

**CONSENT AGENDA**  
**FOR THE MEETING**  
**OF**  
**ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**August 11, 2020**

**St. Louis County Courthouse, Jury Lounge**  
**1810 12<sup>th</sup> Avenue East, Hibbing, MN**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

**RESOLUTIONS FOR APPROVAL:**

**Minutes for August 4, 2020.**

**Health & Human Services Committee – Commissioner Boyle, Chair**

1. Authorize application and acceptance of COVID Relief Funds in an amount not to exceed \$611,886.50 from the Minnesota Department of Human Services for isolation and quarantine services for people who are homeless, during the period June 1, 2020, through July 31, 2020. [20-272]

**Public Works & Transportation Committee – Commissioner McDonald, Chair**

2. Acquisition of necessary right-of-way and easements for the replacement of County Bridge 147, State Bridge 93558, located on Wilton Road (County Road 860) over the Artichoke River in Culver Township (CP 0860-554930). [20-274]
3. Acquisition of necessary right-of-way and easements for the replacement of County Bridge 40 located on Culbertson Road (County State Aid Highway 41) over the Captain Jacobson Creek in Duluth Township (CP 0041-368455, SAP 069-641-005). [20-275]

**Finance & Budget Committee – Commissioner Nelson, Chair**

4. Abatement list for Board approval. [20-276]
5. Approve the 2020 second quarter budget changes. [20-278]
6. Application for On-Sale and Sunday On-Sale Intoxicating License by AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19, transfer.
7. Workers' compensation report dated July 31, 2020.

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**Environment & Natural Resources Committee – Commissioner Musolf, Chair**

8. Authorize application and acceptance of up to \$200,000 in grant funding from the Minnesota Board of Water and Soil Resources Clean Water Fund to assist low-income households in St. Louis County with the abatement and upgrade of subsurface sewage treatment systems (SSTS) identified as Imminent Threats to Public Health, along with a required local match of 25%. *[20-277]*

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of August 4, 2020, are hereby approved.

**Authorization to Apply for and Accept Funds from the Minnesota Department of Human Services through the COVID Relief Fund**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, On March 26, 2020, the State Legislature passed a \$330 million emergency funding package, which was signed into law by Governor Walz on March 28, 2020; and

WHEREAS, The legislation secured funding for providers to serve people experiencing homelessness; and

WHEREAS, The Minnesota Department of Human Services (DHS) is responsible for administering the COVID Relief Funds; and

WHEREAS, The Public Health and Human Services Department (PHHS) applied for COVID-19 funds for isolation and quarantine for people who are homeless; and

WHEREAS, These funds are to be awarded to PHHS, not to exceed \$611,886.50 for the period June 1, 2020, through July 31, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept funding from the Minnesota Department of Human Services through the COVID Relief Funds, not to exceed the amount of \$611,886.50 for the period June 1, 2020, through July 31, 2020.

RESOLVED FURTHER, That the County Board authorizes PHHS to enter into contracts with community partners for essential services.

RESOLVED FURTHER, That the County Board authorizes PHHS to adjust the 2020 budget accordingly in Fund 230, Agency 233010, Object 530717 and Object 629900.

**Acquisition of Right-of-Way: Replacement of County Bridge 147  
over Artichoke River (Culver Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Wilton Road (County Road 860) and to replace the existing crossing structure (County Bridge 147, State Bridge 93558) over the Artichoke River in Culver Township (County Project 0860-554930); and

WHEREAS, These improvements consist of replacing the existing crossing structure at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide Saint Louis County with easement across the following State of Minnesota land located adjacent to the present course of County Road 860 (Wilton Road) in Culver Township:

1. Government Lot 4, Section 27, Township 51 North, Range 18 West;  
EXCEPT that part of said Lot 4 lying west of the Artichoke River.

(Parcel ID No. 310-0010-04520).

**Acquisition of Right-of-Way: Replacement of County Bridge 40  
over Captain Jacobson Creek (Duluth Township)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a small segment of the Culbertson Road (County State Aid Highway 41) and to replace the existing bridge (County Bridge 40) over the Captain Jacobson Creek in Duluth Township, County Project 0041-368455, State Aid Project 069-641-005; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

**Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

**2020 Second Quarter Budget Changes**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

**USE OF AN EXISTING FUND BALANCE**

1. Use of Motor Pool fund balance to purchase small tools and computers that were not originally in the budget (\$24,000.00), and to install an intercom system to help with COVID-19 related social distancing (\$8,870.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

2. Add Public Works revenue and expense budget for the partner shares of CP 0000-447672, 2020 Cracksealing (Res. 20-205) (\$78,684.54).
3. Increase Public Health and Human Services revenue and expense budget to include additional funding from the COVID-19 Emergency Services Program (Res. 20-235) (\$283,708.00).
4. Increase the Public Health and Human Services revenue and expense budget to include an increase in the Minnesota Department of Human Services Parent Support Outreach allocation (\$15,543.00).
5. Add CDBG revenue and expense budget to reflect projected 2020 program income (\$50,000.00).
6. Increase capital projects revenue and expense budget to account for energy conservation rebates that have been received (\$19,723.55).
7. Increase Public Works equipment fund revenue and expense budget to account for year-to-date auction receipts (\$15,585.32).
8. Increase revenue and expense budget in 2018A Capital Improvement Bond (\$209.57) and 2018B Capital Improvement Bond (\$240.43) to match actual amount of year-to-date investment earnings.

**BUDGET TRANSFER**

9. Transfer funds from Public Health and Human Services to Property Management to cover the cost of furniture for the Duluth GSC 6<sup>th</sup> floor remodel (\$1,100.00).



	Fund	Agency	Object	Grant	Year	Expense Budget	Transfer Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
<b>USE OF AN EXISTING FUND BALANCE</b>											
1	715	715001	641600			24,000.00					
	715	999999	311202								(32,870.00)
	715	715019	630900			8,870.00					
<b>REVENUE AND EXPENSE BUDGET INCREASE</b>											
2	200	203579	653300			19,165.60					
	200	203579	653300			9,858.56					
	200	203579	653300			17,014.52					
	200	203579	653300			11,828.16					
	200	203579	551502						(11,828.16)		
	200	203579	551525						(4,948.96)		
	200	203579	551530						(19,165.60)		
	200	203579	551534						(9,858.56)		
	200	203579	653300			4,948.96					
	200	203579	551524						(17,014.52)		
	200	203579	551511						(15,868.74)		
	200	203579	653300			15,868.74					
3	230	233010	540279						(283,708.00)		
	230	233010	629900			283,708.00					
4	230	232008	603200			15,543.00					
	230	232008	530660						(15,543.00)		
5	261	261003	629900			50,000.00					
	261	261003	540307						(50,000.00)		
6	400	400015	545137						(19,723.55)		
	400	400015	663100			19,723.55					
7	407	407001	583100						(15,585.32)		
	407	407001	666300			15,585.32					
8	448	448001	571000						(240.43)		
	448	448001	663100			240.43					
	445	445001	663100			209.57					
	445	445001	571000						(209.57)		
<b>BUDGET TRANSFER</b>											
9	400	400006	640300			1,100.00					
	400	400006	590100								(1,100.00)
	230	230011	640300			(1,100.00)					
	230	230011	697600				1,100.00				

**Application for On-Sale and Sunday On-Sale Intoxicating Liquor License  
(Unorganized Township 68-19)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability insurance, workers' compensation insurance, MN Department of Health Food/Beverage Service License application, MN Department of Health approval, Certificate of Incorporation issued by MN Secretary of State and Minnesota Tax ID number.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

**Workers' Compensation Report**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 31, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

**Authorization to Apply for and Accept MN Board of Water and Soil Resources  
SSTS Abatement Grant Funds**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Minnesota Board of Water and Soil Resources (BWSR) notified the Planning and Community Development Department that grant funding is available to assist low-income households with the abatement and upgrade of Subsurface Sewage Treatment Systems (SSTS) identified as Imminent Threats to Public Health; and

WHEREAS, The St. Louis County Environmental Services Department has previously applied for, and received, funding through this grant in 2016 and 2018.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Planning and Community Development Department to apply for and accept up to \$200,000 in grant funding from the Minnesota Board of Water and Soil Resources Clean Water Fund to assist low-income households in St. Louis County with the abatement and upgrade of subsurface sewage treatment systems identified as Imminent Threats to Public Health.

RESOLVED FURTHER, That should the grant application be successful, funds will be deposited into Fund 286, Agency 286999, Revenue 530102, Grant 28601, Year 2021 for \$200,000 or its designated fund. Matching funds will be provided from the Environmental Trust Fund (Shoreline Sales Fund 500, Agency 500001) or its designated fund.

RESOLVED FURTHER, That the St. Louis County Board further authorizes the Planning and Community Development Director and a representative of the County Attorney to execute any grant and agency agreements where necessary.

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON AUGUST 4, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 4<sup>th</sup> day of August 2020, at 9:36 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioner Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Amy Westbrook, St. Louis County Public Health Division Director, gave the Board an update regarding the COVID-19 pandemic. To date in St. Louis County, there have been 454 COVID cases, 19 deaths, and 5 people are currently hospitalized in Intensive Care Units (ICU); 58% of the total cases were diagnosed in July. Director Westbrook said that we are seeing an increase in community transmission and the age group of 20-29 have the largest percent of cases.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, commented on property issues he has been experiencing with the Canadian National (CN) Railway Company. Mr. Youngberg felt the Commissioners violated MN Statute 373.01 when they approved a land transaction with the CN Railway Company. Julie Aitkinson, of Visit Duluth, discussed funding issues Visit Duluth was experiencing due to the decrease in tourism sales tax. Ms. Aitkinson asked the Board to consider funding support from the CARES Act. Beth Pierce, of the Iron Range Tourism Bureau, commented that she would support assistance for Visit Duluth.

Commissioner Boyle, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner McDonald, moved to consider a resolution to relocate the August 11, 2020 County Board meeting from the City Hall in Hibbing, MN, to the Jury Lounge located in the St. Louis County Courthouse in Hibbing, MN; the item had not been to committee. The motion passed, seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its August 11, 2020 meeting from the Hibbing City Hall, Hibbing, MN, to the St. Louis County Courthouse Jury Lounge, Hibbing, MN. Deputy Administrator Brian Fritsinger indicated that the new location was not able to accommodate WebEx for the meeting; however, the location would provide adequate room to social distance. Deputy Administrator Fritsinger provided the Board with a brief overview of space and electronic challenges in meeting locations in St. Louis County. Commissioner Olson indicated that she was

concerned about the safety of holding meetings and the lack of electronic capabilities in meeting rooms. Commissioner Jewell indicated that he would vote “no” due to the fact that COVID numbers have been increasing; the county should put more importance on allowing the use of WebEx, and the county should not set up an unsafe situation for the public to participate. Commissioner Nelson commented that the Board has an obligation to serve the public and many of the constituents in his district do not have WebEx capability. Assistant County Attorney Kim Maki commented that the open meeting law has changed and all votes should be taken by roll call if a member of the Board is attending the meeting electronically or telephonically. After further discussion, Commissioner Olson, supported by Commissioner Boyle, moved to amend the motion and adjust the 2020 Board Meeting Schedule to reschedule the meeting location of its August 11, 2020 meeting from the Hibbing City Hall, Hibbing, MN, to the Liz Prebich Room in the Government Services Center, Virginia, MN. A Point of Personal Privilege was requested at 10:48 a.m. At 10:56 a.m., the Board reconvened with all members present. A roll call vote was taken and the amendment failed; three yeas (Jewell, Boyle, Olson), four nays (McDonald, Musolf, Nelson, Jugovich). After further discussion, a roll call vote was taken and the original motion passed; four yeas (McDonald, Musolf, Nelson, Jugovich), three nays (Jewell, Boyle, Olson). Resolution No. 20-381.

Commissioner Jewell, supported by Commissioner Musolf, that the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on August 4, 2020, for the purpose of discussing the proposed settlement and litigation strategy relating to claims asserted by Claire Trebil in connection with a motor-vehicle accident, immediately following the St. Louis County Board meeting, in accord with Minn. Stat. § 13D.05, subd. 3(b). No other pending public business will be discussed at this closed session. A roll call was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-382.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-266, Reclassification of State Tax Forfeited Lands to Non-Conservation.—61327

County Attorney requesting a closed session of the Committee of the Whole for litigation purposes – Claire Trebil.—61328

Amendment No. 1, Revision 1, Original Damion No. 2018-011818, between the County of St. Louis and Deluxe Catering, Eveleth, MN, for food services at the Hibbing and Virginia lock-up facilities, increasing the fruit/vegetable offerings each day.—20-489

Service Contract between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, for perform mandated annual parking structure inspections along with preparing compliance reports and documents for the local jurisdiction, and prepare reports with repair recommendations, as necessary.—20-490

Service Contract between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, to perform structural inspection and provide a condition report for the terra cotta cornice of the County Courthouse in Duluth.—20-491

St. Louis On-line Software Subscriber Agreement between the County of St. Louis, through the Auditor's Office, and Honkanen Law Firm, S.C., Virginia, MN.—20-492

St. Louis On-line Software Subscriber Agreement between the County of St. Louis, through the Auditor's Office, and Erich Wiedel, Halethorpe, MD.—20-493

St. Louis On-line Software Subscriber Agreement between the Count of St. Louis, through the Auditor's Office, and Jonas Michael Dean, Rochester, MN.—20-494

Purchase of Service Agreement, Contract No. 16973, between St. Louis County and ServiceMaster Cleaning, Eveleth, MN, for Chore Services during the period July 1, 2020, to August 31, 2020.—20-495

Amendment No. 1, Original Damion No. 2019-013056, between the County of St. Louis and Oneida Realty Company, Duluth, MN, to provide janitorial and building maintenance services at the St. Louis County Heritage, Culture & Arts Center (Depot), amending the agreement for the period July 1, 2020, through June 30, 2021, and amending the details of services needed during the COVID-19 emergency.—20-496

Addendum to Purchase Agreement, Contract No. 16509E, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the rate for Adults to \$709.—20-497

Work Schedule Agreement between St. Louis County Sheriff and Minnesota Public Employees Association (Deputy Sheriff Supervisory Bargaining Unit) for Twelve (12) Hour Shift Work.—20-498

Upon motion by Commissioner Boyle, supported by Commissioner Jewell, resolutions numbered 20-370 through 20-380, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER BOYLE:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 28, 2020, are hereby approved.

Adopted August 4, 2020. No. 20-370

WHEREAS, The Minnesota Department of Human Services (DHS) has made available grant funds to counties to implement a plan to improve system access and service delivery by engaging individuals with a severe substance use disorder who are experiencing homelessness; and

WHEREAS, On June 27, 2017, the County Board adopted Resolution No. 17-409 accepting a grant award of \$600,000 from DHS for the Substance Use Disorder Assistance Program for the 2019-2020 grant cycle; and

WHEREAS, The County Board authorized the Public Health and Human Services Department and the St. Louis County Attorney to execute agreements with various community agencies to deliver services funded by the grant; and

WHEREAS, In the spring of 2020, DHS offered St. Louis County a two-year extension of

funding for the grant, at \$200,000 per year, from July 1, 2020, through June 30, 2022;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept a grant award extension of \$400,000 from the Minnesota Department of Human Services for the Substance Use Disorder Assistance Program for the SFY 2021-2022 grant cycle.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS and the St. Louis County Attorney to enter into contracts with various community agencies to deliver services funded by the grant.

RESOLVED FURTHER, That the 2020 revenue and expenditure budgets be increased as follows with any adjustments to be made in the 2021 and 2022 budgets accordingly if there are any unspent funds or overspent funds not to exceed the grant funding of \$400,000:

Fund 230, Agency 232001, Object 629900, Grant 23268, Grant Year 2020

Fund 230, Agency 232001, Object 633100, Grant 23268, Grant Year 2020

Fund 230, Agency 232001, Object 530673, Grant 23268, Grant Year 2020

Adopted August 4, 2020. No. 20-371

WHEREAS, In 2006, per Board Resolution No. 24, the Purchasing Division discontinued the use of newspapers to advertise for all Requests for Bids, Requests for Proposals, and Requests for Information; and

WHEREAS, Since 2006, the Purchasing Division has been using an electronic bidding process through DemandStar; and

WHEREAS, In 2013, per Board Resolution 13-347, the Public Works Department implemented an electronic bidding process for all road and bridge projects and has been advertising project bids by six methods; and

WHEREAS, Minn. Stat. § 331A.03, Subd. 3, allows counties to use their website or recognized industry trade journals as an alternative means of dissemination in lieu of advertising in the newspaper; and

WHEREAS, In accordance with Minn. Stat. § 331A.03, Subd.3, the Public Works Department would continue to utilize newspaper ads for six (6) months with additional language notifying readers of the date that newspaper ads will be discontinued along with existing language directing readers to the BidExpress website.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Department to discontinue advertising road and bridge project bids in newspapers after February 6, 2021.

Adopted August 4, 2020. No. 20-372

WHEREAS, The Public Works Department's 2020 budget includes purchase of sodium chloride (road salt) and alternative chemical deicer (brine solutions); and

WHEREAS, The Public Works Department requested State Contact Pricing for road salt and brine solutions; and

WHEREAS, Morton Salt, Inc., of Chicago, IL, successfully negotiated the lowest furnished and delivered price to sixteen (16) locations under State of Minnesota Contract No. 177615 in the amount of \$1,356,703.20; and



WHEREAS, Envirotech Services, Inc., and K-Tech Specialty Coatings, Inc., have been selected from the State of Minnesota's multi-awarded contract to provide deicer alternatives at the estimated delivered cost of \$100,000.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the estimated purchase of salt at the State of Minnesota Contract price from Morton Salt, Inc., of Chicago, IL, for a maximum delivered cost of \$1,356,703.20, payable from Fund 200, Agency 207020, Object 651700, and the purchase of brine at the State of Minnesota Contract price from Envirotech Services, Inc., of Denver, CO, and K-Tech Specialty Coatings, Inc., of Ashley, IN, at the estimated delivered cost of \$100,000.00, payable from Fund 200 Agency 207001 Object 651700.

Adopted August 4, 2020. No. 20-373

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted August 4, 2020. No. 20-374

WHEREAS, The St. Louis County Heritage & Arts Center (Depot) is in need of significant capital repairs and as a result, State of Minnesota Bond funding was requested as part of the 2018, 2019 and 2020 legislative sessions; and

WHEREAS, The County has not been successful in securing funding support from the state for the Depot project due to the lack of passage of a Statewide Bonding Bill during this timeframe; and

WHEREAS, The 1975 roof is in very poor condition, is well past its functional life, and has been continually repaired for several years, but now requires total replacement (including new insulation for energy efficiency); the exterior brick mortar joints are original, consequently there are several large areas that require tuck-pointing repairs; and

WHEREAS, It is imperative that the County proceed with necessary emergency repairs to preserve the exterior shell of the building and prevent damage to the interior; and

WHEREAS, The County will continue to pursue the inclusion of the remaining repairs and improvements in future legislative efforts and pursue those requests considering the costs of this emergency repair as part of any matching funds required by the state; and

WHEREAS, County Purchasing solicited bids (Bid #5468A), which were opened on July 16, 2020, with Johnson Wilson Constructors of Duluth, MN, providing the lowest bid; and

WHEREAS, This project will be funded by the County Board appropriation approved in the 2018 budget.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a contract with Johnson Wilson Constructors of Duluth, MN, in an amount of \$407,600.00 for the emergency replacement of the Depot roof – 1975 addition and for the tuck-pointing of the 1975 addition where funds are available from the facilities capital improvement fund, Fund 400, Agency 400024.

RESOLVED FURTHER, That the cost of this emergency replacement repair shall be considered part of the County's matching requirements for future projects authorized and identified in the Minnesota State Legislatures State Bonding Bill.

Adopted August 4, 2020. No. 20-375

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of

Commissioners approves the following Premise Permit Application, on file in the office of the County Auditor, identified as County Board File No. 61213, for the following organization:

Irving Community Association, Duluth, MN, to operate lawful gambling out of the following:

The Munger Tavern & Grill, Solway Township, 4003 Munger Shaw Road, Cloquet, MN, 55720, new.

RESOLVED FURTHER, That St. Louis County Board Resolution No. 20-346, dated July 14, 2020, is hereby rescinded.

Adopted August 4, 2020. No. 20-376

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The St. Louis County Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, utilities and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification of these parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61327 shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Adopted August 4, 2020. No. 20-377

WHEREAS, The demand for balsam fir has been significantly reduced due to the Verso Corporation mill closures; and

WHEREAS, The Land and Minerals Department issued Board Memo 20-25 outlining actions being taken in response to the Verso closures; and

WHEREAS, The Land and Minerals Department wishes to provide additional relief to the logging industry through a price reduction to existing timber contracts.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Land Commissioner to reduce the price of balsam fir to \$5.00 per cord to be applied to cutting blocks having harvest operations performed from June 1, 2020, until May 1, 2021, and for those contractors having unsold stockpiles of balsam fir.

Adopted August 4, 2020. No. 20-378

WHEREAS, The state tax forfeited parcels described in County Board File No. 61282 are currently included in an established memorial forest; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The state tax forfeited parcels described here are more suitable for purposes other than forest management.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61282 shall be withdrawn from Memorial Forest status.

Adopted August 4, 2020. No. 20-379

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners, heirs and other eligible repurchasers, subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Herman Martin Zuponcic and Rhonda Lee Zuponcic of Cook, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF EVELETH

Easterly 640 feet of N 1/2 of S 1/2 of NW 1/4 of SE 1/4

Section 29, Township 58 North, Range 17 West

Parcel code: 040-0206-00075; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Removal of all personal and business property by December 31, 2020, will become a condition of the repurchase; and

WHEREAS, Payment to the City of Eveleth for the damages incurred from the chromium spill in the amount of \$16,282.04 by December 31, 2020, will become a condition of the repurchase; and

WHEREAS, The applicants shall enter a contract for deed to repurchase the non-homestead property with payment in full due on December 31, 2020; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Herman Martin Zuponcic and Rhonda Lee Zuponcic of Cook, MN, on file in County Board File No. 61233, subject to the removal of personal and business property, payment to the City of Eveleth in the amount of \$16,282.04, payments to St. Louis County including total taxes and assessments of \$20,153.85, deed tax of \$66.51, deed fee of \$25, and recording fee of \$46, for a total of \$20,291.36, all by December 31, 2020, to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted August 4, 2020. No. 20-380

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its August 11, 2020 meeting from the Hibbing City Hall, Hibbing, MN, to the St. Louis County Courthouse Jury Lounge, Hibbing, MN.

Yeas – Commissioners McDonald, Musolf, Nelson and Chair Jugovich – 4

Nays – Commissioners Jewell, Boyle and Olson – 3

Adopted August 4, 2020. No. 20-381

**BY COMMISSIONER JEWELL:**

WHEREAS, Pursuant to Minn. Stat. § 13D.05, subd. 3(b), the St. Louis County Board may close a meeting as permitted by the attorney/client privilege; and

WHEREAS, The County Attorney requires candid and open discussion to provide legal advice to the St. Louis County Board, with respect to a proposed settlement and litigation strategy relating to claims asserted by Claire Trebil in connection with a motor-vehicle accident, in a closed session of the Committee of the Whole; and

WHEREAS, A closed session would benefit the public because potential financial liability could result in the expenditure of public funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on August 4, 2020, for the purpose of discussing the proposed settlement and litigation strategy relating to claims asserted by Claire Trebil in connection with a motor-vehicle accident, immediately following the St. Louis County Board meeting, in accord with Minn. Stat. § 13D.05, subd. 3(b).

RESOLVED FURTHER, That no other pending public business will be discussed at this closed session.

Unanimously adopted August 4, 2020. No. 20-382

At 11:05 a.m., August 4, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call was taken, the motion passed; seven yeas, zero nays.

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Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**WORKERS' COMPENSATION PAYROLL**  
**PAYROLL FOR THE PERIOD OF 07/18/2020 through 07/31/2020**

VENDOR	FUND	AGENCY	OBJECT	FILE #	NAME	BEN	PAY PERIOD		COMP RATE	# WKS	TOTAL
							FROM DATE	TO DATE			
<u>Auditors</u>											
063206	730	730001	617700	11-7878	Pamela Palen (Recovery of OP: \$10.52)	PTD	7/18/2020	7/31/2020	26.30	2.0	33.66
45979	730	730001	626150	11-7878	Falsani, Balmer, Peterson & Balmer	ATTY	7/18/2020	7/31/2020		2.0	8.42
<u>Chris Jensen Health &amp; Rehab</u>											
05141	730	730001	617700	86-084	Helen Bakke	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
081818	730	730001	617700	90-4298	Jody Draper (less 20% attorney fees)	PTD	7/18/2020	7/31/2020	699.48	2.0	1,119.17
007561	730	730001	626150	90-4298	Eric Beyer, Attorney at Law	ATTY	7/18/2020	7/31/2020		2.0	279.79
32020	730	730001	617700	91-418	Joana Heinen	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
51396	730	730001	617700	00-098	Lou Maples	PTD	7/18/2020	7/31/2020	278.45	2.0	556.90
92667	730	730001	617700	76-024	Iva Zywicki	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
<u>Environmental Services</u>											
101454	730	730001	617700	17-6721	Charles Whight*	TTD	7/18/2020	7/26/2020	492.27	1.0	492.27
" "	" "	" "	" "	" "	" "	Refund W/H Atty Fees	11/27/2019	7/17/2020			4,080.92
" "	" "	" "	" "	" "	" "	RETRO	3/14/2020	7/17/2020	492.27	18.0	257.48
" "	" "	" "	" "	" "	" "	Award on Stip	7/27/2020	7/27/2020	477.95	0.2	69,500.00
22079	730	730001	626150	17-6721	Stephanie Balmer	Atty	7/27/2020	7/27/2020	477.95	0.2	13,000.00
<u>Nopeming Care Center</u>											
13535	730	730001	617700	90-481	Christina DeBlass	PTD	7/18/2020	7/31/2020	705.54	2.0	1,411.08
22774	730	730001	617700	92-408	Vera Falk	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
15307	730	730001	617700	81-064	Audrey Gill	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
61469	730	730001	617700	90-322	Lori Pierce	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
86016	730	730001	617700	80-070	June Ulvi	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
90459	730	730001	617700	02-096	Rebecca Williams	PTD	7/18/2020	7/31/2020	338.62	2.0	677.24
<u>Property Management</u>											
017518	730	730001	617700	13-9768	Pamela Ruthford	TTD	7/18/2020	7/31/2020	457.81	2.0	915.62
<u>Public Works - Bridge</u>											
102997	730	730001	617700	19-1278	David Skubinna*	Award on Stip	7/28/2020	7/28/2020	517.07	0.2	22,000.00
21608	730	730001	626150	19-1278	Ronald Envall, Attorney at Law	Atty	7/28/2020	7/28/2020	0.00	0.2	5,500.00
<u>Public Works - Division #4</u>											
48776	730	730001	617700	19-6127	Rickey Lokken	TTD	7/18/2020	7/31/2020	983.36	2.0	1,966.72
45646	730	730001	617700	19-6648	Bruce Markovich	TTD	7/18/2020	7/31/2020	321.60	2.0	643.20

<u>Public Works - Division #5</u>										
24589	730	730001	617700	91-286 Donald Fossum	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
73238	730	730001	617700	91-283 James Sandwick	PTD	7/18/2020	7/31/2020	715.54	2.0	1,431.08
101677	730	730001	617700	19-3558 Scott Sunnarborg	TTD	7/18/2020	7/31/2020	721.13	2.0	1,442.26
90799	730	730001	617700	90-076 Richard Windsor	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
<u>Public Works - Division #6</u>										
49653	730	730001	617700	76-162 Richard Luoma*	PTD	7/18/2020	7/23/2020	723.00	0.8	578.40
91876	730	730001	617700	93-463 Daniel Zaitz	PTD	7/18/2020	7/31/2020	689.84	2.0	1,379.68
<u>Public Works - Division #13</u>										
06925	730	730001	617700	85-124 Emmett Berens	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
<u>Sheriff/Jail</u>										
100021	730	730001	617700	19-7933 Troy Fralich	TTD	7/18/2020	7/31/2020	904.98	2.0	1,755.51
00031990	730	730001	653000	19-7933 MN Child Support Payment Center Identifier #001508682301		7/18/2020	7/31/2020		2.0	54.45
19717	730	730001	617700	79-159 James Larson	PTD	7/18/2020	7/31/2020	723.00	2.0	1,446.00
53247	730	730001	617700	20-9830 Michael McDougall	TTD	7/18/2020	7/31/2020	1,113.80	2.0	2,227.60
064043	730	730001	617700	14-8375 Ryan Paulson	TTD	7/18/2020	7/31/2020	928.78	2.0	1,540.26
00031990	730	730001	653000	14-8375 MN Child Support Payment Center Identifier #001022193501		7/18/2020	7/31/2020		2.0	317.30
000494	730	730001	617700	19-1989 Claire Wagner	TTD	7/18/2020	7/31/2020	1,098.54	2.0	2,197.08

\* INDICATES FINAL PAYMENT

GRAND TOTAL:

\$151,272.09