

**CONSENT AGENDA**  
**FOR THE MEETING**  
**OF THE**  
**ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

**March 12, 2024**

**St. Louis County Courthouse, 2<sup>nd</sup> Floor Board Room, 100 N. 5<sup>th</sup> Ave. West, Duluth, MN**

**All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.**

**RESOLUTIONS FOR APPROVAL:**

**Minutes for March 5, 2024.**

**Public Works & Transportation Committee – Commissioner Musolf, Chair**

1. Bid awarded to **TNT Construction Group, LLC**, Grand Rapids, MN, in the amount of **\$493,100** for the 2024 North Aggregate Crushing project (**CP 0000-798459**). *[24-106]*

**Finance & Budget Committee – Commissioner Harala, Chair**

2. Services contract with AgreeYa Solutions, LLC for design, development and implementation of a new St. Louis County SharePoint Intranet for a total of \$245,000 and ongoing yearly software maintenance and support costs estimated to be \$22,000 annually. *[24-100]*
3. Renewal of the Environmental Systems Research Institute, Inc.'s (ESRI) geographic information system (GIS) mapping software licensing agreement for a three-year cost of \$579,300. *[24-101]*
4. Authorize the use of up to \$15,000 of American Rescue Plan Act (ARPA) Revenue Loss funding for the Toivola Township Playground Equipment Upgrade Project. *[24-102]*
5. Public hearing established for April 9, 2024, at 10:05 a.m., at the St. Louis County Courthouse in Duluth, MN, to obtain public comment to further amend the 2024 Fee Schedule. *[24-105]*

**Central Management & Intergovernmental Committee – Commissioner McDonald, Chair**

6. Adopt amendments to the St. Louis County Purchasing Rules and Regulations. *[24-107]*

**Public Safety & Corrections Committee – Commissioner Grimm, Chair**

7. Authorize Memorandums of Understanding regarding the Treatment of Security Information at the St. Louis County Jails/Lockups. *[24-103]*
8. Authorize the purchase of ten (10) fleet vehicles for the Sheriff's Office at the State of Minnesota contract pricing. *[24-108]*

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**Environment & Natural Resources Committee – Commissioner Jugovich, Chair**

9. Amend the Class I Demolition waste haulage contract with Carleton Companies, Inc., for hauling demolition material from the Virginia Regional Landfill for an additional cost of \$71,400 increasing the contract cost to an estimated \$166,580 per year. *[24-104]*

**Official Proceedings of the County Board of Commissioners**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 5, 2024, are hereby approved.

**Award of Bid: Aggregate Crushing Project (CP 0000-798459 (2024 North Crushing))**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-798459 (2024 North Crushing); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 22, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
TNT Construction Group, LLC	40 County Road 63 Grand Rapids, MN 55744	\$493,100.00

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

**CP 0000-798459 (2024 North Crushing)**

Fund 200, Agency 201113, Object 650200 – Local Maintenance, City and Township Funds

With additional revenue budgeted for expense:

City of Chisholm, Fund 200, Agency 201113, Object 551530 - \$20,100.00

Town of White, Fund 200, Agency 201113, Object 551520 - \$80,000.00

**Microsoft SharePoint Intranet Design, Development, and Implementation**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Information Technology (IT) Department with the approval of the IT Steering Committee, and Departmental Leadership group have identified a need to modernize the St. Louis County Internal Intranet which has historically been hosted within the DotNetNuke (DNN) software environment; and

WHEREAS, This current intranet has several deficiencies including lack of style consistency across departmental pages, cumbersome administration tools, inefficient use of pages, pages that are no longer needed, and a document management library that is difficult to manage; and

WHEREAS, The IT Department, in coordination with the Purchasing Division, issued a Request for Proposal (RFP) seeking a business partner to provide design, development, implementation, and training services associated with St. Louis County's new Intranet utilizing the investment that St. Louis County made in the Microsoft 365 SharePoint platform; and

WHEREAS, An evaluation team of 5 county employees evaluated 22 software development responder submissions and recommends AgreeYa Solutions, LLC for contract award in accordance with this project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the IT Department to enter into a services contract with AgreeYa Solutions, LLC for the design, development and implementation of a new St. Louis County SharePoint Intranet for a total of \$245,000 payable from Fund 100, Agency 117001, Object 634800, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.

RESOLVED FURTHER, That the St. Louis County Board authorizes the ongoing yearly software maintenance and support costs estimated to be \$22,000 annually to be budgeted in the Information Technology Budget in future years from Fund 100, Agency 117001, Object 634800.

**Renewal of ESRI Enterprise Software Licensing**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County has been utilizing Environmental Systems Research Institute, Inc.'s (ESRI) geographic information system (GIS) mapping software since the mid-1980's; and

WHEREAS, Citizens, businesses, and internal county departments benefit from the county deployment of this software for critical business functions; and

WHEREAS, This software has evolved over the years to provide rich mapping, geospatial data management, analytical, and web map publishing interfaces that includes, but not limited to: the County Land Explorer, County Survey Explorer, and a host of point solutions that cover multiple categories of core geospatial data infrastructure; and

WHEREAS, Per St. Louis County Purchasing Rules and Regulations it is required that any software purchases and associated support agreement that exceeds \$175,000 and is considered a net new agreement must be approved by the County Board unless subsequent renewals are approved by the County Board.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department to enter into a new ESRI Enterprise software agreement with Environmental Systems Research Institute, Inc. at a cost of \$193,100 annually for three years for a total of \$579,300 payable from Fund 100, Agency 117001, Object 634800 with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139, or its designated fund.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Information Technology Department to renew the County's enrollment for one (1) or more additional terms in the future, provided the total cost associated with the renewal is not \$150,000 more than the total cost stated above.

**Toivola Township Playground Equipment Upgrade Project,  
American Rescue Plan Act Revenue Loss Funding**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, On March 11, 2021, the President of the United States signed into law the \$1.9 Trillion American Rescue Plan Act (ARPA) to provide continued relief from the impact of COVID-19 pandemic; and

WHEREAS, Approximately \$350 billion of the ARPA funding was allotted to assist state, local tribal, and territory governments in responding to the COVID-19 pandemic; and

WHEREAS, Funds received are required to be used in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Treasury:

- To respond to the public health emergency
- To address its negative economic impacts
- To serve the hardest hit
- To make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, St. Louis County has been awarded \$54,536,596 in ARPA funds to be used in accordance with the above requirements; and

WHEREAS, The County Board has allocated up to \$1,000,000 of ARPA funds to be used for youth recreation/park projects; and

WHEREAS, Toivola Township has identified a project to improve its existing park and recreation facilities; and

WHEREAS, The Township has submitted documentation seeking funding assistance in the amount of \$15,000 from the County's American Rescue Plan Act Revenue Loss funds to support its project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the use of up to \$15,000 of American Rescue Plan Act Revenue Loss funding for the Toivola Township Playground Equipment Upgrade Project.

RESOLVED FURTHER, That Toivola Township shall comply and submit all necessary information, documentation and reporting materials required by the County to ensure that the project meets any and all conditions as required under the program.

RESOLVED FURTHER, That the appropriate County officials are authorized to enter into an agreement with the City for this project with funds for the above project payable from Fund 239, American Rescue Plan Action Revenue Loss.



**Establish a Public Hearing to Amend the 2024 Fee Schedule**

BY COMMISSIONER \_\_\_\_\_

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will convene a public hearing for Tuesday, April 9, 2024 at 10:05 a.m., Duluth Courthouse, Duluth, MN, for the purpose of obtaining public comment to further amend the 2023 Fee Schedule.

## St. Louis County Purchasing Rules & Regulations Amendments

BY COMMISSIONER \_\_\_\_\_

WHEREAS, In an effort to keep our Rules relevant, it is the intent of the Purchasing Division and the formerly established board subcommittee, the Purchasing Rules and Regulations Committee (PRRC), to review on-going initiatives and identify new opportunities which can be a step towards increasing awareness and engagement, utilizing the process in place to allow informal ideas to be raised and recorded from all areas of the county; and

WHEREAS, The Purchasing Division has reviewed proposed amendments, continuous improvement initiatives and corrections to the Rules and is bringing them before the Board to make an informed decision regarding the recommendations made by county staff; and

WHEREAS, The adoption of these Rules will assist all county offices in the necessary steps for completion of procurement in its variety of methods.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the following amendments to the St. Louis County Purchasing Rules and Regulations:

- Section II. Purchasing Definitions:

**Direct Negotiation** – “Direct Negotiation” ~~means a direct solicitation with a specific vendor or individual without requesting or obtaining additional quotes.~~ *means obtaining two or more quotations for a purchase or sale when possible, and without advertising for bids otherwise complying with the requirements of competitive bidding.*

**Open Market** - “Open Market” ~~means obtaining two or more quotations for a purchase or sale when possible, and without advertising for bids otherwise complying with the requirements of competitive bidding.~~ *means an individual solicitation with a specific vendor or individual without requesting or obtaining additional quotes.*

- Section III. Bidding and Purchasing Requirements

**A.4.a.** If the contract is made upon *Direct Negotiation* ~~Open Market~~, it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt.

**A.4.b.** “*Open Market-Direct Negotiation*” means an individual ~~direct~~ solicitation with a specific vendor or individual without requesting or obtaining additional quotes.

**B.6.g.** Whether bidder is in default with any other contracts with the *County* ~~County~~.

**E.4.** Authority to Debar or Suspend. The ~~Purchasing~~ *Purchasing* Director is delegated authority to debar or suspend a party from participating in County contracts.

- Section VI. Purchase Orders and Year End Encumbrances

Under A. 2. No purchase order is required for the following purchases:

Add “*h. Election Infrastructure. Defined as goods and services required to process elections mandated by the state.*”

All subsequent list items are renumbered appropriately.

- Section VII. Other Procedures

**B.3.** All property leases for one or more years are subject to the ~~Property Acquisition/Leases Policy review and approval and must be approved by~~ *approval of the Auditor’s Office and Property Management, prior to the approval of the County Board.* Lease renewals need only be approved by the Department Head and the Property Manager. Leases may be renewed for the length of the original contract only once. Copies of all leases shall be maintained by Property Management.

- APPENDIX A. St. Louis County Board Resolutions

Add Resolution 23-515, Adopted October 10, 2023, to Appendix A as Paragraph **L.**

RESOLVED FURTHER, That the amendments will be effective upon adoption of this resolution.

**Memorandums of Understanding Regarding Treatment of Security Information  
at St. Louis County Jail/Lockup (Jails)**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Sheriff's Office has worked with multiple external law enforcement agencies (Agency) to create a Memorandum of Understanding (MOU) regarding Treatment of Security Information at St. Louis County Jail/Lockup (Jails) to delineate what happens to Body Worn Camera (BWC) data obtained or created by Agency employees while inside the secure areas at the Jails; and

WHEREAS, The Sheriff's Office is statutorily the responsible authority for the St. Louis County Jails and determined that for the safety and security of the County Jails, employees, detainees, visitors, and any other person or thing onsite, audio, photographic images and/or video footage of the secure areas of the facilities must be restricted; and

WHEREAS, Any data obtained within the secure areas of the Jail is "Security Information" as defined in Minn. Stat. § 13.37, Subd. 1(a). Security information data is classified as "nonpublic data" with regard to data not on individuals, pursuant to Minn. Stat. § 13.02, Subd. 9, and as "private data" with regard to data on individuals, pursuant to Minn. Stat. § 13.02, Subd. 12; and

WHEREAS, Acknowledging the security risks within the Jails, the Agency agrees to redact nonpublic and private data from the BWC recordings its personnel create, collect, or obtain within the secure areas of the Jails; and

WHEREAS, Each MOU is effective at the beginning of the day after all parties' sign and shall continue until such time as the agreement is modified or terminated. Either party may terminate the MOU by providing the other party with thirty (30) days' advance written notice.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes entering into Memorandums of Understanding regarding Treatment of Security Information at St. Louis County Jail/Lockup (Jails) and further authorizes the Sheriff and a representative from the County Attorney's Office to negotiate and sign each agreement.

**State Contract Purchase of 2024 Budgeted Sheriff's Fleet Vehicles**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Sheriff's Office 2024 capital budget includes funding for ten (10) fleet vehicles; and

WHEREAS, North Country GM, of Hibbing, MN; Ford of Hibbing, of Hibbing MN; and Emergency Automotive Technology, Inc. (EATI), of Hermantown, MN, responded with the State of Minnesota contract prices for 10 fleet vehicles at a cumulative extended price of \$757,286.04.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of ten (10) fleet vehicles from the following vendors in accordance with State of Minnesota Contract Pricing as follows:

Three (3) **Chevrolet Silverado PPV (Model No. CK10543)** from **North Country GM, of Hibbing, MN**, at the State of Minnesota Contract price of \$50,606.92, each. Additional fees associated with the purchase of these tax-exempt vehicles are as follows: Excise Tax of \$20.00 each, estimated license and registration fees of \$55.00 per unit, and a gear up cost of \$20,416.77 per unit, **for a fully loaded acquisition price of \$213,296.07**, delivered to EATI, and payable from Fund 100, Agency 129003, Object 666300, and 643200.

Two (2) **Chevrolet Tahoe PPV (Model No. CK10706)** from **North Country GM, of Hibbing, MN**, at the State of Minnesota Contract price of \$50,646.48, each. Additional fees associated with the purchase of these tax-exempt vehicles are as follows: Excise Tax of \$20.00 each, estimated license and registration fees of \$55.00 per unit, and a gear up cost of \$19,353.72, for a **fully loaded acquisition price of \$140,150.40**, delivered to EATI, and payable from Fund 100, Agency 129003, Object 666100, and 643200.

One (1) **Chevrolet Tahoe PPV K9 (Model No. CK10706)** from **North Country GM, of Hibbing, MN**, at the State of Minnesota Contract price of \$50,646.48, each. Additional fees associated with the purchase of these tax-exempt vehicles are as follows: Excise Tax of \$20.00 each, estimated license and registration fees of \$55.00 per unit, and a gear up cost of \$25,709.45, for a **fully loaded acquisition price of \$76,430.93**, delivered to EATI, and payable from Fund 100, Agency 129003, Object 666100, and 643200.

Two (2) **GMC Sierra 2500 SRW (Model No. TK 20743)** from **North Country GM, of Hibbing, MN**, at the State of Minnesota Contract price of \$49,627.80, each. Additional fees associated with the purchase of these tax-exempt vehicles are as follows: Excise Tax of \$20.00 each, estimated license and registration fees of \$55.00 per unit, and a gear up cost of \$14,243.66, **for a fully loaded acquisition price of \$127,892.92**, delivered to EATI, and payable from Fund 100, Agency 129003, Object 666300, and 643200.

Two (2) **Ford Transit Cargo Vans (Model No. F8C)** from **Ford of Hibbing, of Hibbing, MN**, at the State of Minnesota Contract price of \$62,585.00, each. Additional fees associated with the

purchase of these vehicles are as follows: Excise Tax of \$20.00 each, 6.875% motor vehicle sales tax of \$4,302.72 per unit, estimated license and registration fees of \$55.00 per unit, and a gear up cost of \$32,795.14, **for a fully loaded acquisition price of \$199,515.72**, delivered to EATI, and payable from Fund 100, Agency 129003, Object 666200, and 643200.

**Class I Demolition Waste Haulage Contract Amendment**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Demolition material is collected at the Virginia Regional Landfill and transported to a private demolition landfill for disposal; and

WHEREAS, The provider of this service is no longer available after opting out of the Virginia Regional Landfill operation contract on December 31, 2023; and

WHEREAS, The Environmental Services Department currently has a contract for the haulage of demolition material from its five transfer stations with Carleton Companies, Inc.; and

WHEREAS, Under the County's Purchasing Rules and Regulations, the Purchasing Division has recommended the Department solicit a quote from the contractor to incorporate the landfill site into the current contract; and

WHEREAS, Carleton Companies, Inc. has submitted a quote which under the Purchasing Rules and Regulations requires County Board consideration.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to include the demolition haulage service from the Virginia Regional Landfill into the current contract with Carleton Companies, Inc. for demolition haulage from transfer stations (Resolution No. 20-594) for an additional estimated cost of \$71,400 payable from Fund 600, Agency 607001, Agency 629901, increasing the contract cost to an estimated \$166,580 per year.

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 5, 2024**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 5<sup>th</sup> day of March 2024, at 10:01 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Annie Harala, Patrick Boyle, Ashley Grimm, Paul McDonald, Keith Musolf, Mike Jugovich and Chair Keith Nelson - 7. Absent: None - 0.

Chair Nelson asked for a moment of silence to honor those men and women who serve and protect this great nation and for those individuals adversely affected by conflict or violence both here and abroad; followed by the pledge of allegiance.

A presentation was held in recognition of Procurement Month. St. Louis County Purchasing Director Donna Viskoe commented that Veronica Knaffla received an award for being the Procurement Professional of the Year and Kristi Anton received an award from the Minnesota Chapter of the National Institute of Government Procurement. In addition, the department was recognized for best practices and excellence in achievement. Director Viskoe also recognized the work of Pam Waldriff. Ms. Anton commented that it is a privilege to be part of the purchasing team. Ms. Knaffla said her job gives her the opportunity to work with every department in the county. Dale Minkkinen said it is an honor to work for the county.

Commissioner Harala, supported by Commissioner Grimm, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner McDonald, moved to consider a resolution for a bid award for Regional Landfill Construction – Phases 7, 8 and 9; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

Commissioner Jugovich, supported by Commissioner McDonald, moved that the St. Louis County Board authorizes the appropriate County officials to enter into a contract with Ulland Brothers, Inc. of Cloquet, MN, at its total bid price of \$2,916,050.00 for the construction of Phases 7,8, and 9 at the Regional Landfill, payable from Fund 600, Agency 607001, Object 625500 (MSW). St. Louis County Environmental Services Director David Fink commented that expediting approval will allow the contractor to get an early start on the project before road weight restrictions are in place. In addition, Director Fink said the bid also included the installation of geothermal elements, which has never been done in Minnesota. The motion passed; seven yeas, zero nays. Resolution No. 24-144.

The Land and Minerals Department provided the Board with a committee report. Deputy Land and Minerals Director Jason Meyer commented that the county had \$1.6 million in sales from their 1<sup>st</sup> quarter timber auction and noted that the Oral Timber Auction will be taking place in May. Director Julie Marinucci commented that the department has been working with the Auditor's Department and the County Attorney's Office regarding process changes and a potential state funded settlement as a result of the Tyler v. Hennepin County court case.

The following Board files were created from documents received by this Board:



Linnea Mirsch, Public Health and Human Resources Director, submitting Request for Board Action No. 24-91, Appointments to the St. Louis County Heading Home Advisory Committee.—62137

David Fink, Environment and Natural Resources Director, submitting Request for Board Action No. 24-99, Award of Bid: Regional Landfill Construction: Phases 7, 8 and 9.—62138

Upon motion by Commissioner Harala, supported by Commissioner Grimm, resolutions numbered 24-130 through 24-143, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER HARALA:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 27, 2024, are hereby approved.

Adopted March 5, 2024. No. 24-130

WHEREAS, The St. Louis County Heading Home Advisory Committee (HHAC) acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County; and

WHEREAS, Members are appointed by the City Council of Duluth and the St. Louis County Board of Commissioners; and

WHEREAS, The St. Louis County HHAC has one (1) new appointment and two (2) renewal appointments.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following applicants to the St. Louis County Heading Home Advisory Committee:

<u>Position</u>	<u>Appointed</u>	<u>Period</u>
Homeless Advocate	Pablo Romo	Term ends 12/31/2025
Rural Housing Coalition	Angela Neal	Term ends 12/31/2025
Bois Forte	Theresa Drift	Term ends 12/31/2025

Adopted March 5, 2024. No. 24-131

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway (CSAH) 34 (Howard Gnesen Road) and to replace the existing bridge (County Bridge 37) spanning Amity Creek in the City of Rice Lake, further identified as CP 0034-769494; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director, or his designee, to proceed with the acquisition of the necessary lands and temporary easements for this project and to execute, on behalf of the county, any easement documents as may become necessary. Right-of-way acquisition is payable from Fund 200, Agency 203001.

Adopted March 5, 2024. No. 24-132

WHEREAS, The Jean Duluth Building Replacement project is necessary to replace the demolished structure caused by the roof collapse in March 2023; and

WHEREAS, The Public Works and Purchasing Departments determined it is necessary to secure an architectural and engineering consultant to provide professional services to perform design, construction administration and inspection on the project; and

WHEREAS, Proposals were requested and let on January 19, 2024, and the County received five (5) proposals; and

WHEREAS, TKDA, Inc. of Duluth, MN, was selected for the project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an architectural and engineering services agreement, and approve any amendments authorized by the County Attorney, with TKDA, Inc. to provide professional services to perform design, construction administration and inspection on the project.

RESOLVED FURTHER, That the total cost of these professional services shall not exceed \$276,180.00, and will be payable from Fund 405, Agency 405203, Object 660265. This project is further identified as MP 0000-853183.

Adopted March 5, 2024. No. 24-133

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway (CSAH) 6 (Maple Grove Road) and to replace the existing bridge (County Bridge 127, State Bridge 93073) spanning West Rocky Run in Solway Township, further identified as CP 0006-834778; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director, or his designee, to proceed with the acquisition of the necessary lands and temporary easements for this project and to execute, on behalf of the county, any easement documents as may become necessary. Right-of-way acquisition is payable from Fund 200, Agency 203001.

Adopted March 5, 2024. No. 24-134

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-475841 (2024 Maintenance Striping); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Fahrner Asphalt Sealers, LLC	6615 US Hwy. 12 West Eau Claire, WI 54703	\$711,482.85

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

**CP 0000-475841 (2024 Maintenance Striping)**

Fund 200, Agency 207001, Object 651800 – Local Maintenance, City, Township and Lake County Funds

With additional revenue budgeted for expense:

Canosia Township – Fund 200, Agency 207001, Object 551511 - \$7,617.25

City of Chisholm – Fund 200, Agency 207001, Object 551530 - \$442.80  
City of Duluth – Fund 200, Agency 207001, Object 551501 - \$91,943.60  
City of Hermantown – Fund 200, Agency 207001, Object 551503 - \$31,695.50  
City of Proctor – Fund 200, Agency 207001, Object 551502 - \$492.00  
City of Virginia – Fund 200, Agency 207001, Object 551505 - \$20,779.20  
Lake County – Fund 200, Agency 207001, Object 551508 - \$38,032.50

Adopted March 5, 2024. No. 24-135

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-798458 (2024 South Crushing); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Hoover Construction Company	PO Box 1007 Virginia, MN 55792	\$498,747.50

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

**CP 0000-798458 (2024 South Crushing)**

Fund 200, Agency 201112, Object 650200 – Local Maintenance, City and Township Funds

With additional revenue budgeted for expense:

Alborn Township – Fund 200, Agency 201112, Object 551565 - \$11,725.00  
Industrial Township – Fund, 200, Agency 201112, Object 551554 - \$9,380.00  
Meadowlands Township – Fund 200, Agency 201112, Object 551556 - \$5,025.00  
Arrowhead Township – Fund 200, Agency 201112, Object 551594 - \$5,025.00  
Fine Lakes Township – Fund 200, Agency 201112, Object 551575 - \$2,512.50  
Halden Township – Fund 200, Agency 201112, Object 551569 - \$6,700.00  
Van Buren Township – Fund 200, Agency 201112, Object 551557 - \$4,690.00  
City of Rice Lake – Fund 200, Agency 201112, Object 551521 - \$45,500.00  
City of Floodwood – Fund 200, Agency 201112, Object 551553 - \$4,690.00

Adopted March 5, 2024. No. 24-136

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0000-809450 (Prime), consisting of 7 projects; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Mesabi Bituminous, Inc.	4988 Enterprise Trail Gilbert, MN 55741	\$283,540.68

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

**CP 0000-809450 (Prime), consisting of 7 projects**

Fund 200, Agency 203686, Object 652800 – Local Funds - \$28,154.12

Fund 204, Agency 204270, Object 652806 – Transportation Sales Tax - \$8,087.00

Fund 220, Agency 220772, Object 652700 – State Aid Funds - \$247,299.56

Adopted March 5, 2024. No. 24-137

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for CP 0025-539746, SAP 069-625-020 (Low); CP 0353-730385 (Tied); CP 0657-730386 (Tied); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on February 15, 2024, and the low responsible bid was determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

<u>LOW BIDDER</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
KGM Contractors, Inc.	9211 Hwy. 53 Angora, MN 55703	\$846,132.35

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the contractor's performance bonds and to execute the bonds and contract for the above listed project payable from:

**CP 0025-539746, SAP 069-625-020 (Low):**

Fund 220, Agency 220771, Object 652700 – State Aid Funds - \$445,925.75

**CP 0353-730385 (Tied):**

Fund 200, Agency 203684, Object 652800 – Local Funds - \$227,385.30

**CP 0657-730386 (Tied):**

Fund 200, Agency 203685, Object 652800 – Local Funds - \$172,821.30

Adopted March 5, 2024. No. 24-138

WHEREAS, The St. Louis County Board adopted Resolution No. 23-686 authorizing the purchase of ten tandem axle diesel trucks; and

WHEREAS, The Public Works Department's 2024 equipment budget includes funding for the purchase and installation of ten dump bodies with hydraulic systems and snow removal equipment for trucks purchased separately; and

WHEREAS, Towmaster, LLC of Litchfield, MN, responded with the State of Minnesota contract price for the purchase and installation of ten dump bodies with hydraulic systems and snow removal equipment for \$1,953,986.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of ten (10) dump bodies with hydraulic systems and snow removal equipment from Towmaster, LLC of Litchfield, MN, in accordance with the above-stated State of Minnesota Contract S-863(5) pricing, inclusive of additional fees and taxes, for a total cost of \$1,953,986.00, payable from Fund 407, Agency 407001, Object 666300.

Adopted March 5, 2024. No. 124-139

WHEREAS, The Public Works Department's 2024 equipment budget includes funding for the replacement of six heavy equipment trailers; and

WHEREAS, The Public Works Department, in tandem with the Purchasing Division, has solicited proposals for the purchase of six heavy equipment trailers; and

WHEREAS, Proposals were opened in the Richard H. Hansen Transportation and Public Works Complex, Duluth, MN, on January 18, 2024, and the County received seven (7) responses; and

WHEREAS, McCoy Construction and Forestry of Duluth, MN, was selected, and demonstrated the clear capability and capacity to fulfill the purpose of the Request for Proposal (RFP) in a cost-effective manner.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of six (6) heavy equipment trailers from McCoy Construction and Forestry, of Duluth, MN, inclusive of additional fees and taxes, for a total cost of \$245,383.00, payable from Fund 407, Agency 407001, Object 665900.

Adopted March 5, 2024. No. 24-140

WHEREAS, The Public Works Department's anticipated 2025 equipment budget will be proposed to include funding for ten tandem trucks; and

WHEREAS, To secure an early production slot and ensure delivery in 2025, the Public Works Department is seeking board approval for this purchase now; and

WHEREAS, Nuss Truck & Equipment of Roseville, MN, responded with the State of Minnesota contract price for ten tandem trucks, for \$1,646,737.00.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of ten (10) 2025 Mack Granite tandem trucks (64FR) from Nuss Truck & Equipment, Inc. of Roseville, MN, in accordance with the above-stated State of Minnesota Contract T-647(5) pricing, inclusive of additional fees and taxes for a total of \$1,646,737.00, payable from Fund 407, Agency 407001, Object 666300 in 2025.

Adopted March 5, 2024. No. 24-141

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a Temporary On-Sale Intoxicating Liquor License is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 62124:

Babbitt Lions Club, Embarrass Township, Temporary On-Sale Intoxicating Liquor License, for the dates of August 23 – 25, 2024, renewal.

Adopted March 5, 2024. No. 24-142

WHEREAS, Minnesota Power has offered to donate to St. Louis County approximately 27,000 white pine seedlings having an estimated monetary value of \$7,290; and

WHEREAS, Minn. Stat. § 465.03 authorizes the County to accept donation of personal property and maintain such property for the benefit of its citizens, provided such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS, Minnesota Power has no requirements or terms as to the management of the trees after planting; and

WHEREAS, The donation would be a welcome contribution to the Land and Minerals Department's annual tree planting program.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes the Land Commissioner to accept a donation from Minnesota Power of approximately 27,000 white pine seedlings to be planted on county managed forest lands.

Adopted March 5, 2024. No. 24-143

#### **BY COMMISSIONER JUGOVICH:**

WHEREAS, St. Louis County operates a Regional Landfill in Virginia, Minnesota, which serves as the primary disposal facility for mixed municipal solid waste generated in the county's Solid Waste Management Area; and

WHEREAS, The St. Louis County Regional Landfill will require additional operational

capacity by the fall of 2024; and

WHEREAS, The construction of this project was competitively bid and the lowest responsible total bid of \$2,916,050.00 was received from Ulland Brothers, Inc. of Cloquet, Minnesota.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to enter into a contract with Ulland Brothers, Inc. at its total bid price of \$2,916,050.00 for the construction of Phases 7,8, and 9 at the Regional Landfill payable from Fund 600, Agency 607001, Object 625500 (MSW).

Unanimously adopted March 5, 2024. No. 24-144

At 10:31 a.m., March 5, 2024, Commissioner Harala, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

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Keith Nelson, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)