

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON DECEMBER 15, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 15th day of December 2020, at 9:32 a.m., at the Government Services Center, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance. Chair Jugovich thanked frontline workers for their hard work and dedication during the pandemic.

An Employee Recognition Ceremony was held honoring St. Louis County employees and retirees with 25, 30, 35 and 40+ years of service to St. Louis County. Commissioner Nelson recognized Diane Hinderks, who is retiring after 40+ years of service to St. Louis County.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

At 9:43 a.m., Commissioner Nelson, supported by Commissioner McDonald, moved to approve the sale of surplus fee owned county land for the bid amount of \$48,000 to Gordon A. and Kathleen M. Granmoe; and further, that the appropriate County Officials are authorized to execute a quit claim deed for the property legally described as the Northeast Quarter of Northwest Quarter (NE ¼ of NW ¼), Section Nineteen (19), Township Fifty-one (51), Range Twenty (20) (parcel code 360-0010-03190). A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-595.

At 9:45 a.m., Deputy Administer Brian Fritsinger commented that the county did not receive any bids for the former Public Works Facility located on Hwy. 1, commonly known as the Linden Grove Public Works facility. The property was advertised according to the requirements of Minn. Stat. § 373.01, with the minimum bid set at \$330,000. No action was taken by the County Board. The Board gave direction to the Property Management Department to continue pursuing sale of this property.

At 9:46 a.m., a public hearing was conducted pursuant to Resolution No. 20-566, adopted December 1, 2020, to consider the issuance of an Off-Sale Intoxicating Liquor License to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21. County Attorney Mark Rubin gave the initial presentation and submitted a packet that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes, and required documents for the license to the Clerk of the County Board. Commissioner Nelson asked Rochelle Marty of The Highway 5 Company, who was participating by WebEx, if she had read all liquor license requirements and if she will abide by them; Ms. Marty responded yes. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the

opportunity to speak. At 9:52 a.m., Commissioner Nelson, supported by Commissioner Musolf, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner McDonald, supported by Commissioner Jewell, moved to approve granting the off-sale intoxicating liquor license to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, located in Area 2, and in accordance with the St. Louis County Fee Schedule the annual fee is \$250.00; that said liquor license shall be effective through June 30, 2021, and is approved contingent upon payment of real estate taxes when due; and further that if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-596.

At 9:53 a.m., Chair Jugovich noted that Board was ahead of schedule, so the Board considered two regular agenda items prior to the scheduled 9:55 a.m. and 10:00 a.m. public hearings.

Commissioner Olson, supported by Commissioner Boyle, moved to approve the consent agenda. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Nelson, moved to approve the “2021 St. Louis County Legislative Priorities” and directs its Intergovernmental Relations Director to achieve these outcomes and report progress on other initiatives during the 2021 Legislative Session. Deputy Administrator Brian Fritsinger indicated that the only proposed change from staff, since the Committee of the Whole meeting, was the addition of a statewide film incentive program. Commissioner Nelson indicated that he would support the motion if a \$20 million bonding request for a regional landfill, solid waste, and recycling facility located in Canyon was added to the priority list. As the maker of the motion, Commissioner Jewell agreed that the bonding request be included as a 2021 St. Louis County Legislative Priority. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-598.

County Attorney Mark Rubin confirmed that the Auditor’s Office informed him that all liquor establishments have paid their real estate or personal property taxes when due. No action was taken by the Board, pursuant to Resolution No. 20-567, adopted December 1, 2020, to consider the suspension/revocation of liquor licenses for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28. Commissioner Nelson commended liquor establishments for paying their property taxes even though it has been a tough year.

At 10:02 a.m., a public hearing was conducted pursuant to Resolution No. 20-568, adopted December 1, 2020, to consider a proposed Class “B” Land Exchange for certain lands owned by BioSolids Disposal Site Authority. Chair Jugovich asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action; no one requested the opportunity to speak. At 10:06 a.m., Commissioner Musolf, supported by Commissioner Nelson, moved to close the public hearing. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the land exchange proposal between St. Louis County and the Biosolids Disposal Site Authority and that the appropriate county officials are authorized to execute the necessary documents to complete this land exchange. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-597.

Commissioner Olson, supported by Commissioner Jewell, moved to approve the amended 2021-2025 Capital Improvement Plan. A roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-599.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the 2021 Budget and Property Tax Levy. A roll call vote was taken and the 2021 Property Tax Levy and Budget Resolution was adopted; seven yeas, zero nays. Resolution No. 20-600.

The Board recessed at 10:12 a.m. At 1:05 p.m., the Board reconvened with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, and Beth Olson participated by WebEx.

Commissioner Nelson, supported by Commissioner Musolf, moved to approve a second consent agenda consisting of items passed at the Committee of the Whole meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board approves the extension of the original pledge of \$50,000 and increases the pledge by \$25,000 for a total pledge in the amount of \$75,000 to the Duluth Airport Authority; and further, that if necessary, appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008. A roll call vote was taken, the motion passed; six yeas, one nay (Nelson). Resolution No. 20-613.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 20-443, Joint Powers Agreement and Contract for Services Cost Neutral Transfer.—61387

Kevin Gray, County Administrator, and John Ongaro, Intergovernmental Relations Director, submitting Board Letter No. 20-448, 2021 Proposed Legislative Priorities.—61388

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-445, St. Louis County Capital Improvement Plan (CIP) for 2021-2025 Amendment.—61389

Kevin Gray, County Administrator, and John Ongaro, Intergovernmental Relations Director, submitting Board Letter No. 20-469, Arrowhead Counties Association Lobbying Services Agreement.—61390

Kevin Gray, County Administrator, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 20-471, Joint Powers Agreement with Aitkin, Carlton, Cook, Itasca, Koochiching and Lake Counties and WLSSD for the Development of a Regional Solid Waste Management Plan for Northeastern Minnesota.—61391

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-473, Adjoining Owner Sales.—61392

Kevin Gray, County Administrator, Linnea Mirsch, Public Health and Human Services Department Director, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-476, Certification of Compliance with Federal Standards for a Merit System of Personnel Administration.—61393

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-477, Fire Protection/First Responder Services Contracts for Unorganized Townships 64-21 and 63-21 for CY 2021.—61394

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-479, Reappointments to the St. Louis County Planning Commission.—61395

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 20-466, Duluth Airport Authority Denver Air Service Project.—61396

Minnesota Department of Human Services SFY 21 Housing Support Agreement – Group Settings, Contract No. 53990, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-386

Minnesota Department of Human Services SFY 21 Housing Support Agreement – Group Settings, Contract No. 53991, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-387

Addendum to Contract No. 16811 between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide healthier food guidelines with funding from Minnesota Department of Health State Physical Activity and Nutrition (SPAN) Good Food Guidelines Pilot Project during the period June 1, 2019, to May 31, 2021.—20-388

Purchase of Service Addendum, Contract No. 16874A, between St. Louis County and Lincoln Park Children & Families Collaborative (LPCFC), Duluth, MN, to provide virtual forms of visitation and other related services under the Child Protective Services and Court-Ordered Supervised Visitation and Related Services due to COVID-19, parental incarceration, physical distance between the child and parent, a safety reason, or other approved reason, during the period May 1, 2020, to December 31, 2020.—20-389

Service Agreement Addendum, Contract No. 16920C, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, to provide temporary housing for certain

sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-390

Service Agreement Addendum, Contract No. 16922A, between St. Louis County and Lakeview Behavioral Health, Grand Rapids, MN, to provide temporary housing for certain sheltered or unsheltered homeless individuals in need of Substance Use Disorder Treatment and Medical Assisted Treatment in relation to COVID-19 temporary housing during the period May 1, 2020, to June 30, 2021.—20-391

Service Agreement Addendum, Contract No. 16963B, between St. Louis County and Bois Forte Band of Chippewa, Nett Lake, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-392

Service Agreement Addendum, Contract No. 16964A, between St. Louis County and Lake County Health and Human Services, Two Harbors, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-393

Service Agreement Addendum, Contract No. 16965A, between St. Louis County and Fond du Lac Band of Lake Superior Chippewa, Human Services Division, Cloquet, MN, to provide temporary housing for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period June 1, 2020, to June 30, 2021.—20-394

Service Agreement, Contract No. 16984, between St. Louis County and St. Luke's Home Health Services (St. Luke's), Duluth, MN, to provide home health nursing services for certain sheltered and unsheltered homeless individuals in Isolation and Quarantine (I&Q) as a result of COVID-19 during the period August 1, 2020, to December 1, 2020.—20-395

Addendum to Purchase Agreement, Contract No. 17011A, between the St. Louis County Board of Commissioners and Center for Alcohol and Drug Treatment for Targeted Response to the Opioid Crisis Grant services, removing the Opioid Withdrawal Management Unit Service from the contract.—20-396

St. Louis County Public Health & Human Services Department Contract No. 17028, between St. Louis County and John Soghigian to provide Collaboration for the Northern St. Louis County Early Childhood Mental Health Initiative Project Leader Services during the period December 1, 2020, to June 30, 2021.—20-397

Purchase of Service Agreement, Contract No. 17040, between St. Louis County and Thomas Allen, Inc., West St. Paul, MN, for Delegated Case Management funded by home and community-based waiver services during the period January 1, 2021, to December 31, 2022.—20-398

Purchase of Service Agreement, Contract No. 17049, between St. Louis County and Life House, Inc., Duluth, MN, for Ongoing Housing and Housing Related Services during the period November 1, 2020, to June 30, 2021.—20-399

Purchase of Service Agreement, Contract No. 17052, between St. Louis County and American Indian Community Housing Organization (AICHO), Duluth, MN, for Ongoing Housing and Housing Related Services during the period November 1, 2020, to June 30, 2021.—20-400

St. Louis County Public Health & Human Services Department Contract No. 17055 between St. Louis County and Wherehouse Production Company, LLC, Duluth, MN, to provide Safe COVID Testing Video Campaign for the Northern St. Louis County (NSLC) Early Childhood Mental Health Initiative (ECMHI) Project Leader Services during the period November 6, 2020, to December 1, 2020.—20-401

Service Agreement No. 17057 between St. Louis County and Life House, Inc., Duluth, MN, for COVID-19 testing events during the period December 1, 2020, to December 31, 2021.—20-402

Service Agreement No. 17058 between St. Louis County and Housing & Redevelopment Authority of Virginia, Virginia, MN, for COVID-19 testing events during the period December 1, 2020, to December 31, 2021.—20-403

Upon motion by Commissioner Olson, supported by Commissioner Boyle, resolutions numbered 20-577 through 20-594, as submitted on the first consent agenda, were unanimously adopted as follows:

BY COMMISSIONER OLSON:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of December 1, 2020, are hereby approved.

Adopted December 15, 2020. No. 20-577

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has historically contracted with the provider listed below to provide needed Residential Treatment services for children on behalf of the county and wishes to renew this contract.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the host county contract for The Hills Youth and Family Services d/b/a Woodland Hills, for the purchase of Residential Treatment services for children, for the period January 1, 2021, through December 31, 2021, at the following per diem rates, payable from Fund 230, Agency 232008, Objects 601200 and 601600:

<u>PROGRAM</u>	<u>RATE</u>
Cambia Hills Residential Mental Health	\$354.23 /day
Woodland Hills Juvenile Justice Program	\$316.19 /day

Adopted December 15, 2020. No. 20-578

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has historically contracted with the provider listed below to provide needed Residential Treatment and Foster

Care services for children on behalf of the county and wishes to renew this contract.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the host county contract for Northwood Children's Home Society, Inc., d/b/a Northwood Children's Services, for the purchase of Residential Treatment and Foster Care services for children, for the period January 1, 2021, through December 31, 2021, at the following per diem rates, payable from Fund 230, Agency 232008, Objects 601200 and 601600:

<u>PROGRAM</u>	<u>RATE</u>
Main Residential	\$324.44/day
Diagnostic and Assessment Center	\$372.81/day
Foster Care	\$ 44.00/day

Adopted December 15, 2020. No. 20-579

WHEREAS, Board Resolution No. 20-500 authorized the acceptance of the cost neutral transfer funding from the Department of Human Services (DHS) through the Housing and Support Services Division in the amount up to \$1,760,218 for the period starting when the contract with DHS is signed through June 30, 2021, and to continue each year with the amounts and contracts adjusted based on the DHS award amount each State Fiscal Year; and

WHEREAS, St. Louis County has authorized \$21,136.47 for Bois Forte Band of Chippewa (Bois Forte) to use for hotel vouchers for members who are experiencing homelessness; and

WHEREAS, Minn. Stat. § 471.59, subd. 10, empowers counties to enter into agreements with other governmental units, including federally recognized Indian tribes such as the Bois Forte Band of Chippewa, to perform services or functions counties are authorized to provide such as homelessness prevention.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement between the Bois Forte Band of Chippewa and St. Louis County to facilitate the provision of services to Bois Forte members experiencing homelessness who are residing in St. Louis County but outside of reservation boundaries.

Adopted December 15, 2020. No. 20-580

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 27% Federal (\$500,000), 27% Minnesota Department of Transportation (\$496,670), and 46% City of Biwabik local match (\$873,610), payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

Reconstruction of the streetscape and downtown revitalization project located on Main Street/TH 135 located in the City of Biwabik.

Adopted December 15, 2020. No. 20-581

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 80% Federal (\$243,200) and 20% City of Ely local match (\$60,800), payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

Trezona & Semers Park Trail System Improvements project within the City of Ely.

Adopted December 15, 2020. No. 20-582

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 70% Federal (\$210,000) and 30% City of Gilbert local match (\$90,000), payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

MN TH 37 Bike Lane connection to the Mesabi Trail System located within the City of Gilbert.

Adopted December 15, 2020. No. 20-583

WHEREAS, St. Louis County has in the past sponsored federally funded projects for various cities, townships and organized groups; and

WHEREAS, Cities under 5,000 in population, townships, and organized groups require a sponsor; and

WHEREAS, The listed project merits sponsorship by St. Louis County; and

WHEREAS, The project listed below does not require funding or maintenance by St. Louis County; and

WHEREAS, Funding is anticipated to be 80% Federal (\$489,600) and 20% City of Mountain Iron local match (\$122,400) payable from Fund 220, Object 652700 in an Agency to be determined upon project set up.

THEREFORE, BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding.

RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the following project:

Pedestrian/Bicycle Trail Improvements project from CSAH 7 & TH 169 intersection to the existing Mesabi Trail crossing located on CSAH 109 within the City of Mountain Iron.

Adopted December 15, 2020. No. 20-584

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of Bolton & Menk, Inc., of Hermantown, Minnesota, for the design of left turn lanes at the intersection of Midway Road/North Cloquet Road (CP 0013-458864/SP 069-070-052), Midway Road/Stark Road (CP 0013-458865/SP 069-070-053) and Midway Road/Arrowhead Road (CP 0013-533028/SP 069-070-057). The cost of these services is \$91,065, payable from Fund 220, Agencies 220600/220601/220602, Object 626600.

Adopted December 15, 2020. No. 20-585

WHEREAS, St. Louis County receives iron ore royalties from tax forfeited minerals; and
WHEREAS, Minn. Stat. § 298.2215 allows a county to establish a scholarship program for local high school graduates.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs County Administration to fund the 2021-2022 scholarship program through the use of mineral royalties in the amount of \$150,000.

RESOLVED FURTHER, That the Board approves the disbursement of scholarship funds for the 2021-2022 school year as follows:

- Mesabi Range College Foundation: \$37,500
- Hibbing Community College Foundation: \$37,500
- Vermilion Community College Foundation: \$37,500
- Lake Superior College Foundation: \$37,500

Adopted December 15, 2020. No. 20-586

WHEREAS, The Northspan Group, Inc., was established in 1985 as a non-profit organization to offer professional business and community development services; and

WHEREAS, The Upper Minnesota Film Office (UMFO) was established in 1996 by the Northspan Group, Inc., to promote Northeast Minnesota as a location for contract filming of movies, documentaries, commercials, and related video media productions; and

WHEREAS, The UMFO has asked the County to consider funding its transition to an independent 501(c)(3) organization and for operating support for the new organization; and

WHEREAS, The UMFO states that it can provide economic resources in the form of additional jobs, wages, benefits, and peripheral growth in the County and region as an independent organization; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Under Minn. Stat. § 375.83 the County may appropriate money to be paid to an organization that will use the money to promote, advertise, improve, or develop the economic resources of the county; and

WHEREAS, Funding is available through Economic Development funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a one-time grant contribution in the amount of \$150,000, payable in installments, to Independent Television Festival, Inc., dba Catalyst Story Institute, as a fiscal agent for the UMFO, to assist the UMFO in its incorporation as a legal Minnesota nonprofit 501(c)(3) and to provide operating support for the new organization.

RESOLVED FURTHER, That County staff shall develop and identify special performance measures to be accomplished by UMFO to be included in the grant/funding agreement.

RESOLVED FURTHER, That if necessary, appropriate County officials are authorized to negotiate the terms and conditions and execute appropriate grant/funding agreement(s) with the UMFO and/or its fiscal agents on behalf of the UMFO, payable from Fund 178, Object 311008 or its designated fund.

RESOLVED FURTHER, That St. Louis County Board Resolution No. 20-481 is rescinded.

Adopted December 15, 2020. No. 20-587

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

GRANT BUDGET CHANGE

1. Increase Sheriff revenue and expense budget to include the awarded amount for the Title III grant award, which was omitted from Resolution 20-261 (\$36,044.32).
2. Increase Public Health and Human Services revenue and expense budget to include an increase in the Public Health Preparedness grant award (Resolution 19-720) (\$137.00).

USE OF AN EXISTING FUND BALANCE

3. Use of general fund cash flow fund balance to purchase backup VIPER software and equipment; this purchase was authorized on Resolution 19-578 in 2019 and Public Safety Innovation fund balance was reduced at that time, but it was not spent or encumbered by the end of the year (\$117,480.72).
4. Use of missing heirs fund balance to write off an investment that was held in our possession for twenty-one years and can no longer be claimed by the beneficiary (\$28,578.62), and for payment to the heir of an estate that was being held in the County's possession (\$34,978.65).
5. Use of Sheriff's controlled substances fund balance to cover annual DARE (Drug Abuse Resistance Education) reimbursements (\$2,000.00).
6. Use of Sheriff's Enhanced 911 fund balance to cover ARMER upgrade software and licensing (\$15,874.00), and the uninterruptible power supply replacement battery at the Public Safety Building (\$13,551.00).

REVENUE AND EXPENSE BUDGET INCREASE

7. Increase the Sheriff revenue and expense budget to include a donation from Amsoil for the unbudgeted purchase of K9 "Donny" (\$10,000.00).
8. Increase the Sheriff revenue and expense budget to include Toward Zero Deaths grant funds outlined in a Memorandum of Understanding with the City of Virginia (\$18,800.00).

9. Increase the Public Works revenue and expense budget to include the City of Duluth's share of overrun on SAP 069-609-043, Res. 19-271, Eight (8) Tied Grading and Bituminous Paving Projects, Duluth and Rice Lake (\$499,520.32).
10. Increase the Public Health and Human Services revenue and expense budget for additional Supplemental Nutrition Assistance Program (SNAP) employment and training funds (\$102,781.00).
11. Increase the Public Health and Human Services revenue and expense budget due to an increase in Minnesota Department of Human Services COVID relief funds (\$113,220.00).
12. Increase the Public Health and Human Services revenue and expense budget for isolation and quarantine for people who are homeless, funded by the Minnesota Department of Human Services (\$224,743.44).
13. Increase the Public Health and Human Services budget to include a Good Foods grant, awarded through the Community Health Board, to cover contractual services and supplies (\$10,000.00).
14. Increase the Land and Minerals revenue and expense budget to reflect additional fees for the online auction buyer's premium (\$23,248.31).
15. Reclassify Land and Minerals timber refunds from a revenue code to an expense code to account for them properly in the new paperless Accounts Payable process (\$300,000.00).
16. Increase capital projects revenue and expense budget to include an energy conservation rebate received from Virginia Public Utilities (\$24,112.44).
17. Increase the revenue and expense budget in 2018A Capital Improvement Bond (\$1,988.26) and 2018B Capital Improvement Bond (\$51.88) to match actual year-to-date investment earnings.

CONTRIBUTION TO FUND BALANCE

18. Reverse a previously authorized (Resolution 20-294, #3) use of general fund cash flow fund balance for costs associated with COVID-19, as the availability of CARES funding has made this transfer unnecessary (\$125,000.00).
19. Increase Septic Loans budget to include loan default revenue (\$17,611.00), with a corresponding increase in expense, and a contribution to fund balance for the portion that will not be spent in 2020 (\$832.00).
20. Establish a COVID-19 pandemic fund balance assignment in the general fund using 2020 general fund budgetary savings (\$3,000,000.00).

BUDGET TRANSFER

21. Reverse a previously authorized (Resolution 20-294, #22) transfer from Administration to Sheriff to cover the purchase of masks, as the availability of CARES funding has made this transfer unnecessary (\$132,500.00).
22. Transfer funds from the general fund COVID-19 pandemic fund balance assignment to the HRA to complete the Community Assistance Awards based on evolving US Treasury guidance around capital acquisition (\$1,000,000.00).
23. Transfer from general fund salary contingency to Public Health and Human Services to cover health insurance budget shortfalls (\$325,261.00).
24. Transfer Elections budget from personnel to operating to align with actual costs (\$365.29).
25. Transfer a portion of Public Health and Human Services personnel budget savings to operating to cover a contract for a consultant as the interim Continuum of Care Coordinator (\$5,000.00).
26. Reverse a previously authorized (Resolution 20-294, #25) transfer from the Public Works capital equipment fund to the general fund for costs associated with COVID-19, as the availability of CARES funding has made this transfer unnecessary (\$1,250,000.00).

27. Reverse a previously authorized (Resolution 20-294, #24) transfer from capital projects to the general fund for costs associated with COVID-19, as the availability of CARES funding has made this transfer unnecessary (\$600,000.00).
28. Transfer unspent furniture budget from capital projects back to Public Health and Human Services, due to a decrease in the vendor's quote (\$1,663.50).

	Fund	Agency	Object	Grant	Year	Expense Budget	Transfer Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
GRANT BUDGET CHANGE											
1	100	135999	540106	13503	2020				(36,044.32)		
	100	135999	629900	13503	2020	36,044.32					
2	230	233999	540241	23601	2020				(137.00)		
	230	999999	311200					137.00			
USE OF AN EXISTING FUND BALANCE											
3	100	999999	311107								(117,480.72)
	100	135001	665900			117,480.72					
4	161	161001	653000			63,557.27					
	161	999999	311200								(63,557.27)
5	171	999999	311200								(2,000.00)
	171	171001	695100			2,000.00					
6	179	179001	634801			15,874.00					
	179	179001	634802			13,551.00					
	179	999999	311200								(29,425.00)
REVENUE AND EXPENSE BUDGET INCREASE											
7	100	129008	583100						(10,000.00)		
	100	129008	642900			10,000.00					
8	100	129999	551505	12917	2020				(5,000.00)		
	100	129999	610300	12917	2020	5,000.00					
	100	129999	540709	12952	2020				(4,500.00)		
	100	129999	610300	12952	2020	4,500.00					
	100	129999	540710	12953	2020				(9,300.00)		
	100	129999	610300	12953	2020	9,300.00					
9	220	220451	652700			499,520.32					
	220	220451	551501						(499,520.32)		
10	230	231007	628200			102,781.00					
	230	231007	540101						(102,781.00)		
11	230	233010	540279						(113,220.00)		
	230	233010	629900			113,220.00					
12	230	233010	629900			224,743.44					
	230	233010	530720						(224,743.44)		
13	230	230040	590500							(500.00)	
	230	233999	540276						(10,000.00)		
	230	233999	629900			8,500.00					
	230	233999	640900			1,000.00					
	230	233999	697700				500.00				
	230	999999	311200					500.00			
14	240	240001	583100						(23,248.31)		
	240	241003	629905			23,248.31					
15	240	240001	638000			300,000.00					
	240	241001	580100						(300,000.00)		
16	400	400015	545117						(24,112.44)		
	400	400015	663100			24,112.44					
17	448	448001	571000						(51.88)		
	448	448001	629900			51.88					
	445	445001	629900			1,988.26					
	445	445001	571000						(1,988.26)		
CONTRIBUTION TO FUND BALANCE											
18	100	104019	629900			(125,000.00)					
	100	999999	311107					125,000.00			
19	286	999999	311200					832.00			
	286	286999	629900	28601	2016	16,779.00					
	286	286999	530102	28601	2016				(17,611.00)		
20	100	129003	610000			(750,000.00)					
	100	129004	610000			(350,000.00)					
	100	129007	610000			(400,000.00)					

100	135001	610000	(500,000.00)	
100	137002	610000	(1,000,000.00)	
100	999999	311449		3,000,000.00

BUDGET TRANSFER

21	100	104019	629900	132,500.00	
	100	129003	642700	(132,500.00)	
22	100	999999	311449		(1,000,000.00)
	100	100001	67600		1,000,000.00
	250	251001	590100		(1,000,000.00)
	250	251001	629900	1,000,000.00	
23	100	104006	619900	(325,261.00)	
	100	104006	697600		325,261.00
	230	230006	615100	30,000.00	
	230	230006	590100		(30,000.00)
	230	231014	590100		(44,000.00)
	230	231014	615100	44,000.00	
	230	233001	590100		(21,261.00)
	230	232008	590100		(230,000.00)
	230	233001	615100	21,261.00	
	230	232008	615100	230,000.00	
24	100	127003	634800	365.29	
	100	127003	610000	(365.29)	
25	230	232001	610100	(5,000.00)	
	230	232001	629900	5,000.00	
26	100	104019	590100		1,250,000.00
	100	104019	629900	(1,250,000.00)	
	407	407001	697600		(1,250,000.00)
	407	407001	666300	1,250,000.00	
27	100	104019	590100		600,000.00
	100	104019	629900	(600,000.00)	
	400	400023	697600		(600,000.00)
	400	400023	663100	600,000.00	
28	230	230011	590100		(1,663.50)
	230	230011	640300	1,663.50	
	400	400012	640300	(1,663.50)	
	400	400012	697600		1,663.50

Adopted December 15, 2020. No. 20-588

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 20, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted December 15, 2020. No. 20-589

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated December 4, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted December 15, 2020. No. 20-590

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61283.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

Minno-ette Inc. dba Minno-ette Inc., Fredenberg Township, transfer.

Adopted December 15, 2020. No. 20-591

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishments:

Gnesen Convenience Store, LLC dba Gnesen Convenience Store, LLC, Gnesen Township;

Minit Mart, LLC dba Minit Mart Proctor Spirit Mountain, City of Proctor;

Melrude Whistle Stop, LLC dba Melrude Whistle Stop, LLC, Ellsburg Township;

Elephant Lake Lodge, Inc. dba Melgeorge's Elephant Lake Lodge, Camp 5 Township;

Northern Tier Retail, LLC dba Speedway #4778, City of Cotton;

Stutzman Group, Inc. dba Hoyt Lakes IGA, City of Hoyt Lakes;

Randall Willeck dba Country Corner Store, Culver Township;

Cooper's Gateway General Store Corp dba Gateway General Store, Unorganized Township 68-21;

Holiday Stationstores, LLC dba Holiday Stationstore #85, City of Proctor;

Holiday Stationstores, LLC dba Holiday Stationstore #409, Canosia Township;

Holiday Stationstores, LLC dba Holiday Stationstore #184, White Township;

Minno-ette Inc. dba Minno-ette Inc., Fredenberg Township;

Chalstrom's Bait & Tackle, LLC dba Chalstrom's Bait, City of Rice Lake;

The following license holders were issued a tobacco violation citation on the dates as stated:

Smith Dam Company, LLC dba Pequaywan Inn, Unorganized Township 54-13, August 23, 2017;

Bois Forte Reservation Tribal Council dba Y Store, Vermilion Lake Township, July 10, 2019;

M. & T. Wedin, Inc. dba Wooden Table Inn, Unorganized Township 60-19, August 15, 2016;

Van Gillen's Dry Dock Bar, Inc. dba Dry Dock Bar & Restaurant, Midway Township, October 3, 2020;

Ely-Winton Rod & Gun Club, Inc. dba Samz Place, Morse Township, August 27, 2016;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 15, 2020. No. 20-592

WHEREAS, When a vacancy occurs in the Sheriff's Office, a review is done to determine if the positions should be filled as is or if they should be reallocated to a level more aligned with the needs of the Office and the customers it serves; and

WHEREAS, The Sheriff's Office and Human Resources Department conducted such a review when these Information Specialist II positions became vacant and determined that reallocation to the Information Specialist III class was appropriate; and

WHEREAS, County fiscal policies specify that any position change greater than three (3) pay grades must go to the County Board for approval.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of two (2) 1.0 FTE Information Specialist II positions (Position codes 0421-053 & 0420-016, Civil Service Basic Unit Pay Plan, Pay Grade B10), to 1.0 FTE Information Specialist III (Civil Service Basic Unit Pay Plan, Pay Grade B14), in the Sheriff's Office, resulting in a total increase of approximately \$8,970, dependent upon the starting salary of a successful candidate, to be accounted for in Fund 100, Agency 129003, Object 610100.

Adopted December 15, 2020. No. 20-593

WHEREAS, St. Louis County believes in efficient and effective waste management programs to enhance services to residents and businesses while protecting the environment; and

WHEREAS, St. Louis County requires the services of a contractor to load and haul Class I demolition waste from four (4) county specified transfer locations to designated Minnesota Pollution Control Agency (MPCA)-permitted landfills for disposal; and

WHEREAS, The haulage service was competitively bid in July 2017, with several bids received; and

WHEREAS, The haulage contracts held by Mahkahta Trucking, Inc., were terminated by mutual agreement on May 30, 2019; and

WHEREAS, The original bid tabulation sheet of July 31, 2017, was utilized to offer the next closest responsible bidder the opportunity to fulfill the terms of the terminated Mahkahta contracts; and

WHEREAS, Carleton Companies, Inc., agreed to fulfill the remaining contract terms through December 31, 2020, at their respective bid prices; and

WHEREAS, In September 2020, Environmental Services Department exercised statutory language under Minn. Stat. § 400.04, Subd. 4, to negotiate a three-year haulage contract for the Aurora, Cook, Ely, and Hibbing transfer stations with the current vendor starting on January 1, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a three-year demolition waste haulage contract with Carleton Companies, Inc., Bemidji and Virginia, Minnesota, for the Aurora, Cook, Ely, and Hibbing transfer stations, plus a fuel adjustment clause, beginning January 1, 2021, at an estimated annual cost of \$95,180.00, payable from Fund 600, Agency 605001, Object 629901.

Adopted December 15, 2020. No. 20-594

BY COMMISSIONER NELSON:

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and bid(s) were received; said property is legally described as follows:

The Northeast Quarter of Northwest Quarter (NE ¼ of NW ¼), Section Nineteen (19), Township Fifty-one (51), Range Twenty (20) according to the government survey thereof;

Parcel Code 360-0010-03190; and

WHEREAS, Gordon A. Granmoe and Kathleen M. Granmoe submitted the high proxy

bid of \$48,000 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed conveying the above listed property to Gordon A. Granmoe and Kathleen M. Granmoe for the bid amount of \$48,000, payable to Fund 100, Agency 128014, Object 583202. Buyer(s) are also responsible for deed tax and recording fees.

Unanimously adopted December 15, 2020. No. 20-595

BY COMMISSIONER McDONALD:

WHEREAS, The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, St. Louis County, Minnesota, has applied for an Off-Sale Intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an Off-Sale Intoxicating liquor license; and

WHEREAS, A public hearing was held on December 15, 2020, at 9:50 a.m., in the Government Service Center, Virginia, Minnesota, for the purpose of considering the granting of the Off-Sale Intoxicating Liquor License; and

WHEREAS, With regard to the application for said license, The Highway 5 Company has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, located in Area 2, and in accordance with the St. Louis County Fee Schedule the annual fee is \$250.00.

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2021.

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due.

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted December 15, 2020. No. 20-596

BY COMMISSIONER NELSON:

WHEREAS, St. Louis County is proposing a land exchange with Biosolids Disposal Site Authority to fulfill the agreement to exchange lands as directed by County Board Resolution No. 14-315 and agreement dated May 27, 2014; and

WHEREAS, St. Louis County has fulfilled the requirements of Minn. Stat. § 373.01 Sub. 1(5)e for the proposed land exchange with Biosolids Disposal Site Authority. The following parcels as shown on the attached board file will be subject to exchange.

THEREFORE, BE IT RESOLVED, That the parcels identified in the attached County Board file are hereby approved to be exchanged between St. Louis County and the Biosolids Disposal Site Authority.

RESOLVED FURTHER, That the St. Louis County Board and the appropriate county

officials are authorized to execute the necessary documents to complete this land exchange.

Unanimously adopted December 15, 2020. No. 20-597

BY COMMISSIONER JEWELL:

WHEREAS, The County Board was presented with a draft of legislative priorities for the 2021 Legislative Session at its Committee of the Whole meeting on December 1, 2020; and

WHEREAS, Intergovernmental Relations Director John Ongaro discussed each item with commissioners and received input in finalizing the list of priorities.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the “2021 St. Louis County Legislative Priorities” as found in County Board File No. 61388, and directs its Intergovernmental Relations Director to work to achieve these outcomes and report progress on other initiatives during the 2021 Legislative Session.

Unanimously adopted December 15, 2020. No. 20-598

BY COMMISSIONER OLSON:

WHEREAS, The St. Louis County Board, pursuant to Minn. Stat. § 373.40, has previously approved a Capital Improvement Plan; and

WHEREAS, The County has identified a goal of reviewing and updating its Capital Improvement Plan as part of its annual budget process; and

WHEREAS, The Board has reviewed the Capital Improvement Plan and has considered the following for each project described in the proposed amendment and the overall plan:

1. The condition of the county's existing infrastructure, including the projected need for repair or replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the county;
6. The relative benefits and costs of alternative uses of the funds; Operating costs of the proposed improvements; and
7. The alternatives for providing services more efficiently through shared facilities with other cities or local government units.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, based on the considerations set forth in the amendment and overall plan and as set forth herein, approves the Capital Improvement Plan, as amended for the years 2021 through 2025, on file with the County Auditor as County Board File No. 61389.

Unanimously adopted December 15, 2020. No. 20-599

BY COMMISSIONER NELSON:

**BUDGET AND LEVY RESOLUTION
FISCAL YEAR 2021**

A. County-wide Levy (Non-debt)

Fund 100 General Fund	62,708,125
Fund 155 Depot	326,405
Fund 184 County Extension	1,237,662
Fund 200 Road & Bridge Fund	20,611,558
Fund 230 Public Health & Human Services	49,241,284
Fund 400 Capital Projects - County Facilities	953,451
Fund 405 Capital Projects - Road & Bridge	502,950
Fund 407 Capital Projects - Road & Bridge Equipment	4,631,576

\$140,213,011

B. Regional Levy (Non-debt)

Fund 100 General Fund - Arrowhead Regional Library	699,504
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\$699,504

C. Debt Service Funds (County-wide)

Fund 318 Capital Improvement Bond 2013A	1,638,614
Fund 320 ARC Capital Improvement Bond 2013	480,290
Fund 322 Refunding Bond 2010A	607,189
Fund 324 Refunding Bond 2008B	1,027,005
Fund 328 Capital Improvement Bond 2018A	2,107,698
Fund 329 Capital Improvement Bond 2018B	948,543

\$6,809,339

\$147,721,854

Total Use of Assets

Total Source of Assets

		Adopted Expenditures	697600 Transfers Out	311201 Accumulation of Fund Balance	Total	500100 Property Tax Levy	Other Revenue	590100 Transfers In	311202 Use of Fund Balance	Total
GENERAL FUND	100 General Fund	116,226,685	3,337,474	230,877	119,795,036	(63,407,630)	(52,729,279)	(1,999,514)	(1,655,914)	(119,795,336)
	148 Volunteer Fire Departments	638,088	-	-	638,088	-	(638,088)	-	-	(638,088)
	149 Personnel Service Fund	5,000	-	-	5,000	-	(5,000)	-	-	(5,000)
	155 Depot	710,551	-	-	710,551	(326,405)	(384,146)	-	-	(710,551)
	159 Attorney-CS-Mod Filing Fee	9,000	-	-	9,000	-	(1,500)	-	(7,500)	(9,000)
	160 MN Trail Assistance	500,000	-	-	500,000	-	(500,000)	-	-	(500,000)
	161 Missing Heirs	-	-	120	120	-	(120)	-	-	(120)

166	Sheriff Fine Contingency	13,000	-	-	13,000	-	(13,000)	-	-	(13,000)
167	Attorney's Forfeitures	110,000	-	-	110,000	-	(45,000)	-	(65,000)	(110,000)
168	Sheriff's State Forfeitures	15,000	-	-	15,000	-	(15,000)	-	-	(15,000)
169	Attorney Trust Accounts-VW	21,736	-	-	21,736	-	(6,000)	-	(15,736)	(21,736)
171	Controlled Substances	5,000	-	-	5,000	-	(5,000)	-	-	(5,000)
172	Sheriff Federal Forfeitures	10,000	-	-	10,000	-	(10,000)	-	-	(10,000)
173	Emergency Shelter Grant	207,000	-	-	207,000	-	(207,000)	-	-	(207,000)
176	Economic Development-Tax Forf	250,000	-	-	250,000	-	415,368	(250,000)	(415,366)	(250,000)
179	Enhanced 9-1-1	376,503	30,000	-	406,503	-	(325,250)	-	(61,253)	(406,503)
180	Law Library	375,010	-	-	375,010	-	(222,500)	-	(152,510)	(375,010)
183	City/County Communications	8,241	-	-	8,241	-	(6,000)	-	(2,241)	(8,241)
184	Extension Service	1,261,267	-	-	1,261,267	(1,237,662)	(23,605)	-	-	(1,261,267)
187	Drug Buy Money	25,000	-	-	25,000	-	(25,000)	-	-	(25,000)
192	Permit to Carry	302,626	-	-	302,626	-	(298,417)	-	(4,209)	(302,626)

121,069,909	3,367,474	231,097	124,668,480	(64,971,696)	(55,044,547)	(2,249,514)	(2,402,723)	(124,668,480)
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**SPECIAL
REVENUE
FUNDS**

200	Public Works	43,125,466	30,000	-	43,155,466	(20,811,558)	(22,203,926)	(60,000)	(260,000)	(43,155,466)
204	Local Option Transit Sales Tax	6,166,369	6,933,631	-	15,100,000	-	(15,100,000)	-	-	(15,100,000)
210	Road Maint - Unorg Townships	1,903,226	-	-	1,903,226	-	(1,903,226)	-	-	(1,903,226)
220	State Road Aid	33,657,902	-	-	33,657,902	-	(33,657,902)	-	-	(33,657,902)
230	Public Health & Human Services	109,683,353	397,505	-	110,080,859	(49,241,284)	(60,164,964)	(494,576)	(149,733)	(110,080,859)
238	HHS Conference	207,644	-	-	207,644	-	(207,644)	-	-	(207,644)
240	Forfeited Tax	7,290,174	250,000	26,625	7,566,799	-	(7,566,798)	-	-	(7,566,798)
250	St. Louis County HRA	417,376	-	-	417,376	-	(217,376)	-	(200,000)	(417,376)
260	CDBG Grant	2,055,000	-	-	2,055,000	-	(2,055,000)	-	-	(2,055,000)
261	CDBG Program Income	50,000	-	-	50,000	-	(50,000)	-	-	(50,000)
270	Home Grant	450,200	-	-	450,200	-	(450,200)	-	-	(450,200)
280	Federal Septic Loan - EPA Fund	75,000	-	-	75,000	-	(5,000)	-	(70,000)	(75,000)
281	SLC Septic Loans	-	-	6,000	6,000	-	(6,000)	-	-	(6,000)
285	Septic Loans - MPCA	17,395	-	-	17,395	-	-	-	(17,395)	(17,395)
286	Septic Loans - SST3/BWSR	76,016	-	-	76,016	-	-	-	(76,016)	(76,016)

287	Septic Loans - HRA	9,242	-	-	9,242	-	-	-	(9,242)	(9,242)
288	Septic Loans - Env Trust Fund	105,000	-	-	105,000	-	-	(105,000)	-	(105,000)
289	ISTS	937,047	30,000	-	937,047	-	(260,000)	(657,047)	-	(937,047)
290	Forest Resources	1,263,464	330,000	-	1,613,464	-	(734,649)	-	(878,815)	(1,613,464)

209,479,897	7,971,136	34,625	217,485,658	(69,852,842)	(144,634,688)	(1,336,925)	(1,661,203)	(217,485,658)
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**DEBT
SERVICE
FUNDS**

318	Capital Improve Bond 2013A	1,560,555	-	76,029	1,636,614	(1,636,614)	-	-	-	(1,636,614)
320	ARC Capital Improve Bond 2014A	457,419	-	22,871	480,290	(480,290)	-	-	-	(480,290)
322	Refunding Bond 2013D	578,275	-	26,914	607,189	(607,189)	-	-	-	(607,189)
324	Refunding Bond 2015B	976,100	-	46,905	1,027,005	(1,027,005)	-	-	-	(1,027,005)
325	Capital Improve Bond 2015C	3,337,406	-	-	3,337,406	-	-	(3,337,406)	-	(3,337,406)
326	Capital Improve Bond 2016A	1,984,286	-	-	1,984,286	-	-	(1,984,286)	-	(1,984,286)
327	Refunding Bond 2016B	458,750	-	-	458,750	-	-	-	(458,750)	(458,750)
328	Capital Improve Bond 2016A	2,007,331	-	100,367	2,107,698	(2,107,698)	-	-	-	(2,107,698)
329	Capital Improve Bond 2016B	1,093,550	-	54,693	1,148,543	(948,543)	-	-	(200,000)	(1,148,543)
330	Capital Improve Bond 2020A	1,535,176	-	76,759	1,611,937	-	-	(1,611,937)	-	(1,611,937)
331	Refunding Bond 2020B	93,613	-	-	93,613	-	-	-	(93,613)	(93,613)

14,064,795	-	410,537	14,495,332	(6,809,338)	-	(6,933,631)	(752,363)	(14,495,332)
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**CAPITAL
PROJECTS
FUNDS**

400	County Facilities	960,000	-	-	960,000	(953,451)	(6,549)	-	-	(960,000)
402	Depreciation Reserve Fund	116,123	-	-	116,123	-	-	(116,123)	-	(116,123)
403	Emergency Repairs	2,000,000	-	-	2,000,000	-	-	(2,000,000)	-	(2,000,000)
405	Public Works Building Constr	503,681	-	-	503,681	(502,950)	(731)	-	-	(503,681)
407	Public Works - Equipment	4,835,534	-	-	4,835,534	(4,831,576)	(103,958)	(100,000)	-	(4,835,534)

8,415,339	-	-	8,415,339	(6,087,978)	(111,238)	(2,216,123)	-	(8,415,339)
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**PERMANENT
FUND**

500	Shoreline Sales	26,500	1,013,755	-	1,040,255	-	-	-	(1,040,255)	(1,040,255)
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26,500	1,013,755	-	1,040,255	-	-	-	(1,040,255)	(1,040,255)
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**ENTERPRISE
FUNDS**

600	Environmental Services	9,262,655	25,000	52,945	9,340,600	-	(9,340,600)	-	-	(9,340,600)
610	Regional Landfill Trust	-	-	137,506	137,506	-	(112,506)	(25,000)	-	(137,506)
615	919 Fees	-	-	375,000	375,000	-	(375,000)	-	-	(375,000)
640	Flat Books	20,300	-	-	20,300	-	(20,300)	-	-	(20,300)

9,282,955	25,000	565,450	9,873,406	-	(9,848,406)	(25,000)	-	(9,873,406)
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INTERNAL
SERVICE
FUNDS

715	County Garage	1,761,791	-	-	1,761,791	-	(1,675,667)	-	(86,093)	(1,761,791)
720	Property Casualty Liability	566,246	-	-	566,246	-	(427,791)	-	(158,457)	(566,246)
730	Workers Compensation	3,496,435	-	-	3,496,435	-	(3,497,656)	-	1,221	(3,496,435)
740	Medical Dental Insur	39,315,000	383,828	595,322	40,294,150	-	(40,294,150)	-	-	(40,294,150)
		45,159,474	383,828	595,322	46,138,623	-	(45,895,294)	-	(243,329)	(46,138,623)
		407,518,869	12,761,193	1,837,031	422,117,093	(147,721,854)	(255,534,173)	(12,761,193)	(6,099,873)	(422,117,093)

**2021
Adopted
Budget**

General Fund

Policy & Management

Non-Departmental Revenue	2,647,769
Board of Commissioners	1,261,933
Aid to Other Agencies-Econ Dev	247,000
Aid to Other Agencies-Other	17,801,595
Administration	3,753,291
Intergovernmental Affairs	346,673
Labor Relations	152,107
	<u>26,210,369</u>

Planning and Development

Planning & Development	3,148,631
	<u>3,148,631</u>

Administration

IT	9,658,258
Purchasing	556,583
Veterans Service Officer	839,694
Property Management	9,577,850
Mine Inspector	290,415
Safety and Risk Management	869,503
	<u>21,792,303</u>

Auditor

Auditor	6,111,961
Elections	65,193
	<u>6,177,154</u>

Human Resources

Human Resources	1,978,664
Employee Development & Wellness	685,309
	<u>2,663,973</u>

Attorney

County Attorney	9,376,522
	<u>9,376,522</u>

Assessor	
Assessor	5,221,543
	<u>5,221,543</u>
Recorder	
Microfilming	45,028
Recorder	2,727,820
	<u>2,772,848</u>
Communications	
Emergency Communications	5,051,840
Radio Maintenance	990,859
	<u>6,042,698</u>
Commitment Representation	
Commitment Representation	132,500
	<u>132,500</u>
Sheriff	
Sheriff	18,940,441
Boat & Water Safety	60,859
Medical Examiner	615,220
Emergency Management	313,181
Rescue Squad	274,631
Law Enforcement Services	708,411
Jail Prisoners	12,593,260
	<u>33,506,003</u>
Courts	
Court Administrator/Law Library Rent	1,225,018
Examiner of Titles	162,062
	<u>1,387,079</u>
Health Care Reform/Reserve for Retired Employees	
Health Care Reform/Retiree Pay	1,132,735
	<u>1,132,735</u>
Total Expenses	<u>119,564,359</u>
Means of Financing	
Property Taxes	(63,407,630)
Other Taxes	(7,903,127)
Licenses and Permits	(322,994)
Intergovernmental Revenues	(16,820,834)
Charges for Services	(4,379,101)
Intra-County Revenues	(19,183,487)
Fines and Forfeitures	(1,725)
Investment Earnings	(3,000,000)
Miscellaneous	(1,093,010)
Transfers In	(1,999,514)
Other Financing Sources	(25,000)
Total Revenues	<u>(118,136,423)</u>
Total General Fund	
Use of (Contribute to) Fund Balance	<u>1,427,937</u>

Depot**Fund 155 Depot**

Depot	710,551
	<hr/>
	710,551
	<hr/>
Total Expenses	710,551
	<hr/>

Means of Financing

Property Taxes	(326,405)
Charges for Services	(115,000)
Miscellaneous	(269,146)
	<hr/>
Total Revenues	(710,551)
	<hr/>

Total Depot

Use of (Contribute to) Fund Balance	<hr/>
	-
	<hr/>

MN Extension Service

MN Extension Services/S.L.C.	696,681
MN Extension Service - Grants	4,125
Youth Task Force	560,460
	<hr/>
Total Expenses	1,261,267
	<hr/>

Means of Financing

Property Taxes	(1,237,662)
Other Taxes	(1,505)
Charges for Services	(16,200)
Gifts & Contributions	(5,300)
Miscellaneous	(600)
	<hr/>
Total Revenues	(1,261,267)
	<hr/>

Total MN Extension Service

Use of (Contribute to) Fund Balance	<hr/>
	-
	<hr/>

Emergency Shelter Grant

SLC-Essential Service - ESG	207,000
	<hr/>
Total Expenses	207,000
	<hr/>

Means of Financing

Intergovernmental Revenues	(207,000)
	<hr/>
Total Revenues	(207,000)
	<hr/>

Total Emergency Shelter Grant

Use of (Contribute to) Fund Balance	<hr/>
	-
	<hr/>

Other General Fund**Fund 148 Volunteer Fire Departments**

Volunteer Fire Departments

638,088

638,088**Fund 149 Personal Service Fund**

Personal Service Fund

5,000

5,000**Fund 159 Attorney-Child Support-Mod Filing Fee**

Attorney-Child Support-Mod Filing Fee

9,000

9,000**Fund 160 MN Trail Assistance**

MN Trail Assistance

500,000

500,000**Fund 166 Sheriff's Fine Contingency**

Sheriff Fine Contingency

13,000

13,000**Fund 167 Attorney Forfeitures**

Attorney's Forfeitures

110,000

110,000**Fund 168 Sheriff's State Forfeitures**

Sheriff's State Forfeitures

15,000

15,000**Fund 169 Attorney Trust Account**

Attorney Trust Accounts

21,738

21,738**Fund 171 Controlled Substances**

Controlled Substances

5,000

5,000**Fund 172 Sheriff Federal Forfeitures**

Federal Forfeiture Fund

10,000

10,000**Fund 178 Economic Development-Tax Forf**

Economic Dev - Forf Lands

250,000

250,000**Fund 179 Enhanced 911**

Enhanced 9-1-1

406,503

406,503**Fund 180 Law Library**

Law Library

197,710

Hibbing Law Library

85,105

Virginia Law Library

92,195

375,010**Fund 183 City County Communications**

Emergency Communications

8,241

8,241**Fund 187 Drug Buy Money**

Drug Buy Money

25,000

25,000

Fund 192 Permit to Carry	
Permit to Carry	302,626
	<u>302,626</u>
Total Expenses	<u>2,694,206</u>
 Means of Financing	
Other Taxes	(222,730)
Licenses and Permits	(298,417)
Intergovernmental Revenues	(825,000)
Charges for Services	(26,500)
Fines and Forfeitures	(94,000)
Investment Earnings	(6,370)
Miscellaneous	(227,500)
Transfers In	(250,000)
Total Revenues	<u>(1,950,517)</u>
 Total Other General Fund	
Use of (Contribute to) Fund Balance	<u>743,690</u>

Public Works

Non-Departmental Revenue	(483,250)
Administration & Engineering	7,235,385
Road Maintenance	14,767,486
Equipment & Shops	6,730,539
Road Construction - County	6,932,867
PW Inventory Control	7,972,458
Road Maint-Unorg Townships	1,903,228
Road Construction - State	33,657,902
County Transportation Sales Tax	15,100,000
Total Expenses	<u>93,816,615</u>
 Means of Financing	
Property Taxes	(20,611,558)
Other Taxes	(22,652,495)
Licenses and Permits	(64,000)
Intergovernmental Revenues	(48,283,389)
Charges for Services	(852,868)
Intra-County Revenues	(39,310)
Miscellaneous	(947,995)
Transfers In	(80,000)
Other Financing Sources	(25,000)
Total Revenues	<u>(93,556,615)</u>
 Total Public Works	
Use of (Contribute to) Fund Balance	<u>260,000</u>

Public Health & Human Services

Administration	14,696,677
Financial	18,844,321
Social Services	70,029,901
Public Health Nursing	5,783,015
Collaboratives	726,944
HHS Conference	207,644
Total Expenses	110,288,502

Means of Financing

Property Taxes	(49,241,284)
Other Taxes	(70,908)
Intergovernmental Revenues	(55,471,575)
Charges for Services	(4,172,713)
Miscellaneous	(687,411)
Transfers In	(494,878)
Total Revenues	(110,138,769)

**Total Public Health & Human Services
Use of (Contribute to) Fund Balance**

149,733

Land & Minerals Department

Land/Urban Forfeited Tax	572,400
Land - Administration	4,537,370
290 Qualifying Expenses	2,430,404
Total Expenses	7,540,174

Means of Financing

Timber & Land Sales	(7,489,294)
Miscellaneous	(79,505)
Total Revenues	(7,568,798)

**Total Land & Minerals Department
Use of (Contribute to) Fund Balance**

(28,625)

Other Special Revenue Funds

HRA Administration	417,376
Total Expenses	417,376

Means of Financing

Other Taxes	(217,376)
Total Revenues	(217,376)

**Total Other Special Revenue Funds
Use of (Contribute to) Fund Balance**

200,000

Comm Devel Block Grant

Planning and Development	
CDBG Administration	2,055,000
CDBG Projects	50,000
Total Expenses	2,105,000

Means of Financing	
Intergovernmental Revenues	(2,105,000)
Total Revenues	<u>(2,105,000)</u>

Total Comm Devel Block Grant

Use of (Contribute to) Fund Balance	<u>-</u>
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Home Grant

Home Projects	450,200
Total Expenses	<u>450,200</u>

Means of Financing	
Intergovernmental Revenues	(450,000)
Miscellaneous	(200)
Total Revenues	<u>(450,200)</u>

Total Home Grant

Use of (Contribute to) Fund Balance	<u>-</u>
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Septic Loans

Federal Septic Loan - EPA	75,000
ISTS	937,047
Septic Loans - MPCA	17,395
Septic Loans - ETF	105,000
Septic Loans - SSTS/BWSR	76,018
Septic Loans - HRA	9,242
Total Expenses	<u>1,219,702</u>

Means of Financing	
Charges for Services	(280,000)
Investment Earnings	(11,000)
Transfers In	(762,047)
Total Revenues	<u>(1,053,047)</u>

Total Septic Loans

Use of (Contribute to) Fund Balance	<u>166,655</u>
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Forest Resources

Memorial Forests	1,613,464
Total Expenses	<u>1,613,464</u>

Means of Financing	
Other Taxes	(572,270)
Intergovernmental Revenues	(162,379)
Total Revenues	<u>(734,649)</u>

Total Forest Resources

Use of (Contribute to) Fund Balance	<u>878,815</u>
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Debt Service Funds

2013A Capital Improvement Bond	1,560,585
2013 ARC Capital Improvement Bond	457,419
2013D Refunding 2010A	578,275

2015B Refunding 2008B	978,100
2015C Capital Improvement Bond	3,337,406
2016A Capital Improvement Bond	1,964,288
2016B Refunding 2013A	458,750
2018A Capital Improvement Bond	2,007,331
2018B Capital Improvement Bond	1,093,850
2020A Capital Improvement Bond	1,535,178
2020B Refunding 2013D & 2014A	93,613
Total Expenses	14,084,795

Means of Financing	
Property Taxes	(6,809,338)
Transfers In	(6,933,631)
Total Revenues	(13,742,969)

Total Debt Service Funds	
Use of (Contribute to) Fund Balance	341,826

Capital Projects Funds

County Facilities	960,000
Depreciation Reserve	116,123
Road & Bridge Build Constr	503,681
Public Works-Equipment	4,835,534
Emergency Repairs	2,000,000
Total Expenses	8,415,339

Means of Financing	
Property Taxes	(6,087,978)
Other Taxes	(6,238)
Miscellaneous	(5,000)
Transfers In	(2,216,123)
Other Financing Sources	(100,000)
Total Revenues	(8,415,339)

Total Capital Projects Funds	
Use of (Contribute to) Fund Balance	-

Environmental Services

Administration-Environmental Services	1,624,997
Recycling - Score	1,653,965
Canister	1,170,087
Transfer Stations	2,226,070
Demolition Fill	396,500
Household Hazardous Waste	374,378
Regional Landfill	1,841,659
Total Expenses	9,287,655

Means of Financing	
Licenses and Permits	(6,400)
Intergovernmental Revenues	(285,000)
Charges for Services	(8,811,200)
Investment Earnings	(277,506)
Miscellaneous	(448,000)
Transfers In	(25,000)

Total Revenues	<u>(9,853,106)</u>
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Total Environmental Services	
Use of (Contribute to) Fund Balance	<u>(565,450)</u>

Plat Books

Plat Books	20,300
Total Expenses	<u>20,300</u>

Means of Financing	
Charges for Services	(20,000)
Miscellaneous	(300)
Total Revenues	<u>(20,300)</u>

Total Plat Books	
Use of (Contribute to) Fund Balance	<u>-</u>

County Garage/Motor Pool

County Garage - Motor Pool	1,326,791
MP Inventory Control	435,000
Total Expenses	<u>1,761,791</u>

Means of Financing	
Charges for Services	(685,000)
Intra-County Revenues	(977,997)
Miscellaneous	(2,700)
Other Financing Sources	(10,000)
Total Revenues	<u>(1,675,697)</u>

Total County Garage/Motor Pool	
Use of (Contribute to) Fund Balance	<u>86,093</u>

Property Casualty Liability

Property Casualty Liability	586,248
Total Expenses	<u>586,248</u>

Means of Financing	
Charges for Services	(12,000)
Intra-County Revenues	(385,791)
Investment Earnings	(30,000)
Total Revenues	<u>(427,791)</u>

Total Property Casualty Liability	
Use of (Contribute to) Fund Balance	<u>158,457</u>

Workers Compensation

Workers Compensation	3,496,435
Total Expenses	<u>3,496,435</u>

Means of Financing	
Intergovernmental Revenues	(400,000)
Intra-County Revenues	(2,947,656)
Investment Earnings	(150,000)

<i>Total Revenues</i>	<u>(3,497,656)</u>
<i>Total Workers Compensation Use of (Contribute to) Fund Balance</i>	<u>(1,221)</u>
<u>Medical Dental Insurance</u>	
Medical/Dental Self Insurance	39,698,828
Total Expenses	<u>39,698,828</u>
Means of Financing	
Charges for Services	(40,184,150)
Investment Earnings	(110,000)
Total Revenues	<u>(40,294,150)</u>
Total Medical Dental Insurance Use of (Contribute to) Fund Balance	<u>(595,322)</u>
<u>Permanent Fund</u>	
Shoreline Sales Trust	1,040,255
Total Expenses	<u>1,040,255</u>
Total Permanent Fund Use of (Contribute to) Fund Balance	<u>1,040,255</u>
Total Expenses	420,280,062
Total Revenues	(416,017,220)
Total Use of Fund Balance	<u>4,262,842</u>

COUNTY-WIDE

1. RESOLVED FURTHER, that at year's end any unpaid 2020 encumbrances will be carried forward into the 2021 expenditure budget.
2. RESOLVED FURTHER, that each appropriation, except an appropriation within the Capital Project Fund, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered.
3. RESOLVED FURTHER, that proceeds from the insurance fund for losses of covered property or proceeds from the sale by bid of damaged assets will be reimbursed to the department involved and the revenue and expenditure budget be increased accordingly.
4. RESOLVED FURTHER, that the county board authorizes the county auditor to continue to designate unassigned portions of fund balances for cash flow purposes in an amount up to 5/12 of the 2021 levy, plus the 2021 County Program Aid.

5. RESOLVED FURTHER, that the county board authorizes the county auditor to use the committed for Retiree Obligations portion of fund balance in the governmental funds to pay for any retiree obligations that are not budgeted.
6. RESOLVED FURTHER, that the county board hereby authorizes spending within departmental budgets on any line item within a department so long as the total budget is not overspent. However, no public aid assistance and/or personnel services budget authority may be used for any other purpose without prior board approval.
7. RESOLVED FURTHER, that personnel budget may be transferred to capital when personnel expense is capitalized as part of a new software implementation.
8. RESOLVED FURTHER, that in order to achieve consistent and accurate staffing levels for each department, the county board authorizes the county administrator to report the personnel complement as full-time equivalents. The county board also authorizes department heads, with the approval of the county administrator, to add and delete positions within their personnel complement so long as the total full-time equivalent personnel complement does not exceed the total number of authorized positions contained in their 2021 budget as approved by the county board. The county administrator shall give such approval only if he/she determines that there are no reasonable alternatives to filling the position.
9. RESOLVED FURTHER, that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval.
10. RESOLVED FURTHER, that asset trade in values recognized as revenue may be added to the budget by increasing both the expense and revenue budgets of the department making the purchase.
11. RESOLVED FURTHER, that proceeds from the sale by bid of equipment that would otherwise be used in trade against the purchase price of new equipment be added to the budget by increasing both the capital outlay and the revenue budgets of the owning department by the amount of the sale.
12. RESOLVED FURTHER, that asset transfers between County departments be added to the budget by increasing the transfer in revenue budget of the department that is selling the asset and increasing the transfer out expense budget of the department that is purchasing the asset.
13. RESOLVED FURTHER, that beginning January 1, 2021, all non-represented employees and elected officials who are enrolled in the County health insurance plan under single coverage will be responsible for \$88.40 per month of the total single premium cost. All non-represented employees and elected officials who are enrolled in the County health insurance plan under family coverage will be responsible for \$410.63 per month of the total family premium cost. In addition, any non-represented employees, who work on a part-time basis, will be required to contribute a pro-rated portion of the employer contribution, based on the full-time-equivalent percentage of the position to which they are appointed.

GENERAL FUND

Fund Balance

14. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the General Fund, Fund Balance for year end 2020 will be as follows;

Committed – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Ditching (shall be decreased by any approved uses during the year)
2. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
3. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

Assigned – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Parking (net of Agencies 128010 and 128025 Parking)
2. Planning GIS (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in agency 109003, to be offset by budgeted use of fund balance in Fund 100, Object 311122 throughout the year); the Planning and Development Department is authorized to expend this assigned fund balance to continue Geographic Information System (GIS) activities
3. Information Technology (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in Agencies under 117000, to be offset by budgeted use of fund balance in Fund 100, Object 311139 throughout the year)
4. Encumbrances (open POs on accounting software, Mitchell Humphrey)
5. Minerals Management Program \$80,000, to be transferred to Public Works fund 200 in 2021 for the Surveyor's Office
6. Community & Economic Development Blight Program (net of agency 178005 Blight Removal); the Land and Minerals Department is authorized to expend this assigned fund balance for Blight activities
7. Elections (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in non-grant agencies beginning with 127, to be offset by budgeted use of this fund balance throughout the year)
8. License Center (net of agency 115004); the Auditor is authorized to expend this assigned fund balance for unbudgeted costs associated with the license center

9. Other Post-Employment Benefits (will be funded by any unspent personnel budgets in all non-grant agencies in Fund 100 that are not otherwise authorized to be assigned or transferred)
10. Forest Management Activities (up to 30% of net income in agency 128014, County Fee Land, at year-end); the Land and Minerals Department is authorized to expend this assigned fund balance for Forest Management activities

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

Non-Departmental Revenues

15. RESOLVED FURTHER, whereas the county receives federal program revenues as reimbursement of indirect costs incurred by the General Fund, and whereas those revenues on future remittances may not always be separately identified from specific county department revenues at the time of payment, that when federal program revenues are earned jointly by the general government and a specific department, and earnings are not separately identified at the time of payment, revenues shall be allocated between the General Fund and the specific department in the same proportion as federal program costs. Such allocation shall be made at the time quarterly settlement payments are received.

Board of Commissioners

16. RESOLVED FURTHER, pursuant to Minnesota Statutes 2006, Section 375.055, subdivision 1 notice is given that the county board sets the compensation for county commissioners on an annual basis at \$67,379.00 effective January 1, 2021. Any commissioner may choose a lesser amount upon written notification to the county auditor before December 31, 2020.
17. RESOLVED FURTHER, that the chair of the county board will continue to receive an additional payment as in the past; this amount is set at \$3,500 for 2021. The vice chair shall receive an additional payment of \$1,750 for 2021.
18. RESOLVED FURTHER, that the salaries of county commissioners shall be published in one newspaper in the county in a municipality to be determined by the county auditor, in addition to the official newspaper, as required by law.

Administration

19. RESOLVED FURTHER, that the county administrator will hold county departments accountable for progress in designated priority areas through the regular monitoring of performance measures and outcomes.

20. RESOLVED FURTHER, that the county administrator is hereby authorized to enter into an agreement with the St. Louis County Historical Society for cataloging services in the amount of \$98,854.40, payable from Fund 100, Agency 104001, Object 629900, contingent upon the St. Louis County Historical Society's receipt of a Minnesota State Historical Legacy Grant of over \$100,000.

Aid to Other Agencies

21. Arrowhead Regional Corrections
RESOLVED FURTHER, St. Louis County's share of the Arrowhead Regional Correction's 2021 budget is the following:

2021 Budgeted Amount \$16,583,095

22. RESOLVED FURTHER, that the 2021 administrative budget includes funding allocations for FY 2021 for contracts with the following agencies within the Aid to Other Agencies Account:

Arrowhead Library System	103016-694500	\$699,504
St. Louis County Historical Society, including Historical Society/Range Affiliates and Veterans' Memorial Hall	103003-690200	431,498
Camp Esquagama	102006-690300	230,000
St. Louis County Agricultural Fair Association	103006-690500	20,000
South St. Louis County Fair Association	103007-690600	20,000
Community Fairs	103005-690400	2,000
County Fairs Youth Activities Program	103028-642200	25,000
State Fire Aid	103001-699100	20,499
Duluth Seaway Port Authority	102005-691600	12,000
North Shore Management Board	102008-695100	2,500
	TOTAL	\$1,463,001

23. RESOLVED FURTHER, that the County Administrator will be responsible for monitoring the results achieved by outside agencies through the use of performance measures.

Human Resources

24. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse the Health Education Wellness Agency (Fund 100, Agency 126002) for actual eligible expenditures and encumbrances that occur in 2021 up to the budgeted amount of \$313,828.

25. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse Human Resources (Fund 100, Agency 123001) \$70,000 for staff time spent administering the self-insured health and dental programs and administrative support to the Health Insurance Committee.
26. RESOLVED FURTHER, that the St. Louis County Human Resources Department is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for personnel services in the amount of \$270,795, and that said funds will be payable to the St. Louis County Human Resources Department, Fund 100, Agency 123001.

Public Records and Property Valuation

Recorder's Office

27. Integrated Fund

RESOLVED FURTHER, that a transfer of the following from the Recorder's Integrated Fund (121003) for Geographic Information Systems (GIS) activities is approved, contingent on adequate 2021 revenues, with the entire remaining balance transferred to Planning Department GIS (109003) Personnel Budget:

Planning Department GIS (109003) Personnel Budget (estimated)	\$285,058
Auditor's Office (115015) Personnel Budget	96,242
Total	\$381,300

Auditor

28. RESOLVED FURTHER, that the county auditor is directed to make changes in departmental budgets to comply with this resolution.
29. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for fiscal services in the amount of \$249,934 plus the actual cost of a Financial Analyst, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agencies 115001 and 115016.
30. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Carlton-Cook-Lake-St. Louis Community Health Board for fiscal services in the amount of \$28,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
31. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Regional Rail Authority for fiscal services in the amount of \$6,000 plus \$1,000 for GASB #68 plus the actual cost of a .5 FTE Accountant, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
32. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the St. Louis County and Minneapolis-Duluth/Superior Passenger Rail Alliance for fiscal services in the amount of \$6,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.

33. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) for fiscal services in the amount of 3% of GMRPTC's state operating grants, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
34. RESOLVED FURTHER, that the County Board authorizes the Auditor to determine the adequacy of controls and procedures relating to financial/accounting issues and order changes or corrective actions in any department or agency of the County.

Attorney

35. RESOLVED FURTHER, that the St. Louis County Attorney is hereby authorized to enter into an agreement with the St. Louis County Housing and Redevelopment Authority for legal services in the amount of \$4,028 and with Arrowhead Regional Corrections in the amount of \$85,285 to be payable to the St. Louis County Attorney's Office, Fund 100, Agency 113002.
36. RESOLVED FURTHER, that the St. Louis County Attorney is hereby authorized to pay NEMESIS fees of \$17,250 in 2021.
37. RESOLVED FURTHER, that the salary range for elected County Attorney is reassigned from 33E to 34E of the elected department head's pay plan AE, effective the beginning of the 2021 payroll year.

Safety and Risk Management

38. RESOLVED FURTHER, that St. Louis County Safety and Risk Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for consulting and testing services in the amount of \$75,532, and that said funds will be payable to the St. Louis County Safety and Risk Management Department, Fund 100, Agency 139001.

Property Management

39. RESOLVED FURTHER, that St. Louis County Property Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for rent in the amount of \$479,840, and that said funds will be payable to the St. Louis County Property Management Department, Fund 100, Agency 128000.

Purchasing

40. RESOLVED FURTHER, that St. Louis County Purchasing is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for purchasing services in the amount of \$27,505, and that said funds will be payable to the St. Louis County Purchasing Department, Fund 100, Agency 119001.

Department of Information Technology

41. RESOLVED FURTHER, that the St. Louis County Department of Information Technology is hereby authorized to enter into an agreement with Arrowhead Regional

Corrections for telephone services, computer network services, and data processing services in the amount of \$630,701 total for all services listed, and that said funds will be payable to St. Louis County Department of Information Technology, Fund 100, Agency 117001.

Sheriff

42. RESOLVED FURTHER, that the St. Louis County Sheriff is hereby authorized to pay NEMESIS fees of \$180,487 in 2021, and receive reimbursement from NEMESIS for the actual cost of a 1.0 FTE Electronic Systems Technician, receipted into Agency 136004, Object 610000.

SPECIAL REVENUE FUNDS

Public Health and Human Services

Fund Balance

43. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Public Health and Human Services Fund Balance for year end 2020 will be as follows;

Committed – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

Assigned – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Technology Improvements – Until the assigned fund balance reaches zero, Public Health and Human Services will seek approval from County Administration and the County Board to use this fund balance for technology related purchases.
2. Out of Home Placements - Until the assigned fund balance reaches zero, Public Health & Human Services is authorized to expend this assigned fund balance to cover the difference between budgeted Out of Home Placement expenditures and actual Out of Home Placement expenditures.
3. Prevention & Innovation – An amount determined by the Director of PHHS in coordination with the County Administrator which will be used to support pilot programs which focus on prevention services that will offset future costs. Use of funds will be approved by Administration and the County Board.
4. Periodic Data Match – The amount of state funds received during 2020 for this purpose will be added to the fund balance, which is intended to support periodic data match work related to State systems. Funds will be used to cover a board-authorized position.
5. Health Initiatives – The amount is determined by the total annual use of/contribution to fund balance for Health Division agencies, to support Public Health Initiatives as approved by the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

44. RESOLVED FURTHER, that the 2021 Public Health and Human Services budget (Fund 230, Agency 232044, Object 608000) includes funding for the following public service contracts. These total \$114,680 as listed below:

AEOA - RSVP (combined with Meals on Wheels)	\$20,000
Ely Community Resources	4,560
Indian Legal Assistance	9,120
Legal Aid of NE Minnesota	60,000
United Way	16,000
Salvation Army	5,000
TOTAL	\$114,680

Public Works

Fund Balance

45. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Road and Bridge Fund Balance for year end 2020 will be as follows;

Committed – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

Assigned – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. State Aid Engineering Salary Reimbursement - difference between the Adopted Budget for State Aid Engineering Salary Reimbursement (currently Agency 200008, Object 610000) and actual reimbursements received in a year. The Public Works department is authorized to use this fund balance to fund shortfalls in subsequent years.
2. Major Emergency Road/Bridge Repairs – amount necessary to maintain a total of \$500,000 at the end of the year. Public Works is authorized to use this fund balance for repair and engineering costs associated with unanticipated road or bridge failure that they are unable to absorb in their annual operations budget.
3. Gas and diesel variability – an amount determined by the Public Works Department, County Auditor's Office, and County Administration after analysis of criteria including previous fuel usage vs. budget, the year end result of operations, the current balance in Gas and Diesel Variability, and expectations about future fuel prices and usage. Public Works will seek approval from County Administration and the County Board to spend this fund balance when actual expenses plus encumbrances are greater than adopted

budget in Agency 207001 Object 656200 (Diesel Fuel) or 656100 (Unleaded Fuel) and the purchase of additional fuel is necessary to continue normal operations.

4. Local road & bridge construction projects - an amount determined by Public Works and Administration analyzing the year end fund balance and anticipated local project needs for the following year. This fund balance will be transferred into the local levy road & bridge construction budget in the following year.
5. Salt – budget savings in 2070XX-651700, to be calculated by subtracting open encumbrances and actual expense from the current budget. This fund balance will be transferred into the salt budget in the following year.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

46. RESOLVED FURTHER, that the unspent balances of those Public Works projects that fall under agency 203000 Road Construction and 225000 June 2012 Storm/Public Works - County can be carried forward into the next calendar year.
47. RESOLVED FURTHER, the fund balance assigned for Local Levy Road & Bridge Construction (Fund 200, Object 311142) at the end of 2020 will be transferred into the Local Levy Road & Bridge Construction budget (Agency 203001) in 2021.
48. RESOLVED FURTHER, Minnesota Laws 1995, Chapter 47, authorizes the county to pool unorganized town road levies pursuant to Minn. Stat. §163.06 that the County Board, acting on behalf of unorganized townships for the purpose of furnishing road maintenance, adopts and certifies a levy of \$1,605,413.60 for the year 2021 to be levied only in such unorganized townships.
49. RESOLVED FURTHER, the fund balance restricted for Unorganized Town Roads (Fund 210, Object 311023) at the end of 2020 will be transferred into the Unorganized Town Road & Bridge Construction budget (Agency 210001, Object 652800) in 2021.
50. RESOLVED FURTHER, the fund balance restricted for Local Option Transportation Sales Tax (Fund 204, Object 311430) at the end of 2020 will be transferred into the Local Option Transportation Sales Tax budget (Agency 204001, Object 652806) in 2021.

Land and Minerals Department

Fund Balance

51. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Forfeited Tax Sale Fund Balance for year end 2020 will be as follows;

Committed – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

Assigned – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed. Assignments may be made by the County Board or by the Administrator and Auditor acting together.

52. RESOLVED FURTHER, that the auditor is authorized to bill the Land and Minerals Department (Fund 240) for 2021 services it will receive as follows:

Legal services from the Attorney's Office	\$135,834
Accounting services charges	65,409
Personnel services from the Human Resources	56,666
Purchasing services from the Purchasing Department	41,451
Rent	96,901
Information Technology	276,638
Employee Training	6,804
Safety and Risk Management	22,426
Administration	57,776
Tort	2,010
TOTAL	\$761,915

53. RESOLVED FURTHER, that the Land and Minerals Department is authorized to increase the timber refunds and timber revenue budget, as necessary, to make timber refund payments throughout the year.

CAPITAL PROJECTS FUNDS

Fund Balance

54. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Capital Projects Fund, Fund Balance for year-end 2020 will be as follows;

Assigned – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Depreciation Reserve/Leasehold Improvement (funded by rents charged to departments above the operating cost of the building). Use of funds will be approved by Administration and/or the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

55. RESOLVED FURTHER, that each Capital Projects Fund will have an appropriation which shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of a capital expenditure appropriation is abandoned if three years pass without a disbursement from or encumbrance of the appropriation, or earlier, at the discretion of the county administrator.
56. RESOLVED FURTHER, that at the end of 2021, any increase in net assets due from operations (net of revenues and expenditures) for each county-owned building will be transferred into Fund 402, Agency 402001 (Depreciation Reserve/Leasehold

Improvement Fund) and Fund 100, Agency 128010 (Parking). These funds will be utilized to fund capital improvements to county facilities.

57. RESOLVED FURTHER, that Fund 405 is for Public Works capital building projects and any balance can be carried forward each year.

58. RESOLVED FURTHER, that Fund 407 is for Public Works capital equipment and any balance can be carried forward each year.

ENTERPRISE FUNDS

Environmental Services

59. RESOLVED FURTHER, that the auditor is authorized to bill the Environmental Services Department (Fund 600) for 2021 services it will receive as follows:

Legal services from the Attorney's Office	\$121,449
Accounting services from the Auditor's Office	41,903
Personnel services from the Human Resources Department	35,203
Purchasing services from the Purchasing Department	62,298
Rent	37,249
Information Technology	60,273
Employee Training	2,793
Safety and Risk Management	14,385
Administration	37,012
Tort	1,290
TOTAL	\$413,855

PERMANENT FUNDS

Shoreline Sales/Environmental Trust Fund

60. RESOLVED FURTHER, that the following transfers of the available \$1,295,233 for 2021 in Shoreline Sales/Environmental Trust Fund (Fund 500, Agency 500001) are authorized:

Transfer to	Purpose	Amount
288-288999 Septic Loans	Create forgivable septic loans	\$75,000
288-288001 Septic Loans	AEOA fees for septic loans (\$2000 per loan)	Up to \$30,000
100-109010 General	Soil and Water Conservation District South	60,000
100-109011 General	Soil and Water Conservation District North	60,000
289-289001 Planning Onsite WW Program	Continued on-site wastewater operations	657,047
865-865001 Voyageurs National Park Joint Venture	Potential professional services contract under the Voyageur Park Joint Powers Board	26,500
100-129003 Sheriff	Environmental enforcement services	35,000
100-104500 Administration	Extension agriculture education services	96,708

TOTAL USE OF AVAILABLE SHORELINE SALES FUNDS	\$1,040,255
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61. RESOLVED FURTHER, that, the following budgeted transfers between funds be approved:

From Object 697600/697602	To object 590100/590102	Purpose	Amount
100-100001 Non-Departmental Revenue	200-200122 Land Survey	Fund Corner Certificate Program	80,000
100-100001 Non-Departmental Revenue	403-403001 Capital Projects Emergency Repairs	County Program Aid	2,000,000
100-128000 Property Management	402-402001 Depreciation Reserve Fund	Portion of rent payments that fund leasehold improvements/ depreciation reserve	116,123
100-137004 Jail – Team 25	230-232006 Public Health & Human Services	1.0 Team 25 Social Worker position	97,372
204-204001 Local Option Transportation Sales Tax	325-325001 Capital Improvement Bond 2015C	Annual bond payment	3,337,406
200-204001 Local Option Transportation Sales Tax	326-326001 Capital Improvement Bond 2016A	Annual bond payment	1,984,288
200-204001 Local Option Transportation Sales Tax	330-330001 Capital Improvement Bond 2020A	Annual bond payment	1,611,937
200-200001 Public Works	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
290-290001 Forest Resources	100-109003 Plan & GIS Research	GIS Planning	200,000
290-290001 Forest Resources	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
240-240002 Land and Minerals – Forfeited Tax	178-178005 Community and Economic Development Blight Program	Forfeited Lands Blight Removal Program funding	250,000
290-290004 Forest Resources	407-407001 Public Works Equipment	Estimated reimbursement for labor and asset use on various forest access roads, as needed	100,000
289-289001 Onsite WW Program	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
740-740002 Health Insurance Admin	100-126002 Health Education Wellness	To reimburse Health Education Wellness	313,828

740-740002 Health Insurance Admin	100-123001 Human Resources	To reimburse Human Resources for staff time spent on the Health Insurance Fund	70,000
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62. RESOLVED FURTHER, that, the following budgeted transfers within funds be approved:

From Object 697700	To object 590500	Purpose	Amount
100-100001 Non-Departmental Revenue	100-115099 Auditor	Reimburse for staff time spent on investments	128,248
100-100001 Non-Departmental Revenue	100-104001 Administration	Scholarships	150,000
100-121002 Technology Fund	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
100-121002 Technology Fund	100-120001 Microfilm	Fund microfilm operating budget	45,028
100-121003 Data Integration Fund	100-109003 Plan & GIS Research	GIS Planning	285,058
100-100001 Non-Departmental Revenue	100-138001 Mine Inspector	Cover budget with projected current year mineral royalty payment	289,521
100-128000 Property Management	100-128010 Parking fund	Portion of rent payments that fund parking projects	116,123
179-179001 Enhanced 9-1-1	100-109003 Plan & GIS Research	Aerial imagery acquisition	30,000
600-607001 Environmental Services	610-610001 Regional Landfill Trust	Financial assurance	25,000

63. RESOLVED FURTHER, that the following transfers of actual personnel expense between departments be approved:

From Department	To Department	Position(s)	Budgeted Amount
100-108001 Community Development	260-260999 CDBG	1.0 FTE Community Development Representative, 1.0 FTE Senior Planner, 1.0 FTE Planner, 1.0 FTE Planning Manager	373,006
100-113011 Attorney	169-169001 Attorney Trust Account – Victim/Witness	.2 FTE Victim/Witness Investigator	19,732
100-115002 Auditor	260-260999 CDBG	1.0 FTE Accounting Technician, .25 Accountant	96,632
100-115007 Auditor	600-600001 Environmental Services	1.0 FTE Financial Analyst, 1.0 FTE Information Specialist II	133,779

100-115008 Auditor	230-230033 Public Health & Human Services	1.0 FTE Fiscal Manager	127,802
100-115013 Auditor	100-129003 Sheriff	1.0 FTE Financial Analyst	99,898
100-115014 Auditor	200-200001 Public Works	1.0 FTE Financial Analyst	109,254
100-115017 Auditor	240-241005 Land & Minerals	1.0 FTE Financial Analyst	105,979
100-115019 Auditor	289-289001 ISTS	.25 FTE Accountant	14,746
100-123002 Human Resources	100-129003 Sheriff	.83 FTE Human Resources Manager	102,784
100-123003 Human Resources	200-200001 Public Works	1.0 FTE Human Resources Senior Advisor	97,063
100-123007 Human Resources	230-230006 Public Health & Human Services	1.0 FTE Human Resources Senior Advisor	123,836
100-123004 Human Resources	230-230004 Public Health & Human Services	.5 FTE Information Specialist II	30,455
100-129012 Sheriff	100-135001 Emergency Communications	1.0 FTE Deputy Sheriff Lieutenant, 1.0 FTE Supervising Deputy Sheriff	265,666
100-136005 Radio Maintenance	200-200001 Public Works	.5 FTE Electronic Systems Technician	38,025
100-139005 Safety & Risk Management	730-730001 Workers Compensation	.5 FTE Safety and Risk Manager, 1.0 FTE Loss Control Manager, 2.0 FTE Information Specialist III, 1.0 FTE Workers' Compensation Case Coordinator	427,992
100-139007 Safety & Risk Management	720-720002 Property Casualty Liability	1.0 FTE Insurance & Claims Specialist	101,949
200-200010 Public Works	100-128014 Property Management	1.0 FTE Right of Way Agent	111,306
200-200123 Public Works	240-241005 Land & Minerals	2.0 FTE Deputy County Surveyor	195,125

64. RESOLVED FURTHER, that, the following grants are adopted as part of this Resolution. The grant approval form is still required per the Grant Policy, including the required signatures specified on the grant approval form. Any change less than or equal to \$25,000 from the amount listed below must go on a quarterly budget resolution. Any change greater than \$25,000 must go back to the board as a separate resolution.

GENERAL FUND

10902-2022 Natural Resources Block Grant \$103,687
10910-2021 Aquatic Invasive Species Prevention Aid \$711,323
11308-2021 Prosecutorial Services to Crime Victims \$36,732
12919-2021 Federal Boat & Water Safety Grant \$22,350
12921-2021 Snowmobile Safety Enforcement Grant \$19,000
12927-2021 Off-Highway Vehicle Enforcement Grant \$67,778
12931-2020 Operation Stonegarden Grant \$200,000
12936-2021 Federal Boat & Water Safety Equipment Grant \$10,400
13203-2020 Emergency Management Performance Grant \$78,000
17302-2021 Shelter Plus Care \$47,000
17303-2021 Emergency Shelter Grant Projects \$148,000
17304-2021 Emergency Shelter Grant Administration \$12,000

PUBLIC HEALTH & HUMAN SERVICES

23201-2021 Family Group Decision Making \$84,046
23271-2021 Housing Support Services \$53,851 (Total Grant \$100,965)
23301-2021 Child and Teen Check-Up \$492,856
23302-2020 WIC (Women Infants and Children) \$427,268 (Total Grant \$569,936)
23302-2021 WIC (Women Infants and Children) \$142,668 (Total Grant \$569,936)
23303-2020 Maternal Child Health \$190,388 (Total Grant \$254,972)
23303-2021 Maternal Child Health \$63,705 (Total Grant \$254,972)
23304-2020 SHIP (Statewide Health Improvement Partnership) \$110,846 (Total Grant \$125,013)
23304-2021 SHIP (Statewide Health Improvement Partnership) \$12,437 (Total Estimated Grant \$125,013)
23314-2020 TANF (Temporary Assistance for Needy Families) \$173,398 (Total Grant \$346,796)
23314-2021 TANF (Temporary Assistance for Needy Families) \$173,398 (Total Grant \$346,796)
23325-2020 Follow Along Program \$3,228 (Total Grant \$4,200)
23325-2021 Follow Along Program \$972 (Total Grant \$4,200)
23329-2021 Minnesota Immunization Connection \$55,474
23330-2020 Maternal Infant and Early Childhood Home Visiting \$179,493 (Total Grant \$258,658)
23330-2021 Maternal Infant and Early Childhood Home Visiting \$59,165 (Total Grant \$109,774)
23331-2020 Evidence Based Home Visiting \$155,195 (Total Grant \$295,843)
23331-2021 Evidence Based Home Visiting \$152,624 (Total Grant \$456,517)
23335-2021 SPAN - Good Food Guidelines \$5,000 (Total Grant \$10,000)

23601-2020 Public Health Preparedness \$44,704 (Total Grant \$94,723)

23601-2021 Public Health Preparedness \$49,882 (Total Grant \$94,723)

CDBG/HOME

26001-2021 CDBG Projects \$1,480,000

26002-2021 CDBG Administration \$575,000

27001-2021 Home HUD Projects \$405,000

27002-2021 Home HUD Administration \$45,000

65. RESOLVED FURTHER, that the 2020 unspent balances of grants which extend into 2021 will be carried forward into 2021 as increases to that revenue and expenditure budget.

66. RESOLVED FURTHER, that grants that flow through the Community Health Board (CHB) are allowed to increase or decrease their revenue and expenditure budgets during the year when actual grant awards differ from the budget estimates.

67. RESOLVED FURTHER, if the actual costs of planned FTEs in a grant are lower than the adopted budget, grants are allowed to move the unspent personnel budget into the capital or operating budget to fully utilize all grant funding.

Unanimously adopted December 15, 2020. No. 20-600

Upon motion by Commissioner Nelson, supported by Commissioner Musolf, resolutions numbered 20-601 through 20-612 and 20-614 through 20-628, as submitted on a second consent agenda, were unanimously adopted as follows:

BY COMMISSIONER NELSON:

WHEREAS, The 2020 Blue Plus Fund Contribution Program – Housing Flex Fund has released an application for Housing Flex funds which can be utilized for a variety of needs to assist youth, families and individuals that are experiencing homelessness or housing instability; and

WHEREAS, The County Board authorized the Public Health and Human Services Department (PHHS) to apply for funding (Resolution No. 20-265) earlier this year; and

WHEREAS, Blue Plus had multiple delays in awarding funds and invited St. Louis County to modify the initial application to ensure it still meets the most urgent needs; and

WHEREAS, PHHS has now been awarded \$100,000 to utilize project funds in conjunction with COVID-19 Relief Funds and partners to support individuals experiencing homelessness through a hotel conversion project and these funds will be allocated towards project development needs.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to accept \$100,000 from the 2020 Blue Plus Fund Contribution Program and authorizes the appropriate county officials to enter into contracts to move the hotel conversion project forward to further support individuals experiencing homelessness.

BUDGET REFERENCE:

230-232001-545163-23280-99999999-2020

230-232001-629900-23280-99999999-2020

230-232001-607200-23280-99999999-2020

Adopted December 15, 2020. No. 20-601

WHEREAS, St. Louis County has supported detoxification and hold services from the Center for Alcohol and Drug Treatment (CADT) in Duluth and the Range Mental Health Center (RMHC) in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department wishes to continue these grant agreements for Calendar Years 2021 and 2022 with funds budgeted for this purpose; and

WHEREAS, In light of a 2.5% increase given to RMHC and CADT in 2020, both providers have agreed to accept CY 2020 rates and amounts for CY 2021-2022 contracts.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers for detoxification and hold services for the period January 1, 2021, through December 31, 2022, payable from Fund 230, Agency 232006, Object 606000:

<u>Provider</u>	<u>2021</u>	<u>2022</u>
Center for Alcohol and Drug Treatment (including Civil Commitment-Court Ordered Holds)	\$1,614,181.97	\$1,614,181.97
	\$708,934.77	\$708,934.77
Range Mental Health Center	\$342 per hold	\$342 per hold
Civil Commitment- Court	per day	per day
Ordered Holds	\$342 per hold	\$342 per hold
Out of County Civil	per day	per day
Commitment and Non- Civil		
Commitment Holds		

Adopted December 15, 2020. No. 20-602

WHEREAS, St. Louis County purchases employment services for persons with disabilities; and

WHEREAS, The Public Health and Human Services Department has contracted with Occupational Development Center, Inc., and Goodwill Industries Vocational Enterprises, Inc., for over 30 years to provide extended employment services for persons with disabilities and wishes to renew these agreements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes purchase of service agreements with the Occupational Development Center, Inc., Virginia, MN, and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for extended employment services at the rates listed below at the yearly maximum of \$90,408 for the Goodwill Industries Vocational Enterprises, Inc., contract and \$107,408 for the Occupational Development Center, Inc., contract for the period January 1, 2021, through December 31, 2022, payable from Fund 230, Agency 232006, Object 604800.

<u>Agency</u>	<u>Services</u>	<u>Rates</u>	<u>Contract Maximum</u>
ODC	Screen/Intake	\$90.00/individual	
	On the Job	\$65 to \$95/person	
	Evaluation	\$65/staff hour	
	Job Shadowing	\$90/staff hour	
	No Hours Charged		
	for Job	\$55 to \$70/hour	
	Shadowing		
	Job Placement/Job		
	Seeking/	\$30/day	
	Job Seeking Skills	\$30/day	
	Training/Job		
	Coaching	\$12/trip for under 5	
	Community Based	miles	
	Organizational	\$24/trip for over 5	
	Development	miles	
	Services		
	Transportation		
			\$107,408
GIVE	Shelter-Based	\$15.00/worker/day	
	Work		
	Supported	\$15.00/worker/day	
	Employment		
	Job Coaching	\$30.00/hour	\$90,408

Unanimously adopted December 15, 2020. No. 20-603

WHEREAS, On December 3, 2019, the St. Louis County Board adopted Resolution No. 19-689 authorizing the Host County contract with Lutheran Social Services (LSS) for children and family services for the period January 1, 2020, through December 31, 2020; and

WHEREAS, The Public Health and Human Services Department (PHHS) and LSS have been in resource development discussions regarding the changing needs of emergency shelter placement and the continuum of services needed for the families of children in need of emergency out of home placement. In the spirit of needing more time for ongoing discussion and evaluation, PHHS and LSS have agreed to do a 6-month addendum of the CY 2020 contract in order to ensure that the current services continue during resource development discussions; and

WHEREAS, PHHS has a variety of children's services available in the community that are Federal Title IV-E eligible, with the County paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, PHHS has contracted with LSS to provide needed children's services on behalf of the County and wishes to extend these services for 6 months.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract addendum extending the existing CY 2020 Host County contract with Lutheran Social Services, authorized by Resolution No. 19-689, for the purchase of children and family services through June 30, 2021, at the following rates, payable from Fund 230, Agency 232008, Objects 601200 (Out-of-Home Placement Costs, and 601600 (Children's Mental Health Services).

St. Louis County Specific Services & Rates: January 1, 2021 – June 30, 2021

Emergency Shelter Services:	Rates:
<i>Bethany Crisis Shelter:</i>	
SLC PHHS/Non-Client Specific 10 bed reserve per month.	\$365,000 (Monthly installments of \$60,833.33)
SLC Per diem above 10 bed reserve	\$200/day
<i>Family Resource Center:</i>	
SLC PHHS/Non-Client Specific 6 bed reserve per month.	\$219,000 (Monthly installments of \$36,500)
SLC Per diem above 6 bed reserve	\$200/day
	The maximum amount to be paid for SLC PHHS/Non-Client Specific Emergency Shelter Services shall not exceed \$584,000.

Host County Client Specific Service Per Diems: January 1, 2021 – June 30, 2021

<i>Bethany Crisis Shelter:</i>	Per Diem:
Shelter Care	\$200/day
Health Screening Fee	\$70/hour
<i>Family Resource Center:</i>	\$200/day
Shelter Care	\$200/day
Health Screening Fee	\$50/hour
Bethany Foster Care Program and Licensing:	
Administrative Fee	\$25/day

Adopted December 15, 2020. No. 20-604

WHEREAS, The UCare Foundation has made available grant funds to counties to implement a plan related to behavioral health and well-being; and

WHEREAS, The St. Louis County Continuum of Care Leadership Team has reviewed this opportunity and it meets unique needs of the homeless population in St. Louis County and systemic barriers; and

WHEREAS, Community partners are willing to continue to engage in this work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the Public Health and Human Services Department to accept a grant award in the amount of \$100,000 for Housing Fund for Individuals Experiencing or at Risk of Experiencing Homelessness for the 2021-2022 grant cycle, with St. Louis County serving as the fiscal agent for the grant, and to enter into a contract with Range Transitional Housing.

BUDGET REFERENCE:

230-232001-629900-23281-99999999-2020

230-232001-545164-23281-99999999-2020

Adopted December 15, 2020. No. 20-605

WHEREAS, St. Louis County purchases Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for residents with developmental disabilities; and

WHEREAS, St. Louis County has agreements in effect with DT&H and SILS providers through June 30, 2021; and

WHEREAS, Public Health and Human Services staff has identified Arrowhead Community Employment as a provider who can meet specific needs of St. Louis County clients.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the appropriate county officials to execute a contract with Arrowhead Community Employment to purchase Semi-Independent Living Services (SILS) for St. Louis County clients for the period November 23, 2020, through June 30, 2021.

RESOLVED FURTHER, That Arrowhead Community Employment SILS rates will be set at the same amount as other St. Louis County SILS providers at \$33.00 per hour, payable from Fund 230, Agency 232006, Object 605200.

Adopted December 15, 2020. No. 20-606

WHEREAS, Family-Based Counseling, Life Management Skills, Community Education and Prevention Services, and Foster Care Licensing and Placement services permit culturally sensitive, flexible programs that address the unique needs of American Indian families.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract for the period January 1, 2021, through December 31, 2022, with Bois Forte Reservation to purchase:

1. Family-Based Counseling, Life Management Skills, and Community Education and Prevention services at a rate of \$85 per hour with an annual contract maximum of up to \$44,300.

RESOLVED FURTHER, That the St. Louis County Board authorizes a contract for the period January 1, 2021, through December 31, 2022, with Fond du Lac Reservation to purchase:

1. Family-Based Crisis Services at a rate of \$75 per hour with an annual contract maximum of up to \$130,000.
2. Fond du Lac Foster Care Licensing & Placement Agency:

Foster Care	DHS Northstar Care for Children Guidelines
Licensing & Placement Administration	\$ 20.00/day
Respite Care (paid to foster home)	\$ 35.00/day

BUDGET REFERENCE:

Fund	230	Social Service
Agency	232008	PHHS
Object	603200	Family-Based Services
Object	601200	Out-of-Home Placement Costs
Object	601200	Licensing/Resource Development
Object	601200	Respite Care Licensing & Resource Development

Adopted December 15, 2020. No. 20-607

WHEREAS, Pandemic vaccination planning is a combined state and local responsibility that requires close collaboration between public health, health care, external agencies and community partners; and

WHEREAS, The Minnesota Department of Health (MDH) has made funding available to community health boards or counties within their local jurisdictions for this critical part of COVID-19 response work; and

WHEREAS, The St. Louis County Public Health & Human Services Department (PHHS) has applied for MDH COVID-19 Vaccination Plan funding through the Carlton-Cook-Lake-St. Louis Community Health Board (CHB); and

WHEREAS, The primary purpose of this funding will support the critical response work with PHASE I priority groups and the distribution and administration of the vaccine, enabling St.

Louis County to begin development and implementation of a COVID-19 Vaccination Plan, and COVID-19 Vaccine Advisor/Champion, Partner Outreach/Coordination and Training; and

WHEREAS, PHHS wishes to apply for and accept the COVID-19 Vaccination Plan funds from MHD through the CHB in an amount up to \$40,000 for personnel and supplies for the purposes of the distribution and administration of COVID-19 priority group response work and vaccinations, for the period December 1, 2020, through June 30, 2021.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept COVID-19 Vaccination Plan grant funding from the Minnesota Department of Health through a contract with the Carlton-Cook-Lake-St. Louis Community Health Board, in an amount up to \$40,000 for personnel and supplies for the purposes of the distribution and administration of COVID-19 priority group response work and vaccinations, for the period December 1, 2020, through June 30, 2021.

BUDGET: 230-233999-540284-23377-99999999-2020

230-233999-629900-23377-99999999-2020

Adopted December 15, 2020. No. 20-608

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of County State Aid Highway 6 (Maple Grove Road) and to replace the existing bridge (County Bridge 130, State Bridge 7787) over Dutchess Slough Creek in Brevator Township, County Project 0006-494709; and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the same location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

Adopted December 15, 2020. No. 20-609

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Normanna Road (County State Aid Highway 38) and to replace the existing crossing structure (County Bridge 97, State Bridge L4189) over the French River in Normanna Township, County Project 0038-494728; and

WHEREAS, These improvements consist of replacing the existing crossing structure at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across the following State of Minnesota land located adjacent to the present course of County State Aid Highway 38 in Normanna Township:

1. All of Section 16, Township 52 North, Range 13 West of the Fourth Principal Meridian.

(parcel ID No. 485-0010-02460).

Adopted December 15, 2020. No. 20-610

WHEREAS, The Minnesota Department of Transportation State Aid Division administers the Local Partnership Program which provides opportunities for local agencies to partner with MnDOT to construct mutually beneficial improvements on the Trunk Highway system that are not currently programmed; and

WHEREAS, St. Louis County had a previously programmed project, identified as SP 069-656-018, CP 0056-284469, in 2021 to resurface County State Aid Highway (CSAH) 56 (Morris Thomas Road) beginning at US 2 and ending at CSAH 91 (Haines Road); and

WHEREAS, Because of the adjoining resurfacing project and the known safety issues at the intersection of US 2 and CSAH 56 (Morris Thomas Road), the Public Works Department submitted a Local Partnership Program funding request to construct a left-turn lane on US 2 at the intersection with CSAH 56 (Morris Thomas Road) in the year 2021; and

WHEREAS, St. Louis County was awarded \$530,000 in Local Partnership Program funding to construct left-turn lanes on US 2 at the intersection with CSAH 56 (Morris Thomas Road) located in the City of Hermantown in the year 2021, which project is further identified as SAP 069-656-019, CP 0056-431717; and

WHEREAS, The Public Works Department will lead the project to install left-turn lanes on US 2 at CSAH 56 (Morris Thomas Road) which work includes design engineering, bidding and construction engineering/administration; and

WHEREAS, The Minnesota Department of Transportation will share in the cost to construct a left-turn lane on US 2, and other associated construction, at the intersection of CSAH 56 (Morris Thomas Road) in accordance with a cooperative construction agreement.

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1036720 with the State of Minnesota, Department of Transportation for the following purposes:

To provide payment by the State to the County of the State's share of the costs of the left turn lane construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 2 at the junction of County State Aid Highway No. 56 (Morris Thomas Road) under State Project No. 6908-69 (T.H. 2=203).

RESOLVED FURTHER, That the County Board Chair, Public Works Director and the Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement.

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220586, Object 532304.

Adopted December 15, 2020. No. 20-611

WHEREAS, The St. Louis County Board held a public hearing at 9:40 a.m. on Tuesday, November 10, 2020, at the St. Louis County Government Services Center, Duluth, MN, to receive comment and consider the adoption of the Fee Schedule for various county services for the year 2021; and

WHEREAS, The St. Louis County Board adopted the 2021 Fee Schedule on file in County Board File No. 61349, Board Resolution 20-531; and

WHEREAS, The adopted 2021 Fee Schedule had blank spaces under the 2021 column for On-Site Sewage Systems Fees where the same rates should have been displayed; and

WHEREAS, The rates from 2020 were to have been moved under the Planning Department's list of fees under the 2021 column and the rates/fees on the amended schedule

have now corrected the error and show the fees, unchanged from 2020, under the Planning Department heading on the schedule.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the 2021 Fee Schedule with the clerical amendment, and updates County Board File No. 61349 to reflect this modification.

Adopted December 15, 2020. No. 20-612

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted December 15, 2020. No. 20-614

WHEREAS, The Chisholm-Hibbing Airport Authority (Authority) continues to make investment into the airport to transport people and goods & services to the area and encourage the creation of jobs and investment to the community; and

WHEREAS, Over \$50 million have been invested for these purposes over the past twelve years supporting the region's economy; and

WHEREAS, An industrial airpark has been established to further enhance economic development and attract aircraft manufacturers; and

WHEREAS, The County, in 2019, entered into an agreement with the Authority to provide \$50,000 in financial assistance to acquire additional parcels of property to facilitate development and prepare the site for development; and

WHEREAS, Additional site remediation work has been identified on the parcel acquired including a hazmat study and removal of buildings, well and septic; and

WHEREAS, Funding remains from the original agreement which could be used to complete this remaining site remediation work.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the amendment of the agreement for financial assistance in the amount of \$50,000 to the Chisholm-Hibbing Airport Authority for expansion of its industrial airpark to allow for use of remaining monies for site remediation and other associated costs.

RESOLVED FURTHER, That appropriate County officials are authorized to execute an amended funding agreement payable from Fund 178, Object 311008.

Adopted December 15, 2020. No. 20-615

RESOLVED, that the St. Louis County Board authorizes the appropriate county officials to execute the lobbying services agreement with Arrowhead Counties Association, on file in County Board File No. 61390, which would use the services of St. Louis County's Director of Intergovernmental Relations to further the Arrowhead Counties Association's lobbying activities at the State Legislature during the 2021 Legislative Session not to exceed \$17,000 to be deposited into Fund 100, Agency 105001, Intergovernmental Affairs.

Adopted December 15, 2020. No. 20-616

WHEREAS, The County Board is the governing body for all unorganized territories located within St. Louis County; and

WHEREAS, As governing body, the County Board is responsible for designating polling places for state and county elections in unorganized territories; and

WHEREAS, The polling place designation must take place prior to December 31st each year for the next calendar year.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the following locations as polling places for the year 2021, for unorganized territories voting by mail ballot (a designation established by previous Board actions):

St. Louis County Auditor's Office, St. Louis County Courthouse
100 North 5th Avenue West, Room 214
Duluth, MN 55802

St. Louis County Auditor's Office, Virginia Government Services Building
201 South 3rd Avenue West
Virginia, MN 55792

Unorganized Precinct # 1: T52-R21
Unorganized Precinct #2: T53-R15, T53-R16, T54-R14, T54-R15
Unorganized Precinct #3: T55-R14, T55-R15, T56-R14
Unorganized Precinct #4: T55-R21
Unorganized Precinct #5: T56-R17
Unorganized Precinct #6: T57-R14, T58-R14 (south half)
Unorganized Precinct #7: T59-R21
Unorganized Precinct #8: T60-R20
Unorganized Precinct #9: T61-R12, T61-R13
Unorganized Precinct #10: T61-R17
Unorganized Precinct #11: T62-R21
Unorganized Precinct #12: T63-R19
Unorganized Precinct #13: T62-R17, T63-R15, T63-R17, T64-R14, T64-R15, T64-R16, T64-R17, T65-R12, T65-R15, T65-R16, T66-R12, T66-R13, T66-R14, T66-R15, T66-R16, T67-R12, T67-R13, T67-R14, T67-R15, T67-R16, T68-R13, T68-R14, T68-R15, T68-R16
Unorganized Precinct #19: Parts of T64-R21, T65-R21 and T66-R21 (Nett Lake)
Unorganized Precinct #20: T61-R14
Unorganized Precinct #21: T64-R21, T65-R21, T66-R21 (except portions in Precinct # 19 - Nett Lake area), T63-R21, T66-R20 , T67-R18, T67-R19, T67-R20, T67-R21, T68-R18, T68-R19, T68-R20, T68-R21, T69-R17, T69-R18, T69-R19, T69-R20, T70-R18, T70-R19, T70-R20, T70-R21, T71-R20, T71-R21
Unorganized Precinct #23: T54-R13

RESOLVED FURTHER, That the St. Louis County Board designates the following locations as polling places for the year 2021, for unorganized territories not voting by mail ballot:

Unorganized Precinct #14: T57-R16
Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN
Unorganized Precinct #15: T60-R18
Sand Lake Chapel, 9038 Biss Road, Britt, MN
Unorganized Precinct #16: T60-R19
Evergreen Fire Hall, 10233 Highway 65, Britt, MN
Unorganized Precinct #17: T56-R16
Makinen Community Center, Makinen, MN
Unorganized Precinct #18: T59-R16
Pike Town Hall, 6862 Highway 68, Embarrass, MN
Unorganized Precinct #22: T63-R14

Breitung Town Garage/Fire Hall, 33 1st Avenue, Soudan, MN
Unorganized Precinct #24: T64-R12, T64-R13, T65-R13, T65-R14
Morse Town Hall, 911 S. Central Avenue, Ely, MN

Adopted December 15, 2020. No. 20-617

WHEREAS, Minnesota Statute 115A.46 requires counties to develop a Solid Waste Management Plan (SWMP) and update it every ten (10) years; and

WHEREAS, St. Louis County, through its Environmental Services Department, is a key representative on the eight (8) member Northeast Waste Advisory Council (NEWAC); and

WHEREAS, NEWAC created a working group of representative staff members referred to as the Solid Waste Officers of the Northeast Region (SWONER); and

WHEREAS, The Minnesota Pollution Control Agency (MPCA) approached the SWONER group to encourage and discuss the benefits of a regional SWMP submittal; and

WHEREAS, The SWONER group members unanimously agreed to move forward with the regional SWMP option and solicited proposals from qualified consultants to provide this service; and

WHEREAS, Proposal review and consultant interviews were conducted prior to Burns and McDonnell being chosen to facilitate and develop the regional SWMP for a total of \$184,788.00, with cost for this service to be divided by the NEWAC members based on population (data from the 2010 U.S. Census); and

WHEREAS, The cost for St. Louis County, less WLSSD, will be \$35,109.72; and

WHEREAS, SWONER requests NEWAC counties enter into a joint powers agreement for the purpose of hiring a consultant to facilitate and develop a MPCA-approved regional SWMP; and

WHEREAS, WLSSD will enter into a contract with the consultant, on behalf of NEWAC, for the completion of a final regional solid SWMP to be submitted to the MPCA no later than April 10, 2023; and

WHEREAS, The St. Louis County Solid Waste & Septic Committee met on December 3, 2020, and has recommended that the County proceed with the development of a regional SWMP and enter into a joint powers agreement with NEWAC partners for that purpose.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a joint powers agreement with its NEWAC partners to hire Burns & McDonnell to facilitate and develop a MPCA-approved Regional Solid Waste Management Plan, at a cost to St. Louis County of \$35,109.72, payable from Fund 600, Agency 600001.

Adopted December 15, 2020. No. 20-618

WHEREAS, St. Louis County requires a contractor to process and recycle appliances and scrap metal; and

WHEREAS, The contract for the processing of appliances and scrap metal ends on December 31, 2020; and

WHEREAS, The solicitation for these services was competitively quoted November 12, 2020, with two (2) quotes received; and

WHEREAS, After evaluating both quotes, Carleton Companies, Inc., provided the quote better meeting the County's need.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a one-year contract with Carleton Companies, Inc., Bemidji and Virginia, MN, beginning January 1, 2021, with four (4) optional one-year extensions, with possible charges to the County should

scrap metal prices drop below Carleton's quote of \$95.94/ton, paid from Fund 600, Agency 601003.

Adopted December 15, 2020. No. 20-619

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. , and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the St. Louis County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Minn. Stat. § 282.135 authorizes the St. Louis County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01, Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61392, and the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the sales to all adjoining property owners.

Adopted December 15, 2020. No. 20-620

WHEREAS, The state tax forfeited parcels described in County Board File No. 61282 are currently included in an established memorial forest; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The state tax forfeited parcels described here are more suitable for purposes other than forest management.

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61282 shall be withdrawn from Memorial Forest status.

Adopted December 15, 2020. No. 20-621

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61234 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the county auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the County Board, or the County Auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the state tax forfeited lands described in County Board File No. 61234 for sale at a public, online auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted December 15, 2020. No. 20-622

WHEREAS, St. Louis County employment is administered under the county's civil service employment law and rules with the exception of certain professional and supervisory job classes within the Public Health & Human Services Department, which are administered under the Minnesota Merit System (pursuant to Title II of the Intergovernmental Personnel Act, 42 USC §4701-4728); and

WHEREAS, Having all county job classifications under a single employment system will not only result in the elimination of \$50,000 annual expenses paid to the Minnesota Merit System to administer a personnel system for these employees, but will further reduce confusion for applicants, employees and supervisors, and will make employment practices uniform across our entire organization in terms of onboarding, performance management and in all other areas of employment and separation; and

WHEREAS, It is St. Louis County's intent to discontinue the purchase of personnel services from the Minnesota Merit System effective January 1, 2021, now that its own civil service employment law has been overhauled, passed into law and meets the needs of the professional classes of the Public Health and Human Services Department; and

WHEREAS, Discontinuation of the purchase of services from the Minnesota Merit System will not affect the salary ranges, employment benefits or other terms and conditions of employment which have been previously collectively bargained, including the process for remedying employee grievances; and

WHEREAS, The County has worked closely with the Minnesota Merit System in completing its application for consideration and that the Commissioner of the Minnesota Department of Human Services has certified that the county's civil service employment law and rules are in compliance with the Federal Standards for a Merit System of Personnel Administration.

THEREFORE BE IT RESOLVED, That the St. Louis County Board attests that county and its civil service law and rules meet all of the requirements of the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900).

RESOLVED FURTHER, That the Human Resources Department is directed to provide all personnel services previously obtained from the Minnesota Merit System to the county's Public Health and Human Services Department effective January 1, 2021.

RESOLVED FURTHER, That all previous Board resolutions authorizing the purchase of personnel services through the Minnesota Merit System are hereby rescinded.

Adopted December 15, 2020. No. 20-623

WHEREAS, Under Minn. Stat. § 365.243, the St. Louis County Board has the authority to enter into contractual agreements to obtain fire protection and first responder services for unorganized territories within the county; and

WHEREAS, St. Louis County was notified that the Greaney-Rausch-Silverdale (GRS) Fire Department was no longer able to provide fire protection for Unorganized Townships 64-21 and 63-21; and

WHEREAS, It is no longer feasible to adjust the local levy for fire protection.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement to reimburse the Bois Forte, Bearville, and Orr Fire Departments for providing coverage for Unorganized Townships 64-21 and 63-21 on a per call basis for the year 2021 as approved by the County Attorney's Office.

Adopted December 15, 2020. No. 20-624

WHEREAS, The TV and film production industry is a multi-billion dollar global industry; and

WHEREAS, Northern Minnesota has attracted a growing interest in the creation of movies, documentaries, commercials, and related video media productions due to its rich history, landscapes, and locations; and

WHEREAS, Local talent exists and continues to grow in providing and supporting the film industry with local artists, blue-collar labor, and skilled trade workers; and

WHEREAS, The County seeks to support the growth of additional jobs, wages, benefits, and peripheral growth in the County and region; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Funds will be transferred from the County General Fund Reserves to the Economic Development Fund.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the establishment of the Film Production Incentive Program, conditioned upon Board approval of the final guidelines for eligibility, requirements, and application requirements.

RESOLVED FURTHER, That the St. Louis County Board approves initial funding of \$500,000 in funds for the program from the County General Fund Reserve Account.

RESOLVED FURTHER, That the St. Louis County Board approves up to an additional \$500,000 in program funds (for a total not to exceed \$1,000,000) from the County General Fund Reserve Account if determined by the County Administrator, after consultation with the County Auditor and Director of Planning and Community Development, that said funds are available, that allocation of such funds to the program will not be detrimental to county fiscal health, and that the initial program funding was successful in achieving program objectives.

RESOLVED FURTHER, That such funds will be transferred to the Economic Development Fund 178 from Fund 100 (General Fund) Object 311107 (Cash Flow Reserves) into Administration (Agency 104001) where Administration (Agency 104001) will then transfer funds into Economic Development Projects (Agency 178007) or its designated fund and all program expenditures will be paid therefrom.

RESOLVED FURTHER, That the St. Louis County Board authorizes County officials to enter an agreement with an appropriate Minnesota development organization to act under the county's direction as the program administrator which will disburse such funds in accordance with program requirements until funds are depleted or replenished.

Adopted December 15, 2020. No. 20-625

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Planning Commission; and

WHEREAS, Three current members, Steven Filipovich, Daniel Manick, and Sonya Pineo, wish to be reappointed for three (3) year terms.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints Steven Filipovich, Daniel Manick, and Sonya Pineo to the St. Louis County Planning Commission with three (3) year terms expiring December 31, 2023.

Adopted December 15, 2020. No. 20-626

WHEREAS, County Administration has undergone organizational change over the previous several years and work assignments associated with preparing recommendations and day to day administration of the county's budget have largely been transferred to the Budget and Business Improvement Manager (#0107-001); and

WHEREAS, Following the retirement of the Administrative Secretary Supervisor, position (#0052-001) is proposed to be reallocated to an Administrative Secretary II; and

WHEREAS, Supervision assignments formerly associated with the Administrative Secretary Supervisor will be transferred to the Budget and Business Improvement Manager; and

WHEREAS, Human Resources has reviewed the proposed duties of both positions and have determined that Pay Grade H30 is appropriate for the Budget and Business Improvement Manager class and Administrative Secretary II, Pay Grade QBA, is appropriate for position #0052-001; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval; and

WHEREAS, The reallocations will result in a net decrease in personnel cost for the Administration Department.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the salary range reassignment of the Budget and Business Improvement Manager, position #0107-001 (Confidential Public Employees Association, Pay Grade H26 to Pay Grade H30, Step 1),

which will result in an approximate annual increase of \$10,116 within Fund 100, Agency 104001.

RESOLVED FURTHER, That the Board authorizes the reallocation of a 1.0 FTE position #0052-001 from Administrative Secretary Supervisor (Management Compensation Plan A16, Step 1) to a 1.0 FTE Administrative Secretary II (Unrepresented Employees Compensation Plan, Pay Grade QBA, Step 1) effective January 1, 2021, which will result in an approximate annual decrease of \$13,973 within Fund 100, Agency 104001.

Adopted December 15, 2020. No. 20-627

WHEREAS, The Sheriff's Office together with Public Health and Human Services Department (PHHS) has identified a need for a 1.0 FTE Emergency Management Planner position; and

WHEREAS, PHHS is willing to transfer a vacant 0.5 Information Specialist II FTE (Position code 0421-023, Civil Service Basic Unit Pay Plan, Pay Grade B10) and the funding associated with this vacant position (\$29,219.34); and

WHEREAS, The additional funding associated with the increase of this 1.0 FTE Emergency Management Planner will come via fund transfer from the Public Safety Innovation Fund 100, Object 311426, to the Sheriff's Office – Emergency Management Division Fund 100, Agency, 132001, Object 610100 (\$50,447.86).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the increase of a 1.0 FTE Emergency Management Planner (Civil Service Basic Unit Pay Plan, Pay Grade B20) to the Sheriff's Office FTE complement resulting in an annual increase of approximately \$50,447.86, funded by a transfer from the Public Safety Innovation Fund, 100, Object 311426, to the Sheriff's Office - Emergency Management Division, Fund 100, Agency, 132001, Object 610100.

RESOLVED FURTHER, That the St. Louis County Board authorizes the budget transfer of a vacant 0.5 FTE Information Specialist II (Position code 0421-023, Civil Service Basic Unit Pay Plan, Pay Grade B10) from PHHS (\$29,219.34).

Adopted December 15, 2020. No. 20-628

BY COMMISSIONER JEWELL:

WHEREAS, The Duluth Airport Authority is making application to the Department of Transportation (DOT) Small Community Air Service Development Program to develop a connection with Denver; and

WHEREAS, Having a direct daily connection with a western hub will put downward pressure on fares westbound in the network; and

WHEREAS, Connecting with Denver will give our region daily flights to three major hubs while having three major airlines, for the first time ever, giving travelers more connections and cheaper fares than ever before; and

WHEREAS, Connectivity to three major hubs in northeast Minnesota directly supports the region's economy; and

WHEREAS, The County Board previously authorized a pledge in the amount of \$50,000 for this project; and

WHEREAS, The Duluth Airport Authority has requested the County extend its original pledge and increase it by \$25,000 for a total pledge from the County in the amount of \$75,000; and

WHEREAS, Funding is available through Economic Development funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the extension of the original pledge of \$50,000 and increases the pledge by \$25,000 for a total pledge in the amount of \$75,000 to the Duluth Airport Authority.

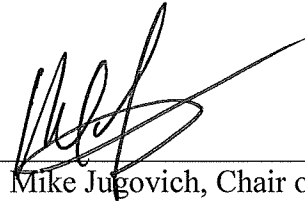
RESOLVED FURTHER, That, if necessary, appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008.

Yeas – Commissioners Jewell, Boyle, Olson, McDonald, Musolf and Chair Jugovich – 6

Nay – Commissioner Nelson – 1


Adopted December 15, 2020. No. 20-613

At 1:06 p.m., December 15, 2020, Commissioner Nelson, supported by Commissioner Jewell, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.



Mike Jugovich, Chair of the Board
of County Commissioners

Attest:



Nancy Nilsen, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)