

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

June 23, 2020

Voyagaire Lodge
7576 Gold Coast Road
Crane Lake, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for June 9, 2020.

Finance & Budget Committee – Commissioner Nelson, Chair

1. Workers' compensation report dated June 5, 2020.
2. Claims and accounts for May 2020.

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 9, 2020, are hereby approved.

Workers' Compensation Report

BY COMMISSIONER _____

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated June 5, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Claims and Accounts for May 2020

BY COMMISSIONER _____

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 61230, are hereby approved and the County Auditor shall issue checks in the following amounts:

100	General Fund	7,876,231.98
149	Personal Service Fund	627.85
155	Depot	53,023.48
160	MN Trail Assistance	74,978.67
167	Attorney's Forfeitures	10,000.00
168	Sheriff's State Forfeitures	1,289.00
169	Attorney Trust Accounts – VW	1,937.26
173	Emergency Shelter Grant	17,938.36
176	Revolving Loan Fund	27,587.30
178	Economic Development – Tax Forfeit	41,321.50
179	Enhanced 9-1-1	536.20
180	Law Library	16,914.10
183	City/County Communications	222.91
184	Extension Service	171,493.78
192	Permit to Carry	7,026.34
200	Public Works	3,395,869.33
204	Local Option Transit Sales Tax	121,695.81
210	Road Maint. – Unorg. Townships	113.92
220	State/Federal Road Aid	280,156.10
230	Public Health & Human Services	8,723,559.65
240	Forfeited Tax	542,359.26
260	CDBG Grant	93,715.39
261	CDBG Program Income	15,637.00
270	HOME Grant	103,424.25
289	ISTS Grant	100,601.70
290	Forest Resources	17,537.82
400	County Facilities	32,663.31
402	Depreciation Reserve Fund	33,106.25
405	Public Works Building Const.	354,122.31
407	Public Works – Equipment	750,336.32
445	2018A – Virginia GSC-PW Cook	7,993.60
600	Environmental Services	616,802.33
640	Plat Books	798.22

715	County Garage	93,874.17
720	Property Casualty Liability	267,465.16
730	Workers Compensation	1,301,287.60
740	Medical Dental Insurance	2,844,078.78
770	Retired Employees Health Insurance	<u>397.40</u>
		\$27,998,724.41
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**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON JUNE 9, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 9th day of June 2020, at 9:31 a.m., at the Government Services Center, Liz Prebich Room, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Keith Nelson, Keith Musolf, and Mike Jugovich - 5. Absent: Commissioners Patrick Boyle and Paul McDonald - 2.

Commissioners Frank Jewell, Beth Olson and Keith Musolf participated by WebEx.

Assistant St. Louis County Attorney Kim Maki said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence, for healthcare professionals and all others who are working to keep us safe during the pandemic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda; no one requested the opportunity to speak.

Commissioner Boyle joined the meeting by WebEx at 9:34 a.m.

At 9:35 a.m., a public hearing was conducted pursuant to Resolution No. 20-135, adopted March 10, 2020, to consider the adoption of a fee schedule amendment for various county services, including the St. Louis County Heritage, Arts and Culture Center (Depot) for the year 2020. Mary Tennis, Executive Director of the St. Louis County Heritage, Arts and Culture Center, commented that previously the Depot did not have a fee schedule, so the county was not recouping costs. St. Louis County Environmental Services Director Mark St. Lawrence said that the mattress fee increase is due to a 25% increase in the disposal cost and that out-of-service disposal fee increase is in line with program costs. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one asked for the opportunity to speak. At 9:48 a.m., Commissioner Jewell, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald).

Commissioner Jewell, supported by Commissioner Olson, moved to amend the 2020 Fee Schedule

for fees associated with Environmental Services and the St. Louis County Heritage and Arts Center, effective June 29, 2020. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald). Resolution No. 20-306.

At 9:49 a.m., the Board reconvened a public hearing from May 26, 2020, pursuant to Resolution No. 20-135, adopted March 10, 2020, to consider a cartway petition by Timothy R. Westby a/k/a Tim Westby on behalf of SW2, LLC. Clerk Chapman indicated that the May 26, 2020 public hearing was continued until today to allow St. Louis County to assess the feasibility of a proposed alternate northern route. Assistant County Attorney Chris Pinkert gave the initial presentation and said that the Marketable Title Act does not apply to this cartway request. Attorney Pinkert said that he contacted William Muelken (unable to testify at the May 26, 2020 public hearing); Mr. Muelken has indicated that he did not wish to testify. County Surveyor Nick Stewart said that the county walked the proposed alternate route on June 2, 2020, and briefly discussed land grades relating to the alternate route. Eric Fallstrom, of the Public Works Department, commented on excessive grades, buildability, and county best practices relating to the alternate route. St. Louis County Public Works Director Jim Foldesi commented that the county reviewed both routes as though it were a county project. After reviewing both routes and accounting for environmental impacts, feasibility, and damages, staff recommends approval of the original route. Director Foldesi indicated that no one owns a platted road and no one has been paying taxes on the platted road. Attorney Kelly Klun asked that the Board accept the proposed petitioner's route and clarified that the damages were as follows: Muelken property - \$16,200; Schlieske property - \$11,700; Andreasen property - \$8,800. Attorney Klun argued that the Marketable Title Act does not apply and property owners should not be compensated for damages due to the use of the platted road. At 10:45 a.m., Chair Jugovich called for a Point of Personal Privilege.

At 10:56 a.m., Chair Jugovich indicated that the Board would continue to recess until 11:15 a.m. and asked Board members to stay on the WebEx because there was a proclamation from the Governor. Chair Jugovich again stated that the Board will continue recess until 11:15 a.m. At 10:57 a.m., Commissioner Nelson exited the meeting. Administrator Gray read a proclamation by Governor Tim Walz. The proclamation ordered a moment of silence in the State of Minnesota at 11:00 a.m. on Tuesday, June 9, 2020, for 8 minutes and 46 seconds, to honor the life of George Floyd and the lives of every person cut short due to systems of racism and discrimination in Minnesota. At 11:00 a.m. to 11:09 a.m., the Board observed a moment of silence in compliance with the Governor's order.

At 11:14 a.m., the Board resumed the Westby cartway public hearing with all members present except Commissioner McDonald. Attorney Scott Neff discussed damages that were due to landowners if the petitioner's route was approved. Attorney Neff commented that the paper route creates more damages and is more disruptive than the proposed alternate northern route. Attorney Neff argued that the Marketable Title Act eliminated the public dedication to the platted road, and because of this, the platted road is owned by the heirs. Attorney Neff asked that the Board approve the northerly route because it was the least disruptive route. At 11:39 a.m., Commissioner Jewell, supported by Commissioner Boyle moved to close the public hearing. Before closing the public hearing, Attorney Maki recommended that the Board can allow additional comments from the public. Chair Jugovich asked if there were any supporters, or opponents that wished to address the Board. Kim Goodwin, participating by WebEx, spoke against the proposed cartway and commented

on various impacts due to the route. Chair Jugovich asked if there were any other comments from the public; no one requested the opportunity to address the Board. At 11:48 a.m., Commissioner Jewell, supported by Commissioner Boyle moved to close the public hearing. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald).

Chair Jugovich asked for a motion to approve the staff recommendation. Attorney Pinkert began discussing the staff findings, appraisals, cost to the county, and the proposed cartway route. Commissioner Nelson requested a point of order because a motion to approve either route was not made. Attorney Maki commented that typically the Board would require a motion before any discussion could take place on a matter; however, because there was not a resolution included in the Board packet, clarification on what the proposed resolution staff is suggesting, is appropriate. Commissioner Jewell moved to accept the northern route; motion failed due to lack of second. Commissioner Musolf moved to accept staff findings, appraisals, cost to the county, and the proposed cartway route; motion failed due to lack of a second.

At 11:54 a.m., Chair Jugovich called for a Point of Personal Privilege. At 12:06 p.m., the Board reconvened with all members present except Commissioner McDonald.

Attorney Maki commented that it appears no one is willing to make a motion relative to the findings, conclusions, and order. Because of this, Attorney Maki recommended that Administration should bring forth a clearly drafted resolution at the next Board meeting.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve the consent agenda, with the removal and tabling of item #1, Cooperative Agreement with the United States Forest Service for Dual Designation Roads to the June 23, 2020 meeting. A roll call vote was taken and the motion passed; six yeas, zero nays, one absent (McDonald).

The Board recessed at 12:10 p.m. At 1:11 p.m., the Board reconvened. Commissioners Frank Jewell, Keith Nelson, Keith Musolf, and Mike Jugovich - 4. Absent: Commissioners Patrick Boyle, Beth Olson, and Paul McDonald - 3.

Commissioners Frank Jewell and Keith Musolf participated by WebEx.

Commissioner Jewell, supported by Commissioner Musolf, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken and the motion passed; four yeas, zero nays, three absent (Boyle, Olson, McDonald).

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Foldesi, Highway Engineer/Public Works Director, submitting Board Letter No. 20-206, Cooperative Agreement with the United States Forest Service for Dual Designation Roads.—61296

Kevin Gray, County Administrator, and James Foldesi, Highway Engineer/Public Works Director, submitting Board Letter No. 20-209, Section 125 Flex Spending Program Plan Document Amendment.—61297

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-219, Minnesota State Auditor's 2020 Performance Measurement Program Report.—61298

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-219, Establish a Public Hearing for Proposed Use of the CDBG-CV and ESG-CV CARES Act Funding and Amendment of the 2020 Action Plan.—61299

Kevin Gray, County Administrator, and Patty Swedberg, County Extension Administrator, submitting Board Letter No. 20-221, Appointments to the St. Louis County Cooperative Extension Committee.—61300

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-222, Assistant County Attorneys Unit: 2020 – 2022.—61301

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-223, County Attorneys Investigators Unit: 2020 – 2022.—61302

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-224, Confidential Public Employees Association Agreement: 2020 – 2022.—61303

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-225, Jail/911 Bargaining Agreement: 2020 – 2022.—61304

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-226, Civil Service Supervisory Unit: 2020 – 2022.—61305

Proclamation by Governor Tim Walz: The proclamation ordered a moment of silence in the State of Minnesota at 11:00 a.m. on Tuesday, June 9, 2020, for 8 minutes and 46 seconds, to honor the life of George Floyd and the lives of every person cut short due to systems of racism and discrimination in Minnesota.—61306

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Louis Leustek & Sons, Inc., Ely, MN, for Crush, Scree, and Stockpile Aggregate, Class 5 (Modified) and Rock (3/4-) (CP 0000-494182 2020 County Wide Crushing).—20-365

Contract for County-State Aid Highway Project between the County of St. Louis and Kraemer North America, LLC, Burnsville, MN, for Approach Grading, Bituminous Surfacing, Storm Sewer,

Concrete Retaining Wall, Landscaping, Sanitary Sewer and Bridge No. 69A70 located on CSAH 61 at the French River (Duluth Township) (CP 0061-275616 Low; CP 0061-283486 Tied, SAP 069-661-019; SP 069-060-002, Federal Project No. TA 6920[145]).—20-366

State of Minnesota Local Bridge Replacement Program Grant Agreement, MnDOT Contract No. 1044233, for bridge replacement project at the French River (SP 069-661-019).—20-367

Service Contract No. 5619 between the County of St. Louis and EnviroTech Services, Inc., Greeley, CO, to provide delivery and application of road treatment solutions services during the period June 1, 2020, to September 30, 2020.—20-368

Fellow Placement Agreement between Child Welfare Innovation, Inc., (“FOSTER AMERICA”) and St. Louis County Public Health and Human Services (“AGENCY”) to place one (1) Fellow with the Agency during the period March 1, 2020, to April 15, 2021.—20-369

Service Agreement, Contract No. 16922, between St. Louis County and Lakeview Behavioral Health, Grand Rapids, MN, to provide Substance Use Disorder (SUD) Treatment and Medical Assisted Treatment (SUD) in relation to COVID-19 temporary housing for individuals in Isolation and Quarantine (I&Q) for the term May 1, 2020, to June 30, 2020.—20-370

St. Louis County Public Health & Human Services Department Contract No. 16930 between St. Louis County and Deb Davidsavor Graphic Design, Esko, MN, to produce a logo for the Safe Babies Court Team (SBCT) program reflecting the north and south sites.—20-371

Purchase of Service Agreement, Contract No. 16936, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period May 1, 2020, to June 30, 2020.—20-372

Purchase of Service Agreement, Contract No. 16938, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period June 1, 2020, to June 30, 2020.—20-373

Merit System Basic Unit Letter of Agreement regarding the Public Health and Human Services Public Health Quarantine & Isolation Coverage during a public health emergency.—20-374

Civil Service Basic Unit Letter of Agreement regarding the Public Health and Human Services Public Health Quarantine & Isolation Coverage during a public health emergency.—20-375

Memorandum of Understanding between St. Louis County and AFSCME Local 1934 regarding a temporary work schedule for members of AFSCME Local 1934 due to the public health emergency, effective until the St. Louis County Sheriff determines that the temporary work schedule is no longer necessary.—20-376

Upon motion by Commissioner Nelson, supported by Commissioner Jugovich, resolutions numbered 20-299 through 20-305, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER NELSON:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 2, 2020, are hereby approved.

Adopted June 9, 2020. No. 20-299

Omitted due to clerical error. No. 20-300

WHEREAS, Carlton County, Itasca County and St. Louis County received federal funding through the Highway Safety Improvement Program to apply 6-inch wet reflective edgeline on certain county highways identified in their respective County Road Safety Plans; and

WHEREAS, The St. Louis County Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Carlton County and Itasca County will each pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Carlton County and Itasca County for the 2021 Joint 6-inch Wet Reflective Edgeline Pavement Marking Project.

RESOLVED FURTHER, That funds from Carlton County be receipted into Fund 220, Agency 220588, Object 551506, and funds received from Itasca County will be receipted into Fund 220, Agency 220588, Object 551522.

Adopted June 9, 2020. No. 20-301

WHEREAS, St. Louis County has traditionally used outside professional legal services to provide civil commitment representation for individuals alleged to be mentally ill, developmentally disabled, mentally ill and dangerous, chemically dependent, and sexually dangerous/sexual psychopathic personalities; and

WHEREAS, The need for these services still exist and the current agreements expired on December 31, 2019.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew a Cooperative Agreement with Carlton, Cook and Lake Counties that will renew annually, to provide civil commitment representation with Francis Hughes.

RESOLVED FURTHER, That the appropriate county officials are authorized to enter into legal service contracts with Francis Hughes (to provide services to southern St. Louis, Cook, and Lake Counties) for 2020 at the annual rate of \$50,000 (St. Louis County's portion is \$35,591.12) and Todd Deal (for northern St. Louis County) at the annual rate of \$19,200.

RESOLVED FURTHER, That both contracts will specify the cost of representation of individuals alleged to be sexually dangerous and/or sexual psychopathic personalities at the rate of \$60/hr. with a maximum \$3,000 per case cap. Funding is available through the County Attorney's budget, Fund 100, Agency 110001, Object 626100.

Adopted June 9, 2020. No. 20-302

WHEREAS, St. Louis County has established a Section 125 Flexible Spending Program for its employees; and

WHEREAS, On May 12, 2020, the IRS released Notice 2020-29, which provides temporary flexibility for mid-year election changes under a Section 125 cafeteria plan during calendar year 2020; and

WHEREAS, The changes are designed to allow employers to respond to changes in their financial needs as a result of the COVID-19 pandemic; and

WHEREAS, A Plan document amendment is required to allow for the modifications.

THEREFORE, BE IT RESOLVED, That an amendment to the St. Louis County Flexible Spending Program to authorize mid-year changes as a result of the COVID-19 pandemic is hereby approved.

RESOLVED FURTHER, That for unused amounts remaining in a health Flexible Spending Account (FSA) or a dependent care assistance program as of the end of a grace period or plan year ending in 2020, an amendment to permit employees to apply those unused amounts to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020, is hereby approved.

RESOLVED FURTHER, That the Board Chair is hereby authorized to execute, and the Director of Human Resources and Administration is hereby authorized to direct the third party plan administrator, Superior USA Corporation, to amend the Plan document as previously described.

RESOLVED FURTHER, That the Director of Human Resources and Administration shall notify plan participants of the plan amendment in the form of a summary of material modifications.

Adopted June 9, 2020. No. 20-303

WHEREAS, The contract with Brian Beltramo of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default for lands legally described as:

CITY OF DULUTH

THAT PART OF LOTS 5 AND 6, BLOCK 8, WHICH LIES WITHIN
50 FT OF SLY LINE OF 8TH STREET, BLOCK 8,
SPALDINGS ADDITION DULUTH

Parcel code: 010-4050-02020

C22180257; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Brian Beltramo of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any

current occupants.

Adopted June 9, 2020. No. 20-304

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Kevin Bradley of Ely, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF ELY

Lot 9, Block 2, WHITESIDES ADDITION TO THE TOWN OF ELY

Parcel code: 030-0370-00210; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Kevin Bradley of Ely, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$9,287.55, deed fee of \$25, deed tax of \$30.65, recording fee of \$46, and maintenance cost of \$72, for a total of \$9,961.20 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted June 9, 2020. No. 20-305

BY COMMISSIONER JEWELL:

WHEREAS, The St. Louis County Board held a public hearing at 9:40 a.m. on Tuesday, June 9, 2020, at the St. Louis County Courthouse, in Duluth, MN, to receive comment and consider the amendment of the Fee Schedule for various county services for the year 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends the 2020 Fee Schedule for fees associated with Environmental Services and the St. Louis County Heritage and Arts Center, on file in County Board File No. 61284.

RESOLVED FURTHER, That the new fees shall be effective June 29, 2020.

Unanimously adopted June 9, 2020. No. 20-306

Upon motion by Commissioner Jewell, supported by Commissioner Musolf, resolutions numbered 20-307 through 20-319, as submitted on a second consent agenda, were unanimously adopted as follows (Commissioners Boyle, Olson and McDonald absent):

BY COMMISSIONER JEWELL:

WHEREAS, The Public Works Department has identified the need to perform a

comprehensive review of the winter maintenance and snow plowing strategies to improve the level of service provided to citizens of the county; and

WHEREAS, The evaluation of the existing snow plow routes and the development of optimized routes is a critical component in winter maintenance.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a professional services agreement, and approve any amendments authorized by the County Attorney, with C2Logix to perform a snow plow route optimization study. The total cost of these services is not to exceed \$110,926.00, payable from Fund 200, Agency 200008, Object 626600.

Adopted June 9, 2020. No. 20-307

WHEREAS, St. Louis County owns property which has been approved for sale; and

WHEREAS, St. Louis County desires to preserve highway right-of-way necessary to construct and maintain its road system when county owned parcels are sold or transferred.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the St. Louis County Board hereby dedicates to the public the permanent highway easement as described in County Board File No. 61223.

Adopted June 9, 2020. No. 20-308

WHEREAS, The Information Technology Department (IT), in coordination with the Purchasing and Auditor's Departments, are implementing a larger vision of creating a holistic electronic procure to pay process within St. Louis County; and

WHEREAS, Over the past several months new implementation requirements have surfaced based on stakeholder feedback which will require additional investment in order to finalize and implement both the Contract Lifecycle Management system and further enhancements to the Accounts Payable Automation system as part of this vision; and

WHEREAS, The IT Department, in coordination with Purchasing and the Auditor's Departments, would like to initiate a services agreement with vendor partner Databank in the amount of \$136,715 to complete the implementation of the Contract Lifecycle Management system software and to complete enhancements to the Accounts Payable Automation system; and

WHEREAS, St. Louis County is currently exploring the possibility of receiving partial reimbursement of these consulting services via state or federal funding sources due to the need to expedite paperless approval systems due to Covid-19.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department (IT) to execute professional services agreements in the amount of \$136,715 utilizing Fund 100, Agency 117001, Object 629900, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.

Adopted June 9, 2020. No. 20-309

WHEREAS, It was determined that the cybersecurity insurance carrier that would best meet the needs of St. Louis County was ACE American Insurance Company – Chubb; and

WHEREAS, Chubb partners with Information Security consulting firms to provide their customers with assessments, findings, and mitigation steps that will aid agencies like St. Louis County in their fight against cybersecurity threats.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the

Information Technology Department, in coordination with Safety and Risk Management Department, to purchase cybersecurity insurance from Marsh & McLennan Agency, utilizing cybersecurity insurance carrier ACE American Insurance Company – Chubb, at the annual cost of \$53,998, payable from Fund 720, Agency 720001, Object 635104, Project 23601001, transferred from Tort Fund Balance, Fund 720, Object 311500.

Adopted June 9, 2020. No. 20-310

WHEREAS, Benefits to St. Louis County for participation in the Minnesota Council on Local Results and Innovation comprehensive performance measurement program are outlined in Minn. Stat. § 6.91 and include eligibility for a reimbursement as set by state statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The St. Louis County Board has adopted and implemented ten of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports continued participation in the Minnesota State Auditor's Performance Measurement Program.

RESOLVED FURTHER, That St. Louis County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

RESOLVED FURTHER, That the St. Louis County Board approves submission of the 2020 St. Louis County Performance Measures Report found in County Board File No. 61298.

Adopted June 9, 2020. No. 20-311

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) has notified St. Louis County of special allocations of funds flowing through the Community Development Block Grant (CDBG-CV) and Emergency Solutions Grant (ESG-CV) programs to address the current coronavirus or COVID-19 pandemic; and

WHEREAS, St. Louis County has conducted required citizen participation process to determine need, eligibility, and priority for use of the CDBG-CV and ESG-CV funding through public comment and citizen advisory committee review and recommendation; and

WHEREAS, HUD has provided an abbreviated public comment period on the proposed use of CDBG-CV and ESG-CV funding; and

WHEREAS, The comment period begins July 17, 2020, and will be completed July 27, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, July 28, 2020, at 9:40 A.M., at the St. Louis County Courthouse in Virginia, MN, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the Amendment to the 2020 Action Plan.

Adopted June 9, 2020. No. 20-312

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when an

Information Specialist II position became vacant serving the north Home and Community Based Services Division and determined that reallocation to an Information Specialist III was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist II position (Position code, Civil Service Basic Unit Pay Plan, Pay Grade B10), to a 1.0 FTE Information Specialist III (Civil Service Basic Unit Pay Plan, Pay Grade B14), in the Public Health and Human Services Department, resulting in an increase of \$4,485 to be accounted for in Fund 230, Agency 232005, Object 610100.

Adopted June 9, 2020. No. 20-313

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Cooperative Extension Committee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby appoints the following citizens to the St. Louis County Cooperative Extension Committee, for three-year terms ending June 23, 2023:

Mark Baumann, Floodwood, MN

Karen Brodeen, Cook, MN

Jay Juten, Duluth, MN

Jordy Sargent, Duluth, MN

Adopted June 9, 2020. No. 20-314

RESOLVED, That the 2020-2022 Assistant County Attorneys unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61301.

Adopted June 9, 2020. No. 20-315

RESOLVED, That the 2020-2022 County Attorneys Investigators Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61302.

Adopted June 9, 2020. No. 20-316

RESOLVED, That the 2020-2022 Confidential Unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61303.

Adopted June 9, 2020. No. 20-317

RESOLVED, That the 2020-2022 Jail/911 unit bargaining agreement is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of which is on file in County Board File No. 61304.

Adopted June 9, 2020. No. 20-318

RESOLVED, That the 2020-2022 Civil Service Supervisory unit contract is ratified and county officials are authorized to execute the Collective Bargaining Unit Agreement, a copy of

which is on file in County Board File No. 61305.

Adopted June 9, 2020. No. 20-319

At 1:12 p.m., June 9, 2020, Chair Jugovich adjourned the meeting.

Mike Jugovich, Chair of the Board
of County Commissioners

Attest:

Nancy Nilsen, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)

WORKERS' COMPENSATION PAYROLL
PAYROLL FOR THE PERIOD OF 05/23/2020 through 06/05/2020

VENDOR	FUND	AGENCY	OBJECT	FILE #	NAME	BEN	PAY PERIOD		COMP RATE	# WKS	TOTAL
							FROM DATE	TO DATE			
Auditors											
063206	730	730001	617700	11-7878	Pamela Palen (Recovery of OP: \$10.52)	PTD	5/23/2020	6/5/2020	26.30	2.0	33.66
45979	730	730001	626150	11-7878	Falsani, Balmer, Peterson & Balmer	ATTY	5/23/2020	6/5/2020		2.0	8.42
Chris Jensen Health & Rehab											
05141	730	730001	617700	86-084	Helen Bakke	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
081818	730	730001	617700	90-4298	Jody Draper (less 20% attorney fees)	PTD	5/23/2020	6/5/2020	699.48	2.0	1,119.17
007561	730	730001	626150	90-4298	Eric Beyer, Attorney at Law	ATTY	5/23/2020	6/5/2020		2.0	279.79
32020	730	730001	617700	91-418	Joana Heinen	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
51396	730	730001	617700	00-098	Lou Maples	PTD	5/23/2020	6/4/2020	268.00	1.8	482.40
51396	730	730001	617700	00-098	Lou Maples	PTD	6/5/2020	6/5/2020	278.45	0.2	55.69
92667	730	730001	617700	76-024	Iva Zywicki	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
Environmental Services											
101454	730	730001	617700	17-6721	Charles Whight (less 20% attorney fees)	TTD	5/23/2020	6/5/2020	477.95	2.0	764.72
Nopeming Care Center											
13535	730	730001	617700	90-481	Christina DeBlass	PTD	5/23/2020	6/5/2020	705.54	2.0	1,411.08
22774	730	730001	617700	92-408	Vera Falk	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
15307	730	730001	617700	81-064	Audrey Gill	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
61469	730	730001	617700	90-322	Lori Pierce	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
86016	730	730001	617700	80-070	June Ulvi	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
90459	730	730001	617700	02-096	Rebecca Williams	PTD	5/23/2020	5/26/2020	327.52	0.4	131.01
90459	730	730001	617700	02-096	Rebecca Williams	PTD	5/27/2020	6/5/2020	338.62	1.6	541.79
Property Management											
017518	730	730001	617700	13-9768	Pamela Ruthford	TTD	5/23/2020	6/5/2020	448.84	2.0	897.68
Public Works - Division #4											
45646	730	730001	617700	19-6648	Bruce Markovich	TTD	5/23/2020	6/5/2020	321.60	2.0	643.20
Public Works - Division #5											
24589	730	730001	617700	91-286	Donald Fossum	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
73238	730	730001	617700	91-283	James Sandwick	PTD	5/23/2020	6/5/2020	715.54	2.0	1,431.08
101677	730	730001	617700	19-3558	Scott Sunnarborg	TTD	5/23/2020	6/5/2020	721.13	2.0	1,442.26
90799	730	730001	617700	90-076	Richard Windsor	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00

Public Works - Division #6										
49653	730	730001	617700	76-162 Richard Luoma	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
91876	730	730001	617700	93-463 Daniel Zaitz	PTD	5/23/2020	6/5/2020	689.84	2.0	1,379.68
Public Works - Division #7										
101191	730	730001	617700	20-4091 Shawn Salminen*	TTD	5/23/2020	5/26/2020	709.53	0.4	283.81
Public Works - Division #13										
06925	730	730001	617700	85-124 Emmett Berens	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
Sheriff/Jail										
5243	730	730001	617700	16-4462 Bryon Ball	TTD	5/23/2020	6/5/2020	895.51	2.0	1,791.02
100021	730	730001	617700	19-7933 Troy Fralich	TTD	5/23/2020	6/5/2020	904.98	2.0	1,760.13
00031990	730	730001	653000	19-7933 MN Child Support Payment Center Identifier #001508682301		5/23/2020	6/5/2020		2.0	49.83
19717	730	730001	617700	79-159 James Larson	PTD	5/23/2020	6/5/2020	723.00	2.0	1,446.00
064043	730	730001	617700	14-8375 Ryan Paulson	TTD	5/23/2020	6/5/2020	928.78	2.0	1,593.14
00031990	730	730001	653000	14-8375 MN Child Support Payment Center Identifier #001022193501		5/23/2020	6/5/2020		2.0	264.42
000539	730	730001	617700	19-4805 Mike Richards*	TPD	5/23/2020	6/5/2020		2.0	0.00
000494	730	730001	617700	19-1989 Claire Wagner	TTD	5/23/2020	6/5/2020	1,098.54	2.0	2,197.08
* INDICATES FINAL PAYMENT								GRAND TOTAL:	\$35,913.06	

**WORKERS' COMPENSATION PAYMENTS
ADDENDUM**

VENDOR	FUND	AGENCY	OBJECT	FILE #	NAME	BEN	PAY PERIOD		COMP RATE	#WKS	TOTAL
							FROM DATE	TO DATE			
<u>Public Works-Division #4</u>											
102036	730	730001	617700	16-4456	Michael Ableman	PPD	5/28/2020	5/28/2020			2,231.00
GRAND TOTAL:											\$ 2,231.00

*Indicates full and final payment