

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 25, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 25<sup>th</sup> day of February 2020, at 9:36 a.m., at the Hibbing City Hall, Hibbing, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Barb Tanem, of Hibbing, spoke in favor of the refugee resettlement resolution. Dan Manick, of Cook, provided the Board with a brief overview of the work done by the Planning Commission regarding the amendments to Ordinance 61 and encouraged the Board to adopt the standards. Melissa Roach, of Cook, commented that having to vote on accepting refugees is a divisive tool and encouraged the Board to adopt the refugee resettlement resolution. Kathy Vake, of Chisholm, provided a brief history of her family's immigration to America and asked that the Board approve the refugee resettlement resolution. Leah Rogne, of Gheen, commented that to avoid being known as an unwelcoming county, the Board should pass the refugee resolution. Adrea Gelb, of Duluth, spoke in favor of welcoming refugees to St. Louis County and encouraged the Board to pass the refugee resettlement resolution.

The Board recognized St. Louis County Property Management Director Tony Mancuso. Director Mancuso is retiring after twenty-two years of service. Director Mancuso thanked the Board for their support.

At 10:14 a.m., a public hearing was conducted pursuant to Resolution No. 20-71, adopted February 11, 2020, to consider issuance of an off-sale intoxicating liquor license to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Nelson asked Gregory Lapatka, of GJL Enterprise, LLC, if he had read all liquor license requirements and if he will abide by them; Mr. Lapatka responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:20 a.m., Commissioner Nelson, supported by Commissioner McDonald, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve granting the off-sale intoxicating liquor license to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township. The motion passed; seven yeas, zero nays. Resolution No. 20-109.

At 10:22 a.m., a public hearing was conducted pursuant to Resolution No. 20-44, adopted January 14, 2020, to receive citizen comments on the proposed Short Term Rental permitting standards as amendments to Ordinance 62, Zoning Regulations. Darren Jablonsky, Deputy Director of St. Louis County Planning and Community Development, said that short-term rentals have seen a significant growth over the last ten to fifteen years. Deputy Director Jablonsky provided the Board with a brief history of past county discussions relating to short-term rentals and provided the Board with a synopsis of concerns and citizen comments regarding the amendments to Ordinance 62. Jennifer Bourbonais, St. Louis County Planning Manager, discussed permit requirements and standards. Chair Jugovich asked if there were any other governmental entities who wished to speak regarding the proposed action, and no one came forth. Chair Jugovich opened the meeting to persons who wish to address the Board concerning amendments to Ordinance 62. Danyel Filipovich, of Eveleth, spoke against short-term rental permitting standards because people own their own homes and should be allowed to rent them out without additional restrictions. Jean Burlanski, of Lino Lakes, stressed that it is important to not punish ordinary citizens for rentals under six weeks because of the economic benefits they provide to the area. John Wilson, of Duluth, commented that restrictions have to be put in place and he does not sell property if it is being used as a rental. Steven Hamilton, of Duluth, spoke in favor of restrictions and commented that he is aware of up to thirty-six people in a two-bedroom home. Brian Tasky, of Hermantown, spoke in favor of minimal and reasonable regulations; however, was concerned about the increase in taxes. Mike Barrett, of Solway, said that short-term rentals are an attractive alternate to hotels and felt regulation is not necessary. Paul Klassen, of Pequaywan Lake, spoke in favor of restrictions and discussed issues he has experienced due to a short-term rental located near him. Christina Anderson, of Hibbing, felt this was the wrong approach and commented that people should have more power and government should have less. Lori Beauchamp, of Duluth, said that short-term rentals help people and the area and felt many of these properties are already regulated.

At 11:28 a.m., Commissioner Jewell, supported by Commissioner Olson, moved to close the public hearing. The motion passed; seven yeas, zero nays.

The Board recessed at 11:28 a.m. At 11:40 a.m., the Board reconvened with all members present.

Commissioner Nelson, supported by Commissioner McDonald, moved to adopt the amendments to Ordinance 62, Zoning Regulations; and further, that the effective date for these actions will be effective upon Board approval. After further Commissioner discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-108.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to amend Ordinance No. 51 to prohibit the sale of tobacco and tobacco related devices to persons under the age of twenty-one (21). Pat McKone, Senior Director of the American Lung Association, said Ordinance 51 includes language regarding penalties for possession, use, or purchase of tobacco products by underage people. Ms. McKone asked that the Board remove the language because science does not support punishment of youth and the unintended consequence of negative interactions between law

enforcement and Native Americans and people of color. After further Commissioner discussion, the motion passed; seven yeas, zero nays. Resolution No. 20-110.

Commissioner Boyle, supported by Commissioner Nelson, moved to consider a request for sponsorship of Ashawa Ski Trail grooming equipment purchase from the Ashawa Trail Ski Club; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Musolf, moved that St. Louis County agrees to sponsor the purchase of ski trail grooming equipment on behalf of the Ashawa Trail Ski Club at no cost to the County; that the appropriate county officials are authorized to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for purchase of the ski trail grooming equipment; that the appropriate county officials, specifically Michael A. Jugovich, Chairman of the St. Louis County Board of Commissioners and/or Nancy J. Nilsen, County Auditor, 100 N. 5th Ave. W. #214, Duluth, MN, 55802, are authorized to sign all easements, licenses, or other instruments associated with the purchase, subject to the approval of the County Attorney; that this Resolution is contingent upon the Ashawa Trail Ski Club remaining individually named as an insured on the general liability policy covering St. Louis County sponsored State Grant-in-Aid Trails; that St. Louis County and/or Ashawa Trail Ski Club will comply with the Federal Purchasing Requirements as set forth in the 2016 Manual for Equipment Grants of the Federal Recreational Trails Program published by the Minnesota Department of Natural Resources; and further, St. Louis County assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources. The motion passed; seven yeas, zero nays. Resolution No. 20-111.

Jacqueline Prescott, Executive Director of the Hibbing HRA, and Holly Schneider, of Center City Housing, gave a brief presentation regarding future housing plans for the City of Hibbing.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Donna Viskoe, Purchasing Director, submitting Board Letter No. 20-46, Revised St. Louis County Purchasing Rules and Regulations.—61229

Claims and accounts approved during CY 2020.—61230

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 20-50, Memorandum of Agreement, Local Water Planning – St. Louis River One Watershed, One Plan.—61231

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Request for Free Conveyance of State Tax Forfeited Land to City of Virginia.—61232

Applications for repurchase of state tax forfeited lands approved during CY 2020.—61233

Sales of tax forfeited properties approved during CY 2020.—61234

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-37, Consideration of Amendment to Ordinance No. 51, Rules and Regulations Governing the Sale, Possession and Use of Tobacco and Tobacco-Related Devices.—61235

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-60, Request for Sponsorship of Ashawa Ski Trail Grooming Equipment Purchase – Ashawa Trail Ski Club.—61236

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53799, between St. Louis County and NHS-Northstar Specialized Services, Inc., Chisholm, MN.—20-173

Purchase of Service Agreement, Contract No. 16852, between St. Louis County and Essentia Health Virginia, LLC d/b/a Essentia Health Ely Clinic, Ely, MN, for a collaborative network between healthcare, mental health care, government social services, non-government social services and educational services during the period January 1, 2020, to December 31, 2020.—20-174

Purchase of Service Agreement, Contract No. 16889, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-175

Purchase of Service Agreement, Contract No. 16892, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-176

Purchase of Service Agreement, Contract No. 16896, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-177

Service Contract between the County of St. Louis and Architectural Resources, Inc., Hibbing, MN, for the Virginia Courthouse Landscaping Project.—20-178

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, for Professional Architectural Services for the Thunderbird House Demolition Project.—20-179

Service Contract No. 5580C between the County of St. Louis and Patty Beech Consulting, Inc., Duluth, MN, Homeless Grant Evaluation Services during the period January 2, 2020, to August 31, 2020.—20-180

Service Contract No. 5590G between the County of St. Louis and the St. Louis County Historical Society, Duluth, MN, for a cataloguing services project during the period January 1, 2020, to December 31, 2020.—20-181

Service Contract No. 5590H between the County of St. Louis and the St. Louis County Historical Society, Duluth, MN, for promotion of historical work, collection, preservation and publication of

historical material and to disseminate historical information of the county during the period January 1, 2020, to December 31, 2020.—20-182

Purchase of Service Agreement, Contract No. 16878, between St. Louis County and Sara Vaccarella, Psy.D., LP, Duluth, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2020, to December 31, 2020.—20-183

Purchase of Service Agreement, Contract No. 16817, between St. Louis County and Carol Thomas, Eveleth, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-184

Purchase of Service Agreement, Contract No. 16834, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-185

Purchase of Service Agreement, Contract No. 16842, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-186

Purchase of Service Agreement, Contract No. 16849, between St. Louis County and Jerry Hase, Britt, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-187

Purchase of Service Agreement, Contract No. 16897, between St. Louis County and Joe Trela, Duluth, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-188

Purchase of Service Agreement, Contract No. 16899, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-189

Purchase of Service Agreement, Contract No. 16901, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-190

Purchase of Service Agreement, Contract No. 16902, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-191

Agreement for Services between the County of St. Louis and Braun Intertec Corporation, Duluth, MN, to perform geotechnical soil boring explorations at eight (8) County bridge locations through July 31, 2020.—20-192

Amendment #1 – Arrowhead Center Office Lease between The Arrowhead Center (Lessor) and St. Louis County (Lessee) for 90 square feet of floor space in the Arrowhead Center Building in Virginia, MN, for staff offices and client meetings, extending the term of the lease beginning January 1, 2020, through September 30, 2020.—20-193

Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, to assist in discussions with Duluth Energy Systems relating to the changes to the heating plant configuration for the Duluth Courthouse and Duluth Government Services Center.—20-194

Security Officer Service Agreement between General Security Services Corporation (GSSC) and St. Louis County to provide uniformed/unarmed Strike Security Officers at certain Iron Range and Duluth area facilities during the period January 3, 2020, until cancelled (5-day notice).—20-195

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-84 through 20-107, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 11, 2020, are hereby approved.

Adopted February 25, 2020. No. 20-84

WHEREAS, The Minnesota Department of Health (MDH) has received funding from the U.S. Department of Justice and the U.S. Department of Health and Human Services to support statewide adoption of Overdose Detection Mapping Application (ODMAP) software application and the development of coordinated public safety, behavioral health, and public health response to overdose “hot spots”; and

WHEREAS, MDH has made funds available to local jurisdictions to implement the ODMAP program and to improve coordination of overdose prevention and response activities; and

WHEREAS, MDH has identified St. Louis County as one of the targeted local jurisdictions to receive ODMAP program funding; and

WHEREAS, These funds are to be awarded to local jurisdictions for up to \$90,000 for the period February 1, 2020, through August 31, 2021; and

WHEREAS, The Public Health and Human Services Department wishes to apply for these ODMAP program funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for grant funding from the Minnesota Department of Health through the ODMAP Statewide Expansion and Response Project for the amount up to \$90,000 for the period February 1, 2020, through August 31, 2021.

Adopted February 25, 2020. No. 20-85

WHEREAS, On December 17, 2019, the St. Louis County Board adopted Resolution No. 19-723 authorizing the Public Health and Human Services Department (PHHS) to apply for funding with the Minnesota Department of Human Services for Children’s Mental Health Respite Care; and

WHEREAS, PHHS plans to provide non-traditional respite care options to meet the needs of the child and/or families’ needs as identified by families; and

WHEREAS, PHHS plans to build up relationships and further develop natural respite options for children with severe emotional disturbance diagnosis through education and training.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept \$47,422 in funds for the period January 1, 2020, to June 30, 2021, and to adjust the 2020 and 2021 budgets accordingly in Fund 230, Agency 232008, Objects 530676 and 601600.

Adopted February 25, 2020. No. 20-86

WHEREAS, The Public Works Department administers an annual state aid funded project to install ground-in wet-reflective pavement markings on county state aid highways that recently have been surfaced with a chip seal or scrub seal; and

WHEREAS, Lake County has requested to participate in this project to maintain pavement markings on their county state aid highway system; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as SAP 069-030-042, CP 0000-369582, 2020 State Aid Pavement Marking Project, with the funds to be receipted into Fund 220, Agency 220570, Object 551508.

Adopted February 25, 2020. No. 20-87

WHEREAS, On September 3, 2019, St. Louis County and the Voyageur Country ATV (VCATV) Club entered into a cooperative agreement regarding CP 0000-438737, as amended in January 2020, for the administration of funds related to the design and construction of an ATV trail segment and elevated boardwalk from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, MN, hereafter referred to as the "Project"; and

WHEREAS, Under the cooperative agreement, the County is responsible for administration of the construction contracts for the Project, including all payments to the contractor; and

WHEREAS, The VCATV Club secured an additional grant from the Iron Range Resources and Rehabilitation Board (IRRRB) in the amount of \$100,000 for the Project utilizing the Township as the sponsor; and

WHEREAS, Crane Lake Township is required to act as the fiscal agent and contract administrator for the IRRRB funds for the Project; and

WHEREAS, The Township and the County, as well as the VCATV Club, desire to have all payments to the contractor flow through the County as set forth in the cooperative agreement between the County and the VCATV Club, as amended in January 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with Crane Lake Township to receive and administer the IRRRB grant funds for the ATV trail and elevated boardwalk segment from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, MN.

Adopted February 25, 2020. No. 20-88

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0007-261096, SP 069-607-052; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 16, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co.	PO Box 278 Grand Rapids, MN 55744	\$4,850,777.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220526, Object 652700, \$1,700,000.00, and Fund 204, Agency 204171, Object 652806, \$3,150,777.00.

Adopted February 25, 2020. No. 20-89

WHEREAS, Minn. Stat. § 471.38, Subd. 3a, used to only require school boards to annually delegate authority to a designated business administrator or chief financial officer or the officer's designee(s) to make electronic funds transfers; and

WHEREAS, Minn. Stat. § 471.38, Subd. 3a, has now been updated to require all local governing boards to annually delegate authority to a designated business administrator or chief financial officer or the officer's designee(s) to make electronic funds transfers.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby delegates authority to the County Auditor and Auditor designees to make Electronic Funds Transfers during 2020.

Adopted February 25, 2020. No. 20-90

WHEREAS, Minn. Stat. § 375.18 provides that each county board may have the care of the county property and management of the county funds and business, except in cases otherwise provided for, and make orders concerning them as it deems expedient; and

WHEREAS, Minn. Stat. § 471.85, and Resolution No. 98-369, provides that any county, city, town, or school district may transfer its personal property for a nominal (fee) or without consideration to another public corporation for public use when duly authorized by its governing body; and

WHEREAS, The Purchasing Rules and Regulations require the approval of the County Board for the transfer or sale of any surplus, obsolete, or unused property; and

WHEREAS, Blanket approval is requested for transfers or sale of personal property valued at less than or equal to \$15,000.00 to public entities within the borders of St. Louis County, at the discretion of the Purchasing Director, or designee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby amends the St. Louis County Purchasing Rules and Regulations adopted on February 12, 2019, as follows:

St. Louis County Board authorizes blanket approval for transfers or sale of personal property valued at less than or equal to \$15,000.00 to public entities within the borders of St. Louis County, at the discretion of the Purchasing Director, or designee.

A report of all items that were transferred or sold in this manner will be delivered to the Board at the end of each fiscal year.

Items valued at \$15,000.00, whether transferred or sold to public entities or to the general public, require prior Board approval.

Adopted February 25, 2020. No. 20-91



WHEREAS, The current St. Louis County Courier Contract expires on March 31, 2020; and  
WHEREAS, St. Louis County Purchasing Division solicited, received and evaluated the proposal from the responder for this service; and

WHEREAS, Alliance Courier's proposal demonstrated they meet the required qualifications and experience to complete the requested services at a fair and competitive price.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a four (4) year contract with two (2) possible two (2) year extensions for courier services with Alliance Courier at an annual cost of \$72,293.52 with 3% annual increases, payable from Fund 705, Agency 705001, Object 620500.

Adopted February 25, 2020. No. 20-92

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted February 25, 2020. No. 20-93

WHEREAS, St. Louis County engaged vendor partner, Interloc Solutions, to perform an assessment focused on the existing integrations between the Maximo cost accounting system utilized by Public Works for work order management, purchasing, and cost accounting functions and the Mitchell-Humphrey system (also called FMS) which is designated to maintain the General Ledger and Accounting functions; and

WHEREAS, The assessment outlined a few critical flaws in the current integrations between these two critical systems including problems when attempting to enter and correct purchase orders and invoices lacking proper vendor support; and

WHEREAS, St. Louis County worked with software vendors Interloc and Mitchell Humphrey to outline a more efficient integration which streamlines the interface utilizing the Maximo Integration Framework; and

WHEREAS, This integration will ensure proper vendor support, the ability to support change orders and revisions, improve error handling, upgrade systems, and prepare for future OnBase integrations; and

WHEREAS, This project will be completed in coordination with vendor partner Interloc, headquartered out of Folsom, CA, and Mitchell Humphrey, headquartered out of St. Louis, MO, at a one-time project cost of \$160,000.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department (IT) to execute service contracts to implement the Maximo to Mitchell Humphrey interface enhancements in the amount of \$160,000 utilizing Fund 100, Agency 117001, Object 629900, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.

Adopted February 25, 2020. No. 20-94

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

**November 2019**

100	General Fund	8,098,480.74
149	Personal Service Fund	1,510.92
150	Sheriff's Nemesis Fund Group	10,095.09
155	Depot	73,960.74
168	Sheriff's State Forfeitures	3,470.56
169	Attorney Trust Accounts – VW	1,984.92
173	Emergency Shelter Grant	3,988.00
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	273,711.16
184	Extension Service	76,052.29
200	Public Works	4,499,286.10
204	Local Option Transit Sales Tax	907,164.21
210	Road Maint. – Unorg. Townships	113.92
220	State/Federal Road Aid	5,514,225.78
230	Public Health & Human Services	8,924,189.23
240	Forfeited Tax	587,721.79
250	St. Louis County HRA	198.00
260	CDBG Grant	401,752.74
270	HOME Grant	44,350.33
285	Septic Loans – MPCA	26,606.80
286	Septic Loans – SSTS/BWSR	21,621.00
288	Septic Loans – Env. Trust Fund	70.00
289	ISTS Grant	152,121.67
290	Forest Resources	331,028.00
400	County Facilities	554,455.12
402	Depreciation Reserve Fund	686.33
405	Public Works Building Const.	207,245.30
407	Public Works – Equipment	142,631.37
445	2018A – Virginia GSC-PW Cook	371,751.66
600	Environmental Services	824,549.35
640	Plat Books	42.33
715	County Garage	209,288.72
720	Property Casualty Liability	10,955.94
730	Workers Compensation	207,772.50
740	Medical Dental Insurance	3,222,333.91
770	Retired Employees Health Insurance	118.70
		<u>\$35,705,787.15</u>

Adopted February 25, 2020. No. 20-95

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

**December 2020**

100	General Fund	6,376,698.72
149	Personal Service Fund	303.20
150	Sheriff's Nemesis Fund Group	5,926.83
155	Depot	97,797.36
166	Sheriff's Fine Contingency	12,451.74
167	Attorney's Forfeitures	10,100.00
168	Sheriff's State Forfeitures	996.75
169	Attorney Trust Accounts – VW	1,374.29
173	Emergency Shelter Grant	50,014.78
176	Revolving Loan Fund	251.93
178	Economic Development – Tax Forfeit	64,920.00
179	Enhanced 9-1-1	4,301.00
183	City/County Communications	264.86
184	Extension Service	54,889.33
190	Sheriff Explorers	825.00
191	Recorders Deposit Account	953.68
200	Public Works	3,242,335.33
204	Local Option Transit Sales Tax	250,597.04
220	State/Federal Road Aid	1,031,884.06
230	Public Health & Human Services	7,647,827.46
240	Forfeited Tax	432,147.83
260	CDBG Grant	582,192.40
261	CDBG Program Income	16,171.45
270	HOME Grant	2,870.00
281	SLC Septic Loans	4,000.00
289	ISTS Grant	48,434.44
290	Forest Resources	65,115.72
318	2013A Capital Improve Bond	1,212,592.50
319	2013B Capital Equipment Note	730,625.00
320	2014A ARC Capital Improve Bond	393,759.38
321	2013C Refunding 2004A&2005A	1,642,375.00
322	2013D Refunding 2010A	509,312.50
324	2015B Refunding 316-2008B	918,950.00
325	2015C Capital Improve Bond	2,758,603.13
326	2016A Capital Improve Bond	1,610,768.75
327	2016B Refunding 318-2013A	229,375.01
328	2018A Capital Improve Bond	1,533,665.63
329	2018B Capital Improve Bond	298,550.00
400	County Facilities	273,879.53
402	Depreciation Reserve Fund	88,739.82
405	Public Works Building Const.	76,989.00
407	Public Works – Equipment	87,075.38
445	2018A Virginia GSC-PW Cook	1,287,565.28
448	2018B PW Dist. 4 New Facility	1,345,236.00
500	Shoreline Sales	924,522.39

600	Environmental Services	1,450,945.92
640	Plat Books	35.79
715	County Garage	92,530.28
720	Property Casualty Liability	267,750.31
730	Workers Compensation	1,038,243.47
740	Medical Dental Insurance	3,191,427.12
770	Retired Employees Health Insurance	394.00
		<u>\$41,969,556.39</u>

Adopted February 25, 2020. No. 20-96

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated February 14, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted February 25, 2020. No. 20-97

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Elephant Lake Lodge, Inc., d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township, to sell/serve outside the designated serving area of the County Liquor License for the date of March 14, 2020, as per application on file in the office of the County Auditor, identified as County Board File No. 61215.

Adopted February 25, 2020. No. 20-98

WHEREAS, St. Louis County owns and operates a youth camp facility known as Camp Esquagama; and

WHEREAS, It is in the public's interest to contract for coordination of the use and strategic management of the camp; and

WHEREAS, The Camp Esquagama, 501c3, has previously provided and shown that it has the training, experience, and knowledge to provide this service; and

WHEREAS, The camp provides opportunities for youth respite (foster) care participation at the camp; and

WHEREAS, The cost for management and operations services in 2020 are \$230,000 and \$25,000 for respite/foster care.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with Camp Esquagama, 501c3, for management and operation services at Camp Esquagama, payable from Fund 100, Agency 102006, Object 690300.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted February 25, 2020. No. 20-99

WHEREAS, Minn. Stat. §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorize Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010, through December 31, 2023; and

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minn. Stat. § 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, The Minnesota Board of Water and Soil Resources selected the St. Louis River watershed planning area for a planning grant through the One Watershed, One Plan program; and

WHEREAS, The One Watershed, One Plan planning process requires participation from Local Government Units within the planning boundary through the adoption of a Memorandum of Agreement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the appropriate County Officials to enter into a Memorandum of Agreement with Local Government Units to collectively develop and adopt a coordinated watershed management plan for implementation consistent with the Board of Water and Soil Resources Operating Procedures for One Watershed, One Plan for the St. Louis River Watershed.

Adopted February 25, 2020. No. 20-100

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The City of Virginia wishes to acquire the following tax forfeited property for a public parking lot:

Legal: CITY OF VIRGINIA

Lots 21 and 22, Block 18

VIRGINIA

0.14 GIS Acres

Parcel code: 090-0010-03730; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Virginia subject to payment of \$250 Department of Revenue fee, \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$46 recording fee, for a total of \$572.65.

Adopted February 25, 2020. No. 20-101

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners or heirs subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Harold Anderson of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF RICE LAKE

N 1/2 of NW 1/4 of SE 1/4 of SE 1/4  
Section 18, Township 51 North, Range 14 West  
Parcel code: 520-0013-00900; and

WHEREAS, The applicant is an heir to the owners of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Harold Anderson of Duluth, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$1,617.41, deed fee of \$25, deed tax of \$5.34, and recording fee of \$46, for a total of \$1,693.75 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted February 25, 2020. No. 20-102

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Ricky and Nicole Miller of Aurora, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF AURORA

Lot 16, Block 5, AURORA 2<sup>ND</sup> DIVISION

Parcel code: 100-0030-00860; and

WHEREAS, The applicants are the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicants shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Ricky and Nicole Miller of Aurora, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$6,196.67, deed fee of \$25, deed tax of \$20.45, and recording fee of \$46, for a total of \$6,288.12 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted February 25, 2020. No. 20-103

WHEREAS, The City of Eveleth requested to purchase the following state tax forfeited lands for the purpose of economic development:

Legal: CITY OF EVELETH

LOT 1, BLOCK 22, REARRANGEMENT OF 1ST ADDN TO EVELETH

Parcel code: 040-0010-00240

LOTS 2 AND 3, BLOCK 22, REARRANGEMENT OF 1ST ADDN TO EVELETH

Parcel code: 040-0010-00250

ALL OF LOT 1 1/2, BLOCK 22, EVELETH 2ND ADDITION

Parcel code: 040-0030-00010

LOT 20, BLOCK 22, EVELETH 2ND ADDITION

Parcel code: 040-0030-00130

0.29 GIS Acres; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, These parcels of land have been classified as 'non-conservation' land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Eveleth for the price of \$9,700 plus the following fees: 3% assurance fee of \$291, deed fee of \$25, deed tax of \$32.01, and recording fee of \$46, for a total of \$10,094.01 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited land described here if the City of Eveleth does not purchase the lands by August 25, 2020.

Adopted February 25, 2020. No. 20-104

WHEREAS, Pursuant to Minnesota Session Laws 2018, Chapter 186, Section 17, St. Louis County may sell by private sale the following described state tax forfeited land to remedy an unintentional encroachment:

Legal: TOWN OF GRAND LAKE

South 55 feet of NE 1/4 of SW 1/4, Section 24, Township 52 North, Range 16 West

Parcel Code: 380-0020-03980

Acres: 1.67

LDKey: 123943; and

WHEREAS, These parcels of land have been classified as 'non-conservation' land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Michael and Colleen Karban, for the value of \$1,400 plus the

following fees: 3% assurance fee of \$42, deed fee of \$25, deed tax of \$1.65 and recording fee of \$46, for a total of \$1,514.65 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the state tax forfeited parcel described herein shall be withdrawn from Memorial Forest status.

Adopted February 25, 2020. No. 20-105

RESOLVED, That the appraisal report for sale of timber, described as Tract 1, C19200028, as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted February 25, 2020. No. 20-106

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1, C19200031, as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted February 25, 2020. No. 20-107

**BY COMMISSIONER NELSON:**

WHEREAS, St. Louis County has important roles impacting the short term rental market in land use administration, solid waste, on-site wastewater sewage treatment compliance, and public safety; and

WHEREAS, Public input received during development of the adopted St. Louis County Comprehensive Land Use Plan in 2019 was strongly in support of looking at ways to improve the regulation of short term rentals; and

WHEREAS, On August 15, 2019, the St. Louis County Planning Commission initiated proposed Short Term Rental, Zoning Ordinance 62 amendments and distributed for further public input; and

WHEREAS, On October 10, 2019, the Planning Commission, after soliciting comments for 30 days, held a public hearing regarding the proposed Short Term Rental, Zoning Ordinance 62 amendments, reviewed draft proposed Ordinance 62 amendments to regulate short term rentals, and provided an additional 30 days for public comment; and

WHEREAS, On December 12, 2019, the Planning Commission held a second public hearing; and

WHEREAS, The Planning Commission voted to recommend that the St. Louis County Board adopt the proposed Ordinance 62 amendments to regulate short-term rentals.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners adopts the amendments to Ordinance 62, Zoning Regulations contained in County Board File No. 61209.

RESOLVED FURTHER, That the effective date for these actions will be effective upon Board approval.

Unanimously adopted February 25, 2020. No. 20-108

**BY COMMISSIONER NELSON:**



WHEREAS, GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on Tuesday, February 25, 2020, 9:45 a.m., at the Hibbing City Hall, Hibbing, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, The Crescent Bar and Grill has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00.

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020.

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due.

RESOLVED FURTHER, That said license is approved contingent upon proof of workers' compensation and liquor liability insurance.

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted February 25, 2020. No. 20-109

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board amends Ordinance No. 51 to prohibit the sale of tobacco and tobacco related devices to persons under the age of twenty-one (21), identified in County Board File No. 61235.

Unanimously adopted February 25, 2020. No. 20-110

**BY COMMISSIONER McDONALD:**

WHEREAS, St. Louis County serves as the sponsor of various winter recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System; and

WHEREAS, The construction and maintenance of these trails are funded through the Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, The Ashawa Trail Ski Club will make application to the Minnesota Department of Natural Resources for the Federal Recreation Trail Program, and has requested that St. Louis County serve as the local government sponsor for the purchase of ski trail grooming equipment to be funded by the Minnesota Department of Natural Resources for the Federal Recreational Trail Program.

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to sponsor said purchase of ski trail grooming equipment on behalf of the Ashawa Trail Ski Club at no cost to the County.

RESOLVED FURTHER, That the appropriate county officials are authorized to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for purchase of the ski trail grooming equipment.

RESOLVED FURTHER, That the appropriate county officials, specifically Michael A. Jugovich, Chairman of the St. Louis County Board of Commissioners and/or Nancy J. Nilsen, County Auditor, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802, are authorized to sign all easements, licenses, or other instruments associated with the purchase, subject to the approval of the County Attorney.

RESOLVED FURTHER, That this Resolution is contingent upon the Ashawa Trail Ski Club remaining individually named as an insured on the general liability policy covering St. Louis County sponsored State Grant-in-Aid Trails.

RESOLVED FURTHER, That St. Louis County and/or Ashawa Trail Ski Club will comply with the Federal Purchasing Requirements as set forth in the 2016 Manual for Equipment Grants of the Federal Recreational Trails Program published by the Minnesota Department of Natural Resources.

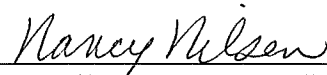
RESOLVED FURTHER, That St. Louis County assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Unanimously adopted February 25, 2020. No. 20-111

At 12:35 p.m., February 25, 2020, Commissioner Boyle, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

  
Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

  
Nancy Nilson, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)