



AGENDA

REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA

Tuesday, September 14, 2021, 9:30 A.M.

**St. Louis County Public Works Facility
Training Center (Use Lower Lot Straight Ahead from Entrance)
7823 Highway 135
Virginia, Minnesota**

**FRANK JEWELL
First District**

**PATRICK BOYLE
Second District**

**ASHLEY GRIMM
Third District**

**PAUL McDONALD –
VICE-CHAIR
Fourth District**

**KEITH MUSOLF
Fifth District**

**KEITH NELSON
Sixth District**

**MIKE JUGOVICH –CHAIR
Seventh District**

County Auditor
Nancy Nilsen

County Administrator
Kevin Gray

County Attorney
Mark Rubin

Clerk of the Board
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. Citizens can either appear at the meeting in person or submit comments for the public comment portion or for specific Board agenda items prior to the meeting by e-mailing them to publiccomment@stlouiscountymn.gov. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Administration Department 72 hours prior to the meeting at (218)726-2450.****

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

AGENDA
St. Louis County Board
September 14, 2021
Page 2

9:30 A.M. Moment of Silence
 Pledge of Allegiance
 Roll Call

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

CONSENT AGENDA

Approval of business submitted on the consent agenda.

REGULAR AGENDA

Finance & Budget Committee – Commissioner Nelson, Chair

1. Certify the maximum property tax levy for 2022 in the amount of \$156,496,531.73.
 {21-399} [Without recommendation.]

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

2. Appoint Kimberly J. Maki as St. Louis County Attorney and set the annual salary for the remainder of calendar year 2021. {21-402} [Without recommendation.]

ADJOURNED:

BOARD LETTER NO. 21 - 399

FINANCE & BUDGET COMMITTEE NO. 4

SEPTEMBER 14, 2021 BOARD AGENDA NO. 1

DATE: September 7, 2021

RE: Certification of 2022 Maximum
Property Tax Levy

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To ensure that County Board directives are followed and are in full compliance with state laws and regulations.

ACTION REQUESTED:

The St. Louis County Board is requested to move the certification of the 2022 maximum property tax levy to the September 14, 2021 County Board agenda.

BACKGROUND:

Minn. Stat. § 275.065 requires the County Board to adopt a maximum proposed property tax levy for taxes payable in 2022 and certify that amount to the County Auditor on or before September 30, 2021.

The County Board has met individually and collectively in board workshops with staff to discuss and review the proposed 2022 operating budget and property tax levy. It is proposed to increase the levy by 5.94%. With net tax capacity growth currently estimated to be 4.25% for 2022, which on balance will reduce and/or offset the impacts of the levy increase. This is consistent with the goal to minimize or reduce property tax impacts while preserving core services and supports to our residents.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve a proposed 2022 maximum preliminary property tax levy of \$156,496,531.73 (5.94% increase).

Certification of 2022 Maximum Property Tax Levy

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2022 in the amount of \$156,496,531.73.

BOARD LETTER NO. 21 - 402

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE NO. 2

SEPTEMBER 14, 2021 BOARD AGENDA NO. 2

DATE: September 7, 2021

RE: Appointment of St. Louis
County Attorney

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To fill the forthcoming vacancy in the office of St. Louis County Attorney by appointment and set the appointed person's annual salary for the remainder of calendar year 2021 as provided under Minnesota law.

ACTION REQUESTED:

The St. Louis County Board is requested to appoint a person to fill the forthcoming vacancy in the office of St. Louis County Attorney pursuant to Minn. Stat. § 375.08 (2020) and set the appointed person's annual salary for the remainder of calendar year 2021 pursuant to Minn. Stat. § 388.18, subd. 2 (2020).

BACKGROUND:

On August 9, 2021, St. Louis County Attorney Mark S. Rubin announced that he will retire on September 30, 2021. With regard to filling the forthcoming vacancy, section 375.08 provides, in relevant part, that "[w]hen a vacancy occurs in the office of an elected . . . county attorney . . . , the County Board shall fill it by appointment" and the appointed person "shall . . . serve the remainder of the term, and until a successor qualifies." With regard to the appointed person's annual salary, section 388.18, subdivision 2, provides, in relevant part, that "[i]n the event a vacancy occurs in the office of county attorney the board may set the annual salary for the remainder of the calendar year at an amount less than was set for that year."

RECOMMENDATION:

It is recommended that the St. Louis County Board appoint a person of its choosing to fill the forthcoming vacancy in the office of St. Louis County Attorney pursuant to section 375.08 and set the appointed person's annual salary for the remainder of calendar year 2021 at an amount of its choosing pursuant to section 388.18, subdivision 2.

Appointment of St. Louis County Attorney

BY COMMISSIONER _____

WHEREAS, On August 9, 2021, St. Louis County Attorney Mark S. Rubin announced that he will retire on September 30, 2021; and

WHEREAS, Minn. Stat. § 375.08 (2020) provides, in relevant part, that “[w]hen a vacancy occurs in the office of an elected . . . county attorney . . . , the county board shall fill it by appointment” and the appointed person “shall . . . serve the remainder of the term, and until a successor qualifies”; and

WHEREAS, Minn. Stat. § 388.18, subd. 2 (2020), provides, in relevant part, that “[i]n the event a vacancy occurs in the office of county attorney the board may set the annual salary for the remainder of the calendar year at an amount less than was set for that year.”

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints Kimberly J. Maki to serve as St. Louis County Attorney upon Attorney Rubin’s retirement and for the remainder of the applicable term, and until a successor qualifies.

RESOLVED FURTHER, That the annual salary for the appointed person for the remainder of calendar year 2021 shall be the amount associated with Step 5 of Grade 34 of Pay Plan AE in the St. Louis County Management Compensation Plan.