

CONSENT AGENDA
FOR THE MEETING
OF THE
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

March 5, 2024

St. Louis County Courthouse, 2nd Floor Board Room, 100 N. 5th Ave. West, Duluth, MN

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for February 27, 2024.

Health & Human Services Committee – Commissioner Boyle, Chair

1. Appoint citizen members to the St. Louis County Heading Home Advisory Committee for terms ending December 31, 2025. [24-91]

Public Works & Transportation Committee – Commissioner Musolf, Chair

2. Acquisition of necessary easements and rights-of-way for the replacement of County Bridge 37 located over Amity Creek on County State Aid Highway (CSAH) 34 (Howard Gnesen Road) in the city of Rice Lake (**CP 0034-769494**). [24-87]
3. Architectural and Engineering Services Agreement with TKDA, Inc., Duluth, MN, to perform design, construction administration and inspection for the Jean Duluth Building Replacement project RFP 5931 (**MP 0000-853183**). [24-88]
4. Acquisition of necessary easements and rights-of-way for the replacement of County Bridge 127 located over West Rocky Run on CSAH 6 (Maple Grove Road) in Solway Township (**CP 0006-834778**). [24-89]
5. Bid awarded to **Fahrner Asphalt Sealers, LLC**, Eau Claire, WI, in the amount of **\$711,482.85** for the 2024 Maintenance Striping project (**CP 0000-475841 2024 Maintenance Striping**). [24-92]
6. Bid awarded to **Hoover Construction Company**, Virginia, MN, in the amount of **\$498,747.50** for the Aggregate Crushing Project – South (**CP 0000-798458 2024 South Crushing**). [24-93]
7. Bid awarded to **Mesabi Bituminous, Inc.**, Gilbert, MN, in the amount of **\$283,540.68** for a Profile Correction, Excavation, and Plant Mixed Bituminous Patches Project in various locations within the County (**CP 0000-809450 (Prime) consisting of 7 projects**). [24-94]

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8. Bid awarded to **KGM Contractors, Inc.**, Angora, MN, in the amount of **\$846,132.35** for a Culvert Replacement, Aggregate Base, Grading and Plant Mixed Bituminous Patches Project on CSAH 25, County Road (CR) 353 and CR 657 (**CP 0025-539746, SAP 069-625-020 (Low); CP 0353-730385 (Tied); CP 0657-730386 (Tied)**). [24-95]
9. Purchase of ten (10) dump bodies with hydraulic systems and snow removal equipment from **Towmaster, LLC** of Litchfield, MN, for the State of Minnesota Contract S-863(5) pricing of **\$1,953,986** including fees and taxes. [24-96]
10. Purchase of six (6) heavy equipment trailers from **McCoy Construction and Forestry**, Duluth, MN, for the cost of **\$245,383** including fees and taxes (RFP 5994). [24-97]
11. Purchase of ten (10) 2025 Mack Granite tandem axle trucks from **Nuss Truck & Equipment, Inc.**, Roseville, MN, for the State of Minnesota Contract T-647(5) pricing of **\$1,646,737** including fees and taxes. [24-98]

Finance & Budget Committee – Commissioner Harala, Chair

12. Application for a Temporary On-Sale Intoxicating Liquor License by Babbitt Lions Club, Embarrass Township, for the dates of August 23 – 25, 2024; renewal.

Environment & Natural Resources Committee – Commissioner Jugovich, Chair

13. Accept a donation from Minnesota Power of approximately 27,000 white pine seedlings having an estimated monetary value of \$7,290 to be planted on county managed forest lands. [24-90]

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 27, 2024, are hereby approved.

Appointments to the St. Louis County Heading Home Advisory Committee

BY COMMISSIONER _____

WHEREAS, The St. Louis County Heading Home Advisory Committee (HHAC) acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County; and

WHEREAS, Members are appointed by the City Council of Duluth and the St. Louis County Board of Commissioners; and

WHEREAS, The St. Louis County HHAC has one (1) new appointment and two (2) renewal appointments.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following applicants to the St. Louis County Heading Home Advisory Committee:

<u>Position</u>	<u>Appointed</u>	<u>Period</u>
Homeless Advocate	Pablo Romo	Term ends 12/31/2025
Rural Housing Coalition	Angela Neal	Term ends 12/31/2025
Bois Forte	Theresa Drift	Term ends 12/31/2025

Acquisition of Right-of-Way for Replacement of County Bridge 37 over Amity Creek in the City of Rice Lake – CP 0034-769494

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway (CSAH) 34 (Howard Gnesen Road) and to replace the existing bridge (County Bridge 37) spanning Amity Creek in the City of Rice Lake, further identified as CP 0034-769494; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director, or his designee, to proceed with the acquisition of the necessary lands and temporary easements for this project and to execute, on behalf of the county, any easement documents as may become necessary. Right-of-way acquisition is payable from Fund 200, Agency 203001.

**Architectural and Engineering Services Agreement with TKDA, Inc. for Design,
Construction Administration, and Inspection on the Jean Duluth Building Replacement -
RFP 5931 (MP 0000-853183)**

BY COMMISSIONER _____

WHEREAS, The Jean Duluth Building Replacement project is necessary to replace the demolished structure caused by the roof collapse in March 2023; and

WHEREAS, The Public Works and Purchasing Departments determined it is necessary to secure an architectural and engineering consultant to provide professional services to perform design, construction administration and inspection on the project; and

WHEREAS, Proposals were requested and let on January 19, 2024, and the County received five (5) proposals; and

WHEREAS, TKDA, Inc. of Duluth, MN, was selected for the project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an architectural and engineering services agreement, and approve any amendments authorized by the County Attorney, with TKDA, Inc. to provide professional services to perform design, construction administration and inspection on the project.

RESOLVED FURTHER, That the total cost of these professional services shall not exceed \$276,180.00, and will be payable from Fund 405, Agency 405203, Object 660265. This project is further identified as MP 0000-853183.

**Acquisition of Right-of-Way for Replacement of County Bridge 127 over
West Rocky Run in Solway Township – CP 0006-834778**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway (CSAH) 6 (Maple Grove Road) and to replace the existing bridge (County Bridge 127, State Bridge 93073) spanning West Rocky Run in Solway Township, further identified as CP 0006-834778; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director, or his designee, to proceed with the acquisition of the necessary lands and temporary easements for this project and to execute, on behalf of the county, any easement documents as may become necessary. Right-of-way acquisition is payable from Fund 200, Agency 203001.

Award of Bid: Maintenance Striping Project (CP 0000-475841 2024 Maintenance Striping)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-475841 (2024 Maintenance Striping); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Fahrner Asphalt Sealers, LLC	6615 US Hwy. 12 West Eau Claire, WI 54703	\$711,482.85

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

CP 0000-475841 (2024 Maintenance Striping)

Fund 200, Agency 207001, Object 651800 – Local Maintenance, City, Township and Lake County Funds

With additional revenue budgeted for expense:

Canosia Township – Fund 200, Agency 207001, Object 551511 - \$7,617.25

City of Chisholm – Fund 200, Agency 207001, Object 551530 - \$442.80

City of Duluth – Fund 200, Agency 207001, Object 551501 - \$91,943.60

City of Hermantown – Fund 200, Agency 207001, Object 551503 - \$31,695.50

City of Proctor – Fund 200, Agency 207001, Object 551502 - \$492.00

City of Virginia – Fund 200, Agency 207001, Object 551505 - \$20,779.20

Lake County – Fund 200, Agency 207001, Object 551508 - \$38,032.50

Award of Bid: Aggregate Crushing Project (CP 0000-798458 2024 South Crushing)

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-798458 (2024 South Crushing); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hoover Construction Company	PO Box 1007 Virginia, MN 55792	\$498,747.50

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

CP 0000-798458 (2024 South Crushing)

Fund 200, Agency 201112, Object 650200 – Local Maintenance, City and Township Funds

With additional revenue budgeted for expense:

Alborn Township – Fund 200, Agency 201112, Object 551565 - \$11,725.00
 Industrial Township – Fund, 200, Agency 201112, Object 551554 - \$9,380.00
 Meadowlands Township – Fund 200, Agency 201112, Object 551556 - \$5,025.00
 Arrowhead Township – Fund 200, Agency 201112, Object 551594 - \$5,025.00
 Fine Lakes Township – Fund 200, Agency 201112, Object 551575 - \$2,512.50
 Halden Township – Fund 200, Agency 201112, Object 551569 - \$6,700.00
 Van Buren Township – Fund 200, Agency 201112, Object 551557 - \$4,690.00
 City of Rice Lake – Fund 200, Agency 201112, Object 551521 - \$45,500.00
 City of Floodwood – Fund 200, Agency 201112, Object 551553 - \$4,690.00

**Award of Bid: Profile Correction, Excavation, Plant Mixed Bituminous Patches Project
(CP 0000-809450 (Prime), consisting of 7 projects)**

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-809450 (Prime), consisting of 7 projects; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	4988 Enterprise Trail Gilbert, MN 55741	\$283,540.68

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

CP 0000-809450 (Prime), consisting of 7 projects

Fund 200, Agency 203686, Object 652800 – Local Funds - \$28,154.12

Fund 204, Agency 204270, Object 652806 – Transportation Sales Tax - \$8,087.00

Fund 220, Agency 220772, Object 652700 – State Aid Funds - \$247,299.56

Award of Bid: Culvert Replacement, Aggregate Base, Grading and Plant Mixed Bituminous Patches Project (CP 0025-539746, SAP 069-625-020 (Low); CP 0353-730385 (Tied); CP 0657-730386 (Tied))

BY COMMISSIONER _____

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0025-539746, SAP 069-625-020 (Low); CP 0353-730385 (Tied); CP 0657-730386 (Tied); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy. 53 Angora, MN 55703	\$846,132.35

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

CP 0025-539746, SAP 069-625-020 (Low);
Fund 220, Agency 220771, Object 652700 – State Aid Funds - \$445,925.75

CP 0353-730385 (Tied)
Fund 200, Agency 203684, Object 652800 – Local Funds - \$227,385.30

CP 0657-730386 (Tied)
Fund 200, Agency 203685, Object 652800 – Local Funds - \$172,821.30

**State Contract Purchase of Ten Dump Bodies with Hydraulic Systems and
Snow Removal Equipment**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board adopted Resolution No. 23-686 authorizing the purchase of ten tandem axle diesel trucks; and

WHEREAS, The Public Works Department's 2024 equipment budget includes funding for the purchase and installation of ten dump bodies with hydraulic systems and snow removal equipment for trucks purchased separately; and

WHEREAS, Towmaster, LLC of Litchfield, MN, responded with the State of Minnesota contract price for the purchase and installation of ten dump bodies with hydraulic systems and snow removal equipment for \$1,953,986.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of ten (10) dump bodies with hydraulic systems and snow removal equipment from Towmaster, LLC of Litchfield, MN, in accordance with the above-stated State of Minnesota Contract S-863(5) pricing, inclusive of additional fees and taxes, for a total cost of \$1,953,986.00, payable from Fund 407, Agency 407001, Object 666300.

Purchase of Six Heavy Equipment Trailers – RFP 5994

BY COMMISSIONER _____

WHEREAS, The Public Works Department's 2024 equipment budget includes funding for the replacement of six heavy equipment trailers; and

WHEREAS, The Public Works Department, in tandem with the Purchasing Division, has solicited proposals for the purchase of six heavy equipment trailers; and

WHEREAS, Proposals were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on January 18, 2024, and the County received seven (7) responses; and

WHEREAS, McCoy Construction and Forestry of Duluth, MN, was selected, and demonstrated the clear capability and capacity to fulfill the purpose of the Request for Proposals (RFP) in a cost-effective manner.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of six (6) heavy equipment trailers from McCoy Construction and Forestry, of Duluth, MN, inclusive of additional fees and taxes, for a total cost of \$245,383.00, payable from Fund 407, Agency 407001, Object 665900.

State Contract Purchase of Ten Tandem Trucks (2025)

BY COMMISSIONER _____

WHEREAS, The Public Works Department's anticipated 2025 equipment budget will be proposed to include funding for ten tandem trucks; and

WHEREAS, To secure an early production slot and ensure delivery in 2025, the Public Works Department is seeking board approval for this purchase now; and

WHEREAS, Nuss Truck & Equipment of Roseville, MN, responded with the State of Minnesota contract price for ten tandem trucks, for \$1,646,737.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of ten (10) 2025 Mack Granite tandem trucks (64FR) from Nuss Truck & Equipment, Inc. of Roseville, MN, in accordance with the above-stated State of Minnesota Contract T-647(5) pricing, inclusive of additional fees and taxes for a total of \$1,646,737.00, payable from Fund 407, Agency 407001, Object 666300 in 2025.

**Application for Temporary On-Sale Intoxicating Liquor
(Embarrass Township)**

BY COMMISSIONER _____

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a Temporary On-Sale Intoxicating Liquor License is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 62124:

Babbitt Lions Club, Embarrass Township, Temporary On-Sale Intoxicating Liquor License, for the dates of August 23 – 25, 2024, renewal.

Donation of Tree Seedlings from Minnesota Power

BY COMMISSIONER _____

WHEREAS, Minnesota Power has offered to donate to St. Louis County approximately 27,000 white pine seedlings having an estimated monetary value of \$7,290; and

WHEREAS, Minn. Stat. § 465.03 authorizes the County to accept donation of personal property and maintain such property for the benefit of its citizens, provided such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS, Minnesota Power has no requirements or terms as to the management of the trees after planting; and

WHEREAS, The donation would be a welcome contribution to the Land and Minerals Department's annual tree planting program.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes the Land Commissioner to accept a donation from Minnesota Power of approximately 27,000 white pine seedlings to be planted on county managed forest lands.

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON FEBRUARY 27, 2024**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 27th day of February 2024, at 10:02 a.m., at the Clinton Town Hall, Iron Junction, Minnesota, with the following members present: Commissioners Annie Harala, Patrick Boyle, Paul McDonald, Keith Musolf, Mike Jugovich and Chair Keith Nelson - 6. Absent: Commissioner Ashley Grimm - 1.

Chair Nelson asked for a moment of silence to honor those men and women who serve and protect this great nation and for those individuals adversely affected by conflict or violence both here and abroad; followed by the pledge of allegiance. Chair Nelson commented that Emergency Medical Services (EMS) personnel are appreciated.

Commissioner Boyle, supported by Commissioner McDonald, moved to approve the consent agenda. Item #15, Authorization to Allocate One-time Public Safety Aid [24-83] was removed from the consent agenda for separate consideration. The motion passed; six yeas, zero nays, one absent (Grimm).

Commissioner Jugovich, supported by Commissioner Harala, moved that the St. Louis County Board approves commencement of termination of the contracts for purchase or repurchase of state tax-forfeited lands, according to the provisions of Minn. Stat. §§ 282.01, subd. 5, 282.40, and 559.21; and further, that the St. Louis County Auditor is authorized to sell or dispose of any abandoned personal property left remaining on the parcels described herein after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, or any current occupants. [24-86]. Land and Minerals Director Julie Marinucci said that 11 contracts have been removed from the list and there are 71 contracts remaining. Director Marinucci noted that the resolution starts the process; however, citizens still have time to cure the defaults. Deputy Administrator Brian Fritsinger commented that he has two alternate resolutions that the Board could consider; one to extend the timeframe by 90 days and one to identify specific contracts to extend. After discussion, Commissioner Jugovich, supported by Commissioner Harala, moved to amend the motion to commence termination of the contracts beginning 90 days from the date of the resolution. The motion as amended passed; six yeas, zero nays, one absent (Grimm). Resolution No. 24-129.

Commissioner Boyle, supported by Commissioner Harala, moved that the St. Louis County Board authorizes the allocation of the one-time Public Safety Aid to be accounted for in the Attorney's expense budget (\$905,000) and the Sheriff's expense budget (\$2,518,415), with funds transferred from the 2023 Public Safety Aid fund balance, Fund 100, Object 311764. Commissioner Harala, supported by Commissioner Jugovich, moved to table the resolution to the Tuesday, March 12, 2024 County Board meeting. The tabling motion passed; six yeas, zero nays, one absent (Grimm).

The following Board files were created from documents received by this Board:

Public Health and Human Services grant applications, acceptances and awards approved during CY 2024.—62129

James Gottschald, Human Resources and Administration Director, submitting Request for Board Action No. 24-82, Supplemental Civil Service Basic Labor Agreement for Flexible Work Schedules in the Public Works Department, Civil Engineering Division.—62130

Gordon Ramsay, County Sheriff, submitting Request for Board Action No. 24-76, Joint Powers Agreement with the Minnesota Internet Crimes Against Children Task Force.—62131

Gordon Ramsay, County Sheriff, submitting Request for Board Action No. 24-77, Mutual Aid Agreement with the Bureau of Indian Affairs.—62132

Julie Marinucci, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Request for Board Action No. 24-78, Sale or Disposal of Abandoned Personal Property on State Tax-Forfeited Lands.—62133

Darren Jablonsky, Planning and Zoning Interim Director, submitting Request for Board Action No. 24-84, Aquatic Invasive Species Prevention Aid – 2024 Funding Recommendations.—62134

Julie Marinucci, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Request for Board Action No. 24-86, Cancellation of Contracts for Purchase or Repurchase of State Tax-Forfeited Land.—62135

Electronic mail from Mary Tyminski, Chisholm, MN, regarding the condition of parcel code 020-0190-02420.—62136

Upon motion by Commissioner Boyle, supported by Commissioner McDonald, resolutions numbered 24-112 through 24-128, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER BOYLE:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 20, 2024, are hereby approved.

Adopted February 27, 2024. No. 24-112

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) provides funding to St. Louis County through local Continuum of Care (CoC) grant awards for permanent and rapid re-housing to homeless persons; and

WHEREAS, For the current funding cycle for the traditional Notice of Funding Opportunity (NOFO), 27 renewal projects applied and were awarded funds totaling \$4,018,912; and

WHEREAS, In addition to the traditional NOFO project awards, St. Louis County Public Health and Human Services (PHHS) applied for HUD Planning Grant funds in the amount of \$175,743 to fund planning activities for the CoC, conduct countywide planning and systems improvement, and the County will serve as fiscal agent for these dollars.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the PHHS to apply and accept the traditional HUD NOFO Planning Grant funds in the amount of \$175,743 for the grant allocation awarded for the purpose of funding additional support and planning activities for our CoC and authorize PHHS to contract with community partners and fund 75% of a current CoC Coordinator position.

RESOLVED FURTHER, That planning activities include but are not limited to purchasing the services, professionals, and/or other resources needed to assist the local Continuum of Care and the Heading Home Governance Board for the period September 1, 2024, to August 31, 2025, for the traditional NOFO Planning Grant cycle.

BUDGET REFERENCE: 230-232001-540309-23217-99999999-2024
230-232001-629900-23217-99999999-2024
230-232001-610100-23217-99999999-2024

Adopted February 27, 2024. No. 24-113

WHEREAS, The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), the Centers for Disease Control and Prevention (CDC) and the State Justice Institute (SJI) has made funds available through the Institute for Intergovernmental Research for the Reaching Rural Implementation project; and

WHEREAS, Public Health and Human Services (PHHS) applied for and was awarded \$100,000 for the period of March 1, 2024, to May 31, 2025; and

WHEREAS, The U.S. Department of Justice, Bureau of Justice Assistance, through the Institute for Intergovernmental Research, is providing funding for the Reaching Rural Implementation project and Commissioner McDonald completed his service as the Reaching Rural Planning Fellowship in December 2023 making his project work eligible for application.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to apply and accept \$100,000 from the U.S. Department of Justice, Bureau of Justice Assistance, through the Institute for Intergovernmental Research for the period of March 1, 2024, to May 31, 2025.

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to contract with Well Being Development to manage the project and provide administration of the work plan for the period March 1, 2024, to May 31, 2025.

BUDGET REFERENCE: 230-232006-540528-23292-99999999-2024
230-232006-629900-23292-99999999-2024

Adopted February 27, 2024. No. 24-114

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when a Social Services Specialist I position became vacant serving in Behavioral Health Division and determined that reallocation to a Planner serving in the Housing and Homeless unit was appropriate; and

WHEREAS, County fiscal policies specify that any position change greater than three pay grades must go before the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Social Services Specialist I position (Position code 0931-003, Pay Grade B13, Step 1) to a 1.0 FTE Planner position (Pay Grade B20, Step 1) in the Public Health and Human Services Department, resulting in an annual increase of \$11,310, to be accounted for in Fund 230, Agency 232001, Object 610100.

Adopted February 27, 2024. No. 24-115

WHEREAS, In 2023 the Minnesota Legislature, through MN Statute §381.125, directed the Minnesota Geospatial Information Office (MnGeo) to develop a grant program for the perpetuation of Public Land Survey System (PLSS) monuments; and

WHEREAS, The Land Survey Division of the St. Louis County Public Works Department is responsible for maintaining the PLSS within St. Louis County; and

WHEREAS, The Land Survey Division has identified the southern boundary of St. Louis County as being an area of priority for restoration of the PLSS; and

WHEREAS, The total cost of the project is estimated to be \$95,000; 80% will be allocated to contract procurement related to the project and 20% will be available for project and contract administration.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to submit a proposal to MnGeo for the Minnesota PLSS Monument Grant Program and if awarded, authorize the appropriate county officials to accept the grant and enter into the necessary agreements beginning in February 2024 and running through March 31, 2026.

RESOLVED FURTHER, That State Funds received for this project will be receipted into Fund 200, Agency 200122, Object 538001.

Adopted February 27, 2024. No. 24-116

WHEREAS, The St. Louis County Public Works Department plans to reconstruct part of County State Aid Highway (CSAH) 21 at the intersection of CSAH 138 (Levander Road) and County Road 656 (Lehto Road) in Embarrass Township, further identified as CP 0021-590660; and

WHEREAS, These improvements consist of grading, aggregate base, and bituminous surfacing, and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director, or his designee, to proceed with the acquisition of the necessary lands and temporary easements for this project and to execute on behalf of the county any easement documents as may become necessary.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax-forfeited lands necessary for the project. Right-of-Way acquisition is payable from Fund 200, Agency 203001.

Adopted February 27, 2024. No. 24-117

WHEREAS, The St. Louis County Public Works Department plans to reconstruct part of County State Aid Highway (CSAH) 103 and CSAH 109 at the intersection of US Highway 169 in the City of Mountain Iron, further identified as CP 0103-677359; and

WHEREAS, These improvements consist of grading, aggregate base, curb & gutter, sidewalks, bituminous surfacing, and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director, or his designee, to proceed with the acquisition of the necessary lands and temporary easements for this project and to execute, on behalf of the county, any easement documents as may become necessary.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax-forfeited lands necessary for the project. Right-of-Way acquisition is payable from Fund 200, Agency 203001.

Adopted February 27, 2024. No. 24-118

WHEREAS, The Public Works Department's 2024 equipment budget includes funding for 31 fleet vehicles; and

WHEREAS, North Country GM, of Hibbing, MN, responded with the State of Minnesota contract price for 31 fleet vehicles at \$1,246,726.63.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of thirty-one (31) fleet vehicles from North Country GM, of Hibbing, MN, at the State of Minnesota Contract Pricing as follows:

Seven (7) 2024 Chevrolet Equinox LT, AWD, (1XY26) from North Country GM, of Hibbing, MN, at the State of Minnesota Contract price of \$27,807.60 each. Additional fees associated with the purchase of these vehicles are as Excise Tax of \$20.00 each, 6.875% Motor Vehicles sales tax of \$1,911.77 per unit, and estimate license and registration fees of \$55.00 per unit, for a fully loaded acquisition price of \$208,560.59, delivered to the Virginia Public Works Department, payable from Fund 715, Agency 715001, Object 666100.

Eight (8) 2024 GMC Terrain SLE, AWD, (TBX26) from North Country GM, of Hibbing, MN, at the State of Minnesota Contract price of \$28,238.80 each. Additional fees associated with the purchase of these vehicles are as Excise Tax of \$20.00 each, 6.875% Motor Vehicles sales tax of \$1,941.42 per unit, and estimate license and registration fees of \$55.00 per unit, for a fully loaded acquisition price of \$242,041.76, delivered to the Virginia Public Works Department, payable from Fund 715, Agency 715001, Object 666100.

Four (4) 2024 GMC 1500, (TK10753) from North Country GM, of Hibbing, MN, at the State of Minnesota Contract price of \$43,286.80 each. Additional fees associated with the purchase of these vehicles are as Excise Tax of \$20.00 each, 6.875% Motor Vehicles sales tax of \$2,975.97 per unit, and estimate license and registration fees of \$55.00 per unit, for a fully loaded acquisition price of \$185,351.08, delivered to the Virginia Public Works Department, payable from Fund 407, Agency 407001, Object 666200.

Four (4) 2024 GMC 2500, (TK20753) from North Country GM, of Hibbing, MN, at the State of Minnesota Contract price of \$46,145.20 each. Additional fees associated with the purchase of these vehicles are as Excise Tax of \$20.00 each, 6.875% Motor Vehicles sales tax of \$3,172.48 per unit, and estimate license and registration fees of \$55.00 per unit, for a fully loaded acquisition price of \$197,570.72, delivered to the Virginia Public Works Department, payable from Fund 407, Agency 407001, Object 666200.

Four (4) 2024 GMC 2500, (TK20753) from North Country GM, of Hibbing, MN, at the State of Minnesota Contract price of \$47,019.00 each. Additional fees associated with the purchase of these vehicles are as Excise Tax of \$20.00 each, 6.875% Motor Vehicle sales tax of \$3,232.56 per unit, and estimated license and registration fees of \$55.00 per unit, for a fully loaded acquisition price off \$201,306.24, delivered to the Virginia Public Works Department, payable from Fund 407, Agency 407001, Object 666200.

Four (4) 2024 GMC 3500, (TK20753) from North Country GM, of Hibbing, MN, at the State of Minnesota Contract price of \$49,496.20 each. Additional fees associated with the purchase of these vehicles are as Excise Tax of \$20.00 each, 6.875% Motor Vehicle sales tax of \$3,402.86 per unit, and estimated license and registration fees of \$55.00 per unit, for a fully loaded acquisition price off \$211,896.24, delivered to the Virginia Public Works Department, payable from Fund 407, Agency 407001, Object 666200.

Adopted February 27, 2024. No. 24-119

WHEREAS, Bids have been received by the St. Louis County Purchasing Division for 5731BI-1, Fabric Building Installations; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 13, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Northern Industrial Erectors	Grand Rapids, MN	1,227,750.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

Bid 5731BI-1 (Fabric Building Installations)

Culver Facility (WO 541866): Fund 405, Agency 405191, Object 661100 - \$405,000.00

Kugler Facility (WO 621901): Fund 405, Agency 405192, Object 661100 - \$426,500.00

Whiteface Facility (WO 604324): Fund 405, Agency 405193, Object 661100 - \$396,250.00

Adopted February 27, 2024. No. 24-120

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 62102.

Adopted February 27, 2024. No. 24-121

WHEREAS, The U.S. Department of Energy (DOE), with an appropriation through the Bipartisan Infrastructure Law, is offering formula grants to local government units through the Energy Efficiency and Conservation Block Grant (EECBG) to implement strategies to reduce emissions, decrease total energy use, and improve energy efficiency; and

WHEREAS, St. Louis County is eligible to receive \$78,900 in the form of a voucher; and

WHEREAS, The Interdepartmental Sustainability Workgroup has identified County-Wide Energy Planning as a top priority.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to submit an application to the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) voucher program to conduct energy plan development.

Adopted February 27, 2024. No. 24-122

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 62106, are hereby approved and the County Auditor shall issue checks in the following amounts:

January 2024

100	General Fund	\$8,917,456.50
148	Volunteer Fire Departments	349,115.50
149	Personal Service Fund	2,225.16
155	Depot	63,594.96
160	MN Trail Assistance	74,040.04
167	Attorney's Forfeitures	10,000.00
169	Attorney Trust Accounts-VW	1,765.89
173	Emergency Shelter Grant	30,226.59
178	Economic Development – Tax Forfeit	186,072.80
179	Enhanced 9-1-1	99,709.65
180	Law Library	15,460.70
183	City/County Communications	344.96
184	Extension Service	109,026.49

192	Permit to Carry	15,501.15
200	Public Works	4,089,214.54
204	Local Option Transit Sales Tax	101,228.66
220	State/Federal Road Aid	306,399.97
230	Public Health & Human Services	8,451,867.22
239	Pandemic Response Fund	975,435.06
240	Forfeited Tax	497,549.39
260	CDBG Grant	260,192.47
270	Home Grant	19,975.00
280	Federal Septic Loan – EPA Fund	38,555.00
287	Septic Loans HRA	4,692.00
288	Septic Loans – Env Trust Fund	4,000.00
289	On-Site Wastewater	93,704.11
290	Forest Resources	3,445.48
298	Opioid Remediation	66,747.58
400	County Facilities	82,071.15
402	Depreciation Reserve Fund	36,630.00
403	Emergency Repairs	54,551.84
405	Public Works Building Construction	397,190.81
407	Public Works – Equipment	1,183,380.93
600	Environmental Services	1,250,991.31
640	Plat Books	11.02
715	County Garage	71,853.17
720	Property Casualty Liability	13,570.87
730	Workers Compensation	304,358.05
740	Medical Dental Insurance	2,805,058.52
770	Retired Employees Health Insurance	563.50
		<u>\$30,987,778.05</u>

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Adopted February 27, 2024. No. 24-123

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute the Supplemental Labor Agreement permitting flexible work schedules for employees in the Public Works Engineering Division with exclusive representatives of AFSCME Council 5, on behalf of the Civil Service Basic bargaining unit, a copy of which is on file in County Board File No. 62130.

Adopted February 27, 2024. No. 24-124

WHEREAS, The Minnesota Internet Crimes Against Children Task Force is established to coordinate efforts to apprehend and prosecute offenders who use digital technology to commit crimes, and to target offenses that relate to the production, distribution and possession of child pornography; and

WHEREAS, The St. Louis County Sheriff's Office desires to continue participation as a member of the Minnesota Internet Crimes Against Children Task Force.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a five-year renewal of the Joint Powers Agreement with the State of Minnesota, Bureau of Criminal Apprehension for participation in the Minnesota Internet Crimes Against Children Task Force.

Adopted February 27, 2024. No. 24-125

WHEREAS, The St. Louis County Sheriff's Office has worked with the Bois Forte Band of Chippewa and the Bureau of Indian Affairs (BIA), the United States Department of the Interior, acting through the Special Agent in Charge, to establish a Mutual Aid Agreement to include terms and conditions to provide mutual aid and assistance to each other for the safety and protection of the people of the Bois Forte Indian Reservation living within Indian Country controlled by the Tribe, and the people living within the County of St. Louis; and

WHEREAS, Each party's officers will respond to the other as requested and provide the necessary assistance which may include, but is not limited to, response to criminal activity, search and rescue efforts, emergency management, and training, as they would for any other organization within their jurisdiction; and

WHEREAS, Each party will provide support in any means possible within the authority and scope of their mission responsibilities; and

WHEREAS, This Agreement shall be effective until December 31, 2028, unless it is terminated earlier by one of the parties.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a Mutual Aid Agreement with the BIA.

Adopted February 27, 2024. No. 24-126

WHEREAS, The St. Louis County Land and Minerals Department requests authorization to sell or dispose of abandoned personal property on state tax-forfeited parcels described in County Board File No. 62133; and

WHEREAS, Minn. Stat. § 282.04, subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax-forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the state tax-forfeited properties described in County Board File No. 62133, after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted February 27, 2024. No. 24-127

WHEREAS, In 2014, the Minnesota Legislative Session established the Aquatic Invasive Species Prevention Aid Program, Minn. Stat. § 477A.19; and

WHEREAS, In 2015, via Resolution No. 15-284, the St. Louis County Board approved the Aquatic Invasive Species Prevention Plan and authorized the Planning and Zoning Director to solicit proposals for the use of the Aquatic Invasive Species Prevention Aid; and

WHEREAS, Planning and Zoning staff conducted a technical review of the applications; and

WHEREAS, Based on the technical review and other considerations, county staff made recommendations to fund all seven of the received applications for a total amount of \$792,250.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2024 Aquatic Invasive Species Prevention Aid as listed in County Board File No. 62134.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute contracts negotiated by the Planning and Zoning Director and a representative of the County Attorney in order to implement the aid program, payable from Fund 100, Agency 109999, Grant 10910, Year 2024 or its designated fund.

Adopted February 27, 2024. No. 24-128

BY COMMISSIONER JUGOVICH:

WHEREAS, The contracts for purchase or repurchase of state tax-forfeited lands listed and legally described in County Board File No. 62135 are in default for failure to pay the required installments and/or real estate taxes; and

WHEREAS, Minn. Stat. § 282.04, subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell, as appropriate, any abandoned personal property left remaining on tax-forfeited lands after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, or any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves commencement of termination of the contracts for purchase or repurchase of state tax-forfeited lands listed and described in County Board File No. 62135, according to the provisions of Minn. Stat. §§ 282.01, subd. 5, 282.40, and 559.21, beginning 90 days from the date of this resolution.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of any abandoned personal property left remaining on the parcels described herein after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, or any current occupants.

Unanimously adopted February 27, 2024. No. 24-129

At 10:17 a.m., February 27, 2024, Commissioner McDonald, supported by Commissioner Boyle, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Grimm).

Keith Nelson, Chair of the Board
of County Commissioners

Attest:

Nancy Nilsen, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)