| St. Louis County, MN | | | | | | Permit Application  **Commercial Construction Application**  **Subsurface Sewage Treatment System** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Form **3001**  Rev. 04-18-2024 | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| This permit application form is used to apply for a Permit to Construct. Additional Information: [www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PROPERTY IDENTIFICATION NUMBER (PIN) and SITE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Primary PIN | | | | | | | |  | | |  |  | | | | **-** | |  | |  |  | | |  | **-** | |  | | |  | | |  | | |  |  | | | | Associated PIN | | | | | | |  | | |  | |  | | **-** |  | | | | |  | |  | | | |  | | | | **-** | | |  | |  | | | |  |  | | |  |
| **PIN is found on your Property Tax Statement** (E.g. 123-1234-12345), searching the County Land Explorer at <https://gis.stlouiscountymn.gov/landexplorer/>, or searching the Property Lookup at <http://apps.stlouiscountymn.gov/auditor/parcelInfo2005Iframe/>. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Site Address | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | City | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Zip | | | | | | | | | |
|  | | | Check to request a 911 address number and sign. Visit <https://www.stlouiscountymn.gov/departments-a-z/sheriff/emergency/911-emergency#5143571-obtaining-a-911-address> for addressing information. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| APPLICANT (Property Owner) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Date | | | | | | | | | | | | | | |
| Address | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | City | | | | | | | | | | | | | | | State | | | | | | | | | | | | | | | | | | Zip | | | | | | | | | |
| Email | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Phone | | | | | | | | | | | | | | | Phone | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTACT (If Different than Applicant Above) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Email | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Phone | | | | | | | | | | | | | | | Phone | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MAILING INFORMATION (If Different than Site Address) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| US Mail | | | | | Address | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | City | | | | | | | | | | | | | | | State | | | | | | | | | | | | | | | | | | Zip | | | | | | | | | |
| Email | | | | | Email | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REASON FOR APPLICATON | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| New SSTS | | | | | | | | | | | | | | Replacing the Existing SSTS **Why** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Point of Sale Requirement | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SYSTEM TYPE (refer to design summary) and [PERMIT FEES](https://www.stlouiscountymn.gov/Portals/0/Library/Dept/Environmental%20Services/Permit-Fees%202024.pdf) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Commercial or Multiple Dwellings <2,500 GPD (fee based on system type) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Type I** | | | | | | | | | | | | | **Type II** | | | | | | | | | | | | | | | | **Type III** | | | | | | | | | | | | | | | | **Type IV** | | | | | | | | | | | | | | | | | | | **Type V** | | | | | | | | | | | | | | | | | | | | |
|  | | Non-Shoreland | | | | | | | | $325 | | |  | | | | Holding Tank | | | | | | | | | $270 | | |  | | | System | | | | | | | | | | | $365 | |  | | System | | | | | | | | | | | | | | | $420 | |  | | | | | System | | | | | | | | | | | | | | $525 | |
|  | | Shoreland | | | | | | | | $565 | | |  | | | | Privy/Outhouse | | | | | | | | | $110 | | |  | | | Component Add/Replace | | | | | | | | | | | $215 | |  | | Component Add/Replace | | | | | | | | | | | | | | | $215 | |  | | | | | Component Add/Replace | | | | | | | | | | | | | | $215 | |
|  | | Component Add/Replace | | | | | | | | $215 | | |  | | | | Floodplain-Shoreland | | | | | | | | | $330 | | |  | | |  | | | | | | | | | | |  | |  | |  | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | | | | | | | | | |  | |
|  | |  | | | | | | | |  | | |  | | | | Component Add/Replace | | | | | | | | | $215 | | |  | | |  | | | | | | | | | | |  | |  | |  | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | | | | | | | | | |  | |
| Commercial or Multiple Dwellings >2,500 GPD | | | | | | | | | | | | | | | | | | | | | | | | | | | | $800 | | | | | | |  | | | | Component Addition or Replacement >2,500 GPD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | $800 | | | | | | | |
| *Please make checks payable to: St. Louis County Auditor* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SITE INFORMATION *(Check all that apply)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | | | | No | | | Is the SSTS within 1,000 feet of a lake or 300 feet of a river? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Lake/River Name** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | | | | No | | | Is the property used year round? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | | | | No | | | Is the property part of a CIC (Common Interest Community)? If yes, include the Associated PIN on this Application. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | | | | No | | | Is this property serving multiple dwellings sharing a SSTS component? | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Yes | | | | No | | | Is this leased property? If yes, you must obtain & attach the Lessor’s written authorization for this project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Leased From | | | | | | | **☐** MN Power | | | | | | | | | | | | | | | **☐** St. Louis County | | | | | | | | | | | | | **☐** MN DNR | | | | | | | | | | | | | | **☐** US Forest Service | | | | | | | | | | | | | | | | | | | **☐** Other | | | | | | | | | | | | | | | | |
| WELL INFORMATION *(Check all that apply)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water Source | | | | | | | | Proposed Well | | | | | | | | | | | | | | Existing Well | | | | | | | | | | | | | | | Hand Carried | | | | | | | | | | | | Surface/Lake Water | | | | | | | | | | | | | | | | | | | | | | | | | | | | Municipal | | | | | | | |
| Well Type | | | | | | | | Drilled | | | | | | | | | | | | | | Sandpoint | | | | | | | | | | | | | | | Dug | | | | | | | | | | | | More than one well?  Yes  No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Well # | | | | | | | |  | | | | | | | | | | | | | | Well Depth Feet | | | | | | | | | | | | | | | | | | | | | | | | | | | Case Depth Feet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| DESIGNER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Licensed Business Name | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| License # | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Certification # | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Designer’s Comments *(To On-Site Wastewater Staff)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **OTHER ESTABLISHMENTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Building Type**  Refer to 7081.0130 Table I | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Seasonal Use Only | | Max Capacity; # of users | | | | | # of Employees | | | | | | Seating Capacity | | | | | | | | # of Units | | | | | | Square Feet | | | # of Bedrooms | | | |
| Dwelling units | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Commercial/Industrial | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Eating/Drinking Establishment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Entertaining Establishment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Outdoor recreation & related lodging facilities | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Transportation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Miscellaneous | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Other | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |  | | | | |  | | | | | |  | | | | | | | |  | | | | | |  | | |  | | | |
| Other information to be considered for this application | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **AGREEMENT** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| By submitting this application, the entire contents of which are considered to be public data, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. ***Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.*** I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **CONTACT** Planning and Zoning (Onsite Wastewater Division) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Duluth Office** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Virginia Office** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Government Services Center  320 W 2nd Street, Suite 301  Duluth, MN 55802 | | | | | | | | | | | | | | | | | | Phone (218) 471-7103  Toll Free (800) 450-9777  [www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic) | | | | | | | | | | | | | | | | | | | | | Government Services Center  201 South 3rd Avenue West  Virginia, MN 55792 | | | | | | | | | | | | | | | | | | | | Phone (218) 471-7103  Toll Free (800) 450-9777  [www.stlouiscountymn.gov/septic](http://www.stlouiscountymn.gov/septic) | | | | | | | | | | | | | | | | | | | | | | | | | |
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| OFFICE USE ONLY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount Paid | | | | | | | | | | | | | | Paid by | | | | | | | | | | | | | | | | Cash | | | | | | | | | | | | | | | Check # | | | | | | | | | | | | | | | | | | | | Permit # | | | | | | | | | | | | | | | | | | | |
| Revenue Code | | | | | | | | | | | | | | Received By | | | | | | | | | | | | | | | | Mail  IP | | | | | | | | | | | | | | | Date RIO | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |