

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember

- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/> - Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2018 Continuum of Care (CoC) Program Competition. For more information see FY 2018 CoC Program Competition NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2018 CoC Program NOFA and the FY 2017 General Section NOFA.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with onscreen text and the hide/show instructions found on each individual screen.
- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2017 Project Application will be imported into the FY 2018 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.
- Expiring Shelter Plus Care projects requesting renewal funding for the first time under 24 CFR part 578, and rental assistance projects can only request the number of units and unit size as approved in the final HUD-approved Grant Inventory Worksheet (GIW).
- Expiring Supportive Housing Projects requesting renewal funding for the first time under 24 CFR part 578, transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.
- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2018 CoC Program Competition NOFA.

1A. SF-424 Application Type

1. Type of Submission: Application

2. Type of Application: Renewal Project Application

If "Revision", select appropriate letter(s):

If "Other", specify:

3. Date Received: 08/23/2018

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier: MN0340

This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).

Check to confirm that the Federal Award Identifier has been updated to reflect the most recently awarded grant number

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: Housing & Redevelopment Authority of Duluth, MN

b. Employer/Taxpayer Identification Number (EIN/TIN): 41-6006975

	c. Organizational DUNS:	010351005	PLUS 4	
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d. Address

Street 1: 222 East Second Street

Street 2: PO BOX 16900

City: Duluth

County: St. Louis

State: Minnesota

Country: United States

Zip / Postal Code: 55816-0900

e. Organizational Unit (optional)

Department Name: Housing Services

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Ms.

First Name: Pam

Middle Name: S

Last Name: Benson

Suffix:

Title: Director of Housing Services

Organizational Affiliation: Housing & Redevelopment Authority of Duluth, MN

Telephone Number: (218) 529-6319

Extension:

Fax Number: (218) 529-6344

Email: pbenson@duluthhousing.com

1C. SF-424 Application Details

9. Type of Applicant: La. Public Housing Authority

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6200-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) only): Minnesota
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Rapid Rehousing TSA II 2018

16. Congressional District(s):

a. Applicant: MN-008
(for multiple selections hold CTRL key)

b. Project: MN-008
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 10/01/2019

b. End Date: 09/30/2020

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Ms.

First Name: Jill

Middle Name:

Last Name: Keppers

Suffix:

Title: Executive Director

Telephone Number: (218) 529-6341
(Format: 123-456-7890)

Fax Number: (218) 529-6344
(Format: 123-456-7890)

Email: jkeppers@duluthhousing.com

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2018

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - Form 2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2510-0011 (exp.11/30/2018)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Housing & Redevelopment Authority of Duluth, MN

Prefix: Ms.

First Name: Jill

Middle Name:

Last Name: Keppers

Suffix:

Title: Executive Director

Organizational Affiliation: Housing & Redevelopment Authority of Duluth, MN

Telephone Number: (218) 529-6341

Extension:

Email: jkeppers@duluthhousing.com

City: Duluth

County: St. Louis

State: Minnesota

Country: United States

Zip/Postal Code: 55816-0900

2. Employer ID Number (EIN): 41-6006975

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$65,784.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: Rapid Rehousing TSA II 2018 222 East Second Street Duluth Minnesota

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
 (For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. Yes

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
St. Louis County, 320 W 2nd St, Duluth, MN 55802	Grant	\$20,000.00	Salary/Benefit/Operations CE Coordinator
City of Duluth, 411 W 1st St, Duluth, MN 55802	Grant	12000.0	Salary/Benefit/Operations CE Coordinator
OJP 810 Seventh Street NW, Washington, DC 20531	Grant	\$12,750.00	Tenant Service Coordinator Benefits, Salary
United Way , 424 W Superior St, Duluth, MN 55802	Grant	\$2,263.00	Tenant Service Coordinator Benefits, Salary

Part III Interested Parties

You must disclose:

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1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

I AGREE:

Name / Title of Authorized Official: Jill Keppers, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 07/20/2018

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Housing & Redevelopment Authority of Duluth, MN

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in

X

the accompaniment herewith, is true and accurate.



Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Ms.

First Name: Jill

Middle Name

Last Name: Keppers

Suffix:

Title: Executive Director

Telephone Number: (218) 529-6341
(Format: 123-456-7890)

Fax Number: (218) 529-6344
(Format: 123-456-7890)

Email: jkeppers@duluthhousing.com

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2018

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Housing & Redevelopment Authority of Duluth, MN

Name / Title of Authorized Official: Jill Keppers, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2018

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Housing & Redevelopment Authority of Duluth, MN
Street 1: 222 East Second Street
Street 2: PO BOX 16900
City: Duluth
County: St. Louis
State: Minnesota
Country: United States
Zip / Postal Code: 55816-0900

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and

complete.

Authorized Representative

Prefix: Ms.

First Name: Jill

Middle Name:

Last Name: Keppers

Suffix:

Title: Executive Director

Telephone Number: (218) 529-6341
(Format: 123-456-7890)

Fax Number: (218) 529-6344
(Format: 123-456-7890)

Email: jkeppers@duluthhousing.com

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/23/2018

Information About Submission without Changes

After Part 1 is completed; including this screen, Recipient Performance screen, and Renewal Grant Consolidation screen, then Parts 2-6, are available for review as "Read-Only;" except for 3A, 7A and 7B which are mandatory for all projects to update. After project applicants finish reviewing all screens, they will be guided to a "Submissions without Changes" Screen. At this screen, if applicants decide no edits or updates are required to any screens other than the mandatory questions, they can submit without changes. However, if changes to the application are required, e-snaps allows applicants to open individual screens for editing, rather than the entire application. After project applicants select the screens they intend to edit via checkboxes, click "Save" and those screens will be available for edit. Importantly, once an applicant makes those selections and clicks "Save" the applicant cannot uncheck those boxes.

If the project is a first-time renewal or selects "Fully Consolidated" on the Renewal Grants Consolidation screen, the "Submit Without Changes" function is not available, and applicants must input data into the application for all required fields relevant to the component type.

Recipient Performance

- 1. Has the recipient successfully submitted the APR on time for the most recently expired grant term related to this renewal project request?** Yes

- 2. Does the recipient have any unresolved HUD Monitoring and/or OIG Audit findings concerning any previous grant term related to this renewal project request?** No

- 3. Has the recipient maintained consistent Quarterly Drawdowns for the most recent grant term related to this renewal project request?** Yes

- 4. Have any Funds been recaptured by HUD for the most recently expired grant term related to this renewal project request?** No

Renewal Grant Consolidation Screen

HUD encourages the consolidation of renewal grants. As part of the FY 2018 CoC Program project application process, project applicants can request their eligible renewal projects to be part of a Renewal Grant Consolidation. This process can consolidate up to 4 renewal grants into 1 consolidated grant. This means recipients no longer must wait for grant amendments to consolidate grants. All projects that are part of a renewal grant consolidation must expire in Calendar Year (CY) 2019, as confirmed on the FY 2018 Final GIW, must be to the same recipient, and must be for the same component and project type (i.e., PH-PSH, PH-RRH, Joint TH/PH-RRH, TH, SSO, SSO-CE or HMIS).

- 1. Is this project application requesting to be part of a renewal grant consolidation in the FY 2018 CoC Program Competition?** No
If “No” click on “Next” or “Save & Next” below to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$59,152

Organization	Type	Type	Sub-Award Amount
The Salvation Army	M. Nonprofit with 501C3 IRS Status	M. Nonprofit with 501C3 IRS Status	\$59,152

2A. Project Subrecipients Detail

a. Organization Name: The Salvation Army

b. Organization Type: M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 41-0698597

	* d. Organizational DUNS:	112128710	PLUS 4	
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e. Physical Address

Street 1: 215 S 27th Ave W

Street 2:

City: Duluth

State: Minnesota

Zip Code: 55806

f. Congressional District(s): MN-008
(for multiple selections hold CTRL key)

g. Is the subrecipient a Faith-Based Organization? Yes

h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency? Yes

i. Expected Sub-Award Amount: \$59,152

j. Contact Person

Prefix: Ms.

First Name: Pam

Middle Name:

Last Name: West

Suffix:

Title: Housing Case Manager

E-mail Address: Pam_West@usc.salvationarmy.org

Confirm E-mail Address: Pam_West@usc.salvationarmy.org

Phone Number: 218-722-7934

Extension: 103

Fax Number: 218-722-9532

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

3A. Project Detail

1. Project Identification Number (PIN) of expiring grant: MN0340

(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

2a. CoC Number and Name: MN-509 - Duluth/St. Louis County CoC

2b. CoC Collaborative Applicant Name: St. Louis County Public Health & Human Services

3. Project Name: Rapid Rehousing TSA II 2018

4. Project Status: Standard

5. Component Type: PH

5a. Does the PH project provide PSH or RRH? RRH

6. Does this project use one or more properties that have been conveyed through the Title V process? No

7. Will this renewal project be part of a new application for a Renewal Expansion Grant? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

The Rapid Re-Housing-TSA I (RRH) program uses the Housing First approach to work with homeless families, while in emergency shelter, on the street, or attempting to flee domestic violence, to mobilize their own resources for housing, and to learn how to access other social service resources in the community. This project serves 7 homeless families.

This program fills a gap in St. Louis County that no other homeless program does. The RRH program takes families out of shelter first, assists them with locating safe secure housing, and supports clients while they work on their employment and other self-identified goals, such as better budgeting, interview skills and help with job search, as needed, with aim to become stabilized and self-reliant. Each family seeking assistance completes an initial Coordinated Entry System eligibility screening and a standard assessment tool (VI-SPDAT) to determine need. Once the family is accepted into the program, a Housing Service Plan (HSP) is created for them. The HSP outlines the family’s type and duration of assistance, and other important goals to achieving housing stability. The Case Manager works closely with the family and area property managers to assist with obtaining and securing safe and appropriate housing. The housing unit must be inspected by a Public Housing Authority, and must not cost more than federally established Fair Market Rent. The program Case Manager works with each family to ensure they have access to mainstream benefits and services, to employment and training resources, and other services that address the family’s needs. Participants receive assistance with a deposit, first month’s rent with an ongoing rental subsidy for up to 12 months depending on need, moving costs, bus passes for work and any other costs that pertain to their housing stability. The focus will be primarily on homeless Duluth families with minor children, but may serve other areas in St. Louis County. House/office visits will occur as needed with a minimum of once monthly. The partnership between the HRA and the Salvation Army creates the most efficient management of this grant. The HRA performs the HQS inspections and fiscal responsibilities such as cutting the checks, providing rental subsidy to the landlords, drawing the funds and disbursing the money. The Salvation Army performs the services such as the case management including education and support, housing search, assistance obtaining mainstream resources, assistance with transportation, etc.

2. Does your project have a specific population focus? Yes

2a. Please identify the specific population focus. (Select ALL that apply)

Chronic Homeless	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
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Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families with Children	<input checked="" type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Other (Click 'Save' to update)	<input type="checkbox"/>

Other:

3. Housing First

3a. Does the project quickly move participants into permanent housing Yes

3b. Does the project ensure that participants are not screened out based on the following items? Select all that apply.

Having too little or little income	<input checked="" type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input checked="" type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3c. Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services	<input checked="" type="checkbox"/>
Failure to make progress on a service plan	<input checked="" type="checkbox"/>
Loss of income or failure to improve income	<input checked="" type="checkbox"/>
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

3d. Does the project follow a "Housing First" approach? Yes

4A. Supportive Services for Participants

**1. For all supportive services available to participants, indicate who will provide them and how often they will be provided.
 Click 'Save' to update.**

Supportive Services	Provider	Frequency
Assessment of Service Needs	Subrecipient	Monthly
Assistance with Moving Costs	Subrecipient	As needed
Case Management	Subrecipient	Weekly
Child Care	Non-Partner	Bi-weekly
Education Services	Non-Partner	As needed
Employment Assistance and Job Training	Non-Partner	Weekly
Food	Subrecipient	Monthly
Housing Search and Counseling Services	Subrecipient	Weekly
Legal Services	Non-Partner	As needed
Life Skills Training	Non-Partner	As needed
Mental Health Services	Non-Partner	Bi-weekly
Outpatient Health Services	Non-Partner	As needed
Outreach Services	Non-Partner	As needed
Substance Abuse Treatment Services	Non-Partner	As needed
Transportation	Subrecipient	Monthly
Utility Deposits	Non-Partner	As needed

2. Please identify whether the project includes the following activities:

2a. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? Yes

2b. At least annual follow-ups with participants to ensure mainstream benefits are received and renewed? Yes

3. Do project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency? Yes

3a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months. Yes

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the  icon. To view or update a housing site already listed, select the  icon.

Total Units: 7

Total Beds: 17

Housing Type	Housing Type (JOINT)	Units	Beds
Scattered-site apartments (...)	---	7	17

4B. Housing Type and Location Detail

1. Housing Type: Scattered-site apartments (including efficiencies)

2. Indicate the maximum number of units and beds available for project participants at the selected housing site.

a. Units: 7

b. Beds: 17

3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1:

Street 2:

City:

State:

ZIP Code:

**4. Select the geographic area(s) associated with the address:
(for multiple selections hold CTRL Key)**

271266 Duluth

5A. Project Participants - Households

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	7			7

Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Adults over age 24	9			9
Adults ages 18-24	0			0
Accompanied Children under age 18	18			18
Unaccompanied Children under age 18				0
Total Persons	27	0	0	27

Click Save to automatically calculate totals

5B. Project Participants - Subpopulations

Persons in Households with at Least One Adult and One Child

Characteristics	Chronic ally Homeles s Non- Veterans	Chronic ally Homeles s Veterans	Non- Chronic ally Homeles s Veterans	Chronic Substan ce Abuse	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domesti c Violence	Physical Disabilit y	Develop mental Disabilit y	Persons not represen ted by listed subpopu lations
Adults over age 24	0			2			4	0	0	3
Adults ages 18-24									0	
Children under age 18				1			9		2	6
Total Persons	0	0	0	3	0	0	13	0	2	9

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	Chronic ally Homeles s Non- Veterans	Chronic ally Homeles s Veterans	Non- Chronic ally Homeles s Veterans	Chronic Substan ce Abuse	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domesti c Violence	Physical Disabilit y	Develop mental Disabilit y	Persons not represen ted by listed subpopu lations
Adults over age 24										
Adults ages 18-24										
Total Persons	0	0	0	0	0	0	0	0	0	0

Persons in Households with Only Children

Characteristics	Chronic ally Homeles s Non- Veterans	Chronic ally Homeles s Veterans	Non- Chronic ally Homeles s Veterans	Chronic Substan ce Abuse	Persons with HIV/AIDS	Severely Mentally Ill	Victims of Domesti c Violence	Physical Disabilit y	Develop mental Disabilit y	Persons not represen ted by listed subpopu lations
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0

Describe the unlisted subpopulations referred to above:

Non-disabled children that do not fit under any other categories.

5C. Outreach for Participants

1. Enter the percentage of project participants that will be coming from each of the following locations.

25%	Directly from the street or other locations not meant for human habitation.
75%	Directly from emergency shelters.
	Directly from safe havens.
0%	Persons fleeing domestic violence.
	Directly from transitional housing eliminated in a previous CoC Program Competition.
	Directly from the TH Portion of a Joint TH and PH-RRH Component project.
	Persons receiving services through a Department of Veterans Affairs(VA)-funded homeless assistance program.
100%	Total of above percentages

6A. Funding Request

1. Do any of the properties in this project have an active restrictive covenant? No
2. Was the original project awarded as either a Samaritan Bonus or Permanent Housing Bonus project? No
3. Does this project propose to allocate funds according to an indirect cost rate? No
4. Renewal Grant Term: 1 Year
5. Select the costs for which funding is being requested:
- | | |
|---------------------|-------------------------------------|
| Rental Assistance | <input checked="" type="checkbox"/> |
| Supportive Services | <input checked="" type="checkbox"/> |
| HMIS | <input checked="" type="checkbox"/> |

6C. Rental Assistance Budget

The following list summarizes the rental assistance funding request for the total term of the project. To add information to the list, select the icon. To view or update information already listed, select the icon.

Total Request for Grant Term:		\$43,680	
Total Units:		7	
Type of Rental Assistance	FMR Area	Total Units Requested	Total Request
TRA	MN - Duluth, MN-WI MSA (2701799999)	7	\$43,680

Rental Assistance Budget Detail

Type of Rental Assistance: TRA

Metropolitan or non-metropolitan fair market rent area: MN - Duluth, MN-WI MSA (2701799999)

Does the applicant request rental assistance funding for less than the area's per unit size fair market rents? No

Size of Units	# of Units (Applicant)		FMR Area (Applicant)	HUD Paid Rent (Applicant)		12 Months		Total Request (Applicant)
SRO		x	\$390	\$390	x		=	\$0
0 Bedroom	7	x	\$520	\$520	x		=	\$43,680
1 Bedroom		x	\$603	\$603	x		=	\$0
2 Bedrooms		x	\$771	\$771	x		=	\$0
3 Bedrooms		x	\$1,001	\$1,001	x		=	\$0
4 Bedrooms		x	\$1,201	\$1,201	x		=	\$0
5 Bedrooms		x	\$1,381	\$1,381	x		=	\$0
6 Bedrooms		x	\$1,561	\$1,561	x		=	\$0
7 Bedrooms		x	\$1,741	\$1,741	x		=	\$0
8 Bedrooms		x	\$1,922	\$1,922	x		=	\$0
9 Bedrooms		x	\$2,102	\$2,102	x		=	\$0
Total Units and Annual Assistance Requested	7							\$43,680
Grant Term								1 Year
Total Request for Grant Term								\$43,680

Click the 'Save' button to automatically calculate totals.

6D. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	\$20,047
Total Value of In-Kind Commitments:	\$2,920
Total Value of All Commitments:	\$22,967

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Private	Pathways of Hope	08/07/2018	\$5,100
Yes	In-Kind	Private	Special Needs/Chr...	08/07/2018	\$1,296
Yes	In-Kind	Private	Food Shelf	08/07/2018	\$1,624
Yes	Cash	Government	St. Louis County ...	08/07/2018	\$9,947
Yes	Cash	Government	Emergency Solutio...	08/07/2018	\$5,000

Sources of Match Detail

- 1. Will this commitment be used towards Match? Yes
- 2. Type of Commitment: Cash
- 3. Type of Source: Private
- 4. Name the Source of the Commitment: Pathways of Hope
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment: 08/07/2018
- 6. Value of Written Commitment: \$5,100

Sources of Match Detail

- 1. Will this commitment be used towards Match? Yes
- 2. Type of Commitment: In-Kind
- 3. Type of Source: Private
- 4. Name the Source of the Commitment: Special Needs/Christmas
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment: 08/07/2018
- 6. Value of Written Commitment: \$1,296

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Detail

- 1. Will this commitment be used towards Match? Yes
- 2. Type of Commitment: In-Kind

3. Type of Source: Private

4. Name the Source of the Commitment: Food Shelf
(Be as specific as possible and include the office or grant program as applicable)

5. Date of Written Commitment: 08/07/2018

6. Value of Written Commitment: \$1,624

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Sources of Match Detail

1. Will this commitment be used towards Match? Yes

2. Type of Commitment: Cash

3. Type of Source: Government

4. Name the Source of the Commitment: St. Louis County Emergency Assistance
(Be as specific as possible and include the office or grant program as applicable)

5. Date of Written Commitment: 08/07/2018

6. Value of Written Commitment: \$9,947

Sources of Match Detail

1. Will this commitment be used towards Match? Yes

2. Type of Commitment: Cash

3. Type of Source: Government

4. Name the Source of the Commitment: Emergency Solutions Grant (ESG)
(Be as specific as possible and include the office or grant program as applicable)

5. Date of Written Commitment: 08/07/2018

6. Value of Written Commitment: \$5,000

6E. Summary Budget

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2017 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2017, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$0
1b. Leased Structures	\$0
2. Rental Assistance	\$43,680
3. Supportive Services	\$18,000
4. Operating	\$0
5. HMIS	\$1,000
6. Sub-total Costs Requested	\$62,680
7. Admin (Up to 10%)	\$3,104
8. Total Assistance plus Admin Requested	\$65,784
9. Cash Match	\$20,047
10. In-Kind Match	\$2,920
11. Total Match	\$22,967
12. Total Budget	\$88,751

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachmenbt	No	TSA RRH II Match	08/07/2018
3) Other Attachment	No	RRH TSA II Mou	08/23/2018

Attachment Details

Document Description:

Attachment Details

Document Description: TSA RRH II Match

Attachment Details

Document Description: RRH TSA II Mou

7A. In-Kind Match MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

7B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance. It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 578.33(d) or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

15-Year Operation Rule – 24 CFR part 578 only.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

Name of Authorized Certifying Official Jill Keppers

Date: 08/23/2018

Title: Executive Director

Applicant Organization: Housing & Redevelopment Authority of Duluth,

MN

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

X

Submission Without Changes

1. Are the requested renewal funds reduced from the previous award as a result of reallocation? No

2. Do you wish to submit this application without making changes? Please refer to the guidelines below to inform you of the requirements. Make changes

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2 - Subrecipient Information	
2A. Subrecipients	<input checked="" type="checkbox"/>
Part 3 - Project Information	
3A. Project Detail	<input checked="" type="checkbox"/>
3B. Description	<input checked="" type="checkbox"/>
Part 4 - Housing Services and HMIS	
4A. Services	<input checked="" type="checkbox"/>
4B. Housing Type	<input checked="" type="checkbox"/>
Part 5 - Participants and Outreach Information	
5A. Households	<input checked="" type="checkbox"/>
5B. Subpopulations	<input checked="" type="checkbox"/>
5C. Outreach	<input checked="" type="checkbox"/>
Part 6 - Budget Information	
6A. Funding Request	<input checked="" type="checkbox"/>
6C. Rental Assistance	<input checked="" type="checkbox"/>
6D. Match	<input checked="" type="checkbox"/>

6E. Summary Budget	<input checked="" type="checkbox"/>
Part 7 - Attachment(s) & Certification	
7A. Attachment(s)	<input checked="" type="checkbox"/>
7A. In-Kind Match MOU Attachment	<input checked="" type="checkbox"/>
7B. Certification	<input checked="" type="checkbox"/>

The applicant has selected "Make Changes" to Question 2 above. Please provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

- 2A
- 3A
- 3B
- 4A
- 4B
- 5A
- 5B
- 5C
- 6A
- 6C
- 6D
- 6E
- 7A
- 7B

The applicant has selected "Make Changes". Once this screen is saved, the applicant will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

8B Submission Summary

Page	Last Updated
1A. SF-424 Application Type	07/20/2018
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required

Renewal Project Application FY2018	Page 49	08/23/2018
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1D. SF-424 Congressional District(s)	08/03/2018
1E. SF-424 Compliance	07/20/2018
1F. SF-424 Declaration	07/20/2018
1G. HUD-2880	07/20/2018
1H. HUD-50070	07/20/2018
1I. Cert. Lobbying	07/20/2018
1J. SF-LLL	07/20/2018
Recipient Performance	07/20/2018
Renewal Grant Consolidation	07/30/2018
2A. Subrecipients	08/03/2018
3A. Project Detail	07/30/2018
3B. Description	07/30/2018
4A. Services	07/20/2018
4B. Housing Type	07/20/2018
5A. Households	08/07/2018
5B. Subpopulations	07/20/2018
5C. Outreach	07/20/2018
6A. Funding Request	07/20/2018
6C. Rental Assistance	07/20/2018
6D. Match	08/07/2018
6E. Summary Budget	No Input Required
7A. Attachment(s)	08/23/2018
7A. In-Kind Match MOU Attachment	No Input Required
7B. Certification	07/30/2018
Submission Without Changes	07/20/2018



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DULUTH WORSHIP AND SERVICE CENTER

215 South 27th Avenue West
Duluth, MN 55806
p: 218-722-7934
f: 218-722-9532
duluthsa.org

André Cox, *General*
Commissioner Bradford Bailey, *Territorial Commander*
Lt. Colonel Lonneal Richardson, *Divisional Commander*
Captains Bryan and Teri Ellison, *Corps Officers*

August 7, 2018

RE: The Salvation Army
Rapid Re-Housing Program
TSA II

Support Services Leveraging and Match

The Salvation Army will provide a cash match and other leveraging for a total of \$22,967 for the grant term of October 1, 2019 through September 30, 2020. The type of contribution, source of contribution and the amount of contribution are listed below:

<u>Type of Contribution</u>	<u>Source of Contribution</u>	<u>Amount</u>
<u>Cash Match</u>		
Pathway of Hope	Agency Contribution	\$ 5,100
St. Louis County Emergency Assistance	Dept. of Human Services	\$ 9,947
Emergency Solutions Grant	City of Duluth	\$ 5,000
	Total	\$ 20,047
<u>Leveraging</u>		
Special Needs/Christmas	Private Donations	\$ 1,296
Food Shelf	United Way	<u>\$ 1,624</u>
	Total	\$2,920

Sincerely,

Captains Bryan and Teri Ellison
Corps Officers
The Salvation Army
215 S 27th Ave West
Duluth, MN 55806
Ph: 218-722-7934
Fax: 218-722-9532

**TSA Rapid Rehousing Phase II Interagency Agreement with the Duluth Housing and
Redevelopment Authority**

October 1, 2019– September 30, 2020

This Interagency Agreement is between **The Salvation Army in Duluth and The Housing and Redevelopment Authority of Duluth, MN**, a government housing agency in Duluth and the grant recipient.

The Family Rapid Rehousing program (RRH) is a collaborative project designed to move families out of emergency shelters or off the streets as quickly as possible by offering a finite amount of rental assistance based on a family's needs and barriers to housing as well as housing stabilization through up to 12 month's case management.

This HUD defined Rapid Rehousing program will be implemented by the sub recipient as defined in grant agreement.

Sub recipient responsibilities:

- Assess families as defined by the CoC's coordinated assessment system.
- To take into account the educational needs of children when families are placed in housing and will, to the maximum extent possible, place families with children as close as possible to their school of origin so as not to disrupt such children's education.
- Will follow the written standards for providing assistance to families and individuals as developed by the Continuum of Care including minimum requirements set forth in Statute 578.7(a)(9).
- Will provide local written policies for how assistance will be provided to families.
- Locate homeless families through outreach in order to enroll them in the program within enough time to execute the grant and provide support services.
- Submit separate requests for reimbursements to the Housing Authority on a monthly basis.
- Enter all participants into the HMIS system and provide reports as requested by HRA, HUD or the CoC.
- APR and any other reporting requirements.

The total amount of funds available under this agreement will not exceed \$63,600 (or award amount if amended) for expenses toward the grant recipient and sub recipient. These services will be divided among The Salvation Army and The Housing Authority according to the grant applications.

The Salvation Army will, provide one 1 FTE staff person to provide long term supportive services, housing search assistance, landlord and tenant assistance, life skills instruction, and financial assistance to 7 homeless families with children at any one point in time. The Salvation Army shall conduct their supportive services programming in conformance with all laws, rules and regulations, executive orders, and directives as are, or as become, generally applicable to The Salvation Army and/or the RRH Program. Sub recipient will make determinations of funds required for each family and make monthly reimbursement requests to The Housing Authority.

The Housing Authority will maintain the LOCCS system for reimbursement to sub-recipient and will conduct HQ inspections prior to a families' move in. Costs for administering the program will be taken out of the administration budget line and costs for the inspections will be taken from the rental assistance portion of the grant.

These agencies will meet as necessary to review the progress of the program and the budget.

This Interagency Agreement shall continue to be in effect throughout the terms of The Housing Authorities agreement with HUD from October 1, 2019 through September 30, 2020. This agreement will be reviewed in September 2020.

Any changes, modifications or additions to this agreement must be in writing and approved by all parties.

The parties signing below agree to all terms and conditions contained in this Interagency Agreement and the Supportive Housing Agreements, and warrant they have full authority to execute these agreements and perform their respective obligations as required.

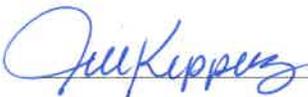
The Salvation Army



Bramwell E. Higgins
Secretary

Date 8/11/18

The Housing and Redevelopment Authority of Duluth MN



Date 8/17/18