



## **AGENDA**

### **REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF ST. LOUIS COUNTY, MINNESOTA**

**Tuesday, December 1, 2020, 9:30 A.M.**

**Government Services Center  
Lake Superior Room  
320 West 2<sup>nd</sup> Street  
Duluth, Minnesota**

**NOTE:** Due to the COVID-19 pandemic, this meeting is being conducted in accordance with Minnesota Statutes § 13D.021, which provides that members of the St. Louis County Board may attend the meeting by telephone or other electronic means. This statute also provides that, if telephone or other electronic means are used to conduct a meeting, to the extent practical, the county shall allow a person to monitor the meeting electronically from a remote location. For information on how to view or participate in the County Board meeting, please visit the county website at [www.stlouiscountymn.gov](http://www.stlouiscountymn.gov), scroll to the County Board Meeting section, and click on the meeting date.

**FRANK JEWELL  
First District**

**PATRICK BOYLE  
Second District**

**BETH OLSON – VICE CHAIR  
Third District**

**PAUL McDONALD  
Fourth District**

**KEITH MUSOLF  
Fifth District**

**KEITH NELSON  
Sixth District**

**MIKE JUGOVICH - CHAIR  
Seventh District**

County Auditor  
Nancy Nilsen

County Administrator  
Kevin Gray

County Attorney  
Mark Rubin

Clerk of the Board  
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. Citizens can either appear at the meeting in person or submit comments for the public comment portion or for specific Board agenda items prior to the meeting by e-mailing them to [publiccomment@stlouiscountymn.gov](mailto:publiccomment@stlouiscountymn.gov). Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

**\*\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Administration Department 72 hours prior to the meeting at (218)726-2450.\*\***

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

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**St. Louis County Board**  
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9:30 A.M.      Moment of Silence  
                    Pledge of Allegiance  
                    Roll Call

*Presentation: Public Health Achievement Awards*

*Presentation: COVID-19 Pandemic Update - Amy Westbrook, PHHS Division Director*

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

9:40 A.M.      Pursuant to Resolution No. 20-474, adopted October 13, 2020, the St. Louis County Board is requested to consider bids received for the SALE OF SURPLUS FEE LAND and authorize the sale of the land to the party submitting the highest bid (Normanna Township). {20-431}

**CONSENT AGENDA**

Approval of business submitted on the consent agenda.

**REGULAR AGENDA**

**ADJOURNED:**

**NOTE: At the conclusion of the County Board meeting, the St. Louis County Housing and Redevelopment Authority will convene.**

# BOARD LETTER NO. 20 - 431

## FINANCE & BUDGET COMMITTEE

DECEMBER 1, 2020 BOARD AGENDA 9:40 A.M.

**DATE:** December 1, 2020                      **RE:** Sale of Surplus Fee Land –  
That Part of the SW ¼ of SE ¼  
of Section 31, T52N, R13W  
(Normanna Township)

**FROM:** Kevin Z. Gray  
County Administrator

Jerry Hall  
Interim Property Management Director

**RELATED DEPARTMENT GOAL:**

To facilitate county fee land purchase, sale and easement activities.

**ACTION REQUESTED:**

The St. Louis County Board is requested to consider bid(s) received for the sale of surplus fee owned land and authorize the sale of said land to the person(s) submitting the highest bid.

**BACKGROUND:**

The St. Louis County Board by Resolution 20-474, dated October 13, 2020, set the time for bid consideration to be at 9:40 A.M. on Tuesday, December 1, 2020, for a parcel of surplus County Fee land. The property was advertised according to the requirements of Minn. Stat. § 373.01 and the minimum bid was set at \$28,500. One bid was received for the property at the minimum bid amount of \$28,500 from David H. Carlson and Michelle L. Carlson, Normanna Township.

**RECOMMENDATION:**

It is recommended that the St. Louis County Board approve the sale of surplus fee owned county land to David H. Carlson and Michelle L. Carlson, and authorize the appropriate county officials to execute and deliver a quit claim deed for the property for the bid amount of \$28,500 payable to Fund 100, Agency 128014, Object 583202. Buyers are also responsible for deed tax and recording fees.

**Sale of Surplus Fee Land – That Part of the SW ¼ of SE ¼ of  
Section 31, T52N, R13W (Normanna Township)**

BY COMMISSIONER\_\_\_\_\_

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and a bid was received; said property is legally described as follows:

The Southwest Quarter of Southeast Quarter (SW ¼ of SE ¼), of Section Thirty-one (31), Township Fifty-two (52) North of Range Thirteen (13), West of the Fourth Principal Meridian, according to the United States Government Survey thereof;

Parcel Code 485-0010-05250; and

WHEREAS, David H. Carlson and Michelle L. Carlson submitted the minimum bid of \$28,500 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed, conveying the above listed property to David H. Carlson and Michelle L. Carlson for the bid amount of \$28,500, payable to Fund 100, Agency 128014, Object 583202, with the buyer(s) being responsible for deed tax and recording fees.



# For Sale

Minimum Bid \$28,500, Bids Due November 20, 2020

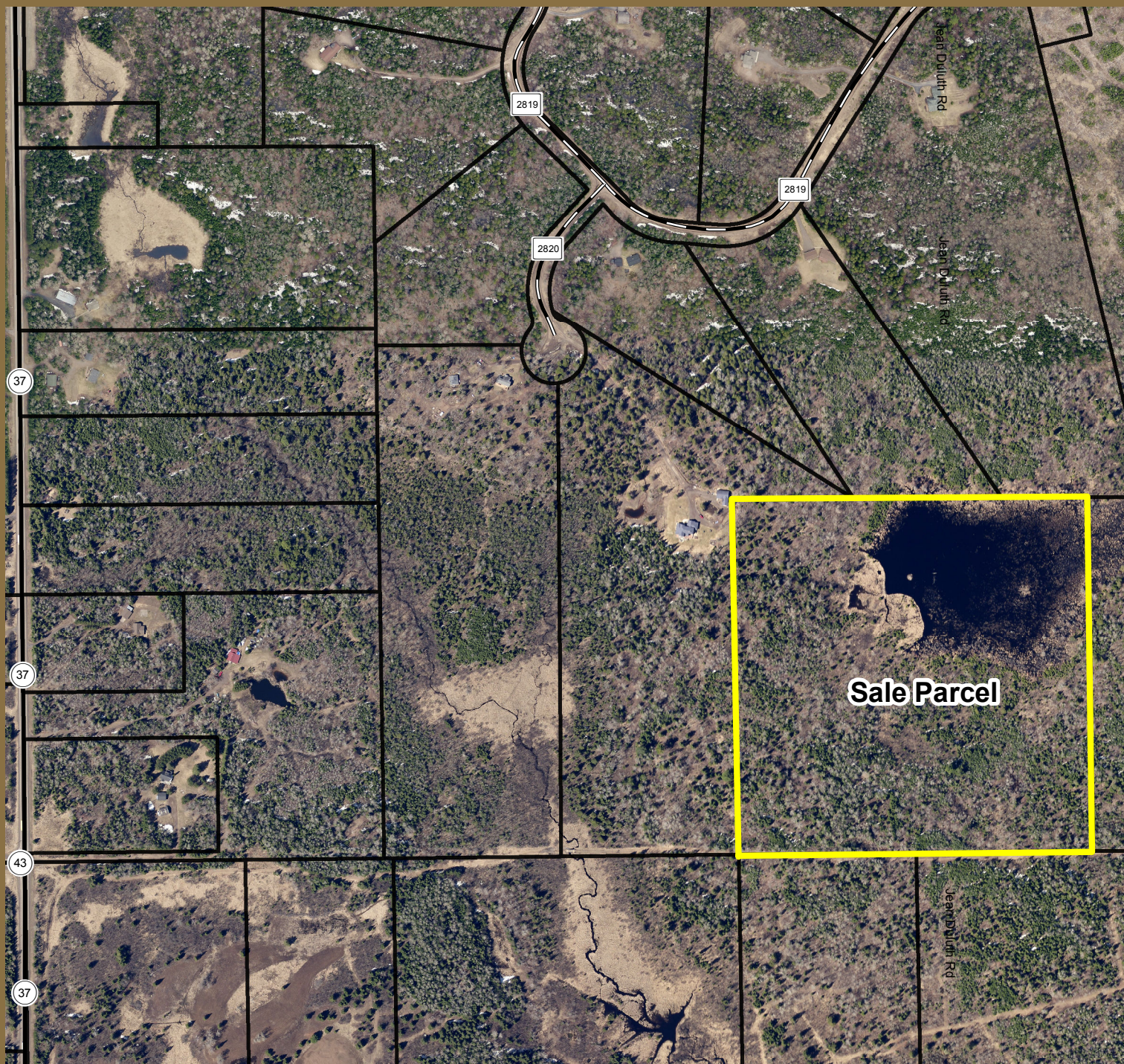
For Information Call 725-5085 or 343-3505

Parcel 485-0010-05250 Normanna Township

SW 1/4 of SE 1/4, Section 31, Township 52 North, Range 13 West



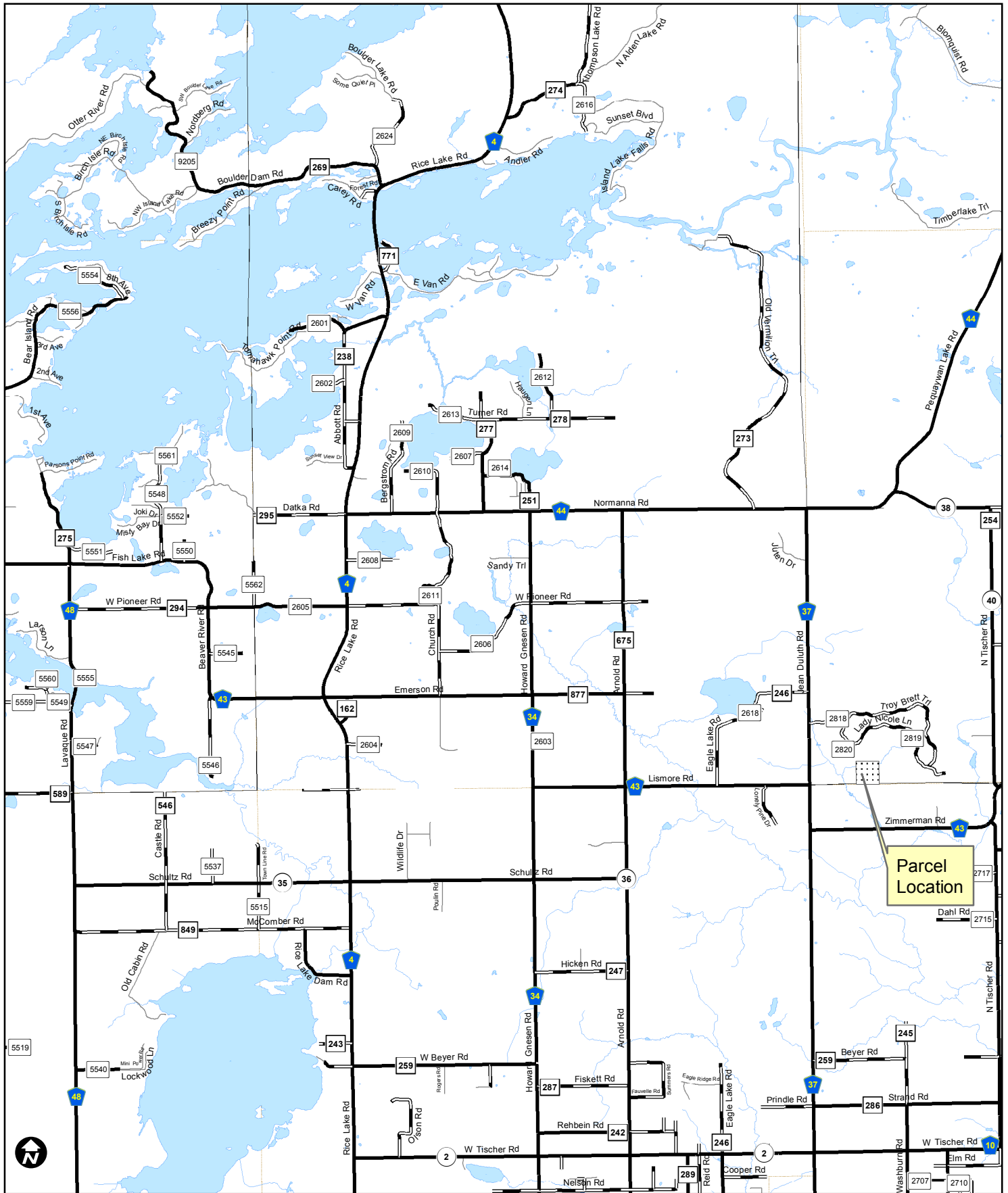
St. Louis County MN



Parcel is Approximately 40 acres in size. There is no legal road access to this parcel. The State of Minnesota has an easement for recreational trail purposes which allows walk in access. The North Shore State Snowmobile trail and the Superior Hiking Trail use this corridor.

Utilities: There are no known utilities serving this parcel.

For information visit [www.stlouiscountymn.gov](http://www.stlouiscountymn.gov) under Property Management Dept. Fee Land Sales.  
Or Call 218-725-5085 or 218-343-3505



**Proposed Fee Land Sale Location Map**  
**Section 31, T52N, R13W**  
**Normanna Township**

**Map Components**

- |                          |                           |                   |
|--------------------------|---------------------------|-------------------|
| Fee Land Parcel for Sale | County/Twp. Road - Paved  | Township Boundary |
| Interstate Highway       | County/Twp. Road - Gravel | City/Town         |
| U.S./State Highway       | Local Road/City Street    | Lake              |
| Railroad                 | Commissioner District     | River/Stream      |