunding 2004A & 2005A	1,128,761
2013D Refunding 2010A	570,110
<b>Total Expenses</b>	<b>6,447,124</b>
<b>Means of Financing</b>	
Property Taxes	(6,352,903)
<b>Total Revenues</b>	<b>(6,352,903)</b>
<b>Total Debt Service Funds</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>94,221</b>
<b><u>Capital Projects Funds</u></b>	
County Facilities	980,000
Depreciation Reserve	1,100,000
Road & Bridge Build Constr	503,620
Public Works-Equipment	1,585,125
<b>Total Expenses</b>	<b>4,168,745</b>
<b>Means of Financing</b>	
Property Taxes	(2,590,557)
Other Taxes	(4,274)
Intergovernmental Revenues	(67,611)
Miscellaneous	(5,000)
Transfers In	(788,034)
<b>Total Revenues</b>	<b>(3,455,477)</b>

	<b>2014 Projected Budget</b>
<b>Total Capital Projects Funds</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>713,268</b>
<b><u>Environmental Services</u></b>	
Administration-Environmental Services	1,772,006
Recycling - Score	1,646,385
Canister	1,056,956
Transfer Stations	1,811,489
Demolition Fill	337,775
Household Hazardous Waste	226,419
Regional Landfill	2,620,738
ISTS	740,458
<b>Total Expenses</b>	<b>10,212,225</b>
<b>Means of Financing</b>	
Property Taxes	(245,602)
Other Taxes	(323)
Licenses and Permits	(5,300)
Intergovernmental Revenues	(559,108)
Charges for Services	(5,328,454)
Investment Earnings	(94,374)
Miscellaneous	(545,500)
Transfers In	(307,425)
<b>Total Revenues</b>	<b>(7,086,085)</b>
<b>Total Environmental Services</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>3,126,140</b>
<b><u>Plat Books</u></b>	
Plat Books	115,000
<b>Total Expenses</b>	<b>115,000</b>
<b>Means of Financing</b>	
Miscellaneous	(115,000)
<b>Total Revenues</b>	<b>(115,000)</b>
<b>Total Plat Books</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>-</b>
<b><u>County Garage/Motor Pool</u></b>	
County Garage - Motor Pool	1,067,145
MP Inventory Control	805,405
<b>Total Expenses</b>	<b>1,872,550</b>
<b>Means of Financing</b>	
Intergovernmental Revenues	(2,075)
Charges for Services	(1,036,205)
Intra-County Revenues	(901,516)
Miscellaneous	(36,500)
<b>Total Revenues</b>	<b>(1,976,296)</b>
<b>Total County Garage/Motor Pool</b>	
<b>Use of (Contribute to) Fund Balance</b>	<b>(103,746)</b>
<b><u>Property Casualty Liability</u></b>	
Property Casualty Liability	455,994

	<b>2014 Projected Budget</b>
<b><u>Property Casualty Liability</u></b>	
<b>Total Expenses</b>	<u>455,994</u>
<b>Means of Financing</b>	
Intergovernmental Revenues	(323)
Charges for Services	(12,000)
Intra-County Revenues	(246,870)
Investment Earnings	(25,000)
<b>Total Revenues</b>	<u>(284,193)</u>
<b>Total Property Casualty Liability Use of (Contribute to) Fund Balance</b>	<u><b>171,800</b></u>
<b><u>Workers Compensation</u></b>	
Workers Compensation	3,561,722
<b>Total Expenses</b>	<u>3,561,722</u>
<b>Means of Financing</b>	
Intergovernmental Revenues	(401,551)
Intra-County Revenues	(3,110,170)
Investment Earnings	(50,000)
<b>Total Revenues</b>	<u>(3,561,721)</u>
<b>Total Workers Compensation Use of (Contribute to) Fund Balance</b>	<u><b>2</b></u>
<b><u>Medical Dental Insurance</u></b>	
Medical/Dental Self Insurance	30,865,248
<b>Total Expenses</b>	<u>30,865,248</u>
<b>Means of Financing</b>	
Charges for Services	(30,214,500)
Investment Earnings	(122,000)
<b>Total Revenues</b>	<u>(30,336,500)</u>
<b>Total Medical Dental Insurance Use of (Contribute to) Fund Balance</b>	<u><b>528,748</b></u>
<b><u>Permanent Fund</u></b>	
Shoreline Sales Trust	356,025
<b>Total Expenses</b>	<u>356,025</u>
<b>Total Permanent Fund Use of (Contribute to) Fund Balance</b>	<u><b>356,025</b></u>
<b>Total Expenses</b>	<b>319,550,337</b>
<b>Total Revenues</b>	<b>(310,373,504)</b>
<b>Total Use of Fund Balance</b>	<u><u><b>9,176,833</b></u></u>

## COUNTY-WIDE

1. RESOLVED FURTHER, that at year's end any unpaid 2013 encumbrances will be carried forward into the 2014 expenditure budget.
2. RESOLVED FURTHER, that the 2013 unspent balances of grants which extend into 2014 will be carried forward into 2014 as increases to that revenue and expenditure budget.
3. RESOLVED FURTHER, that each appropriation, except an appropriation within the Capital Project Fund, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered.
4. RESOLVED FURTHER, that proceeds from the insurance fund for losses of covered property or proceeds from the sale by bid of damaged assets will be reimbursed to the department involved and the revenue and expenditure budget be increased accordingly.
5. RESOLVED FURTHER, that the county board authorizes the county auditor to continue to designate unassigned portions of fund balances for cash flow purposes in an amount up to 5/12 of the 2014 levy, plus the 2014 County Program Aid.
6. RESOLVED FURTHER, that the county board authorizes the county auditor to use the committed for Retiree Obligations portion of fund balance in the governmental funds to pay for any retiree obligations that are not budgeted.
7. RESOLVED FURTHER, that the county board hereby authorizes spending within departmental budgets on any line item within a department so long as the total budget is not overspent. However, no public aid assistance and/or personnel services budget authority may be used for any other purpose without prior board approval.
8. RESOLVED FURTHER, that in order to achieve consistent and accurate staffing levels for each department, the county board authorizes the county administrator to report the personnel complement as full-time equivalents. The county board also authorizes department heads, with the approval of the county administrator, to add and delete positions within their personnel complement so long as the total full-time equivalent personnel complement does not exceed the total number of authorized positions contained in their 2014 budget as approved by the county board. The county administrator shall give such approval only if he/she determines that there are no reasonable alternatives to filling the position.
9. RESOLVED FURTHER, that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval.
10. RESOLVED FURTHER, that proceeds from the sale by bid of equipment that would otherwise be used in trade against the purchase price of new equipment be added to the budget by increasing both the capital outlay and the revenue budgets of the owning department by the amount of the sale.

11. RESOLVED FURTHER, that beginning January 1, 2014, all non-represented employees and elected officials who are enrolled under single coverage will be responsible for \$37.72 per month of the total single premium cost. All non-represented employees and elected officials whose current share for family coverage is 20/80 and who enroll under family coverage, will be responsible for \$219.43 per month of the total family premium cost and all non-represented employees and elected officials whose current share for family coverage is 30/70 and who enroll under family coverage, will be responsible for \$310.29 per month of the total family premium cost. In addition, any non-represented employees, who work on a part-time basis, will be required to contribute a pro-rated portion of the employer contribution, based on the full-time-equivalent percentage of the position to which they are appointed.

## GENERAL FUND

### Fund Balance

12. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the General Fund, Fund Balance for year end 2013 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year end, although the amount need not be determined at that time.

1. Motorplex \$277,430
2. Ditching \$275,000
3. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
4. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes but do not meet the criteria to be classified as restricted or committed.

1. Parking (net of Agency 128010 Parking)
2. Hibbing Raceway (net of Agency 128020 Hibbing Racetrack)
3. Planning GIS (net of Agency 109003 Planning GIS, until fund balance reaches zero); the Planning and Development Department is authorized to expend this assigned fund balance to continue Geographic Information System (GIS) activities and specifically parcel layer development (Fund 100, Object 311122)
4. Telecommunications (may be increased by net budget savings, calculated by comparing actual expense and revenue to current budget in Agencies under 116000)
5. Information Technology (may be increased by net budget savings, calculated by comparing actual expense and revenue to current budget in Agencies under 117000)
6. Encumbrances (open POs on accounting software, Mitchell Humphrey)
7. Minerals Management Program \$300,000, to be transferred to Public Works fund 200 in 2014 for the Surveyor's Office

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

### **Non-Departmental Revenues**

13. RESOLVED FURTHER, whereas the county receives federal program revenues as reimbursement of indirect costs incurred by the General Fund, and whereas those revenues on future remittances may not always be separately identified from specific county department revenues at the time of payment, that when federal program revenues are earned jointly by the general government and a specific department, and earnings are not separately identified at the time of payment, revenues shall be allocated between the General Fund and the specific department in the same proportion as federal program costs. Such allocation shall be made at the time quarterly settlement payments are received.

### **Board of Commissioners**

14. RESOLVED FURTHER, pursuant to Minnesota Statutes 2006, Section 375.055, subdivision 1 notice is given that the county board sets the compensation for county commissioners on an annual basis at \$57,536.70 effective January 1, 2014. Any commissioner may choose a lesser amount upon written notification to the county auditor before December 31, 2013.
15. RESOLVED FURTHER, that the chair of the county board will continue to receive an additional payment as in the past; this amount is set at \$1000 for 2014. The vice chair shall receive an additional payment of \$500 for 2014.
16. RESOLVED FURTHER, that the salaries of county commissioners shall be published in one newspaper in the county in a municipality to be determined by the county auditor, in addition to the official newspaper, as required by law.

### **Administration**

17. RESOLVED FURTHER, that the county administrator will hold county departments accountable for progress in designated priority areas through the regular monitoring of performance measures and outcomes.

### **Aid to Other Agencies**

18. Arrowhead Regional Corrections  
RESOLVED FURTHER, St. Louis County's share of the Arrowhead Regional Correction's 2014 budget is the following:

2014 Budgeted Amount	\$12,497,521
2014 NERCC Capital Project	\$5,470,000

19. RESOLVED FURTHER, that \$415,192 of St. Louis County's share of funding for ARC will be designated for the continuation of the Drug Courts in partnership with the State of Minnesota Sixth Judicial District which will include reimbursement for 1.0 Public Health and Human Services Social Worker.
20. RESOLVED FURTHER, that the 2014 administrative budget includes funding allocations for FY 2014 for contracts with the following agencies within the Aid to Other Agencies Account:

St. Louis County Historical Society, including Historical Society/Range Affiliates and Veterans' Memorial Hall	103003-690200	\$311,398
Community Fairs	103005-690400	750
County Fair, Hibbing	103006-690500	12,806
South St. Louis County Fair, Proctor	103007-690600	12,806
Arrowhead Library System	103016-694500	703,475
Oneida Realty Company for the management and operations of the St. Louis County Heritage and Arts Center (The Depot)	103015-629900	158,000
Duluth Seaway Port Authority	102005-691600	12,000
	TOTAL	\$1,211,235

21. RESOLVED FURTHER, that the County Administrator will be responsible for monitoring the results achieved by outside agencies through the use of performance measures.

## Human Resources

22. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse the Health Education Wellness Agency (Fund 100, Agency 126002) for actual eligible expenditures and encumbrances that occur in 2014 up to the budgeted amount of \$183,258.
23. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse Human Resources (Fund 100, Agency 123001) \$65,000 for staff time spent administering the self-insured health and dental programs and administrative support to the Health Insurance Committee.
24. RESOLVED FURTHER, that the St. Louis County Human Resources Department is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for personnel services in the amount of \$197,356, and that said funds will be payable to the St. Louis County Human Resources Department, Fund 100, Agency 123001.

## Public Records and Property Valuation

### Assessor's Office

25. RESOLVED FURTHER that the Assessor's Office personnel complement is increased by 3.0 FTE Real Estate Appraiser I positions.

### Recorder's Office

26. Technology Fund  
RESOLVED FURTHER, that a transfer of up to \$100,000 from the Recorder's Technology Fund (121002) to the Planning Department for Geographic Information Systems (GIS) activities (109003) for 2014 is approved, contingent on the Recorder's Technology Fund revenues.
27. Integrated Fund  
RESOLVED FURTHER, that a transfer of the following from the Recorder's Integrated Fund (121003) for Geographic Information Systems (GIS) activities is approved, contingent on adequate 2013 revenues:
- |   |           |
|---|-----------|
| Planning Department GIS (109003) Personnel Budget | \$248,422 |
| 911 Communications (135003) Personnel Budget      | 70,173    |
| Auditor's Office (115015) Personnel Budget        | 78,676    |
| Public Works Surveyor (200124) Personnel Budget   | 52,729    |
| Total   | \$450,000 |

### Auditor

28. RESOLVED FURTHER, that the county auditor is directed to make changes in departmental budgets to comply with this resolution.
29. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for fiscal services in the amount of \$131,661 plus the actual cost of a Financial Analyst, estimated at \$65,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
30. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Carlton-Cook-Lake-St. Louis Community Health Board for fiscal services in the amount of \$7,000, plus an additional \$1,000 if they choose to have St. Louis County prepare their Schedule of Expenditures of Federal Awards (SEFA), and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
31. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Regional Rail Authority for fiscal services in the amount of \$6,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
32. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the St. Louis County and Minneapolis-Duluth/Superior Passenger Rail Alliance for fiscal services in the amount of \$6,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.

## **Attorney**

33. RESOLVED FURTHER, that the St. Louis County Attorney is hereby authorized to enter into an agreement with the St. Louis County Housing and Redevelopment Authority for legal services in the amount of \$20,000 and with Arrowhead Regional Corrections in the amount of \$47,169 to be payable to the St. Louis County Attorney's Office, Fund 100, Agency 113002.
34. RESOLVED FURTHER, that the addition of a 1.0 Legal Secretary is authorized for the Criminal Division.

## **Safety and Risk Management**

35. RESOLVED FURTHER, that St. Louis County Safety and Risk Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for consulting and testing services in the amount of \$24,356, and that said funds will be payable to the St. Louis County Safety and Risk Management Department, Fund 100, Agency 139001.

## **Property Management**

36. RESOLVED FURTHER, that St. Louis County Property Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for rent in the amount of \$322,104, and that said funds will be payable to the St. Louis County Property Management Department, Fund 100, Agency 128000.
37. RESOLVED FURTHER, that a 1.0 FTE Janitor will be transferred from Property Management to the Jail, to primarily perform the laundry duties consistent with the current position.

## **Department of Information Technology**

38. RESOLVED FURTHER, that the St. Louis County Department of Information Technology is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for telephone services, computer network services, and data processing services in the amount of \$560,479 total for all services listed, and that said funds will be payable to St. Louis County Department of Information Technology, Fund 100, Agency 116001, for telephone services, and Fund 100, Agency 117001, for computer network and data processing services.

## **Planning and Community Development**

39. RESOLVED FURTHER, that a Physical Planning Manager be transferred to the Land and Minerals Department (position code 0849-007).

## **SPECIAL REVENUE FUNDS**

### **Public Health and Human Services**

#### **Fund Balance**

40. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Public Health and Human Services Fund Balance for year end 2013 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Technology Improvements – Until the assigned fund balance reaches zero, Public Health and Human Services will seek approval from County Administration and the County Board to use this fund balance for technology related purchases.
2. Out of Home Placements - Until the assigned fund balance reaches zero, Public Health and Human Services will seek approval from County Administration and the County Board to use this fund balance to cover the difference between budgeted Out of Home Placement expenditures and actual Out of Home Placement expenditures.
3. Chemical Dependency Maintenance of Effort (MOE) - Until the assigned fund balance reaches zero, Public Health and Human Services will seek approval from County Administration and the County Board to use this fund balance to cover future changes in Federal and/or State requirements for County Chemical Dependency Maintenance of Effort.
4. GSC Remodel – Until the assigned fund balance reaches zero, PHHS will seek approval from County Administration and the County Board to use these funds, as needed, for a remodel of the Government Services Center.
5. Prevention & Innovation – an amount determined by the Director of PHHS in coordination with the County Administrator which will be used to support pilot programs which focus on prevention services that will offset future costs. Use of funds will be approved by Administration and the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

41. RESOLVED FURTHER, that the 2014 Public Health and Human Services budget (Fund 230, Agency 232000, Object 608000) includes funding for the following public service contracts. These total \$118,680 as listed below:

AEOA - RSVP (combined with Meals on Wheels)	\$20,000
Ely Community Resources	4,560
Indian Legal Assistance	9,120
Legal Aid of NE Minnesota	60,000
Volunteer Attorney Program	20,000
Salvation Army	5,000
<b>TOTAL</b>	<b>\$118,680</b>

42. RESOLVED FURTHER, that a 1.0 FTE Business Systems Analyst will be transferred from Public Health and Human Services to Information Technology, consistent with the plan to consolidate Electronic Document Management Services in the IT Department.
43. RESOLVED FURTHER, that the Superior Babies Program expansion is authorized to serve the entire county through a not to exceed \$100,000 contract with the Arrowhead Center and the addition of a 1.0 FTE Public Health Nurse.

## Public Works

### Fund Balance

44. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Road and Bridge Fund Balance for year end 2013 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year end, although the amount need not be determined at that time.

1. Retiree obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes but do not meet the criteria to be classified as restricted or committed.

1. State Aid Engineering Salary Reimbursement - difference between the Adopted Budget for State Aid Engineering Salary Reimbursement (currently Agency 200008, Object 610000) and actual reimbursements received in a year. Public Works will seek approval from County Administration and the County Board to use this fund balance to fund shortfalls in subsequent years.
2. Major Emergency Road/Bridge Repairs – amount necessary to maintain a total of \$500,000 (including Restricted Major Emergency Road/Bridge Repairs fund balance, which will be spent before assigned in case of a qualifying emergency) at the end of the year. Public Works is authorized to use this fund balance for repair and engineering costs associated with

unanticipated road or bridge failure that they are unable to absorb in their annual operations budget.

3. Gas and diesel variability – an amount determined by the Public Works Department, County Auditor's Office, and County Administration after analysis of criteria including previous fuel usage vs. budget, the year end result of operations, the current balance in Gas and Diesel Variability, and expectations about future fuel prices and usage. Public Works will seek approval from County Administration and the County Board to spend this fund balance once actual expenses plus encumbrances are greater than adopted budget in Agency 207001 Object 656200 (Diesel Fuel) or 656100 (Unleaded Fuel) and the purchase of additional fuel is necessary to continue normal operations.
4. Local road & bridge construction projects- an amount determined by Public Works and Administration analyzing the year end fund balance and anticipated local project needs for the following year. Public Works will seek approval from County Administration and the County Board to use these funds.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

45. RESOLVED FURTHER, that the unspent balances of those Public Works projects that fall under agency 203000 Road Construction and 225000 June 2012 Storm/Public Works - County can be carried forward into the next calendar year.
46. RESOLVED FURTHER, the fund balance assigned for Local Levy Road & Bridge Construction (Fund 200, Object 311142) at the end of 2013 will be transferred into the Local Levy Road & Bridge Construction budget (Agency 203001, Object 652800) in 2014.
47. RESOLVED FURTHER, Minnesota Laws 1995, Chapter 47, authorizes the county to pool unorganized town road levies pursuant to Minn. Stat. §163.06 that the County Board, acting on behalf of unorganized townships for the purpose of furnishing road maintenance, adopts and certifies a levy of \$1,130,000 for the year 2014 to be levied only in such unorganized townships.
48. RESOLVED FURTHER, the fund balance restricted for Unorganized Town Roads (Fund 210, Object 311023) at the end of 2013 will be transferred into the Unorganized Town Road Road & Bridge Construction budget (Agency 210001, Object 652800) in 2014.

## **Land and Minerals Department**

### **Fund Balance**

49. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Forfeited Tax Sale Fund Balance for year end 2013 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate time sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes but do not meet the criteria to be classified as restricted or committed. Assignments may be made by the County Board or by the Administrator and Auditor acting together.

50. RESOLVED FURTHER, that the auditor is authorized to bill the Land and Minerals Department (Fund 240) for 2014 services it will receive as follows:

Legal services from the Attorney's Office	\$ 80,459
Accounting services charges	26,179
Personnel services from the Human Resources	56,270
Purchasing services from the Purchasing Department	15,092
Rent	61,676
Dataprocessing	249,131
Telecommunications	26,553
Employee Training	7,736
Safety and Risk Management	17,359
Administration	39,987
 TOTAL	 \$580,442

## CAPITAL PROJECTS FUNDS

### Fund Balance

51. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Capital Projects Fund, Fund Balance for year end 2013 will be as follows;

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes but do not meet the criteria to be classified as restricted or committed.

1. Depreciation Reserve/Leasehold Improvement (funded by rents charged to departments above the operating cost of the building). Use of funds will be approved by Administration and the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

52. RESOLVED FURTHER, that each Capital Projects Fund (Fund 400) will have an appropriation which shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of a capital expenditure appropriation is abandoned if three years pass without a disbursement from or encumbrance of the appropriation, or earlier, at the discretion of the county administrator.

53. RESOLVED FURTHER, that at the end of 2014, any increase in net assets due from operations (net of revenues and expenditures) for each county-owned building will be transferred into Fund 402, (Depreciation Reserve/Leasehold Improvement Fund). These funds will be utilized to fund capital improvements to county facilities.
54. RESOLVED FURTHER, that Fund 405 is for Public Works capital building projects and any balance can be carried forward each year.
55. RESOLVED FURTHER, that Fund 407 is for Public Works capital equipment and any balance can be carried forward each year.

## **ENTERPRISE FUNDS**

### **Environmental Services**

56. RESOLVED FURTHER, that the auditor is authorized to bill the Environmental Services Department (Funds 600 and 616) for 2014 services it will receive as follows:

Legal services from the Attorney's Office	\$ 42,422
Accounting services from the Auditor's Office	83,230
Personnel services from the Human Resources Department	47,129
Purchasing services from the Purchasing Department	11,567
Rent	29,329
Dataprocessing	76,314
Telecommunications	11,373
Employee Training	6,385
Safety and Risk Management	2,229
Administration	33,006
 TOTAL	 \$342,984

## **PERMANENT FUNDS**

### **Shoreline Sales**

57. RESOLVED FURTHER, that a transfer of \$227,425 for the on-site wastewater program is authorized from the Shoreline Sales/Environmental Trust Fund (Fund 500, Agency 500001) for continued On-Site Wastewater operations (Fund 616, Agency 616001) and \$30,000 is authorized for potential professional services contract under the Voyageur Park Joint Powers Board (Fund 616, Agency 616003).
58. RESOLVED FURTHER, that a grant payment of \$18,600 to Midway Township from the Shoreline Sales/Environmental Trust Fund (Fund 500, Agency 500001) is authorized on January 1, 2014 to continue year five of the ten year commitment.

59. RESOLVED FURTHER, that, the following budgeted transfers between funds be approved:

<b>From Object 697600</b>	<b>To object 590100</b>	<b>Purpose</b>	<b>Amount</b>
100-100001 Non-Departmental Revenue	200-200122 Land Survey	Fund Corner Certificate Program	300,000
100-128000 Property Management	402-402001 Depreciation Reserve Fund	Portion of rent payments that fund leasehold improvements/ depreciation reserve	386,732
200-205003 Public Works Non- Departmental Revenue	400-407001 Public Works Equipment	Fund equipment purchases with projected sales tax savings and taconite production aid increase	401,302
290-290001 Forest Resources	100-109003 Plan & GIS Research	GIS Planning	200,000
500-500001 Shoreline Sales	100-109002 General	Soil and Water Conservation District contracts through the Planning Dept	80,000
500-500001 Shoreline Sales	616-616001 Onsite WW Program	Fund On-Site Wastewater Program	227,425
500-500001 Shoreline Sales	100-103025 Midway Township Sewer	Grant to Midway Township	18,600
500-500001 Shoreline Sales	616-616003 Voyageur Park Joint Powers Board	Potential professional services contract under the Joint Powers Board	30,000
740-740002 Health Insurance Admin	100-126002 Health Education Wellness	To reimburse Health Education Wellness up to the \$184,727	183,258
740-740002 Health Insurance Admin	100-123001 Human Resources	To reimburse Human Resources for staff time spent on the Health Insurance Fund	65,000

60. RESOLVED FURTHER, that, the following budgeted transfers within funds be approved:

<b>From Object 697700</b>	<b>To object 590500</b>	<b>Purpose</b>	<b>Amount</b>
100-100001 Non-Departmental Revenue	100-115099 Auditor	Reimburse for staff time spent on investments	96,339
100-113002 County Attorney	150-150000 NEMESIS	NEMESIS fees	17,250
100-121002 Technology Fund	100-109003 Plan & GIS Research	GIS Planning	100,000
100-121002 Technology Fund	100-120001 Microfilm	Fund microfilm operating budget	177,477
100-121003 Data Integration Fund	100-109003 Plan & GIS Research	GIS Planning	248,422
100-129003 Sheriff	150-150000 NEMESIS	NEMESIS fees	112,765
100-135001 Emergency Communications	150-150000 NEMESIS	NEMESIS fees	68,334
100-137002 Jail	150-150000 NEMESIS	NEMESIS fees	10,900
600-607001 Environmental Services	610-610001 Regional Landfill Trust	Financial assurance	50,000

61. RESOLVED FURTHER, that, the following grants are adopted as part of this Resolution. The grant approval form is still required per the Grant Policy and any change under \$25,000 from the amount listed below must go on the quarterly budget resolution. Any change greater than \$25,000 must go back to the board as a separate resolution.

**GENERAL FUND**

- 10902-2014 – Natural Resources Block Grant \$150,000 7/1/13-6/30/15 – (Res 13-671)  
13203-2014 – State Emergency Management Performance Grant \$78,000 1/1/14-12/31/14  
17303-2014 – Emergency Shelter Grant \$100,000  
17304-2014 – Emergency Shelter Grant \$7,500

**PUBLIC HEALTH & HUMAN SERVICES**

- 23205-2013 Homelessness Outreach \$724,463 7/1/13-6/30/15 (Res 13-520)  
23204-2013 Family Homeless Assistance \$313,875 7/1/13-6/30/15 (Res 13-419)  
23201-2014 Family Group Decision Making \$108,694 1/1/14-12/31/14  
23215-2013 Adoption and Foster Care Recruitment Grant \$22,272 7/1/13-6/30/15 (Res 13-555)  
23301-2014 CTC/Outreach Grant \$462,796 1/1/14-12/31/14  
23303-2014 Maternal Child Health \$250,813 1/1/14-12/31/14  
23304-2013 Statewide Health Improvement Program (SHIP) \$68,968 11/1/13-10/31/15 (Res 13-670)  
23314-2014 TANF – Home Visiting \$343,551 1/1/14-12/31/14  
23321-2013 Infant/Child Early Home Visits \$37,500 10/1/13-9/30/14 (Res 13-669)  
23302-2013 Women, Infant, Children (WIC) \$479,560 10/1/13-9/30/14  
23302-2014 Women, Infant, Children (WIC) \$126,626 10/1/14-9/30/15  
23322-2013 Infant/Child Early Home Visits \$112,800 10/1/13-3/31/14 (Res 13-39)  
23323-2013 Community Transformation Grant \$37,482 9/30/13-9/29/14 (Res 13-698)  
23601-2013 Public Health Preparedness \$58,900 7/1/13-6/30/14 (Res 13-616)  
23601-2014 Public Health Preparedness \$56,335 7/1/14-6/30/15

**CDBG/HOME**

- 26001-2014 CDBG Projects \$1,300,000  
26002-2014 CDBG Administration Grant \$440,000  
27001-2014 Home HUD Projects \$400,000  
27002-2014 Home HUD Admn \$130,000

**ISTS**

- 61601-2014 Natural Resources Block Grant \$39,843

**Resolution for Closed Session of the Committee of the Whole  
for Labor Negotiations**

BY COMMISSIONER\_\_\_\_\_

WHEREAS, Minnesota Statutes, Section 13D.03, allows meetings of the governing body of a public employer to be closed to consider strategy for labor negotiations; and

WHEREAS, The County Labor Relations Negotiator has requested to meet with the County Board in a closed session of the Committee of the Whole to discuss labor negotiations for a particular issue on December 17, 2013, at the Morse Town Hall, 911 South Central Avenue, Ely, MN;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners will recess in a closed meeting of the Committee of the Whole on December 17, 2013, in the Morse Town Hall, 911 South Central Avenue, Ely, MN, for the purpose of discussing labor negotiations strategy in accord with Minnesota Statutes, Section 13D.03.