

Recreation Cabin Construction and Re-modeling Authorization Request Form

All new construction and any outside remodeling **must have written authorization** from the St. Louis County Land & Minerals Department. Please complete all sections of this form and include a drawing of your construction plans. Sign and return this form to the address listed at the bottom of this page. The Land & Minerals Department will review your construction plans and, if approved, will issue you a written construction authorization.

****Any construction done without a written authorization is subject to a minimum \$100 fine and possible removal of that construction.****

Date:	Lease #
Name:	<input type="checkbox"/> Primary Lessee <input type="checkbox"/> Joint Lessee
Address:	Phone:
	Email:
City/State/Zip	

Lessee: _____

Joint Lessee: _____

Date: _____

Date: _____

1. Describe what you want to build or re-model with proposed exterior structure dimensions.

2. List the materials used for construction.

Siding Material:	
Siding Color:	
Roofing Material:	
Roofing Color:	

3. Does this project include any toilets or outhouses?

YES

NO

IF yes, describe what you propose to do.

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4. Are you planning to remove any vegetation? YES NO
IF yes, explain any removal or disturbance of vegetation, and where it will be located.

5. Are you planning to do any grading or filling? YES NO

6. Make a drawing of the proposed construction. You may submit other drawings if you have them. Be sure to provide the dimensions of the proposed structure.

** Use additional sheets of paper for questions 1 through 6 if necessary**

Please Remember.....

- Cabin sidings must be a vinyl, aluminum or wood product in an **earthtone color** and all exterior walls painted, stained or varnished. This requirement makes cabins less obvious to others and helps protect exterior walls.
- Roofing should be **asphalt shingles, rolled roofing or metal roofing**. **Metal roofing** must have a pre-baked enamel or similar finish in medium to dark green or brown.
- Slab foundations are not allowed, with an exception being made for small saunas.
- Total square footage of ALL buildings may not exceed **564 square feet** for standard lease sites or **764 square feet** for oversize lease sites.
- No more than three secondary structures will be allowed. All secondary structures must be located within 100 feet of the primary structure.
- Structures must be **single story**, with **sidewalls** no higher than **8 feet** and, total height no higher than **16 feet**. The **main dwelling structure** (cabin) may not exceed **480 square feet** or have any measurement greater than **24 feet**.

Send completed application to:

Pike Lake Area Office
St. Louis County Land and Minerals Department
5713 Old Miller Trunk Hwy
Duluth, MN 55811-1221
Phone: 218-625-3700

Virginia Area Office
St. Louis County Land and Minerals Department
7820 Highway 135
Virginia, MN 55792-7132
Phone: 218-742-9898

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SITE PLAN

Check off the following items as you add them to the sketch

LOCATION OF (these items must be identified in the drawing if applicable):

- Driveway
- Identify direction of North
- All existing structures
- Topographical alterations (i.e. fill or excavation)
- Distances from roads, lease boundaries, lakes and other watercourses
- Proposed structure addition, or remodel of existing structure
- Dimensions of proposed structure or addition, including side view
- Areas of vegetation removal