



# SSTS Construction Permit Application

## Subsurface Sewage Treatment System

St. Louis County, MN

Find your Parcel ID#(s) on your Property Tax Statement in the upper right corner (Property ID).  
Or at [www.stlouiscountymn.gov](http://www.stlouiscountymn.gov) and click on County Land Explorer

Parcel ID #(s):	- -	#:	- -	#:	- -
Parcel ID #(s):	- -	#:	- -	#:	- -

Check here to request a 911 address number and sign for this site. Information at: [www.stlouiscountymn.gov/departments-a-z/sheriff/emergency](http://www.stlouiscountymn.gov/departments-a-z/sheriff/emergency)

<b>Applicant Name</b> (property owner)	<b>Applicant Name</b> (if other than owner)
--	---

<b>Site Address</b>	<b>City</b>	<b>MN</b>	<b>Zip</b>
---------------------	-------------	-----------	------------

Acreage:	Lot Size:	Township Name:	Sec	Twn	Rge
----------	-----------	----------------	-----	-----	-----

Legal Description or Plat Name/Block #/Lot #:

**OWNER'S CONTACT INFORMATION:**

Send the Permit by: <input type="checkbox"/> Mail; or <input type="checkbox"/> Email address:	Other:
---	--------

Name (if different than above):	Primary Phone:	Secondary Phone:
---------------------------------	----------------	------------------

Mailing Address (if different than above)	City	ST	Zip
---	------	----	-----

**PERMIT APPLICATION IS FOR:**

<input type="checkbox"/> New SSTS	<input type="checkbox"/> Replacing the Existing SSTS. Why:	<input type="checkbox"/> Point of Sale Requirement
<input type="checkbox"/> Holding Tank	<input type="checkbox"/> Component Addition or Replacement	<input type="checkbox"/> Greywater <u>without</u> Pressure
<input type="checkbox"/> Privy (Outhouse)	<input type="checkbox"/> Privy & Greywater <u>without</u> Pressure	<input type="checkbox"/> Greywater <u>with</u> Pressure
<input type="checkbox"/> SSTS Variance	<input type="checkbox"/> Commercial SSTS	

**SITE INFORMATION:** *(Check all that apply)*

<input type="checkbox"/> Yes <input type="checkbox"/> No	Has this parcel been divided recently? Or in the process of being divided? When:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this project within 1,000 ft of a lake or 300 ft of a river? <b>Lake/River Name:</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the property connected to a CIC (Common Interest Community)? If yes, include the Associated PIN on this Application.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this serving multiple dwellings sharing a SSTS component? If yes, explain:
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this leased property? If yes, you must obtain & attach the Lessor's written authorization for this project.
Leased From: <input type="checkbox"/> MN Power <input type="checkbox"/> SLC Land & Minerals Dept. <input type="checkbox"/> MN DNR <input type="checkbox"/> US Forest Service <input type="checkbox"/> Other	

**COMPLETE NEXT PAGE: (Be sure to sign and date, then submit this form with the permit fee and design paperwork).**

<b>Office Use Only</b>	<b>Fees are payable to St. Louis County Auditor</b>	<b>Permit #</b>
Amt Paid	Paid by	Date RIO
Rev Code	Cash	Check #:
Recd By	<input type="checkbox"/> Mail <input type="checkbox"/> IP	



# SSTS Construction Permit Application

## Subsurface Sewage Treatment System

### St. Louis County, MN

Licensed Business or Certified Individual Name: (Privies do not require a licensed designer)							Lic. #	Cert. #			
Designer's comments to Onsite Wastewater Staff regarding this permit application:											
<b>Water Source</b> <input type="checkbox"/> Proposed Well <input type="checkbox"/> Existing Well <input type="checkbox"/> Hand Carried <input type="checkbox"/> Surface/Lake Water <input type="checkbox"/> Municipal											
<b>Well Type</b> <input type="checkbox"/> Sandpoint <input type="checkbox"/> Drilled <input type="checkbox"/> Dug    Well Depth Ft:    Cased Depth Ft:    Unique Well #:											
The number of people who will be using this system:											
Building Type and Water Uses Check all that apply	# of Bdrms	Seasonal Use Only	PLBG	Bsmt PLBG	Garb Disp	Clothes Wshr	Dish Wshr	Water Condr	Furnace w/Hum	Bathtub > 40 gal	GSP
<input type="checkbox"/> Single Family		<input type="checkbox"/>									
<input type="checkbox"/> Multi-Family		<input type="checkbox"/>									
<input type="checkbox"/> Cabin or RV		<input type="checkbox"/>									
<input type="checkbox"/> Garage with Bedroom(s) <input type="checkbox"/> Sink <input type="checkbox"/> Shower <input type="checkbox"/> Toilet		<input type="checkbox"/>									
<input type="checkbox"/> Guest House		<input type="checkbox"/>									
<input type="checkbox"/> Bunk House		<input type="checkbox"/>									
<input type="checkbox"/> Other:		<input type="checkbox"/>									
<input type="checkbox"/> Sauna		<input type="checkbox"/>	<input type="checkbox"/>								
Bdrms = bedrooms    PLBG = plumbing    Bsmt PLBG = basement plumbing    Garb Disp = garbage disposal    Wshr – washing machine Condr = water conditioner    Furn w/Hum = self-cleaning humidifier in furnace    GSP = sewage grinder pump    OWD-onsite wastewater division											
Other information to be considered for this application:											

**APPLICANT SIGNATURE:**

**FEE:**

**DATE:**

**APPLICANT AGREEMENT:** By submitting this application, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. **Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.** I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application.

**Duluth Office:**

**Virginia Office:**

Planning & Community Development  
 Onsite Wastewater Division  
 Duluth Government Services Center  
 320 W 2nd St, Suite 301  
 Duluth, MN 55802  
 Phone 218-725-5200

Planning & Community Development  
 Onsite Wastewater Division  
 Virginia Government Services Center  
 201 So 3<sup>rd</sup> Ave W  
 Virginia, MN 55792  
 Phone 218-749-0625

[www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic)

[www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic)