

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 11, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 11<sup>th</sup> day of February 2020, at 9:32 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Keith Musolf, Paul McDonald, Keith Nelson, and Mike Jugovich - 6. Absent: Commissioner Beth Olson - 1.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

St. Louis County Purchasing Director Donna Viskoe was presented the Minnesota Procurement Manager of the Year award. St. Louis County Human Resources and Administration Director Jim Gottschald commented that Director Viskoe has worked for the county for sixteen years and is an active leader in purchasing who has high ethical standards. Director Viskoe said that the county allows you to grow as an employee and noted that she started as an Information Specialist I. Director Visko also thanked the Board for their support.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, discussed concerns relating to a right-of-way and a property sale to the Canadian National Railway Company. Mr. Youngberg claims that he is the owner of the property and it was wrongly sold to the railroad. Alberta Marana, of Duluth, spoke in favor of the Board passing the refugee resettlement resolution. David Tryggstad, of Duluth, discussed comments made during the January 7, 2020 St. Louis County Board meeting and read an opinion article he submitted to the Duluth New Tribune. John Musick, of Duluth, said that the county would not be what it is today if we did not allow refugee resettlement in the past. Kathy Heltzer, of the DFL Senior Caucus, said that the group was concerned with the message that was sent when the Board tabled the refugee resettlement resolution and noted that the DFL Senior Caucus passed a resolution in support of refugee resettlement. Lori Dando, of Duluth, commented on the lack of understanding regarding refugees and described the process to receive an immigrant visa. Abigail Blonigen, of Duluth, said that St. Louis County has had one refugee resettlement since 2011 and urged the Board to approve the refugee resolution. Andrea Gelb, of Duluth, spoke in favor of the refugee resettlement resolution. Christine Colbenson, of Duluth, said that she came to America in 2000 and had struggled in Iowa to assimilate into the community; however, she felt welcomed in St. Louis County.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Olson).

The following Board and contract files were created from documents received by this Board:

Mary Garness, Public Records and Property Valuation Director, submitting report of all business transacted and monies received as County Recorder and Registrar of Titles for and during the year 2019.—61221

Public Health and Human Services Department grant applications, awards and contracts approved during CY 2020.—61222

County Fee Land sales, purchases, easements and rights-of-way approved during CY 2020.—61223

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-34, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License to GJL, LLC d/b/a The Crescent Bar and Grill, Beatty Township.—61224

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-29, Sale and Disposal of Abandoned Personal Property.—61225

Special Land Sales approved during CY 2020.—61226

Cancellations of Contract for Purchase of State Tax Forfeited Land approved during CY 2020.—61227

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 20-40, Local Water Planning – St. Louis River One Watershed, One Plan Policy Committee Member and Alternate Appointments.—61228

Purchase of Service Agreement, Contract No. 16877, between St. Louis County and Range Mental Health Center, Virginia, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2020, to December 31, 2020.—20-112

Purchase of Service Agreement, Contract No. 16879, between St. Louis County and HP Psychological Associates, PC, Duluth, MN, for psychological evaluations and services by Court order in Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2020, to December 31, 2020.—20-113

Purchase of Service Agreement, Contract No. 16883, between St. Louis County and AAA Ventures, Inc., d/b/a Applied Professional Services, Duluth, MN, for Process Service during the period January 1, 2020, to December 31, 2020.—20-114

Purchase of Service Agreement, Contract No. 16887, between the St. Louis County Board of Commissioners and Partners in Recovery, Hibbing, MN, for a Licensed Alcohol and Drug Counselor support services for the Northstar Families Program during the period January 1, 2020, to December 31, 2020.—20-115

Purchase of Service Agreement, Contract No. 16888, between the St. Louis County Board of Commissioners and Human Development Center (HDC), Duluth, MN, for a Licensed Alcohol and

Drug Counselor support services for the Northstar Families Program during the period January 1, 2020, to December 31, 2020.—20-116

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53796, between St. Louis County and Churches United in Ministry, Duluth, MN.—20-117

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53797, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-118

Service Contract between the County of St. Louis and ACCT, Inc., Cloquet, MN, for Thunderbird House - Hazardous Waste Abatement, Disposal and Reporting.—20-119

Purchase of Service Agreement, Contract No. 16856, between St. Louis County and Northeast Minnesota Office of Job Training (NEMOJT), Virginia, MN, for Statewide Family Investment Program (MFIP) Employment Services and Diversionary Work Program (DWP) Services during the period January 1, 2020, to December 31, 2020.—20-120

Purchase of Service Agreement, Contract No. 16885, between St. Louis County and Lutheran Social Service (LSS) of Minnesota, St. Paul, MN, for Successful Transition to Adulthood for Youth (STAY) “Oh No Eighteen” (O.N.E.) services during the period January 1, 2020, to December 31, 2021.—20-121

Purchase of Service Agreement, Contract No. 16871, between St. Louis County and Life House, Inc., Duluth, MN, for Children’s Group Residential Care services as The Loft during the period January 1, 2020, to December 31, 2020.—20-122

Purchase of Service Agreement, Contract No. 16872, between St. Louis County and Life House, Inc., Duluth, MN, for Children’s Group Residential Care services as Sol House during the period January 1, 2020, to December 31, 2020.—20-123

First Amendment, Original Damion No. 2019-012758, between the County of St. Louis and Duluth Art Institute, Duluth, MN, for rental of certain space in the St. Louis County Heritage & Arts Center (the Depot) for the 2020 calendar year, extending the term through December 31, 2020, amend the premise to 5,733 square feet, and amend the rental rate to \$1.28 per square foot per year.—20-124

Grant Agreement No. A-OFFICR20V2-2020-STLOUIISO-005, between the Minnesota Department of Public Safety, Office of Traffic Safety, St. Paul, MN, and the St. Louis County Sheriff’s Office, for the 2020 DWI Officer Grant in the amount of \$69,194.03 for the term January 1, 2020, to September 30, 2020.—20-125

Grant Agreement No. A-EMPG-2019-STLOUISCO-076, between the Minnesota Department of Public Safety, Homeland Security and Emergency Management Division, St. Paul, MN, and the St. Louis County Sheriff’s Office/Emergency Management Division, for the 2019 Emergency Management Performance Grant in the amount of \$78,927 for the term January 1, 2019, to January 31, 2020.—20-126

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53798, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-127

Minnesota Department of Health Local Public Health Act Grant Project Agreement between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services in the amount of \$1,277,594 for the period January 1, 2020, through December 31, 2024.—20-128

Carlton-Cook-Lake-St. Louis Community Health Board FFY WIC Program Award Letter for funding for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) in the amount of \$469,920 for the period October 1, 2019, through September 30, 2020.—20-129

Purchase of Service Agreement, Contract No. 16781, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—20-130

Purchase of Service Agreement, Contract No. 16799, between St. Louis County and Human Development Center, Duluth, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to December 31, 2020.—20-131

Purchase of Service Agreement, Contract No. 16818, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-132

Purchase of Service Agreement, Contract No. 16821, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-133

Purchase of Service Agreement, Contract No. 16825, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period December 1, 2019, to June 30, 2020.—20-134

Purchase of Service Agreement, Contract No. 16827, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-135

Purchase of Service Agreement, Contract No. 16830, between St. Louis County and Gavin Robinson, Hibbing, MN, for Chore Services during the period December 1, 2019, to June 30, 2020.—20-136

Purchase of Service Agreement, Contract No. 16831, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-137

Purchase of Service Agreement, Contract No. 16832, between St. Louis County and Mark Musakka, Angora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-138

Purchase of Service Agreement, Contract No. 16833, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-139

Purchase of Service Agreement, Contract No. 16836, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—20-140

Purchase of Service Agreement, Contract No. 16841, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-141

Purchase of Service Agreement, Contract No. 16843, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-142

Purchase of Service Agreement, Contract No. 16847, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-143

Purchase of Service Agreement, Contract No. 16850, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-144

Purchase of Service Agreement, Contract No. 16851, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-145

Purchase of Service Agreement, Contract No. 16859, between St. Louis County and Mike Mellesmoen, Embarrass, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-146

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16860, between St. Louis County and Well Being Development Center d/b/a Northern Lights Clubhouse, Ely, MN, for Client Flex Funds Disbursement Services during the period January 1, 2019, to December 31, 2019.—20-147

Purchase of Service Agreement, Contract No. 16864, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-148

Purchase of Service Agreement, Contract No. 16865, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-149

Addendum to Purchase Agreement, Contract No. 16866A, between the St. Louis County Board of Commissioners and Great Lakes Excavating, Duluth, MN, for Waiver Funded Chore Services, removing a chore client errantly included in the chore contract.—20-150

Purchase of Service Agreement, Contract No. 16868, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—20-151

Purchase of Service Agreement, Contract No. 16870, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-152

Purchase of Service Agreement, Contract No. 16894, between St. Louis County and Range Mental Health Center, Virginia, MN, for Urinalysis Collection and Drug Testing Services during the period January 1, 2020, to December 31, 2020.—20-153

Cooperative Agreement between the City of Duluth and County of St. Louis for the 2020 South Chip Seal Project (CP 0000-430506).—20-154

Cooperative Agreement between the County of St. Louis and the City of Hermantown for the 2020 Maintenance Striping Project (CP 0000-369583).—20-155

Service Contract between the County of St. Louis and Damberg Scott Gerzina Wagner Architects, Inc., Virginia, MN, for schematic design, construction documents and drawings, and project administration for the construction of a car port for County pool vehicles as part of the Virginia Government Services Center construction project.—20-156

Purchase of Service Agreement, Contract No. 16886, between St. Louis County and First Witness Child Advocacy Center, Duluth, MN, for Forensic Interviews, Forensic Child Interview Training, and Family Advocacy Services during the period January 1, 2020, to December 31, 2020.—20-157

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53795, between St. Louis County and Gayle Koop Foster Care, Duluth, MN.—20-158

Purchase of Service Agreement, Contract No. 16766, between St. Louis County and Range Transitional Housing, Virginia, MN, for Referral Services and Onsite Triage Consultation Services during the period January 1, 2020, to December 31, 2021.—20-159

Purchase of Service Agreement, Contract No. 16844, between St. Louis County and Zeitgeist Center for Arts and Community, Duluth, MN, for provide an Active Living Coordinator for the Minnesota Department of Health's Statewide Health Improvement Program (SHIP) Community Active Living Strategies during the period November 1, 2019, to October 31, 2020.—20-160

Purchase of Service Agreement, Contract No. 16848, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-161

Purchase of Service Agreement, Contract No. 16853, between St. Louis County and Community Action Duluth (CAD), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2020, to December 31, 2020.—20-162

Purchase of Service Agreement, Contract No. 16890, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period January 1, 2020, to June 30, 2020.—20-163

Purchase of Service Agreement, Contract No. 16893, between St. Louis County and Dale Lund, Duluth, MN, for Transportation Services during the period January 1, 2020, to June 30, 2020.—20-164

Purchase of Service Agreement, Contract No. 16900, between St. Louis County and Accend Services, Inc., Duluth, MN, for Mental Health – Targeted Case Management (MH-TCM) during the period January 1, 2020, to December 31, 2020.—20-165

Amendment No. 1, Original Damion No. 2019-012777, between the County of St. Louis and MSA Professional Services, Inc., Baraboo, WI, to perform general engineering on St. Louis County roads on an on-call basis, increasing the original project budget by \$10,000 to accommodate for additional work for a total contract value of \$50,000.—20-166

Contract for County-State Aid Highway Project between the County of St. Louis and S & R Reinforcing, Inc., Aitkin, MN, for Bridge No. 69A71 (County Bridge 634) and Approach Grading located on County State Aid Highway (CSAH) 5 in French Township (CP 0005-352335, SAP 069-605-050).—20-167

Cooperative Agreement between the County of St. Louis and the City of Duluth related to the Rice Lake Road Reconstruction Project (CP 0004-342005/SAP 069-604-078, City of Duluth Project No. 1758/SAP 118-160-025).—20-168

Cooperative Agreement – Amendment #1 between the County of St. Louis and the Voyageur Country ATV Club for the Vermilion Falls Road to Gold Coast Road ATV Trail Segment (CP 0000-438737).—20-169

Contract for County State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Bituminous Pavement Reclamation, Aggregate Base Class 5, Plant Mix Bituminous Surface, Aggregate Surfacing, Aggregate Base, Aggregate Base Stabilization, and Guardrail Installation on CSAH 128, 489, and 989 located in Eagles Nest and Morse Townships.—20-170

Amendment No. 1 for Family Homelessness Prevention & Assistance Program Grant Agreement between the State of Minnesota, Commissioner of Minnesota Housing Finance Agency, and St. Louis County increasing the maximum amount to \$1,021,061 and increasing the grant proceeds to cover the expenses related to new duties during the period July 1, 2019, to September 30, 2021.—20-171

Grant Agreement No. 5590C between the County of St. Louis and South St. Louis County Fair Association, Duluth, MN, for education and recreational opportunities for the citizens of St. Louis County for the period January 1, 2020, to December 31, 2020.—20-172

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 20-60 through 20-83, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 28, 2020, are hereby approved.

Adopted February 11, 2020. No. 20-60

WHEREAS, The Minnesota Department of Health (MDH) has made outreach and Early Intervention Services (EIS) funds available to Greater Minnesota jurisdictions to reduce the risk of HIV transmission; and

WHEREAS, On April 23, 2019, the County Board adopted Resolution No. 19-246 authorizing the acceptance of EIS funds and authorizing a lease agreement with Arrowhead Center, Inc., Virginia, MN, for purposes of HIV testing and outreach services; and

WHEREAS, The Public Health and Human Services Department (PHHS) has been awarded \$84,375 to support EIS for purposes of reducing the risk of HIV transmission in St. Louis County; and

WHEREAS, MDH wishes to extend the EIS contract with the PHHS for the period January 1, 2020, through September 29, 2020, to administer the EIS program; and

WHEREAS, Arrowhead Center, Inc., has made space available at 505 12<sup>th</sup> Avenue West, Virginia, MN, to provide these services; and

WHEREAS, PHHS wishes to enter into a contract with the Rural AIDS Action Network for purposes of performing HIV testing and outreach services for the amount of up to \$16,079 for the period January 1, 2020, through September 29, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept EIS funds through a contract with the Minnesota Department of Health in the amount of \$84,375 for the period January 1, 2020, through September 29, 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a nine-month lease agreement with the Arrowhead Center, Inc., Virginia, MN, for space located at 505 12<sup>th</sup> Avenue West, Virginia, MN, in the amount of \$500 per month for a total of \$4,500 for the period January 1, 2020, through September 29, 2020.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with the Rural AIDS Action Network for testing and outreach services for up to \$16,079 for the period January 1, 2020, through September 29, 2020.

**BUDGET REFERENCE:**

EIS grant: January 1, 2020 – September 29, 2020: \$84,375

Fund 230, Agency 233999, Object 540272, Grant 23332, Project 99999999, Grant Year 2020

Fund 230, Agency 233999, Object 610000, Grant 23332, Project 99999999, Grant Year 2020

Fund 230, Agency 233999, Object 629900, Grant 23332, Project 99999999, Grant Year 2020

Fund 230, Agency 233999, Object 634200, Grant 23332, Project 99999999, Grant Year 2020

Adopted February 11, 2020. No. 20-61

WHEREAS, The UCare Foundation has made available grant funds to counties to implement a plan related to behavioral health and well-being; and

WHEREAS, The St. Louis County Continuum of Care Leadership Team has reviewed this opportunity and it meets unique needs of the homeless population in St. Louis County and systemic barriers; and

WHEREAS, Community partners are willing to continue to engage in this work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept a grant award in the amount of \$50,000 for *Well Being Fund for Individuals Experiencing or at Risk of Experiencing Homelessness* for the 2020-2021 grant cycle, with St. Louis County serving as the fiscal agent for the grant, and to

enter into contracts with community partners.

RESOLVED FURTHER, That the 2020 Public Health and Human Services Expense and Revenue Budget be increased by \$50,000 as follows with any adjustments to be made in the 2021 and 2022 budgets accordingly if there are any unspent funds not to exceed the total grant funding of \$50,000:

BUDGET REFERENCE:

Fund 230, Agency 232001, Object 629900, Grant 23276, Grant Year 2020

Fund 230, Agency 232001, Object 607200, Grant 23276, Grant Year 2020

Fund 230, Agency 232001, Object 545161, Grant 23276, Grant Year 2020

Adopted February 11, 2020. No. 20-62

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Hermantown for the construction on County State Aid Highway 56, CP 0056-284469/SP 069-656-019, whereby the City of Hermantown will pay the "City of Hermantown Non-Participating" local share items listed in the Plan. The funds from the City of Hermantown for project CP 0056-284469/SP 069-656-019 will be receipted into Fund 220, Agency 220532, Object 551503.

Adopted February 11, 2020. No. 20-63

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation (MnDOT), has prepared a project to complete intersection improvements at the intersection of Minnesota Trunk Highway 37 and County State Aid Highway 25/County Road 447 (Tamminen Road) in the Town of Cherry, which project is further identified as SAP 069-625-019, CP 0025-431705; and

WHEREAS, The project scope will include installing left-turn lanes on MNTH-37; and

WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration, and inspection; and

WHEREAS, St. Louis County and the Minnesota Department of Transportation will each share in the cost of the project as determined by the cooperative construction agreement.

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1035316 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the grading, aggregate base, bituminous surfacing, and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 37 at County State Aid Highway No. 25 and County Road No. 447 in St. Louis County under State Project No. 6947-56 (T.H. 37=216).

RESOLVED FURTHER, That the County Board Chair, Public Works Director and County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220567, Object 532304.

Adopted February 11, 2020. No. 20-64

WHEREAS, The Public Works Department's 2020 equipment budget includes purchase of one (1) hydro excavator; and

WHEREAS, The Public Works Department received a quote from Trenchers Plus of

Burnsville, MN, for State of Minnesota contract pricing of \$234,143.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase order of one (1) Ringomatic VacEXtreme 1300 Hydro Excavator from Trenchers Plus of Burnsville, MN, at the State of Minnesota contract price of \$234,143.00, payable from Fund 407, Agency 407001, Object 665900.

Adopted February 11, 2020. No. 20-65

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0060-348247, SAP 069-660-011(Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 23, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors	9211 Hwy. 53 Angora, MN 55703	\$2,595,707.95

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 204, Agency 204165, Object 652806	SAP 069-660-011	\$947,499.06
Fund 204, Agency 204166, Object 652806	CP 0453-367292	\$464,484.37
Fund 204, Agency 204167, Object 652806	CP 0592-400887	\$424,836.87
Fund 204, Agency 204168, Object 652806	CP 0704-367297	\$105,464.30
Fund 210, Agency 210080, Object 652800	CP 9108-475815	\$144,551.75
Fund 204, Agency 204169, Object 652806	CP 9112-367298	\$108,245.15
Fund 200, Agency 203569, Object 652800	CP 9112-475837	\$ 48,675.85
Fund 204, Agency 204170, Object 652806	CP 9126-367299	\$162,369.35
Fund 200, Agency 203570, Object 652800	CP 9129-475839	\$ 39,894.15
Fund 220, Agency 220562, Object 652700	CP 0000-505304	\$149,687.10

With additional revenue budgeted for expense:

City of Hibbing, Fund 220, Agency 220562, Object 551504	\$149,687.10
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Adopted February 11, 2020. No. 20-66

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0310-368477 (Low Prime) TST; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 23, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hawkinson Construction Co.	PO Box 278 Grand Rapids, MN 55744	\$1,262,282.57

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the

Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 204, Agency 204172, Object 652806 CP 0310-368477	\$605,129.10
Fund 204, Agency 204173, Object 652806 CP 0317-275618	\$152,581.10
Fund 204, Agency 204174, Object 652806 CP 0690-367294	\$233,467.94
Fund 204, Agency 204175, Object 652806 CP 0955-275609	\$271,104.43

Adopted February 11, 2020. No. 20-67

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted February 11, 2020. No. 20-68

WHEREAS, St. Louis County desires to preserve highway right-of-way necessary to construct and maintain its road system when county owned parcels are sold or transferred.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the St. Louis County Board hereby dedicates to the public the permanent highway easement as described in County Board File No. 61223.

Adopted February 11, 2020. No. 20-69

WHEREAS, The joint vehicle impound lot is purposely designed and constructed to be readily "uprooted" if the campus design, planning, and use necessitate relocation in the future and there are no permanent structures, fixtures, fences, or equipment installed; and

WHEREAS, County Property Management requested and received Board approval for a ten (10) year ground lease with the City of Duluth for a vehicle impound lot shared equally by the St. Louis County Sheriff's Office and the City of Duluth Police Department. This lease term commenced January 1, 2010, and terminated December 31, 2019; and

WHEREAS, An amendment to the lease is needed to extend operation of the impound lot for one (1) additional year from January 1, 2020, until December 31, 2020, while alternatives are planned and constructed by both the St. Louis County Sheriff's Office and the City of Duluth Police Department; and

WHEREAS, The lease rate for the City of Duluth will be \$3,724.00 annually, which represents one half of the costs (includes electricity for lighting, fence, storm water fees, gate maintenance and repair, snow removal, and miscellaneous staff expenses), with the Sheriff's Office incurring the other half.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to execute a lease amendment with the City of Duluth, MN, for an amount of \$3,724.00 annually. The funds from the City will be receipted into Fund 100, Agency 128015.

Adopted February 11, 2020. No. 20-70

RESOLVED, That the St. Louis County Board establishes a public hearing at Tuesday, February 25, 2020, 9:45 a.m., at the Hibbing City Hall, Hibbing, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to GJL Enterprise, LLC d/b/a The Crescent Bar and Grill, Beatty Township.

Adopted February 11, 2020. No. 20-71

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17, to sell/serve outside the designated serving area of the County Liquor License for the dates of February 28, 2020, to March 1, 2020, as per application on file in the office of the County Auditor, identified as County Board File No. 61215.

Adopted February 11, 2020. No. 20-72

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated January 31, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted February 11, 2020. No. 20-73

WHEREAS, Each year St. Louis County receives numerous petitions under Minn. Stat. § 278.01 challenging the assessment of real property; and

WHEREAS, Pursuant to Minn. Stat. § 278.05, the County Attorney's Office takes charge of and prosecutes the tax court proceedings on behalf of St. Louis County; and

WHEREAS, In these proceedings the County Assessor advises the County Attorney's Office with regard to valuation of property and makes all determinations related to property tax exemption; and

WHEREAS, At times it is in the best interests of the County to efficiently and effectively resolve these cases by settlement.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby delegates to the County Attorney, after consulting with the County Assessor, the authority to resolve property tax petitions.

RESOLVED FURTHER, The County Attorney shall report annually to the St. Louis County Board of Commissioners on resolved tax court petitions.

Adopted February 11, 2020. No. 20-74

THEREFORE, BE IT RESOLVED, That the following unorganized townships are designated by the St. Louis County Board as election precincts with polling places as listed. Additionally, the below listed eligible voters are appointed as clerks and/or election judges for 2020 elections:

UNORGANIZED TOWNSHIP 57-16 (Unorganized Precinct 14)

Clerk/Head Judge – Jan Dzwonkowski, 6317 Heritage Trail, Gilbert, MN, 55741

Judge – Elaine Elmquist, 4273 McKinley Road, Gilbert, MN, 55741

Judge – Wanda Lerol, 4493 Lilac Road, Gilbert, MN, 55741

Judge – Edith Carr, 4372 Lilac Road, Gilbert, MN, 55741

Judge – Rhonda Mahovlich, 4675 Vermilion Trail, Gilbert, MN, 55741

Judge – Nancy Chapman, 4070 S. Barker Road, Gilbert, MN, 55741

Polling Place – Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN, 55741

UNORGANIZED TOWNSHIP 60-18 (Unorganized Precinct 15)

Clerk/Head Judge – Mary Elaine Arola, 7354 Donnywood Road, Britt, MN, 55710

Judge – Melody Kottom, 77418 E. Donnywood Circle, Britt, MN, 55710

Judge – Susan Kolstad, 9204 Ketola Road, Britt, MN, 55710

Judge – Kim Orton, 7182 N. Dark Lake Road, Britt, MN, 55710

Judge – Shirley Olson, 9252 Ketola Road, Britt, MN, 55710

Judge – Mary Jean Eilertson, 7364 Highway 53, Britt, MN, 55710

Polling Place – Sand Lake Chapel, 9038 Biss Road, Britt, MN, 55710

UNORGANIZED TOWNSHIP 60-19 (Unorganized Precinct 16)

Clerk/Head Judge – Victoria Emmons, 9659 Folsom Road, Britt, MN, 55710

Judge – Diane Falstrom, 9705 Folsom Road, Britt, MN, 55710

Judge – Margaret Morgan, 9783 Dickinson Lane, Britt, MN, 55710

Polling Place – Evergreen Volunteer Fire Department, 10233 Hwy. 65, Britt, MN, 55710

UNORGANIZED TOWNSHIP 56-16 (Unorganized Precinct 17)

Clerk/Head Judge – Lorraine Niskala, 6118 Long Lake Road, Makinen, MN, 55763

Judge – Sharon Wefel, 3722 Lost Lake Road, Gilbert, MN, 55741

Judge – Elaine Jarvi, 6104 Long Lake Road, Makinen, MN, 55763

Polling Place – Makinen Community Center, Makinen, MN, 55763.

RESOLVED FURTHER, That the following individuals are hereby appointed as election judges to process and tabulate votes in the Duluth Courthouse for unorganized townships voting by mail and/or to serve on the County Absentee Ballot Board, Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board and Mail Ballot Board:

Judge – Linda Deraas, 3554 Prindle Road, Duluth, MN, 55803

Judge – Catherine (Tina) Voce, 822 5<sup>th</sup> Avenue, Two Harbors, MN, 55616

Judge – William Wise, 3618 Allendale Avenue, Duluth, MN, 55803

Judge/Staff – Lisa Sweet, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802

Judge/Staff – Wendy Johnson, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802

Judge/Staff – Brenda George, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802

Judge/Staff – Jon Blevins, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802

Judge/Staff – Jackie Listemaa, 100 N. 5<sup>th</sup> Ave. W. #214, Duluth, MN, 55802.

RESOLVED FURTHER, That the following individuals are hereby appointed as election judges to serve on the County Absentee, UOCAVA and Mail Ballot Boards in the Virginia Auditor's Office, Government Services Center, 201 South 3<sup>rd</sup> Ave. West, Virginia, MN:

Judge/Staff – Cindy Palm, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792

Judge/Staff – Sheree Sweeney, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792

Judge/Staff – Jason Raida, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792

Judge/Staff – Jill Berg, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792

Judge/Staff – Jackie Aikey, 201 South 3<sup>rd</sup> Ave West, Virginia, MN, 55792.

RESOLVED FURTHER, That the County Auditor and/or Clerk of the County Board, and/or Clerk/Head Election Judge may make election judge appointments to fill vacancies should they

occur.

RESOLVED FURTHER, That compensation for 2020 election judge services – not including county staff – is established at \$10.50 per hour, and the current mileage reimbursement rate of \$.575 per mile. Funding will be from Auditor/Elections: Fund 100, Agency 127001, Objects 635300 and 635500.

Adopted February 11, 2020. No. 20-75

WHEREAS, On July 9, 2019, the St. Louis County Board adopted Resolution No.19-422 authorizing acceptance of the Hazardous Fuels Reduction Grant; and

WHEREAS, St. Louis County has worked with the U.S. Forest Service to identify projects that will promote the Hazardous Fuels Reduction Grant objective, including the Britt and Burntside Lake project sites; and

WHEREAS, TNT Timber of Duluth, MN, was awarded the projects in the amount of \$88,720.50.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with TNT Timber, Duluth, MN, for the U.S. Forest Service Britt and Burntside Lake project sites in the amount of \$88,720.50, to be accounted for in Fund 100, Agency 132999, Grant 13210, Year 2019.

Adopted February 11, 2020. No. 20-76

WHEREAS, The St. Louis County Land and Minerals Department requests authorization to sell or dispose of abandoned personal property on state tax forfeited parcels described in County Board File No. 61225; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County to sell or dispose of abandoned personal property remaining on the state tax forfeited properties described in County Board File No. 61225, after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted February 11, 2020. No. 20-77

WHEREAS, The Legislative-Citizen Commission on Minnesota Resources (LCCMR) Grant Program makes recommendations to the legislature for special environment and natural resource projects; and

WHEREAS, St. Louis County recognizes that a completed county-wide Aggregate Mapping Program would be of great benefit to several county departments, especially those having land management and land use functions; and

WHEREAS, The Minnesota Department of Natural Resources (MNDNR) oversees the Aggregate Mapping Program, including grant administration.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a joint grant application to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) Grant Program for the St. Louis County Aggregate Mapping Program with the Minnesota Department of Natural Resources (MNDNR).

Adopted February 11, 2020. No. 20-78

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$1,660, plus fees, for affordable housing:

Legal: LOT 10 and W 15 FT OF S 63 FT OF LOT 11 AND W 12 1/2 FT OF N 37 FT OF LOT 11 and E 10 FT OF S 63 FT OF LOT 11 AND E 12 1/2 FT OF N 37 FT OF LOT 11, BLOCK 16, WEST PARK DIVISION OF DULUTH

Parcel Codes: 010-4570-01720, 010-4570-01726 and 010-4570-01735

GIS Acres: 0.11

LDKeys: 104489, 104490 and 104491; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$1,660 plus the following fees: 3% assurance fee of \$49.80, deed fee of \$25, deed tax of \$1.65, and recording fee of \$66, for a total of \$1,802.45 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited properties described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase by August 11, 2020.

Adopted February 11, 2020. No. 20-79

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$1,280, plus fees, for affordable housing:

Legal: Easterly 40 feet of Lot 9, Block 5,  
BRYANT ADDITION TO DULUTH FIRST DIV

Parcel Code: 010-0330-00630

GIS Acres: 0.08

LDKey: 122741; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§

85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$1,280 plus the following fees: 3% assurance fee of \$38.40, deed fee of \$25, deed tax of \$1.65, and recording fee of \$46, for a total of \$1,391.05 to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase by August 11, 2020.

Adopted February 11, 2020. No. 20-80

WHEREAS, Clark and Linda Hayden of Biwabik, MN, have requested that the contracts for the purchase of state tax forfeited lands described in County Board File No. 61227 be cancelled and have indicated they will cooperate with the county in the cancellation process; and

WHEREAS, The parties' mutual mistake regarding the purchase price and the assessed market value for taxation provides grounds for cancellation of these contracts, and Clark and Linda Hayden have requested a full refund of their contractual down payments.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contracts with Clark and Linda Hayden of Biwabik, MN, for the purchase of state tax forfeited lands described in County Board File No. 61227, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to provide a full refund of contractual down payments and associated fees to Clark and Linda Hayden for the purchase of state tax forfeited lands described in County Board File No. 61227.

Adopted February 11, 2020. No. 20-81

WHEREAS, Minn. Stat. §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorize Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010, through December 31, 2023; and

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minn. Stat. § 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, The Minnesota Board of Water and Soil Resources selected the St. Louis River watershed planning area for a planning grant through the One Watershed, One Plan program; and

WHEREAS, The One Watershed, One Plan planning process requires participation from local units of government within the planning boundary with a representative from each Local Government Unit to serve on the St. Louis River One Watershed, One Plan Policy Committee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners appoints Commissioner Jewell as Policy Committee member and Commissioner Musolf as an alternate to the St. Louis River One Watershed, One Plan Policy Committee.

Adopted February 11, 2020. No. 20-82

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 61210, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

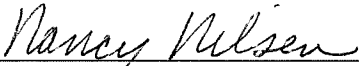
Adopted February 11, 2020. No. 20-83

At 10:23 a.m., February 11, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Olson).



Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:



Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)