ST. LOUIS COUNTY PUBLIC WORKS DEPARTMENT
ROAD ASSOCIATION ROADWAY SNOWPLOW APPLICATION AND AGREEMENT

****Filing Fee $46**
***Late Fee $25**

LENGTH OF DRIVEWAY: _____

NAME: _____

ADDRESS: _____

TELEPHONE: (H) _____
(W) _____

CUSTOMER #: _____

MAINT DIST NO: _____
GARAGE: _____
ROAD NO: _____
PATROL: _____

FOR OFFICE USE ONLY:
DATE_____
CHECK_____ MO_____
RECEIPT NO_____
FILING FEE_____
DEPOSIT_____
RCD BY_____ CHECKED BY_____ GARAGE_____

RATE SCHEDULE:

A - 1/4 mile or less per season - $250.00
B - Over 1/4 to 1/2 mile per season - $340.00
C - Over 1/2 to 3/4 mile per season - $440.00
D - Over 3/4 to 1.0 mile per season - $525.00
E - Over 1 to 1 1/4 mile per season - $850.00
F - Over 1 1/4 to 1 1/2 mile per season - $950.00
G - Over 1 1/2 to 1 3/4 mile per season - $1,045.00
H - Over 1 3/4 mile to 2 miles per season - $1,120.00
I - Over 2 to 2 1/4 miles per season - $1,450.00
J - Over 2 1/4 to 2 1/2 miles per season - $1,540.00
K - Over 2 1/2 to 2 3/4 miles per season - $1,635.00
L - Over 2 3/4 to 3 miles per season - $1,725.00
M - Over 3 to 3 1/4 miles per season - $2,050.00
N - Over 3 1/4 to 3 1/2 miles per season - $2,145.00
O - Over 3 1/2 to 3 3/4 miles per season - $2,240.00
P - Over 3 3/4 to 4 miles per season - $2,325.00
Q - Over 4 to 4 1/4 miles per season - $2,655.00
R - Over 4 1/4 to 4 1/2 miles per season - $2,740.00
S - Over 4 1/2 to 4 3/4 miles per season - $2,835.00
T - Over 4 3/4 to 5 miles per season - $2,920.00
U - Over 5 miles - $3,900.00
X - Pay Filing Fee Only

AMOUNT TO SEND IN WITH COMPLETED APPLICATION WILL BE: Appropriate amount from the rate schedule **PLUS** the filing fee** (see above for filing fee).

Cost for Road Length _____
Plus Filing Fee: _____
TOTAL DUE: _____

If form and payment are not received by October 1st, 2015, a $25 Late Fee will be charged and should be added to the total due listed above.

PLEASE PAY BY CHECK OR **MONEY ORDER ONLY AND SUBMIT ONE CHECK ONLY**

The above-named private roadway association hereby requests the St. Louis County Public Works Department provide snowplowing services as agreed upon the above-described private roadway as follows for the **2015 / 2016** winter season subject to the following conditions and provisions:

I. GENERAL PROVISIONS

1. **No county snow-removal equipment shall be used on private roadways until all public roadways are clear of snow.** DRIVEWAYS WILL BE PLOWED ONLY AT THE DISCRETION OF THE PUBLIC WORKS DEPARTMENT. **St. Louis County will not plow Road Association Roadways once Spring Road Restrictions are in place.**
2. Applications for plow service must be received by October 1st of said winter season and must be accompanied by payment in full (see RATES section above).
3. Private Roadways will not be plowed until there is a minimum accumulation of four (4") inches of snow.
4. St. Louis County will not accept any applications for snowplowing services once there is 4 or more inches of snow on the ground.
5. County shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances: fire, flood, epidemic, strikes, wars, acts of God. County agrees to give notice as soon as possible to the applicant of the inability to perform.

II. SPECIAL PROVISIONS REGARDING SNOWPLOWING

1. St. Louis County will **ONLY** plow Road Association roadways that connect to roadways which St. Louis County performs winter maintenance on.
2. Roadway must have a reasonably smooth driving surface and surface width must be a *minimum of 15 feet*.
3. Roadway must be clear of obstructions *at least 12.5 feet* on either side of its centerline (must have a 25 foot clear zone).
4. A turnaround area will be a minimum of 30'x 75' and free of obstacles to allow ample room to turn the plow unit.
5. Gates or barricades must be open to allow unimpeded ingress and egress of plow units.
6. Road gradients and curves must allow snowplow units easy maneuvering and safe passage.
7. Roadway length will be verified at the time of inspection.
8. This application will be rejected if in the opinion of the inspector from Public Works the above requirements are not met.
9. If there is a change in circumstances during the snowplowing season which in the opinion of the snowplow operator that makes plowing the roadway unsafe or impractical to plow, this agreement will be terminated. Prior to termination the Road Association will be notified of the change in circumstance and given reasonable time, not to exceed two (2) weeks to return the roadway to compliance.

III. RATES

1. Regular plowing rates shall be a flat rate charge in accordance with the rate schedule above.
2. The appropriate fee will be paid in full at the time the Private Roadway Association makes application. Payment in full consists of a check or money order payable to **"St. Louis County Auditor"** for the total amount from the rate schedule PLUS the NON-REFUNDABLE filing fee PLUS the late fee if applicable (see #3 below). One payment for all fees is preferable. Responsibility for collection of these fees and payment to St. Louis County is strictly upon the Private Roadway Association president or other designated representative.
3. There will be a late fee* (see above for late fee) added for applications received by the Public Works Department after October 1st.
4. If the Road Association snowplowing application is rejected, the applicable fee from the rate schedule will be refunded to the Road Association. The filing fee and late fee, if applicable, will not be refunded.
5. NO APPLICATION WILL BE PROCESSED WITHOUT TOTAL PAYMENT.
6. No portion of the fee payment will be refunded once the application has been accepted.
7. Exceptional circumstances that require special equipment shall be charged at the rental rate of the equipment and the operator's time.

We the undersigned hereby declare that we are the owners or occupants of homes or property served by the above-described property roadway and take full responsibility for all snowplowing. Further, we hereby WAIVE ANY AND ALL CLAIMS FOR DAMAGES TO OUR PROPERTY, BOTH REAL AND PERSONAL, WHICH MAY BE CAUSED BY THE COUNTY OF ST. LOUIS, ITS EQUIPMENT, OR ITS EMPLOYEES WHILE SNOWPLOWING.

FURTHER, IN CONSIDERATION OF THIS AGREEMENT AND OTHER GOOD AND VALUABLE CONSIDERATION, WE AGREE TO INDEMNIFY ST. LOUIS COUNTY FROM ANY AND ALL LOSSES OR DAMAGES ST. LOUIS COUNTY MAY SUFFER AS A RESULT OF CLAIMS OR JUDGMENTS AGAINST IT FROM ALL PERSONS WHATSOEVER ARISING OUT OF THE DESIGNATED SNOWPLOWING SERVICES. We acknowledge that we have read and understand this entire agreement.

With the possibility of going paperless for future correspondence, St. Louis County requests that you provide an email address below.

Owner	Address	Email	Date
Owner	Address	Email	Date
Owner	Address	Email	Date
Owner	Address	Email	Date
Owner	Address	Email	Date
Owner	Address	Email	Date
Owner	Address	Email	Date

St. Louis County, having inspected and approved the above-described private roadway, hereby agrees to provide snowplowing as agreed upon for the applicant subject to their terms and provisions above defined. Failure of the applicant to meet any of the provisions above described shall be considered a breach of this agreement and grounds for immediate termination of services by St. Louis County. St. Louis County reserves the right to cancel this agreement should it be determined that the roadway is unsafe for equipment or employees.

Foreman

District Superintendent

RETURN APPLICATIONS TO THE COUNTY PUBLIC WORKS DEPARTMENT OFFICE IN THE DISTRICT IN WHICH YOU LIVE. DISTRICT AND GARAGE ARE DESIGNATED ON PREPRINTED FORMS ON THE FRONT SIDE IN THE UPPER RIGHT AREA. IF YOU DO NOT KNOW YOUR DISTRICT, PLEASE CALL 625-3800. THE OFFICES ARE LOCATED AT THE FOLLOWING ADDRESSES:

4TH DISTRICT ELY GARAGE
Superintendent St. Louis County Garage
2210 E. Sheridan St. Suite 2
Ely, MN 55731
(218) 365-2380

4TH DISTRICT LINDEN GROVE GARAGE
Superintendent St. Louis County Garage
11193 Highway 1
Cook, MN 55723
(218) 666-5261

5TH DISTRICT PIKE LAKE GARAGE
Superintendent St. Louis County Garage
4787 Midway Road
Duluth, MN 55811
(218) 625-3800

5TH DISTRICT JEAN DULUTH GARAGE
Superintendent St. Louis County Garage
4787 Midway Road
Duluth, MN 55811
(218) 625-3800

6TH DISTRICT VIRGINIA GARAGE
Superintendent St. Louis County Garage
7823 State Highway 135 East
Virginia, MN 55792
(218) 742-9800

7TH DISTRICT HIBBING GARAGE
Superintendent St. Louis County Garage
1425 E. 23rd St.
Hibbing, MN 55746
(218) 262-0150

OR:

St. Louis County Public Works Department
4787 Midway Road
Duluth, MN 55811
(218) 625-3800