Join the Event from your Computer Using an Internet Browser

Click on the link provided to join the meeting.

Enter your first name, last name, and email address.

Click **Join By Browser.**

If you have not yet registered, you will need to register now. Fill in each field. When you are finished, click **Submit.**

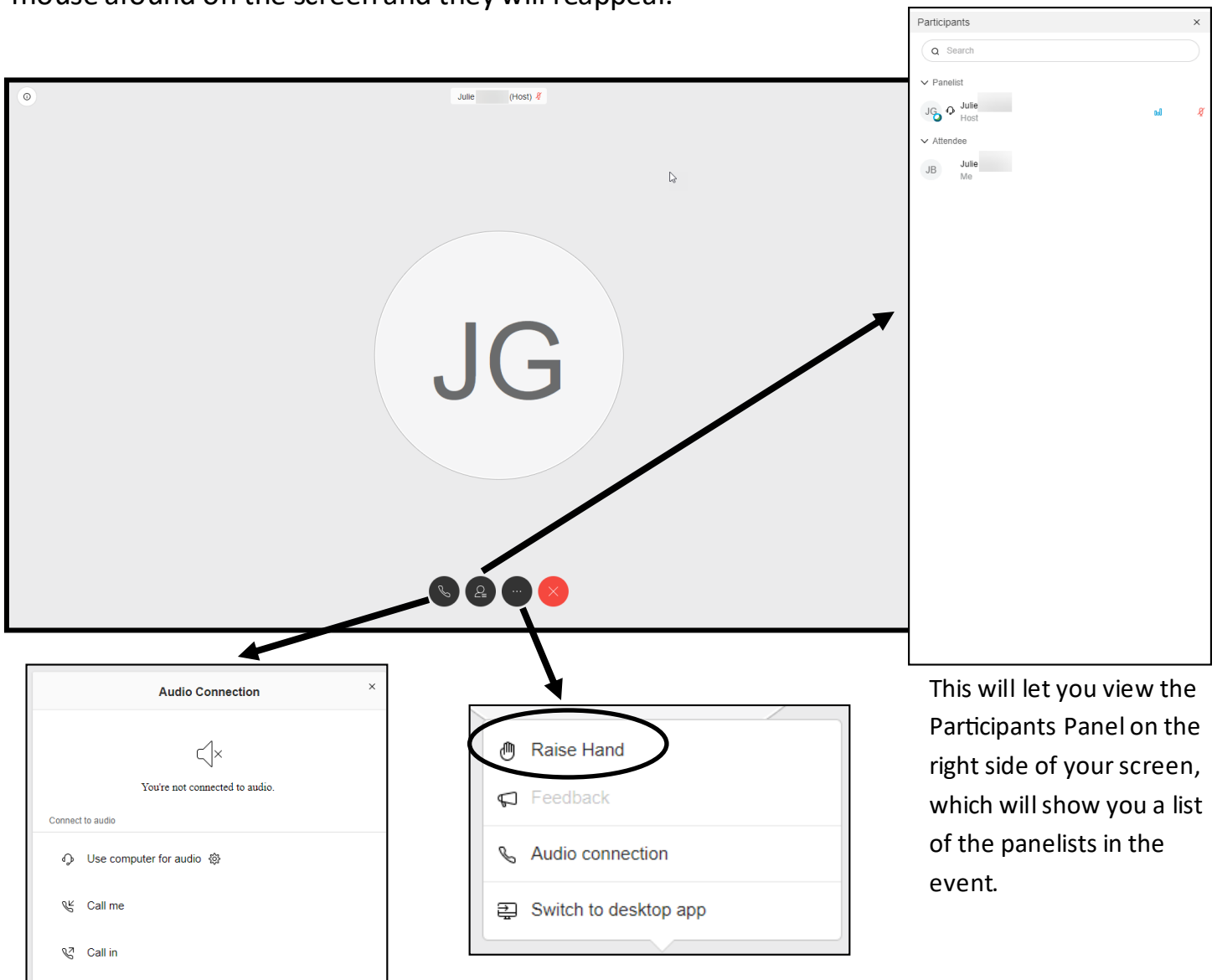After you enter the Webex meeting, you will have a few icons across the bottom of your screen. If you can't see the icons, move your mouse around on the screen and they will reappear.

Participants

Search

∨ Panelist

JG Julie █████
    Host

∨ Attendee

JB Julie █████
    Me

This will let you view the Participants Panel on the right side of your screen, which will show you a list of the panelists in the event.

Audio Connection

You're not connected to audio.

Connect to audio

Use computer for audio ⚙

Call me

Call in

This is where you can connect your audio. If you have a microphone and speaker on the computer you are using, you can choose **Use Computer for Audio** and click **Connect.** Otherwise, you can choose **Call Me** and enter your phone number (with area code) and then click **Connect.** Otherwise, click **View** next to **Call in** for information to call in.

Raise Hand

Feedback

Audio connection

Switch to desktop app

This is where the **Raise Hand** feature is. When the Board asks for public comment, if you hope to speak you can click on this to raise your hand. After you have spoken or if you no longer hope to, you can click on this again to turn it off.

Remember that however you connect your audio, you will remain muted throughout the meeting unless you are addressed, and then you will be unmuted.