**SLC Heading Home Advisory Council Meeting**

**Via Microsoft Teams**

**Thursday, June 15th, 2023, 1-3pm**

**Members attending by Microsoft Teams and/or phone will be included in a quorum.**

1. **Call to Order and Roll Call: (5 min)**

Board roster: Theresa Drift, Shelly Lynn Holmes, Salaam Witherspoon. Pat Leary, Seth Borovsky, Lexy Redenbaugh, Stephen Taylor, Deb Holleman, Val Joeckel, Kelly Looby, Angie Neal, Melisa Gomez-Romo, John Williams, Kimberly Scanlon, Paul Pederson, and Victoria Nugent, Kelly Looby

* 1. **Members Present:** Angie Neal, Deb Holleman, Lexy Redenbaugh, Salaam Witherspoon, Stephen Taylor, Seth Borovsky, Paul Pedersen, Melisa Gomez-Romo, Kelly Looby, Pat Leary, Val Joeckel
  2. **Members absent:** Theresa Drift, Shelly Lynn Holmes, John Williams, Kimberly Scanlon, Victoria Nugent
  3. **Staff –** Tawney Carlson, Laura Birnbaum, Tawney Carlson, Kate Bradley, Heather Lindula, Jnana Hand, Sofia-Bella Vitale, Stacy Radosevich

1. **Review and Approval of Agenda & Meeting Summary.(2 minutes)**

Angie Neal motions, Kelly Looby seconds, all in favor, none opposed

1. **Land Acknowledgment (5 min)- All –**

Thank you Seth Borovsky for reading!

1. **Board Business (5 min)**
   1. **Board chair role**

Salaam is stepping down as the board chair. Thank you Salaam for your service on the board! Paul Pederson is the co-chair. Kimberly Scanlon has volunteered to step up if no one else is interested. Paul will chair the July meeting. We will vote on the new chair at next month’s meeting.

* 1. **Quick debrief of Annual Meeting**

There are no questions about the annual meeting. Notes from the meeting were sent out. Updates and changes in coordinated entry are currently being drawn up and moved forward. More information to come. Kate Bradley will continue to keep folks updated on that process during this meeting.

1. **FHPAP Updates & fast Track (15 min) (Stacy)**

FHPAP is receiving $500,000 more! This money will be managed by current FHPAP providers. We will not be adding more providers to manage these dollars. The demand for FHPAP is increasing significantly. Last year at this time of year, triage processed 16 referrals. This year, they have processed over 80 referrals. Work is being done to balance the amount of people eligible with capacity to process these requests. If people do not show up for their appointments 3 times in a row, their case will be closed and they will need to reapply. Spread the word that help is available!

1. **FY23 CoC Notice of Funding Opportunity (30 min) (Courtney)**
   1. **Timeline estimate**

It is time! We are expecting this to be live the first week of July and then it is a 90 day process from there. This will likely be due late August/early September.

* 1. **FY22 Awards/Current Grant Renewals**
     1. **Grant Inventory Worksheet**

This is the annual budget. We get just over $3 million. This worksheet has each project funded by NOFO dollars and their estimated budgets. This is for reference, no need to memorize. It will be sent out and is also on the CoC website. Currently funded projects are on here. These applicants will likely re-apply and not re-allocate funds. A ton of work has been done to cut down drastically on returned funds. Last year, we had 1 new project funded through re-allocation funds, Garfield Square through   
CCHC, and we do NOT anticipate having re-allocation dollars available this year to fund a new project. There will likely be a second NOFO in the fall. There will be a total of 4 NOFOs. 2 of them are youth NOFOs and SLC CoC will likely not apply for these. If youth providers DO decide to apply for this, it will come to the board to vote on if we want to apply or not. We do expect to apply for the fall NOFO that will be focused on PSH.

* + 1. **Project Description**

This was pulled from previous year’s applications and is a short project description for reference.

* 1. **Local Application Approval**

Courtney walked the board through a paper copy of the application. The application will be online this year. There were some updates to the application based on community feedback. The Planning and Eval team is instrumental in creating the wording for this application. The REAP team has also given feedback. There is a glossary this year as well that can point applicants in the right direction of what we are asking for with specific terms and acronyms. Thank you!

* 1. **Score Tool Approval**

Courtney walked the board through the score tool so that board members know how projects are scored and that our process is transparent and valid. There are narrative pieces and data-drive objective scores. Planning and Eval Committee and applicants help shape the score tool to ensure that the score thresholds and scoring criteria/wording are appropriate.

Motion to approve local application and score tool by Kelly Looby, seconded by Val Joeckel, all in favor, none opposed, none abstained.

* 1. **Ranking & review volunteers (Laura)**

This team will use the score tool to score the applications. We need at least 3 board members. The more reviewers we have, the less applications that people will need to review. If we have cuts, members of the ranking and review team will determine which projects will have funding cuts, if HUD deems that there will be cuts this year. There will be an in person review meeting, all day, location TBD, possibly with a hybrid option if at all necessary.

Volunteers: Stephen, John, Val, Melisa and Kelly, possibly Seth

1. **HMIS funding increase ask (Courtney) (15 min)**
   * 1. 1% funding increase equals just over $62,000

We commit funding ICA already. This was a requested increase. This funding increase is being asked to support better software. Our policy does not support this ask and the request came in very recently, too recently to be able to plan around. Funding is needed to better support HMIS but we do not have a pool of new funding. This ask would have to come from our existing funding. ICA has requested for this funding to be guaranteed. This is not required.

Board recommendation: This year we will not be moving forward on this ask. The board acknowledges that everyone will benefit from new software and wants to support this ask but we do not have the bandwidth or time to do it this year. We need more time to carve a path out with community feedback and work from our committees. Therefore, the board recommends making a plan to move this ask forward for next year’s NOFO cycle and will start working on this next month.

1. Committees Updates (15 min)
   * Housing Response Committee (Coordinated Entry Advisory) – June 22nd there will be a meeting to chat about the CES tool co-creation meeting at the Life House Imaginarium
   * Ranking & Review:
   * Planning & Evaluation:
   * REAP: The REAP team will be meeting with agencies for conversations around equity, culturally-responsive care and engaging people with lived experience and will be contributing scores that will be factored in to projects’ total NOFO score.
   * Rural Housing Coalition:
   * Affordable Housing Coalition:

Updates (30 minutes)

* 1. State Updates (Pat Leary) –
  2. City of Duluth Updates (Suzanne Kelley) –
  3. HMIS Updates (Thom) –
  4. Arc Northland will be moving from Ordean Building to above Zeitgeist in Duluth, start moving in July.
  5. Steve Taylor-
     1. Idea to invite key funders in Minnesota to do a deep dive presentation on the various funding streams (ex. OEO, HUD, MN Housing) for board and community education, potential for inviting providers, etc. Pat & Steve will partner on this for future board presentation.
  6. St. Louis County Updates—
     1. Direct Cash Transfer- 4.5 million for pilot of direct cash transfer for youth in SLC. There will be a celebration at Life house Imaginarium on July 18th to thank legislators for their work on this project.
     2. HUD TA on Coordinated Entry -Laura/Kate/Courtney
        1. Coordinated Entry Work Groups Every Monday 11am via Teams
        2. Priority List cleanup underway, was over 1300 households, list is now around 760 households
        3. Deep dive for creating new CE assessment tool from 9am to Noon at the Life House Imaginarium in Duluth
        4. Open unit/utilization survey: one of the biggest reasons units are open is due to damages to units and staffing shortages.
     3. Homeless Prevention Aid-Laura
        1. Legislature originally missed a direct tribal allocation, but added this in the legislative session
        2. 4 projects funded—3 fully, 1 partially
           1. Divine Konnections
           2. HDC: support staffing for Brewery Creek for 13 youth units
           3. Life House: support staffing for Brewery Creek for 13 youth units
           4. LSS: partially funded for Shelter Next units at Peace Church as an expansion to Another Door Shelter
           5. We anticipate it will be 6 years of funding but may be more
     4. Housing Collective-Laura
        1. Working on a person centered action plan/strategic plan for the CoC/SLC
        2. Save the date for August 3rd (in-person) location TBD 9am to 3-4pm for Housing Collective symposium by inviting projects to come share about what they are doing in new housing development to listen for what is working, what is needed, is this addressing needs, etc.?
        3. Goal to move towards an action plan from the current continuum formed
        4. Eventually HHAC will sign off on and hold the Strategic plan
     5. CHUM RRH grant transfer-Courtney
        1. CHUM will transfer this grant to Salvation Army after all of the fundings from their HUD monitoring are closed
        2. Currently forming an MOU for Salvation Army to provide services to the 4 HH currently on the CHUM RRH project
     6. LTH Housing Support Update: We have 2 new LTH supportive housing programs starting in late June/early July
     7. **Microsoft Teams Details:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzRkMjEyNTctNWQwNC00ZTBiLTllMGQtNDhiMGM2ZTMwNTNl%40thread.v2/0?context=%7b%22Tid%22%3a%224fd2f1bd-8a5a-459a-b256-e4e584ed35df%22%2c%22Oid%22%3a%22c5540567-4aef-4230-a335-3a2045fdfc9f%22%7d)

**Join with a video conferencing device**

[stlouiscountymn@m.webex.com](mailto:stlouiscountymn@m.webex.com)

Video Conference ID: 111 960 997 8

[Alternate VTC instructions](https://www.webex.com/msteams?confid=1119609978&tenantkey=stlouiscountymn&domain=m.webex.com)

**Or call in (audio only)**

[+1 872-242-8850,,573869921#](tel:+18722428850,,573869921# )   United States, Chicago

Phone Conference ID: 573 869 921#

[Find a local number](https://dialin.teams.microsoft.com/3c4f5b02-ee3f-4a5d-9ec2-b4126f3eb79f?id=573869921) | [Reset PIN](https://mysettings.lync.com/pstnconferencing)

[Learn More](https://aka.ms/JoinTeamsMeeting) | [Meeting options](https://teams.microsoft.com/meetingOptions/?organizerId=c5540567-4aef-4230-a335-3a2045fdfc9f&tenantId=4fd2f1bd-8a5a-459a-b256-e4e584ed35df&threadId=19_meeting_NzRkMjEyNTctNWQwNC00ZTBiLTllMGQtNDhiMGM2ZTMwNTNl@thread.v2&messageId=0&language=en-US)

\_