

Dear: _____,

Please accept this letter as written confirmation of my retirement from
Saint Louis County/ARC effective _____ (my last day paid).
My last day working will be _____.

My retirement type is:

- _____ Early Retirement (not a full or disability)
- _____ Full Retirement (met rule of 90 or 65 yrs or older with one or more years of service)
- _____ Disability

Sincerely,

signature

date

print name