

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 22, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 22<sup>nd</sup> day of September 2020, at 9:37 a.m., at the Aurora Community Center, Aurora, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle and Beth Olson participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

St. Louis County Attorney Mark Rubin said that the meeting was being held pursuant to MN Statute 13D.021 and the emergency order of Governor Walz and the emergency declared by St. Louis County. The meeting is open to the public and the only accommodation is Commissioners may attend by telephone.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner McDonald welcomed the Board to Aurora and said that representatives were in attendance from the Town of White, the City of Aurora, and the City of Hoyt Lakes.

Craig Antilla, White Township Supervisor, thanked the Board for paving various roads in the area.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The Board recessed at 9:42 a.m. At 10:07 a.m., the Board reconvened. Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Patrick Boyle and Beth Olson participated telephonically.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-328, Establish Public Meetings on the 2021 Property Tax and Operating Budget.—61355

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 20-330, Unorganized Township Road Levy – FY 2021.—61356

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Director, HRA Executive Director, submitting Board Letter No. 20-332, HRA 2021 Proposed Levy.—61357

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Cristen Christensen, Finance Director, submitting Board Letter No. 20-339, Payment Card Industry (PCI) Security Policy.—61358

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 20-340, Develop and Appoint Members to Local Mental Health Advisory Council.—61359

Addendum to Purchase Agreement, Contract No. 16220B, between the St. Louis County Board of Commissioners and Bois Forte Reservation, for Severe Substance Use Disorder Services for those Experiencing Homelessness, extending the contract and increasing funding for Community and Street Outreach, and extending the Grand Period for Reporting Requirements, and to change the Reporting Recipient contact information—20-585

Addendum to Purchase Agreement, Contract No. 16931A, between the St. Louis County Board of Commissioners for Mental Health – Targeted Case Management (MH-TCM) for Adults, increasing the rate for adults to \$709.—20-586

Contract for County State Aid Highway (CSAH) Project between the County of St. Louis and Mesabi Bituminous, Inc., Gilbert, MN, for grading, aggregate base, culverts, bituminous surface, and signing on the Mesabi Trail – Highway 169 Underpass to CSAH 88 (CP 0000-297890, SP 069-090-033, TA 6920[184]).—20-587

Fire Protection and First Responder Services Agreement between the County of St. Louis and the City of Babbitt for services in Unorganized Townships 61-12 and 61-13 during the period January 1, 2021, to December 31, 2021.—20-588

Fire Protection Services Agreement between the County of St. Louis and Bearville Township for services in Unorganized Township 62-21 during the period January 1, 2021, to December 31, 2021.—20-589

Fire Protection and First Responder Services Agreement between the County of St. Louis and the Colvin Volunteer Fire Department, Inc., Makinen, MN, for services in Unorganized Townships 55-14 and 55-15 during the period January 1, 2021, to December 31, 2021.—20-590

Fire Protection Services Agreement between the County of St. Louis and the City of Cook for services in Unorganized Townships 62-17 and 63-17 during the period January 1, 2021, to December 31, 2021.—20-591

Fire Protection Services Agreement between the County of St. Louis and the City of Floodwood for services in Unorganized Township 52-21 during the period January 1, 2021, to December 31, 2021.—20-592

Fire Protection Services Agreement between the County of St. Louis and the Gnesen Volunteer Fire Department, Inc., for services in Unorganized Township 53-15 during the period January 1, 2021, to December 31, 2021.—20-593

Fire Protection Services Agreement between the County of St. Louis and the Lake Kabetogama Area Fire Department, Inc., for services in Unorganized Townships 68-19, 69-19, 67-20, 68-20, 67-21 and 68-21 during the period January 1, 2021, to December 31, 2021.—20-594

Fire Protection and First Responder Services Agreement between the County of St. Louis and the Morse-Fall Lake Rural Protection Association, Inc., for services in Unorganized Townships 64-12, 64-13, 65-13, 63-14 and 65-14 during the period January 1, 2021, to December 31, 2021.—20-595

Fire Protection Services Agreement between the County of St. Louis and the City of Orr for services in Unorganized Townships 63-19 and 66-20 during the period January 1, 2021, to December 31, 2021.—20-596

Fire Protection Services Agreement between the County of St. Louis and the Pequaywan Lake Volunteer Fire Department, Inc., for services in Unorganized Township 54-13 during the period January 1, 2021, to December 31, 2021.—20-597

Fire Protection Services Agreement between the County of St. Louis and Silica Volunteer Fire Department, Inc., for services in Unorganized Township 55-21 during the period January 1, 2021, to December 31, 2021.—20-598

Settlement Agreement between Claire J. Trebil and St. Louis County.—20-599

Service Contract between the County of St. Louis and Scalzo Architects, Ltd., Duluth, MN, to prepare design and constructions documents and provide construction administration for the remediation of water intrusion at the Track Level of the St. Louis County Heritage and Arts Center (Depot) in Duluth.—20-600

Contract for County State Aid Highway Project between the County of St. Louis and Hunt Electric Corporation, Duluth, MN, for various traffic signal systems in the Cities of Duluth and Hermantown (CP 0000-543106, SAP 069-030-054).—20-601

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53888, between St. Louis County and Benedictine Health Center, Duluth, MN.—20-602

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53885, between St. Louis County and Primrose Lease Management, LLC, Duluth, MN.—20-603

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53900, between St. Louis County and Range Development Company of Chisholm, MN.—20-604

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53898, between St. Louis County and Virginia Carefree Living, Inc., Virginia, MN.—20-605

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53897, between St. Louis County and Orr Carefree Living, Inc., Orr, MN.—20-606

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53903, between St. Louis County and Homebee Adult Foster Care, Proctor, MN.—20-607

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53854, between St. Louis County and Range Center, Inc., Chisholm, MN.—20-608

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53834, between St. Louis County and Iron Range Empowerment Services, Biwabik, MN.—20-609

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53904, between St. Louis County and Human Development Center, Duluth, MN.—20-610

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53832, between St. Louis County and Julie Hobson Hindermann, Angora, MN.—20-611

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53847, between St. Louis County and Nora North, Cloquet, MN.—20-612

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53921, between St. Louis County and Olesiak Family Foster Care, Brookston, MN.—20-613

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53851, between St. Louis County and Ruth Polling, Proctor, MN.—20-614

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53837, between St. Louis County and Jessica Karasek, Meadowlands, MN.—20-615

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53918, between St. Louis County and Alternative Senior Living, Hibbing, MN.—20-616

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53846, between St. Louis County and Nordeen Family Foster Care, Duluth, MN.—20-617

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53922, between St. Louis County and Rengstorf Foster Care, Hibbing, MN.—20-618

Purchase of Service Agreement, Contract No. 16983, between St. Louis County and Servicemaster Cleaning, Eveleth, MN, for Chore Services during the period August 1, 2020, to December 31, 2020.—20-619

Purchase of Service Agreement, Contract No. 16962, between St. Louis County and Nicole and Tomas Schaer, Duluth, MN, for emergency child foster care services during the period July 1, 2020, to December 31, 2020.—20-620

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53907, between St. Louis County and Quilt Haven, Duluth, MN.—20-621

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53901, between St. Louis County and Comfort Living AFC Homes, Duluth, MN.—20-622

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53843, between St. Louis County and Martin Home for Seniors, Cook, MN.—20-623

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53920, between St. Louis County and McGovern Services, Hermantown, MN.—20-624

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53925, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-625

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53933, between St. Louis County and Pines HomeCare Services, LLC, Duluth, MN.—20-626

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53934, between St. Louis County and Shyanne Rautio/Crossroads, Duluth, MN.—20-627

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53932, between St. Louis County and Warner Adult Foster Care, Saginaw, MN.—20-628

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53936, between St. Louis County and Leiha, LLC, Duluth, MN.—20-629

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53937, between St. Louis County and Bethesda Homes, Duluth, MN.—20-630

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53953, between St. Louis County and Minnesota State Operated Community Services, Vadnais Heights, MN.—20-631

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53955, between St. Louis County and REM Arrowhead, Inc., Edina, MN.—20-632

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53956, between St. Louis County and River Hill Assisted Living, Inc., Duluth, MN.—20-633

Purchase of Service Agreement, Contract No. 16981, between St. Louis County and Servicemaster Cleaning, Inc., Eveleth, MN, for Chore Services during the period August 1, 2020, to December 31, 2020.—20-634

Purchase of Service Agreement, Contract No. 16974, between St. Louis County and Range Transitional Housing, Virginia, MN, for service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness during the period July 1, 2020, to June 30, 2020.—20-635

Addendum to Purchase Agreement, Contract No. 16510C, between St. Louis County and Range Mental Health Center, for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, increasing the MH-TCM rate for Adults to \$709.—20-636

Purchase of Service Agreement, Contract No. 16966, between St. Louis County and UDAC, Inc. (CCSA), Duluth, MN, for Day Training and Habilitation Services during the period July 1, 2020, to June 30, 2021.—20-637

Purchase of Service Agreement, Contract No. 16978, between St. Louis County and Trillium Services, Inc., Duluth, MN, for Semi-independent Living Services, during the period July 1, 2020, to June 30, 2021.—20-638

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53949, between St. Louis County and Rural Living Environments, Babbitt, MN.—20-639

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-441 through 20-454, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 8, 2020, are hereby approved.

Adopted September 22, 2020. No. 20-441

WHEREAS, The Minnesota Department of Human Services Alcohol and Drug Abuse Division for Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services awards grant funds to counties to expand services for people with substance use disorders; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to address the challenges faced; and

WHEREAS, The Public Health and Human Services Department (PHHS) was notified on July 21, 2020, of an additional allocation related to a previously submitted grant proposal in the amount of \$150,000 and PHHS has identified the Center for Alcohol and Drug Treatment as a local provider that can fulfill service provision and other requirements tied to this funding.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept grant funds in the amount of \$150,000 from the Minnesota Department of Human Services Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant, to be deposited into Fund 230, Agency 232006, Object 540269, Grant 23272, Year 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a contract with the Center for Alcohol and Drug Treatment for the period August 19, 2020, through January 30, 2021, to be expended from Fund 230, Agency 232006, Object 629900, Grant 23272, Year 2020.

Adopted September 22, 2020. No. 20-442

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB, Inc., for roadway design and plan preparation on CP 0056-493050/SAP 069-656-020. The cost of these services is \$219,904.00, payable from Fund 220, Agency 220595, Object 626600.

Adopted September 22, 2020. No. 20-443

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the local match of the engineering design services of the Bridge Bundling Project, CP 0000-543287, SP 069-070-055; and

WHEREAS, This project will provide professional/technical design services related to replacement of the following existing State bridge numbers 7717, L1037, 92104, 69845, 69502, 7770, 7769, 88767, 7659, 7644, 7648, 7787, 7780, 7823, 7715, 7680, L4189; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, The amount of the Motor Vehicle Leased Sales Tax (MVLST) grant funds has been determined to be \$281,113.00 by reason of the lowest responsible bid with a match of \$57,577.00 in Trunk Highway funds, and \$1,200,000.00 in Federal funds and shall be deposited into Fund 220, Agency 220587, Object 530405, on a reimbursable basis.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the Bridge Bundling Project but not required.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement (MnDOT agreement No. 1044797) and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

RESOLVED FURTHER, That whereas federal-aid funds are being used to participate in the cost of the project, the Minnesota State Transportation fund grant shall be deposited directly into the federal-aid agency account and that the records of the county shall so state.

Adopted September 22, 2020. No. 20-444

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB, Inc., for design engineering services for the Bridge Bundling Project:

ROW NO.	STATE BRIDGE NO.	COUNTY BRIDGE NO.	PROJECT NO. (STATE, LOCAL)
1	7717	136	SP 069-070-055, CP 0051-368343
2	L1037	288	SP 069-070-055, CP 0070-366244
3	92104	631	SP 069-070-055, CP 0065-494348
4	69845	918	SP 069-070-055, CP 0014-300230
5	69502	195	SP 069-070-055, CP 0133-314071
6	7770	842	SP 069-070-055, CP 0666-494349

7	7769	844	SP 069-070-055, CP 0666-494350
8	88767	872	SP 069-070-055, CP 0666-494514
9	7659	214	SP 069-070-055, CP 0015-494515
10	7644	695	SP 069-070-055, CP 0005-397796
11	7648	828	SP 069-070-055, CP 0007-494517
12	7787	130	SP 069-070-055, CP 0006-494709
13	7780	187	SP 069-070-055, CP 0133-494721
14	7823	602	SP 069-070-055, CP 0592-494722
15	7715	760	SP 069-070-055, CP 0049-494726
16	7680	649	SP 069-070-055, CP 0022-494727
17	L4189	97	SP 069-070-055, CP 0038-494728
18	6290	NA	SP 8821-366
19	6292	NA	SP 8821-366
20	6293	NA	SP 8821-366
21	6294	NA	SP 8821-366

The total cost of these services is \$1,538,690.00 payable from Fund 220, Agency 220587, Object 626600 with additional revenue budgeted for expense from:

Motor Vehicle Leased Sales Tax (MVLST) Grant Funds: Fund 220, Agency 220587, Object 530405, \$281,113.00;

Federal Competitive Highway Bridge Program (CHBP) Funds: Fund 220, Agency 220587, Object 540702, \$1,200,000.00;

MnDOT Trunk Highway (TH) Funds: Fund 220, Agency 220587, Object 532304, \$57,577.00.

Adopted September 22, 2020. No. 20-445

WHEREAS, Minn. Stat. § 275.065 requires that counties establish a public meeting date for the purpose of receiving comments from the public on the proposed property tax levy and operating budget for the year 2021 prior to adopting a final levy and budget.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes public meetings to gather comment on the proposed property tax levy and operating budget for year 2021 on Monday, November 23, 2020, 7:00 p.m., at the St. Louis County Courthouse, Virginia, MN, and Monday, November 30, 2020, 7:00 p.m., at the St. Louis County Government Services Center, Duluth, MN.

Adopted September 22, 2020. No. 20-446

WHEREAS, Minnesota Laws 1995, Chapter 47, authorizes St. Louis County to pool unorganized town road levies pursuant to Minn. Stat. §163.06.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting on behalf of unorganized townships for the purpose of road and bridge maintenance and construction, adopts and certifies a maximum levy of \$1,605,413.60 for the year 2021 to be levied only in such unorganized townships.

Adopted September 22, 2020. No. 20-447

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) must establish a maximum proposed property tax levy and have this amount certified by the St. Louis County Board by September 30, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the HRA maximum property tax levy for 2021 in the amount of \$220,593.

Adopted September 22, 2020. No. 20-448

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2021 in the amount of \$147,721,853.62.

Adopted September 22, 2020. No. 20-449

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 11, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 22, 2020. No. 20-450

WHEREAS, Minnesota Power/ALLETE, Inc., has requested a non-exclusive right-of-way easement across state tax forfeited land to their property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land, and there are no reasonable alternatives to obtain access to the property; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Minnesota Power/ALLETE, Inc., over, under and across state tax-forfeited land as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment in the amount of \$8,780 land use fee, \$150 administration fee and \$46 recording fee, for a total of \$8,976 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 22, 2020. No. 20-451

WHEREAS, Cooperative Light & Power has requested a 15-foot wide utility easement across state tax forfeited land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant

easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Cooperative Light & Power across state tax forfeited lands as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$454 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$650 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 22, 2020. No. 20-452

WHEREAS, Roy Marlow and Stephen G. Kucera have requested a 66-foot wide non-exclusive right-of-way easement across state tax forfeited land to access private property; and

WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Roy Marlow and Stephen G. Kucera across state tax forfeited lands as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$2,300 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$2,496 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 22, 2020. No. 20-453

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, James Donahue and Jamie Donahue of Breckenridge, MI, have applied to repurchase state tax forfeited land legally described as:

CITY OF WINTON

Lot 33

ST CROIX PLAT WINTON

Parcel code: 190-0040-00330; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The City of Winton has provided documentation indicating this property has not been maintained and remediation actions are needed to comply with the local blight ordinance and state hazardous buildings statutes; and

WHEREAS, Resolution of homestead status and any state, county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship or injustice resulting from the forfeiture.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by James Donahue and Jamie Donahue of Breckenridge, MI, on file in County Board File No. 61233, subject to payments including maintenance costs for personal property removal of

\$10,400, total taxes and assessments of \$3,397.20, deed tax of \$11.21, deed fee of \$25, recording fee of \$46, maintenance fee of \$81.90, for a total of \$13,961.31 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

RESOLVED FURTHER, That the repurchase application by James Donahue and Jamie Donahue shall be subject to execution of a contract for deed to ensure site remediation actions and resolution of any state, county or municipal code violations are completed within 60 days.

Adopted September 22, 2020. No. 20-454

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-455 through 20-462, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

WHEREAS, On October 1, 2019, the St. Louis County Board approved County Board Resolution No. 19-570 authorizing officials in the Public Health and Human Services Department (PHHS) to enter into a lead agency contract with Medical Transportation Management, Inc., St. Louis, MO, for transportation logistics in an amount not to exceed \$234,011; and

WHEREAS, In May of 2020, COVID-19 related funds were added to this contract bringing the 2020 contract maximum to \$237,521.174; and

WHEREAS, The projected ride volume is increased in this contract maximum as the combined expenditures of the four counties exceeded the maximum in 2019 based on actual transportation utilization, and St. Louis County seeks to increase the contract maximum acknowledging that the county will only pay for rides utilized; and

WHEREAS, PHHS is requesting to amend the yearly contract maximum to \$350,000 to reflect increased utilization and additional costs for the upcoming CY2021 and CY2022 contracts due to performance incentive (1.5%) based on goals met by provider and a Cost of Living Adjustment (2%) to the administrative cost per trip leg.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an increase in the contract maximum for CY2021 and CY2022 annual contracts with Medical Transportation Management, Inc., St. Louis, MO, for transportation logistics management, not to exceed \$350,000 per year, payable from Fund 230, Agency 231014, Object 629900.

RESOLVED FURTHER, That all other contract terms will stay the same, including St. Louis County will serve as the lead agency in the contract with Medical Transportation Management, Inc., pursuant to Minn. Stat. § 256.0122, subd.6, and assume responsibility for receiving Federal Financial Participation for the administrative costs associated with each leg of transportation provided and bill the participating counties their share for St. Louis County's billing staff.

Adopted September 22, 2020. No. 20-455

WHEREAS, St. Louis County received a petition for revocation of portions of Dibble Road, Ellsmere Road, and Sax Road, lying east of County Road No. 7 in McDavitt Township, St. Louis County, in Sections 2, 10, 11, 14, 15, 26, 27, 34 and 35, Township 55 North, Range 18 West; and

WHEREAS, Pursuant to Minn. Stat. § 163.11, Subdivision 5, the County Board may, by resolution, revoke any county highway and the highway shall thereupon revert to the town in which it is located; and

WHEREAS, Pursuant to Minn. Stat. § 163.11, Subdivision 5a, and before adopting a resolution revoking a county highway that would revert to a town, the County Board shall fix a date, time and place of hearing in the town where the highway is located to consider the revocation; and

WHEREAS, A public hearing on the Petition was properly noticed and held on September 1, 2020, in Duluth, Minnesota, and continued to September 15, 2020, at 1:30 p.m., at the Town Hall in McDavitt Township; and

WHEREAS, No parties appeared in opposition to the Petition; and

WHEREAS, A Consent to Vacation was signed by Todd and Deborah Erickson, who are the only private property owners with land served by these rights-of-way and is attached to the Petition; and

WHEREAS, On August 11, 2020, McDavitt Township passed a Resolution waiving all rights, damages and claims under Minn. Stat. § 163.11 and immediately vacating these rights-of-way under Minn. Stat. § 164.07.

THEREFORE, BE IT RESOLVED, That pursuant Minn. Stat. § 163.11, the County Board of Commissioners hereby revokes the following rights-of-way, which shall revert to McDavitt Township:

A. Dibble Road

All of the public road right-of-way located in the South half of Section 2 and the North half of Section 11, all in Township 55, Range 18;

B. Ellsmere Road

All of the public road right-of-way located in the North half of Sections 14 and 15 and the South half of Sections 10 and 11, all in Township 55, Range 18, lying East of the Easterly Right-of-Way of County Road No. 7;

C. Sax Road

All of the public road right-of-way located in the South half of Sections 26 and 27 and the North half of Sections 34 and 35, all in Township 55, Range 18, lying East of the Easterly Right-of-Way of County Road No. 7.

RESOLVED FURTHER, That the Clerk of the County Board shall send two (2) certified copies of this Resolution to the McDavitt Township Board of Supervisors.

Adopted September 22, 2020. No. 20-456

WHEREAS, On July 28, 2020, the St. Louis County Board approved Resolution No. 20-539 which authorized the application and acceptance of CARES Act block election grant funding in the amount of \$192,765.61. The funding would be available to municipalities and the county to assist with the 2020 election cycle preparation and related costs due to the COVID-19 pandemic; and

WHEREAS, St. Louis County is required to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities; and

WHEREAS, The Office of the Minnesota Secretary of State has subsequently prepared a default allocation formula using a number of factors, including a flat base allocation for all counties, 2018 voter turnout, 2018 absentee voter turnout, number of registered voters, number of polling places, and population for determining the disbursement of grant funds to municipalities; and

WHEREAS, The County will work with the municipalities within the County to determine a fair, equitable, and mutually agreeable method for allocating the funds within the county and between municipalities.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the distribution of funds from the CARES Act block election grant to its municipalities using the default allocation mechanism as determined by the Office of the Minnesota Secretary of State, provision of guidance to the municipalities regarding their grant award and reporting requirements; and to match the funds expended at the rate of 20% of the grant, or 25% of funds expended on electronic roster systems.

Adopted September 22, 2020. No. 20-457

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted September 22, 2020. No. 20-458

WHEREAS, The Governor's executive orders issued following the declaration of peacetime emergency have provided significant restrictions on all bars and restaurants, including to close to customers and prohibit on-site consumption of food and alcohol; and subsequent executive actions have only allowed restaurants and bars to reopen for outdoor and limited and restricted indoor service; and

WHEREAS, On May 26, 2020, the St. Louis County Board adopted County Board Resolution No. 20-283 temporarily delegating authority to the Liquor Licensing Committee to review and approve temporary expanded designated serving areas until October 1, 2020; and

WHEREAS, To continue to expedite the approval process and allow licensees the continued benefit of outdoor serving areas, the St. Louis County Board is requested to continue to delegate to the St. Louis County Liquor License Committee authority to approve temporary expansion of designated serving areas for on-sale liquor license holders until October 1, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board delegates to the St. Louis County Liquor License Committee the authority to approve temporary expansion of designated serving areas for on-sale liquor license holders.

RESOLVED FURTHER, That the temporary expansion of the designated serving areas is effective until October 1, 2021.

Adopted September 22, 2020. No. 20-459

WHEREAS, Several county departments have requested the ability to take credit cards as a form of payment for in-person transactions; and

WHEREAS, In order to take in-person credit cards, the county must adopt a Payment Card Industry (PCI) Security Policy to ensure the county has adequate safeguards in place to protect the cardholder data, cardholder privacy, and to ensure compliance with various regulations.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the Payment Card Industry (PCI) Security Policy, on file in County Board File No. 61358.

Adopted September 22, 2020. No. 20-460

WHEREAS, Local Adult Mental Health Advisory Council (M.S. 245.466 Subd. 5) establishes that the county board, individually or in conjunction with other county boards, shall establish a local adult mental health advisory council or mental health subcommittee of an existing advisory council; and

WHEREAS, The goal of Local Advisory Councils (LACs) is to utilize the knowledge of diverse groups of individuals in order to improve mental health services for Minnesotans; and

WHEREAS, St. Louis County will have a north LAC and a south LAC that will serve in an advisory role to the Public Health and Human Services Department on ways to improve mental health services.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the development of the Local Mental Health Advisory Council (LAC) and list of members to the north LAC and to the south LAC as follows:

**2020 Local Mental Health Advisory Council Members**

North LAC Members

Christine Gunderson  
Tod Swenson  
Claudia Skalko  
Lacy Podlogar  
Wendy Dickhausen  
Jeff McNickle  
Daniel Triestman  
William P. Jacobson  
Chad Nickila  
Ann Marie Lubovich  
Jennifer Rich  
Michelle Long  
Jessica Meyer

South LAC Members

Kurt Allen  
MaKenzie Johnson  
Tawna Schilling  
Hailee Meisner  
Tracie Laughlin  
Jacquelyn Hanson-Hietala  
Nathan Glockle  
Carly Hiti  
Ina Newton  
Justin England-Sullivan  
Moir Villiard  
Andrea Rose  
Bert Brandt  
Liz Strohmayer  
Sonja Wildwood

Adopted September 22, 2020. No. 20-461

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when a Social Worker position became vacant serving the Home and Community Based Services Division and determined that reallocation to a Social Services Supervisor was appropriate; and

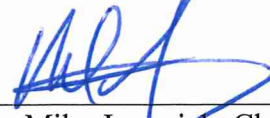
WHEREAS, County Fiscal Policies specify that any position change greater than three (3) pay grades must go to the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Social Worker (Position code 011-049, Merit Basic, Step 3) to a 1.0 FTE Social Services Supervisor (Merit System Supervisory, Agreement, Step 1) in the Public Health and Human Services Department, resulting in an annual increase of \$13,296 to be accounted for in Fund 230, Agency 232005, Object 610100.

Adopted September 22, 2020. No. 20-462

At 10:08 a.m., September 22, 2020, Commissioner Jewell, supported by Commissioner McDonald,

moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.



Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:



Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)