

**NOTICE OF VACANCY**  
**ST. LOUIS COUNTY CIVIL SERVICE COMMISSION**

The St. Louis County Board of Commissioners will be appointing a member to the St. Louis Civil Service Commission. Persons interested in serving on this commission should submit an application to: Patricia Stolee, Deputy County Auditor, Court House, Room 214, 100 North 5<sup>th</sup> Avenue West, Duluth, MN 55802-1293 no later than July 20, 2012. Applications are available online at the County Auditor's website <http://www.stlouiscountymn.gov/GOVERNMENT/DepartmentsAgencies/Auditor.aspx>. They are also available in the County Auditor's Offices in the Duluth Court House and the Northland Office Building in Virginia, and in the County Commissioner's Offices located in the Hibbing and Virginia Court Houses and in the Ely Government Services Building.

**ST. LOUIS COUNTY CIVIL SERVICE COMMISSION – VACANCY**

**FUNCTION:** The Civil Service Commission exists to oversee the administration of the County's merit system of employment by approving and enforcing rules, and also hearing appeals and complaints.

**TIME COMMITMENT:** Usually two (2) meetings a month (1:30 pm on Mondays) that rarely last more than 30 minutes. Periodic hearings may be significantly longer.

**REQUIRED QUALIFICATIONS:**

1. May not hold, or be a candidate for, any public office (notary public excepted)
2. May not hold any public employment within the two years immediately preceding appointment
3. May not hold any position in a political party within the two years immediately preceding appointment
4. Must be a resident of St. Louis County
5. Must be willing to subscribe to an oath for the faithful discharge of duties including a statement of belief in and desire to support the principles of the merit system

**DESIRED QUALIFICATIONS:**

Experience in the practice of law, especially employment law, would be particularly helpful.

**TERM:** 3 years following date of appointment

**FOR ADDITIONAL INFORMATION:** Contact James R. Gottschald, St. Louis County Human Resources Director at 218-725-5066 or [gottschaldj@stlouiscountymn.gov](mailto:gottschaldj@stlouiscountymn.gov).