

## Recreation Cabin Construction and Re-modeling Authorization Request Form

All new construction and any outside remodeling **must have written authorization** from the St. Louis County Land & Minerals Department. Please complete all sections of this form and include a drawing of your construction plans. Sign and return this form to the address listed at the bottom of this page. The Land & Minerals Department will review your construction plans and, if approved, will issue you a written construction authorization.

**\*\*Any construction done without a written authorization is subject to a minimum \$100 fine and possible removal of that construction.\*\***

<b>Date:</b>	<b>Lease #</b>
<b>Name:</b>	<input type="checkbox"/> Primary Lessee <input type="checkbox"/> Joint Lessee
<b>Address:</b>	<b>Phone:</b>
<b>City/State/Zip:</b>	<b>Email:</b>

Lessee: \_\_\_\_\_

Joint Lessee: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**1. Describe what you want to build or re-model with proposed exterior structure dimensions.**

**2. List the materials used for construction.**

<b>Siding Material:</b>	
<b>Siding Color:</b>	
<b>Roofing Material:</b>	
<b>Roofing Color:</b>	

**3. Does this project include any toilets or outhouses?**

YES

NO

IF yes, describe what you propose to do.

**4. Are you planning to remove any vegetation?**

YES

NO

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IF yes, explain any removal or disturbance of vegetation, and where it will be located.

5. Are you planning to do any grading or filling?  YES  NO

6. Make a drawing of the proposed construction. You may submit other drawings if you have them. Be sure to provide the dimensions of the proposed structure.

\*\* Use additional sheets of paper for questions 1 through 6 if necessary\*\*

***Please Remember.....***

- Cabin sidings must be a vinyl, aluminum or wood product in an **earthtone color** and all exterior walls painted, stained or varnished. This requirement makes cabins less obvious to others and helps protect exterior walls.
- Roofing should be **asphalt shingles, rolled roofing or metal roofing**. **Metal roofing** must have a pre-baked enamel or similar finish in medium to dark green or brown.
- Slab foundations are not allowed, with an exception being made for small saunas.
- Total square footage of ALL buildings may not exceed **564 square feet** for standard lease sites or **764 square feet** for oversize lease sites.
- No more than three secondary structures will be allowed. All secondary structures must be located within 100 feet of the primary structure.
- Structures must be **single story**, with **sidewalls** no higher than **8 feet** and, total height no higher than **16 feet**. The **main dwelling structure** (cabin) may not exceed **480 square feet** or have any measurement greater than **24 feet**.

Send completed application to:

**Pike Lake Area Office**

St. Louis County Land and Minerals Department  
5713 Old Miller Trunk Hwy  
Duluth, MN 55811-1221  
Phone: 218-625-3700

**Virginia Area Office**

St. Louis County Land and Minerals Department  
7820 Highway 135  
Virginia, MN 55792-7132  
Phone: 218-742-9898

**SITE PLAN**

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Check off the following items as you add them to the sketch

**LOCATION OF (these items must be identified in the drawing if applicable):**

- Driveway
- Identify direction of North
- All existing structures
- Topographical alterations (i.e. fill or excavation)
- Distances from roads, lease boundaries, lakes and other watercourses
- Proposed structure addition, or remodel of existing structure
- Dimensions of proposed structure or addition, including side view
- Areas of vegetation removal