



***AMENDED AGENDA**

**REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
ST. LOUIS COUNTY, MINNESOTA**

Tuesday, November 24, 2020, 9:30 A.M.

**Government Services Center
Lake Superior Room
320 West 2nd Street
Duluth, Minnesota**

NOTE: Due to the COVID-19 pandemic, this meeting is being conducted in accordance with Minnesota Statutes § 13D.021, which provides that members of the St. Louis County Board may attend the meeting by telephone or other electronic means. This statute also provides that, if telephone or other electronic means are used to conduct a meeting, to the extent practical, the county shall allow a person to monitor the meeting electronically from a remote location. For information on how to view or participate in the County Board meeting, please visit the county website at www.stlouiscountymn.gov, scroll to the County Board Meeting section, and click on the meeting date.

**FRANK JEWELL
First District**

**PATRICK BOYLE
Second District**

**BETH OLSON – VICE CHAIR
Third District**

**PAUL McDONALD
Fourth District**

**KEITH MUSOLF
Fifth District**

**KEITH NELSON
Sixth District**

**MIKE JUGOVICH - CHAIR
Seventh District**

County Auditor
Nancy Nilsen

County Administrator
Kevin Gray

County Attorney
Mark Rubin

Clerk of the Board
Phil Chapman

The St. Louis County Board of Commissioners welcomes you to this meeting. This agenda contains a brief description of each item to be considered. The Board encourages your participation. Citizens can either appear at the meeting in person or submit comments for the public comment portion or for specific Board agenda items prior to the meeting by e-mailing them to publiccomment@stlouiscountymn.gov. Except as otherwise provided by the Standing Rules of the County Board, no action shall be taken on any item not appearing in the agenda.

Comments to individual Commissioners or staff are not permitted. The St. Louis County Board promotes adherence to civility in conducting the business of the County. Civility will provide increased opportunities for civil discourse in order to find positive resolutions to the issue before the Board. Tools of civility include: pay attention, listen, be inclusive, do not gossip, show respect, be agreeable, apologize, give constructive criticism and take responsibility [County Board Resolution No. 560, adopted on September 9, 2003]. Speakers will be limited to five (5) minutes.

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Administration Department 72 hours prior to the meeting at (218)726-2450.****

All supporting documentation is available for public review in the County Auditor's Office, 100 North 5th Avenue West - Room No. 214, St. Louis County Courthouse, Duluth, MN, during regular business hours 8:00 A.M. - 4:30 P.M., Monday through Friday. Agenda is also available on our website at <http://www.stlouiscountymn.gov/GOVERNMENT/BoardofCommissioners.aspx>

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9:30 A.M. Moment of Silence
 Pledge of Allegiance
 Roll Call

AT THIS TIME CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD ON ITEMS NOT ON THE AGENDA. [Speakers will be limited to 5 minutes each.]

FOR ITEMS LISTED ON THE BOARD AGENDA OR COMMITTEE OF THE WHOLE AGENDA, CITIZENS WILL BE ALLOWED TO ADDRESS THE BOARD AT THE TIME A MOTION IS ON THE FLOOR.

CONSENT AGENDA

Approval of business submitted on the consent agenda.

REGULAR AGENDA

Finance & Budget Committee – Commissioner Nelson, Chair

1. Application for On-Sale and Sunday On-Sale Intoxicating Liquor License by The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, and rescind Resolution No. 20-523. **{20-401} [Has not been to committee; requires consent of the Board to be considered.]**

Public Safety & Corrections Committee – Commissioner Olson, Chair

2. Acceptance of the Innovative Prosecution Solutions in Combating Violent Crime Grant. **{20-402} [Has not been to committee; requires consent of the Board to be considered.]**

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

- * 3. Rescind County Board Resolution No. 20-137 and Declare a Continued State of Local Emergency in St. Louis County. **{20-430} [Has not been to committee; requires consent of the Board to be considered.]**

ADJOURNED:

BOARD LETTER NO. 20 - 401

FINANCE & BUDGET COMMITTEE

NOVEMBER 24, 2020 BOARD AGENDA NO. 1

DATE: November 24, 2020 **RE:** On-Sale Intoxicating Liquor License (Unorganized Township 59-21); Rescind County Board Resolution No. 20-523

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To provide mandated and discretionary licensing services in a timely manner.

ACTION REQUESTED:

The St. Louis County Board is requested to approve an On-Sale Liquor License transfer for The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21 and rescind County Board Resolution No. 20-253.

BACKGROUND:

On November 10, 2020, the County Board approved an On-Sale Intoxicating Liquor License transfer for Rochelle M. Marty d/b/a The Highway 5 Company, Unorganized Township 59-21.

Rochelle M. Marty and Terrance E. Marty have established a corporation in the name of The Highway 5 Company and have requested that the corporation be listed as the license holder. Rochelle M. Marty and Terrance E. Marty are the two owners and sole officers of the corporation.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the On-Sale and Sunday On-Sale Intoxicating Liquor License transfer for The Highway 5 Company d/b/a The Highway 5 and rescind County Board Resolution No. 20-523, dated November 10, 2020.

**On-Sale and Sunday On-Sale Intoxicating Liquor License
(Unorganized Township 59-21); Rescind County Board Resolution No. 20-523**

BY COMMISSIONER _____

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61215.

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due.

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

RESOLVED FURTHER, That said license is approved contingent upon proof of MN Department of Health approval.

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

The Highway 5 Company d/b/a The Highway 5, Unorganized Township 59-21, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

RESOLVED FURTHER, That the St. Louis County Board rescinds Resolution No. 20-523, dated November 10, 2020.

BOARD LETTER NO. 20 – 402

PUBLIC SAFETY & CORRECTIONS COMMITTEE

NOVEMBER 24, 2020 BOARD AGENDA NO. 2

DATE: November 24, 2020 **RE:** Acceptance of Innovative
Prosecution Solutions In
Combating Violent Crime Grant

FROM: Kevin Z. Gray
County Administrator

Mark S. Rubin
County Attorney

RELATED DEPARTMENT GOAL:

To aid the St. Louis County Attorney's Office in developing and implementing modern solutions for the prosecution of violent crime.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the acceptance of the Innovative Prosecution Solutions for Combating Violent Crime Grant.

BACKGROUND:

On May 20, 2020, the St. Louis County Board adopted Resolution No. 20-269 authorizing the County Attorney's Office to apply for the Innovative Prosecution Solutions for Combating Violent Crime Grant.

The purpose of the Innovative Prosecution Solutions for Combating Violent Crime Program is to provide state, local, and tribal prosecuting authorities with resources to reduce crime and increase public safety. In the awarding of this grant, priority was given to communities, such as St. Louis County, that face specific challenges due to the geographic regions, specifically rural communities, they serve. The grant is offered by the U.S. Department of Justice Bureau of Justice Assistance and is earmarked to aid prosecuting authorities in enhancing or modernizing technology to provide for greater tracking of data, case management and, ultimately, case load reduction.

The County Attorney's Office recently received notification of the Innovative Prosecution Solutions for Combating Violent Crime grant in the amount of \$340,000. There is no cost-sharing or match requirement contained in this grant.

The County Attorney's Office intends to implement the grant by investing in a new case management software system which is needed to improve its ability to track cases, identify current trends, and address areas in need of programs targeted at reducing violent crime in St. Louis County.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the County Attorney's Office to accept the grant award for the Innovative Prosecution Solutions for Combating Violent Crime Program Grant from the U.S. Department of Justice Bureau of Justice Assistance in the amount of up to \$340,000 to be paid during the 24-month grant funding period of October 1, 2020, through September 30, 2022, payable from Fund 100, Agency 113999, Object 540525, Grant 11309, Year 2020.

**Acceptance of Innovative Prosecution Solutions in
Combating Violent Crime Grant**

BY COMMISSIONER _____

WHEREAS, On May 20, 2020, the St. Louis County Board adopted Resolution No. 20-269 authorizing the County Attorney's Office to apply for the Innovative Prosecution Solutions for Combating Violent Crime Grant; and

WHEREAS, The purpose of the Innovative Prosecution Solutions for Combating Violent Crime Program is to provide state, local, and tribal prosecuting authorities with resources to reduce crime and increase public safety; and

WHEREAS, The County Attorney's Office recently received notification of the Innovative Prosecution Solutions for Combating Violent Crime Grant in the amount of \$340,000; and

WHEREAS, There is no cost-sharing or match requirement contained in this grant; and

WHEREAS, The County Attorney's Office intends to implement the grant by investing in a new case management software system which is needed to improve its ability to track cases, identify current trends, and address areas in need of programs targeted at reducing violent crime in St. Louis County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Attorney's Office to accept a grant award in the amount of \$340,000 from the U.S. Department of Justice Bureau of Justice Assistance for the period of October 1, 2020, to September 30, 2022, payable from Fund 100, Agency 113999, Object 540525, Grant 11309, Year 2020.

Exhibit A
GRANT APPROVAL FORM

This form must be completed for any and all grants.

SECTION I—GRANT INFORMATION *(to be completed by department's assigned accounting staff)*

Please Note: It is acceptable that some details are later added (once the grant is awarded).

GRANT NAME: Innovative Prosecution Solutions in Combating Violent Crime **GRANT PERIOD:** 10/1/20
(if known) *(begin date)*
GRANTOR: U.S. Department of Justice 9/30/22
(end date)
FUND: 100 **AGENCY:** 113999 **GRANT:** 11309 **GRANT YEAR:** 2020

Indicate the source of funds—*(check all that apply)*

Local—Object Code: _____ Amount: _____ Amount: _____
(Apply) *(Accept)*

Local Agency: _____

State—Object Code: _____ Amount: _____ Amount: _____
(Apply) *(Accept)*

State Agency: _____

Award #: _____

Federal—Object Code: 540525 Amount: \$340,000 Amount: \$340,000.00
(Apply) *(Accept)*

Grant Agreement (State Contract) #: _____
(if federal dollars are passed through state)

Federal Agency: U.S. Department of Justice CFDA#: 16.825

Federal Agency: _____ CFDA#: _____
(if applicable) *(if applicable)*

Federal Agency: _____ CFDA#: _____
(if applicable) *(if applicable)*

TOTAL GRANT AMOUNT: \$340,000

Expenditure for match amount should be moved into grant code. However, if this is *not* possible, indicate where expenditures will be accounted for.

FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____

FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____

FUND: _____ AGENCY: _____ OBJECT: _____ PROJECT: _____ AMOUNT: _____

TOTAL MATCH AMOUNT: _____

ACCOUNTING STAFF *(who is primarily responsible for fiscal oversight of grant):*

NAME: Yvonne McCauley PHONE: X. 2697

DEPARTMENT CONTACT *(who is primarily responsible for program/project outcomes of grant):*

NAME: Wade Backstrom PHONE: X. 2314

****IMPORTANT****

Please submit this document (SECTION I) to the department contact, providing direction regarding which form should be completed.

- New** *(first-time submitted)* or previously-submitted grant—**Complete Form A**
- Request for recurring grant to be included in December Budget Resolution*—**Complete Form B**
- Request for amendment of previously adopted Board Resolution—**Complete Form C**

*Departments must complete **Form B** for any grant (of any amount) that is included in the proposed budget.

SECTION II—APPROVAL (to be completed by department contact)
Form A (New or Previously-Submitted Grant)


PURPOSE: Approval to Apply for Grant—(complete prior to applying for grant award)


Please check the appropriate box:

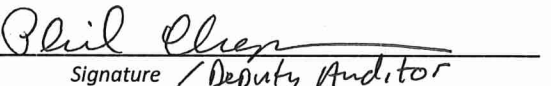
- New (first-time submitted) grant Previously submitted grant*

*Departments are highly encouraged to request recurring grants (that were previously submitted) to be included in the December Budget Resolution—*Form B*—if dollar amounts do not fluctuate significantly.

STEP #1: Obtain authorization to apply for grant—(required for all grants of any amount)

Dept. Head Authorization:  Nov. 18, 2020
Signature Date

Administrator Authorization:  11-18-20
Signature Date

Auditor Authorization:  11/19/2020
Signature / Deputy Auditor Date

STEP #2: Confirm whether grant amount is greater than \$25,000—

- No** (grant amount is less than or equal to \$25,000)—
Give grant contract (once received) to County Attorney's Office for review.

Reviewed by: _____
Attorney Name Date

Damion #: _____

- Yes** (grant amount is greater than \$25,000)—
Submit **Section I** (Cover Sheet) of the "Grant Approval Form," Board Letter and Resolution to Administration to seek County Board approval. It is acceptable that Section I is not completed in its entirety until the grant has been awarded. **NOTE: Board authorization to accept the grant is required** (upon notification of award).

Apply: Board Letter #: 20-183 **Board Resolution #:** 20-269 **Date Adopted:** 5/12/20

Accept: Board Letter #: 20-402 **Board Resolution #:** _____ **Date Adopted:** _____

STEP #3: Ensure proper documentation is entered into the system, and the appropriate parties are notified.

DEPARTMENT CONTACT: Submit **Section I and II** (Form A) of this "Grant Approval Form," along with all grant documents (application, award notification, contract, etc.) to the accounting staff person to enter the grant award into the financial system.

ACCOUNTING STAFF: If this grant includes federal funding, please send an electronic copy of **Section I and II** (Form A) of this "Grant Approval Form" as notification to wehselerh@stlouiscountymn.gov with "Federal Funds" in the *Subject* of the e-mail.

BOARD LETTER NO. 20 - 430

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE

NOVEMBER 24, 2020 BOARD AGENDA NO. 3

DATE: November 24, 2020 **RE:** Rescind County Board
Resolution No. 20-137 and
Declare a Continued State of
Local Emergency in St. Louis
County

FROM: Kevin Z. Gray
County Administrator

Brian Fritsinger
Deputy County Administrator

RELATED DEPARTMENT GOAL:

To provide effective and efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to declare a Continued State of Local Emergency in St. Louis County and rescind County Board Resolution No. 20-137.

BACKGROUND:

On March 11, the World Health Organization deemed COVID-19 to be a pandemic. This pandemic has resulted in a series of challenges for all corners of our world, country, state, and local communities.

As St. Louis County continues its efforts to respond to this pandemic the County, along with the State of Minnesota, have declared a State of Emergency as permitted under Minnesota Statute to respond to this growing and changing situation. There does not appear to be any change in the need for this Declaration in the foreseeable future. The Board should consider action to continue the Declaration until such time that the Emergency is no longer necessary.

On March 18, 2020, the County Board adopted Resolution No. 20-137, declaring a Continued State of Local Emergency. Under this resolution the County Administrator was authorized to exercise the emergency powers outlined in Minn. Stat. § 12.37. In addition to the County Administrator, the attached resolution would authorize the Deputy County Administrator and Director of Human Resources & Administration to exercise such emergency powers if necessary.

RECOMMENDATION:

Should the Commissioners support the addition of emergency power authority, a resolution is attached for Board consideration.

Rescind County Board Resolution No. 20-137 and Declare a Continued State of Local Emergency in St. Louis County

BY COMMISSIONER _____

WHEREAS, There is an outbreak of respiratory illness, called coronavirus disease 2019 (COVID-19), in a growing number of countries, including the United States; and

WHEREAS, Federal, state, and local public health authorities have identified the public health threat posed by COVID-19, which may be spread from person to person; and

WHEREAS, On March 11, 2020, the World Health Organization deemed COVID-19 to be a pandemic; and

WHEREAS, On March 13, 2020, President Donald Trump declared a Presidential National Emergency, and Governor Tim Walz declared a Peacetime State of Emergency in Minnesota, to authorize any and all necessary resources to be used in support of the response to COVID-19; and

WHEREAS, Minnesota Statutes Section 12.29 gives authority to the Chair of the St. Louis County Board of Commissioners to declare a local emergency in St. Louis County for a period of three days, after which a meeting of the Board of County Commissioners will be needed to resolve to continue the local emergency; and

WHEREAS, A declaration of local emergency invokes St. Louis County's disaster plans, including response and recovery aspects, and authorizes aid and assistance under those plans, pursuant to Minn. Stat. § 12.29; and

WHEREAS, On March 18, 2020, the St. Louis County Board declared a local emergency, pursuant to Minn. Stat. § 12.29; and

WHEREAS, The St. Louis County Board finds that the COVID-19 pandemic, the potential for outbreak in St. Louis County, and the need for extraordinary and immediate measures to protect the health, safety, and welfare of the public and St. Louis County residents and employees will not be resolved in the immediate future; and

WHEREAS, The Federal and State Declaration of emergencies are still active and in place.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby declares a State of Local Emergency exists and will continue until such time that the Board determines that an emergency no longer exists.

RESOLVED FURTHER, That the County Administrator or his designee(s) are directed to request and coordinate all necessary aid from local, state and federal government.

RESOLVED FURTHER, That the County Board delegates to the County Administrator, the Deputy County Administrator and/or Director of Human Resources & Administration authority to exercise the emergency powers outlined in Minn. Stat. § 12.37, for the duration of this Local Emergency.

RESOLVED FURTHER, That all St. Louis County ordinances, rules, and policies that may inhibit or prevent prompt response to COVID-19 are suspended for the duration of the local emergency, in the sole discretion of the St. Louis County Administrator or designee(s).

RESOLVED FURTHER, That pursuant to Minn. Stat. § 375.21, the County Administrator or designee(s) are hereby authorized to immediately enter into contracts as described thereto.

RESOLVED FURTHER, That St. Louis County Board Resolution No, 20-137, dated March 18, 2020, is hereby rescinded.