

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

### Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** MN-509 - Duluth/St. Louis County CoC

**1A-2. Collaborative Applicant Name:** St. Louis County Public Health & Human Services

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** St. Louis County Public Health & Human Services

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC's coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC's geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	Yes	Yes
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	No
13.	Local Jail(s)	Yes	Yes	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
17.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
18.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	No
29.	State Domestic Violence Coalition	Nonexistent	No	No
30.	State Sexual Assault Coalition	Nonexistent	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)



1.SLC CoC annually elects new members to the CoC governance board for three-year terms. Seat opening announcements are made in all community meetings related to housing and a CoC-wide communication seeking members is sent out. Board openings are posted on the CoC and county government websites. Board openings are shared via CoC and St. Louis County social media platforms. One-to-one outreach is made to all culturally specific providers and all housing organizations are encouraged to share board openings with the households they serve. A similar process is conducted to fill seats on CoC subcommittees. SLC CoC also provides application support and stipends to formerly homeless individuals who participate in CoC meetings. 2. SLC CoC runs all public documents through readability software to ensure that e-readers can read the documents, that documents are visually accessible, and that all documents are accessible at almost any reading/writing level. All meetings are hosted with a remote video call option and closed captioning settings as well. Additional support for ASL translation and meeting accessibility is available on request. SLC CoC also has multiple disability advocates on our governing board who disseminate CoC information to all stakeholders in their networks. All trainings are recorded with closed captions and available to watch at any time. SLC CoC hosts weekly public office hours during the NOFO competition for new and returning applicants that apply for CoC funds. 3. SLC CoC has a Racial Equity & Accountability Project (REAP) Leadership team that is made of individuals who have experienced homelessness, and are LGBTQIA2S+, Black, Indigenous, or People of Color (BIPOC). This team is a key part of CoC decision-making processes and guides racial equity planning in our CoC. In 2021, SLC CoC changed the governing board make up to be more inclusive and welcome additional people with lived experience of homelessness, youth, and BIPOC individuals. This has led to an increase in board members who have experienced homelessness and BIPOC board members with 1/3 of our current board having experienced homelessness. Additionally, we have one established seat on our CoC governance board for a person with lived experience of homelessness and one seat for a BIPOC individual who is appointed with support from our REAP team. We have two established seats on our CoC governance board for appointed members of Bois Forte Tribal & Fond Du Lac Tribal Nations.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. SLC CoC hosts monthly meetings of all housing providers—Housing Response Committee, the Rural Housing, & Affordable Housing Coalitions. SLC CoC also hosts an annual CoC-wide event known as the Summit to End Homelessness. These summits set CoC-wide strategies to prevent and end homelessness with a major emphasis on the leadership of people with lived experience of homelessness. In 2022, SLC CoC launched the Housing Collective which is a community-driven, strategic planning body that focuses on housing, racial, and health justice. In 2021, SLC CoC formed a plan to target unsheltered homelessness in our CoC called the Stepping on Up Plan. This plan was formed through collaborative meetings with people with lived experience of homelessness, housing providers, community advocates, CoC leadership, and local government representatives. 2.SLC CoC leadership regularly attends public meetings to convey relevant CoC information as well as conducts 1:1 meetings to seek consultation. SLC CoC regularly hosts public information sessions on available funding and key policies. We also seek input on policies, procedures, and funding priorities from our CoC committees including our Planning & Evaluation Committee & our Racial Equity & Accountability (REAP) team. The REAP team is a leadership team made up of LGBTQIA2S+, Black, Indigenous, and People of Color who have experienced homelessness. The Planning & Evaluation Team is a team of diverse stakeholders that monitor and support CoC system performance and set local NOFO scoring criteria. SLC CoC is in the process of forming a Youth Action Board which will play a key role in systems feedback and decision making as well. SLC CoC utilizes a combination of input from these groups to inform recommendations to our CoC governance board. 3.SLC CoC runs all public documents through readability software to ensure that e-readers can read the documents, that documents are visually accessible, and that all documents are accessible at almost any reading/writing level. Additional support for ASL translation and meeting accessibility are available on request. 4.SLC CoC leadership hosts and attends regular public meetings to solicit community feedback on strategy, policy formation, and funding opportunities. This includes soliciting feedback on CoC project scoring for annual NOFO application processes. This led SLC CoC to have funding priorities for projects with strong domestic violence policies and plans to address racial disparities.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. SLC CoC publicly posted all competition notices and materials 60+ days before the CoC deadline. SLC CoC sent out public notices via email to all housing and homelessness providers within our CoC and to tribal nations in our geography. SLC CoC also posted a public notice of availability of funds on the CoC/County government website and social media. SLC CoC leadership also conducted 1:1 meetings with potential new applicants specifically reaching out to victim services providers and culturally specific providers. SLC CoC met with potential new applicants and discussed at length HUD's threshold criteria and our local competition processes. SLC CoC also hosted a public information session on the CoC NOFO competition. The CoC hosted weekly office hours to support applicants and technical assistance sessions were hosted for all applicants. In 2022, Minnesota CoCs hosted a statewide information session in partnership with our statewide domestic violence coalition which provided an overview of CoC funding requirements and processes for all VSPs in Minnesota. 2,3. SLC CoC publishes an annual CoC NOFO Competition Notice which details all the project application requirements, scoring, and ranking policies, and procedures for all applicants. SLC CoC published a detailed Ranking & Review Policy in 2021 that details our scoring, ranking, and reallocation policies. This policy was created with engagement from the CoC and details prioritizing projects that have strong financial management and strong performance measures for funding. This also details our annual process to determine and publish funding priorities which currently prioritizes strong domestic violence policies and racial equity. 4. SLC CoC conveyed all information both in writing and verbally in public meetings, 1:1 consultation, and weekly virtual office hours for all potential applicants. Printed materials and technical assistance were available on request. SLC CoC ran all public materials through readability tests to assure that they were accessible for most education levels and compatible with eReader software. All public presentations were available with live transcription and ASL translation on request.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	

In the chart below:

1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
-----	--	--

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

	Describe in the field below how your CoC:
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. SLC CoC encompasses two HUD ESG entitlement communities: Duluth & St. Louis County. While the Duluth ESG and County ESG entitlements provide services in different service areas, the CoC connects the various funding sources and aids with coordination of funded projects and services. Within SLC CoC, there are two subgroups: the Affordable Housing Coalition (AHC), and the Rural Housing Coalition (RHC). RHC & AHC serve as the advisory committees for ESG programs and assist with ESG policy, standards, evaluation, and funding recommendations. Each group elects a representative to serve on the CoC Governance Board. ESG staff attends the monthly CoC Governance meetings to provide updates on the applications, process, and awards for the ESG funds and seek input. In addition, the CoC staff incorporated the ESG staff in the SLC Housing Collective Symposium focusing on community-wide priorities. Every quarter, funded agencies are required to submit a report detailing program performance and outcomes. ESG program staff report these outcomes at the CoC governance meetings and other public hearings. This review process provides an opportunity for meaningful CoC input in the allocation of ESG funds in each region. ESG staff also reported to the CoC Governance Board on the ESG-CV accomplishments. This information was used to improve collaboration on joint projects such as providing warming shelters, reconstruction for domestic violence shelters, and increasing the number of shelter beds. 3. SLC CoC provides annual Point-in-Time Count information to ESG program administrators. PIT and HIC data were incorporated into the most recent Consolidated Plan. 4. ESG program administrators produced and submitted their HUD Consolidated Plans for program years 2020-2024. The Consolidated Plan includes consultation with and data from the SLC CoC. Every year the Consolidated Plan is reviewed, and an Action Plan is created which describes agencies and projects funded. The 2023 ESG Action Plans were drafted in June 2022 and approved in spring 2022. The 2024 ESG Action Plans are currently being developed for 2024 funding allocations. This is also the last funding cycle for the current Consolidated Plan. The CoC is advising the ESG recipient on these applications to ensure community goals regarding homeless programming are being addressed and will be taking an active role in the planning for the 2025 Consolidated Plan.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The State of MN has issued a Local Homeless Prevention Aid (LHPA) allocation to provide rental assistance and support to youth and families experiencing or at risk of homelessness. SLC CoC has partnered with school districts, youth education providers, youth homeless service providers, and Tribes to administer these funds across the region. SLC CoC is partnering with schools and other community partners to build a Youth Action Board (YAB) who will develop and implement a youth-led plan to end youth homelessness. SLC CoC collaborates extensively with youth education providers to strengthen educational experiences for homeless youth/families experiencing homelessness/at risk of homelessness. SLC CoC has implemented a case conferencing model where homeless school liaisons have regular meetings with shelter staff to identify and support students experiencing housing instability by providing transportation and wrap-around services to support youth educational success. SLC CoC has a formal MOU with the Minnesota Department of Education (MDE), which includes early childhood programming and homeless school liaisons across the CoC. SLC CoC hosted a housing training and networking meeting for school and early childhood providers in 2022 and hopes to continue this at least annually. SLC CoC collaborates with MDE to implement the homeless school liaison program, provide training opportunities, and gather school homelessness data. SLC CoC has formal partnerships with MDE through Minnesota Interagency Council on Homelessness (MICH) and MICH representatives participate in all CoC meetings. MN CoCs partnered with MICH to implement the Statewide Plan to End Homelessness which includes action steps to improve access to education for youth/families experiencing homelessness. SLC CoC partners closely with homeless school liaisons across SLC to offer trainings, provide outreach, connections to housing resources, and wrap-around services for students experiencing homelessness. SLC CoC has a formal partnership with Duluth Public Schools through the Families in Transition (FiT) Program which provides wrap-around services and intensive case management for families experiencing homelessness or at risk of homelessness. FiT program is integrated into the Coordinated Entry System in SLC CoC and provides assessments on-site for youth/families. SLC CoC also partners with American Indian Integration Specialists to ensure culturally responsive programming is offered.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	
<div>Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.</div>		

(limit 2,500 characters)

Head Start programming is embedded in multiple CoC funded organizations to provide early education services to families with preschool age children. SLC CoC policy requires that all youth/families experiencing homelessness or housing insecurity be immediately connected to a homeless school liaison to access all educational and support opportunities available. SLC CoC follows school district guidelines to inform youth and families experiencing homelessness or housing instability about their eligibility for educational services. As part of the McKinney Vento Homeless Education Assistance Act, MN public and charter schools must provide services that remove barriers to enrollment, attendance, and educational success of students. All students in SLC CoC experiencing homelessness are offered support for transportation, academic, housing search, and food support/mainstream benefits as needed. This information is included in school district application materials. The application requests information about residency and current living situation. If the response falls into any eligible category, a homeless school liaison follows up with the household to provide services and connect them to housing resources. For Head Start, homelessness is considered an automatic qualifier for eligibility and families receive priority for enrollment. Head Start also receives referrals from shelters for students who are preschool age. McKinney Vento program information is provided at new teacher training and to new homeless liaisons. All families/unaccompanied youth who show up in youth-serving agencies across SLC CoC are immediately connected to homeless school liaisons and rapidly enrolled in school. Additionally, alternative schooling options are presented as needed. SLC CoC shelter and transitional housing staff meet monthly with homeless school liaisons and youth organizations to identify unaccompanied youth and households with school age children who are experiencing housing insecurity to communicate eligibility of education support services.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	Yes	No
4.	Early Head Start	Yes	No
5.	Federal Home Visiting Program--(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	No
6.	Head Start	Yes	No
7.	Healthy Start	Yes	No
8.	Public Pre-K	Yes	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			



1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	Yes
2.	state sexual assault coalitions	Yes
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1, 2. In 2023, SLC CoC updated all CoC & Coordinated Entry policies to adhere to new Violence Against Women Act (VAWA) guidance. SLC CoC also shared new guidance with all CoC funded providers, including HUD office hours and webinars on implementation of new VAWA standards. SLC CoC currently requires all CoC funded agencies to provide copies of their domestic violence and safety planning policies annually for feedback on their policies, procedures, and lease agreements. This is a key part of our NOFO ranking & scoring processes. CoC funded projects are scored on how they train their staff in safety planning and trauma-informed care and how they work with survivors of violence. We also conduct an annual housing first assessment of all CoC funded projects which includes assessments on reducing barriers for those fleeing violence, stalking, exploitation, and trafficking. Additionally, we require all agencies to adopt an anti-discrimination policy that includes adherence to VAWA. In 2022, all Minnesota CoCs hosted a statewide information session in partnership with our statewide domestic violence and sexual assault prevention coalitions. This session provided an overview of CoC funding requirements and local competition processes for all Victim Service Providers (VSPs) in Minnesota. SLC CoC also partners closely with VSPs and tribes in our CoC. We currently have a provider from Safe Haven Domestic Violence Shelter on our governing board who is a great resource to our CoC in updating our policies and requirements. We partner with local VSPs, tribes, and statewide DV coalitions annually to provide free public training opportunities on safety planning and trauma-informed care to all housing providers in the CoC. These trainings are required for CoC funded agencies. SLC CoC also provides annual training opportunities on LGBTQIA2S+ competent and affirming care. This is key to effectively serving all survivors of violence in our CoC and we continue to support providers across the continuum of housing in creating shelter, housing, and services that go beyond the gender binary to support gender nonconforming, transgender, nonbinary, and two spirit individuals fleeing violence and seeking safe, affirming housing options. In 2022, SLC CoC also hosted a Trauma Informed Care training focused on Anishinaabe historical trauma and how to integrate welcoming and trauma sensitive protocols into our Coordinated Entry processes.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

11, 2. SLC CoC conducts annual, publicly-available training on trauma-informed care, dynamics of power and control, historical and generational trauma, victims' rights, person-centered care, resource navigation, harm reduction, and housing first practices. Most recently, SLC CoC hosted a training on the intersection of domestic violence & homelessness on 02/12/2023 and a trauma-informed care training on 09/12/2022. SLC CoC also partnered with Women's Advocate to offer resources on best practice in safety planning in 2023. SLC CoC helps host the St. Louis County Health & Human Service Conference annually which includes trainings on best practice for working with domestic violence, sexual assault, and human trafficking survivors. Additionally, our Victim Service Providers (VSPs) conduct intensive training to ensure that all case managers and advocates are fully prepared to support individuals and families fleeing violence, sexual assault, and stalking. The City of Duluth is home to a national model called the Duluth Model which is an intensive domestic violence training that focuses on patterns of power and control used by abusers. All VSP staff are trained in the Duluth Model and many on-staff advocates complete the 40-hour State of Minnesota Sexual Assault Advocate training. These trainings hosted by VSPs are often offered to all housing providers in SLC CoC. Additionally, SLC CoC regularly partners with Tribal Nations and urban Indigenous organizations to host training on historical trauma and connections to violence against Indigenous people, especially women. All staff across our CoC housing organizations receive training on domestic violence and human trafficking at least annually. All Coordinated Entry (CE) staff members and agencies that complete CE assessments are invited to and regularly attend offered trainings. Our CoC began offering additional trainings on trauma-informed approaches, domestic violence, sexual assault and trafficking this year through the Stepping on Up (CoC plan to address unsheltered homelessness) community training series. This training is open to all community members. This series will be available twice per year at minimum. SLC CoC partnered with a neighboring CoC to offer remote Domestic Violence Trainings for all providers and coordinated entry staff throughout the pandemic. This has filled the gaps for VSPs who lack capacity to go into every housing project and train staff on best practices related to domestic violence.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

(limit 2,500 characters)

1. In the SLC CoC Coordinated Entry System (CES), safety is a priority for households fleeing violence and exploitation. SLC CoC prioritizes those fleeing violence in the CES process. SLC CoC has deep partnerships with Victim Service Providers (VSPs), landlords, and law enforcement agencies to ensure that those fleeing violence can quickly and safely leave and move from emergency shelter to housing as quickly as possible. Honoring survivor choice and working closely with VSPs has been key to ensuring safety for survivors accessing the CES. SLC CoC policies ensure households can turn down housing options because of safety concerns. 2. SLC CoC has clear transfer policies for households wishing to move to another CoC or another program/unit within our CoC. Close relationships exist between CoCs and tribes to support households in portability of rental assistance in other communities that may be safer. SLC CoC has a reasonable accommodation process in place with local Public Housing Authorities to support client program transfer based on safety needs. This process is designed to quickly move survivors if their abuser moves into the neighbors/housing project and/or discovers where they live. Case consultations are confidential and follow guidelines to protect household identity. SLC CoC maintains a Coordinated Entry priority list outside of HMIS for households fleeing violence to protect confidentiality. Equal access to housing is guaranteed for all households in SLC CoC with or without their information being input to HMIS. CES staff in SLC CoC built in an additional step to the assessment and follow-up process to ensure they are calling safe numbers and never leaving voicemails that could endanger those attempting to flee violence who are still living with abusers. This often means contacting VSPs prior to households and/or passing messages through case managers at VSP agencies.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below:	
1.	the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

1, 2. SLC CoC uses a combination of data to assess the scope of community needs related to people experiencing homelessness due to domestic violence (DV), human trafficking, sexual assault, exploitation, and stalking, including PIT data, de-identified aggregate data from Apricot (comparable database to HMIS), Coordinated Entry (CE) data, and the HMIS Core Report. This information is used to inform our CoC Plan, priorities, and policies. Key findings in 2022-2023 include the following: 1) The 2023 PIT (both sheltered and unsheltered) identified that 66 people or 11% of people experiencing homelessness the night of the PIT reported being a DV survivor. 2) SLC CoC uses de-identified CE and Apricot data to identify unmet service needs for DV survivors in the CoC. The CoC uses the HMIS Core Report to better understand the extent of homelessness related to DV and improve planning efforts to meet the changing needs in our communities. This report identified that in the last year, 2,012 unique adult heads of households have experienced domestic violence. 743 (or 37%) of those 2,012 people reported that they are currently fleeing violence. SLC CoC currently serves 379 survivors throughout all housing programs. This means that SLC CoC has both a high number of those waiting for housing and currently in housing who have experienced domestic violence. Through this data, the need for DV shelter and housing far outweighs the current capacity of the SLC CoC housing and homelessness response system. This data has been used to target DV shelter bed expansion across the CoC. This has led to increased staffing, more site-based beds, and more scatter-site beds for those fleeing domestic violence. Additional DV bed expansion is planned for 2023-2024 which will add at least 14 more emergency shelter beds designated for survivors of violence and more non-congregate shelter beds with a DV preference in the rural parts of SLC CoC. SLC CoC has 126 new shelter units in development across the CoC set to open in the next five years which includes DV specific shelter and other ES beds with a DV preference.

&nbsp;

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	whether your CoC has policies and procedures that include an emergency transfer plan;	
2.	the process for individuals and families to request an emergency transfer; and	
3.	the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

(limit 2,500 characters)

1. All information on policies for those fleeing violence is given out to anyone receiving a Coordinated Entry (CE) assessment. This includes emergency transfer policies and close partnerships with neighboring CoCs. CE gives priority to domestic violence (DV) survivors, but long wait times and lack of DV-specific housing can lead to survivors returning to abusers. CE staff prioritize working with survivors whenever and however they show up, as it may not be safe for survivors to bring paperwork home or take follow-up phone calls, etc. CE cannot always connect DV households with housing options with high enough security measures to meet their safety needs. Often the available units are scattered-site without monitored entries, security desks, and/or are too close to the abuser/their family, etc. This can lead to DV households turning down housing options until a safer option is available which further slows down housing placement. SLC CoC has deep partnerships with Victim Service Providers (VSPs), landlords, and law enforcement agencies to ensure that those fleeing violence can quickly and safely leave and move from emergency shelter to housing as quickly as possible. Honoring survivor choice and working closely with VSPs has been key to ensuring safety for survivors. SLC CoC policies ensure households have the option to turn down housing options because of safety concerns. 2,3. SLC CoC has clear transfer policies for households wishing to move to another program/unit. Close relationships are held with CoCs and tribes to support households in portability of rental assistance in other communities that may be safer. SLC CoC has a reasonable accommodation process in place with local PHAs to support client program transfer based on safety needs. This process is designed to quickly move survivors if their abuser moves into the neighborhood and/or discovers where they live. Case consultations are confidential and follow guidelines to protect household identity. SLC CoC maintains a CE priority list outside of HMIS for households fleeing violence to protect confidentiality. Equal access to housing is guaranteed for all households in SLC CoC. CE staff built in an additional step to the assessment and follow-up process to ensure that they are calling safe numbers and never leaving voicemails that could endanger those attempting to flee violence. This often means contacting VSPs prior to households and/or passing messages through case managers at VSP agencies.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and	
2.	proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

(limit 2,500 characters)

1. All information on policies for those fleeing violence is given out to anyone receiving a Coordinated Entry (CE) assessment. This includes emergency transfer policies and close partnerships with neighboring CoCs. SLC CoC has specific staff that complete CE assessments with survivors in domestic violence (DV) shelters as well. CE gives priority to DV survivors as do several PHA housing programs. SLC CoC moves DV survivors from homeless to housed as quickly as possible. CE cannot always connect DV households with housing options with high enough security measures to meet their safety needs. Often the available units are scattered-site without cameras, monitored entries, security desks, too close to the abuser/their family, etc. This can lead to DV households turning down housing options until a safer option is available. SLC CoC has deep partnerships with Victim Service Providers (VSPs), landlords, and law enforcement agencies to ensure that those fleeing violence can safely move from emergency shelter to housing as quickly as possible. Honoring survivor choice and working closely with VSPs has been key to ensuring safety for survivors. SLC CoC policies ensure households have the option to turn down housing options because of safety concerns. 2. SLC CoC has clear transfer policies for households wishing to move to another program/unit. Close relationships are held with CoCs and tribes to support households in portability of rental assistance in other communities that may be safer. SLC CoC has a reasonable accommodation process in place with local Public Housing Authorities to support client program transfer based on safety needs. This process is designed to quickly move survivors if their abuser moves into the neighborhood and/or discovers where they live. Case consultations are confidential and follow guidelines to protect household identity. SLC CoC maintains a CE priority list outside of HMIS for households fleeing violence to protect confidentiality. Equal access to housing is guaranteed for all households in SLC CoC with or without their information being input to HMIS. CES staff built in an additional step to the assessment and follow-up process to ensure that they are calling safe numbers and never leaving voicemails that could endanger those attempting to flee violence. This often means contacting VSPs prior to households and/or passing messages through case managers at VSP agencies.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
1.	ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
2.	accounted for the unique and complex needs of survivors.	

(limit 2,500 characters)

1, 2. SLC CoC housing providers integrate survivors' feedback throughout their programming which can be shown on designated seats on boards of directors, resident councils, exit surveys/interviews, building design consultation, and programming input sessions. For example, the Dabinoo'Igan Domestic Violence Shelter facilitates a Women's Empowerment Group and uses feedback in responding to crisis calls and working with different systems alongside survivors. Survivor feedback across the CoC has led to system changes such as increased trauma-informed services, emergency transfer plans for safety, pet foster and pet friendly shelter/housing, secure front desk, 24/7 staffing, domestic violence (DV) shelter beds for all genders, more staff training, and security cameras in most of our shelter and housing facilities. Survivors of DV, trafficking, stalking, human trafficking, and exploitation are consulted in every space that people with lived experience are consulted in SLC CoC. In this process, care is given to allow survivors to share their story if/when they are comfortable and providing 1:1 feedback options with people they trust. Survivors can participate in all community feedback structures in SLC CoC safely and confidentially. SLC CoC has a 9-person leadership team that is made up of LGBTQIA2S+, Black, Indigenous, and People of Color individuals who have all experienced homelessness and some are survivors of violence. This team advises the CoC governance on systems changes. SLC CoC is also in the process of forming a Youth Action Board to engage youth decision making deeper in our systems. SLC CoC helps to host community summits annually that engage a diverse set of stakeholders in setting goals around ending homelessness with an emphasis on the voices of those who have experienced homelessness. SLC CoC funded organizations prioritize hiring people with lived experience of homelessness and domestic violence to work in their programs. SLC CoC awards points in the local NOFO competition to agencies/tribes that employ people who have experienced homelessness and have genuine consultation structures that lead to improvement of service delivery to people experiencing homelessness. People who have experienced homelessness are also key leaders on the SLC CoC Stepping on Up Committee which chairs the CoC plan to target unsheltered homelessness. These community feedback and planning spaces all include survivors of violence.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes



1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

	Describe in the field below:
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. SLC CoC created a CoC Anti-Discrimination Policy in 2021 through community conversations. This policy affirms our CoC's commitment to Fair Housing, the HUD Equal Access Rule, and the Violence Against Women Act in all our CoC funded housing and services. This policy also includes resources for filing discrimination complaints as needed. This policy is publicly available and all CoC funded projects are asked to include it in their program manuals and leases and/or adopt a similar policy. SLC CoC has shared this with all CoC funded projects and sought feedback. In the future, the CoC anti-discrimination policy will be reviewed at least annually by our CoC funded projects, our governing board, and our Racial Equity & Accountability Project (REAP) team.

2. SLC CoC offers annual training opportunities on LGBTQIA2S+ affirming care and racial equity training opportunities. These trainings are required by the CoC in order to work towards safety for all those experiencing homelessness.

3. During SLC CoC's annual NOFO competition, all CoC grantees must submit a copy of their policies related to discrimination for evaluation. This includes agency-wide policies, program-specific policies and procedures, relevant sections of lease agreements, a housing first assessment form, and a copy of any open findings from HUD. These policies are reviewed and scored for compliance with the CoC anti-discrimination policy during our annual ranking & review process. Grant reviewers are recruited from a diverse set of stakeholders including the local Human Rights Office, the REAP Team, victim service providers, and our CoC governance board. Grant reviewers receive training beforehand on CoC scoring criteria including adherence to the CoC anti-discrimination policy.

4. CoC funded agencies are held accountable to the CoC anti-discrimination policy through our local competition for the annual CoC NOFO funding. Projects that do not integrate racial equity, culturally-responsive care, and LGBTQIA2S+ affirming care are in danger of reallocation in our CoC local competition. Additionally, the CoC coordinator conducts bi-annual site visits with all CoC funded agencies and a key focus of these visits is racial & LGBTQIA2S+ equity. The CoC coordinator uses these visits to be clear about expectations, offer resources, and discuss potential consequences of not adhering to the anti-discrimination policy.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Duluth HRA	36%	Yes-HCV	No
Virginia HRA	18%	Yes-Public Housing	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

SLC CoC has worked with both Duluth & Virginia Housing Authorities over the past years to adopt homeless preferences in their programs. The Duluth Housing and Redevelopment Authority (HRA) has adopted a homeless preference in several of their programs within the Housing Choice Voucher (HCV) program, some of which pull from the Coordinated Entry (CE) priority list such as 27 Single Room Occupancy (SRO/Mod Rehab), 49 Emergency Housing Vouchers (Move Up and homeless priority), certain project-based vouchers (148 from various projects), and 16 Tenant Based Rental Assistance/Home Vouchers. Those that do not pull from Coordinated Entry but still prioritize those experiencing homelessness include 15 Veterans Affairs Supportive Housing, 12 Bridges, and 33 mainstream vouchers. Duluth HRA also has 29 units to fast-track applicants and move families experiencing homelessness out of transitional housing programs and onto the Housing Choice Voucher program. Virginia HRA HCV Program does not have a homeless preference, but there is a preference established for Public Housing units. Virginia HRA partners to provide Project Based Vouchers (PBV) serving homeless households at Ivy Manor (10) and the Youth Foyer (8). Virginia HRA uses the Coordinated Entry process to fill Bridges Vouchers and the SRO Mod-Rehab Units. Virginia HRA does not have a formal Moving On preference; however, they work closely with SLC CoC to assist households enrolled in CoC Programs in applying to the Section 8 Program when they are ready to move on from PSH settings. In 2021, Duluth HRA and SLC CoC collaboratively launched the Emergency Housing Voucher (EHV) program and have a formal MOU signed for the administration of these 49 vouchers. Additionally, SLC CoC has an agreement with Duluth HRA as the host agency for our Coordinated Entry System staff position. SLC CoC also has a partnership with Duluth HRA on our winter warming center location. The Duluth Warming Center is a vital resource for unsheltered people experiencing homelessness in the City of Duluth and surrounding areas who may not feel safe or are unable to access other shelters in the area. In winter 2022-2023, over 600 unduplicated individuals accessed the Duluth Warming Center. The permanent nature of the new warming center has also meant that it has been easier to bring in behavioral health services, public health, vaccination clinics, burn/wound care, peer recovery services, Coordinated Entry assessments, and housing resources.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	
	HOME Program	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		<b>Program Funding Source</b>
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Emergency Housing Vouchers

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	--	-----

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored—For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	
<b>PHA</b>		
Duluth HRA		

## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** Duluth HRA

## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	29
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	29
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1, 2, 3. SLC CoC conducts an annual housing first assessment of all CoC funded projects and all applicants for CoC funds. This assessment includes detailed questions about non-discrimination, criminal background barriers, LGBTQIA2S+ safety, domestic violence policies, and late rent policies. Each project is also required to submit a copy of their lease and any relevant organizational policies annually. All of this information is reviewed, scored, and feedback provided annually. Additionally, SLC CoC sets systems performance benchmarks related to returns to homelessness, maintaining/increasing income, and exits to permanent housing. SLC CoC requests project APRs and monitors project-level outcomes on a bi-annual basis. Projects that score low consistently in systems performance measures and the housing first assessment are at risk of reallocation through annual CoC project ranking processes. All projects funded by SLC CoC are required to use Coordinated Entry (CE) for all housing placements. SLC CoC monitors CE referrals to ensure that CoC funded projects are working with those with the highest barriers to housing and the highest priority needs first. SLC CoC's Planning & Evaluation Committee reviews all of this data outside of the NOFO project ranking process and provides feedback, recommends CoC trainings, and offers 1:1 support sessions for improving outcomes related to housing first principles. This includes nondiscrimination policy formation support, training on domestic violence and gender identity discrimination in housing related to transgender, gender non-conforming, nonbinary and two spirit identities. Additionally, SLC CoC has formed a team of LGBTQIA2S+, Black, Indigenous, and other People of Color (BIPOC) who have all experienced homelessness to help guide further systems change across our CoC related to implicit biases, racism, and systemic discrimination. This is our Racial Equity & Accountability Project (REAP) team and they will continue to engage in improving our system processes, including our housing first assessment and training procedures.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)



1,2,3. SLC CoC providers conduct street outreach (SO) throughout 100% of the geographic area, including rural/remote areas. SO identifies people experiencing unsheltered homelessness through various avenues including, but not limited to, engaging people on busy street corners and people living outside in encampments. SO regularly visits places where free meals are served and needle exchange sites. SO also gains information that helps identify where people who are unsheltered may be living from a variety of sources including the street outreach hotline, community members, the MN Department of Transportation, local police departments, City Parks and Recreation, Sheriff's office, behavioral health, and harm reduction service providers. Methods of engagement center on relationship building, developing trust, and utilizing trauma-informed and harm reduction approaches. Duluth SO happens daily 8am-8pm; Northern SLC street outreach happens on a more part-time basis but is available any time. SLC CoC maintains a 24/7 homeless hotline. SO is also offered as needed if a person is identified as being potentially unsheltered through a tip to the SO hotline. 4.SLC SO engages with people least likely to request assistance by engaging in a trauma-conscious way to gain trust over time. This may be paired with providing resources that can serve as tools of engagement such as providing water, bus passes, laundry tokens, tents, tarps, winter gear, hygiene and wound care kits and later help accessing other services and benefits. Youth SO workers engage youth, build rapport, and refer them to drop-in centers, shelters, or other age-appropriate services. Youth SO happens in close partnerships with schools across SLC CoC. SO workers specifically identify youth who are at-risk or victims of exploitation and human trafficking. SO is advertised on webpages, billboards, brochures, at shelters, youth organizations, schools, libraries, medical clinics, corrections, veterans, and DV services sites. Additionally, SLC CoC has a five-year plan to target unsheltered homelessness—the Stepping On Up Plan. This plan includes expansion of SO targeting unsheltered people in our CoC. This plan will include specialized SO for youth, families living in vehicles, and chronically homeless unsheltered individuals. As a part of this five-year plan, SLC CoC has opened a mobile hygiene unit, a storage facility, and a staffed, safe parking location for those living in vehicles and expanded outreach.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	16	24

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

	Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1.SLC CoC utilizes a statewide 2-1-1 hotline which provides referrals on a wide variety of services. Whenever there is updated information, new resources, or opportunities relating to Mainstream Resources (MR), this information is sent out across the CoC and made available on the CoC website. Information is shared in collaborative meetings across the CoC on a bi-monthly basis at minimum. SLC has two homeless triage teams, which include a financial worker and social worker to assist with benefits access. County social workers go to CoC housing projects regularly to connect residents with available benefits. Throughout winter, our emergency warming centers host community partners to support access to benefits. Meetings are held at least monthly with service providers to update the community on MR, changes to statute, rule, and funding for health care and other services. Staff share information about MR with stakeholders via email and by participating in regional meetings, trainings, and events. 2. SLC's Public Health Nurses disseminate information at homeless shelters, schools, community events and 1:1 meetings with clients. Triage Social Workers support MNSure health insurance applications for individuals that enter our housing and homeless response system. SLC also has several insurance navigators located in community agencies and community sites such as the Public Library. SLC, triage, and CoC programs also connect individuals to the state health insurance exchange (mnsure.org), and local navigators provide enrollment assistance. SLC housing and behavioral health providers including hospitals and outpatient service providers meet regularly to better support people facing homelessness and housing instability. Every week an email is sent out across this group with the current openings/availability and contact information for behavioral health care access. 3. SLC CoC has partnerships with local Workforce Development Centers and Soar Career Solutions which is a nonprofit focused on employment for individuals with criminal backgrounds. Regular employment training and partnership opportunities are offered to all housing agencies for their clients. Some housing providers have specific employment programs such as veterans' employment programs at MACV. SLC CoC has partnerships with disability service agencies such as Arc Northland and Access North with a focus on supporting individuals to access SSI/SSDI as appropriate.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

1,2. SLC CoC is increasing non-congregate shelter capacity through creative funding avenues for construction and staffing/operations. We currently have 126 new shelter units in development across the CoC. This not only provides other options to people facing unsheltered homelessness but also prevents the spread of infectious diseases and increases safety for guests. AEOA's rural shelter expansion will more than double capacity. AEOA and Range Transitional Housing are partnering to develop a family shelter in rural MN to serve up to 18 individuals in a four-plex setting. The American Indian Community Housing Organization (AICHO) is expanding their non-congregate shelter from 10 beds to 24. Safe Haven Shelter has remodeled their current shelter to create non-congregate options/individualized rooms for people of all genders fleeing domestic violence. Bois Forte has also developed a relationship with a hotel to be able to provide non-congregate, scattered-site shelter through hotel vouchers for Tribal members who live off the reservation. Other non-congregate shelter expansion projects that are in development include CHUM shelter expanding individual units to be able to shelter in place and a youth-specific shelter space with 12 individualized units that Lutheran Social Services will operate. 3,4. Throughout the COVID pandemic, SLC CoC has worked with shelters, our local public health department and service providers to ensure they have the resources they need to be able to shelter in place. Across SLC CoC, we have designated public health staff assigned to specific shelters, board and lodges, and congregate supportive housing providers to advise about infectious disease management. This includes education about symptoms, testing protocols, isolation and quarantine guidelines, and social distancing and wearing masks. These relationships are instrumental in our approach, support, and response to COVID and other infectious diseases. Public Health staff regularly provide mobile flu and COVID vaccination and testing events at shelters and other supportive housing units across SLC CoC. In SLC CoC, there is an HIV epidemic that is impacting people facing homelessness. Our local public health department collaborates closely with various partners including community health centers, shelters, and harm reduction providers to provide education and support to testing sites for people with HIV who are also facing housing instability/unsheltered.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:	
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1,2. Throughout the COVID pandemic, SLC CoC has worked with shelters, our local public health department and service providers to ensure they have the resources they need to be able to shelter in place. Across SLC CoC, we have created policies and procedures to respond to COVID and potential future disease outbreaks. This includes the creation of designated local public health staff assigned to specific shelters, board and lodges, and congregate supportive housing providers to advise about infectious disease management. This includes education about symptoms, screening, testing protocols, isolation and quarantine guidelines, and guidance to mitigate risk in shelter settings such as social distancing and wearing masks to prevent infectious disease outbreaks among people facing homelessness. Procedures and practices around sheltering in place, mobile testing and vaccination clinics are well established and ongoing at congregate and non-congregate shelter sites and warming centers during the winter months. County Public Health staff regularly provide mobile flu and COVID vaccination and testing events at shelters and other supportive housing units across SLC CoC. SLC CoC works closely with the MN Department of Health (MDH) through regular meetings and partnerships to update local policies and procedures based on updated guidance specific to shelters. In SLC CoC, there is an HIV epidemic that is impacting people facing homelessness. Our local Public Health Department collaborates closely with various partners including community health centers, shelters, and harm reduction providers (e.g., needle exchange, wound care, and HIV testing) to provide education, and support to testing sites for people with HIV who are also facing housing instability/unsheltered to prevent the spread of HIV and protect people from HIV. This includes referrals for both medical and non-medical case management for people with HIV to the safe storage for safe keeping of medications.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
1.	shared information related to public health measures and homelessness, and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

The resources and guidance the State of Minnesota has provided to homeless programs to address COVID-19 are applicable to current and future respiratory infections. Readiness for a public health emergency has improved by strengthening critical relationships across SLC CoC with public health departments and shelter/housing partners. Communication channels have been established to respond to any public health issues quickly if needed. This includes designated local public health staff for shelters, transitional housing, board and lodge, and supportive housing units across the CoC. These relationships are instrumental in our approach, support, and response for public health emergencies, including the current HIV outbreak we are experiencing in southern SLC. Practices around sheltering in place, mobile testing and vaccination clinics are well established and ongoing at congregate and non-congregate shelter sites and warming centers during the winter months. SLC CoC coordinates and communicates with other community partners who support those experiencing homelessness including food shelves, warming centers, domestic violence shelters, and resource centers. SLC CoC's goal was to be accessible at locations where people experiencing homelessness may be such as public transportation hubs/centers, food distribution sites, and community service events. SLC CoC and the Public Health Department continue to meet with shelter staff to review and update response plans should there be additional COVID-19 surges or other infectious disease outbreaks. SLC CoC works closely with the MN Department of Health (MDH) through regular meetings, correspondence, and consultation which has significantly strengthened our partnership. Currently MDH has an RFP out for the Infectious Disease Trusted Messenger Program for people experiencing homelessness. MDH also provides education and technical assistance on how vaccines work, how they were tested, when to get a vaccine, and motivational interview teams to meet people where they are with concerns about vaccines and move them toward evidence-based practices. The program will be continuing with the potential to expand beyond COVID-specific education and include other vaccines against preventable diseases and valuable communication models that increase prevention efforts specific to people facing homelessness.

1D-9.	Centralized or Coordinated Entry System—Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	covers 100 percent of your CoC's geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1.SLC CoC's Coordinated Entry (CE) system is accessible to the entire geography (100% of the CoC) which includes two Tribal Nations. CES works closely with neighboring CoCs for ease of referrals and assisting households to live where they want. 2.The CES is accessed by calling the 2-1-1 hotline. All assessment services are available via phone to consider those who may have transportation barriers, lack of childcare, or those who are in treatment or incarcerated. CE is marketed throughout the county via websites, posters, business cards, community events, media, social service agencies, medical institutions, corrections facilities, youth agencies, schools, and law enforcement. CE advertises in many community spaces including gas stations, grocery stores, churches, restaurants, and via street outreach. Social workers in emergency response services also help make CE referrals. Local Legal Aid offices and judges in eviction courts are also a key resource in connecting households to CE. CE prioritizes those with highest need through the assessment process, which utilizes community-designed assessments and supplemental questions tailored to specific populations and geographies. Our person-centered assessment process looks at the full picture of each person to find the best housing option. Household choice is also key to the SLC CoC process which prioritizes where people want to live. SLC CoC has a CE policy that allows score modification based on case consult after learning more about a household's situation. Each household continues to work with the case manager who completed the assessment until they access housing. Case managers offer support in accessing mainstream benefits, legal, healthcare, behavioral health treatment (if applicable) for all households while they wait for housing placements. 3. SLC CoC annually reviews CE policies and procedures in public meetings. This includes detailed review of assessment tools and prioritization criteria by CoC governance, people experiencing homelessness, housing providers, and community members. CE policy & procedure changes are made as needed to make the system as accessible as possible and address barriers identified. In 2022, our Racial Equity & Accountability Project Team reviewed CE policies & screening tools and continues to engage in CE system improvements. In 2022, SLC CoC also conducted trauma-informed training for all CE assessors and used this to review the CE assessment with a trauma-informed lens.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. Coordinated Entry (CE) has been advertised broadly to reach all people experiencing homelessness including at churches, courts, treatment centers, medical providers, mobile crisis response teams, schools, nonprofits, etc. In Northern St. Louis County (NSLC), housing assessors are on site at the county government services building. This provides direct connection to a variety of programs through the county. In the Duluth area, households can make appointments through 2-1-1 or they can receive an assessment during weekly walk-in hours provided by two different agencies or through street outreach workers. Assessments are made available as quickly as possible. 2, 3. In Northern St. Louis County (NSLC), all households experiencing homelessness are discussed weekly in case consultation. This ensures that the level of housing services needed is discussed regularly. Due to the significant number of households accessing CE in the Duluth area, case consultations are held bimonthly for specific populations. For example, this has occurred 2+ years for veterans and has helped SLC CoC reach and maintain a functional zero status for veteran's homelessness. This recently started for HUD homeless families on the priority list in our CoC. The lack of housing impedes the ability to house all households expeditiously. However, every effort is made to secure housing as quickly as possible. 4. CE begins with a call to 2-1-1 or a walk-in assessment. At that time, households are directed to the level of services that meet their needs. If experiencing homelessness or are at risk of becoming homeless, households are scheduled for an assessment with a case manager or referred to prevention services to maintain their current housing. These assessments can be done over the phone or in person which is the client's choice. The ability to do the assessment over the phone reduces the barrier to access assistance. Following the assessment, housing case managers will either assist in completing forms for assistance and housing applications or mail them to the household experiencing homelessness dependent on the household's choice. The offer is always made available to assist with any forms or applications. The assessors will also assist with making appointments, and gathering of documents needed for housing. When referred to a housing program, the assessor will work with the client and the housing provider to make a smooth transition to a housing placement.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
	1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;
	2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
	3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)



1. Marketing of the Coordinated Entry (CE) system has been done at the following: County child welfare, behavioral health and public health entities, landlords, hospitals/clinics, probation, law enforcement, housing agencies, community action agencies, attorney agencies, employment agencies, DV providers, gas stations, restaurants, libraries, schools, public transportation, mental health organizations, treatment centers, fire departments, churches, social groups, youth groups, and veteran services. CE is accessible to the entire geography of the CoC which includes two Tribal Nations. CES also works closely with neighboring CoCs for ease of referrals and assisting households to live where they want. CE is accessed by calling the 2-1-1 hotline or weekly walk-in appointments. Assessments are available via phone to consider those who may have transportation barriers, lack of childcare, or be currently in treatment or incarcerated. 2. Any individual/household disputing a decision in the CE process has the right to file a grievance. The grievance form may be obtained from the housing provider who completed the assessment or on the CoC website. If denied housing, clients are told of their rights on how to appeal the housing denial and connected to Legal Aid to assist with appeals. The Grievance committee consists of the weekly housing case consultation meetings and grievances will be considered as soon as received. All individuals filing a grievance, who disagree with the weekly housing meeting decision, may submit a written statement to the CoC Governance Board. The CoC governing board shall make written recommendations which shall be provided to the complainant within 60 days of the presentation of the complaint to the CoC governing board. 3. Both clients and housing case managers are consulted annually when conducting the impediments to fair housing analysis. Clients experiencing impediments to fair housing are addressed weekly at case consultation meetings. Clients are referred to Legal Aid and/or the state/local Human Rights Office for assistance in addressing issues surrounding fair housing complaints. Further action is taken to contact HUD by reporting an issue if the issue is not resolved and if the issue stems from an impediment to fair housing. Unresolved impediments to fair housing and grievances on fair housing, VAWA, and the equal access rule can disqualify organizations from new and renewal funds in the local CoC competition.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	05/01/2023

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1.SLC CoC conducted assessments of racial disparities in 2020 using community interviews of housing providers & people who have experienced homelessness, census data, and HMIS data. SLC CoC uses the Core Homeless Report, Returns to Homeless Report, Length of Time Homeless Report, project-level APRs, Systems Performance Measures, and Minnesota Prevention Assistance Tool Data to assess racial disparities. We also receive occasional reports from MN Departments of Correction and Education that are then integrated into analyzing racial disparities. SLC CoC also uses listening sessions, community summits, and 1:1 interviews as qualitative data to assess racial disparities in housing/services provision that current data cannot capture. Racial disparities data is now a key piece of the SLC CoC annual report which provides a detailed overview of system performance. Racial disparities data is viewed at least biannually and is a consistent lens that we view all systems performance data through. The SLC CoC Planning & Evaluation committee reviews and tracks racial disparities data. This committee has been tracking disparities data for almost 3 years and carries this information into how we review and score NOFO projects and make recommendations for CoC policies to improve racial equity outcomes. SLC CoC has a Racial Equity & Accountability Project (REAP) Leadership Team that is made of individuals who have experienced homelessness, and are LGBTQIA2S+, Black, Indigenous, People of Color (BIPOC). This team is a key part of CoC decision-making processes and guides racial equity evaluation and planning in our CoC. 2.HMIS, census, and qualitative interview data clearly showed the disproportionate representation of BIPOC individuals experiencing homelessness in SLC CoC. Only 3% of the population in SLC CoC is BIPOC and 42% of the population experiencing homelessness is BIPOC. This data also clearly showed that BIPOC households were experiencing lower exits to/retention of permanent housing and higher returns to homelessness. For example, Indigenous and mixed-race households exit to permanent housing almost 50% less than white households. Data shows that BIPOC households in SLC CoC have longer lengths of time experiencing homelessness. This data has shown that a disproportionate number of those seeking emergency assistance and who are at risk-of eviction are BIPOC households. Initial data shows it takes longer for BIPOC households to receive emergency assistance.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes

4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

SLC CoC works closely with Tribal Nations and culturally-specific providers in all CoC projects and equity initiatives. SLC CoC regularly reviews and evaluates racial disparities data on system-wide and project-level basis. This includes biannual site visits with all CoC funded projects in which racial equity policies and outcomes are reviewed and improvement plans are established as needed. Racial equity policies, training, and outcomes are also a key component of scoring for the annual CoC NOFO competition. SLC CoC is continually developing new trainings and strategies to decrease disparate outcomes across our housing continuum. SLC CoC passed a Nondiscrimination Policy that applies to all CoC funded programs, which is partnered with equity training. The CoC governance adopted a Land Acknowledgement to emphasize tribal sovereignty and racial equity in all decision-making. SLC CoC targets outreach to BIPOC led organizations as potential new housing providers. This can be seen in the expansion of the Long-Term Homeless Housing Support Program, which has launched two new sites with a bed preference for BIPOC individuals and families who are homeless. Both programs, Families Rise Together & Divine Konnections are owned and run by BIPOC people and primary employ BIPOC support staff. Additionally, a BIPOC Housing Navigator has been added to the Coordinated Entry System (CES) to better serve BIPOC people experience homelessness in SLC CoC. SLC CoC is improving the cultural responsiveness of CES by offering trauma informed and historical trauma training to all CES assessors and doing detailed review of CES assessments through a trauma informed lens. In 2021, SLC CoC added the Racial Equity & Accountability Project (REAP) leadership team, which is a 9-person leadership team that is made up of LGBTQIA2S+, Black, Indigenous, and People of Color (BIPOC) individuals who have all experienced homelessness. REAP works to gather input from people experiencing homelessness that is used to guide CoC governance, including equity feedback to CoC funded projects. SLC CoC has worked diligently to improve the diversity of our existing committees including the CoC governance, our Planning & Evaluation Committee, and our NOFO ranking & Review committee. SLC CoC has expanded outreach to BIPOC centered and led community organizations to share about housing resources. This includes outreach to Tribal Urban Offices, Family Freedom Center, NAACP, and the Annual Juneteenth events.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	
	Describe in the field below:	
	1. the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and	
	2. the tools your CoC uses.	

(limit 2,500 characters)

1.2. SLC CoC conducted a deep dive assessment of racial disparities in 2020 using community interviews of housing providers & people who have experienced homelessness, and HMIS data. The SLC CoC Planning & Evaluation committee consists of 10 diverse members of our CoC. This body reviews and tracks racial disparities data and has been doing so for almost 3 years. Examples of data tracked includes; returns to homelessness, exits to permanent housing, populations disproportionately experiencing homelessness, length of time homeless, rates of eviction, and rates of accessing emergency assistance. This information directly ties into how we review and score projects in the local NOFO competition and makes recommendations for CoC policies to improve racial equity outcomes. This committee also regularly presents disparities data at public meetings related to housing and at the CoC governance board meetings. The Racial Equity & Accountability Project (REAP) leadership team, which is a 9-person leadership team that is made up of LGBTQ.IA2S+, Black, Indigenous, and People of Color (BIPOC) individuals who have all experienced homelessness, gathers input from people experiencing homelessness to guide CoC governance. The REAP leadership team consults on key changes to equity policies, local NOFO competition scoring, coordinated entry, housing first evaluation, and allocation of new funding opportunities in SLC CoC. REAP also participates in detailed racial disparities review and equity feedback sessions with CoC funded projects, which has led to changes in policies and procedure at the project level. Census, HMIS, and PIT data all show that BIPOC people continue to be overrepresented in homeless populations in our CoC, which has led us to increase analysis of disparities in our prevention and diversion programs. HMIS data has shown us that the rates of BIPOC people exiting to permanent destinations from PH has been increasing over the last 3 years. While disparities still exist, BIPOC households are having much more success in our housing system. However, HMIS data also shows that BIPOC households in SLC CoC still have longer lengths of time experiencing homelessness. Racial disparities data is now a key piece of the SLC CoC annual report, which provides a detailed overview of system performance. The CoC coordinator and CoC governance board oversees these committees and helps to weave these data driven insights into CoC planning & funding considerations.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

SLC CoC has a 9-person leadership team that is made up of LGBTQIA2S+, Black, Indigenous, and People of Color (BIPOC) individuals who have all experienced homelessness. The REAP leadership team advises the CoC Governance on systems change related to housing and shelter. The REAP leadership team consults on key changes to Coordinated Entry, racial equity policies, housing first evaluation, and allocation of new funding opportunities. The REAP team conducts listening sessions and on-going 1:1 conversations with people currently experiencing homelessness on needed systems changes and funding priorities. Through listening sessions hosted by REAP and 1:1 conversations, hundreds of voices of those experiencing homelessness are integrated into CoC planning annually. In 2022 & 2023, REAP members participated in our annual project ranking & review via the local NOFO competition. REAP members also participate in detail project review sessions with our CoC funded projects and give guidance on increasing equity outcomes in these projects. This has already led to impactful policies and procedures changes in several PSH/TH projects. SLC CoC is also in the process of forming a Youth Action Board to engage youth leadership and decision-making deeper in our systems and processes. Additionally, SLC CoC helps to host community summits annually that engage a diverse set of stakeholders in setting goals around ending homelessness across the CoC. These summits have an emphasis on the voices of those who have experienced homelessness as key decision-makers. These summits have occurred for 10 years in our CoC and have led to the development of key community policies and programs to prevent and end homelessness. SLC CoC recently changed our governing board make up to be more inclusive and welcome additional people with lived experience of homelessness, youth, and BIPOC individuals. Finally, CoC funded organizations prioritize hiring people with lived experience of homelessness to work in their programs. SLC CoC awards points in the local NOFO competition to agencies/tribes that employ people who have experienced homelessness and have genuine consultation structures that lead to improvement of service delivery to people experiencing homelessness. People who have experienced homelessness are also key leaders and informants on the SLC CoC Stepping on Up Committee, which chairs the CoC plan to target unsheltered homelessness.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	14	8
2.	Participate on CoC committees, subcommittees, or workgroups.	78	25
3.	Included in the development or revision of your CoC's local competition rating factors.	14	8

4. Included in the development or revision of your CoC's coordinated entry process.	36	18
---	----	----

1D-11b. Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

SLC CoC is a part of the statewide cohort for the Racial Equity & Accountability Project (REAP), which is a technical assistance and system change project of Minnesota Engagement on Shelter & Housing (MESH). As a part of this process, SLC CoC has launched a 9-person leadership team that is made up of LGBTQIA2S+, Black, Indigenous, and People of Color (BIPOC) individuals who have all experienced homelessness. MESH provides monthly training opportunities focused on racial equity analysis and systems change to all members of the REAP team. SLC CoC offers regular training opportunities on the housing continuum, varying grant funds, Coordinated Entry, etc. to all members of the REAP team and others involved in our CoC planning work who have experienced homelessness. REAP members also have access to all training offered to our CoC funded agencies and occasional opportunities to attend local, state and national conferences. Whenever possible, we offer stipends for participation, food, and transportation as well. For example, our CoC sent a cohort of 8 people who have experienced homelessness to the National Coalition to End Homelessness Conference in Oakland, California in 2023. SLC CoC is also in the process of forming a Youth Action Board (YAB) to engage youth leadership and decision making deeper in our systems processes. SLC CoC has started to hire youth researchers to lead a direct cash transfer pilot and these same youth will be the beginning of a YAB and lead a plan to reach functional zero in youth homelessness. SLC CoC recently changed our governing board make up to be more inclusive and welcome additional people with lived experience of homelessness, youth, and BIPOC individuals. Finally, CoC funded organizations prioritize hiring people with lived experience of homelessness to work in their programs. SLC CoC awards points in the local NOFO competition to agencies/tribes that employ people who have experienced homelessness and have genuine consultation structures that lead to improvement of service delivery to people experiencing homelessness. People who have experienced homelessness are also key leaders on the SLC CoC Stepping on Up Committee, which chairs the CoC plan to target unsheltered homelessness.

1D-11c. Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
NOFO Section V.B.1.r.	

Describe in the field below:

1. how your CoC routinely gathers feedback from people experiencing homelessness;
2. how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and

3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.
----	--

(limit 2,500 characters)

1,2 ,3. SLC CoC has a 9-person leadership team that is made up of LGBTQIA2S+, Black, Indigenous, and People of Color (BIPOC) individuals who have all experienced homelessness. The REAP leadership team consults on key changes to coordinated entry, racial equity policies, housing first evaluation, and allocation of new funding opportunities. The REAP team conducts listening sessions and on-going 1:1 conversations with people currently experiencing homelessness on needed systems changes and funding priorities. SLC CoC is also in the process of forming a Youth Action Board to engage youth leadership and decision making deeper in our systems processes. SLC CoC helps to host community summits that engage a diverse set of stakeholders in setting goals around ending homelessness across the CoC, with an emphasis on the voices of those who have experienced homelessness as key decision-makers. These summits have occurred for 10 years in our CoC and have led to the development of key community policies and programs to prevent and end homelessness. CoC funded organizations prioritize hiring people with lived experience of homelessness to work in their programs as well as having feedback loops with residents. Many shelters and housing projects in our CoC have resident councils that help guide the day-to-day operations and programming. This has led to changes in building design to include secure entrances, 24/7 front desk staffing, and more open floor plans in many sites. This has also led to program changes such as eliminating excessive apartment inspections. People who have experienced homelessness are also key leaders on the SLC CoC Stepping on Up Committee, which is our CoC Plan on Unsheltered Homelessness. This plan includes establishing small, regulated encampments across the CoC. These will be safe camping areas with support services, harm reduction services, etc. on site. These sites will be used to support those who are unsheltered on a pathway to permanent housing. SLC CoC has already created safe parking areas for those living in cars, hygiene facilities, safe storage options, and seasonal warming centers in direct response to needs, voiced by unsheltered people. Through all of these structures, hundreds of voices of those experiencing homelessness are integrated into CoC planning annually.

1D-12.	Increasing Affordable Housing Supply.	
--------	---------------------------------------	--

	NOFO Section V.B.1.t.	
--	-----------------------	--

	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
--	---	--

1.	reforming zoning and land use policies to permit more housing development; and
----	--

2.	reducing regulatory barriers to housing development.
----	--

(limit 2,500 characters)



1, 2. The CoC is engaged in discussions with policy makers, PHAs, tribes, services providers, and developers to increase affordable housing development. This has meant advocating for American Rescue Plan (ARP) funding to be used for affordable housing and engaging with local and state governments regarding Low-Income Tax Credits (LITC) for development. SLC CoC has more than doubled Long Term Homelessness (LTH) Housing Support beds in the last two years. Another key step SLC CoC took in 2020 was to convert an underutilized scattered-site, CoC permanent supportive housing (PSH) program to a site-based rental assistance program for 32 chronically homeless adults. SLC CoC has recently developed the Stepping on Up 5-year Plan for funding creative shelter and PSH expansion across the CoC. This includes working with the City of Duluth Planning Commission and City Council to pass an ordinance allowing for appropriate zoning to support safer outdoor spaces for people who are unsheltered. SLC CoC is also working with St. Louis County Land and Minerals Department and the County Administration to find affordable land for safe, authorized encampment and for permanent supportive housing expansion. SLC CoC currently has more than 300 units of new, affordable, permanent housing and 126 shelter units in development. This includes 24 LTH units with construction funded through City and County ARP funds. This is a CoC pilot project to find new ways to increase PSH development outside of the complex LITC process. SLC CoC continues to target creative partnerships and funding streams to expand housing and shelter projects. These initiatives have been successful because of partnership with SLC CoC, City, County, State (Minnesota Housing Finance Agency), and PHAs with nine projects currently in development and several more in early phases of securing sites and preliminary funding.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section V.B.2.a. and 2.g.	
	You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	

1.	Enter your CoC's local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/08/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC's local competition—meaning the date your CoC published the deadline.	08/08/2023

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	
	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.

Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	80
2.	How many renewal projects did your CoC submit?	28
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

1,2. SLC CoC created a score tool through community input and by adopting local measures from HUD's system performance measures (SPMs). Key SPMs targeted include returns to homelessness, exits to permanent housing, and increasing/maintaining total income which were calculated by reviewing project-level APRs. The CoC reviewed how each project scored on these factors and compared scores to SPMs adopted locally. SLC CoC also awarded points for Housing First policies and practices, domestic violence safety plans, harm reduction and trauma-informed practices, and racial equity and culturally responsive care policies and practices. The majority of the SLC CoC project ranking score tool contained objective, data-based scoring criteria. There were a few criteria that were more subjective. This allowed reviewers to discuss multiple facets when deciding how to rank projects. These more subjective project scoring criteria can help offset low SPMs for projects serving those with the most barriers, providing balance of scoring for SLC CoC to ensure we are not asking a project to house chronically homeless individuals and then penalizing them for lower performance. In our biannual project review and site visits, SLC CoC analyzes length of time homeless, but has not yet integrated this into NOFO scoring. 3,4. SLC CoC required all applicants to submit APRs and a questionnaire to capture additional information on severity of needs and vulnerabilities related to addressing racial disparities, working with vulnerable populations, and adhering to Housing First principles. SLC CoC has a clause in our ranking & review policy that allows for a reordering of the initial project ranking to protect rural resources and culturally-specific housing projects. This clause can be utilized to protect rural and tribal housing projects from potential cuts. This provision in our ranking criteria acknowledges that performance outcomes may be lower in rural areas where resources are sparse. Additionally, SLC CoC uses a Housing First assessment in our project ranking process. This assessment assigns up to 22 percent of the total points possible to projects that serve clients with the highest barriers such as criminal backgrounds, drug use, and past evictions. SLC CoC also has a tie breaker criteria in the NOFO competition that prioritizes projects that serve more youth and/or chronically homeless households.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
NOFO Section V.B.2.e.		
Describe in the field below:		
1.	how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1. The creation of the FY2023 CoC NOFO project score criteria/tool was led by the SLC CoC Planning & Evaluation Committee which hosts monthly public meetings and creates recommendations for the CoC Governance. This committee has a culturally and racially diverse membership. The final project scoring criteria was reviewed and approved by the SLC CoC governance which has two seats for tribally enrolled people, one seat for an at-large Black, Indigenous, and People of Color (BIPOC) community member, and one seat for a person with lived experience of homelessness. Additionally, the Racial Equity Accountability Project (REAP) Team was consulted on scoring criteria. The REAP Team participated in project ranking & review for the local competition of the FY2023 NOFO. The nine member REAP team conducted in-depth review and feedback in equity policies and procedures of all CoC funded projects as well as scored projects for the CoC ranking & review process. 2. The SLC CoC Ranking & Review Committee conducted all review, selection, and ranking process for project applicants in the FY 2023 CoC NOFO. Grant reviewers are recruited from a diverse set of stakeholders including the local Human Rights Office, REAP Team, VSP agencies, and our CoC Governance board. At least 50% of those who participated in the workgroups and committees that created scoring criteria and those who scored and ranked applications were LGBTQIA2S+, BIPOC, tribally enrolled, low-income, and/or have experienced homelessness. 3. SLC CoC awarded points for culturally responsive care and racial equity policies and practices. This scoring asked about how CoC funded projects train staff on racial equity and culturally responsive care and how they assess, track, and target solutions for racial disparities. A new scoring criterion added this year scored projects on how they authentically solicit and integrate feedback from people who experienced homelessness. All applicants must submit a copy of their policies related to discrimination for evaluation including policies & procedures, relevant sections of lease agreements, MOUS, and a copy of any open findings from HUD. These policies are reviewed and scored for compliance with the CoC Anti-Discrimination Policy, VAWA, and the Equal Access Rule. Projects that do not integrate racial equity and culturally-responsive care are in danger of not receiving new funding or reallocation in our CoC local competition.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. In 2020 SLC CoC created a reallocation policy and conducted community conversations to ensure that all projects understood the criteria for reallocation. The SLC CoC reallocation policy was created through community input and approved by the CoC Governance. The policy was presented in all public housing provider meetings, CoC governance meetings, shared via email, posted on the CoC website, and presented in NOFO info sessions. SLC CoC determined that any project that had low performance or recaptured funds for two CoC NOFO cycles would be reviewed for reallocation. This means that the CoC can cut partial or full funding from any low performing or underspent project to help fund new projects in the annual NOFO process. This policy also included protection for new & recently transferred projects so that new grant administrators would have one full NOFO cycle to improve spending and performance before reallocation. This policy requires all projects be reviewed for potential reallocation during the annual ranking and review process. 2, 3. SLC CoC's Ranking & Review Committee identified four projects that qualified for reallocation and chose to reallocate funds from three of those projects. These projects had a portion of their funds reallocated due to history of unspent funds and all projects voluntarily participated in reallocation decisions and no appeals were made. This year, a total \$181,446 funds were reallocated from 3 renewal projects, CHUM's Rapid Rehousing, CHUM's St. Francis, and Range Mental Health Center's Combined Rental Assistance projects. \$35,567 of this reallocation funding was designated to the new HMIS expansion project as HMIS funding is a commitment of the CoC and this funding will support long needed systems updates for HMIS. The remaining \$145,879 of reallocation funding was designated to Center City Housing Corporation's new Wadena West project as the highest scoring new project and the only project that adds new beds to the CoC. 4. SLC CoC did not choose to reallocate any funds from The Salvation Army's Rapid Rehousing project despite a history of returned funds. This project was placed on a project improvement plan a year ago and is now on track to spend down all funds. Due to the success of the project improvement plan, reallocation was no longer necessary for this project.

1E-4a.	Reallocation Between FY 2018 and FY 2023.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	No
--	--	----

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes

4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	08/17/2023
----	---	------------

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	08/18/2023
--	--	------------

1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank–if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
--	---	-----

1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/21/2023
--	--	------------

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	09/21/2023
--	---	------------



## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
--	--	---------

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Statewide
--	--	-----------

2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	04/28/2023
--	---	------------

2A-4.	Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and	

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. Minnesota's statewide coalition for victim-service providers (VSPs), Violence Free MN, is leading a grant-funded initiative to assist VSPs in assessing their software vendors. The goal is to assess if their comparable databases are compliant with all HUD data standards and requirements. Staff from the HMIS Lead Agency were actively involved in this initiative, providing guidance with respect to HMIS data standards. HMIS staff participated in meetings with VSPs and funders as needed. The HMIS Lead Agency continues to engage with Violence Free Minnesota to identify data collection, technology, and privacy barriers for VSPs and evaluate how these barriers may have prevented VSPs from obtaining sufficient funding. With this partnership between the statewide coalition and the HMIS Lead, technical guidance for VSPs is available via the HMIS Helpdesk as they work to ensure compliance with HUD data standards. This occurs while maintaining clear separation of client data as VSP data is not in HMIS nor shared with the HMIS Lead directly. This will benefit the CoC by continuing to develop partnerships between the HMIS Lead and VSPs. All MN CoCs have supported VSPs/DV housing and service providers in accessing funds through the CoC competition by organizing the "CoC Basics for Victim Service Providers" webinar on 8/3/2022 and providing follow-up TA as needed.

2. SLC CoC does not currently have any CoC funded domestic violence programming, but some receive other HUD funds. CoC domestic violence data is collected in separate, secure, confidential reports and databases maintained by Victim Service Providers (VSPs). All VSPs are onboarded in the Apricot Database and use internal spreadsheets/reports to collect additional data. VSPs in SLC CoC receive funding from the Cost Neutral Transfer (CNT) process which funds additional emergency shelter beds across SLC CoC. Through this process, VSPs submit a monthly CNT report to the CoC in lieu of HMIS data input. This deidentified report includes demographic information, entry data, and exit data. SLC CoC works closely with VSPs during our annual Point-in-Time Count to assure that we collect accurate and confidential information about the number of individuals currently in our emergency shelters, seasonal warming centers, and transitional/permanent housing projects have experienced domestic violence, sexual assault, human trafficking, and/or exploitation.

3. Yes, SLC CoC is compliant with the 2022 HMIS Data Standards.

2A-5. Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.

NOFO Section V.B.3.c. and V.B.7.

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	200	39	165	102.48%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	170	0	132	77.65%

4. Rapid Re-Housing (RRH) beds	69	0	69	100.00%
5. Permanent Supportive Housing (PSH) beds	657	0	622	94.67%
6. Other Permanent Housing (OPH) beds	550	0	528	96.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:
1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1,2: Transitional Housing Projects had 77.65% bed coverage, with only 13 more beds in HMIS needed to meet the 85% metric. This can be accounted for by the addition of grassroots transitional housing and emergency shelter providers participating for the first time in the HIC process. This will occur through outreach and partnership with our HMIS lead agency.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
--	-----

## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
--	---	------------

2B-2.	PIT Count Data—HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	04/28/2023
--	---	------------

2B-3.	PIT Count—Effectively Counting Youth in Your CoC's Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:
1.	engaged unaccompanied youth and youth serving organizations in your CoC's most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC's most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC's most recent unsheltered PIT count.

(limit 2,500 characters)

1. SLC CoC engaged stakeholders that serve youth in the PIT count across the CoC for the 2023 PIT count. This included youth street outreach providers, youth housing and homelessness service providers, and school liaisons for families experiencing homelessness. Based on feedback from these organizations, we added an option for participants to call in to take the survey to make taking the survey more accessible to youth who may not have access to transportation to take the survey. Communications, fliers, and surveys were delivered to our youth providers and schools so that these providers could administer surveys on site. SLC CoC engaged stakeholders to conduct the PIT count in numerous ways including providing trauma-informed training through a culturally responsive lens, PIT logistical training, and community coordination meetings where stakeholders could ask questions and contribute to PIT planning. 2. SLC CoC's homeless youth service providers utilized HMIS to count all youth who were facing homelessness as well as reached out to all the local schools to obtain a count for the total number of students or families known to be homeless the night of the PIT count. This strategy reduces the likelihood of retraumatizing youth while still getting an accurate count of youth who are facing homelessness. Additionally, providers conducted the PIT survey in the Drop-in Youth Center and through street outreach. Being in Northern Minnesota, temperatures and outdoor conditions are frigid and the feedback from our youth providers is overwhelmingly that youth are doubled up this time of year and do not qualify to take the survey. Youth providers use their knowledge of the individuals they serve to identify and encourage qualifying youth to take the survey. Those administering the surveys go to events where services, food and clothing are administered for free and work directly with school districts to reach and count youth. 3. Many of our youth service agencies employ people who experienced homelessness in their youth and these staff are often the frontline staff for PIT counts to reach youth. SLC CoC is also in the process of establishing a Youth Action Board (YAB). The YAB will be key in leading a youth PIT count in the future as well as establishing a process for capturing how many youth are couch-hopping/doubled-up in our CoC. We are currently finding funding to pay youth that will join the YAB and plan to launch in 2024.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC's PIT count results; or	
	4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

(limit 2,500 characters)

1, 2. The Institute of Community Alliance (ICA) , which is our HMIS lead agency, updated all PIT tools and reports to reflect the HUD 2022 Data Standards Changes. Aside from data standards changes, data collected for sheltered count was uniform with recent years. Survey materials for unsheltered and non-HMIS sheltered counts were updated this year across the State of Minnesota for ease of data collection and participation. For example, SLC CoC collaborated with ICA to create a new method for aggregate data collection for projects who do not participate in HMIS. These changes improved the format and ease of participation for agencies that do not use HMIS. ICA also re-organized subpopulation information by household type for clarity. ICA & SLC CoC provided additional training support to assist with accurate data collection. Finally, ICA utilized a custom data quality report to focus on PIT night data quality and SLC CoC supported data quality cleanup. The PIT data within HMIS benefitted from the established statewide data quality monitoring process, including follow-up efforts by coordinators and funders. Outside of changes to the survey, our on-the-ground PIT survey strategies remained the same, with several new survey sites and a call-in phone survey option added in 2023. 3. These changes did not have a significant impact on our PIT count results this year. We anticipate increased participation from agencies currently not in HMIS in future years because of the changes made. Changing trends in unsheltered homelessness have impacted our 2024 PIT strategy. We will focus a larger survey effort on our CoC's warming center locations in 2024 as there were survey opportunities missed in this spot in 2023. We will also plan to have a presence for several days the week of PIT count in area soup kitchens instead of just the morning after PIT count as in the past.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1.SLC CoC uses data pulled from HMIS data, HUD systems performance measures, and qualitative information from community conversations with housing providers and people who have experienced homelessness to determine risk factors for first-time homelessness. SLC CoC uses the HMIS first time homeless report, Coordinated Entry (CE) assessment data, and Homeless prevention program reports to determine who may be at risk of homelessness across the CoC. SLC CoC also collaborates closely with schools, county social workers, tribal and public child welfare agencies, churches, and non-profit agencies across the CoC to identify households at risk of homelessness. SLC CoC has a close partnership with the statewide 2-1-1 hotline which is a key point for identification and referral for those at risk of homelessness. Close partnership with neighboring CoCs to connect people to diversion, prevention, and housing resources quickly is also key. 2. SLC CoC saw a 127-person increase in first-time homelessness last year. Much of this can be attributed to people migrating from more rural CoCs surrounding SLC CoC seeking additional resources and emergency shelter options. Duluth, Minnesota is the largest city in Northern Minnesota and the 4th largest city in the state. This means that people often show up as homeless in our CoC for the first time. SLC CoC strategy to address households at risk of homelessness focuses on early identification and intervention which often occurs through homeless prevention programming and/or emergency rental assistance requests. Additionally, close collaboration with landlords, housing organizations, tribes, and other CoCs is key to homeless prevention. Households access prevention programming through the CE system and are connected to housing case managers. Weekly meetings are held to review individual cases and identify resources available to prevent homelessness. Ongoing case management is offered to households at risk of homelessness to provide tenancy sustaining services. In cases where homelessness cannot be prevented, SLC CoC quickly connects households to rapid rehousing programs and emergency shelter options. 3. The SLC CoC Coordinator, under the direction of the CoC Governance Board, is responsible for overseeing the CoC strategy. These strategies are also supported by the CoC Planning & Evaluation Committee which analyzes homelessness data and makes recommendations for systems improvement to decrease first-time homelessness.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	Yes

(limit 2,500 characters)



1. N/A. 2. SLC CoC saw a 127-person increase in first-time homelessness in the last year. Much of this can be attributed to people migrating from more rural CoCs surrounding SLC CoC, seeking additional resources and emergency shelter options. Duluth Minnesota is the largest city in Northern Minnesota and the fourth largest city in the state. This often means that people experiencing homelessness in surrounding rural CoCs come to SLC CoC for resources such as emergency shelter and housing. Using an HMIS report run for the same data set and project types as our SPM report for First Time Homelessness included in that measure, we identified the following: 52% (26) of the households who entered projects in the reporting period and were homeless for the first time also reported that they were most recently permanently housed outside St. Louis County CoC, meaning that 52% of first-time homelessness in SLC CoC is due to migration from other CoCs to seek services and stability. Additionally, the State of Minnesota became a trans refuge state in 2023. This important legislation has created safety and additional protection for transgender, gender nonconforming, nonbinary, and two spirit people who come to the state of Minnesota to receive services, seek gender affirming care, and/or find housing. We are beginning to see the impact of this legislation with trans refugees, especially youth, arriving in our CoC seeking housing resources to create a safer life. This is difficult to show in data as often LGBTQIA2S+ people will not self-identify in assessments/intakes and may choose to sleep in cars, outside, or couch surf for their own safety. We know this is happening from on-the-ground stories from trusted LGBTQIA2S+ advocates in our community, even if we do not have data to show this yet.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	
	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1.SLC CoC utilizes the Coordinated Entry (CE) system to prioritize those with the longest time spent homeless for the first housing openings across the CoC. This ensures that people are moved from homeless to housed as quickly as possible. Outside of CE, our PHAs prioritize those who are homeless and those who are fleeing domestic violence in many programs to target shortening time spent in homelessness. SLC CoC's strategy to decrease the length of time homeless also targets individual economic stability through income growth and asset building. The process of income growth begins in emergency shelter and is emphasized throughout the housing continuum. SLC CoC is piloting a Direct Cash transfer program for homeless youth and anticipates this to drastically impact the length of time youth spend homeless. SLC CoC also targets expansion in homeless prevention and cash assistance programs as a key tool to minimize time homeless for all households. SLC CoC is developing new, affordable and permanent supportive housing options as key ways to reduce time spent homeless. This strategy is critical as our length of time homeless has remained untouched for years and matched our stagnant housing inventory. There are currently 9 new housing projects in development in SLC CoC. 2. Homelessness verification documentation at intake is a key to update and track length of time homeless. HMIS records length of time homeless by entry/exit dates. Providers receive regular reports to monitor all individuals and families by the length of time they are homeless. Additionally, SLC CoC works closely with veteran service agencies to monitor the length of time homeless for veterans across the CoC. CE processes in SLC CoC always give preference to qualified households with the longest length of homelessness first. SLC CoC uses case conferencing models to identify and support households who have experienced homelessness the longest in finding and maintaining housing. Close partnership with neighboring CoCs also helps us to understand and track the full length of time homeless for households and connect them with appropriate housing referrals. 3.The SLC CoC Coordinator, under the direction of the CoC Governance Board, is responsible for overseeing the CoC strategy. These strategies are also supported by the CoC Planning & Evaluation Committee which analyzes homelessness data and makes recommendations for systems improvement to reduce the length of time homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. SLC CoC has a 64 percent exit to permanent housing rate for all households in street outreach projects. SLC CoC has had an emphasis on increasing supportive services in the last year which has added new street outreach workers, navigators, and housing stabilization case managers across the CoC. The CoC has also established a permanent warming center location which has allowed for wrap-around services for unsheltered households. SLC CoC also established a safe car parking site with staffing and services for those living in their cars. These strategies are all a part of Stepping on Up which is the CoC plan on unsheltered homelessness. SLC CoC has strong coordination with rapid rehousing programs to move households quickly from homelessness to permanent housing. Additionally, all households in the CoC have access to Ready to Rent and First Time Homebuyer classes to gain life skills related to housing retention. 2. SLC CoC has an 89 percent exit to/retention of permanent housing rate for all households exiting permanent housing. The strategy also includes CoC support for the Landlord Tenant Connection, Legal Aid, and Homeless Prevention Programs, such as Landlord Incentives Program & Family Homeless Prevention & Assistance Program (FHPAP). Case managers work with households to connect them to wraparound services to maintain their housing. FHPAP flex funds support households needing short term financial assistance to maintain housing. SLC CoC has a commitment to expanding permanent supportive housing units available across the CoC. One way this is prioritized is through strategic use of CoC funds, such as our recent conversion of an underutilized scattered-site PSH project to a 32-unit, site-based PSH project for chronic homeless adults. Additionally, the CoC has a strong partnership with PHAs and helped launch the Emergency Housing Voucher program and supported affordable housing development processes for PHAs in the CoC. Duluth HRA also launched a landlord risk mitigation fund to encourage private landlords to accept housing vouchers. SLC CoC continues to push for PSH development across the CoC. SLC CoC currently has nine new housing projects in development across the CoC. SLC CoC will continue to address racial disparities in exits to permanent housing in FY2023 and has already seen great improvements in closing this disparities gap.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section V.B.5.e.	
	In the field below:	
	1. describe your CoC's strategy to identify individuals and families who return to homelessness;	
	2. describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. HMIS provides timely, accurate data to help identify people returning to homelessness. The data is used to develop strategies for focusing planning program resources across the CoC. Households that are returning to homelessness are discussed and prioritized in weekly case conferencing meetings. Shelters also ask individuals about previous homelessness on intake and can assist more quickly in connecting to resources. SLC CoC housing projects also utilize exit surveys and conduct routine follow-up visits for at least 6 months after exit from any PSH/RRH/TH project. SLC CoC prioritizes high HMIS data quality and updates exit locations and case notes for accuracy anytime new information is learned. This helps to track reasons for exits and potential reasons for returning to homelessness such as eviction or return to use. 2. SLC CoC saw a slight decrease in returns to homelessness last year, with only 15% of all households and 8% of PH exits returning to homelessness in 2 years. All CoC funded programs adhere to Housing First and harm reduction protocols and avoid terminating tenancy whenever possible. When a tenant must be terminated from housing, other housing options are considered before exiting a household to homelessness. All households are offered transfer options whenever possible, and households are offered routes to appeal tenancy termination prior to formal eviction. SLC CoC's approach to reduce returns to homelessness is varied and person-centered. Examples include outreach to a range of stakeholders (corrections, police, hospitals), the Landlord Incentive Program for increasing "felon friendly" housing options, rental assistance and homeless prevention funds, Tenant Landlord Connection & Legal Aid for eviction prevention, Warrant Resolution Days, improved access to behavioral health treatment, and focused outreach/services to veterans who may be at risk of returning to homelessness. 3. The SLC CoC Coordinator, under the direction of the CoC Governance Board, is responsible for overseeing the CoC strategy. These strategies are also supported by the Planning & Evaluation Committee, which analyzes homelessness data and makes recommendations for systems improvement regarding returns to homelessness outcomes. All of these processes center racial disparities in the discussion. African American and Black households are 2x as likely to return to homelessness as any other demographic in SLC CoC and this will be a key target for improvement in FY2023.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1) SLC CoC's strategy to increase employment income focuses on assessing the assets and barriers of individuals and families and connecting them to mainstream resources that support them as they seek work. Programs create a person-centered plan with the individual or family to increase employment income. Examples include direct training; mentoring programs; creating volunteer experiences that build skills; continuing education; resume building; assisting in applying for positions online and in person; and interview preparation. 2) SLC CoC strategy includes targeting employment increases while in homeless prevention, emergency shelter, rapid rehousing, permanent housing, and transitional housing programs. Employment income is prioritized throughout the housing continuum, but early engagement of households has been an effective strategy. To increase access to employment and employment training resources, SLC CoC housing provider staff connect participants with a network of employment services as part of their case management plan. Employment agencies include Duluth Workforce Center; AEOA Employment & Training; Express Employment; ISD 709 (Adult Basic Education); Lake Superior College; Life House Futures; YES Duluth; SOAR Career Solutions; MN Dept of Employment & Economic Development; and Family Assets for Independence in MN (FAIM). SLC CoC partners closely with these agencies, especially the Duluth Workforce Center, with whom we host regular cross-sector training and support offerings. Several SLC homeless service providers are co-located with employment agencies. Housing providers also partner with childcare agencies or provide childcare on site so parents can work. SLC CoC also prioritizes hiring those with lived experience of homelessness and many housing agencies employ former residents of their programs. One example of strong employment training is the youth homeless employment program Legitimate Hustle, housed in the youth agency, Life House. This program offers youth mentorship and shadowing in various career paths and practice in running a small business. Youth hand craft candles, jewelry, etc. and sell this through Legitimate Hustle to generate income. 3) The SLC CoC Coordinator, under the direction of the CoC Governance Board, is responsible for overseeing the CoC strategy. These strategies are also supported by the CoC Planning & Evaluation Committee which analyzes homelessness data and makes recommendations for improvements to income measures.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. SLC CoC increases non-employment cash income for households throughout the continuum of housing. Households are assessed to identify assets and barriers to earned income when they first arrive in the housing continuum. This often means that households in homeless prevention programs and emergency shelters begin the process to gain non-employment income at first appearance in our system. Households are then assisted in applying for benefits including veteran benefits, tribal benefits, General Assistance, Minnesota Family Investment Program (MFIP/TANF) funds, and/or connection to SOAR advocacy for assistance in applying for Social Security/Supplemental Security Income. Households are assisted with applications and gathering of documentation as needed. Households applying for SS/SSI are also connected to legal resources to support appeals for benefits as needed. Households are also connected to medical professionals for professional statement of need documentation for SS/SSI benefits.

2. Housing partners collaborate with county social workers and financial workers to determine eligibility for non-employment income and access application materials and support application processes. A key strategy for SLC CoC is to form a network of support that households can access to gain stability. SLC CoC housing programs put emphasis on supporting clients with non-employment income into permanent housing settings with on-site supportive services. SLC CoC also participates in advocacy to increase non-employment income benefits. For example, the state's TANF (MFIP) cash assistance program received an increase of \$100 per family per month by the Legislature in 2019, which SLC CoC helped advocate for. SLC CoC is also a pilot CoC for direct cash transfer for homeless youth, which will launch in 2024 and provide unrestricted cash stipends to youth experiencing homelessness to support stabilization.

3. The SLC CoC Coordinator, under the direction of the CoC Governance Board, is responsible for overseeing the CoC strategy. These strategies are also supported by the CoC Planning & Evaluation Committee which analyzes homelessness data and makes recommendations for improvements to income measures.

## 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Wadena West Apart...	PH-PSH	30	Housing
Expanded Rental A...	PH-PSH	32	Healthcare
Support for Survi...	PH-RRH	31	Both

### 3A-3. List of Projects.

1. What is the name of the new project? Wadena West Apartments
2. Enter the Unique Entity Identifier (UEI): FDU6Y7GFNJZ5
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 30
5. Select the type of leverage: Housing

### 3A-3. List of Projects.

1. What is the name of the new project? Expanded Rental Assistance Supports Program
2. Enter the Unique Entity Identifier (UEI): C4RHTZ8NBF35
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 32
5. Select the type of leverage: Healthcare

### 3A-3. List of Projects.

1. What is the name of the new project? Support for Survivors of Domestic Violence FY2023



**2. Enter the Unique Entity Identifier (UEI):** RQHGJBDMBG76

**3. Select the new project type:** PH-RRH

**4. Enter the rank number of the project on your** 31  
**CoC's Priority Listing:**

**5. Select the type of leverage:** Both

## 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

NA

## 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

NA

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.		
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.		
3.	We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.		
4.	Attachments must match the questions they are associated with.		
5.	Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.		
6.	If you cannot read the attachment, it is likely we cannot read it either.		
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).		
	. We must be able to read everything you want us to consider in any attachment.		
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.		
8.	Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.		
Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	1C-7. PHA Homeles...	09/20/2023
1C-7. PHA Moving On Preference	No		
1D-11a. Letter Signed by Working Group	Yes	1D-11a. Letter Si...	09/20/2023
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing Fi...	09/20/2023
1E-1. Web Posting of Local Competition Deadline	Yes	1E-1. Web Posting...	09/20/2023
1E-2. Local Competition Scoring Tool	Yes	1E-2. Local Compe...	09/20/2023
1E-2a. Scored Forms for One Project	Yes	1E-2a. Scored For...	09/20/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5. Notificatio...	09/20/2023
1E-5a. Notification of Projects Accepted	Yes	1E-5a. Notificati...	09/20/2023
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	09/20/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2A-6. HUD's Homel...	09/20/2023
3A-1a. Housing Leveraging Commitments	No	3A-1a. Housing Le...	09/20/2023
3A-2a. Healthcare Formal Agreements	No	3A-2a. Healthcare...	09/21/2023
3C-2. Project List for Other Federal Statutes	No		
Other	No		

## **Attachment Details**

**Document Description:** 1C-7. PHA Homeless Preference

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** 1D-11a. Letter Signed by Working Group

## **Attachment Details**

**Document Description:** 1D-2a. Housing First Evaluation

## **Attachment Details**

**Document Description:** 1E-1. Web Posting of Local Competition  
Deadline

## **Attachment Details**

**Document Description:** 1E-2. Local Competition Scoring Tool

## **Attachment Details**

**Document Description:** 1E-2a. Scored Forms for One Project

## **Attachment Details**

**Document Description:** 1E-5. Notification of Projects Rejected-Reduced

## **Attachment Details**

**Document Description:** 1E-5a. Notification of Projects Accepted

## **Attachment Details**

**Document Description:** 1E-5b. Local Competition Selection Result

## **Attachment Details**

**Document Description:**



## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** 2A-6. HUD's Homeless Data Exchange (HDX)  
Competition Report

## **Attachment Details**

**Document Description:** 3A-1a. Housing Leveraging Commitments

## **Attachment Details**

**Document Description:** 3A-2a. Healthcare Formal Agreements

## **Attachment Details**

**Document Description:**

## Attachment Details

Document Description:

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	08/22/2023
1B. Inclusive Structure	09/21/2023
1C. Coordination and Engagement	09/21/2023
1D. Coordination and Engagement Cont'd	09/21/2023
1E. Project Review/Ranking	09/21/2023
2A. HMIS Implementation	09/21/2023
2B. Point-in-Time (PIT) Count	09/21/2023
2C. System Performance	09/21/2023
3A. Coordination with Housing and Healthcare	09/21/2023
3B. Rehabilitation/New Construction Costs	09/21/2023
3C. Serving Homeless Under Other Federal Statutes	09/21/2023

<b>4A. DV Bonus Project Applicants</b>	09/21/2023
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required



## 2023 NOFO Document Cover Sheet

---

**Document:** 1C-7. PHA Homeless Preference

**Description:** PHA Administrative Plan. If the CoC is seeking points under section V.B.1.g of this NOFO, a copy or the relevant excerpt from the local PHA(s) administrative planning document(s), or other written policy developed between the CoC and the PHA(s) that describes the PHA(s) homeless preference for housing. Instead of a relevant excerpt from the written plan, a letter from the PHA(s) that describes the PHA(s) homeless preference for housing may be attached.

**Upload to the 4B. Attachments Screen** a copy of an excerpt from the PHA(s) Administrative Plan, Admission and Continued Occupancy Policy (ACOP), or a letter from the PHA(s) that addresses: **1. Homeless preference** (whether general or limited)—name the attachment **PHA Homeless Preference**

**E.** All new **admissions** experiencing homelessness at the time of entry count toward the percentage, regardless of the voucher type.

**Date:** 2023 preferences

**Where to find relevant information:**

Page 2: Duluth, MN HRA homeless preference

Page 3: Virginia, MN HRA homeless preference

Page 4-5: PHA homeless preference; Most relevant information circled in red on page 4

Text showing homeless preference marked with red arrows and/or boxes. Relevant information (homeless preference language) comes from the PHA admin plan.

#### 4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

##### **Local Preferences [24 CFR 960.206]**

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

##### PHA Policy

In order to serve the needs of our community, the PHA has established the following local preferences:

##### Pine Mill Court and Scattered Site (AMP 1) Local Preferences:

Points Per Preference	Preference
3	“Working” families, where the head, spouse or sole member is employed at least 20 hours per week or is disabled.
2	Households with an adult household member who lives, works, goes to school or has been notified s/he is hired to work in the City of Virginia.
1	Homeless Households.*

##### Columbia/Rouchleau (AMP 2) Local Preferences:

Points Per Preference	Preference
3	Household with an adult household member who is elderly (62 years of age or older) or disabled.
2	Households with an adult household member who meets the definition of near elderly (50 years of age and older).
1	Households with an adult household member who lives, works, goes to school or has been notified s/he is hired to work in the City of Virginia.

##### Clay Court (Eveleth HRA) Local Preferences:

Points Per Preference	Preference
3	Households with an adult household member who lives, works, goes to school or has been notified s/he is hired to work in the City of Eveleth.

## 19-IV.D. WAITING LIST ADMINISTRATION

### **General Waiting List Requirements [Notice PIH 2020-01 and Mainstream Voucher Basics Webinar, 10/15/20]**

PHAs must not have a separate waiting list for Mainstream voucher assistance since the PHA is required by the regulations to maintain one waiting list for tenant-based assistance [24 CFR 982.204(f)]. All PHA policies on opening, closing, and updating the waiting list, as well as waiting list preferences in Chapter 4, apply to the Mainstream program.

When the PHA is awarded Mainstream vouchers, these vouchers must be used for new admissions to the PHA's program from the waiting list. The PHA must lease these vouchers by pulling the first Mainstream-eligible family from its tenant-based waiting list. PHAs are not permitted to reassign existing participants to the program in order to make regular tenant-based vouchers available. Further, the PHA may not skip over Mainstream-eligible families on the waiting list because the PHA is serving the required number of Mainstream families.

Upon turnover, vouchers must be provided to Mainstream-eligible families. If a Mainstream turnover voucher becomes available, the PHA must determine if the families at the top of the waiting list qualify under program requirements.

### **Admission Preferences [Notice PIH 2020-01; FY17 Mainstream NOFA; FY19 Mainstream NOFA]**

If the PHA claimed points for a preference in a NOFA application for Mainstream vouchers, the PHA must adopt a preference for at least one of the targeted groups identified in the NOFA.

#### PHA Policy

The PHA claimed a preference for a targeted group as part of an application for Mainstream vouchers under a NOFA. The PHA will offer the following preference:

- Homeless/at risk non-elderly disabled
- Non-elderly disabled

#### 4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

##### **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

##### PHA Policy

The PHA will use the following local preferences:

1. Funding Reduction: The PHA will offer a preference to any family that has been terminated from its HCV and other small programs due to insufficient program funding.
2. Green bar: Twenty-nine homeless families who currently reside in an established transitional housing program.
3. Involuntary Displaced: Individuals who are displaced according to the following:
  - a. Federal Disaster (e.g. flood or fire) that makes units uninhabitable as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.
  - b. Government action:
    1. Federal, State, or local body or agency.
    2. In connection with code enforcement or public improvement of development program.
    3. Disabled Public Housing tenants requesting a unit transfer for whom the HRA owns no housing unit that will meet their disability-related needs or which can feasibly be modified to meet said needs.
4. Spirit Valley Young Mothers Program: Five vouchers to be used for the Spirit Valley Young Mothers Program. For this preference, referrals must be made by the YWCA, and any applicant under the age of 18 must provide certification of emancipation or evidence of responsibility for basic life needs.
5. New Beginnings Program: Two vouchers to be used for the North Shore Horizon (aka New Beginnings Housing) development. For this preference, referrals must be made by North Shore Horizons.
6. Military Deployment: All persons who have been deployed and lost their assistance due to said deployment. Applications must be received within six months of the end of said deployment.



The PHA will first assist families that have been terminated from the HCV program due to insufficient funding and then assist families that qualify for the VAWA preference.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

#### PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

### **Order of Selection**

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

#### PHA Policy

Applicants will be selected from the waiting list by Preference factors and then date and time of application.



## 2023 NOFO Document Cover Sheet

---

**Document:** Letter Signed by Working Group

**Description:** 1D-11a. Letter Signed by Working Group

Letter Signed by Working Group Comprised of Persons with Lived Experience of Homelessness. The letter must be signed by either (1) at least three members involved in the working group (e.g., advisory committee, subcommittee) comprised of individuals with lived experience or (2) an authorized representative of the workgroup (e.g., a working chair) along with evidence that the person is authorized to represent the group; and the letter must demonstrate support of the priorities for serving individuals and families experiencing homelessness with severe service needs in the CoC's geographic area.

**A.** The letter must be signed by either:

- 1.** at least three members involved in the working group (for example, advisory committee, subcommittee) comprised of individuals with lived experience; or
- 2.** an authorized representative of the workgroup (for example, a working chair) along with evidence that the person is authorized to represent the group; and the letter must demonstrate support of the priorities for serving individuals and families experiencing homelessness with severe service needs in the CoC's geographic area.

**Date:** 8/2/23

**Where to find relevant information:** N/A

August 2, 2023

To the HUD NOFO Selection Team;

We are members of the Duluth/St. Louis County (MN – 509) CoC Racial Equity Accountability Project (REAP) Leadership team. We are a group of people who have lived experience of sheltered and unsheltered homelessness who also are Black, Indigenous, People of Color and LGBTQIA2S+ community members. We are working together, with other people with lived experience and stakeholders, to address the racial disparities that exist in our CoC for people facing homelessness.

We hosted a meeting on August 2, 2023, in Duluth, MN at the Government Services Center to hear from all the St. Louis County CoC renewal project applicants for the 2023 NOFO where we asked questions and provided input and feedback based on our priorities and experiences. We each completed a formal Ranking and Review Score sheet for each project for questions centered on racial equity, culturally responsive care, and engaging people with lived experience, participating directly in the NOFO Ranking and Review process. We are writing to express support for the priorities demonstrated in our CoC's application to better serve people who are homeless in our CoC.

All funded projects will be held accountable for racial equity goals and consultation with people who have experienced homelessness through relationship with the REAP Team. This work and proposed projects are crucial pieces of the solution to addressing the serious needs of individuals and families in our communities who are facing homelessness. We hope that you will seriously consider our application in this competitive process.

With gratitude,

Babette Sandman

Sebrina

John

Salaam Witherspoon

Enam Chatterjee

Shane

Members of the St. Louis County REAP Leadership Team



# 2023 NOFO Document Cover Sheet

---

**Document:** Housing First Evaluation

**Description:** 1D-2a. Housing First Evaluation

**A.** This question assesses how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

**B.** Your CoC must evaluate **every project** outside of your CoC's local competition rating and ranking process, for projects applying for CoC Program funding. This may be the same tool and process you use during your CoC's local competition.

**C.** You must upload an example of an actual evaluation of at least one project, conducted outside of your CoC local competition process—containing information about that project—not a blank form.

**Date:** 8/8/2023

**Where to find relevant information:**

**Page 2:** Identifies organization; Only relevant information on page 2 has red arrows pointing to organization.

**Page 3-4:** Completed and signed Housing First Assessment

**Note:** This document is part of a larger application and irrelevant pages have been deleted so the only pages showing are the page that identifies the organization and the Housing First Assessment.

This Housing First Assessment is used during our annual NOFO process as well as for year-round evaluation of CoC funded projects.

# St. Louis County Heading Home Continuum of Care FY2023 Supplemental CoC NOFO Application

Please complete this Supplemental CoC NOFO Application and attach copies of relevant policies, MOUS, etc. Please make sure to include a copy of your full CoC NOFO application to HUD printed out of e-Snaps. Please include a copy of your 4 most recent drawdowns from eLOCCS as well. This application must be Submitted to the CoC via email by sending this document and all relevant attachments to [CoCHomelessPrograms@StLouisCountyMN.gov](mailto:CoCHomelessPrograms@StLouisCountyMN.gov). by August 8<sup>th</sup>, 2023.

## FY2023 CoC NOFO Supplemental Questions

→ **Organization Name:** Center City Housing Corp. **Project Name(s):** Six Renewals: San Marco, Memorial Park Apartments, Garfield Square, Transitional Housing, Sheila's Place, and Steve O'Neil Apartments. One New project: Wadena West ←

### Renewal Projects Only:

- Did you return any CoC funds to HUD in last year? If so, how much? Please clarify why these funds were returned and any plan to address returned funds moving forward.

No funds were returned last year.

- Will you be reallocating any of your renewal grant funds back to the CoC? If so, how much funding and from what project(s)?

No funds will be reallocated.

### New Projects Only:

- Please give a brief overview of partnerships and collaborations that will make this project successful and avoid duplication of services. Please address any partnerships with Public Housing Authorities (PHAs) and/or healthcare agencies in our CoC. Healthcare agencies can include behavioral health, physical health, culturally-specific health and wellness interventions, and/or partnerships with Public Health Department at local or state levels.
- *Any agency that attaches an MOU to show a formal partnership will receive 5 bonus points in their local NOFO application scoring. Partnership plans without formal MOUs are worth 2.5 bonus points.*

Wadena West will partner with multiple organizations. The Public Housing Authority is providing 30 section 8 vouchers to ensure affordability for tenants. St. Louis County Social Services is providing Housing supports for the efficiency apartments that will ensure affordability and provide needed supportive services funds. Staff will assist tenants to access mainstream resources with St. Louis County and Social Security. We will also work with the Human Development Center and other mental health providers to ensure tenants access ARMHS, Targeted Case Management and therapy services. The Human Development Center provides clinical supervision to our staff at the San Marco, Birchwood and Garfield Square. We intend to contract with them for the same service at Wadena West. See Attached MOU.

# **St. Louis County Heading Home Continuum of Care FY2023 Supplemental CoC NOFO Application**

## **SLC CoC 2023 Housing First Self-Assessment**

Housing First projects are effective in assisting all subpopulations of people experiencing homelessness to access and sustain permanent, stable housing. As part of the NOFO solicitation for applications, applicants are required to answer the following questions related to the proposed project's eligibility criteria and project rules. Maximum points are 15.

### **1. Low Barrier access:**

- a.** Does the project require clients to pass a background screening prior to project entry (excluding registered sex offender check)?  
Yes ☒ No ☐ [No = 1 point]
- b.** Does the project prohibit all persons with specified criminal convictions on a blanket basis to be excluded from admission (excluding registered sex offenders)?  
Yes ☐ No ☒ [No = 1 point]
- c.** Does the project require participants to be clean and sober prior to project entry as a condition for admission?  
Yes ☐ No ☒ [No = 1 point]
- d.** Does the project serve & house transgender, nonbinary, gender nonconforming, and two spirit individuals according to the gender they identify?  
Yes ☒ No ☐ [Yes = 1 point]
- e.** Does the project serve individuals and families regardless of sexual orientation, family composition, or marital status?  
Yes ☒ No ☐ [Yes = 1 point]
- f.** Does the project expedite the admission process including housing search assistance (scattered site only) and help assemble necessary documents to support the application for admission?  
Yes ☒ No ☐ [Yes = 1 point]
- g.** Does the project actively participate in CoC Case Manager meetings, Coordinated Entry meetings, CIG meetings, AHC, RHC meetings, and in the Housing Summits, PIT/HIC count processes, etc.?  
Yes ☒ No ☐ [Yes = 1 point]

### **2. Housing Retention**

- a.** Does the project terminate participants for failure to participate in treatment or support services including case management?  
Yes ☐ No ☒ [No = 1 point]
- b.** Does the project terminate participants solely for engaging in substance use?  
Yes ☐ No ☒ [No = 1 point]
- c.** Does the project require participants to obtain income as a condition of remaining



**St. Louis County Heading Home Continuum of Care  
FY2023 Supplemental CoC NOFO Application**

in the project?

Yes ☐ No ☒ [No = 1 point]

- d. Does the project make all efforts to avoid discharging participants into homelessness including referral back to coordinated entry for those who cannot remain in the project?

Yes ☒ No ☐ [Yes = 1 point]

- e. Are project participants held to standards/behaviors not found in mainstream leases (such as not being allowed visitors, curfews, required to do chores, or not being allowed to have alcoholic beverages in their unit)?

Yes ☐ No ☒ [No = 1 point]

**3. Participant Engagement**

- a. Does the project provide participant choice in accessing services and are efforts made to connect participants to community based services?

Yes ☒ No ☐ [Yes = 1 point]

- b. Does the project provide regular opportunities for program participants to provide input on project policies and operations?

Yes ☒ No ☐ [Yes = 1 point]

- c. Are the project staff trained in clinical and non-clinical strategies to support participant engagement including harm reduction, motivational interviewing, and trauma informed approaches?

Yes ☒ No ☐ [Yes = 1 points]

**TOTAL SCORE: 14**

**Please include any relevant narrative to provide explanations for your answers under the housing first assessment here:**

**Certification of Responses**

**I attest that the answers above are true and are provided without any additional comment or clarification. I have attached all relevant policies and procedures, eLOCCS drawdown copies (renewal applicants only), and a copy of my HUD application from eSnaps.**

**Authorized Applicant Signature:**



**Authorized Applicant Name and Title:** Nancy Cashman, Executive Director      **Date:** 8/8/23

**NOFO 2023 Local Application Attachment Checklist**

**Please note that all of the listed attachments are required to be considered a complete**



## 2023 NOFO Document Cover Sheet

---

**Document:** Web Posting of Local Competition Deadline

**Description:** 1E-1. Web Posting of Local Competition Deadline

1. a web posting of your CoC's local competition deadline(s) on a landing page, not a link to an attachment, that is no later than August 29, 2023—which is 30 days before the FY 2023 CoC Program Competition submission deadline, unless HUD extends the deadline;
2. a plain statement that the deadline is for your CoC's local competition for CoC Program funding;
3. the URL address (Uniform Resource Locator); and
4. a system-generated date and time that your CoC published

**Date:** Posted: 6/21/23; Local application due 8/8/23

**Where to find relevant information:** Screenshot of the St Louis County CoC Website posting of: the Fy 2023 Local Application SLC CoC – This is the Duluth/ St Louis county CoC Local/Supplemental application, which must be complete and submitted via email to [CoCHomelessPrograms@StLouisCountyMN.gov](mailto:CoCHomelessPrograms@StLouisCountyMN.gov) by August 8<sup>th</sup> to be eligible for funding consideration (6/21/23); Elements 1-4 are labeled on the document with #1 referring to the entirety of the image. Specific elements are highlighted.



1

BOARDS & COMMITTEES

HEALTH & HUMAN SERVICE  
CONFERENCE

COMMUNITY RESOURCES

2

3

4

SEARCH

Q

Select a Category

☐ Include Archived Items

TITLE	DOWNLOAD	CREATED DATE
<div><u>CoC NOFO Key Glossary Terms</u></div> <div>This document contains definitions of key terms that you may encounter in the process of applying for HUD CoC funds. Ex. Housing first, culturally responsive care, etc.</div>	<a href="#">Download</a>	6/15/2023
<div><u>FY2023 CoC Grant Inventory Worksheet</u></div> <div>This document contains approved funding and budget line items for renewal applicants for FY2023 CoC funds in Duluth/St. Louis County CoC.</div>	<a href="#">Download</a>	6/15/2023
<div><u>PSH NOFA Project Scoring &amp; Ranking Criteria</u></div> <div>Description: This tool shows the scoring criteria for all permanent supportive housing projects applying for new/renewal funds in the FY2023 CoC NOFO competition in Duluth/St. Louis county CoC.</div>	<a href="#">Download</a>	6/21/2023
<div><u>TH/RRH NOFA Project Scoring Ranking Criteria</u></div> <div>This tool shows the scoring criteria for all transitional housing &amp; rapid Rehousing projects applying for new/renewal funds in the FY2023 CoC NOFO competition in Duluth/St. Louis County CoC.</div>	<a href="#">Download</a>	6/21/2023
<div><u>FY2023 Local Application SLC CoC</u></div> <div>This is the Duluth/St. Louis County CoC Local/Supplemental application, which must be complete and submitted via email to <a href="mailto:CoCHomelessPrograms@StLouisCountyMN.gov">CoCHomelessPrograms@StLouisCountyMN.gov</a> by August 8<sup>th</sup> to be eligible for funding consideration.</div>	<a href="#">Download</a>	6/21/2023



# 2023 NOFO Document Cover Sheet

---

**Document:** Local Competition Scoring Tool

**Description:** 1E-2. Local Competition Scoring Tool

**B. Attach to the 4B. Attachments Screen** the scoring tool your CoC used in your local competition to score new and renewal ranked projects and all project application component—e.g., **PSH, RRH, TH, SSO, Joint TH-RRH**—types, which must include:

1. maximum points available for each **project**;
2. maximum points available for **objective criteria** for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH);
3. maximum points available for **system performance** criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness);
4. maximum points available for projects that addressed specific **severe barriers** to housing and services; and
5. data from comparable databases used to score projects submitted by victim service providers.

**Date:** Posted to website 6/21/23; Completed score tools submitted for Ranking and Review on 8/16/23

**Where to find relevant information:**

Pages 2-6: PSH score tool

Pages 7-11: TH/RRH score tool

On each score tool, sections and details are noted in dark blue and light green title bars. At the top of each score tool, there is a Coc Model/Component that shows which projects each score tool is for.

1. 80 points are possible for maximum points. Maximum points are shown at the bottom right hand corner on the last page of each score tool.
2. 50 points possible for objective criteria. Criteria is listed throughout each tool. Maximum points possible are shown in the “Score” column.
3. 25 points are possible for systems performance criteria. These questions are located under the green title bar “PERFORMANCE MEASURES (Renewal Projects Only)”, the last section on each tool.
4. Total available points for PSH and TH/RRH is on final page of each score tool. All CoC projects address severe barriers to housing and services. Housing First Assessment specifically asks providers how they help mitigate barriers for clients and is worth 15 points.
5. N/A as a separate score criteria. SLC CoC did not have renewal victim service providers apply.

**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

<b>Organization</b>				
<b>Project Name</b>				
<b>CoC Model/Component</b>	<b>PSH</b>			
<b>Populations Served</b>				
<b>Date of Review</b>				
<b>Reviewer</b>				
<b>THRESHOLD CRITERIA</b>				
<b>Criteria</b>	<b>Eligible</b>	<b>Ineligible</b>	<b>Eligible?</b>	<b>Data Source(s)</b>
Eligible entity	Nonprofits, States, local govts, instrumentalities of State/ local gov, and public housing authorities.	Any entity that does not meet criteria identified in earlier column.		<b>Project Application/Intent to Apply Form</b>
Eligible population	Meets HUD requirements	Does NOT meet HUD requirements		<b>Project Application/Intent to Apply Form</b>
Date of Project App	Application is complete and includes all required attachments and is submitted to CoC coordinator before the deadline.	Application is incomplete, does not include all required attachments and/or is submitted to CoC coordinator after the deadline.		<b>Project Application Submission Date</b>
HMIS	Project has capacity and plan to participate in HMIS (or other comparable database for DV providers)	Project does not have capacity and plan to participate in HMIS (or other comparable database for DV providers)		<b>Project Application/Intent to Apply Form</b>
Match	25% match for everything but leasing.	No required match.		<b>Project Application</b>
HUD Monitoring	HUD Monitoring Report is provided as applicable and no unresolved significant findings are identified.	HUD Monitoring Report is not provided (if applicable) or contains unresolved significant findings that should preclude applicant from inclusion.		<b>Project Application</b>

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Administrative Costs	Admin costs are not greater than 10%	Admin costs greater than 10%.		Project Application	
EVALUATION AND RANKING STANDARDS					
PROJECT EFFECTIVENESS					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Coordinated Entry Participation  <b>Points Possible:</b>	Project actively participates in Coordinated Entry System including local meetings, priority list referrals, etc.  <b>5</b>	Project does not currently participate in Coordinated Entry but has a plan to in the future.  <b>2.5</b>	Project does not currently participate in Coordinated Entry and does not have a plan to in the future.  <b>0</b>	          <b>___/5</b>	          <b>CoC Supplemental Application</b> (Score indicated by number of points on self-assessment.)
eLOCCS Draw Downs  <b>Points Possible:</b>	The project has completed regular quarterly draw downs in eLOCCS and not returned funds to HUD in the past 23 grant cycles.  <b>5</b>	The project missed one eLOCCS drawn down and returned less then 10 percent of their funding to HUD Annually.  <b>2.5</b>	The project missed two or more eLOCCS drawn downs and returned more than 10 percent of their funds to HUD annually.  <b>0</b>	          <b>___/5</b>	          <b>Financial Assessment</b>
LOCAL CRITERIA					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Housing First Assessment  <b>Points Possible: 0-15</b>	Project scores between 13 and 15 points on the Housing First Assessment  <b>13-15</b>	Project scores between 10 and 12 on the Housing First Assessment  <b>8-10</b>	Project scores less than 10 on the Housing First Assessment  <b>0-10</b>	          <b>___15</b>	          <b>Housing First Self-Assessment</b> (Score indicated by number of points on self-assessment.)

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Racial equity & Culturally-responsive care	Project has ongoing & active strategies that promote racial equity & culturally responsive care in programming.	Project has some strategies implemented that promote racial equity & culturally responsive care in programming.	Project does not have plans to implement strategies that promote racial equity & culturally responsive care in programming.	___/10	CoC Supplemental Application
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		
Consultation with people who have experienced homelessness	Trauma-informed consultation with people who have experienced homelessness outside of program participants occurred for this proposed project and directly informed this project proposal.	Consultation with program participants who have experienced homelessness and/or attendance in the CoC hosted listening session informed this project proposal.	No consultation with people who have experienced homelessness occurred for this proposed project and the agency has no existing structures for consolation.	___/5	CoC Supplemental Application
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Evidence based, systemic approach to homelessness	Project utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project utilizes some evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project does not utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	___/5	CoC Supplemental Application
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Staff & Supervisor Training	Project provides all relevant training for staff and supervisors and implements the	Project provides some relevant training for staff and supervisors.	Project does not provide relevant training for staff and supervisors.	___/5	CoC Supplemental Application



## SLC MN CoC 509 – Final Scoring & Ranking Criteria

### PERMANENT SUPPORTIVE HOUSING (PSH)

FY 2023 NOFO

<b>Points Possible:</b>	learning from these trainings to improve programs. <b>5</b>	<b>2.5</b>	<b>0</b>		
Domestic Violence Policies  <b>Points Possible:</b>	Project has implemented policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>5</b>	Project has plans to implement policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>2.5</b>	Project has no policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>0</b>	<b>___/5</b>	<b>CoC Supplemental Application</b>
<b>PERFORMANCE MEASURES (Renewal Projects Only)</b>					
<b>Criterion</b>	<b>Most Desirable</b>	<b>Desirable</b>	<b>Least Desirable</b>	<b>Score</b>	<b>Data Source(s)</b>
Exits to or retention of permanent housing (PSH only)  <b>Points Possible:</b>	90% or more of participants exit to a permanent destination or remain in project <b>10</b>	85% or fewer of participants exit to a permanent destination or remain in project <b>5</b>	Less than 80% of participants exit to a permanent destination or remain in project <b>0</b>	<b>___/10</b>	<b>Annual Performance Report</b>
Returns to Homelessness  <b>Points Possible:</b>	Less than 5% of participants who exited to a permanent destination returned within 12 months <b>10</b>	5% of participants who exited to a permanent destination returned within 12 months <b>5</b>	More than 5% of participants who exited to a permanent destination returned within 12 months <b>0</b>	<b>___/10</b>	<b>Annual Performance Report</b>

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Maintained or Increased Total Income (All Adults)	67% or more of project participants maintained or increased total income from project entry to annual assessment	60% or fewer of project participants maintained or increased total income from project entry to annual assessment	Less than 55% of project participants maintained or increased total income from project entry to annual assessment	___/5	<b>Annual Performance Report</b>
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Total Points				___/80	<b>Reviewer Comments:</b>
Bonus Points (New Projects Only) <b>5 points possible</b>				___/0	

**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
Transitional Housing-Rapid Rehousing (TH-RRH)**

FY 2023 NOFO

<b>Organization</b>				
<b>Project Name</b>				
<b>CoC Model/Component</b>	<b>TH/RRH</b>			
<b>Populations Served</b>				
<b>Date of Review</b>				
<b>Reviewer</b>				
<b>THRESHOLD CRITERIA</b>				
<b>Criteria</b>	<b>Eligible</b>	<b>Ineligible</b>	<b>Eligible?</b>	<b>Data Source(s)</b>
Eligible entity	Nonprofits, States, local govts, instrumentalities of State/ local gov, and public housing authorities.	Any entity that does not meet criteria identified in earlier column.		<b>Project Application/Intent to Apply Form</b>
Eligible population	Meets HUD requirements	Does NOT meet HUD requirements		<b>Project Application/Intent to Apply Form</b>
Date of Project App	Application is complete and includes all required attachments and is submitted to CoC coordinator before the deadline.	Application is incomplete, does not include all required attachments and/or is submitted to CoC coordinator after the deadline.		<b>Project Application Submission Date</b>
HMIS	Project has capacity and plan to participate in HMIS (or other comparable database for DV providers)	Project does not have capacity and plan to participate in HMIS (or other comparable database for DV providers)		<b>Project Application/Intent to Apply Form</b>
Match	25% match for everything but leasing.	No required match.		<b>Project Application</b>
HUD Monitoring	HUD Monitoring Report is provided as applicable and no unresolved significant findings are identified.	HUD Monitoring Report is not provided (if applicable) or contains unresolved significant findings that should preclude applicant from inclusion.		<b>Project Application</b>



**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**Transitional Housing-Rapid Rehousing (TH-RRH)**

FY 2023 NOFO

Administrative Costs	Admin costs are not greater than 10%	Admin costs greater than 10%.		Project Application	
EVALUATION AND RANKING STANDARDS					
PROJECT EFFECTIVENESS					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Coordinated Entry Participation  <					

**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
Transitional Housing-Rapid Rehousing (TH-RRH)**

FY 2023 NOFO

Racial equity & Culturally-responsive care  <b>Points Possible:</b>	Project has ongoing & active strategies that promote racial equity & culturally responsive care in programming.  <b>10</b>	Project has some strategies implemented that promote racial equity & culturally responsive care in programming.  <b>5</b>	Project does not have plans to implement strategies that promote racial equity & culturally responsive care in programming.  <b>0</b>	<b>___/10</b>	<b>CoC Supplemental Application</b>
Consultation with people who have experienced homelessness  <b>Points Possible:</b>	Trauma-informed consultation with people who have experienced homelessness outside of program participants occurred for this proposed project and directly informed this project proposal.  <b>5</b>	Consultation with program participants who have experienced homelessness and/or attendance in the CoC hosted listening session informed this project proposal.  <b>2.5</b>	No consultation with people who have experienced homelessness occurred for this proposed project and the agency has no existing structures for consolation.  <b>0</b>	<b>___/5</b>	<b>CoC Supplemental Application</b>
Evidence based, systemic approach to homelessness  <b>Points Possible:</b>	Project utilizes and actively trains staff in evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered) <b>5</b>	Project utilizes some evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered) <b>2.5</b>	Project does not utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)  <b>0</b>	<b>___/5</b>	<b>CoC Supplemental Application</b>
Staff & Supervisor Training	Project provides all relevant training for staff and supervisors and implements the	Project provides some relevant training for staff and supervisors.	Project does not provide relevant training for staff and supervisors.	<b>___/5</b>	<b>CoC Supplemental Application</b>

**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
Transitional Housing-Rapid Rehousing (TH-RRH)**

FY 2023 NOFO

<b>Points Possible:</b>	learning from these trainings to improve programs. <b>5</b>	<b>2.5</b>	<b>0</b>		
Domestic Violence Policies  <b>Points Possible:</b>	Project has implemented policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>5</b>	Project has plans to implement policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>2.5</b>	Project has no policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>0</b>	<b>___/5</b>	<b>CoC Supplemental Application</b>
<b>PERFORMANCE MEASURES (Renewal Projects Only)</b>					
<b>Criterion</b>	<b>Most Desirable</b>	<b>Desirable</b>	<b>Least Desirable</b>	<b>Score</b>	<b>Data Source(s)</b>
Exits to permanent housing  <b>Points Possible:</b>	75% or more of participants exit to a permanent destination <b>10</b>	70% or fewer of participants exit to a permanent <b>5</b>	Less than 65% of participants exit to a permanent destination <b>0</b>	<b>___/10</b>	<b>Annual Performance Report</b>
Returns to Homelessness  <b>Points Possible:</b>	Less than 5% of participants who exited to a permanent destination returned within 12 months <b>10</b>	5% of participants who exited to a permanent destination returned within 12 months <b>5</b>	More than 5% of participants who exited to a permanent destination returned within 12 months <b>0</b>	<b>___/10</b>	<b>Annual Performance Report</b>

**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
Transitional Housing-Rapid Rehousing (TH-RRH)**

FY 2023 NOFO

Maintained or Increased Total Income (All Adults)	67% or more of project participants maintained or increased total income from project entry to annual assessment	60% or fewer of project participants maintained or increased total from project entry to annual assessment	Less than 55% of project participants maintained or increased total income from project entry to annual assessment	___/5	<b>Annual Performance Report</b>
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Total Points				___/80	<b>Reviewer Comments:</b>
Bonus Points (New Projects Only) <b>5 points possible</b>				___/0	



# 2023 NOFO Document Cover Sheet

---

**Document:** Scored Forms for One Project

**Description:** 1E-2a. Scored Forms for One Project

**A.** Upload to the **4B. Attachments Screen** a copy of score forms used for **one renewal project** submitted in your local competition, which must include:

**1.** the objective criteria and system performance criteria and their **respective** maximum point values—if your CoC uses multiple score forms, you must include maximum point values for everything your CoC awarded points that made up the final project score for the one scored renewal project; and

**2.** the actual points your CoC awarded for all score forms for the one scored renewal project.

**3. If your CoC uses different score forms for different types of renewal projects**, upload the most commonly used score form(s) that includes the maximum point values and the actual points your CoC awarded for one scored renewal project:

**(a)** if your CoC used several score forms for **each renewal project**, combine and upload all score forms used for one project; or

**(b)** if your CoC only used one renewal project score form or one set of score forms for **all renewal projects**, upload it or combine and upload the set; or

**(c)** if your CoC only used one score form or one set of score forms for **renewal and new projects**, upload it or combine and upload the set.

**Date:** Score tools posted on public website on 6/21/23; Ranking and Review meeting where all score tools were turned in on 8/16/23

**Where to find relevant information:**

**Page 2-6:** Score tool completed by first reviewer

**Page 7-11** Score tool completed by second reviewer

**Page 12-16:** Score tool completed by third reviewer

**Page 17:** Final scores from each reviewer after ranking and review process and final score total (circled)

**1.** The objective criteria and system performance criteria are located throughout the score tools. Look under title bars and the far right column titled "Criteria" to see specific scoring criteria. Respective maximum point values are under the column titled "Score".

**2.** The last page shows final scores awarded by each reviewer and the final score (circled) which is an average of all reviewers' scores.

**3.** Document contains all completed score tools filled out by reviewers for one project. The last page of this document shows their final scores after ranking and review process.

SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)

⑧

New Moon

60.5

FY 2023 NOFO

Organization	Bois Forte	· training
Project Name	New Moon (3020)	· tracking
CoC Model/Component	PSH	· person center
Populations Served	Adult Singles & Families	· collaboration
Date of Review	8/16/23	
Reviewer		

THRESHOLD CRITERIA

Criteria	Eligible	Ineligible	Eligible?	Data Source(s)
Eligible entity	Nonprofits, States, local govts, instrumentalities of State/ local gov, and public housing authorities.	Any entity that does not meet criteria identified in earlier column.	✓	Project Application/Intent to Apply Form
Eligible population	Meets HUD requirements	Does NOT meet HUD requirements	✓	Project Application/Intent to Apply Form
Date of Project App	Application is complete and includes all required attachments and is submitted to CoC coordinator before the deadline.	Application is incomplete, does not include all required attachments and/or is submitted to CoC coordinator after the deadline.	✓	Project Application Submission Date
HMIS	Project has capacity and plan to participate in HMIS (or other comparable database for DV providers)	Project does not have capacity and plan to participate in HMIS (or other comparable database for DV providers)	✓	Project Application/Intent to Apply Form
Match	25% match for everything but leasing.	No required match.		Project Application



**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

HUD Monitoring	HUD Monitoring Report is provided as applicable and no unresolved significant findings are identified.	HUD Monitoring Report is not provided (if applicable) or contains unresolved significant findings that should preclude applicant from inclusion.			<b>Project Application</b>
Administrative Costs	Admin costs are not greater than 10%	Admin costs greater than 10%.			<b>Project Application</b>
<b>EVALUATION AND RANKING STANDARDS</b>					
<b>PROJECT EFFECTIVENESS</b>					
<b>Criterion</b>	<b>Most Desirable</b>	<b>Desirable</b>	<b>Least Desirable</b>	<b>Score</b>	<b>Data Source(s)</b>
Coordinated Entry Participation  <b>Points Possible:</b>	Project actively participates in Coordinated Entry System including local meetings, priority list referrals, etc.  <b>5</b>	Project does not currently participate in Coordinated Entry but has a plan to in the future.  <b>2.5</b>	Project does not currently participate in Coordinated Entry and does not have a plan to in the future.  <b>0</b>	<b>5</b> / 5	<b>CoC Supplemental Application</b> (Score indicated by number of points on self-assessment.)
eLOCCS Draw Downs  <b>Points Possible:</b>	The project has completed regular quarterly draw downs in eLOCCS and not returned funds to HUD in the past 23 grant cycles.  <b>5</b>	The project missed one eLOCCS drawn down and returned less than 10 percent of their funding to HUD Annually.  <b>2.5</b>	The project missed two or more eLOCCS drawn downs and returned more than 10 percent of their funds to HUD annually.  <b>0</b>	<b>_2.5_</b> / 5	<b>Financial Assessment</b>
<b>LOCAL CRITERIA</b>					
<b>Criterion</b>	<b>Most Desirable</b>	<b>Desirable</b>	<b>Least Desirable</b>	<b>Score</b>	<b>Data Source(s)</b>

SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)

FY 2023 NOFO

Housing First Assessment	Project scores between 13 and 15 points on the Housing First Assessment	Project scores between 10 and 12 on the Housing First Assessment	Project scores less than 10 on the Housing First Assessment	13_15	<b>Housing First Self-Assessment</b> (Score indicated by number of points on self-assessment.)
<b>Points Possible: 0-15</b>	<b>13-15</b>	<b>8-10</b>	<b>0-10</b>		
Racial equity & Culturally-responsive care	Project has ongoing & active strategies that promote racial equity & culturally responsive care in programming.	Project has some strategies implemented that promote racial equity & culturally responsive care in programming.	Project does not have plans to implement strategies that promote racial equity & culturally responsive care in programming.	9_10	<b>CoC Supplemental Application</b>  not tracking or not describing tracking
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		
Consultation with people who have experienced homelessness	Trauma-informed consultation with people who have experienced homelessness outside of program participants occurred for this proposed project and directly informed this project proposal.	Consultation with program participants who have experienced homelessness and/or attendance in the CoC hosted listening session informed this project proposal.	No consultation with people who have experienced homelessness occurred for this proposed project and the agency has no existing structures for consultation.	3_5	<b>CoC Supplemental Application</b>  Unclear how programs developed Board homeless experiences
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Evidence based, systemic approach to homelessness	Project utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project utilizes some evidence-based practices in their programming (i.e. harm reduction,	Project does not utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	4_5	<b>CoC Supplemental Application</b>  Sobriety requirement unclear agree in prom shaping services



SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)

FY 2023 NOFO

Points Possible:	5	trauma-informed, person centered) 2.5	0		
Staff & Supervisor Training	Project provides all relevant training for staff and supervisors and implements the learning from these trainings to improve programs.	Project provides some relevant training for staff and supervisors.	Project does not provide relevant training for staff and supervisors.	3_/5	CoC Supplemental Application Unclear training
Points Possible:	5	2.5	0		
Domestic Violence Policies	Project has implemented policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence.	Project has plans to implement policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence.	Project has no policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence.	5_/5	CoC Supplemental Application
Points Possible:	5	2.5	0		
PERFORMANCE MEASURES (Renewal Projects Only)					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Exits to or retention of permanent housing (PSH only)	90% or more of participants exit to a permanent destination or remain in project	85% or fewer of participants exit to a permanent destination or remain in project	Less than 80% of participants exit to a permanent destination or remain in project	1_/10	Annual Performance Report 81%
Points Possible:	10	5	0		

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Returns to Homelessness	Less than 5% of participants who exited to a permanent destination returned within 12 months	5% of participants who exited to a permanent destination returned within 12 months	More than 5% of participants who exited to a permanent destination returned within 12 months	<u>  10  </u> /10	<b>Annual Performance Report</b> 0%
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		
Maintained or Increased Total Income (All Adults)	67% or more of project participants maintained or increased total income from project entry to annual assessment	60% or fewer of project participants maintained or increased total income from project entry to annual assessment	Less than 55% of project participants maintained or increased total income from project entry to annual assessment	<u>  5  </u> /5	<b>Annual Performance Report</b> 67%
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Total Points				<u>60.5</u> /80	<b>Reviewer Comments:</b>
Bonus Points (New Projects Only) <b>5 points possible</b>				<u>  </u> /0	



SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)

FY 2023 NOFO

Organization	Bois Forte
Project Name	New Moon (3020)
CoC Model/Component	PSH
Populations Served	Adult Singles & Families
Date of Review	8/16/23
Reviewer	

**THRESHOLD CRITERIA**

Criteria	Eligible	Ineligible	Eligible?	Data Source(s)
Eligible entity	Nonprofits, States, local govs, instrumentalities of State/ local gov, and public housing authorities.	Any entity that does not meet criteria identified in earlier column.		Project Application/Intent to Apply Form
Eligible population	Meets HUD requirements	Does NOT meet HUD requirements		Project Application/Intent to Apply Form
Date of Project App	Application is complete and includes all required attachments and is submitted to CoC coordinator before the deadline.	Application is incomplete, does not include all required attachments and/or is submitted to CoC coordinator after the deadline.		Project Application Submission Date
HMIS	Project has capacity and plan to participate in HMIS (or other comparable database for DV providers)	Project does not have capacity and plan to participate in HMIS (or other comparable database for DV providers)		Project Application/Intent to Apply Form
Match	25% match for everything but leasing.	No required match.		Project Application
HUD Monitoring	HUD Monitoring Report is provided as applicable and no unresolved significant findings are identified.	HUD Monitoring Report is not provided (if applicable) or contains unresolved significant findings that should preclude applicant from inclusion.		Project Application

SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)

FY 2023 NOFO

Administrative Costs	Admin costs are not greater than 10%	Admin costs greater than 10%.			<b>Project Application</b>
EVALUATION AND RANKING STANDARDS					
PROJECT EFFECTIVENESS					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Coordinated Entry Participation  <b>Points Possible:</b>	Project actively participates in Coordinated Entry System including local meetings, priority list referrals, etc.  <b>5</b>	Project does not currently participate in Coordinated Entry but has a plan to in the future.  <b>2.5</b>	Project does not currently participate in Coordinated Entry and does not have a plan to in the future.  <b>0</b>	<b>5/5</b>	<b>CoC Supplemental Application</b> (Score indicated by number of points on self-assessment.)
eLOCCS Draw Downs  <b>Points Possible:</b>	The project has completed regular quarterly draw downs in eLOCCS and not returned funds to HUD in the past 23 grant cycles.  <b>5</b>	The project missed one eLOCCS drawn down and returned less then 10 percent of their funding to HUD Annually.  <b>2.5</b>	The project missed two or more eLOCCS drawn downs and returned more than 10 percent of their funds to HUD annually.  <b>0</b>	<b>_2.5_/5</b>	<b>Financial Assessment</b>
LOCAL CRITERIA					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Housing First Assessment  <b>Points Possible: 0-15</b>	Project scores between 13 and 15 points on the Housing First Assessment  <b>13-15</b>	Project scores between 10 and 12 on the Housing First Assessment  <b>8-10</b>	Project scores less than 10 on the Housing First Assessment  <b>0-10</b>	<b>12/15</b>	<b>Housing First Self-Assessment</b> (Score indicated by number of points on self-assessment.)



**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Racial equity & Culturally-responsive care	Project has ongoing & active strategies that promote racial equity & culturally responsive care in programming.	Project has some strategies implemented that promote racial equity & culturally responsive care in programming.	Project does not have plans to implement strategies that promote racial equity & culturally responsive care in programming.	<u>10</u> /10	CoC Supplemental Application
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		
Consultation with people who have experienced homelessness	Trauma-informed consultation with people who have experienced homelessness outside of program participants occurred for this proposed project and directly informed this project proposal.	Consultation with program participants who have experienced homelessness and/or attendance in the CoC hosted listening session informed this project proposal.	No consultation with people who have experienced homelessness occurred for this proposed project and the agency has no existing structures for consolation.	<u>5</u> /5	CoC Supplemental Application
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Evidence based, systemic approach to homelessness	Project utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project utilizes some evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project does not utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	<u>5</u> /5	CoC Supplemental Application
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Staff & Supervisor Training	Project provides all relevant training for staff and supervisors and implements the	Project provides some relevant training for staff and supervisors.	Project does not provide relevant training for staff and supervisors.	<u>5</u> /5	CoC Supplemental Application

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

<b>Points Possible:</b>	learning from these trainings to improve programs. <b>5</b>	<b>2.5</b>	<b>0</b>		
Domestic Violence Policies	Project has implemented policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence.	Project has plans to implement policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence.	Project has no policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence.	<u>5</u> /5	CoC Supplemental Application
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
<b>PERFORMANCE MEASURES (Renewal Projects Only)</b>					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Exits to or retention of permanent housing (PSH only)	90% or more of participants exit to a permanent destination or remain in project	85% or fewer of participants exit to a permanent destination or remain in project	Less than 80% of participants exit to a permanent destination or remain in project	<u>1</u> /10	Annual Performance Report 81%
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		
Returns to Homelessness	Less than 5% of participants who exited to a permanent destination returned within 12 months	5% of participants who exited to a permanent destination returned within 12 months	More than 5% of participants who exited to a permanent destination returned within 12 months	<u>10</u> /10	Annual Performance Report 0%
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		



**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Maintained or Increased Total Income (All Adults)	67% or more of project participants maintained or increased total income from project entry to annual assessment	60% or fewer of project participants maintained or increased total income from project entry to annual assessment	Less than 55% of project participants maintained or increased total income from project entry to annual assessment	<u>5</u> /5	<b>Annual Performance Report</b> 67%
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Total Points				<u>65.5</u> /80	<b>Reviewer Comments:</b>
Bonus Points (New Projects Only) <b>5 points possible</b>				<u>  </u> /0	

**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Organization	Bois Forte			
Project Name	New Moon (3020)			
CoC Model/Component	PSH			
Populations Served	Adult Singles & Families			
Date of Review	8/16/23			
Reviewer				
THRESHOLD CRITERIA				
Criteria	Eligible	Ineligible	Eligible?	Data Source(s)
Eligible entity	Nonprofits, States, local govts, instrumentalities of State/ local gov, and public housing authorities.	Any entity that does not meet criteria identified in earlier column.		Project Application/Intent to Apply Form
Eligible population	Meets HUD requirements	Does NOT meet HUD requirements		Project Application/Intent to Apply Form
Date of Project App	Application is complete and includes all required attachments and is submitted to CoC coordinator before the deadline.	Application is incomplete, does not include all required attachments and/or is submitted to CoC coordinator after the deadline.		Project Application Submission Date
HMIS	Project has capacity and plan to participate in HMIS (or other comparable database for DV providers)	Project does not have capacity and plan to participate in HMIS (or other comparable database for DV providers)		Project Application/Intent to Apply Form
Match	25% match for everything but leasing.	No required match.		Project Application
HUD Monitoring	HUD Monitoring Report is provided as applicable and no unresolved significant findings are identified.	HUD Monitoring Report is not provided (if applicable) or contains unresolved significant findings that should preclude applicant from inclusion.		Project Application



**SLC MN CoC 509 – Final Scoring & Ranking Criteria  
PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Administrative Costs	Admin costs are not greater than 10%	Admin costs greater than 10%.		Project Application	
EVALUATION AND RANKING STANDARDS					
PROJECT EFFECTIVENESS					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Coordinated Entry Participation  Points Possible:	Project actively participates in Coordinated Entry System including local meetings, priority list referrals, etc.  5	Project does not currently participate in Coordinated Entry but has a plan to in the future.  2.5	Project does not currently participate in Coordinated Entry and does not have a plan to in the future.  0	  _5_/5	  CoC Supplemental Application (Score indicated by number of points on self-assessment.)
eLOCCS Draw Downs  Points Possible:	The project has completed regular quarterly draw downs in eLOCCS and not returned funds to HUD in the past 23 grant cycles.  5	The project missed one eLOCCS drawn down and returned less then 10 percent of their funding to HUD Annually.  2.5	The project missed two or more eLOCCS drawn downs and returned more than 10 percent of their funds to HUD annually.  0	  _2.5_/5	  Financial Assessment
LOCAL CRITERIA					
Criterion	Most Desirable	Desirable	Least Desirable	Score	Data Source(s)
Housing First Assessment  Points Possible: 0-15	Project scores between 13 and 15 points on the Housing First Assessment  13-15	Project scores between 10 and 12 on the Housing First Assessment  8-10	Project scores less than 10 on the Housing First Assessment  0-10	  _12_15	  Housing First Self-Assessment (Score indicated by number of points on self-assessment.)

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Racial equity & Culturally-responsive care	Project has ongoing & active strategies that promote racial equity & culturally responsive care in programming.	Project has some strategies implemented that promote racial equity & culturally responsive care in programming.	Project does not have plans to implement strategies that promote racial equity & culturally responsive care in programming.	<b>_9_/10</b>	<b>CoC Supplemental Application</b>
<b>Points Possible:</b>	<b>10</b>	<b>5</b>	<b>0</b>		
Consultation with people who have experienced homelessness	Trauma-informed consultation with people who have experienced homelessness outside of program participants occurred for this proposed project and directly informed this project proposal.	Consultation with program participants who have experienced homelessness and/or attendance in the CoC hosted listening session informed this project proposal.	No consultation with people who have experienced homelessness occurred for this proposed project and the agency has no existing structures for consolation.	<b>_4_/5</b>	<b>CoC Supplemental Application</b>
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Evidence based, systemic approach to homelessness	Project utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project utilizes some evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	Project does not utilize evidence-based practices in their programming (i.e. harm reduction, trauma-informed, person centered)	<b>_4_/5</b>	<b>CoC Supplemental Application</b>
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Staff & Supervisor Training	Project provides all relevant training for staff and supervisors and implements the	Project provides some relevant training for staff and supervisors.	Project does not provide relevant training for staff and supervisors.	<b>_4_/5</b>	<b>CoC Supplemental Application</b>

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

<b>Points Possible:</b>	learning from these trainings to improve programs. <b>5</b>	<b>2.5</b>	<b>0</b>		
Domestic Violence Policies          <b>Points Possible:</b>	Project has implemented policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>5</b>	Project has plans to implement policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>2.5</b>	Project has no policies that promote safety for those fleeing domestic violence, human trafficking, exploitation, stalking, and other forms of violence. <b>0</b>	<b>_5_/5</b>	<b>CoC Supplemental Application</b>
<b>PERFORMANCE MEASURES (Renewal Projects Only)</b>					
<b>Criterion</b>	<b>Most Desirable</b>	<b>Desirable</b>	<b>Least Desirable</b>	<b>Score</b>	<b>Data Source(s)</b>
Exits to or retention of permanent housing (PSH only)      <b>Points Possible:</b>	90% or more of participants exit to a permanent destination or remain in project <b>10</b>	85% or fewer of participants exit to a permanent destination or remain in project <b>5</b>	Less than 80% of participants exit to a permanent destination or remain in project <b>0</b>	<b>_1_/10</b>	<b>Annual Performance Report 81%</b>
Returns to Homelessness          <b>Points Possible:</b>	Less than 5% of participants who exited to a permanent destination returned within 12 months <b>10</b>	5% of participants who exited to a permanent destination returned within 12 months <b>5</b>	More than 5% of participants who exited to a permanent destination returned within 12 months <b>0</b>	<b>_10_/10</b>	<b>Annual Performance Report 0%</b>

**SLC MN CoC 509 – Final Scoring & Ranking Criteria**  
**PERMANENT SUPPORTIVE HOUSING (PSH)**

FY 2023 NOFO

Maintained or Increased Total Income (All Adults)	67% or more of project participants maintained or increased total income from project entry to annual assessment	60% or fewer of project participants maintained or increased total income from project entry to annual assessment	Less than 55% of project participants maintained or increased total income from project entry to annual assessment	<b>_5_/5</b>	<b>Annual Performance Report</b> 67%
<b>Points Possible:</b>	<b>5</b>	<b>2.5</b>	<b>0</b>		
Total Points				<b>_61.5_/80</b>	<b>Reviewer Comments:</b>
Bonus Points (New Projects Only) <b>5 points possible</b>				<b>___/0</b>	

Points Bois Forte PSH	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessnes s 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
New Moon	5.00	2.50	12.00	9.00	3.00	4.00	3.00	5.00	1.00	10.00	5.00
Score 2	5.00	2.50	12.00	10.00	5.00	5.00	5.00	5.00	1.00	10.00	5.00
Score 3	5.00	2.50	12.00	9.00	4.00	4.00	4.00	5.00	1.00	10.00	5.00
Total	5.00	2.50	12.00	9.33	4.00	4.33	4.00	5.00	1.00	10.00	5.00

Agency/Project	Total Points	Total Possible Points	Score Percentage
Bois Forte PSH - New Moon (3020)	62.16666667	80.00	77.71%



# 2023 NOFO Document Cover Sheet

---

**Document:** Notification of Projects Rejected-Reduced

**Description:** 1E-5. Notification of Projects Rejected-Reduced

Notification to Project Applicants of projects rejected or reduced. The notification of the action (rejection or reduction) that must be sent to the project applicant at least 15-days prior to the HUD application submission deadline, if a new or renewal project application was submitted to the CoC in the local competition and the CoC rejected it or reduced its funding request as part of the CoC's local process.

**A.** If your CoC rejected or reduced any project(s), upload to the **4B. Attachments Screen** evidence that your CoC provided notification no later than **September 13, 2023**, which is 15 days before HUD's FY 2023 CoC Program Competition Application submission deadline of September 28, 2023—unless HUD extends the deadline, in such cases the extended deadline is 15 calendar days before the extension deadline. This does not apply to renewal and replacement YHDP projects—accept FY 2016 (Round 1), CoC Planning, and UFA Costs projects because they are not ranked; unless one of these project types were submitted by an ineligible applicant (a non-Collaborative Applicant submitted a CoC planning project).

**C. Examples** of acceptable evidence that your CoC notified project applicants 15 days before the CoC Program Competition submission deadline—that clearly displays a system-generated date and time—include:

**1. email notification to all project applicants** that your CoC posted to your CoC's or partner's website a listing—or an email to all project applicants—that includes: **(a)** all projects;

**(b)** all project rankings;

**(c)** all project scores; and

**(d)** all funding amounts.

**2. individual notifications** to project applicants, e.g., email or email with a letter attached that includes:

**(a)** project name;

**(b) the reason(s)** why your CoC reduced or rejected the project—which could be the project score; and

**(c)** rank order of the project.

**Date:** Email notifications to providers sent 8/17/23; Information posted to CoC website on 8/24/23

**Where to find relevant information:**

**Page 3:** Email notification sent to CHUM

**Page 4:** Email notification sent to RMHC



**Page 5:** Email notification sent to The Salvation Army

**Page 6-11:** Returned Funds & Eligible Reallocation Overview: The title on the top of the document reads as: SLC CoC FY2023 CoC NOFO Competition Returned Funds & Eligible Reallocation Overview and was included as an attachment on all email notifications sent out. It includes Agency and Project names, reallocation amounts and the reasons funds were reallocated.

**Page 12:** Project rank order, funds approved, reallocation amounts, tier 1 and 2 breakdown

**Page 13:** Website posting

Note: Red boxes call attention to relevant information.

**From:** [CoCHomelessPrograms](#)  
**To:** [John Cole](#)  
**Cc:** ["gkvam@chumduluth.org"](mailto:gkvam@chumduluth.org)  
**Subject:** SLC CoC FY2023 CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:03:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[CHUM.pdf](#)  
**Importance:** High

---

Hello John & Greg,

I am reaching out to share **CHUM's** project score and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

CHUM is approved to apply for \$75,000 for your Rapid Rehousing project, which reflects a \$50,379 reallocation. CHUM is approved to apply for \$200,000 for your St. Francis Apartments project, which reflects a reallocation of \$107,000. CHUM is approved to apply for your full budget for your DV support services grant for Steve O'Neil Apartments. These funds should be submitted as a Domestic Violence Bonus project and are not guaranteed to be funded HUD in FY2023 process. Please review in detail the attached reallocation report, which provides narrative for the additional reallocation determined by our Ranking & Review committee.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking, reallocation, or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158



**From:** [CoCHomelessPrograms](#)  
**To:** [Noel V. Koskela](#); [Jessica Trunnell](#)  
**Subject:** SLC CoC fy2023 NOFO Funding results  
**Date:** Thursday, August 17, 2023 3:01:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[RMHC.pdf](#)

---

Hello Jessica & Noel,

I am reaching out to share [Range Mental Health Center's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

RMHC is approved to apply for your full budget for your Ivy Manor renewal grant in the FY2023 NOFO. Please note that this project fell into Tier 2 during our Ranking & Review process and is at risk of cuts from HUD after submission because of this. RMHC is [approved to apply for a total budget of \\$412,558 for your Combined Rental Assistance Grant, which reflects your voluntary relocation of \\$23,500.](#)

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

**From:** [CoCHomelessPrograms](#)  
**To:** [Dana Weisman](#); [Allison Uthke-Scaletta](#)  
**Subject:** SLC CoC FY2023 NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:00:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[TSA.pdf](#)  
**Importance:** High

---

Hello Dana & Allison,

I am reaching out to share Salvation Army's project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

Salvation Army is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO. Please see the attached reallocation report for committee discussion about unspent funds history for TSA's Rapid Rehousing Project. The committee did not decide to reallocate funding from this project this year. However, the Rapid Rehousing project that is being transferred to TSA from CHUM in the future has had a reduction in budget to a total of \$75,000 due to a history of unspent funds from both CHUM & TSA.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

**SLC CoC FY2023 CoC NOFO Competition**  
**Returned Funds & Eligible Reallocation Overview**

The below report shows funds that have been returned to HUD or unspent in the last two years. SLC CoC's Ranking & Review policy indicates that applicants can reallocate or have a portion of their funding reduced if they return more than 15% of funds for 2 consecutive years. Funds can also be reallocated from organizations that show a history of low performance including poor financial management. The reallocated funds then go into a pool to help fund new projects in the CoC. Reallocated funds cannot be used to protect renewal funding that may be cut from Tier 2 by HUD and can only be applied to new projects. Projects can voluntarily reallocate, have reallocation recommended by the CoC known as involuntarily reallocation, and/or a combination of voluntary/involuntary reallocation.

Reallocation recommendations in the CoC are first prepared by the CoC Planning & Evaluation Committee and then amended (as needed) and voted on by the Ranking & Review Committee which met on August 16<sup>th</sup>, 2023. Reallocation amounts are then shared with project applicants and open for appeals for two business days. The reallocation amounts are then finalized by a CoC governance board meeting (Heading Home Advisory Council) which will host a public meeting to finalize funding recommendations on August 24<sup>th</sup>, 2023 from 1-3pm via Microsoft Teams.

**The Salvation Army**

**Rapid Rehousing:** Salvation Army has returned more than 15% of their Rapid Rehousing Grant 2 years in a row to HUD. Please see below. TSA is unlikely to return funds from their current RRH grant but is also taking on CHUM's RRH grant as a subcontractor. The grant will be transferred to them soon.

**Proposal:** Do not reallocate TSA this year as it is unlikely the unspent funds trend will continue given the financial plan reported to the CoC and the spending trends in the current grant. The Ranking & Review committee has two options:

- 1) accept the proposal to not reallocate TSA's RRH grant this year OR
- 2) recommend a reallocation amount for this grant.

FY2020	\$20,699.70
FY2021	\$36,681.00
FY2022 (Current)	\$4,678.00
	Balance Ends 09/30/2023

**Ranking & Review Decision:** The Ranking & Review committee chose to not reallocate from Salvation Army's Rapid Rehousing grant in this grant cycle as they are likely to spend down all funds.

## **CHUM**

**Rapid Rehousing:** CHUM took over administration on the RRH project two years ago from Duluth HRA and has struggled since to integrate the program into their agency. CHUM has not had a staff member running this program in almost a year and decided not to hire for the position. CHUM recently began contracting with Salvation Army to run the program and will transfer the funding to TSA to administer as soon as HUD approves them to do so.

**Proposal:** Reallocate a portion of this budget prior to the transfer to Salvation Army as both TSA and CHUM have a history of returned funds in the two grant cycles. Although TSA has worked hard to reduce their unspent funds, doubling the grant size is likely to return funds. The full amount of this grant is \$125,379.00, the proposed reallocation amount from the CoC is \$25,379.

The Ranking & Review committee has two options:

- 1) accept this amount of reallocation OR
- 2) recommend a lower reallocation or additional reallocation from CHUM's RRH project.

**Ranking & Review Decision:** The Ranking & Review Committee voted to reallocate **\$50,379** which leaves Salvation Army with enough to serve 5 households with some budget flexibility. This would mean 15 total households served once added to the current TSA RRH project. This decision was reached to try to get Salvation Army to a manageable sized RRH grant in the transfer process and because both Salvation Army & CHUM have a history of unspent funds.

FY2020	\$55,230.64
FY2021	\$15,152.16
FY2022 (Current)	\$80,098.52 Balance Ends 09/30/2023

**St. Francis Apartments:** The full budget for this grant is \$307,567. CHUM launched this program almost 2 years ago with the first move-in occurring October 2021. The project has struggled significantly with managing and spending funds, staffing, and vacancy rates. CHUM reports that the original budget of the grant put all the funding into rental assistance, and they estimate that they need \$134,000 a year in leasing costs and \$14,000 in administrative costs. They are working with HUD to move other funding into a support service budget line item in future grants. They hope this will minimize unspent funds. After all expenses are drawn from their current grant, CHUM anticipates about \$140,000 in unspent funds returned to HUD.

**Proposal:** After meeting with CHUM, CHUM agreed to **reallocate \$61,513 back** to the CoC in the FY2023 CoC NOFO competition and the CoC recommends an additional reallocation amount of **\$38,487, for a total of \$100,000 of reallocation**. The Ranking & Review committee has two options:

- 1) accept this amount of reallocation OR

2) recommend a lower amount or additional reallocation.

**Ranking & Review Decision:** Reallocate a total of **\$107,567** from this project, leaving CHUM \$200,000 for rent and services at St. Francis Apartments. This number was determined based on a history of returning funds from this project as well as a history of financial management challenges with CoC funding. The Ranking & Review committee agreed that the amount of reallocated funding should be closer to the amount of the average returned funds from this project. The Ranking & Review committee discussed CHUM's goal of moving a large part of the budget into a support services budget line item moving forward and agreed that a budget of \$200,000 leaves room in the budget to cover rent and some support services.

FY2021	\$189,000
FY2022 (Current)	\$231,633.00 Balance Ends 09/30/2023

### **Range Mental Health Center**

Combined Rental Assistance Grant: RMHC's combined rental assistance grant is a rural voucher-based rental assistance program that relies on private landlords for most of their rental units. They have a history of returning funds to HUD and most often report that this is due to inability to find landlords and difficulty in verifying rural homelessness which slows down move-in times. An additional factor is varying household sizes and leaving enough budget flexibility to have singles and families access the program. It is unclear how this can change in a way that leads to funds being spent down fully. Last year RMHC voluntarily reallocated \$27,500 back to the CoC but continue to return funds. It is likely they will return funds again this year.

Proposal: **RMHC has agreed to voluntarily reallocate \$23,500** from this project moving forward. The Ranking & Review committee has two options:

- 1) accept this amount for reallocation OR
- 2) recommend additional reallocation.

**Ranking & Review Decision:** The Ranking & Review committee approved the voluntarily reallocation amount of \$23,500 from this project. This acknowledges that RMHC voluntarily reallocated \$27,500 last year and continues to work on finding the right size budget for this project and has a plan for onboarding new households in this project.

FY2019	\$73,979.00
FY2020	\$70,672.00
FY2021	\$81,927.00
FY2022 (Current)	\$70,546.00  Ended 05/31/2023, can draw funds until end of August

### **Reallocation scenarios:**

We have four new projects competing for reallocation funds this year and the Ranking & Review Committee can determine how to apply these funds. They can apply it all to one project or divide it among new projects based on your review and recommendation. New projects with reallocation applied are more competitive for new funds in the CoC NOFO competition when reviewed by HUD.

### **Reallocation Amount Available: \$181,446**

**Ranking & Review Decision:** Apply \$35,567 to the HMIS expansion grant and the remaining \$145,879 to Wadena West as the highest scoring new project and the only project that adds beds to the CoC.

New Projects:

- HMIS expansion grant: \$35,567
- Center City Housing Wadena West: \$145,879
- HDC Support Services expansion grant for PSH: \$89,875
- CHUM's DV services for Steve O'Neil Apartments: \$98,222

The attached project ranking list is currently in draft form pending any appeals and final review and approval by the SLC CoC Governance Committee, Heading Home Advisory Committee, on 08/24/2023. There is also a detailed report on your project(s) score(s) and a detailed reallocation report attached to this email.

#### Narrative & Justification:

For the FY2023 CoC Notice of Funding Opportunity (NOFO), HUD is allowing CoCs to put 93 percent of Annual Renewal Demand (ARD) into Tier One in the Ranking & Review Process. No reordering of the FY2023 Project Ranking occurred. The order of this project ranking is based on systems performance measures and scores affiliated with question in the SLC CoC (MN-509) Supplemental Application and Score Tools. All scores were reviewed and approved by the Ranking & Review Committee.

After renewal housing projects were ranked, the CoC's HMIS Grant and SSO-Coordinated Entry grant were placed in Tier One. This action is based on CoC policy objectives to ensure a functioning Coordinated Entry System and a Homeless Management Information System (HMIS). All new and bonus project applications were included in the ranking and placed at the bottom of Tier Two/below all renewal projects in the project ranking. This is based on the CoC Ranking & Review policy to prioritize renewal project funding.

SLC CoC's reallocation policy allows the Ranking & Review committee to reallocate a portion of or all of a project's funding to new project(s). Projects with a history of low performance or returned funds are subject to review for reallocation during every NOFO cycle. This year, a total \$181,446 funds were reallocated from 3 renewal projects, CHUM's Rapid Rehousing project, CHUM's St. Francis Project, and Range Mental Health Center's Combined Rental Assistance grant. Projects that were reallocated are encouraged to review the attached detailed report on reallocation attached. \$35,567 of this reallocation funding was designated to the new HMIS expansion project as HMIS funding is a commitment of the CoC and this funding will support long needed systems updates for HMIS. The remaining \$145,879 of reallocation funding was designated to Center City Housing Corporation's new Wadena West project as the highest scoring new project and the only project that adds new beds to the CoC.

After all reallocation and scoring processes, two renewal projects fell partially/fully below Tier Two which means these projects face the potential of funding cuts from HUD. AEOA's Bill's House falls partially in Tier 1 and partially in Tier 2, with \$26,539.53 of the total budget falling in Tier Two. HUD can choose to cut up to that amount from the total budget for Bill's House. Additionally, RMHC's Ivy Manor project falls entirely in Tier Two, putting their entire \$38,056 budget for this project at risk for cuts from HUD.

SLC CoC's local priorities of racial equity, housing first, and consultation with people who have experienced homelessness were all factored into scoring this year. These priorities are consistent with HUD's FY2023 priorities as well. Additionally, SLC CoC adopted the HUD priority of trauma-informed policies and procedures surrounding domestic violence. SLC CoC will continue to offer support on improving these components of our local housing programs. Please see below for how to file a formal appeal with the CoC. Outside of appeals, please feel free to reach out to

the CoC Coordinator for support related to feedback on improvement of policies and systems performance measures for your project(s).

Appeals process:

Although a local appeals process is not required by the U.S. Department of Housing and Urban Development (HUD), our CoC offers a local appeals process. Applicants that can appeal include those applications that: a) are unranked, b) dispute scoring, c) dispute ranking, or d) disagree with the Ranking and Review Committee's decision to reallocate some or all of their funding. Projects wishing to appeal must submit the appeal in writing using the St. Louis County CoC Appeals form, found at the end of the attached Ranking & Review Policy. A signed Appeals Form and any relevant evidence must be submitted for each project being appealed. Email the Appeals form to [CoCHomelessPrograms@StLouisCountyMN.gov](mailto:CoCHomelessPrograms@StLouisCountyMN.gov) by the end of the day on 08/21/2023 at the latest. The Appeals Committee reviews appeals and extends an invitation to a brief, in-person session as needed. All agencies filing an appeal must be prepared to rapidly respond to requests from the Appeals Committee. The Appeals Committee will inform appealing agencies of its decision and the final decision will be voted on by the CoC governance board meeting (Heading Home Advisory Council), which will host a public meeting to finalize funding recommendations on August 24<sup>th</sup>, 2023 from 1-3pm via Microsoft Teams.



Agency	Project Name	ARA from HUD	Funds approved by CoC	Reallocation
<b>TIER ONE</b>				
1.Institute for Community Alliances	MN HMIS St Louis County Renewal F	\$ 61,071.00	\$ 61,071.00	
2.Housing & Redevelopment Authority of Duluth, MN	Coordinated Entry FY 2022	\$ 85,610.00	\$ 85,610.00	
3.Center City Housing Corp.	Transitional Housing	\$ 128,703.00	\$ 128,703.00	
4.Center City Housing Corp.	Garfield Square	\$ 110,738.00	\$ 110,738.00	
5.Center City Housing Corp.	Sheila's Place	\$ 37,925.00	\$ 37,925.00	
6.American Indian Community Housing	Gimaajii Mino-Bimaadizimin	\$ 141,663.00	\$ 141,663.00	
7.Organization Arrowhead Economic Opportunity	Youth Foyer Operations	\$ 80,513.00	\$ 80,513.00	
8.Agency Human Development Center	Alicia's Place/New San Marco Permai	\$ 69,745.00	\$ 69,745.00	
9.Range Transitional Housing, Inc.	Permanent Housing Chronic Homele	\$ 283,241.00	\$ 283,241.00	
10.Arrowhead Economic Opportunity Agency	Rural St. Louis County Permanent Ho	\$ 154,786.00	\$ 154,786.00	
11.Human Development Center	Rental Assistance Program (RAP) 202	\$ 155,978.00	\$ 155,978.00	
12.Center City Housing Corp.	Memorial Park	\$ 54,037.00	\$ 54,037.00	
13.Churches United in Ministry	St. Francis Permanent Supportive Ho	\$ 307,567.00	\$ 200,000.00	\$ (107,567.00)
14.The Salvation Army	Catherine Booth Residence	\$ 109,635.00	\$ 109,635.00	
15.Minnesota Assistance Council for Veterans	MACV Duluth SIL 2022 Renewal	\$ 46,797.00	\$ 46,797.00	
16.Center City Housing Corp.	Steve O'Neil Apartments	\$ 114,684.00	\$ 114,684.00	
17.Churches United in Ministry	Rapid Rehousing CHUM FY 2022	\$ 125,379.00	\$ 75,000.00	\$ (50,379.00)
18.Center City Housing Corp.	San Marco	\$ 62,968.00	\$ 62,968.00	
19.Minnesota Assistance Council for Veterans	MACV Duluth Veterans Place 2022 Re	\$ 81,288.00	\$ 81,288.00	
20.Arrowhead Economic Opportunity Agency	Rental Assistance Virginia Youth Foye	\$ 59,967.00	\$ 59,967.00	
21.Lutheran Social Service of Minnesota	Renaissance 2022	\$ 42,466.00	\$ 42,466.00	
22.Range Mental Health Center, Inc.	Rental Assistance Combined Grant 20	\$ 436,058.00	\$ 412,558.00	\$ (23,500.00)
23.Range Transitional Housing, Inc.	Permanent Housing Program	\$ 455,726.00	\$ 455,726.00	
24.Bois Forte	Bois Forte Permanent Supportive Ho	\$ 59,954.00	\$ 59,954.00	
25.The Salvation Army	Rapid Rehousing TSA	\$ 125,486.00	\$ 125,486.00	
26.Range Transitional Housing, Inc.	Homeless Youth Outreach	\$ 38,809.00	\$ 38,809.00	
27.Arrowhead Economic Opportunity Agency		\$ 46,029.00	\$ 19,489.47	
		<b>Tier 1 Total:</b>	<b>\$ 3,268,837.47</b>	
<b>TIER TWO</b>				
27.Arrowhead Economic Opportunity	Bill's House	\$ 46,029.00	\$26,539.53	
28.Agency Range Mental Health Center, Inc.	Ivy Manor Project 2022	\$ 38,056.00	\$ 38,056.00	
29.Institute for Community Alliances	NEW: HMIS Expansion		\$ 35,567.00	Reallocation
30.Center City Housing Corp.	NEW: Wadena West Apts		\$ 145,879.00	Reallocation
31.Churches United in Ministry	NEW: Support for Survivors of DV		\$ 98,222.00	
32.Human Development Center	NEW: Rental Assistance Supports Programs		\$ 88,575.00	
		<b>Tier 2 Total:</b>	<b>\$432,838.53</b>	
<b>Budget overview</b>				
CoC ARD: \$3,514,879				
93% of ARD= \$3,268,837.47				
7% of ARD= \$246,041.53 + Reallocation				
New Projects: \$342,329				
Reallocation: \$180,879				
Total (Tier 1 & 2):	\$	3,701,676.00		

	<div data-bbox="203 0 1969 70" data-label="Page-Header"> <div> <a href="#">stlouiscountymn.gov/departments-a-z/public-health-human-services/housing-and-homelessness-programs/continuum-of-care-coc</a> </div> </div> <div data-bbox="937 141 2702 1281"> <table> <tr> <td data-bbox="937 141 2267 212"> <a href="#"><u>SLC CoC HUD FY2023 NOFO Info and Q&amp;A Powerpoint</u></a> </td><td data-bbox="2267 141 2702 212"> <a href="#">Download</a> 7/19/2023 </td></tr> <tr> <td data-bbox="937 225 2267 431"> <a href="#"><u>FY2023 Bonus Funds &amp; Extended Deadlines Notice</u></a>  This notice includes details about the CoC &amp; Domestic Violence Bonus funds in the FY2023 CoC NOFO and extended deadline information for new Project LOIs &amp; eSnaps applications. </td><td data-bbox="2267 225 2702 431"> <a href="#">Download</a> 7/26/2023 </td></tr> <tr> <td data-bbox="937 444 2267 753"> <a href="#"><u>FY2023 CoC NOFO Reallocation Report</u></a>  This document details a history of returned funds in SLC CoC and reallocation recommendations prepared by the CoC Planning &amp; Evaluation Committee and reviewed and approved by the CoC Ranking &amp; Review Committee. These decision were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023. </td><td data-bbox="2267 444 2702 753"> <a href="#">Download</a> 8/24/2023 </td></tr> <tr> <td data-bbox="937 766 2267 1023"> <a href="#"><u>FY2023 Justification of Funding Decision</u></a>  This document details the FY2023 Project scoring, reallocation, and ranking decisions prepared and approved by the CoC Ranking &amp; Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023. </td><td data-bbox="2267 766 2702 1023"> <a href="#">Download</a> 8/24/2023 </td></tr> <tr> <td data-bbox="937 1036 2267 1281"> <a href="#"><u>FY2023 Final Ranking &amp; Review</u></a>  This document details the FY2023 Project scoring and ranking decisions prepared and approved by the CoC Ranking &amp; Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023. </td><td data-bbox="2267 1036 2702 1281"> <a href="#">Download</a> 8/24/2023 </td></tr> </table> </div>	<a href="#"><u>SLC CoC HUD FY2023 NOFO Info and Q&amp;A Powerpoint</u></a>	<a href="#">Download</a> 7/19/2023	<a href="#"><u>FY2023 Bonus Funds &amp; Extended Deadlines Notice</u></a> This notice includes details about the CoC & Domestic Violence Bonus funds in the FY2023 CoC NOFO and extended deadline information for new Project LOIs & eSnaps applications.	<a href="#">Download</a> 7/26/2023	<a href="#"><u>FY2023 CoC NOFO Reallocation Report</u></a> This document details a history of returned funds in SLC CoC and reallocation recommendations prepared by the CoC Planning & Evaluation Committee and reviewed and approved by the CoC Ranking & Review Committee. These decision were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.	<a href="#">Download</a> 8/24/2023	<a href="#"><u>FY2023 Justification of Funding Decision</u></a> This document details the FY2023 Project scoring, reallocation, and ranking decisions prepared and approved by the CoC Ranking & Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.	<a href="#">Download</a> 8/24/2023	<a href="#"><u>FY2023 Final Ranking &amp; Review</u></a> This document details the FY2023 Project scoring and ranking decisions prepared and approved by the CoC Ranking & Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.	<a href="#">Download</a> 8/24/2023
<a href="#"><u>SLC CoC HUD FY2023 NOFO Info and Q&amp;A Powerpoint</u></a>	<a href="#">Download</a> 7/19/2023										
<a href="#"><u>FY2023 Bonus Funds &amp; Extended Deadlines Notice</u></a> This notice includes details about the CoC & Domestic Violence Bonus funds in the FY2023 CoC NOFO and extended deadline information for new Project LOIs & eSnaps applications.	<a href="#">Download</a> 7/26/2023										
<a href="#"><u>FY2023 CoC NOFO Reallocation Report</u></a> This document details a history of returned funds in SLC CoC and reallocation recommendations prepared by the CoC Planning & Evaluation Committee and reviewed and approved by the CoC Ranking & Review Committee. These decision were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.	<a href="#">Download</a> 8/24/2023										
<a href="#"><u>FY2023 Justification of Funding Decision</u></a> This document details the FY2023 Project scoring, reallocation, and ranking decisions prepared and approved by the CoC Ranking & Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.	<a href="#">Download</a> 8/24/2023										
<a href="#"><u>FY2023 Final Ranking &amp; Review</u></a> This document details the FY2023 Project scoring and ranking decisions prepared and approved by the CoC Ranking & Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.	<a href="#">Download</a> 8/24/2023										



# 2023 NOFO Document Cover Sheet

---

**Document:** Notification of Projects Accepted

**Description:** 1E-5a. Notification of Projects Accepted

Public Notification of Ranked Project Applications. The notification of action that all project applicants who submitted new and renewal project applications in the local CoC competition are notified at least 15-days prior to the HUD application submission deadline of the CoC's Page 67 of 124 acceptance that includes the ranked position of the project applications. This notification may be posted publicly or sent via email to individual project applicants.

**A. Upload to the 4B. Attachments Screen** evidence that your CoC provided notification no later than **September 12, 2023**, which is 15 days before HUD's FY 2023 CoC Program Competition Application submission deadline of September 28, 2023—unless HUD extends the deadline, in such cases the extended deadline is 15 calendar days before the HUD-approved extension deadline.

**C.** Acceptable evidence that your CoC notified project applicants 15 days before the Special NOFO submission deadline—that clearly displays the date and time—include:

**1. email notification to all project applicants** that your CoC posted to your CoC's or partner's website a listing—or an email to all project applicants—that includes:

- (a) all projects;
- (b) all project rankings;
- (c) all project scores; and
- (d) all funding amounts.

**2. individual notifications** to project applicants, e.g., email or email with a letter attached that includes:

- (a) project name;
- (b) project ranking;
- (c) project score; and
- (d) funding amount.

**Date:** Email notifications sent to providers on 8/17/23; Information posted publicly on 8/24/23

**Where to find relevant information:**

**Page 3:** Project ranking in order, project name, funding amount called "FY2023 Final Ranking - Tier 1-2.pdf" attached on all emails sent to providers.

**Page 4-8:** Returned Funds & Eligible Reallocation Overview that explains where reallocated funds will go. This document is called "FY2023 CoC NOFO reallocation report.pdf" attached on all emails sent to providers. Most relevant information circled in red on page 8.

**Page 9-10:** Justification of Funding Decisions called "FY 2023 Justification of Funding Decisions" attached on all emails sent to providers. . Most relevant information circled in red on page 9.



**Page 11:** Website posting of CoC NOFO Reallocation Report, Justification of Funding Decision and Final Ranking and Review with URL

**Page 12:** AEOA Email Notification of Funding Decisions

**Page 13:** Final scores for all AEOA projects

**Page 14:** Bois Forte Email Notification of Funding Decisions

**Page 15:** Final scores for Bois Forte

**Page 16:** HRA Email Notification of Funding Decisions (HRA is not scored)

**Page 17:** ICA Email Notification of Funding Decisions (ICA is not scored)

**Page 18:** LSS Email Notification of Funding Decisions

**Page 19:** Final scores for Bois Forte

**Page 20:** Center City Email Notification of Funding Decisions

**Page 21-22:** Final scores for all Center City Housing (CCHC) projects

**Page 23:** CHUM Email Notification of Funding Decisions

**Page 24:** Final scores for all CHUM projects

**Page 25:** Human Development Center Email Notification of Funding Decisions

**Page 26:** Final scores for all Human Development Center (HDC) projects

**Page 27:** Range Mental Health Center Email Notification of Funding Decisions

**Page 28:** Final scores for all Range Mental Health Center (RMHC) projects

**Page 29:** AICHO Email Notification of Funding Decisions

**Page 30:** Final scores for AICHO

**Page 31:** MACV Email Notification of Funding Decisions

**Page 32:** Final scores for all MACV projects

**Page 33:** Range Transitional Housing Email Notification of Funding Decisions

**Page 34:** Final scores for all Range Transitional Housing (RTH) projects

**Page 35:** Salvation Army Email Notification of Funding Decisions

**Page 36:** Final scores for all Salvation Army projects

**Note:** Red boxes call attention to relevant information.

Agency	Project Name	ARA from HUD	Funds approved by CoC	Reallocation
<b>TIER ONE</b>				
1.Institute for Community Alliances	MN HMIS St Louis County Renewal F	\$ 61,071.00	\$ 61,071.00	
2.Housing & Redevelopment Authority of Duluth, MN	Coordinated Entry FY 2022	\$ 85,610.00	\$ 85,610.00	
3.Center City Housing Corp.	Transitional Housing	\$ 128,703.00	\$ 128,703.00	
4.Center City Housing Corp.	Garfield Square	\$ 110,738.00	\$ 110,738.00	
5.Center City Housing Corp.	Sheila's Place	\$ 37,925.00	\$ 37,925.00	
6.American Indian Community Housing	Gimaajii Mino-Bimaadizimin	\$ 141,663.00	\$ 141,663.00	
7.Organization Arrowhead Economic Opportunity	Youth Foyer Operations	\$ 80,513.00	\$ 80,513.00	
8.Agency Human Development Center	Alicia's Place/New San Marco Permai	\$ 69,745.00	\$ 69,745.00	
9.Range Transitional Housing, Inc.	Permanent Housing Chronic Homele	\$ 283,241.00	\$ 283,241.00	
10.Arrowhead Economic Opportunity Agency	Rural St. Louis County Permanent Ho	\$ 154,786.00	\$ 154,786.00	
11.Human Development Center	Rental Assistance Program (RAP) 202	\$ 155,978.00	\$ 155,978.00	
12.Center City Housing Corp.	Memorial Park	\$ 54,037.00	\$ 54,037.00	
13.Churches United in Ministry	St. Francis Permanent Supportive Ho	\$ 307,567.00	\$ 200,000.00	\$ (107,567.00)
14.The Salvation Army	Catherine Booth Residence	\$ 109,635.00	\$ 109,635.00	
15.Minnesota Assistance Council for Veterans	MACV Duluth SIL 2022 Renewal	\$ 46,797.00	\$ 46,797.00	
16.Center City Housing Corp.	Steve O'Neil Apartments	\$ 114,684.00	\$ 114,684.00	
17.Churches United in Ministry	Rapid Rehousing CHUM FY 2022	\$ 125,379.00	\$ 75,000.00	\$ (50,379.00)
18.Center City Housing Corp.	San Marco	\$ 62,968.00	\$ 62,968.00	
19.Minnesota Assistance Council for Veterans	MACV Duluth Veterans Place 2022 Re	\$ 81,288.00	\$ 81,288.00	
20.Arrowhead Economic Opportunity Agency	Rental Assistance Virginia Youth Foye	\$ 59,967.00	\$ 59,967.00	
21.Lutheran Social Service of Minnesota	Renaissance 2022	\$ 42,466.00	\$ 42,466.00	
22.Range Mental Health Center, Inc.	Rental Assistance Combined Grant 20	\$ 436,058.00	\$ 412,558.00	\$ (23,500.00)
23.Range Transitional Housing, Inc.	Permanent Housing Program	\$ 455,726.00	\$ 455,726.00	
24.Bois Forte	Bois Forte Permanent Supportive Ho	\$ 59,954.00	\$ 59,954.00	
25.The Salvation Army	Rapid Rehousing TSA	\$ 125,486.00	\$ 125,486.00	
26.Range Transitional Housing, Inc.	Homeless Youth Outreach	\$ 38,809.00	\$ 38,809.00	
27.Arrowhead Economic Opportunity Agency		\$ 46,029.00	\$ 19,489.47	
		<b>Tier 1 Total:</b>	<b>\$ 3,268,837.47</b>	
<b>TIER TWO</b>				
27.Arrowhead Economic Opportunity	Bill's House	\$ 46,029.00	\$26,539.53	
28.Agency Range Mental Health Center, Inc.	Ivy Manor Project 2022	\$ 38,056.00	\$ 38,056.00	
29.Institute for Community Alliances	NEW: HMIS Expansion		\$ 35,567.00	Reallocation
30.Center City Housing Corp.	NEW: Wadena West Apts		\$ 145,879.00	Reallocation
31.Churches United in Ministry	NEW: Support for Survivors of DV		\$ 98,222.00	
32.Human Development Center	NEW: Rental Assistance Supports Programs		\$ 88,575.00	
		<b>Tier 2 Total:</b>	<b>\$432,838.53</b>	
<b>Budget overview</b>				
CoC ARD: \$3,514,879				
93% of ARD= \$3,268,837.47				
7% of ARD= \$246,041.53 + Reallocation				
New Projects: \$342,329				
Reallocation: \$180,879				
Total (Tier 1 &2):	\$	3,701,676.00		



## **SLC CoC FY2023 CoC NOFO Competition**

### **Returned Funds & Eligible Reallocation Overview**

The below report shows funds that have been returned to HUD or unspent in the last two years. SLC CoC's Ranking & Review policy indicates that applicants can reallocate or have a portion of their funding reduced if they return more than 15% of funds for 2 consecutive years. Funds can also be reallocated from organizations that show a history of low performance including poor financial management. The reallocated funds then go into a pool to help fund new projects in the CoC. Reallocated funds cannot be used to protect renewal funding that may be cut from Tier 2 by HUD and can only be applied to new projects. Projects can voluntarily reallocate, have reallocation recommended by the CoC known as involuntarily reallocation, and/or a combination of voluntary/involuntary reallocation.

Reallocation recommendations in the CoC are first prepared by the CoC Planning & Evaluation Committee and then amended (as needed) and voted on by the Ranking & Review Committee which met on August 16<sup>th</sup>, 2023. Reallocation amounts are then shared with project applicants and open for appeals for two business days. The reallocation amounts are then finalized by a CoC governance board meeting (Heading Home Advisory Council) which will host a public meeting to finalize funding recommendations on August 24<sup>th</sup>, 2023 from 1-3pm via Microsoft Teams.

### **The Salvation Army**

**Rapid Rehousing:** Salvation Army has returned more than 15% of their Rapid Rehousing Grant 2 years in a row to HUD. Please see below. TSA is unlikely to return funds from their current RRH grant but is also taking on CHUM's RRH grant as a subcontractor. The grant will be transferred to them soon.

**Proposal:** Do not reallocate TSA this year as it is unlikely the unspent funds trend will continue given the financial plan reported to the CoC and the spending trends in the current grant. The Ranking & Review committee has two options:

- 1) accept the proposal to not reallocate TSA's RRH grant this year OR
- 2) recommend a reallocation amount for this grant.

FY2020	\$20,699.70
FY2021	\$36,681.00
FY2022 (Current)	\$4,678.00
	Balance Ends 09/30/2023

**Ranking & Review Decision:** The Ranking & Review committee chose to not reallocate from Salvation Army's Rapid Rehousing grant in this grant cycle as they are likely to spend down all funds.

## **CHUM**

**Rapid Rehousing:** CHUM took over administration on the RRH project two years ago from Duluth HRA and has struggled since to integrate the program into their agency. CHUM has not had a staff member running this program in almost a year and decided not to hire for the position. CHUM recently began contracting with Salvation Army to run the program and will transfer the funding to TSA to administer as soon as HUD approves them to do so.

**Proposal:** Reallocate a portion of this budget prior to the transfer to Salvation Army as both TSA and CHUM have a history of returned funds in the two grant cycles. Although TSA has worked hard to reduce their unspent funds, doubling the grant size is likely to return funds. The full amount of this grant is \$125,379.00, the proposed reallocation amount from the CoC is \$25,379.

The Ranking & Review committee has two options:

- 1) accept this amount of reallocation OR
- 2) recommend a lower reallocation or additional reallocation from CHUM's RRH project.

**Ranking & Review Decision:** The Ranking & Review Committee voted to reallocate **\$50,379** which leaves Salvation Army with enough to serve 5 households with some budget flexibility. This would mean 15 total households served once added to the current TSA RRH project. This decision was reached to try to get Salvation Army to a manageable sized RRH grant in the transfer process and because both Salvation Army & CHUM have a history of unspent funds.

FY2020	\$55,230.64
FY2021	\$15,152.16
FY2022 (Current)	\$80,098.52 Balance Ends 09/30/2023

**St. Francis Apartments:** The full budget for this grant is \$307,567. CHUM launched this program almost 2 years ago with the first move-in occurring October 2021. The project has struggled significantly with managing and spending funds, staffing, and vacancy rates. CHUM reports that the original budget of the grant put all the funding into rental assistance, and they estimate that they need \$134,000 a year in leasing costs and \$14,000 in administrative costs. They are working with HUD to move other funding into a support service budget line item in future grants. They hope this will minimize unspent funds. After all expenses are drawn from their current grant, CHUM anticipates about \$140,000 in unspent funds returned to HUD.

**Proposal:** After meeting with CHUM, CHUM agreed to **reallocate \$61,513 back** to the CoC in the FY2023 CoC NOFO competition and the CoC recommends an additional reallocation amount of **\$38,487, for a total of \$100,000 of reallocation**. The Ranking & Review committee has two options:

- 1) accept this amount of reallocation OR

2) recommend a lower amount or additional reallocation.

**Ranking & Review Decision:** Reallocate a total of **\$107,567** from this project, leaving CHUM \$200,000 for rent and services at St. Francis Apartments. This number was determined based on a history of returning funds from this project as well as a history of financial management challenges with CoC funding. The Ranking & Review committee agreed that the amount of reallocated funding should be closer to the amount of the average returned funds from this project. The Ranking & Review committee discussed CHUM's goal of moving a large part of the budget into a support services budget line item moving forward and agreed that a budget of \$200,000 leaves room in the budget to cover rent and some support services.

FY2021	\$189,000
FY2022 (Current)	\$231,633.00 Balance Ends 09/30/2023

### **Range Mental Health Center**

**Combined Rental Assistance Grant:** RMHC's combined rental assistance grant is a rural voucher-based rental assistance program that relies on private landlords for most of their rental units. They have a history of returning funds to HUD and most often report that this is due to inability to find landlords and difficulty in verifying rural homelessness which slows down move-in times. An additional factor is varying household sizes and leaving enough budget flexibility to have singles and families access the program. It is unclear how this can change in a way that leads to funds being spent down fully. Last year RMHC voluntarily reallocated \$27,500 back to the CoC but continue to return funds. It is likely they will return funds again this year.

**Proposal:** **RMHC has agreed to voluntarily reallocate \$23,500** from this project moving forward. The Ranking & Review committee has two options:

- 1) accept this amount for reallocation OR
- 2) recommend additional reallocation.

**Ranking & Review Decision:** The Ranking & Review committee approved the voluntarily reallocation amount of \$23,500 from this project. This acknowledges that RMHC voluntarily reallocated \$27,500 last year and continues to work on finding the right size budget for this project and has a plan for onboarding new households in this project.



FY2019	\$73,979.00
FY2020	\$70,672.00
FY2021	\$81,927.00
FY2022 (Current)	\$70,546.00  Ended 05/31/2023, can draw funds until end of August

### **Reallocation scenarios:**

We have four new projects competing for reallocation funds this year and the Ranking & Review Committee can determine how to apply these funds. They can apply it all to one project or divide it among new projects based on your review and recommendation. New projects with reallocation applied are more competitive for new funds in the CoC NOFO competition when reviewed by HUD.

### **Reallocation Amount Available: \$181,446**

**Ranking & Review Decision:** Apply \$35,567 to the HMIS expansion grant and the remaining \$145,879 to Wadena West as the highest scoring new project and the only project that adds beds to the CoC.

#### **New Projects:**

- HMIS expansion grant: \$35,567
- Center City Housing Wadena West: \$145,879
- HDC Support Services expansion grant for PSH: \$89,875
- CHUM's DV services for Steve O'Neil Apartments: \$98,222

FY2019	\$73,979.00
FY2020	\$70,672.00
FY2021	\$81,927.00
FY2022 (Current)	\$70,546.00  Ended 05/31/2023, can draw funds until end of August

### **Reallocation scenarios:**

We have four new projects competing for reallocation funds this year and the Ranking & Review Committee can determine how to apply these funds. They can apply it all to one project or divide it among new projects based on your review and recommendation. New projects with reallocation applied are more competitive for new funds in the CoC NOFO competition when reviewed by HUD.

### **Reallocation Amount Available: \$181,446**

**Ranking & Review Decision:** Apply \$35,567 to the HMIS expansion grant and the remaining \$145,879 to Wadena West as the highest scoring new project and the only project that adds beds to the CoC.

New Projects:

- HMIS expansion grant: \$35,567
- Center City Housing Wadena West: \$145,879
- HDC Support Services expansion grant for PSH: \$89,875
- CHUM's DV services for Steve O'Neil Apartments: \$98,222

The attached project ranking list is currently in draft form pending any appeals and final review and approval by the SLC CoC Governance Committee, Heading Home Advisory Committee, on 08/24/2023. There is also a detailed report on your project(s) score(s) and a detailed reallocation report attached to this email.

#### Narrative & Justification:

For the FY2023 CoC Notice of Funding Opportunity (NOFO), HUD is allowing CoCs to put 93 percent of Annual Renewal Demand (ARD) into Tier One in the Ranking & Review Process. No reordering of the FY2023 Project Ranking occurred. The order of this project ranking is based on systems performance measures and scores affiliated with question in the SLC CoC (MN-509) Supplemental Application and Score Tools. All scores were reviewed and approved by the Ranking & Review Committee.

After renewal housing projects were ranked, the CoC's HMIS Grant and SSO-Coordinated Entry grant were placed in Tier One. This action is based on CoC policy objectives to ensure a functioning Coordinated Entry System and a Homeless Management Information System (HMIS). All new and bonus project applications were included in the ranking and placed at the bottom of Tier Two/below all renewal projects in the project ranking. This is based on the CoC Ranking & Review policy to prioritize renewal project funding.

SLC CoC's reallocation policy allows the Ranking & Review committee to reallocate a portion of or all of a project's funding to new project(s). Projects with a history of low performance or returned funds are subject to review for reallocation during every NOFO cycle. This year, a total \$181,446 funds were reallocated from 3 renewal projects, CHUM's Rapid Rehousing project, CHUM's St. Francis Project, and Range Mental Health Center's Combined Rental Assistance grant. Projects that were reallocated are encouraged to review the attached detailed report on reallocation attached. \$35,567 of this reallocation funding was designated to the new HMIS expansion project as HMIS funding is a commitment of the CoC and this funding will support long needed systems updates for HMIS. The remaining \$145,879 of reallocation funding was designated to Center City Housing Corporation's new Wadena West project as the highest scoring new project and the only project that adds new beds to the CoC.

After all reallocation and scoring processes, two renewal projects fell partially/fully below Tier Two which means these projects face the potential of funding cuts from HUD. AEOA's Bill's House falls partially in Tier 1 and partially in Tier 2, with \$26,539.53 of the total budget falling in Tier Two. HUD can choose to cut up to that amount from the total budget for Bill's House. Additionally, RMHC's Ivy Manor project falls entirely in Tier Two, putting their entire \$38,056 budget for this project at risk for cuts from HUD.

SLC CoC's local priorities of racial equity, housing first, and consultation with people who have experienced homelessness were all factored into scoring this year. These priorities are consistent with HUD's FY2023 priorities as well. Additionally, SLC CoC adopted the HUD priority of trauma-informed policies and procedures surrounding domestic violence. SLC CoC will continue to offer support on improving these components of our local housing programs. Please see below for how to file a formal appeal with the CoC. Outside of appeals, please feel free to reach out to

the CoC Coordinator for support related to feedback on improvement of policies and systems performance measures for your project(s).

Appeals process:

Although a local appeals process is not required by the U.S. Department of Housing and Urban Development (HUD), our CoC offers a local appeals process. Applicants that can appeal include those applications that: a) are unranked, b) dispute scoring, c) dispute ranking, or d) disagree with the Ranking and Review Committee's decision to reallocate some or all of their funding. Projects wishing to appeal must submit the appeal in writing using the St. Louis County CoC Appeals form, found at the end of the attached Ranking & Review Policy. A signed Appeals Form and any relevant evidence must be submitted for each project being appealed. Email the Appeals form to [CoCHomelessPrograms@StLouisCountyMN.gov](mailto:CoCHomelessPrograms@StLouisCountyMN.gov) by the end of the day on 08/21/2023 at the latest. The Appeals Committee reviews appeals and extends an invitation to a brief, in-person session as needed. All agencies filing an appeal must be prepared to rapidly respond to requests from the Appeals Committee. The Appeals Committee will inform appealing agencies of its decision and the final decision will be voted on by the CoC governance board meeting (Heading Home Advisory Council), which will host a public meeting to finalize funding recommendations on August 24<sup>th</sup>, 2023 from 1-3pm via Microsoft Teams.

#### **FY2023 CoC NOFO Reallocation Report**

This document details a history of returned funds in SLC CoC and reallocation recommendations prepared by the CoC Planning & Evaluation Committee and reviewed and approved by the CoC Ranking & Review Committee. These decision were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.

[Download](#)

8/24/2023

#### **FY2023 Justification of Funding Decision**

This document details the FY2023 Project scoring, reallocation, and ranking decisions prepared and approved by the CoC Ranking & Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.

[Download](#)

8/24/2023

#### **FY2023 Final Ranking & Review**

This document details the FY2023 Project scoring and ranking decisions prepared and approved by the CoC Ranking & Review Committee. These decisions were reviewed, discussed, and approved in a public meeting of the CoC governance board, The Heading Home Advisory Council on 08/24/2023.

[Download](#)

8/24/2023

**From:** [CoCHomelessPrograms](#)  
**To:** [Angela Neal](#)  
**Subject:** FY 2023 SLC CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:00:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[AEOA.pdf](#)  
**Importance:** High

---

Hello Angie,

I am reaching out to share **AEOA**'s project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

AEOA is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO. Please note that Bill's house funding falls partially in Tier 1 and Tier 2 this year. You should still apply for your full Bill's House budget, but the \$26,539.53 amount in Tier 2 is at risk of cuts by HUD in final review.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points AEOA	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retention 0/5/10	Returns to Homelessness 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
AEOA - Bills	5.00	5.00	14.00	6.00	5.00	3.00	2.50	3.00	10.00	0.00	3.50
Score 2	5.00	5.00	14.00	5.00	2.50	5.00	5.00	5.00	10.00	0.00	3.50
Total	5.00	5.00	14.00	5.50	3.75	4.00	3.75	4.00	10.00	0.00	3.50
				6.04	3.67						
AEOA-YF	5.00	5.00	14.00	8.00	0.00	4.00	4.00	2.50	10.00	10.00	0.00
Score 2	5.00	5.00	14.00	6.00	5.00	5.00	2.50	3.00	10.00	10.00	0.00
Score 3	5.00	5.00	14.00	9.00	5.00	5.00	5.00	3.00	10.00	10.00	0.00
Total	5.00	5.00	14.00	7.67	3.33	4.67	3.83	2.83	10.00	10.00	0.00
				7.13	3.46						
AEOA-YF Operating	5.00	5.00	14.00	5.00	5.00	2.50	5.00	5.00	10.00	10.00	5.00
Score 2	5.00	5.00	14.00	8.00	0.00	4.00	4.00	2.50	10.00	10.00	5.00
Score 3	5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	5.00	14.00	7.67	3.33	3.83	4.67	4.17	10.00	10.00	5.00
				7.13	3.46						
AEOA - Rural PSH	5.00	5.00	14.00	6.00	5.00	3.00	2.50	3.00	10.00	10.00	5.00
Score 2	5.00	5.00	14.00	7.00	2.50	4.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	5.00	14.00	6.50	3.75	3.50	3.75	4.00	10.00	10.00	5.00
				6.54	3.67						

Agency/Project	Total Points	Total Possible Points	Score Percentage
AEOA - Bills (374)	58.95833333	80	73.70%
AEOA - Rural PH (35	70.45833333	80	88.07%
AEOA - YF (2972)	65.91666667	80	82.40%

**From:** [CoCHomelessPrograms](#)  
**To:** [Kim Greiner; "tdrift@boisforte-nsn.gov"](mailto:tdrift@boisforte-nsn.gov)  
**Subject:** FY2023 SLC CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:03:00 PM  
**Attachments:** [FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[Bois Forte.pdf](#)  
**Importance:** High

---

Hello Kim & Theresa,

I am reaching out to share [Bois Forte](#)'s project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

Bois Forte is approved to apply for your full CoC funding for all of your renewal grants in the [FY2023 NOFO](#). Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158



Points Bois Forte PSH	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessnes s 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
New Moon	5.00	2.50	12.00	9.00	3.00	4.00	3.00	5.00	1.00	10.00	5.00
Score 2	5.00	2.50	12.00	10.00	5.00	5.00	5.00	5.00	1.00	10.00	5.00
Score 3	5.00	2.50	12.00	9.00	4.00	4.00	4.00	5.00	1.00	10.00	5.00
Total	5.00	2.50	12.00	9.33	4.00	4.33	4.00	5.00	1.00	10.00	5.00

Agency/Project	Total Points	Total Possible Points	Score Percentage
Bois Forte PSH - New Moon (3020)	62.16666667	80.00	77.71%

**From:** [CoCHomelessPrograms](#)  
**To:** [Lenelle H](#)  
**Subject:** FY2023 SLC CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 1:51:00 PM  
**Attachments:** [FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)

---

Hello Lenelle,

I am reaching out to share **HRA**'s project ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

HRA is approved to apply for your full CoC funding for your Coordinated Entry renewal grant in the FY2023 NOFO.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

**From:** [CoCHomelessPrograms](#)  
**To:** [Britt Heinz-Amborn](#)  
**Subject:** FY2023 SLC CoC NOFO funding Results  
**Date:** Thursday, August 17, 2023 1:53:00 PM  
**Attachments:** [FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)

---

Hello Britt & Mollie,

I am reaching out to share **ICA**'s project ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

ICA is approved to apply for your full CoC funding for your HMIS renewal grant in the FY2023 NOFO. Additionally, ICA is approved to apply for your full project budget for your new HMIS expansion project in SLC CoC. The full budget of \$35,000 has been given reallocated funds in our CoC NOFO process to support HMIS expansion and our CoC's ongoing commitment to fund HMIS.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!  
Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

**From:** [CoCHomelessPrograms](#)  
**To:** [Dawn Shykes](#); [Lynn Gerlach-Collard](#); [Colleen Kelly](#)  
**Subject:** RE: FY2023 SLC CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:21:00 PM  
**Attachments:** [LSS.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
**Importance:** High

---

I did not, thank you for deleting that and here is your score form and all corresponding info resent.

Hello Lynn, Dawn, & Colleen,

I am reaching out to share **LSS**'s project score and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

LSS is approved to apply for your full CoC funding for your renewal grant in the FY2023 NOFO.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.  
Thank you!  
Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

---

**From:** Dawn Shykes <[Dawn.Shykes@lssmn.org](mailto:Dawn.Shykes@lssmn.org)>  
**Sent:** Thursday, August 17, 2023 3:12 PM  
**To:** CoCHomelessPrograms <[CoCHomelessPrograms@StLouisCountyMN.gov](mailto:CoCHomelessPrograms@StLouisCountyMN.gov)>; Lynn Gerlach-Collard <[Lynn.Gerlach-Collard@lssmn.org](mailto:Lynn.Gerlach-Collard@lssmn.org)>; Colleen Kelly <[Colleen.Kelly@lssmn.org](mailto:Colleen.Kelly@lssmn.org)>

Points	LSS	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally- Responsive Care 0/2.5/5	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessness 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source		CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
LSS - Renaissance		4.00	5.00	15.00	9.00	4.00	3.00	2.00	5.00	10.00	0.00	5.00
Score 2		5.00	5.00	15.00	10.00	5.00	5.00	5.00	5.00	10.00	0.00	5.00
Score 3		5.00	5.00	15.00	10.00	5.00	5.00	5.00	5.00	10.00	0.00	5.00
Score 4		5.00	5.00	15.00	10.00	5.00	5.00	5.00	5.00	10.00	0.00	5.00
Total		4.75	5.00	15.00	9.75	4.75	4.50	4.25	5.00	10.00	0.00	5.00
					8.13	3.92						

Agency/Project	Total Points	Total Possible Points	Score Percentage
LSS - Renaissance (1823)	65.54166667	80.00	81.93%

**From:** [CoCHomelessPrograms](#)  
**To:** [Nancy Cashman](#); [Kira Kallberg](#)  
**Subject:** SLC CoC FY2023 CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:03:00 PM  
**Attachments:** [FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[CCHC.pdf](#)  
**Importance:** High

---

Hello Nancy & Kira,

I am reaching out to share [Center City's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation. Center City is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO. Additionally, Center City Housing is approved to apply for your new project for Wadena West. \$145,879 of reallocation funding was designated to Center City Housing's new Wadena West project as the highest scoring new project and the only project that adds new beds to the CoC. This can be applied to your new project budget before you hit submit in eSnaps.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm. As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!  
Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points CCHC	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retention 0/5/10	Returns to Homelessness 0/5/10	Maintained or Increased Total Income 0/2.5/5
	Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
CCHC - TH	5.00	5.00	14.00	9.00	5.00	5.00	3.00	5.00	10.00	10.00	5.00
Score 2	5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Score 3	5.00	5.00	14.00	10.00	4.00	4.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	5.00	14.00	9.67	4.67	4.67	4.33	5.00	10.00	10.00	5.00
				8.08	4.58						
CCHC - Mem Park	5.00	5.00	14.00	10.00	2.50	2.50	2.50	5.00	10.00	10.00	1.00
Score 2	5.00	5.00	14.00	10.00	4.00	4.00	5.00	5.00	10.00	10.00	1.00
Total	5.00	5.00	14.00	10.00	3.25	3.25	3.75	5.00	10.00	10.00	1.00
				9.50	3.88						
CCHC - San Marco	5.00	5.00	14.00	7.00	4.00	5.00	5.00	5.00	10.00	0.00	5.00
Score 2	5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	0.00	5.00
Score 3	5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	0.00	5.00
Score 4	5.00	5.00	14.00	10.00	2.50	5.00	2.50	5.00	10.00	0.00	5.00
Total	5.00	5.00	14.00	9.25	4.13	5.00	4.38	5.00	10.00	0.00	5.00
				9.13	4.31						
CCHC - Sheilas	5.00	5.00	14.00	8.00	5.00	4.00	5.00	5.00	10.00	10.00	1.50
Score 2	5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	1.50
Score 3	5.00	5.00	14.00	10.00	4.00	4.00	5.00	5.00	10.00	10.00	1.50
Total	5.00	5.00	14.00	9.33	4.67	4.33	5.00	5.00	10.00	10.00	1.50
				9.17	4.58						
CCHC - Steve O'Neil	5.00	5.00	14.00	8.00	5.00	4.00	5.00	5.00	9.00	10.00	0.00
Score 2	5.00	5.00	14.00	8.00	5.00	4.00	2.50	4.00	9.00	10.00	0.00
Score 3	5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	9.00	10.00	0.00
Total	5.00	5.00	14.00	8.67	5.00	4.33	4.17	4.67	9.00	10.00	0.00
				8.83	4.75						
CCHC - Garfield Square	5.00	5.00	14.00	5.00	5.00	5.00	5.00	5.00			
Score 2	5.00	5.00	14.00	8.00	4.00	5.00	5.00	5.00			
Total	5.00	5.00	14.00	6.50	4.50	5.00	5.00	5.00			
				7.75	4.50						
NEW CCHC - Wadena West	5.00		14.00	10.00	5.00	5.00	5.00	5.00			
Score 2	5.00		14.00	10.00	5.00	5.00	5.00	5.00			
Score 3	5.00		14.00	10.00	5.00	5.00	5.00	5.00			
Score 4	5.00		14.00	10.00	4.00	4.00	5.00	5.00			
Total	5.00		14.00	10.00	4.75	4.75	5.00	5.00			
Bonus Points											

Agency/Project	New Projects Only Bonus Points 5	Total Points	Total Possible Points	Score Percentage
CCHC - Garfield Square	N/A	51.25	55.00	93.18%
CCHC - Mem Park (2862)	N/A	70.375	80.00	87.97%
CCHC - San Marco (2861)	N/A	66.8125	80.00	83.52%
CCHC - Sheilas (309)	N/A	73.58333333	80.00	91.98%
CCHC - Steve O (4928)	N/A	69.75	80.00	87.19%
CCHC - TH (312)	N/A	75.66666667	80.00	94.58%
NEW - CCHC Wadena West	5	53.5	50.00	107.00%



**From:** [CoCHomelessPrograms](#)  
**To:** [John Cole](#)  
**Cc:** ["gkvam@chumduluth.org"](mailto:gkvam@chumduluth.org)  
**Subject:** SLC CoC FY2023 CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:03:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[CHUM.pdf](#)  
**Importance:** High

---

Hello John & Greg,

I am reaching out to share CHUM's project score and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

CHUM is approved to apply for \$75,000 for your Rapid Rehousing project, which reflects a \$50,379 reallocation. CHUM is approved to apply for \$200,000 for your St. Francis Apartments project, which reflects a reallocation of \$107,000. CHUM is approved to apply for your full budget for your DV support services grant for Steve O'Neil Apartments. These funds should be submitted as a Domestic Violence Bonus project and are not guaranteed to be funded HUD in FY2023 process. Please review in detail the attached reallocation report, which provides narrative for the additional reallocation determined by our Ranking & Review committee.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking, reallocation, or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points CHUM	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessnes s 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
CHUM -St Francis PH	5.00	0.00	14.00	10.00	5.00	5.00	5.00	4.50	10.00	10.00	5.00
Score 2	5.00	0.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Score 3	5.00	0.00	14.00	7.00	3.00	5.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	0.00	14.00	9.00	4.33	5.00	5.00	4.83	10.00	10.00	5.00
				8.25	3.29						
CHUM -Rapid Rehousing	5.00	0.00	14.00	10.00	5.00	4.00	5.00	5.00	10.00	10.00	2.50
Score 2	5.00	0.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	2.50
Score 3	5.00	0.00	14.00	10.00	5.00	5.00	5.00	4.50	10.00	10.00	2.50
Score 4	5.00	0.00	14.00	10.00	1.00	5.00	5.00	1.00	10.00	10.00	2.50
Total	5.00	0.00	14.00	10.00	4.00	4.75	5.00	3.88	10.00	10.00	2.50
				8.75	3.13						
NEW Chum - Support for Su	5.00		14.00	7.00	3.00	5.00	4.00	5.00			
Score 2	5.00		14.00	10.00	5.00	5.00	5.00	5.00			
Score 3	5.00		14.00	10.00	5.00	5.00	5.00	4.50			
Score 4	5.00		14.00	7.00	4.00	4.00	4.00	5.00			
Total	5.00		14.00	8.50	4.25	4.75	4.50	4.88			
											Bonus Points
											5

Agency/Project	New Projects Only Bonus Points 5	Total Points	Total Possible Points	Score Percentage
CHUM -Rapid Rehousing (36	N/A	67	80.00	83.75%
CHUM -St Francis PH (6393)	N/A	70.375	80.00	87.97%
NEW - CHUM Support for Su	5	50.875	50.00	101.75%

**From:** [CoCHomelessPrograms](#)  
**To:** [Elise R. Strader](#); [Caitlin G. Olson](#)  
**Subject:** SLC CoC FY2023 CoC NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:02:00 PM  
**Attachments:** [Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[HDC.pdf](#)  
**Importance:** High

---

Hello Elise & Caitlin,

I am reaching out to share [Human Development Center's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

HDC is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO. Additionally, HDC is approved to apply for your full project budget for your new project Supportive Services for PSH grant. This grant should be submitted as CoC bonus funds project in eSnaps and funding is not guaranteed for this project from HUD during this grant competition.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points   HDC	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally- Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessness 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
HDC - New San Marco/Alicia's	5.00	5.00	13.00	7.00	3.00	5.00	4.00	5.00	10.00	10.00	5.00
Score 2	5.00	5.00	13.00	10.00	2.50	5.00	5.00	5.00	10.00	10.00	5.00
Score 3	5.00	5.00	13.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Score 4	5.00	5.00	13.00	7.00	2.50	5.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	5.00	13.00	8.50	3.25	5.00	4.75	5.00	10.00	10.00	5.00
				6.17	3.08						
HDC - Rent Assist	5.00	5.00	13.00	9.00	5.00	2.50	5.00	5.00	10.00	10.00	5.00
Score 2	5.00	5.00	13.00	8.00	2.50	5.00	2.50	5.00	10.00	10.00	5.00
Score 3	5.00	5.00	13.00	5.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	5.00	13.00	7.33	4.17	4.17	4.17	5.00	10.00	10.00	5.00
				5.58	3.54						
NEW HDC - Rental Assistance Supports	5.00		13.00	7.00	3.00	5.00	4.00	5.00			
Score 2	5.00		13.00	5.00	0.00	4.00	3.00	3.00			
Score 3	5.00		13.00	8.00	2.50	2.50	5.00	5.00			
Score 4	5.00		13.00	10.00	2.50	5.00	5.00	5.00			
Total	5.00		13.00	7.50	2.00	4.13	4.25	4.50			
											Bonus Points
											5

Agency/Project	New Projects Only Bonus Points 5	Total Points	Total Possible Points	Score Percentage
HDC - New San Marco/Alicia's (6587; 1053)	N/A	72	80.00	90.00%
HDC - Rent Assist (1195)	N/A	70.45833333	80.00	88.07%
NEW - HDC Rental Assistance Supports	5	45.375	50.00	90.75%

**From:** [CoCHomelessPrograms](#)  
**To:** [Noel V. Koskela](#); [Jessica Trunnell](#)  
**Subject:** SLC CoC fy2023 NOFO Funding results  
**Date:** Thursday, August 17, 2023 3:01:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[RMHC.pdf](#)

---

Hello Jessica & Noel,

I am reaching out to share [Range Mental Health Center's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

RMHC is approved to apply for your full budget for your Ivy Manor renewal grant in the FY2023 NOFO. Please note that this project fell into Tier 2 during our Ranking & Review process and is at risk of cuts from HUD after submission because of this. RMHC is approved to apply for a total budget of \$412,558 for your Combined Rental Assistance Grant, which reflects your voluntary relocation of \$23,500.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points RMHC	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultatio n with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessnes s 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
Ivy Project	5.00	5.00	15.00	3.00	2.00	2.00	3.00	2.00	3.00	10.00	5.00
Score 2	5.00	5.00	15.00	4.00	3.00	5.00	3.00	1.00	3.00	10.00	5.00
Score 3	5.00	5.00	15.00	2.00	2.50	2.00	2.00	0.00	3.00	10.00	5.00
Total	5.00	5.00	15.00	3.00	2.50	3.00	2.67	1.00	3.00	10.00	5.00
				1.50	2.13						
Combined rental assistance	5.00	2.50	15.00	5.00	0.00	2.50	3.00	5.00	10.00	10.00	5.00
Score 2	5.00	2.50	15.00	5.00	5.00	5.00	3.00	0.00	10.00	10.00	5.00
Score 3	5.00	2.50	15.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Total	5.00	2.50	15.00	6.67	3.33	4.17	3.67	3.33	10.00	10.00	5.00
				3.33	2.54						

Agency/Project	Total Points	Total Possible Points	Score Percentage
RMHC - PH IVY (3993)	53.29	80	66.61%
RMHC - Rent Assist (3993; 1312; 1911)	64.54	80	80.68%

**From:** [CoCHomelessPrograms](#)  
**To:** [LeAnn Littlewolf](#); [Daryl Olson](#)  
**Subject:** SLC CoC FY2023 NOFO Funding Results  
**Date:** Thursday, August 17, 2023 2:59:00 PM  
**Attachments:** [Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[AICHO.pdf](#)  
**Importance:** High

---

Hello LeAnn & Daryl,

I am reaching out to share [AICHO's](#) project score and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

AICHO is approved to apply for your full CoC funding for all of your renewal grant in the FY2023 NOFO. Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points AICHO	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessness 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
AICHO - Giimaaji	5.00	5.00	15.00	10.00	5.00	4.00	5.00	4.00	10.00	10.00	0.00
Score 2	5.00	5.00	15.00	8.00	4.00	5.00	5.00	5.00	10.00	10.00	0.00
Score 3	5.00	5.00	15.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	0.00
Score 4	5.00	5.00	15.00	10.00	5.00	2.50	5.00	5.00	10.00	10.00	0.00
Total	5.00	5.00	15.00	9.50	4.75	4.13	5.00	4.75	10.00	10.00	0.00
				9.75	4.71						

Agency/Project	Total Points	Total Possible Points	Score Percentage
AICHO - Giimaaji (2847)	73.33333333	80.00	91.67%



**From:** [CoCHomelessPrograms](#)  
**To:** [ppedersen@mac-v.org](mailto:ppedersen@mac-v.org); [Kate Brune](#); [Kate Brune](#); [Nathaniel Saltz](#)  
**Subject:** SLC CoC FY2023 NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:01:00 PM  
**Attachments:** [MACV.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
**Importance:** High

---

Hello Kevin, Kate, Nathaniel, & Paul,

I am reaching out to share [MACV's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

MACV is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points	MAC V	Coordinated Entry Participation	eLOCCS Draw Downs	Housing First	Racial Equity & Culturally-Responsive Care	Consultation with People with Lived Experience	Evidence Based Approach	Training	DV Policies	Exits or Retenition	Returns to Homelessnes	Maintained or Increased Total Income
		0/2.5/5	0/2.5/5	0-15	0/5/10	0/2.5/5	0/2.5/5	0/2.5/5	0/2.5/5	0/5/10	s 0/5/10	0/2.5/5
Source		CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
MAC V - Vets Place PSH		5.00	5.00	14.00	7.00	5.00	4.00	4.00	4.00	7.00	10.00	5.00
Score 2		5.00	5.00	14.00	10.00	5.00	5.00	5.00	0.00	7.00	10.00	5.00
Total		5.00	5.00	14.00	8.50	5.00	4.50	4.50	2.00	7.00	10.00	5.00
					5.42	3.83						
MAC V - SIL TH		5.00	5.00	14.00	4.00	3.00	2.50	4.00	1.00	10.00	10.00	5.00
Score 2		5.00	5.00	14.00	10.00	5.00	5.00	5.00	0.00	10.00	10.00	5.00
Score 3		5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Score 4		5.00	5.00	14.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Total		5.00	5.00	14.00	8.50	4.50	4.38	4.75	2.75	10.00	10.00	5.00
					5.42	3.58						

Agency/Project	Total Points	Total Possible Points	Score Percentage
MAC V - SIL (2591)	69.88	80	87.34%
MAC V - Vets Place (2594)	66.25	80	82.81%

**From:** [CoCHomelessPrograms](#)  
**To:** [Adam Venne](#)  
**Subject:** SLC CoC FY2023 NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:00:00 PM  
**Attachments:** [FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[FY2023 Justification of Funding Decisions.pdf](#)  
[RTH.pdf](#)  
**Importance:** High

---

Hello Adam,

I am reaching out to share [Range Transitional Housing's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

RTH is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.  
Thank you!  
Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points RTH	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally-Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessness 0/5/10	Maintained or Increased Total Income 0/2.5/5
Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf	Annual Perf
RTH - Homeless Youth Outreach	5.00	5.00	15.00	4.00	4.00	2.50	4.00	3.00	10.00	0.00	2.50
Score 2	5.00	5.00	15.00	5.00	5.00	5.00	2.50	0.00	10.00	0.00	2.50
Score 3	5.00	5.00	15.00	10.00	5.00	5.00	5.00	5.00	10.00	0.00	2.50
Score 4	5.00	5.00	15.00	7.00	4.00	5.00	5.00	5.00	10.00	0.00	2.50
Total	5.00	5.00	15.00	6.50	4.50	4.38	4.13	3.25	10.00	0.00	2.50
				5.88	3.92						
RTH - Perm hsg	5.00	5.00	15.00	5.00	2.50	2.50	4.00	3.00	10.00	10.00	0.00
Score 2	5.00	5.00	15.00	8.00	4.00	4.00	3.00	2.50	10.00	10.00	0.00
Total	5.00	5.00	15.00	6.50	3.25	3.25	3.50	2.75	10.00	10.00	0.00
				5.88	3.29						
RTH - PH Chronic	5.00	5.00	15.00	10.00	5.00	5.00	5.00	2.50	10.00	10.00	5.00
Score 2	5.00	5.00	15.00	4.00	4.00	2.50	4.00	3.00	10.00	10.00	5.00
Score 3	5.00	5.00	15.00	8.00	4.00	4.00	3.00	2.50	10.00	10.00	5.00
Total	5.00	5.00	15.00	7.33	4.33	3.83	4.00	2.67	10.00	10.00	5.00
				6.29	3.83						

Agency/Project	Total Points	Total Possible Points	Score Percentage
RTH - Homeless Youth Outreach (5096)	59.04166667	80.00	73.80%
RTH - Perm hsg (151)	63.66666667	80.00	79.58%
RTH - PH Chronic (1221)	70.625	80.00	88.28%

**From:** [CoCHomelessPrograms](#)  
**To:** [Dana Weisman](#); [Allison Uthke-Scaletta](#)  
**Subject:** SLC CoC FY2023 NOFO Funding Results  
**Date:** Thursday, August 17, 2023 3:00:00 PM  
**Attachments:** [FY2023 Justification of Funding Decisions.pdf](#)  
[FY2023 Final Ranking -Tier 1-2.pdf](#)  
[FY2023 CoC NOFO reallocation report.pdf](#)  
[Updated May 2023 Final SLC CoC Ranking-Review Policy.pdf](#)  
[TSA.pdf](#)  
**Importance:** High

---

Hello Dana & Allison,

I am reaching out to share [Salvation Army's](#) project scores and ranking after the 08/16/2023 meeting of our CoC's FY2023 Ranking & Review Committee. These results will give you an overview of the scores of each of your projects and our CoC's discussion on reallocation.

Salvation Army is approved to apply for your full CoC funding for all of your renewal grants in the FY2023 NOFO. Please see the attached reallocation report for committee discussion about unspent funds history for TSA's Rapid Rehousing Project. The committee did not decide to reallocate funding from this project this year. However, the Rapid Rehousing project that is being transferred to TSA from CHUM in the future has had a reduction in budget to a total of \$75,000 due to a history of unspent funds from both CHUM & TSA.

Please review the attached scoring documents and the justification of funding decisions for more detailed information. If you wish to appeal your ranking or score for any of your projects, please review the appeals process found at the end of our CoC Ranking & Review policy attached to this email. All appeals must be submitted by the end of the day on 08/21/2023 and final decisions on the FY2023 NOFO funding recommendations will be made by our CoC governance board on 08/22/2023 in a public meeting from 1-3pm.

As a reminder, your eSnaps applications for all projects are due to the CoC by the end of the day on August 22<sup>nd</sup> and to HUD via eSnaps submission on August 30<sup>th</sup>. The CoC will review your eSnaps applications and send any feedback prior to the submission deadline.

Please reach out with any questions.

Thank you!

Courtney

Courtney Cochran, MSW, LGSW  
Pronouns: She/her, they/them  
SLC Continuum of Care (CoC) Coordinator  
320 West Second Street, 101  
Duluth, MN 55802  
P: 218-725-5158

Points	Sal Army	Coordinated Entry Participation 0/2.5/5	eLOCCS Draw Downs 0/2.5/5	Housing First 0-15	Racial Equity & Culturally- Responsive Care 0/5/10	Consultation with People with Lived Experience 0/2.5/5	Evidence Based Approach 0/2.5/5	Training 0/2.5/5	DV Policies 0/2.5/5	Exits or Retenition 0/5/10	Returns to Homelessnes s 0/5/10	Maintained or Increased Total Income 0/2.5/5
		Source	CoC App	Financial Ass	Self Ass	CoC App	CoC App	CoC App	CoC App	CoC App	Annual Perf	Annual Perf
TSA - Rapid Rehousing		5.00	0.00	13.00	7.00	4.00	3.00	5.00	4.00	10.00	10.00	1.50
Score 2		5.00	0.00	13.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	1.50
Score 3		5.00	0.00	13.00	5.00	2.50	2.50	5.00	5.00	10.00	10.00	1.50
Total		5.00	0.00	13.00	7.33	3.83	3.50	5.00	4.67	10.00	10.00	1.50
					5.50	3.33						
TSA - Catherine Booth		5.00	5.00	13.00	2.00	0.00	3.00	4.00	3.00	10.00	10.00	5.00
Score 2		5.00	5.00	13.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Score 3		5.00	5.00	13.00	10.00	5.00	5.00	5.00	5.00	10.00	10.00	5.00
Total		5.00	5.00	13.00	7.33	3.33	4.33	4.67	4.33	10.00	10.00	5.00
					5.50	3.08						

Agency/Project	Total Points	Total Possible Points	Score Percentage
TSA - Booth House (571)	69.91666667	80.00	87.40%
TSA - Rapid Rehousing (3715)	61.5	80.00	76.88%



# 2023 NOFO Document Cover Sheet

---

**Document:** Final Project Scores for All Projects

**Description:** 1E-5b. Local Competition Selection Results

**A.** Upload to the **4B. Attachments Screen** the **Local Competition Selection Results** for all new and renewal projects your CoC considered during its local competition, including all renewal and replacement YHDP, CoC Planning, and UFA Costs projects.

Does your attachment include:

1. Project Names;
2. Project Scores;
3. Project accepted or rejected status;
4. Project Rank—if accepted;
5. Requested Funding Amounts; and
6. Reallocated funds

**Date:**

**Where to find relevant information:**

Page 2: Proof of no eliminated projects

Page 3-4: Renewal Projects

Page 5: Planning Grant totals

Page 3: Reallocation totals

Page 4: Reallocation details for CHUM with \$ amounts

Page 5: Reallocation details for St. Francis with \$ amounts

Page 6: Reallocation amounts for Rental Assistance Combined Grant

Page 7: New Projects approved

Page 8-9: Renewal Projects approved

Page 10: Planning grant details

Page 11-12: YHDP Renewal Project Listing: None

Page 13: YHDP Replacement Project Listing: None

Page 14: Funding Summary

### 3. Reallocation - Grant(s) Eliminated

CoCs reallocating eligible CoC and Round 1 YHDP renewal project funds to create new CoC project application(s) – as detailed in the FY 2023 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible CoC and Round 1 YHDP renewal projects. CoCs that are eliminating eligible CoC and Round 1 YHDP renewal projects must identify those projects on this form.

CoCs must not reallocate YHDP Renewal grants initially awarded Round 2 or later YHDP funding.

Amount Available for New Project: (Sum of All Eliminated Projects)				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
This list contains no items				



## 4. Reallocation - Grant(s) Reduced

CoCs reallocating eligible CoC and Round 1 YHDP renewal project funds to create new CoC project application(s) – as detailed in the FY 2023 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible CoC and Round 1 YHDP renewal projects. CoCs that are eliminating eligible CoC and Round 1 YHDP renewal projects must identify those projects on this form.

CoCs must not reallocate YHDP Renewal grants initially awarded Round 2 or later YHDP funding.

Amount Available for New Project (Sum of All Reduced Projects)					
\$181,446					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
Rapid Rehousing C...	MN0304L5K092209	\$125,379	\$75,000	\$50,379	Regular
St. Francis Perma...	MN0235L5K092212	\$307,567	\$200,000	\$107,567	Regular
Rental Assistance...	MN0130L5K092213	\$436,058	\$412,558	\$23,500	Regular

## 4. Reallocation - Grant(s) Reduced Details

### Instructions:

For guidance on completing this form, please reference the FY 2023 CoC Priority Listing Detailed Instructions and FY 2023 CoC Priority Listing Navigational Guide on HUD's website. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**4-1 Complete the fields below for each eligible renewal grant that is being reduced during the FY 2023 reallocation process. Refer to the FY 2023 Grant Inventory Worksheet to ensure all information entered is accurate.**

**Reduced Project Name:** Rapid Rehousing CHUM FY 2-23  
**Grant Number of Reduced Project:** MN0304L5K092209  
**Reduced Project Current Annual Renewal Amount:** \$125,379  
**Amount Retained for Project:** \$75,000  
**Amount available for New Project(s):** \$50,379  
(This amount will auto-calculate by selecting "Save" button)

**4-2. Describe how the CoC determined that this project should be reduced and include the date the project applicant was notified of the reduction. (limit 750 characters)**

CHUM took over administration on the RRH project two years ago from Duluth HRA and has struggled since to integrate the program into their agency. CHUM has not had a staff member running this program in almost a year and decided not to hire for the position. CHUM recently began contracting with Salvation Army to run the program and will transfer the funding to TSA to administer as soon as HUD approves them to do so. Proposal to reallocate a portion of this budget prior to the transfer to Salvation Army as both TSA and CHUM have a history of returned funds in the two grant cycles. The Ranking & Review Committee voted to reallocate \$50,379, which leaves Salvation Army with enough to serve 5 households. This would mean 15 total households served once added to the current TSA RRH project.

## 4. Reallocation - Grant(s) Reduced Details

**Instructions:**

For guidance on completing this form, please reference the FY 2023 CoC Priority Listing Detailed Instructions and FY 2023 CoC Priority Listing Navigational Guide on HUD's website. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**4-1 Complete the fields below for each eligible renewal grant that is being reduced during the FY 2023 reallocation process. Refer to the FY 2023 Grant Inventory Worksheet to ensure all information entered is accurate.**

**Reduced Project Name:** St. Francis Permanent Supportive Housing FY 2023

**Grant Number of Reduced Project:** MN0235L5K092212

**Reduced Project Current Annual Renewal Amount:** \$307,567

**Amount Retained for Project:** \$200,000

**Amount available for New Project(s):** \$107,567  
(This amount will auto-calculate by selecting "Save" button)

**4-2. Describe how the CoC determined that this project should be reduced and include the date the project applicant was notified of the reduction. (limit 750 characters)**

Decision to reallocate a total of \$107,000 from this project, leaving CHUM \$200,000 for rent and services at St. Francis Apartments. This number was determined based on a history of returning funds. The Ranking & Review committee agreed that the amount of reallocated funding should be closer to the amount of the average returned funds from this project. The Ranking & Review committee discussed CHUM's goal of moving a part of the budget into a support services budget line item moving forward and agreed that a budget of \$200,000 leaves room in the budget to cover rent and some support services.

## **4. Reallocation - Grant(s) Reduced Details**

**Instructions:**

For guidance on completing this form, please reference the FY 2023 CoC Priority Listing Detailed Instructions and FY 2023 CoC Priority Listing Navigational Guide on HUD's website. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**4-1 Complete the fields below for each eligible renewal grant that is being reduced during the FY 2023 reallocation process. Refer to the FY 2023 Grant Inventory Worksheet to ensure all information entered is accurate.**

**Reduced Project Name:** Rental Assistance Combined Grant 2023  
**Grant Number of Reduced Project:** MN0130L5K092213  
**Reduced Project Current Annual Renewal Amount:** \$436,058  
**Amount Retained for Project:** \$412,558  
**Amount available for New Project(s):** \$23,500  
(This amount will auto-calculate by selecting "Save" button)

**4-2. Describe how the CoC determined that this project should be reduced and include the date the project applicant was notified of the reduction.  
(limit 750 characters)**

MHC's combined rental assistance grant is a rural voucher based rental assistance program that relies on private landlords for most of their rental units. RMHC has a history of returning funds to HUD and most often report that this is due to inability to find landlords and difficulty in verifying rural homelessness which slows down move-in times. Last year RMHC voluntarily reallocated \$27,500 back to the CoC but continue to return funds. It is likely they will return funds again this year. The Ranking & Review committee approved the voluntarily reallocation amount of \$23,500 from this project. This acknowledges that RMHC voluntarily reallocated \$27,500 last year and continues to work on finding the right size budget for this project and has a plan for onboarding new households in this project.

## Continuum of Care (CoC) New Project Listing

### Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Reallocation	PSH/RRH	Expansion
Expanded Rental A...	2023-08-28 10:29:...	PH	HUMAN DEVELOPMENT...	\$88,575	1 Year	E32	PH Bonus	PSH	Yes
Wadena West Apart...	2023-08-29 14:48:...	PH	Center City Housing	\$145,879	1 Year	30	Reallocation	PSH	
Support for Survi...	2023-08-29 16:15:...	PH	Churches United i...	\$98,222	1 Year	D31	CoC Bonus	PSH	
MN HMIS St Louis ...	2023-08-30 15:16:...	HMIS	Institute for Com...	\$35,567	1 Year	E29	Reallocation		Yes

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
MACV Duluth SIL 2...	2023-08-18 11:28:...	1 Year	Minnesota Assista...	\$46,797	15		TH		
MACV Duluth Veter...	2023-08-18 11:21:...	1 Year	Minnesota Assista...	\$81,288	19	PSH	PH		
MN HMIS St Louis ...	2023-08-22 11:01:...	1 Year	Institute for Com...	\$61,071	1		HMIS		
Steve O'Neil Apar...	2023-08-22 17:35:...	1 Year	Center City Housing	\$114,684	16	PSH	PH		
Garfield Square	2023-08-22 17:36:...	1 Year	Center City Housing	\$110,738	4	PSH	PH		
Transitional Housing	2023-08-22 17:40:...	1 Year	Center City Housing	\$128,703	3		TH		
Sheila's Place	2023-08-22 17:39:...	1 Year	Center City Housing	\$37,925	5	PSH	PH		
Ivy Manor Project...	2023-08-23 08:33:...	1 Year	Range Mental Heal...	\$38,056	28	PSH	PH		
Rental Assistance...	2023-08-22 17:03:...	1 Year	Range Mental Heal...	\$412,558	22	PSH	PH		
Rental Assistance...	2023-08-23 10:07:...	1 Year	Arrowhead Economi...	\$59,967	20	PSH	PH		
Bill's House	2023-08-23 10:03:...	1 Year	Arrowhead Economi...	\$46,029	27		TH		
Youth Foyer Opera...	2023-08-23 10:12:...	1 Year	Arrowhead Economi...	\$80,513	7	PSH	PH		
Rural St. Louis C...	2023-08-23 10:10:...	1 Year	Arrowhead Economi...	\$154,786	10	PSH	PH		

Rapid Rehousing TSA	2023-08-23 13:39:...	1 Year	The Salvation Army	\$125,486	25	RRH	PH		
Catherine Booth R...	2023-08-23 13:40:...	1 Year	The Salvation Army	\$109,635	14		TH		
Memorial Park	2023-08-23 13:49:...	1 Year	Center City Housing	\$54,037	12	PSH	PH		
Rental Assistance...	2023-08-25 14:07:...	1 Year	HUMAN DEVELOPMENT..	\$155,978	E11	PSH	PH		Expansion
Alicia's Place/Ne...	2023-08-25 14:06:...	1 Year	HUMAN DEVELOPMENT..	\$69,745	8	PSH	PH		
Renaissance 2023	2023-08-28 16:09:...	1 Year	Lutheran Social S...	\$42,466	21		TH		
Gimaajii Mino Bim...	2023-08-29 14:19:...	1 Year	American Indian C...	\$141,663	6	PSH	PH		
Homeless Youth Ou...	2023-08-29 09:46:...	1 Year	Range Transiti...	\$38,809	26		TH		
Permanent Housing..	2023-08-29 09:45:...	1 Year	Range Transiti...	\$283,241	9	PSH	PH		
Permanent Housing..	2023-08-29 09:45:...	1 Year	Range Transiti...	\$455,726	23	PSH	PH		
*St. Francis Apar...	2023-08-29 16:20:...	1 Year	Churches United i...	\$200,000	13	PSH	PH		
San Marco	2023-08-29 14:49:...	1 Year	Center City Housing	\$62,968	18	PSH	PH		
*Chum Rapid Rehou...	2023-08-29 16:18:...	1 Year	Churches United i...	\$75,000	17	RRH	PH		
Coordinated Entry...	2023-08-30 10:31:...	1 Year	Housing and Redev...	\$85,610	2		SSO		
New Moon Renewal ...	2023-08-30 14:03:...	1 Year	Bois Forte Reserv...	\$59,954	24	PSH	PH		

## Continuum of Care (CoC) Planning Project Listing

### Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
CoC Planning Proj...	2023-08-21 09:52:...	1 Year	St. Louis County ...	\$175,743	Yes



## Continuum of Care (CoC) YHDP Renewal Project Listing

### Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP Renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. .

As stated in the FY 2023 NOFO, CoCs must rank all YHDP Renewal projects that HUD initially funded in the FY 2016 (Round 1) YHDP Competition.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing.

☐

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the YHDP Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

☐

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing YHDP renewal projects.

☒

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted ?	Rank	PSH/RRH	Consolidation Type
This list contains no items									

## Continuum of Care (CoC) YHDP Replacement Project Listing

### Instructions:

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP Replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal projects submitted by project applicant(s) to your CoC in the e-snaps system.

You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked (if applicable) or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

As stated in the FY 2023 NOFO, CoCs must rank all YHDP Replacement applications for projects replacing YHDP Renewal projects that HUD initially funded in the FY 2016 (Round 1) YHDP Competition.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**WARNING:** If you amend project applications back to project applicants to make changes or corrections in e-snaps, you must approve the resubmitted project applications. If you do not approve the resubmitted project applications, they will not be included on your CoC's Priority Listings, which could result in your CoC losing funding. HUD lacks the authority to fund projects unless they are included on the Priority Listings, which tell us which projects your CoC is prioritizing.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	Rank
This list contains no items							

## Funding Summary

### Instructions

This page provides the total budget summaries for each of the project listings after you approved and ranked the New, Renewal, Round 1 YHDP Renewal and Round 1 YHDP Replacement projects, or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate.

The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$3,333,433
New Amount	\$368,243
CoC Planning Amount	\$175,743
YHDP Amount - Competitive	\$0
YHDP Amount - Non-Competitive	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$3,877,419



## 2023 NOFO Document Cover Sheet

---

**Document:** 2A-6. HUD's Homeless Data Exchange (HDX) Competition Report

**Description:** . The FY 2023 HDX Competition Report. The FY 2023 HDX Competition Report contains data submitted to HUD via HUD's Homelessness Data Exchange (HDX), including HIC, PIT count, and system performance data.

**Date:** 9/13/23

**Where to find relevant information:** N/A

## 2023 HDX Competition Report

### PIT Count Data for MN-509 - Duluth/St.Louis County CoC

#### Total Population PIT Count Data

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	612	632	555	579
Emergency Shelter Total	192	199	184	209
Safe Haven Total	0	0	0	0
Transitional Housing Total	136	149	137	149
Total Sheltered Count	328	348	321	358
Total Unsheltered Count	284	284	234	221

#### Chronically Homeless PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	206	261	185	252
Sheltered Count of Chronically Homeless Persons	54	109	99	104
Unsheltered Count of Chronically Homeless Persons	152	152	86	148

## 2023 HDX Competition Report

### PIT Count Data for MN-509 - Duluth/St.Louis County CoC

#### Homeless Households with Children PIT Counts

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	69	67	58	54
Sheltered Count of Homeless Households with Children	52	50	50	53
Unsheltered Count of Homeless Households with Children	17	17	8	1

#### Homeless Veteran PIT Counts

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	18	19	21	18	26
Sheltered Count of Homeless Veterans	6	15	17	11	15
Unsheltered Count of Homeless Veterans	12	4	4	7	11

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

# 2023 HDX Competition Report

## HIC Data for MN-509 - Duluth/St.Louis County CoC

### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	239	165	200	82.50%	39	39	100.00%	204	85.36%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	170	132	170	77.65%	0	0	NA	132	77.65%
RRH Beds	69	69	69	100.00%	0	0	NA	69	100.00%
PSH Beds	657	622	657	94.67%	0	0	NA	622	94.67%
OPH Beds	599	528	550	96.00%	0	0	NA	528	88.15%
Total Beds	1,734	1,516	1,646	92.10%	39	39	100.00%	1,555	89.68%



2023 HDX Competition Report  
HIC Data for MN-509 - Duluth/St.Louis County CoC

## 2023 HDX Competition Report

### HIC Data for MN-509 - Duluth/St.Louis County CoC

#### Notes

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	135	141	142	165

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	24	19	14	15

#### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	101	70	64	69

2023 HDX Competition Report  
HIC Data for MN-509 - Duluth/St.Louis County CoC

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for MN-509 - Duluth/St.Louis County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.

**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	1106	1241	43	53	50	-3	17	17	19	2
1.2 Persons in ES, SH, and TH	1291	1426	109	111	107	-4	24	24	28	4

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Revised FY 2021	FY 2022	Submitted FY 2021	Revised FY 2021	FY 2022	Difference	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	1295	1467	983	982	995	13	235	246	234	-12
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	1471	1648	988	988	1002	14	316	320	289	-31

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2021	FY 2022	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	Revised FY 2021	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	34	37	3	1	3%	2	3	8%	4	4	11%	8	22%
Exit was from ES	208	156	36	31	20%	20	3	2%	14	10	6%	44	28%
Exit was from TH	108	114	3	3	3%	7	2	2%	7	4	4%	9	8%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	420	237	5	10	4%	3	5	2%	16	4	2%	19	8%
TOTAL Returns to Homelessness	770	544	47	45	8%	32	13	2%	41	22	4%	80	15%

#### Measure 3: Number of Homeless Persons

##### Metric 3.1 – Change in PIT Counts

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		555	
Emergency Shelter Total	199	184	-15
Safe Haven Total	0	0	0
Transitional Housing Total	149	137	-12
Total Sheltered Count	348	321	-27
Unsheltered Count		234	

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	1299	1322	1471	149
Emergency Shelter Total	1116	1135	1286	151
Safe Haven Total	0	0	0	0
Transitional Housing Total	228	230	234	4

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	273	257	228	-29
Number of adults with increased earned income	15	14	15	1
Percentage of adults who increased earned income	5%	5%	7%	2%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	273	257	228	-29
Number of adults with increased non-employment cash income	64	73	63	-10
Percentage of adults who increased non-employment cash income	23%	28%	28%	0%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	273	257	228	-29
Number of adults with increased total income	71	82	75	-7
Percentage of adults who increased total income	26%	32%	33%	1%



## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	130	138	148	10
Number of adults who exited with increased earned income	12	15	17	2
Percentage of adults who increased earned income	9%	11%	11%	0%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	130	138	148	10
Number of adults who exited with increased non-employment cash income	33	32	31	-1
Percentage of adults who increased non-employment cash income	25%	23%	21%	-2%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	130	138	148	10
Number of adults who exited with increased total income	41	42	45	3
Percentage of adults who increased total income	32%	30%	30%	0%

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	1087	1143	1270	127
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	363	339	336	-3
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	724	804	934	130

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	1394	1491	1697	206
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	438	395	419	24
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	956	1096	1278	182

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	105	96	97	1
Of persons above, those who exited to temporary & some institutional destinations	6	8	13	5
Of the persons above, those who exited to permanent housing destinations	58	54	49	-5
% Successful exits	61%	65%	64%	-1%

Metric 7b.1 – Change in exits to permanent housing destinations

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	1115	1078	1164	86
Of the persons above, those who exited to permanent housing destinations	333	318	348	30
% Successful exits	30%	29%	30%	1%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	Revised FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	911	1102	1161	59
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	829	989	1037	48
% Successful exits/retention	91%	90%	89%	-1%

# 2023 HDX Competition Report

## FY2022 - SysPM Data Quality

### MN-509 - Duluth/St.Louis County CoC

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	150	173	163	169	167	155	989	1005	1128	101	70	64			
2. Number of HMIS Beds	125	148	145	164	167	144	956	979	1084	101	70	64			
3. HMIS Participation Rate from HIC ( % )	83.33	85.55	88.96	97.04	100.00	92.90	96.66	97.41	96.10	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	1100	1129	1280	270	230	234	1172	1225	1336	323	305	259	68	18	58
5. Total Leavers (HMIS)	972	989	1121	138	102	107	230	273	332	191	238	169	56	12	28
6. Destination of Don't Know, Refused, or Missing (HMIS)	581	558	663	8	8	3	20	26	29	6	24	18	20	3	7
7. Destination Error Rate (%)	59.77	56.42	59.14	5.80	7.84	2.80	8.70	9.52	8.73	3.14	10.08	10.65	35.71	25.00	25.00

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**

## 2023 HDX Competition Report

### Submission and Count Dates for MN-509 - Duluth/St.Louis County CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	4/28/2023	Yes
2023 HIC Count Submittal Date	4/28/2023	Yes
2022 System PM Submittal Date	2/17/2023	Yes



# 2023 NOFO Document Cover Sheet

---

**Document:** Housing Leveraging Commitments

**Description: 3A-1a. Housing Leveraging Commitments** Leveraging Healthcare Resources. A written commitment from a health care organization with the value of the commitment and the date(s) healthcare resources will be provided.

**A. Combine and upload a copy** of letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support all the new projects that leverage housing to the **4B. Attachments Screen** and name the attachment **Housing Leveraging Commitments**.

**C.** Your Housing Leveraging Commitment attachment must include:

1. project name;
2. source of commitment which could be:
  - ☐ Private organizations;
  - ☐ State or local government, including using HOME funding provided through the American Rescue Plan;
  - ☐ Public Housing Agencies, including using a set aside or limited preference;
  - ☐ Faith-based organizations; and
  - ☐ Federal programs other than the CoC or ESG Programs.
3. number of housing units for a new PSH proposed project or number of program participants in the RRH and Joint TH-RRH proposed project, which are not funded through the CoC or ESG Programs. For these new projects, the number of units or the number of project participants must be at least **25 percent** of the total units or program participants to be served for full points. We may award partial points for responses that demonstrate less than the thresholds described. The chart below illustrates what we will use to score this question.
4. date the units will be available for program participants.

**Date:** Current MOUs

**Where to find relevant information:**

**Pages 2-17:** Memorandum of Understanding Between Hillside Apartments Duluth, LLLP, Churches United in Ministry, Common Bond Housing, and Center City Housing Corp. Note: This is for Steve O'Neil Apartments.

**Pages 18-27:** MEMORANDUM OF UNDERSTANDING BETWEEN A WADENA WEST DEVELOPER, LLC and CENTER CITY HOUSING CORP., FOR A HOUSING DEVELOPMENT WITH SUPPORTIVE HOUSING

**Note:** Relevant information inside red boxes



## MEMORANDUM OF UNDERSTANDING(revised)

**Between Hillside Apartments Duluth, LLLP, Churches United in Ministry, CommonBond Housing, and Center City Housing Corp.**

### I. PARTIES

This Memorandum of Understanding entered into April 1, 2019 is between Hillside Apartments Duluth, LLLP, Churches United in Ministry, CommonBond Housing and Center City Housing Corp. as it relates to their respective roles as Owner, Service Provider, Property Manager and Front Desk Manager.

Hillside Apartments, Duluth, LLLP is a Minnesota limited liability limited partnership that owns Hillside Apartments aka Steve O'Neil Apartments. Its General Partner is Hillside Development Duluth, LLC which is a Minnesota limited liability company. Center City Housing Corp. is the Managing Member. The subsequent reference herein is "Owner".

Churches United in Ministry is a Minnesota nonprofit corporation. The subsequent reference herein is "CHUM".

CommonBond Housing is a Minnesota nonprofit corporation. The subsequent reference herein is "CommonBond".

Center City Housing Corp. is a Minnesota nonprofit corporation. The subsequent reference herein is "CCHC".

### II. BACKGROUND AND INTENT

WHEREAS, the sole purpose of this Memorandum of Understanding is to encourage cooperation between the Owner, CHUM, CommonBond and CCHC to further detail the separate and distinct roles and responsibilities of each party in relationship to the establishment and operation of the Hillside Apartments (Steve O'Neil Apartments).

WHEREAS, The Owner owns and will manage and operate a supportive housing facility in Duluth, Minnesota, also known as the Steve O'Neil Apartments, located at 115 West 4<sup>th</sup> Street, Duluth, MN which will provide 44 units for low income families with children with a history of homelessness and will provide six units to be used as emergency shelter for homeless families with children. CHUM will manage the placement of families into the shelter and provide comprehensive supportive services to families in shelter and residing in the Steve O'Neil Apartments.

Twenty –two (22) households must either be experiencing Long-Term Homelessness or meet the High Priority Housing criteria as defined below. Twenty three (23) must meet HUD's definition of Homeless, of which (2), two must meet the HUD Chronic Homeless definition as defined

below. Twenty-two (22) units must at least meet the definition of at risk of homelessness defined below.

WHEREAS, The Owner understands that people experiencing the challenges of homelessness or Long-Term Homelessness may need supportive services to achieve housing stability; that the coordination of supportive services is critical to helping the residents of the Steve O'Neil Apartments to establish and maintain long term permanent housing and that residents of the Steve O'Neil Apartments will not be required to utilize supportive services offered to them;

WHEREAS, The Owner will provide supportive housing using a Housing First model with harm reduction principles and CHUM will offer services using a two generation, relationship-based approach using housing first, harm reduction and trauma-informed principles. This includes full-service case management to residents residing in the Steve O'Neil Apartments. The CHUM Family Coaches will engage households living in the Steve O'Neil Apartments to connect adults and children to education, social services, and other family support resources. Family Coaches will also provide advocacy and support to resolve housing issues and obtain any additional necessary supports and service to maximize housing stability.

WHEREAS, The Owner has contracted with CommonBond to provide property management services. And CommonBond recognizes that CHUM provides harm reduction, trauma informed services and supports the service model, and will manage and maintain the property and be responsible for causing the property to be operated in accordance with all applicable agreements, rules and regulations consistent with and subject to the Management and Use Agreement.

WHEREAS, the Owner, CHUM and CommonBond agree that CCHC will provide a staffed front desk will be provided at the Steve O'Neil Apartments.

THEREFORE, the Owner, CHUM, CommonBond and CCHC agree that it is in the best interests of all concerned to enter into this Memorandum of Understanding.

### **III. GUIDING PRINCIPLES**

All parties agree that the mission of the Steve O'Neil Apartments is to provide permanent supportive housing and services to break the cycle of family homelessness and foster healthy strong and stable families, with a broad network of social connections; empowered to reach their goals and dreams.

All parties under this Memorandum of Understanding jointly recognize that low income residents with a history of homelessness and who may also have disabilities:

- Are diverse in terms of their strengths, motivations, goals, backgrounds and needs;
- Are diverse in cultural, ethnic and religious backgrounds;
- Are members of the community with all the rights, privileges, responsibilities, opportunities accorded to the greater community;
- Have the right to meaningful choices in matters affecting their lives; and therefore
- Have the right to provide input in designing and implementing services; and
- Will not be required to participate in supportive services programming as a condition of residency in the Steve O'Neil Apartments.



All parties under this Memorandum of Understanding agree to the following principles to guide their decisions:

- Act in good faith with full integrity to fulfill the mission of the Steve O'Neil Apartments
- Have sincere interest in the other parties' input and perspectives prior to making decisions
- Value collaboration and compromise when making decisions
- Commit to direct, open, timely and honest communications among all parties during the decision making process

#### IV. DEFINITIONS

For purposes of this Memorandum of Understanding:

Long-Term homelessness is defined as persons, including individuals, unaccompanied youth, and families with children, lacking a permanent place to live continuously for a year or more or at least four times in the past three years. Any period of institutionalization or incarceration shall be excluded when determining the length of time the household has been homeless.

High Priority Housing means households prioritized for permanent supportive housing by the Duluth/St. Louis County Coordinated Entry System.

Coordinated Entry System means the Coordinated Entry system defined by the statewide Coordinated Entry standards and protocol as adopted by the local Continuum of Care or such successor system as determined by Minnesota Housing.

Local Continuum of Care (COC) planning groups have implemented coordinated entry for all homeless assistance and housing programs. All supportive housing providers are expected to only take referrals for the long term homeless units from the COC coordinated entry process.

Chronic Homeless is defined by HUD as an unaccompanied homeless individual with a disabling condition, or a family with at least one adult member who has a disabling condition, who has either been continuously homeless for a year or more OR has had at least four (4) episodes of homelessness in the past three (3) years. An episode of homelessness is a separate, distinct, and sustained stay in a place not meant for human habitation, on the streets, in an emergency homeless shelter, and/or in a HUD-defined Safe Haven. A chronically homeless person must be disabled during each episode. A disabling condition for Chronic Homeless eligibility is defined as "a diagnosable substance use disorder, serious mental illness, developmental disability, or chronic physical illness or disability, including the co-occurrence of two or more of these conditions." A disabling condition limits an individual's ability to work or perform one or more activities of daily living.

Homeless under the Permanent Supportive Housing program is defined by HUD as:

1. Individuals and Families who are living in a place not meant for human habitation, in emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided;
  - a. Individuals and Families coming from transitional housing must have originally come from the streets or an emergency shelter.

2. Individuals and Families who are fleeing or attempting to flee domestic violence, have no other residence, and lack the resources or support networks to obtain other permanent housing.
3. Households with a qualifying disability.

At Risk of Homelessness is defined for Steve O'Neil Apartments is a household who:

1. Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place of substandard housing AND
2. Meets one of the following conditions:
  - a. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; OR
  - b. Is living in the home of another because of economic hardship; OR
  - c. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; OR
  - d. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; OR
  - e. Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; OR
  - f. Is exiting a publicly funded institution or system of care; OR
  - g. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

Emergency Shelter is defined as temporary, short term housing for Individuals and Families who are homeless.

Supportive Housing Program – Housing First – A type of Permanent Supportive Housing with no requirements for entry and requirements for keeping housing, except those of a normal lease. Individuals are not required to accept services. Service providers, however, are required to make a broad spectrum of services available on an ongoing basis and to engage people in accessing services. The intent is that an individual that is experiencing homelessness first gets a place to live. The household can then access services .

The goal of "Housing First" is to immediately house people who are homeless. Housing comes first no matter what is going on in one's life, and the housing is flexible and independent so that people get housed easily and stay housed. Housing First does not subordinate access to permanent housing to other requirements such as sobriety, employment, etc.

Supportive Services means services offered to residents for the purpose of enhancing the residents' ability to maintain stable housing and independent living. Supportive services must address the special needs of the residents to be served. These are described in Paragraph VI. B., Role of the Service Provider.

## **V. ELIGIBILITY DETERMINATIONS AND RESIDENT SELECTION**



Eligibility for this project will be based on income, homeless status and disability as described in Section IV – Definitions.

**Homeless Status:** CHUM Family Coaches will determine eligibility of homelessness and provide documentation to CommonBond for retention in the resident’s file.

**Disability:** A standardized form that authorizes a physician to release information regarding a qualifying disability will be included in every application packet. For units that require a disability for eligibility, CHUM will obtain the physician’s verification of the qualifying disability before considering the applicant for a homeless unit. The documentation will be provided to CommonBond for retention in the resident’s file.

**Referrals:** Coordinated Entry will be the primary source for referrals. If there are no appropriate referrals from Coordinated Entry, referrals will come from other organizations that serve homeless or at risk of homelessness families in the community including, but not limited to, the Salvation Army, AICHO, Safe Haven Women’s Shelter, and St. Louis County. The referral process is outlined in the Tenant Selection Criteria and Retention Plan.

**Resident Selection:** Residents will be selected by CHUM and CommonBond based on criteria developed by the Owner, CHUM, and CommonBond and must meet the eligibility criteria of the Duluth Housing and Redevelopment Authority (HRA) for the Section 8 program. Selection of residents for the Steve O’Neil Apartments will not rely solely on traditional property management standards. Standards will be established that reflect a commitment to housing families who meet the Long-Term Homeless, Chronic Homeless, and Homeless definitions. In addition families may have multiple barriers to permanent housing including, poor rental histories, criminal records, little or no income etc. Potential residents will undergo a screening process as further detailed in the Tenant Selection Criteria and Retention Plan. In general:

- CHUM will determine and document if the prospective household meets the homeless and disability requirements, and provide documentation to CommonBond.
- CommonBond will determine and document if the household meets the income, criminal, rental history and other regulatory selection requirements and keep documentation on file.
- The prospective resident will meet with the Duluth HRA to determine if the household meets the requirements of the Section 8 program.

CHUM and CommonBond will meet and jointly decide if the applicant meets the Tenant Selection Criteria. While all parties will respect and seek input from each other, in the case of disagreement over resident selection, the Owner will make the final determination.

#### Eligibility Matrix:

INCOME AND/OR RENT RESTRICTIONS				
Funding Source	Total Units	Designated Units (1)	Income Limit	Rent Limit

Low Income Housing Tax Credits	44	44	60% of Area Median Income*	Applicable to tenants not receiving rent assistance - 60% of Area Median Income*
Federal Home Loan Bank	50	30	50% of Area Median Income**	50% of Area Median Income**
		14	60% of Area Median Income**	60% of Area Median Income**
		6 (Shelter)	No Minimum or Maximum	No Minimum or Maximum
Minnesota Housing Finance Agency	22	22	50% of the greater of State Median Income or Area Median Income Adjusted for household size of 5 or more***	N/A
HUD SHP Grant	23	23	N/A	Fair Market Rents
Duluth HOME Program	8	2	30% of Area Median Income**	Applicable only to tenants not receiving rent assistance - Low HOME rents except tenants who are over income will pay Housing Tax Credit limit**
		6	50% of Area Median Income**	
Duluth HRA	44	44	50% of Area Median Income**	Fair Market Rents or Rent Reasonableness determined by Duluth MHFA
Greater Minnesota Housing Fund	44	44	60% of Area Median Income**	60% of Area Median Income**
Duluth CDBG	44	44	80% of Area Median Income**	N/A

Notes

(1) Apartments unless specifically listed as Shelter Units

\* As published periodically by Minnesota Housing (MTSP, Table G)

\*\* As published periodically by the U.S. Department of Housing and Urban Development

\*\*\* As published periodically by Minnesota Housing (Deferred Loan Programs)

Household Characteristics			
Minnesota Housing Finance Agency	22	22	MHFA Long Term Homeless or High Priority Homeless
HUD SHP Grant	23	21	HUD SHP homeless and qualifying disability
		2	HUD SHP Chronic homes and qualifying disability
Federal Home Loan Bank	16	10	FHLB Homeless Household
		5	Special Needs – Mentally or physically disabled
		4	Special Needs - Recovering from physical abuse
		5	Special Needs – Recovering from CD issues



Minnesota DHS Operating Subsidy	28	28	Special Needs – Adults with serious and persistent mental illness
Duluth HRA	44	44	Duluth HRA eligibility for a Project Based Voucher per HRA Admin Plan (e.g. disallowed student status, criminal history, eviction history, debts owed, drug use, conduct)
<b>Building Characteristics</b>			
Federal Home Loan Bank	2	2	Units are visitable for persons with mobility impairments
Duluth HOME	2	2	Units for persons with mobility impairments
Duluth HOME	2	2	Units for persons with sensory impairments

## VI. ROLES AND RESPONSIBILITIES

### A. Joint Roles of the Owner, Management Agent, and Primary Service Provider

It is understood that the Owner, CHUM, CommonBond, and CCHC staff must work together as a team to effectively meet the needs of the residents. This level of collaboration will require exceptional, thorough and timely communication between all parties. Therefore, the Owner, CHUM, CommonBond and CCHC agree to collectively communicate any cause of concern pertaining to any and all items that affect the overall success of the residents/and or development in a timely manner. In addition, to ensure smooth processes and communication, a designee from the Owner, CHUM, and CommonBond will meet at least quarterly to review roles, practices and discuss specific concerns. On site building staff from CHUM, CommonBond and CCHC intend to meet on a weekly basis to discuss the day to day operations of the program.

However, the parties to this Memorandum of Understanding also understand the importance of their separate and distinct responsibilities. The Owner, CHUM, CommonBond, and CCHC agree that resident and client rights are respected and complied with not only as a matter of principle, but as a matter of practice. It is understood that CHUM's role will be that of advocate for residents and CommonBond's role will be that of management agent for the owner, and will represent the Owner in dealing with resident issues.

The Owner, CHUM, CommonBond, and CCHC agree to advise one another of highly pertinent matters in the referral and selection process as well as tenancy issues and understand that each is bound by confidentiality standards regarding the exchange of applicant and resident information. Informed consent will be provided to residents and appropriate releases will be secured when confidential client information needs to be shared consistent with the requirements of the Minnesota Government Data Practices Act, the Minnesota Medical Records Act, HIPAA or other applicable state or federal laws.

### B. Role of Service Provider – CHUM:

CHUM is responsible for the development and delivery of supportive services for the households of the Steve O'Neil Apartments including the design of the Supportive Service Plan. CHUM will employ and supervise the equivalent of a minimum of three (3) FTE Supportive Service Providers to offer and provide supportive services for 44 households. In accordance with the

Supportive Service Plan, the Supportive Service Provider will be responsible for providing Family Case Management.

CHUM will:

1. Develop and Implement a Supportive Service Plan
2. Collaborate in developing and implementing the Tenant Selection Criteria and Retention Plan;
3. CHUM will participate in the referral process as referenced earlier in the agreement and the Tenant Selection Criteria and Retention Plan.
4. Determine and document the Homeless status and disability eligibility of applicants.
5. Ask for and receive referrals from the Coordinated Entry process when units are open;
6. It is understood that CHUM will offer full-service family case management. Those in need of services not provided by CHUM will be linked with appropriate providers.
7. CHUM will perform the following support services functions:
  - a. Actively work to engage households in services and the community: provide and promote information and supportive activities that will help households develop the skills and abilities needed to maintain housing and access the resources of the Steve O'Neil Apartments community as well as the larger community, including family and friends when possible.
  - b. The full time Family Coaches will be on site a minimum of 40 hours per week, (Times will be adjusted to accommodate household needs and planned activities) and on call within the rotation with other staff in the facility for after hours and weekend emergencies.
  - c. Conduct an initial needs assessment and develop an individual self-sufficiency plan for each household member, including a periodic evaluation and update of the service plan as the needs of the household change.
  - d. Offer and provide the following supportive services:
    - Basic Service Set: to include case management, housing supports, independent living skills, safety, harm reduction strategies, self-determination/life satisfaction, health, assistance in obtaining other resources, and transportation (consistent with the family's plan).
  - e. Assist residents in understanding their rights and responsibilities under a resident lease.
  - f. Provide crisis intervention as needed or when requested by CommonBond or serve as resident's advocate to resolve conflicts between residents and property management.
  - g. Develop appropriate early childhood and school age programming.
8. Provide the following administrative services:
  - a. Collaborate in the development of the Resident Handbook with the Owner and CommonBond.
  - b. Keep all case files/records regarding supportive services provided to residents as required by HUD and other funding sources.



- c. Collection of required file documentation for implementation of the Long-Term homelessness program including: verification of Long-Term homelessness status for all eligible households. This will be provided to CommonBond for file retention.
  - d. Collect and submit data as required by the Owner and/or external funding sources.
  - e. Cooperate with the Owner in monitoring and/or conducting audits or other reporting requirements to project funders.
  - f. Employ and supervise supportive services staff.
  - g. Provide ongoing monitoring and evaluation of supportive service delivery and achievement of outcomes.
  - h. Maintain compliance with Homeless Management Information System (HMIS) reporting requirements as dictated by financing sources.
9. CHUM will provide for regular training and professional development needs of supportive service staff and will make these opportunities available to other staff from CommonBond, Owner and/or CCHC associated with the Steve O'Neil Apartments, including training on agency processes and service delivery best practices, harm reduction strategies, and intensive case management.

#### **C. Role of Owner:**

The Owner is the developer and owner, and has contracted with CommonBond for management services at the Steve O'Neil Apartments. The Owner's representative will be responsible for asset management and CommonBond for day to day property management services.

The Owner will:

- 1. Secure and oversee the service contract/agreement with CHUM.
- 2. Ensure that all regulatory and funding requirements are met.
- 3. Oversee the operations budget and cost estimates related to the Steve O'Neil Apartments
- 4. Arrange for liability and property insurance for the Steve O'Neil Apartments.
- 5. Ensure all taxes or payments in lieu of taxes associated with the Steve O'Neil Apartments are paid.
- 6. Have an accounting system in place for providing budgets and year-end operating reports on MHFA formats.
- 7. Coordinate capital improvements including acquisition and maintenance of furnishings for common areas including the lounge and dining room.
- 8. Secure and oversee property management.
- 9. If needed, as unresolved conflicts occur between parties to this MOU, owner will facilitate discussion and resolve the issue(s).
- 10. Schedule and facilitate quarterly meetings.

#### **D. Role of CCHC:**

Center City Housing Corp. will:

- 1. Provide Front Desk staff. One (1) front desk staff person will be on site 24 hours a day.
- 2. Develop Front Desk procedures with input from CHUM and CommonBond.
- 3. Provide for regular training and professional development needs of the Front Desk staff, and will make these opportunities available to other staff from CommonBond and/or CHUM associated with the Steve O'Neil Apartments,

4. CCHC staff will collect data from CHUM and input it into the HMIS System and submit the APR per HUD requirements.

**E. Role of the Management Agent – CommonBond will:**

1. Collaborate with CHUM in selecting residents following the Tenant Selection Criteria and Retention Plan;
2. Determine, verify and document eligibility of residents, in regards to income, criminal, rental history, and other regulatory selection requirements and keep documentation on file.
3. Coordinate with the Duluth HRA in regards to the implementation of the Section 8 vouchers, HQS inspections, and leasing.
4. Develop and implement a Management and Marketing Plan
5. In collaboration with CHUM develop a Resident Handbook and Tenant Selection Criteria and Retention Plan that results in successful management practices for all residents of the housing.
6. Actively market apartments to obtain a fully leased building in compliance with the Affirmative Fair Housing Market Plan and the Marketing Plan and Coordinated Entry Requirements.
7. Provide on-site management staff for a minimum of 32 hours per week and on-call for emergencies.
8. Carry out rent collection and administration.
9. Oversee resident relations with consistent and positive management with respect to:
  - a. Notices
  - b. Evictions
  - c. Enforcement of the Resident Handbook, policies and procedures
  - d. Conflict Resolution – work with the service provider to have a response system for resident crisis and a plan to address lease compliance issues
10. Provide grounds, building and equipment maintenance and repair.
11. Address safety concerns as needed.
12. Perform housing inspections for lease compliance and safety with support from CHUM. The site staff will perform periodic unit inspections following move-in to monitor that there are no unsanitary conditions, pests, fire hazards or other conditions.
13. Provide janitorial services.
14. Pay project bills.
15. Collect and submit data as required by the Owner and/or external funding sources.
16. Provide for the annual reporting requirements and submissions as needed from: Minnesota Housing Finance Agency (MHFA), HOME, CDBG, Federal Home Loan Bank and any others as maybe required;
  - a. Administration of MN Housing Operating Subsidy grant including operating budgets, annual reporting requirements, and coordinate the disbursements of funds.
  - b. Administration of HUD COC funding used for operating expenses.
17. Comply with State and Local licensure, codes and ordinances.
18. Address training and professional development needs of staff and make these opportunities available to other staff from CCHC and/or CHUM associated with the Steve O'Neil Apartments
19. Work as a member of a team with respect to communication, operation and relationships to assure a smooth running operation.



## **VII. Funding**

**Service Funding:** CHUM will be responsible for raising funds for the provision of services to households. CHUM is committed to providing appropriate and exceptional services to the residents of the Steve O'Neil Apartments and is committed to providing these services over the long-term, pending available resources. Where necessary, CCHC and CHUM will co-apply for service funds.

**Unique Operating Costs:** For the benefit of the residents a full time front desk staff will be provided and funded by HUD SHP, CHUM, and MHFA subsidy. CCHC and CHUM will work collectively to seek additional funding from other sources to fully fund the unique costs.

## **VIII. General Terms**

**Terms.** This Memorandum of Understanding will begin effective as of the date of signing. This Memorandum of Understanding will be annually reviewed and updated to incorporate changes and clarification of roles and responsibilities.

**Termination.** Any party may terminate this Memorandum of Understanding for any reason, with or without cause, by giving all other parties a 90-day prior written notice. If Owner elects to so terminate, and if CHUM requests it, such notice period will be 180 days. In the event of an Owner notice of termination, it is agreed that the Owner and CHUM will negotiate in good faith the terms and conditions under which this Memorandum of Understanding might continue, recognizing CHUM's substantial contributions and role in the initiation and funding of the project. Such negotiations will be conducted in absolute good faith, and, at the behest of either party, nonbinding mediation during the notice period can be initiated by either party to see if a resolution regarding continuation of this Memorandum of Understanding can be reached. Owner agrees to pay the mediator's expenses related to any such mediation. The party wishing to terminate this Memorandum of Understanding must provide notice and a written intent to terminate to all other parties.

**Confidentiality.** The Owner, CHUM, CommonBond and Center City Housing Corp. agree that by virtue of entering into this Memorandum of Understanding they will have access to certain confidential information regarding the other party's operations related to this project. All parties to this MOU agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this Memorandum of Understanding or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this Memorandum of Understanding. Where appropriate, client releases will be secured before confidential client information is exchanged. Confidential client information will be handled with the utmost discretion and judgment.

**Nondiscrimination.** There shall be no discrimination of any person or group of persons on account of race, color, creed, religion, sex, marital status, sexual orientation, age, handicap, ancestry or national origin in the operation of the project of program at the Steve O'Neil Apartments by the Owner, CHUM, CommonBond, and Center City Housing Corp.

**Severability.** In the event any provision of this Memorandum of Understanding shall be bound to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the validity, legality or enforceability of the remainder of the Memorandum of Understanding.

**Amendments.** This Memorandum of Understanding may be amended only in writing and authorized by the designated representatives of the Owner, CHUM, CommonBond, and Center City Housing Corp. Any modification of this Memorandum of Understanding will require the written consent, not to be unreasonably withheld, of MEF Multi-State LIHTC Fund I LLLP, with notice of any proposed amendment or other modification hereof, including termination, to be furnished to MHFA, and MEF Multi-State LIHTC Fund I LLLP at the following address

MHFA  
400 Wabasha St N #400  
St Paul, MN 55102

MEF Multi-State LIHTC Fund I LLLP  
c/o Great Lakes Capital Fund  
1118 South Washington Avenue  
Lansing, MI 48910


**Mediation and Arbitration as a Resolution Strategy.** The parties agree that, in the event of any dispute, they will negotiate any dispute, not otherwise addressed herein as to methodology for resolution, in good faith toward resolution of the dispute, and if such negotiations fail, they will engage in voluntary mediation with a mutually selected mediator, or, if no agreement can be reached on a mediator, with a mediator appointed by the Sixth Judicial District, State of Minnesota, sitting in Duluth. If mediation fails, within 60 days of the initiation of the dispute, to resolve the dispute, then any party may submit the dispute to arbitration in accordance with the rules of the American Arbitration Association applicable to such dispute, such arbitration to be held in Duluth, Minnesota, with each party bearing their own costs and dividing the costs of the arbitration equally among the three parties, provided that the arbitrator or arbitrators, if they deem it appropriate, may award fees and expenses to any of the parties.

**SIGNATURE PAGES FOLLOW**

**Signed:**

The Hillside Apartments Duluth, LLLP - Owner  
By: Hillside Development Duluth, LLC

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

4/15/19

**Signed:**

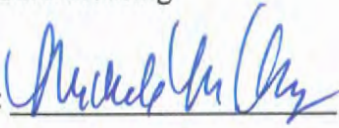
Churches United in Ministry

Signature: Lee Stunt

Date: 5-15-19

**Signed:**

CommonBond Housing

Signature: 

Date: 6/28/19

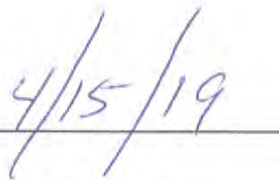
**Signed:**

Center City Housing Corp.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_





**MEMORANDUM OF UNDERSTANDING  
BETWEEN A WADENA WEST DEVELOPER, LLC and CENTER CITY HOUSING CORP.,  
FOR A HOUSING DEVELOPMENT WITH SUPPORTIVE HOUSING**

**Wadena West Developer, LLC, and Center City Housing Corp.  
Center City Housing Corp. for Wadena West Apartments**

**I. PARTIES**

This Memorandum of Understanding is between Wadena West Developer, LLC (the owner), a nonprofit corporation, Center City Housing Corp. (the primary service provider), a nonprofit corporation, the Human Development Center, (the behavioral health service provider), a nonprofit corporation, and Center City Housing Corp. (the property management company), a for-profit corporation.

**II. BACKGROUND AND INTENT**

WHEREAS, the sole purpose of this Memorandum of Understanding is to encourage cooperation between Wadena West Developer, LLC (WW), and Center City Housing Corp. (CCHC) and to further detail the separate and distinct roles and responsibilities of each party.

WHEREAS, WADENA WEST owns a 60-unit apartment building at the corner of 52<sup>nd</sup> ave West and Wadena St, Duluth, MN, also known as Wadena West Apartments, which provides housing to low income individuals and housing with supportive services to homeless individuals. The building will have a front desk, community room and office *space for both the service provider as well as the management staff.*

WHEREAS, of these 60 units, WADENA WEST will provide 60 units of permanent affordable housing for low income persons and sixty (60) units of permanent supportive housing for low income persons who are homeless of which all seven (30) units would meet the state's definition of high priority homeless. An additional nine (9) units will be set aside and rented to People with Disabilities.

WHEREAS, WADENA WEST understands that persons with a history of homelessness and with a diagnosed SPMI/SMI disability require a set of services that are unique and specialized, and that residents of Wadena West Apartments will be responsible for the provision of their own personal needs (meals, personal care in hygiene and health, etc.) and the availability of supportive services is critical to helping the residents to live successfully.

WHEREAS, WADENA WEST will provide supportive housing using housing first and harm reduction principles, in addition to trauma-informed case management services. For descriptions refer to Chapter 6, Supportive Housing Information and Resources. It is understood that CCHC, does plan to offer full-service case management (as defined by the former Minnesota Interagency Task Force (ITF); refer to the Supportive Housing Information and Resources (Chapter 6).

WHEREAS, CCHC will offer supportive services as outlined in **Section VI. B (Role of Service Provider)** to 60 households residing at Wadena West Apartments and has staff that are trained and experienced working with the target populations, including persons who are high-priority homeless.

WHEREAS, tenants voluntarily participate in the services provided by CCHC.

WHEREAS, Wadena West Apartments will have 24/7 front desk security that will be staffed by CCHC.

WHEREAS, CCHC provides property and asset management services and WADENA WEST will contract with CCHC to manage and maintain the property.

**Therefore, Wadena West Developer, LLC, and Center City Housing Corp. agree that it is in the best interests of all concerned to enter this Memorandum of Understanding for Wadena West Apartments.**

### III. GUIDING PRINCIPLES

WHEREAS, all parties under this Memorandum of Understanding jointly recognize that tenants with low incomes, a history of homelessness and who may also have disabilities:

- Are diverse in terms of their strengths, motivation, goals, backgrounds and needs;
- Are members of the community with all the rights, privileges, opportunities accorded to the greater community;
- Have the right to meaningful choices in matters affecting their lives; and therefore
- Tenant input will be sought in designing and implementing services; and,
- Not all persons living at Wadena West Apartments will need to be clients of HDC or linked to support services in order to live successfully.

### IV. DEFINITIONS: *Include all definitions pertaining to the population served at the development. Delete the definitions that do not apply. Below are some examples.*

For the purposes of this Memorandum of Understanding:

Coordinated Entry (CE) means a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals. A centralized or CE system covers the geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool.

Local Continuum of Care (CoC) planning groups have implemented coordinated entry (CE) for all homeless assistance and housing programs. All supportive housing providers are expected to only take referrals for the supportive housing and LTH/HPH units from the CoC CE system. Property management must notify the CoC CE contact whenever a supportive housing vacancy occurs and agree to accept referrals for eligibility screening for the unit. Referrals are made by the CoC CE contact when a unit is listed as available for leasing. The exact process is determined by the local CoC and participating providers.

Extremely low income is defined as households with incomes 30 percent or below the Area Median Income (AMI) for St. Louis County. Thirty-four (34) units will meet this income eligibility definition.

High Priority Homeless (HPH) is defined as households (individuals, families with children or youth) prioritized for Permanent Supportive Housing (PSH) through the Coordinated Entry (CE) system. The Coordinated Entry system is defined by the statewide CE standards and protocol as adopted by the local Continuum of Care (CoC), or such successor system as determined by Minnesota Housing. Seven (30) units have been identified and are intended to meet this definition.

Other Homeless person is (i) individuals leaving institutions that do not have a permanent residence or (ii) homeless individuals not referred by the Coordinated Entry System.

A disabled person is defined as a person with a physical, mental or emotional impairment, which is expected to be of long, continued and indefinite duration, which substantially impedes the person's ability to live independently, and which is of a nature that such ability could be improved by more suitable housing conditions.

Units for People with Disabilities (PWD): Units that will be set aside and rented to people with disabilities. nine (9) units are specifically restricted by Minnesota Housing to serve this population. The target population for these units is: individuals with mental illness, substance use disorder, developmental disability, brain injury or physical disabilities.

Housing Support is a state funded income supplement for low-income seniors and individuals with a disabling condition. The funds are used to pay for room and board for the tenant. The Supplemental Service Rate is also available for individuals who are HPH or from an allocation of banked beds from the

county. 30 units will have Housing Support for room and board, and all 30 will have the banked beds Housing Support Supplemental Service Rate.

Permanent supportive housing is defined as permanent affordable rental housing with supportive services necessary for individuals, youth and families with children to maintain housing stability, live in the community, and lead successful lives. Permanent supportive housing has no time limits for occupancy. A person can remain in permanent supportive housing if they want to stay and are complying with terms of the lease.

Supportive Housing Program Housing First means: *A type of permanent supportive housing with no requirements for entry (e.g. a period of sobriety) and no requirements for keeping housing, except those of a normal lease. Tenants are not required to accept services. Service providers are, however, required to make a broad spectrum of services available on an ongoing basis and to engage people in accessing services. The intent is that an individual first gets a place to live. The household can then access the services they need.*

Supportive services mean services offered to residents for the purpose of enhancing the residents' ability to maintain independent living. Supportive services must address the special needs of the residents to be served. These are described in Section VI. B. Role of the Service Provider.

## **V. ELIGIBILITY DETERMINATIONS AND TENANT SELECTION**

Eligibility for this project will be based on income, homeless status and SPMI/SMI documented diagnosis.

**Homeless Status:** Applicants of Wadena West Apartments applying for the thirty HPH eligibility documentation will be provided through Coordinated Entry. CCHC will obtain the document and retain in tenant file. The Other Homeless units documentation will be completed by the service provider and will be retained in the tenant file.

**Disability:** A qualifying disability will need to have written verification from St. Louis County social services that the condition or illness is disabling to be considered for all 30 units to qualify for Housing Supports. All nine(9) of the PWD will have their disabling condition documented. During the process of tenant screening, the potential tenant will need to complete a standardized form that authorizes his/her physician to release such information. CCHC will obtain this documentation and retain in the tenant file.

**Referrals:** Potential tenants for the HPH units will be referred through the local Continuum of Care (CoC) Coordinated Entry system. Coordination of this process will be outlined in the Marketing and Tenant Selection Plans.

Outreach activities will include utilizing the following agencies:

For 30 units of Other Homeless: Housing Link, St. Louis County's various Adult Mental Health Units and ACT teams, Arrowhead House East (IRTS), Prairie Community Services (IRTS), Birchtree Center, Human Development Center, Accend Services, Nystrom and Associates, Center for Alcohol and Drug Treatment, Range Mental Health, CHUM, and the St. Louis Housing Collaborative as a whole that includes both St. Mary's and St. Luke's hospitals and law enforcement.

For 30 units of high priority homeless: For St. Louis County local Continuum of Care Coordinated Entry.

**Tenant Selection:** Tenants will be selected by the management agent, CCHC, based on criteria developed by WW and CCHC and described in the tenant selection plan. Selection of tenants for Wadena West Apartments will not rely solely on traditional property management standards. Standards will be established that reflect a commitment to housing very low-income people and those who meet the homeless definitions and who may have disabilities, poor rental or credit histories, criminal histories, etc.

Potential tenants will undergo a two-stage screening process for the sixty (60) supportive housing homeless units.

- Stage 1: The prospective tenant will be evaluated by CCHC to determine if s/he/they meet(s) the income, disability and homeless requirements.
  - CCHS Service Staff will assist in assessing and documenting high priority homeless eligibility provided by the Coordinated Entry system.
  - CCHC service staff will document Other Homeless status.
  - CCHC Service Staff will support PWD (5 units) with completing the self-certification of disability. The other 4 units will have disabling condition documented through the Housing Supports process.
  - The prospective resident will meet with the staff of the Duluth HRA to determine if the household meets the requirements of the Section 8 program. CCHC service staff will support tenants through the Section 8 process.
  - CCHC Property Management will run a standard credit, eviction, criminal history and some housing checks as part of the selection process.
- Stage 2: CCHC Service Staff and Property Management Staff will meet and jointly decide if the applicant meets the Tenant Selection Criteria. While all parties will respect and seek input from each other, in the case of disagreement over tenant selection, WADENA WEST will make the final determination.
- CCHC Service Staff will assist applicants with the Housing Supports eligibility and documentation and well as the application for PBV.

**Eligibility Matrix:** Outline the eligibility for all units and funding sources. The income and rent restrictions listed for Minnesota Housing funding sources must align with the final underwriting before approval can occur.

<b>INCOME AND/OR RENT RESTRICTIONS</b>				
<b>Funding Source</b>	<b>Total Units</b>	<b>Designated Units</b>	<b>Income Limit</b>	<b>Rent Limit</b>
Minnesota Housing- Housing Infrastructure Bonds Supportive Housing Homeless (HIB SH Homeless)	60	51	60% MTSP*	60% MTSP*
		9	30% MTSP*	30% MTSP
City of Duluth American Rescue Act Plan	60	60	60% MTSP*	60% MTSP*
Minnesota Housing – National Housing Trust Fund (NHTF)	34	34	30% AMI**	Extremely Low Income**
Minnesota Housing – HUD HOME Investment Partnerships Program (HOME)	14	14	Very Low HOME***	Low HOME***
City of Duluth HUD HOME Investment Partnerships Program (HOME)	—	—	TBD***	TBD***
Duluth Housing and Redevelopment Authority Project Based Voucher (PBRA)	30	30	50% AMI****	30% of tenant income
State of Minnesota Housing Supports	30	30	Equal or less than the assistance	None

		standard*****	
<p>*As published periodically by Minnesota Housing (MTSP, Table _____). Notwithstanding this restriction, initial income may never exceed 80% of the greater of state or area median income and rents may never exceed the Affordable Workforce rent limit published by MN Housing</p> <p>**As published by HUD for the NHTF program</p> <p>***As published by HUD for the HOME program. Very Low Income is 50% of AMI.</p> <p>****As published by HUD for the Voucher program.</p> <p>*****As published periodically by the Minnesota Department of Human Services. There is also a limitation on the amount of assets.</p>			

Notes:

1. Rent restrictions are automatically satisfied for residents who receive state or federal rental assistance. Households in units serving HPH (30) and PWD (9) who do not receive rental assistance after initial admission will pay \$100 for an efficiency and \$130 for a one-bedroom.
2. All HOME units will be Fixed
3. All residents will be eligible for rental assistance at admission. Residents in 1BR unit will participate in the Project Based Voucher Program and Residents in Efficiency units will participate in the Housing Supports Program.

Household Characteristics			
Minnesota Housing	39	9	Persons with a Disability*
		30	High Priority Homeless**
State of Minnesota DHS (Housing Supports)	30	30	65 or older or under 65 with a disability or disabling condition that prevents self-support

\*Persons with a Disability (PWD) is a household in which at least one individual has a disability. Wadena West will set aside and rent 9 units to households with a disability with income limits at 30% MTSP. The target population at Wadena West individuals with a mental illness and/or substance use disorder. Other qualifying disabilities include developmental disability, brain injury and permanent physical disability.

\*\*High Priority Homeless (HPH) is a Minnesota Housing definition meaning households prioritized for permanent supportive housing by the Coordinated Entry System. Residents are offered supportive services. Wadena West will target single adults in COC Priority 1.

NOTE: PWD and HPH cannot overlap.

Building Characteristics	
Minnesota Housing	6 Accessible Units (2 will be vision/hearing)
Minnesota Housing	Both common areas and units will be Smoke Free

## INCOME AND/OR RENT RESTRICTIONS

### VI. ROLES AND RESPONSIBILITIES

#### A. Joint Roles of owner, management agent and primary service provider: Roles of WW and CCHC

It is understood that Wadena West and CCHC staff must work together as a team to effectively meet the needs of the tenants. This level of collaboration will require exceptional, thorough and timely communication between all parties; therefore, WW and CCHC agree to collectively communicate any cause of concern pertaining to any and all items that affect the overall success of

the residents/and or development in a timely manner. In addition, to ensure smooth processes and communication, all three parties will meet monthly to review roles and practices.

However, the parties to this Memorandum of Understanding also understand the importance of their separate and distinct responsibilities. CCHC agrees in the performance of services, CCHC agrees as the manager of the housing and WADENA WEST agrees as the owner of housing, that tenant and client rights are respected and complied with not only as a matter of principle, but as a matter of practice.

It is understood that CCHC Service Staff's role will be that of advocate for residents and CCHC's role will be that of landlord dealing with tenant issues and protecting the housing asset and health and safety of residents.

WW and CCHC agree to advise one another of highly pertinent matters in the referral and selection process as well as tenancy issues and understand that each is bound by confidentiality standards regarding the exchange of applicant and resident information. Informed consent will be provided to residents and appropriate releases will be secured when confidential client information needs to be shared.

**B. Role of Service Provider – Center City Housing Corp. (CCHC) :**

Supportive Services at Wadena West Apartments will be provided by CCHC. CCHC will provide a minimum of three FTE staff members to Wadena West Apartments to provide case management, tenant support, and/or coordinate supportive services for the 60 households in supportive housing units. These CCHC Staff, will provide and will be responsible for providing case management and coordinating the delivery of services with other service providers.

The case manager will be responsible for offering and providing direct services to the HPH residents of Wadena West Apartments and/or coordinating the delivery of services from other providers, depending on resident need. CCHC assumes all costs for the case manager.

CCHC will:

1. Assist in developing the tenant screening criteria.
2. Work with the COC Coordinated Entry process to identify referrals for eligible households in need of supportive housing to the property manager (PMC), CCHC.
3. Assist PMC in screening all potential tenants, specifically in determining all tenants homelessness eligibility and assessing tenants' ability to abide by the terms of the lease.
4. It is understood that CCHC as SERVICE PROVIDER does plan to offer comprehensive case management. Those in need of services not provided by SERVICE PROVIDER will be linked with appropriate providers. SERVICE PROVIDER will perform the following support services functions:
  - (a) Actively work to engage residents in services and the community: provide and promote information and supportive activities that will help residents develop the skills and abilities needed to maintain housing and access the resources of the Wadena West Apartments community as well as the larger community, including family, friends, work and school.
  - (b) The case manager and tenant advocate will both be on site Monday – Friday for 8 hours per day (times will be adjusted to accommodate resident needs and planned activities). CCHC has an emergency contact person for afterhours and weekend emergencies.
  - (c) Conduct an initial needs assessment and develop an individual self-sufficiency plan for each resident, including a periodic evaluation and update of the service plan as the needs of the client change.
  - (d) Offer and provide the following supportive services:
    - ☐ Basic Service Set:  
Case management; housing supports; independent living skills; mental and physical health supports, education/employment; safety; harm reduction strategies; financial management ; self-determination/life satisfaction; Health; assistance in obtaining



- other resources and support such as child care, transportation, job training and job placement. (provided by CCHC)
    - ☐ Mental Health Services will be offered by the Human Development Center to residents
  - (e) Assist residents in understanding their rights and responsibilities under a tenant lease. This includes reviewing the house rules and explaining the eviction and appeal process.
  - (f) Provide crisis intervention as needed or when requested by PMC or provide consultation to resolve conflicts between residents and property management.
5. Provide the following administrative services:
- (a) Assist in the development of the tenant selection plan, tenant handbook, etc. with PMC.
  - (b) Keep all case files/records regarding supportive services provided to residents as required by all funding sources.
  - (c) Collection of required file documentation for implementation of the program including verification HPH status for all eligible households. This will be provided to management agent for file retention.
  - (d) Administration of the Homeless Management Information System (HMIS) including data collection, data entry and submitting reports as required by Minnesota Housing. CCHC will be responsible for all HMIS costs.
  - (e) Provide annual reporting required submissions for the HPH programs and assisting the management agent with completion of the HPH reporting requirements as needed.
  - (f) Cooperate with OWNER in monitoring and/or conducting audits or other reporting requirements to project funders.
6. CCHC staff either provide the service or will reach out to behavioral health providers in Duluth to ensure the following:.
- (a) Outreach – inform tenants and households about the various services and resources that may be available to them and assist to refer and link.
  - (b) Upon referral from Service Provider (CCHC) and consent from resident, HDC will complete an intake and work with resident to determine mental health needs.
  - (c) Offer Targeted Case Management, ARMHS (Adult Rehabilitative Mental Health Services), Behavioral Health Home, and Certified Peer Specialist Services to individuals who are determined to be eligible for these services.
  - (d) Goal plans will be developed with individuals according to the requirements for the service they are enrolled in.
  - (e) Provide crisis intervention to the tenant who is currently receiving services from a Human Development Center provider.
  - (f) Collaborate with and provide consultation to Property Owner and Property Managers.
  - (g) Address training and professional development: CCHC and HDC provides regular in-service staff training on agency processes and service delivery best practices Staff members attend annual conferences covering social work, supportive housing and homeless services topics, Blood-borne pathogens, crisis intervention training, CPR, etc.

**C. Role of Owner: Wadena West Developer, LLC (WW)**

WADENA WEST is strictly the developer and owner of Wadena West Apartments and will be responsible for asset management and overseeing the property management duties contracted to the management company, Center City Housing Corp. and the supportive services provided by HDC. WADENA WEST will directly:

1. Oversee the contract and duties of the management company.
2. Oversee the service contract/agreement with HDC.

3. Ensure that all regulatory and funding requirements are met.
4. Oversee all budgets and cost estimates related to Wadena West Apartments, excluding budgets related to the provision of social services.
5. Arrange for liability and property insurance for Wadena West Apartments
6. Pay all taxes associated with Wadena West Apartments
7. Address training and professional development- describe: (insert training needed, for example, if the target population, housing model or partnership is new to the ownership, describe what training resources will be pursued to help support the success of the housing)

**D. Role of Management Agent: Center City Housing Corp. (CCHC)**

CCHC will be responsible for the overall operations of Wadena West Apartments. In accordance with the Support Services and Property Management Plan, CCHC is contracted by WADENA WEST Housing to provide the following property management activities:

1. Determine, verify and document eligibility of tenants (income, homelessness and disability).
2. Selects tenants following the Tenant Selection plan and criteria:
  - (a) Property management will only take referrals for HPH applicants through the CoC Coordinated Entry system.
  - (b) Property management will assist service provider to engage with Coordinated Entry staff to provide details about the property including target population, eligibility criteria and the tenant selection criteria to ensure the CE referral process is in place and will provide appropriate referrals.
  - (c) Referrals for the People with Disabilities (PWD) units will come from various local community and local mental health providers including St. Louis County Mental Health units and ACT teams, local IRTS facilities, the Birchtree Center and community mental health and substance use providers including but not limited to HDC, Accend Services, Nystrom and Associates, CADT and Range Mental Health. Outreach will also occur with the Clarity Project which includes hospitals and law enforcement.
3. Development and implement a Management Plan (including house rules and tenant selection plan) that results in successful management practices for all residents of the housing.
4. Actively market apartments to obtain a fully leased building in compliance with the Affirmative Fair Housing Marketing Plan and the Marketing Plan.
5. Will be on site the following: 4 hrs./day Monday -Friday each week
6. Carry out rent collection and administration.
7. Oversee tenant relations with positive management processes with respect to:
  - (a) Notices
  - (b) Evictions
  - (c) Enforcement of house rules, policies and procedures
  - (d) Conflict Resolution – work with the service provider to have a response system for tenant crises and a plan to address lease compliance issues
  - (e) Work with the service provider and tenant to address lease infraction issues with the goal of eviction prevention and tenant retention.
8. Provide building and equipment maintenance and repair.
9. Address safety concerns as needed.
10. Perform housing inspections for lease compliance and safety. The site staff will perform periodic unit inspections following move-in to monitor that there are no unsanitary conditions, pests, fire hazards or other conditions.
11. Provide janitorial services (common areas only).



12. Pay project bills.
13. Provide monthly financial reports and any other required information to WADENA WEST for regulatory and funding agencies.
14. Provide for the collection of required file documentation for the long-term homelessness program in coordination with CCHC Service Staff.
15. Provide for the annual reporting requirements and submissions as needed from funders Minnesota Housing Finance Agency.
16. CCHC has an accounting system in place for providing budgets and year-end operating reports on MHFA formats.
17. Provide capital improvements including acquisition and maintenance of furnishings for common areas such as the lounge or dining room.
18. Address training and professional development: Training will include: Fair Housing, property operations and maintenance, Equal access rule, tenants' rights and tax credit and other funding compliance training, etc.

In addition to the above-mentioned traditional Property Management responsibilities, CCHC will provide the following staff to assist with Service Provision including:

1. One (1) FTE Case Manager
2. One (1) FTE Tenant Advocate
3. One (1) FTE Recovery Cultural Specialist

WADENA WEST and CCHC will enter into a property management agreement which further details these activities.

- E. Front desk and security: CCHC will provide staff for a Front desk with 4.2 FTE employees providing 24/7 coverage.

## **VII. FUNDING**

Service Funding: HDC and CCHC currently have the funds to provide the supportive services identified in this Memorandum of Understanding and anticipate continuation of this funding. Funding sources include Housing Supports Supplementary Service Enhanced Rate, Housing Stabilization Services, ARMHS, BHH, Certified Peer Specialist, and TCM. HDC and CCHC are committed to providing appropriate and exceptional services to the tenants of Wadena West Apartments and is committed to providing these services over the long term, pending available resources. Where necessary, Wadena West, CCHC and HDC will co-apply for service funds.

The case manager and supportive services identified in this Memorandum of Understanding will be funded as outlined in the service budget and will continue so long as the funding is renewed.

Unique Operating Costs: The front desk will be funded from the enhanced supplemental service rate and Housing Stabilization services.

Rental Assistance Funding: CCHC will have a contract with the Duluth HRA for the 30 section 8 units. Additionally, we have 30 units funded with the Housing Supports base rate.

## **VIII. GENERAL TERMS**

**Terms.** This Memorandum of Understanding will begin effective the date of June 2025. Lease up is anticipated to begin in June 2025. HDC's and CCHC's responsibilities begin on June 1, 2025 to coordinate the start-up of Wadena West Apartments. This Memorandum of Understanding will be periodically (define time period – annually, etc.) reviewed and updated to incorporate changes and clarification of roles and responsibilities.

**Termination.** Any party may terminate this Memorandum of Understanding for any reason or no reason by giving the other parties ninety (90) days prior written notice. The party wishing to terminate this must provide notice and a written intent to terminate to the other parties.

**Confidentiality.** BIRCHWOOD, CCHC and HDC agree that by virtue of entering this Memorandum of Understanding they will have access to certain confidential information regarding the other party's operations related to this project. BIRCHWOOD, CCHC and HDC agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this Memorandum of Understanding or required by law. Unauthorized disclosure of confidential information shall be considered a material breach of this Memorandum of Understanding. Where appropriate, client releases will be secured before confidential client information is exchanged. Confidential client information will be handled with the utmost discretion and judgment.

**Nondiscrimination.** There shall be no discrimination of any person or group of persons on account of race, color, creed, religion, sex, marital status, sexual orientation, age, handicap, ancestry or national origin in the operation of the project of program at A Typical Supportive Housing Apartments by BIRCHWOOD, CCHC or HDC.

**Severability.** In the event any provision of this Memorandum of Understanding shall be found to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the validity, legality and enforceability of the remainder of the Memorandum of Understanding.

**Amendments.** This Memorandum of Understanding may be amended only in writing and authorized by the designated representative of Wadena West, CCHC and HDC.

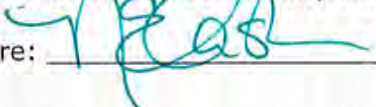
**Signed:**

Print name and title, Wadena West Developer, LLC

Signature: 

Date: 8/7/23

Print name and title, Center City Housing Corp.

Signature: 

Date: 8/7/23

Print name and title, Center City Housing Corp.

Signature: 

Date: 8/7/23



# 2023 NOFO Document Cover Sheet

---

## Document: Healthcare Formal Agreements

### Description: 3A-2a. Healthcare Formal Agreements

Leveraging Healthcare Resources. A written commitment from a health care organization with the value of the commitment and the date(s) healthcare resources will be provided.

**A.** Combine and upload a copy of formal written agreements to the **4B Attachment Screen** and name the attachment **Healthcare Formal Agreements**.

**1.** For **healthcare organizations**, to demonstrate leverage you must provide a written commitment that documents:

- (a)** the new PH-PSH or PH-RRH project name;
- (b)** the value of the commitment of healthcare resources being provided is 25 percent of the funding being requested for the new project(s) to receive full points—we may award partial points for responses that demonstrate less than the thresholds described;
- (c)** the dates the healthcare resources will be provided; and
- (d)** a statement that project eligibility for program participants in the new project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.

**2.** For **substance abuse treatment or recovery providers**, to demonstrate leverage you must provide a written commitment that documents:

- (a)** the new PH-PSH or PH-RRH project name;
- (b)** the value of substance abuse or recovery resource being provided is 25 percent of the funding being requested for the new project to receive full points—we may award partial points for responses that demonstrate less than the thresholds described; or
- (c)** the value of providing access to substance abuse or recovery resource for all program participants in the new project who qualify and choose those services;
- (d)** the dates the substance abuse or recovery resource will be provided in the new project; and
- (e)** a statement that project eligibility for program participants in the new project will be based on CoC Program fair housing requirements and will not be restricted by the health care service provider.

**B.** The healthcare resource commitment must be in the form of healthcare-related service that will be provided to program participants in the housing portion of the project.

**C.** For this question, healthcare includes treatment for physical health, mental health, and substance abuse.

**D.** Healthcare resources may include:

- 1.** direct contributions from a public or private health insurance provider to at least one project;
- 2.** provision of health care services by a private or public organization (including Federally Qualified Health Centers (FQHCs) and state or local health departments) tailored to the program participants of the project; and



3. direct partnerships with organizations that provide healthcare services to individuals and families (including FQHCs and state or local public health departments) experiencing homelessness who have HIV/AIDS.

E. In-kind resources **must be** valued at local rates consistent with the amount paid for services not supported by the proposed project.

**Date:** Current Commitments

**Where to find relevant information:**

**Page 2-4:** Memorandum of Agreement Between Children's Dental Services (CDS) and Churches United in Ministry (CHUM)

**Page 5:** Harvest Moon Mental Health Services' written commitment to Churches United in Ministry (CHUM)

**Page 6:** Human Development Center (HDC) formal written agreement letter

**Memorandum of Agreement  
Between Children's Dental Services (CDS) and Churches United in Ministry (CHUM)**

This Memorandum of Agreement is designed to formalize the continuing relationship between Children's Dental Services (CDS), hereinafter referred to as CDS and **Churches United in Ministry** regarding the operation of portable dental clinics.


**Terms of Agreement**


1. Churches United in Ministry agrees to provide the following at no cost to CDS at each of the locations where clinic services are provided:
  - A room in which to provide dental treatment that is at least 10 by 10 feet, shared bathrooms, and an office area. If available CDS will have access to shared conference space.
  - All utilities.
  - Routine maintenance and repairs (e.g. light bulbs, windows, ceiling tiles, towels, toilet paper).
  - Rubbish removal (non-hazardous waste)
  - Custodial and housekeeping services.
  - Access to the internet and phones at each site.
2. CDS will provide the following at no cost to Churches United in Ministry
  - Dental equipment and supplies (pharmaceuticals, laboratory and medical) for use in care.
  - Proper maintenance and disposal of hazardous waste.
  - Appropriate staffing for the dental care (with training and licensing as required by law).
  - Supervision of dental staff.
  - All billing responsibilities.
  - Dental malpractice insurance for all appropriate staff.
  - All dental equipment installed is the property and responsibility of CDS. It remains property of CDS should the agreement end, and all repairs and maintenance of the dental equipment are the responsibility of CDS.
3. CDS and Churches United in Ministry mutually give permission to include names and other descriptive information about CDS on-site dental care in their respective catalogs, brochures and correspondence, naming CDS as the entity operating the dental care, and the Churches United in Ministry is the host and collaborating agency for the dental care.
4. CDS agrees that it has complete operational responsibility over the provision of dental care. This responsibility includes securing funding, and adjusting staffing levels or hours of operation according to school hours.
5. CDS will protect the confidentiality of any and all information received from patients who seek services at the children's dental clinic unless disclosure is necessary for the health and safety of the student and/or other persons.
6. CDS and Churches United in Ministry staff will work cooperatively. This includes collaboration whenever possible between clinic staff and family housing and family shelter staff in addressing patient needs.
7. Either Churches United in Ministry or CDS may terminate this Agreement with or without cause upon at least thirty (30) days written notice to the other party.
8. This Agreement constitutes the entire understanding and Agreement between CDS and Churches

United in Ministry with regard to all matters herein. This Agreement supersedes in the entirety any and all previous agreements, whether written or oral, between the parties.

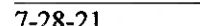
9. This Agreement may be amended only in writing signed by all the parties hereto.
10. All notices and other communications required or desired to be given shall be given personally, via email, or sent by telefax, registered or certified mail, postage prepaid, return receipt requested to the persons and the addresses set forth at the end of the contract. Notices will be deemed received (a) on the date delivered, if delivered personally; (b) when sent by telefax (if confirmation notice is sent by registered or certified mail on the same day; or (c) three (3) business days after posting, if sent by registered or certified mail:
11. The laws of the State of Minnesota shall govern this Agreement.
12. Nothing herein shall create or be deemed to create any relationship of agency, joint venture or partnership between Churches United in Ministry and CDS. Neither party shall have the power to bind or obligate the other in any manner except as expressly provided in this Agreement.
13. Neither party shall be liable to the other or be deemed to be in breach of the Agreement for any failure or delay in rendering performance arising out of causes beyond its reasonable control and without its fault or negligence. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or unusually severe weather.
14. If any provision of this Agreement is declared or found to be illegal, unenforceable, or void, then both parties shall be relieved of all obligations under that provision. The remainder of the Agreement shall be enforced to the fullest extent permissible by law.
15. Any waiver, expressed or implied, by either party of any rights, terms or conditions of the Agreement shall not operate to waive such rights, terms or conditions or any other rights, terms, or conditions beyond the specific instance of waiver.
16. CDS and Churches United in Ministry shall indemnify and defend each other with respect to claims made by third parties concerning the respective performance of the matters referenced herein.

The Parties hereby cause this instrument to be executed by their duly authorized officers:

  
 Sarah Wovcha, Executive Director  
 Children's Dental Services

  
 Date

  
 John Cole, Executive Director  
 Churches United in Ministry (CHUM)

  
 Date





Harvest Moon Mental Health Services, LLC  
1509 East Superior Street, Suite 203  
Phone **218.270.4449** Fax 218.216.8983  
corrie@harvestmoonmhservices.com  
www.harvestmoonmhservices.com

JULY 11, 2023

To whom this may concern:

Harvest Moon Mental Health Services has been a part of the Duluth community since 2020. We have five trauma informed clinicians with unique specialties. These clinicians have private spaces throughout the Duluth community. We have found that these types of settings empower clients to feel safe to share their stories. We work to empower our community in knowledge, awareness, and connection.

Coming out of the pandemic, it has become clear that another value of Harvest Moon is to be a part of the rebuilding process of the most marginalized people and programs within our community. Harvest Moon works to illuminate disparities in our community and to assist in building bridges to be a part of the framework of healing processes.

We have been able to partner with Churches United in Ministry (CHUM) to provide therapeutic groups within their settings. We have had the privilege to hold space for young children and parents living in the Steve O'Neil apartments. These groups have been able to build safe spaces for children and parents to share their stories together. These groups have grown trust between tenants and hope within their community.

Additionally, we hold therapeutic groups for employees of the Steve O'Neil apartments as well as the Saint Francois apartments. These groups have allowed employees a safe space to share the struggles of this hard work and to see the impact of their work. These groups will help retain employees as it shows that they have value.

I speak for all of us at Harvest Moon Mental Health Services continue to be humbled at the opportunity to continue our services with CHUM.

Sincerely,

*Corrie Ehrbright*

**Corrie Ehrbright MSW, LICSW**

---



September 20, 2023

To whom it may concern,

HDC is a Certified Community Mental Health Center (CCBHC), providing integrated behavioral health and recovery services to the individuals that we serve across five counties. HDC offers a variety of programs for those on our COC Rental Assistance Program (RAP). These services include Crisis Response Services, Outpatient Services, Psychiatric Services, Community Support Programs (TCM/ARMHS/Peer Support/Employment Connection), Drop-In Services at the Harmony Center, and Recovery Services.

Currently there are seven participants who are receiving mental health services from HDC. The estimated annual cost of these services is \$93,109.00. All HDC homeless programs use the harm reduction model which allows individuals to obtain housing first and then work on their treatment. All HDC services are person-centered and voluntary services. RAP works with those who have extremely high barriers and providers work with them to minimize the harm some of their behaviors can cause. These individuals are encouraged but not mandated to seek mental health services and engage in the other programs that HDC offers. Cultural, spiritual, and mental health backgrounds and experiences are considered when assisting these individuals with goal creation and completion.

Sincerely,

Benjamin Hatfield, MSW, LICSW, LADC  
Chief Executive Officer  
Human Development Center  
218.302.8642 / [Ben.hatfield@hdcnmn.org](mailto:Ben.hatfield@hdcnmn.org)

HDC's mission is to foster hope, resilience, and recovery by providing integrated, culturally respectful mental health and addiction services.

[hdcnorth.org](http://hdcnorth.org) | 218.728.4491

**Downtown Campus**  
120 W 2nd Street  
Duluth, MN 55802

**East Hillside Campus**  
1401 E 1st Street  
Duluth, MN 55805

**Hillside Campus**  
810 E 4th Street  
Duluth, MN 55805

**Douglas County Campus**  
1500 N 34th Street  
Superior, WI 54880

**Lake County Campus**  
325 11th Avenue  
Two Harbors, MN 55616

**Carlton County Campus**  
Building A  
1102 Cloquet Avenue  
Cloquet, MN 55720

**Carlton County Campus**  
Building B  
40 11th Street  
Cloquet, MN 55720