



St. Louis County, MN

ST. LOUIS COUNTY, MINNESOTA

Construction Payment Request

HUD Entitlement Programs – CDBG and ESG

Form

1004

Rev. 12-19-2023

This form is used to request payment for **Infrastructure** and **Community Facility Projects**.
Public Service Agencies should use **Form 1003**. **Housing Projects** should use **Form 1005**.
More Information: www.stlouiscountymn.gov/communitydevelopment

Request Information

Date:	Organization Fund/Invoice Number (Optional):
Project Name:	
Organization Name:	Contact Person:
Mailing Address:	
Phone:	Email:

Funding Source (Check One) <input type="checkbox"/> CDBG <input type="checkbox"/> ESG	Project Year:	Request Period:
Percentage of Completion: %	Request for reimbursement of eligible costs totaling: \$	

Project Budget	Previous Request	Current Request	Total Request to Date	Balance Available
\$	\$	\$	\$	\$

Narrative (Current Progress on Project):

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Attestation

I hereby certify and attest that the above-submitted costs are true and correct, that the accompanying documents are valid, that the services described therein were duly rendered, and that the work, for which payment is requested, was performed in accordance with the terms of the CDBG Subrecipient Agreement with the County of St. Louis.

Authorized Recipient Name:	Title:	Date:
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Contact Economic and Community Development

Duluth Office		Virginia Office	
Government Services Center 320 W 2nd Street, Suite 301 Duluth, MN 55802	Phone (218) 725-5000 Toll Free (800) 450-9777 www.stlouiscountymn.gov/communitydevelopment	Government Services Center 201 South 3rd Avenue West Virginia, MN 55792	Phone (218) 749-7103 Toll Free (800) 450-9777 www.stlouiscountymn.gov/communitydevelopment

Office Use Only

Date Received:	St Louis County Contract Number:
<input type="checkbox"/> Approved to process payment request	IDIS Number:
<input type="checkbox"/> On HOLD reason:	
Approver:	Date: