St. Louis County, MN

PERMIT APPLICATION

Commercial Construction Application

Subsurface Sewage Treatment System

Form **3001** Rev. 12-30-2025

This permit application form is used to apply for a Permit to Construct. Additional Information: www.stlouiscountymn.gov/septic.

PROPERTY IDENTIFICATION NUMBER (PIN) and **SITE**

Primary PIN	-	-	Associated PIN	-	-

PIN is found on your Property Tax Statement (E.g. 123-1234-12345), searching the County Land Explorer at https://gis.stlouiscountymn.gov/landexplorer/, or searching the Property Lookup at http://apps.stlouiscountymn.gov/auditor/parcelInfo2005Iframe/.

Site Address	City	Zip

☐ Check to request a 911 address number and sign. Visit https://www.stlouiscountymn.gov/departments-a-z/sheriff/emergency/911-emergency#5143571-obtaining-a-911-address for addressing information.

APPLICANT (Property Owner)

Name			Date
Address	City	State	Zip
Email	Phone	Phone	

CONTACT (If Different than Applicant Above)

Name		
Email	Phone	Phone

MAILING INFORMATION (If Different than Site Address)

☐ US Mail	Address	City	State	Zip
☐ Email	Email			

REASON FOR APPLICATON

☐ New SSTS	☐ Replacing the Existing SSTS **Why**	☐ Point of Sale Requirement

SYSTEM TYPE (refer to design summary) and **PERMIT FEES**

Commercial or Multiple Dwellings <2,500 GPD (fee based on system type)

Type I		Type II		Type III		Type IV		Type V	
☐ Non-Shoreland	$340	☐ Holding Tank	$285	☐ System	$385	☐ System	$440	☐ System	$550
☐ Shoreland	$595	☐ Privy/Outhouse	$115	☐ Component Add/Replace	$225	☐ Component Add/Replace	$225	☐ Component Add/Replace	$225
☐ Component Add/Replace	$225	☐ Floodplain-Shoreland	$345						
		☐ Component Add/Replace	$225						

☐ Commercial or Multiple Dwellings >2,500 GPD	$840	☐ Component Addition or Replacement >2,500 GPD	$840

Please make checks payable to: St. Louis County Auditor

SITE INFORMATION *(Check all that apply)*

☐ Yes	☐ No	Is the SSTS within 1,000 feet of a lake or 300 feet of a river?
☐ Yes	☐ No	Is the property used year round?
☐ Yes	☐ No	Is the property part of a CIC (Common Interest Community)? If yes, include the Associated PIN on this Application.
☐ Yes	☐ No	Is this property serving multiple dwellings sharing a SSTS component?
☐ Yes	☐ No	Is this leased property? If yes, you must obtain & attach the Lessor's written authorization for this project.

Leased From	☐ MN Power	☐ St. Louis County	☐ MN DNR	☐ US Forest Service	☐ Other

WELL INFORMATION *(Check all that apply)*

Water Source	☐ Proposed Well	☐ Existing Well	☐ Hand Carried	☐ Surface/Lake Water	☐ Municipal
Well Type	☐ Drilled	☐ Sandpoint	☐ Dug	More than one well? ☐ Yes ☐ No	
Well #		Well Depth Feet		Case Depth Feet	

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DESIGNER

Licensed Business Name	
License #	Certification #
Designer's Comments *(To On-Site Wastewater Staff)*	

OTHER ESTABLISHMENTS

Building Type Refer to 7081.0130 Table I	Seasonal Use Only	Max Capacity; # of users	# of Employees	Seating Capacity	# of Units	Square Feet	# of Bedrooms
☐ Dwelling units	☐						
☐ Commercial/Industrial	☐						
☐ Eating/Drinking Establishment	☐						
☐ Entertaining Establishment	☐						
☐ Outdoor recreation & related lodging facilities	☐						
☐ Transportation	☐						
☐ Miscellaneous	☐						
☐ Other	☐						

Other information to be considered for this application

AGREEMENT

By submitting this application, the entire contents of which are considered to be public data, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. ***Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.*** I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application.

CONTACT Planning and Zoning (Onsite Wastewater Division)

Duluth Office		Virginia Office	
Government Services Center 320 W 2nd Street, Suite 301 Duluth, MN 55802	Phone (218) 471-7103 Toll Free (800) 450-9777 www.stlouiscountymn.gov/septic	Government Services Center 201 South 3rd Avenue West Virginia, MN 55792	Phone (218) 471-7103 Toll Free (800) 450-9777 www.stlouiscountymn.gov/septic

OFFICE USE ONLY

Amount Paid	Paid by	Cash	Check #	Permit #
Revenue Code	Received By	☐ Mail ☐ IP	Date RIO	