



**COMMITTEE OF THE WHOLE AGENDA**  
**Board of Commissioners, St. Louis County, Minnesota**

**September 8, 2020**  
**Immediately following the Board Meeting, which begins at 9:30 A.M.**  
**St. Louis River Room, Government Services Center, Duluth, MN**

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**NOTE:** *Due to the COVID-19 pandemic, this meeting is being conducted in accordance with Minnesota Statutes § 13D.021. Members of the St. Louis County Board may attend the meeting by telephone or other electronic means. For information on how to view or participate in the County Board meeting, please visit the county website at [www.stlouiscountymn.gov](http://www.stlouiscountymn.gov), scroll to the County Board Meeting section, and click on the meeting date. Remote attendance by the public is not practical, so the only way the public can monitor is in person or after the fact by Duluth PACTv.*

*Subd. 3. Monitoring from remote site; costs. If telephone or another electronic means is used to conduct a meeting, to the extent practical, the body shall allow a person to monitor the meeting electronically from a remote location. The body may require the person making a connection to pay for the documented additional cost that the body incurs as a result of the additional connection.*

**CONSENT AGENDA:**

*All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.*

**Minutes of September 1, 2020**

**Health & Human Services Committee, Commissioner Boyle, Chair**

1. Authorization to Accept Funds for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services Grant [20-322]

**Public Works & Transportation Committee, Commissioner McDonald, Chair**

2. Professional Services Agreement with LHB Inc. for Design Services on CSAH 56 [20-323]
3. Acceptance of MVLST Bridge Grant Funds for Bridge Bundling Project Engineering Design Services [20-324]

**Environment & Natural Resources Committee, Commissioner Musolf, Chair**

4. Right-of-Way Easement Across State Tax Forfeited Land to MN Power/ALLETE, Inc. (Unorganized Township 56-16) [20-325]
5. Utility Easement Across State Tax Forfeited Land to Cooperative Light & Power (Ault Township 55-12) [20-326]
6. Right-of-Way Easement Across State Tax Forfeited Land to Roy Marlow and Stephen G. Kucera (Meadowlands Township 53-19) [20-327]

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**ESTABLISHMENT OF PUBLIC MEETINGS:**

**Finance & Budget Committee, Commissioner Nelson, Chair**

1. Establish Public Meetings on 2021 Property Tax and Operating Budget (Monday, November 23, 2020, 7:00 p.m., St. Louis County Courthouse, Virginia, MN, and Monday, November 30, 2020, 7:00 p.m., St. Louis County Government Services Center, Duluth, MN) [20-328]

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**REGULAR AGENDA:**

*For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.*

**Public Works & Transportation Committee, Commissioner McDonald, Chair****1. Agreement with LHB Inc. for Design Engineering Services for Bridge Bundling Project [20-329]**

Resolution authorizing an agreement with LHB Inc. for design engineering services for a Bridge Bundling Project.

**Finance & Budget Committee, Commissioner Nelson, Chair****1. Unorganized Township Road Levy – FY 2021 [20-330]**

Resolution certifying the levy for Unorganized Township road maintenance for tax year 2021.

**2. Certification of 2021 Maximum Property Tax Levy [20-331]**

Certification of the 2020 tax levy to be moved to the September 22 County Board agenda without recommendation.

**3. HRA 2021 Proposed Levy [20-332]**

Resolution certifying the St. Louis County HRA maximum proposed property tax levy for 2021.

**Environment & Natural Resources Committee, Commissioner Musolf, Chair****1. Repurchase of State Tax Forfeited Land – Donahue (Homestead) [20-333]**

Resolution approving the repurchase application of James Donahue and Jamie Donahue.

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS:**

*Commissioners may introduce items for future discussion, or report on past and upcoming activities.*

**ADJOURNED:****NEXT COMMITTEE OF THE WHOLE MEETING DATES:**

September 22, 2020      Aurora City Hall, 16 W. 2<sup>nd</sup> Avenue North, Aurora, MN

October 6, 2020      St. Louis County Courthouse, Duluth, MN

October 13, 2020      Solway Town Hall, 4029 Munger Shaw Rd, Cloquet, MN

**BARRIER FREE:** *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Administration (218-726-2450) early so necessary arrangements can be made.*

# **COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS**

September 1, 2020

Location: Government Services Center, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Olson, McDonald, Musolf, Nelson and Chair Jugovich

Absent: None

Convened: Chair Jugovich called the meeting to order at 11:32 a.m.

Commissioners Frank Jewell and Beth Olson participated by WebEx.

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## **TIME SPECIFIC PRESENTATION**

Matt Massman, Nancy Silesky and Steve Novak of the Minnesota Inter-County Association gave the Board a briefing regarding the 2020 Minnesota Legislative session.

The Committee recessed at 12:21 p.m. At 2:32 p.m., the Committee reconvened with all members present.

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## **CONSENT AGENDA**

Nelson/Boyle moved to approve the consent agenda. Item #5, Reschedule Location for September 22, October 6, November 3, November 10, December 1 and December 15 County Board Meetings [20-314] was removed from the consent agenda for separate consideration. A roll call vote was taken, the motion passed. (7-0)

- Minutes of August 11, 2020
- Subgrant Agreement with South St. Louis Soil and Water Conservation District for Culbertson Road Project [20-310]
- Professional Services Agreement with WSB & Associates, Inc. for Intersection Improvements at Woodland Avenue and Snively Road [20-311]
- Acquisition of Right of Way – Replacement of County Bridge 785 Over the East Swan River (Hibbing) [20-312]
- Abatement List for Board Approval [20-313]
- Request for Additional One-Year Contract Extension with Dovetail Partners, Inc. [20-315]
- Memorandum of Understanding with the City of Duluth for the 2020 Justice Assistance Grant [20-316]
- Request to Amend Resolution for Sponsorship of Ashawa Ski Trail Grooming Equipment Purchase – Ashawa Trail Ski Club [20-060R]

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## **Establishment of Public Hearings**

Nelson/Jugovich That the St. Louis County Board will convene a public hearing on Tuesday, November 10, at 9:40 a.m., St. Louis River Room, Government Services Center, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2021. [20-317]. A roll call vote was taken, the motion passed. (7-0).

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### **Finance & Budget Committee**

Nelson/McDonald moved approve the Official Terms of Offering for the Issuance of General Obligation Capital Improvement Refunding Bonds, Series 2020B. [20-318]. Terri Heaton, of Baker Tilley Municipal Advisors, LLC, participating by WebEx, provided the Board with an overview of the interest savings because of the refunding. After further discussion, a roll call vote was taken, the motion passed. (7-0).

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### **Central Management & Intergovernmental Committee**

Jewell/McDonald moved that the St. Louis County Board reappoints David L. Sipila, St. Louis County Assessor, to a four-year term beginning on January 1, 2021, through December 31, 2024, pursuant to the provisions of Minn. Stat. § 273.061, subject to the approval of the Commissioner of Revenue. [20-319]. A roll call vote was taken, the motion passed. (7-0)

Jewell/Olson moved that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its September 22, 2020 meeting from the Aurora City Hall in Aurora to the Aurora Community Center in Aurora; that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting locations of its October 6, November 3, November 10 and December 1, 2020 meetings from the Courthouse in Duluth to the Government Services Center in Duluth; that the St. Louis County Board will adjust its 2020 Board Meeting Schedule to reschedule the meeting location of its December 15, 2020 meeting from the Ault Town Hall in Brimson to the Government Services Center in Virginia; and further, tat all public hearings scheduled for September 22, October 6, November 3, November 10, December 1 and December 15, 2020 will be held at their rescheduled locations. [20-319]. A roll call vote was taken, the motion passed. (6-1, Olson)

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### **Environmental & Natural Resources Committee**

Musolf/Jugovich moved that the St. Louis County Board hereby supports the replacement and construction of the Enbridge Line 3 project. [20-320]. Commissioner Boyle requested that the motion be made without recommendation; the maker of the motion denied the request. Commissioner Jugovich commented on school districts that rely on property tax funding and the creation of jobs because of the project. Commissioner Boyle commented that a letter of support would be a more appropriate action. Commissioner Jewell said that he was voting against the resolution because he would like to remain consistent about not voting for resolutions of support and not that he is voting against the creation of jobs. Commissioner Olson stated that St. Louis County does not have the ability to approve or disapprove the project. Since the argument is at the state level, Commissioner Olson encouraged citizens to contact their state representatives. Commissioner Nelson felt that the Board has voted to support Enbridge multiple times in the past when the Board approved leasing them land. After further discussion, a roll call vote was taken, the motion passed. (4-3, Jewell, Boyle, Olson)

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**COMMISSIONER DISCUSSION ITEMS AND REPORTS**

None

At 3:15 p.m., Nelson/McDonald moved to adjourn the Committee of the Whole meeting. A roll call vote was taken, the motion passed. (7-0)

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Mike Jugovich, Chair of the County Board

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Phil Chapman, Clerk of the County Board

# **BOARD LETTER NO. 20 – 322**

## **HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Authorization to Accept  
Funds for the Minnesota State  
Targeted Opioid Treatment,  
Prevention & Recovery  
Services Grant

**FROM:** Kevin Z. Gray  
County Administrator

Linnea Mirsch, Director  
Public Health & Human Services

#### **RELATED DEPARTMENT GOAL:**

Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Adults will live in the least restrictive living arrangement that meets their health and safety needs.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to accept grant funds in the amount of \$150,000 from the Minnesota Department of Human Services (DHS) Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant.

#### **BACKGROUND:**

The DHS Alcohol and Drug Abuse Division, now known as the Behavioral Health Division of DHS, is the designated single state authority relative to substance abuse prevention, treatment and recovery. In coordination with the Health Care Administration and the Office of Indian Policy, an application was submitted to the Substance Abuse and Mental Health Services Administration (SAMHSA) for SAMHSA State Opioid Response funds.

On February 12, 2019, the St. Louis County Board adopted Resolution No. 19-97 authorizing PHHS to submit a grant application for treatment and recovery from opioid use disorder for justice involved populations. On June 25, 2019 the County Board adopted Resolution No. 19-375 authorizing PHHS to accept grant funds in the amount of \$150,000 that allowed for the utilization of two (2.0) full-time equivalent (FTE) positions to provide case management to the Sixth Judicial District Court participants.

On July 21, 2020, PHHS was notified that the DHS Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Service grant program was granting PHHS an additional \$150,000 to support efforts previously proposed in a grant application but not funded. These efforts are to expand the availability of office-based Medication Assisted Treatment programs in partnership with the Center for Alcohol and Drug Treatment. PHHS did not seek permission to apply for these funds granted because there was no invitation to apply, but rather, DHS notified PHHS of additional funds that were to be provided to support efforts included in the previously submitted grant application that were not funded in the initial award.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize the Public Health and Human Services Department to accept funds up to \$150,000 from the DHS Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant to be deposited into Fund 230, Agency 232006, Object 540269, Grant 23272, Year 2020; and enter into a contract with the Center for Alcohol and Drug Treatment for the of period August 19, 2020 through January 30, 2021, to be expended from Fund 230, Agency 232006, Object 629900, Grant 23272, Year 2020.

**Authorization to Accept Funds for the Minnesota State Targeted Opioid  
Treatment, Prevention & Recovery Services Grant**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The Minnesota Department of Human Services Alcohol and Drug Abuse Division for Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services awards grant funds to counties to expand services for people with substance use disorders; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to address the challenges faced; and

WHEREAS, The Public Health and Human Services Department (PHHS) was notified on July 21, 2020 of an additional allocation related to a previously submitted grant proposal in the amount of \$150,000 and PHHS has identified the Center for Alcohol and Drug Treatment as a local provider that can fulfill service provision and other requirements tied to this funding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept grant funds in the amount of \$150,000 from the Minnesota Department of Human Services Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant, to be deposited into Fund 230, Agency 232006, Object 540269, Grant 23272, Year 2020;

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a contract with the Center for Alcohol and Drug Treatment for the period August 19, 2020 through January 30, 2021, to be expended from Fund 230, Agency 232006, Object 629900, Grant 23272, Year 2020.



# **BOARD LETTER NO. 20 – 323**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 2**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020      **RE:** Professional Services  
Agreement with LHB Inc. for  
Design Services on CSAH 56

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a professional services agreement with LHB Inc. for design services on County State Aid Highway (CSAH) 56 (Morris Thomas Road). This project is further identified as CP 0056-493050.

#### **BACKGROUND:**

CSAH 56 (Morris Thomas Road) between Haines Road and Piedmont Avenue in the City of Duluth is at a point where the utilities and roadway require a full reconstruction. The Public Works Department has a project programmed for 2023 to reconstruct this portion of Morris Thomas Road.

The Public Works Department identified the need to secure an engineering consultant to perform the project engineering design and plan preparation due to its complexity and timeliness of the project. A request for proposals was sent to seven engineering consultants:

<b>Engineering Consultant</b>	<b>Address</b>	<b>Response</b>
Bolton & Menk, Inc.	Mankato, MN	Submitted Proposal
Short Elliott Hendrickson, Inc. (SEH)	Duluth, MN	Submitted Proposal
Northland Consulting Engineers	Duluth, MN	Submitted Proposal
LHB	Duluth, MN	Submitted Proposal
TKDA	Duluth, MN	Submitted Proposal
MSA	Duluth, MN	Did not submit
WSB & Associates, Inc.	Minneapolis, MN	Submitted Proposal

Through the quality based selection method, LHB Inc. of Duluth, Minnesota, was chosen to perform the design out of 6 firms that submitted proposals.

The construction and engineering services for this project will be funded through State Aid funds.

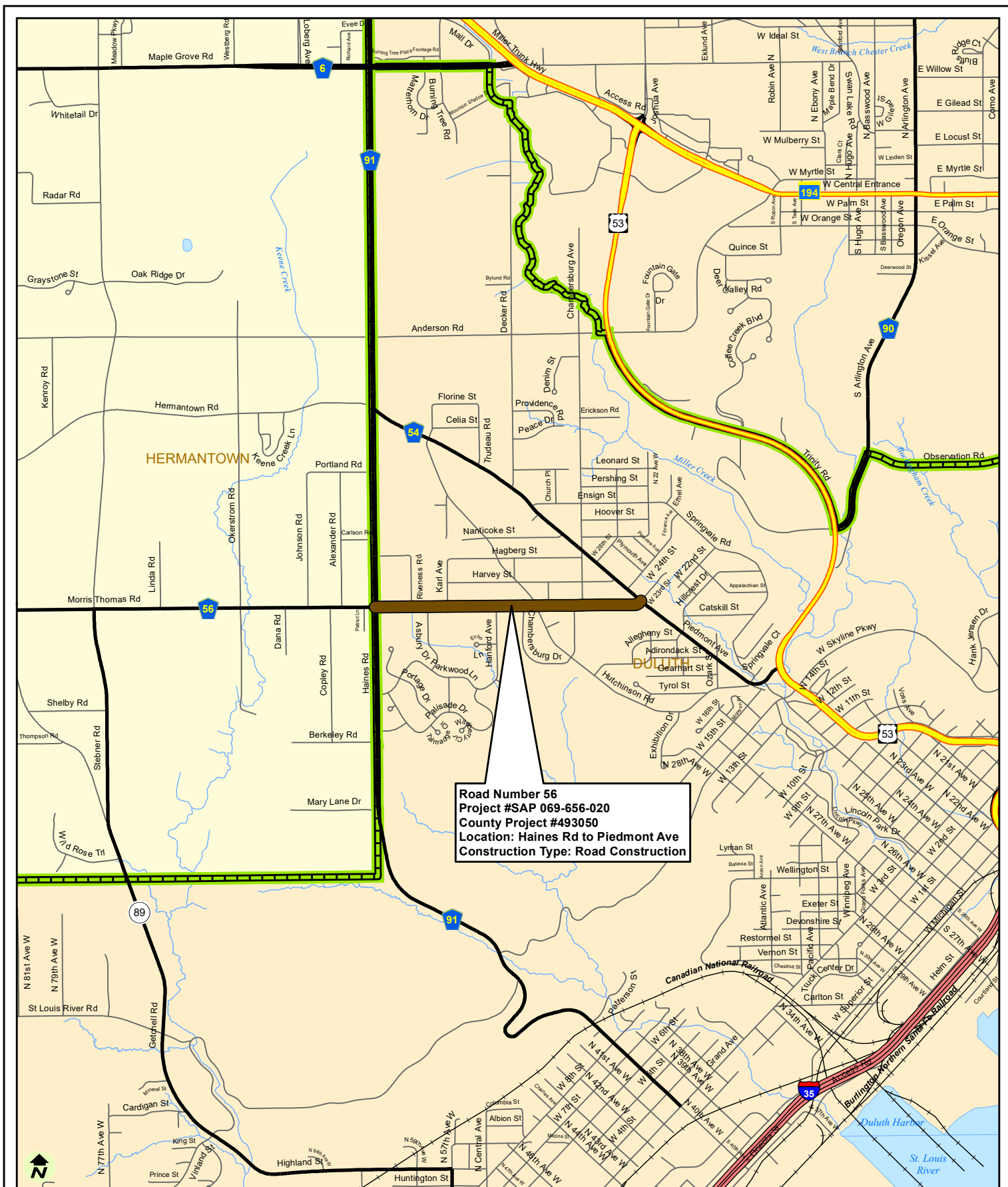
**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize a professional services agreement with LHB Inc. for design services on CSAH 56 (Morris Thomas Road). The cost of these services is \$219,904.00, payable from Fund 220, Agency 220595, Object 626600.

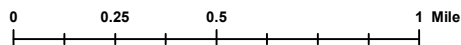
**Professional Services Agreement with LHB Inc. for Design Services on CSAH 56**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB Inc. for roadway design and plan preparation on CP 0056-493050 / SAP 069-656-020. The cost of these services is \$219,904.00, payable from Fund 220, Agency 220595, Object 626600.



**St. Louis County 2023 Road & Bridge Construction**



**Map Components**

**2023 Road & Bridge Construction**

- Road Construction
- Interstate Highway
- U.S./State Highway

- County Road - Paved
- County Road - Gravel
- Local Road/City Street
- Railroad
- Commissioner District

- Township Boundary
- City/Town
- Lake
- River/Stream

# **BOARD LETTER NO. 20 – 324**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 3**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Acceptance of MVLST Bridge  
Grant Funds for Bridge  
Bundling Project Engineering  
Design Services

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an agreement accepting Motor Vehicle Leased Sales Tax (MVLST) bridge grant funds to pay for the local portion of the cost of engineering design services for the County Public Works Bridge Bundling Project, County Project (CP) 0000-543287, State Project (SP) 069-070-055, MnDOT agreement No. 1044797.

#### **BACKGROUND:**

St. Louis County Public Works and Minnesota Department of Transportation (MnDOT) District 1 have prepared a bundling package including twenty-one structures consisting of culverts and bridges meeting the selection criteria for the Federal Highway Administration (FHWA) Competitive Highway Bridge Program funding opportunity. FHWA selected the project to receive Federal grant monies on August 26, 2019.

As the lead agency of the project, St. Louis County has selected LHB Inc. and supporting design team by Request for Qualifications (RFQ) process for providing a qualifications proposal that best demonstrates the ability to meet the programmed project vision, scope and schedule. The engineering design phase for all twenty-one structures is anticipated to begin in September of 2020. St. Louis County's local match for the engineering design services is estimated at \$281,113.00 and will be fulfilled by using Motor Vehicle Leased Sales Tax (MVLST) bridge grant funds from the Minnesota State Transportation Account 329 as received on August 26, 2020 in the amount of \$281,113.00.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an agreement with the Minnesota Department of Transportation to accept Motor Vehicle Leased Sales Tax (MVLST) Bridge grant funds for engineering design local match costs of project SP 069-070-055. MVLST bridge funds will be receipted into Fund 220, Agency 220587, Object 530405.

**Acceptance of MVLST Bridge Grant Funds for Bridge Bundling Project  
Engineering Design Services**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the local match of the engineering design services of the Bridge Bundling Project, CP 0000-543287, SP 069-070-055; and

WHEREAS, This project will provide professional/technical design services related to replacement of the following existing State bridge numbers: 7717, L1037, 92104, 69845, 69502, 7770, 7769, 88767, 7659, 7644, 7648, 7787, 7780, 7823, 7715, 7680, L4189; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, The amount of the Motor Vehicle Leased Sales Tax (MVLST) grant funds has been determined to be \$281,113.00 by reason of the lowest responsible bid with a match of \$57,577.00 in Trunk Highway funds, and \$1,200,000.00 in Federal funds and shall be deposited into Fund 220, Agency 220587, Object 530405 on a reimbursable basis.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board does hereby agree to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the Bridge Bundling Project but not required.

RESOLVED FURTHER, That the appropriate county officials are authorized to execute a grant agreement (MnDOT agreement No. 1044797) and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

RESOLVED FURTHER, That whereas federal-aid funds are being used to participate in the cost of the project, the Minnesota State Transportation fund grant shall be deposited directly into the federal-aid agency account and that the records of the county shall so state.

# **BOARD LETTER NO. 20 - 325**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 4**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Right-of-Way Easement Across  
State Tax Forfeited Land to MN  
Power/ALLETE, Inc. (Unorganized  
Township 56-16)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENTAL GOAL:**

To perform public services.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a non-exclusive right-of-way easement across state tax forfeited land to Minnesota Power/ALLETE, Inc, in Unorganized Township 56-16, part of sections 22, 23, 26 and 27.

#### **BACKGROUND:**

Minnesota Power/ALLETE, Inc is requesting a non-exclusive right of way easement across state tax forfeited land to access their property. The route is using an existing forest road. The total width of the easement is 66 feet; the total length is 5795.51 feet, with a total area of 8.78 acres.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the granting of a non-exclusive right-of-way easement across state tax forfeited land to Minnesota Power/ALLETE, Inc. for the amount of \$8,780 land use fee, \$150 administration fee and \$46 recording fee; for a total of \$8,976 to be deposited into Fund 240 (Forfeited Tax Fund).



**Right-of-Way Easement Across State Tax Forfeited Land to MN Power/ALLETE, Inc.  
(Unorganized Township 56-16)**

BY COMMISSIONER\_\_\_\_\_

WHEREAS, Minnesota Power/ALLETE, Inc has requested a non-exclusive right-of-way easement across state tax forfeited land to their property; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and there are no reasonable alternatives to obtain access to the property; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Minnesota Power/ALLETE, Inc. over, under and across state tax-forfeited land as described in County Board File\_\_\_\_\_.

RESOLVED FURTHER, The granting of this easement is conditioned upon payment in the amount of \$8,780 land use fee, \$150 administration fee and \$46 recording fee; for a total of \$8,976 to be deposited into Fund 240 (Forfeited Tax Fund).

**Right-of-Way Easement Across State Tax Forfeited Land to MN Power/ALLETE, Inc.  
(Unorganized Township 56-16)**

A 66-foot wide perpetual easement for access and utility purposes over, under, and across that part of the following parcels.

The South Half of the Southwest Quarter of Section 23, Township 56 North, Range 16 West;

The Southeast Quarter of the Southeast Quarter of Section 22, Township 56 North, Range 16 West;

The Northeast Quarter of Section 27, Township 56 North, Range 16 West;

The Northwest Quarter of the Northwest Quarter of Section 26, Township 56 North, Range 16 West;

Government Lot 4 of Section 26, Township 56 North, Range 16 West;

The Southeast Quarter of Section 27, Township 56 North, Range 16 West;

The centerline of said easement is more particularly described as follows:

Commencing at the northeast corner of the Northwest Quarter of said Section 26; thence South 89 degrees 56 minutes 32 seconds West, bearings based on the St. Louis County, Minnesota Transverse Mercator 96 coordinate system, a distance of 2661.64 feet to the southeast corner of the Southeast Quarter of said Section 22; thence North 00 degrees 34 minutes 57 seconds West, along the east line of said Southeast Quarter, a distance of 89.55 feet; thence North 89 degrees 25 minutes 03 seconds East, a distance of 20.39 feet to the westerly right-of-way line of Long Lake Road and the point of beginning of said centerline to be described; thence South 39 degrees 38 minutes 35 seconds West, a distance of 15.79 feet; thence southerly a distance of 55.98 feet along a tangential curve, concave to the east, having a radius of 65.00 feet, and a central angle of 49 degrees 20 minutes 44 seconds; thence South 09 degrees 42 minutes 09 seconds East, tangent to last described curve, a distance of 137.79 feet; thence southerly a distance of 327.29 feet along a tangential curve, concave to the east, having a radius of 800.00 feet, and a central angle of 23 degrees 26 minutes 26 seconds; thence South 33 degrees 08 minutes 35 seconds East, tangent to last described curve, a distance of 43.49 feet; thence southerly a distance of 97.48 feet along a tangential curve, concave to the west, having a radius of 100.00 feet, and a central angle of 55 degrees 51 minutes 08 seconds; thence South 22 degrees 42 minutes 33 seconds West, tangent to last described curve, a distance of 136.56 feet; thence southerly a distance of 62.11 feet along a tangential curve, concave to the east, having a radius of 150.00 feet, and a central angle of 23 degrees 43 minutes 23 seconds; thence South 01 degrees 00 minutes 51 seconds East, tangent to last described curve, a distance of 75.36 feet; thence southerly a distance of 56.91 feet along a tangential curve, concave to the east, having a radius of 200.00 feet, and a central angle of 16 degrees 18 minutes 18 seconds; thence South 17 degrees 19 minutes 08 seconds East, tangent to last described curve, a distance of 41.10 feet; thence southerly a distance of 175.39 feet along a tangential curve, concave to the west, having a radius of 240.00 feet, and a central angle of 41 degrees 52 minutes 14 seconds; thence South 24 degrees 33 minutes 05 seconds West, tangent to last described curve, a distance of 213.81 feet;

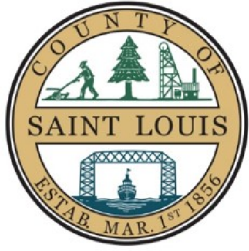
thence southwesterly a distance of 60.63 feet along a tangential curve, concave to the northwest, having a radius of 140.00 feet, and a central angle of 24 degrees 48 minutes 48 seconds; thence South 49 degrees 21 minutes 53 seconds West, tangent to last described curve, a distance of 144.81 feet; thence southerly a distance of 67.01 feet along a tangential curve, concave to the east, having a radius of 95.00 feet, and a central angle of 40 degrees 24 minutes 44 seconds; thence South 08 degrees 57 minutes 08 seconds West, tangent to last described curve, a distance of 154.58 feet; thence southwesterly a distance of 145.70 feet along a tangential curve, concave to the northwest, having a radius of 167.00 feet, and a central angle of 49 degrees 59 minutes 21 seconds; thence South 58 degrees 56 minutes 30 seconds West, tangent to last described curve, a distance of 79.16 feet; thence southwesterly a distance of 53.12 feet along a tangential curve, concave to the southeast, having a radius of 239.00 feet, and a central angle of 12 degrees 44 minutes 04 seconds; thence South 46 degrees 12 minutes 25 seconds West, tangent to last described curve, a distance of 522.03 feet; thence southwesterly a distance of 85.98 feet along a tangential curve, concave to the northwest, having a radius of 340.00 feet, and a central angle of 14 degrees 29 minutes 18 seconds; thence southwesterly a distance of 33.97 feet along a reverse curve, concave to the southeast, having a radius of 100.00 feet, and a central angle of 19 degrees 27 minutes 43 seconds; thence South 41 degrees 14 minutes 00 seconds West, tangent to last described curve, a distance of 349.10 feet; thence South 46 degrees 23 minutes 01 seconds West, a distance of 103.14 feet; thence South 35 degrees 59 minutes 56 seconds West, a distance of 126.86 feet; thence southwesterly a distance of 158.13 feet along a tangential curve, concave to the northwest, having a radius of 410.21 feet, and a central angle of 22 degrees 05 minutes 10 seconds; thence southwesterly a distance of 33.37 feet along a reverse curve, concave to the southeast, having a radius of 120.00 feet, and a central angle of 15 degrees 56 minutes 00 seconds; thence South 42 degrees 09 minutes 06 seconds West, tangent to last described curve, a distance of 188.37 feet; thence southerly a distance of 99.42 feet along a tangential curve, concave to the east, having a radius of 150.00 feet, and a central angle of 37 degrees 58 minutes 36 seconds; thence South 04 degrees 10 minutes 31 seconds West, tangent to last described curve, a distance of 74.90 feet; thence southeasterly a distance of 194.94 feet along a tangential curve, concave to the east, having a radius of 212.00 feet, and a central angle of 52 degrees 41 minutes 06 seconds; thence southeasterly a distance of 65.77 feet along a reverse curve, concave to the southwest, having a radius of 200.00 feet, and a central angle of 18 degrees 50 minutes 26 seconds; thence southeasterly a distance of 112.06 feet along a reverse curve, concave to the northeast, having a radius of 400.00 feet, and a central angle of 16 degrees 03 minutes 05 seconds; thence southeasterly a distance of 102.25 feet along a reverse curve, concave to the southwest, having a radius of 570.00 feet, and a central angle of 10 degrees 16 minutes 40 seconds; thence southeasterly a distance of 39.60 feet along a reverse curve, concave to the northeast, having a radius of 64.00 feet, and a central angle of 35 degrees 26 minutes 54 seconds; thence South 70 degrees 53 minutes 28 seconds East, tangent to last described curve, a distance of 205.17 feet; thence easterly a distance of 26.33 feet along a tangential curve, concave to the northeast, having a radius of 65.00 feet, and a central angle of 23 degrees 12 minutes 29 seconds; thence easterly a distance of 345.80 feet along a reverse curve,

concave to the south, having a radius of 2143.50 feet, and a central angle of 09 degrees 14 minutes 36 seconds; thence South 84 degrees 51 minutes 22 seconds East, tangent to last described curve, a distance of 239.61 feet; thence easterly a distance of 71.22 feet along a tangential curve, concave to the north, having a radius of 505.00 feet, and a central angle of 08 degrees 04 minutes 47 seconds; thence North 87 degrees 03 minutes 51 seconds East, tangent to last described curve, a distance of 95.94 feet; thence southeasterly a distance of 262.70 feet along a tangential curve, concave to the southwest, having a radius of 274.00 feet, and a central angle of 54 degrees 55 minutes 57 seconds; thence South 38 degrees 00 minutes 12 seconds East, tangent to last described curve, a distance of 46.87 feet; thence southeasterly a distance of 39.86 feet along a tangential curve, concave to the northeast, having a radius of 200.00 feet, and a central angle of 11 degrees 25 minutes 05 seconds; thence South 49 degrees 25 minutes 17 seconds East, tangent to last described curve, a distance of 28.09 feet to the east line of said Southeast Quarter of Section 27 and said centerline there terminating.

The sidelines of said easement are to be prolonged or shortened to terminate on said westerly right-of-way line of Long Lake Road and on said east line of the Southeast Quarter of Section 27.

The centerline of said easement is 5,795.51 feet in length.

Said easement is 382,538 square feet or 8.78187 acres.



## LAND & MINERALS

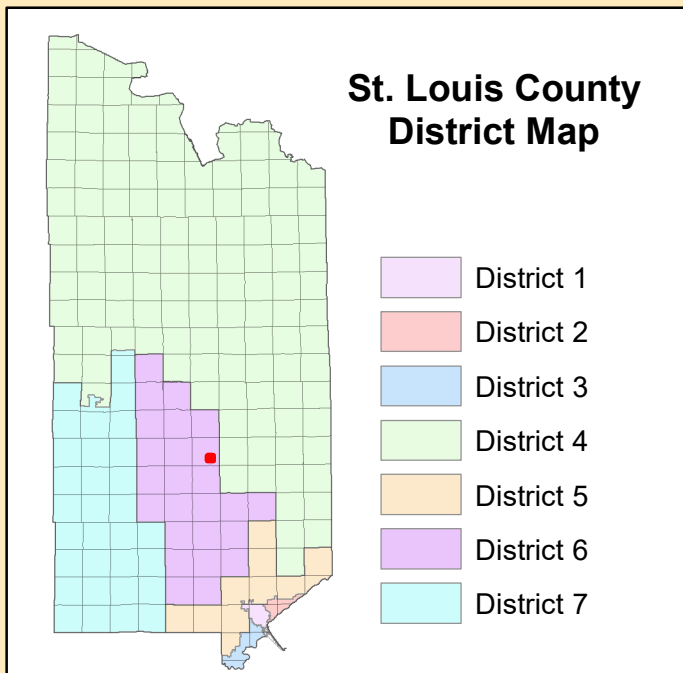
ST. LOUIS COUNTY, MN

## Tax Forfeited Easement

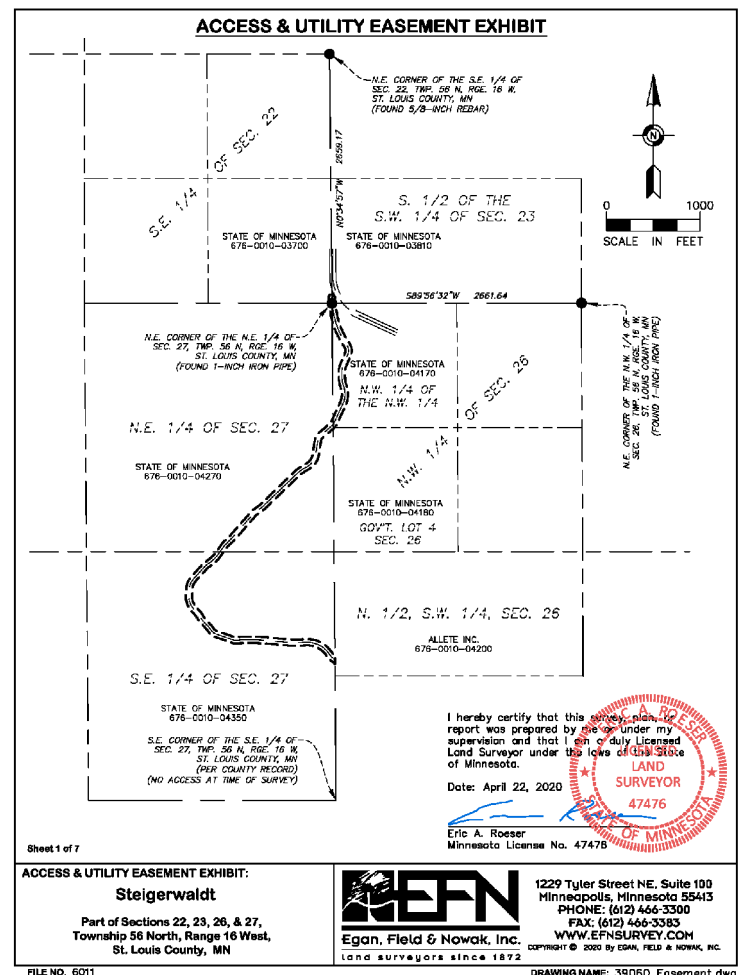
Affected Parcels: 676-0010-04170,  
676-0010-04270, 676-0010-04350



- Tax forfeited
- Proposed Easement



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.



# **BOARD LETTER NO. 20 - 326**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 5**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Utility Easement Across State  
Tax Forfeited Land to  
Cooperative Light & Power  
(Ault Township 55-12)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENTAL GOAL:**

To perform public services.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a non-exclusive utility easement across state tax forfeited land in Ault Township 55-12.

#### **BACKGROUND:**

Cooperative Light & Power is requesting a 15-foot wide utility easement across state tax forfeited land in Ault Township. The total area encumbered by the easement is .45 acres.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the granting of a non-exclusive utility easement to Cooperative Light & Power, for the amount of \$454 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$650 to be deposited into Fund 240 (Forfeited Tax Fund).

**Utility Easement Across State Tax Forfeited Land  
to Cooperative Light & Power (Ault Township 55-12)**

BY COMMISSIONER\_\_\_\_\_

WHEREAS, Cooperative Light & Power has requested a 15-foot wide utility easement across state tax forfeited land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Cooperative Light & Power across state tax forfeited lands as described in County Board File No.\_\_\_\_\_.

RESOLVED FURTHER, The granting of this easement is conditioned upon payment of \$454 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$650 to be deposited into Fund 240 (Forfeited Tax Fund).

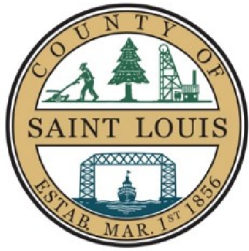
**Utility Easement Across State Tax Forfeited Land  
to Cooperative Light & Power (Ault Township 55-12)**

A 15 foot wide easement for utility purposes lying over, under across the Northeast Quarter of the Northeast Quarter of Section 31, Township 55 North, Range 12 West of the Fourth Principal Meridian, St. Louis County, Minnesota the center line of described as follows:

Commencing at the Northeast corner of said Section 31; thence on an assumed bearing of South 00 degrees 20 minutes 12 seconds West, along the East line of said Northeast Quarter of the Northeast Quarter 7.50 feet to the point of beginning of the center line herein described; thence South 89 degrees 04 minutes 26 seconds West along a line 7.5 feet South and parallel with the North line of said Northeast Quarter of the Northeast Quarter 1319.25 feet to the West line of said Northeast Quarter of the Northeast Quarter and there terminating.

The sidelines of said 15 foot wide utility easement shall be prolonged or shortened to terminate on said East and West lines of said Northeast Quarter of the Northeast Quarter. Said utility easement contains 19,789 Sq. Feet or 0.45 Acres.



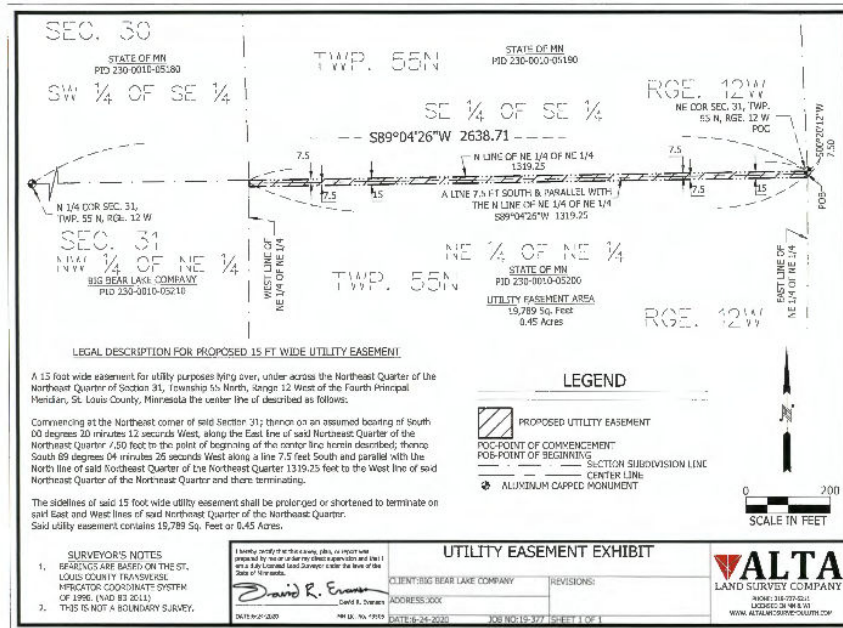


# LAND & MINERALS

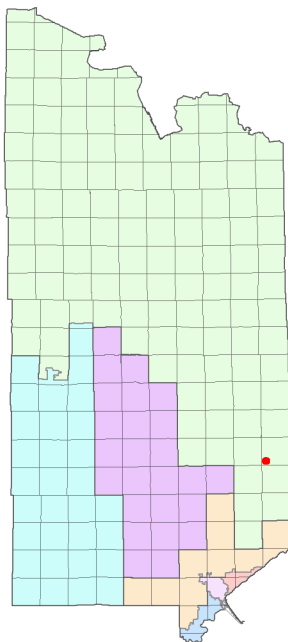
## ST. LOUIS COUNTY, MN

### Tax Forfeited Easement

Affected Parcel: 230-0010-05200

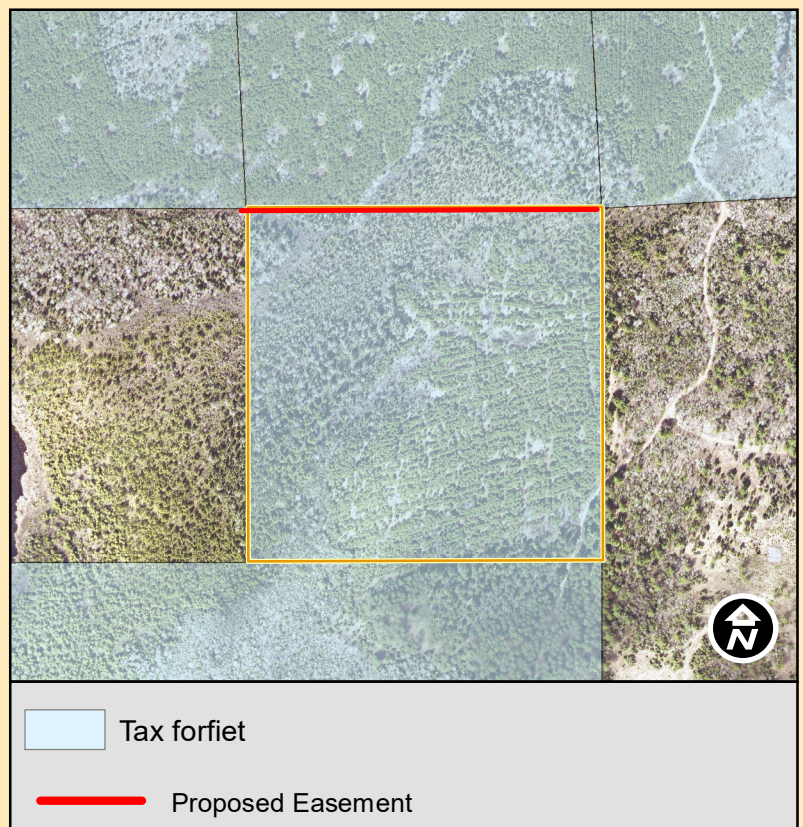


### St. Louis County District Map



- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7

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# **BOARD LETTER NO. 20 - 327**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE CONSENT NO. 6**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Right-of-Way Easement Across  
State Tax Forfeited Land to  
Roy Marlow and Stephen G.  
Kucera (Meadowlands  
Township 53-19)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENTAL GOAL:**

To perform public services.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize a non-exclusive right-of-way easement across state tax forfeited land in Meadowlands Township 53-19.

#### **BACKGROUND:**

Roy Marlow and Stephen G. Kucera are requesting a 66-foot wide right-of-way easement across state tax forfeited land to access private land in Meadowlands Township. The total area encumbered by the easement is 2.3 acres. There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the granting of a non-exclusive right-of-way easement to Roy Marlow and Stephen G. Kucera, for the amount of \$2,700 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$2,496 to be deposited into Fund 240 (Forfeited Tax Fund).

**Right-of-Way Easement Across State Tax Forfeited Land  
to Roy Marlow and Stephen G. Kucera (Meadowlands Township 53-19)**

BY COMMISSIONER\_\_\_\_\_

WHEREAS, Roy Marlow and Stephen G. Kucera have requested a 66-foot wide non-exclusive right-of-way easement across state tax forfeited land to access private property; and

WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Roy Marlow and Stephen G. Kucera across state tax forfeited lands as described in County Board File No.\_\_\_\_\_.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$2,700 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$2,496 to be deposited into Fund 240 (Forfeited Tax Fund).

**Right-of-Way Easement Across State Tax Forfeited Land  
to Roy Marlow and Stephen G. Kucera (Meadowlands Township 53-19)**

A non-exclusive easement 60.00 feet in width, over, under and across the southeast quarter or the southeast quarter of section 22, Township 53 North, Range 19 West of the Fourth Principal Meridian, St. Louis County, Minnesota, being 33.00 feet on each side of the following described centerline:

Commencing at the south quarter corner of said section 22; thence on an assigned azimuth of 89 degrees a distance of 1348 feet to an existing road, where all succeeding courses will follow said centerline and the point of beginning: thence northerly and at right angles to the previous course a distance of 95.0 feet; thence at an azimuth of 70 degrees a distance of 435.0 feet; thence at an azimuth of 36 degrees a distance of 210.0 feet; thence at an azimuth of 53 degrees a distance of 200.0 feet to a tangential curve concave to the south, having a radius of 540.0 feet a distance of 600 feet more or less to the east line of said southeast quarter of the southeast quarter and thereby terminating. The side lines of said easement are prolonged or shortened to terminate on the respective land lines. This easement is 1540 feet in length and contains 2.3 acres more or less.



This aerial map shows a property with a blue shaded area labeled 'Tax foreited' and a yellow line labeled 'Proposed Easement'. A north arrow is in the bottom right corner.

# **BOARD LETTER NO. 20 - 328**

## **ESTABLISHMENT OF PUBLIC MEETINGS FINANCE & BUDGET COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Establish Public Meetings on  
the 2021 Property Tax and  
Operating Budget

**FROM:** Kevin Z. Gray  
County Administrator

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENT GOAL:**

To ensure that board directives are followed and are in full compliance with state laws and regulations.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to establish public meetings to provide opportunity for citizens to have input on the county's proposed 2021 property tax levy and operating budget.

#### **BACKGROUND:**

Minn. Stat. § 275.065, more commonly referred to as the Truth in Taxation statute, requires a number of duties to be performed by the various political subdivisions of the state. Included within the statute is the requirement that the County Board hold a meeting to allow the public an opportunity to communicate opinions regarding the proposed property tax levy and budget for the next fiscal year. Such meeting must occur after November 24 and before December 30. Additionally, the meeting must be scheduled to begin on or after 6:00 p.m. on the day selected.

Every county must hold such a meeting and the time and place must be established at the same meeting when the preliminary maximum property tax levy is adopted. The specific information regarding the meeting must be subsequently published in the County Board's official minutes.

St. Louis County typically holds two meetings to provide greater opportunity for public participation. One meeting is typically held in Virginia and the second meeting held in Duluth.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board establish public meetings for 7:00 p.m. on Monday, November 23 at the St. Louis County Courthouse in Virginia MN, and 7:00 p.m. on Monday, November 30 at the St. Louis County Government Services Center in Duluth, MN, to allow the public an opportunity to communicate opinions regarding the proposed property tax levy and operating budget for the next fiscal year.

**Establish Public Meetings on the 2021 Property Tax  
and Operating Budget**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minn. Stat. § 275.065 requires that counties establish a public meeting date for the purpose of receiving comments from the public on the proposed property tax levy and operating budget for the year 2021 prior to adopting a final levy and budget;

THEREFORE, BE IT RESOLVED, The St. Louis County Board establishes public meetings to gather comment on the proposed property tax levy and operating budget for year 2021 on Monday, November 23, 2020, 7:00 p.m., St. Louis County Courthouse, Virginia, MN, and Monday, November 30, 2020, 7:00 p.m., St. Louis County Government Services Center, Duluth, MN.



# **BOARD LETTER NO. 20 – 329**

## **PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Agreement with LHB Inc. for  
Design Engineering Services  
for Bridge Bundling Project

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to authorize an agreement with LHB Inc. for design engineering services for a Bridge Bundling Project.

#### **BACKGROUND:**

In May of 2020, St. Louis County Public Works Department advertised for Request for Qualifications (RFQ) to engineering consultant firms for engineering services for the design and construction administration services for twenty-one bridge reconstruction projects, hereinafter referred to as the "Bridge Bundling Project".

ROW NO.	STATE BRIDGE NO.	COUNTY BRIDGE NO.	PROJECT NO. (STATE, LOCAL)
1	7717	136	SP 069-070-055, CP 0051-368343
2	L1037	288	SP 069-070-055, CP 0070-366244
3	92104	631	SP 069-070-055, CP 0065-494348
4	69845	918	SP 069-070-055, CP 0014-300230
5	69502	195	SP 069-070-055, CP 0133-314071
6	7770	842	SP 069-070-055, CP 0666-494349
7	7769	844	SP 069-070-055, CP 0666-494350
8	88767	872	SP 069-070-055, CP 0666-494514
9	7659	214	SP 069-070-055, CP 0015-494515
10	7644	695	SP 069-070-055, CP 0005-397796
11	7648	828	SP 069-070-055, CP 0007-494517
12	7787	130	SP 069-070-055, CP 0006-494709
13	7780	187	SP 069-070-055, CP 0133-494721

14	7823	602	SP 069-070-055, CP 0592-494722
15	7715	760	SP 069-070-055, CP 0049-494726
16	7680	649	SP 069-070-055, CP 0022-494727
17	L4189	97	SP 069-070-055, CP 0038-494728
18	6290	NA	SP 8821-366
19	6292	NA	SP 8821-366
20	6293	NA	SP 8821-366
21	6294	NA	SP 8821-366

The County Public Works Department sent the RFQ to the following engineering consultant firms; LHB Inc., Erickson Engineering, SRF Consulting Group, TKDA, Bolton & Menk, Widseth, MSA, Houston Engineering, and HDR. In addition per MnDOT's request sent the RFQ to thirty-two consultant firms meeting MnDOT Class II bridge design vendor classification. The following four firms submitted a qualification proposal; LHB Inc., TKDA, WSB and SRF. County Public Works Department used a weighted decision matrix to evaluate each proposal and has selected LHB Inc. for providing a proposal that best demonstrates the ability to meet the programmed project vision, scope and schedule. The design phase project team will be comprised of LHB Inc., Erickson Engineering, Bloom Companies, and Braun Intertec.

The agreement states that those services shall include design engineering services for the Bridge Bundling Project. LHB Inc. is expected to sub-consult a portion of the bridge replacement designs to Erickson Engineering and Bloom Companies. Material testing involving geotechnical exploration shall be sub-consulted to Braun Intertec. The design engineering Agreement will be funded by Motor Vehicle Leased Sales Tax (MVLST) grant funds (\$281,113.00), Federal Competitive Highway Bridge Program (CHBP) Funds (\$1,200,000.00), and MnDOT Trunk Highway (TH) Funds (\$57,577.00).

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board authorize an agreement with LHB Inc. for design engineering services for a Bridge Bundling Project. The total cost of these services is \$1,538,690.00 payable from Fund 220, Agency 220587, Object 626600 with additional revenue budgeted for expense from:

MVLST Grant Funds: Fund 220, Agency 220587, Object 530405 \$281,113.00; Federal CHBP Funds: Fund 220, Agency 220587, Object 540702 \$1,200,000.00; MnDOT TH Funds: Fund 220, Agency 220587, Object 532304 \$57,577.00.

**Agreement with LHB Inc. for Design Engineering Services for Bridge Bundling Project**

BY COMMISSIONER \_\_\_\_\_

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB Inc. for design engineering services for the Bridge Bundling Project:

ROW NO.	STATE BRIDGE NO.	COUNTY BRIDGE NO.	PROJECT NO. (STATE, LOCAL)
1	7717	136	SP 069-070-055, CP 0051-368343
2	L1037	288	SP 069-070-055, CP 0070-366244
3	92104	631	SP 069-070-055, CP 0065-494348
4	69845	918	SP 069-070-055, CP 0014-300230
5	69502	195	SP 069-070-055, CP 0133-314071
6	7770	842	SP 069-070-055, CP 0666-494349
7	7769	844	SP 069-070-055, CP 0666-494350
8	88767	872	SP 069-070-055, CP 0666-494514
9	7659	214	SP 069-070-055, CP 0015-494515
10	7644	695	SP 069-070-055, CP 0005-397796
11	7648	828	SP 069-070-055, CP 0007-494517
12	7787	130	SP 069-070-055, CP 0006-494709
13	7780	187	SP 069-070-055, CP 0133-494721
14	7823	602	SP 069-070-055, CP 0592-494722
15	7715	760	SP 069-070-055, CP 0049-494726
16	7680	649	SP 069-070-055, CP 0022-494727
17	L4189	97	SP 069-070-055, CP 0038-494728
18	6290	NA	SP 8821-366
19	6292	NA	SP 8821-366
20	6293	NA	SP 8821-366
21	6294	NA	SP 8821-366

The total cost of these services is \$1,538,690.00 payable from Fund 220, Agency 220587, Object 626600 with additional revenue budgeted for expense from:

Motor Vehicle Leased Sales Tax (MVLST) Grant Funds: Fund 220, Agency 220587, Object 530405 \$281,113.00;

Federal Competitive Highway Bridge Program (CHBP) Funds: Fund 220, Agency 220587, Object 540702 \$1,200,000.00;

MnDOT Trunk Highway (TH) Funds: Fund 220, Agency 220587, Object 532304 \$57,577.00.

# **BOARD LETTER NO. 20 – 330**

## **FINANCE & BUDGET COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Unorganized Township Road  
Levy – FY 2021

**FROM:** Kevin Z. Gray  
County Administrator

James T. Foldesi  
Public Works Director/Highway Engineer

#### **RELATED DEPARTMENT GOAL:**

To provide a safe, well maintained road and bridge system.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to adopt a levy for the purpose of road and bridge maintenance and construction in unorganized townships.

#### **BACKGROUND:**

Minnesota Laws 1995, Chapter 47 authorizes the county to pool unorganized town road levies pursuant to Minn. Stat. §163.06. These levies are for the purpose of road and bridge maintenance and construction. The proposed levy of \$1,605,413.60 is an increase of 1.48% from 2020.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board authorizes the county to act on behalf of the unorganized townships for the purpose of road and bridge maintenance and construction and adopt a levy of \$1,605,413.60 for 2021.

## **Unorganized Township Road Levy – FY 2021**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, Minnesota Laws 1995, Chapter 47, authorizes St. Louis County to pool unorganized town road levies pursuant to Minn. Stat. §163.06.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting on behalf of unorganized townships for the purpose of road and bridge maintenance and construction, adopts and certifies a maximum levy of \$1,605,413.60 for the year 2021 to be levied only in such unorganized townships.

# **BOARD LETTER NO. 20 - 331**

## **FINANCE & BUDGET COMMITTEE NO. 2**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Certification of 2021 Maximum  
Property Tax Levy

**FROM:** Kevin Z. Gray  
County Administrator

#### **RELATED DEPARTMENT GOAL:**

To ensure that County Board directives are followed and are in full compliance with state laws and regulations.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to move the certification of the 2021 maximum property tax levy to the September 22, 2020 County Board agenda.

#### **BACKGROUND:**

Minn. Stat. § 275.065 requires the County Board to adopt a maximum proposed property tax levy for taxes payable in 2021 and certify that amount to the County Auditor on or before September 30, 2020.

The County Board has met individually and collectively in board workshops with staff to discuss and review the proposed 2021 operating budget and property tax levy. It is proposed to increase the levy by 1.48%. With net tax capacity growth currently estimated to be 5% for 2021, which on balance will reduce and/or offset the impacts of the levy increase. This is consistent with the goal to minimize or reduce property tax impacts while preserving core services and supports to our residents.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve a proposed 2021 maximum preliminary property tax levy of \$147,721,853.62 (1.48% increase).

## **Certification of 2021 Maximum Property Tax Levy**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2021 in the amount of \$147,721,853.62.

# **BOARD LETTER NO. 20 - 332**

## **FINANCE & BUDGET COMMITTEE NO. 3**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** HRA 2021 Proposed Levy

**FROM:** Kevin Z. Gray  
County Administrator

Matthew E. Johnson, Director  
Planning and Community Development  
HRA Executive Director

#### **RELATED DEPARTMENT GOAL:**

To expand affordable housing opportunities, maximizing financial resources, and promoting strategies that result in an expanded tax base.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to certify the St. Louis County Housing and Redevelopment Authority (HRA) maximum proposed property tax levy for 2021.

#### **BACKGROUND:**

Minn. Stat. § 275.065 requires all special taxing districts to certify a proposed property tax levy to the County Auditor on or before September 30, 2020. The St. Louis County HRA has exercised the authority to levy since 1990. The HRA tax levy for 2021 is proposed at a 1.48% increase from 2020, for a total of \$220,593. The HRA Board of Commissioners approved a proposed property tax levy for 2021 in the amount of \$220,593 and recommended that the St. Louis County Board certify the levy at this amount. Attached is a copy of the 2021 HRA budget.

#### **RECOMMENDATION:**

It is recommended the St. Louis County Board certify the St. Louis County HRA maximum proposed property tax levy for 2021 in the amount of \$220,593.



## **HRA Proposed 2021 Levy**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) must establish a maximum proposed property tax levy and have this amount certified by the St. Louis County Board by September 30, 2020.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the HRA maximum property tax levy for 2021 in the amount of \$220,593.

**HRA  
FUND 250 BUDGET**

Code	Description	2016	2017	2018	2019	2020	2021	2022	2023
251000	HRA Administration¹	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
	Personnel Services	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00
	Operating	58,614.32	59,658.32	65,786.07	67,319.69	71,446.21	71,149.72	70,838.41	70,511.53
	Legal	12,415.68	12,415.68	11,589.93	10,056.31	5,929.79	6,226.28	6,537.59	6,864.47
	Other Charges-Hsg Activities²	150,000.00	250,000.00	200,000.00	200,000.00	200,000.00	203,217.00	203,217.00	203,217.00
	<b>Total</b>	<b>361,030.00</b>	<b>462,074.00</b>	<b>417,376.00</b>	<b>417,376.00</b>	<b>417,376.00</b>	<b>420,593.00</b>	<b>420,593.00</b>	<b>420,593.00</b>

**HRA REVENUES**

Code	Description	2016	2017	2018	2019	2020	2021	2022	2023
251001	HRA Revenue	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>	<b>Forecast</b>
	Certified levy	211,030.00	212,074.00	217,376.00	217,376.00	217,376.00	220,593.00	220,593.00	220,593.00

¹HRA Admin. - Salary and fringes reimbursed to St. Louis County based on hours charged to HRA - remaining funds go into fund balance.

²Housing Activities - Funds are taken from fund balance and require HRA Board approval.

Fund 250	<b>HRA Fund Balance 12/31/2019</b>	1,109,372.16	
311050			
	<b>2020 projected expenses</b>		
	United Way	11,400.00	
	Garfield Square	200,000.00	
	Bill's House	255,110.00	
	Birchwood Apartments	200,000.00	
	Minnesota Power Loan	320,000.00	2 year loan; 10% simple interest \$352,000 to be paid back
	<b>Total Projected Expenditures</b>	<b>986,510.00</b>	

8/28/2020	<b>Est ending Funding Balance</b>	<b>122,862.16</b>
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Note:	2021 Mn Power loan payment	176,000.00
	2022 Mn Power Loan payment	176,000.00
		352,000.00

12/31/2022	<b>Est fund balance after loan repayment</b>	<b>474,862.16</b>
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# **BOARD LETTER NO. 20 – 333**

## **ENVIRONMENT & NATURAL RESOURCES COMMITTEE NO. 1**

### **BOARD AGENDA NO.**

**DATE:** September 8, 2020

**RE:** Repurchase of State Tax  
Forfeited Land – Donahue  
(Homestead)

**FROM:** Kevin Z. Gray  
County Administrator

Mark Weber, Director  
Land and Minerals

Nancy J. Nilsen  
County Auditor/Treasurer

#### **RELATED DEPARTMENT GOAL:**

To perform public services while providing financial return to the county and taxing districts.

#### **ACTION REQUESTED:**

The St. Louis County Board is requested to approve an application to repurchase state tax forfeited land in the City of Winton.

#### **BACKGROUND:**

Minn. Stat. § 282.241 provides for state tax forfeited land to be repurchased by the previous owner subject to payment equivalent to the delinquent taxes and assessments, with penalties, interest, and maintenance costs. The homestead property requested to be repurchased forfeited to the State of Minnesota on November 7, 2019. James Donahue and Jamie Donahue of Breckenridge, MI, have made application to repurchase this property and are eligible to repurchase the property.

Minn. Stat. § 282.261 authorizes the County Auditor with the approval of the County Board to impose conditions on a repurchase of tax forfeited land limiting the use of the parcel. The conditions to be imposed on the Donahue repurchase if approved are based on a long history of blight as documented by the City of Winton as well as the lack of response to those blight notices from the City of Winton.

As a condition of repurchase, the applicant is required to resolve any state, county or municipal code violations and adhere to the City of Winton Ordinance No. 38 within 60

days of the repurchase, specifically as they pertain to the front and side porches. The City of Winton has notified the former resident to clean up the property and comply with the City's blight ordinance.

The Winton City Council is concerned that the former owner will not comply with the blight ordinance given the past history of ordinance violation. St. Louis County has taken the initiative to remove personal property from the yard as well as remove a dilapidated mobile home and cap the additional sewer connection. The costs incurred in this cleanup have been included in the repurchase price.



The City of Winton passed a resolution (Resolution 2020-5) recommending that St. Louis County Board of Commissioners raze and remove the structure. This recommendation is based on an inspection by a Professional Engineer who found the building to constitute a fire hazard or a hazard to public safety and/or health because of inadequate maintenance, dilapidation, physical damage, unsanitary conditions or abandonment.

The City of Winton's concerns and recommendation have been seriously considered in this repurchase request. The City of Winton has provided a roadmap to correct blighted conditions which all parties agree need to be addressed. However, the Department has been advised that the law favors the repurchaser without any qualifiers as to the condition of the structure, if the repurchase will correct undue hardship or injustice resulting from the forfeiture. Approving the application will give the repurchasers an opportunity to build upon the remediation actions already taken by the Department, and correct existing code violations and the deficiencies outlined in the inspection reports.

#### **RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the repurchase application of James Donahue and Jamie Donahue of Breckenridge, MI, subject to execution of a contract for deed to ensure site remediation actions and resolution of any state, county or municipal code violations are resolved within 60 days. The maintenance costs

incurred in the clean-up of personal property shall be included in the repurchase price in the amount of \$10,400. The repurchase is subject to the following payments: total taxes and assessments of \$3,397.20, deed tax of \$11.21, deed fee of \$25, recording fee of \$46, maintenance fee of \$81.90 for a total of \$14,461.31, to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund).

## **Repurchase of State Tax Forfeited Land – Donahue (Homestead)**

BY COMMISSIONER: \_\_\_\_\_

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, James Donahue and Jamie Donahue of Breckenridge, MI, has applied to repurchase state tax forfeited land legally described as:

CITY OF WINTON  
Lot 33  
ST CROIX PLAT WINTON  
190-0040-00330

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The City of Winton has provided documentation indicating this property has not been maintained and remediation actions are needed to comply with the local blight ordinance and state hazardous buildings statutes; and

WHEREAS, Resolution of homestead status and any state, county or municipal code violations and will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship or injustice resulting from the forfeiture; and

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by James Donahue and Jamie Donahue of Breckenridge, MI, on file in County Board File No.\_\_\_\_, subject to payments including: maintenance costs for personal property removal of \$10,400, total taxes and assessments of \$3,397.20, deed tax of \$11.21, deed fee of \$25, recording fee of \$46, maintenance fee of \$81.90, for a total of \$14,461.31, to be deposited into Fund 240 (Forfeited Tax Fund); plus a service fee of \$500, to be deposited into Fund 100 (General Fund).

RESOLVED FURTHER, That the repurchase application by James Donahue and Jamie Donahue shall be subject to execution of a contract for deed to ensure site remediation actions and resolution of any state, county or municipal code violations are completed within 60 days.



# REPURCHASE APPLICATION

## Tax Forfeited Lands

St. Louis County, Minnesota

4000

PURSUANT TO MINNESOTA STATUTES, SECTION 282.241, the undersigned hereby makes application to repurchase from the State of Minnesota the following described land, pursuant to Minnesota Statutes, Section 282.241, as amended; said land is situated in St. Louis County, Minnesota, and more particularly described as follows:

### PROPERTY

Parcel Identification Number(s) (PIN)			190-0040-00330			RECEIVED		
Physical Street Address			Legal Description			MAY 12 2020		
436 Main St N			Lot 33, ST CROIX PLAT WINTON					
City	State	ZIP						
Winton	MN	55796						

### APPLICANT

LAND COMMISSIONER

Applicant Name (First, Middle, Last, Suffix)		Daytime Phone #	Mobile #
James E. Donahue		989-272-6905	
Applicant Name (First, Middle, Last, Suffix)		Email	
Jamie L. Donahue		jimsbait436@hotmail.com	
Mailing Address		City	State
303 E. Sexton		Breckenridge	MI
		ZIP	48615

Applicant states and shows that at the time of the forfeiture to the State, he/she was (please check one):

- ☒ Owner  
☐ Heir(s) of the owner  
☐ Representative or devisee of owner  
☐ Person to whom the right to pay taxes is given by statute, mortgage or other agreement  
 (Provide documentation with application)

### REPURCHASE JUSTIFICATION

Based on the following information, the County Board will determine how undue hardship or injustice resulting from the tax forfeiture will be corrected by the repurchase; or how the repurchase will best serve the public interest.

1. List all individuals or entities that are eligible to repurchase the parcel(s). Must provide legal documentation.

James E. Donahue - owner (previous)

Jamie L. Donahue - Daughter

**Who is Eligible to Repurchase:** MN Statute 282.241, Subdivision 1. Repurchase requirements: The owner at the time of forfeiture, or the owner's heirs, devisees, or representatives, or any person to whom the right to pay taxes was given by statute, mortgage, or other agreement, may repurchase any parcel of land claimed by the state to be forfeited to the state for taxes unless before the time repurchase is made the parcel is sold under installment payments, or otherwise, by the state as provided by law, or is under mineral prospecting permit or lease, or proceedings have been commenced by the state or any of its political subdivisions or by the United States to condemn the parcel of land.

2. Describe when and how you first became aware of any tax delinquency and explain by each year, why the property taxes were not paid.

I always kept my Taxes paid until my wife was diagnosed with cancer and died in 2013.

I moved out in 2016 and Left The property in my daughter Jill's care, She had intentions of renovating The house for a family retreat. However her son was Born with severe life threatening medical problems - over

And The property was put out of mind.

My grandson then attempted To take over the property but proved to be unable to get anything accomplished and ultimately made it worse.

He had told us he was paying some of the taxes but failed to do so.

Now, My daughter Jamie has the money and the will to try and get the place livable and have a home.



3. Did the tax forfeiture create an undue hardship or injustice for you?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	If no, skip to #5.
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4. If your answer to question #3 is "Yes," please answer the following:

A. Explain how the tax forfeiture created an undue hardship or injustice for you.

It has left my daughter Jamie with no home to live in. The trailer out back was her home but it was destroyed by vandals and now needs demolished and removed.

B. If approved to repurchase, explain how the undue hardship or injustice will be corrected.

My daughter <sup>Jamie</sup> will have the main house as her permanent home.

5. Explain, in detail, how allowing you to repurchase the parcel will promote the use of the land that will best serve the public interest.

The property will be cleaned up of debris and junk and will add to the city as a home with citizens that will contribute to the community. My wife and I had a small bait shop there for many years, and we also had a lawn service. We were well respected and liked in Winton and Ely.

**WELLS** (Please check the appropriate box below)

<input checked="" type="checkbox"/> There are no wells on this property	<input type="checkbox"/> There are one or more wells on this property (See enclosed well disclosure information sheet)
<input type="checkbox"/> No change since last well certificate	<input type="checkbox"/> Well disclosure completed - \$50.00 enclosed (Check Payable to St. Louis County Auditor)

**MILITARY SERVICE**

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Are you currently in active military service?
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If you have been discharged within the last 6 months, provide discharge date and attach documentation. Discharge Date:

DEED NAME(S)			
Applicant must be an eligible repurchaser and requests that repurchase be made in the name of: (If more than two, attach additional list.)			
Name (First, Middle, Last, Suffix) <i>James E. Donahue</i>			
Name (First, Middle, Last, Suffix) <i>Jamie L. Donahue</i>			
Mailing Address <small>Where to send deed, contract for deed, billings, tax statements, etc.</small> <i>303 E. Sexton</i>		City <i>Breckenridge</i>	State <i>MI</i>
		ZIP <i>48615</i>	
Ownership (For Deed Purposes) Check One <input type="checkbox"/> Single Ownership <input type="checkbox"/> Co-ownership: Joint Tenancy <input type="checkbox"/> Co-ownership: Tenancy in Common <input checked="" type="checkbox"/> Co-ownership: Other			
If more than one applicant, what is your relationship? <i>Father - Daughter</i>			
AGREEMENT AND SIGNATURE			
Applicant offers to pay upon such repurchase, by check or money order, as directed by the St. Louis County Board, the full price of repurchase as stated above, the terms of which will be stated by the contract and required by law.			
If I am allowed to repurchase the parcel, I understand that there will be conditions on the repurchase, including, but not limited to the following: A. To combine any split tax parcels across structure or property into common ownership. B. To pay all county-incurred maintenance costs and administrative fees related to the tax forfeiture of the parcel prior to the repurchase. C. To pay and keep current all taxes and assessments. D. To keep and maintain property insurance on structures for the life of the contract for deed. E. To comply with all state and local code requirements. F. To not remove any structure, minerals, sand, gravel, topsoil, subsoil, peat, timber or timber products until the contract for deed has been paid in full.			
In submitting this application, I understand that it will be disclosed to the County Board as part of a resolution, and that all of the contents of this application will become accessible to any member of the public, and that the County may use any data or information provided for communication and other uses as needed.			
Signature <i>James E. Donahue</i>		Date <i>5/7/2020</i>	
Signature <i>Jamie L. Donahue</i>		Date <i>5/7/2020</i>	
CONTACT			
<b>St. Louis County</b> Land and Minerals Department Government Services Center 320 West 2nd Street, Suite 302 Duluth, MN 55802		<b>EMAIL:</b> landdept@stlouiscountymn.gov <b>PHONE:</b> (218) 726-2606 <b>FAX:</b> (218) 726-2600 <b>WEB:</b> stlouiscountymn.gov	

**Incomplete Applications:** All application questions must be filled in for this repurchase application to be complete. All incomplete applications will be returned to applicant to be completed and resubmitted.

Contact our office at 218-726-2606 for the current amount due, which increases monthly.

OFFICE USE ONLY		
TAX DELINQUENCY		
Taxes became delinquent in (Year):	<i>2015</i>	
Taxes remained delinquent and unpaid for the subsequent years of:	<i>2016, 2017, 2018, + 2019</i>	
REPURCHASE COSTS (Check Payable to St. Louis County Auditor)		
That pursuant to Minnesota Statutes, the total cost of the repurchase is:	<i>\$4,061.31</i>	Thru: <i>5/15/2020</i>
This amount is the greater value of all delinquent taxes and assessments computed under Section 282.241 and 282.251, together with all accrued interest and penalties, including fees and maintenance costs.		





# St. Louis County Land & Minerals Department Tax Forfeited Land Sales

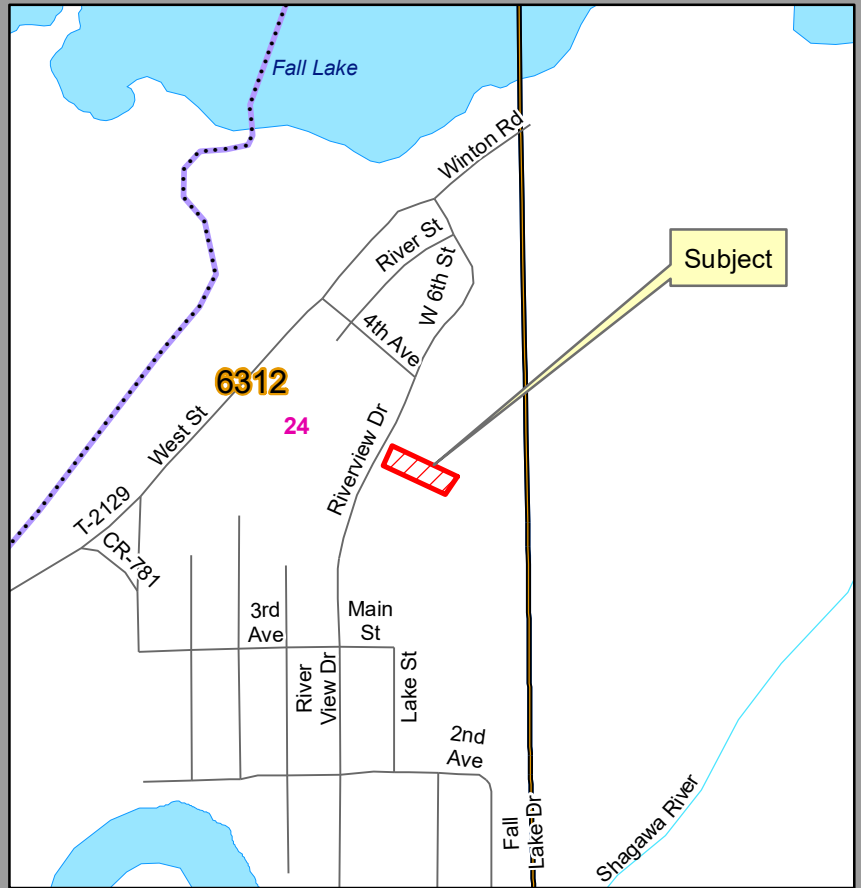
## Repurchase of Property

Legal : CITY OF WINTON  
Lot 33, ST CROIX PLAT WINTON

Parcel Code : 190-0040-00330






LDK: 124150

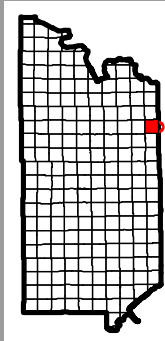
Address: 436 MAIN ST N  
WINTON, MN 55796



City of Winton Sec: 24 Twp: 63 Rng: 12

### Commissioner District # 4

-  State Tax Forfeited Land
-  Water
-  Road
-  Area of Interest
-  Tract



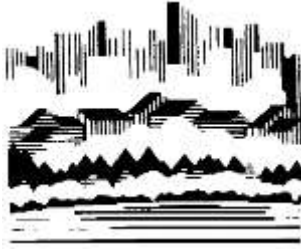
*St. Louis County, Minnesota*

This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. This drawing is a compilation of recorded information and data located in various city, county, state and federal offices. St. Louis County is not responsible for any incorrectness herein.

**St. Louis County  
Land and Minerals Department**

**2020**





TO: Mayor, City Councilmembers and  
City Clerk

FROM: Douglas K. Whitney, P.E.  
Professional Engineer Reg. No. 15910  
Building Official No.1029  
Phone 612-598-4993

SUBJECT: Order Concerning Hazardous  
Buildings at 436 Main St N, Winton, MN

DATE: August 17, 2020

## **INTRODUCTION**

Council is asked to consider the Engineer's Inspection Report that the home and detached garage be razed (demolished and removed) and an Order of the City of Winton, St Louis County, Minnesota declaring the hazardous buildings at 436 MAIN ST N, WINTON, MN 55796 and ordering that the home and detached garage be razed (demolished and removed).

## **DISCUSSION**

The buildings at 436 Main St N, Winton, MN 55796 consist of a single-family home and detached garage owned by ST OF MN C278 L35, Land and Minerals Department, Saint Louis County. On August 13, 2020 Douglas K. Whitney, P.E conducted an inspection. Douglas K. Whitney, P.E found that because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, the building constitutes a fire hazard or a hazard to public safety and/or health the building(s) must be razed. The conditions that led to this determination are:

- Exterior dwelling – windows completely rotted and/or missing along with missing siding
- Foundation walls are failing and deteriorated.
- The front deck and porch are completely rotted and missing
- Garage wall pushed out, door boarded.
- The power has not been disconnected.
- North side of dwelling missing wall and roof.
- Dwelling filled with junk, debris, and garbage. General state of filth and squalor.
- Yard covered filled with junk, debris, garbage and hazardous waste.
- Upstairs water damage to walls and ceiling, missing plaster.
- Dwelling and garage both suffer from inadequate maintenance, dilapidation.
- Stair to basement, filled with with junk, debris, and garbage.
- Back upstairs bedroom, floor covered with dog waste

Per Minnesota Statutes, Section 463.15 to 463.26, a city may order the owner of any hazardous building or property within the municipality to correct or remove the hazardous condition of the building or property or to raze or remove the building. In the event that the owner does not

follow a city's order within the time prescribed, the city may abate the hazardous condition by following the procedures set out in the statute. The procedure requires that the city obtain a court order affirming the city council order and authorizing the city to abate the hazardous building.

Hazardous building or hazardous property means "any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health." Minn. Stat. Sec. 463.15, subd. 3.

In the Engineer's opinion, the structure on the property is hazardous and unsalvageable and should be razed (demolished and removed).

### **BUDGET IMPACT**

The Cost will be approximately \$36,000.00 to raze the building that will then be assessed against the property. IRRRB Residential Redevelopment Program funds may be available to reduce the costs to be assessed against the property.

### **FUNDING AND REIMBURSEMENT**

IRRRB Residential Redevelopment Program will provide a maximum of 75 percent of the demolition costs, or three dollars per building square foot, whichever is less. IRRRB provides funding to cities and townships to assist in the demolition and removal of eligible structures.

Communities and homeowners will be responsible for all expenses not eligible or reimbursable by the IRRRB. These ineligible expenses include, but are limited to: administrative costs, property title, legal fees, and grant writing expenses.

### **ACTION REQUESTED**

Support of Douglas K. Whitney, P.E recommendation ordering that the home and garage be razed (demolished and removed). Motion to Approve an Order of the City of Winton, St Louis County, Minnesota declaring a hazardous buildings at 436 Main St N, Winton, MN 55796 if needed.

### **BENEFIT TO THE CITY**

This will clean up a blighted property in the City and improve health and safety. The Iron Range Resources & Rehabilitation Board (IRRRB) Residential Redevelopment grants are designed to demolish dilapidated residential structures to encourage new in-fill development on previously developed sites where infrastructure already exists.

# Douglas K Whitney, P.E.

City of Winton

PHONE (612) 598-4993 FAX (763) 552-5631

## INSPECTION REPORT

DATE:	August 13, 2020	Type:	Hazardous and unsafe buildings
Code Compliance	Single Family	PIN:	190-0040-00330
Style:	2 Story with stone foundation, Wood mixed siding, shingled roof & Det. Garage		
Owner:	ST OF MN C278 L35 Land and Minerals Department Saint Louis County, MN		
Project Address:	436 Main St N, Winton, MN 55796		
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26		
Weather/Temperature:	75 deg F, Partly Cloudy		

MEMBERS/AREA(S) INSPECTED: Exterior and interior of dwelling.

REMARKS: 1. Exterior dwelling – windows completely rotted and/or missing along with missing siding.  
2. Foundation walls are failing and deteriorated.  
3. The front deck and porch are completely rotted and/or missing  
4. Garage wall pushed out, door boarded.  
5. The power has not been disconnected.  
6. North side of dwelling missing wall and roof.  
7. Dwelling filled with junk, debris, and garbage. General state of filth and squalor.  
8. Yard covered filled with junk, debris, garbage and hazardous waste.  
9. Upstairs water damage to walls and ceiling, missing plaster.  
10. Dwelling and garage both suffer from inadequate maintenance, dilapidation.  
11 Stair to basement, filled with with junk, debris, and garbage.  
12. Back upstairs bedroom, floor covered with dog waste

INSPECTION PERFORMED BY: Douglas K. Whitney, P.E.

2 HR minimum	HOUR/MINUTES:	<b>Summary:</b> The Building is unsafe, due to the fire, electrical, and health hazards; and is dangerous to human life. The building is an overall hazard to safety, health of the public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, damage, and abandonment. Because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, the building constitutes a fire hazard or a hazard to public safety and/or health the building(s) must be razed.
TIME ON SITE:	1 hr	
TIME OFF SITE:	3 1/2 hr	
TRAVEL TIME:	1/2 hr	
TOTAL TIME:	5 hr	

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



DOUGLAS K. WHITNEY, P. E.  
DATE: AUGUST 17, 2020

BUILDING OFFICIAL NO. 1029  
REG. NO. 15910



Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



Front of Dwelling. Porch deck missing. Windows missing. Yard and porch covered with junk household goods and trash.



North side of Dwelling. Wall and roof missing. Windows missing. Yard and dwelling covered with junk household goods, garbage and trash.



Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



North side of Dwelling. Wall and roof missing. Windows missing. Yard and dwelling covered with junk household goods, garbage and trash. Foudation failed.



Rear side of Dwelling. Windows missing.

Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



South side of Dwelling. Over ground with brush, covered with trash.



South side of Dwelling. Foudation has failed. Missing windows.



Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



Garage wall pushed out, door boarded.



Yard covered with junk, debris and hazardous waste.



Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



Front room filled with junk, debris, garbage and hazardous waste.



Back room filled with junk, debris, and garbage.

Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



Kitchen filled with junk, debris, and garbage. General state of filth and squalor.



Stair to basement, filled with with junk, debris, and garbage.  
General state of filth and squalor.



Project Address:	436 Main St N, Winton, MN 55796
Type of Inspection:	Hazardous building and hazardous property MS 463.15 to 463.26



Upstairs water damage to walls and ceiling



Back upstairs bedroom, floor covered with dog waste.

City of Winton  
102 Main Street N.  
Winton, MN 55796  
(218) 365-5941

August 25, 2020

**RESOLUTION 2020-5**

**A Resolution concerning a hazardous dwelling at 436 Main Street N.**

WHEREAS, the residence at 436 Main Street N., Winton, Minnesota, is owned by the State of Minnesota and managed by the Land and Minerals Department, St. Louis County, due to non-payment of property taxes; and,

WHEREAS, the residence has been abandoned and uninhabitable for many years; and,

WHEREAS, the residence has been inspected by Douglas K. Whitney, P.E., building official No. 15910 and found to be dilapidated, physically damaged, unsanitary, and a health and fire hazard and fits the definition of "hazard building" according to Minn. Stat. Sec. 463.15, subd.3 "any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health" (see attached inspection report from Douglas Whitney); and,

WHEREAS, per Minnesota Stat. Sec. 463.15 to 463.26, a city may order the owner of any hazardous building or property within the municipality to correct or remove the hazardous condition of the building or property or to raze or remove the building; and,

WHEREAS, it is the engineer inspector's opinion that "the structure on the property is hazardous and unsalvageable and should be razed (demolished and removed)".

THEREFORE BE IT RESOLVED that the Winton City Council recommends to the St. Louis County Board of Commissioners that the building at 436 Main Street N., Winton, Minnesota, be razed and removed in accordance with the building inspector's report.

Adopted by the Winton City Council this 25<sup>th</sup> day of August, 2020.

For: *L. Cassin* *L. Leuba*  
*M. Zorman* *A. Jackson*  
*R. Brordau*

Against: *Ø*

*Kathleen G. Brundau*  
Mayor

*Anne Jackson*  
City Clerk