St. Louis County, MN

ST. LOUIS COUNTY, MINNESOTA

Construction Payment Request

HUD Entitlement Programs – CDBG and ESG

Form **1004**

Rev. 10-24-2024

This form is used to request payment for **Infrastructure** and **Community Facility Projects**. Please include supporting documentation such as material invoices, the Contractor's Application for Payment, etc.

For Public Service Agencies use Form 1003. Housing Projects use Form 1005.

More Information: www.stlouiscountymn.gov/communitydevelopment

Request Information

Date:	Organization Fund/Invoice # (Optional):
Project Name:	
Organization Name:	Contact Person:
Mailing Address:	
Phone:	Email:

Funding Source (Check One) ☐ CDBG ☐ ESG	Project Year:	Request Period:
Percentage of Completion: %	Total Project Cost: $	

SLC Grant Award	Previous Request	Current Request	Total Request to Date	Balance Remaining
$	$	$	$	$

Narrative (Current Progress on Project):

Attestation

I hereby certify and attest that the above-submitted costs are true and correct, that the accompanying documents are valid, that the services described therein were duly rendered, and that the work, for which payment is requested, was performed in accordance with the terms of the CDBG Subrecipient Agreement with the County of St. Louis.

Authorized Recipient Name:	Title:	Date:

Office Use Only

Date Received:	St Louis County Contract Number:	
DBLS Documents Received:	BABA Documents Received:	Section 3 Documents Received:
☐ Approved to Process Payment Request	IDIS Number:	
☐ On HOLD Reason:		
Approver:	Date:	