



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**September 28, 2021**  
**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**Alborn Community Center, 6388 Hwy 7, Alborn, MN**

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**DIRECTIONS:** *From Highway 53, turn west onto Highway 47/Swan Lake Road (merges into Highway 7) and continue approximately 4 miles. The Community Center is located on the right (1 mile past the South Ridge School).*

**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of September 14, 2021**

**Health & Human Services Committee, Commissioner Boyle, Chair**

1. Reallocation of 1.0 FTE Social Services Specialist Position to 1.0 FTE Social Worker Position [21-418]

**Public Works & Transportation Committee, Commissioner McDonald, Chair**

2. Single Source Procurement – Excavator with Forestry Mulcher [21-419]
3. Cooperative Agreement with Lake County for the 2022 Maintenance Striping Project [21-420]
4. Execute a Grant Agreement with the State of Minnesota and Cooperative Agreements with Voyageur Country ATV Club, Quad Cities ATV Club, and Northern Traxx ATV Club for Various Segment Improvements [21-421]
5. Cooperative Agreement with Lake County for the 2022 State Aid Pavement Marking Project [21-422]

**Finance & Budget Committee, Commissioner Nelson, Chair**

6. Bois Forte New Moon Project Continuum of Care Grant Applications 2020 and 2021 [21-423]
7. Lawful Gambling Application (Gnesen Township) [21-424]
8. Cancellation of Forfeiture List for Board Approval [21-425]
9. Abatement List for Board Approval [21-426]

**Central Management & Intergovernmental Committee, Commissioner Jewell, Chair**

10. Transfer of Funds in Connection with Resolution of Claim Relating to Embarrass Timber Hall [21-427]

**Public Safety & Corrections Committee, Commissioner Grimm, Chair**

11. Reallocation of One (1) Deputy Sheriff – Sergeant Corrections Position to an Assistant Administrator Operations [21-428]

**Environment & Natural Resources Committee, Commissioner Musolf, Chair**

12. Consideration of Request for Free Conveyance of State Tax Forfeited Land to St. Louis County – Maintenance and Garage Facility [21-429]
13. Repurchase of State Tax Forfeited Land – Privette (Homestead) [21-430]

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**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Finance & Budget Committee, Commissioner Nelson, Chair**

- 1. Selection of CPA Firm for 2021 and 2022 St. Louis County Audits [21-431]**  
Resolution authorizing an agreement with Baker Tilly for the 2021 and 2022 audits of St. Louis County.

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*Commissioners may introduce items for future discussion, or report on past and upcoming activities.*

**ADJOURNED:****NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

<b>October 5, 2021</b>	<b>Government Services Center, 320 W. 2<sup>nd</sup> St., Duluth, MN</b>
<b>October 12, 2021</b>	<b>Town of Ault, 1839 Brimson Road, Brimson, MN</b>
<b>October 26, 2021</b>	<b>Brevator Town Hall, 7246 Morris Thomas Rd., Cloquet, MN</b>

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Administration (218-726-2450) early so necessary arrangements can be made.*

# **COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

September 14, 2021

Location: Public Works Building, Virginia, Minnesota

Present: Commissioners Jewell, Boyle, Grimm, McDonald, Musolf, Nelson and Chair Jugovich

Absent: None

Convened: Chair Jugovich called the meeting to order at 10:12 a.m.

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## **CONSENT AGENDA**

McDonald/Musolf moved to approve the consent agenda The motion passed. (7-0)

- Minutes of September 7, 2021
- Acquisition of Highway Easements – County Road 167 (Ness Township) [21-407]
- Reschedule Location for November 2 and December 14, 2021 County Board Meetings [21-408]
- St. Louis County Community Wildfire Protection Plan Update [21-409]

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## **Establishment of Public Hearings**

Nelson/McDonald moved that the St. Louis County Board will convene a public hearing at 9:35 a.m., on October 12, 2021, in the Ault Township Hall, Brimson, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to AAKC Properties, LLC dba The Oasis (Unorganized Township 60-18). [21-410]. The motion passed. (7-0)

Nelson/Boyle moved that the St. Louis County Board will convene a public hearing on Tuesday, November 2, at 9:35 a.m., Duluth Courthouse, 100 N. 5th Ave. West, Duluth, MN, to obtain public comment and amend County Ordinance No. 51, Rules and Regulations Governing the sale, possession, and use of tobacco and tobacco-related devices. [21-411]. The motion passed. (7-0)

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## **Public Works & Transportation Committee**

McDonald/Jugovich moved that the St. Louis County Board authorizes the appropriate county officials to enter into a professional service contract with TKDA of Duluth, Minnesota, and any amendments approved by the County Attorney, for all phases of the Public Works Countywide Improvements construction project in the amount of \$648,000.00, with funding available from Fund 450, Agency 450002, Object 626600. [21-412R]. County Auditor Nancy Nilsen said that the bond sale took place last week and the interest rate was 1.8511%. Auditor Nilsen noted that the County's AA+ bond rating, financial management and overall organizational management contributed to the favorable interest rate. After further discussion, the motion passed. (7-0)

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## **Finance & Budget Committee**

Nelson/Jugovich moved that the St. Louis County Board delegates to the St. Louis County Liquor Licensing Committee the authority to appoint hearing officers, as needed, to adjudicate alleged violations of St Louis County Ordinance No. 51; that the effective date of the change in delegation is January 1, 2022; and further, that the St. Louis County Board will appoint an alternate St. Louis County Commissioner to the Liquor Licensing Committee at its January 4, 2022 Organizational meeting. [21-413]. County Administrator Kevin Gray commented that PHHS has historically been delegated this authority and the change is past due. The motion passed. (7-0)

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### **Central Management & Intergovernmental Committee**

Jewell/Grimm moved that the St. Louis County Board approves the Mobile Work Policy and directs County Administration to develop and implement a Mobile Work Agreement form, guidance documents and training materials necessary for implementation of the Mobile Work Policy. County Board Resolution No. 214, adopted on March 28, 2000, and the resulting St. Louis County Telecommuting Pilot Program, are hereby rescinded. [21-414]. Jim Gottschald, Director of Human Resources and Administration, said that this policy has been thoroughly vetted and includes accountabilities for department heads, supervisors, and employees. This is not a pandemic policy and is a long-term service strategy. After further discussion, the motion passed. (7-0)

Jewell/Boyle moved that the revised St. Louis County Emergency Conditions Policy is approved; that the Board directs County Administration to review and update the list of job classes identified as Emergency Employees in Addendum A annually; and further, that County Board Resolution No. 13-701, adopted on November 12, 2013, and all previous Board resolutions amending the County's Emergency Conditions Policy are hereby rescinded. [21-415]. The motion passed. (7-0)

Jewell/McDonald moved that the Committee of the Whole will convene a closed session on September 14, 2021, for the purpose of discussing the proposed settlement and litigation strategy relating to *Grasto v. Spicer*, Case No. 69DU-CV-20-2102, in accord with Minn. Stat. § 13D.05, subd. 3(b). No other pending public business will be discussed at this closed session. The motion passed. (7-0)

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### **COMMISSIONER DISCUSSION ITEMS AND REPORTS**

Commissioner McDonald thanked Tribal Chairwoman Cathy Chavers and the Bois Forte Tribe for hosting a meeting in Nett Lake yesterday. The Governor and the Lieutenant Governor toured the Nett Lake school, clinic, food shelf, government services building and the public works building.

Chair Jugovich said that this weekend is the small game opener and encouraged everyone to be safe. In addition, Chair Jugovich noted that the All-Terrain Association of Minnesota (ATVAM) fall ride and rally will be taking place this weekend.

At 10:57 a.m., Boyle/Jewell moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

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Mike Jugovich, Chair of the County Board

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Phil Chapman, Clerk of the County Board

# **BOARD LETTER NO. 21 - 418**

## **HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Reallocation of 1.0 FTE Social  
Services Specialist Position to  
1.0 FTE Social Worker Position

**FROM:** Kevin Z. Gray  
County Administrator

Linnea Mirsch, Director  
Public Health & Human Services

#### **RELATED DEPARTMENT GOAL:**

Our goal is to help individuals achieve a healthier life. We do this by assisting individuals we serve overcome, or make progress despite, the obstacles blocking their path to self-sufficiency and by working in partnership to improve the health of our entire community.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to reallocate the current 1.0 FTE Social Service Specialist to a 1.0 FTE Social Worker (SW) position for purpose of meeting contract obligations for the Minnesota Senior Health Options (MSHO) and the Minnesota Senior Health Plus (MSC+) programs.

#### **BACKGROUND:**

Since 2005 and 2007 (Board Resolution No. 690, adopted December 20, 2005; and Board Resolution No. 688, adopted December 17, 2007), PHHS has contracted with health plans to administer the MSHO/MSC+ programs for enrolled members aged 65 years and older. Currently, PHHS Social Workers and Public Health Nurses (PHN) perform care coordination and case management services for these members of Blue Plus and UCare health plans.

Over the last two years, caseloads and workloads have increased by approximately 28%, from 779 clients to 1071+ clients and will continue to increase monthly for the foreseeable future. There has not been an increase of FTE's to meet the contract requirements during this time frame. The employee complement has been 8.5 FTE's of SW and PHN Case Managers and 1.0 FTE Social Services Specialist dedicated to the

MSHO/MSC+ programs which is not sufficient to meet contract requirements. The client to case manager ratio that St. Louis County should be striving for is 70 clients to 1 case manager. Currently the ratio is 126 clients to 1 case manager. The reallocation of the Social Service Specialist is necessary to assist in achieving contract obligations.

On September 8, 2021 Human Resources reviewed the proposed duties and reallocated the vacant Social Services Specialist II (Merit System Basic, Grade B15, Step 1) to a Social Worker position (Merit System Basic, Grade MAB Step 1). The reallocation will result in an approximate annual increase of \$5,421. Program revenue is sufficient to fund this modest additional personnel expense.

As our county population continues to age, it is projected by the end of 2030 the oldest boomers will be starting to turn 85 and the youngest will be turning 66. Minnesota's over 65 population will double between 2010 and 2030, and by then more than 1 in 5 Minnesotans will be an older adult. Based on this projected population increase, it is a rational assumption that the number of case managers will have to increase to meet contract obligations.

Assuring health services to St. Louis County residents aged 65 years and older is critical as this population continues to grow in numbers and public health needs. Appropriately staffing and maintaining the MSHO/MSC+ programs is a very tangible way to support our aging population.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the reallocation of the current 1.0 FTE Social Service Specialist to a 1.0 FTE Social Worker position (position code 0923-015) for purposes of meeting contract obligations for the MSHO and MSC+ programs.

**Reallocation of 1.0 FTE Social Services Specialist Position to  
1.0 FTE Social Worker Position**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Public Health and Human Services department (PHHS) has contracted with health plans to administer the MSHO/MSCH+ programs for enrolled members aged 65 years and older; and

WHEREAS, PHHS Social Workers and Public Health Nurses (PHN) currently perform care coordination and case management services for these members of Blue Plus and UCare health plans; and

WHEREAS, Over the last two years, caseloads and workloads have increased by approximately 28%, from 779 clients to 1071+ clients and will continue to increase monthly for the foreseeable future; and

WHEREAS, PHHS staff dedicated to the MSHO/MSCH+ programs is not sufficient to meet contract requirements; and

WHEREAS, This program is fully funded by health plan reimbursements and the increased cost will be covered by billing for services; and

WHEREAS, This Social Services Specialist to Social Worker reallocation was approved by Human Resources on September 8, 2021; and

WHEREAS, County fiscal policies specify that any position change greater than three pay grades must go to the St. Louis County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of vacant 1.0 Social Services Specialist II (Merit System Basic, Grade B15, Step 1) to a Social Worker position (Merit System Basic, Grade MAB Step 1), resulting in an approximate annual increase of \$5,421 payable from Fund 230, Agency 232014, Object 60100.

# **BOARD LETTER NO. 21 – 419**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 2**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Single Source Procurement –  
Excavator with Forestry Mulcher

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the single source purchase of used 2018 Komatsu Model PC290LC-11 excavator with forestry mulcher from Road Machinery & Supplies Co. of Virginia, Minnesota.

#### **BACKGROUND:**

The Public Works Department's 2021 budget includes the purchase of an excavator with a forestry mulcher attachment. It is recommended that the Public Works Department purchase this unit from Road Machinery and Supplies Co. of Virginia, Minnesota. The Public Works Department rented this machine through the months of May, June, July, and August to clear right of way on the Echo Trail. After this was accomplished, the Public Works Department negotiated to apply 100% of the rental cost towards the purchase of the machine with Road Machinery and Supplies Co. This purchase will allow the Public Works Department the proper number of dependable machines to perform maintenance operations at recommended levels.

The excavator with forestry mulcher will be purchased from Road Machinery and Supply Co. of Virginia, Minnesota, at a cost of \$256,043.00, the cost of which is within that budgeted for this purpose.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the purchase of a used 2018 Komatsu Model PC290LC-11 excavator with forestry mulcher from Road Machinery and Supply Co. of Virginia, Minnesota, at the Single Source price of \$256,043.00, payable from Fund 407, Agency 407001, and Object 666400.



## **Single Source Procurement – Excavator with Forestry Mulcher**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Works Department's budget includes the purchase of one excavator with forestry mulcher for maintenance operations; and

WHEREAS, The Public Works Department rented this machine through the months of May, June, July, and August, and negotiated 100% of the rental cost to apply to the purchase of this machine; and

WHEREAS, Road Machinery and Supply Co. of Virginia, Minnesota, has agreed to sell one used 2018 Komatsu Model PC290LC-11 excavator with forestry mulcher at the single source price of \$256,043.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of one used 2018 Komatsu Model PC290LC-11 excavator with forestry mulcher from Road Machinery and Supply Co. of Virginia, Minnesota, for a total cost of \$256,043.00, payable from Fund 407, Agency 407001, and Object 666400.

**Appendix A**  
**St. Louis County**  
**Single Source or Sole Source Procurement Justification**

This form must be approved by the purchasing director for any sole source or single source. The purpose of this justification is to demonstrate why it is impractical or impossible to seek competitive bids for this purchase.

Definitions as per National Institute of Governmental Purchasing Inc. (NIGP).

**Check the appropriate box.**

☒ **Single Source** – A procurement decision whereby purchases are directed to one source because of standardization, warranty, or other factors, even though other competitive sources may be available.

☐ **Sole Source** – A situation created due to the inability to obtain competition. This may result because only one vendor or supplier possesses the unique ability or capability to meet the particular requirements of the solicitation.

Estimated amount of this purchase \$ 256,043.00 Term: 1 year

Answer the following questions – use additional sheets if necessary (referencing each question by number):

1. Provide name, address, and contact information of proposed vendor.

Vendor Name: Road Machinery Supply

Vendor Address: 315 North Hoover Rd. N.

Contact Name: Joel Elden

Contact Number: 800-752-4304

Contact Email Address: jelden@rmseq.com

2. What is it about this purchase that makes it unique? (i.e., patents/copyrights, needs compatibility with existing equipment/system, space constraints, must match equipment with another public jurisdiction.)

This was the only machine available in the area the met our needs. SLIC rented this machine for the summer. Original cost for purchase \$ 332,500.00.  
Following discounts applied:  
Less rental - \$ 79,596.00  
Less gov discount - \$ 6,650.00  
Includes \$ 9,789.00 interest for a final purchase price of \$ 256,043.00.

**Appendix A**  
**St. Louis County**  
**Single Source or Sole Source Procurement Justification**

3. What steps have you taken to determine this is the only product/service that will meet your particular needs? (i.e., professional opinions/correspondence, personal visits or correspondence with vendor, other institutions that have installed the same product, other site visitations, etc.)

We called around to other equipment suppliers to see if they had available machines, they did not.

4. Will this purchase tie St. Louis County to this particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we then need more "like" items in the future to match this one?)

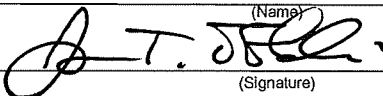
☒ No ☐ Yes - Please explain.

5. On your attachment, please affirmatively state, "**No other vendor can provide the same or a similar product/service,**" and enclose any other information which will help make the determination that this is a single or sole source procurement.

☐ Check for sole source purchase only. **No other vendor can provide the same or similar product/service.**

I am aware that Minnesota statutes require procurements to be competitively bid whenever practicable. The preceding statements are complete and accurate, based on my professional judgment and investigations. I also certify that no personal advantage will accrue to me or any member of my immediate family as a result of this procurement.

Department Head: Jim Foldesi

  
(Signature)

9/8/2021  
(Date)

Department Contact: Chad Skelton

(Name)

218-742-9804  
(Phone)

Purchasing Staff Assigned: Donna M Viskoe

(Name)

9/8/2021  
(Date)

Purchasing Director: Donna M Viskoe

(Signature)

9/8/2021  
(Date)

# **BOARD LETTER NO. 21 – 420**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 3**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021                      **RE:** Cooperative Agreement with  
Lake County for the 2022  
Maintenance Striping Project

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/ Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a cooperative agreement with Lake County for the 2022 Maintenance Striping Project, CP 0000-369670.

#### **BACKGROUND:**

The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project. Lake County has requested to participate in the 2022 Maintenance Striping Project.

The Public Works Department will prepare the plan and specifications, award the contract to the lowest responsible bidder and perform all necessary contract administration from contract award to certification of final payment. Lake County will be responsible to submit their respective quantities to St. Louis County and perform all record keeping and construction inspection for their quantities.

Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan Package, Schedule of Prices, and referenced in the agreement.

#### **RECOMMENDATION:**

It is recommended the St. Louis County Board authorize a cooperative agreement with Lake County for the 2022 Maintenance Striping Project. The funds received from Lake County will be receipted into Fund 200, Agency 207001, Object 551508.

**Cooperative Agreement with Lake County for the 2022 Maintenance  
Striping Project**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project; and

WHEREAS, Lake County has requested to participate in the 2022 Maintenance Striping Project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County where Lake County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-369670, 2022 Maintenance Striping Project, with the funds to be receipted into Fund 200, Agency 207001, Object 551508.

# **BOARD LETTER NO. 21 – 421**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 4**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Execute a Grant Agreement  
with the State of Minnesota  
and Cooperative Agreements  
with Voyageur Country ATV  
Club, Quad Cities ATV Club,  
and Northern Traxx ATV Club  
for Various Segment  
Improvements

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the execution of a grant with the State of Minnesota and enter into cooperative agreements with the Voyageur Country ATV (VCATV) Club, Quad Cities ATV (QCATV) Club, and Northern Traxx ATV Club.

#### **BACKGROUND:**

St. Louis County Public Works, in cooperation with the three ATV Clubs, has secured a State grant in the amount of \$315,000 from the Department of Iron Range Resources and Rehabilitation (IRRR) to complete work on various segments of the ATV trail system for the VCATV Club, QCATV Club, and Northern Traxx ATV Club located in St. Louis County.

The County has agreed to sponsor the three ATV Clubs and is acting as the fiscal agent and contract administrator for the State funds. As such, the County shall enter into a grant contract with the State and cooperative agreements with the VCATV Club, QCATV Club, and Northern Traxx ATV Club to complete work on various segments of the ATV trail system.

The \$315,000 in IRRR funds will be divided among the three ATV Clubs as follows:

- |                                       |                                |
|---------------------------------------|--------------------------------|
| ▪ VCATV Club -- \$250,000             | Project number: CP 0000-640550 |
| ▪ QCATV Club -- \$50,000              | Project number: CP 0000-640589 |
| ▪ Northern Traxx ATV Club -- \$15,000 | Project number: CP 0000-640593 |

Each ATV Club, or its Consultants, shall perform the planning, design, environmental permitting, and right-of-way acquisition for the project. St. Louis County shall assist the Clubs with the bidding process and award to the Contractor as required to complete the construction of any trail segment.

Each ATV Club will be responsible for 100 percent of the costs of the improvements that exceed the awarded IRRR funds.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the execution of a Grant with the State of Minnesota and enter into cooperative agreements with the VCATV Club, QCATV Club, and Northern Traxx ATV Club to receive and administer the State of Minnesota IRRR grant to complete work on various segments of the ATV trail system located St. Louis County, Minnesota.

**Execute a Grant Agreement with the State of Minnesota and Cooperative  
Agreements with Voyageur Country ATV Club, Quad Cities ATV Club, and  
Northern Traxx ATV Club for Various Segment Improvements**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Works Department has secured a State grant in the amount of \$315,000 from the Department of Iron Range Resources and Rehabilitation (IRRR) to complete work on various segments of the ATV trail system for the VCATV Club, QCATV Club, and Northern Traxx ATV Club located in St. Louis County, hereafter referred to as the "Project"; and

WHEREAS, St. Louis County shall act as the fiscal agent and contract administrator for the State grant funds for the Project; and

WHEREAS, Each ATV Club, or its Consultants, shall perform the planning, design, environmental permitting, and right-of-way acquisition for the Project; and

WHEREAS, Any Project costs in excess of the State grant funds are responsibility of each ATV Club; and

WHEREAS, The \$315,000 in IRRR funds will be divided among the three ATV Clubs as follows:

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| ▪ VCATV Club -- \$250,000             | Project number: CP 0000-640550  |
| ▪ QCATV Club -- \$50,000              | Project number: CP 0000-640589  |
| ▪ Northern Traxx ATV Club -- \$15,000 | Project number: CP 0000-640593. |

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the execution of a grant with the State of Minnesota.

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and any amendments approved by the County Attorney, with the VCATV Club, QCATV Club, and Northern Traxx ATV Club to receive and administer the State grant to complete work on various segments of the ATV trail system located in St. Louis County, Minnesota identified as CP 0000-640550; CP 0000-640589; CP 0000-640593.



# **BOARD LETTER NO. 21 – 422**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 5**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021                      **RE:** Cooperative Agreement with  
Lake County for the 2022 State  
Aid Pavement Marking Project

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/ Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a cooperative agreement with Lake County for the 2022 State Aid Pavement Marking Project, SAP 069-030-044, CP 0000-369669.

#### **BACKGROUND:**

St. Louis County administers an annual state aid funded project to install ground-in wet-reflective pavement markings on county state aid highways that recently have been surfaced with a chip seal or scrub seal. Lake County has requested to participate in the 2022 State Aid Pavement Marking Project, to maintain pavement markings on their county state aid highway system.

St. Louis County will prepare the plan and specifications, and perform all necessary contract administration from contract award to certification of final payment. Lake County will be responsible to submit their respective locations, types and quantities of pavement markings to St. Louis County, and perform all record keeping and construction inspection for their quantities.

Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan Package, Schedule of Prices, and referenced in the agreement.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a cooperative agreement with Lake County for the 2022 State Aid Pavement Marking Project. The funds received from Lake County will be receipted into Fund 220, Agency 220647, Object 551508.

**Cooperative Agreement with Lake County for the 2022 State Aid Pavement  
Marking Project**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Public Works Department administers an annual state-aid funded project to install ground-in wet-reflective pavement markings on county state aid highways that recently have been surfaced with a chip seal or scrub seal; and

WHEREAS, Lake County has requested to participate in 2022 State Aid Pavement Marking Project to maintain pavement markings on their county state aid highway system; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the St. Louis Count Board authorize the appropriate County Officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County where Lake County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as SAP 069-030-044, CP 0000-369669, 2022 State Aid Pavement Marking Project, with the funds to be receipted into Fund 220, Agency 220647, Object 551508.

# **BOARD LETTER NO. 21 - 423**

## **FINANCE & BUDGET COMMITTEE CONSENT NO. 6**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Bois Forte – New Moon Project  
Continuum of Care Grant  
Applications 2020 and 2021

**FROM:** Kevin Z. Gray  
County Administrator

Matthew E. Johnson, Director  
Planning and Community Development

#### **RELATED DEPARTMENT GOAL:**

To assist communities in achieving housing, economic development, and community development objectives. Secure and administer federal, state, and other funding which implement county policies and maximize local resources.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve acceptance of the FY 2020 U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program award for the Bois Forte Band of Chippewa – New Moon Supportive Housing Project and authorize application to the 2021 CoC Program competition.

#### **BACKGROUND:**

St. Louis County originally sponsored an application to the FY 2011 Continuum of Care competition to support the Bois Forte Band of Chippewa homelessness project called New Moon Supportive Housing. New Moon provides permanent housing and supportive services to transition clients from homelessness to being self-supporting in permanent housing. The application requested rental assistance for six housing units at New Moon and received grant funding. The original term of the grant ran from 2012 – 2016 and was extended to 2018. The project has since received renewal funding through the annual CoC competitive application process.

During 2020, HUD did not run a competitive process because of the COVID-19 pandemic and instead renewed existing projects without requiring applications. St. Louis County was notified by HUD of the award of \$56,750 in 2020 CoC renewal funding for the New Moon Project. Bois Forte must provide match funding equal to 25% of the grant

through the provision of supportive services and independent living skills training to the assisted clients.

HUD has recently announced the FY 2021 Notice of Funding Opportunity (NOFO) for the Continuum of Care Program, and the Bois Forte Band of Chippewa desires that St. Louis County apply for renewal of the CoC grant on its behalf. Renewal funding will provide one year of rental assistance for homeless persons entering six of the New Moon rental units and financial assistance with related administrative costs. The application amount is \$56,750.

**RECOMMENDATION:**

The County Board is requested to authorize acceptance of the 2020 CoC grant for the Bois Forte – New Moon Project, authorize the St. Louis County Planning and Community Development Director and a representative of the County Attorney to execute the appropriate agreements with HUD and Bois Forte, and authorize the Planning and Community Development Director to apply for FY 2021 Continuum of Care funding as the sponsor for the Bois Forte – New Moon Supportive Housing Project.

**Bois Forte – New Moon Project Continuum of Care Grant Applications  
2020 and 2021**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County sponsors an application to the U.S. Department of Housing and Urban Development (HUD) through its Continuum of Care Program in support of the Bois Forte Band of Chippewa – New Moon Supportive Housing Project; and

WHEREAS, St. Louis County has previously applied for and received Continuum of Care funding on behalf of the Bois Forte Band of Chippewa to support the New Moon Supportive Housing Project; and

WHEREAS, HUD has notified St. Louis County of the award of \$56,750 from the FY 2020 Continuum of Care Program as continued support to the New Moon Supportive Housing Project; and

WHEREAS, The Bois Forte Band will provide supportive services and independent living skills training to assist the New Moon residents where the costs of these services will be reported as HUD-required match to the Continuum of Care funding; and

WHEREAS, The U.S. Department of Housing and Urban Development has announced the FY 2021 Notice of Funding Opportunity (NOFO) for the Continuum of Care Program; and

WHEREAS, Bois Forte desires that St. Louis County renew the funding by applying to the FY 2021 competition in the amount of \$56,750 to provide one year of rental assistance for homeless persons entering six housing units of the New Moon Supportive Housing Project and financial assistance with related administrative expenses.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the 2020 HUD Continuum of Care grant for the Bois Forte – New Moon Supportive Housing Project in the amount of \$56,750 and authorizes the St. Louis County Planning and Community Development Director and a representative of the County Attorney to execute the grant agreement on behalf of St. Louis County, along with the appropriate agreements with the Bois Forte Band of Chippewa.

RESOLVED FURTHER, That \$56,750 in FY 2020 Continuum of Care grant funds will be allocated to and disbursement made from Fund 173 or its designated fund; and

RESOLVED FURTHER, That the Planning and Community Development Director is authorized to submit the FY 2021 HUD Continuum of Care Program application as sponsor for the Bois Forte – New Moon Supportive Housing Project and all other necessary documents related to the application; and

# **BOARD LETTER NO. 21 - 424**

## **FINANCE & BUDGET COMMITTEE CONSENT NO. 7**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021      **RE:** Lawful Gambling Application  
(GnesenTownship)

**FROM:** Kevin Z. Gray  
County Administrator

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENT GOAL:**

To provide mandated and discretionary licensing services in a timely manner.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve a lawful gambling application in Gnesen Township.

#### **BACKGROUND:**

The following Lawful Gambling Application has been reviewed by the members of the Liquor Licensing Committee and is recommended for approval.

Gnesen Volunteer Fire Department, 4504 Datka Road, Duluth, MN 55803, to conduct off-site gambling on October 16, 2021, at Gnesen Community Center, 6356 Howard Gnesen Road, Duluth, MN 55803, Gnesen Township.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the above Lawful Gambling application for the Gnesen Volunteer Fire Department, Duluth, Minnesota.



## **Lawful Gambling Application (Gnesen Township)**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 61435 for the following organization:

Gnesen Volunteer Fire Department, 4504 Datka Road, Duluth, MN 55803, to conduct off-site gambling on October 16, 2021, at Gnesen Community Center, 6356 Howard Gnesen Road, Duluth, MN 55803, Gnesen Township.

# **BOARD LETTER NO. 21 - 425**

## **FINANCE & BUDGET COMMITTEE CONSENT NO. 8**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Cancellation of Forfeiture List  
for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Nancy J. Nilsen  
County Auditor/Treasurer

Brandon Larson  
Deputy County Auditor, Tax Division Manager

#### **RELATED DEPARTMENT GOAL:**

The County Auditor will ensure all property is taxed fairly in accordance with state mandates.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve the list of applications for cancellation of forfeiture dated October 5, 2021.

#### **BACKGROUND:**

Certificates of forfeiture may be canceled as outlined in Minn. Stat. § 279.33 and 279.34. An application must be reviewed and approved by the St. Louis County Auditor before going to the St. Louis County Board for approval. The application is then forwarded to the Minnesota Department of Revenue with the recommendation of both parties. The commissioner of revenue must provide final approval for a certificate of forfeiture to be canceled.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the list of applications for cancellation of forfeiture dated October 5, 2021.

## **Cancellation of Forfeiture List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for cancellation of forfeiture, identified in County Board File No. 61549.



# Cancellations of Forfeiture Submitted for Approval by the St. Louis County Board

October 5, 2021

AUD. NO.	PARCEL ID	TAXPAYER NAME	LOCATION
000464	010-0280-00950	ST. LOUIS COUNTY AUDITOR	DULUTH
000465	460-0010-02840	ST. LOUIS COUNTY AUDITOR	MORCOM
000466	570-0012-01582	ST. LOUIS COUNTY AUDITOR	WHITE
000467	676-0010-01975	ST. LOUIS COUNTY AUDITOR	UNORG 56-16

# **BOARD LETTER NO. 21 - 426**

## **FINANCE & BUDGET COMMITTEE CONSENT NO. 9**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021                      **RE:** Abatement List for Board Approval

**FROM:** Kevin Z. Gray  
County Administrator

Mary Garness, Director  
Public Records & Property Valuation

David L. Sipila  
County Assessor

#### **RELATED DEPARTMENT GOAL:**

The County Assessor will meet all state mandates for classifying and valuing taxable parcels for property tax purposes as outlined in Minn. Stat. § 270 through 273.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve the list of applications for abatement dated October 5, 2021.

#### **BACKGROUND:**

The intent of abatements is to provide equitable treatment to individual taxpayers while at the same time exercising prudence with the tax monies due to the taxing authorities within St. Louis County. Abatements are processed in conformance with St. Louis County Board Resolution No. 16-82, dated January 26, 2016, outlining the Board's policy on abatement of ad valorem taxes. This Policy provides direction for the abatement of: 1) Current year taxes; 2) Current year penalty and costs; 3) Past year taxes; and 4) Past year penalty, interest, and costs.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the list of applications for abatement dated October 5, 2021.

## **Abatement List for Board Approval**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61426.



## Abatements Submitted for Approval by the St. Louis County Board

October 5, 2021

AUD. NO.	PARCEL ID	TAXPAYER NAME	LOCATION	APPRAISER	REASON	TAX YR.	REDUCTION	
000469	300-0010-01700	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	-\$28.00	*
000470	300-0010-01720	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	-\$2.00	*
000441	300-0010-01730	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$70.00	
000442	300-0010-01740	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$26.00	
000443	300-0010-01750	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$148.00	
000444	300-0010-01760	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$228.00	
000445	300-0010-01780	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$104.00	
000446	300-0010-01810	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$92.00	
000447	300-0010-02210	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$90.00	
000448	300-0010-02220	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$76.00	
000449	300-0010-02230	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$62.00	
000450	300-0010-02240	LOBB, PHILIP	COLVIN	BRIAN GRAHEK	AGRICULTURAL	2021	\$66.00	
000468	350-0010-03653	PEARSON, AMY & TIM	FIELD	RON BUSHBAUM	HOMESTEAD	2021	\$604.00	

\* Adjustment to the agricultural link group led to a tax increase

# **BOARD LETTER NO. 21 – 427**

## **CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 10**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Transfer of Funds in  
Connection with Resolution of  
Claim Relating to Embarrass  
Timber Hall

**FROM:** Kevin Z. Gray  
County Administrator

Mark S. Rubin  
County Attorney

#### **RELATED DEPARTMENT GOAL:**

To resolve claims against St. Louis County.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve a transfer of funds in the amount of \$25,650.00 from Fund 720, Agency 720001, Object 697600 to Fund 200, Agency 200002, Object 590100.

#### **BACKGROUND:**

In March 2020, an employee of St. Louis County caused damage to a parking lot at the Embarrass Timber Hall in Embarrass. The owner of the parking lot subsequently asserted a property-damage claim against St. Louis County. In resolving the claim, the St. Louis County Department of Public Works made a payment in the amount of \$25,650.00 from one of its accounts – Fund 200 Agency 200002 Object 630900 – to Mesabi Bituminous, Inc., for certain repair work. To reimburse the Public Works Department for this payment, there should be a transfer of funds from the account that is typically used to pay damages arising from tort claims – Fund 720, Agency 720001, Object 697600 to Fund 200 Agency 200002 Object 590100.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve a transfer of funds in the amount of \$25,650.00 from Fund 720, Agency 720001, Object 697600 to Fund 200, Agency 200002, Object 590100.



**Transfer of Funds in Connection with Resolution of Claim Relating to Embarrass  
Timber Hall**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, In March 2020, an employee of St. Louis County caused damage to a parking lot at the Embarrass Timber Hall in Embarrass; and

WHEREAS, The owner of the parking lot subsequently asserted a property-damage claim against St. Louis County; and

WHEREAS, In resolving the claim, the St. Louis County Department of Public Works made a payment in the amount of \$25,650.00 from one of its accounts Fund 200, Agency 200002, Object 636200 to Mesabi Bituminous, Inc., for certain repair work; and

WHEREAS, To reimburse the Department for this payment, there should be a transfer of funds from the account that is typically used to pay damages arising from tort claims – Fund 720, Agency 720001, Object 697600 to Fund 200, Agency 200002, Object 590100.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a transfer of funds in the amount of \$25,650.00 from Fund 720, Agency 720001, Object 697600 to Fund 200, Agency 200002, Object 590100.

# **BOARD LETTER NO. 21 – 428**

## **PUBLIC SAFETY & CORRECTIONS COMMITTEE CONSENT NO. 11**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021      **RE:** Reallocation of One (1) Deputy Sheriff – Sergeant Corrections Position to an Assistant Administrator - Operations

**FROM:** Kevin Z. Gray  
County Administrator

Ross Litman  
Sheriff

James R. Gottschald, Director  
Human Resources and Administration

#### **RELATED DEPARTMENT GOAL:**

To enhance operational efficiency.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve the reallocation of one (1) 1.0 FTE Deputy Sheriff – Sergeant Corrections position to one (1) 1.0 FTE Assistant Administrator - Operations position at the St. Louis County Jail – Hibbing and Virginia Lockup Divisions.

#### **BACKGROUND:**

When vacancies occur in the Sheriff's Office, a review is done to determine if those positions should be filled, and if so, should they be reallocated to a level more aligned with the needs of the Office and the customers served. The Sheriff's Office recently conducted this review when a Deputy Sheriff – Sergeant Corrections position became vacant. Due to the evolving needs of the jail division and new policy changes from the legislature that came out July 1, 2021, an additional supervisory position is needed to effectively distribute supervisor-level tasks and duties. The incumbent of this position would be assigned oversight of the Virginia and Hibbing Lockups, directly supervising up to 12 staff and the custody of up to 27 inmates.

The Sheriff's Office requested a position reallocation review by Human Resources. On September 7th, 2021, Human Resources reallocated the vacant Deputy Sheriff – Sergeant Corrections position to the Assistant Administrator - Operations class. Because this reallocation is more than three pay grades, County Board approval is required.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the reallocation of one vacant 1.0 FTE Deputy Sheriff – Sergeant Corrections position (Position code 0950-003), AFSCME, Local 66 Pay Plan, Pay Grade P22), to a 1.0 FTE Assistant Administrator - Operations (Civil Service Supervisory Pay Plan, Pay Grade E25A), in the St. Louis County Sheriff's Office, resulting in an annual increase of approximately \$9,963 for the position, dependent upon the starting salary of a successful candidate, to be accounted for in Fund 100, Agency 137002, Object 610100.

**Reallocation of One (1) Deputy Sheriff – Sergeant Corrections Position  
to Assistant Administrator – Operations**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, When a vacancy occurs in the Sheriff's Office, a review is done to determine if the positions should be filled as is or if they should be reallocated to a level more aligned with the needs of the Division and the customers it serves; and

WHEREAS, The Sheriff's Office – Jail Division and Human Resources Department conducted such a review when this Deputy Sheriff – Sergeant Corrections position became vacant and determined that reallocation to the Assistant Administrator - Operations class was appropriate; and

WHEREAS, County fiscal policies specify that any position change greater than three pay grades must go to the County Board for approval; and

WHEREAS, This position will be located in the St. Louis County Jail – Hibbing and Virginia Lockup Divisions.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of one 1.0 FTE Deputy Sheriff – Sergeant Corrections position (Position codes 0950-003), AFSCME, Local 66 Pay Plan, Pay Grade P22 to 1.0 FTE Assistant Administrator - Operations (Civil Service Supervisory Pay Plan, Pay Grade E25A), in the Sheriff's Office – Jail Division, resulting in a total increase of approximately \$9,963, dependent upon the starting salary of a successful candidate, to be accounted for in Fund 100, Agency 137002, Object 610100.

# **BOARD LETTER NO. 21 - 429**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 12**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Consideration of Request for  
Free Conveyance of State Tax  
Forfeited Land to St. Louis  
County – Maintenance and  
Garage Facility

**FROM:** Kevin Z. Gray  
County Administrator

Nancy J. Nilsen  
County Auditor/Treasurer

Julie Marinucci, Director  
Land and Minerals

#### **RELATED DEPARTMENT GOAL:**

To performing public services.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to consider a request for a free conveyance of state tax forfeited property to St. Louis County for the development of a new maintenance and garage facility in Kugler Township.

#### **BACKGROUND:**

On September 14, 2021, St. Louis County, acting as a political subdivision of the state of Minnesota, approved Resolution No. 21-495 requesting a free conveyance of approximately 50 acres of state tax forfeited land for use in connection with a new maintenance and garage facility in Kugler Township.

The St. Louis County Board, acting as the administrator of state tax forfeited lands, must consider this request for a free conveyance.

Pursuant to Minn. Stat § 282.01, Subd. 1a(e), non-conservation state tax forfeited land may be conveyed by the Commissioner of Revenue to a governmental subdivision for an authorized public use with the favorable recommendation of the County Board. All property conveyed under a conditional use deed by the Commissioner of Revenue

pursuant to this statutory provision is released from the use restriction and the possibility of reversion 30 years from the date the deed is acknowledged.

Conservation land may be reclassified as non-conservation land and conveyed if the County Board determines the land is more suitable for purposes other than forest management. Parcels 410-0022-00690 and 410-0022-00700 are currently classified as conservation lands. Thus, to be eligible for conveyance, they must be reclassified as non-conservation.

State tax forfeited land which has been included in an established Memorial Forest and found more suitable for other purposes may be withdrawn from the Memorial Forest if the Commissioner of Natural Resources approves the sale of such land. All 50 acres of requested land are currently designated as Memorial Forest lands. Thus, to be eligible for conveyance, the land must be withdrawn from the Memorial Forest.

The Land and Minerals Department has determined, after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management, that all 50 requested acres would be more suitable for purposes other than forest management and supports the free conveyance.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve St. Louis County's request for a free conveyance subject to payment of \$250 Department of Revenue fee, \$250 administrative fee, \$25 deed fee and \$1.65 deed tax; for a total of \$526.65.

**Consideration of Request for Free Conveyance of State Tax Forfeited Land to  
St. Louis County – Maintenance and Garage Facility**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, St. Louis County has requested a free conveyance of the state tax forfeited parcels as described in County Board File No. \_\_\_\_\_ for a public use; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established Memorial Forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these parcels pursuant to Minn. Stat. § 282.01, Subd. 3; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. § 85.012, 92.461, 282.01, Subd. 8; and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Land and Minerals Department recommends that the parcels currently classified as conservation be reclassified as non-conservation after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, These parcels are located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The reclassification will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the conservation state tax forfeited parcels described herein shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located;

RESOLVED FURTHER, The reclassification will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town;

RESOLVED FURTHER, That the state tax forfeited parcels described herein shall be withdrawn from Memorial Forest status;

RESOLVED FURTHER, That, upon reclassification as non-conservation and withdrawal from Memorial Forest status, the St. Louis County Board recommends that the Commissioner of Revenue convey the state forfeited land described in County Board File No. \_\_\_\_\_ to St. Louis County for an integrated waste management facility, upon payment of \$250 Department of Revenue fee, \$250 administrative fee, \$25 deed fee and \$1.65 deed tax; for a total of \$526.65.



## Request for Free Conveyance of State Tax Forfeited Land to St. Louis County

PARCEL	TWP	RGE	SEC	LEGAL
410-0022-00690	61	15	29	NE1/4 OF NW1/4 EX 2.08 AC FOR GRAVEL PIT
410-0022-00700 Part E of HWY 135	61	15	29	part of NW 1/4 OF NW 1/4 EX RY R OF W 3 80/100 AC EX 6 15/100 AC FOR HWY (east of HWY 135)
410-0022-00850 Part N of CSAH 26	61	15	29	part of FORMER RY R/W ACROSS SW1/4 OF NW1/4 (north of CSAH 26)



## St. Louis County Land & Minerals Department Tax Forfeited Land Sales

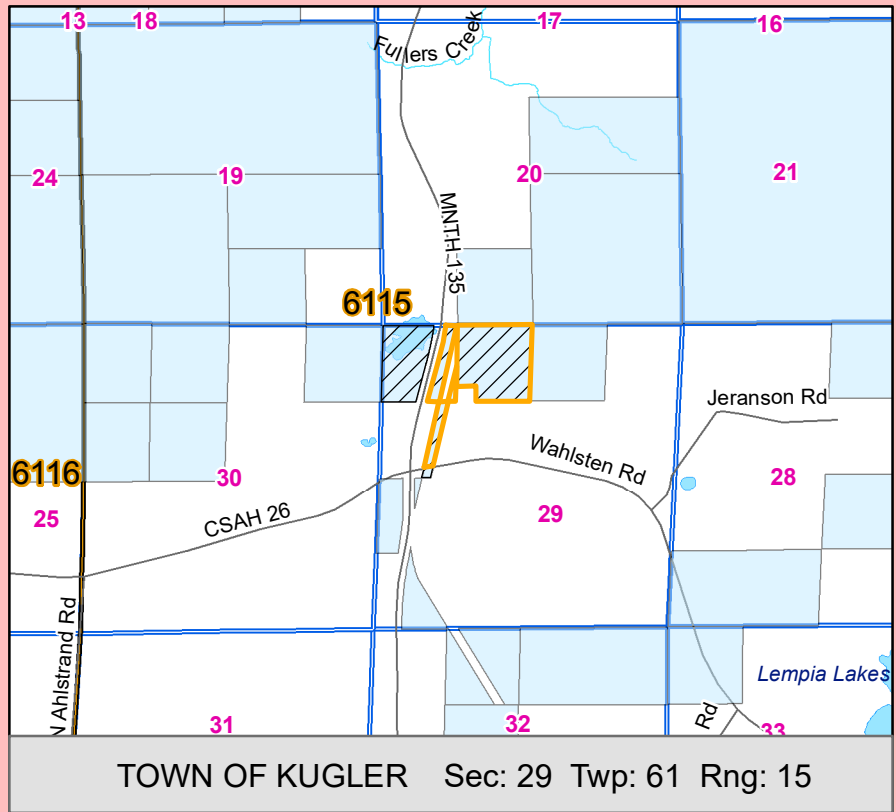
### Free Conveyance

Legal : TOWN OF KUGLER  
NE1/4 OF NW1/4 EX 2.08 AC FOR  
GRAVEL PIT and  
part of NW 1/4 OF NW 1/4 EX RY  
R OF W 3 80/100 AC EX 6 15/100  
AC FOR HWY (east of HWY 135) and  
part of FORMER RY R/W ACROSS  
SW1/4 OF NW1/4 (north of CSAH 26)  
Sec 29 Twp 61 Rge 15






Parcel Codes: 410-0022-00690  
410-0022-00700 \*Part East of HWY 135  
410-0022-00850 \*Part North of CSAH 26

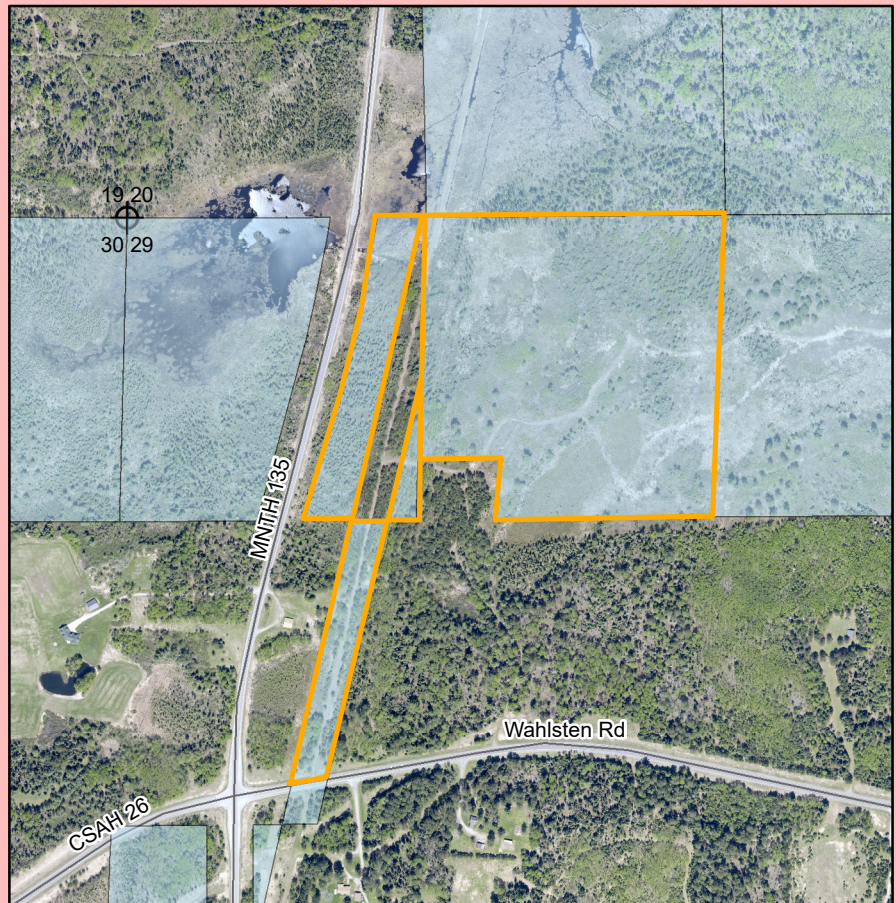
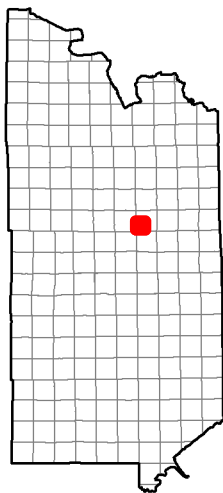
LDKeys: 111121, 111122, 111125

Acres: +/- 50



### Commissioner District # 4

-  Water
-  Road
-  Tract
-  Area of Interest
-  State Tax Forfeited Land



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

2021



*Resolution  
of the  
**Board of County Commissioners***

*St. Louis County, Minnesota*

*Adopted on: September 14, 2021 Resolution No. 21-495*

*Offered by Commissioner: Jewell*

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**Request for Free Conveyance of State Tax Forfeited Land to St. Louis County -  
New Maintenance and Garage Facility (Kugler Township)**

WHEREAS, The St. Louis County Board, at the request of the Public Works Department, seeks to have approximately 50 acres of state tax forfeited land converted into county fee land for use as part of a new Maintenance and Garage Facility in Kugler Township; and

WHEREAS, Pursuant to Minn. Stat. §. 282.01 1a(e), non-conservation tax forfeited land may be conveyed without monetary compensation or consideration to a governmental subdivision for an authorized public use.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby requests, that pursuant to Minn. Stat. § 282.04, Subd. 1a(e), a free conveyance of the state tax forfeited parcels described in County Board File No. 61546 for use as part of a Maintenance and Garage Facility, with the \$250 application fee payable from Fund 200, Agency 203001.

Commissioner Jewell moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Jewell, Boyle, Grimm, McDonald, Musolf, Nelson and Chair Jugovich – 7

Nays – None

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**STATE OF MINNESOTA**

Office of County Auditor, ss.

County of St. Louis

I, **NANCY NILSEN**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 14<sup>th</sup> day of September, A.D. 2021, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 14<sup>th</sup> day of September, A.D., 2021.

NANCY NILSEN, COUNTY AUDITOR

By:

Clerk of the County Board/Deputy Auditor

# Application for State Deed for Tax-Forfeited Land

In \_\_\_\_\_ County

**Type of Acquisition**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Purchase<br>(Minn. Stat. § 282.01, subd. 1a, par. (b) or subd. 3 or subd. 7a) | <input type="checkbox"/> Financed<br>(Minn. Stat. § 282.01, subd. 6) | <input type="checkbox"/> Conditional Use Deed<br>(Minn. Stat. § 282.01, subd. 1a, par. (e))<br>- Conditional Use Deed Supplement required - | <input type="checkbox"/> School Forest Deed<br>(Minn. Stat. § 282.01, subd. 1a, par. (j))<br>- School Forest Deed Supplement required - |
| <input type="checkbox"/> Remove Blight/Afford. Housing<br>(Minn. Stat. § 282.01, subd. 1a, par. (d))   |  | Failure to convey to city or association<br>(Minn. Stat. § 282.01, subd. 1a, par. (f) or (g))   | Land Exchange<br>(Minn. Stat. § 94.344)   |
| Conservation-related usage<br>(Minn. Stat. § 282.01, subd. 1a, par. (h))                               |  | Replacement for Lost/Destroyed Deed<br>(Minn. Stat. § 282.33)   | Authorized by statute or special law<br>(include citation)  |
| Repurchase<br>(Minn. Stat. § 282.012; Minn. Stat. § 282.241)   |  | Release (State Agencies only)<br>(Minn. Stat. § 282.01, subd. 1a, par. (c))   |   |

**Correction**

Is this application intended to correct a previous deed? ☐ Yes (Complete this section) ☐ No (Skip this section)

State deed number of original & date issued: \_\_\_\_\_

Information being corrected: ☐ Grantee's name ☐ Legal description ☐ Other: \_\_\_\_\_

Was this state deed recorded? ☐ Yes ☐ No

Recording Date: \_\_\_\_\_ Recording Number: \_\_\_\_\_

(If the state deed was not recorded, please return the original state deed with this application.)

**Applicant (Grantee)**

Name(s) of Applicant(s)

Address of Applicant

Phone Number or Email of Applicant

City

State

Zip Code

**Ownership** Please check the appropriate box below:

☐ Single ownership ☐ Co-ownership: joint tenancy ☐ Co-ownership: tenancy in common ☐ Co-ownership: other

Date of auditor's certificate of forfeiture

Date tax-forfeited land was sold (required for purchase and repurchase)

Date purchase price was paid in full (if applicable)

Purchase price (if applicable)

**Property Information**

Legal description of property: (Please email longer legal descriptions to deed.application@state.mn.us)

All or part of the described real property is Registered (Torrens)

**Wells** Please check the appropriate box below:

There are one or more wells on this property. ☐ There are no wells on this property. ☐ No change since last well certificate.

(If wells disclosure certificate has been electronically filed, please list WDC number: \_\_\_\_\_ )

**Wetland Certification**

The wetland certification form has been completed and attached to this application.

**Replacement**

Complete this section only if "Replacement for Lost/Destroyed Deed" is selected above as the type of acquisition.

The applicant is (check the appropriate box): ☐ the grantee named in the original deed ☐ the grantee's successor

If the applicant is the grantee's successor, please state the name of the grantee in the original deed (otherwise leave blank):

Date that unrecorded state deed was issued

State Deed Number (if known)

Attach a statement of reasons in support of allegations that said deed has been lost or destroyed before it was recorded (please be specific).

**Certification**

**All applications** require the signature of the county auditor, date of the signature and raised county seal below. Applications for Replacement Deeds will require the signature of the applicant.

Please provide the information below as it corresponds to the type of acquisition selected on the front of the form.

**Blight/Affordable  
Housing**

**Auditor to complete this section only if "Remove Blight/Afford. Housing" is selected above as the type of acquisition.**

The County Board, or its delegate, of \_\_\_\_\_ County, Minnesota, has reviewed the application of \_\_\_\_\_ dated \_\_\_\_\_, 20\_\_\_\_, for the conveyance of certain tax-forfeited land described therein. The county board has determined that: (1) a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market or the reduced price will lead to the development of affordable housing; and (2) the governmental subdivision or state agency has documented its specific plans or correcting the blighted conditions or developing affordable housing and the specific law or laws that empower it to acquire real property in furtherance of the plans.

**Conservation**

**Auditor to complete this section only if "Conservation-related usage" is selected above as the type of acquisition.**

The County Board, or its delegate, of \_\_\_\_\_ County, Minnesota, has reviewed the application of \_\_\_\_\_ dated \_\_\_\_\_, 20\_\_\_\_, for the conveyance of certain tax-forfeited land described therein. The county board has determined that a sale at a reduced price is in the public interest for (select one):  
 \_\_\_\_ (1) creation or preservation of wetlands; or  
 \_\_\_\_ (2) drainage or storage of storm water under a storm water management plan; or  
 \_\_\_\_ (3) preservation, or restoration and preservation, of the land in its natural state.

**Failure to  
Convey**

**Auditor to complete this section only if "Failure to convey to city or association" is selected above as the type of acquisition.**

The County Board, or its delegate, of \_\_\_\_\_ County, Minnesota, has reviewed the application of \_\_\_\_\_, a (check one) ☐ governmental subdivision / ☐ common interest community, dated \_\_\_\_\_, 20\_\_\_\_, for the free conveyance, due to a prior failure to convey which was duly certified, of certain tax-forfeited land described therein, and recommends that this application be granted.

**Conditional  
Use Deed**

**Auditor to complete this section only if "Conditional Use Deed" is selected above as the type of acquisition.**

The County Board, or its delegate, of \_\_\_\_\_ County, Minnesota, has reviewed the application of \_\_\_\_\_ dated \_\_\_\_\_, 20\_\_\_\_, for the conveyance for an authorized public use of certain tax-forfeited land described therein, and recommends that this application be granted.

**School Forest**

**Auditor to complete this section only if "School Forest Deed" is selected above as the type of acquisition.**

The County Board, or its delegate, of \_\_\_\_\_ County, Minnesota, and the Commissioner of Natural Resources has reviewed the application of \_\_\_\_\_, dated \_\_\_\_\_, 20\_\_\_\_ for the conveyance for a school forest of certain tax-forfeited land described therein, and recommends that this application be granted.

**Replacement**

**Auditor to complete this section only if "Replacement for Lost/Destroyed Deed" is selected above as the type of acquisition.**

The property described herein was duly bid in for the state for taxes payable in the year \_\_\_\_\_, delinquent \_\_\_\_\_; and became forfeited to the State of Minnesota on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**Sign, Seal and Date Here**

I certify that the above information is true and correct, the county board has taken the official action required under Minnesota Statute § 270C.88, and that therefore conveyance by state deed of the real property described above should be executed by the Commissioner of Revenue to the above named applicant(s) as required by Minnesota Statutes, Chapter 282.

Signature of County Auditor \_\_\_\_\_

County \_\_\_\_\_

Date of Signature of County Auditor \_\_\_\_\_

Applicant Signature (Replacement Deed Only) \_\_\_\_\_

Date of Applicant Signature (Replacement Deed Only) \_\_\_\_\_

(seal is required if application  
is mailed in)



# Supplemental Information for a Conditional Use Deed

In \_\_\_\_\_ County

**ALL** applications (*State Deed Application Form*) for a conditional use deed **must** be accompanied by a completed *Conditional Use Deed Supplement* form.

<b>Property</b>	Property identification number(s) (PIN) for requested property (attach additional sheets if necessary)	
	Market value of requested property	Total acreage of requested property
	Describe current condition of the parcel (identify any improvements and natural features)	

<b>Forfeiture</b>	Date of recording of auditor's certificate of forfeiture with the county recorder (if applicable)	Recorder's Document number (if applicable)
	Date of recording of auditor's certificate of forfeiture with the county registrar of titles (if applicable)	Registrar's Document number (if applicable)

<b>Public Use</b>	<b>Authorized Public Use (Check only one box)</b>	
	Minnesota Statute § 282.01, subd. 1a, par. (e) limits the authorized public uses for conditional use deeds to the following list. Please check the appropriate box below:	
	<input type="checkbox"/> Road or right-of-way for a road	<input type="checkbox"/> Park
	<input type="checkbox"/> Trails	Will the park be available to and accessible by the public? <input type="radio"/> Yes <input type="radio"/> No
	<input type="checkbox"/> Transit facilities	Will there be signage indicating to the public this is a park? <input type="radio"/> Yes <input type="radio"/> No
	<input type="checkbox"/> Public beach or boat launch	Will the park contain amenities maintained for active utilization by the public? <input type="radio"/> Yes <input type="radio"/> No
	<input type="checkbox"/> Public parking	Type of amenities: _____
	<input type="checkbox"/> Civic recreation or conference facilities	Will the park primarily be open space? <input type="radio"/> Yes <input type="radio"/> No
	<input type="checkbox"/> Public service facilities	Type of facility: _____
	Describe in detail the intended public use of the property:	
Do you anticipate establishing the proposed use within 3-years? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If "no", when do you anticipate the use being established? _____		

<b>Enclosures</b>	<b>Fee Required</b>
	Minnesota Statute § 282.01, subd. 1g requires a fee of \$250 to be submitted to the Commissioner of Revenue along with this application. If this application is denied, the Commissioner shall refund \$150 of the application fee.
	<input type="checkbox"/> The required fee is enclosed.
<b>Supporting Documentation</b>	Indicate the supporting documentation that you have included for consideration during the review of your application. Please note that some forms of documentation are required. Check all that apply:
	<input type="checkbox"/> Photos (required) <input type="checkbox"/> Resolution authorizing application by the governmental subdivision (required)
	<input type="checkbox"/> Maps (required) <input type="checkbox"/> Plans documenting the intended use
<input type="checkbox"/> Other: _____	

<b>Office Use only</b>	This application it is hereby: rejected _____ granted _____	Fee Paid: _____ Refund: _____
	By _____	
	Commissioner of Revenue	

ST. LOUIS COUNTY LAND & MINERALS DEPARTMENT ADDENDUM  
TO THE APPLICATION BY A GOVERNMENTAL  
SUBDIVISION FOR CONVEYANCE OF TAX-FORFEITED  
LAND FOR AN AUTHORIZED PUBLIC USE  
IN ST. LOUIS COUNTY  
(to be completed by the applicant)

Name of governmental subdivision (applicant): St. Louis County

Mailing address of applicant: 4787 Midway Road Duluth, MN 55811

Date requested property was forfeited to the State: 11/30/1998

Legal description of property (include name of the city/town in which the property is located):  
Each of these parcels are located in Kugler Township (Township 61 North-Range 15 West)  
Parcel ID: 410-0022-00690 Legal Description: The Northeast 1/4 of the Northwest 1/4 of  
Section 29, Township 61 North, Range 15 West, of the Fourth Principal Meridian, EXCEPT the  
westerly 350 feet of the southerly 260 feet of the northeast quarter of the northwest quarter (NE  
1/4 of the NW 1/4).  
Parcel ID: part of 410-0022-00700 Legal Description: The Northwest Quarter of the Northwest  
Quarter of Section 29, Township 61 North, Range 15 West, of the Fourth Principal Meridian  
Lying East of HWY 135 EXCEPT Railway Right of Way, 3.80 acres, EXCEPT part lying west  
of HWY 135, and EXCEPT 6.15 Acres for the highway.  
Parcel ID: part of 410-0022-00850 Legal Description: Former Railroad Right of Way across the  
Southwest 1/4 of the Northwest 1/4 of Section 29, Township 61 North, Range 15 West, of the  
Fourth Principal Meridian that lies North of CSAH 26, EXCEPT part lying south of CSAH 26

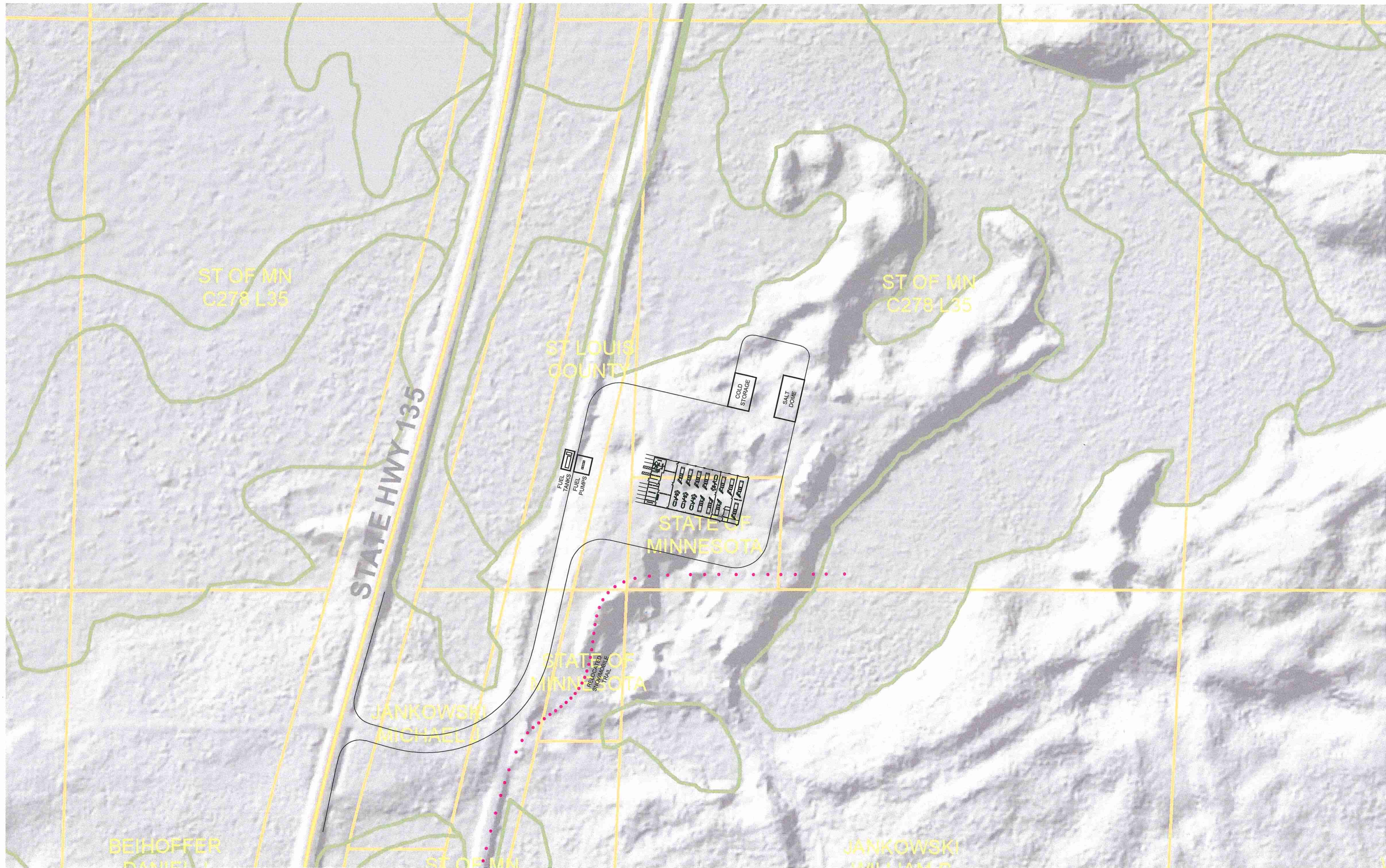
In preparation of presentation of this application for conveyance of tax-forfeited land to the St. Louis County board, please complete the following questionnaire:

1. Is the proposed use authorized by statute, law, or local charter? Yes ☒ No ☐
2. How is the proposed use likely to serve the public's interest as much or more than returning the parcel to the tax rolls? Rationale : Land is going to be used for a Maintenance and Garage Facility
3. Does the parcel contain valuable natural resources? Yes ☐ No ☒
4. Does the parcel have public scenic or aesthetic values? Yes ☐ No ☒
5. Does the parcel contain unique geological features? Yes ☐ No ☒

If yes, what? [Click here to enter text.](#)

6. According to ordinarily available information, is the parcel absent of rare plants or animals? Yes ☒ No ☐ If no, which? [Click here to enter text.](#)
7. According to ordinarily available information, is the parcel absent of important, historic or archeological features? Yes ☒ No ☐  
If no, which? [Click here to enter text.](#)
8. Is the parcel adjacent to a meandered lake or other public water or water course?  
Yes ☐ No ☒ If yes, which? [Click here to enter text.](#)
9. What is the zoning designation for the parcel? FAM-3  
Which zoning authority? St. Louis County
10. What are the low income requirements for this proposed project? \$ N/A  
(If applicable)
11. What are the moderate income requirements for this proposed project?  
\$ N/A  
(If applicable)







# **BOARD LETTER NO. 21 - 430**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE**

### **CONSENT NO. 13**

#### **BOARD AGENDA NO.**

**DATE:** September 28, 2021

**RE:** Repurchase of State Tax  
Forfeited Land – Privette  
(Homestead)

**FROM:** Kevin Z. Gray  
County Administrator

Julie Marinucci, Director  
Land and Minerals

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENT GOAL:**

To provide financial return to the county and taxing districts.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve an application to repurchase state tax forfeited land.

#### **BACKGROUND:**

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owner subject to payment equivalent to the delinquent taxes and assessments, with penalties, interest, and maintenance costs. The homestead property to be repurchased forfeited to the State of Minnesota on November 6, 2020. Duane Curtis Privette of Eveleth, MN, has made application to repurchase this property and is eligible to repurchase the property. Minn. Stat 282.302 Subd. 1 provides that the deed must be issued to the previous owner of record.

The applicant will either pay in full or enter into a ten-year contract for deed, per county board guidelines. The repurchase of this property will promote the use of lands that will best serve the public interest. There are no open or pending zoning violations with the City of Eveleth on the property.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the repurchase application of Duane Curtis Privette of Eveleth, MN, subject to payments including: total taxes and assessments of \$7,407.74, deed fee of \$25, deed tax of \$24.45, and recording fee of \$46, to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund).

**Repurchase of State Tax Forfeited Land – Privette  
(Homestead)**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Duane Curtis Privette of Eveleth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF EVELETH

W1/2 of Lot 8, Block 5 AND S1/2 of the following described tract: S1/2 of W1/2 of Lot 7 AND S1/2 of N1/2 of W1/2 of Lot 7, Block 5. CARLSONS ADDITION TO EVELETH  
040-0060-00895

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Minn. Stat 282.302 Subd. 1 provides that the deed must be issued to the previous owner of record; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Duane Curtis Privette of Eveleth, MN, on file in County Board File No.\_\_\_\_, subject to payments including: total taxes and assessments of \$7,407.74, deed fee of \$25, deed tax of \$24.45, and recording fee of \$46, for a total of \$7,503.19, to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund); and further subject to any other conditions discussed herein.



# St. Louis County Land & Minerals Department Tax Forfeited Land Sales

## Repurchase of Property

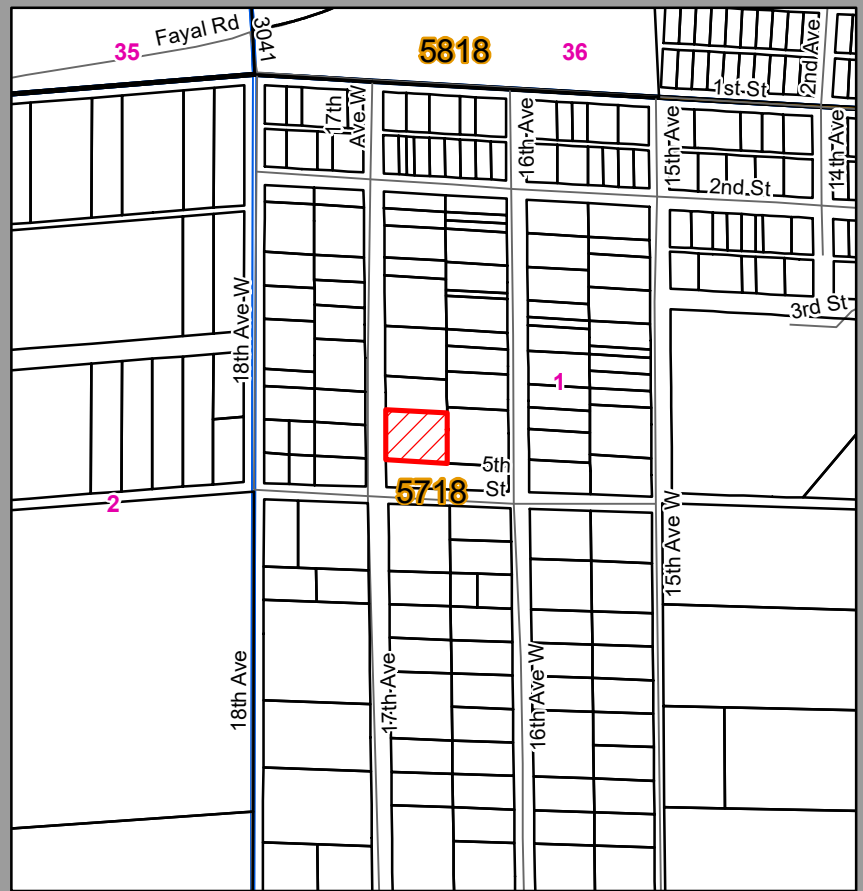
Legal : CITY OF EVELETH

W1/2 of Lot 8, Block 5 AND S1/2 of the  
following described tract: S1/2 of W1/2 of  
Lot 7 AND S1/2 of N1/2 of W1/2 of Lot 7,  
Block 5. CARLSONS ADDITION  
TO EVELETH

Parcel Code : 040-0060-00895





LDK: 125432

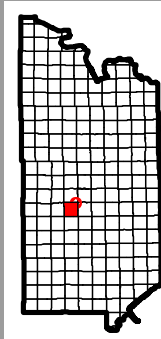
Address: 408 17TH AVE W  
EVELETH, MN 55734



City of Eveleth Sec: 1 Twp: 57 Rng: 18

### Commissioner District # 6

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract

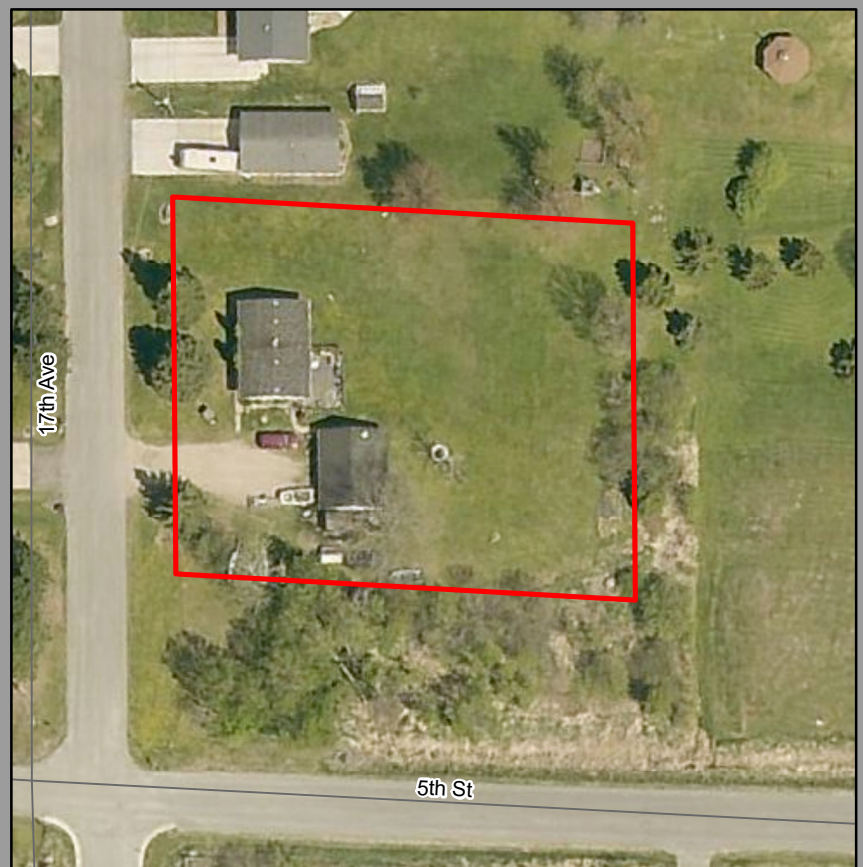


St. Louis County, Minnesota

This drawing is neither a legally recorded map  
nor a survey and is not intended to be used as such.  
This drawing is a compilation of recorded information  
and data located in various city, county, state  
and federal offices. St. Louis County is  
not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**2021**





# REPURCHASE APPLICATION

## Tax Forfeited Lands

St. Louis County, Minnesota

4000

PURSUANT TO MINNESOTA STATUTES, SECTION 282.241, the undersigned hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

040-0060-00895

### PROPERTY

Parcel Identification Number(s) (PIN)

040-006

Physical Street Address

408 W 17th Ave

Legal Description

CARLSONS

CITY OF EVELETH

CARLSONS ADDITION TO EVELETH

PLAT: 60 LOT:0000 BLOCK:005

W1/2 of Lot 8, Block 5 AND S1/2 of the following described tract: S1/2 of W1/2 of Lot 7 AND S1/2 of N1/2 of W1/2 of Lot 7, Block 5.

City

EVELETH

State

MN

ZIP

55734

### APPLICANT

Applicant Name (First, Middle, Last, Suffix)

Duane Curtis Privette

Daytime Phone #

410 2094

Mobile #

Applicant Name (First, Middle, Last, Suffix)

Email

Duane Privette 41

Mailing Address

408 W 17th Ave Eveleth MN 55734

City

EVELETH

State

MN

ZIP

55734

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

☒ Owner

☐ Representative or devisee of owner

☐ Heir(s) of the owner

☐ Person to whom the right to pay taxes is given by statute, mortgage or other agreement (Provide documentation with application)

### REPURCHASE JUSTIFICATION

Based on the following information, the County Board will determine how undue hardship or injustice resulting from the tax forfeiture will be corrected by the repurchase; or how the repurchase will best serve the public interest.

1. List all individuals or entities that are eligible to repurchase the parcel(s). Must provide legal documentation.

Robert Privette (son)

Michael Privette (son)

Wife - Sheila Died in JAN 2002

RECEIVED

DEC 23 2020

LAND COMMISSIONER

**Who is Eligible to Repurchase:** MN Statute 282.241, Subdivision 1. Repurchase requirements: The owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, may repurchase any parcel of land claimed by the state to be forfeited to the state for taxes unless before the time repurchase is made the parcel is sold under installment payments, or otherwise, by the state as provided by law, or is under mineral prospecting permit or lease, or proceedings have been commenced by the state or any of its political subdivisions or by the United States to condemn the parcel of land.

2. Describe when and how you first became aware of any tax delinquency and explain by each year, why the property taxes were not paid.

MY SON & GIRLFRIEND LIVED IN THE HOUSE FOR LAST 14 YRS AS LONG AS THEY PAY THE TAXES & UTILITIES I FOUND OUT THEY MADE AGREEMENT TO PAY THEM IN NOV 2020 I FOUND PAPERS ON THE TAXES I TRIED GOING TO THE STATE OFFICES THEY ARE CLOSED I CALLED; AND THEY SAID ITS TOO LATE IT WENT TO THE HANDS

3. Did the tax forfeiture create an undue hardship or injustice for you?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If no, skip to #5.
--	---	-----------------------------	--------------------

4. If your answer to question #3 is "Yes," please answer the following:

A. Explain how the tax forfeiture created an undue hardship or injustice for you.

my son lost his job & his girlfriend LEAFED  
 I'm 29 yrs old & Retired for 20 yrs  
 I still owe 47 thousand on house MAKE GOOD HUNDRED  
 A MONTH PAYMENTS  
 I had to pay the Light BILL 3 THOUSAND  
 AND OTHER BILLS

B. If approved to repurchase, explain how the undue hardship or injustice will be corrected.

WILL PAY LAST TAXES due keep up on future  
 TAXES

5. Explain, in detail, how allowing you to repurchase the parcel will promote the use of the land that will best serve the public interest.

WILL FIX house up & maybe sell it

**WELLS** (Please check the appropriate box below)

<input checked="" type="checkbox"/> There are no wells on this property	<input type="checkbox"/> There are one or more wells on this property (See enclosed well disclosure information sheet)
<input type="checkbox"/> No change since last well certificate	<input type="checkbox"/> Well disclosure completed - \$50.00 enclosed (Check Payable to St. Louis County Auditor)

**MILITARY SERVICE**

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Are you currently in active military service?
------------------------------	--	---

If you have been discharged within the last 6 months, provide discharge date and attach documentation.	Discharge Date:
--	-----------------



DEED NAME(S)			
Applicant must be an eligible repurchaser and requests that repurchase be made in the name of: (If more than two, attach additional list.)			
Name (First, Middle, Last, Suffix) <b>DUANE CURTIS PRIVETTE</b>			
Name (First, Middle, Last, Suffix) <b>ROBERT DUANE PRIVETTE</b>			
Mailing Address <small>Where to send deed, contract for deed, billings, tax statements, etc.</small> <b>408 W 17th Ave</b>		City <b>EVELETH</b>	State <b>MN</b>
ZIP <b>55734</b>			
Ownership (For Deed Purposes) Check One <input type="checkbox"/> Single Ownership <input checked="" type="checkbox"/> Co-ownership: Joint Tenancy <input type="checkbox"/> Co-ownership: Tenancy in Common <input type="checkbox"/> Co-ownership: Other			
If more than one applicant, what is your relationship?			
AGREEMENT AND SIGNATURE			
Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.			
If I am allowed to repurchase the parcel, I understand that there will be conditions on the repurchase, including, but not limited to the following:			
A. To combine any split tax parcels across structure or property into common ownership. B. To pay all county-incurred maintenance costs and administrative fees related to the tax forfeiture of the parcel prior to the repurchase. C. To pay and keep current all taxes and assessments. D. To keep and maintain property insurance on structures for the life of the contract for deed. E. To comply with all state and local code requirements. F. To not remove any structure, minerals, sand, gravel, topsoil, subsoil, peat, timber or timber products until the contract for deed has been paid in full.			
In submitting this application, I understand that it will be disclosed to the County Board as part of a resolution, and that all of the contents of this application will become accessible to any member of the public, and that the County may use any data or information provided for communication and other uses as needed.			
Signature <b>Duane C Privette</b>		Date <b>12-18-20</b>	
Signature		Date	
CONTACT			
<b>St. Louis County</b> Land and Minerals Department Government Services Center 320 West 2nd Street, Suite 302 Duluth, MN 55802		<b>EMAIL:</b> landdept@stlouiscountymn.gov <b>PHONE:</b> (218) 726-2606 <b>FAX:</b> (218) 726-2600 <b>WEB:</b> stlouiscountymn.gov	

**Incomplete Applications:** All application questions must be filled in for this repurchase application to be complete. All incomplete applications will be returned to applicant to be completed and resubmitted.

Contact our office at 218-726-2606 for the current amount due, which increases monthly.

OFFICE USE ONLY		
TAX DELINQUENCY		
Taxes became delinquent in (Year):	<b>2003</b>	
Taxes remained delinquent and unpaid for the subsequent years of:	<b>2004, 2019, 2020</b>	
REPURCHASE COSTS (Check Payable to St. Louis County Auditor)		
That pursuant to Minnesota Statutes, the total cost of the repurchase is:	<b>\$ 8,003.19</b>	Thru: Date <b>8-31-21</b>
This amount is the greater value of all delinquent taxes and assessments computed under Section 282.241 and 282.251, together with all accrued interest and penalties, including fees and maintenance costs.		

4000-RP FORM, Rev. 11-2019



# **BOARD LETTER NO. 21 - 431**

## **FINANCE & BUDGET COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 28, 2021      **RE:** Selection of CPA Firm for  
2021 and 2022 St. Louis  
County Audits

**FROM:** Kevin Z. Gray  
County Administrator

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENT GOAL:**

To exercise responsible stewardship of County resources.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a professional service contract with Baker Tilly as the Certified Public Accounting (CPA) firm to audit St. Louis County for budget years 2021 and 2022.

#### **BACKGROUND:**

In 2015, the Legislature added a provision to Minnesota Statutes that allows a county to change auditors by giving notice to the State Auditor by August 1<sup>st</sup> of an even numbered year. St. Louis County desires and strives to always obtain “best value” for its citizens and taxpayers and accordingly, gave notice on August 1, 2016 to the State Auditor of its intent to make a change and bid auditor services. (Resolution No. 16-481).

The County selected Clifton Larson Allen (CLA) as the CPA firm in our last (RFP) and used them to complete the County audit between 2017-2020. Our contract with CLA was a four-year agreement that ended in 2020.

A Request for Proposal (RFP) was prepared and made available to Certified Public Accounting (CPA) firms through the St. Louis County Demand Star purchasing portal. Proposals were received from three top tier CPA firms. An evaluation panel consisting of the County Administrator, County Auditor, County Finance Director, County Internal Auditor and the County Procurement Manager reviewed and evaluated the proposals. All three firms were invited in to make presentations.

All firms had very solid proposals and presentations. They also were all close in price when you add together the Base Audit cost, the Single Audit cost, and the discount they were offering for the County’s Internal Audit function in each proposal.

After a thorough review by the panel, Baker Tilly was deemed to be the best fit. The 2021 cost proposal from Baker Tilly was \$94,900 plus \$3,800 for each major federal program over the three major programs that are included in the base price less \$1,900 for the work to be performed by the County's Internal Audit function. The 2022 cost proposal was \$97,700 plus \$3,800 for each major program over three that are included in the base price less \$1,900 for the work to be performed by the County's Internal Audit function.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a two-year agreement with Baker Tilly for the 2021 and 2022 St. Louis County audits, with the ability to extend another two years.

## **Selection of CPA Firm for 2021 and 2022 St. Louis County Audits**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The 2015 Legislature added a provision to Minnesota Statutes that allows a county to change auditors by giving notice to the State Auditor by August 1<sup>st</sup> of an even numbered year; and

WHEREAS, A formal Request for Proposal (RFP) was prepared and made available to CPA firms through the standard purchasing process; and

WHEREAS, A panel consisting of the County Administrator, County Auditor-Treasurer, County Finance Director, County Internal Auditor, and County Procurement Manager evaluated the proposals, and three firms were invited in to make presentations; and

WHEREAS, After a thorough review by the panel, Baker Tilly was deemed to be the best fit where the 2021 cost proposal from Baker Tilly was \$94,900 plus \$3,800 for each major federal program over the three major programs that are included in the base price less \$1,900 for the work to be performed by the County's Internal Audit function and the 2022 cost proposal was \$97,700 plus \$3,800 for each major program over three that are included in the base price less \$1,900 for the work to be performed by the County's Internal Audit function.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a two-year contract as approved by the St. Louis County Attorney, with Baker Tilly to perform the annual audit for 2021 and 2022, with the ability to extend for another two years.

RESOLVED FURTHER, Audit costs are paid from 101001-626700, except those costs related to Public Health and Human Services (PHHS) which are paid from 230033-626700, because those costs are eligible for reimbursement in some PHHS grants.