

Webex has recently gone through an update that slightly changes how you join and navigate within meetings. Following the update, you will notice that your window to join the meeting and the meeting window both look a bit different.

After you click to **Join Meeting**, this is the window you will see prior to entering the meeting. You can choose your audio connection and video source, and choose to mute or unmute both your video and audio before joining.

The screenshot shows the 'Join Meeting' window with a large 'JG' logo in the center. Below the logo is a control bar with several buttons and options. A dashed box highlights the 'Audio connection' menu, which is open, showing options: 'Use computer audio' (selected), 'Call me' (with a phone number input field), 'Call in', and 'Don't connect to audio'. Below the control bar are four callout boxes with arrows pointing to specific controls: 'Unmute', 'Start video', 'Start Meeting', and a dropdown arrow next to 'Start video'.

Click here to choose your audio connection. If you have a microphone and speaker associated with your computer, you can Use Computer Audio. Otherwise, choose Call Me and enter your phone number. Webex will call you to connect you to the meeting.

Audio connection

- Use computer audio
- Call me Phone number
- Call in
- Don't connect to audio

Connect to video system Audio: Use computer audio Test speaker and microphone

Unmute Start video Start Meeting

When you are ready, click Start Meeting to enter your meeting.

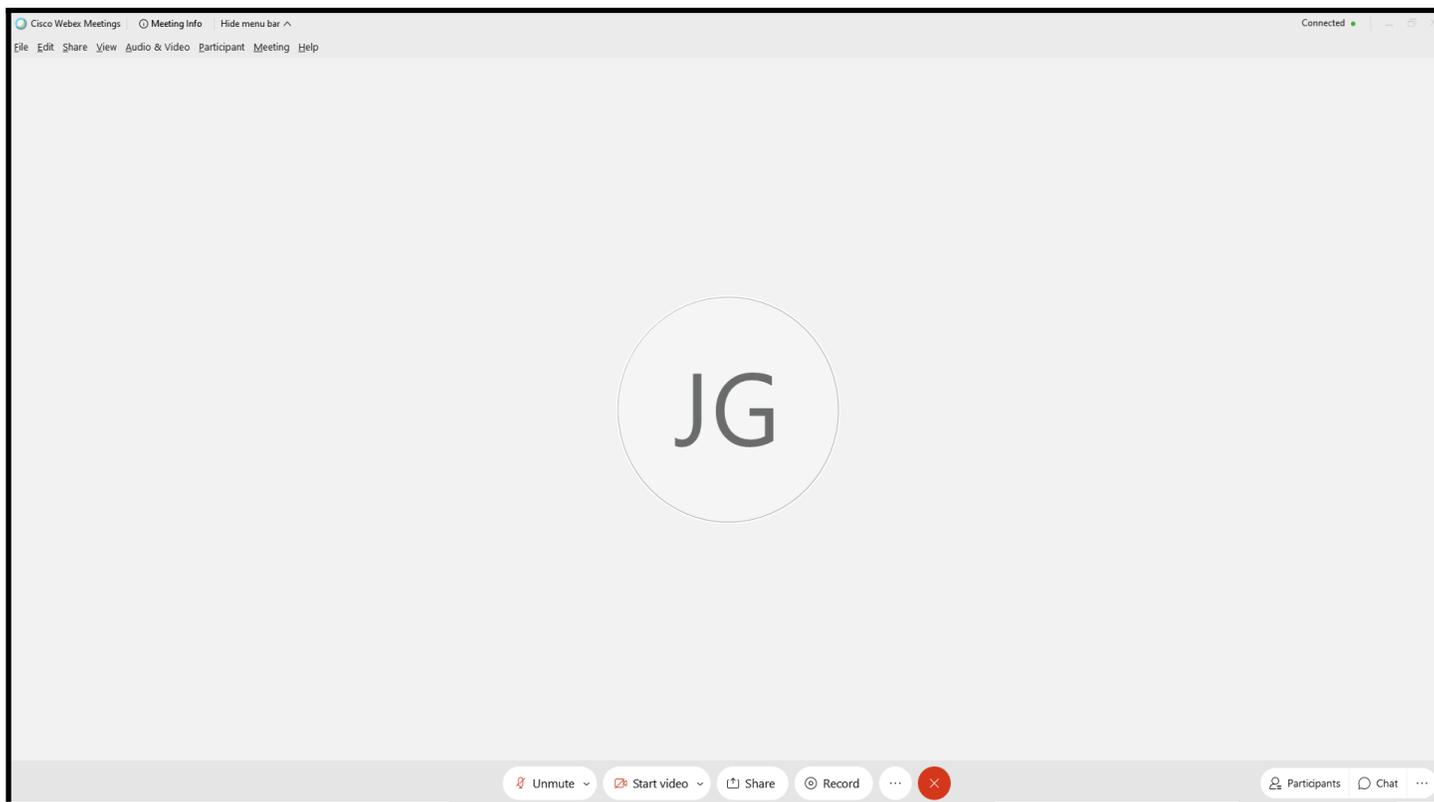
Click this icon to mute or unmute your audio before entering the meeting (you can still mute or unmute inside the meeting too.)

Click the arrow to choose your microphone options.

Click this icon to turn your video on or off before entering the meeting (you can still turn it on or off from inside the meeting too.)

Click the arrow to choose your camera options.

In your Webex meeting, the central icon menu has changed. There are now icons in the bottom middle and icons in the bottom right for you to navigate with. The functionality is the same, your menu icons just look different.



Click on the first icon to mute or unmute your microphone. Click on the arrow within the icon to choose your microphone and speaker options.

Click on the second icon to start or stop your video. Click on the arrow within the icon to choose your camera source and options.

Click the Share icon to share content.

If you are the host of the meeting, you will see the Record button here.

In the more options icon, you will see other options (what you see here will still depend on your role in the meeting).

The red X icon will still exit your meeting.

Your participants panel, chat panel, and notes panel (and polling panel for hosts) can now be accessed here. None of the functionality has changed– they all still work exactly as you are used to.