



St. Louis County, MN

ST. LOUIS COUNTY, MINNESOTA

Housing Payment Request

HUD Entitlement Programs – CDBG and HOME

Form

1005

Rev. 10-31-2024

This form is used to request payment and data collection reporting for **Housing Projects**. You **must** complete the **Data Collection Form** on page 2. **Public Service Agencies** should use **Form 1003. Infrastructure** and **Community Facility Projects** should use **Form 1004**.
More Information: www.stlouiscountymn.gov/communitydevelopment

Request Information

Date:	Organization Fund/Invoice # (Optional):
Project Name:	
Organization Name:	Contact Person:
Mailing Address:	
Phone:	Email:

Funding Source (Check One) ☐ CDBG ☐ HOME	Project Year:	Request Period:
Percentage of Completion: %	Total Project Cost: \$	

SLC Grant Award	Previous Request	Current Request	Total Request to Date	Balance Remaining
\$	\$	\$	\$	\$

Narrative (Accomplishments/Status of Project during reporting period):

Attestation

I hereby certify and attest that the above-submitted costs are true and correct, that the accompanying documents are valid, that the services described therein were duly rendered, and that the work, for which payment is requested, was performed in accordance with the terms of the CDBG Subrecipient Agreement with the County of St. Louis.

Authorized Recipient Name:	Title:	Date:
----------------------------	--------	-------

Office Use Only

Date Received:	St Louis County Contract Number:		
DBLS Documents Received:	BABA Documents Received:	Section 3 Documents Received:	
☐ Approved to Process Payment Request	IDIS Number:		
☐ On HOLD Reason:			
Approver:	Date:		

Data Collection Form	
Organization Name:	Project Name:

Households Served and Racial/Ethnicity Characteristics: (Complete the columns below using numbers, NOT percentages)	
Households Served	# Number
Number of Extremely Low Income Served (0%-30%)	
Number of Low Income Served (31%-50%)	
Number of Moderate Income Served (51-80%)	
Number of Non-Low/Moderate Income Served (over 80%)	
Total Number Served**	

Female Head of Household	
Total	

Racial/Ethnic Categories	# Total	# Hispanic *
White		
Black or African-American		
Asian		
American Indian or Alaskan Native		
Native Hawaiian or Other Pacific Islander		
American Indian or Alaskan Native and White		
Asian and White		
Black or African-American and White		
American Indian or Alaskan Native and Black or African-American		
Other Multi-Racial		
Total**		

* # Hispanic – Please count how many are Hispanic AND listed rows racial category.
 ** Total Households Served Must Equal the Total of Racial Categories.