

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**JANUARY, 2019**

**OFFICIAL PROCEEDINGS OF THE ANNUAL MEETING**  
**OF THE BOARD OF COMMISSIONERS**  
**OF THE COUNTY OF ST. LOUIS, MINNESOTA,**  
**HELD ON JANUARY 8, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8<sup>th</sup> day of January 2019, at 9:33 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Paul McDonald, Keith Nelson, and Mike Jugovich - 6. Absent: - 0. Vacant: - Commissioner District 5.

The meeting was convened by St. Louis County Auditor Nancy Nilsen.

Auditor Nilsen asked for a moment of silence to recognize all those people who protect and serve this nation and to remember Commissioner Rukavina, followed by the pledge of allegiance.

Auditor Nancy Nilsen asked for nominations for Chair of the St. Louis County Board of Commissioners for 2019. Commissioner Olson, supported by Commissioner Nelson, nominated Commissioner Boyle to serve as Board Chair. Commissioner Jewell, supported by Commissioner Olson, moved to close nominations and declare Commissioner Boyle to be Chair for 2019 by unanimous ballot; six yeas, zero nays.

Chair Boyle asked for nominations for Vice-Chair of the St. Louis County Board of Commissioners for 2019. Commissioner Nelson, supported by Commissioner Olson, nominated Commissioner Jugovich to serve as Vice-Chair. The motion passed; six yeas, zero nays.

Chair Boyle opened the floor for comments regarding the recent passing of former St. Louis County Commissioner Tom Rukavina. Commissioner Jugovich felt that the Board should consider naming the St. Louis County Mineral Royalties Scholarship Fund after Commissioner Rukavina. Commissioner Olson commented that when Commissioner Rukavina had a passion, his heart was "all in". Commissioner Nelson mentioned that while working at the capital, Representative Rukavina would typically be in his office at 7:00 a.m. and would always make time to discuss issues with his constituents. Commissioner Jewell said that no matter how hard he fought with MPCA members, they always liked him. Commissioner McDonald said that there was no bigger advocate for St. Louis County. As a tribute to Commissioner Rukavina, County Attorney Mark Rubin read a eulogy that Mike Royko wrote for the Chicago Daily News when the paper closed its doors in 1978. "When I was a kid, the worst of all days was the last day of summer vacation, and we were in the schoolyard playing softball, and the sun was down and it was getting dark. But I didn't want it to get dark. I didn't want the game to end. It was to good, too much fun. I wanted it to stay light forever, so we could keep on playing forever, so the game would go on and on. That's how I feel now. C'mon, c'mon. Let's play one more inning. One more at bat. One more pitch. Just one? Stick around, guys. We can't break up this team. It's too much fun. But the sun always went down. And now it's almost dark again." Administrator Kevin Gray said that Commissioner Rukavina had a unique sense of humor and was honest, sometimes brutally honest. Chair Boyle discussed the father/son relationship he and Commissioner Rukavina had.

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Outgoing Chair Nelson commented that the St. Louis County Board is one of the finest examples of government because at the end of the day the Board is able to make decisions.

Chair Boyle appointed the following as Chairs of Standing Committees of the St. Louis County Board for 2019:

- Health and Human Services – Commissioner Jewell
- Environment and Natural Resources – Commissioner Nelson
- Public Works and Transportation – Commissioner Jugovich
- Finance and Budget – Commissioner Olson
- Central Management and Intergovernmental Committee – Boyle
- Public Safety and Corrections – Commissioner McDonald

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Jewell, supported by Commissioner Nelson, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jugovich, supported by Commissioner Jewell, moved to approve the County Board meeting schedule for 2019. The motion passed; six yeas, zero nays. Resolution No. 19-06.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the Committee of the Whole meeting schedule for 2019. The motion passed; six yeas, zero nays. Resolution No. 19-07.

Resolutions for the following appointments are one-year terms, unless otherwise noted:

Commissioner Jewell, supported by Commissioner Jugovich, moved to appoint Commissioners Boyle and Nelson as representatives and Commissioner Olson as alternate to Arrowhead Counties Association (ad hoc); six yeas, zero nays. Resolution No. 19-08.

Commissioner Nelson, supported by Commissioner Jugovich, moved to table the appointments to the Arrowhead Economic Opportunity Agency (AEOA); six yeas, zero nays. Tabled to the January 22, 2019 St. Louis County Board of Commissioners meeting.

Commissioner Jewell, supported by Commissioner Nelson, moved to appoint Chair Boyle as representative and Commissioner Olson as alternate to the Arrowhead Health Alliance; six yeas, zero nays. Resolution No. 19-09.

Chair Boyle, supported by Commissioner Jewell, moved to appoint Commissioners Olson, Jewell and Nelson as representatives and Commissioner McDonald as alternate to Arrowhead Regional Corrections (ARC) Executive Board. Commissioner Nelson commented that the ARC Executive Board must make changes. With program funding it cost approximately \$180 a day to house prisoners and multiple counties are housing prisoners at a different location at a much cheaper daily rate. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-10.

Chair Boyle, supported by Commissioner Nelson, moved to appoint Commissioner Jewell as representative and Commissioners Jugovich and Olson as alternates to the Arrowhead Regional Development Commission (ARDC) - Metropolitan Interstate Council (MIC); six yeas, zero nays. Resolution No. 19-11.

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The Board recessed at 10:25 a.m. and reconvened at 10:35 a.m. with all members present.

Commissioner Nelson, supported by Commissioner Jugovich, moved to appoint Chair Boyle as representative to the Arrowhead Regional Development Commission (ARDC) – North Shore Management Board (ongoing term); six yeas, zero nays. Resolution No. 19-12.

Commissioner Jewell, supported by Commissioner Olson, moved to appoint Commissioner Nelson as representative to the Arrowhead Regional Development Commission (ARDC) – Northeast Minnesota Area Transportation Partnership (NEMNATP); six yeas, zero nays. Resolution No. 19-13.

Commissioner Nelson, supported by Commissioner Jugovich, moved to appoint County Administrator Kevin Gray; Commissioners Jewell, Boyle, Olson, McDonald, Nelson, Jugovich; Environmental Services Director, Mark St. Lawrence; and Deputy Administrator, Brian Fritsinger to the Association of Minnesota Counties (AMC); six yeas, zero nays. Resolution No. 19-14.

Chair Boyle, supported by Commissioner Jewell, moved to appoint Commissioners Nelson and Jewell as representatives to the AMC District I Policy Environmental & Natural Resources Committee; six yeas, zero nays. Resolution No. 19-15.

Commissioner Jewell, supported by Commissioner McDonald, moved to appoint Chair Boyle as representative to the AMC District I Policy General Government Committee; six yeas, zero nays. Resolution No. 19-16.

Commissioner Nelson, supported by Commissioner Jugovich, moved to appoint Commissioners Jewell and Olson as representatives to the AMC District I Policy Health & Human Services Committee; six yeas, zero nays. Resolution No. 19-17.

Chair Boyle, supported by Commissioner Nelson, moved to appoint Commissioner McDonald as representative to the AMC District I Policy Public Safety Committee; six yeas, zero nays. Resolution No. 19-18.

Commissioner Jewell, supported by Chair Boyle, moved to appoint Commissioners Jugovich and Nelson as representatives to the AMC District I Policy Transportation & Infrastructure Committee; six yeas, zero nays. Resolution No. 19-19.

Chair Boyle, supported by Commissioner Olson, moved to appoint Commissioners Nelson and McDonald as representatives to the Camp Esquagama Advisory Committee Board; six yeas, zero nays. Resolution No. 19-20.

Chair Boyle, supported by Commissioner Nelson, moved to appoint Commissioner Jewell as representative (3-year term ending December 31, 2021) and Commissioner McDonald as alternate (remainder of a 3-year term ending December 31, 2020), to the Community Health Services Board; six yeas, zero nays. Resolution No. 19-21.

Commissioner Jewell, supported by Commissioner Jugovich, moved to appoint Commissioner Olson as representative to the Duluth International Airport Joint Zoning Board (remainder of 2-year term ending December 31, 2019); six yeas, zero nays. Resolution No. 19-22.

Chair Boyle, supported by Commissioner Jugovich, moved to appoint Commissioners Jugovich and Olson as representatives to the Election Canvassing Board; six yeas, zero nays. Resolution No. 19-23.

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Chair Boyle, supported by Commissioner Olson, moved to appoint Commissioners Nelson and McDonald as representatives and Commissioner Jugovich as alternate to the Executive ATV Permit Committee; six years, zero nays. Resolution No. 19-24.

Commissioner Nelson, supported by Commissioner McDonald, moved to appoint Commissioner Jewell to the Laurentian Resource Conservation and Development Council; six years, zero nays. Resolution No. 19-25.

Chair Boyle, supported by Commissioner Nelson, moved to appoint Commissioner Jugovich as representative to the Law Library Board; six years, zero nays. Resolution No. 19-26.

Commissioner Jewell, supported by Commissioner Olson, moved to appoint Commissioners Nelson and Jugovich as representatives to the Liquor Licensing Committee; six years, zero nays. Resolution No. 19-27.

Chair Boyle, supported by Commissioner Jugovich, moved to appoint Commissioners Jugovich and Jewell as representatives and Commissioner McDonald as alternate to the Minnesota Inter-County Association (MICA); six years, zero nays. Resolution No. 19-28.

Chair Boyle, supported by Commissioner Olson, moved to appoint Commissioners Nelson and McDonald as representatives and Commissioners Olson and Jugovich as alternates to the 9-1-1 Emergency System User Board; six years, zero nays. Resolution No. 19-29.

Commissioner Nelson, supported by Commissioner Jugovich, moved to appoint Commissioner McDonald as representative and Commissioner Nelson as alternate to the Northeast Minnesota Office of Job Training, Local Elected Officials Board; six years, zero nays. Resolution No. 19-30.

Chair Boyle, supported by Commissioner Olson, moved to appoint Commissioner McDonald as representative and Commissioner Nelson as alternate to the Northeast Regional Radio Board; six years, zero nays. Resolution No. 19-31.

Commissioner Nelson, supported by Chair Boyle, moved to appoint Commissioners Jugovich, McDonald, and Nelson as representatives and Commissioner Jewell as alternate to the Northern Counties Land Use Coordinating Board; six years, zero nays. Resolution No. 19-32.

Chair Boyle, supported by Commissioner Olson, moved to appoint Commissioner Nelson as representative and Commissioner Jugovich as alternate to the Planning Commission; six years, zero nays. Resolution No. 19-33.

Commissioner Jewell, supported by Commissioner Nelson, moved to appoint Commissioners Jewell and Olson as representatives and Chair Boyle as alternate to the Public Health and Human Services (PHHS) Advisory Committee; six years, zero nays. Resolution No. 19-34.

Chair Boyle, supported by Commissioner Nelson, moved to appoint Commissioner Olson as representative and Commissioner Jugovich as alternate to the St. Louis County Historical Society Board of Governors; six years, zero nays. Resolution No. 19-35.

Commissioner Jewell, supported by Chair Boyle, moved to appoint Commissioners Nelson, Boyle, and Jugovich as representatives and Commissioners McDonald and Jewell as alternates to the St. Louis/Lake Counties Regional Railroad Authority; six years, zero nays. Resolution No. 19-36.

Chair Boyle, supported by Commissioner Nelson, moved to appoint Commissioner Jugovich as representative (remainder of a six-year term expiring December 31, 2021) and Commissioner Nelson as alternate to the Seaway Port Authority; six years, zero nays. Resolution No. 19-37.

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Commissioner Nelson, supported by Chair Boyle, moved to appoint Commissioner McDonald as representative to the Trunk Highway 53 Corridor Study (ongoing term); six years, zero nays. Resolution No. 19-38.

Commissioner Jugovich, supported by Chair Boyle, moved to appoint Commissioners McDonald and Nelson as representative and Commissioner Jugovich as alternate to the Voyageurs National Park – Conservation and Management of Clean Water (ongoing term); six years, zero nays. Resolution No. 19-39.

Chair Boyle announced that he would be extending the following Board subcommittees that were established last year:

- Finance and Budget Subcommittee - Commissioners Olson, Nelson, Boyle.
- Historical Society, Veteran's Museum, and Depot Subcommittee – Commissioners Jewell, Jugovich, Olson, and Boyle (alt).
- St. Louis County Mineral Royalties Scholarship Committee - Commissioners Olson (Chair), Jugovich, Nelson, and County Auditor Nilsen.

Commissioner Nelson, supported by Commissioner Olson, moved to consider award of bids for legal publications for St. Louis County for the year 2019; the item had not been to Committee of the Whole. The motion passed; six years, zero nays.

Commissioner Nelson, supported by Commissioner Jugovich, moved to authorize contracts with the Duluth News Tribune as the 2019 Official Newspaper, first and second publication of Notice of Expiration of Redemption, first publication of the Financial Statement, and first and second publication of the Delinquent Tax List and with the Cook News Herald for publication of Board Proceedings and second publication of the Financial Statement, in accordance with the specifications of RFQ 5434 and RFQ 5497A. The motion passed; six years, zero nays. Resolution No. 19-40.

The following Board and contract files were created from documents received by this Board:

Workers' Compensation reports approved during 2019.—60954

Claims and Accounts reports approved during 2019.—60955

Timber sales approved during 2019.—60956

Kevin Gray, County Administrator, and Donna Viskoe, Director of Purchasing, submitting Board Letter No. 19-01, 2019 Official Newspaper and Publication.—60957

Mine Inspector submitting reports of inspections, accidents, and to fence mine property for 2019.—60958

Liquor Licensing Committee minutes approved during 2019.—60959

Committee of the Whole minutes approved during 2019.—60960

Service Contract No. 5485 between the County of St. Louis and Kangas Excavating, Inc., Aurora, MN, for Mixed Solid Waste Haulage from four (4) County Environmental Services Department Transfer Stations to the Regional Landfill in Virginia, MN, for the period January 1, 2019, to December 31, 2019.—19-01

Service Contract between the County of St. Louis and Architectural Resources, Inc., Hibbing, MN, for Ely Government Services Center (GSC) Foundation Improvements, Site Grading and Siding Bid Package.—19-02

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Purchase of Service Agreement, Contract No. 16509, between St. Louis County and Human Development Center, Duluth, MN, for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults during the period January 1, 2019, to December 31, 2020.—19-03

Joint County Date Sharing Agreement between St. Louis County and Lake County for the Healthy Families Program.—19-04

Cooperative Agreement, Contract No. 90238, between St. Louis County and Ecolibrium3 Resilience Corps for VISTA Project Host Site.—19-05

Agreement between the University of Minnesota and St. Louis County for providing Extension programs locally and Employing Extension Staff during the period January 1, 2019, through December 31, 2021.—19-06

Agreement for Services between the County of St. Louis and LHB, Inc., for assistance in document preparation for a grant application for the Federal Highway Administration (FHWA) Competitive Highway Bridge Program (CP 0000-432198).—19-07

Contract for County-State Aid Highway (CSAH) Projects between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Crack Repair Special, Scrub Seal, Fog Seal and Pavement Markings on CSAH 4, 5, and 16 in northern St. Louis County (CP 0004-394814 Low, SAP 069-604-083; CP 0005-394815 Tied, SAP 069-605-053; CP 0005-423597 Tied, SAP 069-605-052; CP 0016-394817 Tied, SAP 069-616-058).—19-08

Amendment to Services Contract, Original Contract Damion No. 2018-011826, between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, for the Duluth Court House Old Jail Tunnel Infill – Phase I to provide additional design and cost comparisons.—19-09

Amendment No. 2, Original Damion No. 2017-011651, Amendment No. 1 2018-012395, between the County of St. Louis and A-1 Disposal, Saginaw, MN, to haul mixed solid waste from its canister sites to the designated transfer stations, adding Group III Disposal Location.—19-10

Amendment No. 1, Original Damion No. 2015-010022, between the County of St. Louis and General Waste, Inc., Keewatin, MN, for disposal of Class I demolition material from collection facilities into the General Waste landfill in Keewatin, MN, extending the term of the original contract for the first one (1) year renewal effective January 1, 2019, through December 31, 2019.—19-11

Fire Protection and First Responder Services Contract between the County of St. Louis and Ellsburg Volunteer Fire Department, Inc., Cotton, MN, for services in Unorganized Township 55-15 identified as Sections 22 through 28 and Sections 31 through 36, during the period January 1, 2019, through December 31, 2019.—19-12

Fire Protection Services Contract between the County of St. Louis and Makinen Volunteer Fire Department, Inc., Makinen, MN, for services in Unorganized Township 56-16 during the period January 1, 2019, through December 31, 2019.—19-13

Fire Protection Services Contract between the County of St. Louis and the City of Floodwood for services in Unorganized Township 52-21 during the period January 1, 2019, through December 31, 2019.—19-14

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Service Contract No. 5464D, Block 10, between the County of St. Louis and TNT Timber, Duluth, MN, for services to reduce fire risk in wildland-urban interface areas through December 1, 2019.—19-15

Agreement for Professional Services No. 5222, Phase III, between the County of St. Louis and LHB, Inc., Duluth, MN, for Architect services for Phase III Construction Administration for the Public Works Facility, Cook, MN.—19-16

Cooperative Agreement between the County of St. Louis and the City of Duluth related to the Superior Street Reconstruction and Lester River Bridge Rehabilitation Project (SAP 069-612-016, CP 0012-287571).—19-17

Service Contract No. 5464D, Blocks 12 & 13, between the County of St. Louis and TNT Timber, Duluth, MN, for services to reduce fire risk in wildland-urban interface areas through December 1, 2019.—19-18

Purchase of Service Agreement, Contract No. 16415, between St. Louis County and Independent School District #707, Nett Lake, MN, for Transportation of Children and Youth in Foster Care Placement during the term July 1, 2018, to June 30, 2019.—19-19

Purchase of Service Agreement, Contract No. 16478, between St. Louis County and Human Development Center, Duluth, MN, for Adult Mental Health Integrated (AMHI) Fund Services during the period January 1, 2019, to December 31, 2020.—19-20

Purchase of Service Agreement, Contract No. 16481, between St. Louis County and Churches United in Ministry (CHUM), Duluth, MN, for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—19-21

Purchase of Service Agreement, Contract No. 16486, between St. Louis County and Arrowhead Center, Virginia, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2019, to December 31, 2019.—19-22

Purchase of Service Agreement, Contract No. 16498, between St. Louis County and Thomas Allen, Inc., West St. Paul, MN, for Delegated Case Management during the period January 1, 2019, to December 31, 2019.—19-23

Purchase of Service Agreement, Contract No. 16500, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period November 1, 2018, to December 31, 2018.—19-24

Purchase of Service Agreement, Contract No. 16501, between St. Louis County and George Morrell, Hibbing, MN, for Chore Services during the period November 1, 2018, to December 31, 2018.—19-25

Purchase of Service Agreement, Contract No. 16505, between St. Louis County and Daniel Wiswell, Aurora, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-26

Purchase of Service Agreement, Contract No. 16506, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-27

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Purchase of Service Agreement, Contract No. 16511, between St. Louis County and Well Being Development d/b/a Northern Lights Clubhouse, Ely, MN, for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—19-28

Purchase of Service Agreement, Contract No. 16512, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-29

Purchase of Service Agreement, Contract No. 16513, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period November 1, 2018, to December 31, 2018.—19-30

Purchase of Service Agreement, Contract No. 16514, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-31

Purchase of Service Agreement, Contract No. 16515, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-32

Purchase of Service Agreement, Contract No. 16517, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-33

Purchase of Service Agreement, Contract No. 16519, between St. Louis County and Lowell Erickson, Babbitt, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-34

Purchase of Service Agreement, Contract No. 16520, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-35

Purchase of Service Agreement, Contract No. 16526, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for Retired and Senior Volunteer Program (RSVP) and Meals on Wheels Services during the period January 1, 2019, to December 31, 2020.—19-36

Purchase of Service Agreement, Contract No. 16531, between St. Louis County and Dale Dodge, Ely, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-37

Purchase of Service Agreement, Contract No. 16533, between St. Louis County and Matt Tuchel, Soudan, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-38

Purchase of Service Agreement, Contract No. 16534, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-39

Purchase of Service Agreement, Contract No. 16535, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-40

Purchase of Service Agreement, Contract No. 16538, between St. Louis County and Mark Musakka, Angora, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-41

Purchase of Service Agreement, Contract No. 16539, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-42



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Purchase of Service Agreement, Contract No. 16540, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-43

Purchase of Service Agreement, Contract No. 16543, between St. Louis County and Life House, Inc., Duluth, MN, for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—19-44

Purchase of Service Agreement, Contract No. 16546, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-45

Public Health & Human Services Department Agreement No. 16547 between St. Louis County and Kiddy Karousel Child Care Center for Childcare, Space for Childcare and Food for the Circle of Security Training during the period June 1, 2018, to December 31, 2018.—19-46

Purchase of Service Agreement, Contract No. 16549, between St. Louis County and Lake Superior Community Health Center, Duluth, MN, for the Identification and Treatment of Sexually Transmitted Diseases during the period January 1, 2019, to December 31, 2020.—19-47

Purchase of Service Agreement, Contract No. 16550, between St. Louis County and First Witness Child Advocacy Center, Duluth, MN, for Forensic Interviews, Forensic Child Interview Training, and Family Advocacy Services during the period January 1, 2019, to December 31, 2019.—19-48

Purchase of Service Agreement, Contract No. 16544, between St. Louis County and Range Transitional Housing, Virginia, MN, for Referral Services and Onsite Triage Consultation Services during the period January 1, 2019, to December 31, 2019.—19-49

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Community Settings, Contract No. 53595, between St. Louis County and NorthStar Community Services, Carlton, MN.—19-50

Joint County Data Sharing Agreement between St. Louis County and Carlton County for the Healthy Families America Program.—19-51

Agreement between Pictometry International Corp and St. Louis County for the purchase of High Resolution Aerial Photography – Pictometry for oblique and orthogonal aerial photography and related technologies.—19-52

State of Minnesota Grant Agreement, SWIFT Contract No. 151308, between the Minnesota Pollution Control Agency and St. Louis County in the amount of \$126,673 for an Environmental Assistance grant to implement St. Louis County Recycling Program Expansion 2018, effective December 31, 2018, through June 30, 2021.—19-53

Upon motion by Commissioner Jewell, supported by Commissioner Nelson, resolutions numbered 19-01 through 19-05, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of December 18, 2018, are hereby approved.

Adopted January 8, 2019. No. 19-01

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated December 21, 2018, on file in the office of the County Auditor, identified as County

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Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted January 8, 2019. No. 19-02

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

|     |                                  |                        |
|-----|----------------------------------|------------------------|
| 100 | General Fund                     | \$8,829,227.51         |
| 149 | Personal Service Fund            | 2,730.26               |
| 150 | Sheriff's NEMESIS Fund Group     | 10,624.48              |
| 168 | Sheriff's State Forfeitures      | 1,572.75               |
| 169 | Attorney Trust Accounts-VW       | 1,927.64               |
| 170 | Boundary Waters – Forfeiture     | 850.00                 |
| 173 | Emergency Shelter Grant          | 21,752.57              |
| 176 | Revolving Loan Fund              | 251.93                 |
| 178 | Economic Development – Tax Forf. | 194,896.83             |
| 179 | Enhanced 9-1-1                   | 347.95                 |
| 180 | Law Library                      | 32,366.00              |
| 183 | City/County Communications       | 360.42                 |
| 184 | Extension Service                | 73,605.56              |
| 200 | Public Works                     | 4,498,214.12           |
| 204 | Local Option Transit Sales Tax   | 328,079.14             |
| 210 | Road Maint. – Unorg. Townships   | 113.92                 |
| 220 | State/Federal Road Aid           | 1,221,021.36           |
| 230 | Public Health & Human Services   | 8,741,329.85           |
| 240 | Forfeited Tax                    | 555,189.32             |
| 250 | St. Louis County HRA             | 192.50                 |
| 260 | CDBG Grant                       | 175,875.12             |
| 270 | HOME Grant                       | 95,715.01              |
| 281 | SLC Septic Loans                 | 138.00                 |
| 289 | ISTS Grant                       | 20,000.00              |
| 290 | Forest Resources                 | 109,511.35             |
| 400 | County Facilities                | 164,751.83             |
| 402 | Depreciation Reserve Fund        | 181,945.23             |
| 405 | Public Works Building Const.     | 14,629.45              |
| 407 | Public Works – Equipment         | 607,386.00             |
| 445 | 2018A – Virginia GSC-PW Cook     | 1,148,498.08           |
| 446 | 2016A – PW TST Bond              | 43,368.03              |
| 448 | 2018B – PW Dist. 4 New Facility  | 30,510.94              |
| 600 | Environmental Services           | 607,487.95             |
| 616 | On-Site Waste Water Division     | 73,707.30              |
| 640 | Plat Books                       | 63.82                  |
| 715 | County Garage                    | 79,342.78              |
| 720 | Property Casualty Liability      | 11,322.37              |
| 730 | Workers Compensation             | 1,235,368.91           |
| 740 | Medical Dental Insurance         | 4,043,540.07           |
| 770 | Retired Employees Health Ins.    | 541.50                 |
|     |                                  | <u>\$33,158,357.85</u> |

Adopted January 8, 2019. No. 19-03

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC SEALED BID TIMBER AUCTION, Tracts 1 through 22 (totaling \$770,103.17), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60956, are approved and the County Auditor is authorized to carry out the recommendations as listed

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in said appraisal reports.  
Adopted January 8, 2019. No. 19-04

RESOLVED, That the appraisal report for the sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.  
Adopted January 8, 2019. No. 19-05

**BY COMMISSIONER JUGOVICH:**

RESOLVED, That the St. Louis County Board of Commissioners will meet in 2019 commencing at 9:30 a.m. on Tuesdays according to the following schedule:

| <b>BOARD MEETING DATE</b> | <b>MEETING LOCATION</b>   |
|---------------------------|---|
| January 8                 | Courthouse-Duluth   |
| January 22                | Courthouse-Virginia, Lower Level Conference Room                |
| February 5                | Courthouse-Duluth   |
| February 12               | Proctor City Hall, 100 Pionk Drive, Proctor                     |
| February 26               | Floodwood Fair Center, 107 W. 7 <sup>th</sup> Avenue, Floodwood |
| March 5                   | Courthouse-Duluth   |
| March 12                  | Courthouse-Duluth   |
| March 26                  | Babbitt City Hall, 71 South Drive, Babbitt                      |
| April 2                   | Courthouse-Duluth   |
| April 16                  | Courthouse-Duluth   |
| April 23                  | Northland Town Hall, 7271 Highway 53, Canyon                    |
| May 7                     | Courthouse-Duluth   |
| May 14                    | Gnesen Town Hall, 4011 W. Pioneer Road, Duluth                  |
| May 28                    | Cedar Valley Town Hall, 8005 Cedar Valley Road, Floodwood       |
| June 4                    | Courthouse-Duluth   |
| June 11                   | Courthouse-Duluth   |
| June 25                   | Balkan Community Center, 6061 Highway 73, Chisholm              |
| July 9                    | Lakewood Town Hall, 3110 Strand Road, Duluth                    |
| July 23                   | Industrial Town Hall, 7519 Albert Road, Saginaw                 |
| August 6                  | Courthouse-Duluth   |
| August 13                 | Great Scott Town Hall, 404 Main Street, Kinney                  |
| September 3               | Courthouse-Duluth   |
| September 10              | Courthouse-Duluth   |
| September 24              | Ely City Hall, 209 E. Chapman Street, Ely                       |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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|             |   |
|-------------|---|
| October 1   | Courthouse-Duluth                                       |
| October 8   | Hermantown City Hall, 5105 Maple Grove Road, Hermantown |
| October 22  | McDavitt Town Hall, 9042 Zim Road, Forbes               |
| November 5  | Courthouse-Duluth                                       |
| November 12 | Courthouse-Duluth                                       |
| November 26 | Arrowhead Town Hall, 9798 Highway 2, Brookston          |
| December 3  | Embarrass Town Hall, 7503 Levander Road, Embarrass      |
| December 17 | Courthouse-Duluth                                       |

**AMC Legislative Conference**    **February 13-14, 2019, St. Paul**  
**Duluth & SLC at the Capitol**    **February 20-21, 2019, St. Paul**  
**NACo Legislative Conference**    **March 2-6, 2019, Washington, DC**  
**NACo Annual Conference**    **July 11-15, 2019, Las Vegas, NV**  
**AMC Annual Conference**    **December 9-10, 2019, St. Cloud, MN**  
Unanimously adopted January 8, 2019. No. 19-06

**BY COMMISSIONER OLSON:**

WHEREAS, The following are the Standing Committees of the St. Louis County Board with Chairs as appointed by the Chair of the County Board:

Health and Human Services Committee  
Chair – Commissioner Jewell

Environment and Natural Resources Committee  
Chair – Commissioner Nelson

Public Works and Transportation Committee  
Chair – Commissioner Jugovich

Finance and Budget Committee  
Chair – Commissioner Olson

Central Management and Intergovernmental Committee  
Chair – Commissioner Boyle

Public Safety and Corrections Committee  
Chair – Commissioner McDonald

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners will meet in 2019 as a Committee of the Whole immediately following the County Board meetings on Tuesdays according to the following schedule:

| <b>DATE</b> | <b>BOARD MEETING</b> | <b>MEETING LOCATION</b>                          |
|-------------|----------------------|--|
| January 8   |                      | Courthouse-Duluth                                |
| January 22  |                      | Courthouse-Virginia, Lower Level Conference Room |
| February 5  |                      | Courthouse-Duluth                                |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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|              |   |
|--------------|---|
| February 12  | Proctor City Hall, 100 Pionk Drive, Proctor                     |
| February 26  | Floodwood Fair Center, 107 W. 7 <sup>th</sup> Avenue, Floodwood |
| March 5      | Courthouse-Duluth   |
| March 12     | Courthouse-Duluth   |
| March 26     | Babbitt City Hall, 71 South Drive, Babbitt                      |
| April 2      | Courthouse-Duluth   |
| April 16     | Courthouse-Duluth   |
| April 23     | Northland Town Hall, 7271 Highway 53, Canyon                    |
| May 7        | Courthouse-Duluth   |
| May 14       | Gnesen Town Hall, 4011 W. Pioneer Road, Duluth                  |
| May 28       | Cedar Valley Town Hall, 8005 Cedar Valley Road, Floodwood       |
| June 4       | Courthouse-Duluth   |
| June 11      | Courthouse-Duluth   |
| June 25      | Balkan Community Center, 6061 Highway 73, Chisholm              |
| July 9       | Lakewood Town Hall, 3110 Strand Road, Duluth                    |
| July 23      | Industrial Town Hall, 7519 Albert Road, Saginaw                 |
| August 6     | Courthouse-Duluth   |
| August 13    | Great Scott Town Hall, 404 Main Street, Kinney                  |
| September 3  | Courthouse-Duluth   |
| September 10 | Courthouse-Duluth   |
| September 24 | Ely City Hall, 209 E. Chapman Street, Ely                       |
| October 1    | Courthouse-Duluth   |
| October 8    | Hermantown City Hall, 5105 Maple Grove Road, Hermantown         |
| October 22   | McDavitt Town Hall, 9042 Zim Road, Forbes                       |
| November 5   | Courthouse-Duluth   |
| November 12  | Courthouse-Duluth   |
| November 26  | Arrowhead Town Hall, 9798 Highway 2, Brookston                  |
| December 3   | Embarrass Town Hall, 7503 Levander Road, Embarrass              |
| December 17  | Courthouse-Duluth   |

**AMC Legislative Conference**    **February 13-14, 2019, St. Paul**  
**Duluth & SLC at the Capitol**    **February 20-21, 2019, St. Paul**  
**NACo Legislative Conference**    **March 2-6, 2019, Washington, DC**  
**NACo Annual Conference**        **July 11-15, 2019, Las Vegas, NV**

## 14

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Association of Minnesota Counties (AMC)** for one-year terms expiring December 31, 2019:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Kevin Gray, County Administrator  
Commissioner Jewell  
Commissioner Boyle  
Commissioner Olson  
Commissioner McDonald  
Commissioner Nelson  
Commissioner Jugovich  
Mark St. Lawrence, St. Louis County Environmental Services  
Director  
Brian Fritsinger, Deputy Administrator

Unanimously adopted January 8, 2019. No. 19-14

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the following **AMC District I Policy Committee** for one-year terms expiring December 31, 2019:

**Environment & Natural Resources:**

Commissioner Nelson, Representative  
Commissioner Jewell, Representative

Unanimously adopted January 8, 2019. No. 19-15

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the following **AMC District I Policy Committee** for a one-year term expiring December 31, 2019:

**General Government:**

Commissioner Boyle, Representative

Unanimously adopted January 8, 2019. No. 19-16

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the following **AMC District I Policy Committee** for one-year terms expiring December 31, 2019:

**Health & Human Services:**

Commissioner Jewell, Representative  
Commissioner Olson, Representative

Unanimously adopted January 8, 2019. No. 19-17

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the following **AMC District I Policy Committee** for a one-year term expiring December 31, 2019:

**Public Safety:**

Commissioner McDonald, Representative

Unanimously adopted January 8, 2019. No. 19-18

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the following **AMC District I Policy Committee** for one-year terms expiring December 31, 2019:

**Transportation & Infrastructure:**

Commissioner Jugovich, Representative  
Commissioner Nelson, Representative

Unanimously adopted January 8, 2019. No. 19-19

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Camp Esquagama Advisory Committee Board** for one-year terms expiring December 31, 2019:

Commissioner Nelson, Representative  
Commissioner McDonald, Representative

Unanimously adopted January 8, 2019. No. 19-20

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Community Health Services Board** for a three-year term expiring December 31, 2021, and an alternate for the remainder of a term expiring December 31, 2020:

Commissioner Jewell, Representative  
Commissioner McDonald, Alternate (remainder of term)

Unanimously adopted January 8, 2019. No. 19-21

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Duluth International Airport Joint Zoning Board** for the remainder of a two-year term expiring December 31, 2019:

Commissioner Olson, Representative (remainder of term)

Unanimously adopted January 8, 2019. No. 19-22

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Election Canvassing Board** for one-year terms expiring December 31, 2019:

Commissioner Jugovich, Representative  
Commissioner Olson, Representative

Unanimously adopted January 8, 2019. No. 19-23

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Executive ATV Permit Committee** for one-year terms expiring December 31, 2019:

Commissioner Nelson, Representative  
Commissioner McDonald, Representative  
Commissioner Jugovich, Alternate

Unanimously adopted January 8, 2019. No. 19-24

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Laurentian Resource Conservation and Development Council** for a one-year term expiring December 31, 2019:

Commissioner Jewell, Representative

Unanimously adopted January 8, 2019. No. 19-25

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Law Library Board** for a one-year term expiring December 31, 2019:

Commissioner Jugovich, Representative

Unanimously adopted January 8, 2019. No. 19-26

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Liquor Licensing Committee** for one-year terms expiring December 31, 2019:

Commissioner Jugovich, Representative



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Commissioner Nelson, Representative  
Unanimously adopted January 8, 2019. No. 19-27

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Minnesota Inter-County Association (MICA)** for one-year terms expiring December 31, 2019:

Commissioner Jugovich, Representative  
Commissioner Jewell, Representative  
Commissioner McDonald, Alternate

Unanimously adopted January 8, 2019. No. 19-28

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **9-1-1 Emergency System User Board** for one-year terms expiring December 31, 2019:

Commissioner Nelson, Representative  
Commissioner McDonald, Representative  
Commissioner Olson, Alternate  
Commissioner Jugovich, Alternate

Unanimously adopted January 8, 2019. No. 19-29

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Northeast Minnesota Office of Job Training, Local Elected Officials Board** for one-year terms ending December 31, 2019:

Commissioner McDonald, Representative  
Commissioner Nelson, Alternate

Unanimously adopted January 8, 2019. No. 19-30

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Northeast Regional Radio Board** for one-year terms expiring December 31, 2019:

Commissioner McDonald, Representative  
Commissioner Nelson, Alternate

Unanimously adopted January 8, 2019. No. 19-31

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Northern Counties Land Use Coordinating Board** for one-year terms expiring December 31, 2019:

Commissioner Jugovich, Representative  
Commissioner McDonald, Representative  
Commissioner Nelson, Representative  
Commissioner Jewell, Alternate

Unanimously adopted January 8, 2019. No. 19-32

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Planning Commission** for one-year terms expiring December 31, 2019:

Commissioner Nelson, Representative  
Commissioner Jugovich, Alternate

Unanimously adopted January 8, 2019. No. 19-33

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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to the **Public Health and Human Services Advisory Committee** for one-year terms expiring December 31, 2019:

Commissioner Jewell, Representative (Chair of the Health  
& Human Services Committee)  
Commissioner Olson, Representative  
Commissioner Boyle, Alternate

Unanimously adopted January 8, 2019. No. 19-34

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **St. Louis County Historical Society Board of Governors** for one-year terms expiring December 31, 2019:

Commissioner Olson, Representative  
Commissioner Jugovich, Alternate

Unanimously adopted January 8, 2019. No. 19-35

**BY COMMISSIONER JEWELL:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **St. Louis/Lake Counties Regional Railroad Authority** for one-year terms expiring December 31, 2019:

Commissioner Nelson, Representative  
Commissioner Boyle, Representative  
Commissioner Jugovich, Representative  
Commissioner McDonald, Alternate  
Commissioner Jewell, Alternate

Unanimously adopted January 8, 2019. No. 19-36

**BY COMMISSIONER BOYLE:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Seaway Port Authority** for the remainder of a six-year term expiring December 31, 2021, and an alternate member for an ongoing term:

Commissioner Jugovich, Representative (remainder of term)  
Commissioner Nelson, Alternate

Unanimously adopted January 8, 2019. No. 19-37

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representative to the **Trunk Highway 53 Corridor Study** for an ongoing term:

Commissioner McDonald, Representative

Unanimously adopted January 8, 2019. No. 19-38

**BY COMMISSIONER JUGOVICH:**

RESOLVED, That the St. Louis County Board hereby appoints the following as their representatives to the **Voyageur National Park – Conservation and Management of Clean Water** for ongoing terms:

Commissioner McDonald, Representative  
Commissioner Nelson, Representative  
Commissioner Jugovich, Alternate

Unanimously adopted January 8, 2019. No. 19-39

**BY COMMISSIONER NELSON:**

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a contract with the Duluth News Tribune for the 2019 Official Newspaper, in accordance with the specifications of RFQ 5497A as follows:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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|   | <b>COST PER INCH/ INDEX<br/>No.</b> |
|---|-------------------------------------|
| <b>OFFICIAL NEWSPAPER</b>                 |                                     |
| LEGAL NOTICES                             | \$4.80/.32432                       |
| <b>NOTICE OF EXPIRATION OF REDEMPTION</b> |                                     |
| 1 <sup>ST</sup> PUBLICATION               | \$4.80/.32432                       |
| 2 <sup>ND</sup> PUBLICATION               | \$4.80/.32432                       |
| <b>FINANCIAL STATEMENT</b>                |                                     |
| 1 <sup>ST</sup> PUBLICATION               | \$4.80/.32432                       |

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into a contract with the Cook News Herald for the 2019 publication vendor for the below publications not required to be in the official newspaper, in accordance with the specifications of RFQ 5497A and its low quote as follows:

|                             | <b>COST PER INCH/ INDEX<br/>No.</b> |
|-----------------------------|-------------------------------------|
| <b>BOARD PROCEEDINGS</b>    |                                     |
| BOARD PROCEEDINGS           | \$2.49/.14821                       |
| <b>FINANCIAL STATEMENT</b>  |                                     |
| 2 <sup>ND</sup> PUBLICATION | \$2.49/.14821                       |

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into a contract with the Duluth News Tribune for the 2019 publication vendor for the below publications not required to be in the official newspaper, in accordance with the specifications of RFQ 5497A and its low quote as follows:

|                            | <b>COST PER INCH/ INDEX<br/>No.</b> |
|----------------------------|-------------------------------------|
| <b>DELINQUENT TAX LIST</b> |                                     |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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|                             |               |
|-----------------------------|---------------|
| 1 <sup>ST</sup> PUBLICATION | \$2.29/.15473 |
| 2 <sup>ND</sup> PUBLICATION | \$2.29/.15473 |

Unanimously adopted January 8, 2019. No. 19-40

At 10:57 a.m., January 8, 2019, Commissioner Olson, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JANUARY 22, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 22<sup>nd</sup> day of January 2019, at 9:35 a.m., at the St. Louis County Courthouse, Virginia, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: - Commissioner District 5.

Chair Boyle asked for a moment of silence to honor all those victims of senseless violence, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wanted to address the Board concerning issues not on the agenda. Dan Johnson, of the St. Louis County Hunting Shack Lease Association, thanked the St. Louis County Board for their continued support and invited Board members to attend the Association's annual meeting, which is going to be held in April.

At 9:38 a.m., a public hearing was conducted pursuant to Resolution No. 18-743, adopted December 18, 2018, to receive public comment prior to considering the proposed St. Louis County Comprehensive Land Use Plan. Barb Hayden, Director of St. Louis County Planning and Community Development, said that there were twenty-seven individual land use plans in place. Since 2017, the county has been working to develop the Comprehensive Land Use Plan. Chair Boyle asked if there were any governmental entities, supporters or opponents who wished to speak regarding the proposed action, and no one came forth. At 9:46 a.m., Commissioner Nelson, supported by Commissioner Jewell, moved to close the public hearing. The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve and adopt the St. Louis County Comprehensive Land Use Plan. The effectuation date of the plan is February 1, 2019. The motion passed; six yeas, zero nays. Resolution No. 19-61.

Commissioner Olson, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jugovich, moved that the appropriate County Officials are hereby authorized to enter into an cooperative agreement, and approve any amendments approved by the County Attorney's Office, with the Town of Fredenberg whereby the Town of Fredenberg will pay its share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-275368, 2019 Maintenance Striping Project. Commissioner Jewell said he would be voting "no" because he has not received any information to alleviate concerns he discussed during the January 8, 2019 Committee of the Whole meeting. The motion passed; five yeas, one nay (Jewell). Resolution No. 19-62.

Commissioner Nelson, supported by Commissioner Jugovich, moved to remove from the table a resolution to appoint two (2) representatives to the Arrowhead Economic Opportunity Agency (AEOA). The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jugovich, offered an alternate resolution and moved to appoint Commissioners Jugovich, McDonald, and Nelson as representatives to the Arrowhead Economic Opportunity Agency (AEOA) for 5-year terms expiring December 31, 2023. Commissioner Nelson said that AEOA is allowing St. Louis County to appoint a third member to the vacant elected official seat. Commissioner Nelson noted that one St. Louis County Commissioner represents more people than the other twenty-six members combined. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-63.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Chair Boyle said that Commissioners will attend a presentation at the Law Library at the conclusion of the Board meeting. Commissioner Nelson said that the law library is not supported by levy dollars; fees and fines collected by the courts are used to support the library.

The following Board and contract files were created from documents received by this Board:

Chad Ward, Mayor, and Mark Casey, Administrator/Clerk, submitting City of Proctor Resolution No. 03-19 in Support of Appointing Temporary St. Louis County Commissioner to the Fifth District.—60961

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-02, HIV Outreach and Early Intervention Services Grant.—60962

Easements and rights-of-way approved during CY 2019.—60963

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-06, 2018/2019 Transportation Alternatives/Safe Routes to School Solicitation.—60964

Public Works Department submitting bid awards, contracts, quotes & grants approved during CY 2019.—60965

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor, and Mark Rubin, County Attorney, submitting Board Letter No. 19-08, Violation of St. Louis County Ordinance No. 28 – Echo Trail Tavern, LLC (Portage Township).—60966

Kevin Gray, County Administrator, submitting Board Letter No. 19-09, Rescind Resolution No. 18-682 and 2019-2021 Memorandum of Agreement – University of Minnesota Extension.—60967

Applications for permit authorizing the consumption and display of intoxicating liquor (set-ups) approved during CY 2019.—60968

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 19-14, Setting a Special Election to Fill the Vacancy in Office of St. Louis County Commissioner for the 5<sup>th</sup> District.—60969

Kevin Gray, County Administrator, and Patty Swedberg, County Extension Administrator, submitting Board Letter No. 19-15, Reappointments to the St. Louis County Cooperative Extension Committee.—60970

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-11, Amend Zoning Ordinance No. 62, Zoning Map (Town of Greenwood).—60971

Agreement for Services between the County of St. Louis and Short Elliot Hendrickson, Inc., St. Paul, MN, for engineering services for wetland boundary delineation on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-54

Minnesota Department of Health Grant Agreement No. 150674 between the State of Minnesota and the County of St. Louis in the amount of \$13,000 for the Care Trac Health Information Exchange (HIE) program, effective November 1, 2018, through October 31, 2019.—19-55

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Addendum to Contract No. 16306A, between the St. Louis County Board of Commissioners and Range Mental Health Center, Virginia, MN, for Urinalysis Collection and Drug Testing services during the period September 1, 2018, to December 31, 2018, updating the contact information for the Hibbing Location.—19-56

Purchase of Service Agreement, Contract No. 16510, between St. Louis County and Range Mental Health Center, Virginia, MN, for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults during the period January 1, 2019, to December 31, 2020.—19-57

Purchase of Service Agreement, Contract No. 16522, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Detoxification and Hold Services during the period January 1, 2019, to December 31, 2019.—19-58

Purchase of Service Agreement, Contract No. 16524, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Detoxification and Hold Services during the period January 1, 2019, to December 31, 2019.—19-59

Purchase of Service Agreement, Contract No. 16537, between St. Louis County and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for Extended Employment Services during the period January 1, 2019, to December 31, 2020.—19-60

Purchase of Service Agreement, Contract No. 16562, between St. Louis County and Peace of Mind of Duluth, Inc., Duluth, MN, for Semi-independent Living Services during the period October 1, 2018, to June 30, 2019.—19-61

Purchase of Service Agreement, Contract No. 16563, between St. Louis County and Northwood Children's Home Society d/b/a Northwood Children's Services, Duluth, MN, for behavioral, emotional, chemical and mental health needs during the period January 1, 2019, to December 31, 2019.—19-62

Purchase of Service Agreement, Contract No. 16565, between St. Louis County and The Hills Youth and Family Services d/b/a Woodland Hills and Cambia Hills, Duluth, MN, for behavioral, emotional, chemical and mental health needs during the period January 1, 2019, to December 31, 2019.—19-63

Purchase of Service Agreement, Contract No. 16567, between St. Louis County and Life House, Inc., *The Loft*, Duluth, MN, for Children's Group Residential Care during the period January 1, 2019, to December 31, 2019.—19-64

Purchase of Service Agreement, Contract No. 16568, between St. Louis County and Life House, Inc., *Sol House*, Duluth, MN, for Children's Group Residential Care during the period January 1, 2019, to December 31, 2019.—19-65

Purchase of Service Agreement, Contract No. 16569, between St. Louis County and Community Action Duluth (CAD), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2019, to December 31, 2019.—19-66

Purchase of Service Agreement, Contract No. 16570, between St. Louis County and Northeast Minnesota Office of Job Training, Virginia, MN, for Statewide Minnesota Family Investment

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Program (MFIP) Employment Services and Diversionary Work Program Services (DWP) during the period January 1, 2019, to December 31, 2019.—19-67

Service Contract between the County of St. Louis and Architectural Resources, Inc., Hibbing, MN, for the Virginia Land and Minerals Department Facility Renovation and Remodeling Project.—19-68

Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, for the Duluth Government Services Center (GSC) West Skywalk Health and Insulation Investigation project.—19-69

Service Contract between the County of St. Louis and Architecture Advantage, Duluth, MN, for the Sheriff's Office Tactical Training Facility project.—19-70

Agreement between the City of Duluth and the County of St. Louis for the 2019 South Scrub Seal Project (CP 0000-424407).—19-71

Cooperative Agreement between the County of St. Louis and the City of Hibbing for Roadway Improvements and Jurisdiction of Wilpen Trail (County Road 763) (CP 0763-422836).—19-72

Cooperative Agreement between the St. Louis County and Lake County for 2019 State Aid Pavement Marking Project (SAP 069-030-040, CP 0000-275394) (Lake County SAP 038-030-007).—19-73

Miscellaneous Surface Lease No. L34180004 between PolyMet Mining, Inc., Hoyt Lakes, MN (Lessee) and St. Louis County Land and Minerals Director (Lessor) for state tax forfeited land described as an Undivided 7/8 interest in the NE ¼ of SE ¼, Section 29, Township 59 North, Range 14 West: Surface Only; an Undivided 7/8 interest in the SE ¼ of SE ¼, Section 29, Township 59 North, Range 14 West: Surface Only; and the NE ¼ of NE ¼, Section 32, Township 59 North, Range 14 West, St. Louis County, MN: Surface Only (City of Hoyt Lakes) for a ten-year term commencing January 1, 2019, through December 31, 2028.—19-74

Miscellaneous Surface Lease No. L34180005 between PolyMet Mining, Inc., Hoyt Lakes, MN (Lessee) and St. Louis County Land and Minerals Director (Lessor) for state tax forfeited land described as an Undivided 1/36 interest in the NW ¼ of NE ¼, Section 29, Township 59 North, Range 14 West: Surface Only; and an Undivided 11/18 interest in the NE ¼ of NE ¼, Section 29, Township 59 North, Range 14 West, St. Louis County, MN: Surface Only (State Mining Lease No. T-5014) (City of Hoyt Lakes) for a ten-year term commencing January 1, 2019, through December 31, 2028.—19-75

Miscellaneous Surface Lease No. L34180006 between PolyMet Mining, Inc., Hoyt Lakes, MN (Lessee) and St. Louis County Land and Minerals Director (Lessor) for state tax forfeited land described as the SE ¼ of NE ¼, Section 28, Township 59 North, Range 14 West, St. Louis County, MN: Surface Only (State Mining Lease No. T-5070) (City of Hoyt Lakes) for a ten-year term commencing January 1, 2019, through December 31, 2028.—19-76

Miscellaneous Surface Lease No. L34180007 between PolyMet Mining, Inc., Hoyt Lakes, MN (Lessee) and St. Louis County Land and Minerals Director (Lessor) for state tax forfeited land described as the SE ¼ of SE ¼, Section 10, Township 59 North, Range 13 West, St. Louis County, MN: Surface Only (City of Hoyt Lakes) for a ten-year term commencing January 1, 2019, through December 31, 2028.—19-77



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Miscellaneous Surface Lease No. L34180008 between Cliffs Erie, L.L.C., Cleveland, OH (Lessee) and St. Louis County Land and Minerals Director (Lessor) for state tax forfeited land described as an Undivided 7/8 interest in the SW ¼ of NW ¼ and an undivided 7/8 interest in the SW ¼ of NE ¼, Section 10, Township 60 North, Range 12 West, St. Louis County, MN: Surface Only (City of Babbitt) for a ten-year term commencing January 1, 2019, through December 31, 2028.—19-78

Miscellaneous Surface Lease No. L34180009 between Teck American Incorporated, Spokane, WA (Lessee) and St. Louis County Land and Minerals Director (Lessor) for several state tax forfeited parcels as listed in Exhibit A (Bassett Township) – Lease 1.—19-79

Miscellaneous Surface Lease No. L34180010 between Teck American Incorporated, Spokane, WA (Lessee) and St. Louis County Land and Minerals Director (Lessor) for several state tax forfeited parcels as listed in Exhibit A (Bassett Township).—19-80

Fire Protection and First Responder Services Agreement between the County of St. Louis and Morse-Fall Lake Rural Protection Association (MFLRPA), Ely, MN, for services in Unorganized Townships 64-12, 64-13, 65-13, 63-14 & 65-14 during the period January 1, 2019, through December 31, 2019.—19-81

Agreement for Professional Services between St. Louis County and Lockridge, Grindal, Nauen, P.L.L.P., Minneapolis, MN, for Federal Government Relation Services and administrative matters assistance during the period January 1, 2019, through June 3, 2019.—19-82

Service Contract between the County of St. Louis and Northspan Group, Duluth, MN, to assist property owners within the County with financing for site evaluation, design, installation, repair and replacement of Individual Sewage Treatment Systems during the period January 1, 2019, to December 31, 2019.—19-83

Agreement for Professional Services between the County of St. Louis and LHB, Inc., Duluth, MN, for general road engineering services on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-84

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, for wetland boundary delineation engineering services on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-85

Agreement for Professional Services between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, for general road engineering services on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-86

Purchase of Service Agreement, Contract No. 16548, between St. Louis County and AAA Ventures, Inc., d/b/a Applied Professional Services, Duluth, MN, for process services during the period January 1, 2019, to December 31, 2019.—19-87

Purchase of Service Agreement, Contract No. 16572, between St. Louis County and Human Development Center (HDC), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program (DWP) Services during the period January 1, 2019, to December 31, 2019.—19-88

Agreement for Services between the County of St. Louis and Gale-Tec Engineering, Inc., Wayzata, MN, for geotechnical investigation/evaluations, asbestos testing, and material testing services during the period February 1, 2019, to December 31, 2020.—19-89

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Cooperative Agreement between the County of St. Louis and the Town of Grand Lake for right-of-way turnback and vacation and reversion of portions of County Roads 983 and 984 to the Town of Grand Lake (CP 0983-262772 and CP 0984-262771).—19-90

Contract for County-State Aid Highway Projects between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Bridge Railing Transitions with W-Beam Guardrail projects in central and northern St. Louis County (CP 0344-328439 Prime Low; CP 0464-328440 Tied; CP 8120-328457 Tied; CP 9218-328458 Tied).—19-91

Contract for County-State Aid Highway Projects between the County of St. Louis and Hawkinson Construction Co., Inc., Grand Rapids, MN, for six (6) Reclaim and Overlay, Base Stabilization, and Gravel Road Investment Program (GRIP) projects in northern St. Louis County (CP 0070-276153, SAP 069-670-007 Low).—19-92

Fire Protection Services Agreement between Central Lakes Volunteer Fire Department, Inc., and the County of St. Louis for services in Unorganized Township 56-17 during CY 2019.—19-93

Upon motion by Commissioner Olson, supported by Commissioner Jewell, resolutions numbered 19-41 through 19-60, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 8, 2019, are hereby approved.

Adopted January 22, 2019. No. 19-41

WHEREAS, The Minnesota Department of Health (MDH) has made outreach and Early Intervention Services (EIS) funds available to Greater Minnesota jurisdictions to reduce the risk of HIV transmission; and

WHEREAS, The Public Health and Human Services Department (PHHS) has been awarded \$112,500 to support EIS for the purpose of reducing the risk of HIV transmission in St. Louis County residents; and

WHEREAS, MDH wishes to contract with PHHS for the period December 1, 2018, through December 31, 2019, to administer the EIS program; and

WHEREAS, PHHS currently performs these activities with a 1.0 FTE Public Health Nurse, funded in part through county levy dollars; and

WHEREAS, PHHS wishes to contract with the Rural AIDS Action Network (RAAN) for the period January 1, 2019, through December 31, 2019, for the amount up to \$37,650 to expand HIV early intervention services to northern St. Louis County and HIV testing services across the entire county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept Early Intervention Services funds through a contract with the Minnesota Department of Health in the amount of \$112,500 for the period December 1, 2018, through December 31, 2019, to be accounted for as follows:

Fund 230, Agency 233999, Object 540272, Grant 23332, Project 99999999, Grant Year 2018

Fund 230, Agency 233001, Object 610000, Grant 23332, Project 99999999, Grant Year 2018

Fund 230, Agency 233001, Object 629900, Grant 23332, Project 99999999, Grant Year 2018;

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with the Rural AIDS Action Network in the amount up to \$37,650 for the period of January 1, 2019, through December 31, 2019.

Adopted January 22, 2019. No. 19-42 *Rescinded by Resolution No. 19-246 dated April 23, 2019.*

WHEREAS, On September 25, 2018, the St. Louis County Board adopted Resolution No. 18-546, authorizing the Public Health and Human Services Department (PHHS) to apply for funding with the Minnesota Department of Human Services (DHS) for funding of Children's Mental Health Respite Care; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, PHHS plans to increase the network of traditional and non-traditional respite services for children with an emotional disturbance or severe emotional disturbance diagnoses; and  
WHEREAS, PHHS plans to provide non-traditional respite care options to meet the child and/or families' needs as identified by families; and  
WHEREAS, PHHS plans to build upon relationships and further develop natural respite options for children with emotional and behavioral health disabilities through education and training;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept \$74,200.86 in funds for the period January 1, 2019, through December 31, 2019, to be deposited into Fund 230, Agency 232008, Object 530676, and expended from Fund 230, Agency 232008, Object 601600.  
Adopted January 22, 2019. No. 19-43

WHEREAS, The St. Louis County Public Works Department plans to replace existing center line culverts at several locations along the Rainey Road and the Town Line Road (County State Aid Highway 60) in the rural portion of the City of Hibbing, Township 56 North, Range 21 West (County Project 0060-426225, SAP 069-660-012); and  
WHEREAS, These improvements consist of replacing several existing culverts with new culverts at their existing locations and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and  
WHEREAS, In addition to the existing highway right of way, certain lands are required for this construction, together with temporary construction easements;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;  
RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcel:

1. That part of the NW 1/4 of the SW 1/4 of Section 27, Township 57 North, Range 21 West, lying west of the Great Northern Railway EXCEPT 0.90 acre for highway. (Parcel ID No. 141-0050-05340)

Adopted January 22, 2019. No. 19-44

WHEREAS, The Minnesota Department of Transportation is administering a joint solicitation for the 2018/2019 Transportation Alternatives/Safe Routes to School programs; and  
WHEREAS, The Public Works Department is submitting a joint application for funding to Transportation Alternatives and Safe Routes to School to construct a sidewalk on CSAH 14 (Boundary Avenue), located on the boundary of the City of Proctor and City of Duluth; and  
WHEREAS, The estimated construction cost is \$375,000 with a request of funding in the amount of \$300,000 and a St. Louis County local match of \$75,000;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the application for funding to the 2018/2019 Transportation Alternatives/Safe Routes to School to construct a sidewalk on CSAH 14 (Boundary Avenue), CP 0014-376295, and commits to providing a local match if the project is selected for funding of this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations. Funds awarded will be receipted into Fund 220.  
Adopted January 22, 2019. No. 19-45

WHEREAS, The Public Works Department is submitting an application for funding to Transportation Alternatives to construct a sidewalk on CSAH 14 (Boundary Avenue), located on the boundary of the City of Proctor and City of Duluth; and  
WHEREAS, The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and  
WHEREAS, Transportation Alternatives projects receive federal funding; and

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WHEREAS, The Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS, St. Louis County is the sponsoring agency for the transportation alternatives project identified as CSAH 14 (Boundary Avenue) Sidewalk Project, CP 0014-376295;

THEREFORE, BE IT RESOLVED, That St. Louis County hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

Adopted January 22, 2019. No. 19-46

WHEREAS, The Public Works Department will prepare a project to maintain the painted surface of twelve (12) traffic signals; and

WHEREAS, The City of Duluth is responsible for the painted surface of five (5) of these twelve (12) traffic signals and has requested to participate in this project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, The City of Duluth will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the City of Duluth whereby the City of Duluth will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-439323, Traffic Signal Painting Project, with the funds to be receipted into Fund 220, Agency 220523, Object 551501.

Adopted January 22, 2019. No. 19-47

WHEREAS, The Public Works Department will prepare a project to maintain the painted surface of twelve (12) traffic signals; and

WHEREAS, The City of Ely is responsible for the painted surface of one (1) of these twelve (12) traffic signals and has requested to participate in this project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, The City of Ely will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the City of Ely whereby the City of Ely will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-439323, Traffic Signal Painting Project, with the funds to be receipted into Fund 220, Agency 220523, Object 551538.

Adopted January 22, 2019. No. 19-48

WHEREAS, The Public Works Department will prepare a project to maintain the painted surface of twelve (12) traffic signals; and

WHEREAS, The City of Eveleth is responsible for the painted surface of one (1) of these twelve (12) traffic signals and has requested to participate in this project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, The City of Eveleth will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the City of Eveleth whereby the City of Eveleth will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-439323, Traffic Signal Painting Project, with the funds to be receipted into Fund 220, Agency 220523, Object 551519.

Adopted January 22, 2019. No. 19-49

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WHEREAS, The Public Works Department will prepare a project to maintain the painted surface of twelve (12) traffic signals; and  
WHEREAS, The City of Hermantown is responsible for the painted surface of four (4) of these twelve (12) traffic signals and has requested to participate in this project; and  
WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and  
WHEREAS, The City of Hermantown will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;  
THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the City of Hermantown whereby the City of Hermantown will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-439323, Traffic Signal Painting Project, with the funds to be receipted into Fund 220, Agency 220523, Object 551503.

Adopted January 22, 2019. No. 19-50

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0052-300223, SAP 069-652-020; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 20, 2018, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>   | <u>AMOUNT</u>  |
|-----------------------|------------------|----------------|
| KGM Contractors, Inc. | 9211 Hwy. 53     | \$2,547,929.40 |
|                       | Angora, MN 55703 |                |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220513, Object 652700.

Adopted January 22, 2019. No. 19-51

WHEREAS, The St. Louis County Liquor Licensing Committee met on December 18, 2018, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 15, 2018, against Echo Trail Tavern, LLC d/b/a Echo Trail Tavern, Portage Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Echo Trail Tavern, LLC; and

WHEREAS, Echo Trail Tavern, LLC has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Echo Trail Tavern, LLC d/b/a Echo Trail Tavern, Portage Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be January 28, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending January 22, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted January 22, 2019. No. 19-52

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, The St. Louis County Extension Committee recommended that the St. Louis County Board approve a Memorandum of Agreement (MOA) between the County and University of Minnesota to provide specific Extension programs within St. Louis County and for Extension staff to perform these services; and

WHEREAS, The proposed MOA is for three years beginning January 1, 2019, through December 31, 2021, including two (2) positions identified as 4-H Program Coordinator (2.0 FTEs), one (1) position identified as 4-H Program Coordinator--Incredible Exchange (1.0 FTE), and one (1) position identified as 4-H Program Coordinator--After School (1.0 FTE); and

WHEREAS, The St. Louis County Board previously authorized a memorandum of agreement for these programs as part of Resolution No. 18-682; and

WHEREAS, Resolution No. 18-682 failed to identify the cost of such programs for the years 2020 and 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board Resolution No. 18-682, dated November 27, 2018, is rescinded;

RESOLVED FURTHER, That the St. Louis County Board approves and authorizes the appropriate county officials to sign the 2019-2021 Memorandum of Agreement with the University of Minnesota to provide Extension programs totaling \$295,120 for year 2019, \$301,024 for year 2020, and \$307,044 for year 2021, payable from Fund 184, Agency 184001, Object 629900, and Fund 184, Agency 186002, Object 629900.

Adopted January 22, 2019. No. 19-53

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquor is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60968:

Wilkins Pine Aire Resort, Inc., d/b/a Pine Aire Resort, Kabetogama Township, renewal;  
Thirsty Moose Bar and Grill, Inc., d/b/a Thirsty Moose Bar & Grill, Cherry Township,  
renewal.

Adopted January 22, 2019. No. 19-54

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated January 4, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted January 22, 2019. No. 19-55

WHEREAS, It is necessary that the St. Louis County Board of Commissioners appoint election judges for the Absentee Ballot Board and the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board;

THEREFORE, BE IT RESOLVED, That the following eligible voters are appointed as election judges during 2019 to process applications and ballots in the Duluth Courthouse for the Absentee Ballot Board and the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board effective through December 31, 2019:

Judge/Staff – Lisa Sweet, 100 N. 5th Ave. W. #214, Duluth, MN 55802

Judge/Staff – Arielle Ruben, 100 N. 5th Ave. W. #214, Duluth, MN 55802

RESOLVED FURTHER, That the County Auditor and/or Clerk of the County Board may make election judge appointments to fill vacancies should they occur.

Adopted January 22, 2019. No. 19-56

WHEREAS, St. Louis County has established seven individual Commissioner Districts; and

WHEREAS, Pete Stauber was elected to the office of St. Louis County Commissioner for the 5th District for a term expiring December 31, 2020; and

WHEREAS, Commissioner Stauber was recently elected United States Representative for Minnesota's 8th Congressional District; and

WHEREAS, Commissioner Stauber has tendered his resignation from the St. Louis County Board of

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Commissioners effective January 2, 2019; and

WHEREAS, Minn. Stat. § 375.101, Subd. 1 requires that, if one year or more remains in the unexpired term, a special election must be held to fill a vacancy in the office of a county commissioner; and

WHEREAS, Under Minn. Stat. § 205.10, Subd. 3a, a special election must be held on the second Tuesday of February, April, May or August, or on the first Tuesday after the first Monday in November;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby calls for a special election to fill the vacancy in the office of the St. Louis County Commissioner for the 5<sup>th</sup> District;

FURTHER RESOLVED, That in the event more than two candidates file for the open seat, a special primary election shall be held in the 5<sup>th</sup> District on May 14, 2019, and a special general election shall be held in the 5<sup>th</sup> District on August 13, 2019;

FURTHER RESOLVED, That alternatively, in the event two or fewer candidates file for the open seat, a special general election shall be held in the 5<sup>th</sup> District on May 14, 2019;

FURTHER RESOLVED, That any proper notices of these special elections shall be given, that the nomination and election of candidates be conducted, and all things pertaining thereto be done as provided by relevant Minnesota law.

Adopted January 22, 2019. No. 19-57

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Cooperative Extension Committee; and

WHEREAS, The Cooperative Extension Committee has two individuals, Richard Pierce and Jim Takala, whose terms expired December 31, 2018, but are eligible for reappointment and are interested in continuing to serve;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reappointments of Richard Pierce and Jim Takala for third 3-year terms expiring December 31, 2021.

Adopted January 22, 2019. No. 19-58

WHEREAS, St. Louis County owns and operates the Hibbing Holding Facility in Hibbing, MN; and

WHEREAS, In 2003 the City of Hibbing and St. Louis County entered into an agreement to provide continuous operation of the Holding Facility twenty-four hours per day, seven days per week; and

WHEREAS, On October 22, 2013, the St. Louis County Board adopted Resolution No. 13-655 renewing the agreement through December 31, 2018; and

WHEREAS, The parties wish to continue this mutually beneficial arrangement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew an agreement between the City of Hibbing and St. Louis County for housing inmates at the St. Louis County Holding Facility in Hibbing in the amount of \$66,000 per year for the period January 1, 2019, through December 31, 2023, to be accounted for in Fund 100, Agency 129001, Revenue 551504;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted January 22, 2019. No. 19-59

WHEREAS, The applicant, Mr. Ryan Horan, initiated a zoning map amendment for parcel 387-0010-02160 in Section 21, Township 62 North, Range 16 West in the Town of Greenwood; and

WHEREAS, The St. Louis County Planning Commission, on December 13, 2018, held a public hearing to consider amending the zoning map; and

WHEREAS, Following the hearing, the Planning Commission recommended approval of the proposed amendment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance No. 62 to extend the Lakeshore Commercial Overlay across parcel 387-0010-02160 in Section 21, Township 62 North, Range 16 West in the Town of Greenwood as requested by the applicant;

RESOLVED FURTHER, That the effective date of this zoning change will be February 1, 2019.

Adopted January 22, 2019. No. 19-60

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Board has established the development of a unified county comprehensive land use plan; and

WHEREAS, Input on the plan was solicited from the public and stakeholders; and

WHEREAS, The St. Louis County Planning Commission voted unanimously to move the draft plan, including acceptance of the Canosia future land use map, forward to the County Board for consideration;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves and adopts the proposed St. Louis County Comprehensive Land Use Plan;

RESOLVED FURTHER, That the effectuation date of the plan be February 1, 2019.

Unanimously adopted January 22, 2019. No. 19-61

**BY COMMISSIONER NELSON:**

WHEREAS, The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project; and

WHEREAS, The Town of Fredenberg has requested to participate in the 2019 Maintenance Striping Project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, The Town of Fredenberg will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an cooperative agreement, and approve any amendments approved by the County Attorney's Office, with the Town of Fredenberg whereby the Town of Fredenberg will pay its share for items listed in the schedule of prices in the Proposal/Plan Package and Plan described as CP 0000-275368, 2019 Maintenance Striping Project, with the funds to be receipted into Fund 200, Agency 207001, Object 551620.

Yeas – Commissioners Olson, McDonald, Jugovich, Nelson and Chair Boyle - 5

Nays – Commissioner Jewell – 1

Adopted January 22, 2019. No. 19-62

**BY COMMISSIONER NELSON:**

WHEREAS, The Arrowhead Economic Opportunity Agency, Inc. (AEOA) was established as a Community Action Program for the northeast Minnesota counties of St. Louis, Lake, and Cook; and

WHEREAS, Under Section 3.3 of the By-Laws of AEOA, three public officials are appointed to serve on the AEOA Board of Directors; and

WHEREAS, There currently exists vacancies in the board representation for St. Louis County; and

WHEREAS, The St. Louis County Board tabled action on the appointment of its board representatives at its January 8, 2019 meeting to provide opportunity for discussion with AEOA regarding the AEOA by-laws and County representation on its Board of Directors;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following Commissioners to serve five (5) year terms on the AEOA Board of Directors with terms expiring December 31, 2023:

- Commissioner Jugovich
- Commissioner McDonald
- Commissioner Nelson

Unanimously adopted January 22, 2019. No. 19-63

At 10:10 a.m., January 22, 2019, Commissioner Olson, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**FEBRUARY, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 5, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 5<sup>th</sup> day of February 2019, at 9:35 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence to honor all those victims of senseless violence, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Kim Hoffmockel, of AFSCME, spoke in opposition of St. Louis County outsourcing work to Thomas Allen Person Centered Services. Dennis Frazier, of AFSCME, said outsourcing does not work in St. Louis County. Mr. Frazier was concerned that the union was not involved in the decision to outsource work. Sasha Lehto, of AFSCME, questioned the outsourcing decision and said it appears there was no planning prior to the decision. Allan Netland, of Duluth, felt the decision was disrespectful to the union. Henry Banks, of Duluth, asked the county to consider a \$500 contribution to help fund African Heritage Day on the Hill. Ruth Thompson, of Duluth, said that there has not been an increase in UCare contracts since 2014 and felt workers could be re-deployed in managed care.

At 9:56 a.m., a public hearing was conducted, pursuant to Resolution No. 18-742, adopted December 18, 2018, to solicit public input prior to considering a tax abatement in the amount of up to \$860,000 for the Hermantown Marketplace Sewer Trunkline project. Barb Hayden, Director of St. Louis County Planning and Community Development, said that the project was an extension of the sewer trunkline and the total cost of the project is \$6 million. John Mulder, City of Hermantown Administrator, said that the project would open 230 acres for development and that there are no development agreements in place at this time. Chair Boyle asked if there were supporters or opponents who wished to speak regarding the proposed action, and no one came forth. At 10:18 a.m., Commissioner Nelson, supported by Commissioner Jewell, moved to close the public hearing. The motion passed; six yeas, zero nays.

At 10:19 a.m., the Board recessed. At 10:24 a.m., the County Board reconvened with all members present.

Commissioner Jewell, supported by Commissioner Nelson, moved to approve and a tax abatement of up to \$860,000 for the Hermantown Marketplace Sewer Trunkline project. Commissioner Olson, supported by Commissioner Nelson, moved to require Project Labor Agreements (PLA) for all sewer infrastructure projects. The amendment passed; six yeas, zero nays. After further discussion, the amended motion passed; six yeas, zero nays. Resolution No. 19-93.

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Commissioner Jugovich, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jewell, supported by Commissioner Olson, moved to approve an allocation of \$10,000 to the St. Louis County Historical Society for the Joseph P. Gomer Educational Exhibit and Curriculum Project. These monies shall be placed into the Joe Gomer Traveling Exhibit Fund to be used solely for the purpose of this exhibit. All income and expenditures will be tracked and determined by the Friends of Joe Gomer Committee, and reported to the County Auditor annually until the project is complete. Scott Lyons, of the Friends of Joe Gomer Committee, said that the funding would be used to develop a traveling exhibit, a traveling trunk, enhancements to the Duluth Airport statue, and designation of a Joe Gomer Duluth Transit Authority (DTA) bus stop and bus seat. Hayes Scriven, of the Friends of Joe Gomer Committee, said that the traveling trunk would be a one- or two-day display that would be used to educate children. Carl Crawford, of the Friends of Joe Gomer Committee, commented that it was important for people to be educated on the everyday life of Joe Gomer. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-94.

Commissioner Nelson, supported by Commissioner Jewell, moved that the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on February 5, 2019, for the purpose of discussing the proposed settlement and litigation strategy, immediately following the St. Louis County Board meeting, in accordance with Minn. Stat. § 13D.05, Subd. 3(b). No other pending public business will be discussed at this closed session. The motion passed; six yeas, zero nays. Resolution No. 19-95.

The following Board and contract files were created from documents received by this Board:

Mary Garness, Public Records and Property Valuation Director, submitting report of all business transacted and monies received as the County Recorder and Registrar of Titles for and during 2018.—60974

Phil Chapman, Deputy Auditor, submitting St. Louis County Canvassing Board Minutes, Canvass of January 22, 2019 – Special Primary Election Results, State Senator District 11. Meeting date Wednesday, January 23, 2019.—60975

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy County Administrator, submitting Board Letter No. 19-27, Funding to the Joseph P. Gomer Educational Exhibit and Curriculum Project.—60976

County Attorney Mark Rubin requesting a closed session of the Committee of the Whole on February 5, 2019, for litigation purposes.—60977

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-24, City of Floodwood Planning Grant Wastewater Facility Plan.—60978

Lawful Gambling Licenses approved during 2019.—60979

Kevin Gray, County Administrator, submitting Board Letter No. 19-28, Reschedule Location for May 7 and May 14, 2019 County Board Meetings.—60980

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor, submitting

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Board Letter No. 19-31, Request for Free Conveyance of State Tax Forfeited Land to the City of Duluth – Historical Park.—60981

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor, submitting Board Letter No. 19-32, Request for Free Conveyance of State Tax Forfeited Land to the City of Virginia – R.O.W., Future Utilities or Sidewalks.—60982

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor, submitting Board Letter No. 19-33, Classification of November 7, 2018 Forfeitures (Non-Conservation).—60983

Cancellations of Contract for Purchase of State Tax Forfeited Land (Defaults) approved during 2019.—60984

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor, submitting Board Letter No. 19-35, 2019 Special Legislation for the Private Sale of State Tax Forfeited Lands.—60985

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 19-29, Amended and Renamed Joint Powers Agreement: Northeast Emergency Communications Board.—60986

Purchase of Service Agreement, Contract No. 16479, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—19-94

Purchase of Service Agreement, Contract No. 16485, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2019, to December 31, 2019.—19-95

Purchase of Service Agreement, Contract No. 16487, between St. Louis County and Northern Waters Clinic, PLLC, Hermantown, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2019, to December 31, 2019.—19-96

Purchase of Service Agreement, Contract No. 16488, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 201, to December 31, 2019.—19-97

Purchase of Service Agreement, Contract No. 16507, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-98

Purchase of Service Agreement, Contract No. 16521, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-99

Purchase of Service Agreement, Contract No. 16523, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Detox Transportation Services during the period January 1, 2019, to December 31, 2019.—19-100

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Purchase of Service Agreement, Contract No. 16525, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Detox Transportation Services during the period January 1, 2019, to December 31, 2019.—19-101

Purchase of Service Agreement, Contract No. 16556, between St. Louis County and Servicemaster, Superior, WI, for Chore Services during the period November 1, 2018, to December 31, 2018.—19-102

Purchase of Service Agreement, Contract No. 16559, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-103

Purchase of Service Agreement, Contract No. 16560, between St. Louis County and George Morrell, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-104

Purchase of Service Agreement, Contract No. 16561, between St. Louis County and David Spawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-105

Purchase of Service Agreement, Contract No. 16574, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-106

Purchase of Service Agreement, Contract No. 16577, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period April 1, 2019, to June 30, 2019.—19-107

Agreement for Services between the County of St. Louis and Twin Ports Testing, Inc., Superior, WI, for Engineering Services for geotechnical investigations/evaluations, asbestos testing, and material testing on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-108

Agreement for Services between the County of St. Louis and EPC Engineering & Testing, Duluth, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-109

Agreement for Services between the County of St. Louis and American Engineering Testing, Inc., St. Paul, MN, for geotechnical investigations/evaluations, asbestos testing, and material testing on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-110

Service Contract No. 5496 between the County of St. Louis and Yo Mama's Garbage Services, Inc., Floodwood, MN, for the collection of mixed municipal solid waste from the Floodwood "Sit" Site, the Floodwood Lake "Sit" Site and the Prairie Lake "Sit" Site through December 31, 2020, with an automatic renewal thereafter for one-year terms.—19-111

Amendment No. 1, Original Damion No. 2015-009882, between the County of St. Louis and Waste Management of Minnesota, Inc., Duluth, MN, for the disposal of Class I Demolition Waste, extending the Original Contract through December 31, 2019.—19-112

Agreement between the Township of Fine Lakes and the County of St. Louis for culvert replacements and gravel road improvements on Ricehaven Road (CP 5002-400122; SAP 069-600-47).—19-113

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Purchase Agreement between Tim Kruchowski and St. Louis County in the amount of \$110,000 for Real Property described as the N ½ of S ½ of NW ¼, Section 23, Township 61 North, Range 19 West (40 acres), parcel code 200-0010-03635, for borrow (gravel) pit.—[19-114](#)

Purchase of Service Agreement, Contract No. 16528, between St. Louis County and Indian Legal Assistance Program, Duluth, MN, for Legal Assistance and Services during the period January 1, 2019, to December 31, 2020.—[19-115](#)

Purchase of Service Agreement, Contract No. 16530, between St. Louis County and Volunteer Attorney Program, Duluth, MN, for Legal Advisement and Representation Services during the period January 1, 2019, to December 31, 2020.—[19-116](#)

Purchase of Service Agreement, Contract No. 16557, between St. Louis County and Head of the Lakes United Way, Duluth, MN, for Referral Services and Onsite CCA consultations during the period January 1, 2019, to December 31, 2019.—[19-117](#)

Service Contract between the County of St. Louis and Ramsland & Vigen, Duluth, MN, for Appraisal Services and Expert Testimony at Trial for 128 West First Street Property Challenged in Tax Court.—[19-118](#)

Acceptance of St. Louis County Award of Child Welfare/Juvenile Justice Screening Grant 2019 Grant award for the January 1, 2019, through December 31, 2019 award, in the amount of \$69,500 and \$78,579 for Arrowhead Regional Corrections.—[19-119](#)

Agreement between St. Louis County and Echo Trail Tavern, LLC d/b/a Echo Trail Tavern, Portage Township, for an alleged violation of County Ordinance No. 28, sale to minor, on August 15, 2018.—[19-120](#)

Purchase of Service Agreement, Contract No. 16585, between St. Louis County and Churches United in Ministry (CHUM), Duluth, MN, for Warming Center Services during the period January 1, 2019, to April 15, 2019.—[19-121](#)

Purchase of Service Agreement, Contract No. 16552, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program (DWP) Services during the period January 1, 2019, to December 31, 2019.—[19-122](#)

Purchase of Service Agreement, Contract No. 16566, between St. Louis County and Lutheran Social Service (LSS) of Minnesota, St. Paul, MN, as Family Resource Center, Bethany Crisis Shelter, Bethany Crisis Nursery and Bethany Foster Care Program for behavioral, emotional, chemical and mental health needs during the period January 1, 2019, to December 31, 2019.—[19-123](#)

Purchase of Service Agreement, Contract No. 16579, between St. Louis County and Range Mental Health Center, Virginia, MN, for Children's Mental Health – Targeted Case Management and Integrative Mental Health: Other Support Services during the period January 1, 2019, to December 31, 2020.—[19-124](#)

Purchase of Service Agreement, Contract No. 16580, between St. Louis County and Human Development Center, Duluth, MN, for Children's Mental Health – Targeted Case Management and Trauma Assessment and Family Treatment Program (TAFT) services during the period January 1, 2019, to December 31, 2020.—[19-125](#)

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Purchase of Service Agreement, Contract No. 16583, between the St. Louis County Board of Commissioners and Partners in Recovery, Hibbing, MN, for Licensed Alcohol & Drug Counselor Services during the period January 1, 2019, to December 31, 2019.—19-126

Purchase of Service Agreement, Contract No. 16593, between St. Louis County and Range Mental Health Center, Virginia, MN, for Urinalysis Collection and Drug Testing Services during the period January 1, 2019, to December 31, 2019.—19-127

Addendum to Purchase Agreement, Contract No. 16221D, between the St. Louis County Board of Commissioners and Range Transitional Housing, for Severe Substance Use Disorder Services for those Experiencing Homelessness.—19-128

Agreement for Purchase of Services, Contract No. 2019-12674, between St. Louis County and St. Louis County Historical Society, Duluth, MN, for the collection, preservation and publication of historical material, and to disseminate historical information of the county during the period January 1, 2019, to December 31, 2019.—19-129

Agreement between the City of Hibbing and the County of St. Louis for housing inmates at the St. Louis County Holding Facility in Hibbing, MN, during the period January 1, 2019, through December 31, 2023.—19-130

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53596, between St. Louis County and Winter Homes, Inc., Brookston, MN.—19-131

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53597, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN.—19-132

Addendum to Purchase Agreement, Contract No. 16245A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency, for Administration of Volunteer Driver Program.—19-133

Purchase of Service Agreement, Contract No. 16483, between St. Louis County and Human Development Center, Duluth, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2019, to December 31, 2019.—19-134

Purchase of Service Agreement, Contract No. 16484, between St. Louis County and Human Development Center, Duluth, MN, for Assertive Community Treatment (ACT) Services – Rent, during the period January 1, 2019, to December 31, 2019.—19-135

Purchase of Service Agreement, Contract No. 16551, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period December 1, 2018, to December 31, 2018.—19-136

Purchase of Service Agreement, Contract No. 16554, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period December 1, 2018, to December 31, 2018.—19-137

Purchase of Service Agreement, Contract No. 16555, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-138

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Purchase of Service Agreement, Contract No. 16576, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-139

Purchase of Service Agreement, Contract No. 16578, between St. Louis County and George Morrell, Hibbing, MN, for Chore Services during the period January 1, 2019, to April 30, 2019.—19-140

On-line Training Agreement, Contract No. 16588, between St. Louis County Public Health & Human Services and Foster and Adoptive Community, Inc., Chatsworth, CA.—19-141

Purchase of Service Agreement, Contract No. 16594, between St. Louis County and Arrowhead Psychological Clinic, P.A., Duluth, MN, for Psychological Evaluations and Services by Court Order in Child(ren) in Need of Protection or Services (CHIPS) hearings, during the period January 1, 2019, to December 31, 2019.—19-142

Agreement for Services between the County of St. Louis and WSP USA, Inc., Duluth, MN, for Engineering Services for Wetland Boundary Delineation on an on-call basis during the period February 1, 2019, through December 31, 2020.—19-143

Agreement for Professional Services between the County of St. Louis and TKDA, St. Paul, MN, for General Engineering Services on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-144

Agreement for Professional Services, WO No. 263668, between the County of St. Louis and Kevin J. McConnell, Duluth, MN, to act as a senior consultant to the Public Works Maintenance staff on future project development and planning during the period January 1, 2019, to December 31, 2019.—19-145

Service Contract between the County of St. Louis and Oneida Realty Company, Inc., Duluth, MN, for maintenance and janitorial services at the Depot located in Duluth, MN, during the period January 1, 2019, to June 30, 2019.—19-146

Purchase of Service Agreement, Contract No. 16595, between St. Louis County and Sara Vaccarella, Psy.D., LP, Duluth, MN, for Specialized Child(ren) in Need of Protection or Services (CHIPS) Psychological Evaluations, during the period January 1, 2019, to December 31, 2019.—19-147

Purchase of Service Agreement, Contract No. 16597, between St. Louis County and Range Mental Health Center, Virginia, MN, for Specialized Child(ren) in Need of Protection or Services (CHIPS) Psychological Evaluations, during the period January 1, 2019, to December 31, 2019.—19-148

St. Louis County On-Line Software Subscriber Agreement, Contract No. C010299, between the County of St. Louis and Results Title, Eden Prairie, MN.—19-149

St. Louis County On-Line Software Subscriber Agreement, Contract No. C010300, between the County of St. Louis and Justin White Properties, Inc., West Monroe, CA.—19-150

Upon motion by Commissioner Jugovich, supported by Commissioner McDonald, resolutions numbered 19-64 through 19-92, as submitted on the consent agenda, were unanimously approved as follows:

**BY COMMISSIONER JUGOVICH:**



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RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of January 22, 2019, are hereby approved.  
Adopted February 5, 2019. No. 19-64

WHEREAS, The Minnesota Housing Finance Agency awards grant funds to counties to fund services for the homeless and those at risk of homelessness; and  
WHEREAS, St. Louis County has received funding from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program since the 1995-1997 biennium to fund services for the homeless and those at risk of homelessness;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit a grant application in an amount up to \$900,000 to the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2019-2021 biennium.  
Adopted February 5, 2019. No. 19-65

WHEREAS, The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project; and  
WHEREAS, The City of Babbitt has requested to participate in the 2019 Maintenance Striping Project; and  
WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and  
WHEREAS, The City of Babbitt will pay to St. Louis County the cost of their share as detailed in the proposal/plan package, schedule of prices and as referenced in the cooperative agreement;  
THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into a cooperative agreement, and approve any amendments approved by the County Attorney's Office, with the City of Babbitt whereby the City of Babbitt will pay its share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-275368, 2019 Maintenance Striping Project, with the funds to be receipted into Fund 200, Agency 207001, Object 551518.  
Adopted February 5, 2019. No. 19-66

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Town of Fredenberg whereby the Township will pay its local share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-278673, Crack Sealing 2019, with the funds to be receipted into Fund 200, Agency 201094, Object 551620.  
Adopted February 5, 2019. No. 19-67

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Town of Grand Lake whereby the Township will pay its local share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-278673, Crack Sealing 2019, with the funds to be receipted into Fund 200, Agency 201094, Object 551555.  
Adopted February 5, 2019. No. 19-68

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Babbitt whereby the City will pay its local share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-278673, Crack Sealing 2019, with the funds to be receipted into Fund 200, Agency 201094, Object 551518.  
Adopted February 5, 2019. No. 19-69

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Chisholm whereby the City will pay its local share for items listed in the schedule of prices in the proposal/plan package and plan described as CP

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0000-278673, Crack Sealing 2019, with the funds to be receipted into Fund 200, Agency 201094, Object 551530.

Adopted February 5, 2019. No. 19-70

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and

WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and

WHEREAS, A review of serious crashes only (fatal or major injury) that occurred within St. Louis County for the five-year time period of 2011 through 2015 finds that 68 percent of these crashes consist of just three crash types which are single vehicle run-off-the-road crashes (31 percent), right angle or T-bone crashes (21 percent), and head-on crashes (15 percent) of which 36 percent of the serious right angle crashes occur at high-speed rural expressway intersections; and

WHEREAS, St. Louis County has adopted a Toward Zero Deaths vision for the county road system which is based upon the belief that even one traffic-related death on a county road is unacceptable; and

WHEREAS, The Public Works Department proposes to install a J-Turn at the intersection of US-169 and County State Aid Highway (CSAH) 25, located in the Town of Great Scott; and

WHEREAS, The J-Turn is a proven safety strategy to significantly reduce serious crashes at high-speed rural expressway intersections; and

WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Rural Road Safety Account to provide funding for this project in 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the construction of a J-Turn at the intersection of US-169 and CSAH 25, located in the Town of Great Scott. Funds received will be accounted to Fund 220, Agency 220525, Object 521612.

Adopted February 5, 2019. No. 19-71

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and

WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and

WHEREAS, The Public Works Department currently has a project in the Capital Improvement Program in 2020 to complete a reclaim and overlay on County State Aid Highway (CSAH) 7, beginning at CSAH 52 (Arkola Road) and ending at MNTH-37, located in the Towns of Kelsey, McDavitt and Clinton, with project numbers SP 069-607-052, CP 0007-261096; and

WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Routes of Regional Significance to provide funding for this project;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the reclaim and overlay project on CSAH 7, beginning at CSAH 52 (Arkola Road) and ending at MNTH-37, located in the Towns of Kelsey, McDavitt and Clinton. Funds received will be accounted to Fund 220, Agency 220526, Object 521612.

Adopted February 5, 2019. No. 19-72

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and

WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and

WHEREAS, The Public Works Department currently has a project in the Capital Improvement Program in 2020 to complete a reclaim and overlay on County State Aid Highway (CSAH) 29,

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beginning at County Road 734 (Van Buren Road) and ending at CSAH 133, located in the Towns of Van Buren, Ness and Meadowlands, with project number CP 0029-368445; and  
WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Routes of Regional Significance to provide funding for this project; THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the reclaim and overlay project on CSAH 29, beginning at County Road 734 (Van Buren Road) and ending at CSAH 133, located in the Towns of Van Buren, Ness and Meadowlands. Funds received will be accounted to Fund 220, Agency 220527, Object 521612.  
Adopted February 5, 2019. No. 19-73

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and  
WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and  
WHEREAS, The Public Works Department currently has a project in the Capital Improvement Program in 2020 to replace Bridge No. 906 over French River, complete a realignment of the immediate roadway and reconstruct an adjacent wayside rest on County State Aid Highway (CSAH) 61 (North Shore Drive), located in the Town of Duluth, with project numbers SAP 069-661-019, CP 0061-275616; and  
WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Routes of Regional Significance to provide funding for this project; THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the replacement of Bridge No. 906, roadway realignment and wayside rest reconstruction project on CSAH 61 (North Shore Drive), located in the Town of Duluth. Funds received will be accounted to Fund 220, Agency 220428, Object 521612.  
Adopted February 5, 2019. No. 19-74

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and  
WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and  
WHEREAS, A review of serious crashes only (fatal or major injury) that occurred within St. Louis County for the five-year time period of 2011 through 2015 finds that 68 percent of these crashes consist of just three crash types which are single vehicle run-off-the-road crashes (31 percent), right angle or T-bone crashes (21 percent) and head-on crashes (15 percent); and  
WHEREAS, St. Louis County has adopted a Toward Zero Deaths vision for the county road system which is based upon the belief that even one traffic related death on a county road is unacceptable; and  
WHEREAS, The Public Works Department proposes to install left-turn and right-turn lanes at the intersection of County State Aid Highway (CSAH) 13 (Midway Road) and CSAH 11 (Stark Road), located in the Town of Midway; and  
WHEREAS, The St. Louis County, County Road Safety Plan Update has recommended left-turn lanes be installed at this intersection; and  
WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Rural Road Safety Account to provide funding for this project in 2021;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the construction of left and right turn lanes at the intersection of CSAH 13 (Midway Road) and CSAH 11 (Stark Road), located in the Town of Midway. Funds received will be accounted to Fund 220, Agency 220529, Object 521612.

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Adopted February 5, 2019. No. 19-75

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and

WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and

WHEREAS, A review of serious crashes only (fatal or major injury) that occurred within St. Louis County for the five-year time period of 2011 through 2015 finds that 68 percent of these crashes consist of just three crash types which are single vehicle run-off-the-road crashes (31 percent), right angle or T-bone crashes (21 percent) and head-on crashes (15 percent); and

WHEREAS, St. Louis County has adopted a Toward Zero Deaths vision for the county road system which is based upon the belief that even one traffic related death on a county road is unacceptable; and

WHEREAS, The Public Works Department proposes to install left-turn and right-turn lanes at the intersection of County State Aid Highway (CSAH) 13 (Midway Road) and West Arrowhead Road, located in the City of Hermantown; and

WHEREAS, The St. Louis County, County Road Safety Plan Update has recommended left-turn lanes be installed at this intersection; and

WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Rural Road Safety Account to provide funding for this project in 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the construction of left and right turn lanes at the intersection of CSAH 13 (Midway Road) and West Arrowhead Road, located in the City of Hermantown. Funds received will be accounted to Fund 220, Agency 220530, Object 521612.

Adopted February 5, 2019. No. 19-76

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and

WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and

WHEREAS, The Public Works Department currently has a project in the Capital Improvement Program in 2021 to complete a reclaim and overlay on County State Aid Highway (CSAH) 116 (Echo Trail), beginning at CSAH 88 (Grant McMahan Boulevard) and ending at a point 0.5 mile north of County Road 803 (Passi Road), located in the Town of Morse, with project numbers SAP 069-716-012, CP 0116-299084; and

WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Routes of Regional Significance to provide funding for this project;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the reclaim and overlay project on CSAH 116 (Echo Trail), beginning at CSAH 88 (Grant McMahan Boulevard) and ending at a point 0.5 mile north of County Road 803 (Passi Road), located in the Town of Morse. Funds received will be accounted to Fund 220, Agency 220518, Object 521612.

Adopted February 5, 2019. No. 19-77

WHEREAS, The Local Road Improvement Program was established by the Minnesota Legislature in 2002 and is defined in Minn. Stat. § 174.52 to provide funding assistance to local agencies on transportation projects that address a transportation deficiency; and

WHEREAS, The 2019 Local Road Improvement Program solicitation was released in December 2018; however, no funding currently exists for this solicitation; and

WHEREAS, The Public Works Department currently has a project in the Capital Improvement Program in 2021 to complete a reclaim and overlay on County State Aid Highway (CSAH) 56

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(Morris Thomas Road), beginning at US-2 and ending at CSAH 54 (Piedmont Avenue), located in the Cities of Hermantown and Duluth, with project numbers SP 069-656-018, CP 0056-284469; and WHEREAS, The Public Works Department intends to submit an application to the Local Road Improvement Program under the Routes of Regional Significance to provide funding for this project; THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the project application to the Local Road Improvement Program to provide funding for the reclaim and overlay project on CSAH 56 (Morris Thomas Road), beginning at US-2 and ending at CSAH 54 (Piedmont Avenue), located in the Cities of Hermantown and Duluth. Funds received will be accounted to Fund 220, Agency 220532, Object 521612.  
Adopted February 5, 2019. No. 19-78

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0095-398669 (Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 10, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                  | <u>AMOUNT</u> |
|-----------------------|---------------------------------|---------------|
| Ulland Brothers, Inc. | PO Box 340<br>Cloquet, MN 55720 | \$597,800.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203532, Object 652805.

Adopted February 5, 2019. No. 19-79

WHEREAS, The City of Floodwood is requesting a \$10,000 Community Planning Assistance Grant from Community Development Block Grant (CDBG) funding to undertake community planning efforts; and

WHEREAS, CDBG funds will assist with creation of a Wastewater Facility Plan for submission to the Minnesota Pollution Control Agency to aid with the approval process for improvement to and expansion of the Floodwood wastewater treatment system; and

WHEREAS, Funding is available through CDBG planning and administration funds;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a Community Planning Assistance Grant from Community Development Block Grant planning and administration funds to the City of Floodwood in the amount of \$10,000;

RESOLVED FURTHER, That the County Planning and Economic Development Director and County Attorney are authorized to execute the funding agreement payable from CDBG Fund 260, Agency 260999.

Adopted February 5, 2019. No. 19-80

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs [paper], Pull-Tabs [paper] with dispensing device, Bar Bingo, Tipboards, Electronic Pull-Tabs and Electronic Linked Bingo) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Community Charities of Minnesota, Mankato, MN, to operate out of Eagle's Nest Resort, Fredenberg Township, 6103 Lavaque Road, Duluth, MN 55803, new.

Adopted February 5, 2019. No. 19-81

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted February 5, 2019. No. 19-82

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RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated January 18, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted February 5, 2019. No. 19-83

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquor is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60968:

Ely Golf Club Corporation d/b/a Ely Golf Club, Morse Township, renewal.  
Adopted February 5, 2019. No. 19-84

RESOLVED, That the St. Louis County Board will adjust its 2019 Board Meeting Schedule to substitute the meeting location of its May 7, 2019 meeting from the St. Louis County Courthouse, Duluth, to the Gnesen Town Hall;

RESOLVED FURTHER, That the St. Louis County Board will adjust its 2019 Board Meeting Schedule to substitute the meeting location of its May 14, 2019 meeting from the Gnesen Town Hall to the St. Louis County Courthouse, Duluth.

Adopted February 5, 2019. No. 19-85

WHEREAS, St. Louis County is a member of the Northeast Regional Radio Board (NERRB); and  
WHEREAS, Members of the NERRB organization wish to add Mille Lacs, Leech Lake, and Grand Portage Bands of Ojibwe as members of the Board; and  
WHEREAS, Members also desire to change the name of the organization to the Northeast Emergency Communications Board to better reflect its mission; and  
WHEREAS, The addition to membership and the board name change require an amendment to the Joint Powers Agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign the amended and renamed Joint Powers Agreement adding Mille Lacs, Leech Lake, and Grand Portage Bands of Ojibwe as members;

RESOLVED FURTHER, That the St. Louis County Board approves the name change of the Northeast Regional Radio Board to the Northeast Emergency Communications Board, as memorialized within the Joint Powers Agreement.

Adopted February 5, 2019. No. 19-86

WHEREAS, The St. Louis County Jail radio system was purchased in 1995 when the jail was built, and is at the end of its life span and no longer supported; and

WHEREAS, St. Louis County Communications and Jail Administration have consulted and determined the best system for the jail's unique building; and

WHEREAS, The proposed new system brings in additional security and safety measures by allowing location-based tracking of the radios and more options for discreet communication;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the purchase of a Motorola Radio system from DSC Communications of Superior, WI, for the St. Louis County Jail in the amount of \$216,900, payable from Fund 100, Agency 137002, Object 665900.

Adopted February 5, 2019. No. 19-87

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a, upon recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use; and

WHEREAS, Pursuant to Laws of Minnesota, 2010, Chapter 389, Article 9, all property conveyed under a conditional use deed by the Commissioner of Revenue is released from the use restriction and the possibility of reversion 30 years from the date the deed is acknowledged; and

WHEREAS, The City of Duluth has requested a free conveyance of state tax forfeited land described in County Board File No. 60981, for inclusion into Historical Park and for trail and trail buffers; and

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WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minnesota Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey state tax forfeited land described in County Board File No. 60981, to the City of Duluth for inclusion into Historical Park and for trails and trail buffers, subject to payment of \$250 to the Department of Revenue, and \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$112 recording fee for a total of \$388.65 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted February 5, 2019. No. 19-88

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a, upon recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use; and

WHEREAS, Pursuant to Laws of Minnesota, 2010, Chapter 389, Article 9, all property conveyed under a conditional use deed by the Commissioner of Revenue is released from the use restriction and the possibility of reversion 30 years from the date the deed is acknowledged; and

WHEREAS, The City of Virginia has requested a free conveyance of state tax forfeited land for a right-of-way and future installation of utilities or sidewalks described as:

Legal: OUTLOT A, COLLEGE PARK CITY OF VIRGINIA

Parcel Code: 090-0062-00530

LDKey: 105214; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minnesota Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Virginia for a right-of-way and future installation of utilities or sidewalks, subject to payment of \$250 to the Department of Revenue, and \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$46 recording fee for a total of \$322.65 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted February 5, 2019. No. 19-89

WHEREAS, The parcels described in County Board File No. 60983 forfeited to the State of Minnesota on November 7, 2018, for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The goals of classification are to encourage the most economical and efficient use of the property, reduce local and state government expenses, conserve and develop the state's natural resources, and encourage economic development; and

WHEREAS, The Land and Minerals Department has recommended that these parcels be classified as non-conservation after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcels may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body; and

WHEREAS, The classification of the forfeited parcels will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on

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which this resolution is delivered to the clerks of the municipalities or towns in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board classifies the state tax forfeited parcels described in County Board File No. 60983 as non-conservation, and a notice of the classification shall be transmitted by the Land and Minerals Department to the clerks of the municipalities or towns in which the parcels are located.

Adopted February 5, 2019. No. 19-90

WHEREAS, Ethan Humphreys of Hibbing, MN, has agreed that the contract for the purchase of state tax forfeited lands should be cancelled, and has voluntarily agreed to and signed the Admission of Service and Waiver of Time to Cure Default for lands legally described as:

CITY OF HIBBING

LOTS 12, 13 AND 14, BLOCK 2

KITZVILLE HIBBING

Parcel code: 140-0120-00180

C22160229; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Ethan Humphreys of Hibbing, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of or sell abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted February 5, 2019. No. 19-91

WHEREAS, St. Louis County may seek legislation to authorize the private sale of state tax forfeited land notwithstanding the public sale requirements in Minn. Stat. Chapter 282; and

WHEREAS, St. Louis County's best interest would be served from a land management point of view if the tax forfeited parcels described in County Board File No. 60985 are released for sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports legislation enabling the sale of state tax forfeited land described in County Board File No. 60985.

Adopted February 5, 2019. No. 19-92

**BY COMMISSIONER JEWELL:**

WHEREAS, The City of Hermantown, MN, has requested St. Louis County to consider up to \$860,000 tax abatement financing for the Hermantown Marketplace Sewer Trunkline; and

WHEREAS, The St. Louis County Board held a public hearing on Tuesday, February 5, 2019, at the St. Louis County Courthouse, Duluth, MN, to solicit public input prior to considering the additional business subsidy request; and

WHEREAS, The St. Louis County Board has determined that the public benefits of increasing the county tax base exceed the costs of tax abatement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes up to \$860,000 tax abatement financing to the City of Hermantown, payable from Fund 100, Agency 100001, Object 500900;

RESOLVED FURTHER, That the City of Hermantown is not required to pay applicant fees, and other provisions of the county tax abatement financing policy be waived to allow this project to proceed;

RESOLVED FURTHER, That Project Labor Agreements are required on all sewer infrastructure projects;

RESOLVED FURTHER, That provided all required documentation is submitted by the City of



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Hermantown, the appropriate county officials are authorized to execute agreements with the City of Hermantown and any other related documents after review and approval by a representative of the County Attorney's Office.

Unanimously adopted February 5, 2019. No. 19-93

**BY COMMISSIONER JEWELL:**

WHEREAS, Joseph P. Gomer served his country honorably with the renowned Tuskegee Airmen, America's first black fighter pilots during World War II; and

WHEREAS, After his discharge from the service, Gomer retired in 1964 as an Air Force Major and returned to Duluth to work for the U.S. Forest Service and to raise his family; and

WHEREAS, Joseph Gomer was a national hero who committed his life to peaceful resolution of conflict and to addressing negative racial stereotypes, often speaking to students about the prejudice and segregation he endured in the military and when he returned home; and

WHEREAS, The Friends of Joe Gomer, in collaboration with the St. Louis County Historical Society's Veterans Memorial Hall and the Richard I Bong Veterans Historical Center, are committed to preserving Gomer's legacy through the education of area youth by aggressive marketing in schools and museums through the county and region; and

WHEREAS, The Friends of Joe Gomer Committee is committed to raising \$60,000 in contributions to fund this project; and

WHEREAS, In order to receive such funding assistance, the Committee will be working cooperatively with the St. Louis County Historical Society;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves an allocation of \$10,000 to the St. Louis County Historical Society for the Joseph P. Gomer Educational Exhibit and Curriculum Project, payable from Fund 100, Agency 104001, Object 629900;

RESOLVED FURTHER, That these monies shall be placed into the Joe Gomer Traveling Exhibit Fund to be used solely for the purpose of this exhibit;

RESOLVED FURTHER, That all income and expenditures will be tracked and determined by the Friends of Joe Gomer Committee, and reported to the County Auditor annually until the project is complete.

Unanimously adopted February 5, 2010. No. 19-94

**BY COMMISSIONER NELSON:**

WHEREAS, Pursuant to Minn. Stat. § 13D.05, Subd. 3(b), the St. Louis County Board may close a meeting as permitted by the attorney/client privilege; and

WHEREAS, The County Attorney requires candid and open discussion to provide legal advice to the St. Louis County Board with respect to a proposed settlement and litigation strategy in a closed session of the Committee of the Whole; and

WHEREAS, A closed session would benefit the public because potential financial liability could result in the expenditure of public funds;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on February 5, 2019, for the purpose of discussing the proposed settlement and litigation strategy, immediately following the St. Louis County Board meeting, in accordance with Minn. Stat. § 13D.05, Subd. 3(b);

RESOLVED FURTHER, That no other pending public business will be discussed at this closed session.

Unanimously adopted February 5, 2019. No. 19-95

At 10:54 a.m., February 5, 2019, Commissioner Olson, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 12, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 12<sup>th</sup> day of February 2019, at 9:32 a.m., at the Proctor City Hall, Proctor, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence to honor all those victims of senseless violence, followed by the pledge of allegiance.

Mayor Chad Ward welcomed the Board to the City of Proctor.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Kerry Welsh, of Proctor, expressed concerns he had with the length of time in which the St. Louis County Commissioner - District Five seat will be vacant. In addition, Mr. Welsh questioned county involvement with Camp Esquagama and hunting leases.

Commissioner Jugovich, supported by Commissioner Olson, moved to approve the consent agenda. Item #16, Committee Vacancy Appointment to the Planning Commission, and Item #17 Committee Vacancy and Alternate Appointments to the Board of Adjustments, were removed from the Consent Agenda for separate consideration. The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the proposed settlement with the Minnesota Democratic-Farmer-Labor Party and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payment contemplated by the proposed settlement in the amount of \$28,000.00. The motion passed; six yeas, zero nays. Resolution No. 19-131.

Commissioner Nelson, supported by Commissioner Olson, moved that the appropriate county officials are authorized to execute contracts negotiated by the Planning and Economic Development Director and a representative of the County Attorney in order to implement the Aquatic Invasive Species Prevention Aid program funding allocations. The motion passed; six yeas, zero nays. Resolution No. 19-132.

Commissioner Nelson, supported by Commissioner McDonald, moved that the St. Louis County Board hereby appoints Daniel Manick to its Planning Commission for the remainder of a term ending December 31, 2020. The motion passed; six yeas, zero nays. Resolution No. 19-112.

Commissioner Nelson, supported by Commissioner McDonald, moved that the St. Louis County Board hereby appoints James McKenzie to fill the vacancy to the Board of Adjustment for a term ending December 31, 2021, and David Anderson to serve as an alternate. Commissioner Jewell said that the argument for not appointing David Anderson was inappropriate and he felt Mr. Anderson should be appointed because he has been doing the work and represents an unrepresented area. The motion passed; five yeas, one nay (Jewell). Resolution No. 19-113.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-60, Reappointments to the Heading Home St. Louis County Governance Board.—60988

Job classifications and allotments approved during 2019.—60989

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Kevin Gray, County Administrator, and Donna Viskoe, Purchasing Division Director, submitting Board Letter No. 19-65, Revised St. Louis County Purchasing Rules and Regulations.—60990

Intoxicating Liquor License applications approved during 2019.—60991

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-68, Committee Vacancy Appointments to the St. Louis County Planning Commission.—60992

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-69, Committee Vacancy and Alternate Appointments to the Board of Adjustment.—60993

Applications for Repurchase of State Tax Forfeited Land approved during 2019.—60994

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-57, Tower Lease Agreement with Duluth MSA Limited Partnership d/b/a Verizon Wireless (Leiding Township).—60995

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-58, Sale and Disposal of Abandoned Personal Property.—60996

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-70, Aquatic Invasive Species Prevention Aid.—60997

Phil Chapman, Deputy Auditor, submitting St. Louis County Canvassing Board Minutes, Canvass of February 5, 2019, Special General Election Results, State Senator District 11. Meeting date February 6, 2019.—60998

Agreement for Professional Services between the County of St. Louis and Short Elliot Hendrickson, Inc., Duluth, MN, for general engineering services on St. Louis County roads on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-151

Agreement for Professional Services between the County of St. Louis and Short Elliot Hendrickson, Inc., Duluth, MN, for general engineering services on St. Louis County roads on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-152

Service Contract No. 5456B between the County of St. Louis and Northern Lights Surveying Services, Inc., Virginia, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in central St. Louis County – Area B, during the period December 1, 2018, to December 1, 2019.—19-153

Service Contract No. 5510 between the County of St. Louis and Roufs Property Maintenance, Hermantown, MN, for janitorial services at the Duluth Auditor's Service Center through February 28, 2021.—19-154

Amendment No. 1, Original Damion No. 2014-008549, between the County of St. Louis and Roufs Property Maintenance, Hermantown, MN, for janitorial services at the Hibbing Public Works Facility, extending the terms of the original contract for an additional two (2) year term effective March 1, 2019, through February 28, 2021.—19-155

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Amendment No. 1, Original Damion No. 2014-008550, between the County of St. Louis and Roufs Property Maintenance, Hermantown, MN, for janitorial services at the Jean Duluth Public Works Facility, extending the terms of the original contract for an additional two (2) term effective March 1, 2019, through February 28, 2021.—19-156

Agreement between the County of St. Louis and the Arrowhead Regional Corrections Board for certain consulting and testing services and workers' compensation claims administration by the St. Louis County Administration Safety and Risk Management Division during 2019.—19-157

Agreement between the County of St. Louis, through its Human Resources Department, and the Arrowhead Regional Corrections Board, for certain personnel management and training services during 2019.—19-158

Agreement between the County of St. Louis, the St. Louis County Auditor, and the Arrowhead Regional Corrections Board, for 2019 fiscal services.—19-159

Cooperative Agreement between the County of St. Louis and the City of Hermantown for intersection improvements at the intersection of Lavaque Bypass Road (County State Aid Highway 48)/Trunk Highway 53/Ugstad Road in Hermantown.—19-160

Upon motion by Commissioner Jugovich, supported by Commissioner Olson, resolutions numbered 19-96 through 19-111 and 19-114 through 19-130, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JUGOVICH:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 5, 2019, are hereby approved.

Adopted February 12, 2019. No. 19-96

WHEREAS, The Minnesota Department of Human Services recently announced a Request for Proposals (RFP) for qualified grantees to Minnesota State Targeted Opioid Treatment, Prevention and Recovery Services grant; and

WHEREAS, This grant makes funds available to a consortium of qualified responders to address Minnesota's opioid crisis through an opportunity to weave and expand current opioid crisis planning efforts together into a working whole in multiple specific categories that expand supports and services and population-specific approaches to reach vulnerable communities; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to tackle the challenges faced; and

WHEREAS, St. Louis County is positioned to quickly respond to this RFP due to its ongoing work with its community partners; and

WHEREAS, Community partners are willing to engage in this work formally and informally; THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit a grant application to the Minnesota Department of Human Services for Minnesota State Targeted Opioid Treatment, Prevention and Recovery Services grant Request for Proposals.

Adopted February 12, 2019. No. 19-97

WHEREAS, State law requires parents, both custodial and non-custodial, to financially contribute to the child's cost of out-of-home placement; and

WHEREAS, State law requires some Medical Assistance (MA) recipients to contribute to the cost of their care, known as a spenddown; and

WHEREAS, There are times when the efforts of the Public Health and Human Services Department to collect required fees or spenddowns are unsuccessful; and

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WHEREAS, County Board Policy states that accounts with an outstanding balance in excess of \$10,000 must be approved by the County Board;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the write-off of the following thirteen (13) accounts totaling \$199,774.61:

| Customer Number | First Date of Debt | Amount       | Comments                    | Type of Debt    |
|-----------------|--------------------|--------------|-----------------------------|-----------------|
| C001406         | 01/04/08           | \$ 21,313.36 | Over statute of limitations | Foster Care Fee |
| C007009         | 03/14/14           | \$ 15,267.42 | Deceased                    | Foster Care Fee |
| C003126         | 07/02/07           | \$ 19,664.16 | Over statute of limitations | Foster Care Fee |
| C002718         | 10/01/06           | \$ 12,682.50 | Deceased                    | Foster Care Fee |
| C002679         | 08/01/06           | \$ 18,044.80 | Deceased                    | Foster Care Fee |
| C003445         | 06/26/08           | \$ 18,409.00 | Over statute of limitations | Foster Care Fee |
| C005243         | 10/25/10           | \$ 11,700.00 | Over statute of limitations | Foster Care Fee |
| C005859         | 07/30/12           | \$ 11,638.00 | Bankruptcy                  | MA Spend down   |
| C005859         | 04/26/12           | \$ 17,605.57 | Bankruptcy                  | Foster Care Fee |
| C003426         | 06/19/08           | \$ 12,107.16 | Over statute of limitations | Foster Care Fee |
| C000507         | 03/17/09           | \$ 15,666.54 | Over statute of limitations | Foster Care Fee |
| C003600         | 10/03/08           | \$ 13,070.10 | Over statute of limitations | Foster Care Fee |
| C002730         | 10/02/12           | \$ 12,606.00 | Bankruptcy                  | Foster Care Fee |

Adopted February 12, 2019. No. 19-98

WHEREAS, The Heading Home St. Louis County Governance Board acts as a neutral party in making decisions, in conjunction with funding sources, on behalf of homeless people and those at risk of homelessness in St. Louis County; and  
WHEREAS, Members are appointed by the City Council of Duluth and the St. Louis County Board of Commissioners;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reappointment of the following Heading Home St. Louis County Governance Board members:

| <u>Position</u>         | <u>Reappointed</u>          | <u>Period</u>      |
|-------------------------|-----------------------------|--------------------|
| Rural Housing Coalition | Heather Lindula of Iron, MN | Term ends 12/31/21 |
| Homeless Advocate       | David O'Leary of Tower, MN  | Term ends 12/31/21 |
| Bois Forte Reservation  | Pamela Hughes of Tower, MN  | Term ends 12/31/21 |

Adopted February 12, 2019. No. 19-99

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when an Information Specialist I position became vacant serving the north Initial Intervention Unit in Children and Family Services and determined that reallocation to a Social Service Specialist was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three (3) pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist I position (Position code 0411-026, Civil Service Basic Unit Pay

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Plan, Pay Grade B04) to a 1.0 FTE Social Service Specialist (Civil Service Basic Unit Pay Plan, Pay Grade B13) in the Public Health and Human Services Department, resulting in an increase of \$8,249, to be accounted for in Fund 230, Agency 232008, Object 610100.

Adopted February 12, 2019. No. 19-100

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0065-317612, SAP 069-665-007(Low), (Br 69K59), SAP 069-708-003 (Br 69K67),

SAP 069-708-004 (Br 69K66), CP 0452-300227 (Br 69K65); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on January 24, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                     | <u>AMOUNT</u>  |
|-----------------------|------------------------------------|----------------|
| Landwehr Construction | PO Box 1086<br>St. Cloud, MN 56302 | \$1,494,532.60 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |              |
|--|--------------|
| Fund 220, Agency 220520, Object 652700 SAP 069-665-007 | \$658,907.40 |
|--|--------------|

|  |              |
|--|--------------|
| Fund 200, Agency 203533, Object 652800 SAP 069-708-003 | \$243,911.70 |
|--|--------------|

|  |              |
|--|--------------|
| Fund 200, Agency 203534, Object 652800 SAP 069-708-004 | \$275,333.40 |
|--|--------------|

|   |              |
|---|--------------|
| Fund 200, Agency 203535, Object 652800 CP 0452-300227 | \$316,380.10 |
|---|--------------|

Adopted February 12, 2019. No. 19-101

WHEREAS, The Public Works Department's equipment budget includes four (4) Dump Bodies with Hydraulic Systems and Snow Removal Equipment for trucks purchased separately; and

WHEREAS, Towmaster, Inc., of Litchfield, MN, responded with the State of Minnesota contract price for four (4) Dump Bodies with Hydraulic Systems and Snow Removal Equipment for \$454,168.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of four (4) Dump Bodies with Hydraulic Systems and Snow Removal Equipment from Towmaster, Inc., of Litchfield, MN, for \$454,168.00, payable from fund 407, Agency 407001, Object 666300.

Adopted February 12, 2019. No. 19-102

WHEREAS, The Public Works Department has begun to strategically incorporate aggregate base stabilizer into the base under bituminous roads in the Capital Improvement Program (CIP); and

WHEREAS, "Base One" material is an essential component to complete the projects in the Public Works Department CIP; and

WHEREAS, The Public Works Department has negotiated a cost for the material needed to stabilize approximately 65 miles of roadway for the 2019 CIP with Team Lab Chemical Corporation of Detroit Lakes, MN, (24,405 gallons for \$522,500.00) including delivery;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of "Base One" material for the 2019 CIP from Team Lab Chemical Corporation of Detroit Lakes, MN, for \$522,500.00 payable from Fund 200, Agency 203001, Object 652805.

Adopted February 12, 2019. No. 19-103

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (Pull-Tabs [paper] and Tipboards) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Voyageur Trail Society, Inc., Crane Lake, MN, to operate out of the following:

Myrtle Lake Resort, Portage Township, 087 Myrtle Lake Road, Orr, MN, 55771, new.

Adopted February 12, 2019. No. 19-104

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RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted February 12, 2019. No. 19-105

WHEREAS, St. Louis County Purchasing Rules and Regulations were revised and adopted by the County Board on November 7, 2017 (Resolution No. 17-645); and

WHEREAS, The St. Louis County Board acknowledged at its January 15, 2019 Board workshop the need to update the St. Louis County Purchasing Rules and Regulations to address a number of substantive changes; and

WHEREAS, The St. Louis County Purchasing Rules and Regulations have been updated to address the following substantive modifications as well as other technical revisions recommended by the Purchasing Director:

- allows the director of purchasing to make a final determination in instances where the rules are silent;
- establishes a bidding threshold and Board approval threshold for contracts at \$150,000, with the exception of architect and engineering contracts, which require Board approval at \$50,000;
- grants authority for Public Works to enter into cooperative agreements with townships and cities for maintenance agreements without the requirement for specific Board approval prior to entering into the agreements;
- authority for Public Health and Human Services to change their contracting authority to refer to county levy dollars versus county dollars;
- establishes a requirement for renewable contracts, referred to as “evergreen contracts”, to require Board approval for continuation, regardless of value;
- removes Professional Services as a contract type;
- updates a purchasing form reference from “Sole Source” to “Single or Sole Source Purchasing”;
- adds an employee Conflict of Interest clause under Surplus Property sales;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the changes and amendments to the St. Louis County Purchasing Rules as discussed above;

RESOLVED FURTHER, That the revised St. Louis County Purchasing Rules and Regulations found in County Board File No. 60990 are approved.

Adopted February 12, 2019. No. 19-106

WHEREAS, The St. Louis County Board authorized the 2019-2021 Memorandum of Understanding (MOA) with the University of Minnesota to provide specific Extension programs within St. Louis County totaling \$295,120 for year 2019, \$301,024 for year 2020, and \$307,044 for year 2021; and

WHEREAS, Kendall Dykhuis terminated his service agreement with County Extension for the provision of contracted agricultural services effective November 30, 2018; and

WHEREAS, The St. Louis County Extension Committee recommended that the Board approve an addendum to the MOA for the University of Minnesota to provide these agriculture and natural resources education programs services within St. Louis County in addition to the specified services already covered by the MOA;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign the first addendum to the 2019-2021 Memorandum of Agreement with the University of Minnesota Extension to provide agriculture and natural resources education programs totaling \$94,812 for year 2019, \$96,708 for year 2020, and \$98,642 for year 2021, payable from Fund 184, Agency 184001, Object 629900, and Fund 100, Agency 104500;

RESOLVED FURTHER, That the Board approves transfer of \$38,638 in 2019 from Fund 500, Agency 500001 (Environmental Trust Fund) to Fund 100, Agency 104500.

Adopted February 12, 2019. No. 19-107



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WHEREAS, In January 2012, the St. Louis County Board authorized an Agreement for Services with Robert M. Olen to perform horticulture, food and environment education, and services for consumer and commercial audiences; and

WHEREAS, The County Board authorized amendments to extend this Agreement in February 2015 and again in June 2016; and

WHEREAS, The proposed third amendment to Agreement for Services has been negotiated for one (1) year beginning January 1, 2019, and terminating December 31, 2019, for a total contract price not to exceed \$79,964 (a rate of \$35.80 per hour, not to exceed 2080 hours, plus appropriate reimbursements, not to exceed \$5,500), with an annual renewal of up to three (3) years, upon compensation review; and

WHEREAS, Funding for this amended Agreement is available within the County Extension Division budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign a third amendment to the Agreement for Services with Robert M. Olen to provide horticulture, food and environment services for the County Extension Office totaling \$74,464 in 2019 and each additional year during which the contract is in effect, payable from Fund 184, Agency 184001, Object 6299, and up to \$5,500 for appropriate mileage and program supply expenses in 2019 and each additional year during which the contract is in effect, payable from Fund 184, Agency 184001, Objects 635500 and 642200.

Adopted February 12, 2019. No. 19-108

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated February 1, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted February 12, 2019. No. 19-109

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is contingent upon proof of workers' compensation and liquor liability insurance;

RESOLVED FURTHER, That said license shall be effective through June 30, 2019:

Authentic Property Investments, LLC d/b/a Eagle's Nest Resort, Fredenberg Township, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted February 12, 2019. No. 19-110

WHEREAS, Effective July 8, 2008, the State Board of Public Defense determined that the Public Defenders would no longer provide representation for parents in Children In Need of Protective Services (CHIPS), Termination of Parental Rights (TPR), or Long Term Foster Care placement matters (LTFC); and

WHEREAS, Proposals for such services were solicited by St. Louis County in December, 2018; and

WHEREAS, The County received the following proposals for such services in Southern St. Louis County:

| <u>Proposer</u>          | <u>Amount</u> |
|--------------------------|---------------|
| Bill Thompson Law Office | \$75,000      |
| Port Right Law Office    | \$75,000      |
| Benjamin Grams           | \$75,000      |

and;

WHEREAS, The County received the following proposals for such services in Northern St. Louis

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County:

| <u>Proposer</u>         | <u>Amount</u> |
|-------------------------|---------------|
| Sellman Borland & Simon | \$60,000      |
| Corradi Law Office      | \$60,000      |
| Benjamin Grams          | \$40,000      |
| Rachel Kaplan           | \$40,000      |

and;

WHEREAS, A committee has reviewed the proposals and made a recommendation as to the provision of these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into professional services contracts with Benjamin Grams, Bill Thompson, and Terry Port Wright to provide parent representation in CHIPS, TPR, and LTFC matters at the rate of \$68,750 for Southern St. Louis County, for the period of February 1, 2019, to December 31, 2019; RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into professional services contracts with Benjamin Grams and Rachel Kaplan to provide parent representation in CHIPS, TPR, and LTFC matters at the rate of \$40,000 for Northern St. Louis County, for the period of February 1, 2019, to January 31, 2020;

RESOLVED FURTHER, That the funds are payable from Fund 100, Agency 113002, Object 626100, with funds being transferred from Fund 100, Agency 104001, Object 629900.

Adopted February 12, 2019. No. 19-111

WHEREAS, The contract with Scott C. Robinson of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

CITY OF HERMANTOWN  
LOT: 0004, BLOCK: 002  
ROSEWOOD ACRES CITY OF HERMANTOWN  
Parcel code: 395-0124-00090  
C22110072; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d), and 504B.271 authorize the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Scott C. Robinson of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to dispose of or sell abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted February 12, 2019. No. 19-114

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Gregory A. Chilman of Seward, AK, has applied to repurchase state tax forfeited land legally described as:

TOWN OF GRAND LAKE  
East 535 feet of NW1/4 of NE1/4 EXCEPT South 680 feet  
SECTION 14, TOWNSHIP 52 NORTH, RANGE 16 WEST  
Parcel code: 380-0020-02195; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

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WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Gregory A. Chilman of Seward, AK, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$17,912.48, deed tax of \$59.11, deed fee of \$25, and recording fee of \$46, for a total of \$18,042.59 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-115

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Patrick John Murphy of Babbitt, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF BABBITT

Lot 20, Block 4

BABBITT 1ST DIVISION CITY OF BABBITT

Parcel code: 105-0010-00600; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Patrick John Murphy of Babbitt, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,735.49, deed tax of \$9.03, deed fee of \$25, and recording fee of \$46, for a total of \$2,815.52 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-116

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, David C. Haynes of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH

NORTHERLY 8 FEET OF LOT 3, BLOCK 21 and

NORTHERLY 12 FEET OF SOUTHERLY 17 FEET OF LOT 3, BLOCK 21

MACFARLANES GRASSY POINT ADD TO DULUTH

Parcel codes: 010-3140-04130 and 010-3140-04135; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by David C. Haynes of Duluth, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$863.88, deed tax of \$2.85, deed fee of \$25, and recording fee of \$46, for a total of \$937.73 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-117

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WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Richard H. Husmann and Kathleen M. Husmann of Hibbing, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

Part of SW1/4 of NE1/4 Beginning 300 feet Southwesterly of the point of intersection of the Northwestern line of Highway No. 35 and the East line of said forty; thence Northwesterly 167 feet; thence Southwesterly 100 feet; thence Southeasterly 167 feet; thence Northeasterly 100 feet to Point of Beginning

Section 21, Township 57 North, Range 21 West

Parcel Code: 141-0050-03615; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The applicants shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Richard H. Husmann and Kathleen M. Husmann of Hibbing, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,880.34, deed tax of \$9.51, deed fee of \$25, and recording fee of \$46, for a total of \$2,960.85 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-118

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, William P. LaBrosse of Hibbing, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

South 25 feet of Lots 23, 24, 25, 26 and 27

EXCEPT the rear 16 feet for alleyway, BLOCK 5

PARK ADDITION TO HIBBING

Parcel code: 140-0140-01990; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by William P. LaBrosse of Hibbing, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$939.22, deed tax of \$3.10, deed fee of \$25, and recording fee of \$46, for a total of \$1,013.32 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-119

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Judi Walters of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

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CITY OF RICE LAKE  
LOT 37, BLOCK 3  
INGLESIDE PARK  
Parcel code: 520-0140-01210; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Judi Walters of Duluth, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$40,148.04, deed tax of \$132.49, deed fee of \$25, and recording fee of \$46, for a total of \$40,351.53 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-120

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Susan R. Beiers of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HERMANTOWN  
N 509 FT OF W 300 FT OF NE 1/4 OF SE 1/4 EX BEG AT NW COR OF NE 1/4 OF SE 1/4  
THENCE SLY ALONG W LINE 435.6 FT THENCE ELY PARALLEL TO N LINE 100 FT  
THENCE NLY & PARALLEL TO W LINE 435.6 FT TO N LINE THENCE WLY TO PT OF  
BEG  
SECTION 5, TOWNSHIP 50 NORTH, RANGE 15 WEST  
Parcel code: 395-0010-01211; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Susan R. Beiers of Duluth, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$20,298.33, deed tax of \$66.98, deed fee of \$25, recording fee of \$46, and well fee of \$50, for a total of \$20,486.31 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 12, 2019. No. 19-121

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Ralph L. Friesner and Brenda L. Friesner of Embarrass, MN, have applied to repurchase state tax forfeited land legally described as:

TOWN OF EMBARRASS  
LOT 2 & NW 1/4 OF SE 1/4  
SECTION 3, TOWNSHIP 60 NORTH, RANGE 15 WEST  
Parcel code: 330-0010-00300; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The applicants shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

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WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Ralph L. Friesner and Brenda L. Friesner of Embarrass, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$6,160.30, deed tax of \$20.33, deed fee of \$25, and recording fee of \$46, for a total of \$6,251.63 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).  
Adopted February 12, 2019. No. 19-122

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, George B. Biron of Duluth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF RICE LAKE

W 1/2 of N 1/2 of S 1/2 of SE 1/4 of SW 1/4 EXCEPT that part subject to flowage rights as conveyed to Minnesota Power and Light by deed in Book 538 of Deeds, Page 171

Section 7, Township 51 North, Range 14 West

Parcel code: 520-0011-00952; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by George B. Biron of Duluth, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,732.95, deed tax of \$9.02, deed fee of \$25, and recording fee of \$46, for a total of \$2,812.97 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).  
Adopted February 12, 2019. No. 19-123

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Perry Brown of Eveleth, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF CHISHOLM

LOTS 10 AND 11, BLOCK 5

WASHINGTON ADDITION TO CHISHOLM

Parcel code: 020-0190-01320; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Perry Brown of Eveleth, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,447.50, deed tax of \$8.08, deed fee of \$25, and recording fee of \$46, for a total of \$2,526.58 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).  
Adopted February 12, 2019. No. 19-124

WHEREAS, The City of Duluth has requested a right-of-way and utility easement for street, storm

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water and drainage purposes on state tax forfeited property for existing storm water infrastructure; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a right-of-way and utility easement to the City of Duluth on state tax forfeited lands located in Duluth as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$150 administration fee, to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted February 12, 2019. No. 19-125

WHEREAS, City of Duluth has requested a right-of-way and utility easement across state tax forfeited land; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a right-of-way and utility easement to City of Duluth over, under and across state tax forfeited lands as described as:

A strip of land over, under, and across that part of Block 1, Chambers Second Division of Duluth, St. Louis County, Minnesota, according to the recorded plat thereof, described as follows:

That part of Lots 5 and 6 in said Block 1 that is northwest of a line commencing at the southwest corner of Lot 5 of said Block 1 and terminating at the northwest corner of Lot 8 of said Block 1;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$150 administration fee, to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted February 12, 2019. No. 19-126

WHEREAS, Daw-Buck Group, LLC, has requested a non-exclusive right-of-way easement across state tax forfeited land; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of the land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Daw-Buck Group, LLC, across state tax forfeited lands located in Portage Township as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$4,360 land use fee, \$575 administration fee, and \$46 recording fee, for a total of \$4,981, to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted February 12, 2019. No. 19-127 *Rescinded by Res. 19-392 dated June 25, 2019.*

WHEREAS, Minn. Stat. § 282.04, Subd. 1 (d), authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for such uses at such prices and under such terms as the County Board may prescribe; and

WHEREAS, Duluth MSA Limited Partnership d/b/a Verizon Wireless wishes to renew Miscellaneous Lease No. L05080001 for a telecommunications tower located on state tax forfeited land; and

WHEREAS, The Land and Minerals Department has reviewed the request and recommends an annual lease fee of \$10,626 per year for a ten (10) year term beginning January 1, 2020, and ending December 31, 2029;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor

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to lease state tax forfeited land for a telecommunications tower site described as:

A 0.23 acre site in Government Lot 3, Section 2, Township 65 North, Range 20 West, St. Louis County, Minnesota,

to Duluth MSA Limited Partnership d/b/a Verizon Wireless, for a ten (10) year term, with an annual lease fee of \$10,626 per year, to be deposited into Fund 240 (Forfeited Tax Fund), and under the terms and conditions set forth in the lease agreement.

Adopted February 12, 2019. No. 19-128

WHEREAS, The St. Louis County Land and Minerals Department requests authorization to sell or dispose of abandoned personal property on state tax forfeited parcels described in County Board File No. 60996; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d), 345.15 and 504B.271 authorize the County Auditor to sell or dispose abandoned personal property; and

WHEREAS, The previous owners of the properties will be properly notified by posting of property or by mail;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County to sell or dispose of abandoned personal property remaining on the state tax forfeited properties described in County Board File No. 60996, after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted February 12, 2019. No. 19-129

WHEREAS, The St. Louis County Board approved a unified Comprehensive Land Use Plan on January 22, 2019 by Resolution No. 19-61; and

WHEREAS, Ordinance 27 was the previous Comprehensive Land Use Plan which must be repealed;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners repeals St. Louis County Ordinance 27, Comprehensive Land Use Plan, and replaces it with St. Louis County Ordinance 65, Comprehensive Land Use Plan, located in Board File No. 60947;

RESOLVED FURTHER, That the effectuation date of the repeal and replacement will be February 12, 2019.

Adopted February 12, 2019. No. 19-130

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Board appoints citizens to serve on the Planning Commission; and

WHEREAS, The Planning Commission currently has a vacancy to fill the remainder of the term previously held by Tom Coombe that will expire on December 31, 2020; and

WHEREAS, There are three (3) applications for the vacancy on the St. Louis County Planning Commission;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby appoints Daniel Manick to its Planning Commission for the remainder of a term ending December 31, 2020.

Unanimously adopted February 12, 2019. No. 19-112

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Board appoints citizens to serve on the Board of Adjustment; and  
WHEREAS, The Board of Adjustment currently has one (1) vacancy for a position previously held by Tom Coombe that expired on December 31, 2018; and

WHEREAS, There are three (3) applications for filling the vacancy on the Board of Adjustment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby appoints James McKenzie to fill the vacancy to the Board of Adjustment for a term ending December 31, 2021, and David Anderson to serve as an alternate.

Yeas – Commissioners Olson, McDonald, Jugovich, Nelson and Chair Boyle - 5

Nays – Commissioner Jewell – 1

Adopted February 12, 2019. No. 19-113



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**BY COMMISSIONER NELSON:**

WHEREAS, In October 2018, the Minnesota Democratic-Farmer-Labor Party commenced an action against Kevin Z. Gray, in his capacity as St. Louis County Administrator, and St. Louis County relating to the classification of certain government data under the Minnesota Government Data Practices Act; and

WHEREAS, The action, captioned *Minnesota Democratic-Farmer-Labor Party v. Gray*, Case No. 69DU-CV-18-2895, is pending in the State of Minnesota District Court for the Sixth Judicial District in St. Louis County; and

WHEREAS, The plaintiff and the defendants have reached an agreement on a proposed settlement of the action that is subject to the approval of the St. Louis County Board; and

WHEREAS, Under the proposed settlement, the plaintiff will release its claims against St. Louis County and its officers, employees, and agents, and St. Louis County will make a settlement payment in the amount of \$28,000.00; and

WHEREAS, The St. Louis County Board wishes to approve the proposed settlement to avoid the expense and risk associated with further litigation;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the proposed settlement with the Minnesota Democratic-Farmer-Labor Party and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payment contemplated by the proposed settlement in the amount of \$28,000.00, payable from Fund 100, Agency 104001, Object 629900.

Unanimously adopted February 12, 2019. No. 19-131

**BY COMMISSIONER NELSON:**

WHEREAS, In 2014, the Minnesota Legislative Session established the Aquatic Invasive Species Prevention Aid Program, Minnesota Session Law Ch. 308; and

WHEREAS, In 2015, by Resolution No. 15-284, the St. Louis County Board approved the Aquatic Invasive Species Prevention Plan and authorized the Planning and Economic Development Director to solicit proposals for the use of the Aquatic Invasive Species Prevention Aid; and

WHEREAS, Minnesota Sea Grant provided technical assistance with the review of the applications and provided comments to the county staff; and

WHEREAS, Based on these comments and other considerations, county staff formulated funding recommendations;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the 2019 Aquatic Invasive Species Prevention Aid as listed in County Board File No. 60997; -

RESOLVED FURTHER, That the appropriate county officials are authorized to execute contracts negotiated by the Planning and Economic Development Director and a representative of the County Attorney in order to implement the aid program, payable from Fund 100, Agency 109999, Grant 10910, Year 2019.

Unanimously adopted February 12, 2019. No. 19-132

At 10:01 a.m., February 12, 2019, Commissioner Jugovich, supported by Commissioner Nelson, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON FEBRUARY 26, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 26<sup>th</sup> day of February 2019, at 9:33 a.m., at the Floodwood Fair Center, Floodwood, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence to for all those victims of senseless wars and for victims of poverty and violence, followed by the pledge of allegiance.

Mayor Dave DeNoyer welcomed the Board to the City of Floodwood. Mayor DeNoyer thanked the Board for their support with sewer system improvements and upcoming Main street improvements.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Scott Dane, of the Association of Contract Loggers & Truckers of Minnesota, provided the Board with a news release that detailed recent vandalism of logging and construction equipment. Mr. Dane asked that the Board take action to address the vandalism issues. Jim Scheff, of Scheff Logging, said the costs related to the vandalism are approximately \$127,000.

Commissioner Olson, supported by Commissioner Nelson, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jewell, supported by Commissioner Nelson, moved to authorize the purchase of 2019 fleet vehicles in accordance with the specifications of Bid No. 5483 and the State of Minnesota Contract, for a total amount of \$1,562,838.67. Kevin Gray, St. Louis County Administrator, commented that the additional sport utility vehicle purchases by the Sheriff's department ensure that deputies can get access scenes year round. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-147.

Commissioner Nelson mentioned that he has been in contact with Scott Dane regarding the recent vandalism and plans on bringing forth a resolution to assist with damages.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-74, Master Prioritized Bridge Replacement List.—60999

Kevin Gray, County Administrator, and Tony Mancuso, Property Management Director, submitting Board Letter No. 19-76, Dedication of Permanent Highway Easements over County Fee Owned Property.—61000

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-78, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Fredenberg Township).—61001

Kevin Gray, County Administrator, and Donna Viskoe, Procurement Manager, submitting Board Letter No. 19-80, Award of 2019 Fleet Vehicle Purchases.—61002

Patti Zupancich and Vermilion Community College Foundation Board of Directors, Ely, MN, thanking the County Board for continued funding of the St. Louis County Mineral Royalties Scholarships.—61003

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Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-75, Vacation of Former CSAH 5 (Balkan Township and Hibbing).—61004

Scott Dane, Executive Director, Associated Contract Loggers & Truckers of Minnesota, submitting a news release regarding vandalism of logging and construction equipment.—61005

Purchase of Service Agreement, Contract No. 16529, between St. Louis County and Legal Aid Service of Northeastern Minnesota, Duluth, MN, for Civil Legal Services during the period January 1, 2019, to December 31, 2020.—19-161

Purchase of Service Agreement, Contract No. 16571, between St. Louis County and the City of Duluth Workforce Development Center (CDWD), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program (DWP) Services during the period January 1, 2019, to December 31, 2019.—19-162

Purchase of Service Agreement, Contract No. 16596, between St. Louis County and HP Psychological Associates, PC, Duluth, MN, for court-ordered Specialized Child(ren) in Need of Protection or Services (CHIPS) hearings during the period January 1, 2019, to December 31, 2019.—19-163

Purchase of Service Agreement, Contract No. 16604, between St. Louis County and Lutheran Social Service (LSS) of Minnesota, St. Paul, MN, for Successful Transition to Adulthood for Youth (STAY) services during the period January 1, 2019, to December 31, 2019.—19-164

Purchase of Service Agreement, Contract No. 16605, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Statewide Supplemental Nutrition Assistance Program Employment and Training Program (SNAP E&T) during the period October 1, 2018 to September 30, 2019.—19-165

Addendum to Purchase Agreement, Contract No. 16479A, between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—19-166

Amendment No. 1, Original Damion No. 2014-008546, between the County of St. Louis and K & K Cleaning, Inc., Mountain Iron, MN, for Janitorial Services at the Public Works Facility in Ely, MN, extending the original contract for an additional two (2) year term, effective March 1, 2019, through February 28, 2021.—19-167

Amendment No. 1, Original Damion No. 2014-008547, between the County of St. Louis and K & K Cleaning, Inc., Mountain Iron, MN, for Janitorial Services at the Public Works Facility in Linden Grove, MN, extending the original contract for an additional two (2) year term, effective March 1, 2019, through February 28, 2021.—19-168

Safety & Risk Management Training Contract between St. Louis County and Forrest Co., LLC, Duluth, MN, for CPR/AED training during February 5, 2019 to March 5, 2019.—19-169

Letter of Intent between St. Louis County and St. Mary's Duluth Clinic Health System d/b/a Essentia Health East, Duluth, MN, for Examinations of Victims of Criminal Sexual Conduct through December 31, 2019.—19-170

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Service Contract No. 5498 between the County of St. Louis and Superior Forestry Service, Inc., Tilly, Ark, for Tree Planting Services on state tax forfeited land during the period April 1, 2019, to May 31, 2021, with one (1) optional two-year extensions.—[19-171](#)

Service Contract No. 5506 between the County of St. Louis and Legal Aid Services of Northeastern Minnesota, Virginia, MN, to hire a Coordinated Entry (CE) Planner for the Continuum of Care (CoC) grant award for permanent and rapid re-housing to homeless persons, during the period October 1, 2018, through September 30, 2019.—[19-172](#)

Service Contract No. 5507 between the County of St. Louis and Housing and Redevelopment Authority (HRA) of Duluth, MN, to hire a Coordinated Entry (CE) Planner for the Continuum of Care (CoC) grant award for permanent and rapid re-housing to homeless persons, during the period October 1, 2018, through September 30, 2019.—[19-173](#)

Service Contract No. 5509 between the County of St. Louis and Educational Message Services, Ventura, CA, for Network Services SMS-Prevention Pays Text Platform with unlimited data rate, multi-user access, tier 1 coverage, technical support and hosting/monitoring during the period August 31, 2018, through August 31, 2019.—[19-174](#)

Contract for County-State Aid Highway (CSAH) Projects between the County of St. Louis and KGM Contractors, Inc., for bridge projects on CSAH 52 in Cotton Township (CP 0052-300223 [BR 211 & 212], SAP 069-652-020).—[19-175](#)

Cooperative Agreement between St. Louis County and the City of Proctor for the 2019 Maintenance Striping Project (CP 0000-275368).—[19-176](#)

Cooperative Agreement between St. Louis County and the Town of Fredenberg for the 2019 Maintenance Striping Project (CP 0000-275368).—[19-177](#)

Agreement for Services between the County of St. Louis and Beck & Co. Engineering, Inc., Woodbury, MN, for Engineering Services for Pavement Marking Assessment through December 31, 2019 (CP 0000-275368).—[19-178](#)

Agreement for Services between the County of St. Louis and Erickson Engineering Co., LLC, Eden Prairie, MN, for Engineering Services for design of the replacement of County Bridge No. 389/State Bridge No. 93026 (CP 0059-268241).—[19-179](#)

Agreement for Services between the County of St. Louis and Erickson Engineering Co., LLC, Eden Prairie, MN, for Engineering Services for design of the replacement of County Bridge No. 159/State Bridge No. 7843 (CP 0186-300190).—[19-180](#)

Child and Teen Checkup (C&TC) Administrative Outreach Services Contract CFDA #93.778, SLC Contract No. 90232A, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services for the period January 1, 2018 – December 31, 2020.—[19-181](#)

St. Louis County Public Health & Human Services Department Agreement No. 16602 between St. Louis County and Kiddy Karousel Child Care Center for childcare services, space for children, and food (Circles of Security program) during the period January 1, 2019, to December 31, 2019.—[19-182](#)

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Purchase of Service Agreement, Contract No. 16598, between St. Louis County and Superior Forensic Consulting, LLC, Duluth, MN, for Specialized Children in Need of Protection or Services (CHIPS) Psychological Evaluations during the period January 1, 2019, to December 31, 2019.—19-183

Cooperative Agreement between St. Louis County and the Town of Canosia for 2019 Maintenance Striping Project (CP 0000-275368).—19-184

Amendment No. 4, Damion No. 2019-012684, Original Damion No. 2015-009245, between the County of St. Louis and AmeriPride Linen and Apparel Services, Hibbing, MN, for Uniform Rental, Mat Rental, Shop Supplies and Laundry Services extending the term of the contract an additional one (1) year effective February 1, 2019, through January 31, 2020.—19-185

Northeast Minnesota Emergency Communications Board (ECB) Joint Powers Agreement (JPA) submitted by the Northeast Minnesota Regional Advisory Committee with amendments/modifications through November 29, 2018.—19-186

St. Louis County On-line Software Subscriber Agreement between the County of St. Louis and Tundra Investments, LLC, Minneapolis, MN.—19-187

State of Minnesota Department of Human Services County Grant Contract in the amount of \$74,200.86 between the State of Minnesota and St. Louis County for Children's Mental Health Respite Care Services during the period January 1, 2019, to December 31, 2019.—19-188

Upon motion by Commissioner Olson, supported by Commissioner Nelson, resolutions numbered 19-133 through 19-146, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 12, 2019, are hereby approved.

Adopted February 26, 2019. No. 19-133

WHEREAS, Essentia Health has made funds available to the Public Health and Human Services Department (PHHS) for the purposes of building upon and expanding the Farm to School Program within the Duluth School District; and

WHEREAS, PHHS has been awarded \$33,000 to embed Farm to School programming so students will learn healthy, active lifestyles and systems will be implemented for greater access to healthy, local foods at schools; and

WHEREAS, Essentia Health wishes to contract with PHHS for the period March 1, 2019, through February 29, 2020, to administer the Farm to School Program; and

WHEREAS, Renee Willemsen has served as the Farm to School Coordinator through previous funding; and

WHEREAS, PHHS wishes to contract with Renee Willemsen as a part-time local coordinator for the period March 1, 2019, through February 29, 2020, for the amount up to \$33,000 to sustain programming;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funds through a contract with Essentia Health for the Farm to School Program within the Duluth School District in the amount up to \$33,000 for the period of March 1, 2019, through February 29, 2020, to be accounted for in Fund 230, Agency 233999, Object 545158, Grant 23333, Project 99999999, Grant Year 2019;

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with Renee Willemsen to coordinate and sustain the Duluth Farm to School Program in the amount up to \$33,000 for the period of March 1, 2019,

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through February 29, 2020, to be accounted for in Fund 230, Agency 233999, Object 629900, Grant 23333, Project 99999999, Grant Year 2019.  
Adopted February 26, 2019. No. 19-134

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Town of Morse whereby the Township will pay its local share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-278673, Crack Sealing 2019, with the funds to be receipted into Fund 200, Agency 201094, Object 551572.  
Adopted February 26, 2019. No. 19-135

WHEREAS, St. Louis County has reviewed the pertinent data provided by routine bridge safety inspections and prioritized a bridge list which St. Louis County Public Works intends to replace, rehabilitate or remove these structures as soon as funds are available; and  
WHEREAS, St. Louis County has identified bridges determined to be of high priority and suitable for replacement, rehabilitation or removal within the next five (5) years;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board names the bridges listed in County Board File No. 60999 as high priority and St. Louis County intends to replace, rehabilitate or remove these structures as soon as funds are available, and that St. Louis County does hereby request authorization to replace, rehabilitate or remove such bridges;  
RESOLVED FURTHER, That the St. Louis County Board requests financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.  
Adopted February 26, 2019. No. 19-136

WHEREAS, A new route of County State Aid Highway (CSAH) 5 in Balkan Township and in the cities of Hibbing and Chisholm has been located, established, designated and opened for travel, which takes the place of, and serves the same purpose as, a portion of CSAH 5 that has been revoked as a State Aid Highway; and  
WHEREAS, The revoked portion is described as beginning at the intersection of the former CSAH 5 with Trunk Highway 169 in the northwest corner of the northeast quarter of Section 32, Township 58 North, Range 20 West, thence westerly and northwesterly across the following tracts of land:  
NW ¼ of NE ¼, Sec. 32, T58N, R20W, lying west of Trunk Highway 169  
NE ¼ of NW ¼, Sec. 32, T58N, R20W  
SE ¼ of SW ¼, Sec. 29, T58N, R20W  
SW ¼ of SW ¼, Sec. 29, T58N, R20W  
NW ¼ of SW ¼, Sec. 29, T58N, R20W  
SW ¼ of NW ¼, Sec. 29, T58N, R20W  
NW ¼ of NW ¼, Sec. 29, T58N, R20W  
NE ¼ of NW ¼, Sec. 29, T58N, R20W  
to a point on the southerly right-of-way boundary of CSAH 5 as established on March 22, 2016, and there terminating; and  
WHEREAS, The above segment of the former CSAH 5 is no longer needed for highway purposes, serves no other public purpose, and is being closed and obliterated to facilitate the expansion of taconite mining operations;  
THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, Subd. 4, St. Louis County hereby vacates that portion of the former CSAH 5 described above;  
RESOLVED FURTHER, That pursuant to Minn. Stat. § 373.01, the St. Louis County Board authorizes the appropriate county officials to execute a quit claim deed to convey all rights-of-way of the former CSAH 5 over the above described route to the underlying property owners.  
Adopted February 26, 2019. No. 19-137

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:  
CP 0000-424407 Prime; and

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WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 7, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u> | <u>ADDRESS</u>                     | <u>AMOUNT</u>  |
|-------------------|------------------------------------|----------------|
| ASTECH Corp.      | PO Box 1025<br>St. Cloud, MN 56302 | \$2,171,261.42 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203529, Object 652800, \$256,425.30, and Fund 220, Agency 220497, Object 652700, \$1,914,836.12;

With additional revenue budgeted for expense:

|                 |  |              |
|-----------------|--|--------------|
| City of Duluth  | Fund 220, Agency 220497, Object 551501 | \$345,717.24 |
| Town of Canosia | Fund 220, Agency 220497, Object 551511 | \$95,706.51  |

Adopted February 26, 2019. No. 19-138

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-293134/SP 069-070-032; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 7, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>              | <u>ADDRESS</u>                                   | <u>AMOUNT</u> |
|--------------------------------|--|---------------|
| Warning Lights<br>of Minnesota | 4700 Lyndale Ave. North<br>Minneapolis, MN 55430 | \$72,413.42   |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220524, Object 652700 \$72,413.42

Adopted February 26, 2019. No. 19-139

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-275368; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 7, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>        | <u>ADDRESS</u>                            | <u>AMOUNT</u> |
|--------------------------|---|---------------|
| AAA Striping Service Co. | 12220 43rd St NE<br>St. Michael, MN 55376 | \$488,774.50  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 200, Agency 207001, Object 651800 \$488,774.50

With additional revenue budgeted for expense:

|                    |  |             |
|--------------------|--|-------------|
| City of Babbitt    | Fund 200, Agency 207001, Object 551518 | \$357.50    |
| City of Proctor    | Fund 200, Agency 207001, Object 551502 | \$2,261.00  |
| Town of Canosia    | Fund 200, Agency 207001, Object 551511 | \$1,981.00  |
| Town of Fredenberg | Fund 200, Agency 207001, Object 551620 | \$3,113.00  |
| Lake County        | Fund 200, Agency 207001, Object 551508 | \$19,035.00 |

Adopted February 26, 2019. No. 19-140

WHEREAS, St. Louis County owns property which is being considered for sale; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, It is the intent of the St. Louis County Board of Commissioners to reserve additional highway right-of-way necessary to construct and maintain said segments of road when the County-owned parcels are sold or transferred;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, the County Board of Commissioners for St. Louis County hereby dedicates to the public the permanent highway easements more particularly described in County Board File No. 61000:

|               |                   |  |
|---------------|-------------------|--|
| EXHIBIT A & B | Parcel 1          | County State Aid Highway (CSAH) 52, Bridge 212 |
| EXHIBIT A & B | Parcel 2          | County Road 257 (Paul Road)                    |
| EXHIBIT A & B | Parcel 3          | County Road 831 (Evergreen Road)               |
| EXHIBIT A & B | Parcel 4          | County State Aid Highway (CSAH) 11             |
| EXHIBIT A & B | Parcel 5          | County Road 889 (Solway Road)                  |
| EXHIBIT A & B | Parcel(s) 58 & 59 | County State Aid Highway 48 (CSAH) 48          |

Adopted February 26, 2019. No. 19-141

RESOLVED, That the St. Louis County Board establishes a public hearing on Tuesday, March 12, 2019, 9:40 a.m., in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Authentic Property Investments, LLC d/b/a Eagle's Nest Resort, Fredenberg Township.

Adopted February 26, 2019. No. 19-142

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquor is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60968:

Hugo's, Inc., d/b/a Hugo's, Ault Township, renewal.

Adopted February 26, 2019. No. 19-143

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted to Elephant Lake Lodge, Inc., d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township, to sell/serve outside the designated serving area of the County Liquor License for the date of March 9, 2019, as per application on file in the office of the County Auditor, identified as County Board File No. 60991.

Adopted February 26, 2019. No. 19-144

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

| <b>December 2018</b> |                                  |                |
|----------------------|----------------------------------|----------------|
| 100                  | General Fund                     | \$6,724,377.65 |
| 149                  | Personal Service Fund            | 988.98         |
| 150                  | Sheriff's NEMESIS Fund Group     | 8,672.57       |
| 160                  | MN Trail Assistance              | 49,064.77      |
| 166                  | Sheriff Fine Contingency         | 6,119.00       |
| 167                  | Attorney's Forfeitures           | 25,000.00      |
| 168                  | Sheriff's State Forfeitures      | 2,492.63       |
| 169                  | Attorney Trust Accounts-VW       | 1,396.68       |
| 170                  | Boundary Waters – Forfeiture     | 6,021.00       |
| 172                  | Sheriff Federal Forfeitures      | 21,622.63      |
| 173                  | Emergency Shelter Grant          | 15,204.17      |
| 176                  | Revolving Loan Fund              | 251.93         |
| 178                  | Economic Development – Tax Forf. | 24,472.14      |
| 179                  | Enhanced 9-1-1                   | 17,263.95      |



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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|     |                                |                        |
|-----|--------------------------------|------------------------|
| 180 | Law Library                    | 13,159.34              |
| 183 | City/County Communications     | 258.41                 |
| 184 | Extension Service              | 53,495.91              |
| 200 | Public Works                   | 3,410,584.34           |
| 204 | Local Option Transit Sales Tax | 321,308.86             |
| 210 | Road Maint. – Unorg. Townships | 113.92                 |
| 220 | State/Federal Road Aid         | 492,827.67             |
| 230 | Public Health & Human Services | 7,506,929.04           |
| 240 | Forfeited Tax                  | 424,702.10             |
| 250 | St. Louis County HRA           | 200,015.26             |
| 260 | CDBG Grant                     | 265,830.30             |
| 261 | CDBG Program Income            | 1,127.20               |
| 270 | HOME Grant                     | 21,329.09              |
| 281 | SLC Septic Loans               | 18,774.62              |
| 289 | ISTS Grant                     | 21,464.28              |
| 290 | Forest Resources               | 10,731.75              |
| 318 | 2013A Capital Improve Bond     | 1,206,092.50           |
| 319 | 2013B Capital Equipment Bond   | 727,475.00             |
| 320 | 2014A ARC Capital Improve Bond | 388,559.38             |
| 321 | 2013C Refunding 2004A & 2005A  | 1,612,825.00           |
| 322 | 2013D Refunding 2010A          | 503,612.50             |
| 324 | 2015B – Refunding 316-2008B    | 912,400.00             |
| 325 | 2015C – Capital Improve Bond   | 2,710,603.13           |
| 326 | 2016A – Capital Improve Bond   | 1,585,393.75           |
| 327 | 2016B Refunding 318-2013A      | 229,375.01             |
| 328 | 2018A Capital Improve Bond     | 758,991.09             |
| 400 | County Facilities              | 23,405.79              |
| 402 | Depreciation Reserve Fund      | 21,884.15              |
| 405 | Public Works Building Const.   | 8,461.95               |
| 407 | Public Works – Equipment       | 170,447.00             |
| 445 | 2018A – Virginia GSC-PW Cook   | 1,313,356.98           |
| 446 | 2016A – PW TST Bond            | 27,880.17              |
| 500 | Shoreline Sales                | 876,640.39             |
| 600 | Environmental Services         | 1,420,205.14           |
| 616 | On-Site Waste Water Division   | 48,606.44              |
| 715 | County Garage                  | 131,085.20             |
| 720 | Property Casualty Liability    | 12,043.87              |
| 730 | Workers Compensation           | 180,593.81             |
| 740 | Medical Dental Insurance       | 3,360,415.69           |
| 770 | Retired Employees Health Ins.  | 108.30                 |
|     |                                | <u>\$37,896,062.43</u> |

Adopted February 26, 2019. No. 19-145

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Lawrence E. Briski and Judy A. Briski of Chisholm, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF CHISHOLM

Lots 24, 25 and 26, Block 20

CHISHOLM

Parcel code: 020-0010-05940; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The applicants shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Lawrence E. Briski and Judy A. Briski of Chisholm, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,026.81, deed tax of \$6.69, deed fee of \$25, recording fee of \$46, and locks and hasps of \$18, for a total of \$2,122.50 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Adopted February 26, 2019. No. 19-146

**BY COMMISSIONER JEWELL:**

WHEREAS, The Purchasing Division has prepared bid specifications for new 2019 fleet vehicles; and

WHEREAS, Bids were received and compared with the State of Minnesota Contracts; and

WHEREAS, Local qualifying bids within \$350.00 of the State of Minnesota Contract prices will be awarded to local bidders; and

WHEREAS, Build-out dates are often announced with short lead times for placing orders; and

WHEREAS, Quantities are based upon the available funds for the purchase of 2019 fleet vehicles; and

WHEREAS, The total purchase price of the vehicles amounts to \$1,503,777.56 plus 6.5% motor vehicle sales tax of \$59,061.11 on taxable vehicles, for a total cost of \$1,562,838.67;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of 2019 fleet vehicles in accordance with the specifications of Bid No. 5483 and State of Minnesota Contract releases as follows:

- 1.0 Six (6) Sedans, Class IIA, Mid-size, 4 Door (Chevy Impala 1GX69) from Ranger Chevrolet, of Hibbing MN, at state contract price of \$21,222.96 each, delivered to Virginia Motor Pool for a total of \$127,337.76, plus 6.5% motor vehicle sales tax of \$1,379.49 per unit, for a total purchase price of \$135,614.70, payable from Fund 715, Agency 715001, Object Code 666100 (automobiles).
- 2.0 Five (5) Sedans, Class IIA, Mid-size, 4 Door (Chevy Impala 1GX69) from Ranger Chevrolet, of Hibbing MN, at state contract price of \$21,222.96 each, delivered to Duluth Motor Pool for a total of \$106,114.80, plus 6.5% motor vehicle sales tax of \$1,379.49 per unit, for a total purchase price of \$113,012.25, payable from Fund 715, Agency 715001, Object Code 666100 (automobiles).
- 3.0 One (1) Sport Utility Vehicle, AWD, 4 Door, (Chevrolet Traverse) from Ranger Chevrolet, of Hibbing MN, at their low specification bid price of \$29,326.00, delivered to Duluth Motor Pool for a total of \$29,326.00, plus 6.5% motor vehicle sales tax of \$1,906.19, for a total purchase price of \$31,232.19, payable from Fund 715, Agency 715001, Object Code 666200 (pickups/vans).
- 4.0 Eleven (11) Pickups, Extended Cab, 4x4, 1500, (GMC Sierra TK15753) from Ranger Chevrolet, of Hibbing MN, at their low specification bid price of \$26,449.00 each, delivered to Public Works Virginia for a total of \$290,939.00, plus 6.5% motor vehicle sales tax of \$1,719.19 per unit, for a total purchase price of \$309,850.09, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
- 5.0 One (1) Pickup, Extended Cab, 4x4, 2500, (Ford F250 W2B) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$29,806.00, delivered to Public Works Virginia for a total of \$29,806.00, plus 6.5% motor vehicle sales tax of \$1,937.39, for a total purchase price of \$31,743.39, payable from Fund 407, Agency 407001, Object Code 666200 (pickups/vans).
- 6.0 Five (5) Sedans, AWD, 4 Door, Police Package, Marked (Dodge Charger LDEE48) from Dodge of Burnsville, of Burnsville MN, at state contract price of \$23,518.00 each, delivered to the Public Safety Building in Duluth for a total of \$117,590.00, tax exempt, payable from Fund 100, Agency 129003, Object Code 666100 (automobiles).

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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- 7.0 One (1) SUV, AWD, 4 Door, Police Package, Unmarked (Ford Explorer Interceptor) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$32,709.00, delivered to the Public Safety Building in Duluth for a total of \$32,709.00, plus 6.5% motor vehicle sales tax of \$2,126.09, for a total purchase price of \$34,835.09, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 8.0 Two (2) SUVs, AWD, 4 Door, Police Package, Unmarked (Ford Explorer Interceptor) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$32,709.00 each, delivered to the Public Safety Building in Duluth for a total of \$65,418.00, plus 6.5% motor vehicle sales tax of \$2,126.09 per unit, for a total purchase price of \$69,670.18, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 9.0 Two (2) SUVs, AWD, 4 Door, Police Package, Unmarked (Ford Explorer Interceptor) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$32,709.00 each, delivered to the Public Safety Building in Duluth for a total of \$65,418.00, plus 6.5% motor vehicle sales tax of \$2,126.09 per unit, for a total purchase price of \$69,670.18, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 10.0 Eight (8) SUVs, AWD, 4 Door, Police Package, Marked (Ford Explorer Interceptor) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$33,079.00 each, delivered to the Public Safety Building in Duluth for a total of \$264,632.00, tax exempt, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 11.0 Three (3) SUVs, AWD, 4 Door, Police Package, Marked (Chevrolet Tahoe) from Ranger Chevrolet, of Hibbing MN, at their low specification bid price of \$35,708.00 each, delivered to the Public Safety Building in Duluth for a total of \$107,124.00, tax exempt, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 12.0 Two (2) SUVs, AWD, 4 Door, Police Package, Marked (Chevrolet Tahoe) from Ranger Chevrolet, of Hibbing MN, at their low specification bid price of \$35,708.00 each, delivered to the Public Safety Building in Duluth for a total of \$71,416.00, tax exempt, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 13.0 One (1) Pickup, Extended Cab, 4WD, 4 Door, Marked (Ford F150 Responder) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$34,384.00, delivered to the Public Safety Building in Duluth for a total of \$34,384.00, tax exempt, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 14.0 One (1) Pickup, Extended Cab, 4WD, 4 Door, Unmarked (Ford F150 Responder) from Ford of Hibbing, of Hibbing MN, at their low specification bid price of \$33,683.00, delivered to the Public Safety Building in Duluth for a total of \$33,683.00, plus 6.5% motor vehicle sales tax of \$2,189.40, for a total purchase price of \$35,872.40, payable from Fund 100, Agency 129003, Object Code 666200 (pickups/vans).
- 15.0 Two (2) Pickups, Extended Cab, 4WD, 4 Door (Chevrolet 1500 CK15753) from Ranger Chevrolet, of Hibbing MN, at their low specification bid price of \$25,576.00 each, delivered to Public Works Pike Lake for a total of \$51,152.00, plus 6.5% motor vehicle sales tax of \$1,662.44 per unit, for a total purchase price of \$54,476.88, payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans).
- 16.0 Three (3) Pickups, Extended Cab, 4WD, 4 Door (Chevrolet 1500 CK15753) from Ranger Chevrolet, of Hibbing MN, at their low specification bid price of \$25,576.00 each, delivered to Public Works Virginia for a total of \$76,728.00, plus 6.5% motor vehicle sales tax of \$1,662.44 per unit, for a total purchase price of \$81,715.32, payable from Fund 240, Agency 241007, Object Code 666200 (pickups/vans).

Unanimously adopted February 26, 2019. No. 19-146

At 9:52 a.m., February 26, 2019, Commissioner Nelson, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**MARCH, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 5, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 5<sup>th</sup> day of March 2019, at 9:38 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 5. Absent: Frank Jewell - 1. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence to for all those victims of senseless wars and for victims of poverty and violence, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Sam Haddad, of Duluth, discussed concerns he had regarding county hiring practices. Ken Buehler, of Northern Lights Express, invited the Board to attend an event being held at the St. Louis County Heritage and Arts Center on March 11, 2019, to recognize potential Northern Lights Express (NLX) funding. Mr. Buehler highlighted potential funding sources and mentioned that the project is supported by Mayor Larson of Duluth and Mayor Paine of Superior.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; five yeas, zero nays, one absent (Jewell).

Commissioner Olson, supported by Commissioner Nelson, moved to approve the apportionment of the 2018 Land and Minerals Department proceeds in the amount of \$958,441.76; and further, that the transfer from the Land Department to Economic Development – Blight be reduced from \$600,000 to \$400,000. After further discussion, the motion passed; five yeas, zero nays, one absent (Jewell). Resolution No. 19-171.

Commissioner Nelson, supported by Commissioner Olson, moved to consider a resolution in support the passage of legislation to fund the Good Food Access Fund; the item had not been to Committee of the Whole. The motion passed; five yeas, zero nays, one absent (Jewell).

Commissioner Nelson, supported by Commissioner Olson, moved to support the passage of legislation to fund the Good Food Access Fund. Deputy Administrator Brian Fritsinger said that there is bipartisan support for funding and the fund is designed to increase access to healthy and affordable foods. After further discussion, the motion passed; five yeas, zero nays, one absent (Jewell). Resolution No. 19-172.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-90, Expansion Grant of the Healthy Families America Home-Visiting Model and Rescind County Board Resolution No. 18-407.—61006

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-96, Confirmation of Appointment – Mine Inspector.—61007

Special sales of state tax forfeited land approved during 2019.—61008

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 19-95R, 2018 Land and Minerals Department Proceeds Apportionment.—61009

Kevin Gray, County Administrator, submitting Board Letter No. 19-100, Support for State Good Food Access Fund Legislation.—61010

Agreement for Professional Services between St. Louis County and April Benedict for assistance in development of electronic processes, develop projects in the Maintenance Capital Improvement Plan (CIP) for right-of-way clearing, etc., and ongoing Maximo segment development during the period January 2, 2019, to December 31, 2019.—19-189

Cooperative Agreement No. 19 7227 4893 RA between St. Louis County and United States Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) to resolve damage to roads, bridges, culverts and rights-of-way caused by beavers and their dams during the period October 22, 2018, to December 31, 2019.—19-190

Purchase of Service Agreement, Contract No. 16480, between St. Louis County and Occupational Development Center, Inc., Thief River Falls, MN, for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—19-191

Purchase of Service Agreement, Contract No. 16536, between St. Louis County and Duluth Electrical Contracting, Inc., Duluth, MN, for Environmental Accessibility Adaptations.—19-192

Purchase of Service Agreement, Contract No. 16584, between the St. Louis County Board of Commissioners and Arrowhead Regional Corrections, Duluth, MN, for Children's Mental Health Screening during the period January 1, 2019, to December 31, 2019.—19-193

Addendum No. 16311A between St. Louis County and Mesabi Family YMCA for childcare, meeting location space for Circles of Security training, and food during the period January 1, 2018, through December 31, 2018.—19-194

Agreement No. 16603 between St. Louis County and Mesabi Family YMCA for childcare, meeting location space for Circles of Security training, and food during the period January 1, 2019, to December 31, 2019.—19-195

Purchase of Service Agreement, Contract No. 16490, between St. Louis County and Occupational Development Center, Inc., Thief River Falls, MN, for Extended Employment Services during the period January 1, 2019, to December 31, 2020.—19-196

Purchase of Service Agreement, Contract No. 16573, between St. Louis County and Soar Career Solutions (SOAR), Duluth, MN, for Statewide Minnesota Family Investment Program (MFIP) Employment Services and Diversionary Work Program (DWP) Services during the period January 1, 2019, to December 31, 2019.—19-197

Purchase of Service Agreement, Contract No. 16601, between St. Louis County and Bois Forte

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Reservation, Nett Lake, MN, for Family-Based Counseling and Life Management Skills services during the period January 1, 2019, to December 31, 2020.—19-198

Purchase of Service Agreement, Contract No. 16586, between St. Louis County and Fond du Lac Reservation, Cloquet, MN, for Family-Based Counseling and Life Management Skills services during the period January 1, 2019, to December 31, 2020.—19-199

Purchase of Service Agreement, Contract No. 16616, between St. Louis County and North Homes Children and Family Services (NHCFS), Grand Rapids, MN, for Child Protective Services and Court-Ordered Supervised Visitation and Related Services during the period January 1, 2019, to December 31, 2019.—19-200

Cooperative Agreement between St. Louis County and Lake County for 2019 Maintenance Striping Project (CP 0000-275368).—19-201

State of Minnesota Joint Powers Agreement between the Minnesota Indian Affairs Council and St. Louis County for archaeologist and osteologists services for use on a County project (CP 0090-429966) where known or suspected American Indian human remains are, or may be identified and recovered, during the period February 1, 2019, to June 30, 2019, or until obligations are satisfactorily fulfilled.—19-202

Agreement between the County of St. Louis and the City of Rice Lake for the Chicago Avenue Road Reconstruction & Water Main Construction Project (CP 0000-432960/SAP 069-596-012 & CP 0000-4339840-388269).—19-203

Cooperative Agreement between St. Louis County and the City of Babbitt for 2019 Maintenance Striping Project (CP 0000-275368).—19-204

Agreement for Services between the County of St. Louis and Braun Intertec Corporation Duluth, MN, for Engineering Services for geotechnical investigations/evaluations, asbestos testing and material testing on an on-call basis, during the period February 1, 2019, to December 31, 2020.—19-205

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for Aggregate Base, Aggregate Base Stabilization and Calcium Chloride on various roads in Pike Township and Unorganized Township 57-16 (CP 0095-398669 Low).—19-206

Third Amendment to Agreement for Professional Services (Damion No. 2011-006755, 2014-009130, 2016-010365) between St. Louis County and Robert M. Olen, Duluth, MN, for Horticulture Education Services, for the period January 1, 2019, to December 31, 2019.—19-207

Addendum to 2019-2021 Memorandum of Agreement between the University of Minnesota and St. Louis County to provide Extension programs locally and employing County Extension staff.—19-208

Purchase of Service Agreement, Contract No. 16447, between St. Louis County and Dale Dodge, Ely, MN, for Chore Services during the period July 1, 2018, to December 31, 2018.—19-209

Purchase of Service Agreement, Contract No. 16545, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-210

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Purchase of Service Agreement, Contract No. 16581, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-211

Purchase of Service Agreement, Contract No. 16589, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period December 26, 2018, to December 31, 2018.—19-212

Purchase of Service Agreement, Contract No. 16591, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-213

Purchase of Service Agreement, Contract No. 16609, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-214

Purchase of Service Agreement, Contract No. 16612, between St. Louis County and Gene Vanderscheuren, Proctor, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-215

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53598, between St. Louis County and Homebee Adult Foster Care, Duluth, MN.—19-216

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53599, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN.—19-217

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53441, between St. Louis County and Bailey Foster Care, Floodwood, MN.—19-218

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53601, between St. Louis County and A&E Homes, Inc., Duluth, MN.—19-219

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53602, between St. Louis County and Drew Shaine, LLC, Duluth, MN.—19-220

Agreement for Professional Services between St. Louis County and John Gellatly, Duluth, MN, for assessment services during the period February 19, 2019, to February 18, 2020.—19-221

Upon motion by Commissioner Nelson, supported by Commissioner McDonald, resolutions numbered 19-148 through 19-170, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of February 26, 2019, are hereby approved.

Adopted March 5, 2019. No. 19-148

WHEREAS, St. Louis County is within a designated Mental Health Professional Shortage area and has the eighth highest suicide rate in Minnesota; and

WHEREAS, The Minnesota Department of Health (MDH) has made available grant funds for a Community-Based Suicide Prevention grant; and



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The Public Health and Human Services Department (PHHS) is working with community partners in northern St. Louis County in suicide prevention activities; and  
WHEREAS, PHHS wishes to pursue grant funding from the MDH up to \$100,000 annually for the period July 1, 2019, through June 30, 2023, for community-based suicide prevention initiatives;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to make application to the Minnesota Department of Health for a Community-Based Suicide Prevention grant for the amount up to \$100,000 annually for the period July 1, 2019, through June 30, 2023.  
Adopted March 5, 2019. No. 19-149

WHEREAS, The Minnesota Department of Health has made funds available for local public health departments and community organizations to expand or establish evidence-based home visiting models; and

WHEREAS, The Carlton-Cook-Lake-St. Louis Community Health Board (CHB) has been selected as a recipient to expand the Healthy Families America program across the counties of Carlton, Lake and St. Louis; and

WHEREAS, CHB has been awarded \$2,085,743 for the grant period May 1, 2018, through December 31, 2022; and

WHEREAS, The Medical Assistance payment rate has increased to \$140 per visit for family home visits by a public health nurse and this revenue for increased cases is part of the proposed budget adjustment for 2018-2022; and

WHEREAS, Carlton County has made funds available to expand the evidence-based home visiting model; and

WHEREAS, CHB has requested to enter into a contract and award the St. Louis County Public Health and Human Services Department up to \$358,473 for the period May 1, 2018, through June 30, 2019, and up to \$1,398,774 for the full grant period of May 1, 2018, through December 31, 2022;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept Healthy Families America Expansion Grant funds through a contract with the Carlton-Cook-Lake-St. Louis Community Health Board in the amount of \$358,473 and \$14,253 from Carlton County for the period May 1, 2018, through June 30, 2019;

RESOLVED FURTHER, That the St. Louis County Board authorizes the addition of one (1) 1.0 FTE Public Health Nurse position and one (1) 1.0 FTE Public Health Program Coordinator position with this grant funding;

RESOLVED FURTHER, That these two positions will be designated with grant-funding and will be eliminated when the funding is discontinued;

RESOLVED FURTHER, That County Board Resolution No. 18-407 is hereby rescinded.

Budget Reference:

HFA EBHV: 5/1/2018 – June 30, 2019: \$358,473

Fund 230, Agency 233999, Grant 23331, Object 610000, Year 2018

Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2018

Fund 230, Agency 233999, Grant 23331, Object 633100, Year 2018

Fund 230, Agency 233999, Grant 23331, Object 640200, Year 2018

Fund 230, Agency 233999, Grant 23331, Object 637900, Year 2018

Fund 230, Agency 233999, Grant 23331, Object 530500, Year 2018

Fund 230, Agency 233999, Grant 23331, Object 584200, Year 2018

HFA EBHV: 7/1/2019 – 6/30/2020: \$289,297

Fund 230, Agency 233999, Grant 23331, Object 610000, Year 2019

Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2019

Fund 230, Agency 233999, Grant 23331, Object 633100, Year 2019

Fund 230, Agency 233999, Grant 23331, Object 640200, Year 2019

Fund 230, Agency 233999, Grant 23331, Object 637900, Year 2019

Fund 230, Agency 233999, Grant 23331, Object 530500, Year 2019

Fund 230, Agency 233999, Grant 23331, Object 584200, Year 2019

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HFA EBHV: 7/1/2020 – 6/30/2021: \$295,165  
Fund 230, Agency 233999, Grant 23331, Object 610000, Year 2020  
Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2020  
Fund 230, Agency 233999, Grant 23331, Object 633100, Year 2020  
Fund 230, Agency 233999, Grant 23331, Object 640200, Year 2020  
Fund 230, Agency 233999, Grant 23331, Object 637900, Year 2020  
Fund 230, Agency 233999, Grant 23331, Object 530500, Year 2020  
Fund 230, Agency 233999, Grant 23331, Object 584200, Year 2020  
HFA EBHV: 7/1/2021 – 12/30/2022: \$455,839  
Fund 230, Agency 233999, Grant 23331, Object 610000, Year 2021  
Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2021  
Fund 230, Agency 233999, Grant 23331, Object 633100, Year 2021  
Fund 230, Agency 233999, Grant 23331, Object 640200, Year 2021  
Fund 230, Agency 233999, Grant 23331, Object 637900, Year 2021  
Fund 230, Agency 233999, Grant 23331, Object 530500, Year 2021  
Fund 230, Agency 233999, Grant 23331, Object 584200, Year 2021  
Adopted March 5, 2019. No. 19-150

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and  
WHEREAS, PHHS and the Human Resources Department conducted such a review when an Information Specialist I position became vacant serving the south Adult Services Division and determined that reallocation to a Social Service Specialist was appropriate; and  
WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist I position (Position code 0411-027, Civil Service Basic Unit Pay Plan, Pay Grade B04) to a 1.0 FTE Social Service Specialist (Civil Service Basic Unit Pay Plan, Pay Grade B13) in the Public Health and Human Services Department, resulting in an increase of \$8,249, to be accounted for in Fund 230, Agency 232005, Object 610100.  
Adopted March 5, 2019. No. 19-151

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Minnesota Department of Transportation (MnDOT) for a fund swap with Cook County under Agreement No. 1033245;  
RESOLVED FURTHER, That pursuant to Minn. Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept, as its agent, federal aid funds which may be made available for eligible transportation related projects;  
RESOLVED FURTHER, That the Chairman and Auditor are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1033245”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.  
Adopted March 5, 2019. No. 19-152

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:  
CP 0025-275599, SAP 069-625-014(Low) TST; and  
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 14, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u> | <u>AMOUNT</u>  |
|-----------------------|----------------|----------------|
| KGM Contractors, Inc. | 9211 Hwy. 53   | \$2,945,649.43 |

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Angora, MN 55703

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |                |
|--|----------------|
| Fund 204, Agency 204121, Object 652806 SAP 069-625-014 | \$1,283,405.93 |
| Fund 220, Agency 220528, Object 652700 SAP 069-703-014 | \$ 715,025.60  |
| Fund 220, Agency 220484, Object 652700 SAP 069-703-015 | \$ 494,102.40  |
| Fund 220, Agency 220531, Object 652700 CP 0000-439147  | \$ 312,267.50  |
| Fund 200, Agency 201001, Object 651100 MP 0062-433478  | \$ 140,848.00  |

With additional revenue budgeted for expense:

|   |              |
|---|--------------|
| City of Virginia Fund 220, Agency 220531, Object 551505 | \$312,267.50 |
|---|--------------|

Adopted March 5, 2019. No. 19-153

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0030-352337, SAP 069-630-003; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 14, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>                | <u>ADDRESS</u>                       | <u>AMOUNT</u> |
|----------------------------------|--------------------------------------|---------------|
| Hawkinson Construction Co., Inc. | PO Box 278<br>Grand Rapids, MN 55744 | \$497,038.21  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220274, Object 652700, \$497,038.21.

Adopted March 5, 2019. No. 19-154

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-275392, SAP 069-030-040 (Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 21, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                      | <u>AMOUNT</u>  |
|-----------------------|-------------------------------------|----------------|
| Century Fence Company | PO Box 277<br>Forest Lake, MN 55025 | \$1,036,589.39 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |                |
|--|----------------|
| Fund 220, Agency 220501, Object 652700 | \$1,036,589.39 |
|--|----------------|

With additional revenue budgeted for expense:

|  |             |
|--|-------------|
| Lake County Fund 220, Agency 220501, Object 551508 | \$75,351.60 |
|--|-------------|

Adopted March 5, 2019. No. 19-155

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0044-243854, SAP 069-644-027; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on February 21, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>      | <u>ADDRESS</u>     | <u>AMOUNT</u>  |
|------------------------|--------------------|----------------|
| Redstone Construction, | 2183 Hwy. 65 North | \$1,000,054.05 |

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LLC Mora, MN 55051  
RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220534, Object 652700.  
Adopted March 5, 2019. No. 19-156

WHEREAS, The Public Works Department's equipment budget includes replacement of tandem axle diesel trucks for snow and ice control and gravel hauling; and  
WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack Granite due to its quality, department experience, savings in inventory, and mechanic familiarity; and  
WHEREAS, Twin Cities Mack & Volvo Trucks of Roseville, MN, responded with the state contract price for six (6) Mack Granite tandem axle diesel trucks of \$721,992.00, plus 6.5% state sales tax of \$46,929.48, plus Vehicle Excise Tax of \$120.00, for a total cost of \$769,041.48;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of six (6) 2019 Mack Granite tandem axle diesel trucks from Twin Cities Mack & Volvo Trucks of Roseville, MN, for a total cost of \$769,041.48, payable from Fund 407, Agency 407001, and Object 666300.  
Adopted March 5, 2019. No. 19-157 ***Rescinded by Resolution No. 19-228, dated April 16, 2019.***

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquor is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60968:  
Ely Nordic Ski Club d/b/a Hidden Valley Chalet, Morse Township, change of board members, renewal.  
Adopted March 5, 2019. No. 19-158

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquor is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60968:  
Melrude Whistle Stop, LLC d/b/a Melrude Whistle Stop, LLC, Ellsburg Township, renewal.  
Adopted March 5, 2019. No. 19-159

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated February 15, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted March 5, 2019. No. 19-160

WHEREAS, The Human Resources Department periodically reviews job classifications which are no longer being used and are not anticipated to be needed again in the foreseeable future; and  
WHEREAS, The Civil Service Commission approved one (1) classified job class for abolishment at their February 11, 2019 Civil Service Commission meeting; and  
WHEREAS, The Human Resources Department recommends that the County Board approve the abolishment of the following job class: Micrographic Production Operator;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes abolishing the job classification title: Micrographic Production Operator, effective immediately.  
Adopted March 5, 2019. No. 19-161  
RESOLVED, That the St. Louis County Board confirms the appointment of Derek P. Harbin as the St. Louis County Mine Inspector, Civil Service Supervisory bargaining unit, pay grade E24, step 1, \$28.01/hour, for a (3) three-year term, effective March 26, 2019, through March 25, 2022;  
RESOLVED FURTHER, That the Mine Inspector, before entering upon duties, shall take and

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subscribe the oath required, as stipulated in Minn. Stat. § 180.02.

Adopted March 5, 2019. No. 19-162 *Rescinded by Resolution No. 19-237, dated April 16, 2019.*

WHEREAS, County Administration has been working with the County Board Depot Subcommittee and tenants of the St. Louis County Heritage and Arts Center to transition to a new executive director model for overall management of the Heritage and Arts Center; and

WHEREAS, The county advertised a Request for Proposals in 2018 to contract for these services; that process concluded with Oneida being awarded a 6-month contract for a transition period to enable the County to appoint an administrative assistant in the unclassified service to serve as executive director under the direction of County Administration; and

WHEREAS, With input from Depot tenants, the Human Resources Department assisted County Administration and the Depot Subcommittee in developing a job description in the unclassified service to perform this function; and

WHEREAS, The new Heritage and Arts Center Director will be an administrative assistant in County Administration and responsible for the overall administration of the Heritage and Arts Center; and

WHEREAS, Human Resources has determined that the Heritage and Arts Center Director classification should be allocated to Grade A21 of the Management Compensation Plan;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the new unclassified Heritage and Arts Center Director classification in the Management Compensation Plan, Grade A21 (\$67,808 - \$91,042);

RESOLVED FURTHER, That the Board authorizes the reallocation of a vacant 1.0 FTE Management Analyst II (Position Code 0811-001, Confidential Unit, Grade B22) to the Heritage and Arts Center Director classification (Management Compensation Plan, Grade A21);

RESOLVED FURTHER, That the projected budgetary increase of the position reallocation is \$13,382 annually, payable from Fund 100, Agency 104001.

Adopted March 5, 2019. No. 19-163

WHEREAS, Enbridge Energy, Limited Partnership, has requested a non-exclusive easement across state tax forfeited land to install a cathodic protection system to provide corrosion protection for an existing pipeline; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive easement for a cathodic protection system to Enbridge Energy, Limited Partnership, across state tax forfeited lands as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$230 land use fee, \$150 administration fee, and \$46 recording fee, for a total of \$426 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 5, 2019. No. 19-164

WHEREAS, Lake Country Power has requested a non-exclusive utility easement across state tax forfeited land to extend underground utility service to an Enbridge site; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Lake Country Power over, under and across state tax forfeited land as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$6,200 land use fee, \$150 administration fee, and \$46 recording fee, for a total of \$6,396 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 5, 2019. No. 19-165

WHEREAS, Lake Country Power has requested a non-exclusive utility easement across state tax

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forfeited land to secure easement for an existing powerline; and  
WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Lake Country Power over, under and across state tax forfeited land as described in County Board File No. 60963;  
RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$13,500 land use fee, \$150 administration fee and \$46 recording fee, for a total of \$13,696 to be deposited into Fund 240 (Forfeited Tax Fund).  
Adopted March 5, 2019. No. 19-166

WHEREAS, Andrew Park has requested a road right-of-way easement across state tax forfeited land; and  
WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a road right-of-way easement to Andrew Park across state tax forfeited lands as described in County Board File No. 60963;  
RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$5,190 land use fee, \$130.64 timber damage, \$400 administration fee, plus \$46 recording fee, for a total of \$5,766.64 to be deposited into Fund 240 (Forfeited Tax Fund).  
Adopted March 5, 2019. No. 19-167

WHEREAS, The City of Duluth has requested a drainage and utility easement for utility, storm water and drainage purposes on state tax forfeited property for existing storm water infrastructure; and  
WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts and will not conflict with public use of land; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a drainage and utility easement to the City of Duluth on state tax forfeited lands as described in County Board File No. 60963;  
RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$150 administration fee, to be deposited into Fund 240 (Forfeited Tax Fund).  
Adopted March 5, 2019. No. 19-168

WHEREAS, Independent School District No. 704 (Proctor) has requested to purchase the following described state tax forfeited land for an addition to the District's athletic site:  
Legal: TRACT 14, MISSABE PARK ADDITION TO PROCTOR MIDWAY  
Parcel Code: 450-0090-00140  
LDKey: 123288; and  
WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and  
WHEREAS, This parcel of land has been classified as 'non-conservation' land pursuant to Minn. Stat. § 282.01; and  
WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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forfeited land, as described, to Independent School District No. 704 (Proctor) for the price of \$3,100 plus the following fees: 3% assurance fee of \$93, deed fee of \$25, deed tax of \$10.23, and recording fee of \$46, for a total of \$3,274.23 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction, the state tax forfeited land described here if Independent School District No. 704 does not purchase the land by September 5, 2019.

Adopted March 5, 2019. No. 19-169

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted March 5, 2019. No. 19-170

**BY COMMISSIONER OLSON:**

WHEREAS, The St. Louis County Land and Minerals Department generates revenue by sales of land, timber stumpage, gravel, peat, easements and lease fees from a variety of land uses; and

WHEREAS, There are net proceeds available from this revenue generated, after the allowable expenditures of the Land and Minerals Department in carrying out its activities; and

WHEREAS, The 2018 Adopted Budget included a transfer of \$600,000 from the Land Department to Economic Development – Blight; and

WHEREAS, The blight transfer is recommended to be reduced from \$600,000 to \$400,000; and

WHEREAS, Minn. Stat. § 282.08 specifies the apportionment formula the county is to use in determining the allowable use and transfer of these remaining funds (net proceeds), which in 2018 is \$958,441.76;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the following apportionment of the \$958,441.76 of net proceeds:

| <b>Net Proceeds of the Forfeited Tax Sale Fund</b>   | <b>\$</b>           | <b>Accounting Detail</b> |
|--|---------------------|--------------------------|
| 30% of the balance is to support memorial forests investments and to maximize the apportionment to school districts, cities and towns.                                   | \$287,532.53        | 290-590100               |
| 20% (Minnesota Law, 2002, Chapter 390, Sec. 39, Subd. 3):  |                     |                          |
| Community and Economic Development Abatement account, to further efforts in partnering with cities and townships for business and housing development and redevelopment. | \$146,688.35        | 178-311428               |
| Improvements and maintenance for the lodge, boardwalk, and other camp facilities at Camp Esquagama   | \$45,000.00         | 100-102006               |
| 40% St. Louis County for capital projects  | \$191,688.35        | 400-400023               |
| 40% Schools Fund   | \$191,688.35        | 910                      |
| 20% Cities and Towns Fund  | \$95,844.18         | 908                      |
| <b>Total</b>   | <b>\$958,441.76</b> |                          |

RESOLVED FURTHER, That the transfer from the Land Department to Economic Development – Blight be reduced from \$600,000 to \$400,000.

Unanimously adopted March 5, 2019. No. 19-171

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**BY COMMISSIONER NELSON:**

WHEREAS, Recent studies have shown that a significant portion of St. Louis County exists within a so-called food desert — a location where residents lack easy access to healthy and affordable foods; and

WHEREAS, People who live in these areas have significantly higher rates of heart disease, type 2 diabetes and other chronic illnesses; and

WHEREAS, In 2016, bipartisan legislation was approved by the Minnesota Legislature to create and provide seed money for what has become known as the Minnesota Good Food Access Fund; and

WHEREAS, The Fund was created to provide resources such as grants, low-cost loans, and technical support for food-related enterprises; and

WHEREAS, HF436 and SF1354 have been introduced in the Minnesota Legislature to increase funding for the Good Food Access Fund to \$2.5 million per year; and

WHEREAS, Such legislation will positively impact the future of the Good Food Access Fund and provide increased opportunity to improve the health of our citizens, provide greater access to healthy foods and enhance the economic development effects associated with food providers;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the passage of legislation to fund the Good Food Access Fund.

Unanimously adopted March 5, 2019. No. 19-172

At 10:03 a.m., March 5, 2019, Commissioner Olson, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; five yeas, zero nays, one absent (Jewell).

At the conclusion of the meeting, the Board toured the Life House Youth Center, located at 102 W. 1st Street, Duluth, Minnesota.

Patrick Boyle, Chair of the Board  
of County Commissioners  
Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 12, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 12<sup>th</sup> day of March 2019, at 9:34 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence to for all those victims of abuse, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Sam Haddad, of Duluth, distributed various documentation to the Board and discussed concerns he had with the safety investigation regarding a 2011 accident that took place on a St. Louis County job site. Mr. Haddad said that he was not interviewed by the Safety Department and felt the supervisor tampered with witnesses. Susie Green, of Duluth, gave a presentation regarding African Heritage on the Hill.

At 9:51 a.m., a public hearing was conducted pursuant to Resolution No. 19-142, adopted February 26, 2019, to consider issuance of an off-sale intoxicating liquor license to Authentic Properties, LLC d/b/a Eagle's Nest Resort, Fredenberg Township. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Nelson asked Rachel Wexler, of Authentic Property Investments, LLC, if she had read all liquor license requirements and if she will abide by them; Ms. Wexler responded yes. Chair Boyle asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 9:56 a.m., Commissioner Jewell, supported by Commissioner Nelson, moved to close the public hearing. The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve granting the off-sale intoxicating liquor license to Authentic Property Investments, LLC d/b/a Eagle's Nest Resort, Fredenberg Township. The motion passed; six yeas, zero nays. Resolution No. 19-188.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the consent agenda. Chair Boyle indicated that he would abstain from the consent agenda vote. The motion passed; five yeas, zero nays, one abstention (Boyle).

Commissioner Olson, supported by Commissioner Nelson, moved to hold a closed meeting of the Committee of the Whole after the County Board meeting held on March 12, 2019, in the St. Louis County Courthouse, Duluth, MN, for the purpose of discussing labor negotiations in accord with Minn. Stat. § 13D.03, and that no other pending public business will be discussed at this closed session. The motion passed; six yeas, zero nays. Resolution No. 19-189.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-107, Public Health and Human Services Advisory Committee Appointments.—61011

Kevin Gray, County Administrator, Mark Rubin, County Attorney, Nancy Nilsen, County Auditor/Treasurer, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-108, Deferred Compensation Plan Document Update.—61012

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Kevin Gray, County Administrator, submitting Board Letter No. 19-112, Calling for a Closed Session of the Committee of the Whole for Labor Negotiations.—61013

Sam Haddad, of Duluth, MN, submitting documents regarding an accident that took place in 2011.—61014

Service contract between the County of St. Louis and Scalzo Architects, Duluth, MN, for the Jail Intake Booking Planning Study.—19-222

Purchase of Service Agreement, Contract No. 16607, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for temporary emergency housing for homeless individuals to escape temperatures falling below 32 degrees Fahrenheit, for the term January 15, 2019, to April 30, 2019.—19-223

Agreement for Professional Services between the County of St. Louis and MSA Professional Services, Inc., Baraboo, WI, for general engineering services on St. Louis County roads on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-224

Agreement for Services between the County of St. Louis and MSA Professional Services, Inc., Baraboo, WI, for wetland delineation on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-225

Settlement Agreement by and among the Minnesota Democratic-Farmer-Labor Party, Kevin Z. Gray and St. Louis County concerning *Minnesota Democratic-Farmer-Labor Party v. Gray*, Case No. 69DU-CV-18-2895.—19-226

Purchase of Service Agreement, Contract No. 16617, between St. Louis County and Lincoln Park Children & Families Collaborative (LPCFC), Duluth, MN, for Child Protective and Court-Ordered Supervised Visitation and Related Services during the period January 1, 2019, to December 31, 2019.—19-227

Cooperative Agreement between St. Louis County and the City of Ely for a Traffic Signal Painting Project (CP 0000-439323).—19-228

Cooperative Agreement between the County of St. Louis and the City of Duluth to construct and maintain decorative street lights on County State Aid Highway (CSAH) 9/Woodland Avenue & Calvary Road (SAP 069-609-043, CP 0009-275996).—19-229

Cooperative Agreement between the Township of Fredenberg and the County of St. Louis for a crack seal project on Bear Island Road (CP 0000-278673).—19-230

Agreement for Professional Services between St. Louis County and South St. Louis Soil and Water Conservation District for general services during the period January 1, 2019, to December 31, 2019.—19-231

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Key Asset Information Services, Inc., Houston, TX.—19-232

Upon motion by Commissioner Nelson, supported by Commissioner Olson, resolutions numbered 19-173 through 19-187, as submitted on the consent agenda, were unanimously adopted as follows (Chair Boyle abstained):

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 5, 2019, are hereby approved.

Adopted March 12, 2019. No. 19-173

WHEREAS, The purpose of the Public Health and Human Services (PHHS) Advisory Committee is to seek input about the PHHS delivery system and make recommendations to the St. Louis County Board and the Department relative to the service needs of the community; and

WHEREAS, The following terms expired on December 31, 2018, and the Commissioner of the respective district recommends the following reappointments:

|                |            |                                |
|----------------|------------|--------------------------------|
| Kevin Walsh    | District 2 | term to expire 12/31/2021      |
| Cindy Lustig   | District 4 | term to expire 12/31/2021      |
| John Soghigian | District 4 | term to expire 12/31/2021      |
| Tina Welsh     | At Large   | term to expire 12/31/2021; and |

WHEREAS, Commissioner Olson has proposed Deb Smith be appointed to the PHHS Advisory Committee representing District 3 and she is willing to serve, with the term to expire on December 31, 2021; and

WHEREAS, Commissioner McDonald has proposed Cathy Chavers be appointed to the PHHS Advisory Committee as a Bois Forte representative and she is willing to serve, with the term to expire on December 31, 2020; and

WHEREAS, There remains four (4) vacancies on the Committee and it is advisable to advertise for these vacancies;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board makes the following appointments to the Public Health and Human Services Advisory Committee:

|                |            |                            |
|----------------|------------|----------------------------|
| Kevin Walsh    | District 2 | term to expire 12/31/2021  |
| Deb Smith      | District 3 | term to expire 12/31/2021  |
| Cindy Lustig   | District 4 | term to expire 12/31/2021  |
| John Soghigian | District 4 | term to expire 12/31/2021  |
| Tina Welsh     | At Large   | term to expire 12/31/2021  |
| Cathy Chavers  | Bois Forte | term to expire 12/31/2020; |

RESOLVED FURTHER, That the Board authorizes the County Auditor to advertise four (4) vacancies county-wide to secure a list of interested and qualified persons to fill openings (two vacancies in District 1, one vacancy in District 5, and one vacancy in District 6) on the Public Health and Human Services Advisory Committee.

Adopted March 12, 2019. No. 19-174

RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to execute an amended contract with Braun Intertec Corp. of Hibbing, MN, and any further amendments authorized by the County Attorney, whereby the County will revise the termination date to December 31, 2019, and increase the costs of the services for additional material inspection and testing for the construction of the Cook Maintenance Facility, CP 0000-269063. The total cost of these additional services is \$30,000.00, and the total contract cost shall not exceed \$114,684.00, payable from Fund 405, Agency 405069, Object 660265.

Adopted March 12, 2019. No. 19-175

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Hermantown for bituminous paving on Maple Grove Road (County State Aid Highway 6) under project number CP 0006-453083 as part of the City of Hermantown sanitary sewer project whereby St. Louis County will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package through Fund 200, Agency 203543, Object 652800.

Adopted March 12, 2019. No. 19-176

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, Minn. Stat. § 471.38, Subdivision 3a, used to only require school boards to annually delegate authority to a designated business administrator or chief financial officer or the officer's designee(s) to make electronic funds transfers; and

WHEREAS, Minn. Stat. § 471.38, Subdivision 3a, has now been updated to require all local governing boards to annually delegate authority to a designated business administrator or chief financial officer or the officer's designee(s) to make electronic funds transfers;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby delegates authority to the County Auditor and Auditor designees to make Electronic Funds Transfers.

Adopted March 12, 2019. No. 19-177

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted March 12, 2019. No. 19-178

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated March 1, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted March 12, 2019. No. 19-179

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for permit authorizing the consumption and display of intoxicating liquor is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60968:

Vernon Skoglund d/b/a Silver Fox Lodge, Gnesen Township, renewal.

Adopted March 12, 2019. No. 19-180

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

**January 2019**

|     |                                    |              |
|-----|------------------------------------|--------------|
| 100 | General Fund                       | 8,794,996.33 |
| 148 | Volunteer Fire Departments         | 279,806.70   |
| 149 | Personal Service Fund              | 3,454.98     |
| 150 | Sheriff's Nemesis Fund Group       | 501,892.79   |
| 160 | MN Trail Assistance                | 63,531.03    |
| 167 | Attorney's Forfeitures             | 3,940.00     |
| 168 | Sheriff's State Forfeitures        | 775.25       |
| 169 | Attorney Trust Accounts – VW       | 1,440.49     |
| 170 | Boundary Waters – Forfeiture       | 8,286.58     |
| 173 | Emergency Shelter Grant            | 26,526.93    |
| 176 | Revolving Loan Fund                | 251.93       |
| 178 | Economic Development – Tax Forfeit | 30,331.48    |
| 179 | Enhanced 9-1-1                     | 11,972.89    |
| 180 | Law Library                        | 22,969.44    |
| 183 | City/County Communications         | 309.77       |
| 184 | Extension Service                  | 126,956.86   |
| 200 | Public Works                       | 2,768,484.29 |
| 204 | Local Option Transit Sales Tax     | 62,434.63    |
| 210 | Road Maint – Unorg. Townships      | 113.92       |
| 220 | State/Federal Road Aid             | 178,238.30   |
| 230 | Public Health & Human Services     | 7,253,848.26 |
| 240 | Forfeited Tax                      | 605,142.58   |

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|     |                                    |                 |
|-----|------------------------------------|-----------------|
| 260 | CDBG Grant                         | 498,237.52      |
| 270 | HOME Grant                         | 140,192.81      |
| 281 | SLC Septic Loans                   | 1,300.00        |
| 285 | Septic Loans – MPCA                | 70.00           |
| 286 | Septic Loans – SSTS/BWSR           | 19,635.00       |
| 287 | Septic Loans HRA                   | 11,100.00       |
| 289 | ISTS Grant                         | 49,808.35       |
| 290 | Forest Resources                   | 45.92           |
| 321 | 2013C Refunding 2004A & 2005A      | 1,968.50        |
| 400 | County Facilities                  | 24,054.91       |
| 402 | Depreciation Reserve Fund          | 504,978.99      |
| 405 | Public Works Building Const.       | 544,844.76      |
| 407 | Public Works – Equipment           | 170,747.00      |
| 445 | 2018A – Virginia GSC-PW Cook       | 4,418,837.85    |
| 446 | 2016A – PW TST Bond                | 13,864.47       |
| 600 | Environmental Services             | 726,087.55      |
| 616 | On-Site Waste Water Division       | 13,595.00       |
| 640 | Plat Books                         | 60.95           |
| 715 | County Garage                      | 88,988.57       |
| 720 | Property Casualty Liability        | 7,663.15        |
| 730 | Workers Compensation               | 278,840.53      |
| 740 | Medical Dental Insurance           | 3,217,810.47    |
| 770 | Retired Employees Health Insurance | <u>3,077.33</u> |
|     |                                    | \$31,481,515.06 |

Adopted March 12, 2019. No. 19-181

WHEREAS, St. Louis County has traditionally used outside professional legal services to provide civil commitment representation for individuals alleged to be mentally ill, mentally retarded, mentally ill and dangerous, chemically dependent, and sexually dangerous/sexual psychopathic personalities; and

WHEREAS, The need for these services still exists and the current contract expired on December 31, 2018;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew a Joint Powers Agreement with Carlton, Cook, and Lake Counties for the purpose of a joint civil commitment contract with Francis Hughes;

RESOLVED FURTHER, That the appropriate county officials are authorized to enter into a one-year contract with Francis Hughes (to provide services to southern St. Louis, Carlton, Cook, and Lake Counties) at the rate of \$50,000.00 (St. Louis County's portion is \$35,591.12) and Todd Deal (for northern St. Louis County) at the rate of \$18,000.00;

RESOLVED FURTHER, That both contracts will specify the cost of representation of individuals alleged to be sexually dangerous and/or sexual psychopathic personalities at the rate of \$60/hr. with a maximum of \$3,000.00 per case. Funding is available through the County Attorney's budget, Fund 100, Agency 110001, Object 626100.

Adopted March 12, 2019. No. 19-182

WHEREAS, St. Louis County has established a 457(b) Governmental Deferred Compensation Plan for its employees and officials that serves the interest of the county by enabling it to provide reasonable retirement security to its employees and officials; and

WHEREAS, The County established a deferred compensation committee on August 2, 1988, by Resolution No. 606, consisting of the County Administrator, County Attorney, County Auditor and Human Resources Director; and

WHEREAS, The County's deferred compensation committee has updated the Deferred Compensation Plan Document to reflect the elimination of a waiting period for enrollment eligibility, an option for permitting a loan provision by Plan participants, and amendments made to the Internal Revenue Service regulations governing 457(b) deferred compensation plans since the

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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county's Plan Document was last updated in April 2012;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves and adopts the updated St. Louis County 457(b) Governmental Deferred Compensation Plan Document contained in County Board File No. 61012;

RESOLVED FURTHER, That the Board authorizes the Chair of the County Board and other necessary officials to execute the updated Deferred Compensation Plan Document;

RESOLVED FURTHER, That the previous deferred compensation plan document is hereby rescinded;

RESOLVED FURTHER, That the Board hereby directs the Human Resources Director to distribute copies of the updated St. Louis County 457(b) Governmental Deferred Compensation Plan Document to providers of deferred compensation services under the County's Plan.

Adopted March 12, 2019. No. 19-183

WHEREAS, The current 911 call handling equipment is at its end of service life; and

WHEREAS, The St. Louis County 911 Division will be purchasing new VIPER backroom equipment and twelve (12) workstations from CenturyLink Business; and

WHEREAS, The current maintenance agreement expires on April 29, 2019; and

WHEREAS, The St. Louis County Sheriff's Office would like to purchase a Power Metrics 5-year reporting subscription along with a 3-year Power 911 support & upgrade contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with CenturyLink Business for the purchase of an equipment upgrade in the amount of \$181,449.62, payable from Fund 100, Agency 135001, Object 665900;

RESOLVED FURTHER, That the St. Louis County Board authorizes the purchase of a 5-year Power Metric reporting subscription and a 3-year Power 911 software support system in the amount of \$114,136.90, payable from Fund 100, Agency 135001, Object 634801;

RESOLVED FURTHER, That the St. Louis County Board authorizes the transfer of \$147,793.26 fund balance from Public Safety Innovation, Fund 100, Object 311426, to Fund 100, Agency 135001;

RESOLVED FURTHER, That the St. Louis County Board authorizes the transfer of \$147,793.26 fund balance from Capital Expense, Fund 400, Agency 400023, Object 663100, to Fund 100, Agency 135001;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted March 12, 2019. No. 19-184

WHEREAS, Rita L. Christenson-Boyd has requested a non-exclusive right-of-way easement across state tax forfeited land; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Rita L. Christenson-Boyd, across state tax forfeited lands located in Unorganized Township 56-16 as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$5,060 land use fee, \$350 administration fee, and \$46 recording fee, for a total of \$5,456 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted March 12, 2019. No. 19-185 **Rescinded by Resolution No. 19-299, dated May 14, 2019.**

WHEREAS, Enbridge Energy, Limited Partnership, has requested exclusive and non-exclusive right-of-way access and utility easements across state tax forfeited land and county fee land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, Minn. Stat. § 373.01 authorizes the county to grant easements across county fee land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant exclusive and non-exclusive right-of-way access and utility easements, on file in the St. Louis County Land and Minerals Department, to Enbridge Energy, Limited Partnership, across state tax forfeited land;

RESOLVED FURTHER, That the granting of these easements is conditioned upon payment of \$298,214.25 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Board authorizes the chair of the St. Louis County Board of Commissioners and the St. Louis County Auditor to grant right-of-way access and utility easements, on file in the St. Louis County Land and Minerals Department, to Enbridge Energy, Limited Partnership, across county fee land;

RESOLVED FURTHER, That the granting of these easements is conditioned upon payment of \$3,099.38 to be deposited into Fund 100, Agency 128014 (County Fee Land Sales Cost);

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to make necessary changes to legal descriptions, payments, contracts and other documents to correct errors and ensure accuracy for easements across state tax forfeited land, and the chair of the St. Louis County Board of Commissioners and the St. Louis County Auditor are authorized to make necessary changes to legal descriptions, payments, contracts and other documents to correct errors and ensure accuracy for easements across county fee land.

Adopted March 12, 2019. No. 19-186

WHEREAS, Enbridge Energy, Limited Partnership, has requested temporary road access and work space agreements on state tax forfeited land and county fee land for the Line 3 Pipeline Replacement project; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements or permits on state tax forfeited land for such purposes; and

WHEREAS, Minn. Stat. § 373.01 authorizes the county to grant leases on county fee land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant temporary road access and workspace agreements, on file in the St. Louis County Land and Minerals Department, to Enbridge Energy, Limited Partnership, on state tax forfeited land;

RESOLVED FURTHER, That the granting of these temporary road access and workspace agreements is conditioned upon payment of \$144,266.45 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Board authorizes the chair of the St. Louis County Board of Commissioners and the St. Louis County Auditor to grant temporary road access and workspace agreements, on file in the St. Louis County Land and Minerals Department, to Enbridge Energy, Limited Partnership on county fee land;

RESOLVED FURTHER, That the granting of these temporary road access and workspace agreements is conditioned upon payment of \$6,370.50 to be deposited into Fund 100, Agency 128014 (County Fee Land Sales Cost);

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to make necessary changes to legal descriptions, payments, contracts and other documents to correct errors and ensure accuracy for temporary road access and workspace agreements across state tax forfeited land, and the chair of the St. Louis County Board of Commissioners and the St. Louis County Auditor are authorized to make necessary changes to legal descriptions, payments, contracts and other documents to correct errors and ensure accuracy for temporary access and workspace agreements across county fee land.

Adopted March 12, 2019. No. 19-187

**BY COMMISSIONER NELSON:**

WHEREAS, Authentic Property Investments, LLC d/b/a Eagle's Nest Resort, Fredenberg Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on March 12, 2019, at 9:40 a.m., in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Eagle's Nest Resort has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Authentic Property Investments, LLC d/b/a Eagle's Nest Resort, Fredenberg Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00;

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2019;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That said license is contingent upon proof of workers' compensation and liquor liability insurance;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Unanimously adopted March 12, 2019. No. 19-188

**BY COMMISSIONER OLSON:**

WHEREAS, Minn. Stat. § 13D.03 allows meetings of the governing body of a public employer to be closed to consider strategy for labor negotiations; and

WHEREAS, The County Labor Relations Negotiator has requested to meet with the County Board in a closed session of the Committee of the Whole to discuss labor negotiations on March 12, 2019, at the St. Louis County Courthouse, 100 N. 5<sup>th</sup> Ave. W., Duluth, MN;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners will hold a closed meeting of the Committee of the Whole after the County Board meeting held on March 12, 2019, in the St. Louis County Courthouse, Duluth, MN, for the purpose of discussing labor negotiations in accord with Minn. Stat. § 13D.03;

RESOLVED FURTHER, That no other pending public business will be discussed at this closed session.

Unanimously adopted March 12, 2019. No. 19-189

At 10:00 a.m., March 12, 2019, Chair Boyle adjourned the meeting.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MARCH 26, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 26<sup>th</sup> day of March 2019, at 9:33 a.m., at the Babbitt City Hall, Babbitt, Minnesota, with the following members present: Commissioners Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 5. Absent: Commissioner Frank Jewell - 1. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence to for all those innocent victims of violence, followed by the pledge of allegiance.

Mayor Andrea Zupancich welcomed the Board to the City of Babbitt. Mayor Zupancich commented on the public landing, built in 2016, and efforts to build a campground on Birch Lake.

At 9:38 a.m., St. Louis County Auditor Nancy Nilsen administered the Oath of Office to St. Louis County Mine Inspector Derek Harbin. Joe Austin, Safety and Risk Management Director, said that St. Louis County has had a mine inspector since 1905.

An Employee Recognition Ceremony was held honoring St. Louis County employees and retirees with 25, 30, 35 and 40+ years of service to St. Louis County.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Chair Boyle briefly discussed a letter submitted to the Board by Sally Lammi, of Embarrass, proposing to name the County Road 715 extension in honor of Tom Rukavina. Quent Lauer, of Ely, asked the Board to address potential issues relating to Vacation Rentals by Owners (VRBO).

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; five yeas, zero nays, one absent (Jewell).

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-119, Local Water Planning – One Watershed, One Plan.—61015

Employee and Retiree Longevity Recognition program.—61016

Bradley F. Shamla, Vice President, U.S. Operations, Liquids Pipelines, Enbridge Energy, LP, Edina, MN, regarding Enbridge Energy, Limited Partnership, Pollution Control Exemption Tax Appeal.—61017

City of Babbitt pamphlet.—61018

Sally Lammi, Embarrass, MN, submitting a letter suggesting that the new extension of County Road 715 located on the north side of Biwabik be named in the honor of the late Tom Rukavina.—61019

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-121, Tower Lease Agreement with Wisconsin Central Ltd. (Unorganized Township 54-15).—61020

Amendment No. 1, Original Damion No. 2017-011536, between the County of St. Louis and Dovetail Partners, Inc., Minneapolis, MN, to be the Firewise Coordinator for St. Louis County,

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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extending the original contract from October 1, 2018, through September 30, 2019, and amending the contract amount.—[19-233](#)

Amendment to Purchase Agreement, Contract No. 16400A, between the St. Louis County Board of Commissioners and Patty Beech Consulting, Inc., for Technical Assistance and Support for the 2018 HUD NOFA, extending the contract end date to June 30, 2019.—[19-234](#)

Purchase of Service Agreement, Contract No. 16599, between St. Louis County and Northern Habilitative Services Inc. of Chisholm, MN, for Adult Mental Health Integrated Fund Services during the period January 1, 2019, to December 31, 2020.—[19-235](#)

Purchase of Service Agreement, Contract No. 16608, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—[19-236](#)

Purchase of Service Agreement, Contract No. 16610, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period November 1, 2018, to December 31, 2018.—[19-237](#)

Purchase of Service Agreement, Contract No. 16611, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—[19-238](#)

Purchase of Service Agreement, Contract No. 16613, between St. Louis County and Jerry Hase, Britt, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—[19-239](#)

Purchase of Service Agreement, Contract No. 16614, between St. Louis County and Carol Thomas, Eveleth, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—[19-240](#)

Purchase of Service Agreement, Contract No. 16619, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 24, 2019, to June 30, 2019.—[19-241](#)

Purchase of Service Agreement, Contract No. 16620, between St. Louis County and Goodwill Industries Vocational Enterprises, Inc., Duluth, MN, for Vocational Employment Services (paper shredding) during the period January 1, 2019, to December 31, 2020.—[19-242](#)

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Community Settings, Contract No. 53603, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—[19-243](#)

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Community Settings, Contract No. 53604, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—[19-244](#)

Amendment No. 1, Original Damion No. 2018-121008, between the County of St. Louis and LHB, Inc., Duluth, MN, for engineering services related to storm sewer design on County State Aid Highway (CSAH) 9/Woodland Avenue in Duluth.—[19-245](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Amendment No. 1, Original Damion No. 2015-009933, between the County of St. Louis and City of Chisholm, reimbursement for hauling mixed solid waste, extending the original agreement for the first two-year term effective January 1, 2019, through December 31, 2020.—19-246

Addendum to Purchase Agreement, Contract No. 16479B, between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., for Adult Mental Health Integrated Fund, removing Brass Code 305 from the contract, budgets and reporting as reimbursable services and adding Brass Code 418 to the contract because Brass Code 305 is not allowed under this contract.—19-247

Purchase of Service Agreement, Contract No. 16496, between St. Louis County and Sexual Assault Program of Northern St. Louis County, Virginia, MN, for Sexual Assault Direct and Prevention Services during the period January 1, 2019, to December 31, 2020.—19-248

Memorandum of Understanding, MOU #16575, between the St. Louis County Board of Commissioners and Arrowhead Center, Inc., Virginia, MN, and Partners in Recovery, Hibbing, MN, for Collaborative Case Managements Services from a Public Health Nurse and a Licensed Alcohol and Drug Counselor during the period December 1, 2018, through January 31, 2019.—19-249

Purchase of Service Agreement, Contract No. 16615, between St. Louis County and Lutheran Social Service (LSS) of Minnesota, St. Paul, MN, as LSS Family Resource Center in Virginia, MN, and LSS Bethany in Duluth, MN, for Court-Ordered Supervised Visitation and Related Services during the period January 1, 2019, to December 31, 2019.—19-250

Purchase of Service Agreement, Contract No. 16618, between St. Louis County and Domestic Abuse Intervention Programs (DAIP), Duluth, MN, in the Duluth Family Visitation Center, for Court-Ordered Supervised visitation and Related Services during the period January 1, 2019, to December 31, 2019.—19-251

Joint Powers Agreement renewal for the 2019-2021 Department of Justice, Office of Justice Programs, Internet Crimes Against Children Program Task Force - Operational and Investigative Standards.—19-252

Contract for County-State Aid Highway Projects between the County of St. Louis and AAA Striping Service Co., St. Michael, MN, for Maintenance of Pavement Markings on various streets and highways within the City of Babbitt, City of Proctor, Town of Canosia, Town of Fredenberg, Lake County and St. Louis County (CP 0000-275368).—19-253

Contract for County-State Aid Highway Projects between the County of St. Louis and Asphalt Surface Tech Corp – ASTECH, St. Cloud, MN, for South Scrub Seal 2019 – Bituminous Scrub Seal, Fog Seal and Pavement Markings on various highways within St. Louis County, Canosia Township and City of Duluth (CP 0000-424407 Low Prime; CP 0003-426233 Prime, 25 projects total).—19-254

Contract for County-State Aid Highway Projects between the County of St. Louis and Century Fence Co., Forest Lake, MN, for Pavement Markings on various highways in St. Louis County and Lake County (CP 0000-275392, SAP 069-030-040 St. Louis County, SAP 038-030-007 Lake County).—19-255

Contract for County-State Aid Highway Projects between the County of St. Louis and Warning Lites of Minnesota, Minneapolis, MN, for 6" Solid Line Multi Comp Pavement Markings on various county highways in St. Louis County (CP 0000-293134, SP 069-070-032).—19-256

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Contract for County-State Aid Highway Projects between the County of St. Louis and Landwehr Construction, Inc., St. Cloud, MN, for Approach Grading and Bridge No. 69K59, Construct Bridge 69K66 and Approaches over Paleface River, Construct Bridge 69K67 and Approaches over Paleface River, Construct Bridge 69K65 over Elbow Creek southwest of Eveleth located in Unorganized Township 60-19, Colvin Township and City of Iron Junction (CP 0065-317612 BR 623; CP 0108-271720 BR420; CP 0108-274367 BR 421; CP 0452-300227 BR 476).—19-257

Safety & Risk Management Training Contract between St. Louis County and Forrest Co., LLC, Duluth, MN, for *CPR/AED* on March 6 – March 28, 2019.—19-258

Purchase of Service Agreement, Contract No. 16494, between St. Louis County and Program for Aid to Victims of Sexual Assault, Inc., Duluth, MN, for Direct Support, Education and Advocacy Services during the period January 1, 2019, to December 31, 2020.—19-259

Purchase of Service Agreement, Contract No. 16626, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period February 1, 2019, to June 30, 2019.—19-260

Memorandum of Understanding, No. 16508, between the County of St. Louis and the Minnesota Air National Guard Base 148<sup>th</sup> Fighter Wing for Public Health Emergency Response services, reviewed annually and renewed every three (3) years or when modifications are made.—19-261

Purchase of Service Agreement, Contract No. 16592, between St. Louis County and Duluth Bethel Society d/b/a Bethel Work Release Center, Duluth, MN, for Urinalysis Collection and Drug Testing Services during the period January 1, 2019, to December 31, 2019.—19-262

Purchase of Service Agreement, Contract No. 16628, between the St. Louis County Board of Commissioners and Marcus Walker, Duluth, MN, for ArcGIS Research & Analytics Consultant services during the period March 18, 2019 to September 30, 2019.—19-263

Agreement between the City of Babbitt and the County of St. Louis for 2019 Crack Sealing on various roads and highways (CP 0000-278673).—19-264

Agreement between the City of Chisholm and the County of St. Louis for 2019 Crack Sealing on various roads and highways (CP 0000-278673).—19-265

State of Minnesota Agency Agreement, MnDOT Contract No. 1033245, for Exchange of Federal Funds for State Aid Funds (Recipient) between St. Louis County (Recipient County) and the State of Minnesota, Commissioner of Transportation (MnDOT), for SP 069-606-025 in the amount of \$370,000 of State Aid Funds to Cook County (Donor County).—19-266

Cooperative Agreement between the County of St. Louis and the Town of Kelsey to vacate and obliterate a segment of Kacer Road/Township Road No. 5890, and construct a new segment for Kacer Road/Township Road No. 5890 located in the Town of Kelsey (CP 5890-328460).—19-267

Agreement for Professional Services between St. Louis County and the North St. Louis Soil and Water Conservation District for general services during the period January 1, 2019, to December 31, 2019.—19-268

CenturyLink Master Service Agreement Public Safety Version between CenturyLink Communications, LLC, and St. Louis County for equipment upgrade and service agreement for the St. Louis County 911 Division.—19-269

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Cooperative Agreement, Contract No. 90241, between the Range Mental Health Center (Service Provider), the Virginia Housing and Redevelopment Authority (HRA) (Housing Agency) and St. Louis County Mental Health Division (LMH Entity) for permanent supportive housing and supports under the Department of Human Service's Housing with Supports for Adults with Serious Mental Illness (HSASMI) Grant for the period July 1, 2019, to June 30, 2021.—19-270

Upon motion by Commissioner Olson, supported by Commissioner Jugovich, resolutions numbered 19-190 through 19-204, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 12, 2019, are hereby approved.

Adopted March 26, 2019. No. 19-190

WHEREAS, The Minnesota Department of Human Services (MN DHS) has made available grant funds to counties to implement a plan to improve system access to increase and improve opportunities for Minnesotans with disabling conditions to live in the community; and

WHEREAS, The goals merge the collective efforts outlined in Minnesota's Olmstead Plan and Minnesota's Plan to End Homelessness; and

WHEREAS, The Public Health and Human Services Department (PHHS) Adult Services Division and the PHHS Homeless Programs Unit have reviewed this opportunity and it meets unique needs of people with disabilities facing significant barriers in transitioning into community living from institutions, corrections, licensed facilities, or homelessness as a result of minimal or bad rental history, criminal background, and behavioral issues; and

WHEREAS, DHS is providing funding to streamline/monitor/administrate the Housing Support Program formerly known as Group Residential Housing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit a grant application to develop community living infrastructure in an amount up to \$750,000 to the Minnesota Department of Human Services Housing and Supports and Services Division for the 2019-2021 grant cycle.

Adopted March 26, 2019. No. 19-191

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a 0.11 mile segment of the Wolf Lake Road (County Road 404) and to replace the existing crossing structure over an unnamed stream to the Burntside River in Morse Township (County Project 0404-407671); and

WHEREAS, These improvements consist of replacing the existing crossing structure with a new bridge (County Bridge 333, State Bridge 69K74) at its existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with an easement across the following State of Minnesota land located adjacent to the present course of County Road 404 in Morse Township:

1. The Southeast Quarter of the Southeast Quarter (SE 1/4 of SE 1/4), Section 32, Township 63 North of Range 13 West. (Parcel ID No. 465-0040-05230).

Adopted March 26, 2019. No. 19-192

WHEREAS, The Public Works Department's budget includes the purchase of two (2) wheel loaders for maintenance operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for two (2) wheel loaders based on the department's needs; and

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WHEREAS, McCoy Equipment of Duluth, MN, responded with the Sourcewell discount contract price for two (2) John Deere Model 644K Loaders of \$425,000;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of two (2) John Deere Model 644K Loaders from McCoy Equipment of Duluth, MN, for a total cost of \$425,000, payable from Fund 407, Agency 407001, Object 666400.  
Adopted March 26, 2019. No. 19-193

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:  
Lake Superior Steelhead Association, PO Box 16034, Duluth, MN, 55816, to conduct off-site gambling on April 27, 2019, at the Clearwater Grille, 5135 North Shore Drive, Duluth, MN, 55804, Duluth Township.  
Adopted March 26, 2019. No. 19-194

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.  
Adopted March 26, 2019. No. 19-195

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated March 15, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted March 26, 2019. No. 19-196

WHEREAS, Minn. Stat. § 180 requires counties with five (5) or more mines in operation to appoint an inspector of mines and to fulfill associated inspection and investigation related responsibilities; and  
WHEREAS, Since 1991, St. Louis County has provided mine inspection services to Itasca County through a cooperative activity services agreement; and  
WHEREAS, St. Louis County Safety and Risk Management Division, Mine Inspector's Office, has sufficient staff to continue to provide this service and has updated the services agreement to reflect the current costs associated with providing these services;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into the Mine Inspection Services Agreement with Itasca County through December 31, 2021, at an estimated annual revenue of \$3,000, to be deposited into Fund 100, Object 138001.  
Adopted March 26, 2019. No. 19-197

WHEREAS, The Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minn. Stat. § 103B.801, Comprehensive Watershed Management Planning Program; and  
WHEREAS, Minn. Stat. §§ 103B.301 to 103B.355, Comprehensive Local Water Management Act, authorizes Minnesota counties to develop and implement a local water management plan; and  
WHEREAS, St. Louis County currently has a state-approved Comprehensive Local Water Management Plan that covers the period of August 26, 2010, through August 26, 2020; and  
WHEREAS, The Minnesota Board of Water and Soil Resources has authority to grant extensions pursuant to Minn. Stat. § 103B.3367;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until December 31, 2023, in order to transition St. Louis County to the One Watershed, One Plan process for the remaining three major watersheds within the county in accordance with Minn. Stat. Chapter 103B;

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RESOLVED FURTHER, That the St. Louis County Board delegates to the North and South St. Louis Soil and Water Conservation Districts, the fiscal responsibility of coordinating, assembling, writing and implementing the One Watershed, One Plan pursuant to Minn. Stat. Chapter 103B. Adopted March 26, 2019. No. 19-198

WHEREAS, Jerry A. Johnson of Hill City, MN, has agreed that the contract for the purchase of state tax forfeited lands should be cancelled, and has voluntarily agreed to and signed the Admission of Service and Waiver of Time to Cure Default for lands legally described as:

CITY OF DULUTH  
W 1/2 LOT 380, BLOCK 169  
DULUTH PROPER SECOND DIVISION  
Parcel code: 010-1220-05950  
C22170173; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Jerry A. Johnson of Hill City, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted March 26, 2019. No. 19-199

WHEREAS, Minn. Stat. § 282.04, Subd. 1(d), authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for such uses at such prices and under such terms as the County Board may prescribe; and

WHEREAS, Wisconsin Central Ltd. wishes to renew Miscellaneous Lease No. L05880008 for a 340 foot microwave relay tower located on state tax forfeited land; and

WHEREAS, The Land and Minerals Department has reviewed the request and recommends an annual lease fee of \$6,000 per year for a ten (10) year term beginning January 1, 2020, and ending December 31, 2029;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land for a microwave relay tower site described as:

A 7.04 acre site in the W 1/2 of NE 1/4 of NW 1/4 of NE 1/4 and E 1/2 of NW 1/4 of NW 1/4 of NE 1/4, Section 7, Township 54 North, Range 15 West, St. Louis County, Minnesota, to Wisconsin Central Ltd. for a ten (10) year term, with an annual lease fee of \$6,000 per year, to be deposited into Fund 240 (Forfeited Tax Fund), and under the terms and conditions set forth in the lease agreement.

Adopted March 26, 2019. No. 19-200

WHEREAS, St. Louis County has previously awarded a timber harvesting contract (C19140068) to Scheff Logging and Trucking; and

WHEREAS, This contract was awarded to harvest timber in an area adjacent to a proposed oil pipeline upgrade; and

WHEREAS, The harvesting of the timber under this contract is not associated, connected or affiliated in any way with the proposed oil pipeline upgrade; and

WHEREAS, Individuals presumed to be opposed to the proposed oil pipeline upgrade are believed to have entered onto county tax forfeited land and caused significant interruption to harvesting through protests, severe equipment vandalism, and property damage; and

WHEREAS, The actions of these individuals resulted in a great deal of financial harm to Scheff

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Logging and Trucking; and

WHEREAS, When warranted, the County Board has authorized the Land and Minerals Department to apply price reductions to certain timber contracts affected by extraordinary unforeseen circumstances which were beyond the control of, and created a hardship for, the contract holder;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs the Land Commissioner to determine and apply a percentage price adjustment to timber contract C19140068, after all timber scales are received and to the nearest whole percent, based upon the financial losses to the company from the acts of vandalism;

RESOLVED FURTHER, That the total price adjustment to the contract shall not exceed \$35,000.

Adopted March 26, 2019. No. 19-201

WHEREAS, The Public Works Department is leading a cooperative project with the Minnesota Department of Transportation, the City of Duluth and the City of Hermantown to install new Emergency Vehicle Preemption systems at 59 traffic signals located within the cities of Duluth and Hermantown in 2019 under project numbers CP 0000-390020, SP 069-070-047; and

WHEREAS, This project has received Federal funding capped at \$600,000.00; and

WHEREAS, The remainder of the construction costs will be shared with the project partners by leg ownership of the traffic signals; and

WHEREAS, The Public Works Department will be responsible to administer the project from bidding to final closeout;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into a cooperative agreement, and approve any amendments approved by the County Attorney's Office, with the Minnesota Department of Transportation whereby the Minnesota Department of Transportation will pay its share of the remainder of the construction costs of the project as determined by the cooperative agreement, with the funds to be receipted into Fund 220, Agency 220545, Object 532304.

Adopted March 26, 2019. No. 19-202 *Rescinded by Res. 19-363 dated June 11, 2019.*

WHEREAS, The Public Works Department is leading a cooperative project with the Minnesota Department of Transportation, the City of Duluth and the City of Hermantown to install new Emergency Vehicle Preemption systems at 59 traffic signals located within the cities of Duluth and Hermantown in 2019 under project numbers CP 0000-390020, SP 069-070-047; and

WHEREAS, This project has received Federal funding capped at \$600,000.00; and

WHEREAS, The remainder of the construction costs will be shared with the project partners by leg ownership of the traffic signals; and

WHEREAS, The Public Works Department will be responsible to administer the project from bidding to final closeout;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into a cooperative agreement, and approve any amendments approved by the County Attorney's Office, with the City of Duluth whereby the City of Duluth will pay its share of the remainder of the construction costs of the project as determined by the cooperative agreement, with the funds to be receipted into Fund 220, Agency 220545, Object 551501.

Adopted March 26, 2019. No. 19-203

WHEREAS, The Public Works Department is leading a cooperative project with the Minnesota Department of Transportation, the City of Duluth and the City of Hermantown to install new Emergency Vehicle Preemption systems at 59 traffic signals located within the cities of Duluth and Hermantown in 2019 under project numbers CP 0000-390020, SP 069-070-047; and

WHEREAS, This project has received Federal funding capped at \$600,000.00; and

WHEREAS, The remainder of the construction costs will be shared with the project partners by leg ownership of the traffic signals; and

WHEREAS, The Public Works Department will be responsible to administer the project from bidding to final closeout;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into a cooperative agreement, and approve any amendments approved by the County



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Attorney's Office, with the City of Hermantown whereby the City of Hermantown will pay its share of the remainder of the construction costs of the project as determined by the cooperative agreement, with the funds to be receipted into Fund 220, Agency 220545, Object 551503.  
Adopted March 26, 2019. No. 19-204

At 9:55 a.m., March 26, 2019, Commissioner McDonald, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; five yeas, zero nays, one absent (Jewell).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**

**APRIL, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON APRIL 2, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 2<sup>nd</sup> day of April 2019, at 9:39 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all those innocent victims of abuse in our country and across the world, followed by the pledge of allegiance.

An Employee Recognition Ceremony was held honoring St. Louis County employees and retirees with 25, 30, 35 and 40+ years of service to St. Louis County.

A presentation was held in recognition of Public Health Awareness Week. St. Louis County Public Health Division Director Amy Westbrook presented Public Health Achievement awards to the following individuals and organizations: Heidi Favet accepted the award on behalf of the Ely Community Care Team, Dr. Laura Palombi, Mimi Stender and Cindy Conkins accepted the award on behalf of Dementia Friendly Duluth, and Ashley Grimm.

At 10:08 a.m., the Board recessed. At 10:13 a.m., the Board reconvened with all members present.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Olson, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jewell, supported by Commissioner Jugovich, moved to consider a bid award for a culvert replacement and surfacing project located in Aurora and White Township; the item had not been to Committee of the Whole. The motion passed; six yeas, zero nays.

Commissioner McDonald, supported by Commissioner Jugovich, moved to award a bid to Ulland Brothers, Inc., Cloquet, MN, in the amount of \$2,024,800.00, for Culvert Replacement, Mill Bituminous Surface, Reclamation, Aggregate Base Stabilization, Bituminous Surface, Aggregate Base, Aggregate Surfacing, Curb & Gutter, Sidewalk; CP 0100-243163, SP 069-700-015, located on County State Aid Highway (CSAH) 100 between CSAH 99 and CSAH 110 in Aurora and White Township. St. Louis County Administrator Kevin Gray said that the Disadvantaged Business Enterprises (DBE) clearance from the Minnesota Department of Transportation (MnDOT) took longer than expected. In order to meet the 30-day deadline, the Board had to approve the bid today. The motion passed; six yeas, zero nays. Resolution No. 19-224.

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Commissioner Olson, supported by Commissioner Jewell, moved to approve the repurchase application of Augustus Sun, LLC, of Brooklyn, NY, subject to payments including total taxes and assessments of \$23,937.21, deed tax of \$78.99, deed fee of \$25, recording fee of \$46, and locks and hasps fee of \$48, for a total of \$24,135.20. Commissioner Nelson asked that the Attorney's Office review and develop language that can be used for all repurchase agreements that will require owners to clean up the property as a contingency of the repurchase agreement. After further discussion, Commissioner Nelson, supported by Chair Boyle, moved to table discussion to the April 16, 2019 Board Meeting. The tabling motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve the repurchase application of Justin I. Harmon and Heather Harmon of Duluth, MN, subject to payments including total taxes and assessments of \$2,567.54, deed tax of \$8.47, deed fee of \$25, and recording fee of \$46, for a total of \$2,647.01. Commissioner Nelson, supported by Commissioner Jewell, moved to table discussion to the April 16, 2019 Board Meeting. The tabling motion passed; six yeas, zero nays.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the adoption of a Nepotism Policy. St. Louis County Human Resources Director Jim Gottschald provided a brief overview of the policy. Allen Richardson, of Duluth, said that citizens are still upset with the decision by County Attorney Mark Ruben to hire his son and indicated he was supportive of the county approving the Nepotism Policy. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-225.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-124, Application and Acceptance of Grant to Improve and Sustain the Provision of Assertive Community Treatment.—61021

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-109, Establishment of Nepotism Policy.—61022

Employee and Retiree Longevity Recognition Program.—61023

Service Contract No. 5503B between the County of St. Louis and Port Wright Law Office, Cloquet, MN, to provide parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency, and Long Term foster Care (LTFC) placement during the period February 1, 2019, to December 31, 2019.—19-271

Addendum to Purchase Agreement, Contract No. 16245C, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency for Administration of Volunteer Driver Program, extending the contract through April 30, 2019.—19-272

Purchase of Service Agreement, Contract No. 16623, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—19-273

Purchase of Service Agreement, Contract No. 16625, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period February 1, 2019, to March 31, 2019.—19-274

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Purchase of Service Agreement, Contract No. 16627, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period February 1, 2019, to June 30, 2019.—19-275

Purchase of Service Agreement, Contract No. 16629, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period March 1, 2019, to June 30, 2019.—19-276

Purchase of Service Agreement, Contract No. 16631, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period March 1, 2019, to June 30, 2019.—19-277

Purchase of Service Agreement, Contract No. 16633, between St. Louis County and Renee Willemssen, Duluth Farm to School Coordinator, Duluth, MN, for coordinator services during the period March 1, 2019, to February 29, 2020.—19-278

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53596, between St. Louis County and Winter Family Care, LLC, Brookston, MN.—19-279

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53600, between St. Louis County and Expanding Horizons, Inc., Hermantown, MN.—19-280

Service Contract No. 5503D between the County of St. Louis and Rachel Caplan, Cook, MN, to provide parent representation for Children in Neen of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency, and Long Term Foster Care (LTFC) placement during the period February 1, 2019, to December 31, 2019.—19-281

Service Contract No. 5503C between the County of St. Louis and Benjamin Jeffrey Grams d/b/a The Law Office of Benjamin Grams, PLLC, Duluth, MN, to provide parent representation for Children in Neen of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency, and Long Term Foster Care (LTFC) placement during the period February 1, 2019, to December 31, 2019.—19-282

Service Contract No. 5503A between the County of St. Louis and Bill L. Thompson Law Office, Duluth, MN, to provide parent representation for Children in Neen of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency, and Long Term Foster Care (LTFC) placement during the period February 1, 2019, to December 31, 2019.—19-283

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Redstone Construction, LLC, Mora, MN, for the Construction of Bridge No. 69A56 and Approach Grading located on CSAH 44/Pequaywan Lake Road in Unorganized Township 54-13 (CP 0044-243854 [Br 83], SAP 069-644-027).—19-284

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Milling Bituminous Surface, Aggregate Base Stabilization, Plant Mixed Bituminous Surface, Aggregate Base, Aggregate Surfacing, Bituminous Pavement Reclamation, Bituminous Paving, Pavement Markings and Aggregate Surfacing at Railroad Crossing on CSAH 25 and CSAH 103 in northern St. Louis County (CP 0025-275599 Low, SAP 069-625-

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014; CP 0103-275610 Tied, SAP 069-703-014; CP 0103-267291 Tied, SAP 069-703-015; CP 0000-439147 Tied, SAP 171-219-002; MP 0062-433748 Tied).—19-285

Cooperative Agreement between St. Louis County and the City of Eveleth for the Traffic Signal Painting Project (CP 0000-439323).—19-286

Upon motion by Commissioner Olson, supported by Commissioner McDonald, resolutions numbered 19-205 through 19-223, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of March 26, 2019, are hereby approved.

Adopted April 2, 2019. No. 19-205

WHEREAS, The Minnesota Department of Human Services (DHS) has awarded a grant to sustain and improve the provision of Assertive Community Treatment (ACT); and

WHEREAS, The grant funds were authorized by Minn. Stat. § 256B.0622, Subd. 11, to be used for the sustainability of intensive residential treatment; and

WHEREAS, The Public Health and Human Services Department (PHHS) is interested in sustaining and enhancing the provision of ACT; and

WHEREAS, PHHS has been awarded a grant from DHS in the amount of \$26,130 for Calendar Year 2019 and Calendar Year 2020 for ACT services including licensure fees, training and reimbursement of uncompensated care;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept a grant from the Minnesota Department of Human Services in the amount of \$26,130 to sustain and enhance the provision of Assertive Community Treatment (ACT) for CY2019 and CY2020;

RESOLVER FURTHER, That the St. Louis County Board authorizes the funding for licensure fees, training and reimbursement of uncompensated care funded by these interim sustainability dollars and the ACT state funds, to be accounted for as follows:

Budget Reference: 230-232003-530639-23267-99999999-2019

230-232003-629900-23267-99999999-2019

230-232003-624300-23267-99999999-2019

230-232003-607200-23267-99999999-2019

Adopted April 2, 2019. No. 19-206

WHEREAS, Breitung Township has received State Park Road Account (SPRA) funding in the amount of \$140,000 for the completion of paving a short section of Lake Vermilion Park Drive in 2019, identified further as State Aid Project No. 069-600-048 (St. Louis County Project No. CP 4616-454611); and

WHEREAS, The County is required to act as the fiscal agent and contract administrator for the State of Minnesota in administering the SPRA funds, and shall administer the construction contract for the Project; and

WHEREAS, Breitung Township shall prepare a plan for construction of the Project; and

WHEREAS, Breitung Township will be responsible for 100 percent of the cost to complete the Project in excess of SPRA funds authorized to the County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Breitung Township to receive and administer Minnesota Department of Natural Resources (DNR) State Park Road Account (SPRA) funding for the construction of a portion of Lake Vermilion Park Drive. Funds for this project will be receipted into Fund 220, Agency 220548, Object 521607.

Adopted April 2, 2019. No. 19-207

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WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation, is preparing a project to complete intersection improvements at US-53 and County State Aid Highway (CSAH) 7/County Road 885 (Industrial Road) in the Town of Grand Lake. This project is further identified as SP 069-070-038, CP 0007-293140; and

WHEREAS, The project scope will include constructing a reduced conflict intersection, also known as a J-Turn, and a bituminous overlay for the southbound lanes of US-53; and

WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration; and

WHEREAS, The project will install a roadway lighting system at the new intersection; and

WHEREAS, It is necessary for St. Louis County to directly order the light poles prior to executing a contract with a contractor to ensure the roadway lighting system is installed during the construction project; and

WHEREAS, It is necessary to execute a force account agreement with the Minnesota Department of Transportation to obtain Federal funding reimbursement for the purchase of the light poles;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate County Officials to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1033750", a copy of which said agreement was before the County Board and which is made a part hereof by reference. Federal funds will be receipted into Fund 220, Agency 220482, Object 540702.

Adopted April 2, 2019. No. 19-208

WHEREAS, St. Louis County secured Federal funding through the Highway Safety Improvement Program to develop a rural intersection conflict warning system; and

WHEREAS, The rural intersection conflict warning system is a dynamic warning system that warns drivers approaching a rural intersection on all approaches if there is a potential conflict with another vehicle at an intersection; and

WHEREAS, The preliminary engineering process required additional design effort to complete the project; and

WHEREAS, It is necessary to execute an amendment to the original cooperative agreement with the Minnesota Department of Transportation to obtain Federal funding reimbursement for the additional design effort;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate County Officials to execute and enter into an agreement with the Commissioner of Transportation, and approve any amendments authorized by the County Attorney, prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1028741", a copy of which said agreement was before the County Board and which is made a part hereof by reference. Federal funds will be receipted into Fund 220, Agency 220442, Object 540702.

Adopted April 2, 2019. No. 19-209

WHEREAS, The St. Louis County Public Works Department plans to reconstruct 0.70 miles of County State Aid Highway (CSAH) 155 (County Project 0155-338059) within the City of Ely; and

WHEREAS, The project begins at the intersection of CSAH 21 (Central Avenue) and CSAH 155 (James Street East) and extends easterly 0.7 mile to its intersection with CSAH 155 (8<sup>th</sup> Avenue East); and

WHEREAS, These improvements consist of grading, aggregate base, replacement of drainage structures, curb, gutter, sidewalk, and bituminous surfacing as determined necessary to provide for the safety and convenience of the public; and

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WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0155-338059, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted April 2, 2019. No. 19-210

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Vermilion Trail (County State Aid Highway 4) and to replace the existing crossing structure (County Bridge # 942, State Bridge # L4159) over Ahlenius Creek in Gnesen Township (County Project 0004-366248, State Aid Project 069-604-080); and

WHEREAS, These improvements consist of replacing the existing crossing structure at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with easement across the following State of Minnesota land located adjacent to the present course of County State Aid Highway 4 in Gnesen Township:

1. The NE 1/4 of the SE 1/4, the SE 1/4 of the NE 1/4, and the NE 1/4 of the NE 1/4 of Section 9, Township 53 North, Range 14 West of the Fourth Principal Meridian. (Parcel ID No. 375-0020-01300)

Adopted April 2, 2019. No. 19-211

WHEREAS, The Minnesota Department of Transportation (MnDOT) has prepared a project to rehabilitate MNTH-135 in the City of Virginia; and

WHEREAS, St. Louis County has requested that turn lanes be added to MNTH-135 at the St. Louis County Public Works entrance and a future entrance to the St. Louis County Land Department; and

WHEREAS, St. Louis County must enter into a cooperative agreement with MnDOT to provide payment to MnDOT for the County's share of design and construction costs for the turn lane construction;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with the Minnesota Department of Transportation, and approve any amendments approved by the County Attorney's Office, to construct and maintain the MNTH-135 turn lanes at the St. Louis County Public Works and Land Department entrances in the City of Virginia, identified as CP 0000-367283. Funds for this project will be payable from Fund 220, Agency 220550, Object 652700.

Adopted April 2, 2019. No. 19-212

WHEREAS, St. Louis County has applied to the Minnesota Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction of project CP 0044-243854, SAP 069-644-027, State Bridge 69J56 on County State Highway 44/Pequaywan Lake Road over Little Cloquet River, 3.8 miles SW of County Road 256; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, The amount of the grant has been determined to be \$330,563.00 construction with a match of \$669,491.05 in St. Louis County State Aid funds for a total of \$1,000,054.05 and shall be deposited into Fund 220, Agency 220534, Object 530401;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board does hereby accept and agree

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to the terms and conditions of the grant consistent with Minn. Stat. § 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The appropriate county officials are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

|                                       |                     |
|---------------------------------------|---------------------|
| MVST Bridge Bond Funds - Construction | \$330,563.00        |
| St. Louis County State Aid Funds      | <u>\$669,491.05</u> |
| Total                                 | \$1,000,054.05      |

Adopted April 2, 2019. No. 19-213

WHEREAS, The Public Works Department's equipment budget includes six (6) Dump Bodies with Hydraulic Systems and Snow Removal Equipment for trucks purchased separately; and

WHEREAS, Towmaster, Inc., of Litchfield, MN, responded with the State of Minnesota contract price for six (6) Dump Bodies with Hydraulic Systems and Snow Removal Equipment for \$961,188; THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase and installation of six (6) Dump Bodies with Hydraulic Systems and Snow Removal Equipment from Towmaster, Inc., of Litchfield, MN, for \$961,188.00, payable from Fund 407, Agency 407001, Object 666300.

Adopted April 2, 2019. No. 19-214

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0982-365978 (Low) TST; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 14, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>                         | <u>ADDRESS</u>                         | <u>AMOUNT</u> |
|---|--|---------------|
| Northland Constructors<br>of Duluth, Inc. | 4843 Rice Lake Rd.<br>Duluth, MN 55803 | \$803,671.76  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |              |
|--|--------------|
| Fund 204, Agency 204124, Object 652806, CP 0982-365978 | \$221,904.48 |
| Fund 204, Agency 204125, Object 652806, CP 0983-262772 | \$217,379.50 |
| Fund 204, Agency 204126, Object 652806, CP 0984-262771 | \$264,771.34 |
| Fund 204, Agency 204127, Object 652806, CP 0985-262770 | \$99,616.44  |

Adopted April 2, 2019. No. 19-215

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0099-275033, SAP 069-699-003 (Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 21, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                  | <u>AMOUNT</u>  |
|-----------------------|---------------------------------|----------------|
| Ulland Brothers, Inc. | PO Box 340<br>Cloquet, MN 55720 | \$3,825,340.32 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|   |                |
|---|----------------|
| Fund 220, Agency 220537, Object 652700, SAP 069-699-003 (Low) | \$1,396,591.00 |
| Fund 204, Agency 204128, Object 652806, SAP 069-711-001 TST   | \$743,095.98   |
| Fund 200, Agency 203540, Object 652800, CP 0341-319129        | \$416,816.99   |



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|  |              |
|--|--------------|
| Fund 200, Agency 203541, Object 652800, CP 0341-387258     | \$72,935.18  |
| Fund 204, Agency 204129, Object 652806, CP 0343-275035 TST | \$763,056.31 |
| Fund 220, Agency 220490, Object 652700, CP 6528-319130     | \$432,844.86 |
| With additional revenue budgeted for expense:              |              |
| Town of White, Fund 220, Agency 220490, Object 551520      | \$432,844.86 |
| Adopted April 2, 2019. <u>No. 19-216</u>                   |              |

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0116-448703; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 21, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>       | <u>ADDRESS</u>     | <u>AMOUNT</u> |
|-------------------------|--------------------|---------------|
| Hoover Construction Co. | PO Box 1007        | \$55,555.00   |
|                         | Virginia, MN 55792 |               |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203539, Object 652800, \$55,555.00.

Adopted April 2, 2019. No. 19-217

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted April 2, 2019. No. 19-218

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fees to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Bois Forte Reservation Tribal Council d/b/a Ledge Liquor Store, Vermilion Lake Township, Off-Sale Intoxicating Liquor License, change in tribal council members, renewal

Adopted April 2, 2019. No. 19-219

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

| <b>February 2019</b> |                              |              |
|----------------------|------------------------------|--------------|
| 100                  | General Fund                 | 6,538,022.40 |
| 148                  | Volunteer Fire Departments   | 10,758.10    |
| 149                  | Personal Service Fund        | 1,608.31     |
| 150                  | Sheriff's Nemesis Fund Group | 96,244.57    |
| 160                  | MN Trail Assistance          | 67,953.39    |
| 167                  | Attorney's Forfeitures       | 5,000.00     |
| 168                  | Sheriff's State Forfeitures  | 1,458.50     |
| 169                  | Attorney Trust Accounts – VW | 1,440.49     |
| 173                  | Emergency Shelter Grant      | 20,044.42    |

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|     |                                    |                        |
|-----|------------------------------------|------------------------|
| 176 | Revolving Loan Fund                | 251.93                 |
| 178 | Economic Development – Tax Forfeit | 19,656.05              |
| 179 | Enhanced 9-1-1                     | 407.65                 |
| 180 | Law Library                        | 24,590.96              |
| 183 | City/County Communications         | 305.30                 |
| 184 | Extension Service                  | 49,582.91              |
| 200 | Public Works                       | 2,902,923.40           |
| 204 | Local Option Transit Sales Tax     | 20,681.83              |
| 210 | Road Maint. – Unorg. Townships     | 5,717.68               |
| 220 | State/Federal Road Aid             | 806,197.80             |
| 230 | Public Health & Human Services     | 8,018,086.53           |
| 240 | Forfeited Tax                      | 468,379.72             |
| 250 | St. Louis County HRA               | 53.36                  |
| 260 | CDBG Grant                         | 253,881.79             |
| 270 | HOME Grant                         | 25,016.95              |
| 281 | SLC Septic Loans                   | 673.99                 |
| 289 | ISTS Grant                         | 49,808.28              |
| 290 | Forest Resources                   | 96,684.50              |
| 400 | County Facilities                  | 136,973.00             |
| 402 | Depreciation Reserve Fund          | 28,800.00              |
| 405 | Public Works Building Const.       | 30,853.90              |
| 407 | Public Works – Equipment           | 224,319.21             |
| 445 | 2018A – Virginia GSC-PW Cook       | 1,062,245.96           |
| 446 | 2016A – PW TST Bond                | 9,000.00               |
| 448 | 2018B – PW Dist 4 New Facility     | 839,766.12             |
| 600 | Environmental Services             | 794,816.96             |
| 616 | On-Site Waste Water Division       | 6,649.83               |
| 640 | Plat Books                         | 9.45                   |
| 715 | County Garage                      | 82,039.25              |
| 720 | Property Casualty Liability        | 18,332.61              |
| 730 | Workers Compensation               | 1,494,100.82           |
| 740 | Medical Dental Insurance           | 4,285,423.27           |
| 770 | Retired Employees Health Insurance | 674.35                 |
|     |                                    | <u>\$28,499,435.54</u> |

Adopted April 2, 2019. No. 19-220

WHEREAS, The United States Department of Justice, Bureau of Justice Assistance (BJA), awards grant funds as part of the National Sexual Assault Kit Initiative (SAKI); and

WHEREAS, The City of Duluth has received funding from the BJA to continue the coordinated community response that ensures just resolution to unsubmitted kit cases whenever possible through a victim-centered approach; and

WHEREAS, The St. Louis County Attorneys Office's continuing efforts to improve community response to sexual assault, participation with the City of Duluth and the Program for Aid to Victims of Sexual Assault (PAVSA) to accomplish the goals of the grant, is essential;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the provision of prosecution resources to assist the City of Duluth and PAVSA in the National Sexual Assault Kit Initiative and the receipt of funding from the SAKI grant, through the City of Duluth in the amount of \$165,910, representing the costs of a half-time prosecutor, victim/witness coordinator, and related secretarial support over the life of the October 1, 2019, through September 30, 2021 grant;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute the required agreements, and any amendments approved by the County Attorney, to provide services and receive funds which shall be deposited into Fund 100, Agency 113002, Object 552506.

Adopted April 2, 2019. No. 19-221

WHEREAS, Lake Country Power has requested a non-exclusive utility easement across state tax

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forfeited land to secure easement for an existing powerline; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Lake Country Power over, under and across state tax-forfeited land as described in County Board File No. 60963;  
RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$2,571 land use fee, \$300 administration fee and \$46 recording fee, for a total of \$2,917 to be deposited into Fund 240 (Forfeited Tax Fund).  
Adopted April 2, 2019. No. 19-222

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 31 (totaling \$1,090,201.35), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60956, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.  
Adopted April 2, 2019. No. 19-223

**BY COMMISSIONER McDONALD:**

WHEREAS, Bids have been received electronically by St. Louis County Public Works Department for the following project:

CP 0100-243163, SP 069-700-015; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 14, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                  | <u>AMOUNT</u>  |
|-----------------------|---------------------------------|----------------|
| Ulland Brothers, Inc. | PO Box 340<br>Cloquet, MN 55720 | \$2,024,800.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220535, Object 652700.  
Unanimously adopted April 2, 2019. No. 19-224

**BY COMMISSIONER OLSON:**

WHEREAS, St. Louis County desires to improve workforce diversity, consistency across departments in employment practices, and eliminate the likelihood of actual or perceived conflict of interest as a result of familial status;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the adoption of the Nepotism Policy as contained in Board File No. 61022.

Unanimously adopted April 2, 2019. No. 19-225

At 10:58 a.m., April 2, 2019, Commissioner Olson, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON APRIL 16, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 16<sup>th</sup> day of April 2019, at 9:34 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all those innocent victims of abuse and all men and women who protect us here and abroad, followed by the pledge of allegiance.

The Board proclaimed the week of April 14<sup>th</sup> through April 20<sup>th</sup>, 2019, as National Telecommunicators Week in St. Louis County, and honors all Emergency Communications Specialists, Technical Staff and Administrative and Support Staff for their dedication and courage in performing one of the most important jobs in our society. Commissioner McDonald read the proclamation.

St. Louis County Sheriff Ross Litman presented Life Saver Awards to honor people involved in three separate incidents. The first incident happened on July 13, 2018, at Lake Ore-Be-Gone: 6-year old Caleb Simonsen was floating motionless in waist deep water and was rescued and revived through the actions of the team. Those honored included citizens William Bronk, Jennifer Benedict, Renae Krmpotich, Gilbert Police Officers Chief Ty Techar, Lt. Tom Smith, Kevin Greene, and Virginia Firefighters Ross Gramling, Liz Smith, and Jon Carlson.

The second incident happened on May 20, 2018. Citizens Michael Aspin and Mark Phinney were honored for rescuing the homeowners Ron and Pat Skenzich and their pet from a house fire in Hermantown.

The last incident happened on March 28, 2018, in Grand Lake Township. St. Louis County Call Center Specialist Carmen Kimball, and citizens Paul Ochs and Mari Ochs were honored. By working in unison, Carmen and Paul had kept Mari alive long enough for her organs to be donated, saving a number of other lives in her passing. Paul's award is given in memory of his wife Mari.

At 9:55a.m., the Board recessed. At 9:58 a.m., the Board reconvened with all members present.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. St. Louis County Administrator Kevin Gray noted that there was a replacement resolution for Item #11, Rescind County Board Resolution No. 19-162 and Confirmation of Mine Inspector Appointment. The replacement resolution included a correction to the pay grade and language to rescind County Board Resolution No. 19-162. The motion passed; six yeas, zero nays. Resolution No. 19-237.

Commissioner Olson, supported by Commissioner Jewell, moved to remove from the table a resolution for a repurchase application by Augustus Sun, LLC, of Brooklyn, NY. The motion passed; six yeas, zero nays.

Commissioner Olson, supported by Commissioner Nelson, moved to approve the repurchase application of Augustus Sun, LLC, of Brooklyn, NY, subject to payments including total taxes and assessments of \$23,937.21, deed tax of \$78.99, deed fee of \$25, recording fee of \$46, and locks and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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hasps fee of \$48, for a total of \$24,135.20. Administrator Gray distributed a handout and said that going forward the language will be included in all repurchase agreements. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-242.

Commissioner Jewell, supported by Commissioner Olson, moved to remove from the table a resolution for a repurchase application by Justin I. Harmon and Heather Harmon of Duluth, MN. The motion passed; six yeas, zero nays.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the repurchase application of Justin I. Harmon and Heather Harmon of Duluth, MN, subject to payments including total taxes and assessments of \$2,567.54, deed tax of \$8.47, deed fee of \$25, and recording fee of \$46, for a total of \$2,647.01. The motion passed; six yeas, zero nays. Resolution No. 19-243.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Foldesi, Highway Engineer/Public Works Director, submitting Board Letter No. 19-148, Rescind Resolution No. 19-157 and State Contract Purchase of Tandem Axle Diesel Trucks.—[61024](#)

Tobacco Licenses approved during 2019.—[61025](#)

3.2 Percent Malt Liquor Licenses (beer) approved during 2019.—[61026](#)

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-143, Rescind County Board Resolution No. 19-162 and Confirmation of Mine Inspector Appointment.—[61027](#)

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 19-144, Application and Acceptance of the 2018 State Homeland Security Program Grant.—[61028](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-145, Reclassification of State Tax Forfeited Lands to Non-Conservation.—[61029](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-147, Application for St. Louis County Class "B" Land Exchange by Triple J Land Company, LLC.—[61030](#)

Proclamation: Telecommunicators Week – April 14-20, 2019.—[61031](#)

Life Saver Awards – Sheriff Litman.—[61032](#)

Kevin Gray, County Administrator, submitting a handout related to applications for repurchase of state tax forfeited lands.—[61033](#)

Purchase of Service Agreement, Contract No. 16489, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Adult Mental Health Integrated Fund services during the period January 1, 2019, to December 31, 2019.—[19-287](#)

Purchase of Service Agreement, Contract No. 16630, between St. Louis County and Soar Career Solutions, Duluth, MN, for Outreach – Information and Referral Services, Homeless Prescreens for Housing Support Project Services during the period March 1, 2019, to June 30, 2019.—[19-288](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 16634, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period March 1, 2019, to June 30, 2019.—19-289

Purchase of Service Agreement, Contract No. 16635, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period March 1, 2019, to June 30, 2019.—19-290

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16632, between St. Louis County and Renee Willemsen, Duluth Farm to School Coordinator, Duluth, MN, for services during the period March 1, 2019 to February 29, 2020.—19-291

Minnesota Department of Human Services State Grant Award and Acceptance Letter: Notification of 2019 Grant Award for St. Louis County's Family Group Decision Making (FGDM) Practice in the amount of \$84,045.63 for the grant period January 1, 2019, through December 31, 2019.—19-292

Agreement for Services between the County of St. Louis and WSB & Associates, Inc., Minneapolis, MN, for Engineering Services for Temporary Traffic Control Signal System at the intersection of MNTH-61/London Road and 60<sup>th</sup> Avenue East in Duluth, MN.—19-293

Amendment No. 1, Original Damion No. 2015-9562, to the Professional Services Agreement between the County of St. Louis and Erickson Engineering Co., LLC, Eden Prairie, MN, for additional bridge and approach design services required for County Bridge No. 83/State Bridge No. 7710 located on County State Aid Highway (CSAH) 44/Pequaywan Lake Road (CP 0044-243854, SAP 069-644-027).—19-294

Addendum, Contract No. 16605A, to the Statewide Minnesota Supplemental Nutrition Assistance Program Employment and Training Program (SNAP & E&T) between St. Louis County and the Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for the period July 1, 2018, through September 30, 2019, replacing Section 1. Acceptance of Funds.—19-295

Minnesota Department of Health Grant Agreement, Contract No. 90243, between the State of Minnesota and the County of St. Louis in the amount of \$112,500 for HIV Outreach Services and Early Intervention Services, effective December 1, 2018, to December 31, 2019.—19-296

Purchase of Service Agreement, Contract No. 16590, between St. Louis County and Head of the Lakes United Way, Duluth, MN, for Outreach – Information and Referral Services, Homeless Prescreens for Housing Support Project Services during the period January 1, 2019, to June 30, 2019.—19-297

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16639, between St. Louis County and Independent School District #709, Duluth, MN, for funding for substitute teachers to cover up to 30 staff attending *Farm to School Garden Food Safety Training* provided by the University of Minnesota Extension during the period March 1, 2019, to February 29, 2020.—19-298

Continuum of Care Program Grant Agreement No. MN0414L5K091700 between the U.S. Department of Housing and Urban Development (HUD) and St. Louis County in the amount of \$89,974 for the period September 1, 2018, through August 30, 2019.—19-299

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Contract for County-State Aid Highway Project between the County of St. Louis and Hawkinson Construction Co., Inc., Grand Rapids, MN, for a mill bituminous surface, curb and gutters, sidewalks and plant mixed bituminous surface project located on CSAH 30/7<sup>th</sup> Avenue in Floodwood (CP 0030-352337, SAP 069-630-003).—[19-300](#)

Agreement for Professional Services between St. Louis County and Valuefinder, LLC, Kansas City, MO, to identify omitted, undervalued, or misclassified real or personal property for property tax assessment purposes during the period ending 240 days after execution of the contract by both parties.—[19-301](#)

Mine Inspection Services Agreement between the County of St. Louis and the County of Itasca through December 31, 2021.—[19-302](#)

St. Louis County On-Line Software Subscriber Agreement with Overom Law, PLLC, Duluth, MN.—[19-303](#)

Addendum to Purchase Agreement, Contract No. 16221E, between the St. Louis County Board of Commissioners and Range Transitional Housing, Virginia, MN, for Severe Substance Use Disorder Services for those Experiencing Homelessness, replacing certain pages to align contract end date with that of the contract for the grant funding payment for these services.—[19-304](#)

Addendum to Child Support Training and Curriculum Development, Contract No. 16454A, replacing the maximum amount to be paid, including work time and approved mileage expenses, not to exceed \$12,800.—[19-305](#)

Purchase of Service Agreement, Contract No. 16553, between St. Louis County and Salvation Army, Duluth, MN, for Emergency Assistance services during the period January 1, 2019, to December 31, 2020.—[19-306](#)

Addendum to Purchase of Service Agreement, Contract No. 16579A, between the St. Louis County Board of Commissioners and Range Mental Health Center, Virginia, MN, for Children's Mental Health-Targeted Case Management and Integrative Mental Health Services during the period January 1, 2019, to December 31, 2020.—[19-307](#)

Purchase of Service Agreement, Contract No. 16640, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period April 1, 2019, to June 30, 2019.—[19-308](#)

Office of Pharmacy Affairs Certification of Contract between Private, Non-Profit Hospital and State/Local Government to Provide Health Care Services to Low Income Individuals between St. Louis County and Fairview Range Medical Center, Hibbing, MN.—[19-309](#)

Service Contract between the County of St. Louis and Gausman & Moore Associates, Inc., Duluth, MN, for the Duluth Courthouse Boiler Project.—[19-310](#)

Service Contract between the County of St. Louis and Summit Envirosolutions, Inc., Burnsville, MN, for Virginia Northland Office Center (NOC) Building Mitigation Measures Reporting for Deconstruction through March 31, 2020.—[19-311](#)

Amendment to Service Contract, Original Damion No. 2018-012466, between the County of St. Louis and CR-Building Performance Specialists, Inc., for the Hibbing Courthouse and Annex – Asset Management Program – Facility Updates, to include the Hibbing Annex Motor Pool Shelter and Hibbing Annex Cold Storage to the asset management services.—[19-312](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Cooperative Agreement between St. Louis County and the City of Duluth for the Traffic Signal Painting Project (CP 0000-439323).—19-313

Purchase of Service Agreement, Contract No. 16606, between St. Louis County and Institute for Community Alliances (ICA), Des Moines, IA, for Homeless and Homeless Data-Related Services during the period January 1, 2019, to June 30, 2019.—19-314

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, for engineering services for Boundary Avenue Sidewalk Retaining Wall Design project (CP 0014-376295).—19-315

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 19-226 through 19-241, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of April 2, 2019, are hereby approved.

Adopted April 16, 2019. No. 19-226

WHEREAS, St. Louis County has a professional services agreement with SRF Consulting Group to perform preliminary engineering to develop a rural intersection conflict warning system; and

WHEREAS, The rural intersection conflict warning system is a dynamic warning system that warns drivers approaching a rural intersection on all approaches if there is a potential conflict with another vehicle at an intersection; and

WHEREAS, The preliminary engineering process required additional design effort to complete the project; and

WHEREAS, The estimated cost of this additional design work is \$9,500.00 of which Federal funding is anticipated to cover 90 percent of this additional cost;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an amendment to the professional services agreement with SRF Consulting Group to accommodate the final scope of the preliminary engineering to develop a rural intersection conflict warning system. This project is further identified as SP 069-070-042, CP 0016-358781. The funds for this project are payable from Fund 220, Agency 220442, Object 626600.

Adopted April 16, 2019. No. 19-227

WHEREAS, The Public Works Department's equipment budget includes replacement of tandem axle diesel trucks for snow and ice control and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack Granite due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Twin Cities Mack and Volvo Trucks of Roseville, MN, responded with the state contract price for six (6) Mack Granite tandem axle diesel trucks of \$741,192, plus 6.5% state sales tax of \$48,177.48, plus vehicle excise tax of \$120.00, for a total cost of \$789,489.48;

THEREFORE, BE IT RESOLVED, That St. Louis County Board Resolution No. 19-157, adopted on March 5, 2019, is hereby rescinded;

RESOLVED FURTHER, That the St. Louis County Board authorizes the purchase of six (6) 2019 Mack Granite tandem axle diesel trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$789,489.48, payable from Fund 407, Agency 407001, Object 666300.

Adopted April 16, 2019. No. 19-228

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-293139/SP 069-070-037; and



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ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 28, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>       | <u>ADDRESS</u>                                | <u>AMOUNT</u> |
|-------------------------|---|---------------|
| Groove Tech of MN, Inc. | 19822 Elk Lake Road NW<br>Elk River, MN 55330 | \$185,226.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220541, Object 652700, \$185,226.00.  
Adopted April 16, 2019. No.19-229

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 9241-300228 (Low) (BR 430), SAP 069-599-045; CP 8110-1753 (Tied) (BR 373), SAP 069-599-046; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 28, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>                         | <u>ADDRESS</u>                         | <u>AMOUNT</u>  |
|---|--|----------------|
| Northland Constructors<br>of Duluth, Inc. | 4843 Rice Lake Rd.<br>Duluth, MN 55803 | \$1,378,844.70 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220542, Object 652700 \$566,305.03 and  
Fund 200, Agency 203542, Object 652800 \$10,000.00 (SAP 069-599-045);  
Fund 220, Agency 220543, Object 652700 \$792,539.40 and  
Fund 200, Agency 203057, Object 652800 \$10,000.00 (SAP 069-599-046).  
Adopted April 16, 2019. No. 19-230

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0091-368480, SAP 069-691-032; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 28, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                   | <u>AMOUNT</u> |
|-----------------------|----------------------------------|---------------|
| KGM Contractors, Inc. | 9211 Hwy. 53<br>Angora, MN 55703 | \$252,075.04  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220544, Object 652700, \$252,075.04.  
Adopted April 16, 2019. No. 19-231

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-278673; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on March 28, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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| <u>LOW BIDDER</u>            | <u>ADDRESS</u>                               | <u>AMOUNT</u>  |
|------------------------------|--|----------------|
| Fahrner Asphalt Sealers, LLC | 6615 US Hwy. 12 West<br>Eau Claire, WI 54703 | \$1,097,970.96 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 201094, Object 653300, \$1,097,970.96

With additional revenue budgeted for expense:

|                    |  |             |
|--------------------|--|-------------|
| City of Babbitt    | Fund 200, Agency 201094, Object 551518 | \$10,755.00 |
| City of Chisholm   | Fund 200, Agency 201094, Object 551530 | \$32,165.28 |
| Town of Fredenberg | Fund 200, Agency 201094, Object 551620 | \$32,581.20 |
| Town of Morse      | Fund 200, Agency 201094, Object 551572 | \$6,768.00  |

Adopted April 16, 2019. No. 19-232

WHEREAS, St. Louis County receives funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), and Continuum of Care (CoC) Programs; and

WHEREAS, Federal regulations for these HUD programs require St. Louis County to conduct a prescribed environmental review of each funded activity and create a document called an Environmental Review Record (ERR); and

WHEREAS, Upon completion of the ERR, a certification page must be signed by a designee, referred to as the Responsible Entity Agency Official, of the St. Louis County Board of Commissioners;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners designates by position the St. Louis County Planning and Community Development Department Director and the Planning and Community Development Department Deputy Director as the Responsible Entity Agency Officials for federal funding received from the U.S. Department of Housing and Urban Development.

Adopted April 16, 2019. No. 19-233

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated March 29, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted April 16, 2019. No. 19-234

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

M. & T. Wedin, Inc. d/b/a Wooden Table Inn, Unorganized Township 60-19, change of officers;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted April 16, 2019. No. 19-235

RESOLVED, That the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. 61026, is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Lake 14 & Lake Leander Club, Unorganized Township 60-19, Temporary On-Sale  
3.2 Percent Malt Liquor License, for July 6, 2019 (rain date July 7, 2019).

Adopted April 16, 2019. No. 19-236

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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RESOLVED, That the St. Louis County Board confirms the appointment of Derek P. Harbin as the St. Louis County Mine Inspector, Civil Service Supervisory bargaining unit, pay grade E24, step 2, \$29.14/hour for a (3) three-year term, effective March 6, 2019, through March 5, 2022;

RESOLVED FURTHER, That the Mine Inspector, before entering upon duties, shall take and subscribe the oath required, as stipulated in Minn. Stat. § 180.02;

RESOLVED FURTHER, That St. Louis County Board Resolution No. 19-162, dated March 5, 2019, is hereby rescinded.

Adopted April 16, 2019. No. 19-237

WHEREAS, The U.S. Department of Commerce's (DOC) National Telecommunications and Information Administration, through the State of Minnesota Emergency Communication Network, has made available a 2018 State Homeland Security Program for the Allied Radio Matrix for Emergency Response (ARMER) interoperable radio system; and

WHEREAS, An award in the amount of \$32,173.71 has been made to St. Louis County; and

WHEREAS, St. Louis County will serve as the fiscal agent for the Northeastern Emergency Communication Board; and

WHEREAS, St. Louis County will coordinate grant activities on behalf of the participating governmental agencies;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2018 State Homeland Security Program grant in the amount of \$32,173.71, to be accounted for in Fund 100, Agency 132999, Grant 13211, Year 2019;

RESOLVED FURTHER, That the appropriate county officials are authorized to execute all agreements and contracts necessary to fulfill the 2018 State Homeland Security Program grant as approved by the St. Louis County Attorney, with St. Louis County serving as coordinator and fiscal agent for the grant.

Adopted April 16, 2019. No. 19-238

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The St. Louis County Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, utilities and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification of these parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61029 shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Adopted April 16, 2019. No. 19-239

WHEREAS, The Land and Minerals Department plans to treat 683.5 acres with ground applied herbicides for tree plantation site preparation and the release of existing conifer plantations on state tax forfeited lands in the summer of 2019; and

WHEREAS, The Purchasing Division solicited bids for ground application of herbicides, with

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Future Forests, Inc., of Askov, MN, submitting the only bid in the amount of \$79,199; THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Future Forests, Inc., of Askov, MN, for the chemical site preparation (early spray) of 14 sites totaling 521 acres and the chemical release (late spray) of 3 sites totaling 162.5 acres, in accordance with the specifications of Bid No. 5522, subject to approval of the County Attorney, at its bid price of \$79,199, payable from Fund 290, Agency 290001. Adopted April 16, 2019. No. 19-240

WHEREAS, Pursuant to Minn. Stat. § 94.344, Subd. 8, a land exchange proposal has been submitted to St. Louis County for certain lands being purchased by Triple J Land Company, LLC, described as: Offered Private Land – 80 Acres

W 1/2 of SW 1/4, Section 3, T60N, R21W

State Tax Forfeited Land (Class “B”) – 60.1 Acres

Gov. Lot 2, Section 5, T62N, R17W

Gov. Lot 3, Section 5, T62N, R17W

WHEREAS, The proposed exchange has been reviewed by the St. Louis County Land and Minerals Department to determine the suitability of lands for exchange; and

WHEREAS, Triple J Land Company, LLC, is also proposing to establish a forest management easement in favor of St. Louis County which will provide permanent access to a large tract of state tax forfeited land; and

WHEREAS, The lands to be acquired and accessed by the State of Minnesota in trust for the taxing districts will consolidate tax forfeited ownership and increase long-term forest management opportunities for the benefit of the tax forfeited trust and the citizens of St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board has determined that the state tax forfeited Class “B” lands and private lands described herein are suitable for exchange, and that the proposed land exchange shall be subject to the establishment of a permanent forest management easement in favor of St. Louis County;

RESOLVED FURTHER, That the St. Louis County Board authorizes the Land and Minerals Department and Triple J Land Company, LLC, to proceed with an appraisal of all lands involved in the land exchange proposal.

Adopted April 16, 2019. No. 19-241

**BY COMMISSIONER OLSON:**

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Augustus Sun, LLC, of Brooklyn, NY, has applied to repurchase state tax forfeited land legally described as:

CITY OF DULUTH

Lot 88, Block 33 EXCEPT Southern 15 feet for alley

DULUTH PROPER THIRD DIVISION

Parcel code: 010-1270-00960; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Augustus Sun, LLC, of Brooklyn, NY, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$23,937.21, deed tax of \$78.99, deed fee of \$25, recording fee of \$46, and locks and hasps fee of \$48, for a total of \$24,135.20 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Unanimously adopted April 16, 2019. No. 19-242

**BY COMMISSIONER OLSON:**

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, Justin I. Harmon and Heather Harmon of Duluth, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

E 1/2 of W 1/2 of N 1/4 of NW 1/4 of NE 1/4 EXCEPT the West 60 feet AND EXCEPT the North 160 feet INCLUDING West 200 feet of E 1/2 of N 1/2 of NW 1/4 of NE 1/4 EXCEPT North 160 feet

SECTION 14, TOWNSHIP 56, RANGE 21

Parcel code: 141-0040-02573; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The applicants shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Justin I. Harmon and Heather Harmon of Duluth, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,567.54, deed tax of \$8.47, deed fee of \$25, and recording fee of \$46, for a total of \$2,647.01 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).

Unanimously adopted April 16, 2019. No. 19-243

At 10:08 a.m., April 16, 2019, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON APRIL 23, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 23<sup>rd</sup> day of April 2019, at 9:32 a.m., at the Northland Town Hall, Canyon, Minnesota, with the following members present: Commissioners Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 5. Absent: Commissioner Frank Jewell - 1. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all those innocent victims of abuse and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Northland Township Clerk Bobbi Pirkola welcomed the Board to Northland Township.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Keith Nelson, of Eveleth, commented on the judicial appointment of Assistant St. Louis County Attorney Rebekka Stumme. Commissioner Nelson said that during County Attorney Mark Rubin's tenure, there have been eleven judicial appointees from the St. Louis County Attorney's Office. Commissioner Nelson distributed and briefly discussed a handout regarding elk restoration in the Cloquet Valley State Forest.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve the consent agenda. Item #9, Supporting the 148<sup>th</sup> Fighter Wing [19-154] was removed from the consent agenda for separate consideration. The motion passed; five yeas, zero nays, one absent (Jewell).

Commissioner Olson, supported by Commissioner Jugovich, moved to increase the Public Health and Human Services Department staffing complement by 3.0 FTE Social Workers for Initial Intervention North and South and 1.0 FTE Social Work Coordinator in Initial Intervention North, and that the 2019 budget and the proposed 2020 budget will be updated to reflect this additional staff complement. Commissioner Nelson, supported by Commissioner Jugovich, moved to amend the motion to include wording that the increase in staffing will potentially increase the 2019 budget by two tenths of one percent. The amendment passed; three yeas (McDonald, Nelson, Jugovich), two nays (Boyle, Olson), one absent (Jewell). After further discussion the amended motion passed; five yeas, zero nays, one absent (Jewell). Resolution No. 19-258.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the 2018 fourth quarter budget changes. The motion passed; five yeas, zero nays, one absent (Jewell). Resolution No. 19-259.

Chair Boyle, supported by Commissioner Nelson, moved to table St. Louis County Board support of the continued viability of the 148<sup>th</sup> Fighter Wing, Minnesota Air National Guard Base in Duluth, MN, to the May 14, 2019 St. Louis County Board meeting. The motion passed; five yeas, zero nays, one absent (Jewell).

At 10:08 a.m., the Board recessed.

At 11:47 a.m., the County Board reconvened with the following members present: Commissioners Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 5. Absent: Commissioner Frank Jewell - 1. Vacant: Commissioner District 5.

Commissioner Jugovich, supported by Commissioner McDonald, moved to approve a second consent agenda consisting of items passed unanimously at the Committee of the Whole meeting. The motion passed; five yeas, zero nays, one absent (Jewell).

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Commissioner Jugovich, supported by Commissioner Olson, moved that the St. Louis County Board encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system. The motion passed; four yeas, one nay (Nelson), one absent (Jewell). Resolution No. 19-263.

Commissioner Jugovich, supported by Commissioner Nelson, moved to appoint the following individuals to serve as the Special Board of Appeal and Equalization for Assessment Year 2019:

- John Vigen, Duluth Commissioner District #1
- John Doberstein, Duluth Commissioner District #2
- Sherri Puckett, Duluth Commissioner District #3
- Leonard Cersine, Ely Commissioner District #4
- Tim Peterson, Hermantown Commissioner District #5
- Dawn Cole, Town of Fayal Commissioner District #6
- Frank Bigelow, City of Hibbing Commissioner District #7

And further, that the Special Board of Appeal and Equalization is: delegated all powers and duties of the County Board of Appeal and Equalization; to report the results of their deliberations back to the St. Louis County Board in the form of minutes kept by the Clerk of the County Board; directed to hold at least one meeting day in the St. Louis County Courthouse, Duluth, and one day at the St. Louis County Courthouse in Virginia; to be compensated at the rate of \$300 per meeting day (payable from Assessor's Department Fund 100, Agency 118001, Object #635300 - Non-employee fees) and be reimbursed for mileage and expenses at the current county rate (from Assessor's Department Object #635500 - Non-employee travel); and directed to convene at 10:00 a.m., June 18, 2019, in the Commissioner's Conference Room, St. Louis County Courthouse, Duluth, MN. County Administrator Kevin Gray indicated that the daily compensation rate was last reviewed in 2010. After further discussion, the motion passed; five yeas, zero nays, one absent (Jewell). Resolution No. 19-273.

Commissioner Jugovich, supported by Commissioner Olson, moved to make the following appointments to the Civil Service Commission: Wayne Marshall, as a full member, for a three-year term commencing January 1, 2019 and ending December 31, 2021; Lindsay Snustad, as a full member, for a three-year term ending May 6, 2022; and Brittany Jacobson, as an alternate member, for a three-year term ending May 6, 2022; and further, that the per diem paid to Civil Service Commission members for attendance at commission meetings increases from \$20 per meeting to \$50 per meeting, effective immediately for a maximum annual cost increase of \$2,800. St. Louis County Human Resources Director Jim Gottschald confirmed that none of the appointees have relatives working for St. Louis County. Commissioner Nelson requested additional follow-up be done to ensure there is not a conflict of interest. Commissioner Nelson, supported by Commissioner McDonald, moved to table the item to the May 7, 2019 St. Louis County Board meeting. The tabling motion passed; five yeas, zero nays, one absent (Jewell).

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-151, HIV Outreach and Early Intervention Services and Rescind County Board Resolution No. 19-42.—61034

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-159, Public Health and Human Services Advisory Committee Appointment.—61035

Kevin Gray, County Administrator, Ross Litman, Sheriff, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-163, Law Enforcement Services Agreement with the City of Rice Lake and Addition of 1.0 FTE Deputy Sheriff Position.—61036

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Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-155, Public Sale of Shoreland Lease Lots.—61037

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-156, Public Sale of State Tax Forfeited Properties on June 13, 2019.—61038

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-158, Adjoining Owner Sale.—61039

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-165, Agreement with St. Louis & Lake Counties Regional Rail Authority for Mesabi Trail Project.—61040

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-168, Violation of St. Louis County Ordinance No. 28 – Sandy Point Lodge, Inc. (Kabetogama Township).—61041

Kevin Gray, County Administrator, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 19-170, Authorization of Submit Proposal to the LCCMR for FY20 Minnesota Environmental & Natural Resources Trust Fund Grant to Fund the St. Louis County Building Materials Reuse Pilot Project.—61042

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-173, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Greenwood Township).—61043

Kevin Gray, County Administrator, Mary Garness, Public Records & Property Valuation Director, submitting Board Letter No. 19-176, Appointment of 2019 Special Board of Appeal and Equalization.—61044

Quarterly Budget Changes approved during 2019.—61045

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-160, Request for Additional Child Protection Staffing.—61046

Keith Nelson, Eveleth, MN, submitting a handout regarding elk restoration in the Cloquet Valley State Forest.—61047

State of Minnesota Department of Human Services Grant Contract for Assertive Community Treatment (ACT) services in the amount of \$26,130 for the grant period Calendar Years 2019 and 2020.—19-316

Addendum to Purchase Agreement, Contract No. 16509A, between the St. Louis County Board of Commissioners and Human Development Center for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, removing and replacing the specific TCM rate for the contract.—19-317



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Cooperative Agreement between the County of St. Louis and the City of Duluth for the Woodland Avenue and Calvary Road Reconstruction Project (SAP 069-609-043, CP 0009-275996).—19-318

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Hoover Construction Co., Virginia, MN, for Rock Excavation & Hauling to Designated Site (CP 0116-448703).—19-319

Cooperative Agreement between St. Louis County and City of Hermantown for the Traffic Signal Painting Project (CP 0000-439323).—19-320

Amendment No. 1, Original Damion No. 2014-008470, Amendment No 1. 2018-011883, between the County of St. Louis and Alliance Courier, Duluth, MN, extending the contract for one (1) additional year to February 1, 2019, through January 31, 2020.—19-321

St. Louis County Aquatic Invasive Species Prevention Program Grant Agreement between St. Louis County and Wildlife Forever for the term February 12, 2019, through December 31, 2020.—19-322

St. Louis County Aquatic Invasive Species Prevention Program Grant Agreement between St. Louis County and the North St. Louis Soil and Water Conservation District for the term February 12, 2019, through December 31, 2020.—19-323

St. Louis County Aquatic Invasive Species Prevention Program Grant Agreement between St. Louis County and Grand Lake Township for the term February 12, 2019, through December 31, 2020.—19-324

St. Louis County Aquatic Invasive Species Prevention Program Grant Agreement between St. Louis County and Community Action Duluth for the term February 12, 2019, through December 31, 2020.—19-325

St. Louis County Aquatic Invasive Species Prevention Program Grant Agreement between St. Louis County and the City of Duluth for the term February 12, 2019, through December 31, 2020.—19-326

Amendment No. 1, Original Damion No. 2019-012811, between the County of St. Louis and Benjamin Jeffrey Grams d/b/a The Law Offices of Benjamin Grams, PLLC, Duluth, MN, for parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency, and Long term Foster Care (LTFC) placement matters correcting the term to February 1, 2019, through January 31, 2020, for the north St. Louis County work, and February 1, 2019, through December 31, 2019, for the south St. Louis County work.—19-327

Amendment No. 1, Original Damion No. 2019-012812, between the County of St. Louis and Rachel Caplan, Cook, MN, or parent representation for Children in Need of Protection (CHIPS), Termination of Parental Rights (TPR), transfer of legal and physical custody, permanent custody to the agency, temporary legal custody to the agency, and Long term Foster Care (LTFC) placement matters extending the term to February 1, 2019, through January 31, 2020, for the north St. Louis County work.—19-328

Amendment No. 1, Original Damion No. 2018-012257, between the County of St. Louis and Braun Intertec Corp., Hibbing, MN, for additional surcharge monitoring and material inspection and testing during the construction of the Cook Maintenance Facility in Cook, MN, revising the contract termination date to no later than December 31, 2019.—19-329

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State of Minnesota Department of Transportation and St. Louis County Cooperative Construction Agreement, MnDOT Contract No. 1033083, for the construction and maintenance of the MNTH-135 turn lanes at the St. Louis County Public Works and Land Department entrances in Virginia (CP 0000-367283).—19-330

Upon motion by Commissioner Nelson, supported by Commissioner Jugovich, resolutions numbered 19-244 through 19-257, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of April 16, 2019, are hereby approved.

Adopted April 23, 2019. No. 19-244

WHEREAS, St. Louis County currently lacks a coordinated local collaborative to develop and implement a Plan of Safe Care to address the safety and well-being of families when babies are identified as having been exposed to substances or affected by substance abuse or withdrawal symptoms, or Fetal Alcohol Spectrum; and

WHEREAS, The Minnesota Department of Human Services Child Safety and Permanency Division has made available grant funds to Design and Implement Community Integration for a Plan of Safe Care for Prenatal Substance; and

WHEREAS, The Public Health and Human Services Department (PHHS) is working with community partners in St. Louis County to begin implementing a plan for safe care for prenatal substance use exposure; and

WHEREAS, PHHS wishes to pursue grant funding from the Minnesota Department of Human Services Child Safety and Permanency Division for up to \$200,000 annually for the period July 1, 2019, through June 30, 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to make application to the Minnesota Department of Human Services Child and Permanency Division grant to Design and Implement Community Integration for a Plan of Safe Care for Prenatal Substance Exposure for \$200,000 annually for the period July 1, 2019, through June 30, 2020, with the option for four (4) extensions of one-year for the same grant amount each year;

RESOLVED FURTHER, That the funds would be used to implement trainings and fund two (2) coordinator positions: one (1) in northern St. Louis County and one (1) in southern St. Louis County.

Adopted April 23, 2019. No. 19-245

WHEREAS, The Minnesota Department of Health (MDH) has made outreach and Early Intervention Services (EIS) funds available to Greater Minnesota jurisdictions to reduce the risk of HIV transmission; and

WHEREAS, The Public Health and Human Services Department (PHHS) has been awarded \$112,500 to support EIS for purposes of reducing the risk of HIV transmission in St. Louis County residents; and

WHEREAS, MDH wishes to contract with PHHS for the period December 1, 2018, through December 31, 2019, to administer the EIS program; and

WHEREAS, PHHS currently performs these activities with a 1.0 FTE Public Health Nurse and up to a 1.0 FTE Community Health Worker, funded in part through county levy dollars; and

WHEREAS, Arrowhead Center, Inc., Virginia, MN, has made space available to provide these services by offering a short-term lease commencing April 1, 2019, through December 31, 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept Early Intervention Services funds through a contract with the Minnesota Department of Health in the amount of \$112,500 for the period December 1, 2018, through December 31, 2019, to be accounted for as follows:

Fund 230, Agency 233999, Object 540272, Grant 23332, Project 99999999, Grant Year 2018

Fund 230, Agency 233999, Object 610000, Grant 23332, Project 99999999, Grant Year 2018

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Fund 230, Agency 233999, Object 629900, Grant 23332, Project 99999999, Grant Year 2018  
Fund 230, Agency 233999, Object 634200, Grant 23332, Project 99999999, Grant Year 2018  
Fund 230, Agency 233001, Object 610000, Grant 23332, Project 99999999, Grant Year 2018  
Fund 230, Agency 233001, Object 629900, Grant 23332, Project 99999999, Grant Year 2018;  
RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a short-term lease agreement with Arrowhead Center, Inc., Virginia, MN, in the amount of \$500 per month for a total of \$4,500 for the period April 1, 2019, through December 31, 2019;  
RESOLVED FURTHER, That St. Louis County Board Resolution No. 19-42 dated January 22, 2019, is hereby rescinded.  
Adopted April 23, 2019. No. 19-246

WHEREAS, The purpose of the Public Health and Human Services (PHHS) Advisory Committee is to seek input about the PHHS delivery system and make recommendations to the St. Louis County Board and the Department relative to the service needs of the community; and  
WHEREAS, The County Auditor has advertised vacancies to secure a list of interested and qualified persons to fill openings which exist on the committee; and  
WHEREAS, The County Auditor has provided one (1) application to PHHS for a vacancy in District 6; and  
WHEREAS, Commissioner Nelson has proposed the appointment of Jerald Burnes to the PHHS Advisory Committee representing District 6, with the term to expire on December 31, 2021;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board makes the following appointment to the Public Health and Human Services Advisory Committee:  
Jerald Burnes     District 6     Term to expire 12/31/21  
Adopted April 23, 2019. No. 19-247

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:  
CP 0060-426225, SAP 069-660-012; and  
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 11, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>         | <u>ADDRESS</u>   | <u>AMOUNT</u> |
|---------------------------|--|---------------|
| Casper Construction, Inc. | 212 SE 10 <sup>th</sup> Street<br>Grand Rapids, MN 55744 | \$932,000.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220549, Object 652700.  
Adopted April 23, 2019. No. 19-248

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs {paper}, Pull-Tabs {paper} with dispensing device, Bar Bingo, Tipboards, and Electronic Pull-Tabs) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:  
Reservoir Riders Inc., Duluth, MN, to operate out of the following:  
Hi Banks Resort, Fredenberg Township, 5392 Fish Lake Dam Road, Duluth, MN, 55803, new.  
Adopted April 23, 2019. No. 19-249

WHEREAS, The Information Technology (IT) Department, in coordination with the Purchasing and County Attorney's Departments, have gone through an exhaustive discovery process to design an automated approach to streamlining the solicitation, contract, and board letter creation, red-lining, approval, and signature process; and  
WHEREAS, The current paper-based process is manual and inefficient, lacks tracking and auditing

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capabilities, is not standardized across agencies and creates significant rework; and  
WHEREAS, St. Louis County worked with software vendor Databank to outline a more efficient process to streamline the intake, creation, red-lining, routing, approval, and signature process required within the solicitation, contract, and board letter lifecycles; and  
WHEREAS, The IT Department budgeted for this project in 2019; and  
WHEREAS, St. Louis County will develop the new solution utilizing the current Hyland OnBase infrastructure owned by St. Louis County in coordination with consulting vendor Databank with a one-time project cost of \$227,175 broken down as follows:

| <b>1<sup>st</sup> Year Cost</b> |   |                  |
|---------------------------------|---|------------------|
| <b>Vendor</b>                   | <b>Purchase</b>                           | <b>Cost</b>      |
| Databank                        | Consulting (Fixed Bid)                    | \$ 158,575       |
| Databank                        | Software Licenses                         | \$ 58,800        |
| Databank                        | 1 <sup>st</sup> Year Software Maintenance | \$ 9,800         |
|                                 | <b>Total</b>                              | <b>\$227,175</b> |

; and

WHEREAS, There will be ongoing annual software maintenance costs starting in year two (2) in the amount of \$9,800;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department (IT) to execute purchase agreements and professional service contracts to purchase and implement the Contract Automation Solution in the amount of \$227,175 utilizing Fund 100, Agency 117001, Object 629900, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139.

Adopted April 23, 2019. No. 19-250

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated April 12, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted April 23, 2019. No. 19-251

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fees to the license holder;

RESOLVED FURTHER, That said license is contingent upon proof of workers' compensation insurance and Minnesota Department of Health approval;

RESOLVED FURTHER, That said license shall be effective through June 30, 2019:

Vermilion Entertainment, Inc. d/b/a Bayview Lakeside Bar and Grill, Greenwood Township,  
On-Sale and Sunday On-Sale Intoxicating Liquor License, new.

Adopted April 23, 2019. No. 19-252

WHEREAS, The City of Rice Lake has requested a contract for St. Louis County to provide law enforcement services according to the terms and conditions set forth in the agreement; and

WHEREAS, St. Louis County will be reimbursed at the true and actual cost of providing these services; and

WHEREAS, Such contracts are authorized and provided for by the provisions of Minn. Stat. § 471.59;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the agreement for law enforcement services between St. Louis County and the City of Rice Lake, as described in County Board File No. 61036, with funds to be accounted for in Fund 100, Agency 134005;

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RESOLVED FURTHER, That the St. Louis County Board approves the addition of one (1) 1.0 FTE Deputy Sheriff position, Deputy Sheriff's Association Pay Grade 20, Step 1;  
RESOLVED FURTHER, That upon termination of the agreement, the Deputy Sheriff position will be eliminated.

Adopted April 23, 2019. No. 19-253

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9, authorize St. Louis County to sell state tax forfeited shoreland lots currently under lease; and

WHEREAS, If the leaseholder chooses not to purchase the lot or continue leasing, the county may offer the lands for sale at public auction under the provisions of Minn. Stat. § 282.01, subdivision 7; and

WHEREAS, The parcels described in County Board File No. 61037 have not been purchased by the former leaseholder;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the parcels described in County Board File No. 61037 at public auction in accordance with the provisions in Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9. Net proceeds from the auction are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

Adopted April 23, 2019. No. 19-254

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61038 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands for sale at public auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law, on Thursday, June 13, 2019, at 10:00 a.m. at the AAD Shriners Center, 5152 Miller Trunk Highway, Hermantown, MN;

RESOLVED FURTHER, That funds from the auction shall be deposited into Fund 240 (Forfeited Tax Fund).

Adopted April 23, 2019. No. 19-255

WHEREAS, Property owners in Government Lot 1, Section 33, and Government Lot 1 and Government Lot 4, Section 32, all in Township 55 North, Range 12 West (Ault Township), require access across the SW 1/4 of the NW 1/4, Section 33, Township 55 North, Range 12 West; and

WHEREAS, Minn. Stat. § 282.04., Subd. 4, and Minn. Stat. § 507.47 authorize the County Auditor to impose easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to impose a public easement across state tax forfeited land described as follows:

An easement for ingress and egress, over, under and across the SW 1/4 of the NW 1/4, Section 33, Township 55 North, Range 12 West of the Fourth Principal Meridian, St. Louis County, Minnesota, described as follows:

The westerly 33 feet of said SW 1/4 of the NW 1/4, adjacent to and north of a public cartway on file and of record with the St. Louis County Recorder as Document Number 454999.  
Adopted April 23, 2019. No. 19-256

WHEREAS, St. Louis County desires to offer for sale, certain parcels of state tax forfeited land; and  
WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, The parcels that consist of an undivided interest in land may be sold to the other undivided interest owners; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01, Subd. 7; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01, Subd. 4(c);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61039, and the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls, with proceeds from the sales to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the sale to all adjoining property owners.

Adopted April 23, 2019. No. 19-257

**BY COMMISSIONER OLSON:**

WHEREAS, A comprehensive staffing analysis was conducted by the Public Health and Human Services Department identifying significant child protection caseload challenges that impact services, safety planning and revenue generation through appropriate time recording and documentation; and

WHEREAS, Funding is potentially available through the elimination of the child protection performance outcome withholds currently in proposed legislation that would offset the impact on the county levy of these staffing costs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board increases the Public Health and Human Services Department staffing complement by 3.0 FTE Social Workers for Initial Intervention North and South and 1.0 FTE Social Work Coordinator in Initial Intervention North;

RESOLVED FURTHER, That the 2019 budget will potentially increase by two tenths of one percent and the proposed 2020 budget will be updated to reflect this additional staff complement, to be accounted for in Fund 230, Agency 232008, Object 610000, and Fund 230, Agency 232008, Object 530554.

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Unanimously adopted April 23, 2019. No. 19-258

**BY COMMISSIONER NELSON:**

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the following budget changes:

**GRANT BUDGET CHANGE**

1. Increase Radio Maintenance revenue and expense budget due to Strategic Technology Reserve grant funds being returned from Itasca County when St. Louis County became fiscal agent (\$9,027.20).
2. Reduce Public Health & Human Services Family Group Decision Making Grant revenue and expense budget due to a reduction in the grant award from the Minnesota Department of Human Services (Resolution 18-130) (\$2,268.98).
3. Increase Public Health & Human Services revenue and expense budget in the Evidence Based Home Visiting grant, due to an increase in the grant award after it had been approved by the board as part of the 2018 adopted budget (Resolution 17-739) (\$676.70).

**USE OF AN EXISTING FUND BALANCE**

4. Use of Public Safety Innovation assigned fund balance to cover shortfalls in the Sheriff's budget for the School Resource Officers (\$43,744.71) and Fraud Investigator (\$11,969.10).
5. Use of general fund budget savings for the purchase of a Sheriff's command vehicle (\$500,000.00).
6. Use of NEMESIS fund balance to refund counties who have moved to another system (\$337,425.60).
7. Use of missing heirs fund balance to cover transfer to the general fund; after 21 years, the money becomes property of St. Louis County (\$2,600.00).
8. Use of Sheriff's federal forfeiture fund balance to purchase vehicles (\$40,000.00).
9. Use of Economic Development fund balance assigned for tax abatements to cover actual amounts due and paid under the tax abatement agreements (\$67,986.14).
10. Use of Sheriff's Enhanced 911 fund balance to cover Tritech and Courtview software costs (\$100,000.00).
11. Transfer Public Works fund balance to the Public Works capital equipment fund for the purchase of capital equipment in 2019 (\$1,550,000.00).
12. Use of Public Health & Human Services prevention and innovation assigned fund balance for the Opioid Withdrawal Management Unit at the Center for Alcohol and Drug Treatment (\$150,000.00).
13. Use of Public Health & Human Services building remodel assigned fund balance to cover the cost of furniture, glass installation, re-keying conference rooms, and an electrical floor box (\$11,807.74).
14. Use of Septic Loans fund balance to cover the 2018 expense portion of five year forgivable loans (\$136,577.00).
15. Use of Property, Casualty, Liability fund balance to cover higher-than-anticipated claims expense (\$38,335.20).

**REVENUE AND EXPENSE BUDGET INCREASE**

16. Increase Sheriff intergovernmental revenue and expense budgets to match actual amount of revenue received (\$305,498.14).
17. Increase Sheriff revenue and expense budget to reflect higher-than-anticipated revenue from the City of Duluth for the Lake Superior Drug and Violent Crimes Task Force (\$15,833.83).
18. Increase Sheriff revenue and expense budget due to higher-than-anticipated revenue from the state training fund (\$10,951.65).
19. Increase Emergency Management revenue budget to account for higher than budgeted revenue received for the Emergency Paging and Public Notification System (\$4,967.85).

20. Increase Sheriff revenue and expense budgets for Lake Assault boat repairs (\$50,502.00).
21. Increase Emergency Communications budget to reflect actual revenue received for 911 transcriptions (\$3,899.82).
22. Increase Jail commissary revenue budget to be closer in line with actual concessions and commissions revenue collected (\$9,274.00).
23. Increase Jail revenue budget to reflect an unbudgeted rebate from Comprehensive Care (\$54,626.41).
24. Increase revenue and expenditure budget in Personal Service Fund to anticipated levels for Child in Need of Protective Services (CHIPS) court expenses (\$10,000.00).
25. Increase NEMESIS revenue and expense budget to include increased revenue for additional officers on the SHIELD program (\$3,325.00).
26. Increase Extension revenue and expense budgets for the County Extension Committee Holiday Project to match actual revenue received (\$1,500.00).
27. Increase Sheriff's drug buy money revenue and expense budget to account for additional funds requested and received (\$9,743.82).
28. Increase Public Works revenue and expense budget to reflect anticipated FEMA (Federal Emergency Management Agency) and state disaster funds for costs related to damage caused by storms in the summer of 2018 (\$748,570.65).
29. Increase Public Health & Human Services revenue and expense budget for funding from the Minnesota Department of Health to complete a connection to a CareTrac Health Information Organization, to implement event alerting and care summary document exchange (\$13,000.00).
30. Increase the Public Health & Human Services revenue and expense budget for a change in the Assertive Community Treatment program (\$128,518.00).
31. Increase Public Health & Human Services revenue and expense budget to reflect higher than anticipated third party revenue, which was used to offset higher than anticipated personnel costs (\$261,438.01).
32. Increase Land & Minerals revenue and expense budget to include a county forest road maintenance appropriation that resulted from the 2017 legislative session (\$148,759.33).
33. Increase capital projects revenue and expense budget to account for an energy conservation rebate that has been received (\$1,918.14).
34. Increase Public Works equipment revenue and expense budget to reflect revenue received for sale of truck steps (\$550.00).
35. Increase revenue and expense budget in 2016A Capital Improvement Bond (\$9,622.59), 2018A Capital Improvement Bond (\$183,475.75), and 2018B Capital Improvement Bond (\$127,523.42) to match actual amount of year-to-date investment earnings.

**BUDGET TRANSFER**

36. Transfer general fund savings to Economic Development to be assigned for abatements, which will fund County Board approved abatements in future years (\$250,000.00).
37. Transfer general fund savings to Public Health & Human Services to be assigned for Prevention and Innovation (\$500,000.00) and cash flow (\$350,000.00).
38. Transfer general fund savings to capital projects to fund future capital needs (\$300,000.00).
39. Transfer general fund savings to the Public Works capital equipment fund for the purchase of capital equipment in 2019 (\$700,000.00).
40. Transfer general fund savings to the Property Casualty Liability fund to replenish fund balance reductions caused by higher than budgeted claims in recent years (\$250,000.00).
41. Transfer general fund savings to the Workers Compensation fund to prepare for potential future losses (\$250,000.00).
42. Transfer unspent general fund Camp Esquagama fund balance to the capital projects fund for future capital expenditures (\$24,273.49).
43. Transfer budget from Administration to Veterans' Service to cover higher than anticipated expenses (\$2,012.86).
44. Transfer excess volunteer fire department revenue to the general fund (\$42,421.50).
45. Increase transfer from Property Management to the depreciation reserve fund, including necessary expense transfers and revenue increases within Property Management's current budget (\$198,596.23).



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46. Transfer funds from Public Health & Human Services to Property Management to reimburse for furniture purchased for Public Health & Human Services space in the Government Services Center and the Hibbing Annex (\$23,622.17).
47. Transfer a portion of Public Health and Human Services unspent personnel budget to purchased services to cover increased out of home placement costs (\$414,561.00).
48. Transfer funds from Public Works to Land & Minerals to reimburse for equipment use (\$44,503.42) and from Land & Minerals to Public Works to reimburse for maintenance work and culverts provided for Land Department road projects (\$39,349.16).
49. Transfer CDBG administrative personnel savings to the operating budget to cover higher than budgeted grant eligible expenses (\$27,750.00).

**CONTRIBUTION TO FUND BALANCE**

50. Reduce general fund retiree payouts budget to match actual expense (\$204,365.63).

**ASSIGNMENT OF FUND BALANCE**

51. Assign fund balance in the general fund for future unallotments to cover potential reductions in PILT (payment in lieu of taxes) and/or other forms of aid (\$2,150,000.00).
52. Increase general fund Public Safety Innovation fund balance assignment to be used to fund pilot programs that promote public safety (\$285,514.64).
53. Assign Public Health & Human Services fund balance for Periodic Data Match, to be used for time that financial workers spend implementing the state mandated periodic data match program (\$89,809.00).
54. Using savings from the Health Division of Public Health & Human Services, create an assigned fund balance called Health Initiatives to support pilot initiatives or collaborations that address St. Louis County community health priorities (\$263,915.00).
55. Create a scholarship fund balance assignment for the funds that were used to establish a corpus for future scholarship funding, per Resolution 18-583 (\$200,000.00).

Unanimously adopted April 23, 2019. No. 19-259

Upon motion by Commissioner Jugovich, supported by Commissioner McDonald, resolutions numbered 19-260 through 19-262, and 19-264 through 19-273, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JUGOVICH:**

WHEREAS, The St. Louis County Public Works Department plans to reconstruct a short segment of the Kasun Road (Unorganized Town Road 8177) and to replace the existing bridge (County Bridge 711, State Bridge L0872) spanning an unnamed stream flowing to the Willow River in Unorganized Township 63-21 (County Project 8177-398715); and

WHEREAS, These improvements consist of replacing the existing bridge with a new bridge at the existing location and reconstructing the roadway as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for this project, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subdivision 4, the St. Louis County Board hereby authorizes the County Auditor to grant the necessary easements for highway purposes over the following tax forfeited parcels:

1. Government Lot 1, Section 5, Township 63 North, Range 21 West, EXCEPT the Northeasterly 2 acres. (parcel ID No. 758-0010-00520)
2. Northeasterly 2 acre triangular shape of Government Lot 1, Section 5, Township 63 North, Range 21 West. (parcel ID No. 758-0010-00530)

Adopted April 23, 2019. No. 19-260

WHEREAS, The St. Louis and Lake Counties Regional Railroad Authority (RRA) has received Surface Transportation Block Grant for Transportation Alternatives funding for construction of the

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Highway 169 Underpass to Ely Segment of the Mesabi Trail, identified further as State Project No. 069-090-033 (St. Louis County Project No. CP 0000-297890); and

WHEREAS, The County is required to act as the fiscal agent and contract administrator for the State of Minnesota in administering the Transportation Alternatives funds, and shall administer the construction contract for the Project; and

WHEREAS, RRA shall prepare a plan for construction of the Project; and

WHEREAS, RRA will be responsible for 100 percent of the cost to complete the Project in excess of Transportation Alternatives funds authorized to the County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with the RRA to receive and administer Surface Transportation Block Grant for Transportation Alternatives funding and any amendments approved by the County Attorney's office for the construction of a portion of the Mesabi Trail. This project is further identified as SP 069-090-033, CP 0000-297890. Funds for this project will be receipted into Fund 220, Agency 220552, Object 583101.

Adopted April 23, 2019. No. 19-261

WHEREAS, The Public Works Department's budget includes purchase of two (2) tractor-mowers for roadside mowing and brushing operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for tractor-mowers equipped with mowing and brushing equipment, based on the department's needs; and

WHEREAS, Minnesota Equipment, Inc., of Rogers, MN, responded with the State Contract price for two (2) John Deere agricultural tractors of \$343,382.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of two (2) John Deere agricultural tractors from Minnesota Equipment, Inc., of Rogers, MN, for a total cost of \$343,382.00, payable from Fund 407, Agency 407001, Object 666400.

Adopted April 23, 2019. No. 19-262

WHEREAS, The St. Louis County Liquor Licensing Committee met on April 16, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on July 28, 2018, against Sandy Point Lodge, Inc. d/b/a Sandy Point Lodge, Kabetogama Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000.00 civil penalty, with nine (9) days of the suspension and \$800 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Sandy Point Lodge, Inc.; and

WHEREAS, Sandy Point Lodge, Inc., has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the On-Sale and Sunday On-Sale Intoxicating Liquor License issued to Sandy Point Lodge, Inc. d/b/a Sandy Point Lodge, Kabetogama Township, for ten (10) days and \$1,000 civil penalty, with nine (9) days and \$800 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be April 29, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending April 16, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted April 23, 2019. No. 19-264

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted April 23, 2019. No. 19-265

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WHEREAS, Better Futures Minnesota provides deconstruction services, working to recover salvageable building materials and to divert as much material as possible from landfills; and  
WHEREAS, In 2018, the St. Louis County Planning & Community Development and Land & Minerals Departments partnered with Better Futures Minnesota on the deconstruction of four (4) tax forfeited structures. Much of the deconstructed materials were recycled, repurposed or reused; and  
WHEREAS, The Legislative-Citizen Commission on Minnesota Resources (LCCMR) has issued a Request for Proposal for projects that aim to protect, conserve, preserve, and enhance Minnesota's air, water, land, fish, wildlife, and other natural resources and uses Minnesota Environment and Natural Resources Trust Fund to fund approved projects; and  
WHEREAS, The Environmental Services Department (Department) seeks authorization to submit a proposal to the LCCMR for a \$1.463 million Minnesota Environmental & Natural Resources Trust Fund grant to fund a three (3) year comprehensive building deconstruction and materials reuse pilot project, with Better Futures Minnesota as the primary County partner; and  
WHEREAS, The Department and Better Futures Minnesota have secured commitments from multiple public and private partners to support and help guide the project;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to submit a proposal to the Legislative-Citizen Commission on Minnesota Resources for the Fiscal Year 2020 for a \$1.463 million Minnesota Environmental & Natural Resources Trust Fund grant to fund a three (3) year comprehensive building deconstruction and materials reuse pilot project, with Better Futures Minnesota as the primary County partner; Fund 600, Agency 605999, Grant 60501, Year 2020.  
Adopted April 23, 2019. No. 19-266

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and  
WHEREAS, The applicants, Sheldon D. Sandberg and Taryn A. Sandberg of Cook, MN, have applied to repurchase state tax forfeited land legally described as:  
TOWN OF CAMP 5  
LOT 3, BLOCK 1  
BLACKDUCK SHORES SECOND ADDITION  
Parcel code: 278-0083-00030; and  
WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and  
WHEREAS, The applicants shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and  
WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Sheldon D. Sandberg and Taryn A. Sandberg of Cook, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$431.45, deed tax of \$1.65, deed fee of \$25, and recording fee of \$46, for a total of \$504.10 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund).  
Adopted April 23, 2019. No. 19-267

WHEREAS, Scott Roy Anderson of Duluth, MN, has agreed that the contract for the purchase of state tax forfeited lands should be cancelled, and has voluntarily agreed to and signed the Admission of Service and Waiver of Time to Cure Default for lands legally described as:  
CITY OF RICE LAKE  
LOT 533 AND LOT 544 AND LOTS 545 THRU 547  
HOMECROFT PARK  
Parcel codes: 520-0130-01430, 01540 and 01550  
C22140237; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after

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making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Scott Roy Anderson of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted April 23, 2019. No. 19-268

RESOLVED, That the St. Louis County Board establishes a public hearing on Tuesday, May 28, 2019, 9:40 a.m., in the Cedar Valley Town Hall, 8005 Cedar Valley Road, Floodwood, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Vermilion Entertainment, Inc. d/b/a Bayview Lakeside Bar and Grill, Greenwood Township.

Adopted April 23, 2019. No. 19-269

WHEREAS, A comprehensive staffing analysis was conducted by the Public Health and Human Services Department (PHHS) identifying the challenges facing the Minnesota Eligibility Technology System (METS) health insurance teams; and

WHEREAS, The 2015 Legislature authorized new funding to counties for a new requirement of Periodic Data Matching (PDM) that has been in development until late 2018; and

WHEREAS, PHHS has determined the additional workload required with the first initial months of manual PDM duties can best be utilized through funding of an additional Financial Worker assigned to the METS team, with funding provided by the State of Minnesota;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an increase in the Public Health and Human Services Department staffing complement of one (1) 1.0 FTE Financial Worker position, with funding provided by the State of Minnesota for the additional duties required through Periodic Data Matching for the Minnesota Eligibility Technology System, to be accounted for in Fund 230, Agency 231014, Object 530669;

RESOLVED FURTHER, That this position will be designated with assigned fund balance and will be eliminated when the funding is discontinued. An affected employee will be absorbed into a vacant position in the Financial Worker staff complement, if available, consistent with county personnel rules and applicable labor agreement.

Adopted April 23, 2019. No. 19-270

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0009-275996, SAP 069-609-043(Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 4, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                  | <u>AMOUNT</u>   |
|-----------------------|---------------------------------|-----------------|
| Ulland Brothers, Inc. | PO Box 340<br>Cloquet, MN 55720 | \$11,353,193.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |                |
|--|----------------|
| Fund 220, Agency 220451, Object 652700 SAP 069-609-043 | \$6,367,612.15 |
| Fund 220, Agency 220509, Object 652700 SAP 069-609-042 | \$1,024,162.90 |
| Fund 220, Agency 220510, Object 652700 SAP 069-721-005 | \$1,038,776.67 |
| Fund 204, Agency 204130, Object 652806 CP 0162-153302  | \$119,887.70   |
| Fund 204, Agency 204131, Object 652806 CP 0244-210717  | \$331,239.33   |

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|  |                |
|--|----------------|
| Fund 204, Agency 204132, Object 652806 CP 0248-276400    | \$361,188.32   |
| Fund 220, Agency 220516, Object 652700 SAP 069-596-012   | \$625,439.84   |
| Fund 220, Agency 220515, Object 652700 CP 0000-433984    | \$1,484,886.09 |
| With additional revenue budgeted for expense:            |                |
| Rice Lake, Fund 220, Agency 220515, Object 551521        | \$1,484,886.09 |
| Rice Lake, Fund 220, Agency 220516, Object 551521        | \$154,839.84   |
| State LRIP Funds, Fund 220, Agency 220516, Object 521612 | \$470,600.00   |
| Duluth, Fund 220, Agency 220451, Object 551501           | \$2,203,421.45 |
| Adopted April 23, 2019. No. 19-271                       |                |

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0020-276151, SAP 069-620-004 (Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 4, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                   | <u>AMOUNT</u>  |
|-----------------------|----------------------------------|----------------|
| KGM Contractors, Inc. | 9211 Hwy. 53<br>Angora, MN 55703 | \$2,037,481.60 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |              |
|--|--------------|
| Fund 220, Agency 220546, Object 652700 SAP 069-620-004 | \$649,422.22 |
| Fund 220, Agency 220547, Object 652700 SAP 069-697-006 | \$659,460.88 |
| Fund 204, Agency 204133, Object 652806 CP 9211-375565  | \$242,507.96 |
| Fund 204, Agency 204134, Object 652806 CP 9212-375566  | \$486,090.54 |

Adopted April 23, 2019. No. 19-272

WHEREAS, Minn. Stat. § 274.13 requires that county commissioners constitute a County Board of Appeal and Equalization each year to hear complaints of taxpayers and review assessments of real and personal property throughout the county; and

WHEREAS, The statute empowers the County Board of Appeal and Equalization to appoint a Special Board of Appeal and Equalization to which it may delegate all powers and duties of the County Board of Appeal and Equalization; and

WHEREAS, The St. Louis County Board, having reviewed the matter, determines it is in the public interest to appoint said Special Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following individuals to serve as the Special Board of Appeal and Equalization for Assessment Year 2019:

- John Vigen, Duluth Commissioner District #1
- John Doberstein, Duluth Commissioner District #2
- Sherri Puckett, Duluth Commissioner District #3
- Leonard Cersine, Ely Commissioner District #4
- Tim Peterson, Hermantown Commissioner District #5
- Dawn Cole, Town of Foyal Commissioner District #6
- Frank Bigelow, City of Hibbing Commissioner District #7

RESOLVED FURTHER, That the Special Board of Appeal and Equalization is:

- Delegated all powers and duties of the County Board of Appeal and Equalization;
- To report the results of their deliberations back to the St. Louis County Board in the form of minutes kept by the Clerk of the County Board;
- Directed to hold at least one meeting day in the St. Louis County Courthouse, Duluth, and one day at the St. Louis County Courthouse in Virginia, Minnesota;

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- To be compensated at the rate of \$300 per meeting day (payable from Assessor's Department Fund 100, Agency 118001, Object #635300 - Non-employee fees) and be reimbursed for mileage and expenses at the current county rate (from Assessor's Department Object #635500 - Non-employee travel);
- Directed to convene at 10:00 a.m., June 18, 2019, in the Commissioner's Conference Room, St. Louis County Courthouse, Duluth, MN.

Adopted April 23, 2019. No. 19-273

**BY COMMISSIONER JUGOVICH:**

WHEREAS, Minnesota counties maintain 30,742 miles of County State Aid Highway (CSAH) roads and 14,141 miles of county roads, totaling over 30% of the state's roadways; and

WHEREAS, The total annual need is \$1.084 billion annually over the next 25 years just to maintain the current CSAH and county road system, not including expansion; and

WHEREAS, The annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS, A comprehensive and sustainable transportation solution should include robust funding for roads, bridges and transit, and address the varying needs in different parts of the state; and

WHEREAS, Increased funding for Minnesota's Highway User Tax Distribution Fund would provide additional, stable funds for Minnesota Department of Transportation, all 87 counties, all cities with a population of 5,000 or more, and townships across the state;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

Yeas – Commissioners Olson, McDonald, Jugovich and Chair Boyle - 4

Nays – Commissioner Nelson – 1

Absent – Commissioner Jewell – 1

Adopted April 23, 2019. No. 19-263

At 11:54 a.m., April 23, 2019, Commissioner Olson, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; five yeas, zero nays, one absent (Jewell).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**MAY, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MAY 7, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 7<sup>th</sup> day of May 2019, at 9:42 a.m., at the Gnesen Town Hall, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Township Chair Jon Nelson welcomed the Board to the Township of Gnesen. Chair Nelson commented on various items relating to the township including: requesting grant money for broadband, turning the Gnesen School into a community center, developing a comprehensive plan, and an increase in township involvement in plowing county roads due to the increased size of the county's new trucks.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Dan Snidarich, of Angora, spoke on behalf of the Building Trades, in favor of mining and commented on the number of local jobs that are provided because of mining. Commissioner Jewell commented that the rumors that he was going to bring a resolution in opposition of mining were simply not true; he does not intend to bring forth such a resolution. Richard Haney, of Thompson Lake, said snow removal on County Road 274 has been an issue over the past year; there have been times when it has taken two to three days after a storm for snow removal. In addition, Mr. Haney said that Gnesen Township was awarded a MN Department of Natural Resources (DNR) grant to assist in the development of a vertical connecting trail. Bobby Franke, of Cotton, asked for county assistance in resolving an issue with a contractor agreement. Mr. Franke stated that the contractor dumped clay on his property that contained asbestos floor tiles. Dick Debolt, of Duluth, encouraged township and County Board support for a 55+ complex in Gnesen Township. Keith Nelson, of Eveleth, commented on attacks on Twin Metals even though they do not have a mining plan and encouraged people to follow the science. Dan Manick, of Cook, said enrollment numbers, driven by mining jobs, limit educational opportunities and encouraged continued support for mining. Stan Paczinski, of Duluth, mentioned that members of the union trades are not leaving the meeting because their issue has been discussed; they are leaving to attend a groundbreaking ceremony at Lake View Hospital in Two Harbors.

Commissioner Jewell, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jugovich, supported by Commissioner Jewell, moved to remove from the table a resolution for appointments to the Civil Service Commission and to increase the per diem meeting stipend. The motion passed; six yeas, zero nays.

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Commissioner Olson, supported by Commissioner Jugovich, moved to make the following appointments to the Civil Service Commission: Wayne Marshall, as a full member, for a three-year term commencing January 1, 2019, and ending December 31, 2021; Lindsay Snustad, as a full member, for a three-year term ending May 6, 2022; and Brittany Jacobson, as an alternate member, for a three-year term ending May 6, 2022; and further, that the per diem paid to Civil Service Commission members for attendance at commission meetings increases from \$20 per meeting to \$50 per meeting effective immediately. St. Louis County Administrator Kevin Gray said that the concerns from the April 23<sup>rd</sup> meeting were addressed with Commissioners and there was not a conflict of interest relating to the appointments. The motion passed; six yeas, zero nays. Resolution No. 19-279.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-177, Appointments to the Civil Service Commission and Increase in Per Diem.—61048

Mark Liebaert, County Board Chair, Douglas County, WI, submitting Resolution #24-19: Restoration of State Income Tax Reciprocity between Wisconsin and Minnesota.—61049

Carlton-Cook-Lake-St. Louis Community Health Board Statewide Health Improvement Partnership (SHIP) Award Letter in the amount of \$82,076 for the period November 1, 2018, through October 31, 2019.—19-331

Agreement for Services between the County of St. Louis and Northeast Technical Services, Inc., Virginia, MN, for geotechnical investigation/evaluations, asbestos testing, and materials testing on an on-call basis during the period February 1, 2019, to December 31, 2020.—19-332

Amendment No. 2, Original Damion No. 2017-011007, Amendment No. 2 2018-011824, between the County of St. Louis and Waste Wood Recyclers, LLC, Duluth, MN, for brush grinding services, extending the contract one (1) additional year effective April 1, 2019, through March 31, 2020.—19-333

Cooperative Agreement between Morse Township and the County of St. Louis for 2018 Crack Sealing (CP 0000-278670).—19-334

Cooperative Agreement between Morse Township and the County of St. Louis for 2019 Crack Sealing (CP 0000-278673).—19-335

Minnesota Department of Public Safety, Division of Emergency Communication Networks, 2018 State Homeland Security Program Grant Agreement No. A-DECN-SHSP-2018-NEECB2-004, between the Northeast Regional Emergency Communications Board and St. Louis County in the amount of \$32,173.71 for the term January 1, 2019, through December 1, 2019.—19-336

State of Minnesota Local Bridge Replacement Program Grant Agreement, MnDOT Contract No. 1032804, between the State of Minnesota Commissioner of Transportation and the St. Louis County Public Works Department in the amount of \$330,563.00 for State Bridge 69J56 on County State Highway (CSAH) 44/Pequaywan Lake Road (CP 0044-243854/SAP 069-644-027).—19-337

Minnesota Department of Transportation Amendment No. 1 to MnDOT Contract No. 1028741 between the State of Minnesota and St. Louis County, increasing the contract amount due to higher-than-anticipated preliminary engineering costs to develop a rural intersection conflict warning



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system and including updated language for federal aid agreements (Federal Project No. HSIP 6918 087, SP 069-070-042). Original contract amount: \$100,000; Current amendment amount: \$9,300; Total amended contract amount: \$109,300.—[19-338](#)

Regional Administrative Agency Cooperative Agreement Fraud Prevention Investigation Program, Contract #16638 between St. Louis County Public Health & Human Services and Cook County for the term July 1, 2019, through June 30, 2021.—[19-339](#)

Amendment No. 1 for Grant Contract No. GRK%126392 between the State of Minnesota Department of Human Services, Disability Services Division, and St. Louis County Public Health and Human Services, extending the term of the contract to August 31, 2019.—[19-340](#)

Purchase of Service Agreement, Contract No. 16527, between St. Louis County and Ely Community Resource, Inc., Ely, MN, for Youth Services during the period January 1, 2019, to December 31, 2020.—[19-341](#)

Purchase of Service Agreement, Contract No. 16624, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 1, 2019, to June 30, 2019.—[19-342](#)

Purchase of Service Agreement, Contract No. 16641, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period March 20, 2019, to June 30, 2019.—[19-343](#)

Purchase of Service Agreement, Contract No. 16642, between St. Louis County and Marilyn Pershern, Gilbert, MN, for Transportation Services during the period May 1, 2019, to December 31, 2019.—[19-344](#)

Purchase of Service Agreement, Contract No. 16643, between St. Louis County and Lora Pershern, Gilbert, MN, for Transportation Services during the period May 1, 2019, to December 31, 2019.—[19-345](#)

Purchase of Service Agreement, Contract No. 16644, between St. Louis County and Joe Pershern, Gilbert, MN, for Transportation Services during the period May 1, 2019, to December 31, 2019.—[19-346](#)

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53606, between St. Louis County and Warner Adult Foster Care, Saginaw, MN.—[19-347](#)

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53607, between St. Louis County and Interim Health Care of Lake Superior, Inc., Duluth, MN.—[19-348](#)

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53607, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—[19-349](#)

Agreement between St. Louis County and Sandy Point Lodge d/b/a Sandy Point Lodge, Inc., Kabetogama Township, for an alleged violation of St. Louis County Ordinance No. 28, sale to minor, on July 28, 2018.—[19-350](#)

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St. Louis County Aquatic Invasive Species (AIS) Prevention Program Grant Agreement between St. Louis County and Vermilion Lake Association for activities and objectives consistent with the AIS Program regulations during the period February 12, 2019, through December 31, 2020.—19-351

Law Enforcement Services Agreement between the County of St. Louis and the City of Rice Lake whereby the City of Rice Lake will reimburse St. Louis County at the true and actual cost of providing these services.—19-352

Addendum to Purchase of Service Contract, Contract No. 16580A, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, reflecting the current rate for Child Mental Health-Targeted Case Management (Child MH-TCM) services as \$937 per month.—19-353

Amendment No. 1, Original Damion No. 2018-011948, between the County of St. Louis and DSGW Architects, Inc., Virginia, MN, for Phase III of the Government Services Center Virginia project to allow for architectural and engineering document revisions related to changes to the second floor PHHS storage space.—19-354

Partner Agreement regarding FY 2018 National Sexual Assault Kit Initiative (SAKI) between the City of Duluth, the Program for Aid to Victims of Sexual Assault, Inc. (PAVSA), St. Louis County and Emily Gaarder, PhD, for the grant period October 1, 2019, through September 30, 2021.—19-355

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Bridge No. 69A67 and Approach Grading, Sheet Pile and Bridge No. 69A66 located on UT 9241/Pond Road and UT 8110 in Unorganized Townships 56-16 and 62-17 (CP 9241-300228 Low BR 430, SAP 069-599-045; CP 8110-1753 Tied BR 373, SAP 069-599-046.—19-356

Contract for County-State Aid Highway Project between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Mill Bituminous Surface, Remove Bituminous Pavement, Aggregate Base Class 5, Plant Mixed Bituminous Surface, Aggregate Shouldering, Culvert Replacement and Full Depth Reclamation on CR 982/Tuhkanen Dr.; CR 983/Frontage Road; CR 984/Twig Blvd.; and CR 985, all located in Grand Lake Township (CP 0982-365978 Low; CP 0983-262772 Tied; CP 0984-262771 Tied; CP 0985-262770 Tied).—19-357

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for Culvert Replacement, Mill Bituminous Surface, Bituminous Pavement Reclamation, Aggregate Base Stabilization, Plant Mixed Bituminous Surface, Aggregate Base, Aggregate Surfacing, Curb and Gutter and Sidewalks on CSHA 100 in Aurora and White Township (CP 0100-243163, SP 0690-700-015.—19-358

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Mill Bituminous Surface, Curb and Gutter, Sidewalks and Plant Mixed Bituminous Surface on CSAH 91/40<sup>th</sup> Ave. West in Duluth (CP 0091-368480, SAP 069-691-032).—19-359

Service Contract Amendment No. 2, Amendment No. 1 2018-012553, Original Damion No. 2018-011826, between the County of St. Louis and Northland Consulting Engineers, LLP, for Phase II of the Duluth Court House Old Jail Tunnel Infill project.—19-360

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Service Contract between the County of St. Louis and Gausman and Moore Associates, Inc., Duluth, MN, for Duluth Government Services Center (GSC) Heating, Venting, and Air Conditioning (HVAC) Operations Commissioning. —19-361

Cooperative Agreement between the County of St. Louis and the St. Louis and Lake Counties Regional Railroad Authority to receive and administer Surface Transportation Block Grant for Transportation Alternatives funding for the construction of the Highway 169 Underpass to Ely segment of the Mesabi Trail in Morse Township (SP 069-090-033, CP 0000-297890).—19-362

Department of Transportation State of Minnesota Agency Agreement for Federal Participation in Force Account, MnDOT Contract No. 1033750, between St. Louis County and the State of Minnesota for intersection improvements at US-53 and CSAH 7/CR 885 (Industrial Road) in Grand Lake Township (SP 069-070-038, CP 0007-293140).—19-363

Upon motion by Commissioner Jewell, supported by Commissioner McDonald, resolutions numbered 19-274 through 29-278, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of April 23, 2019, are hereby approved.

Adopted May 7, 2019. No. 19-274

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

MARCH 2019

|     |                                    |              |
|-----|------------------------------------|--------------|
| 100 | General Fund                       | 6,739,426.10 |
| 149 | Personal Service Fund              | 915.75       |
| 150 | Sheriff's Nemesis Fund Group       | 6,439.83     |
| 160 | MN Trail Assistance                | 39,514.11    |
| 167 | Attorney's Forfeitures             | 1,000.00     |
| 168 | Sheriff's State Forfeitures        | 988.50       |
| 169 | Attorney Trust Accounts – VW       | 1,440.50     |
| 170 | Boundary Waters – Forfeiture       | 2,242.00     |
| 173 | Emergency Shelter Grant            | 9,602.41     |
| 176 | Revolving Loan Fund                | 251.93       |
| 178 | Economic Development – Tax Forfeit | 13,526.00    |
| 179 | Enhanced 9-1-1                     | 1,181.70     |
| 180 | Law Library                        | 9,878.31     |
| 183 | City/County Communications         | 396.12       |
| 184 | Extension Service                  | 76,134.70    |
| 200 | Public Works                       | 3,569,557.29 |
| 204 | Local Option Transit Sales Tax     | 16,031.91    |
| 220 | State/Federal Road Aid             | 310,880.13   |
| 230 | Public Health & Human Services     | 7,277,467.33 |
| 240 | Forfeited Tax                      | 406,974.67   |
| 250 | St. Louis County HRA               | 465.38       |
| 260 | CDBG Grant                         | 58,303.51    |
| 261 | CDBG Program Income                | 7,605.09     |
| 270 | HOME Grant                         | 6,700.00     |
| 280 | Federal Septic Loan – EPA Fund     | 25,469.00    |
| 289 | ISTS Grant                         | 51,846.46    |

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|     |                                    |                        |
|-----|------------------------------------|------------------------|
| 290 | Forest Resources                   | 4,532.78               |
| 400 | County Facilities                  | 4,878.70               |
| 402 | Depreciation Reserve Fund          | 144,035.14             |
| 405 | Public Works Building Const.       | 136,880.90             |
| 407 | Public Works – Equipment           | 712,248.32             |
| 445 | 2018A – Virginia GSC-PW Cook       | 795,150.02             |
| 446 | 2016A – PW TST Bond                | 50,499.45              |
| 448 | 2018B – PW Dist 4 New Facility     | 1,470,017.00           |
| 600 | Environmental Services             | 804,181.34             |
| 616 | On-Site Waste Water Division       | 262.15                 |
| 640 | Plat Books                         | 23.56                  |
| 715 | County Garage                      | 86,819.20              |
| 720 | Property Casualty Liability        | 7,727.54               |
| 730 | Workers Compensation               | 367,912.52             |
| 740 | Medical Dental Insurance           | 2,085,502.79           |
| 770 | Retired Employees Health Insurance | 5,028.00               |
|     |                                    | <u>\$25,309,938.14</u> |
|     |                                    | =====                  |

Adopted May 7, 2019. No. 19-275

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated April 26, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted May 7, 2019. No. 19-276

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fees to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Eshquaguma Club, Inc. d/b/a Eshquaguma Club, Biwabik Township, Club On-Sale and Club Sunday On-Sale Intoxicating Liquor License, change of board members, renewal.

Adopted May 7, 2019. No. 19-277

RESOLVED, That the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. 61026, is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Babbitt Lions Club, Embarrass Township, Temporary On-Sale 3.2 Percent Malt Liquor License, for August 23-25, 2019.

Adopted May 7, 2019. No. 19-278

**BY COMMISSIONER OLSON:**

RESOLVED, That the St. Louis County Board makes the following appointments to the Civil Service Commission:

Wayne Marshall, as a full member, for a three-year term commencing January 1, 2019, and ending December 31, 2021; and

Lindsay Snustad, as a full member, for a three-year term ending May 6, 2022; and

Brittany Jacobson, as an alternate member, for a three-year term ending May 6, 2022;

RESOLVED FURTHER, That the per diem paid to Civil Service Commission members for attendance at commission meetings increases from \$20 per meeting to \$50 per meeting effective

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immediately, for a maximum annual cost increase of \$2,800 payable from Fund 100, Agency 123001, Object 635300.

Unanimously adopted May 7, 2019. No. 19-279

At 10:19 a.m., May 7, 2019, Commissioner Jewell, supported by Commissioner Olson, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MAY 14, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 14<sup>th</sup> day of May 2019, at 9:39 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jewell, supported by Commissioner Jugovich, moved to remove from the table a resolution in support of the 148<sup>th</sup> Fighter Wing (tabled from April 23, 2019). The motion passed; six yeas, zero nays.

Commissioner Olson, supported by Commissioner McDonald, moved that the St. Louis County Board supports and encourages the continued viability of the 148th Fighter Wing, Minnesota Air National Guard Base in Duluth, MN, by asking Congress and the appropriate Military Leadership to place new F-35 aircraft in Duluth as soon as possible in support of our nation's defense. St. Louis County Administrator Kevin Gray read a letter of support for the placement of new F-35 aircraft at the 148<sup>th</sup> Fighter Wing from Pat Mullen, Chair of the Duluth Area Chamber of Commerce's Military Affairs Committee. St. Louis County Veteran's Services Director Todd Ells introduced Colonel Robert Troy. Colonel Troy said that the 148<sup>th</sup> Fighter Wing is currently flying F-16 aircraft that are approximately twenty-three years old; the placement of F-35 aircraft would increase the viability of the base. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 306.

At 9:56 a.m., the Board recessed. At 9:59 a.m., the Board reconvened with all members present.

Commissioner McDonald, supported by Commissioner Jugovich, moved to authorize the hiring of one (1) additional 1.0 FTE Deputy Sheriff position to be assigned to Independent School District (ISD) 2142 as a School Resource Officer (SRO) for the next three school years and reauthorize the two (2) existing FTE Deputy Sheriff positions to be assigned to ISD 2142 as SROs for the next three years; that this authorization shall become effective June 11, 2019, and end on June 10, 2022, unless renewed by the Board; that funding is payable from Fund 100, Object 311426, Public Safety Innovation Fund; that upon termination of the agreement, the three (3) FTE Deputy Sheriff positions will be absorbed into the authorized staffing complement through existing vacancies at that time; and further, that the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-307.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Barbara Hayden, Planning and Economic Development Director, submitting Board Letter No. 19-194, Establish a Public Hearing on the 2019 Action Plan for CDBG, HOME and ESG Funding.—61050

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Kevin Gray, County Administrator, submitting Board Letter No. 19-186, Reschedule Location of July 23, 2019 Board Meeting.—[61051](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-187, Rescind County Board Resolution No. 19-185 and Authorize Right-of-Way Easement across State Tax Forfeited Land to Rita L. Christenson-Boyd and Scott A. Boyle, Trustees, and Successor Trustees of the Rita L. Christenson-Boyd Revocable Trust Agreement (Unorganized Township 56-16).—[61052](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-188, Withdrawal of State Tax Forfeited Land from Memorial Forest Status.—[61053](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-189, Surface Lease Agreement with the City of Hibbing.—[61054](#)

Kevin Gray, County Administrator, and Tedd Ells, Veteran's Services Director, submitting Board Letter No. 19-154, Supporting the 148<sup>th</sup> Fighter Wing.—[61055](#)

Kevin Gray, County Administrator, Ross Litman, Sheriff, and James Gottschald, Human Resources Director, submitting Board Letter No. 19-201, Increase of 1.0 FTE Deputy Sheriff Position and Reauthorize the Two Existing Deputy Sheriff Positions for School Resource Officers.—[61056](#)

Purchase of Service Agreement, Contract No. 16646, between St. Louis County and Mary Bishop, Duluth, MN, for Homeless Program Consultation Services during the period April 19, 2019, to December 31, 2019.—[19-364](#)

Purchase of Service Agreement, Contract No. 16647, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for Volunteer Transportation Services during the period May 1, 2019, to December 31, 2019.—[19-365](#)

Safety & Risk Management Training Contract between St. Louis County and Forrest Co., LLC, Duluth, MN, for *CPR/AE* training on April 16 – 23, 2019.—[19-366](#)

Amendment No. 1, Original Damion No. 2018-012061, between the County of St. Louis and G-Men Environmental Services, Inc., Ely, MN, for Compacted Solid Waste Roll-Off Haulage Services, extending the terms of the original contract for an additional one (1) year term, effective July 1, 2019, through June 30, 2020.—[19-367](#)

Addendum to Purchase Agreement, Contract No. 16509B, between St. Louis County and Human Development Center, Duluth, MN, for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, removing language pertaining to County billing Provider for the non-Federal share of TCM.—[19-368](#)

Addendum to Purchase of Service Contract, Contract No. 16580B, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, for Child Mental Health – Targeted Case Management (Child MH-TCM), replacing Section 5.1 – Cost for covered Services and removing Exhibit A, Section 8.2.—[19-369](#)

Addendum to Purchase Agreement, Contract No. 16510A, between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., Virginia, MN, for Mental Health – Targeted

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Case Management (MH-TCM) for Adults and Integrative Services for Adults, removing language pertaining to County billing Provider for the non-Federal share of TCM.—19-370

Amendment No. 2, Original Damion No. 2017-011331, Amendment No. 1 2018-012150, between the County of St. Louis and Dynamic Lifecycle Innovations, Inc., Onalaska, WI, recognizing the Contractor's business name change from Dynamic Recycling, Inc., to Dynamic Lifecycle Innovations, Inc., and extending the contract for one (1) year beginning July 1, 2019, through June 30, 2020.—19-371

Service Contract No. 5522 between the County of St. Louis and Future Forests, Inc., Askov, MN, for broadcast application of herbicides for tree plantation site preparation and release of existing conifer plantations on state tax forfeited lands in the summer of 2019.—19-372

St. Louis County Aquatic Invasive Species (AIS) Prevention Program Grant Agreement between St. Louis County and Canosia Township for AIS activities and objectives effective February 12, 2019, through December 31, 2020.—19-373

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Casper Construction, Inc., Grand Rapids, MN, to construct Bridges 69K71 and 69K72, centerline culverts and approaches located on CSAH 60 in Hibbing (CP 0060-426225 Low Prime, CP 0060-398717 BR 829 Tied; CP 0060-398725 BR 830 Tied).—19-374

Cooperative Agreement between the County of St. Louis and the Township of Breitung to receive and administer MN DNR State Park Road Account funding for the construction of a portion of Lake Vermilion Park Drive located within Breitung Township (CP 4616-454611; SAP 069-600-048).—19-375

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for mill bituminous surface, bituminous pavement reclamation, culvert replacement, aggregate base class 5, plant mix bituminous surface, aggregate surfacing, concrete curb & gutter, concrete walk and aggregate base stabilization on CSAH 20, CSAH 97, Unorganized Township (UT) 9211 and UT 9212 (CP 0020-276151 Low, SAP 069-620-004; CP 0097-276155 Tied, SAP 069-697-006; CP 9211-375565 Tied; and CP 9212-375566 Tied).—19-376

Contract for County-State Aid Highway Project between the County of St. Louis and Groove Tech of MN, Inc., Elk River, MN, for intersection pavement markings on various county highways (CP 0000-293139, SP 069-070-037).—19-377

Amendment No. 1, Original Damion No. 2017-11732, between the County of St. Louis and SRF Consulting Group, Inc., Minneapolis, MN, for additional preliminary engineering services to develop an intersection conflict warning system (SP 069-070-042, CP 0016-358781).—19-378

Upon motion by Commissioner Olson, supported by Commissioner Jugovich, resolutions numbered 19-280 through 19-305, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 7, 2019, are hereby approved.

Adopted May 14, 2019. No. 19-280

WHEREAS, The Public Works Department maintains approximately 40,000 traffic signs on county roads; and



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ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The Minnesota Manual on Uniform Traffic Control Devices mandates agencies use an assessment or management method designed to maintain sign retro reflectivity at or above the minimum levels established by the Minnesota Manual on Uniform Traffic Control Devices; and  
WHEREAS, The Public Works Department utilizes the "Blanket Replacement" method to maintain the retro reflectivity of traffic signs; and

WHEREAS, The Public Works Department has determined that the State of Minnesota Contract 137235 provides the lowest delivered price for traffic signs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of traffic signs through the State of Minnesota Contract S-872(5) for a maximum annual cost of \$213,000 through the term of contract 137235, payable from Fund 200, Agency 207001, Object 653500.

Adopted May 14, 2019. No. 19-281

WHEREAS, The Public Works Department's 2019 equipment budget includes purchase of two (2) Track Skid Loaders; and

WHEREAS, The Public Works Department received a quote for State of Minnesota contract pricing from ZieglerCAT of Duluth, MN; and

WHEREAS, ZieglerCAT of Duluth, MN, provided State of Minnesota Contract pricing of \$174,160.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase order of two (2) Track Skid Loaders from ZieglerCAT of Duluth, MN, at the State of Minnesota contract price of \$174,160.00, payable from Fund 407, Agency 407001, Object 665900.

Adopted May 14, 2019. No. 19-282

WHEREAS, The Public Works Department's 2019 equipment budget includes replacement of three (3) medium duty trucks to perform multiple services; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for a medium duty truck capable of meeting the needs of Public Works; and

WHEREAS, Ranger Chevrolet of Hibbing, MN, responded with the state contract price for three (3) medium duty trucks of \$146,254.92, plus 6.5% state sales tax of \$9,506.57, plus vehicle excise tax of \$60.00, for a total cost of \$155,821.49;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of three (3) medium duty trucks from Ranger Chevrolet of Hibbing, MN, for a total cost of \$155,821.49, payable from Fund 407, Agency 407001, Object 666300.

Adopted May 14, 2019. No. 19-283

WHEREAS, The City of Tower has received Local Road Improvement Program (LRIP) funding in the amount of \$420,000 for the reconstruction of Pine Street, identified further as SAP 069-596-013; CP 0000-434930; and

WHEREAS, The County is required to act as the fiscal agent and contract administrator for the MnDOT State Aid for Location Transportation in administering the LRIP funds and shall administer the construction contract for the project; and

WHEREAS, The City of Tower shall prepare a plan for construction of the project; and

WHEREAS, The City of Tower will be responsible for 100 percent of the cost to complete the project in excess of LRIP funds authorized to the County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with the City of Tower to receive and administer Local Road Improvement Program funding for the reconstruction of Pine Street. Funds for this project will be receipted into Fund 220, Agency 220553, Object 551535.

Adopted May 14, 2019. No. 19-284

WHEREAS, Portage Township has received Local Road Improvement Program (LRIP) funding in the amount of \$492,500 for the resurfacing and ditch cleaning of Goldmine Road, River Road, and

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Beitz Road, identified further as SAP 069-596-014; CP 0000-447614; and  
WHEREAS, The County is required to act as the fiscal agent and contract administrator for the MnDOT State Aid for Location Transportation in administering the LRIP funds, and shall administer the construction contract for the project; and  
WHEREAS, Portage Township shall prepare a plan for construction of the project; and  
WHEREAS, Portage Township will be responsible for 100 percent of the cost to complete the project in excess of LRIP funds authorized to the County;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and approve any amendments authorized by the County Attorney, with Portage Township to receive and administer Local Road Improvement Program funding for the resurfacing and ditch cleaning of Goldmine Road, River Road, and Beitz Road. Funds for this project will be receipted into Fund 220, Agency 220554, Object 551622.  
Adopted May 14, 2019. No. 19-285

WHEREAS, A Request for Bids has been issued and received by the St. Louis County Purchasing Division for Bid #5532 requesting services to furnish and apply 600,000 gallons of liquid calcium chloride; and  
WHEREAS, Bids were opened in the Purchasing Division on April 23, 2019, and the low responsible bidder was EnviroTech Services, Inc., of Greeley, CO;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract with bidder EnviroTech Services, Inc., of Greeley, CO, for 600,000 gallons of 38% liquid calcium chloride delivered and applied for the bid price of \$0.935 per gallon for a cost of \$561,000 plus \$50,000 for alternates, for a total cost of \$611,000.00, payable from Fund 200, Agency 207001, Object 653400.  
Adopted May 14, 2019. No. 19-286

WHEREAS, St. Louis County is implementing County State Aid Construction Projects in 2019 which require State Aid funds in excess of those available in its State Aid Regular Construction Account; and  
WHEREAS, Said County is prepared to proceed with the construction of said projects through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account; and  
WHEREAS, The advance is based on the following determination of estimated expenditures:

|                             |             |
|-----------------------------|-------------|
| Project No. SAP 069-609-043 | \$3,900,000 |
| Project No. SP 069-606-025  | \$1,800,000 |
| Total 2019 Advance Amount:  | \$5,700,000 |

WHEREAS, Repayment of the funds so advanced will be made in accordance with the provisions of Minn. Stat. § 162.08, Subd. 5 & 7, and Minnesota Rules, Chapter 8820; and  
WHEREAS, The County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds;  
THEREFORE, BE IT RESOLVED, That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Projects of the County of St. Louis in an amount up to \$5,700,000 in accordance with Minnesota Rules 8820.1500, Subp. 9. St. Louis County hereby authorizes repayments from subsequent accruals to the Regular State Aid Construction Account of St. Louis County with repayment from the 2020 year allocation until fully repaid.  
Adopted May 14, 2019. No. 19-287

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:  
CP 0012-287571, SAP 069-612-016(Low); and  
WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 25, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

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| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                   | <u>AMOUNT</u>  |
|-----------------------|----------------------------------|----------------|
| KGM Contractors, Inc. | 9211 Hwy. 53<br>Angora, MN 55703 | \$3,426,103.04 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|   |                |
|---|----------------|
| Fund 220, Agency 220425, Object 652700, SAP 069-612-016 | \$1,880,140.70 |
| Fund 204, Agency 204136, Object 652806, CP 0012-275816  | \$1,545,962.34 |

With additional revenue budgeted for expense:

|                |  |             |
|----------------|--|-------------|
| City of Duluth | Fund 220, Agency 220425, Object 551501 | \$90,322.00 |
|----------------|--|-------------|

Adopted May 14, 2019. No. 19-288

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0037-297709 (Low); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 2, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>                         | <u>ADDRESS</u>                         | <u>AMOUNT</u> |
|---|--|---------------|
| Northland Constructors<br>of Duluth, Inc. | 4843 Rice Lake Rd.<br>Duluth, MN 55803 | \$284,800.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|   |              |
|---|--------------|
| Fund 200, Agency 203547, Object 652800 CP 0037-297709 (Low) | \$125,155.30 |
| Fund 200, Agency 203548, Object 652800 CP 0898-363599       | \$35,063.20  |
| Fund 200, Agency 203549, Object 652800 CP 0899-363591       | \$124,581.50 |

Adopted May 14, 2019. No. 19-289

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-278671; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 2, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>   | <u>ADDRESS</u>                              | <u>AMOUNT</u> |
|---------------------|---|---------------|
| TNT Aggregates, LLC | 40 County Road 63<br>Grand Rapids, MN 55744 | \$531,500.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |              |
|--|--------------|
| Fund 200, Agency 201095, Object 650200 | \$531,500.00 |
|--|--------------|

Adopted May 14, 2019. No. 19-290

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a temporary on-sale intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991:

Lake Vermilion Fire Brigade, Unorganized Township 63-17, Temporary On-Sale Intoxicating Liquor License, for May 25, 2019.

Adopted May 14, 2019. No. 19-291

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) has notified St.

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Louis County of the renewal award of \$51,326 in Continuum of Care Program funding from the 2018 Continuum of Care Homeless Assistance Programs competition; and  
WHEREAS, The Continuum of Care funding will provide one year of rental assistance for homeless persons entering housing units of the New Moon Supportive Housing Project owned and operated by the Bois Forte Band of Chippewa and related administrative expenses; and  
WHEREAS, The Bois Forte Band will provide supportive services and independent living skills training to assist the New Moon residents; the costs of these services will be reported as HUD-required match to the Continuum of Care funding;  
THEREFORE, BE IT RESOLVED, That the Director of the Planning and Community Development Department and a representative of the County Attorney are authorized to execute the 2018 HUD Continuum of Care grant agreement and all other necessary documents to accept the funding;  
RESOLVED FURTHER, That the Director of the Planning and Community Development Department and a representative of the County Attorney are authorized to execute a Memorandum of Understanding between St. Louis County and the Bois Forte Band of Chippewa to continue funding for the New Moon Supportive Housing Project;  
RESOLVED FURTHER, That funds will be received and payable from Fund 173, Agency 173999, Grant 17302, Grant Year 2018.  
Adopted May 14, 2019. No. 19-292

WHEREAS, In 2017 St. Louis County was notified by the State of Minnesota Department of Labor & Industry/Elevator Code Compliance Section, that two of the Duluth Courthouse elevator cabs, controls, and fire safety recall systems were out of compliance; and  
WHEREAS, An agreement was reached with the State to defer the upgrades until year 2019 to allow for the project to be budgeted; and  
WHEREAS, The project will bring these two elevator cars up to current codes and standards for safety and energy efficiency and commence a new life cycle for the equipment and controls; and  
WHEREAS, Quotes for this project were received from two elevator service companies with Larson Elevator Company of Duluth, MN, providing the lowest price;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approve a contract with Larson Elevator Company of Duluth, MN, in an amount of \$256,869.00 for elevator compliance upgrades for the prisoner transport/freight and Second Street elevators in the St. Louis County Courthouse in Duluth. Funds are available from Fund 400, Agency 400004, Object 663100.  
Adopted May 14, 2019. No. 19-293

WHEREAS, Wisconsin Central Ltd., A Delaware Corporation, has requested an easement for construction and maintenance of a railroad across county fee lands; and  
WHEREAS, Granting this easement has been reviewed by the Property Management Department and Environmental Services Department and does not appear to negatively affect county lands; and  
WHEREAS, Minn. Stat. § 373.01, Subd. 1(4), authorizes St. Louis County to sell, lease and convey real estate owned by the county;  
THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute an easement for railroad construction and maintenance as described in County Board File No. 61000;  
RESOLVED FURTHER, That the granting of the easements is conditioned upon payment of \$750.00 land use fee, to be deposited in Fund 100, Agency 128014, Object 583202.  
Adopted May 14, 2019. No. 19-294

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) requires a consolidated application process for entitlement funds under the following Community Planning and Development programs: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG); and  
WHEREAS, St. Louis County has prepared the draft 2019 Action Plan required by HUD; and  
WHEREAS, HUD requires a 30 day comment period on the Action Plan after which a public hearing be conducted to allow citizen input prior to submittal of the plans; and  
WHEREAS, The 30 day comment period for the 2019 Action Plan began April 22, 2019, and will be

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completed May 22, 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, June 4, 2019, at 9:40 A.M., at the St. Louis County Courthouse, Duluth, MN, for the purpose of receiving citizen comments on the established priorities and funding recommendations included in the 2019 Action Plan.

Adopted May 14, 2019. No. 19-295

WHEREAS, The St. Louis County Assessors assumed county-wide assessment duties which resulted in additional staffing space needs; and

WHEREAS, The remodeling of the St. Louis County Courthouse Assessor's Office was deferred until operational changes were completed and a final organizational model was determined; and

WHEREAS, The design to accommodate the final organizational model has been completed; and

WHEREAS, The County Purchasing Division solicited bids (Bid #5529) which were opened on April 16, 2019, with Four Star Construction of Superior, WI, providing the lowest qualified bid including a Project Labor Agreement (PLA);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approve a contract with Four Star Construction of Superior, WI, in an amount of \$439,900.00 for remodeling of the County Assessor's office on the second floor of the St. Louis County Courthouse in Duluth. Funds are available from Fund 400, Agency 400004, Object 663100.

Adopted May 14, 2019. No. 19-296

WHEREAS, The County's Land & Minerals Department's Virginia facility is over thirty years old and has long-overdue deferred maintenance and repairs required; and

WHEREAS, Three additional staff have been assigned to the facility; and

WHEREAS, To bring the facility up to current operational and staffing needs, current building codes, current ADA codes, current security standards, and commence a new facility life cycle, the building requires significant upgrades, improvements, and expansion; and

WHEREAS, The County Purchasing Division conducted a competitive bidding (Bid #5515) process for the HVAC equipment and systems replacement with Lenci Enterprises, Inc., providing the lowest qualified bid, and a Project Labor Agreement (PLA) shall be in place;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to enter into a contract with Lenci Enterprises, Inc., of Virginia, MN, for the remodeling and expansion of the Land & Minerals Department's facility in Virginia in the amount of \$327,900.00. Funding is available from the Depreciation Reserve Fund, Fund 402, Agency 402015.

Adopted May 14, 2019. No. 19-297

RESOLVED, That the St. Louis County Board will adjust its 2019 Board Meeting Schedule to reschedule the meeting location of its July 23, 2019 meeting from Industrial Town Hall, Saginaw, to Hoyt Lakes City Hall, Hoyt Lakes.

Adopted May 14, 2019. No. 19-298

WHEREAS, Rita L. Christenson-Boyd and Scott A. Boyd, Trustees, and Successor Trustees of the Rita L. Christenson-Boyd Revocable Trust Agreement have requested a non-exclusive right-of-way easement across state tax forfeited land; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes; and

WHEREAS, As part of Resolution 19-185, a technical error was made when initially authorizing this easement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive road easement to Rita L. Christenson-Boyd and Scott A. Boyd, Trustees, and Successor Trustees of the Rita L. Christenson-Boyd Revocable Trust Agreement, across state tax forfeited lands located in Unorganized Township 56-16 as described in County Board File No. 60963;

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RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$5,060 land use fee, \$350 administration fee, and \$46 recording fee, for a total of \$5,456 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That St. Louis County Board Resolution No. 19-185 is rescinded.

Adopted May 14, 2019. No. 19-299

WHEREAS, The state tax forfeited parcels described in County Board File No. 61053 are currently included in an established memorial forest; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, The state tax forfeited parcels described herein are more suitable for purposes other than forest management;

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61053 shall be withdrawn from Memorial Forest status.

Adopted May 14, 2019. No. 19-300

WHEREAS, Minn. Stat. § 282.04, Subd. 1(e), authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for such uses at such prices and under such terms as the County Board may determine; and

WHEREAS, City of Hibbing has requested to lease the surface of a state tax forfeited iron bearing stockpile to support the mine view and related infrastructure in the City of Hibbing; and

WHEREAS, The surface lease has been reviewed and approved by the Minnesota Department of Natural Resources, Division of Lands and Minerals, according to Minn. Stat. § 282.01, Subd. 8; and

WHEREAS, The Land and Minerals Department has reviewed the request and recommends a ten (10) year lease with an initial lease fee of \$250.00 and subsequent yearly lease fees in variable amounts to cover any administrative costs incurred by the county relative to the lease, not to exceed \$250.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to lease the surface of a state tax forfeited stockpile parcel to support the mine view and related infrastructure described as:

SE ¼ of SW ¼ and SW ¼ of SE ¼, Section 6, Township 57N, Range 20W

to the City of Hibbing, for a ten (10) year term with an initial lease fee of \$250.00 and yearly lease fees in variable amounts to cover any administrative costs incurred by the county relative to the lease, not to exceed \$250.00, to be deposited into Fund 240 (Forfeited Tax Fund), and under the terms and conditions set forth in the lease agreement.

Adopted May 14, 2019. No. 19-301

WHEREAS, Northern States Power, a Minnesota Corporation d/b/a Xcel Energy has requested a non-exclusive utility easement across state tax forfeited land for the construction, operation and maintenance of a 500kV electric transmission power line which is being relocated for mining purposes; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Northern States Power, a Minnesota Corporation, over state tax forfeited lands described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$1,050 per acre, timber damages not to exceed \$10,000, plus administrative fees to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the final centerline location of the transmission line is contingent on approval from the Minnesota Public Utilities Commission;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to make necessary

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changes to legal descriptions, payments, contracts and other documents relating to the Northern States Power utility easement to correct errors and ensure accuracy.

Adopted May 14, 2019. No. 19-302

WHEREAS, Pursuant to Minnesota Session Laws 2016, Chapter 154, Section 51, St. Louis County may sell by private sale the following described state tax forfeited land to remedy an unintentional trespass:

Legal: LOT 10, BLOCK 2 EX E 10 FT, AURORA 2ND DIVISION

Parcel Code: 100-0030-00340

LDKey: 105271; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Ogami, LLC for the value of \$2,300 plus the following fees: 3% assurance fee of \$69, deed fee of \$25, deed tax of \$7.59 and recording fee of \$46, for a total of \$2,447.59 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted May 14, 2019. No. 19-303

WHEREAS, Vermilion Lake Township has requested to purchase the following described state tax forfeited land for a public roadway:

Legal: Tract D and Tract E, RLS NO. 30

Parcel Codes: 560-0019-00040, 00050

LDKeys: 123795, 123796; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Vermilion Lake Township for the price of \$200 plus the following fees: 3% assurance fee of \$6, deed fee of \$25, deed tax of \$1.65 and recording fee of \$46, for a total of \$278.65 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction, the state tax forfeited land described here if Vermilion Lake Township does not purchase the land by November 14, 2019.

Adopted May 14, 2019. No. 19-304

WHEREAS, Pursuant to Minnesota Session Laws 2017, Chapter 54, Section 30, St. Louis County may sell by private sale the state tax forfeited land described in County Board File No. 61008 to remedy an unintentional trespass; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to John and Dawn Garner of Eveleth, MN, for the value of \$6,400 plus the following fees: 3% assurance fee of \$192, deed fee of \$25, deed tax of \$21.12 and recording fee of \$46, for a total of \$6,684.12 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted May 14, 2019. No. 19-305

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**BY COMMISSIONER OLSON:**

WHEREAS, The 148<sup>th</sup> Fighter Wing, Minnesota Air National Guard Base located in Duluth, MN has been and continues to be a stable employer for air men and women across Northern Minnesota, Wisconsin and Michigan for many years; and

WHEREAS, The base has provided an estimated \$94 million annually in direct expenditure in the region; and

WHEREAS, The base is a respected member of our region supporting quality men and women who raise their families throughout the region supporting our healthcare facilities, education systems, businesses and communities; and

WHEREAS, The entire region of Northern Minnesota, Wisconsin and Michigan is impacted positively by the economic vitality of the base; and

WHEREAS, The longevity and continued viability of the base can be supported and enhanced by the installation of new F-35 aircraft;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports and encourages the continued viability of the 148<sup>th</sup> Fighter Wing, Minnesota Air National Guard Base in Duluth, MN, by asking Congress and the appropriate Military Leadership to place new F-35 aircraft in Duluth as soon as possible in support of our nation's defense.

Unanimously adopted May 14, 2019. No. 19-306

**BY COMMISSIONER McDONALD:**

WHEREAS, The St. Louis County Independent School District (ISD) 2142 has a student population of 1,900 served by 480 staff within schools situated throughout rural St. Louis County; and

WHEREAS, ISD 2142 and the Sheriff's Office have identified a need for three School Resource Officers (SRO) to directly serve students, staff, and parents by providing law enforcement services; and

WHEREAS, The current agreement with ISD 2142, as detailed in County Board Resolution No. 16-546, expires on June 10, 2019; and

WHEREAS, Unless otherwise reauthorized, the two existing SRO staff will be absorbed into the authorized staffing complement through existing vacancies;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the hiring of one additional (1.0) FTE Deputy Sheriff position to be assigned to ISD 2142 as a SRO for the next three school years;

RESOLVED FURTHER, That the Board reauthorizes the two (2.0) existing FTE Deputy Sheriff positions to be assigned to ISD 2142 as SROs for the next three years;

RESOLVED FURTHER, That this authorization shall become effective June 11, 2019, and end on June 10, 2022, unless renewed by the Board;

RESOLVED FURTHER, That funding is payable from Fund 100, Object 311426, Public Safety Innovation Fund;

RESOLVED FURTHER, That upon termination of the agreement, the three (3.0) FTE Deputy Sheriff positions will be absorbed into the authorized staffing complement through existing vacancies at that time;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Unanimously adopted May 14, 2019. No. 19-307

At 10:08 a.m., May 14, 2019, Commissioner Jewell, supported by Commissioner Olson, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board



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of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON MAY 28, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 28<sup>th</sup> day of May 2019, at 9:39 a.m., at the Cedar Valley Town Hall, Floodwood, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Township Clerk Barb Peterson welcomed the Board to the Town of Cedar Valley.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Rob Hietala, of Hibbing, said that there is potential for farm growth in the region and the local food industry should be promoted. Mr. Hietala also discussed drainage issues in the Meadowlands area. Ed Nelson, of Hibbing, felt that local farmers are stressed due to the rising water levels and said the Drainage Authority has the authority to resolve the issue. Mr. Nelson distributed a handout that listed numerous questions that area farmers and landowners wished to have the St. Louis County Commissioners address and he read a letter of concern from Dustin Peterson. Tom Horvath, of Meadowlands, said that in the past the ditches were always maintained. Mr. Horvath was unhappy with the county response to his concerns and he handed out various photos showing water levels at his property. Scott Peterson felt county engineers were partially to blame and discussed the negative impacts to land value and the tax base. Gerald Wick, of Toivola, mentioned that there were not any problems in the past and something needs to be done to make the water flow. Mr. Wick passed out copies of a Duluth News Tribune article from 2005 relating to wetlands. Tony Kozemplik, of Meadowlands, indicated that he was concerned that nothing was being done by the county to maintain the ditches. Peter Ringhofer, of Meadowlands, said that the ditches were dug in the early 1930's to convert the area to farmland; now the area is flooding due to lack of maintenance. Dwayne Warner said that he would like to see the judicial ditches cleaned; if the flooding continues, farmers will be forced to buy flood insurance. Mike Wazak was concerned about the cost to clear the ditches and indicated that farmers would never recoup the cost while maintaining their current wage level. Mike O'Donnell said that the Savanna Road has been impassible at times due to flooding. Mr. O'Donnell was concerned that emergency response vehicles were unable to get through during the spring because of the flooding. Chair Boyle said that St. Louis County Public Works Director Jim Foldesi would be available after the meeting to answer additional questions people may have relating to water level concerns.

At 10:19 a.m., Chair Boyle opened a public hearing pursuant to Resolution No. 19-269, adopted April 23, 2019, to consider issuance of an off-sale intoxicating liquor license to Vermilion Entertainment, Inc., d/b/a Bayview Lakeside Bar and Grill, Greenwood Township. Chair Boyle asked if representatives from Vermilion Entertainment, Inc., were present, and no one came forth. County Attorney Mark Rubin recommended that the Board cancel the public hearing since representatives from Vermilion Entertainment, Inc., were not present. Commissioner Nelson, supported by Commissioner Boyle, moved to cancel the public hearing. The motion passed; six yeas, zero nays.

Commissioner Jugovich, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board endorses the strategic land realignment project, and supports full funding of the Minnesota Land Trust's application to the Lessard-Sams Outdoor Heritage Council to acquire private forest lands in

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St. Louis County, and that the St. Louis County Board shall authorize the appropriate county officials to execute an agreement which addresses land conveyance provisions, land selection criteria, land classification, land valuation, land use conditions, land assessment relief, roles and responsibilities and other related matters prior to the county receiving or conveying any land. St. Louis County Land Commissioner Mark Weber briefly discussed conditions and concerns previously identified by the Board. After further discussion, the motion passed; six yeas, zero nays. (6-0) Resolution No. 19-329.

The following Board and contract files were created from documents received by this Board:

Canvassing Board Minutes of the May 14, 2019 Special Primary Election Results, St. Louis County Commissioner District 5, meeting date May 16, 2019.—[61057](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Barbara Hayden, Planning and Economic Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-211, Endorsement of Strategic Land Realignment Project and Support of Funding.—[61058](#)

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-204, Rescind County Board Resolution No. 18-646; Cooperative Agreement with the Minnesota Department of Transportation and Wisconsin Central, Ltd. to install Train Activated Signals and Gates at the Railroad Grade Crossing on Spudville Road.—[61059](#)

Ed Nelson, Hibbing, MN, submitting a handout: Meadowlands Area Water Drainage Problem.—[61060](#)

Gerald Wick, Toivola, MN, submitting a handout: Duluth News Tribune article dated June 8, 2005 – Ditches are Wetlands in the Bank (MN).—[61061](#)

Addendum to Purchase Agreement, Contract No. 16607A, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency for Temporary Emergency Housing for Homeless Individuals, removing the temperature threshold for service provision, reallocate money from Cots to Transportation, and extend the contract through December 31, 2019.—[19-379](#)

Contract for County State Aid Highway (CSAH) Project between the County of St. Louis and George Bougalis & Sons Co., Hibbing, MN, for Culvert Replacement, Aggregate Base & Plant Mixed Bituminous Patches on County Road (CR) 540/East Olson Road in Fayal Township (CP 0540-417443 Quote).—[19-380](#)

Contract for County State Aid Highway Project between the County of St. Louis and George Bougalis & Sons Co., Hibbing, MN, for Grading and Excavation on CR 763 near Hibbing (CP 0763-422836 Quote).—[19-381](#)

Minnesota Department of Health Temporary Assistance to Needy Families Grant Project Agreement Amendment, Contract No. 90227A, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services for the term July 1, 2017, through June 30, 2019, increasing the grant amount by \$10,170 for a total grant agreement amount of \$703,762 to provide additional trainings that will support home visiting.—[19-382](#)

Contract for County State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for eight (8) tied grading and bituminous paving projects in Duluth and Rice Lake (CP 0009-275996, SAP 069-609-043 Low).—[19-383](#)

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Minnesota Immunization Information Connection (MIIC) Grant Project Agreement, SLC Contract No. 90239, between the Aitkin-Itasca-Koochiching Community Health Board and St. Louis County Public Health and Human Services in the amount of \$47,159.41 for the period January 1, 2019, through December 31, 2019.—[19-384](#)

Service Contract No. 5481 between the County of St. Louis and General Waste, Keewatin, MN, for Demolition Roll-Off Container Haulage through June 30, 2020.—[19-385](#)

Regional Administrative Agency Cooperative Agreement, Fraud Prevention Investigation Program, Contract No. 16637, between the St. Louis County Public Health & Human Services and Lake County for the term July 1, 2019, to June 30, 2021.—[19-386](#)

Purchase of Service Agreement, Contract No. 16648, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period May 1, 2019, to June 30, 2019.—[19-387](#)

Service Contract between the County of St. Louis and CR-Building Performance Specialists, Inc., Isabella, MN, for Duluth Government Services Center (GSC) and Duluth Motor Pool Facility Assessment Management – Facility Additions, Updates and Reassessments.—[19-388](#)

Service Contract between the County of St. Louis and Unique Security Incorporated, Montgomery, AL, for 2019 Jail Security System Service and Maintenance Support.—[19-389](#)

Service Contract between the County of St. Louis and EPC Engineering and Testing, Duluth, MN, for Duluth Courthouse – Old Jail Tunnel Infill Project – Materials Testing.—[19-390](#)

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Beaumier, Trogon, Orman, Hurd & Viegas, PLLP, Duluth, MN.—[19-391](#)

Plan Services Agreement between the County of St. Louis and SuperiorUSA Corporation, Duluth, MN for administration of the 2019 Flexible Compensation Plan for St. Louis County and Arrowhead Regional Corrections (ARC).—[19-392](#)

Addendum to Purchase of Service Agreement, Contract No. 16579B, between the St. Louis County Board of Commissioners and Range Mental Health Center, Virginia, MN, removing and replacing language regarding the current rate per month for Child Mental Health-Targeted Case Management.—[19-393](#)

Contract for County-State Aid Highway Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for mill bituminous surface, bituminous pavement reclamation, plant mixed bituminous surface, aggregate base, aggregate base stabilization and aggregate surfacing on CSAH 99, CSAH 111, CR 341, CR 343 and Township Road 6528 located in northern St. Louis County (CP 0099-275033 Low, SAP 069-699-003; CP 0111-275034 Tied, SAP 069-711-001; CP 0341-319129 Tied; CP 0341-387258 Tied; CP 0343-275035 Tied; CP 6528-319130 Tied).—[19-394](#)

Miscellaneous Lease between St. Louis County and the City of Hibbing for a 10-year surface lease of stockpiled mineral materials located on the SE ¼ of SW ¼, and SW ¼ of SE ¼, Section 6, Township 57 North, Range 20 West, to be used for a mine view building and related infrastructure, for an \$250 annual lease fee.—[19-395](#)

Amendment #1 for Grant Contract #130184/3000120994, State of Minnesota Grant Contract with the County of St. Louis for Safety Repairs to the Little Stone Lake Dam, extending the expiration date from June 30, 2019, to June 30, 2021.—[19-396](#)

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Lease Agreement between the County of St. Louis (Lessor) and the Duluth Art Institute (Lessee) for Depot property space during the period January 1, 2019, through December 31, 2019, at \$750 per month.—19-397

Upon motion by Commissioner Jugovich, supported by Commissioner Jewell, resolutions numbered 19-308 through 19-328, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JUGOVICH:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 14, 2019, are hereby approved.

Adopted May 28, 2019. No. 19-308

WHEREAS, The St. Louis County Public Works Department plans to reconstruct short segments of the McCarthy Beach Road/County State Aid Highway (CSAH) 65 and Highway 5/CSAH 5 and to replace 2 existing bridges (County Bridge #633 - State Bridge #7806 and County Bridge #634 - State Bridge #7185) located on those highway segments; both bridges spanning the Sturgeon River in French Township (County Project 0065-300202, State Project 069-665-008 and County Project 0005-352335, State Aid Project 069-605-050); and

WHEREAS, These improvements consist of replacing the existing bridges at their existing locations and reconstructing the highways as determined necessary to provide for the safety and convenience of the public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for this construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0065-300202, State Project 069-665-008 and County Project 0005-352335, State Aid Project 069-605-050, payable from Fund 200, Agency 203001.

Adopted May 28, 2019. No. 19-309

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB Corporation for construction administration and inspection services of:

St. Louis County Bridges:

BR 27: CP 0293-257868, SP 069-598-065

BR 83: CP 0044-243854, SAP 069-644-027

The total cost of these services is \$206,962.70, payable from:

BR 27: Fund 204, Agency 204139, Object 626600      \$103,882.50

BR 83: Fund 220, Agency 220140, Object 626600      \$103,080.20

Adopted May 28, 2019. No. 19-310

WHEREAS, The Public Works Department has prepared a project to permanently close the railroad grade crossing (USDOTNO 252030M) on County Road (CR) 763/Wilpen Trail in the City of Hibbing which project is further identified as CP 0763-422836; and

WHEREAS, In exchange for permanently closing the railroad grade crossing on Wilpen Trail, the Minnesota Department of Transportation and Wisconsin Central, Ltd. have committed to fully funding the installation of train activated signals and gates at the railroad grade crossing (USDOTNO 252031U) on Spudville Road in the City of Hibbing; and

WHEREAS, St. Louis County and the City of Hibbing are not responsible to participate in the cost to install the train activated signals and gates; and

WHEREAS, Wisconsin Central, Ltd. will prepare the plan and install the train activated signals and gates, and the Minnesota Department of Transportation will perform inspection and final approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Wisconsin Central, Ltd. and the Commissioner of Transportation for the

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closure of County Road No. 763/Wilpen Trail and the installation and maintenance of railroad crossing signals at the intersection of Spudville Road (M235) with the tracks of Wisconsin Central, Ltd. in Hibbing, MN;

RESOLVED FURTHER, That the St. Louis County Board appoints the Commissioner of Transportation agent for the County to supervise said project and administer available Federal Funds in accordance with Minn. Stat. § 161.36 and the County's share of the signal installation cost shall be \$0.00;

RESOLVED FURTHER, That the St. Louis County Board rescinds Resolution No. 18-646 dated November 27, 2018.

Adopted May 28, 2019. No. 19-311

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation (MnDOT), has prepared a project to complete intersection improvements at the intersection of US-53 and County State Aid Highway (CSAH) 7/County Road (CR) 885/Industrial Road in the Town of Grand Lake, further identified as SP 069-070-038, CP 0007-293140; and

WHEREAS, The project scope will include constructing a Reduced Conflict U-Turn intersection, also known as a J-Turn, and a bituminous overlay for the southbound lanes of US-53; and

WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration, and inspection; and

WHEREAS, St. Louis County and the MnDOT will each share in the cost of the project as determined by the cooperative construction agreement;

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1033084 with the State of Minnesota, Department of Transportation, for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the turn lanes, grading, bituminous surfacing, lighting construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 53 from 1,400 feet south of County State Aid Highway No. 7 to 800 feet north of County State Aid Highway No. 7 within the community of Twig under State Project No. 6916-109 (T.H. 53=11);

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement and approve any amendments approved by the County Attorney's Office;

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220482, Object 532304.

Adopted May 28, 2019. No. 19-312

WHEREAS, Information Technology and Human Resources have gone through a discovery process to identify a learning management software solution that will provide for the ability to build, administer, track and report on county employee training activities; and

WHEREAS, Current training management efforts are delivered via a number of non-integrated systems including the HR/Payroll solution, databases, spreadsheets and other manual processes which are more prone to human error and lack much of the functionality, features and sophistication necessary to effectively manage the county's diverse training needs; and

WHEREAS, The county would like to continue to standardize and integrate technology solutions including the learning management system; and

WHEREAS, In exploring options within this software niche, the GovernmentJobs.com, Inc. (dba NeoGov) software module called NeoGov Learn was demoed; and

WHEREAS, This software subscription service is available for purchase as part of the suite of NeoGov products, some of which are already in use at the county, including the applicant management and HR/Payroll solutions;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to purchase and execute contracts necessary for the purchase of a subscription service for the NeoGov Learn module for the annual amount of \$35,000, payable from Fund 100, Agency 117001, Object 634801, with funds transferred from the Information Technology assigned fund balance, Fund 100, Object 311139 for 2019 and future annual cost of the subscription service budgeted in Fund 100, Agency 117001, Object 634800.

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Adopted May 28, 2019. No. 19-313

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted May 28, 2019. No. 19-314

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated May 10, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted May 28, 2019. No. 19-315

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

|     | <b>April 2019</b>                  |              |
|-----|------------------------------------|--------------|
| 100 | General Fund                       | 6,694,367.06 |
| 149 | Personal Service Fund              | 2,025.20     |
| 150 | Sheriff's Nemesis Fund Group       | 71,545.30    |
| 160 | MN Trail Assistance                | 10,591.54    |
| 168 | Sheriff's State Forfeitures        | 243.50       |
| 169 | Attorney Trust Accounts – VW       | 1,726.70     |
| 173 | Emergency Shelter Grant            | 24,533.26    |
| 176 | Revolving Loan Fund                | 251.93       |
| 178 | Economic Development – Tax Forfeit | 22,085.86    |
| 179 | Enhanced 9-1-1                     | 10,964.56    |
| 180 | Law Library                        | 18.46        |
| 183 | City/County Communications         | 250.75       |
| 184 | Extension Service                  | 130,136.12   |
| 200 | Public Works                       | 2,706,940.86 |
| 204 | Local Option Transit Sales Tax     | 11,811.74    |
| 210 | Road Maint. – Unorg. Townships     | 214.96       |
| 220 | State/Federal Road Aid             | 287,635.06   |
| 230 | Public Health & Human Services     | 8,100,659.26 |
| 240 | Forfeited Tax                      | 523,504.48   |
| 260 | CDBG Grant                         | 43,405.73    |
| 261 | CDBG Program Income                | 21,934.91    |
| 270 | HOME Grant                         | 23,477.13    |
| 289 | ISTS Grant                         | 75,000.75    |
| 290 | Forest Resources                   | 49,730.00    |
| 400 | County Facilities                  | 226,476.07   |
| 402 | Depreciation Reserve Fund          | 107,883.50   |
| 405 | Public Works Building Const.       | 32,814.89    |
| 407 | Public Works – Equipment           | 81,344.00    |
| 445 | 2018A – Virginia GSC-PW Cook       | 917,900.56   |
| 446 | 2016A – PW TST Bond                | 18,023.70    |
| 448 | 2018B – PW Dist 4 New Facility     | 1,373,521.00 |
| 600 | Environmental Services             | 618,920.29   |
| 616 | On-Site Waste Water Division       | 367.17       |
| 640 | Plat Books                         | 37.44        |
| 715 | County Garage                      | 88,586.23    |
| 720 | Property Casualty Liability        | 11,496.45    |
| 730 | Workers Compensation               | 264,232.47   |
| 740 | Medical Dental Insurance           | 3,273,831.36 |

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|     |                                    |                 |
|-----|------------------------------------|-----------------|
| 770 | Retired Employees Health Insurance | <u>1,455.50</u> |
|     |                                    | \$25,829,945.75 |

Adopted May 28, 2019. No. 19-316

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

K & E Enterprises, Inc. d/b/a The Munger Tavern & Grill, Solway Township, transfer;  
RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted May 28, 2019. No. 19-317

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a temporary on-sale intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991:

YMCA Camp du Nord, Unorganized Township 64-13, Temporary On-Sale Intoxicating  
Liquor License for August 31 to September 1, 2019.

Adopted May 28, 2019. No. 19-318

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon proof of worker's compensation and liquor liability insurance and Minnesota Department of Health approval;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Cabuma Properties, L.L.C. d/b/a Boondocks Saloon and Grill, Gnesen Township, On-Sale and Sunday On-Sale Intoxicating Liquor License.

Adopted May 28, 2019. No. 19-319

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61026;

RESOLVED FURTHER, That said license is approved contingent upon the license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

FURTHER RESOLVED, That said license shall be effective through June 30, 2020:

Pelican Lake Resort L.L.C. d/b/a Pelican Lake Resort at Norway Point, Leiding  
Township, transfer.

Adopted May 28, 2019. No. 19-320

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an on-sale wine license with authorization to sell/serve



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strong beer on-sale is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability insurance;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Pelican Lake Resort L.L.C. d/b/a Pelican Lake Resort at Norway Point, Leiding  
Township, On-Sale Wine License with Authorization to Sell/Serve Strong Beer On-Sale,  
new.

Adopted May 28, 2019. No. 19-321

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon Beatty Township approval;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Takeoff, LLC d/b/a The Landing, Beatty Township, On-Sale and Sunday On-Sale  
Intoxicating Liquor License, transfer.

Adopted May 28, 2019. No. 19-322

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon approval from Solway Township, Minnesota Department of Health, and Environmental Services Department;

RESOLVED FURTHER, That said license is approved contingent upon proof of workers' compensation insurance information;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

K & E Enterprises, Inc. d/b/a The Munger Tavern & Grill, Solway Township, On-Sale  
and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted May 28, 2019. No. 19-323

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the

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County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Partridge Enterprises, L.L.C. d/b/a The Oasis, Unorganized Township 60-18, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted May 28, 2019. No. 19-324

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

M. & T. Wedin, Inc. d/b/a Wooden Table Inn, Unorganized Township 60-19, Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted May 28, 2019. No. 19-325

WHEREAS, Brown Revocable Trust has requested a non-exclusive right-of-way easement across state tax forfeited land; and

WHEREAS, Exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Brown Revocable Trust across state tax forfeited lands located in Township 55 North, Range 12 West (Ault Township) as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$750 land use fee, a \$250 administration fee, and a \$92 recording fee, for a total of \$1,092 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted May 28, 2019. No. 19-326

WHEREAS, Wisconsin Central, Ltd. has requested a non-exclusive right-of-way easement across state tax forfeited land to secure space for back slope and ditches for railroad sidings and an access road; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive right-of-way easement to Wisconsin Central, Ltd. over, under and across state tax forfeited land located in Leiding Township 64-19 as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$50 land use fee, a \$250 administration fee and a \$46 recording fee, for a total of \$346 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted May 28, 2019. No. 19-327

WHEREAS, Minnesota Power has requested a non-exclusive utility easement across state tax forfeited land to secure an easement for the new location of an existing powerline; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Minnesota Power over, under and across state tax forfeited land as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$630 land use fee, a \$300 administration fee, and a \$66 recording fee, for a total of \$996 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted May 28, 2019. No. 19-328

**BY COMMISSIONER JEWELL:**

WHEREAS, St. Louis County has an opportunity to acquire private forest lands in St. Louis County for the purpose of consolidating public land ownership, maintaining forest habitat, protecting water resources, and conserving traditional land uses such as forestry and recreation; and

WHEREAS, The City of Duluth wishes to acquire state tax forfeited lands within city limits which are highly valued for their recreational and environmental benefits and are critical to the City's recreational and storm water infrastructure; and

WHEREAS, The Minnesota Land Trust will submit an application to the Lessard-Sams Outdoor Heritage Council seeking Outdoor Heritage Funds to acquire private forest lands in St. Louis County; and

WHEREAS, The Conservation Fund will work directly with the private landowner on behalf of St. Louis County and the Minnesota Land Trust to negotiate the acquisition of private forest lands; and

WHEREAS, If the Minnesota Land Trust and The Conservation Fund are successful in obtaining funding and acquiring private forest land, they are proposing to convey the land to St. Louis County in exchange for an equal value of tax forfeited land to be conveyed to the City of Duluth; and

WHEREAS, A project agreement which addresses land conveyance provisions, land selection criteria, land classification, land valuation, land use conditions, land assessment relief, roles and responsibilities and other related matters shall be approved by the County Board prior to the county receiving or conveying any land;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board endorses the strategic land realignment project, and supports full funding of the Minnesota Land Trust's application to the Lessard-Sams Outdoor Heritage Council to acquire private forest lands in St. Louis County;

RESOLVED FURTHER, That the St. Louis County Board shall authorize the appropriate county officials to execute an agreement which addresses land conveyance provisions, land selection criteria, land classification, land valuation, land use conditions, land assessment relief, roles and responsibilities and other related matters prior to the county receiving or conveying any land.

Unanimously adopted May 28, 2019. No. 19-329

At 10:33 a.m., May 28, 2019, Commissioner Olson, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**JUNE, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 4, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 4<sup>th</sup> day of June 2019, at 9:32 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays

Commissioner Nelson, supported by Commissioner Jugovich, moved to consider a resolution to approve a lawful gambling application for the Cook Timberwolves Snowmobile Club of Cook, Minnesota; the item had not been to Committee of the Whole. The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to approve a Lawful Gambling License Application (Pull-Tabs (paper) with dispensing device) for the Cook Timberwolves Snowmobile Club of Cook, MN, to operate out of The Landing, Beatty Township. The motion passed; six yeas, zero nays. Resolution No. 19-356.

At 9:36 a.m., a public hearing was conducted pursuant to Resolution No. 19-295, dated May 14, 2019, to receive citizen comments on the established priorities and funding recommendations included in the 2019 Action Plan for the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) programs. St. Louis County Interim Director of Planning and Economic Development Darren Jablonsky said that a total of U.S. Department of Housing and Urban Development (HUD) Action Plan Funding Sources amounts to \$2.79 million dollars, with \$2.085 million for CDBG, \$545,997 for HOME, and \$163,682 for ESG entitlements. Chair Boyle asked if there were any governmental entities, supporters or opponents who wished to speak regarding the proposed action, and no one came forth. Commissioner Jewell stepped out of the meeting from 9:37 a.m. to 9:39 a.m. At 9:43 a.m., Commissioner Jewell, supported by Commissioner Olson, moved to close the public hearing. The motion passed; six yeas, zero nays.

Commissioner Nelson, supported by Commissioner McDonald, moved to authorize the Planning and Community Development Deputy Director to prepare and submit the 2019 Action Plan and

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amendments thereto, and all assurances and understanding contained therein, to the United States Department of Housing and Urban Development for those projects and corresponding funding levels. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-354.

Commissioner McDonald, supported by Commissioner Olson, moved to approve a contribution in the amount of \$150,000 to the Catalyst Content Festival; that if necessary, the appropriate County officials are authorized to execute a funding agreement; and further, that the St. Louis County Economic Development fund be utilized to fund Americans with Disabilities Act (ADA) compliance issues at the Veterans on the Lake Resort near Ely, Minnesota, in the amount of \$100,000. Neil Olson, Chairman of the Board for Veterans on the Lake, said that the resort provides recreational services to disabled people, specifically military veterans. Director Olson said that the money would be used to improve pavement pathways to ensure they are ADA compliant. Michael Pope, of the Board for Veterans on the Lake, said that they could not attempt the project unless funding was available. Jeff Anderson, of Catalyst Content Festival, said that the brochure would specifically highlight St. Louis County and the Arrowhead Region. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-355.

St. Louis County Administrator Kevin Gray asked that the Board recess and reconvene after the Committee of the Whole Meeting to approve a time sensitive resolution approving the purchase of office furniture for the Virginia Government Services Center.

At 10:08 a.m., the Board recessed.

At 12:17 p.m., the County Board reconvened with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve a second consent agenda consisting of one item, approval of the purchase of office furniture in an amount of \$1,163,230.80 from Northern Business Products of Duluth and Hibbing, MN. The motion passed; six yeas, zero nays. Resolution No. 19-357.

The following Board and contract files were created from documents received at this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Division, submitting Board Letter No. 19-213, Acceptance of Grant Funds for the Family Homeless Prevention and Assistance Program.—61062

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-216, Road Transfer Agreement for Belich Road (Brevator Township).—61063

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 19-217, Duluth Airport Authority Denver Air Service Project.—61064

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-226, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Gnesen Township).—61065

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-226, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Beatty Township).—61066

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Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-226, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Solway Township).—61067

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-226, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Unorganized Township 60-18).—61068

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 19-235R, Catalyst Content Festival Brochure Funding.—61069

Kevin Gray, County Administrator, and Tony Mancuso, Property Management Director, submitting Board Letter No. 19-247, Virginia Government Services Center – Office Furniture Purchase.—61070

Amendment No. 1 to Lease No. 2017-011436 between HMS Laurentian Partners, LLC, of Virginia, MN, (Lessor) and St. Louis County (Lessee) for floor space to be used by the Lessee for the Virginia Based Assertive Community Treatment (ACT) program offsite workplace, reflecting a 3% increase from the 2018-2019 rent.—19-398

Cooperative Agreement between the County of St. Louis and the City of Hermantown to remove existing Emergency Vehicle Preemption (EVP) systems and install new EVP systems on traffic control signal systems located within the City of Hermantown, MN (SP 069-070-047, CP 0000-390020).—19-399

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and TNT Aggregates, LLC, Grand Rapids, MN, for crush, screen, stockpile aggregate base, Class 2 (modified) in northern St. Louis County (CP 0000-278671 North Crushing 2019).—19-400

Tax Abatement Agreement between the County of St. Louis and City of Hermantown for the Hermantown Marketplace Sewer Trunkline for up to a total amount not to exceed \$860,000.—19-401

Purchase Agreement and Professional Service Contract between St. Louis County Information Technology Department (IT) and DataBank, IMX, King of Prussia, PA, for the Contract Management Automation software.—19-402

Project Contract No. 5515 between the County of St. Louis and Lenci Enterprises, Inc., Virginia, MN, for the Virginia Land and Minerals Facility Renovation & Remodel project.—19-403

Minnesota Department of Natural Resources 2019 State of Minnesota Annual County Boat and Water Safety Grant Agreement, Contract No. 157428, in the amount of \$107,758 for the grant period January 1, 2019, to June 30, 2020.—19-404

Minnesota Department of Natural Resources 2019 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement, Contract No. 157819, in the amount of \$22,625 for the grant period May 10, 2019, to September 2, 2019.—19-405

Project Contract No. 5529 between the County of St. Louis and Four Star Construction, Inc., Superior, WI, for Assessor's Office Renovation – St. Louis County Courthouse – Duluth.—19-406

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Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 19-330 through 19-353, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 28, 2019, are hereby approved.

Adopted June 4, 2019. No. 19-330

WHEREAS, The Minnesota Housing Finance Agency awards grant funds to counties to fund services for the homeless and those at risk of homelessness; and

WHEREAS, On February 5, 2019, the St. Louis County Board adopted Resolution No. 19-65 authorizing the Public Health and Human Services Department to submit a grant application to the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program (FHPAP) for the 2019-2021 biennium; and

WHEREAS, St. Louis County has received funding from the Minnesota Housing Finance Agency FHPAP since the 1995-1997 biennium to fund services for the homeless and those at risk of homelessness;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funds up to \$822,616 and enter into contracts with community-based partners for the period July 1, 2019, through September 30, 2021, from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program to be paid from Fund 230, Agency 232001, Grant 23204, Grant year 2019, Object 607200;

RESOLVED FURTHER, That the 2019 revenue and expenditure budgets be increased as follows with any adjustments to be made in the 2020 and 2021 budgets accordingly if there are any unspent funds or overspent funds not to exceed the grant funding:

Fund 230, Agency 232001, Object 629900, Grant 23204, Grant Year 2019

Fund 230, Agency 232001, Object 607200, Grant 23204, Grant Year 2019

Fund 230, Agency 232001, Object 640200, Grant 23204, Grant Year 2019

Fund 230, Agency 232001, Object 530701, Grant 23204, Grant Year 2019

Fund 230, Agency 232001, Object 633100, Grant 23204, Grant Year 2019

Adopted June 4, 2019. No. 19-331

WHEREAS, The Minnesota Department of Human Services (DHS) Housing and Support Services Community Living Infrastructure awards grant funds to counties to increase and improve opportunities for Minnesotans with disabling conditions to live in the community; and

WHEREAS, The goals merge the collective efforts outlined in Minnesota's Olmstead Plan and Minnesota's Plan to End Homelessness; and

WHEREAS, The Public Health and Human Services Department (PHHS) Adult Services Division and the PHHS Homeless Programs Unit have reviewed this opportunity and it meets unique needs of people with disabilities facing significant barriers in transitioning into community living from institutions, corrections, licensed facilities, or homelessness as a result of minimal or bad rental history, criminal background, and behavioral issues; and

WHEREAS, DHS is providing funding to streamline/monitor/administrate the Housing Support Program formerly known as Group Residential Housing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funds to develop community living infrastructure in an amount up to \$263,000 from the Minnesota Department of Human Services Housing and Supports and Services Division for the July 1, 2019 – June 30, 2021 grant cycle, to enter into agreements with community partners, and to increase the 2019 revenue and expense budget to reflect the awarded amount, with any unspent funds to be carried over into the 2020 and 2021 grant cycle;

RESOLVED FURTHER, That the Homeless and Housing Program Specialist position (Position Code G030-001) will continue to be supported with this grant extension and the vacant Social Service Specialist position (Position Code G0411-027) will be eliminated.

BUDGET REFERENCE:

230-232001-610100-23271-99999999-2019

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230-232001-629900-23271-99999999-2019  
230-232001-633100-23271-99999999-2019  
230-232001-530714-23271-99999999-2019  
Adopted June 4, 2019. No. 19-332

WHEREAS, Statewide Health Improvement Plan (SHIP) grant funding originally funded a Public Health Nurse (PHN) position in St. Louis County but that funding has now been utilized for community contracts and to offset a portion of an existing FTE; and  
WHEREAS, These SHIP changes were authorized in County Board Resolution No.18-225, reducing the new PHN FTE by 0.8 and then authorizing the contracts in County Board Resolution No. 18-719; and  
WHEREAS, The 2019 budget reflects the remaining 0.2 FTE without grant funding attached as it is used to offset an existing Public Health Educator position; and  
WHEREAS, The 0.2 FTE PHN position is available and levy funded in the 2019 budget; and  
WHEREAS, On January 22, 2019, the County Board adopted Resolution No. 19-42 authorizing the Public Health and Human Services Department (PHHS) to accept funds for HIV Prevention and Early Intervention Services (EIS); and  
WHEREAS, PHHS proposes to utilize a vacant Community Health Worker (CHW) to assist with these contractual duties to fulfill the EIS grant and desires to fill this job at a full-time capacity; and  
WHEREAS, Human Resources authorized the reallocation of the vacant 0.2 PHN to a 0.2 CHW on May 16, 2019; and  
WHEREAS, PHHS is requesting an additional 0.1 FTE CHW to allow the department to hire a 1.0 FTE Community Health Worker position; and  
WHEREAS, Human Resources estimates a cost savings of \$20,124 with this position change;  
THEREFORE, BE IT RESOLVED, That the County Board authorizes the reallocation of Position Code G0036-003 (Grade B 24, Step 1) to a 0.2 Community Health Worker (CHW) (Grade B10, Step 1), resulting in a savings of \$20,124;  
RESOLVED FURTHER, That the County Board authorizes an additional 0.1 FTE CHW to allow the existing 0.7 FTE CHW (Position Code 0420-078) to become a 1.0 FTE CHW to support the contractual obligations of the HIV Prevention and Early Intervention Services grant.  
Adopted June 4, 2019. No. 19-333

WHEREAS, The Public Works Departments' budget includes the purchase of two (2) tractor loader backhoes for maintenance operations; and  
WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for tractor loader backhoes based on the department's needs; and  
WHEREAS, McCoy Equipment of Duluth, MN, responded with the Sourcewell price for two (2) John Deere Model 310SL HL 4WD Tractor Loader Backhoes of \$171,175.00;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of two (2) John Deere Model 310SL HL 4WD Tractor Loader Backhoes from McCoy Equipment of Duluth, MN, for a total cost of \$171,175.00, payable from Fund 407, Agency 407001, and Object 666400.  
Adopted June 4, 2019. No. 19-334

WHEREAS, St. Louis County is planning to facilitate a transfer of Belich Road from Brevator Township to the Fond du Lac Band of Lake Superior Chippewa; and  
WHEREAS, Pursuant to Minn. Stat. § 163.11, Subdivision 9, provides a direct mechanism for conveyance of an interest in a public road from a County to an Indian Tribe by agreement between the County and the Tribe; and  
WHEREAS, Minnesota Statutes also provide for a County to take over an interest in a public road from a Town;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes its participation in the simultaneous transfer of Belich Road from Brevator Township to the Fond du Lac Band of Lake Superior Chippewa.  
Adopted June 4, 2019. No. 19-335



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WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-439323; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on April 18, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                      | <u>AMOUNT</u> |
|-----------------------|-------------------------------------|---------------|
| Parsons Electric, LLC | 4615 Grand Ave.<br>Duluth, MN 55802 | \$326,982.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203536, Object 652800, \$326,982.00.

With additional revenue budgeted for expense:

|                    |  |             |
|--------------------|--|-------------|
| City of Eveleth    | Fund 200, Agency 203536, Object 551519 | \$24,080.74 |
| City of Hermantown | Fund 200, Agency 203536, Object 551503 | \$69,331.56 |

Adopted June 4, 2019. No. 19-336

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 5890-328460; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 23, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                  | <u>AMOUNT</u> |
|-----------------------|---------------------------------|---------------|
| Ulland Brothers, Inc. | PO Box 340<br>Cloquet, MN 55720 | \$296,000.00  |

FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203507, Object 652800, \$296,000.00.

Adopted June 4, 2019. No. 19-337

WHEREAS, The Public Works Departments' budget includes the purchase of two (2) wheel loaders for maintenance operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for two (2) wheel loaders based on the department's needs; and

WHEREAS, McCoy Equipment of Duluth, MN, responded with the Sourcewell price for two (2) John Deere Model 644K Loaders of \$444,000;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of two (2) John Deere Model 644K Loaders from McCoy Equipment of Duluth, MN, for a total cost of \$444,000, payable from Fund 407, Agency 407001, Object 666400.

Adopted June 4, 2019. No. 19-338

WHEREAS, The Duluth Airport Authority is making application to the Department of Transportation (DOT) Small Community Air Service Development Program to develop a connection with Denver; and

WHEREAS, Having a direct daily connection with a western hub will put downward pressure on fares westbound in the network; and

WHEREAS, Connecting with Denver will give our region daily flights to three major hubs while having three major airlines, for the first time ever, giving travelers more connections and cheaper fares than ever before; and

WHEREAS, Connectivity to three major hubs in northeast Minnesota directly supports the region's economy; and

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WHEREAS, The Duluth Airport Authority has requested a local funding match from local government and business including \$50,000 from the County; and  
WHEREAS, Funding is available through Economic Development funds;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a pledge in the amount of \$50,000 to the Duluth Airport Authority;  
RESOLVED FURTHER, That, if necessary, the appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008.  
Adopted June 4, 2019. No. 19-339

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs [paper], Pull-Tabs [paper] with dispensing device, Bar Bingo, Bingo, Tipboards, and Paddlewheel) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Alborn Sno-Devils, Alborn, MN, to operate out of the following:

Saginaw Grand Lake Station, Solway Township, 6993 Highway 2, Saginaw, MN, 55779, new.

Adopted June 4, 2019. No. 19-340 *Rescinded by Res. 19-380 dated June 25, 2019.*

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted June 4, 2019. No. 19-341

WHEREAS, In an effort to provide St. Louis County with the best possible pricing on laptop, desktop, and tablet technologies, the Information Technology (IT) Department in coordination with the Purchasing Division initiated a Request for Bid (RFB); and

WHEREAS, One of the goals of IT is to be fiscally responsible in the management of county funds expended on technology investments; and

WHEREAS, The Information Technology Department with the assistance of the Purchasing Division prepared bid specifications for IT Standardized Equipment: Computers, Tablets and Laptops (RFB 5524), anticipating order placement in June 2019, with anticipated delivery during summer of 2019; and

WHEREAS, Two (2) bids were received and read publicly, with the low responsible bid being submitted by Now Micro, a St. Paul-based hardware/software reseller;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Information Technology Department to enter into contract with Now Micro, Inc., of St. Paul, MN, for the scheduled replacement order in the amount of \$319,505.00;

FURTHER RESOLVED, That due to the large number of departments sharing in this joint purchase, the individual county departments' funding sources will be assigned at the time of purchase.

Adopted June 4, 2019. No. 19-342

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:40 a.m., on June 25, 2019, at the Balkan Community Center, Chisholm, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Cabuma Properties L.L.C. d/b/a Boondocks Saloon and Grill, Gnesen Township.

Adopted June 4, 2019. No. 19-343

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:45 a.m., on June 25, 2019, in the Balkan Community Center, Chisholm, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Takeoff LLC d/b/a The Landing, Beatty Township.

Adopted June 4, 2019. No. 19-344

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:50 a.m., on June 25, 2019, Balkan Community Center, Chisholm, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to K & E Enterprises Inc. d/b/a The Munger Tavern & Grill,

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Solway Township.  
Adopted June 4, 2019. No. 19-345

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:55 a.m., on June 25, 2019, in the Balkan Community Center, Chisholm, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Partridge Enterprises L.L.C. d/b/a The Oasis, Unorganized Township 60-18.  
Adopted June 4, 2019. No. 19-346

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated May 24, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted June 4, 2019. No. 19-347

WHEREAS, The St. Louis County Sheriff's Office is a member of the Lake Superior Drug and Violent Crime Task Force (LSDVCTF); and  
WHEREAS, Members of the LSDVCTF desire to include the Proctor Police Department and the Minnesota State Patrol as new members; and  
WHEREAS, The addition to membership and restatement requires an amendment to the Joint Powers Agreement;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign the amended and restated Joint Powers Agreement adding the Proctor Police Department and the Minnesota State Patrol to the Lake Superior Drug and Violent Crime Task Force.  
Adopted June 4, 2019. No. 19-348

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and  
WHEREAS, The applicant, Thomas G. Stuntebeck of Chisholm, MN, has applied to repurchase state tax forfeited land legally described as:  
CITY OF CHISHOLM  
Lot 25, Block 10,  
Chisholm  
Parcel code: 020-0010-03100; and  
WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and  
WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the property; and  
WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and  
WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Thomas G. Stuntebeck of Chisholm, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$2,744.93, deed tax of \$9.06, deed fee of \$25, recording fee of \$46, and unlawful detainer of \$300, for a total of \$3,124.99 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.  
Adopted June 4, 2019. No. 19-349

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

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WHEREAS, The applicants, Jason H. Husman and Joel R. Husman of Aurora, MN, have applied to repurchase state tax forfeited land legally described as:

TOWN OF WHITE

GOVT LOT 4

SECTION 2, TOWNSHIP 57 NORTH, RANGE 15 WEST

Parcel code: 570-0010-00230; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The applicants shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Jason H. Husman and Joel R. Husman of Aurora, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$652.93, deed tax of \$2.15, deed fee of \$25, recording fee of \$46, and unlawful detainer of \$300, for a total of \$1,026.08 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted June 4, 2019. No. 19-350

WHEREAS, The St. Louis County Board approved the General Obligation Bond funded project to construct the Virginia Government Services Center (GSC) in an amount of \$23,000,000; and

WHEREAS, This amount included hard construction costs, design costs, furniture costs, and all other costs associated with the completion of the project and the contractor is at the point where furniture for the new building needs to be ordered;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the purchase of office furniture in an amount of \$1,163,230.80 from Northern Business Products of Duluth and Hibbing, MN, under State of Minnesota contract, for the Virginia GSC construction project. Funding is available from Fund 445, Agency 445002.

Adopted June 4, 2019. No. 19-351

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Raymond Abel of Hibbing, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

Lot 7, Block 5 EXCEPT Easterly 2.68 feet

CENTRAL ADDITION TO HIBBING

Parcel code: 140-0070-00790; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Raymond Abel of Hibbing, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$7,770.09, deed tax of \$25.64, deed fee of \$25, recording fee of \$46, and locks and hasps of \$18, for a total of \$7,884.73 to be deposited into Fund

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240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted June 4, 2019. No. 19-352

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Robin A. Osten (Waples) of Excelsior, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

Lot 3, Block 1

STATE 2ND ADDITION TO KELLY LAKE HIBBING

Parcel code: 141-0195-00030; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will correct undue hardship and promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Robin A. Osten (Waples) of Excelsior, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$4,096.67, deed tax of \$13.52, deed fee of \$25, recording fee of \$46, locks and hasps of \$36, and clean-up and winterization costs of \$1,020, for a total of \$5,237.19 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted June 4, 2019. No. 19-353

**BY COMMISSIONER NELSON:**

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended, establishes the Community Development Block Grant Program (CDBG) for the purpose of developing viable communities by providing decent housing and a suitable living environment, and by expanding economic opportunities principally for low- and moderate-income persons; and

WHEREAS, Title II of the Affordable Housing Act of 1990, as amended, establishes the HOME Investment Partnerships Program (HOME) for purposes of expanding the supply of affordable housing units for low-income families; and

WHEREAS, Subtitle B of Title IV of McKinney Homeless Assistance Act of 1987, as amended and reauthorized under the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, establishes homeless assistance programs including the Emergency Solutions Grant Program (ESG) for purposes of providing homeless prevention and rapid re-housing assistance to homeless families; and

WHEREAS, The Secretary of Housing and Urban Development (HUD) is authorized to make grants to cities and counties to finance local CDBG, HOME and ESG Programs, submitted and approved in accordance with the Consolidated Plan regulations; and

WHEREAS, The St. Louis County Board desires to continue to carry out the 2015-2019 Consolidated Plan HUD entitlement programs, including CDBG, HOME, and ESG; and

WHEREAS, The St. Louis County Board conducted a public hearing on the 2019 Action Plan on June 4, 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Planning and Community Development Deputy Director to prepare and submit the 2019 Action Plan and amendments thereto, and all assurances and understanding contained therein, to the United States Department of Housing and Urban Development for those projects and corresponding funding levels as set forth in the plan as described in County Board File No. 61050, and to act in connection with its

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submission and subsequent activity, and to provide such additional information as may be required.  
Unanimously adopted June 4, 2019. No. 19-354

**BY COMMISSIONER McDONALD:**

WHEREAS, The Catalyst Content Festival is being held in Duluth in 2019; and  
WHEREAS, The Festival is organized to encourage year-round production opportunities for creators, laborers, trades, and other cast & crew in Minnesota; and  
WHEREAS, The Festival has asked the County to consider funding the brochure that is used; and  
WHEREAS, The County has previously identified economic development as a strategic priority; and  
WHEREAS, Funding is available through Economic Development funds;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a contribution in the amount of \$150,000 to the Catalyst Content Festival;  
RESOLVED FURTHER, That, if necessary, the appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008;  
RESOLVED FURTHER, That the St. Louis County Economic Development fund be utilized to fund ADA compliance issues at Veterans on the Lake Resort near Ely, Minnesota, in the amount of \$100,000.

Unanimously adopted June 4, 2019. No. 19-355

**BY COMMISSIONER McDONALD:**

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board approves the following Lawful Gambling License Application (Pull-Tabs (paper) with dispensing device) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Cook Timberwolves Snowmobile Club, Cook, MN, to operate out of the following:

The Landing, Beatty Township, 3096 Vermilion Drive, Cook, MN, 55723, new.

Unanimously adopted June 4, 2019. No. 19-356

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Board approved the General Obligation Bond funded project to construct the Virginia Government Services Center (GSC) in an amount of \$23,000,000; and  
WHEREAS, This amount included hard construction costs, design costs, furniture costs, and all other costs associated with the completion of the project and the contractor is at the point where furniture for the new building needs to be ordered;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the purchase of office furniture in an amount of \$1,163,230.80 from Northern Business Products of Duluth and Hibbing, MN, under State of Minnesota contract, for the Virginia GSC construction project. Funding is available from Fund 445, Agency 445002.

Unanimously adopted June 4, 2019. No. 19-357

At 12:18 p.m., June 4, 2019, Commissioner Jewell, supported by Commissioner Olson, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 11, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 11<sup>th</sup> day of June 2019, at 9:34 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Commissioner Nelson temporarily stepped out of the meeting from 9:36 a.m. to 9:38 a.m. Dennis Frazier, President of AFSCME Local 66, commented on a recent email that was sent to all St. Louis County employees. Mr. Frazier felt the email was disrespectful and commended Commissioner Olson for speaking out.

Commissioner Jugovich, supported by Commissioner Jewell, moved to approve the consent agenda. Item #9, Support for St. Louis County Heritage and Arts Center (the Depot) 2020 Capital Appropriation Request, was removed from the Consent Agenda for separate consideration. The motion passed; six yeas, zero nays

Commissioner Jewell, supported by Commissioner McDonald, moved to consider a resolution of support for the Voyageur Country ATV Trail System – 2020 Capital Appropriation Request; the item had not been to Committee of the Whole. The motion passed; six yeas, zero nays.

Commissioner McDonald, supported by Commissioner Jugovich, moved that St. Louis County agrees to be the recipient of the bond funds and the fiscal agent for the Voyager Country ATV Club, at no cost to the County, for the purposes of making a bond application for 2020 Capital Appropriations for development of trails in the Orr, Ash River, Kabetogama Township and International Falls area; that the St. Louis County Board declares its support for the 2020 Capital Appropriation request of \$1.0 million for the Voyageur Country ATV Trail System as previously described; and further, that the Chairperson of the St. Louis County Board and/or County Auditor are authorized to sign grant applications and any other necessary paperwork in the pursuit of 2020 Capital Appropriations, subject to the approval of the County Attorney. Bruce Beste, of the Voyager Country ATV Club, gave a brief overview of the location of the proposed trail development. The motion passed; six yeas, zero nays. Resolution No. 19-371.

Commissioner Jugovich, supported by Commissioner Olson, moved to consider a resolution of support for the St. Louis County Fair – 2020 Capital Appropriation request; the item had not been to Committee of the Whole. The motion passed; six yeas, zero nays.

Commissioner McDonald, supported by Commissioner Jugovich, moved that St. Louis County agrees to be the recipient of the bond funds and the fiscal agent for the St. Louis County Fair for the purposes of making a bond application for 2020 Capital Appropriations for the construction of new buildings at the St. Louis County Fairgrounds in Chisholm, MN; that the St. Louis County Board declares its support for the 2020 Capital Appropriation request of \$400,000 for the St. Louis County Fair; and further, that the Chairperson of the St. Louis County Board and/or County Auditor are authorized to sign grant applications and any other necessary paperwork in the pursuit of 2020 Capital Appropriations, subject to the approval of the County Attorney. The motion passed; six yeas, zero nays. Resolution No. 19-372.

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Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board declares its support for the 2020 Capital Appropriation request of \$4.25 million for the St. Louis County Heritage and Arts Center (the Depot) and that the St. Louis County Board designates this as its first priority bonding project for the 2020 Legislative Session. Commissioner Olson, supported by Commissioner Jewell, moved to amend the resolution and declare support for the 2020 Capital Appropriation request of \$8.25 million for the St. Louis County Heritage and Arts Center (the Depot). Ken Buehler, Executive Director of the Lake Superior Railroad Museum, said that the additional funding would be used to invest in the lay-in of the Seacrest model train display and to expand the footprint of the museum. Expanding the footprint would assist in bringing the National Association of Private Rail Cars attraction to the museum. John Ongaro, St. Louis County Intergovernmental Relations Director, said that expanding the rail shed would allow for winter storage of the National Association of Private Rail Cars. For the summer, the cars would be moved to Knife River and could be used as bed and breakfasts. Commissioner Nelson said that he would be voting against the resolution because the county has not received a letter or any indication of support as a bonding priority from the City of Duluth. After further discussion, the amendment passed; five yeas, one nay (Nelson). The amended motion passed; five yeas, one nay (Nelson). Resolution No. 19-367.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-238, Acceptance of Housing with Supports for Adults with Serious Mental Illness Grant Amendment.—61071

Kevin Gray, County Administrator, and James Foldesi, Public Work Director/Highway Engineer, submitting Board Letter No. 19-243, Rescind County Board Resolution No. 19-202; Cooperative Agreement with the Minnesota Department of Transportation for Emergency Vehicle Preemption Signal Revision Project.—61072

Kevin Gray, County Administrator, submitting Board Letter No. 19-248, Support for Voyageur Country ATV Trail System – 2020 Capital Appropriation Request.—61073

Kevin Gray, County Administrator, submitting Board Letter No. 19-249, Support for St. Louis County Fair – 2020 Capital Appropriation Request.—61074

Kevin Gray, County Administrator, submitting Board Letter No. 19-246, Support for St. Louis Heritage and Arts Center (the Depot) 2020 Capital Appropriation Request.—61075

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Approach Grading, Storm Sewer, Bituminous Patch and the Rehabilitation of Bridge No. 69504 (SLC Br 940); Remove Bituminous Pavement, Culvert Replacement, Plant Mixed Bituminous Surface, Aggregate Shouldering, and Guardrail on CSAH 12/Superior Street/Lester River Road in Duluth (CP 0012-287571 Low; CP 0012-275816 Tied; SAP 069-612-016).—19-407

State of Minnesota Grant Contract, Federal Sub-Award Agreement, Project #0028-18-2B, between the Commissioner of Natural Resources and St. Louis County for the Voyageur Country ATV Trail System – Gold Coast Rd. to Vermilion Road.—19-408

Agreement for Services between the County of St. Louis and American Engineering Testing, Inc., St. Paul, MN, for Engineering Services for emulsion and cement mix designs for as part of a pavement rehabilitation project on CSAH 29 between Trunk Highway 73 and CSAH 133 (CP 0029-299735).—19-409



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Purchase of Service Agreement, Contract No. 16564, between St. Louis County and Essentia Health Virginia, LLC d/b/a Essentia Health Ely Clinic, Ely, MN, for Community Care Team Collaborative Network during the period January 1, 2019, to December 31, 2019.—[19-410](#)

Purchase of Service Agreement, Contract No. 16621, between St. Louis County and UDAC, Inc., Duluth, MN, for Vocational Employment Services during the period January 1, 2019, to December 31, 2020.—[19-411](#)

Purchase of Service Agreement, Contract No. 16645, between St. Louis County and Midwest Electric and Generator, Inc., Elk River, MN, for Environmental Accessibility adaptations under the CAC waiver during the period April 1, 2019 to June 30, 2019.—[19-412](#)

Lease Agreement between the County of St. Louis (Lessor) and the Minnesota Ballet (Lessee) for property space at the St. Louis County Heritage & Arts Center (the Depot) for the term January 1, 2019, through December 31, 2019, for \$1,409 per month.—[19-413](#)

Amendment No. 2, Original Damion No. 2012-007533, lease agreement between the County of St. Louis (Lessee) and Kabetogama Lake Association, Inc., Kabetogama, MN (Lessor) for the Environmental Services Canister Site Program, extending the terms of the original agreement for the second one-year term effective January 1, 2019, through December 31, 2019.—[19-414](#)

Contract for County-State Aid Highway Contract between the County of St. Louis and Fahrner Asphalt Sealers, LLC – Eau Claire, Eau Claire WI, for Crack Sealing and Crack Repairs Special on various highways and local roads within St. Louis County.—[19-415](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53611, between St. Louis County and Allen Adult Foster Care, Duluth, MN.—[19-416](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53614, between St. Louis County and Aspen Grove Alternative Senior Living, Hibbing, MN.—[19-417](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53615, between St. Louis County and Aspen Grove Assisted Living, Chisholm, MN.—[19-418](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53618, between St. Louis County and Bluewater Residential Services, Duluth, MN.—[19-419](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53620, between St. Louis County and Davis Adult Foster Home, Floodwood, MN.—[19-420](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53624, between St. Louis County and Empowerment Services of Minnesota, Biwabik, MN.—[19-421](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53626, between St. Louis County and Mary Gargano Adult Foster Care, Hibbing, MN.—[19-422](#)

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53628, between St. Louis County and Hillside Homes of Duluth, Inc., Duluth, MN.—19-423

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53630, between St. Louis County and Interim Health Care of Lake Superior, Inc., Duluth, MN.—19-424

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53642, between St. Louis County and Peterson Colonial Homes, Inc., Brookston, MN.—19-425

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53647, between St. Louis County and Rankin Adult Foster Home, Duluth, MN.—19-426

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53648, between St. Louis County and Rengstorf Foster Care, Hibbing, MN.—19-427

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53649, between St. Louis County and Rural Living Environments, Babbitt, MN.—19-428

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53653, between St. Louis County and Tender Cares, LLC, Duluth, MN.—19-429

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53655, between St. Louis County and Tracy Adult Foster Home, Canyon, MN.—19-430

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53656, between St. Louis County and Quilt Haven, Duluth, MN.—19-431

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53657, between St. Louis County and Wentz Adult Foster Care, Saginaw, MN.—19-432

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53660, between St. Louis County and Heidi and Katie Cooney, Aurora, MN.—19-433

Minnesota Department of Human Services SFY 2019 Housing Support Agreement – Group Settings, Contract No. 53671, between St. Louis County and Kelly Adult Foster Care, Duluth, MN.—19-434

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53672, between St. Louis County and Kelly Adult Foster Care, Duluth, MN.—19-435

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53673, between St. Louis County and River Hill Assisted Living, Inc., Duluth, MN.—19-436

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53674, between St. Louis County and Shofner Adult Foster Care, Brookston, MN.—19-437

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53678, between St. Louis County and Shane Clemens Adult Foster Home, Saginaw, MN.—19-438

State of Minnesota Department of Human Services Multi-County Grant Contract between the Department of Human Services, Office of Inspector General, Financial Fraud and Abuse Investigations Division, and St. Louis County Public Health & Human Services, in the amount of \$225,000 for each of State Fiscal Years 2020 and 2021, for Regional Administrative Agency services for the Fraud Prevention Investigation programs, effective July 1, 2019, through June 30, 2021.—19-439

Upon motion by Commissioner Jugovich, supported by Commissioner Jewell, resolutions numbered 19-358 through 19-366 and 19-368 through 19-370, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JUGOVICH:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 4, 2019, are hereby approved.

Adopted June 11, 2019. No. 19-358

WHEREAS, The Minnesota Department of Human Services has made available grant funds to counties to implement a plan to improve system access and service delivery by engaging individuals with serious mental illness who are homeless or exiting institutions who have complex needs and face high barriers to obtaining and maintaining housing; and

WHEREAS, The St. Louis County Continuum of Care Leadership Team has reviewed this opportunity and it meets unique needs of the homeless population in St. Louis County and systemic barriers; and

WHEREAS, Community partners and Bois Forte are willing to continue to engage in this work to conduct outreach and engage individuals with serious mental health conditions; and

WHEREAS, The state provided additional funding to St. Louis County to continue this grant funded work for the 2019-2021 grant cycle;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept a grant award from the Minnesota Department of Human Services Mental Health Division in the amount of \$344,000 for Housing Supports for Adults with Serious Mental Illness for the 2019-2021 grant cycle, and to enter into agreements with the community partners;

RESOLVED FURTHER, That St. Louis County shall serve as the fiscal agent for the grant;

RESOLVED FURTHER, That the 2019 revenue and expenditure budgets be increased as follows with any adjustments to be made in the 2019, 2020 and 2021 budgets accordingly if there are any unspent funds or overspent funds not to exceed the grant funding of \$344,000.

Budget Reference:

Fund 230, Agency 232001, Object 629900, Grant 23269, Grant Year 2019

Fund 230, Agency 232001, Object 633100, Grant 23269, Grant Year 2019

Fund 230, Agency 232001, Object 610000, Grant 23269, Grant Year 2019

Fund 230, Agency 232001, Object 624300, Grant 23269, Grant Year 2019

Fund 230, Agency 232001, Object 530674, Grant 23269, Grant Year 2019

Adopted June 11, 2019. No. 19-359

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation (MnDOT), has prepared a project to complete intersection improvements at the intersection of US-2

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and County State Aid Highway (CSAH) 11 (2<sup>nd</sup> Street), in the City of Proctor, which project is further identified as SAP 069-611-019, CP 0011-369684; and

WHEREAS, The project scope will include replacing the existing traffic signal and completing ADA improvements; and

WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration, and inspection; and

WHEREAS, St. Louis County and the Minnesota Department of Transportation will each share in the cost of the project as determined by the cooperative construction agreement;

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1033086 with the State of Minnesota, Department of Transportation, for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of curb and gutter, sidewalks, bituminous surface, traffic control signal system, ADA improvements and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 2 at the intersection of County State Aid Highway No. 11 within the corporate limits of the City of Proctor under State Project No. 6908-63;

RESOLVED FURTHER, That the County Board Chair, Public Works Director and Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement;

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220539, Object 532304.

Adopted June 11, 2019. No. 19-360

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation (MnDOT), has prepared a project to complete intersection improvements at the intersection of US-53 and County State Aid Highway (CSAH) 48 (Lavaque Bypass)/Ugstad Road in the City of Hermantown, which project is further identified as SAP 069-648-032, CP 0048-369695; and

WHEREAS, The project scope will include replacing the existing traffic signal, adding turn lanes and sidewalk, and completing ADA improvements; and

WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration, and inspection; and

WHEREAS, St. Louis County and the Minnesota Department of Transportation will each share in the cost of the project as determined by the cooperative construction agreement;

THEREFORE, BE IT RESOLVED, That St. Louis County enters into MnDOT Agreement No. 1033087 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of curb and gutter, sidewalks, bituminous surface, traffic control signal system, turn lanes, ADA improvements and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 53 at the intersection of County State Aid Highway No. 48/Municipal State Aid Street 202-101-013 within the corporate limits of the City of Hermantown under State Project No. 6916-112;

RESOLVED FURTHER, That the County Board Chair, Public Works Director and Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement;

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220514, Object 532304.

Adopted June 11, 2019. No. 19-361

WHEREAS, St. Louis County has a professional services agreement with Northland Consulting Engineers, LLP, to perform roadway design services for the intersection of US-53 and County State Aid Highway (CSAH) 48 (Lavaque Bypass)/Ugstad Road in the City of Hermantown; and

WHEREAS, The project required additional design effort to complete the project; and

WHEREAS, The estimated cost of this additional design work is \$32,730;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to execute an amendment to the professional services agreement with Northland Consulting Engineers, LLP, to accommodate the final scope of roadway design services for the intersection of US-53 and CSAH 48 (Lavaque Bypass)/Ugstad Road in the City of Hermantown for

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a total fee not to exceed \$54,730.00. This project is further identified as SAP 069-648-032, CP 0048-369695, with funds for this project payable from Fund 200, Agency 208000, Object 626600.  
Adopted June 11, 2019. No. 19-362

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation (MnDOT), has prepared a project to complete traffic signal revisions to install new emergency vehicle preemption systems located within the Cities of Duluth and Hermantown, which project is further identified as SP 069-070-047, CP 0000-390020; and

WHEREAS, St. Louis County passed Resolution No. 19-202, dated March 26, 2019, for MnDOT Agreement No. 1033083; and

WHEREAS, St. Louis County will lead the project which will include bidding, construction and project administration, and inspection; and

WHEREAS, St. Louis County and the Minnesota Department of Transportation will each share in the cost of the project as determined by the cooperative construction agreement;

THEREFORE, BE IT RESOLVED, that St. Louis County enter into MnDOT Agreement No. 1033803 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the signal system revision construction and other associated construction to be performed upon, along, and adjacent to various local roadway and Trunk Highway intersections within the corporate limits of the Cities of Duluth, Hermantown, and Proctor under State Project No. 8821-320;

RESOLVED FURTHER, That the County Board Chair, Public Works Director and Assistant County Attorney are authorized to execute the Agreement and any amendments to the Agreement;

RESOLVED FURTHER, That State funds will be receipted into Fund 220, Agency 220545, Object 532304, and the County's local match will be paid from Fund 200, Agency 203553, Object 652800;

RESOLVED FURTHER, That the St. Louis County Board rescind Resolution No. 19-202, dated March 26, 2019.

Adopted June 11, 2019. No. 19-363

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0091-340072, SAP 069-691-031; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 30, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u> | <u>ADDRESS</u>                      | <u>AMOUNT</u> |
|-------------------|-------------------------------------|---------------|
| KTM Paving, Inc.  | 5513 Hwy. 2<br>Hermantown, MN 55810 | \$448,695.08  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220508, Object 652700                      \$448,695.08

Adopted June 11, 2019. No. 19-364

WHEREAS, St. Louis County may sell surplus property pursuant to Minn. Stat. § 373.01 Subdivision 1(i); and

WHEREAS, The Property Acquisition Team has reviewed this parcel and approves the public sale of surplus fee land legally described as follows:

South 62 feet of East 100 feet of West 250 feet of South Half of Northwest Quarter of Northwest Quarter (S ½ of NW ¼ of NW ¼), Section Thirty-one (31), Township Fifty-two (52), Range Twelve (12) (Parcel 315-0020-05352); and

WHEREAS, The assessed value for this property is \$200;

THEREFORE, BE IT RESOLVED, That the appropriate county officials are authorized to execute a quit claim deed conveying the above described property to Walter L. Carter for the amount of \$200.00, payable to Fund 100, Agency 128014, Object 583202. Buyer(s) are also responsible for

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deed tax and recording fees.

Adopted June 11, 2019. No. 19-365

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the following budget changes:

**GRANT BUDGET CHANGE**

1. Increase Sheriff revenue and expense budget in the Boat & Water grant to account for additional equipment purchases that were added to the grant application after the budget estimate was entered (Res. 18-719) (\$3,583.00).
2. Increase Public Health & Human Services revenue budget in the Minnesota Immunization Information Connection (MIIC) grant to match the actual grant award (Res. 18-719) (\$301.41).
3. Reduce Public Health & Human Services budget in the WIC (Women, Infants and Children) grant to match the actual grant award (Res. 18-719) (\$4,458.00).

**USE OF AN EXISTING FUND BALANCE**

4. Use of Property Management's fund balance assigned for Virginia parking to cover higher than anticipated snow removal costs on Virginia lots (\$4,000.00).
5. Use of fund balance in the Personal Service fund to anticipated levels for Children in Need or Protection Services (CHIPS) court expenses (\$5,000.00).
6. Use of NEMESIS fund balance (\$814.23) and increase in revenue budget (\$13,029.15) to match actual costs and reimbursements for ticket writer software maintenance.
7. Use of Boundary Waters Drug & Violent Crime Task Force fund balance for the portion of a vehicle purchase not covered by the trade-in of a previous vehicle (\$7,920.10).
8. Use of Boundary Waters Drug & Violent Crime Task Force fund balance to cover current and predicted expense budget shortfall (\$10,614.83).
9. Use of Public Health & Human Services building remodel fund balance to cover the cost of the Government Services Center sixth floor remodel and additional furniture (\$75,000.00).
10. Use of Public Health & Human Services technology assigned fund balance to purchase video equipment for the Northland Office Building (\$25,000.00).
11. Use of Septic Loans fund balance to cover the 2019 expense portion of five year forgivable loans (\$107,839.00).

**BUDGET TRANSFER**

12. Transfer funds from Administration to Human Resources to cover the anticipated annual cost of ADA (Americans with Disabilities Act) accommodations (\$20,000.00).
13. Transfer budget in the Sheriff's Stonegarden grant from personnel to intergovernmental, allowing the department to spend the full grant award as approved by the border patrol (\$2,900.00).
14. Transfer North East Regional Communications Board anticipated personnel savings to cover additional operating needs (\$1,400.00).
15. Transfer Public Health & Human Services budget from purchased services to operating to account for the change in medical transportation services (\$300,000.00).
16. Transfer CDBG administrative personnel savings to the operating budget to cover higher than budgeted grant eligible expenses (\$3,750.00).

**CORRECTION TO A PRIOR RESOLUTION**

17. Split the Public Health & Human Services Maternal Child Health (MCH) grant approved as part of the annual budget (Res. 18-719) into two grant codes, due to a change in the grant cycle from calendar year to federal fiscal year. The overall grant award has not changed.

**REVENUE AND EXPENSE BUDGET INCREASE**

18. Increase Property Management revenue and expense budget to include reimbursement from the courts for data/power additions and fiber line installation (\$11,919.00).

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19. Increase Public Health & Human Services revenue and expense budget to include a donation by Health Partners to address opioid use across the continuum and find innovative ways to impact this national crisis (\$10,000.00).
20. Increase Public Health & Human Services revenue and expense budget for the Duluth Farm to School Garden Food Safety Program due to a grant from the Lloyd K. Johnson Foundation (\$2,000.00).
21. Increase Public Health & Human Services revenue and expense budget to reflect an increased rate in the Assertive Community Treatment teams (\$270,252.65).

**CONTRIBUTION TO FUND BALANCE**

22. Decrease the Economic Development abatements budget to exclude an abatement that was budgeted in 2019 but does not start until 2020 (\$16,145.00).
23. Increase Septic Loan revenue budget to include Minnesota Clean Water Legacy Fund expense reimbursements for planning and design development on the Ash River Community Sewer Project (\$450,000.00).

Adopted June 11, 2019. No. 19-366

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a temporary on-sale intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991:

Bear River Fair Committee, Morcom Township, Temporary On-Sale Intoxicating  
Liquor License, for the dates of August 16-18, 2019.

Adopted June 11, 2019. No. 19-368

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, ut without pro-rated refund of the license fees to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

AAT, Inc. d/b/a Bayview Bar and Grill, Greenwood Township, On-Sale and  
Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted June 11, 2019. No. 19-369

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

Cabuma Properties, LLC d/b/a Boondocks Saloon and Grill, Gnesen Township,  
new;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted June 11, 2019. No. 19-370

**BY COMMISSIONER McDONALD:**

WHEREAS, The State of Minnesota recently solicited requests for 2020 Capital Appropriations; and  
WHEREAS, The Voyageur Country ATV (VCATV) club is working to develop an ATV trail system in northern St. Louis County from the City of Cook to International Falls and east toward Ely which will also connect to other ATV trail systems such as the Prospector Loop and Quad Cities area trails, including the Gilbert State Off Highway Vehicle Park; and

WHEREAS, The desired result is to provide safe responsible riding opportunities for visiting families, to connect the many logging trails and corridor routes, to promote economic growth opportunities for local businesses, and for local residents to enjoy the beautiful forested lands surrounding these communities; and

WHEREAS, The VCATV club has been working on preliminary programming and pre-design for the trail system; and

WHEREAS, VCATV has requested St. Louis County to be the recipient of the bond funds and the fiscal agent for the purposes of the bond application for 2020 Capital Appropriations;

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to be the recipient of the bond funds and the fiscal agent for the Voyager Country ATV Club, at no cost to the County, for the purposes of making a bond application for 2020 Capital Appropriations for development of trails in the Orr, Ash River, Kabetogama Township, and International Falls area;

RESOLVED FURTHER, That the St. Louis County Board declares its support for the 2020 Capital Appropriation request of \$1.0 million for the Voyager Country ATV Trail System as previously described;

RESOLVED FURTHER, That the Chairperson of the St. Louis County Board and/or County Auditor are authorized to sign grant applications and any other necessary paperwork in the pursuit of 2020 Capital Appropriations, subject to the approval of the County Attorney.

Unanimously adopted June 11, 2019. No. 19-371

**BY COMMISSIONER McDONALD:**

WHEREAS, The State of Minnesota recently solicited requests for 2020 Capital Appropriations; and WHEREAS, The St. Louis County Fair has identified significant improvements necessary to its facilities located in Chisholm, MN; and

WHEREAS, It is proposed to replace two buildings on the fairgrounds at a cost of \$825,000; and

WHEREAS, The St. Louis County Fair has requested St. Louis County to be the recipient of the bond funds and the fiscal agent for the purposes of the bond application for 2020 Capital Appropriations;

THEREFORE, BE IT RESOLVED, That St. Louis County agrees to be the recipient of the bond funds and the fiscal agent for the St. Louis County Fair for the purposes of making a bond application for 2020 Capital Appropriations for the construction of new buildings at the St. Louis County Fairgrounds in Chisholm, MN;

RESOLVED FURTHER, That the St. Louis County Board declares its support for the 2020 Capital Appropriation request of \$400,000 for the St. Louis County Fair;

RESOLVED FURTHER, That the Chairperson of the St. Louis County Board and/or County Auditor are authorized to sign grant applications and any other necessary paperwork in the pursuit of 2020 Capital Appropriations, subject to the approval of the County Attorney.

Unanimously adopted June 11, 2019. No. 19-372

**BY COMMISSIONER JEWELL:**

WHEREAS, The State of Minnesota recently solicited requests for 2020 Capital Appropriations; and

WHEREAS, The St. Louis County Heritage and Arts Center (the Depot) was placed on the national register of historic places in 1971 and as a result the County has an obligation to protect this significant historic and cultural resource under Minnesota Statute; and

WHEREAS, The facility and its various tenants and occupants draw hundreds of thousands of visitors from the surrounding area and beyond, resulting in significant positive economic impact for the City of Duluth and St. Louis County; and

WHEREAS, St. Louis County has been working on preliminary programming and pre-design for the renovation and repair of the Depot; and

WHEREAS, A study completed in November 2016 identified approximately \$8 million in various architectural, engineering and improvements and repairs necessary to preserve the integrity of the structure and prevent the need for its demolition; and

WHEREAS, The Lake Superior Railroad Museum has expansion needs to support new exhibits and vintage executive rail cars; and

WHEREAS, Facility improvements are required to accommodate these expanded offerings; and



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WHEREAS, The Lake Superior Railroad Museum has an estimated \$2 million of in-kind contributions plus additional contributions, including private donors, grants and exhibit proceeds to support the facility improvements and offset share of costs; and

WHEREAS, The County has committed to fund the remaining share of the local match up to \$4.25 million;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board declares its support for the 2020 Capital Appropriation request of \$8.25 million for the St. Louis County Heritage and Arts Center (the Depot);

RESOLVED FURTHER, That the St. Louis County Board designates this as its first priority bonding project for the 2020 Legislative Session.

Yeas – Commissioners Jewell, Olson, McDonald, Jugovich and Chair Boyle - 5

Nays – Commissioner Nelson – 1

Adopted June 11, 2019. No. 19-367

At 10:08 a.m., June 11, 2019, Commissioner Jewell, supported by Commissioner Olson, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JUNE 25, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 25<sup>th</sup> day of June 2019, at 9:36 a.m., at the Balkan Community Center, Chisholm, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Mike Jugovich and Chair Patrick Boyle - 5. Absent: Commissioner Keith Nelson - 1. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Commissioner McDonald introduced Balkan Township Board Chair Peter Clevestine. Mr. Clevestine acknowledged the work of various county staff, discussed the Balkan Township budget, and highlighted 2019 Balkan Township spending priorities. Mr. Clevestine distributed a budget summary and various maps relating to distribution of township roads in organized townships.

Commissioner Jugovich introduced the 4H Club. 4H Club members showed various animals that will be on display during the St. Louis County Fair being held July 31, 2019, to August 4, 2019, in Chisholm, MN.

At 9:54 a.m., the Board recessed. At 10:08 a.m., the County Board reconvened with all members present except Commissioner Nelson.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Roger Johnson, of Chisholm, provided an update regarding the Bruce Mine Park project. Stan Hendrickson, of Chisholm, asked the Board who was in favor of Polymet mining and asked for more details regarding gold mining near Cook. Chair Boyle responded that the Board does not respond to questions during the citizen comment portion of the meeting and asked county administration to contact Mr. Hendrickson regarding questions he may have regarding gold mining near Cook. Steve Giorgi, of Range Association of Municipalities and Schools (RAMS), provided the Board with an update regarding rural broadband. Mr. Giorgi said that a broadband project in Cherry Township is moving forward due to a federal grant program. Ken Kallio, of Balkan Township, provided the Board with a brief overview of the history of the Balkan community building.

At 10:28 a.m., a public hearing was conducted pursuant to Resolution No. 19-343, adopted June 4, 2019, to consider issuance of an off-sale intoxicating liquor license to Cabuma Properties, LLC d/b/a Boondocks Saloon and Grill, Gnesen Township. Assistant County Attorney Kim Maki gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Jugovich asked Jeremy Paggen and Tricia Sexton-Paggen, of Cabuma Properties, LLC, if they had read all liquor license requirements and if they will abide by them; Mr. & Mrs. Paggen responded yes. Chair Boyle asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:32 a.m., Commissioner Jewell, supported by Commissioner Olson, moved to close the public hearing. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner Jewell, supported by Commissioner Olson, moved to approve granting the off-sale intoxicating liquor license to Cabuma Properties, LLC d/b/a Boondocks Saloon and Grill, Gnesen Township. The motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-395.

At 10:33 a.m., a public hearing was conducted pursuant to Resolution No. 19-344, adopted June 4,

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2019, to consider issuance of an off-sale intoxicating liquor license to Takeoff, LLC d/b/a The Landing, Beatty Township. Assistant County Attorney Kim Maki gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Chair Boyle asked if there were any representatives from the establishment, other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:34 a.m., Commissioner McDonald, supported by Commissioner Jewell, moved to close the public hearing. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner McDonald, supported by Commissioner Jewell, moved to approve granting the off-sale intoxicating liquor license to Takeoff, LLC d/b/a The Landing, Beatty Township. The motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-396.

At 10:34 a.m., a public hearing was conducted pursuant to Resolution No. 19-345, adopted June 4, 2019, to consider issuance of an off-sale intoxicating liquor license to K & E Enterprises, Inc. d/b/a The Munger Tavern & Grill, Solway Township. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Jugovich asked Katherine Eagle, of K & E Enterprises, Inc., if she had read all liquor license requirements and if she will abide by them; Ms. Eagle responded yes. Chair Boyle asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:35 a.m., Commissioner Jugovich, supported by Commissioner Jewell, moved to close the public hearing. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner Olson, supported by Commissioner Jugovich, moved to approve granting the off-sale intoxicating liquor license to K & E Enterprises, Inc. d/b/a The Munger Tavern & Grill, Solway Township. The motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-397.

At 10:36 a.m., a public hearing was conducted pursuant to Resolution No. 19-346, adopted June 4, 2019, to consider issuance of an off-sale intoxicating liquor license to Partridge Enterprises, LLC d/b/a The Oasis, Unorganized Township 60-18. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Jugovich asked John Honkanen, of Partridge Enterprises, LLC, if he had read all liquor license requirements and if he will abide by them; Mr. Honkanen responded yes. Chair Boyle asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:38 a.m., Commissioner Jewell, supported by Commissioner McDonald, moved to close the public hearing. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner Jugovich, supported by Commissioner McDonald, moved to approve granting the off-sale intoxicating liquor license to Partridge Enterprises, LLC d/b/a The Oasis, Unorganized Township 60-18. The motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-398.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner Jugovich, supported by Commissioner Jewell, moved to consider a resolution to authorize application for funding for the Northeast Minnesota Project to End Long-Term Homelessness; the item had not been to Committee of the Whole. The motion passed; five yeas, zero nays, one absent (Nelson).

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Commissioner Olson, supported by Commissioner Jewell, moved to authorize Hearth Connection and the Public Health and Human Services Department as grantee and fiscal agent, to apply to the Department of Human Services (DHS) Long Term Homeless Supportive Services Fund (LTHSSF) grant in the amount of \$1,708,926 and approve Hearth Connection to submit a grant application to the DHS LTHSSF in an amount up to \$300,000 for the 2020-2021 biennium on behalf of the Northeast Minnesota Project to End Long-Term Homelessness. Public Health and Human Services Director Linnea Mirsch said that seven counties will participate in the project; St. Louis County will be the fiscal agent. After further discussion, the motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-399.

Commissioner Jewell, supported by Commissioner Olson, moved to consider a resolution regarding recommendations to the State of Minnesota for the provision of Managed Health Care Services – Families and Children; the item had not been to Committee of the Whole. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board supports the recommendation of St. Louis County approving as Managed Care Organization(s) providing managed health care services in St. Louis County as follows: 1. Blue Plus, 2. Health Partners, 3. UCare, 4. Medica. Public Health and Human Services Director Linnea Mirsch indicated that the resolution had to be submitted today and said that she was not sure how much weight the rank carries. After further discussion, the motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-400.

Commissioner Olson, supported by Commissioner Jugovich, moved to consider a resolution to purchase technology equipment in an amount of \$259,086.86 from Core BTS of St. Paul, MN, for the Virginia Government Services Center construction project; the item had not been to Committee of the Whole. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner McDonald, supported by Commissioner Jewell, moved to authorize the purchase of technology equipment in an amount of \$259,086.86 from Core BTS of St. Paul, MN, for the Virginia Government Services Center construction project. The motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-401.

Commissioner Jewell, supported by Commissioner Olson, moved to consider a resolution to accept a Deputy Registrar Grant in the amount of \$137,674.09; the item had not been to Committee of the Whole. The motion passed; five yeas, zero nays, one absent (Nelson).

Commissioner Olson, supported by Commissioner McDonald, moved to authorize the County Auditor and the Chair of the County Board to accept a grant in the amount of \$137,674.09 from the Minnesota Department of Public Safety, Driver and Vehicle Services, for funds pursuant to MN Session Laws - 2019 1st Special Session, Article 1, Section 6 & Article 2, Section 36. St. Louis County Auditor Nancy Nilsen commended the customer service provided by the Service Center staff and said she appreciated the state recognizing impacts to Deputy Registrars as a result of the MNLARS implementation. St. Louis County Service Center Manager Ben Martin said that the Service Center processes approximately 115,000 transactions annually. Commissioner McDonald said Minnesota IT Commissioner Tarek Tomes will be visiting the area in late July or early August. After further discussion, the motion passed; five yeas, zero nays, one absent (Nelson). Resolution No. 19-402.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-265, Authorization to Accept Funds for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services Grant.—61076

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Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-254, Lawful Gambling Application (Alborn Township); Rescind County Board Resolution No. 19-340.—[61077](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-255, Minnesota State Auditor's Performance Measurement Program Report.—[61078](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-256, Sponsorship of Voyageur Country ATV System.—[61079](#)

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-264, Establish Public Hearing for Christenson-Boyd Cartway Petition (Unorganized Township 56-16).—[61080](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-262, Request for Free Conveyance of State Tax Forfeited Land to Morcom Township.—[61081](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-263, Rescind County Board Resolution No. 19-127 and Authorize Road Right-of-Way Easement across State Tax Forfeited Land to Ejay Dawson and Buck Rub, Inc. (Portage Township).—[61082](#)

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-272, Authorization to Apply for Funding for the Northeast MN Project to End Long-term Homelessness.—[61083](#)

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-273R, Recommendation to the State of Minnesota for the Provision of Managed Health Care Services for Families & Children.—[61084](#)

Kevin Gray, County Administrator, Tony Mancuso, Property Management Director, and Jeremy Craker, Information Technology Director, submitting Board Letter No. 19-274, Virginia Government Services Center – Technology Equipment Purchase.—[61085](#)

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-289, Acceptance of Deputy Registrar Reimbursement Grant.—[61086](#)

Peter Clevensline, Balkan Township Board Chair, submitting handouts including a township budget summary and various maps of the area.—[61087](#)

State of Minnesota Grant Contract between the Commissioner of the Minnesota Housing Finance Agency and St. Louis County in the amount of \$822,616 for Family Homelessness Prevention & Assistance Program during the term July 1, 2019, to September 30, 2021.—[19-440](#)

Service Contract No. 5532 between the County of St. Louis and EnviroTech Services, Inc., Greenley, CO, for delivery and application of 600,000 gallons of 38% liquid calcium chloride.—[19-441](#)

Purchase of Service Agreement, Contract No. 16649, between St. Louis County and Tomas and Nicole Schaer, Duluth, MN, for Emergency Child Foster Care Services during the period May 2, 2019, through December 31, 2019.—[19-442](#)

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53616, between St. Louis County and Balmer AFC, Duluth, MN.—19-443

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53621, between St. Louis County and Fine Lakes Family Adult Foster Care, Floodwood, MN.—19-444

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53629, between St. Louis County and Hintz Adult Foster Care, LLC, Duluth, MN.—19-445

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53635, between St. Louis County and Gayle Koop Foster Care, Duluth, MN.—19-446

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53637, between St. Louis County and Leiha, LLC, Duluth, MN.—19-447

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53639, between St. Louis County and New Life Horizons, Inc., Duluth, MN.—19-448

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53640, between St. Louis County and Nordeen Family Foster Care, Duluth, MN.—19-449

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53643, between St. Louis County and Pines HomeCare Services, LLC, Duluth, MN.—19-450

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53651, between St. Louis County and Spirit Valley Assisted Living, Duluth, MN.—19-451

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53663, between St. Louis County and Martin Home for Seniors, Cook, MN.—19-452

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53664, between St. Louis County and Jose and Rita Vidal, Nett Lake, MN.—19-453

Service Contract between the County of St. Louis and Suit, LLC, Duluth, MN, for assistance with the Duluth Government Services Center (GSC) PHHS Work Area Reconfiguration & Remodeling Project.—19-454

St. Louis County Public Health & Human Services Department Agreement No. 16622, between St. Louis County and Duluth Area Family YMCA, Duluth, MN, for Circles of Security childcare services during the period January 1, 2019, to December 31, 2019.—19-455

Service Contract No. 5543 between the County of St. Louis and Short Elliott Hendrickson, Inc., Virginia, MN, to assist the Voyageur's National Park Clean Water Joint Powers Board with scheduling and administering monthly board meetings during the period July 1, 2019, to June 30, 2022.—19-456

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Cooperative Agreement between the County of St. Louis and the City of Hermantown for bituminous paving on Maple Grove Road/County State Aid Highway (CSAH) 6 as part of a City of Hermantown sanitary sewer project (CP 0006-453083) whereby St. Louis County will pay its local share for items listed in the Schedule of Prices in the Proposal/Plan Package.—19-457

Cooperative Agreement between the County of St. Louis and the Township of Portage to receive and administer Local Road Improvement Program (LRIP) funding for the resurfacing and ditch cleaning of Goldmine Road, River Road, and Beitz Road located within Portage Township (CP 0000-447614, SAP 069-596-014).—19-458

Construction and Maintenance Agreement between St. Louis County, the Town of Kelsey, and Wisconsin Central Ltd., for a new public at-grade railroad crossing located on Kacer Road, FRA-DOT No. 972991G, Milepost 47.12, Missabe Subdivision (CP 5890-328460).—19-459

Minnesota Department of Transportation Railroad Crossing Signal Cooperative Agreement No. 1032739 between the State of Minnesota, the Wisconsin Central, Ltd., and St. Louis County, to install train activated signals and gates at the railroad grade crossing on Spudville Road (USDOTNO 252031U) in Hibbing (CP 0763-422836).—19-460

St. Louis County On-Line Software Subscriber Agreement between St. Louis County Auditor's Office and ProSource Technologies, LLC, Minneapolis, MN.—19-461

St. Louis County On-Line Software Subscriber Agreement between the St. Louis County Auditor's Office and Jill Zenner, US Bank, NA, St. Paul, MN.—19-462

Upon motion by Commissioner Olson, supported by Commissioner Jugovich, resolutions numbered 19-373 through 19-394, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 11, 2019, are hereby approved.

Adopted June 25, 2019. No. 19-373

WHEREAS, The Minnesota Department of Health has made funds available for local public health departments and community organizations to expand or establish evidence-based home visiting models; and

WHEREAS, On March 5, 2019, the St. Louis County Board adopted Resolution No. 19-150 authorizing the Public Health and Human Services Department (PHHS) to accept Healthy Families America (HFA) Expansion Grant funds through a contract with the Community Health Board (CHB); and

WHEREAS, St. Louis, Carlton and Lake Counties and the CHB wish to share in operating and administrative costs that are not covered by the grant and which were previously incurred independently within St. Louis and Carlton Counties by the already established HFA program model;

THEREFORE, BE IT RESOLVED, That the St Louis County Board authorizes a contract to pay the Carlton-Cook-Lake-St. Louis Community Health Board in the amount not to exceed \$80,890 for the period May 18, 2018, through December 31, 2022;

RESOLVED FURTHER, That this contract will pay for St. Louis County's portion of the Healthy Families America Evidence-Based Home Visiting Program shared operating and administrative costs, which are necessary and agreed upon mutually in budget discussions but not covered in the award allocation from the State of Minnesota.

Budget References:

HFA EBHV: 5/1/2018 – 6/30/2019: \$21,901

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Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2018  
HFA EBHV: 7/1/2019 – 6/30/2020: \$16,530  
Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2019  
HFA EBHV: 7/1/2020 – 6/30/2021: \$16,916  
Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2020  
HFA EBHV: 7/1/2021 – 12/30/2022: \$25,543  
Fund 230, Agency 233999, Grant 23331, Object 629900, Year 2021  
Adopted June 25, 2019. No. 19-374

WHEREAS, The Minnesota Department of Human Services (DHS) Alcohol and Drug Abuse Division for MN State Targeted Opioid Treatment, Prevention & Recovery Services awards grant funds to counties to expand services for people with substance use disorders; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to tackle the challenges faced; and

WHEREAS, DHS is providing funding for two (2) full-time equivalent (FTE) positions to provide case management to the Sixth Judicial District Treatment Court participants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funds in an amount up to \$150,000 from the Minnesota Department of Human Services Alcohol and Drug Abuse Division for the Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant to provide case management in the Sixth Judicial District Treatment Court for the period July 1, 2019, through September 30, 2020;

RESOLVED FURTHER, That Position Codes G0011-126 and G0011-127 for the two (2) FTE case managers will continue to be supported with this grant extension;

RESOLVED FURTHER, That when the grant funding ends, the positions will be eliminated.

Budget References:

230-232006-610100-23272-99999999-2019

230-232006-633100-23272-99999999-2019

230-232006-540269-23272-99999999-2019

Adopted June 25, 2019. No. 19-375

WHEREAS, St. Louis County, in cooperation with the Duluth-Superior Metropolitan Interstate Council and the City of Duluth, performed an Intersection Control Evaluation Study at the intersection of County State Aid Highway (CSAH) 37 (Snively Road/Jean Duluth Road) and Glenwood Street located in the City of Duluth in 2018; and

WHEREAS, The Intersection Control Evaluation Study concluded that a roundabout is the preferred design for this intersection; and

WHEREAS, The Public Works Department selected WSB & Associates, Inc., of Minneapolis, MN, as the engineering consultant through the quality-based selection method; and

WHEREAS, The total cost of these services is \$204,644.00, of which the total cost will be split 50-50 between the City of Duluth and St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement and approve any amendments authorized by the County Attorney, with WSB & Associates, Inc., to perform the design of a roundabout at the intersection of CSAH 37 (Snively Road/Jean Duluth Road) and Glenwood Street located in the City of Duluth identified as CP 0037-382899, SP 069-637-025, payable from Fund 220, Agency 220556, Object 626600 and received into Fund 220, Agency 220556, Object 551501.

Adopted June 25, 2019. No. 19-376

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0006-243164, SP 069-606-025; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 23, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the



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above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                  | <u>AMOUNT</u>  |
|-----------------------|---------------------------------|----------------|
| Ulland Brothers, Inc. | PO Box 340<br>Cloquet, MN 55720 | \$4,525,480.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220507, Object 652700.

Adopted June 25, 2019. No. 19-377

WHEREAS, Since February of 2003, upon the dissolution of the Depot Operations/PMO Board, St. Louis County has maintained several professional services agreements for the daily operations, marketing, management and facility maintenance of the Depot; and

WHEREAS, The County is presently hiring a Director to manage daily operations at the Depot, but the current maintenance and cleaning contract will expire on June 30, 2019; and

WHEREAS, County Purchasing advertised a Request for Proposals (RFP #5430) for maintenance engineering and janitorial services (common areas) for the St. Louis County Heritage & Arts Center and it was determined that Oneida Realty Company, of Duluth, MN, provided the most successful proposal;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize a five-year contract (from July 1, 2019, to June 30, 2024) with Oneida Realty Company of Duluth, MN, for facility maintenance engineering and janitorial services (common areas) for the St. Louis County Heritage & Arts Center (the Depot) for an amount of \$136,320 for year one (1). Funds are available from Fund 100, Agency 103015, Object 629900.

Adopted June 25, 2019. No. 19-378

WHEREAS, St. Louis County may sell surplus property pursuant to Minn. Stat. § 373.01(i); and

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

The Southwest ¼ of the Northwest ¼ of Section 31, Township 50 North, Range 15 West lying west of the Rocky Run Creek, Parcel Code 395-0010-09210; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$80,500;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property (a parcel approximately 25.8 acres in size) pursuant to the requirements and procedures of Minn. Stat. § 373.01(i);

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, September 10, 2019, at the St. Louis County Courthouse in Duluth, Minnesota.

Adopted June 25, 2019. No. 19-379

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs [paper], Pull-Tabs [paper] with dispensing device, Bar Bingo, Bingo, Tipboards, and Paddlewheel) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Alborn Sno-Devils, Alborn, MN, to operate out of the following:

Alborn Tavern, Alborn Township, 8506 Swan Lake Road, Alborn, MN, 55702, new;

RESOLVED FURTHER, That the St. Louis County Board rescinds Resolution No. 19-340, dated June 4, 2019.

Adopted June 25, 2019. No. 19-380

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated June 7, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

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Adopted June 25, 2019. No. 19-381

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subd. 11.06, authorization is hereby granted for the following applications to sell/serve outside the designated serving area of the County Liquor Licenses (On/Off-Sale 3.2 Percent Malt Liquor and Consumption & Display {Set-Up} Permit) as per applications on file in the office of the County Auditor, identified as County Board File No. 61026:

Melrude Whistle Stop, LLC d/b/a Melrude Whistle Stop, LLC, Ellsburg Township, July 4 - 7, 2019;

Melrude Whistle Stop, LLC d/b/a Melrude Whistle Stop, LLC, Ellsburg Township, August 30 - September 2, 2019.

Adopted June 25, 2019. No. 19-382

WHEREAS, Benefits to St. Louis County for participation in the Minnesota Council on Local Results and Innovation comprehensive performance measurement program are outlined in Minn. Stat. § 6.91 and include eligibility for a reimbursement as set by state statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The St. Louis County Board has adopted and implemented ten of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports continued participation in the Minnesota State Auditor's Performance Measurement Program;

RESOLVED FURTHER, That St. Louis County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed;

RESOLVED FURTHER, That the St. Louis County Board approves submission of the 2019 St. Louis County Performance Measures Report found in County Board File No. 61078.

Adopted June 25, 2019. No. 19-383

WHEREAS, St. Louis County serves as the sponsor of various recreational trails that are part of the State of Minnesota Grant-in-Aid Trail System; and

WHEREAS, The construction and maintenance of these trails is funded through the Minnesota Trail Assistance Program Grants issued with the approval of the Minnesota Department of Natural Resources; and

WHEREAS, The Voyageur Country ATV Club has requested sponsorship of the Voyageur Country ATV System;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize sponsorship of the Voyageur Country ATV Club Trail System, at no cost to the County, and authorizes the County Auditor to sign grant applications, agreements, and reimbursement claims to the Minnesota Department of Natural Resources for construction, maintenance and administration of the trail;

RESOLVED FURTHER, That the St. Louis County Board Chair and/or the County Auditor are authorized to sign all easements, licenses, or other instruments associated with the trail, subject to the approval of the County Attorney;

RESOLVED FURTHER, That this resolution is contingent upon the Voyageur Country ATV Club being individually named as an insured on the general liability policy covering St. Louis County sponsored State Grant-in-Aid Trails, and the club naming the landowners over whose lands the trails travel as additional insureds on the general liability policy.

Adopted June 25, 2019. No. 19-384

WHEREAS, A cartway petition has been presented to the St. Louis County Board by Rita L. Christenson-Boyd and Scott A. Boyd, Trustees, and Successor Trustees of the Rita L. Christenson-Boyd Revocable Trust Agreement, the owners of land described as the Northeast Quarter (NE ¼),

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Section 30, Township 56 North, Range 16 West of the Fourth Principal Meridian, containing at least five (5) acres of land which has no established access to it, except over the lands of others, to connect the petitioners land to a public road;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 164.08, Subd. 2, a public hearing shall be held at 9:40 a.m. on Tuesday, September 3, 2019, in the St. Louis County Courthouse, Duluth, MN, to hear the cartway petition of Scott A. Boyd and Rita Christenson-Boyd to establish a cartway over the property of Judy L. Flannigan, together with other owners, described as the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼), Section 30, Township 56 North, Range 16 West of the Fourth Principal Meridian;

RESOLVED FURTHER, That the location of the cartway is to be along the course of an existing forest access trail crossing the southeast corner of the property, as described in the petition found in County Board File No. 61080;

RESOLVED FURTHER, That all affected landowners are entitled to judicial review of damages and need for the cartway, pursuant to Minn. Stat. § 164.08, Subd. 7, following a determination to establish the cartway.

Adopted June 25, 2019. No. 19-385

WHEREAS, The contract with Laura Lindemood of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH

ELY 20 FT OF LOT 4 AND ALL OF LOTS 5 AND 6, BLOCK 50

WEST DULUTH 6TH DIVISION

Parcel code: 010-4520-06850

C22160232; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Laura Lindemood of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted June 25, 2019. No. 19-386

WHEREAS, The contract with Dale Westin of Prior Lake, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF VIRGINIA

LOTS 21 AND 22, BLOCK 18

VIRGINIA

Parcel code: 090-0010-03730

C22100081; and

WHEREAS, Minn. Stat. §§ 282.04, Sub. 2(d) and 504B.271 authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Dale Westin of Prior Lake, MN, for the purchase of state tax forfeited land described

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above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants

Adopted June 25, 2019. No. 19-387

WHEREAS, The contract with Dale Westin of Prior Lake, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF AURORA

BEG 2454.38 FT N OF AN IRON MONUMENT MARKING THE E SIDE OF VERMILION RD 455.34 FT E OF THE SW COR OF SEC 10 AND EXTENDING ELY 212.40 FT; THENCE SLY 99.98 FT; THENCE WLY 212.96 FT TO THE E SIDE OF VERMILION RD; THENCE NLY 99.97 FT TO THE PT OF BEG ALSO CALLED LOT 1, BLK 4, PRIVATE PLAT

SECTION 10, TOWNSHIP 58 NORTH, RANGE 15 WEST

Parcel code: 100-0080-01030

C22080043; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Dale Westin of Prior Lake, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted June 25, 2019. No. 19-388

WHEREAS, The contract with Anthony Socher of Independence, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF DULUTH

LOT 389

LOWER DULUTH MINNESOTA AVENUE

Parcel code: 010-3110-02010

C22140125; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Anthony Socher of Independence, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after

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making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted June 25, 2019. No. 19-389

WHEREAS, The contract with Judy Bechtold of Mt. Iron, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

CITY OF MT IRON  
LOT: 0013 BLOCK: 004  
MERRITTS 1ST ADDITION TO MOUNTAIN IRON  
Parcel code: 175-0020-00560  
C22110089; and

WHEREAS, Minn. Stat. §§ 282.04, Subd. 2(d) and 504B.271 authorize the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Judy Bechtold of Mt. Iron, MN, for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted June 25, 2019. No. 19-390

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a, upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, Morcom Township has requested a free conveyance of state tax forfeited property on which to construct a facility for the storage of public safety vehicles and equipment and a base of operations:

Legal: TOWN OF MORCOM  
N 520 FT OF S 620 FT OF W 208 FT OF LOT 4  
TOWNSHIP 61 NORTH, RANGE 21 WEST, SECTION 7  
2.49 Acres  
Parcel code: 460-0010-01081; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minnesota Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to Morcom Township subject only to payment of a \$250 Department of Revenue fee, a \$250 administrative fee, a \$1.65 deed tax, a \$25 deed fee, and a \$46 recording fee, for a total of \$572.65.

Adopted June 25, 2019. No. 19-391

WHEREAS, Ejay Dawson is the owner of properties in Sections 14 and 15, Township 65 North, Range 17 West; and

WHEREAS, Buck Rub, Inc., is the owner of property described as the W 1/2 of NW 1/4, Section 24, Township 65 North, Range 17 West; and

WHEREAS, Ejay Dawson and Buck Rub, Inc., have requested a non-exclusive road right-of-way easement across state tax forfeited land to access their properties; and  
WHEREAS, There are no reasonable alternatives to obtain access to the private properties owned by Ejay Dawson and Buck Rub, Inc., and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive road right-of-way easement to Ejay Dawson and Buck Rub, Inc., across state tax forfeited lands located in Portage Township as described in County Board File No. 61082;  
RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$2,910 land use fee, \$575 administration fee, and \$46 recording fee, for a total of \$3,531, to be deposited into Fund 240 (Forfeited Tax Fund);  
RESOLVED FURTHER, That St. Louis County Board Resolution No. 19-127 is hereby rescinded.  
Adopted June 25, 2019. No. 19-392

WHEREAS, Reallocation of a vacant 1.0 FTE Planning Manager to a Deputy Land and Minerals Director will better meet the current and future needs of the Land & Minerals Department; and  
WHEREAS, The Human Resources Department has reviewed the proposed duties for this position and has determined that reallocation to the Deputy Land and Minerals Director is appropriate; and  
WHEREAS, Funding for this reallocation will be from cost savings in the Land and Minerals budget, and any additional funding needed will be from the Environmental Trust Account;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE vacant Planning Manager position (Civil Service Supervisory Unit, Pay Grade 27 position code 0849-007) to a Deputy Land and Minerals Director (Civil Service Supervisory, Pay Grade 32) in the Land and Minerals Department;  
RESOLVED FURTHER, That the reallocation will result in an annual cost increase of approximately \$13,007, with funding available from Fund 240, Agency 241003.  
Adopted June 25, 2019. No. 19-393

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC SEALED BID TIMBER AUCTION, Tracts 1 through 4 (totaling \$50,448.15), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60956, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.  
Adopted June 25, 2019. No. 19-394

**BY COMMISSIONER JEWELL:**

WHEREAS, Cabuma Properties L.L.C. d/b/a Boondocks Saloon and Grill, Gnesen Township, St. Louis County, MN, has applied for an off-sale intoxicating liquor license; and  
WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and  
WHEREAS, A public hearing was held on June 25, 2019, at 9:40 a.m., in the Balkan Community Center, Chisholm, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and  
WHEREAS, With regard to the application for said license, Boondocks Saloon and Grill has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and  
WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;  
THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Cabuma Properties L.L.C. d/b/a Boondocks Saloon and Grill, Gnesen Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00;

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RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;  
RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;  
RESOLVED FURTHER, That said license is approved contingent upon applicant providing worker's compensation and liquor liability insurance and Minnesota Department of Health approval;  
RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.  
Unanimously adopted June 25, 2019. No. 19-395

**BY COMMISSIONER McDONALD:**

WHEREAS, Takeoff, LLC d/b/a The Landing, Beatty Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and  
WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and  
WHEREAS, A public hearing was held on June 25, 2019, at 9:45 a.m., in the Balkan Community Center, Chisholm, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and  
WHEREAS, With regard to the application for said license, The Landing has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and  
WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;  
THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Takeoff, LLC d/b/a The Landing, Beatty Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00;  
RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;  
RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;  
RESOLVED FURTHER, That said license is approved contingent upon Beatty Township approval;  
RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.  
Unanimously adopted June 25, 2019. No. 19-396

**BY COMMISSIONER OLSON:**

WHEREAS, K & E Enterprises, Inc. d/b/a The Munger Tavern & Grill, Solway Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and  
WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and  
WHEREAS, A public hearing was held on June 25, 2019, at 9:50 a.m., in the Balkan Community Center, Chisholm, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and  
WHEREAS, With regard to the application for said license, The Munger Tavern & Grill has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and  
WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;  
THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to K & E Enterprises, Inc. d/b/a The Munger Tavern & Grill, Solway Township, located in Area 1, and in accordance with the St. Louis County Fee Schedule the annual fee is \$500.00;  
RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;  
RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

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RESOLVED FURTHER, That said license is approved contingent upon approval from Solway Township, Minnesota Department of Health, and Environmental Services Department;

RESOLVED FURTHER, That said license is approved contingent upon proof of workers' compensation insurance information;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Unanimously adopted June 25, 2019. No. 19-397

**BY COMMISSIONER JUGOVICH:**

WHEREAS, Partridge Enterprises L.L.C. d/b/a The Oasis, Unorganized Township 60-18, St. Louis County, MN, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subd. 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on June 25, 2019, at 9:55 a.m., in the Balkan Community Center, Chisholm, MN, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, The Oasis has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application.

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Partridge Enterprises L.L.C. d/b/a The Oasis, Unorganized Township 60-18, located in Area 2, and in accordance with the St. Louis County Fee Schedule the annual fee is \$250.00;

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Unanimously adopted June 25, 2019. No. 19-398

**BY COMMISSIONER OLSON:**

WHEREAS, The State of Minnesota has appropriated money since 2005 to fund supportive services in the housing programs that serve individuals, unaccompanied youth, and families experiencing homelessness; and

WHEREAS, Since 2013 the Minnesota State Legislature has continued to approve funding for existing long-term homelessness programs, and the Department of Human Services (DHS) has extended regional contracts every two years since the beginning of this funding stream; and

WHEREAS, Hearth Connection will author an application for continued funding in the amount of \$1,708,926 and submit an application for \$300,000 to continue Housing Navigation Services in north St. Louis County and add Housing Navigation Services through Churches United in Ministry (CHUM) for Duluth; and

WHEREAS, St. Louis County will continue to be the grantee and fiscal agent for these projects and Hearth Connection will continue to serve as Management Agent;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes Hearth Connection and the Public Health and Human Services Department as grantee and fiscal agent, to apply to the Department of Human Services (DHS) Long Term Homeless Supportive Services Fund (LTHSSF) grant in the amount of \$1,708,926 and approve Hearth Connection to submit a grant application to the DHS LTHSSF in an amount up to \$300,000 for the 2020-2021 biennium on behalf of the Northeast Minnesota Project to End Long-Term Homelessness.

**BUDGET REFERENCE:**

Fund 230, Agency 232001, Object 530640, Grant 23205, Year 2020

Fund 230, Agency 232001, Object 607200, Grant 23205, Year 2020



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Unanimously adopted June 25, 2019. No. 19-399

**BY COMMISSIONER JEWELL:**

WHEREAS, The Minnesota Department of Human Services (DHS) has published a Request for Proposals (RFP) to provide health care services to recipients of Families and Children and MinnesotaCare in eighty (80) Minnesota counties including St. Louis County; and

WHEREAS, DHS has requested county evaluations and recommendations regarding the RFP proposals from each respective county; and

WHEREAS, Blue Plus, Health Partners, Medica and UCare submitted proposals to provide managed health care services in St. Louis County and Region III; and

WHEREAS, Representatives of the Public Health and Human Services Department have reviewed and evaluated the proposals based on the regional questions and network adequacy; and

WHEREAS, These managed care plans have submitted proposals suitable to meet the Department's needs;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the recommendation of St. Louis County approving as Managed Care Organization(s) providing managed health care services in St. Louis County as follows:

1. Blue Plus
2. Health Partners
3. UCare
4. Medica

Unanimously adopted June 25, 2019. No. 19-400

**BY COMMISSIONER McDONALD:**

WHEREAS, The St. Louis County Board approved the General Obligation Bond funded project to construct the Virginia Government Services Center in an amount of \$23,000,000; and

WHEREAS, This amount included hard construction costs, design costs, furniture costs, technology equipment, and all other costs associated with the completion of the project;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of technology equipment in an amount of \$259,086.86 from Core BTS of St. Paul, MN, for the Virginia Government Services Center construction project, with funding available from Fund 445, Agency 445002.

Unanimously adopted June 25, 2019. No. 19-401

**BY COMMISSIONER OLSON:**

WHEREAS, The Minnesota State Legislature has allocated to the Minnesota Department of Public Safety an allotment of \$13,000,000 to be disbursed in grants to Deputy Registrars operating under the authority of the State of Minnesota; and

WHEREAS, These funds are available to offset the negative financial impact created by the release of the Minnesota License and Registration System (MNLARS); and

WHEREAS, St. Louis County operates as a Deputy Registrar on behalf of the State of Minnesota and is required to utilize the MNLARS program; and

WHEREAS, The State of Minnesota has determined that the St. Louis County Deputy Registrar is eligible for \$137,674.09 in the form of a reimbursement grant; and

WHEREAS, In order to apply for these funds, political subdivisions must sign a liability release form and submit a grant application along with a resolution authorizing the application for grant funds no later than June 30, 2019, to the Director of Driver and Vehicle Services; and

WHEREAS, If grant funds are awarded, St. Louis County must enter into an agreement with the Director of Driver and Vehicle Services governing the receipt reporting of the grant; receive and account in a manner meeting generally accepted government accounting principles sufficient to pass federal audit;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor and the Chair of the County Board to accept a grant in the amount of \$137,674.09 from the Minnesota Department of Public Safety, Driver and Vehicle Services, for funds pursuant to MN Session Laws - 2019 1<sup>st</sup> Special Session, Article 1, Section 6 & Article 2, Section 36.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Unanimously adopted June 25, 2019. No. 19-402

At 10:57 a.m., June 25, 2019, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; five yeas, zero nays, one absent (Nelson).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**ST. LOUIS COUNTY SPECIAL BOARD  
OF APPEAL AND EQUALIZATION  
FOR THE ASSESSMENT YEAR  
OF 2019 PAYABLE 2020**

The meeting of the 2019 St. Louis County Board of Appeal and Equalization (the "Board") was called to order at 9:45 a.m. on Tuesday, June 18, 2019, in the Commissioner's Conference Room, St. Louis County Courthouse, Duluth, MN, by Phil Chapman, Deputy Auditor/Clerk of County Board. By Resolution No. 19-273, adopted April 23, 2019, the St. Louis County Board of Commissioners appointed the following members to serve on the Special Board of Appeal and Equalization; roll call was taken:

|                 |                     |
|-----------------|---------------------|
| John Vigen      | District 1, present |
| John Doberstein | District 2, present |
| Sherri Puckett  | District 3, present |
| Leonard Cersine | District 4, present |
| Tim Peterson    | District 5, present |
| Dawn Cole       | District 6, present |
| Frank Bigelow   | District 7, present |

The oath of office was administered to each member present by Deputy Auditor Chapman.

Deputy Auditor Chapman asked for nominations for Chair of the 2019 Special Board of Appeal and Equalization. Bigelow/Peterson nominated Dawn Cole for Chair, Cole/Doberstein nominated Sheri Puckett for Chair; no other nominations were received. Bigelow/Peterson moved to close nominations and declare Dawn Cole Chair by unanimous ballot. (7-0)

Chair Cole asked for nominations for Vice-Chair of the 2019 Special Board of Appeal and Equalization. Vigen/Peterson nominated Sheri Puckett for Vice-Chair; no other nominations were received. Vigen/Peterson moved to close nominations and declare Sheri Puckett Vice-Chair by unanimous ballot. (7-0)

County Assessor David Sipila was present for all meetings of the Special Board of Appeal and Equalization.

Hearing appeals start time: 10:04 a.m.

Case No. 33A, Patricia Broady, 3232 Freemont Ave. N, Minneapolis, MN, appealing parcel 390-0010-02530. The appellant agreed with the assessor's recommendation to reduce value by \$15,700 due to corrections in building attributes and a decrease in the quality and condition of construction. In addition, the classification was changed from residential non-homestead to seasonal residential recreational. The recommended assessment is \$53,400. Doberstein/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 7AR, Sam Stone, 5060 Willoughby Lane, Hermantown, MN, appealing parcel 395-0014-00186. The appellant agreed with the assessor's recommendation to reduce value by \$97,000 due to the quality grade being lowered one step and the condition grade lowered two steps for the house. Bathroom count was corrected, BIG foundation code was corrected, and a floating slab was removed. The quality and condition grades of the attached garage were adjusted equally with the house. In addition, the interior finish quality of the attached garage was lowered. Square footage was added to the attached garage and a paver patio was added to the record to replace the floating slab that was removed, land grading was corrected, and the site quality was adjusted to equalize with neighboring properties. The recommended assessment is \$568,500. Vigen/Doberstein moved to accept the assessor's recommendation. (7-0)

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Case No. 3A, KCB Properties LLC, 9 N 934 N. Leland Ct., Elgin, IL, appealing parcel 387-0370-00190. The appellant disagreed with the assessor's recommended assessment of \$242,800. Mr. Erickson provided a handout to the Board. Mr. Erickson felt the assessor's valuation was too high because of the distressed condition of all of the buildings on the property. Vigen/Puckett moved to accept the assessor's recommendation. (5-2, Bigelow, Cersine)

Case No. 10A, Ed & Linda Hendrickson, 7405 Highway 8, Saginaw, MN, appealing parcels 400-001-00290, 400-0010-00310, 400-0010-00320, 400-0010-00250. The appellant disagreed with the assessor's recommended assessment of \$422,500. Mr. Hendrickson provided a handout to the Board detailing the impact of gravel pits on residential property values. Mr. Hendrickson felt that the assessor's valuation was too high because of the proximity of the gravel pit. John Vigen abstained from discussion. Peterson/Puckett moved to accept the assessor's recommendation. (1-5, Bigelow, Cersine, Cole, Doberstein, Puckett, nay; Vigen abstention) After further discussion, Cole/Cersine moved to reduce value by \$21,200 due to location issues; assessment of \$401,300. (4-2, Peterson, Puckett, nay; Vigen abstention)

The Board recessed at 11:24 a.m. At 11:33 a.m., the Board reconvened with all members present.

The Board had a brief discussion regarding what constitutes an appraisal of value.

Case No. 11AR, Wayne Pulford, 49 Waterview Drive, Proctor, MN, appealing parcel 185-0237-00090. The appellant agreed with the assessor's recommendation to reduce value by \$13,400 because it was determined that the properties used in the sales study were extensively remodeled prior to the sale and were not as comparable to the subject property. The recommended assessment is \$202,600. Peterson/Vigen moved to accept the assessor's recommendation. (7-0)

Case No. 42AR, Rick Tourville, 1932 Minnesota Ave., Duluth, MN, appealing parcel 395-0010-02411. The appellant agreed with the assessor's recommendation to reduce value by \$10,600 due to the wetland delineation of the city's planning department resulting in the land being unbuildable. The recommended assessment is \$10,600. Bigelow/Doberstein moved to accept the assessor's recommendation. (7-0)

Case No. 27L, Lorne Mindestrom, PO Box 152, Knife River, MN, appealing parcel 315-0020-06461. The appellant agreed with the assessor's recommendation to reduce value by \$28,800 because the parcel is located in the southeast corner of St. Louis County and abuts the St. Louis/Lake County line. The property owner's homestead is in Lake County and is contiguous with the subject parcel. Because of this, the site value was removed and the vacant parcel was valued as contiguous. The recommended assessment is \$6,300. Bigelow/Doberstein moved to accept the assessor's recommendation. (7-0)

Case No. 2L, Teresa A. Waters, 2318 Autumn Springs Lane, Spring, TX, appealing parcels 320-0032-00055 & 320-0032-00040. The appellant disagreed with the assessor's recommended assessment of \$2,400. Doberstein/Peterson moved to accept the assessor's recommendation. (7-0)

Case No. 4L, Martin Santti, 525 101<sup>st</sup> Ave. W., Duluth, MN, appealing parcels 275-0013-01330 & 275-0013-01380. The appellant disagreed with the assessor's recommended assessment of \$70,500. Doberstein/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 8L, Sandra G. Hale, 2318 Autumn Springs Lane, Spring, TX, appealing parcel 305-0010-00562. The appellant disagreed with the assessor's recommended assessment of \$28,700. Vigen/Doberstein moved to accept the assessor's recommendation. (7-0)

Case No. 31A, Stephen Kucera, 7595 Bolm Road, Meadowlands, MN, appealing parcel 440-0010-03700. The appellant disagreed with the assessor's recommended assessment of \$28,000. Mr. Kucera felt that the value should be decreased because a logging trail is the only access to the

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property. After further discussion, Vigen/Doberstein moved to accept the assessor's recommendation. (7-0)

Tim Peterson stepped out of the meeting from 12:27 p.m. to 12:28 p.m.

Case No. 23A, Anna Mae Skibinski, 5941 W. Arrowhead Rd., Duluth, MN, appealing parcel 530-0010-02273. Ms. Skibinski stated that she was not appealing the value of her property, but asked how her land was valued and inquired about the wetland delineation process. After further discussion, Vigen/Bigelow moved to accept the assessor's recommended assessment of \$93,000. (7-0)

Case No. 12A, Thomas Marczak, 2843 Jean Duluth Rd, Duluth, MN, appealing parcel 010-2010-00365. The appellant disagreed with the assessor's recommended assessment of \$281,600. The assessor indicated that the taxpayer has refused entry into the residence. Cersine/Doberstein moved to accept the assessor's recommendation until an Assessor is allowed to do an interior inspection. (7-0)

Case No. 29A, Harvey Van Horn, 202 Lakewood Rd., Duluth, MN, appealing parcels 010-2690-00460 & 010-2690-00470. The appellant disagreed with the assessor's recommended assessment of \$172,700. The Assessor indicated that Mr. Van Horn cancelled his in-person appointment and distributed a brief email describing Mr. Van Horn's concerns. Vigen/Peterson moved to accept the assessor's recommendation. (7-0)

Case No. 46L, Candice Pierce, 5192 Lavaque Junction, Hermantown, MN, appealing parcel 395-0070-00743. The appellant disagreed with the assessor's recommended assessment of \$206,300. Bigelow/Peterson moved to accept the assessor's recommendation. (7-0)

Case No. 25AR, Debra Rask & Joanne Meyers, 219 88<sup>th</sup> Ave. West, Duluth, MN, appealing parcel 010-2820-02130. The appellant agreed with the assessor's recommendation to reduce value by \$17,800 due to an interior inspection resulting in changes that were made to reflect the effective age of the home and accounting for unfinished projects throughout the home. In addition, there are missing exterior stairs and the interior finish level of the detached garage was reduced and the heat source was removed from the record. The recommended assessment is \$166,100. Peterson/Doberstein moved to accept the assessor's recommendation. (7-0)

The Board recessed at 2:37 p.m. At 2:39 p.m., the Board reconvened with all members present.

Case No. 43AR, Paul Ruper, 230 W. Lake St., Chisholm, MN, appealing parcel 020-0085-00670. The appellant agreed with the assessor's recommendation to reduce value by \$21,400 due to corrections to the effective age and new construction value to reflect the actual condition of the property. The recommended assessment is \$95,100. Bigelow/Cersine moved to accept the assessor's recommendation. (7-0)

Case No. 22A, Pia Starkovich, 326 5<sup>th</sup> Street South, Virginia, MN, appealing parcel 090-0030-02430. The appellant disagreed with the assessor's recommended assessment of \$51,200. Bigelow/Cersine moved to accept the assessor's recommendation. (7-0)

The Board recessed at 2:45 p.m. At 2:51 p.m., the Board reconvened with all members present.

Case No. 49A, Nicole Lockwood, 8672 Benson Road, Alborn, MN, appealing parcel 205-0010-06150. The appellant disagreed with the assessor's recommended assessment of \$203,900. The assessor indicated that an interior inspection has not been completed. Vigen/Puckett moved to table the appeal until the Assessor has been allowed to do an interior inspection. (7-0)

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The Board recessed at 3:01 p.m. At 3:20 p.m., the Board reconvened with all members present except Tim Peterson.

Case No. 24A, Guy & Michelle Heide, 1812 Chinook Dr., Duluth, MN, appealing parcel 010-0315-00170. The appellant disagreed with the assessor's recommended assessment of \$544,100. The Assessor indicated that the taxpayer has refused entry into the residence. Mr. Heide distributed a handout to the Board and said that he refused entry to the Assessor because he has not taken the oath required by those appointed to perform the duties imposed upon assessors. Assistant County Attorney Nora Sandstad indicated that the Board cannot take action regarding an appeal if the Assessor staff not been allowed access to the home. After further discussion, Vigen/Cersine moved to accept the assessor's recommendation unless an Assessor is allowed to do an interior inspection. (6-0, Peterson absent)

Case No. 19L, Alexandra Luong & Alan R. Harbison, Jr., 2801 Snowy Owl Circle, Duluth, MN, appealing parcel 010-2118-00110. The appellant disagreed with the assessor's recommended assessment of \$395,900. Bigelow/Vigen moved to accept the assessor's recommendation. (6-0, Peterson absent)

Case No. 44L, Pickering Properties, LLC, 1825 E. Northern Ave., #175, Phoenix, AZ, appealing parcel 698-0034-00100. The appellant disagreed with the assessor's recommended assessment of \$148,000. Vigen/Cersine moved to accept the assessor's recommendation. (6-0, Peterson absent)

Case No. 37A, SOBO Tropicana, LLC, 5713 Grand Ave., Suite B, Duluth, MN, appealing parcels 010-4426-00040, 010-4426-00050, 010-4426-00010. The appellant disagreed with the assessor's recommended assessment of \$3,277,800 based on revenue and expenses. Scott Ruhman appeared on behalf of Kent Oliver and provided the Board with handouts detailing actual revenue and allowable expenses from 2015 to 2018. After further discussion, Vigen/Puckett moved to accept the assessor's recommendation. (4-2, Doberstein, Cole; Peterson absent)

Case No. 38A, SOBO Piedmont, LLC, 5713 Grand Ave. Suite B, Duluth, MN, appealing parcels 010-3896-00030, 010-3896-00020, 010-3896-00010. The appellant disagreed with the assessor's recommended assessment of \$2,056,100 based on revenue and expenses. Scott Ruhman appeared on behalf of Kent Oliver and provided the Board with handouts detailing actual revenue and allowable expenses from 2015 to 2018. After further discussion, Vigen/Doberstein moved to use an 8.5% cap rate due to higher risk and necessary building repairs, resulting in a \$241,100 reduction of the building value for parcel 010-3896-00030; total assessment of \$1,815,000. (6-0, Peterson absent)

The Board recessed at 4:52 p.m. At 5:02 p.m., the Board reconvened with all members.

Case No. 47AR, James E. & Teresa A. Aird, 529 Summit Ave., Duluth, MN, appealing parcels 450-0050-00430, 450-0050-00470, 450-0070-00560, 450-0070-00580. The appellant agreed with the assessor's recommendation to reduce value by \$25,700 due to corrected market increase on land and buildings in the Midway Park neighborhood; all other properties received the same correction. Mr. Aird is a local board member and his property could not be included in the correction at the local level. The recommended assessment is \$293,400. Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 48AR, James B. Aird, 529 Midway Ave., Duluth, MN, appealing parcel 450-0070-00460. The appellant agreed with the assessor's recommendation to reduce value by \$6,100 due to corrected market increase on land and buildings in the Midway Park neighborhood; all other properties received the same correction. Mr. Aird is the son of a local board member and his property could not be included in the correction at the local level. The recommended assessment is \$78,700. Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

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Case No. 5AR, Gerald Shuster, 11613 Willow River Road, Gheen, MN, appealing parcel 759-0090-00570. The appellant agreed with the assessor's recommendation to reduce value by \$900 due to a change in the assessment record to reflect an adjustment of both fair and poor quality acres. The recommended assessment is \$33,900. Doberstein/Peterson moved to accept the assessor's recommendation. (7-0)

Case No. 26AR, John & Denyel Mathisen, 1085 Via Prato Lane, Henderson, NV, appealing parcel 510-0013-01453. The appellant agreed with the assessor's recommendation to reduce value by \$20,800 due to a change in the assessment record to reflect corrects to size and attributes of the house and garage. The recommended assessment is \$140,900. Vigen/Bigelow moved to accept the assessor's recommendation. (7-0)

Case No. 1A, Jeffrey Hall, 6534 Homestead Rd., Duluth, MN, appealing parcels 315-0020-02520 & 315-0020-02522. The appellant disagreed with the assessor's recommendation of no change to the classification. County Assessor Dave Sipila said that the minimum standards to qualify for 2a agricultural classification have not been met by the appellant. Doberstein/Cersine moved to accept the assessor's recommendation of no change to classification. (7-0)

The Board recessed at 5:19 p.m. At 6:33 p.m., the Board reconvened with all members.

Case No. 16A, James Nemanich, 1396 5<sup>th</sup> St. E., St. Paul, MN, appealing parcels 698-0010-03054, 698-0033-0110. The appellant disagreed with the assessor's recommendation to reduce value by \$2,400 bringing the total assessment to \$717,200. Assistant County Attorney Nora Sandstad said that the property is currently in tax court for taxes payable in 2018. Mr. Nemanich indicated that he was concerned with the 8% increase for the south parcel. After further discussion, Cole/Bigelow moved to accept the assessor's recommendation to reduce value by \$2,400; in addition, land value was decreased by 10% due to accessibility issues. The following adjustments were made: 698-0010-03054 decrease land value by \$35,500, decrease building by \$2,400; 698-0033-0110(201-1) decrease land value by \$2,800; 698-0033-00110(151-0) decrease land value by \$3,900. Total reduction \$44,600; total assessment \$675,000. (7-0)

At 7:34 p.m. Chair Cole recessed the County Board of Appeal and Equalization.

On Wednesday, June 19, 2019, at 10:05 a.m. the County Board of Appeal and Equalization reconvened in the Lower Level Conference Room, St. Louis County Courthouse, Virginia, MN. The following members present: John Vigen, John Doberstein, Leonard Cersine, Tim Peterson, Frank Bigelow, and Dawn Cole - 6 Absent: Sherri Puckett - 1.

Sherri Puckett entered the meeting at 10:12 a.m.

Case No. 14A, Dale Larson, 6212 Stenstrom Rd., Alborn, MN, appealing parcels 205-0010-05360, 205-0010-05320, 205-0010-05420, 205-0010-05300, 205-0010-05370, 205-0010-05400, 205-0010-03400, 205-0010-05310, 205-0010-05410, 205-0010-05430, 205-0010-05330. The appellant disagreed with the assessor's recommendation of no change to value. Mr. Larson is a board member in Alborn Township. Mr. Larson questioned how the property was assessed and indicated that he did not agree with the sales that were used in the comparison grid. The recommended assessment is \$671,500. After further discussion, Peterson/Vigen moved to accept the assessor's recommendation. (6-1, Cersine)

Case No. 15A, Judy A. Schmidgall Trust, 649 N. Eagle St., Naperville, IL, appealing parcels 510-0030-02071 & 510-0030-02076. Frank Bigelow abstained from discussion. The appellant disagreed with the assessor's recommended assessment of \$199,600. Ed Schmidgall appeared on behalf of the Judy A. Schmidgall Trust. Mr. Schmidgall provided a handout to the Board detailing the overall property condition. The appellant felt the assessor's valuation was too high due to the overall poor condition of the property, a purchase price of \$155,000 and an appraised value of \$150,000. After

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further discussion, Vigen/Puckett moved to accept the assessor's recommendation. (4-2, Doberstein, Cersine; Bigelow abstention)

Case No. 18A, Edward & Carolyn Vest, 4153 St. Mary's Court, Eveleth, MN, appealing parcels 250-0020-02665, 250-0020-02660, 250-0020-02690. The appellant disagreed with the assessor's recommended assessment of \$95,800 due to access issues to the property. Mr. Vest provided a handout to the Board detailing the condition of the access road. The assessor indicated that access was denied to the building. After further discussion, Assistant County Assessor Ben Thomas indicated there may have been communication issues regarding property access and recommended that the Board consider the appeal. After further discussion, Cole/Doberstein moved to increase depreciation from 5% to 10%. Motion failed (3-4, Puckett, Peterson, Doberstein, Cersine). Tim Peterson moved to accept the county recommendation. Motion died due to lack of support. Bigelow/Vigen moved to reduce value by 20% due to access issues. The following adjustments were made: 250-0020-02665 decrease land value by \$4,800; 250-0020-02660 decrease land value by \$3,400; 250-0020-02690 decrease land value by \$5,400. Total reduction \$13,600; total assessment \$82,200. (4-3 Cersine, Peterson, Puckett)

The Board recessed at 11:46 a.m. At 11:47 a.m., the Board reconvened with all members.

Case No. 45A, Pamela Towle, 2437 Red Sunset Rd., Cook, MN, appealing parcels 698-0025-00070, 698-0025-00065. The appellant disagreed with the assessor's recommendation to reduce value by \$61,700; recommended assessment \$910,400. Due to timing of the appeal, the assessor requested additional time to prepare an updated comparison grid. The Board moved the appeal to 1:00 p.m.

Case No. 51A, Gardeski Family Trust, 450 Highland Dr., Hibbing, MN, appealing parcel 140-0260-02650. The appellant disagreed with the assessor's recommended assessment of \$78,000 due to the way the county valued his rental property. Mr. Gardeski feels the income approach should be used. After further discussion, Vigen/Puckett moved to accept the Assessor's recommendation. (7-0)

The Board recessed at 12:20 p.m. At 1:05 p.m., the Board reconvened with all members.

Case No. 45A, Pamela Towle, 2437 Red Sunset Rd., Cook, MN, appealing parcels 698-0025-00070, 698-0025-00065. The appellant disagreed with the assessor's recommendation to reduce value by \$61,700; recommended assessment \$910,400. Ms. Towle provided the Board with various handouts that included an appraisal of value. After further discussion, Vigen/Peterson moved to accept the Assessor's recommendation. (7-0)

Case No. 6A, John L. Roskoski, 5409 North Court, Mt. Iron, MN, appealing parcel 175-0010-02500. Edmund Roskoski appeared on behalf of John Roskoski. Mr. Roskoski provided the Board with a handout that detailed sales in the area and felt the value was too high given the condition of the home. Bigelow/Peterson moved to reduce the value of the structure by \$9,700 due to the overall condition of the property; total assessment of \$35,000. (7-0)

Tim Peterson temporarily stepped out of the meeting at 2:10 p.m.

Case No. 49AR (continued from 6/18), Nicole Lockwood, 8672 Benson Road, Alborn, MN, appealing parcel 205-0010-06150. After an interior inspection by the assessor, the appellant agreed with the assessor's recommendation to reduce value by \$10,300; total assessment of \$183,600. The reduction is based on the condition of the house and garage. Bigelow/Vigen moved to accept the Assessor's recommendation. (6-0, Peterson absent)

Tim Peterson returned to the meeting at 2:12 p.m.

Case No. 20AR, Jan Jackson, 8593 McKay Rd., Kelsey, MN, appealing parcel 405-0010-04210. The appellant agreed with the assessor's recommendation to reduce value by \$18,600 due to a data



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entry error. The error was found prior to the local board meeting; however, the appellant is a Kelsey Township Board member. The recommended assessment is \$201,900. Doberstein/Bigelow moved to accept the Assessor's recommendation. (7-0)

Case No. 36AR, Gary Friedlieb, 606 Third Street South, Virginia, MN, appealing parcel 090-0010-14030. The appellant agreed with the assessor's recommendation to reduce value by \$5,800 due to corrections to the bathroom count and the quality of the upper floor finish. The appellant is a Virginia City Councilor, so no action was taken at the local board. The recommended assessment is \$65,800. Peterson/Bigelow moved to accept the Assessor's recommendation. (7-0)

Case No. 35AR, Gary Friedlieb, 606 Third Street South, Virginia, MN, appealing parcel 090-0010-14310. The appellant agreed with the assessor's recommendation to reduce value by \$4,200 due to corrections to the effective age and condition of the house. Corrections were also made to the basement finish and the bathroom count was revised. In addition, the effective age and interior finish of the garage was updated. The appellant is a Virginia City Councilor, so no action was taken at the local board. The recommended assessment is \$61,900. Puckett/Bigelow moved to accept the Assessor's recommendation. (7-0)

Case No. 34AR, Gary Friedlieb, 606 Third Street South, Virginia, MN, appealing parcel 090-0010-14050. The appellant agreed with the assessor's recommendation to reduce value by \$13,200 due to corrections to the effective age and condition of the house. Corrections were also made to the basement foundation and the bathroom count was revised. In addition, the garage wall height and interior finish were corrected. The appellant is a Virginia City Councilor, so no action was taken at the local board. The recommended assessment is \$71,000. Bigelow/Puckett moved to accept the Assessor's recommendation. (7-0)

Case No. 30AR, Gary Friedlieb, 606 Third Street South, Virginia, MN, appealing parcel 090-0160-00040. The appellant does not wish to appeal the parcel at this time. The appellant is a Virginia City Councilor, so no action was taken at the local board. The recommended assessment is \$89,900. Doberstein/Cersine moved to accept the Assessor's recommendation. (7-0)

Case No. 28A, Spectrum Housing with Services, LLC, 6205 Crossman Lane, Inver Grove Heights, MN, appealing parcels 090-0194-00204, 090-0194-00206, 090-0194-00074, 040-0206-00054. The appellant agreed with the assessor's recommendation to reduce value by \$247,500 due to equate the assessment to the appraised value that was submitted by the appellant. The recommended assessment is \$2,066,600. Doberstein/Puckett moved to accept the Assessor's recommendation. (7-0)

At 2:28 p.m. St. Louis County Assessor Dave Sipila briefly discussed an appeal in which the Assessor was refused entry by the appellant.

County Assessor Dave Sipila presented a list of appellants who agreed no change was required and withdrew their appeal. Vigen/Bigelow moved to approve the list as presented. (7-0)

County Assessor Dave Sipila presented a spreadsheet of current year assessment changes. Assessor Sipila stated that the changes were due to various reasons. Doberstein/Peterson moved to approve the list as presented. (7-0)

With no further appeals to consider, Cersine/Bigelow moved to approve the following resolution:

**COUNTY BOARD RESOLUTION**

RESOLVED, That the assessment rolls from the several assessment districts of the County of St. Louis, Minnesota, for the year 2019, to-wit: Cities of Aurora, Babbitt, Biwabik, Brookston, Buhl, Chisholm, Cook, Duluth, Ely, Eveleth, Floodwood, Gilbert, Hermantown, Hibbing, Hoyt Lakes, Iron Junction, Kinney, Leonidas, McKinley, Meadowlands, Mountain Iron,

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Orr, Proctor, Rice Lake, Tower, Virginia, and Winton; and Towns of Alango, Alborn, Alden, Angora, Arrowhead, Ault, Balkan, Bassett, Beatty, Biwabik, Breitung, Brevator, Camp 5, Canosia, Cedar Valley, Cherry, Clinton, Colvin, Cotton, Crane Lake, Culver, Duluth, Eagle's Nest, Ellsburg, Elmer, Embarrass, Fayal, Fairbanks, Field, Fine Lakes, Floodwood, Fredenberg, French, Gnesen, Grand Lake, Great Scott, Greenwood, Halden, Industrial, Kabetogama, Kelsey, Kugler, Lakewood, Lavell, Leiding, Linden Grove, McDavitt, Meadowlands, Midway, Morcom, Morse, Ness, New Independence, Normanna, North Star, Northland, Owens, Pequaywan, Pike, Portage, Prairie Lake, Sandy, Solway, Stoney Brook, Sturgeon, Toivola, Van Buren, Vermilion Lake, Waasa, White, Willow Valley, Wuori and all the Unorganized Towns, as returned by the County Assessor and local Boards of Review, are hereby ordered placed upon the tax lists by the County for the year 2019.

YEAS:                   Vigen, Doberstein, Puckett, Peterson, Cersine, Bigelow, and Chair Cole – 7  
NAYS:   None - 0  
ABSENT: None - 0

The Board discussed various topics in the final comment portion of the meeting including, time allotment for appeals, Board member training, mass appraisals, and isolated sales.

At 3:03 p.m., June 19, 2019, Bigelow/Cersine moved to adjourn the 2019 Special Board of Appeal and Equalization. (7-0)

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Phil Chapman, Deputy Auditor/Clerk of the County Board

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**JULY, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JULY 9, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 9<sup>th</sup> day of July 2019, at 9:34 a.m., at the Lakewood Town Hall, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Jerry Larson, Chair of the Lakewood Township Board, welcomed the Board to the Town of Lakewood. Alex Keller, of Duluth, asked various questions relating to broadband and bonding within Lakewood Township. Chair Boyle replied that the Board does not respond to questions during the citizen comment portion of the meeting and asked county administration to assist Mr. Keller with questions he may have. Keith Nelson, of Eveleth, briefly discussed the Standing Rules of the Board as it relates to discussion topics and respectfulness of people. In addition, Commissioner Nelson discussed the negative impacts that Amazon has had on small businesses.

Commissioner Jewell, supported by Commissioner Jugovich, moved to approve the consent agenda. Item #11, Support for Arrowhead Regional Farm Bureau Ditch Repair Efforts and Item #12, Joint Powers Agreement with GSA was removed from the Consent Agenda for separate consideration. The motion passed; six yeas, zero nays.

Commissioner Jugovich, supported by Commissioner McDonald, moved that the St. Louis County Board encourages and supports the Arrowhead Regional Farm Bureau's efforts to facilitate discussion and coordinate meetings in order to find practical solutions to repair ditches within the County. Commissioner Nelson briefly discussed processes and state statute relating to judicial ditches. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-414.

Commissioner Jewell, supported by Commissioner Nelson, moved to authorize the appropriate county officials to enter into a Joint Powers Agreement with the General Services Administration (GSA) for the purpose of increased purchasing effectiveness and efficiencies. After further discussion, the motion passed; six yeas, zero nays. Resolution No. 19-415.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-275, Community-Based Suicide Prevention Grant "Thrive Range".—61088

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Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 19-288, Support for Arrowhead Regional Farm Bureau Ditch Repair Efforts.—61089

Kevin Gray, County Administrator, Mark Rubin, County Attorney, Nancy Nilsen, County Auditor/Treasurer, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-283, Deferred Compensation Plan Asset Transfer Window.—61090

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 19-284, Application and Acceptance of 2019 Hazardous Fuel Reduction Grant.—61091

Federal Fiscal Year (FFY)19 WIC Program Award Letter, Contract No. 90146B, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County, in the amount of \$502,243 for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) for October 1, 2018, through September 30, 2019.—19-463

Amendment No. 1 to Grant Contract No. 143367 between the State of Minnesota, Department of Human Services, Housing and Support Services Division, and the County of St. Louis, for the Community Living Infrastructure Grant Program, extending the original grant contract expiration date to June 30, 2021, and amending the grant contract amount to \$263,000.—19-464

Amendment No. 1 to GRK% [127398] between the State of Minnesota, Department of Human Services, Mental Health Division, and St. Louis County Public Health and Human Services, for Housing with Supports for Adults with Serious Mental Illness Grant, amending the grant contract amount to \$344,000.—19-465

Contract for County State Aid Highway (CSAH) Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for a mill bituminous surface and bituminous surfacing project on CSAH 138 in Embarrass Township (CP 0138-465210 Quote).—19-466

State of Minnesota Department of Transportation and St. Louis County Cooperative Construction Agreement, MnDOT Contract No. 1033086, for intersection improvements at US-2 and CSAH 11/2<sup>nd</sup> Street in Proctor (SAP 069-611-019, SP 6908-63 T.H. 2=203, Signal System ID 2415576).—19-467

State of Minnesota Department of Transportation and St. Louis County and City of Hermantown Cooperative Construction Agreement, MnDOT Contract No. 1033087, for intersection improvements at US-53 and CSAH 48/Lavaque Bypass in Hermantown (SAP 202-101-013, SAP 069-648-032, CP 0048-369695, SP 6916-112 T.H. 53=011, Signal System ID 2415577).—19-468

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53610, between St. Louis County and A&E Homes, Inc., Duluth, MN.—19-469

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53612, between St. Louis County and Arrowhead House East, Inc., Duluth, MN.—19-470

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53622, between St. Louis County and Community Circles, LLC, Duluth, MN.—19-471

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53623, between St. Louis County and EBI, Inc., Duluth, MN.—19-472

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53631, between St. Louis County and Alternatives in Motion, MN.—19-473

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53634, between St. Louis County and Kiminki Homes, Inc., Proctor, MN.—19-474

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53679, between St. Louis County and Benedictine Health Center, Duluth, MN.—19-475

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53685, between St. Louis County and Julie Hobson Hindermann, Angora, MN.—19-476

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53697, between St. Louis County and Johnson Country Living, Floodwood, MN.—19-477

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53711, between St. Louis County and Home Sweet Home, Hibbing, MN.—19-478

Addendum to Purchase of Service Contract, Contract No. 16580C, between St. Louis County and Human Development Center, Duluth, MN, for Trauma Assessment and Family Treatment Program.—19-479

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53636, between St. Louis County and Lee Foster Care, LLC, Duluth, MN.—19-480

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53641, between St. Louis County and Olesiak Family Foster Care, Brookston, MN.—19-481

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53652, between St. Louis County and Taylor SLS, Inc., Duluth, MN.—19-482

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53663, between St. Louis County and Summit Manor, Inc., Duluth, MN.—19-483

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53670, between St. Louis County and Lakeside Manor Boarding Home, Inc., Duluth, MN.—19-484

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53675, between St. Louis County and Peterson Foster Home, Brookston, MN.—19-485

Cooperative Agreement between the County of St. Louis and the City of Tower to receive and administer Local Road Improvement Program (LRIP) funding for the reconstruction of Pine Street located within the City of Tower (CP 0000-434930, SAP 069-506-013).—19-486

State of Minnesota Department of Transportation and St. Louis County and City of Duluth and City of Hermantown Cooperative Construction Agreement, MnDOT Contract No. 1033803, for the

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Emergency Vehicle Preemption Signal Revision Project (SP 069-070-047, CP 0000-390020).—19-487

State of Minnesota Department of Transportation and St. Louis County Cooperative Construction Agreement, MnDOT Contract No. 1033084, for Intersection Improvement (J-Turn) at US-53 and CSAH 7/CR 885 in Grand Lake Township (SP069-070-038, CP 0007-293140).—19-488

Agreement for Services between the County of St. Louis and LHB Corporation, Duluth, MN, for construction inspection and administration services for the replacement of County Bridge No. 27 (State Bridge No. 6666) and County Bridge No. 83 (State Bridge No. 7710).—19-489

Agreement for Services between the County of St. Louis and JPJ Engineering, Hibbing, MN, for consulting services to implant a Storm Sewer Hydrology Study for CSAH 155/James Street from CSAH 21/Central Avenue to 8<sup>th</sup> Avenue in the city of Ely, MN (SAP 069-755-002; CP 0155-338059).—19-490

Cooperative Agreement between the County of St. Louis and the City of Duluth to remove existing Emergency Vehicle Preemption (EVP) systems and install new EVP systems on traffic control signal systems located within the City of Duluth, MN (SP 069-070-047, CP 0000-390020).—19-491

Amendment No. 1, Original Damion No. 2018-12518, between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, for engineering services related to roadway design for the intersection of US-53 and CSAH 48 (Lavaque Bypass)/Ugstad Road in Hermantown, MN (SAP 069-648-032, CP 0048-369695).—19-492

Purchase of Service Agreement, Contract No. 16650, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period May 1, 2019, to Jun 30, 2019.—19-493

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53613, between St. Louis County and Arrowhead House West, Inc., Duluth, MN.—19-494

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53617, between St. Louis County and Benedictine Sisters Benevolent Association, Duluth, MN.—19-495

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53659, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN.—19-496

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53695, between St. Louis County and Carey Home, Hermantown, MN.—19-497

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53705, between St. Louis County and Wesley Residence of Duluth, Inc., Duluth, MN.—19-498

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53708, between St. Louis County and At Home Living Facilities, Inc., Duluth, MN.—19-499

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53709, between St. Louis County and At Home Living Facilities, Inc., Duluth, MN.—19-500

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53710, between St. Louis County and Comfort Living AFC Homes, Duluth, MN.—19-501

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53665, between St. Louis County and Edgewood Hermantown I Senior Living, LLC, Grand Forks, ND.—19-502

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53666, between St. Louis County and Edgewood Hermantown II Senior Living, LLC, Grand Forks, ND.—19-503

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53667, between St. Louis County and Edgewood Virginia Senior Living, LLC, Grand Forks, ND.—19-504

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53668, between St. Louis County and Golden Oaks Senior Living of Hermantown, LLC, Richfield, MN.—19-505

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53669, between St. Louis County and Golden Oaks Senior Living of Proctor, Richfield, MN.—19-506

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53680, between St. Louis County and Focus on Living, Inc., Duluth, MN.—19-507

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53698, between St. Louis County and L&M Opportunities, Inc., Duluth, MN.—19-508

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53701, between St. Louis County and Minnesota State Operated Community Services, Vadnais Heights, MN.—19-509

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53644, between St. Louis County and Ruth Polling, Proctor, MN.—19-510

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53645, between St. Louis County and Possibilities Plus, LLC, Proctor, MN.—19-511

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53650, between St. Louis County and Schmitt AFC, Duluth, MN.—19-512

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53654, between St. Louis County and Thrive Behavioral Network II, LLC, St. Cloud, MN.—19-513

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53683, between St. Louis County and Reed's Boarding & Lodging, LLC, Duluth, MN.—19-514

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53684, between St. Louis County and Pack Family Adult Foster Care, Duluth, MN.—19-515

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53687, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN.—19-516

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53690, between St. Louis County and Solid Foundations of MN, Inc., Duluth, MN.—19-517

Upon motion by Commissioner Jewell, supported by Commissioner Jugovich, resolutions numbered 19-403 through 19-413 and 19-416 through 19-423, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 25, 2019, are hereby approved.

Adopted July 9, 2019. No. 19-403

WHEREAS, St. Louis County is within a designated Mental Health Professional Shortage area and has the eighth highest suicide rate in Minnesota; and

WHEREAS, The Minnesota Department of Health (MDH) has made available grant funds for a Community-Based Suicide Prevention grant; and

WHEREAS, The Public Health and Human Services Department (PHHS) has been awarded \$100,000 annually for the period July 1, 2019, through June 30, 2023, to deliver sustainable mental health and substance use resources to counter suicide and opioid overdose among residents of northern St. Louis County; and

WHEREAS, MDH wishes to contract with PHHS for the amount up to \$100,000 annually for the period July 1, 2019, through June 30, 2023, to deliver sustainable mental health and substance use resources to counter suicide and opioid overdose among members of northern St. Louis County; and

WHEREAS, Dr. Ursula Whiteside is a leading researcher, licensed psychologist, and trainer in the field of suicide prevention; and

WHEREAS, PHHS wishes to contract with Dr. Ursula Whiteside as a project co-director for the period July 1, 2019, through June 30, 2023, for the amount up to \$100,000 annually to support grant deliverables; and

WHEREAS, PHHS is working with community partners in northern St. Louis County in suicide prevention activities through "Thrive Range";

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funds through a contract with the Minnesota Department of Health in the amount up to \$100,000 annually for the period July 1, 2019, through June 30, 2023;

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with Dr. Ursula Whiteside in the amount up to \$100,000 annually for the period July 1, 2019, through June 30, 2023.

Suicide Prevention Grant: July 1, 2019 – June 30, 2023: \$400,000

Fund 230, Agency 233999, Object 629900, Grant Project 99999999, Grant Year 2019

Fund 230, Agency 233999, Object 530528, Grant Project 99999999, Grant Year 2019

Adopted July 9, 2019. No. 19-404



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, St. Louis County works throughout the community to support organizations providing housing services and supports; and

WHEREAS, Through the Public Health and Human Services Department's (PHHS) current work and partnerships with community providers, it became clear that housing staff need and want in-depth training on motivational interviewing; and

WHEREAS, Minnesota Housing has made available one-time capacity building funding to build organizational capacity to work towards removing barriers and creating thriving communities; and

WHEREAS, This funding would allow PHHS to contract with expert trainers and build a network of motivational interviewing supports within its housing community;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit an application to Minnesota Housing for the Minnesota Housing 2019 Capacity Building grant in the amount of \$40,000 for the period January 1, 2020, through December 31, 2020.

Adopted July 9, 2019. No. 19-405

WHEREAS, The St. Louis County Public Health and Human Services Department (PHHS) has high maltreatment and out of home placement rates; and

WHEREAS, Foster America recruits and trains fellows that leverage their diverse professional backgrounds as they assume leadership roles at child welfare agencies, improving outcomes for our nation's most vulnerable children and families; and

WHEREAS, PHHS wishes to partner with Foster America to hire and place an 18-month Foster America Fellow Facilitation and Design Strategist to Strengthen Families and Prevent Child Maltreatment; and

WHEREAS, This Fellow would be an employee of Foster America and placed at PHHS from October 2019 through April 2021; and

WHEREAS, St. Louis County will be part of a leadership group of counties and state agencies for the Families First implementation, joining DHS, Olmsted County, Scott County and the Minnesota Association of County Social Service Administrators with Fellowship Placements aligned with the Family First Prevention Services Act implementation; and

WHEREAS, Funding is available within personnel savings year to date;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to enter into a contract with Foster America in the amount of \$252,500 for a fellowship opportunity to Strengthen Families and Prevent Child Maltreatment to be paid from Fund 230, Agency 232008, Object 629900;

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to increase the 2019 PHHS operating budget (230-232008-629900) by \$252,500 and to decrease the PHHS 2019 PHHS personnel budget (230-232008-610100) by \$252,500 with any unspent funds carried over to the 2020 and 2021 budgets;

RESOLVED FURTHER, That the funding is available, if necessary, from the Prevention and Innovation Fund Balance Account (Object 311405), and will be presented on a quarterly budget resolution when utilized.

Adopted July 9, 2019. No. 19-406

WHEREAS, The Minnesota Department of Human Services requires that counties have a multidisciplinary team perform MnCHOICES assessment work, consisting of social workers, public health nurses, and registered nurses; and

WHEREAS, The Human Resources Department has proposed a new Registered Nurse Human Services job classification specification for the Public Health and Human Services Department, which was approved by the Civil Service Commission on May 20, 2019; and

WHEREAS, The Human Resources Department determined that it should be allocated to Grade B21 of the Civil Service Basic Unit Pay Plan, and the bargaining unit has agreed to the pay grade assignment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the Registered Nurse Human Services job classification allocated to Grade B21: \$47,970 - \$66,963 (annual steps and longevities through twenty-four years of service) in the Civil Service Basic Unit Pay Plan.

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Adopted July 9, 2019. No. 19-407

WHEREAS, The Public Health and Human Services Department (PHHS) will collaborate to case manage people from the Mental Health Specialty Court in Hibbing, Minnesota; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to address the challenges faced; and

WHEREAS, The Minnesota Department of Human Services is providing funding for a portion of a case manager to provide case management to Hibbing Mental Health Court participants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to collaborate with the Mental Health Specialty Court in Hibbing, MN, to bill an amount up to \$60,000 to provide case management for the period July 1, 2019, through June 30, 2021, and that the remainder of the cost of the position will be recouped through the Rule 79 targeted case management billing;

RESOLVED FURTHER, That the St. Louis County Board authorizes the addition of a 1.0 FTE social worker position with this funding;

RESOLVED FURTHER, That this position will be eliminated when the funding is discontinued.

BUDGET REFERENCE:

Fund 230, Agency 232006, Object 610100

Fund 230, Agency 232006, Object 584212

Fund 230, Agency 232006, Object 526400

Fund 230, Agency 232006, Object 550730

Adopted July 9, 2019. No. 19-408

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Duluth for the design of the proposed roundabout at the intersection of CSAH 37 (Snively Road/Jean Duluth Road) and Glenwood Street located in the City of Duluth as part of CP 0037-382899, SP 069-637-025, whereby St. Louis County will pay 50% and the City of Duluth will pay 50% of the total cost of the design. The funds from the City of Duluth will be receipted into Fund 220, Agency 220556, Object 551501.

Adopted July 9, 2019. No. 19-409

WHEREAS, The St. Louis County Public Works Department is planning a right-of-way clearing project over 1.4 miles of County State Aid Highway (CSAH) 5 within French (T60N-R21W) Township; and

WHEREAS, The project begins approximately 1 mile south of the intersection of CSAH 5 and Township Road No. 7151 (Snake Trail) in Section 9, Township 60 North, Range 21 West, and ends 0.36 miles north of the intersection of CSAH 5 and Township Road No. 7151 (Snake Trail) near the quarter corner common to Sections 4 & 5, Township 60 North, Range 21 West; and

WHEREAS, The improvement consists of right-of-way clearing along portions of said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0005-472974, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subdivision 4, the St. Louis County Board hereby authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project in Section 4, Section 5, and Section 9, Township 60 North, Range 21 West;

RESOLVED FURTHER, That the State of Minnesota Department of Natural Resources is requested to provide St. Louis County with an easement across State of Minnesota lands located in Section 4, Section 5, and Section 9, Township 60 North, Range 21 West of the Fourth Principal Meridian, more or less, adjacent to the existing centerline of CSAH 5. A complete description of the easement area will be provided to the State of Minnesota when the survey of the same is completed prior to formal easement application.

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Adopted July 9, 2019. No. 19-410

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the Duluth North Shore Sanitary District (DNSSD) for the construction on County State Aid Highway 61 (North Shore Drive) and County Bridge No. 906 whereby the DNSSD will pay the "Sanitary District Non-Participating" local share items listed in the Plan. The funds from the DNSSD for project SAP 069-661-019, CP 0061-275616 will be receipted into Fund 220, Agency 220428, Object 551501.

Adopted July 9, 2019. No. 19-411

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0293-257868, SP 069-598-065; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, Minnesota, on May 30, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>                         | <u>ADDRESS</u>                         | <u>AMOUNT</u>  |
|---|--|----------------|
| Northland Constructors<br>of Duluth, Inc. | 4843 Rice Lake Rd.<br>Duluth, MN 55803 | \$1,117,700.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220555, Object 652700.

Adopted July 9, 2019. No. 19-412

WHEREAS, The Public Works Department's budget includes the purchase of ten (10) Walk 'n' Rollers for maintenance operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for ten (10) Walk 'n' Rollers based on the department's needs; and

WHEREAS, Ziegler, Inc., of Buhl, MN, responded with the State of Minnesota Contract price for ten (10) Walk 'n' Rollers of \$369,800;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of ten (10) Walk 'n' Rollers from Ziegler, Inc., of Buhl, MN, for a total cost of \$369,800, payable from Fund 407, Agency 407001, and Object 666400.

Adopted July 9, 2019. No. 19-413

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted July 9, 2019. No. 19-416

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated June 21, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted July 9, 2019. No. 19-417

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

| <b>May 2019</b> |                              |              |
|-----------------|------------------------------|--------------|
| 100             | General Fund                 | 8,794,645.05 |
| 149             | Personal Service Fund        | 2,092.83     |
| 150             | Sheriff's Nemesis Fund Group | 9,323.26     |
| 160             | MN Trail Assistance          | 83,737.29    |

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ST. LOUIS COUNTY, MINNESOTA**

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|     |                                    |                        |
|-----|------------------------------------|------------------------|
| 167 | Attorney's Forfeitures             | 725.00                 |
| 168 | Sheriff's State Forfeitures        | 1,868.00               |
| 169 | Attorney Trust Accounts – VW       | 2,112.33               |
| 170 | Boundary Waters – Forfeiture       | 120.00                 |
| 173 | Emergency Shelter Grant            | 12,437.29              |
| 176 | Revolving Loan Fund                | 251.93                 |
| 178 | Economic Development – Tax Forfeit | 54,948.64              |
| 179 | Enhanced 9-1-1                     | 4,618.36               |
| 180 | Law Library                        | 56,205.56              |
| 183 | City/County Communications         | 243.07                 |
| 184 | Extension Service                  | 83,259.03              |
| 200 | Public Works                       | 3,994,333.44           |
| 204 | Local Option Transit Sales Tax     | 20,658.00              |
| 220 | State/Federal Road Aid             | 295,455.88             |
| 225 | PW – June 2012 Flood               | 71,718.60              |
| 230 | Public Health & Human Services     | 9,322,193.31           |
| 240 | Forfeited Tax                      | 657,588.20             |
| 260 | CDBG Grant                         | 53,619.75              |
| 270 | HOME Grant                         | 2,020.40               |
| 289 | ISTS Grant                         | 80,624.70              |
| 290 | Forest Resources                   | 11,415.69              |
| 400 | County Facilities                  | 19,076.53              |
| 402 | Depreciation Reserve Fund          | 35,954.25              |
| 405 | Public Works Building Const.       | 66,898.97              |
| 407 | Public Works – Equipment           | 23,110.50              |
| 445 | 2018A – Virginia GSC-PW Cook       | 7,545,237.35           |
| 446 | 2016A – PW TST Bond                | 3,000.00               |
| 448 | 2018B – PW Dist 4 New Facility     | 1,251,738.00           |
| 600 | Environmental Services             | 927,264.42             |
| 616 | On-Site Waste Water Division       | 262.16                 |
| 640 | Plat Books                         | 24.24                  |
| 715 | County Garage                      | 107,670.00             |
| 720 | Property Casualty Liability        | 262,508.39             |
| 730 | Workers Compensation               | 2,284,252.62           |
| 740 | Medical Dental Insurance           | 2,925,364.39           |
| 770 | Retired Employees Health Insurance | 118.70                 |
|     |                                    | <u>\$39,068,696.13</u> |

Adopted July 9, 2019. No. 19-418

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to Frygard, LLC d/b/a Timber's Edge Grill & Bar, Unorganized Township 56-17, to sell/serve outside the designated serving area of the County Liquor License for the dates of July 23-25, 2019 (rain date July 30, 2019), as per application on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent on Minnesota Department of Health approval.

Adopted July 9, 2019. No. 19-419

WHEREAS, County Board Resolution No. 07-346 established a 30-day Plan-to-Plan asset transfer window for moving 457(b) assets from the Minnesota State Deferred Compensation Plan to the County Plan and from the County Plan to the Minnesota State Deferred Compensation Plan effective July 1, 2007; and

WHEREAS, The County's Deferred Compensation Plan document provides for Plan-to-Plan asset transfers as directed by the employer; and

WHEREAS, The St. Louis County Deferred Compensation Plan document was updated in 2012 and

2019, neither of which placed limitations on 457(b) Plan-to-Plan asset transfers; and  
WHEREAS, St. Louis County Deferred Compensation Plan Committee has determined that added flexibility by eliminating the limitation of an annual 30-day window will benefit employee participants in the Plans;

THEREFORE, BE IT RESOLVED, That 457(b) Plan-to-Plan asset transfers may be initiated by a Plan participant at any time during their employment between any two (2) eligible County Plans or between the County Plan and the Minnesota State Deferred Compensation Plan, subject to the requirements of Code Section 457(b);

RESOLVED FURTHER, That St. Louis County Board Resolution No. 07-346 is hereby rescinded.  
Adopted July 9, 2019. No. 19-420

RESOLVED, That the official proceedings of the St. Louis County Special Board of Appeal and Equalization for Assessment Year 2019, Payable 2020 meeting dated June 18, 2019, are hereby approved.

Adopted July 9, 2019. No. 19-421

WHEREAS, The Hazardous Fuels Reduction Grant of 2019 specifically includes \$91,500 for reducing the threat of wildfires in high-risk areas as identified in the St. Louis County Community Wildfire Protection Plan; and

WHEREAS, On August 12, 2008, the St. Louis County Board adopted Resolution No. 08-443 approving the St. Louis County Community Wildfire Protection Plan, and this funding is a mechanism to carry out the plan;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2019 Hazardous Fuels Reduction Grant funding on behalf of the Superior National Forest in the amount of \$91,500 for the period September 2019 through September 2020, to be accounted for in Fund 100, Agency 132999, Grant 13209, Year 2019.

Adopted July 9, 2019. No. 19-422

WHEREAS, It is the intent of the county to allow companies with fewer resources and employees to bid in certain rounds without competition from companies with greater resources and employees;

THEREFORE, BE IT RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC INTERMEDIATE ORAL TIMBER AUCTION, Tracts 1 through 23 (totaling \$686,170.84), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60956, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports;

RESOLVED FURTHER, That the St. Louis County Board approves the terms and conditions as outlined in County Board File No. 60956;

RESOLVED FURTHER, That the County Board authorizes the Land and Minerals Department to refuse registrations for the August 15, 2019 intermediate timber auction from companies which are an affiliate of, as defined in MN Statute § 90.01, Subd. 1a, a company which does not qualify to bid in the round requested and/or share common employees and/or equipment with said company.

Adopted July 9, 2019. No. 19-423

**BY COMMISSIONER JUGOVICH:**

WHEREAS, The Arrowhead Regional Farm Bureau has initiated discussions with local officials regarding the Judicial Ditch system that was created by the State of Minnesota and turned over to St. Louis County in the late 1800's to early 1900's which brought farmers to the area and resulted in a robust rural agricultural economy and community; and

WHEREAS, The functionality of the ditch system has been impaired by overgrowth of vegetation resulting in loss of farmland and reduced crop harvests; and

WHEREAS, A comprehensive analysis is necessary to identify pragmatic cost effective solutions for the judicial, road side, offtake and private ditches while complying with the statutory definitions and requirements for maintenance, repairs and assessments;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board encourages and supports the Arrowhead Regional Farm Bureau's efforts to facilitate discussion and coordinate meetings in order

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to find practical solutions to repair ditches within the County.  
Unanimously adopted July 9, 2019. No. 19-414

**BY COMMISSIONER JEWELL:**

WHEREAS, Minn. Stat. § 471.59, Subd. 15, authorizes Joint Powers Agreements allowing subdivision to purchase from contracts initialized by other political divisions; and  
WHEREAS, Entering into this agreement will allow the County more flexibility in purchasing from contracts established by the GSA (General Services Administration); and  
WHEREAS, The Purchasing Division has identified participation in the GSA contract venture as a way to obtain competitive pricing on a variety of products that serve St. Louis County; and  
WHEREAS, GSA would be accessible to all county departments and divisions should the county board approve membership to this cooperative alliance;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a Joint Powers Agreement with the GSA for the purpose of increased purchasing effectiveness and efficiencies.  
Unanimously adopted July 9, 2019. No. 19-415

At 10:02 a.m., July 9, 2019, Commissioner Jugovich, supported by Commissioner Olson, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON JULY 23, 2019

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 23<sup>rd</sup> day of July 2019, at 9:41 a.m., at the Hoyt Lakes City Hall, Hoyt Lakes, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: None - 0. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Commissioner McDonald commented on the 54<sup>th</sup> annual Hoyt Lakes Water Carnival and said that the kickoff for the event is Thursday. Commissioner McDonald offered condolences to City of Hoyt Lakes Clerk Becky Burich; Clerk Burich's sister recently passed away due to cancer.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Olson, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; six yeas, zero nays.

At 9:40 a.m., the Board recessed.

At 11:17 a.m., the County Board reconvened with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: Commissioner None - 0. Vacant: Commissioner District 5.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve a second consent agenda consisting of items passed unanimously at the Committee of the Whole meeting. Item #9, Reclassification of State Tax Forfeited Lands to Non-Conservation [19-313] was removed from the Consent Agenda for separate consideration. The motion passed; six yeas, zero nays.

Commissioner Boyle, supported by Commissioner Jewell, moved to reclassify the described state tax forfeited parcels as non-conservation. Commissioner Jewell questioned how the county decided to change the classification of parcels located near creeks to non-conservation and asked if the resolution was time sensitive. St. Louis County Deputy Administrator Brian Fritsinger indicated that in discussions with St. Louis County Land Commissioner Mark Weber, the classification change creates flexibility for broader land transfers to the City of Duluth. St. Louis County Administrator Kevin Gray said that other than efforts to sell the Cook public works building, he did not believe the item was time sensitive. Commissioner Nelson expressed a preference for removing specific parcels rather than tabling the entire listing and indicated that he did not want to hold up the sale of the Cook public works building due to ongoing costs to taxpayers for building maintenance. After further discussion, Commissioner Nelson, supported by Commissioner Boyle, moved to divide the question and consider parcel numbers 010-1200-00650, 010-2240-00640, 010-2240-00650, 010-2240-00660, and 010-2240-00680 separate from the original listing. St. Louis County Assistant County Attorney Kim Maki suggested that the original resolution could be passed with the understanding that the five (5) parcels will be removed from the contents of the board file. Commissioner Nelson requested a point of order and suggested that since a motion has already been made that a new motion must be made to make changes. Attorney Maki indicated that she did not believe that there was a need to amend the resolution or divide the question and the board file contents could be changed based on past practice. After further discussion, Attorney Maki suggested that the Board could also amend the resolution to remove the parcels in question. After further discussion, Commissioner Nelson, supported by Commissioner Boyle, withdrew the motion to divide the question. Commissioner

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Boyle, supported by Commissioner Jewell, moved to amend the resolution and remove parcel numbers 010-1200-00650, 010-2240-00640, 010-2240-00650, 010-2240-00660, and 010-2240-00680 from the original listing. The amendment passed; six yeas, zero nays. The amended motion passed; six yeas, zero nays. Resolution No. 19-450.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-301, Memorandum of Understanding with Jail/911 Unit for Shift Differential.—61092

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-302, Memorandum of Understanding with Jail/911 Unit for Processing Holiday Hours.—61093

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-303, Memorandum of Understanding for Float Positions at the Duluth Jail.—61094

Kevin Gray, County Administrator, Mark St. Lawrence, Environmental Services Director, and Darren Jablonsky, Deputy Planning Director, submitting Board Letter No. 19-298, Authorization to Apply for and Accept FY20 MPCA SSTS Incentive and Low-Income Fix-up Grant Funding.—61095

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-313, Reclassification of State Tax Forfeited Lands to Non-Conservation.—61096

Kevin Gray, County Administrator, Linnea Mirsch, Public Health and Human Services Director, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-318, Authorization of Accept Funds for Design and Implement Community Integration for a Plan of Safe Care for Prenatal Substance Exposure, and Add 2.0 FTE Positions.—61097

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-319, Fire Protection/First Responder Services Contracts for Unorganized Territories – 2020.—61098

Kevin Gray, County Administrator, and Mark Rubin, County Attorney, submitting Board Letter No. 19-304, Historic Union Depot Corporation, Lake Superior Railroad Museum and Ken Beuhler Settlement Agreement.—61099

Purchase of Service Agreement, Contract No. 16424, between St. Louis County and North Shore Community School #4084, Duluth, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2018, to June 30, 2019.—19-518

Addendum to Purchase Agreement, Contract No. 16509C, between the St. Louis County Board of Commissioners and Human Development Center for Mental Health – Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, updating the MH-TCM rate for Adults to \$652 during the period July 1, 2019, through December 31, 2020.—19-519



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Purchase of Service Agreement, Contract No. 16652, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period January 1, 2019, to January 31, 2019.—19-520

Purchase of Service Agreement, Contract No. 16654, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period June 1, 2019, to January 31, 2019.—19-521

Purchase of Service Agreement, Contract No. 16655, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period May 22, 2019, to September 30, 2019.—19-522

Purchase of Service Agreement, Contract No. 16659, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period June 10, 2019, to December 31, 2019.—19-523

Purchase of Service Agreement, Contract No. 16660, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-524

Purchase of Service Agreement, Contract No. 16663, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-525

Purchase of Service Agreement, Contract No. 16665, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-526

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53681, between St. Louis County and Lutheran Social Service of Minnesota, St. Paul, MN.—19-527

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53699, between St. Louis County and Peace of Mind of Duluth, Inc., Duluth, MN.—19-528

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53703, between St. Louis County and Arrowhead House Foster Care, LLC, Duluth, MN.—19-529

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53707, between St. Louis County and Trillium Services, Inc., Duluth, MN.—19-530

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53714, between St. Louis County and Human Development Center, Duluth, MN.—19-531

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53718, between St. Louis County and Wolf Family, Inc. – Lakeview Residence – LTH, Virginia, MN.—19-532

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53719, between St. Louis County and Wolf Family, Inc. – Lakeview Residence – LTH, Virginia, MN.—19-533

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53722, between St. Louis County and Seeland Adult Foster Home, Saginaw, MN.—19-534

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53724, between St. Louis County and Lifestone Health Care, Inc., Proctor, MN.—19-535

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53731, between St. Louis County and Mesabi Property Management, LLC, Virginia, MN.—19-536

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53732, between St. Louis County and Mesabi Property Management, LLC, Virginia, MN.—19-537

Minnesota Department of Health Evidence Based Home Visiting Program Expansion Grant Project Agreement, Contract No. 90236A, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services for the period May 18, 2018, through December 31, 2022.—19-538

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for Grading, Aggregate Base & Bituminous Surfacing on Township Road 5890 in Kelsey Township (CP 5890-328460).—19-539

First Amendment to the 2016 Amended and Restated Joint Powers Agreement – Lake Superior Drug and Violent Crime Task Force adding the Proctor Police Department and the Minnesota State Patrol as new members.—19-540

State of Minnesota Department of Natural Resources Registration and Titling Electronic License System Agent Contract with Deputy Registrar of Motor Vehicles between the State of Minnesota and St. Louis County for a period of five (5) years.—19-541

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53688, between St. Louis County and Minnesota Teen Challenge, Minneapolis, MN.—19-542

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53700, between St. Louis County and TL Care Services LLC d/b/a Westview Services, Duluth, MN.—19-543

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53712, between St. Louis County and Iron Range Empowerment Services, Biwabik, MN.—19-544

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53713, between St. Louis County and S.A.F.E. Harbor Homes, Inc., Carlton, MN.—19-545

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53721, between St. Louis County and Twelfth Step House, Inc., Virginia, MN.—19-546

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53728, between St. Louis County and Heartland Homes of Duluth, LLC, Duluth, MN.—19-547

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53739, between St. Louis County and West Chestnut Senior Home, Virginia, MN.—19-548

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53742, between St. Louis County and TBI Residential and Community Services, Inc., Duluth, MN.—19-549

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53743, between St. Louis County and Warner Adult Foster Care, Saginaw, MN.—19-550

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53749, between St. Louis County and REM Arrowhead, Inc., Edina, MN.—19-551

Joint Powers Agreement, Damion No. 2019-012773, among the Counties of St. Louis, Carlton, Lake, and Cook, for Civil Commitment Representation during the period January 1, 2019, through December 31, 2019.—19-552

Safety & Risk Management Training Contract between St. Louis County and Onsite Medical Service, Inc., for *Auditometric Testing & Training* for the Public Works and Sheriff's Office employees on May 21-23, 2019.—19-553

Safety & Risk Management Training Contract between St. Louis County and Onsite Medical Service, Inc., for *Auditometric Testing & Training* for the Public Works and Sheriff's Office employees on June 25, 2019.—19-554

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53689, between St. Louis County and CJ's House, LLC, Aurora, MN.—19-555

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53691, between St. Louis County and Full Circle Senior Living – Keystone Bluffs, LLC, Duluth, MN.—19-556

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53692, between St. Louis County and Full Circle Senior Living – Lester Park, LLC, Duluth, MN.—19-557

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53693, between St. Louis County and Full Circle Senior Living – Mountain Iron, MN.—19-558

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53634, between St. Louis County and Full Circle Senior Living – Proctor, LLC, Duluth, MN.—19-559

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53717, between St. Louis County and Carlson Hall, Inc., Duluth, MN.—19-560

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53727, between St. Louis County and October Kay Allen, Duluth, Duluth, MN.—19-561

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53730, between St. Louis County and Cotton Country Manor, Cotton, MN.—19-562

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53632, between St. Louis County and Johnson Foster Home, Duluth, MN.—19-563

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53736, between St. Louis County and Klemmer, Shana and Keith – London House, Duluth, MN.—19-564

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53738, between St. Louis County and Northland FAC, Inc., Duluth, MN.—19-565

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53751, between St. Louis County and Hermantown Valley Elder Care, Hermantown, MN.—19-566

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53754, between St. Louis County and Autio Homes, Cloquet, MN.—19-567

Permanent easement over County fee land located in part of Government Lot 2, Section 19, Township 64 North, Range 19 West (parcel code 425-0010-02960) between the County of St. Louis and Wisconsin Central Ltd., Homewood, IL, for railroad construction and maintenance.—19-568

Service Contract No. 5541-A between the County of St. Louis and Institute for Community Alliance (ICA), Des Moines, IA, for Homeless Management Information System services during the period September 1, 2018, through August 30, 2019.—19-569

Contract for County State Aid Highway (CSAH) project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for mill bituminous surface, full depth reclamation, curb and gutter, sidewalks, storm sewer and plant mixed bituminous surface on CSAH 6/Maple Grove Road in Hermantown (CP 0006-243164, SP 069-606-025, Federal Project No. STPF 6969 220).—19-570

Service Contract between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, to investigate options/methods to repair/replace the failed sanitary sewer line that services the east portion of the Duluth Courthouse.—19-571

County of St. Louis Grant Agreement 5542C between the County of St. Louis and Veterans on the Lake Resort, Ely, MN, in the amount of \$100,000 for improving ADA compliance issues through December 31, 2021.—19-572

Upon motion by Commissioner Olson, supported by Commissioner McDonald, resolutions numbered 19-424 through 19-441, as submitted on the consent agenda, were unanimously adopted as follows:

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**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 9, 2019, are hereby approved.

Adopted July 23, 2019. No. 19-424

WHEREAS, St. Louis County purchases Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for residents with developmental disabilities;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute contract documents to purchase Day Training and Habilitation (DT&H) and Semi-Independent Living Services (SILS) for St. Louis County clients for State Fiscal Years (SFY) 2020 and 2021;

RESOLVED FURTHER, That rates for DT&H are set by the State Disability Waiver Rate Management system on a client-by-client basis while SILS will increase to \$33.00 per hour as shown below:

Day Training and Habilitation (DT&H) rates for all county-funded persons are individually determined using the Rate Management System established by the Minnesota Department of Human Services for the following providers to be paid from Fund 230, Agency 232006, Object 604800:

CHOICE, Unlimited - CHOICE

CHOICE, Unlimited - OPTIONS

East Range DAC

Range Center, Inc.

UDAC, Inc.

Semi-Independent Living Services (SILS) rates are \$33.00 per hour for the following providers of SILS services to be paid from Fund 230, Agency 232006, Object 605200:

|                             |                  |
|-----------------------------|------------------|
| Duluth Regional Care Center | \$33.00 per hour |
|-----------------------------|------------------|

|  |                  |
|--|------------------|
| Northern Habilitative Services, Inc. of Chisholm | \$33.00 per hour |
|--|------------------|

|                         |                  |
|-------------------------|------------------|
| Trillium Services, Inc. | \$33.00 per hour |
|-------------------------|------------------|

|                     |                  |
|---------------------|------------------|
| REM Arrowhead, Inc. | \$33.00 per hour |
|---------------------|------------------|

|                                     |                  |
|-------------------------------------|------------------|
| Residential Services of NE MN, Inc. | \$33.00 per hour |
|-------------------------------------|------------------|

|                         |                  |
|-------------------------|------------------|
| Peace of Mind of Duluth | \$33.00 per hour |
|-------------------------|------------------|

|  |                  |
|--|------------------|
| Access North-Center for Independent Living | \$33.00 per hour |
|--|------------------|

|                                    |                  |
|------------------------------------|------------------|
| Tender Loving Care of Duluth, Inc. | \$33.00 per hour |
|------------------------------------|------------------|

Adopted July 23, 2019. No. 19-425

WHEREAS, Northshore Mining Company and Cliffs Erie, LLC have previously entered into an Amendment to the Right-of-Way Agreement with St. Louis County dated May 1, 2010, which was recorded in the Office of the St. Louis County Recorder on July 8, 2010, as Document No. 01138945 (the Amendment); and

WHEREAS, The Amendment modified that certain Corporation Right-of-Way Deed between Northshore Mining Company, Cliffs Erie, LLC predecessors-in-interest and St. Louis County, which Corporation Right-of-Way Deed was dated September 1, 1936, and was recorded in the Office of the St. Louis County Recorder on March 18, 1937, in Book 655 of Deeds, page 471 (the Easement); and

WHEREAS, The Amendment both granted and abandoned certain easements, as more particularly described therein, upon certain real property legally described and depicted in the various Exhibits attached thereto and incorporated therein; and

WHEREAS, Northshore Mining Company, Cliffs Erie, LLC and St. Louis County (Parties) desire to amend the Amendment and Easement further with respect to the certain rights and obligations of Parties set forth in the Amendment and Easement; and

WHEREAS, The 2<sup>nd</sup> Amendment to the Right-of-Way Agreement outlines the timelines for completion of the paving of County State Aid Highway (CSAH) 70 (formerly County Highway 623) as well as the responsibilities and requirements for any damages to CSAH 70 due to blasting operations;

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes appropriate county officials to approve the 2<sup>nd</sup> Amendment to the Right-of-Way Agreement with Northshore Mining Company and Cliffs Erie, LLC.

Adopted July 23, 2019. No. 19-426

WHEREAS, The Public Works Department has a project planned for County State Aid Highway (CSAH) 155 (James Street) located in the City of Ely for 2020, identified as SAP 069-755-002, CP 0155-338059; and

WHEREAS, The project begins at CSAH 21 (Central Avenue) and ends at 8<sup>th</sup> Avenue; and

WHEREAS, The Public Works Department has determined that the existing decorative street lights have exceeded their expected service life; and

WHEREAS, The project scope includes the removal of the existing decorative street lights and the installation of new decorative street lights; and

WHEREAS, St. Louis County will be responsible for 100 percent of the cost to install the new decorative street lights; and

WHEREAS, Upon completion of the project, the City of Ely will assume ownership of the decorative street lights and lighting system, including the operation and maintenance of these items;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with the City of Ely to install decorative street lights on CSAH 155 (James Street) identified as SAP 069-755-002, CP 0155-338059, with funds payable from Fund 220, Agency 220558, Object 652700.

Adopted July 23, 2019. No. 19-427

WHEREAS, The Voyageur Country ATV Club (VCATV) has secured Minnesota Department of Iron Range Resources and Rehabilitation (IRRR) funding for construction of the Vermilion River Bridge and ATV trail from Forest Road 601 to Kabustasa Road in Portage Township, MN, hereafter referred to as the "Project"; and

WHEREAS, The City of Ely is acting as the fiscal agent and contract administrator for the State of Minnesota IRRR funds and shall administer the construction contract for the Project; and

WHEREAS, The County shall function as the bridge owner and complete periodic bridge inspections as required for the Vermilion River Bridge; and

WHEREAS, The VCATV Club shall complete any maintenance and operations requirements of the Vermilion River Bridge and ATV trail; and

WHEREAS, Any project construction, operations, and maintenance costs are the responsibility of the VCATV Club;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the VCATV Club to identify ownership, operations, and maintenance responsibilities for the Vermilion River Bridge and ATV trail segment from Forest Road 601 to Kabustasa Road in Portage Township. This project is further identified as CP 0000-438736.

Adopted July 23, 2019. No. 19-428

WHEREAS, The Public Works Department has a need to stabilize a portion of County State Aid Highway (CSAH) 116/Echo Trail, approximately 1.9 miles north of CSAH 88, located in Morse Township, for 2019 identified as CP 0116-473597; and

WHEREAS, The Public Works Department has reviewed various options to stabilize the roadway and the URETEK Deep Injection Process of polymer injection has been determined to be the best solution for the project; and

WHEREAS, The Public Works Department has negotiated a cost for the Sole Source process to stabilize approximately 700' of CSAH 116/Echo Trail with URETEK USA, Inc., of Tomball, TX;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement with URETEK USA, Inc., of Tomball, TX, for the repair/stabilization of CSAH 116/Echo Trail by the URETEK Deep Injection Process, in the amount of \$197,029 payable from Fund 200, Agency 203555, Object 652800.

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Adopted July 23, 2019. No. 19-429

WHEREAS, St. Louis County has in excess of \$481,238,592.00 in property to insure; and  
WHEREAS, St. Louis County has been purchasing property insurance on a loss limit basis which is less expensive with lower deductibles than a scheduled buildings type of insurance; and  
WHEREAS, The current policy expires on July 24, 2019, and St. Louis County received a proposal from the current insurer, Chubb Group of Insurance Companies, through Otis-Magie Insurance Agency of Duluth, MN, to provide coverage at the same terms at a rate of \$.0584 per \$100 of value for the coming year;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of Property and Related Insurance coverage on major structures and equipment, amended contents, and boiler and machinery from Chubb Group of Insurance Companies through Otis-Magie Insurance Agency of Duluth, MN, for the period July 24, 2019, to July 24, 2020, at the annual premium of \$281,356.79 payable from Fund 720, Agency 720001, Object 635100;

RESOLVED FURTHER, That the Purchasing Division is authorized to add or delete county properties to the policy, or increase the base amount on future determination of valuation of county structures during the policy period.

Adopted July 23, 2019. No. 19-430

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted July 23, 2019. No. 19-431

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 5, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted July 23, 2019. No. 19-432

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a temporary on-sale intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991:

Morse Fall Lake Firefighters Relief Association, Morse Township, Temporary On-Sale Intoxicating Liquor License, for August 16-18, 2019.

Adopted July 23, 2019. No. 19-433

RESOLVED, That the application for a Temporary On-Sale 3.2 Percent Malt Liquor License, on file in the office of the County Auditor, identified as County Board File No. 61026, is hereby approved and the County Auditor is authorized to issue the license to the applicant:

Buyck Volunteer Fire Department, Portage Township, Temporary On-Sale 3.2 Percent Malt Liquor License, for August 3, 2019;

RESOLVED FURTHER, That said license is approved contingent upon Minnesota Department of Health approval.

Adopted July 23, 2019. No. 19-434

RESOLVED, That the Memorandum of Understanding with the Jail/911 collective bargaining unit for shift differential for those employees working a schedule authorized under Addendum 4 is ratified and county officials are authorized to execute the Memorandum of Understanding, a copy of which is on file in County Board File No. 61092.

Adopted July 23, 2019. No. 19-435

RESOLVED, That the Memorandum of Understanding with the Jail/911 collective bargaining unit that clarifies the administration and timekeeping process of holiday leave hours and holiday worked hours and their impact on employees total hours for the work week and the pay period is ratified and

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county officials are authorized to execute the Memorandum of Understanding, a copy of which is on file in County Board File No. 61093.

Adopted July 23, 2019. No. 19-436

RESOLVED, That the Memorandum of Understanding with the Jail/911 collective bargaining unit which reassigns up to five (5) existing positions at the Duluth Jail to a "float" status is ratified and county officials are authorized to execute the Memorandum of Understanding, a copy of which is on file in County Board File No. 61094.

Adopted July 23, 2019. No. 19-437

WHEREAS, The County owns the St. Louis County Heritage & Arts Center (the Depot) located at 506 West Michigan Street, in Duluth, MN; and

WHEREAS, The County maintains the Depot as a location for the provision of arts, culture, and heritage exhibits, performances, education and related activities; and

WHEREAS, Ken Buehler, the Historic Union Depot Corporation (HUDC), and/or the Lake Superior Railroad Museum (the Museum) have allegedly acquired certain equipment, materials and intangible property for use in connection with the operation of the Depot and the organization of various events at the Depot; and

WHEREAS, The Museum has claimed it is entitled to receive certain gate receipts resulting from operation of the Depot, which allegedly remain unpaid during the years 2013, 2014, and 2015; and

WHEREAS, The parties to the action have reached agreement on a proposed settlement regarding ownership of the equipment, materials, intangible property and payment of the gate receipts, subject to the approval of the St. Louis County Board; and

WHEREAS, Under the proposed settlement, HUDC, the Museum and Ken Buehler will release any claims arising out of or related to the equipment, materials, intangible property, gate receipts, etc., and St. Louis County will make settlement payments in the aggregate amount of \$75,000; and

WHEREAS, The aggregate settlement amount is reasonable given the facts and circumstances at issue;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the proposed settlement and authorizes the appropriate county officials to negotiate and execute appropriate settlement documents and to make the settlement payment contemplated by the proposed settlement in the amount of \$75,000, payable from Fund 100, Agency104001, Object 629900.

Adopted July 23, 2019. No.19-438

WHEREAS, The Minnesota Pollution Control Agency (MPCA) notified the Environmental Services Department that funding is available to assist in subsurface sewage treatment systems (SSTS) program administration and the upgrade of substandard SSTS for low-income residents; and

WHEREAS, the St. Louis County Environmental Services Department has applied for and received funding through this grant since 2012;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to apply for and accept up to \$58,600 in FY20 SSTS Base and Low-Income Fix-up Grant Funding from the Minnesota Pollution Control Agency, Fund 616, Agency 616999, Revenue 530102, Grant 61601, Year 2020 for \$18,600, and Fund 285, Agency 285999, Revenue 532503, Grant 28501, Year 2020 for up to \$40,000.

Adopted July 23, 2019. No. 19-439

WHEREAS, An inspection by St. Louis County Mine Inspector and Land and Minerals Department staff indicated the Fraser Mine Shop site was beginning to fail; and

WHEREAS, A follow up inspection including two contractors has defined an exploratory scope of work to better understand the extent of the failure; and

WHEREAS, The Department of Iron Range Resources & Rehabilitation (IRRR) Mineland Reclamation Grant Program provides funding for the development and restoration of post mining land; and

WHEREAS, The IRRR Mineland Reclamation Grant Program requires a fifty percent (50%) match from St. Louis County for project costs;



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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a grant application to the IRRR Mineland Reclamation Grant Program for the Fraser Shop Site Remediation.  
Adopted July 23, 2019. No. 19-440

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicants, David McCray and Shannon McCray of Hibbing, MN, have applied to repurchase state tax forfeited land legally described as:

CITY OF HIBBING

Lot 15 and Easterly 50 feet of Northerly 120 feet of Lot 16, Block 4

AVIATORS FIELD ADDITION TO HIBBING

Parcel codes: 140-0030-00850, 140-0030-00860; and

WHEREAS, The applicants were the owners of record at the time of forfeiture and are eligible to repurchase the property; and

WHEREAS, The applicants shall make their repurchase payment in full; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by David McCray and Shannon McCray of Hibbing, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$11,787.91, deed tax of \$38.90, deed fee of \$25, recording fee of \$46, and unlawful detainer of \$362, for a total of \$12,259.81 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted July 23, 2019. No. 19-441

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 19-442 through 19-449 and 19-451 through 463, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

WHEREAS, On June 14, 2016, the County Board authorized a professional service contract with DSGW Architects Incorporated of Virginia and Duluth, MN, (Resolution No. 16-395) for the planning, design, construction bid documents, project administration, and project close out for the Virginia Government Services Center (GSC) North construction project; and

WHEREAS, The scope of work for design of this building has increased as the result of the Public Health and Human Services (PHHS) department recently adding several staff which were not originally contemplated in the building design or construction bids; and

WHEREAS, The Information Technology (IT) department requested that the Virginia GSC North become a data center back up location, thus requiring an emergency generator for the data center power and supporting A/C infrastructure; and

WHEREAS, The additional design effort is deemed necessary to meet the long-term facility requirements and building strategies established by the county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves an amendment to the professional services contract with DSGW Architects Incorporated of Virginia & Duluth, MN, for the Virginia Government Services Center construction project in an amount of \$14,300.00, bringing the total contract sum to \$1,250,486.00 payable from Fund 445, Agency 445002, Object 660266.

Adopted July 23, 2019. No. 19-442

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (Pull-Tabs {paper}, Bar Bingo, Tipboards, Paddlewheel, Electronic Pull-Tabs, and Electronic Linked Bingo) on file in

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the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Frozen North Ducks Unlimited Chapter MN271, Deerwood, MN, to operate out of the following:

Cast Iron Bar & Grill, Grand Lake Township, 5906 Old Miller Trunk Highway, Duluth, MN 55811, new.

Adopted July 23, 2019. No. 19-443

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

North One-Half of the Northeast Quarter (N ½ of NE ¼) and the Southwest Quarter of the Northeast Quarter (SW ¼ of NE ¼), Section Nine (9), Township Sixty-one (61) North of Range Eighteen (18) West;

Parcel Code(s) 215-0010-01400, 215-0010-01410 & 215-0010-01420; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$69,300;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 115 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

RESOLVED FURTHER, That the St. Louis County Board establishes the time for written bid consideration at 9:40 A.M. on Tuesday, December 17, 2019, at the St. Louis County Courthouse in Duluth, Minnesota.

Adopted July 23, 2019. No. 19-444

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

North One-Half of the Northwest Quarter (N ½ of NW ¼), Section Ten (10), Township Sixty-one (61) North of Range Eighteen (18) West;

Parcel Code(s) 215-0010-01660 & 215-0010-01650; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$40,500;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 80 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

RESOLVED FURTHER, That the St. Louis County Board establishes the time for written bid consideration at 9:40 A.M. on Tuesday, December 17, 2019, at the St. Louis County Courthouse in Duluth, Minnesota.

Adopted July 23, 2019. No. 19-445

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

See Board File No. 61000 for Legal Description

Parcel Code 510-0011-00530; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$6,500;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 2.6 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

RESOLVED FURTHER, That the St. Louis County Board establishes the time for written bid consideration at 9:40 A.M. on Tuesday, November 12, 2019, at the St. Louis County Courthouse in Duluth, Minnesota.

Adopted July 23, 2019. No. 19-446

WHEREAS, The Property Management Team has reviewed the county's Sale of Fee Land Policy

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and approves the public sale of surplus fee land legally described as follows:

See Board File No. 61000 for Legal Description

Parcel Code 200-0010-02585; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$3,900;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property, a parcel approximately 4.4 acres in size, pursuant to the requirements and procedures of Minn. Stat. § 373.01;

RESOLVED FURTHER, That the St. Louis County Board establishes the time for written bid consideration at 9:40 A.M. on Tuesday, November 12, 2019, at the St. Louis County Courthouse in Duluth, Minnesota.

Adopted July 23, 2019. No. 19-447

WHEREAS, In 2015, St. Louis County and the State of Minnesota, acting through the Department of Natural Resources (DNR), entered into a contract to process various Department of Natural Resources applications, titles, and permits; and

WHEREAS, The existing contract expires in 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew a contract between St. Louis County and the State of Minnesota, acting through the Department of Natural Resources, to process applications for watercraft licenses, watercraft titles, snowmobile, all-terrain vehicle, off-highway motorcycle, off-road vehicle registrations, trail stickers and permits for the Commissioner of Natural Resources at the Auditor's Service Center in Duluth, MN;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted July 23, 2019. No. 19-448

WHEREAS, The City of Proctor requested to purchase the state tax forfeited land described in County Board File No. 61008, for the purpose of economic development; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minnesota Stat. § 282.01; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, There are approximately \$178,903 in assessment costs for water, sewer and street improvements placed on these tax forfeited parcels that will be absorbed by the City of Proctor as part of the acquisition;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Proctor for the price of \$105,300 plus the following fees: 3% assurance fee of \$3,159, deed fee of \$25, deed tax of \$347.49, and recording fee of \$132, for a total of \$108,963.49 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That this sale is contingent upon the City of Proctor absorbing any and all previously levied assessments currently existing on these four (4) tax forfeited parcels as part of this transaction;

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited land described here if the City of Proctor does not purchase the land by January 31, 2020.

Adopted July 23, 2019. No. 19-449

WHEREAS, The contract with Mitchell Tieg Troumbly of Taylors Falls, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

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WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by civil process and has failed to cure the default for lands legally described as:

TOWN OF ANGORA

NE1/4 OF SE1/4 EX 1 ACRE AT SE CORNER AND EX 50/100 ACRES FOR HWY AND  
EX NLY 735 FT OF ELY 414.8 FT & EX S 208.5 FT OF W 417 FT OF E 625.5 FT AND EX  
THAT PART PLATTED AS PARCEL 31 ON MINN DOT RIGHT OF WAY PLAT #69-112,  
Section 29, Township 61 North, Range 18 West  
Parcel code: 215-0010-05020  
C22170148; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Mitchell Tieg Troumbly of Taylors Falls, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted July 23, 2019. No. 19-451

WHEREAS, The contract with Soup Town, LLC of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

CITY OF DULUTH

E 1/2 of LOT 58, BLOCK 120

DULUTH PROPER THIRD DIVISION

Parcel code: 010-1350-07010

C22170016; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Soup Town, LLC of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted July 23, 2019. No. 19-452

WHEREAS, The contract with Thomas LaLonde of Hibbing, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF GREAT SCOTT

E 1/2 OF SW 1/4 OF SE 1/4 EX RY R OF WAY 1 52/100 AC,

Section 35, Township 58 North, Range 19 West

Parcel code: 385-0010-04210

C22160192; and

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WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Thomas LaLonde of Hibbing, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted July 23, 2019. No. 19-453

WHEREAS, The contract with Loretta Bickford of Kelsey, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments, and;

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

CITY OF GILBERT

LOT 24, BLOCK 9, GILBERT

Parcel code: 060-0010-01990

C22170079; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Loretta Bickford of Kelsey, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted July 23, 2019. No. 19-454

WHEREAS, St. Louis County currently lacks a coordinated local collaborative to develop and implement a plan of safe care to address the safety and well-being of families when babies are identified as having been exposed to substances or affected by substance abuse or withdrawal symptoms, or Fetal Alcohol Spectrum; and

WHEREAS, The Minnesota Department of Human Services Child Safety and Permanency Division has made available grant funds to design and implement community integration for a plan of safe care for prenatal substance exposure; and

WHEREAS, The Public Health and Human Services Department (PHHS) is working with community partners in St. Louis County to begin implementing a plan for safe care for prenatal substance exposure; and

WHEREAS, PHHS wishes to accept funds in the amount of \$200,000 for the period August 1, 2019, through June 30, 2020, with the option for four (4) one-year extensions for the same grant amount each year; and

WHEREAS, The funds will be utilized to implement training and add 2.0 FTE Community Coordinator positions (1.0 FTE Public Health Nurse Senior and 1.0 FTE Social Worker), one (1) in northern St. Louis County and one (1) in southern St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept funds in the amount of \$200,000 annually from the Minnesota Department of Human Services Child and Permanency Division grant to design and

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implement community integration for a plan of safe care for prenatal substance exposure for the period August 1, 2019, through June 30, 2020, with the option for four (4) one-year extensions for the same grant amount each year;

RESOLVED FURTHER, That the St. Louis County Board authorizes the addition of 2.0 FTE Community Coordinator positions: 1.0 FTE Public Health Nurse Senior and 1.0 FTE Social Worker, with the positions being eliminated when the funding is eliminated;

RESOLVED FURTHER, That the PHHS expense and revenue budgets be increased in 2019 in the amount of \$200,000 with any unspent funds allowed to be carried over to the 2020 budget, and to increase subsequent budget years if the four (4) extensions are granted.

BUDGET REFERENCE:

Fund 230, Agency 232008, Object 610100, Grant 23273, Year 2019

Fund 230, Agency 232008, Object 633100, Grant 23273, Year 2019

Fund 230, Agency 232008, Object 540275, Grant 23273, Year 2019

Adopted July 23, 2019. No. 19-455

WHEREAS, The St. Louis County Board is authorized to act on behalf of unorganized townships for purposes of furnishing fire protection and/or first responder services, pursuant to Minn. Stat. § 365.243; and

WHEREAS, The following legally organized corporations under the State of Minnesota have notified St. Louis County of their intent to provide fire protection and/or first responder services in said townships for the year 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents;

RESOLVED FURTHER, That the County Auditor is hereby authorized to spread local levies for the furnishing of fire protection and/or first responder services in unorganized townships as follows, to be accounted for in Fund 148, Agency 148001, Object 699100:

City of Babbitt

|                                     |          |
|-------------------------------------|----------|
| Unorganized Townships 61-12 & 61-13 | \$81,884 |
|-------------------------------------|----------|

Bearville Township Volunteer Fire Dept.

|                            |         |
|----------------------------|---------|
| Unorganized Township 62-21 | \$7,034 |
|----------------------------|---------|

Central Lakes Volunteer Fire Dept.

|                            |          |
|----------------------------|----------|
| Unorganized Township 56-17 | \$43,050 |
|----------------------------|----------|

City of Chisholm

|   |          |
|---|----------|
| Unorganized Township 59-21  | \$16,232 |
| (Everything <u>except</u> 13041 Memory Lane<br>through 13099 Memory Lane) |          |

Colvin Volunteer Fire Dept.

|   |          |
|---|----------|
| Unorganized Township 55-14 &<br>55-15 (Sections 1-21 and 29 & 30) | \$16,170 |
|---|----------|

City of Cook

|                                     |          |
|-------------------------------------|----------|
| Unorganized Townships 62-17 & 63-17 | \$14,700 |
|-------------------------------------|----------|

Ellsburg Volunteer Fire Dept.

|  |         |
|--|---------|
| Unorganized Township 55-15<br>(Sections 22-28 and 31-36) | \$4,763 |
|--|---------|

Embarrass Region Volunteer Fire Dept.

|                            |         |
|----------------------------|---------|
| Unorganized Township 61-14 | \$6,385 |
|----------------------------|---------|

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|--|-----------------|
| <u>Evergreen Volunteer Fire Dept.</u><br>Unorganized Townships 60-19 & 60-20   | \$42,000        |
| <u>City of Floodwood</u><br>Unorganized Township 52-21   | \$11,338        |
| <u>French Volunteer Fire Dept.</u><br>Unorganized Township 59-21<br>(13041 Memory Lane through 13099 Memory Lane)                  | \$1,406         |
| <u>Gnesen Volunteer Fire Dept.</u><br>Unorganized Township 53-15   | \$18,812        |
| <u>Greenwood Township Volunteer Fire Dept.</u><br>Unorganized Township 63-15   | \$8,400         |
| <u>Lake Kabetogama Area Fire Dept.</u><br>Unorganized Townships 67-20, 67-21,<br>68-19, 68-20, 68-21 & 69-19                       | \$36,750        |
| <u>Lakeland Volunteer Fire Dept.</u><br>Unorganized Township 57-16   | \$68,250        |
| <u>Makinen Volunteer Fire Dept.</u><br>Unorganized Township 56-16  | \$46,200        |
| <u>Morse-Fall Lake Rural Protection Assoc.</u><br>Unorganized Townships 63-14, 64-12,<br>64-13, 65-13 & 65-14                      | \$27,628        |
| <u>Northland Volunteer Fire Dept.</u><br>Unorganized Township 53-16  | \$18,900        |
| <u>City of Orr</u><br>Unorganized Townships 63-19 & 66-20  | \$10,174        |
| <u>Palo Regional Volunteer Fire Dept.</u><br>Unorganized Townships 56-14, 57-14<br>& 58-14 (Sections 25-36)                        | \$37,800        |
| <u>Pequaywan Lake Volunteer Fire Dept.</u><br>Unorganized Township 54-13   | \$4,200         |
| <u>Pike-Sandy-Britt Volunteer Fire Dept.</u><br>Unorganized Townships 59-16 & 60-18  | \$53,943        |
| <u>Silica Volunteer Fire Dept.</u><br>Unorganized Township 55-21   | <u>\$47,250</u> |
| Total Levy for Unorganized Township Fire<br>Protection and/or First Responder Services<br>Adopted July 23, 2019. <u>No. 19-456</u> | \$623,268       |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, Reallocation of a vacant 1.0 FTE Information Specialist I position to a 1.0 FTE Information Specialist II position will better meet the current and future needs of the Auditor's Office; and

WHEREAS, Human Resources has reviewed the proposed duties for this position and has determined that the position reallocation is appropriate; and

WHEREAS, County Fiscal Policy specifies that any position change greater than three (3) pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist I position (Position code 0411-038, Civil Service Basic Unit Pay Plan, Pay Grade 04, Step 1) to a 1.0 FTE Information Specialist II position (Civil Service Basic Unit Pay Plan, Pay Grade B10, Step 1) in the Auditor's Office, resulting in an increase of \$4,992 to be accounted for in Fund 100, Agency 115003, Object 610100.

Adopted July 23, 2019. No. 19-457

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0048-369695, SAP 069-648-032; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 9, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                   | <u>AMOUNT</u> |
|-----------------------|----------------------------------|---------------|
| KGM Contractors, Inc. | 9211 Hwy. 53<br>Angora, MN 55703 | \$897,778.10  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

|  |              |
|--|--------------|
| Fund 204, Agency 204138, Object 652806 | \$497,223.70 |
| Fund 220, Agency 220514, Object 652700 | \$400,554.40 |

With additional revenue budgeted for expense:

|            |  |              |
|------------|--|--------------|
| Hermantown | Fund 220, Agency 220514, Object 551503 | \$79,781.70  |
| MnDOT      | Fund 220, Agency 220514, Object 532304 | \$320,772.70 |

Adopted July 23, 2019. No. 19-458

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0011-369684, SAP 069-611-019; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 9, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                   | <u>AMOUNT</u> |
|-----------------------|----------------------------------|---------------|
| KGM Contractors, Inc. | 9211 Hwy. 53<br>Angora, MN 55703 | \$377,345.40  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220539, Object 652700.

With additional revenue budgeted for expense:

|       |  |              |
|-------|--|--------------|
| MnDOT | Fund 220, Agency 220514, Object 532304 | \$246,173.15 |
|-------|--|--------------|

Adopted July 23, 2019. No. 19-459

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0007-293140, SP 069-070-038; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex,



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Duluth, MN, on May 23, 2019, and the low responsible bid determined;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                   | <u>AMOUNT</u>  |
|-----------------------|----------------------------------|----------------|
| KGM Contractors, Inc. | 9211 Hwy. 53<br>Angora, MN 55703 | \$1,117,857.70 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220482, Object 652700.

With additional revenue budgeted for expense:

|  |             |
|--|-------------|
| MnDOT Fund 220, Agency 220482, Object 532304 | \$87,775.95 |
|--|-------------|

Adopted July 23, 2019. No. 19-460

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-278672; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on July 11, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>                         | <u>ADDRESS</u>                         | <u>AMOUNT</u> |
|---|--|---------------|
| Northland Constructors<br>of Duluth, Inc. | 4843 Rice Lake Rd.<br>Duluth, MN 55803 | \$331,401.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 201095, Object 650200, \$331,401.00

With additional revenue budgeted for expense:

|                    |  |             |
|--------------------|--|-------------|
| Alborn Township    | Fund 200, Agency 201096, Object 551565 | \$10,276.00 |
| Normanna Township  | Fund 200, Agency 201096, Object 551621 | \$5,505.00  |
| Van Buren Township | Fund 200, Agency 201096, Object 551557 | \$3,670.00  |

Adopted July 23, 2019. No. 19-461

WHEREAS, The Public Works Department is striving to become compliant with the new Minnesota Pollution Control Agency regulations for Underground Storage Tanks (UST) that will become effective October 13, 2020; and

WHEREAS, Public Works has developed general specifications for the removal and replacement of UST that will ensure compliance; and

WHEREAS, Construction services are required to construct new fueling facilities with above-ground storage tanks (AST) that meet the needs of Public Works that are fully compliant with all applicable laws and codes; and

WHEREAS, Public Works and Four Star Construction will document all quantities and payment will be made for actual quantities used during construction since the construction services contract cost is based on unit price for estimated quantities and slight variations in quantities are expected due to varying site conditions and modifications to final tank sizes and locations at an approximate cost of \$3,566,175.35;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials enter into a contract, and approve any amendments authorized by the County Attorney's Office, with Four Star Construction of Superior, WI, for the construction services, with an approximate price of \$3,566,175.35 for the fuel tank replacement project funded from a transfer from Fund 400, Agency 400023, Object 663100 to and payable from Fund 405, Agency 405129, Object 660600.

Adopted July 23, 2019. No. 19-462

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The Regional Rail Authority (RRA) has requested and approved funding for a 0.5 FTE Accountant to assist with their financial transactions, grants, audits, financial statements, and various financial reports; and

WHEREAS, The Planning and Community Development Department requested a 0.5 FTE Accountant to assist with the on-site wastewater (septic) grant management, septic loan programs and accountant support for the Housing and Urban Development (HUD) entitlement programs; and

WHEREAS, Human Resources has reviewed the proposed duties and determined that the Accountant class is appropriate. The proposed position will result in an approximate annual additional budget expense to the County of \$47,970, excluding benefits, (\$3,997.50 at Grade B21, Step 1); and

WHEREAS, Funding for the position is available through RRA and a combination of the environmental trust, HUD entitlement programs, and other grant funds and program income and will not be charged to levy;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a 1.0 FTE Accountant position in the Auditor's Office to be charged 50% from a combination of the environmental trust, HUD entitlement programs, and other grant funds and program income;

RESOLVED FURTHER, That the Regional Rail Authority (RRA) will reimburse St. Louis County for 50% of the Accountant position assigned to the Auditor's Office.

Adopted July 23, 2019. No. 19-463

**BY COMMISSIONER BOYLE:**

WHEREAS, All parcels of land becoming the property of the State of Minnesota in Trust through forfeiture for nonpayment of real estate taxes shall be classified or reclassified as conservation or non-conservation as required by Minn. Stat. § 282.01, Subd. 1; and

WHEREAS, The parcels described in the attached County Board File forfeited to the State of Minnesota for nonpayment of real estate taxes and were previously classified as conservation; and

WHEREAS, The St. Louis County Land and Minerals Department has recommended that the parcels be reclassified as non-conservation after considering, among other things, the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, utilities and other public services, and their peculiar suitability or desirability for particular uses; and

WHEREAS, These parcels of land may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification of these parcels will be deemed approved if the county board does not receive notice of the municipality's or town's disapproval of the reclassification of any parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcels are located;

THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61096, as amended from the list attached to Board Letter 19-313 to delete parcels 010-1200-00650, 010-2240-00640, 010-2240-00650, 010-2240-00660, and 010-2240-00680, shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

Unanimously adopted July 23, 2019. No. 19-450

At 11:36 a.m., July 23, 2019, Commissioner Jewell, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; six yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**AUGUST, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON AUGUST 6, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 6<sup>th</sup> day of August 2019, at 9:45 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 5. Absent: Commissioner Frank Jewell - 1. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

The Board formally recognized the members of the Civil Service Reform/Labor Management Committee for their efforts to reform civil service employment laws. St. Louis County Human Resources/Administration Director Jim Gottschald said that very few changes have been made since the original civil service employment laws were passed in 1941. Director Gottschald said that St. Louis County is the only county in Minnesota to operate under civil service law. It took the cooperation of eleven bargaining units, state legislation, and seventy-eight years to reform the laws.

Chair Boyle introduced recently hired St. Louis County Heritage and Arts Center (Depot) Director Mary Tennis. Director Tennis commented that she has been working to establish a rapport with Depot tenants and thanked the Board for the opportunity.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Dennis Young, of Hermantown, brought forth noise concerns he had relating to truck engine braking on Midway Road. Ron Godden, of Hermantown, commented that one day, thirty-five out of seventy semi-trucks were engine braking. Mr. Godden also discussed noise issues related to engine braking and safety concerns relating to people passing semi-trucks on Midway Road. Tom Luczak, of Hermantown, mentioned that he has lived in his residence for sixty years and the noise situation relating to engine braking and rumble strips is becoming unbearable. Mr. Luczak said that people do not read signs and was concerned with the lack of enforcement in the area. Marie Luczak, of Hermantown, said that signs are not helping to curtail the engine braking.

Commissioner Olson, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; five yeas, zero nays, one absent (Jewell).

The following Board and contract files were created from documents received by this Board:

Jim Gottschald, Human Relations and Administration Director, recognizing the members of the Civil Service Reform/Labor Management Committee for their efforts to reform civil service employment laws.—61100

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Petition submitted requesting the installation of a “No Engine Braking” sign at the roundabout intersection of Midway Road and Maple Grove Road.—61101

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, for engineering services for construction administration during the road rehabilitation of County State Aid Highway (CSAH) 12/Lester River Road in Duluth (CP 0012-275816).—19-573

Amendment to Services Contract, Damion No. 2018-012218, between the County of St. Louis and Architectural Resources, Inc., Duluth and Hibbing, MN, for additional construction administration services and additional electrical drawings for the Virginia Land Department Office Building Remodeling Project.—19-574

Purchase of Service Agreement, Contract No. 16701, between St. Louis County and Range Transitional Housing, Virginia, MN, for Housing Support Services for Adults with Serious Mental Illness during the period July 1, 2019, through June 30, 2021.—19-575

Minnesota Department of Health Evidence Based Home Visiting Program Nurse Family Partnership Grant Project Agreement Amendment, SLC Contract No. 90228A, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health & Human Services, amending the grant period through February 28, 2022.—19-576

Purchase of Service Agreement, Contract No. 16671, between St. Louis County and DM&DT Ventures, LLC d/b/a Marshall Handyman Services, Duluth, MN, for Environmental Accessibility Adaptations under the AC waiver during the period June 1, 2019, through August 31, 2019.—19-577

Addendum to Purchase Agreement, Contract No. 16510B, between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc., Virginia, MN, for Mental Health – Targeted Case Management (MH–TCM) for Adults and Integrative Services for Adults.—19-578

Addendum to Purchase Agreement, Contract No. 16580C, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, replacing the Trauma Assessment and Family Treatment Program services rate as follows: \$87,972 per contract term of 2 years.—19-579

Addendum to Purchase Agreement, Contract No. 16580D, between the St. Louis County Board of Commissioners and Human Development Center, Duluth, MN, replacing the Child Mental Health – Targeted Case Management (Child MH–TCM).—19-580

Addendum to Statewide Minnesota Supplemental Nutrition Assistance Program Employment and Training Program (SNAP E&T), Contract No. 16605B, between the St. Louis County Board of Commissioners and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, during the period October 1, 2018 through September 30, 2019, replacing Section 1. Acceptance of Funds.—19-581

Purchase of Service Agreement, Contract No. 16664, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-582

Purchase of Service Agreement, Contract No. 16677, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-583

Purchase of Service Agreement, Contract No. 16683, between St. Louis County and Jerry Hase, Britt, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-584

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 16697, between St. Louis County and Arrowhead Economic Opportunity Agency (AEOA), Virginia, MN, for Housing Support Services for Adults with Serious Mental Illness during the period July 1, 2019, to June 30, 2021.—19-585

Purchase of Service Agreement, Contract No. 16699, between St. Louis County and Legal Aid Services of Northeastern Minnesota – Iron Range Offices, Duluth, MN, for Housing Support Services for Adults with Serious Mental Illness during the period July 1, 2019, to June 30, 2021.—19-586

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53646, between St. Louis County and Primrose Lease Management, LLC, Duluth, MN.—19-587

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53726, between St. Louis County and October Kay Allen, Duluth, MN.—19-588

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53735, between St. Louis County and NHS – Northstar Specialized Services, Inc., Chisholm, MN.—19-589

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53737, between St. Louis County and Range Center, Inc., Chisholm, MN.—19-590

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53740, between St. Louis County and Alternative Senior Living, Hibbing, MN.—19-591

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53744, between St. Louis County and Vermillion Senior Living, Tower, MN.—19-592

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53745, between St. Louis County and Vermillion Senior Living, Tower, MN.—19-593

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53746, between St. Louis County and Vermillion Senior Living, Tower, MN.—19-594

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53757, between St. Louis County and Tahja Residence Adult Care, Floodwood, MN.—19-595

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53758, between St. Louis County and Tahja Residence Adult Care, Floodwood, MN.—19-596

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53760, between St. Louis County and New Opportunities, LLC, Alborn, MN.—19-597

Agreement for Services between the County of St. Louis and WSB & Associates, Inc., Minneapolis, MN, for Engineering Services for a Roundabout at CSAH 37 (Snively Road/Jean Duluth Road) and Glenwood Street in Duluth (CP 0037-382899).—19-598

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Cooperative Agreement between the City of Hermantown and the County of St. Louis for a Scrub Seal and Chip Seal project during 2020 (CP 0000-455599, CP 0000-430506).—19-599

Contract for County-State Aid Highway Projects between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Approach Grading and Bridge No. 69A59 located on County Road 293/North Tischer Road in Lakewood Township (CP 0293-257868 BR 27, SP 069-598-065).—19-600

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Curb & Gutter, Sidewalks, Plant Mixed Bituminous Surface, Traffic Control Signal System and ADA Improvements on CSAH 11/2<sup>nd</sup> Street at US 2 in Proctor (CP 0011-369684, SAP 069-611-019).—19-601

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Turn Lanes, Grading, Bituminous Surfacing and Lighting on Trunk Highway 53 in Grand Lake Township (CP 0007-293140, SP 069-070-038).—19-602

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Grading, Base, Bituminous Surfacing, Curb and Gutter, Sidewalks, ADA Improvements, Traffic Control Signal System, Storm Sewer, Utilities and Lane Widening on Trunk Highway 53 at CSAH 48 & MSAS 101 in Hermantown (CP 0048-369695, SAP -69-648-032).—19-603

Contract for County-State Aid Highway Project between the County of St. Louis and KTM Paving, Inc., Hermantown, MN, for Aggregate Base, Concrete Sidewalk on CSAH 91/Haines Road in Duluth and Hermantown (CP 0091-340072, SAP 069-691-031).—19-604

Lease Agreement – St. Louis County Heritage & Arts Center, between The County of St. Louis (Lessor) and the Duluth Playhouse (Lessee) for the term January 1, 2019, through December 31, 2019, at \$5,282 per month.—19-605

Lease Agreement – St. Louis County Heritage & Arts Center, between the County of St. Louis (Lessor) and the St. Louis County Historical Society (Lessee) for the term January 1, 2019, through December 31, 2019.—19-606

Grant Agreement No. 5542B between the County of St. Louis and the Duluth Airport Authority, Duluth, MN, for a local funding match towards the Department of Transportation Small Community Air Service Development Program to develop a connection with Denver, CO.—19-607

Agreement by and between the County of St. Louis and Wenonah Properties, LP, and RGGS Land & Minerals, Ltd., L.P., setting forth responsibilities of the parties relative to the demolition of structures, removal abandoned personal property and remediation activities for tax forfeited parcels located in Sparta and Genoa mining locations.—19-608

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Karen Zeisler, Hibbing Taconite, Hibbing, MN.—19-609

Purchase of Service Agreement, Contract No. 16712, between St. Louis County and Independent School District (ISD) #696, Ely, MN, for the transportation of children and youth in foster care placement during the period July 1, 2019, to June 30, 2020.—19-610

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Purchase of Service Agreement, Contract No. 16722, between St. Louis County and Duluth Public Schools Academy (Edison) #4020, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2019, to June 30, 2020.—19-611

Service Contract between the County and St. Louis and Gausman and Moore Associates, Inc., Duluth, MN, for Duluth Courthouse and Government Services Center (GSC) Chiller Project Preliminary Design, Assessment and Budget Development.—19-612

Upon motion by Commissioner Olson, supported by Commissioner McDonald, resolutions numbered 19-464 through 19-472, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of July 23, 2019, are hereby approved.

Adopted August 6, 2019. No. 19-464

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated July 19, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted August 6, 2019. No. 19-465

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

| <b>June 2019</b> |                                    |              |
|------------------|------------------------------------|--------------|
| 100              | General Fund                       | 7,015,506.54 |
| 148              | Volunteer Fire Departments         | 261,064.73   |
| 149              | Personal Service Fund              | 1,109.80     |
| 150              | Sheriff's Nemesis Fund Group       | 6,673.64     |
| 160              | MN Trail Assistance                | 3,255.78     |
| 167              | Attorney's Forfeitures             | 15,061.00    |
| 168              | Sheriff's State Forfeitures        | 1,542.00     |
| 169              | Attorney Trust Accounts – VW       | 1,634.48     |
| 170              | Boundary Waters – Forfeiture       | 7,304.00     |
| 173              | Emergency Shelter Grant            | 16,415.99    |
| 176              | Revolving Loan Fund                | 251.93       |
| 178              | Economic Development – Tax Forfeit | 219,973.47   |
| 179              | Enhanced 9-1-1                     | 18,170.66    |
| 180              | Law Library                        | 22,158.49    |
| 183              | City/County Communications         | 14,000.00    |
| 184              | Extension Service                  | 62,127.58    |
| 200              | Public Works                       | 3,027,475.88 |
| 204              | Local Option Transit Sales Tax     | 882,659.17   |
| 210              | Road Maint. – Unorg. Townships     | 227.84       |
| 220              | State/Federal Road Aid             | 1,202,068.70 |
| 230              | Public Health & Human Services     | 7,657,602.13 |
| 240              | Forfeited Tax                      | 475,172.20   |
| 260              | CDBG Grant                         | 96,279.37    |
| 261              | CDBG Program Income                | 13,504.00    |
| 270              | HOME Grant                         | 11,378.50    |
| 286              | Septic Loans – SSTS/BWSR           | 1,423.00     |
| 288              | Septic Loans – Env. Trust Fund     | 70.00        |
| 289              | ISTS Grant                         | 67,382.26    |



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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|     |                                    |                        |
|-----|------------------------------------|------------------------|
| 290 | Forest Resources                   | 294,404.76             |
| 318 | 2013A Capital Improve. Bond        | 347,592.50             |
| 319 | 2013B Capital Equipment Note       | 35,625.00              |
| 320 | 2014A ARC Capital Improve. Bond    | 63,759.38              |
| 321 | 2013C Refunding 2004A & 2005A      | 52,375.00              |
| 322 | 2013D Refunding 2010A              | 69,312.50              |
| 324 | 2015B – Refunding 316-2008B        | 58,950.00              |
| 325 | 2015C – Capital Improve. Bond      | 578,603.13             |
| 326 | 2016A – Capital Improve. Bond      | 370,768.75             |
| 327 | 2016B Refunding 318-2013A          | 229,375.01             |
| 328 | 2018A Capital Improve. Bond        | 533,665.63             |
| 329 | 2018B Capital Improve. Bond        | 507,535.01             |
| 400 | County Facilities                  | 127,340.09             |
| 402 | Depreciation Reserve Fund          | 40,090.63              |
| 405 | Public Works Building Const.       | 33,347.89              |
| 407 | Public Works – Equipment           | 996,590.12             |
| 445 | 2018A – Virginia GSC-PW Cook       | 695,865.82             |
| 446 | 2016A – PW TST Bond                | 143,977.84             |
| 448 | 2018B – PW Dist 4 New Facility     | 976,338.00             |
| 600 | Environmental Services             | 611,090.52             |
| 640 | Plat Books                         | 11.59                  |
| 715 | County Garage                      | 183,910.57             |
| 720 | Property Casualty Liability        | 8,260.42               |
| 730 | Workers Compensation               | 1,177,451.58           |
| 740 | Medical Dental Insurance           | 2,913,282.59           |
| 770 | Retired Employees Health Insurance | 118.70                 |
|     |                                    | <u>\$32,151,136.17</u> |

Adopted August 6, 2019. No. 19-466

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61025;

RESOLVED FURTHER, That said license is approved contingent upon the license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Shamrock Marina LLC d/b/a Shamrock Landing, Greenwood Township, Off-Sale 3.2

Percent Malt Liquor License, transfer;

RESOLVED FURTHER, That said license is approved contingent upon Greenwood Township approval.

Adopted August 6, 2019. No. 19-467

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

DG Retail, LLC d/b/a Dollar General Store #20245, City of Cook, new;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted August 6, 2019. No. 19-468

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to Cast Iron, LLC d/b/a Cast Iron, LLC, Grand Lake Township, to sell/serve outside the designated serving area of the County Liquor License for the date of August 24, 2019, as per application on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon Grand Lake Township and Minnesota Department of Health approval.

Adopted August 6, 2019. No. 19-469

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to Frygard, LLC d/b/a Timber's Edge Grill and Bar, Unorganized Township 56-17, to sell/serve outside the designated serving area of the County Liquor License for the dates of August 16-18, 2019, as per application on file in the office of the County Auditor, identified as County Board File No. 60991.

Adopted August 6, 2019. No. 19-470

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted August 6, 2019. No. 19-471

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report;

RESOLVED FURTHER, That the St. Louis County Board authorizes the Land and Minerals Department to enter into an agreement with RGGGS Land and Minerals, Ltd., LP, to harvest timber on lands jointly owned by the entities as undivided interest lands.

Adopted August 6, 2019. No. 19-472

At 10:14 a.m., August 6, 2019, Commissioner Olson, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; five yeas, zero nays, one absent (Jewell).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON AUGUST 13, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 13<sup>th</sup> day of August 2019, at 9:42 a.m., at the Great Scott Town Hall, Kinney, Minnesota, with the following members present: Commissioners Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 4. Absent: Commissioners Frank Jewell and Beth Olson - 2. Vacant: Commissioner District 5.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Commissioner Jugovich introduced Great Scott Township Board Chair Judy Wahlberg. Ms. Wahlberg welcomed the Board to Great Scott Township and commented that the current town hall was built in 1947 and that the township is in the process of building a new town hall.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Dale Larson, of Albion, discussed various concerns he had relating to county assessment of property and the St. Louis County Board of Appeal and Equalization. Mr. Larson also discussed concerns he had with the re-introduction of elk into the area.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; four yeas, zero nays, two absent (Jewell, Olson).

At 9:56 a.m., the Board recessed.

At 10:41 a.m., the County Board reconvened with the following members present: Commissioners Paul McDonald, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 4. Absent: Commissioners Frank Jewell and Beth Olson - 2. Vacant: Commissioner District 5.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve a second consent agenda consisting of items passed unanimously at the Committee of the Whole meeting. The motion passed; four yeas, zero nays, two absent (Jewell, Olson).

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-326, Acceptance of HUD Planning Grant Funding for the St. Louis County Continuum of Care and Permission to Enter into Contracts with Partners.—61102

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-337, Establish a Public Hearing for SW2, LLC/Timothy R. Westby Cartway Petition (Unorganized Township 63-15).—61103

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-340, Adopt Legislative Changes to St. Louis County's Civil Service Employment Law.—61104

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-341, Civil Service Rules Amendments.—61105

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-342, Management Compensation Plan Amendments.—

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Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Darren Jablonsky, Interim Planning and Economic Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-334, Adjoining Owner Sale.—61107

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-335, Public Sale of Shoreland Lease Lots.—61108

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-336, Request for Free Conveyance of State Tax Forfeited Land to City of Hermantown.—61109

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, Darren Jablonsky, Interim Planning and Economic Development Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-334, Public Sale of State Tax Forfeited Properties on October 10, 2019.—61110

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-352, Request for Free Conveyance of State Tax Forfeited Land to City of Duluth.—61111

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-348, Violation of St. Louis County Ordinance No. 28 – Partridge Enterprises, LLC d/b/a The Oasis (Unorganized Township 60-18).—61112

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-349, Violation of St. Louis County Ordinance No. 28 – Gruben Holdings, LLC d/b/a Gruben's Marina and Village (Greenwood Township).—61113

Memorandum of Understanding between the County of St. Louis (lessor) and the Duluth Playhouse, Duluth, MN, (lessee), to memorialize a mutual understanding regarding the scheduling of events in the area of the Depot known as the second floor mezzanine located in the St. Louis County Heritage & Arts Center (the Depot).—19-613

Service Contract between the County of St. Louis and Nagell Appraisal Inc., Plymouth, MN, for appraisal of the Northland Medical Center, 925 East Superior Street, Duluth, MN, property challenged in Tax Court.—19-614

Service Contract between the County of St. Louis and Nagell Appraisal Inc., Plymouth, MN, for appraisal of CVS, 4514 Grand Avenue, Duluth, MN, property challenged in Tax Court.—19-615

Service Contract between the County of St. Louis and Nagell Appraisal Inc., Plymouth, MN, for appraisal of McDonald's, 2101 London Road, Duluth, MN, property challenged in Tax Court.—19-616

Service Contract between the County of St. Louis and Nagell Appraisal Inc., Plymouth, MN, for appraisal of Fitger's-On-The-Lake, 600 East Superior Street, Duluth, MN; Hartley Trusts, 740 East Superior Street, Duluth, MN; and Kitchi Gammi Club, 831 East Superior Street, Duluth, MN, properties challenged in Tax Court.—19-617

On-Line Software Subscriber Agreement between the County of St. Louis, Auditor's Office, and Lifeline Abstracts, Inc., Jacksonville, AR.—19-618

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Addendum to Purchase Agreement, Contract No. 16106A, between the St. Louis County Board of Commissioners and the Center for Alcohol and Drug Treatment for Targeted Response to the Opioid Crisis Grant, for the addition of \$72,807 to be utilized from May 1, 2019, through July 31, 2019, and extending the contract through July 31, 2019.—19-619

Purchase of Service Agreement, Contract No. 16724, between St. Louis County and Vermillion Country School #4207, Tower, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—19-620

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16737, between St. Louis County and Melissa Meyer (Mentor), Duluth, MN, for Relationships First Initiative (RFI) Circle of Security Mentoring and Guidance Support during the period June 1, 2019, to June 30, 2020.—19-621

2019 Service Agreement between Blue Cross and Blue Shield of Minnesota and St. Louis County for Employers Sponsoring Self-Funded Medical Benefits Plans.—19-622

Upon motion by Commissioner Nelson, supported by Commissioner Jugovich, resolutions numbered 19-473 through 19-497, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of August 6, 2019, are hereby approved.

Adopted August 13, 2019. No. 19-473

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) provides funding to St. Louis County through local Continuum of Care (CoC) grant awards for permanent and rapid re-housing to homeless persons; and

WHEREAS, For the current HUD FY2018 funding cycle, 29 projects in St. Louis County received a total of \$3,181,358; and

WHEREAS, In addition to the project awards there are St. Louis County Public Health and Human Services Planning Grant funds in the amount of \$96,191 to conduct countywide planning and systems improvement, and the county will serve as fiscal agent for these pass-through dollars;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept a grant allocation from the U.S. Department of Housing and Urban Development in the amount of \$96,191 to serve the local Continuum of Care and its Governance Board for the period September 1, 2019, through August 30, 2020, to be deposited into Fund 230, Agency 232001, Object 540309, Grant 23217, Grant Year 2019;

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to execute agreements with various community partners to deliver services funded by the grant, to be paid from Fund 230, Agency 232001, Object 629900, Grant 23217, Grant Year 2019.

Adopted August 13, 2019. No. 19-474

WHEREAS, The Voyageur Country ATV Club (VCATV) has secured a Legislative Citizens Commission on Minnesota Resources (LCCMR) grant in the amount of \$400,000 and a Minnesota Department of Natural Resources Federal Recreation Trail Program (RTP) grant in the amount of \$150,000 for an ATV trail segment and elevated boardwalk from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, Minnesota, hereafter referred to as the "Project"; and

WHEREAS, The County is acting as the fiscal agent and contract administrator for the LCCMR funds and the Federal RTP funds and will administer the construction contract for the Project; and

WHEREAS, The County shall function as the bridge owner and complete periodic bridge inspections as required for the elevated boardwalk; and

WHEREAS, The VCATV Club shall complete any maintenance and operations requirements of the ATV trail segment and elevated boardwalk; and

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Adopted August 13, 2019. No. 19-475

Adopted August 13, 2019. No. 19-476

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>                      | <u>AMOUNT</u> |
|-----------------------|-------------------------------------|---------------|
| Parsons Electric, LLC | 4615 Grand Ave.<br>Duluth, MN 55802 | \$600,754.00  |

Adopted August 13, 2019. No. 19-477

|                                       |                    |
|---------------------------------------|--------------------|
| MVST Bridge Bond Funds - Construction | \$160,464.82       |
| Federal BROS Funds                    | \$880,000.00       |
| St. Louis Co. Local Funds             | <u>\$77,235.18</u> |
| Total                                 | \$1,117,700.00     |

Adopted August 13, 2019. No. 19-478

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RESOLVED, That the St. Louis County Board authorizes an agreement with the University of Minnesota-Duluth intercollegiate athletics department for county advertising and promotional services in the amount of \$15,000, payable from Fund 100, Agency 104001, Object 629900;  
RESOLVED FURTHER, That the appropriate county officials are authorized to execute the agreement.

Adopted August 13, 2019. No. 19-479

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated August 2, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted August 13, 2019. No. 19-480

RESOLVED, That pursuant to Ordinance No. 28, Section 11, Subdivision 11.06, authorization is hereby granted to Authentic Properties Investments, LLC d/b/a Eagle's Nest Resort, Fredenberg Township, to sell/serve outside the designated serving area of the County Liquor License for the date of August 23, 2019, as per application on file in the office of the County Auditor, identified as County Board File No. 60991.

Adopted August 13, 2019. No. 19-481

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability and workers' compensation insurance and Minnesota Department of Health approval;

RESOLVED FURTHER, That said license is approved contingent on Sheriff's Office approval of the final design/layout of the designated sale/service area;

RESOLVED FURTHER, That said license is approved contingent upon license holder complying in all respects with the controlling liquor, health, environmental and sanitary laws, rules and regulations required for the liquor license;

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

KBDS Adventures, LLC d/b/a The Birchwood, Solway Township, On-Sale and Sunday On-Sale Intoxicating Liquor License, new.

Adopted August 13, 2019. No. 19-482

RESOLVED, That pursuant to the provisions of Minn. Stat., § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for a 3.2 percent malt liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 61026;

RESOLVED FURTHER, That said license is approved contingent upon the license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon Sheriff's approval of the final layout of the designated sale/service area;

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

Young Men's Christian Association of the Greater Twin Cities d/b/a YMCA Camp Northern Lights – Family Camp, Unorganized Township 61-13, On/Off-Sale 3.2 Percent Malt Liquor License, new.

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Adopted August 13, 2019. No. 19-483

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an on-sale wine license with authorization to sell/serve strong beer on-sale is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon Sheriff's approval of the final layout of the designated sale/service area, Attorney verification of compliancy with St. Louis County Ordinance No. 28, Section 3.08, and Minn. Stat. § 340A.101, and Minnesota Department of Health approval;

RESOLVED FURTHER, That said license shall be effective through June 30, 2021:

Young Men's Christian Association of the Greater Twin Cities d/b/a YMCA Camp Northern Lights - Family Camp, Unorganized Township 61-13, On-Sale Wine License with Authorization to Sell/Serve Strong Beer On-Sale, new.

Adopted August 13, 2019. No. 19-484

WHEREAS, A cartway petition has been presented to the St. Louis County Board by Timothy R. Westby a/k/a Tim Westby, on behalf of SW2, LLC, a Minnesota Limited Liability Company, the owner of property described as Lots 14, 15, 16, 17, 18, 19, 20 and 28 of the plat of Birch Grove Lake Vermilion, in Section 33 of Unorganized Township 63 North, Range 15 West, containing at least five (5) acres of land which has no established access to it, except over the lands of others, to connect the petitioner's land to a public road;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 164.08, Subd. 2, a public hearing shall be held at 9:40 a.m. on Tuesday October 22, 2019, in the McDavitt Town Hall, 9042 Zim Road, Forbes, MN, to hear the cartway petition of Timothy R. Westby a/k/a Tim Westby, on behalf of SW2, LLC, to establish a cartway over the property of multiple private owners located in part of Government Lot 4, Section 34, Township 63 North, Range 15 West, Lots 1-11 inclusive in the plat of Stoddard's Vermilion Lake Lots, and part of Government Lot 1, Section 33, Township 63 North, Range 15 West;

RESOLVED FURTHER, That the location of the cartway across these properties is proposed to be as illustrated on "Exhibit N" of the petition found in County Board File No. 61103;

RESOLVED FURTHER, That all affected landowners are entitled to judicial review of damages and need for the cartway, pursuant to Minn. Stat. § 164.08, Subd. 7, following a determination to establish the cartway.

Adopted August 13, 2019. No. 19-485

RESOLVED, That the St. Louis County Board adopts the revised civil service employment law § 383C.03 et seq., approved by the 2019 Minnesota legislature and authorizes the appropriate county officials to file a copy of the Board resolution certifying approval with the Minnesota Secretary of State;

RESOLVED FURTHER, That the revised civil service employment law is effective the day after the County Board and, through its clerk, files a copy of the resolution with the Minnesota Secretary of State.

Adopted August 13, 2019. No. 19-486

WHEREAS, The 2019 Minnesota Legislature enacted legislation to update St. Louis County's civil service employment law § 383C.03 et seq.; and

WHEREAS, The statutory changes to the employment law necessitated updates to the county's Civil Service Rules to ensure consistency and compliance with the revised statute; and



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ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The proposed amendments to the Civil Service Rules were approved by the St. Louis County Civil Service Commission following a public hearing on July 22, 2019;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the amended St. Louis County Civil Service Rules contained in County Board File No. 61105.  
Adopted August 13, 2019. No. 19-487

WHEREAS, The 2019 Minnesota Legislature enacted legislation to update St. Louis County's civil service employment law § 383C.03 et seq.; and  
WHEREAS, The statutory changes to the employment law necessitated updates to the county's Management Compensation Plan to ensure compliance with the revised statute;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the amended St. Louis County Management Compensation Plan contained in County Board File No. 61106.  
Adopted August 13, 2019. No. 19-488

WHEREAS, The U.S. Forest Service has made available Title III funding for St. Louis County to carry out Firewise Communities activities; and  
WHEREAS, The St. Louis County Sheriff's Office will enhance its preparation for wildland fires and emergency response as a result of this funding;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Sheriff's Office to use Title III funding in the amount of \$50,568.36 for authorized Firewise Communities activities, to be accounted for in Fund 100, Agency 135999, Grant 13503, Year 2019.  
Adopted August 13, 2019. No. 19-489

WHEREAS, The contract with Shawn Barclay of Stoney Creek, Ontario, Canada, for the purchase of state tax forfeited land is in default for nonpayment of installments; and  
WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF MIDWAY  
S 133 FT OF E 150 FT OF W 695 5/10 FT OF SE 1/4 OF SE 1/4 EX ELY 50 FT,  
Section 4, Township 49 North, Range 15 West  
Parcel code: 450-0010-00445  
C22150068; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Shawn Barclay of Stoney Creek, Ontario, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;  
RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.  
Adopted August 13, 2019. No. 19-490

WHEREAS, The contract with Zachary John Kelzer of Gaylord, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and  
WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:  
UNORGANIZED 53-16

LOT 2  
Section 5, Township 53 North, Range 16 West  
Parcel code: 673-0010-00700  
C22170199; and

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ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Zachary John Kelzer of Gaylord, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted August 13, 2019. No. 19-491

WHEREAS, The contract with David Lawrence of Aurora, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

TOWN OF WHITE

Block 6, Lots 3, 4, 5, 6 and 7, parcels 930, 940, 950, 960 and 970, COTTON

Parcel codes: 570-0040-00930, 940, 950, 960 and 970

C22080145; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with David Lawrence of Aurora, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted August 13, 2019. No. 19-492

WHEREAS, The St. Louis County Board desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, The prohibited purchaser or bidder condition applies to all sales of tax forfeited parcels that are offered at a public auction, adjoining property owner sales, and properties that are on past and future available land lists; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding

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the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, This subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01, Subd. 4(c);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61107, and the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the Land Commissioner shall give at least 30 days' notice of the sale to all adjoining property owners.

Adopted August 13, 2019. No. 19-493

WHEREAS, Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9, authorizes St. Louis County to sell state tax forfeited shoreland lots currently under lease; and

WHEREAS, If the leaseholder chooses not to purchase the lot or continue leasing, the county may offer the lands for sale at public auction under the provisions of Minn. Stat. § 282.01, Subd. 7; and

WHEREAS, The parcels described in County Board File No. 61108 have not been purchased by the former leaseholder;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the parcels described in County Board File No. 61108 at public auction in accordance with the provisions of Minnesota Session Laws, 2012, Chapter 236, Section 28, and Minnesota Session Laws, 2016, Chapter 154, Section 9. Net proceeds from the auction are to be deposited into Fund 500, Agency 500001 (Environmental Trust Fund).

Adopted August 13, 2019. No. 19-494

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The City of Hermantown has requested a free conveyance of state tax forfeited property on which to construct a lift station:

Legal: CITY OF HERMANTOWN

Outlot A

PINE VIEW

1.07 GIS Acres

Parcel code: 395-0115-00450; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Hermantown subject to payment of \$250 Department of Revenue fee, \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$46 recording fee; for a total of \$572.65.

Adopted August 13, 2019. No. 19-495

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61110 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, The prohibited purchaser or bidder condition applies to all sales of tax forfeited parcels that are offered at a public auction, adjoining property owner sales, and properties that are on past and future available land lists; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, This subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands for sale at public auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law on Thursday, October 10, 2019, at 10:00 a.m., at the Miners Memorial Building, 821 South 9th Avenue, Virginia, MN;

RESOLVED FURTHER, That funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Board authorizes a one-year extension to a pilot program allowing the County Auditor to reoffer individual unsold parcels at periodically adjusted prices, based on market conditions, to the general public on an over-the-counter listing or through a real estate broker, until the parcels are sold or withdrawn by the County Auditor;

RESOLVED FURTHER, That following the one-year extension to the pilot program, the Land and Minerals Department will report to the County Board on the results of the program.

Adopted August 13, 2019. No. 19-496

WHEREAS, The St. Louis County Land and Minerals Department continues an effort to reduce mortality due to deer and rabbit browse on its tree plantations through a bud capping application to tree seedlings; and

WHEREAS, The Land and Minerals Department has identified 3,316.5 acres for treatment in 2019; and

WHEREAS, The Purchasing Division solicited bids, RFB 5548, for Bud Capping Application on state tax forfeited lands for the year of 2019; and

WHEREAS, Northwoods Forestry, Inc., Eleva, WI, submitted the low bid of \$198,980.00; and

WHEREAS, The bids submitted are considered reasonable by the Land and Minerals Department staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County board authorizes the appropriate County officials to execute a contract with Northwoods Forestry, Inc., of Eleva, WI, for \$198,980.00 for Bud Capping Application on state tax forfeited lands during the fall of 2019, in accordance with

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the specifications of Bid No. 5548, payable from Fund 290, Agency 290001, and subject to approval by the County Attorney.

Adopted August 13, 2019. No. 19-497

Upon motion by Commissioner Nelson, supported by Commissioner Jugovich, resolutions numbered 19-498 through 19-510, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Public Works Department is planning a reclaim/overlay project (County Project 0004-367845) over 1.60 miles of County State Aid Highway (CSAH) 4 within Biwabik Township; and

WHEREAS, The project begins at the intersection of CSAH 4 and Minnesota Trunk Highway 135 and extends southerly 1.60 miles; and

WHEREAS, The improvements consist of a reclaim and overlay of the roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0004-367845, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted August 13, 2019. No. 19-498

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement and reclaim/overlay project (County Project 0020-398242) over 6.30 miles of County State Aid Highway (CSAH) 20 within Biwabik Township and (Unorganized) Township 57 North, Range 16 West; and

WHEREAS, The project begins at the intersection of CSAH 20 and CSAH 4 and extends northwesterly 6.30 miles to its intersection with Minnesota Trunk Highway 135; and

WHEREAS, The improvements consist of removing and replacing culverts and a reclaim and overlay of the roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0020-398242, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted August 13, 2019. No. 19-499

WHEREAS, The St. Louis County Liquor Licensing Committee met on August 6, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on June 1, 2019, against Partridge Enterprises, L.L.C. d/b/a The Oasis, Unorganized Township 60-18; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day license suspension and a \$1,000 civil penalty, with nine (9) days of the suspension and \$800 of the civil penalty stayed for one (1) year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Partridge Enterprises, L.L.C.; and

WHEREAS, Partridge Enterprises, L.L.C. has agreed to accept the proposal if approved by the County Board;

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Partridge Enterprises, L.L.C. d/b/a The Oasis, Unorganized Township 60-18, for ten (10) days and a \$1,000 civil penalty, with nine (9) days and \$800 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be on August 20, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending August 13, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted August 13, 2019. No. 19-500

WHEREAS, The St. Louis County Liquor Licensing Committee met on August 6, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on June 1, 2019, against Gruben Holdings, LLC d/b/a Gruben's Marina and Village, Greenwood Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$800 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Gruben Holdings, LLC; and

WHEREAS, Gruben Holdings, LLC has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Off-Sale Intoxicating Liquor License issued to Gruben Holdings, LLC d/b/a Gruben's Marina and Village, Greenwood Township, for ten (10) days and a \$1,000 civil penalty, with eight (8) days and \$800 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the dates of suspension of the liquor license will be September 10 & 11, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending August 13, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted August 13, 2019. No. 19-501

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted August 13, 2019. No. 19-502

WHEREAS, The Chisholm-Hibbing Airport Authority (Authority) continues to make investment into the airport to transport people, goods and services to the area and encourage the creation of jobs and investment to the community; and

WHEREAS, Over \$50 million has been invested for these purposes over the past twelve years supporting the region's economy; and

WHEREAS, An industrial airpark has been established to further enhance economic development and attract aircraft manufacturers; and

WHEREAS, The Authority is looking to acquire additional parcels of property to facilitate development and prepare the site for development; and

WHEREAS, The Authority has requested financial assistance from the County; and

WHEREAS, Funding is available through Economic Development funds;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves financial assistance in the amount of \$50,000 to the Chisholm-Hibbing Airport Authority for the expansion of its

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industrial airpark;

RESOLVED FURTHER, That, if necessary, appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Object 311008.

Adopted August 13, 2019. No. 19-503

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The City of Duluth wishes to acquire the following tax forfeited property to expand the property boundary of the Gary Fire Hall:

Legal: CITY OF DULUTH

LOT 5, BLOCK 48

GARY FIRST DIVISION DULUTH

0.06 GIS Acres

Parcel code: 010-1800-12480; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Duluth subject to payment of a \$250 Department of Revenue fee, a \$250 administrative fee, a \$1.65 deed tax, a \$25 deed fee, and a \$46 recording fee, for a total of \$572.65.

Adopted August 13, 2019. No. 19-504

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$8,160 plus fees, for affordable housing:

Legal: LOT 243 EX S 8 FT AND N 7 FT,

AUDITORS PLAT OF MORNINGSIDE TRACT

Parcel Code: 010-0100-00550

GIS Acres: 0.95

LDKey: 123095; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$8,160 plus the following fees: 3% assurance fee of \$244.80, deed fee of \$25, deed tax of \$26.93, and recording fee of \$46, for a total of \$8,502.73 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase the land by February 13, 2020.

Adopted August 13, 2019. No. 19-505

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$5,380 plus fees, for affordable housing:

Legal: LOTS 7, 8 AND 9, BLOCK 44  
MYERS AND WHIPPLES ADDITION TO DULUTH  
Parcel Code: 010-3410-07270  
Acres: 0.20  
LDKey: 123141; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and  
WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$5,380 plus the following fees: 3% assurance fee of \$161.40, deed fee of \$25, deed tax of \$17.75, and recording fee of \$46, for a total of \$5,630.15, to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase the land by February 13, 2020.

Adopted August 13, 2019. No. 19-506

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$19,400 plus fees, for affordable housing:

Legal: West 17 feet of South 90.75 feet of Lot 18 AND East 16 feet of South 90.75 feet  
of Lot 19, Block 8  
CHANDLER PARK ADDITION TO DULUTH  
Parcel Code: 010-0480-01300  
GIS Acres: 0.07  
LDKey: 123590; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and  
WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$19,400 plus the following fees: 3% assurance fee of \$582, deed fee of \$25, deed tax of \$64.02, and recording fee of \$46, for a total of \$20,117.02, to be deposited into Fund 240 (Forfeited Tax Fund). The HRA will also pay the MN Department of Revenue Senior Citizens' Deferral debt, which increases monthly;

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase the land by February 13, 2020.

Adopted August 13, 2019. No. 19-507

WHEREAS, The Duluth Housing and Redevelopment Authority (HRA) has requested to purchase the following described state tax forfeited land for the price of \$36,900 plus fees, for affordable housing:

Legal: Lot 1 and Lot 2, Block 34,



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HUNTER/MARKELLS GRASSY POINT ADDN TO DUL  
Parcel Codes: 010-2420-07420 and 010-2420-07430  
GIS Acres: 0.14  
LDKeys: 123620 and 123123; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels of land have not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Duluth Housing and Redevelopment Authority (HRA) for the price of \$36,900 plus the following fees: 3% assurance fee of \$1,107, deed fee of \$25, deed tax of \$121.77, and recording fee of \$46, for a total of \$38,199.77 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited property described here if the Duluth Housing and Redevelopment Authority (HRA) does not purchase the land by February 13, 2020.

Adopted August 13, 2019. No. 19-508

WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and

WHEREAS, PHHS and the Human Resources Department conducted such a review when an Information Specialist I position became vacant serving the south Indian Child Welfare Unit in Children and Family Services and determined that reallocation to an Information Specialist III was appropriate; and

WHEREAS, County Fiscal Policies specify that any position change greater than three pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist I position (Position code 0413-026, Civil Service Basic Unit Pay Plan, Pay Grade B04) to a 1.0 FTE Information Specialist III (Civil Service Basic Unit Pay Plan, Pay Grade B14) in the Public Health and Human Services Department, resulting in an increase of \$9,380, to be accounted for in Fund 230, Agency 232008, Object 610100.

Adopted August 23, 2019. No. 19-509

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

**USE OF AN EXISTING FUND BALANCE**

1. Use of Attorney's Victim/Witness fund balance to cover projected 2019 operating expenditures (\$1,000.00).
2. Use of Sheriff's controlled substances fund balance to cover annual DARE (Drug Abuse Resistance Education) reimbursements (\$2,000.00).
3. Use of Sheriff's federal forfeitures fund balance for the portion of a vehicle purchase not covered by the trade-in of a previous vehicle (\$7,000.00).
4. Use of Sheriff's Emergency Communications fund balance for removal of equipment from Observation Tower (\$14,000.00).

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5. Use of Motor Pool fund balance for twenty-four hour access project at Duluth Motor Pool building (\$40,000.00).
6. Use of Motor Pool fund balance for Pike Lake Motor Pool kiosk installation (\$10,000.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

7. Increase revenue and expense in Aid to Other Agencies-Depot to match the actual amount of year-to-date lease revenue (\$89,082.00).
8. Increase Sheriff's revenue and expense budget to include the 2017 JAG (Justice Assistance Grant) participation grant from the State of Minnesota (\$8,615.00).
9. Increase revenue and expense budget in the personal service fund to anticipated levels for Children in Need of Protection Services (CHIPS) court expenses (\$10,000.00).
10. Increase revenue and expense budget in the Sheriff's Boundary Waters Forfeiture account to increase the buy money account (\$7,304.00).
11. Add a revenue and expense budget in County Extension for the 2019 Civic Center Farmers' Market (\$1,855.00).
12. Increase CDBG program income revenue and expense budget to reflect actual program income collected (\$18,044.00).
13. Increase capital projects revenue and expense budget to account for an energy conservation rebate that has been received (\$280.94).
14. Increase revenue and expense budget in 2016A Capital Improvement Bond (\$9,715.57), 2018A Capital Improvement Bond (\$407,169.21), and 2018B Capital Improvement Bond (\$119,419.21) to match actual amount of year-to-date investment earnings.

**BUDGET TRANSFER**

15. Transfer budget in the Sheriff's Off-Highway Vehicle Enforcement Grant from personnel to operating, allowing the department to fully spend the grant award (\$5,251.98).
16. Transfer budget in the Sheriff's Boat and Water grant from personnel to operating, allowing the department to spend the full grant award as approved by the state (\$3,749.75).
17. Transfer encumbrance carryforward budget from an enterprise fund to a special revenue fund, as part of an accounting fund classification change (\$48,412.50).

**CONTRIBUTION TO FUND BALANCE**

18. Decrease budgeted use of fund balance and increase budgeted revenue to account for expense reimbursements from the Minnesota Pollution Control Agency for the Environmental Assistance Recycling Program grant (\$77,454.00).

Adopted August 13, 2019. No. 19-510

At 10:42 a.m., August 13, 2019, Commissioner McDonald, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; four yeas, zero nays, two absent (Jewell, Olson).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**SEPTEMBER, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 3, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 3<sup>rd</sup> day of September 2019, at 9:37 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 7. Absent: None - 0.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

The Board proclaimed September 2019 as Recovery Month in St. Louis County. Commissioner Jewell read the proclamation. Gena Bossert, St. Louis County Behavioral Health Director, provided a brief overview of efforts to support substance abuse recovery.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Aimee Johnson, of Duluth, brought forth concerns that she had regarding the St. Louis County Social Services Department. Chester Cullen, of Floodwood, discussed various property concerns. David Ross, President/CEO of the Duluth Area Chamber of Commerce, applauded St. Louis County for encouraging county employees to buy locally.

Commissioner Jewell, supported by Commissioner Olson, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

At 10:06 a.m., the Board recessed. At 10:12 a.m., the County Board reconvened with all members present.

At 10:12 a.m., a public hearing was conducted, pursuant to Resolution No. 19-385, adopted June 25, 2019, to hear the cartway petition of Scott A. Boyd and Rita Christenson-Boyd to establish a cartway over the property of Judy L. Flannigan. Chair Boyle noted that the public hearing was inadvertently left off the agenda; however, notice was properly given in June and published in August. Chris Pinkert, Assistant County Attorney, said that the petition was originally presented to the Board in 2006 and held a public hearing and acted on the petition in 2007; however, the Findings of Fact, Conclusions, and Order were never filed as required. In addition, the burdened property owners did not previously receive proper notice. Because of this, the Attorney's Office recommended that the process start from beginning. Steve Kniefel, St. Louis County Right-of-Way Agent, provided a brief history of the cartway petition and confirmed that the cartway process was never completed. An easement was never recorded because the easement was contingent on completing the cartway process. Rita Christenson-Boyd, of Mercedes, Texas, said that the logging road has always been on the property and indicated that multiple people have ownership rights to the Flannigan property. Chair Boyle asked if there were any governmental entities or opponents who wished to speak regarding the proposed action, and no one came forth. At 10:44 a.m., Commissioner Nelson,

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supported by Commissioner Jewell, moved to close the public hearing. The motion passed; seven yeas, zero nays.

St. Louis County Deputy Administrator Brian Fritsinger said that Administration will work with the County Attorney's Office to bring a resolution regarding the cartway petition of Scott A. Boyd and Rita Christenson-Boyd to the September 10, 2019 Committee of the Whole meeting.

The following Board and contract files were created from documents received by this Board:

Canvassing Minutes or the General Special Election held August 13, 2019 – County Commissioner District Five, meeting date August 16, 2019.—[61114](#)

Proclamation: Recovery Month, September 2019.—[61115](#)

Purchase of Service Agreement, Contract No. 16553, between St. Louis County and Dale Roland, Duluth, MN, for Chore Services during the period June 1, 2019, to June 30, 2019.—[19-623](#)

Purchase of Service Agreement, Contract No. 16656, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-624](#)

Purchase of Service Agreement, Contract No. 16658, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-625](#)

Purchase of Service Agreement, Contract No. 16662, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-626](#)

Purchase of Service Agreement, Contract No. 16667, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period June 13, 2019, to June 30, 2019.—[19-627](#)

Purchase of Service Agreement, Contract No. 16668, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-628](#)

Purchase of Service Agreement, Contract No. 16670, between St. Louis County and Great Lakes Excavating, Duluth, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-629](#)

Purchase of Service Agreement, Contract No. 16673, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-630](#)

Purchase of Service Agreement, Contract No. 16674, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-631](#)

Purchase of Service Agreement, Contract No. 16675, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-632](#)

Purchase of Service Agreement, Contract No. 16676, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-633](#)

Purchase of Service Agreement, Contract No. 16678, between St. Louis County and Scooters Snow

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and Lawn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-634](#)

Purchase of Service Agreement, Contract No. 16679, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-635](#)

Purchase of Service Agreement, Contract No. 16680, between St. Louis County and George Morrell, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-636](#)

Purchase of Service Agreement, Contract No. 16681, between St. Louis County and Mark Musakka, Angora, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-637](#)

Purchase of Service Agreement, Contract No. 16682, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-638](#)

Purchase of Service Agreement, Contract No. 16684, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-639](#)

Purchase of Service Agreement, Contract No. 16735, between St. Louis County and Lowell Erickson, Babbitt, MN, for Chore Services during the period July 1, 2019, to June 30, 2019.—[19-640](#)

Agreement for Services between the County of St. Louis and North Point Geographic Solutions, Duluth, MN, for Engineering Services for Enhancements of the Adopt-A-Highway Application through June 30, 2020.—[19-641](#)

Addendum to Purchase of Service Contract, Contract No. 16579C, between the St. Louis County Board of Commissioners and Range Mental Health Center, Virginia, MN, for Child Mental Health-Targeted Case Management (Child MH-TCM), replacing Section 5.1, Cost for Covered Services.—[19-642](#)

Purchase of Service Agreement, Contract No. 16730, between St. Louis County and Range Transitional Housing, Virginia, MN, for Housing Support Navigation Services during the period July 1, 2019, to June 30, 2021.—[19-643](#)

Purchase of Service Agreement, Contract No. 16731, between St. Louis County and Human Development Center, Duluth, MN, for Housing Support Navigation Services during the period July 1, 2019, to June 30, 2021.—[19-644](#)

Purchase of Service Agreement, Contract No. 16738, between St. Louis County and Patty Beech Consulting, Duluth, MN, for Evaluation of Service Delivery through Engagement of Individuals with a Severe Substance Use Disorder who are Experiencing Homelessness Grant Services during the period July 1, 2019, to June 30, 2020.—[19-645](#)

Purchase of Service Agreement, Contract No. 16745, between St. Louis County and Residential Services of NE MN, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2019, to June 30, 2020.—[19-646](#)

Purchase of Service Agreement, Contract No. 16746, between St. Louis County and Peace of Mind of Duluth, Inc., for Semi-independent Living Services during the period July 1, 2019, to June 30,

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2020.—19-647

Purchase of Service Agreement, Contract No. 16757, between St. Louis County and Access North Center for Independent Living of Northeastern Minnesota, Hibbing, MN, for Semi-independent Living Services during the period July 1, 2019, to June 30, 2020.—19-648

Contract for County-State Aid Highway Project between the County of St. Louis and Parsons Electric, LLC, Duluth, MN, for Painting Signal Systems, Traffic Control Signal Systems Revisions at various intersections in St. Louis County (CP 0000-439323).—19-649

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for 6' x 4' Precast Concrete Box Culvert Replacement, 36" RC Pipe Culvert Replacement, 8' x 6' Precast Concrete Box Culvert Replacement on CSAH 37/Jean Duluth Road in Duluth (CP 0037-297709 Low); County Road (CR) 898/Lindahl Road in Midway Township (CP 0898-363599 Tied); and CR 899/Hallie Road in Midway Township (CP 0899-363591 Tied).—19-650

Amendment No. 1, Original Damion No. 2019-012748, between the County of St. Louis and Oneida Realty Company, Duluth, MN, amending changes in dates and terms as agreed upon and amending the termination date to December 31, 2019.—19-651

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53661, between St. Louis County and Stepping Stones for Living, LLC, Hermantown, MN.—19-652

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53682, between St. Louis County and Range Regional Health Services – Fairview Range – Greenview Residence, Hibbing, MN.—19-653

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53696, between St. Louis County and Residential Services of NE MN, Inc., Duluth, MN.—19-654

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53773, between St. Louis County and Brooke Manor, Inc., Saginaw, MN.—19-655

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53734, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—19-656

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53741, between St. Louis County and Family Counseling and Extended Services, New Hope, MN.—19-657

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53747, between St. Louis County and Range Development Company of Chisholm, Inc., Hibbing, MN.—19-658

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53759, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—19-659

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53761, between St. Louis County and Winter Homes, Inc., Brookston, MN.—19-660

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53765, between St. Louis County and Human Development Center, Duluth, MN.—19-661

Addendum to Purchase Agreement, Contract No. 16106A, between the St. Louis County Board of Commissioners and the Center for Alcohol and Drug Treatment for Targeted Response to the Opioid Crisis Grant, for the addition of \$72,807 to be utilized from May 1, 2019, through July 31, 2019, and to extend the contract through July 31, 2019.—19-662

Addendum to Purchase Agreement, Contract No. 16221F, between the St. Louis County Board of Commissioners and Range Transitional Housing for Service Delivery through Engagement of Individuals with a Severe Substance Use Disorder who are Experiencing Homelessness, extending the contract through June 30, 2020, removing Grant Evaluator from the Contract starting July 1, 2019, making appropriate budget adjustments, and changing Reporting Submission Requirements.—19-663

Purchase of Service Agreement, Contract No. 16705, between St. Louis County and Life House, Inc., Duluth, MN, for Family Homeless Prevention and Assistance Program (FHPAP) Services during the period July 1, 2019, to September 30, 2021.—19-664

Purchase of Service Agreement, Contract No. 16706, between St. Louis County and Churches United in Ministry (CHUM), Duluth, MN, for Family Homeless Prevention and Assistance Program (FHPAP) Services during the period July 1, 2019, to September 30, 2021.—19-665

Purchase of Service Agreement, Contract No. 16741, between St. Louis County and NHS – Northstar Specialized Services, Inc., Chisholm, MN, for Semi-independent Living Services (SILS) during the period July 1, 2019, to June 30, 2020.—19-666

Purchase of Service Agreement, Contract No. 16743, between St. Louis County and Trillium Services, Inc., Duluth, MN, for Semi-independent Living Services (SILS) during the period July 1, 2019, to June 30, 2020.—19-667

Purchase of Service Agreement, Contract No. 16651, between St. Louis County and Roseth Construction, Inc., Babbitt, MN, for Environmental Accessibility Adaptations under the CADI waiver, during the period June 1, 2019, to October 31, 2019.—19-668

Purchase of Service Agreement, Contract No. 16702, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for Family Homeless Prevention and Assistance Program (FHPAP) during the period July 1, 2019, to September 30, 2021.—19-669

Purchase of Service Agreement, Contract No. 16703, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for Family Homeless Prevention and Assistance Program (FHPAP) during the period July 1, 2019, to September 30, 2021.—19-670

Purchase of Service Agreement, Contract No. 16717, between St. Louis County and Independent School District (ISD) #707, Nett Lake, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—19-671

Purchase of Service Agreement, Contract No. 16720, between St. Louis County and Independent

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School District (ISD) #2154, Eveleth, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—[19-672](#)

Purchase of Service Agreement, Contract No. 16721, between St. Louis County and Independent School District (ISD) #2711, Aurora, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—[19-673](#)

Purchase of Service Agreement, Contract No. 16726, between St. Louis County and Independent School District (ISD) #381, Two Harbors, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—[19-674](#)

Purchase of Service Agreement, Contract No. 16727, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for Family Homeless Prevention and Assistance Program (FHPAP) during the period July 1, 2019, to September 30, 2021.—[19-675](#)

Purchase of Service Agreement, Contract No. 16728, between St. Louis County and Legal Aid Services of Northeastern Minnesota – Iron Range Office, Duluth, MN, for Family Homeless Prevention and Assistance Program (FHPAP) during the period July 1, 2019, to September 30, 2021.—[19-676](#)

Purchase of Service Agreement, Contract No. 16729, between St. Louis County and Jacquelin V. Sebastian, JD, MA, Duluth, MN, for Facilitation of Parallel Protection Process (PPP) Alternative Dispute Resolution Services during the period July 1, 2019, to December 31, 2019.—[19-677](#)

Purchase of Service Agreement, Contract No. 16739, between St. Louis County and Human Development Center, Duluth, MN, for Substance Use Disorder Assistance services during the period July 1, 2019, to June 30, 2020.—[19-678](#)

Purchase of Service Agreement, Contract No. 16741, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2019, to June 30, 2020.—[19-679](#)

Purchase of Service Agreement, Contract No. 16744, between St. Louis County and REM Arrowhead, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2019, to June 30, 2020.—[19-680](#)

Purchase of Service Agreement, Contract No. 16749, between St. Louis County and CHOICE, Unlimited – OPTIONS, Duluth, MN, for Day Training and Habilitation Services during the period July 1, 2019, to June 30, 2020.—[19-681](#)

Continuum of Care Program (CDFA #14.267) Grant Agreement No. MN0438L5K091800 between the United States Department of Housing and Urban Development (HUD) and St. Louis County (Recipient) in the amount of \$96,191 for the period September 1, 2019, through August 30, 2020.—[19-682](#)

Service Contract No. 5430 between the County of St. Louis and Oneida Realty Company, Duluth, MN, to provide janitorial and building maintenance services at the St. Louis County Heritage, Culture & Arts Center (Depot) during the period July 1, 2019, to June 30, 2024.—[19-683](#)

Project Contract No. 5526 between the County of St. Louis and Four Star Construction, Inc., Superior, WI, for the St. Louis County Public Works Fuel Tank Replacement (County Wide) project.—[19-684](#)



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Service Contract No. 5542A between the County of St. Louis and the Regent of the University of Minnesota through its Duluth Campus Department of Intercollegiate Athletics, Duluth, MN, for a marketing agreement that includes UMD Men's and Women's Hockey advertisement at home hockey games at the AMSOIL arena during the period August 1, 2019, to July 31, 2020.—19-685

Amendment No. 1, Original Damion No. 2018-012386, between the County of St. Louis and Inter City Oil Co., Inc., Duluth, MN, for Fuel Deliveries of Gasohol, Fuel Oil and Diesel Fuel, extending the terms of the original contract for an additional one (1) year, effective October 1, 2019, through September 30, 2020.—19-686

2<sup>nd</sup> Amendment to the Right-of-Way Agreement between Northshore Mining Company, Cliffs Erie, LLC, and St. Louis County, outlining the rights, obligations, and timelines for the completion of the paving of CSAH 70 as well as any damages due to blasting operations.—19-687

Agreement for Services between the County of St. Louis and Short Elliott Hendrickson, Inc., Duluth, MN, for the design of the proposed roadway lighting system for CSAH 155/James Street in Ely, MN (SAP 069-755-002; CP 0155-338059).—19-688

Agreement for Services between the County of St. Louis and LHB, Inc., Duluth, MN, to perform a site assessment and retaining wall study for a failing section of embankment adjacent to CSAH 61 and Lake Superior near the McQuade Road (CP 0061-465211).—19-689

Cooperative Agreement between the County of St. Louis and the City of Ely to construct a decorative street lighting system on CSAH 155/James Street in Ely (SAP 069-755-002, CP 0155-338059).—19-690

Service Contract between the County of St. Louis and Costin Group, Britt, MN, for support for federal funding assistance for Voyageurs National Park Clean Water Project during the period July 1, 2019, to June 30, 2022.—19-691

Upon motion by Commissioner Jewell, supported by Commissioner Olson, resolutions numbered 19-511 through 19-513, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of August 13, 2019, are hereby approved.

Adopted September 3, 2019. No. 19-511

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

|     | July 2019                    |              |
|-----|------------------------------|--------------|
| 100 | General Fund                 | 6,592,951.87 |
| 148 | Volunteer Fire Departments   | 29,500.00    |
| 149 | Personal Service Fund        | 1,609.74     |
| 150 | Sheriff's Nemesis Fund Group | 15,316.23    |
| 160 | MN Trail Assistance          | 3,564.98     |
| 161 | Missing Heirs                | 7,860.98     |
| 167 | Attorney's Forfeitures       | 13,952.50    |
| 168 | Sheriff's State Forfeitures  | 838.50       |
| 169 | Attorney Trust Accounts – VW | 1,440.48     |
| 171 | Controlled Substances        | 6,987.58     |

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|     |                                    |                 |
|-----|------------------------------------|-----------------|
| 172 | Sheriff's Federal Forfeitures      | 6,988.94        |
| 173 | Emergency Shelter Grant            | 7,982.08        |
| 176 | Revolving Loan Fund                | 251.93          |
| 178 | Economic Development – Tax Forfeit | 95,643.61       |
| 179 | Enhanced 9-1-1                     | 30.00           |
| 180 | Law Library                        | 27,451.08       |
| 183 | City/County Communications         | 197.57          |
| 184 | Extension Service                  | 148,857.25      |
| 200 | Public Works                       | 4,770,022.25    |
| 204 | Local Option Transit Sales Tax     | 1,979,409.96    |
| 210 | Road Maint. – Unorg. Townships     | 2,390.90        |
| 220 | State/Federal Road Aid             | 7,606,843.77    |
| 230 | Public Health & Human Services     | 8,232,363.34    |
| 240 | Forfeited Tax                      | 760,736.01      |
| 260 | CDBG Grant                         | 86,007.22       |
| 261 | CDBG Program Income                | 10,179.00       |
| 270 | HOME Grant                         | 2,928.62        |
| 289 | ISTS Grant                         | 129,695.49      |
| 290 | Forest Resources                   | 7,984.06        |
| 400 | County Facilities                  | 85,283.22       |
| 402 | Depreciation Reserve Fund          | 107,432.60      |
| 405 | Public Works Building Const.       | 1,686.25        |
| 407 | Public Works – Equipment           | 508,691.71      |
| 445 | 2018A – Virginia GSC-PW Cook       | 3,469,138.42    |
| 446 | 2016A – PW TST Bond                | 5,259.87        |
| 448 | 2018B – PW Dist 4 New Facility     | 2,847,974.00    |
| 600 | Environmental Services             | 1,114,909.96    |
| 640 | Plat Books                         | 60.93           |
| 715 | County Garage                      | 212,001.26      |
| 720 | Property Casualty Liability        | 20,217.22       |
| 730 | Workers Compensation               | 198,881.52      |
| 740 | Medical Dental Insurance           | 3,217,049.75    |
| 770 | Retired Employees Health Insurance | 1,099.40        |
|     |                                    | <hr/>           |
|     |                                    | \$42,339,672.05 |

Adopted September 3, 2019, No. 19-512

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated August 16, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 3, 2019, No. 19-513

At 10:46 a.m., September 3, 2019, Commissioner Jugovich, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 10, 2019

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 10<sup>th</sup> day of September 2019, at 9:37 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 7. Absent: None - 0.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Representative Mary Murphy discussed the impacts of Northeast Regional Corrections and the need for counties to work together to address issues.

At 9:42 a.m., Commissioner Jewell temporarily stepped out of the meeting.

At 9:43 a.m., pursuant to Resolution No. 19-379, adopted June 25, 2019, the St. Louis County Board considered bids received for the sale of surplus fee owned land (Duluth). No bids were received for consideration; therefore, no action was taken by the Board.

Commissioner Nelson, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Jewell).

Commissioner Nelson, supported by Commissioner Boyle, moved to direct all employees of St. Louis County to make every effort to purchase products necessary to the operation of St. Louis County locally. Commissioner Jewell returned to the meeting at 9:50 a.m. St. Louis County Purchasing Director Donna Viskoe discussed the seven "R's" of purchasing and highlighted changes in processes that have resulted in staff purchasing items through local vendors when possible. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 19-549.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-359, Children's Dental Services Opioid Response Grant.—61116

Kevin Gray, County Administrator, and Tedd Ells, County Veterans Service Officer, submitting Board Letter No. 19-364, Acceptance of County Veterans Service Office Operational Enhancement Grant.—61117

Kevin Gray, County Administrator, submitting Board Letter No. 19-375, Establish a Public Hearing to Consider Adoption of the 2020 Fee Schedule.—61118

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-376, Establish Public Meetings on the 2020 Property Tax Levy and Operating Budget.—61119

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator/HRA Interim Executive Director, submitting Board Letter No. 19-380, HRA 2020 Proposed Levy.—61120

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 19-382, Reappointment and Advertisement of Positions to the CDBG Citizen Advisory Committee.—61121

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Kevin Gray, County Administrator, and Donna Viskoe, Purchasing Director, submitting Board Letter No. 19-381, Efforts to Purchase Locally under St. Louis County Purchasing Rules and Regulations.—61122

Purchase of Service Agreement, Contract No. 16750, between St. Louis County and East Range Developmental Achievement Center, Inc., (CCSA), Eveleth, MN, for Day Training and Habilitation Services during the period July 1, 2019, to June 30, 2020.—19-692

Purchase of Service Agreement, Contract No. 16751, between St. Louis County and Range Center, Inc., (CCSA), Chisholm, MN, for Day Training and Habilitation Services during the period July 1, 2019, to June 30, 2020.—19-693

Purchase of Service Agreement, Contract No. 16752, between St. Louis County and UDAC, Inc., Duluth, MN, for Day Training and Habilitation Services during the period July 1, 2019, to June 30, 2020.—19-694

State of Minnesota Local Bridge Replacement Program Grant Agreement, MnDOT Contract No. 1033947, between the State of Minnesota Commissioner of Transportation and St. Louis County Public Works, effective through September 1, 2024.—19-695

Cooperative Agreement between the County of St. Louis and The Voyageur Country ATV Club to receive and administer the Legislative Citizens Commission on Minnesota Resources (LCCMR) grant and the Minnesota Department of Natural Resources Federal Recreation Trail Program (RTP) grant for the ATV trail segment and elevated Boardwalk from Vermilion Falls Road to Gold Coast Road in Crane Lake Township, MN (CP 0000-438737).—19-696

Cooperative Agreement between the County of St. Louis and The Voyageur Country ATV Club to identify ownership, operations, and maintenance responsibilities of the Vermilion River Bridge and ATV trail segment from Forest Road 601 to Kabustasa Road in Portage Township, MN (CP 0000-438736).—19-697

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Crush, Screen and Stockpile Aggregate, Class 5 (Modified) and Screen and Stockpile Sand (CP 0000-278672R South Crushing 2019).—19-698

Amendment No. 2, Amendment No. 1 Damion No. 2019-012909, Original Damion 2018-011948, between the County of St. Louis and DSGW Architects, Inc., Virginia, MN, for Phase III of the Government Service Center Virginia – Construction Administration, Commissioning and Project Close-Out, allowing for revisions related to the addition of an Information Technology generator, its associated pad and enclosures.—19-699

Arrowhead Center Building Office Lease, Contract No. 90258, between St. Louis County (Lessee) and Arrowhead Center, Virginia, MN (Lessor) for the term April 1, 2019, through December 31, 2019, with the option to extend the lease for one (1) additional one-year term.—19-700

Lease Agreement between the County of St. Louis and the Lake Superior Railroad Museum for space in the St. Louis County Heritage & Arts Center (Depot), Duluth, MN, during the term January 1, 2019, through December 31, 2019.—19-701

Agreement for Fiscal Services 2019-2023 between the County of St. Louis, St. Louis County

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Auditor Nancy Nilsen, and the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) for fiscal agent services to GMRPTC for 2.5% of GMRPTC's state operating grants.—19-702

Fire Protection Services Agreement between the County of St. Louis and the City of Cook to provide services in Unorganized Townships 62-17 & 63-17 during the term January 1, 2020, through December 31, 2020.—19-703

Fire Protection and First Responder Services Agreement between the County of St. Louis and Embarrass Region Volunteer Fire Department, Inc., Embarrass, MN, to provide services in Unorganized Township 61-14 during the term January 1, 2020, through December 31, 2020.—19-704

Fire Protection Services Agreement between the County of St. Louis and Greenwood Township Volunteer Fire Department, Inc., Tower, MN, to provide services in Unorganized Township 63-15 during the term January 1, 2020, through December 31, 2020.—19-705

Fire Protection Services Agreement between the County of St. Louis and the City of Orr to provide services in Unorganized Townships 63-19 & 66-20 during the term January 1, 2020, through December 31, 2020.—19-706

Purchase of Service Agreement, Contract No. 16716, between St. Louis County and Independent School District (ISD) #706, Virginia, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—19-707

Purchase of Service Agreement, Contract No. 16726, between St. Louis County and Independent School District (ISD) #2142, Virginia, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—19-708

Contract for County-State Aid Highway Project between the County of St. Louis and Uretex USA, Inc., Tomball, TX, for Foam Stabilization/Deep Injection on CSAH 116/Echo Trail in Morse Township (CP 0116-473597).—19-709

Cooperative Agreement between the County of St. Louis and Duluth North Shore Sanitary District related to French River Bridge Replacement and Wayside Rest Improvement Project (SAP 069-661-019, CP 0061-275616 - Bridge 906; SP 069-060-002, CP 0061-283486 – Wayside Rest).—19-710

Contract for County-State Aid Highway Project between the County of St. Louis and Parsons Electric, LLC, Duluth, MN, for Signal System Revisions in Duluth, Hermantown and Proctor (CP 0000-390020, SP 069-070-047).—19-711

Lease Agreement between the Arrowhead Center (Lessor) and St. Louis County (Lessee) for approx. 96 square feet of floor space to be used for staff offices, clinical testing, and client meetings during the period April 1, 2019, through December 31, 2019.—19-712

Fire Protection and First Responder Services Agreement between the County of St. Louis and the City of Babbitt to provide services in Unorganized Townships 61-12 and 61-13 during the period January 1, 2020, through December 31, 2020.—19-713

State of Minnesota Department of Human Services County Grant Contract between the Department of Human Services Child Safety and Permanency Division and the County of St. Louis for the Safe Care for Prenatal Substance Exposure grant in the amount of \$200,000 for the period August 1,

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2019, through June 30, 2020, with the option for four (4) one-year extensions.—19-714

Purchase of Service Agreement, Contract No. 16748, between St. Louis County and Tender Loving Care of Duluth, Inc., for Semi-independent Living Services (SILS) during the period July 1, 2019, to June 30, 2020.—19-715

Upon motion by Commissioner Nelson, supported by Commissioner Jugovich, resolutions numbered 19-514 through 19-548, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 3, 2019, are hereby approved.

Adopted September 10, 2019. No. 19-514

WHEREAS, Children's Dental Services (CDS) is the largest community dental provider in Northeastern Minnesota; and

WHEREAS, CDS has been awarded funds from the U.S. Health Resources and Services Administration for purposes of preventing abuse and misuse of opioids in rural Minnesota; and

WHEREAS, CDS wishes to enter into a contract with the Public Health and Human Services Department (PHHS) for the amount up to \$35,000 for purposes of developing and distributing patient educational materials to rural dental and medical practices; and

WHEREAS, The contract will be for the period June 1, 2019, through May 31, 2020; and

WHEREAS, PHHS will utilize these funds to pay for costs associated with a current 1.0 FTE Public Health Educator position as well as operating expenses associated with the project;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept opioid response funds through a contract with Children's Dental Services in the amount up to \$35,000 for the period June 1, 2019, through May 31, 2020.

Fund 230, Agency 233999, Object 550734, Grant 23372, Project 99999999, Year 2019

Fund 230, Agency 233999, Object 610000, Grant 23372, Project 99999999, Year 2019

Fund 230, Agency 233999, Object 640900, Grant 23372, Project 99999999, Year 2019

Adopted September 10, 2019. No. 19-515

RESOLVED, That the St. Louis County Board authorizes an agreement, and any amendments approved by the County Attorney, with the City of Duluth for the construction on County State Aid Highway (CSAH) 4/Rice Lake Road, CP 0004-342005/SAP 069-604-078, whereby the City of Duluth will pay the "City of Duluth Non-Participating" local share items listed in the Plan. The funds from the City of Duluth for project CP 0004-342005/SAP 069-604-078 will be receipted into Fund 220, Agency 220444, Object 551501.

Adopted September 10, 2019. No. 19-516

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of ALTA Land Survey Company, P.C., of Duluth, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00 over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-517

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of Benchmark Engineering, Inc., of Mountain Iron, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00

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over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-518

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of Bolton & Menk of Baxter, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00 over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-519

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of Kramer Leas Deleo of Baxter, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00 over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-520

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of LHB of Duluth, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00 over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-521

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of MSA of Duluth, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00 over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-522

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of Northern Engineering & Consulting, Inc., of Bemidji, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00 over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-523

RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the surveying services of Northern Lights Surveying Services of Virginia, MN, for the recovery, restoration and perpetuation of corners of the Public Land Survey System in St. Louis County through December 31, 2022. The total cost of these services is not to exceed \$450,000.00

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over three (3) years; however, the total aggregate of these services will not exceed the allotted budget each year, payable from Fund 200, Agency 200122, Object 626600.

Adopted September 10, 2019. No. 19-524

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 4616-454611, SAP 069-600-048; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on July 25, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>       | <u>ADDRESS</u>    | <u>AMOUNT</u> |
|-------------------------|-------------------|---------------|
| Mesabi Bituminous, Inc. | P.O. Box 728      | \$212,307.00  |
|                         | Gilbert, MN 55741 |               |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220548, Object 652700, State Park Road Account funds.

Adopted September 10, 2019. No. 19-525

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0000-447614, SAP 069-596-014; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on August 15, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>    | <u>AMOUNT</u> |
|-----------------------|-------------------|---------------|
| Ulland Brothers, Inc. | P.O. Box 340      | \$469,300.00  |
|                       | Cloquet, MN 55720 |               |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220554, Object 652700.

Adopted September 10, 2019. No. 19-526

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0898-449098; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on August 29, 2019 and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>     | <u>ADDRESS</u>   | <u>AMOUNT</u> |
|-----------------------|------------------|---------------|
| KGM Contractors, Inc. | 9211 Hwy. 53     | \$97,260.86   |
|                       | Angora, MN 55703 |               |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203557, Object 652800.

Adopted September 10, 2019. No. 19-527

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) has announced the FY 2019 Notice of Funding Availability for the Continuum of Care Program funding competition; and

WHEREAS, St. Louis County has previously applied for and received Continuum of Care funding on behalf of the Bois Forte Band of Chippewa to support the New Moon Supportive Housing Project; and



WHEREAS, Bois Forte desires that St. Louis County renew the funding by applying to the FY 2019 competition in the amount of \$51,326 to provide one (1) year of Shelter Plus Care rental assistance for homeless persons entering six housing units of the New Moon Supportive Housing Project and financial assistance with related administrative expenses; and

WHEREAS, The Bois Forte Band will provide supportive services and independent living skills training to assist the New Moon residents. The costs of these services will be reported as HUD-required match to the Shelter Plus Care funding;

THEREFORE, BE IT RESOLVED, That the Interim Planning and Economic Development Director is authorized to submit the FY 2019 HUD Continuum of Care Program application as sponsor for the Bois Forte – New Moon Supportive Housing Project and all other necessary documents related to the application and, if awarded, to accept the funding and enter into the appropriate agreements with HUD and Bois Forte;

RESOLVED FURTHER, That if awarded funding, the Interim Planning and Economic Development Director and a representative of the County Attorney's Office are authorized to enter into the appropriate agreements with HUD and Bois Forte Band of Chippewa.

Adopted September 10, 2019. No. 19-528

WHEREAS, St. Louis County originally gained access to the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) funding programs through the signing of Joint Cooperation Agreements (JCA) with each city and township in the county; and

WHEREAS, St. Louis County currently has 97 cities and townships participating with the County in these HUD-funded programs; and

WHEREAS, HUD is requiring a signed amendment to the JCA with each city and township in order to comply with changes to the federal program regulations and allowed St. Louis County limited time for completion of this process;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Planning and Economic Development Interim Director and a representative of the County Attorney's Office to sign and submit all documents associated with amending the Joint Cooperation Agreements between St. Louis County and the cities and townships within the County.

Adopted September 10, 2019. No. 19-529

WHEREAS, During the 2013 Legislative Session, the structure of the County Veterans Service Office Operational Enhancement Grant program was modified and state funding increased to provide an annual base grant to all 87 Minnesota counties in the amount of \$7,500, plus an additional allocation based on each counties' veteran population, to be used for the purpose of enhancing the benefits programs and services provided to Minnesota veterans; and

WHEREAS, On July 1, 2019, St. Louis County received notice from the Minnesota Department of Veterans Affairs (MDVA) that the County Veterans Office Operational Enhancement Grant was allocated in the amount of a \$7,500 base grant and an additional \$10,000 based upon the estimated veteran population residing in the county; and

WHEREAS, Counties have until June 30, 2020, to spend the allocated money on qualified items, and by that date the funds must be spent, documentation of the qualified expenditures received by the MDVA, and any unused funds returned; and

WHEREAS, In order to access the grant funding, a certified County Board Resolution and signed Grant Contract must be received by the Minnesota Department of Veterans Affairs (MDVA);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a grant contract with the Minnesota Department of Veterans Affairs to conduct the County Veterans Service Office Operational Enhancement Grant, in the amount of \$17,500;

RESOLVED FURTHER, That the grant must be used to provide outreach to the county's veterans; assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans Service Office, as specified in Minnesota Laws 2015 Chapter 77, Article 1,

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Section 37, Subd. 2; and that this Grant should not be used to supplant or replace other funding;  
RESOLVED FURTHER, That the St. Louis County Veterans Service Office 2019 adopted budget is amended to include receipt of \$17,500 from the MNDVA, with funds deposited into Fund 100, Agency 124999, Grant 12403, Year 2019.  
Adopted September 10, 2019. No. 19-530

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.  
Adopted September 10, 2019. No. 19-531

RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners approves the following Lawful Gambling License Application (raffle) on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Gnesen Volunteer Fire Department, 4504 Datka Road, Duluth, MN, 55803, to conduct off-site gambling on October 19, 2019, raffle, at Gnesen Town Hall, 4011 West Pioneer Road, Duluth, MN, 55803, Gnesen Township.

Adopted September 10, 2019. No. 19-532

WHEREAS, The St. Louis County Board has established a subcommittee to review the operations of the St. Louis County Heritage and Arts Center (Depot); and

WHEREAS, In 2018, the subcommittee solicited proposals for strategic leadership, management, and operations of the Depot; and

WHEREAS, An agreement with Oneida Realty Company (Oneida) was identified as best meeting the scope of work proposed, and the County entered into a six-month contract with Oneida for that purpose; and

WHEREAS, The Depot subcommittee has determined that a six-month extension of the Oneida contract for certain management and operation services is advisable to facilitate the transfer of management duties from Oneida to the Depot executive director; and

WHEREAS, The Depot Foundation has been allocated City of Duluth Tourism Tax monies for the purpose of funding, amongst several items, the management and operation of the Depot, and a portion of these monies are expected to offset a percentage of the cost of the contract extension;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes appropriate county officials to finalize and execute an amendment extending the professional services agreement with Oneida Realty Company of Duluth, MN, for certain management and operation services at the Depot through December 31, 2019;

RESOLVED FURTHER, That funds not to exceed \$55,000 are payable from Aid to Other Agencies Budget, Fund 100, Agency 103015, Object 629900 with any Tourism Tax Monies received from the Depot Foundation receipted into this same fund.

Adopted September 10, 2019. No. 19-533

RESOLVED, That the St. Louis County Board will convene a public hearing on Tuesday, November 5, 2019, at 9:40 a.m., St. Louis County Courthouse, Duluth, MN, to consider the adoption of the fee schedule for various county services for the year 2020.

Adopted September 10, 2019. No. 19-534

WHEREAS, Minn. Stat. § 275.065 requires that counties establish a public meeting date for the purpose of receiving comments from the public on the proposed property tax levy and operating budget for the year 2020 prior to adopting a final levy and budget;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board establishes public meetings to gather comment on the proposed property tax levy and operating budget for year 2020 on Tuesday, December 3, 2019, 7:00 p.m., at the St. Louis County Courthouse in Virginia, MN, and Thursday, December 5, 2019, 7:00 p.m., at the St. Louis County Courthouse in Duluth, MN.

Adopted September 10, 2019. No. 19-535

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WHEREAS, The St. Louis County Housing and Redevelopment Authority (HRA) must establish a maximum proposed property tax levy and have this amount certified by the St. Louis County Board by September 15, 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the HRA maximum property tax levy for 2020 in the amount of \$217,376.

Adopted September 10, 2019. No. 19-536

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated August 30, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 10, 2019. No. 19-537

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability and workers' compensation insurance;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

B&K Enterprises of Orr LLP d/b/a The Dam Supper Club, Leiding Township, On-Sale

and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted September 10, 2019. No. 19-538

WHEREAS, The St. Louis County Board of Commissioners appoints citizens to serve on the Community Development Block Grant (CDBG) Citizen Advisory Committee; and

WHEREAS, Four (4) current citizen members have requested to serve another term on the CDBG Citizen Advisory Committee; and

WHEREAS, There are seven (7) available positions to this committee to be filled through an advertised application process;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners reappoints Reed Erickson – Northern Townships, Jennifer Hoffman-Saccoman – City of Hibbing, Stephen Anderson – At Large, and James (Pat) McKenzie – At Large, to the CDBG Citizen Advisory Committee for a term ending April 30, 2022;

RESOLVED FURTHER, That the St. Louis County Board of Commissioners authorizes the County Auditor to advertise and accept applications through October 15, 2019, for seven (7) vacant positions on the CDBG Citizen Advisory Committee as follows:

- St. Louis County Association of Townships
- Southern Townships
- City of Eveleth
- City of Hermantown
- Three (3) At Large

The term of service for these representatives will run from January 1, 2020, to April 30, 2022.

Adopted September 10, 2019. No. 19-539

WHEREAS, Public Health and Human Services (PHHS) and Information Technology (IT) leadership teams have been working with Human Resources on a plan to migrate an employee of a single incumbent PHHS job class in the Minnesota merit employment system to a comparable job class in the IT Department and county's civil service employment system; and

WHEREAS, The movement of this employee under IT leadership will help the county step in the direction of a more centralized IT services organizational model providing more efficient use of IT

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resources, a greater level of accountability and also provides employees with career growth opportunities; and

WHEREAS, Human Resources has reviewed existing and proposed duties and determined that the IT Applications Developer class is appropriate; and

WHEREAS, The County and the exclusive bargaining representatives have met and agreed to terms and conditions of this proposed transfer, which have been reduced to a Memorandum of Understanding;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the transfer of a PHHS Program Analyst position (Merit System Pay Plan MB, Pay Grade MAB, Step 12) and funding from the PHHS Department to the Information Technology Department and re-allocates the position to the IT Applications Developer class (Civil Service Basic Unit Pay Plan B1, Pay Grade 24, Step L2);

RESOLVED FURTHER, That the Board approves the Memorandum of Understanding addressing the terms and conditions of employment affecting the position incumbent and authorizes the execution of the agreement with the American Federation of State, County and Municipal Employees (AFSCME);

RESOLVED FURTHER, That the reallocation will result in an annual cost increase of approximately \$504, with funding available from Fund 100, Agency 117001;

RESOLVED FURTHER, That the 2020 PHHS and IT Department budgets be adjusted to reflect the position and funding transfer.

Adopted September 10, 2019. No. 19-540

WHEREAS, When a vacancy occurs within Public Records and Property Valuation, a review is done to determine if that position should be filled as is or if it should be reallocated to a level or position that is better aligned with the departments' needs; and

WHEREAS, The Public Records and Property Valuation Director conducted such a review when the Micrographics Unit Supervisor position was vacated through a retirement and determined that an additional Information Specialist II position in the Assessor's Department was appropriate; and

WHEREAS, Human Resources has reviewed the proposed duties for the position and have determined that the position allocation is appropriate; and

WHEREAS, County Fiscal Policies state that any position change greater than three (3) pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Micrographics Unit Supervisor position and funding (Position code 0662-01, Civil Service Supervisory Unit Pay Plan, Pay Grade E18) from the Recorder's Department (Fund 230009, Agency 610100) to a 1.0 FTE Information Specialist II (Civil Service Basic Unit Pay Plan, Pay Grade B10) in the Assessor's Department (Fund 118001, Agency 610100), resulting in an annual decrease of \$10,530.

Adopted September 10, 2019. No. 19-541

WHEREAS, St. Louis County is a member of the Arrowhead Regional Emergency Managers Association (AREMA); and

WHEREAS, St. Louis County is in agreement to the amendments made within the AREMA mutual aid agreement which clarify mutual aid requirements and define compensable items; and

WHEREAS, St. Louis County realizes the benefit of receiving and offering assistance to its community and tribal partners in Northeastern Minnesota;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an amended Arrowhead Regional Emergency Managers Association (AREMA) Mutual Aid Agreement;

RESOLVED FURTHER, That the appropriate county officials are authorized to sign and execute the agreement.

Adopted September 10, 2019. No. 19-542

WHEREAS, The contract with Robert Merrill of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of taxes and installments; and

WHEREAS, The repurchaser was properly served with Notice of Cancellation of Contract by

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publication and has failed to cure the default for lands legally described as:

CITY OF DULUTH  
LOT 6 AND NLY 12 1/2 FT OF LOT 7, BLOCK 131,  
WEST DULUTH 5TH DIVISION  
Parcel code: 010-4510-01970  
C22140050; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Robert Merrill of Duluth, MN, for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted September 10, 2019. No. 19-543

WHEREAS, The contract with David Turkall of Duluth, MN, for the repurchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The repurchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

CITY OF DULUTH  
WLY 49 49/100 of Lot 2, Block 4, Lincoln Park Place INC Ely 50 feet of Wly 100 feet of SW 1/4 of NW 1/4 of Section 32, 50-14, lying Ely of 27th Ave W and within 140 feet of Nly line of 15th St  
Parcel code: 010-2910-00235  
C22180024; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with David Turkall of Duluth, MN, for the repurchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted September 10, 2019. No. 19-544

WHEREAS, The Duluth Economic Development Authority (DEDA) has requested to purchase the following described state tax forfeited land for the price of \$27,400, plus fees, for the purpose of economic development:

Legal: LOTS 7 AND 8 INC ALL FRAC LOT 55 E 1<sup>ST</sup> ST DULUTH PROPER 1ST DIV,  
BLOCK 28, PORTLAND DIV OF DULUTH  
Parcel Code: 010-3830-03300  
LDKey: 122772  
GIS Acres: 0.16; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

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WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel has been classified as non-conservation land pursuant to Minnesota Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to DEDA for the price of \$27,400 plus the following fees: 3% assurance fee of \$822, deed fee of \$25, deed tax of \$90.42, and recording fee of \$92, for a total of \$28,429.42 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Auditor may offer for sale at public auction the state tax forfeited land described here if DEDA does not purchase the land by February 28, 2020.

Adopted September 10, 2019. No. 19-545

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Martin Voss of Iron, MN, has applied to repurchase state tax forfeited land legally described as:

UNORGANIZED 64-21

Govt. Lot 1 and Govt. Lot 2

SECTION 31, TOWNSHIP 64 NORTH, RANGE 21 WEST

Parcel codes: 759-0090-00140, 759-0090-00150; and

WHEREAS, The applicant was an owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Martin Voss of Iron, MN, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$9,167.16, a deed tax of \$30.25, a deed fee of \$25, and a recording fee of \$46, for a total of \$9,268.41 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted September 10, 2019. No. 19-546

WHEREAS, Michael Stilwell has requested a 33' road right-of-way easement across state tax forfeited land to access private property; and

WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a road right-of-way easement to Michael Stilwell over, under and across state tax forfeited lands as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$4,900 land use fee, a \$55.47 timber damage, a \$200 administration fee, plus a \$46 recording fee, for a total of \$5,201.47 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 10, 2019. No. 19-547

WHEREAS, Johnson and Hopkins Partnership has requested a non-exclusive road right-of-way easement across state tax forfeited land to access private property; and

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WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a road right-of-way easement to Johnson and Hopkins Partnership over, under and across state tax forfeited lands as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$50 land use fee, a \$200 administration fee, plus a \$46 recording fee, for a sum total of \$296 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted September 10, 2019. No. 19-548

**BY COMMISSIONER NELSON:**

WHEREAS, Small businesses employ 47.5% of all workers in the United States; and

WHEREAS, Business properties in St. Louis County account for over \$34 million in property taxes annually; and

WHEREAS, In the first 15 weeks of 2019 alone, there were nearly 6,000 store closures throughout the United States as a result of online purchases, higher than the number in all of 2018; and

WHEREAS, St. Louis County Purchasing Rules and Regulations were revised and adopted by the County Board on February 12, 2019 (Resolution 19-106); and

WHEREAS, Such Rules and Regulations address the process and procedures for purchasing under the authorities provided under Minnesota Statutes; and

WHEREAS, The St. Louis County Board has consistently supported local purchasing at all levels;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby directs all employees of St. Louis County to make every effort to purchase products necessary to the operation of St. Louis County locally.

Unanimously adopted September 10, 2019. No. 19-549

At 9:56 a.m., September 10, 2019, Commissioner McDonald, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON SEPTEMBER 24, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 24<sup>th</sup> day of September 2019, at 9:33 a.m., at the Ely City Hall, Ely, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 7. Absent: None - 0.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Commissioner McDonald introduced Ely Mayor Chuck Novak. Mayor Novak welcomed the Board to Ely and thanked Commissioner McDonald for his assistance in resolving a land issue between the City of Ely and the Township of Morse.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Jason Zabokrtsky, of Ely, brought forth concerns he had regarding negative economic impacts of the Twin Metals project and encouraged the Board to talk to local business owners. John Papaioannou, of Hibbing, discussed issues he has experienced when trying to get confidential information relating to his mother's health care. Bob Tammen, of Soudan, discussed concerns he had relating to the Twin Metals project. Mr. Tammen said that mining accounts for less than 1% of Minnesota's \$368 billion economy.

Commissioner Jewell, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Olson, supported by Commissioner Jewell, moved to certify the maximum property tax levy for 2020 in the amount of \$145,561,377. St. Louis County Administrator Kevin Gray gave the Board a brief overview of county service priorities and the overall budget proposal. Administrator Gray said that St. Louis County had 4.5% growth in 2019. However, growth was reduced by approximately 1% due to the Department of Revenue reductions to the assessed values of utilities and railroads; the result is a net growth of approximately 3.52%. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 19-564.

Commissioner Nelson, supported by Commissioner McDonald, moved to authorize the appropriate county officials to execute a contract with Northland Demolition and Recycling, Inc., of Hibbing, MN, for the demolition of tax forfeited structures located in Sparta and Genoa at the bid price of \$133,700 in accordance with the specifications of Bid No. 5482 and addendums, payable from the Economic Development Blight Project, Fund 178, Agency 178005, and subject to approval of the County Attorney. Administrator Gray indicated that clarification regarding Project Labor Agreements and change orders was provided to Commissioners last week. The motion passed; seven yeas, zero nays. Resolution No. 19-565.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-386, Violation of St. Louis County Ordinance No. 28 – Bil-Mar's Supper Club, Inc. (Unorganized Township 55-21).—61123

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-387, Violation of St. Louis County Ordinance No. 28 – Kabetogama Outdoors, LLC (Kabetogama Township).—61124



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Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-388, Violation of St. Louis County Ordinance No. 28 – Takeoff, LLC (Beatty Township).—61125

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 19-392, Establish a Public Hearing to Consider Tax Abatement for the City of Duluth – First Street Lofts Housing Project.—61126

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-393, Unorganized Township Road Levy – FY 2020.—61127

Kevin Gray, County Administrator, submitting Board Letter No. 19-394, Certification of 2020 Maximum Property Tax Levy.—61128

Purchase of Service Agreement, Contract No. 16698, between St. Louis County and Bois Forte Reservation, Nett Lake, MN, for Housing Support Services for Adults with Serious Mental Illness during the period July 1, 2019, to June 30, 2021.—19-716

Amendment No. 1, Original Damion No. 2018-012385, between the County of St. Louis and Edwards Oil, Inc., Virginia, MN, for delivery of gasohol, fuel oil and diesel fuel, extending the original contract for an additional one (1) year, effective October 1, 2019, through September 30, 2020.—19-717

Fire Protection Services Agreement between the County of St. Louis and Evergreen Volunteer Fire Department, Inc., for services in Unorganized Townships 60-19 and 60-20 during the period January 1, 2020, through December 31, 2020.—19-718

Safety & Risk Management Training Contract between St. Louis County and Chainsaw Safety Specialists, LLC, Fence, WI, for *Chainsaw Training* on August 27-29, 2019, at Cotton, Hibbing and Pike Lake.—19-719

Service Contract No. 5430 between the County of St. Louis and Oneida Realty Company, Duluth, MN, to provide janitorial and building maintenance services at the St. Louis County Heritage, Culture & Arts Center (Depot) during the period July 1, 2019, to June 30, 2020.—19-720

Service Contract No. 5548 between the County of St. Louis and Northwoods Forestry, Inc., Eleva, WI, to furnish Bud Capping Application 2019 services during the period September 16, 2019, to November 8, 2019.—19-721

Fire Protection Services Agreement between the County of St. Louis and Bearville Township for services in Unorganized Township 62-21 during the period January 1, 2020, to December 31, 2020.—19-722

Fire Protection Services Agreement between the County of St. Louis and Central Lakes Volunteer Fire Department, Inc., for services in Unorganized Township 56-17 during the period January 1, 2020, to December 31, 2020.—19-723

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53633, between St. Louis County and Kesselhon Family Adult Foster Care, Duluth, MN.—19-724

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53638, between St. Louis County and Roxanne and Jeffrey McMillen, Mountain Iron, MN.—19-725

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53716, between St. Louis County and Bailey Foster Care, Floodwood, MN.—[19-726](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53755, between St. Louis County and Jessica Karasek, Meadowlands, MN.—[19-727](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53766, between St. Louis County and Silver Maple Estate, Cloquet, MN.—[19-728](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53769, between St. Louis County and Human Development Center, Duluth, MN.—[19-729](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53770, between St. Louis County and Lee Foster Care, LLC, Duluth, MN.—[19-730](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53772, between St. Louis County and Community Circles, LLC, Duluth, MN.—[19-731](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53773, between St. Louis County and New Opportunities, LLC, Alborn, MN.—[19-732](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53776, between St. Louis County and Arrowhead House Foster Care, LLC, Duluth, MN.—[19-733](#)

Purchase of Service Agreement No. 16709 between St. Louis County and Independent School District (ISD) #709, Duluth, MN, for the Transportation of Children and Youth in Foster Care Placement during the term July 1, 2019, to June 30, 2020.—[19-734](#)

Purchase of Service Agreement No. 16713 between St. Louis County and Independent School District (ISD) #698, Floodwood, MN, for the Transportation of Children and Youth in Foster Care Placement during the term July 1, 2019, to June 30, 2020.—[19-735](#)

Purchase of Service Agreement No. 16714 between St. Louis County and Independent School District (ISD) #701, Hibbing, MN, for the Transportation of Children and Youth in Foster Care Placement during the term July 1, 2019, to June 30, 2020.—[19-736](#)

Purchase of Service Agreement No. 16723 between St. Louis County and Harbor City International School #4085, Duluth, MN, for the Transportation of Children and Youth in Foster Care Placement during the term July 1, 2019, to June 30, 2020.—[19-737](#)

Purchase of Service Agreement, Contract No. 16758, between St. Louis County and Carol Thomas, Eveleth, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—[19-738](#)

Cooperative Agreement between the County of St. Louis and the City of Duluth related to the Design of the Proposed Roundabout at County State Aid Highway (CSAH) 37 and Glenwood Street (SP 069-637-025, CP 0037-382899).—[19-739](#)

Fellows Placement Agreement between Foster America, a project of Tides Center, and St. Louis County Public Health and Human Services for a Foster America Fellow Facilitation and Design Strategist to Strengthen Families and Prevent Child Maltreatment during the period October 2019 through April 2021.—[19-740](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings,

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Contract No. 53677, between St. Louis County and Homebee Adult Foster Care, Duluth, MN.—19-741

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53723, between St. Louis County and Guided Transitions, LLC, Duluth, MN.—19-742

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53729, between St. Louis County and Nora North (Zywiski), Cloquet, MN.—19-743

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53753, between St. Louis County and Drew Shaine, LLC, Duluth, MN.—19-744

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53756, between St. Louis County and September House, Duluth, MN.—19-745

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53771, between St. Louis County and McCarthy Manor, Inc., Duluth, MN.—19-746

Addendum to Purchase of Service Agreement, Contract No. 16528A, between St. Louis County and Indian Legal Assistance Program, Duluth, MN, due to a provider change of address.—19-747

Purchase of Service Agreement, Contract No. 16669, between St. Louis County and Ray Rogers, Hibbing, MN, for Transportation Services during the period January 1, 2019, to December 31, 2019.—19-748

Purchase of Service Agreement, Contract No. 16661, between St. Louis County and Gene Vanderscheuren, Proctor, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-749

Purchase of Service Agreement, Contract No. 16732, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-750

Purchase of Service Agreement, Contract No. 16753, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-751

Purchase of Service Agreement, Contract No. 16755, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-752

St. Louis County Housing Support Provider Indemnity and Provider Manual Compliance Agreement, Contract No. 63777, between the St. Louis County Board of Commissioners and October Kay Allen, Duluth, MN.—19-753

Purchase of Service Agreement, Contract No. 16707, between St. Louis County and Head of the Lakes United Way, Duluth, MN, for Family Homeless Prevention and Assistance Program (FHPAP) services during the period July 1, 2019, to September 30, 2021.—19-754

State of Minnesota, Minnesota Department of Veterans Affairs, County Veterans Service Office Operational Enhancement Grant Program Grant Agreement in the amount of \$17,500 for the term July 1, 2019, to June 30, 2020.—19-755

Purchase of Service Agreement, Contract No. 16698, between St. Louis County and Bois Forte Reservation, Nett Lake, MN, for Housing Support Services for Adults with Serious Mental Illness during the period July 1, 2019, to June 30, 2021.—19-756

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Purchase of Service Agreement No. 16710 between St. Louis County and Independent School District #094, Cloquet, MN, for the Transportation of Children and Youth in Foster Care Placement during the term July 1, 2019, to June 30, 2020.—[19-757](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53619, between St. Louis County and Churches United in Ministry, Duluth, MN.—[19-758](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53625, between St. Louis County and Expanding Horizons, Inc., Hermantown, MN.—[19-759](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53676, between St. Louis County and Drew Shaine, LLC, Duluth, MN.—[19-760](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53715, between St. Louis County and Serving Hands, Inc., Duluth, MN.—[19-761](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53750, between St. Louis County and Premiere Care, Duluth, MN.—[19-762](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53764, between St. Louis County and New Journey Residence, LLC, MN.—[19-763](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53767, between St. Louis County and Center City Housing San Marco, Duluth, MN.—[19-764](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53768, between St. Louis County and Center City Housing San Marco, Duluth, MN.—[19-765](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53779, between St. Louis County and NHS-Northstar Specialized Services, Inc., MN.—[19-766](#)

Minnesota HCBS Waiver/AC Approval-Option Service Vendor Assurance Statement Template, Contract No. 90252, between Keller Fencing and St. Louis County for Home modification installations for the term July 30, 2019, through December 31, 2023.—[19-767](#)

Minnesota HCBS Waiver/AC Approval-Option Service Vendor Assurance Statement Template, Contract No. 90253, between Lifeline Coordinating Services, Inc., and St. Louis County for Home Modification Installations for the term July 30, 2019, through December 31, 2023.—[19-768](#)

Minnesota HCBS Waiver/AC Approval-Option Service Vendor Assurance Statement Template, Contract No. 90254, between Midwest Electric & Generator, Inc., and St. Louis County for Home Modification Installations for the term July 30, 2019, through December 31, 2023.—[19-769](#)

Minnesota HCBS Waiver/AC Approval-Option Service Vendor Assurance Statement Template, Contract No. 90255, between Roseth Construction and St. Louis County for Home Modification Installations for the term July 30, 2019, through December 31, 2023.—[19-770](#)

Minnesota HCBS Waiver/AC Approval-Option Service Vendor Assurance Statement Template, Contract No. 90256, between Tangen Construction and St. Louis County for Home Modification Installations for the term July 30, 2019, through December 31, 2023.—[19-771](#)

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Minnesota HCBS Waiver/AC Approval-Option Service Vendor Assurance Statement Template, Contract No. 90257, between DM&DT Ventures, LLC dba Marshall Handyman Services and St. Louis County for Home modification installations for the term July 30, 2019, through December 31, 2023.—[19-772](#)

Agreement for Services between the County of St. Louis and Brady Corporation, Milwaukee, WI, to develop Lockout-Tagout procedures by December 31, 2019.—[19-773](#)

Fire Protection Services Agreement between the County of St. Louis and Pike-Sandy-Britt Volunteer Fire Department, Inc., Virginia, MN, for services in Unorganized Townships 59-16 and 60-18 during the period January 1, 2020, to December 31, 2020.—[19-774](#)

Purchase of Service Agreement, Contract No. 16740, between St. Louis County and Salvation Army, Duluth, MN, for service delivery through engagement of individuals with a severe substance use disorder who are experiencing homelessness services during the period July 1, 2019, to June 30, 2020.—[19-775](#)

2018 Operation Stonegarden Grant Agreement No. A-OPSG-2018-STLOUICO-009 between Minnesota Department of Public Safety, Homeland Security and Emergency Management Division, and St. Louis County Sheriff's Office in the amount of \$180,000.—[19-776](#)

Arrowhead Region Emergency Management Association Region 2 Homeland Security and Emergency Management Mutual Aid Agreement.—[19-777](#)

Memorandum of Understanding between St. Louis County and AFSCME Local 1934, reassigning up to five (5) existing positions at the Duluth Jail as "float" status.—[19-778](#)

Memorandum of Understanding between the County of St. Louis and AFSCME Council 5, Local Union 66 representing the St. Louis Communication Department Essential Employees bargaining unit (Jail/911) regarding shift differential.—[19-779](#)

Memorandum of Understanding between the County of St. Louis and AFSCME Council 5, Local Union 66 representing the St. Louis Communication Department Essential Employees bargaining unit (Jail/911) regarding the processing of holiday hours.—[19-780](#)

Memorandum of Understanding between St. Louis County and AFSCME Council 5 representing the Merit System Basic and Civil Service Basic bargaining unit regarding the position transfer from the PHHS Department (Minnesota Merit System) to the IT Department (Civil Service Basic Unit).—[19-781](#)

Safety & Risk Management Training Contract with Forrest Co., LLC, Duluth, MN, for *First Aid and CPR/AED Training* on September 9, 11, 16 and 18, 2019.—[19-782](#)

Fire Protection and First Responder Services Agreement between the County of St. Louis and Colvin Volunteer Fire Department, Inc., Makinen, MN, for services in Unorganized Townships 55-14 and 55-15, identified as Section 1 through 21 and Section 29 and 30, during the period January 1, 2020, to December 31, 2020.—[19-783](#)

Fire Protection Services Agreement between the County of St. Louis and Gnesen Volunteer Fire Department, Inc., Duluth, MN, for services in Unorganized Township 53-15 during the period January 1, 2020, to December 31, 2020.—[19-784](#)

Fire Protection and First Responder Services Agreement between the County of St. Louis and Morse-Fall Lake Rural Protection Association, Inc., Ely, MN, for services in Unorganized Townships 64-12, 64-13, 65-13, 63-14 and 65-14 during the period January 1, 2020, to December

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31, 2020.—19-785

Upon motion by Commissioner Jewell, supported by Commissioner McDonald, resolutions numbered 19-550 through 19-563, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 10, 2019, are hereby approved.

Adopted September 24, 2019. No. 19-550

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 3, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 14, 2019, against Bil-Mar's Supper Club, Inc. d/b/a Bil-Mar's Supper Club, Inc., Unorganized Township 55-21; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and a \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Bil-Mar's Supper Club, Inc.; and

WHEREAS, Bil-Mar's Supper Club, Inc., has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Bil-Mar's Supper Club, Inc. d/b/a Bil-Mar's Supper Club, Inc., Unorganized Township 55-21, for ten (10) days and a \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be September 30, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending September 24, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted September 24, 2019. No. 19-551

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 3, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on July 1, 2019, against Kabetogama Outdoors, LLC d/b/a Kab Outdoors, Kabetogama Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and a \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Kabetogama Outdoors, LLC; and

WHEREAS, Kabetogama Outdoors, LLC, has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Off-Sale Intoxicating License issued to Kabetogama Outdoors, LLC d/b/a Kab Outdoors, Kabetogama Township, for ten (10) days and a \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be September 30, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending September 24, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be

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cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted September 24, 2019. No. 19-552

WHEREAS, The St. Louis County Liquor Licensing Committee met on September 3, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on August 13, 2019, against Takeoff, LLC d/b/a The Landing, Beatty Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and a \$1,000 civil penalty, with nine (9) days of the suspension and \$900 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Takeoff, LLC; and

WHEREAS, Takeoff, LLC, has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Takeoff, LLC d/b/a The Landing, Beatty Township, for ten (10) days and a \$1,000 civil penalty, with nine (9) days and \$900 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be September 30, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending September 24, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted September 24, 2019. No. 19-553

WHEREAS, Minn. Stat. §§ 469.1812 through 469.1815, Abatement Authority, require that a public hearing be conducted prior to approving a tax abatement; and

WHEREAS, The City of Duluth, Minnesota, has requested St. Louis County to consider up to \$300,000 in tax abatement to convert and rehabilitate the First Street Lofts project;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will hold a public hearing on Tuesday, October 8, 2019, at 9:40 a.m., in the Hermantown City Hall in Hermantown, MN, to solicit public input prior to considering the proposed tax abatement for the City of Duluth – First Street Lofts Project. Notice of the hearing shall be published in accordance with Minn. Stat. § 469.1813, Subd. 5(b).

Adopted September 24, 2019. No. 19-554

WHEREAS, Minnesota Laws 1995, Chapter 47, authorizes St. Louis County to pool unorganized town road levies pursuant to Minn. Stat. §163.06;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, acting on behalf of unorganized townships for the purpose of road and bridge maintenance and construction, adopts and certifies a maximum levy of \$1,582,000 for the year 2020 to be levied only in such unorganized townships.

Adopted September 24, 2019. No. 19-555

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

August 2019

|     |                              |              |
|-----|------------------------------|--------------|
| 100 | General Fund                 | 6,752,688.90 |
| 149 | Personal Service Fund        | 1,669.74     |
| 150 | Sheriff's Nemesis Fund Group | 11,924.65    |
| 155 | Depot                        | 262.04       |
| 160 | MN Trail Assistance          | 14,002.00    |

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|     |                                    |                        |
|-----|------------------------------------|------------------------|
| 161 | Missing Heirs                      | 34,375.00              |
| 167 | Attorney's Forfeitures             | 5,000.00               |
| 168 | Sheriff's State Forfeitures        | 21.75                  |
| 169 | Attorney Trust Accounts – VW       | 1,440.48               |
| 170 | Boundary Waters – Forfeitures      | 1,963.00               |
| 173 | Emergency Shelter Grant            | 35,836.82              |
| 176 | Revolving Loan Fund                | 251.93                 |
| 178 | Economic Development – Tax Forfeit | 35,013.90              |
| 179 | Enhanced 9-1-1                     | 41,388.00              |
| 180 | Law Library                        | 30,840.05              |
| 183 | City/County Communications         | 24,167.73              |
| 184 | Extension Service                  | 57,433.90              |
| 200 | Public Works                       | 4,489,090.63           |
| 204 | Local Option Transit Sales Tax     | 994,240.54             |
| 210 | Road Maint. – Unorg. Townships     | 127,800.26             |
| 220 | State/Federal Road Aid             | 9,839,952.34           |
| 230 | Public Health & Human Services     | 8,040,912.53           |
| 240 | Forfeited Tax                      | 539,164.51             |
| 250 | St. Louis County HRA               | 8,490.00               |
| 260 | CDBG Grant                         | 196,941.33             |
| 270 | HOME Grant                         | 54,145.83              |
| 286 | Septic Loans – SSTS/BWSR           | 21,340.00              |
| 289 | ISTS Grant                         | 50,491.81              |
| 290 | Forest Resources                   | 4,425.48               |
| 321 | 2013C Refunding 2004A&2005A        | 1,968.50               |
| 400 | County Facilities                  | 173,413.12             |
| 402 | Depreciation Reserve Fund          | 146,813.64             |
| 405 | Public Works Building Const.       | 6,689.56               |
| 407 | Public Works – Equipment           | 841,891.75             |
| 445 | 2018A – Virginia GSC-PW Cook       | 780,885.93             |
| 448 | 2018B – PW Dist 4 New Facility     | 136,425.18             |
| 600 | Environmental Services             | 651,021.02             |
| 715 | County Garage                      | 94,462.17              |
| 720 | Property Casualty Liability        | 293,159.70             |
| 730 | Workers Compensation               | 257,491.00             |
| 740 | Medical Dental Insurance           | 3,076,106.13           |
| 770 | Retired Employees Health Insurance | 118.70                 |
|     |                                    | <u>\$37,875,721.55</u> |

Adopted September 24, 2019. No. 19-556

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 13, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted September 24, 2019. No. 19-557

WHEREAS, Pursuant to the cartway petition filed with St. Louis County by Scott A. Boyd and Rita L. Christenson-Boyd, and County Board Resolution No. 19-385, a public hearing was held on September 3, 2019, whereat documentary evidence and oral testimony regarding said cartway petition was received by the County Board identified as County Board File No. 61080;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners hereby approves and ratifies the Findings of Fact, Conclusions and Order in the matter of the Cartway Petition of Scott A. Boyd and Rita L. Christenson-Boyd, on file in the office of the County Auditor, identified as County Board File No. 61080;



RESOLVED FURTHER, That Judy L. Flannigan, together with other owners, shall be awarded damages in the amount of \$750.00 to be paid to St. Louis County before the cartway shall be established;

RESOLVED FURTHER, That the St. Louis County Public Works Department shall be reimbursed \$1,325.00 from the Petitioner for appraisals and preparations for the hearing in this matter before the cartway shall be established;

RESOLVED FURTHER, That the St. Louis County Attorney's Office shall be reimbursed \$950.00 from the petitioner for preparations for the hearing in this matter before the cartway shall be established;

RESOLVED FURTHER, That upon meeting the aforementioned conditions, a cartway shall be established which is described as follows:

Property Legal Description:

The Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼), Section Thirty (30), Township Fifty-six (56) North, Range Sixteen (16) West of the Fourth Principal Meridian, St. Louis County, Minnesota.

Rights to be acquired:

A 33.00 foot wide cartway for ingress and egress purposes, over, under, and across the above described property. The centerline of said cartway is described as follows:

Commencing at the south quarter corner of Section 30, Township 56 North, Range 16 West and assuming the south line of the southwest quarter of said Section 30 bears South 89 degrees 42 minutes 16 seconds West; thence North 89 degrees 11 minutes 04 seconds East a distance of 998.01 feet to the point of beginning of the center line to be described; thence North 32 degrees 06 minutes 25 seconds East a distance of 139.03 feet; thence North 26 degrees 06 minutes 44 seconds East a distance of 82.51 feet; thence North 39 degrees 42 minutes 28 seconds East a distance of 55.64 feet; thence North 53 degrees 01 minute 39 seconds East a distance of 76.29 feet; thence North 63 degree 23 minutes 39 seconds East a distance of 135.92 feet; thence North 73 degrees 30 minutes 37 seconds East a distance of 285.07 feet and said center line there terminating.

The sidelines of the described cartway are lengthened or shortened to terminate at the south and east property lines.

RESOLVED FURTHER, That the Clerk of the St. Louis County Board shall send a copy of the signed order to the petitioner and notify in writing each known owner of land over which the cartway passes that there has been a filing and award of damages. Pursuant to Minn. Stat. § 164.07, Subd. 6, the notice must set forth the date of the award, the amount of damages awarded, and any terms or conditions of the award and the notice must also contain an explanation of the requirements for appealing the award of damages.

Adopted September 24, 2019. No. 19-558

WHEREAS, The contract with Rex Anderson of Duluth, MN, and David Sisson of Rock Falls, IL, for the purchase of state tax forfeited land is in default for nonpayment of taxes; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by civil process and publication and have failed to cure the default for lands legally described as:

CITY OF HERMANTOWN

SLY 1398.70 FT OF W ½ OF SW ¼ EX SLY 1048.70 FT AND EX PT

PLATTED AS BIRCHLAND ESTATES

Section 20, Township 50 North, Range 15 West

Parcel code: 395-0010-05525

C22150168; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants;

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Rex Anderson of Duluth, MN, and David Sisson of Rock Falls, IL, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owners, taxpayers, and any current occupants.

Adopted September 24, 2019. No. 19-559

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owners or heirs subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Jason Young of Glen Rose, TX, has applied to repurchase state tax forfeited land legally described as:

TOWN OF GRAND LAKE

North 430 feet of South 815 feet of that part of the N ½ of SE ¼ lying

West of the DW&P Railroad Right-of-Way

Section 15, Township 51 North, Range 16 West

Parcel code: 380-0010-03280; and

WHEREAS, The applicant is an heir to the owners of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations, if any, will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Jason Young of Glen Rose, TX, on file in County Board File No. 60994, subject to payments including total taxes and assessments of \$26,675.00, deed tax of \$88.03, deed fee of \$25, recording fee of \$46, and maintenance fee of \$2,861.00, for a total of \$29,695.03 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted September 24, 2019. No. 19-560

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted September 24, 2019. No. 19-561

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted September 24, 2019. No. 19-562

RESOLVED, That the appraisal reports for the sale of timber to be offered at PUBLIC ORAL TIMBER AUCTION, Tracts 1 through 24 (totaling \$523,747.00), as submitted by the Land Commissioner, on file in the office of the County Auditor, identified as County Board File No. 60956, are approved and the County Auditor is authorized to carry out the recommendations as listed in said appraisal reports.

Adopted September 24, 2019. No. 19-563

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**BY COMMISSIONER OLSON:**

WHEREAS, The St. Louis County Board must establish a maximum proposed property tax levy and have this amount certified to the County Auditor by the St. Louis County Board by September 30, 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board certifies the maximum property tax levy for 2020 in the amount of \$145,561,377.

Unanimously adopted September 24, 2019. No. 19-564

**BY COMMISSIONER NELSON:**

WHEREAS, Certain tax forfeited structures in the Sparta and Genoa locations in the City of Gilbert are blighted, unsafe, unsuitable for rehabilitation, and need to be demolished to address public health and safety concerns; and

WHEREAS, The St. Louis County Board of Commissioners approved the demolition of tax forfeited structures listed in County Board File No. 60441 by Board Resolution No. 17-518, and was informed about the addition of these structures to the demolition list by Board Memo No. 19-23, submitted on August 2, 2019; and

WHEREAS, The City of Gilbert and RGGS-Wenonah support the demolition of these tax forfeited structures; and

WHEREAS, The Purchasing Division solicited bids for the demolition of tax forfeited structures; and

WHEREAS, Northland Demolition and Recycling, Inc., Hibbing, MN, submitted the low bid in the amount of \$133,700; –

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a contract with Northland Demolition and Recycling, Inc., Hibbing, MN, for the demolition of tax forfeited structures located in Sparta and Genoa at the bid price of \$133,700 in accordance with the specifications of Bid No. 5482 and addendums, payable from the Economic Development Blight Project Fund 178, Agency 178005, and subject to approval of the County Attorney.

Unanimously adopted September 24, 2019. No. 19-565

Commissioner Nelson said that the St. Louis County Oral Timber Auction will be held on November 7, 2019.

At 10:35 a.m., September 24, 2019, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**OCTOBER, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 1, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 1<sup>st</sup> day of October 2019, at 9:54 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: Commissioner Frank Jewell - 1.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, discussed concerns relating to a right-of-way and corresponding property sale to the Canadian National Railway Company. Alicia Randall, of the St. Louis County Public Health Department, said that October 26, 2019, is National Prescription Drug Take-Back Day and encouraged citizens to dispose of unused or expired prescription drugs.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Jewell).

Commissioner McDonald, supported by Commissioner Nelson, moved to designate the new St. Louis County transportation building located on County Road No. 115 in the City of Cook, as the "David M. Skelton Transportation Building" and authorizes and directs the Public Works Department to design appropriate signs for the building and have them installed as soon as practicable. Public Works Director Jim Foldesi commented that Mr. Skelton was transformative for St. Louis County Public Works and was involved in creating joint-use facilities, bringing multiple public agencies together and creating efficiencies for the county. Mr. Skelton thanked the Board for the recognition and commended election officials for making tough decisions when they approve capital improvement investments. Commissioner Olson indicated that she would be voting "no" for the three naming resolutions because there is a lack of equity in recognition; typically persons of color, native persons and women are excluded from recognition due to the lack of opportunity. After further discussion, the motion passed; five yeas, one nay (Olson), one absent (Jewell). Resolution No. 19-584.

Commissioner McDonald, supported by Commissioner Jugovich, moved to designate County Bridge No. 347 over the Black Duck River, located on County Road No. 180 in the Township of Camp Five, as the "James 'Ding' Holter Memorial Bridge" and authorizes and directs the Public Works Department to design appropriate traffic signs for the bridge; that they be erected at the bridge newly designated the "James 'Ding' Holter Memorial Bridge"; and that a dedication ceremony for the memorial bridge be scheduled as soon as practicable. St. Louis County Administrator Kevin Gray said that the county received a resolution passed by the Township of Camp Five requesting that St.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Louis County name Bridge No. 347 in honor of James Holter. After further discussion, the motion passed; five yea, one nay (Olson), one absent (Jewell). Resolution No. 19-585.

Commissioner McDonald, supported by Commissioner Jugovich, moved to make the following appointments to the Ash River Sanitary District Board of Managers: Heather Ebel and Mark Hraban, terms expiring January 2021; Christopher Kucera and Debra Sanders, terms expiring January 2022; and Steve Wieber, term expiring January 2023. Administrator Gray indicated that due to statutory limitations, the Board was unable to amend the resolution to include an alternate position. Commissioner McDonald thanked the candidates that submitted their names for consideration. After further discussion, the motion passed; six yea, zero nays, one absent (Jewell). Resolution No. 19-586.

Commissioner Nelson, supported by Commissioner Jugovich, moved to designate the new St. Louis County Government Services Center – Virginia building, located in the City of Virginia, as the “Elizabeth Prebich Building” and directs the Property Management Department to design appropriate signs for the building and have them installed as soon as practicable. Commissioner Nelson said that the St. Louis County Community Development Block Grant Program would not have been possible without the efforts of Liz Prebich. After further discussion, the motion passed; five yea, one nay (Olson), one absent (Jewell). Resolution No. 19-587.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-398, Authorization to Accept Funding for the Minnesota Housing 2019 Capacity Building Initiative.—[61129](#)

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health & Human Services Director, submitting Board Letter No. 19-399, Authorization to Accept Ongoing Funding and Contract for the Northeast MN Project to End Long-Term Homelessness.—[61130](#)

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 19-402, Execute 2019 HUD Contracts – CDBG, HOME and ESG Entitlement Grants.—[61131](#)

Kevin Gray, County Administrator, submitting Board Letter No. 19-416, Reappointment to Arrowhead Library System Board of Directors.—[61132](#)

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 19-405, Application and Acceptance of the 2019 Minnesota Off-Highway Vehicle Enforcement Grant and Approval of Memorandum of Understanding with the Gilbert Police Department.—[61133](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-409, Request for Free Conveyance of State Tax Forfeited Land to Duluth Airport Authority.—[61134](#)

Plats and Surveys approved during 2019.—[61135](#)

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-414, Naming the St. Louis County Transportation Building Located in the City of Cook on County Road No. 115 in Honor of David M. Skelton.—[61136](#)

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-414, Naming County Bridge No. 347 over the Black Duck River Located on County Road No. 180 in Honor of James “Ding” Holter.—[61137](#)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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Kevin Gray, County Administrator, Mark St. Lawrence, Environment Services Director, submitting Board Letter No. 19-417, Election of Ash River Sanitary District Board of Managers.—61138

Kevin Gray, County Administrator, submitting Board Letter No. 19-418, Naming the St. Louis County Government Services Center – Virginia Building in Honor of Elizabeth (Liz) Prebich.--61139

Minnesota Department of Health Grant Agreement with the St. Louis County Public Health and Human Services Department for the Community-Based Suicide Prevention grant in the amount of \$320,000 for the period July 1, 2019, through June 30, 2023.—19-786

Purchase of Service Agreement, Contract No. 16074, between St. Louis County and The Salvation Army, Duluth, MN, for Family Homeless Prevention and Assistance Program (FHPAP) during the period July 1, 2019, to September 30, 2021.—19-787

Service Contract No. 5558H between the County of St. Louis and Northern Lights Surveying Services, Inc. (NLSS), Virginia, MN, for the recovery or restoration and verification of certain Public Land Survey System (PLSS) corners during the period October 1, 2019, to December 31, 2022.—19-788

Service Contract No. 5558G between the County of St. Louis and Benchmark Engineering, Inc., Mountain Iron, MN, for the recovery or restoration and verification of certain PLLS corners during the period October 1, 2019, to December 31, 2022.—19-789

Service Contract No. 5558A between the County of St. Louis and Kramer Leas DeLeo, Brainerd, MN, for the recovery or restoration and verification of certain PLLS corners during the period October 1, 2019, to December 31, 2022.—19-790

Service Contract No. 5558B between the County of St. Louis and LHB, Inc., Duluth, MN, for the recovery or restoration and verification of certain PLLS corners during the period October 1, 2019, to December 31, 2022.—19-791

St. Louis County Aquatic Invasive Species (AIS) Prevention Program Grant Agreement between St. Louis County and Burntside Lake Association for activities and objectives consistent with the AIS Program regulations during the period February 12, 2019, through December 31, 2020.—19-792

Federal Financial Assistance Award of Domestic Grant 19-DG-11420000-087 between the County of St. Louis and the USDA Forest Service, Eastern Region, State and Private Forestry, in the amount of \$91,500 for the 2019 Hazardous Fuels Reduction Grant for the period September 2019 through September 2020.—19-793

Fire Protection Services Agreement between the County of St. Louis and Lakeland Volunteer Fire Department, Inc., Gilbert, MN, for services in Unorganized Township 57-16 during the period January 1, 2020, through December 31, 2020.—19-794

Upon motion by Commissioner Olson, supported by Commissioner Jugovich, resolutions numbered 19-566 through 19-583, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER OLSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of September 24, 2019, are hereby approved.

Adopted October 1, 2019. No. 19-566

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, The Minnesota Department of Human Services recently announced a Request for Proposals (RFP) for targeted opioid treatment, prevention and recovery services to address Minnesota's opioid crisis and is seeking proposals from qualified responders; and

WHEREAS, St. Louis County is positioned to quickly respond to this RFP due to its ongoing work with the University of Minnesota College of Pharmacy and the Rural Aids Action Network and other community partners through the Northeast Minnesota Opioid Abuse and Response Strategies Work Group efforts; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to tackle the challenges faced; and

WHEREAS, Community partners are willing to engage in this work formally and informally;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit a grant application to the Minnesota Department of Human Services for Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services grant.

Adopted October 1, 2019. No. 19-567

WHEREAS, St. Louis County works throughout the community to support organizations providing housing services and supports; and

WHEREAS, Through the Public Health and Human Services Department's

(PHHS) current work and partnerships with community providers, it was determined that housing staff need and want in-depth training on motivational interviewing; and

WHEREAS, Minnesota Housing has made available one-time capacity building funding to build organizational capacity to work towards removing barriers and creating thriving communities; and

WHEREAS, This funding would allow PHHS to contract with expert trainers and build a network of motivational interviewing supports within its housing community;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept funds from Minnesota Housing for the Minnesota Housing 2019 Capacity Building grant and to enter into contracts with community providers in the amount of \$40,000 for the period January 1, 2020, through December 31, 2020, to be accounted for in Fund 230-232001-629900-23219-99999999-2020 and Fund 230-232001-530705-23219-99999999-2020.

Adopted October 1, 2019. No. 19-568

WHEREAS, The State of Minnesota has appropriated money since 2005 to fund supportive services in the housing programs that serve individuals, unaccompanied youth, and families experiencing homelessness; and

WHEREAS, Since 2013, the Minnesota State Legislature has continued to approve funding for existing long-term homelessness programs, and the Department of Human Services (DHS) has extended regional contracts every two years since the beginning of this funding stream; and

WHEREAS, On June 25, 2019, the St. Louis County Board passed Resolution No. 19-399 which authorized personnel from the Public Health and Human Services Department (PHHS) to apply for this ongoing funding for the Northeast Minnesota Project to End Long-Term Homelessness from the Department of Human Services (DHS) Long-Term Homeless Supportive Services Fund for the period of January 1, 2020, to December 31, 2021; and

WHEREAS, PHHS was notified on August 20, 2019, that it has been selected to receive a grant for the Renewal/Extension funding in the amount of \$1,708,926; and

WHEREAS, St. Louis County will continue to be the grantee and fiscal agent for these projects and Hearth Connection will continue to serve as Management Agent;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes Hearth Connection and the Public Health and Human Services Department to accept funds and enter into contracts for the Department of Human Services Long-Term Homeless Supportive Services Fund grant in the amount of \$1,708,926 for the period January 1, 2020, through December 31, 2021;

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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RESOLVED FURTHER, That St. Louis County will act as the grantee and fiscal agent for the project, to be accounted for in Fund 230-232001-607200-23205-99999999-2020 and Fund 230-232001-530640-23205-99999999-2020.

Adopted October 1, 2019. No. 19-569

WHEREAS, On October 2, 2018, the St. Louis County Board adopted Resolution No. 18-559 authorizing the appropriate county officials to execute the Regional Non-Emergency Medical Transportation Joint Powers Agreement and Corresponding Purchase of Service Agreement with Medical Transportation Management, Inc.; and

WHEREAS, On October 23, 2018, the Board adopted Resolution No. 18-606 clarifying the overall purchase of service contract related to the Regional Non-Emergency Medical Transportation Joint Powers Agreement had a contract maximum of \$234,011 of which St. Louis County's projected share was \$140,426.80; and

WHEREAS, St. Louis County will serve as the lead agency in the contract with Medical Transportation Management, Inc., pursuant to Minn. Stat. § 256.0122, Subd. 6, and assume responsibility for billing for Federal Financial Participation for the administrative costs associated with each leg of transportation provided and bill the participating counties their remaining share and corresponding charge for St. Louis County's billing staff;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a three-year Regional Non-Emergency Medical Transportation Joint Powers Agreement for years 2020 through 2022, and authorizes the Public Health and Human Services Department to enter into a lead agency contract with Medical Transportation Management, Inc., St. Louis, MO, for transportation logistics in an amount not to exceed \$234,011 per year, with St. Louis County's share projected at \$140,426.80 per year (prior to Federal Financial Participation), payable from Fund 230, Agency 231014, Object 629900.

Adopted October 1, 2019. No. 19-570

WHEREAS, St. Louis County, in cooperation with the Minnesota Department of Transportation, is preparing a project to complete intersection improvements at US-53 and CSAH 7/CR 885 (Industrial Road) in the Town of Grand Lake. This project is further identified as SP 069-070-038, CP 0007-293140; and

WHEREAS, The project scope will include constructing a reduced conflict intersection, also known as a J-Turn, and a bituminous overlay for the southbound lanes of US-53; and

WHEREAS, St. Louis County will lead the project which will include design, bidding, construction and project administration; and

WHEREAS, The project will install a roadway lighting system at the new intersection; and

WHEREAS, It is necessary for St. Louis County to directly order the light poles prior to executing a contract with a contractor to ensure the roadway lighting system is installed during the construction project; and

WHEREAS, St. Louis County executed a force account agreement with the Minnesota Department of Transportation in April 2019 to receive reimbursement of 80 percent of the lighting materials cost by the Highway Safety Improvement Program; and

WHEREAS, The Minnesota Department of Transportation has committed to increasing the reimbursement of the lighting materials cost to 90 percent by the Highway Safety Improvement Program;

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1033750", a copy of which said agreement was before the County Board and which is made a part hereof by reference. Federal funds will be receipted into Fund 220, Agency 220482, Object 540702.

Adopted October 1, 2019. No. 19-571



**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0000-438737; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on August 29, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u> | <u>ADDRESS</u>                  | <u>AMOUNT</u> |
|-------------------|---------------------------------|---------------|
| George Bougalis   | 3402 15 <sup>th</sup> Ave. East | \$506,238.30  |
| and Sons Co.      | Hibbing, MN 55746               |               |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

Fund 220, Agency 220559, Object 652700 \$506,238.30

RESOLVED FURTHER, That the Legislative Citizens Commission on Minnesota Resources (LCCMR) grant funds and the Minnesota Department of Natural Resources Federal Recreation Trail Program (RTP) grant funds shall be receipted into Fund 220, Agency 220559, Object 583100, and shall be budgeted for revenue and expense.

Adopted October 1, 2019. No. 19-572

WHEREAS, The Planning and Community Development Department collaborated processes with respective advisory committees for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs that resulted in project funding recommendations for each of these programs for incorporation to the 2019 U.S. Department of Housing and Urban Development (HUD) Action Plan; and

WHEREAS, The St. Louis County Board, by Board Resolution No. 19-354 on June 4, 2019, approved submission of the 2019 Action Plan to HUD for the CDBG, HOME, and ESG programs; and

WHEREAS, HUD has approved the 2019 Action Plan and provided entitlement allocations to St. Louis County of \$1,910,265 for the CDBG program, \$495,997 for the HOME program, and \$163,682 for the ESG program;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the 2019 HUD entitlement grants and authorizes the St. Louis County Planning and Economic Development Interim Director and a representative of the County Attorney to execute the grant agreements on behalf of St. Louis County, along with all the necessary forms, attachments, addendums, certifications, and subsequent forms to implement the programs and complete the agreements between St. Louis County and the U.S. Department of Housing and Urban Development;

RESOLVED FURTHER, That grant funds will be allocated as follows:

|              |                             |
|--------------|-----------------------------|
| \$ 1,910,265 | CDBG Grant 2019 to Fund 260 |
| \$ 495,997   | HOME Grant 2019 to Fund 270 |
| \$ 163,682   | ESG Grant 2019 to Fund 173; |

RESOLVED FURTHER, That the St. Louis County Board allocates funding from the entitlement grants, program income and reprogrammed funds to 2019 projects and authorizes the Planning and Economic Development Interim Director and a representative of the County Attorney to execute agreements for these projects. Disbursements related to the CDBG subrecipient agreements to be made from CDBG Fund 260, HOME agreements from HOME Fund 270, and ESG agreements from ESG Fund 173, according to the specific 2019 projects included in County Board File No. 61131.

Adopted October 1, 2019. No. 19-573

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted October 1, 2019. No. 19-574

RESOLVED, The St. Louis County Board reappoints John Schifsky of Duluth, MN, to the

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Arrowhead Library System Board of Directors for a three (3) year term beginning January 1, 2020, and expiring on December 31, 2022.

Adopted October 1, 2019. No. 19-575

WHEREAS, St. Louis County Sheriff's Explorer Post #523 provides career information to students between the ages of 14 (completed 8th grade) and 20; and

WHEREAS, St. Louis County Sheriff's Explorer Post #523 provides the structure and resources needed for these young adults to make ethical choices and to achieve their full potential as individuals; and

WHEREAS, Minn. Stat. § 465.03 allows for a county to accept contributions upon resolution of support from its governing body; and

WHEREAS, The Sheriff's Office is requesting the establishment of a fund to allow private and other governmental contributions specific to sponsoring St. Louis County Sheriff's Explorer Post #523 events and activities;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Sheriff's Office to accept private contributions as permitted under Minn. Stat. § 465.03 for funding St. Louis County Sheriff's Explorer Post #523 program and events;

RESOLVED FURTHER, That a reserve fund be created and these contributions will be placed in such fund designated specifically for St. Louis County Sheriff's Explorer Post #523: Fund 190, Agency 190001.

Adopted October 1, 2019. No. 19-576

WHEREAS, The duties of the St. Louis County Sheriff's Office include enforcement of all-terrain vehicle activities within the County; and

WHEREAS, The Minnesota Department of Natural Resources offers Off-Highway Vehicle Safety Enforcement Grants to enhance enforcement and public education activities for off-highway vehicle use; and

WHEREAS, St. Louis County has worked with the Gilbert Police Department for the last two years on the Off-Highway Vehicle Enforcement Grants under a Memorandum of Understanding created in 2017, which has now expired;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application and acceptance of the 2019 Off-Highway Vehicle Enforcement Grant in the amount of \$67,778 to be accounted for in Fund 100, Agency 129999, Grant 12927, Year 2019;

RESOLVED FURTHER, That the County Board authorizes a Memorandum of Understanding with City of Gilbert for continued work on the Off-Highway Vehicle Safety Enforcement Grant.

Adopted October 1, 2019. No. 19-577

WHEREAS, The current 911 call handling equipment does not have a backup system; and

WHEREAS, A backup 911 VIPER system will provide the technical infrastructure needed by the 911 Communication Division in the event that the primary Public Safety Answering Point (PSAP) becomes inoperable; and

WHEREAS, The St. Louis County 911 Division will purchase backup VIPER equipment from CenturyLink Business; and

WHEREAS, The backup 911 VIPER system will be installed at the Emergency Communications Center at Pike Lake;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into an agreement with CenturyLink Business for the purchase of backup 911 VIPER software and equipment in the amount of \$117,480.72, payable from Fund 100, Agency 135001, Object 665900;

RESOLVED FURTHER, That the St. Louis County Board authorizes the transfer of \$117,480.72 fund balance from Public Safety Innovation, Fund 100, Object 311426, to Fund 100, Agency 135001;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted October 1, 2019. No. 19-578

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, The Minnesota Board of Water and Soil Resources has awarded a 2020/2021 Natural Resources Block Grant in the amount of \$245,974 to St. Louis County for wetland, shoreland, water plan, and subsurface sewage treatment system purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the 2020/2021 Natural Resources Block Grant in the amount of \$245,974 and authorizes appropriate county officials to execute the grant agreement and related documents;

RESOLVED FURTHER, That the Planning and Community Development Department proposed budget includes receipt of \$103,687 from the Natural Resources Block Grant, with said funds to be deposited into Fund 100, Agency 109999, Object 530102, Grant 10902, Year 2020 or appropriate fund(s);

RESOLVED FURTHER, That per conditions of the 2020 grant, \$9,003 be paid annually to the North Soil and Water Conservation District and \$9,003 be paid annually to the South Soil and Water Conservation District for Wetland Conservation Act activities;

RESOLVED FURTHER, That the Environmental Services Department proposed budget includes receipt of \$38,600 from the Natural Resources Block Grant with said funds deposited into Fund 616, Agency 616999, Object 530102, Grant 61601, and Fund 285, Agency 285999, Object 532503, Grant 28501, Year 2020 or appropriate fund(s).

Adopted October 1, 2019. No. 19-579

WHEREAS, Timber contract C19170085 held by Sokoloski Logging, Inc., was sold in November 2017 and has since been damaged, receiving 50% blowdown by a wind storm; and

WHEREAS, The timber within the contract area has been devalued; and

WHEREAS, The County has precedent of reducing sold timber prices after significant storm events in 1995, 1999, and 2016 upon receiving board authorization;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Land Commissioner to apply price reductions to timber contract C19170085 impacted by a wind storm by reducing the damaged portion of the contract volume by 90% and calculating a new weighted average price per species resulting in an appraised contract value of \$8,917.43.

Adopted October 1, 2019. No. 19-580

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The Duluth Airport Authority wishes to acquire the following tax forfeited property for an airport flight approach at the Duluth International Airport:

Legal: CITY OF HERMANTOWN

S 1/2 of N 1/2 of S 1/2 of SW 1/4 of NW 1/4 AND S 1/2 of S 1/2 of SW 1/4 of NW 1/4 Except Hwy Right of Way AND EXCEPT the Southerly 200.00 feet of the S 1/2 of the S 1/2 of the SW 1/4 of the NW 1/4 except that part of the above described parcel falling within the present right-of-way of Ugstad Road

Section 3, Township 50 North, Range 15 West

7.21 Deeded Acres

Parcel code: 395-0010-00465; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the Duluth Airport Authority subject to payment of a \$250 Department of Revenue fee, a \$250 administrative fee, a \$1.65 deed tax, a \$25 deed fee, and a \$46 recording fee, for a total of \$572.65.

Adopted October 1, 2019. No. 19-581

WHEREAS, The contract with Karbon Solutions, LLC of Minneapolis, MN, for the purchase of state tax forfeited land is in default for nonpayment of taxes and installments; and  
WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication and has failed to cure the default for lands legally described as:

**TOWN OF MCDAVITT**

1 AC IN THE NW COR OF THE FOLLOWING DESCRIPTION NW 1/4 OF NE 1/4 E OF  
R.R. R.O.W. also ABANDONED RY RT OF W 200 FT WIDE IN NW 1/4 OF NE 1/4 EX  
PART TAKEN FOR COUNTY ROAD EX THE WLY 150 FT,

Section 33, Township 56 North, Range 18 West

Parcel codes: 435-0010-05892, 435-0010-05900

C22120142; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Karbon Solutions, LLC of Minneapolis, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted October 1, 2019. No. 19-582

WHEREAS, The Registrar of Titles is authorized to require Registered Land Survey No. 146 pursuant to Minn. Stat. § 508.47; and

WHEREAS, The County Surveyor and Examiner of Titles have approved Registered Land Survey No. 146; and

WHEREAS, The final prints have been submitted for filing;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board grants final approval to Registered Land Survey No. 146, located in SW ¼ of the NW ¼, Section 30, Township 51 North, Range 15 West, St. Louis County, Minnesota (Canosia Township).

Adopted October 1, 2019. No. 19-583

**BY COMMISSIONER McDONALD:**

WHEREAS, David M. Skelton contributed greatly to the professionalization and modernization of the St. Louis County maintenance operations, its processes and its equipment to support a streamlined work force; and

WHEREAS, David consolidated seven maintenance locations into larger more efficient reporting stations, and reorganized into four maintenance districts; and

WHEREAS, David was responsible for the modernization and construction of several joint use public works facilities across the county that were on the leading edge of innovation at the time, with the projects bringing multiple public agencies under one roof to share resources, create efficiencies and realize synergies that occur when like minds collaborate; and

WHEREAS, David was a critical team member to the District 4 Study that identified the potential consolidation of the Public Works garages in Linden Grove and Cook;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the new St. Louis County transportation building located on County Road No.115 in the City of Cook, as the "David M. Skelton Transportation Building";

RESOLVED FURTHER, That the St. Louis County Board authorizes and directs the Public Works Department to design appropriate signs for the building and have them installed as soon as practicable.

Yeas – Commissioners McDonald, Musolf, Jugovich, Nelson and Chair Boyle - 5

Nays – Commissioner Olson – 1

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Absent – Commissioner Jewell – 1  
Adopted October 1, 2019. No. 19-584

**BY COMMISSIONER McDONALD:**

WHEREAS, James Holter was a long time resident of the Black Duck Lake area located in the Township of Camp Five; and

WHEREAS, James passed away on July 7, 2017, at the age of 65; and

WHEREAS, James was employed by the Public Works Department for a total of 39 years and held the position of Highway Supervisor in the 4<sup>th</sup> Maintenance District for 28 years; and

WHEREAS, James was loved and respected by his local community; and

WHEREAS, The Township of Camp Five requested through Resolution 2018-1 to name Bridge No. 347 over the Black Duck River, located on County Road No. 180, in honor of James Holter;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates County Bridge No. 347 over the Black Duck River, located on County Road No. 180 in the Township of Camp Five, as the “James ‘Ding’ Holter Memorial Bridge”;

RESOLVED FURTHER, That the St. Louis County Board authorizes and directs the Public Works Department to design appropriate traffic signs for the bridge and that they be erected at the bridge newly designated the “James ‘Ding’ Holter Memorial Bridge” and that a dedication ceremony for the memorial bridge be scheduled as soon as practicable.

Yeas – Commissioners McDonald, Musolf, Jugovich, Nelson and Chair Boyle - 5

Nays – Commissioner Olson – 1

Absent – Commissioner Jewell – 1  
Adopted October 1, 2019. No. 19-585

**BY COMMISSIONER McDONALD:**

WHEREAS, Ash River is located in Unorganized Townships 68-19 and 69-19 and is represented by the St. Louis County Board; and

WHEREAS, Following a public meeting to initiate the process by which St. Louis County would petition the Minnesota Office of Administrative Hearings for the creation of the Ash River Sanitary District, the County Board passed Resolution No.18-463 authorizing the Environmental Services Department to prepare (and submit) the petition; and

WHEREAS, An order creating the Ash River Sanitary District was signed by a Minnesota Office of Administrative Hearings Chief Administrative Law Judge on June 5, 2019; and

WHEREAS, Per Minn. State Stat. § 442A.14, the County Board’s role following the district’s creation is to elect a five (5) member district Board of Managers as soon as practicable; and

WHEREAS, The Clerk of the County Board sent a letter and application to 23 voters residing within the Ash River Sanitary District, seeking candidates for the district board; and

WHEREAS, The County Board received applications via County Board Memo 19-25, per Policy allowing for a three (3) week period for reviewing, from the following candidates:

- Heather Ebel 10255 Ash River Trail
- John Goraczowski 10294 Ash River Trail
- Mark Hraban 10253 Ash River Trail
- Christopher Kucera 10351 Ash River Trail
- Debra Sanders 10141 Ash River Trail
- Steve Wieber 10418 Ash River Trail; and

WHEREAS, A majority vote of all commissioners is required for a candidate to be elected to the Board of Managers; and

WHEREAS, The terms of the first board members shall be staggered so as to expire on the first business day in January as follows:

- (1) The terms of two (2) members in the second calendar year after the year in which they were elected (expires January 2021); and
- (2) The terms of two (2) other members in the third calendar year after the year in which they were elected (expires January 2022); and
- (3) The term of the remaining one (1) member in the fourth calendar year after the year in which the member was elected (expires January 2023); and

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, Upon electing the first District Board, the Chair of the County Board and the Clerk of the County Board shall certify the election results for each election to the County Auditor; and  
WHEREAS, The Chair of the County Board shall then designate a member of the newly elected board to serve as temporary chair for the purpose of initial organization of the board, and the Clerk of the County Board shall include written notice thereof to all the board members along with their election certificates;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board shall elect, from the list of candidates identified above, a five-member Board of Managers for the recently created Ash River Sanitary District;

RESOLVED FURTHER, That the St. Louis County Board hereby appoints Heather Ebel and Mark Hraban to the Ash River Sanitary District Board of Managers for the terms of two members in the second calendar year after the year in which they were elected, with terms expiring January of 2021;

RESOLVED FURTHER, That the St. Louis County Board hereby appoints Christopher Kucera and Debra Sanders to the Ash River Sanitary District Board of Managers for the terms of two members in the third calendar year after the year in which they were elected, with terms expiring January of 2022;

RESOLVED FURTHER, That the St. Louis County Board hereby appoints Steve Wieber to the Ash River Sanitary District Board of Managers for the term of the remaining members in the fourth calendar year after the year in which they were elected, with a term expiring January of 2023.

Unanimously adopted October 1, 2019. No. 19-586

**BY COMMISSIONER NELSON:**

WHEREAS, Elizabeth (Liz) Prebich has contributed greatly to the well-being of St. Louis County residents through her service as a social worker; and

WHEREAS, Ms. Prebich was the first female from District #6 elected to the County Board of Commissioners and she served in this capacity from 1987 through 2000; and

WHEREAS, Ms. Prebich was responsible for the creation of the Iron Range Youth In Action providing growth and leadership opportunities to the youth of St. Louis County; and

WHEREAS, Ms. Prebich was well respected in each of these capacities and in many other areas of her active involvement by her constituents, her peers, and fellow board members;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the new St. Louis County Government Services Center – Virginia building, located in the City of Virginia, as the “Elizabeth Prebich Building”;

RESOLVED FURTHER, That the St. Louis County Board authorizes and directs the Property Management Department to design appropriate signs for the building and have them installed as soon as practicable.

Yeas – Commissioners McDonald, Musolf, Jugovich, Nelson and Chair Boyle -5

Nays – Commissioner Olson – 1

Absent – Commissioner Jewell – 1

Adopted October 1, 2019. No. 19-587

At 11:03 a.m., October 1, 2019, Commissioner McDonald, supported by Commissioner Musolf, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Jewell).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 8, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 8<sup>th</sup> day of October 2019, at 9:35 a.m., at the Hermantown City Hall, Hermantown, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 6. Absent: Commissioner Paul McDonald - 1.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Commissioner Musolf introduced City of Hermantown Mayor Wayne Boucher. Mayor Boucher welcomed the Board to the City of Hermantown and mentioned that the City of Hermantown is the third largest city in St. Louis County. City of Hermantown Administrator John Mulder said that a VIP event is being held today at 4:00 p.m. to celebrate the completion of the Essentia Wellness Center. Administrator Mulder also provided a brief overview of the Section 24 Sewer Trunkline project.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

At 9:41 a.m., a public hearing was conducted pursuant to Resolution No. 19-554, adopted September 24, 2019, to solicit public input prior to considering a proposed tax abatement for the City of Duluth – First Street Lofts Project. St. Louis County Interim Planning & Community Development Director Darren Jablonsky said that the project consists of converting mostly vacant and unused 55,000 square feet buildings into 47 rental units. Five units will be rent restricted at 80% of area median income for the duration of the abatement period. City of Duluth Interim Planning & Community Development Director Adam Fulton indicated that approximately 6% (\$700,000) of the \$11 million dollar total project cost will be subsidized using tax abatement financing. City of Duluth Senior Housing Developer Jason Hale said that 6% is below the acceptable threshold for tax abatement financing; typically, similar projects are financed at 8% to 13% of the total project cost. Chair Boyle asked if there were any supporters, opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 9:54 a.m., Commissioner Nelson, supported by Commissioner Olson, moved to close the public hearing. The motion passed; six yeas, zero nays, one absent (McDonald).

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board determines that the public benefits gained by increasing the county tax base exceeds the costs of the tax abatement and authorizes up to \$300,000 tax abatement financing to the City of Duluth; that the St. Louis County Board waives applicable provisions of the Board's Tax Abatement Financing Policy including: the current limitation on financing used only for affordable housing, maximum abatement for each affordable housing unit per year, number of affordable units, possible limitation on annual tax abatement financing being in excess of \$30,000 per year and application fees; and further, that provided all required documentation is submitted by the City of Duluth, the appropriate county officials are authorized to execute a tax abatement agreement with the City of Duluth and execute any other related documents after review and approval by a representative of the County Attorney's Office. The motion passed; six yeas, zero nays, one absent (McDonald). Resolution No. 19-597.

Commissioner Jewell, supported by Commissioner Jugovich, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (McDonald).

Commissioner Nelson, supported by Commissioner Jugovich, moved to consider a resolution to

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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reschedule the public hearing for SW2, LLC/Timothy R. Westby cartway petition (Unorganized Township 63-15); the item had not been to Committee of the Whole. The motion passed; six yeas, zero nays, one absent (McDonald).

Commissioner Musolf, supported by Commissioner Nelson, moved to reschedule the hearing on the Westby cartway petition to occur at 9:40 a.m. on Tuesday, December 3, 2019, at the Embarrass Town Hall, 7503 Levander Road, Embarrass, MN; that except as amended herein, the provisions of Resolution No. 19-485 remain in full force and effect; and further, that in addition to complying with all other notice and publication requirements, county staff shall provide written notice of the rescheduling of the Westby cartway hearing directly to the petitioner and the owners of property underlying both the proposed original and alternate cartway routes. Commissioner Jewell stepped out of the meeting at 10:01 a.m. The motion passed; five yeas, zero nays, two absent (Jewell, McDonald). Resolution No. 19-598.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, submitting Board Letter No. 19-425, Reappointment to Cook-Orr Healthcare District Board of Directors.—61140

Kevin Gray, County Administrator, and Mark Rubin, County Attorney, submitting Board Letter No. 19-422, Authorization to Accept Minnesota Office of Justice Programs Crime Victims Services Grant.—61141

Addendum to Purchase Agreement, Contract No. 16485A, between the St. Louis County Board of Commissioners and Range Mental Health Center, Inc. (RMHC), for Mental Health – Assertive Community Treatment (ACT), adjusting RMHC's 2019 projected ACT expenditures.—19-795

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16696, between St. Louis County and The Hills Youth and Family Services, Neighborhood Youth Services, Duluth, MN, for Circle of Security Group Facilitation and Transportation services during the period July 1, 2018, through August 31, 2019.—19-796

Purchase of Service Agreement, Contract No. 16708, between St. Louis County and Independent School District (ISD) #700, Hermantown, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—19-797

Purchase of Service Agreement, Contract No. 16718, between St. Louis County and Independent School District (ISD) #712, Mountain Iron, MN, for the Transportation of Children and Youth in Foster Care Placement during the period July 1, 2019, to June 30, 2020.—19-798

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16763, between St. Louis County and Mesabi Family YMCA to provide child care, meeting location space for Mothers and Babies Groups and food during the period August 28, 2019 through December 31, 2019.—19-799

Purchase of Service Agreement, Contract No. 16734, between St. Louis County and Jeff Melhorn, Hibbing, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-800

Purchase of Service Agreement, Contract No. 16756, between St. Louis County and Tim Ellison, Chisholm, MN, for Chore Services during the period August 1, 2019, to December 31, 2019.—19-801

Purchase of Service Agreement, Contract No. 16769, between St. Louis County and Servicemaster



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Cleaning, Eveleth, MN, for Chore Services during the period September 3, 2019, to December 31, 2019.—19-802

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53706, between St. Louis County and Prairie Community Services, Inc., Morris, MN.—19-803

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53762, between St. Louis County and The Hummingbird, Inc., Meadowlands, MN.—19-804

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53774, between St. Louis County and Blake Austin, Duluth, MN.—19-805

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53780, between St. Louis County and REM Arrowhead, Inc., Edina, MN.—19-806

Service Contract between the County of St. Louis and RW Fern Associates, Inc., Duluth, MN, to prepare a concept plan, preliminary budget estimate, and concept drawings for the expansion of the County's Land and Minerals Department office building located at 5713 Old Miller Trunk Highway (Pike Lake) in Duluth, MN.—19-807

Grant Agreement No. 5524F between the County of St. Louis and the Chisholm – Hibbing Airport Authority (CHAA) for expansion of an industrial park.—19-808

Agreement between St. Louis County and Bil-Mar's Supper Club, Inc., d/b/a Bil-Mar's Supper Club, Inc., Hibbing, MN, Unorganized Township 55-21, for an alleged violation of Ordinance No. 28, sale to minor, suspending their Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License for ten (10) days and assessing a \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one year with no same or similar violations during that period. Date of suspension shall be September 30, 2019.—19-809

Agreement between St. Louis County and Dawn Keeler and Kent Keeler of Kabetogama Outdoors, LLC d/b/a Kab Outdoors, Kabetogama Township, for an alleged violation of Ordinance No. 28, sale to minor, suspending their Off-Sale Intoxicating Liquor License for ten (10) days and assessing a \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one year with no same or similar violations during that period. Date of suspension shall be September 30, 2019.—19-810

Agreement between St. Louis County and Matthew Litherland and Sahand Elmtalab of Takeoff, LLC d/b/a The Landing, Cook, MN, Beatty Township, for an alleged violation of Ordinance No. 28, sale to minor, suspending their Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License for ten (10) days and assessing a \$1,000 civil penalty, with nine (9) days of the suspension and \$900 of the civil penalty stayed for one year with no same or similar violations during that period. Date of suspension shall be September 30, 2019.—19-811

Minnesota Department of Health Public Health Emergency Preparedness Grant Project Agreement, Contract No. 90245, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services in the amount of \$94,586 for the grand period July 1, 2019 through June 30, 2024.—19-812

Service Contract No. 5558D between the County of St. Louis and ALTA Land Survey Company,

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PC, Duluth, MN, for the recovery and verification or restoration and certification of certain Public Land Survey System (PLSS) corners during the period October 1, 2019, to December 31, 2022.—19-813

Service Contract No. 5558C between the County of St. Louis and Bolton & Menk, Inc., Baxter, MN, for the recovery and verification or restoration and certification of certain PLSS corners during the period October 1, 2019, to December 31, 2022.—19-814

Amendment No. 1, Original Damion No. 2019-013138, between the County of St. Louis and North Point Geographic Solutions, Duluth, MN, for web application design services to complete certain enhancements to the Adopt-A-Highway application.—19-815

Contract for County-State Aid Highway (CSAH) Project between the County of St. Louis and Ulland Brothers, Inc., Cloquet, MN, for grading, aggregate base and ditching on Goldmine Road, Beitz Road and River Road in Portage Township (CP 0000-447614, SAP 069-596-014).—19-816

Contract for County-State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for rock excavation on County Road 898/Lindahl Road in Midway Township (CP 0898-449098).—19-817

Service Contract between the County of St. Louis and DSGW Architects, Inc., Virginia, MN, for placement, footings and electrical systems designed in preparation of the Virginia GSC sculpture to be located in the new building's exterior plaza.—19-818

Service Contract between the County of St. Louis and ACCT Incorporated, Cloquet, MN, for the removal of hazardous materials at the Virginia Northland Office Center in preparation of the deconstruction of the building.—19-819

Contract for County-State Aid Highway Project between the County of St. Louis and Mesabi Bituminous, Inc., Gilbert, MN, for aggregate base and bituminous surface on CSAH 4616/Lake Vermilion Park Drive in Lake Vermilion-Soudan Mine State Park in Breitung Township (CP 4616-454611, SAP 069-600-048).—19-820

Fire Protection and First Responder Services Agreement between the County of St. Louis and Palo Regional Volunteer Fire Department, Aurora, MN, to provide services in Unorganized Townships 56-14, 57-14 and 58-14 (Sections 25-36) during the period January 1, 2020, through December 31, 2020.—19-821

Upon motion by Commissioner Jewell, supported by Commissioner Jugovich, resolutions numbered 19-588 through 19-596, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 1, 2019, are hereby approved.

Adopted October 8, 2019. No. 19-588

WHEREAS, St. Louis County Board Resolution No. 94-487, dated June 21, 1994, authorized the Social Services Department to execute Group Residential Housing (now Housing Support) contracts with providers and to adjust rates on the first day of July every year at the Medical Savings Account (MSA) "equivalent rate"; and

WHEREAS, St. Louis County currently holds Housing Support contracts with 156 providers of residential services to serve hundreds of St. Louis County Housing Support-eligible clients in the over 500 residential facilities located in St. Louis County; and

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WHEREAS, Board action is proposed to offer historical clarity related to Housing Support rates by eliminating specific rate references included in Board Resolution No. 94-487 and instead completely defer to the MSA "equivalent rate"; and

WHEREAS, There are no budget references for these services, as Housing Support is an income maintenance program funded through the Department of Human Services and paid through the MAXIS software system;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Public Health and Human Services Department (PHHS) to execute Housing Support Agreements with providers of Housing Support pursuant to Minn. Stat. §§ 256I.01 to 256I.09;

RESOLVED FURTHER, That the St. Louis County Board authorizes the adjustment to adjust Housing Support Rates on the first day of July each year to reflect changes in the MSA "equivalent rate" pursuant to Minn. Stat. § 256I.03, Subd. 5;

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to maintain the current number of Supplemental Service Rate (Rate 2) Housing Support beds being contracted for and to utilize Rate 2 "banked beds" to co-develop Rate 2 services with providers to meet identified St. Louis County client needs.

Adopted October 8, 2019. No. 19-589

WHEREAS, The Minnesota Department of Human Services (DHS) is accepting applications for a grant to help youth prepare for a successful transition to adulthood through the Successful Transition to Adulthood for Youth (STAY) program; and

WHEREAS, PHHS would like to submit a grant application for up to \$65,000 for CY 2020 to sustain and enhance the provision of STAY programming in St. Louis County through partnerships with community providers;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to make application for the Minnesota Department of Human Services, Successful Transition to Adulthood for Youth (STAY) grant for the amount up to \$65,000 for time period January 1, 2020, through December 31, 2020.

Adopted October 8, 2019. No. 19-590

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted October 8, 2019. No. 19-591

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated September 27, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted October 8, 2019. No. 19-592

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Arrowhead Lodge Resort and Outfitters, LLC d/b/a Arrowhead Lodge and Resort, Kabetogama Township, On-Sale and Sunday On-Sale Intoxicating Liquor, transfer.

Adopted October 8, 2019. No. 19-593

RESOLVED, That pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and

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Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18, On-Sale and Sunday On-Sale Intoxicating Liquor, transfer.  
Adopted October 8, 2019. No. 19-594

WHEREAS, St. Louis County has received a request from Teresa Debevec, Cook Hospital CEO, asking that Mr. Don Potter be reappointed to the Cook-Orr Healthcare District Board of Directors to represent unorganized townships in the Cook Hospital Healthcare District; and

WHEREAS, The St. Louis County Board acts as the Township Board for all unorganized townships; THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints Mr. Don Potter to the Cook-Orr Healthcare District Board of Directors to represent unorganized townships in the Cook Hospital Healthcare District, for a three (3) year term beginning January 1, 2020, and ending December 31, 2022.

Adopted October 8, 2019. No. 19-595

WHEREAS, On October 10, 2017, the St. Louis County Board adopted Resolution No. 17-602 which authorized the St. Louis County Attorney's Office to accept a grant award in the amount of \$280,000 from the Minnesota Office of Justice Programs Prosecutorial Services to Crimes Victims grant; and

WHEREAS, Resolution No. 17-602 also authorized the County Attorney's Office to apply for future Victims of Crime Act grant monies to support the Victim/Witness Investigator position; and

WHEREAS, The original two-year grant ended on September 30, 2019, and the County Attorney's Office applied for a new two-year grant in the amount of \$280,000; and

WHEREAS, The St. Louis County Attorney's Office received notice that its Crime Victims Services Grant application was awarded by the Minnesota Office of Justice Programs; and

WHEREAS, The Crime Victims Services Grant is designed to enhance existing services for crime victims and to improve how prosecutorial agencies meet their statutory requirements toward crime victims;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Attorney's Office to accept a grant award in the amount of \$280,000 from the Minnesota Office of Justice Programs for the Crime Victims Services Grant for the period October 1, 2019, to September 30, 2021;

RESOLVED FURTHER, That the County Attorney's Office will maintain its additional 1.0 FTE Victim/Witness staffing complement with the understanding that if the grant funding is eliminated, the position shall also be eliminated;

RESOLVED FURTHER, That funds will be payable from Fund 100, Agency 113999, Grant 11308, Year 2019.

Adopted October 8, 2019. No. 19-596

**BY COMMISSIONER JEWELL:**

WHEREAS, The City of Duluth has requested St. Louis County to consider up to \$300,000 tax abatement financing for the First Street Lofts housing project; and

WHEREAS, Minnesota Statutes §§ 469.1812 through 469.1815 Abatement Authority, require that a public hearing be conducted prior to granting tax abatement financing; and

WHEREAS, The St. Louis County Board held a public hearing on Tuesday, October 8, 2019, at 9:40 a.m., at the Hermantown City Hall, Hermantown, MN, to solicit public input prior to considering the proposed tax abatement request;

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board determines that the public benefits gained by increasing the county tax base exceeds the costs of the tax abatement and authorizes up to \$300,000 tax abatement financing to the City of Duluth, payable from Fund 100, Agency 178001, Object 500900;

RESOLVED FURTHER, That the St. Louis County Board waives applicable provisions of the Board's Tax Abatement Financing Policy including: the current limitation on financing used only for affordable housing, maximum abatement for each affordable housing unit per year, number of affordable units, possible limitation on annual TAF being in excess of \$30,000 per year and application fees;

RESOLVED FURTHER, That provided all required documentation is submitted by the City of Duluth, the appropriate county officials are authorized to execute a tax abatement agreement with the City of Duluth and execute any other related documents after review and approval by a representative of the County Attorney's Office.

Unanimously adopted October 8, 2019. No. 19-597

**BY COMMISSIONER MUSOLF:**

WHEREAS, A cartway petition was presented to the St. Louis County Board by Timothy R. Westby a/k/a Tim Westby on behalf of SW2, LLC; and

WHEREAS, By adoption of Resolution No. 19-485 on August 13, 2019, the Board scheduled a hearing on the cartway petition to occur at 9:40 a.m., on Tuesday, October 22, 2019, at the McDavitt Town Hall, 9042 Zim Road, Forbes, MN; and

WHEREAS, At the suggestion of county staff, the petitioner has undertaken a study regarding an alternate route for the proposed cartway; and

WHEREAS, To accommodate this study, the petitioner has requested that the Board reschedule the hearing to occur on December 3, 2019;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby reschedules the hearing on the Westby cartway petition to occur at 9:40 a.m., on Tuesday, December 3, 2019, at the Embarrass Town Hall, 7503 Levander Road, Embarrass, MN;

RESOLVED FURTHER, That except as amended herein, the provisions of Resolution No. 19-485 remain in full force and effect;

RESOLVED FURTHER, That, in addition to complying with all other notice and publication requirements, county staff shall provide written notice of the rescheduling of the Westby cartway hearing directly to the petitioner and the owners of property underlying both the proposed original and alternate cartway routes.

Unanimously adopted October 8, 2019. No. 19-598

At 10:02 a.m., October 8, 2019, Commissioner Olson, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; five yeas, zero nays, two absent (Jewell, McDonald).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 22, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 22<sup>nd</sup> day of October 2019, at 9:36 a.m., at the McDavitt Town Hall, Forbes, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, and Chair Patrick Boyle - 6. Absent: Commissioner Mike Jugovich - 1.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Commissioner Nelson introduced McDavitt Township Supervisor Jim Fisher. Supervisor Fisher commented that the McDavitt Town Hall is the largest town hall in St. Louis County and McDavitt is home to Bobby Aro, singer, entertainer and broadcaster.

An Employee Recognition Ceremony was held honoring St. Louis County employees and retirees with 25, 30, 35 and 40+ years of service to St. Louis County.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Scott Dane, Executive Director of the Associated Contract Loggers and Truckers of Minnesota, said that loggers are opposed to the introduction of elk in the area and commented that eventually groups will use elk as a reason to stop logging operations in St. Louis County. Jim Hofsommer, of Aurora, expressed concern regarding the negative impacts to farms, fences, people, and roads due to elk introduction into the area. Tony Zupancich, of Iron, commented on the potential of Bovine Tuberculosis (TB) being spread as a result of elk introduction and mentioned that in the past, the state was under quarantine and cattle couldn't be shipped out of the state. Tom Schroeder, of Iron, said that elk introduction would result in many local farmers having to carry crop insurance, which would result in increased costs to farmers. Mr. Zupancich provided the Board with a letter in opposition of elk being released in the area. Troy Salzer, of St. Louis County Extension, discussed depredation of animals killed by wolves and stated that there were 115 claims relating to wolves and 279 claims relating to elk. Dan Johnson, of Cotton, said that the St. Louis County Hunting Shack Leaseholders Association sent correspondence to the University of Minnesota regarding elk introduction into the area; however, they were ignored. Mr. Johnson provided a copy of a letter that was mailed to Professor Fulton. Mr. Johnson also discussed negative impacts of the introduction of elk and said that the elk will migrate to different areas and will create issues with managing the herd. Charles Baribeau, of Virginia, said that elk have never been in the area and discussed negative impacts to ATV trails as a result of the introduction. Mr. Baribeau said that none of the seasonal leaseholders received the survey, which excluded approximately 5,600 to 7,000 people. Jim Takala, of Iron, expressed concern about the damage to farms and impacts of TB to farmers. Roger Sabin, of Hibbing, talked about impacts of TB in 2012; beef sales were stopped because other states refused to allow Minnesota livestock in their state. Dan Radtke, of Embarrass, said that he used to raise elk, but the state regulated him out of business. Mr. Radtke also commented on the impacts of TB. Thomas Beaugard, of Duluth, said that he was opposed to the introduction of elk into the area. Tim Ferdon, of Rice Lake, opposed the introduction of elk and said that the herd would be costly to manage. Jeff Wilmot, of Proctor, said that he opposed the introduction of elk from an economic standpoint. Keith Nelson, of Fayal, said that he has seen the damage and devastation of elk in Kittson County and expressed concern regarding the negative impacts to farmers in the area. Mr. Nelson said that many people did not complete the survey because some of the questions such as "what is your annual income" were irrelevant.

Commissioner Jewell, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Jugovich).

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Commissioner Jewell, supported by Commissioner Nelson, moved that the St. Louis County Board authorizes the addition of 1.0 FTE Public Health Nurse position and 1.0 FTE Social Worker position to the Public Health and Human Services Department staffing complement for purposes of meeting the requirements of the Minnesota Senior Health Options/Minnesota Senior Care Plus (MSHO/MSC+) health plan contracts and that the positions are to be eliminated when the contract for services and/or funding is adversely revised or terminated. The motion passed; six yeas, zero nays, one absent (Jugovich). Resolution No. 19-611.

Commissioner McDonald, supported by Commissioner Nelson, moved to approve the sale of state tax forfeited land located in Section 18, Township 54 North, Range 12 West, to Pequaywan Township for the price of \$5,100 plus the following fees: 3% assurance fee of \$153, deed fee of \$25, deed tax of \$16.83, and recording fee of \$46, for a total of \$5,340.83; that the state tax forfeited parcel described herein shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of Pequaywan Township; and further, that the state tax forfeited parcel described herein shall be withdrawn from Memorial Forest status. The motion passed; six yeas, zero nays, one absent (Jugovich). Resolution No. 19-612.

Commissioner Nelson, supported by Commissioner Jewell, moved to consider a resolution to authorize a 60-day emergency purchase for services from G-Men Environmental Services for recyclable materials haulage, processing and marketing, and recycling facility operations for the period October 1, 2019, through November 30, 2019; the item had not been to Committee of the Whole. The motion passed; six yeas, zero nays, one absent (Jugovich).

Commissioner Nelson, supported by Commissioner Musolf, moved to approve a negotiated 60-day emergency purchase for services from G-Men Environmental Services for recyclable materials haulage, processing and marketing, and facility operations for the St. Louis County recycling facility in Virginia from October 1, 2019, through November 30, 2019, for an estimated cost of \$160,000.00. St. Louis County Environmental Services Director Mark St. Lawrence provided a brief overview of the agreement. After further discussion, the motion passed; six yeas, zero nays, one absent (Jugovich). Resolution No. 19-613.

The Board recognized the work of recently retired contracted landfill operator Bob Kangas. Director St. Lawrence said that Kangas Excavating was recently acquired by G-Men Environmental Services and the transition has been seamless. Bob Kangas thanked past and present commissioners for their support, his crew for their hard work and dedication, and praised Director St. Lawrence for taking Environmental Services to a new level.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-429, Violation of St. Louis County Ordinance No. 28 – Threec LLC (Morcom Township).—[61142](#)

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, and Mark Rubin, County Attorney, submitting Board Letter No. 19-430, Violation of St. Louis County Ordinance No. 28 – Red Swan Catering, LLC (Duluth Township).—[61143](#)

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-433, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Kabetogama Township).—[61144](#)

Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-434, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Unorganized Township 60-18).—[61145](#)

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Kevin Gray, County Administrator, Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-435, Establish Public Hearing for Suspension/Revocation of Liquor Licenses for Property Tax Non-Payment.—[61146](#)

Kevin Gray, County Administrator, and Mark Weber, Land and Minerals Director, submitting Board Letter No. 19-432, Land Donation from the Minnesota Deer Hunters Association.—[61147](#)

Employee and Retiree Longevity Recognition – North.—[61148](#)

Kevin Gray, County Administrator, Mark St. Lawrence, Environmental Services Director, and Donna Viskoe, Procurement Manager, submitting Board Letter No. 19-438, Emergency Purchase for Services from G-Men Environmental Services for Recyclable Materials Haulage, Processing & Marketing and Recycling Facility Operations.—[61149](#)

Handouts regarding the introduction of elk in St. Louis County.—[61150](#)

Service Contract between the County of St. Louis and DSGW Architects, Inc., Virginia, MN, to design a 3-sided, 12-car capacity carport structure in the existing parking lot at the intersection of First Street South and South Fourth Avenue in Virginia, and to design structural support canopies and solar panel array to be built on the site of the existing Northland Office Building.—[19-822](#)

Addendum to Purchase Agreement, Contract No. 16218C, between the St. Louis County Board of Commissioners and Churches United in Ministry (CHUM) for Severe Substance Use Disorder Services for those Experiencing Homelessness, adding reimbursement for a VISPADT (Vulnerability Index – Service Prioritization Decision Assistance Tool) Position and increasing the contract maximum accordingly.—[19-823](#)

State of Minnesota Income Contract No. 166831 between the Department of Natural Resources and St. Louis County – Sheriff's Office, for increased presence of law enforcement personnel at or near the international boundary between the United States and Canada and route of egress from the border area to enhance situational awareness and actionable intelligence for Stonegarden 2018 during the term September 1, 2019, to August 3, 2021.—[19-824](#)

Amendment No. 1, Original Damion No. 2018-12109, between the County of St. Louis and Alliant Engineering, Inc., Minneapolis, MN, for additional engineering services to design two traffic signals and implement signal timing plans under project SAP 069-604-078, CP 0004-342005.—[19-825](#)

Service Contract No. 5558E between the County of St. Louis and MSA Professional Services, Inc., Duluth, MN, for the recovery and verification or restoration of certain Public Land Survey System (PLSS) corners during the period October 1, 2019, to December 31, 2022.—[19-826](#)

Service Contract No. 5558F between the County of St. Louis and Northern Engineering & Consulting, Inc., Walker, MN, for the recovery and verification or restoration of certain Public Land Survey System (PLSS) corners during the period October 1, 2019, to December 31, 2022.—[19-827](#)

State of Minnesota Department of Human Services County Grant Contract through its Alcohol and Drug Abuse Division and the County of St. Louis, for MN State Targeted Opioid Treatment, Prevention and Recovery in the amount of \$150,000 for the period July 1, 2019, through September 30, 2020.—[19-828](#)

Amendment No. 1 to Grant Contract No. GRK% 164409 between the State of Minnesota Department of Human Services, Child Safety and Permanency Division and St. Louis County Public Health and Human Services to Design and Implement Community Integration for a Plan of Safe



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Care for Prenatal Substance Exposure during the period August 1, 2019 through June 30, 2021.—19-829

Agreement for Services between the County of St. Louis and LHB, Duluth, MN, to assist with the development of the Rice Lake Commercial Corridor Study through December 31, 2020.—19-830

State of Minnesota Grant Contract between its Commissioner of Natural Resources and St. Louis County Sheriff's Office, for the 2019 Off-Highway Vehicle Enforcement Grant in the amount of \$67,778 for the term July 1, 2019, to June 30, 2021.—19-831

Fire Protection Services Agreement between the County of St. Louis and the City of Chisholm for services in Unorganized Township 59-21, except that part described as all the addresses beginning with 13041 Memory Lane through 13099 Memory Lane, during the term January 1, 2020, to December 31, 2020.—19-832

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53781, between St. Louis County and CJ's Bray House, LLC, St. Paul, MN.—19-833

Minnesota Department of Health Temporary Aid to Needy Families Grant Project Agreement, Contract No. 90246, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services in the amount of \$,387,184 for the period July 1, 2019 to June 30, 2023.—19-834

Amendment No. 1, Original Damion No. 2018-012384, between the County of St. Louis and Thompson Gas, LLC d/b/a Como Oil and Propane, Duluth, MN, to deliver Gasohol, Biodiesel and Fuel Oil, extending the terms of the original contract for an additional one (1) year, effective October 1, 2019, through September 30, 2020.—19-835

Amendment No. 1, Original Damion No. 2018-012387, between the County of St. Louis and Petroleum Traders Corp., Fort Wayne, IN, to deliver Gasohol, Biodiesel and Fuel Oil, extending the terms of the original contract for an additional one (1) year, effective October 1, 2019, through September 30, 2020; and addressing the possible future move of the Hibbing Transfer Site for Gasohol to above ground, different location, same campus.—19-836

Amendment No. 1, Original Damion No. 2018-012388, between the County of St. Louis and Rainy Lake Oil, International Falls, MN, to deliver Gasohol, Biodiesel and Fuel Oil, extending the terms of the original contract for an additional one (1) year, effective October 1, 2019, through September 30, 2020; cease delivery to the Cook Garage and Linden Grove Complex effective immediately (the new Cook Facility will receive these deliveries); and addressing the possible future move of the Hibbing Transfer Site for Gasohol to above ground, different location, same campus.—19-837

Amendment No. 1 to Minnesota Department of Transportation Contract No. 1033750 between the State of Minnesota, Commissioner of Transportation and St. Louis County, force account agreement to purchase lighting materials for installation by the contractor for intersection improvements at US-53 and County State Aid Highway (CSAH) 7/County Road 885 in Grand Lake Township (SP 069-070-038, CP 0007-293140).—19-838

St. Louis County On-Line Subscriber Agreement between the County of St. Louis and Rudy Law Firm, Cloquet, MN.—19-839

Contract for services between the State of Minnesota, Sixth Judicial District, Duluth, MN, and the St. Louis County Board of Commissioners, to provide case management to the participants of the

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North St. Louis County Mental Health Court during the period September 1, 2019, through June 30, 2021.—19-840

Addendum to Purchase Agreement, Contract No. 16486A, between St. Louis County and Arrowhead Center, Inc., adding reimbursement for Assertive Community Treatment (ACT) On-Call Services and increase the contract maximum to \$84,877.94.—19-841

Purchase of Service Agreement, Contract No. 16666, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-843

Purchase of Service Agreement, Contract No. 16672, between St. Louis County and Dan Wiswell, Aurora, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-843

Purchase of Service Agreement, Contract No. 16768, between St. Louis County and Dale Roland, Duluth, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-844

Purchase of Service Agreement, Contract No. 16770, between St. Louis County and Dale Lund, Duluth, MN, for Transportation Services during the period September 1, 2019, to December 31, 2019.—19-845

Purchase of Service Agreement, Contract No. 16771, between St. Louis County and Jeremy Powell, Virginia, MN, for Chore Services during the period September 16, 2019, to December 31, 2019.—19-846

Purchase of Service Agreement, Contract No. 16772, between St. Louis County and Lisa Nelson, Duluth, MN, for Chore Services during the period May 1, 2019, to December 31, 2019.—19-847

Purchase of Service Agreement, Contract No. 16775, between St. Louis County and Lincoln Park Children & Families Collaborative (LPCFC), Duluth, MN, to furnish the purchasing and storage of items of urgent client need and other items PHHS is unable to purchase in a timely manner due to purchasing guidelines during the period August 1, 2019, to December 31, 2020.—19-848

Purchase of Service Agreement, Contract No. 16773, between the St. Louis County Board of Commissioners and Marcus Walker, Duluth, MN, for ArcGIS Research & Analytics Consultant services to improve the geographic information system ArcGIS to improve the coordination of services and evaluate the effectiveness of social services programs during the period October 1, 2019, to March 31, 2020.—19-849

Purchase of Service Agreement, Contract No. 16765, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Detox Transportation Services during the period January 1, 2020, to December 31, 2020.—19-850

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53782, between St. Louis County and Residential Services of NE MN, Inc., Duluth, MN.—19-851

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53702, between St. Louis County and Bethesda Homes, Duluth, MN.—19-852

State of Minnesota Grant Contract through its Commissioner of Minnesota Housing Finance Agency and St. Louis County for the 2019 Capacity Building grant in the amount of \$40,000 for the period

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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January 1, 2020, through December 31, 2020.—19-853

Fire Protection Agreement between the County of St. Louis and the City of Floodwood for services in Unorganized Township 52-21 during the period January 1, 2020, through December 31, 2020.—19-854

Amendment No 1, Original Damion No. 2017-011460, between the County of St. Louis and Carleton Companies, Inc., Virginia, MN, to load, haul and unload demolition waste with their own equipment from the Ely (Northwoods) Transfer Station in Babbitt, MN, to the Waste Management Facility in Canyon, MN, extending the terms an additional one (1) year commencing January 1, 2020, through December 31, 2020.—19-855

Upon motion by Commissioner Jewell, supported by Commissioner McDonald, resolutions numbered 19-599 through 19-610, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 8, 2019, are hereby approved.

Adopted October 22, 2019. No. 19-599

WHEREAS, St. Louis County has supported detoxification and hold services from the Center for Alcohol and Drug Treatment (CADT) in Duluth and Range Mental Health Center (RMHC) in Virginia with county funds for over ten years; and

WHEREAS, The Public Health and Human Services Department (PHHS) offered a 2.5% increase for 2020 contract amounts which both CADT and RMHC have accepted; and

WHEREAS, PHHS wishes to continue these grant agreements for Calendar Year 2020 with funds budgeted for this purpose;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into agreements with the following providers for detoxification and hold services for the period January 1, 2020, through December 31, 2020, payable from Fund 230, Agency 232006, Object 606000:

|   |                         |
|---|-------------------------|
| <u>Provider</u>   | <u>2020</u>             |
| Center for Alcohol and Drug Treatment<br>(including Civil Commitment - Court Ordered Holds) | \$1,614,181.97          |
| Range Mental Health Center  | \$ 708,934.77           |
| Civil Commitment - Court Ordered Holds  | \$ 342 per hold per day |
| Out of County Civil Commitment and Non - Civil Commitment Holds                             | \$ 342 per hold per day |
| Adopted October 22, 2019. <u>No. 19-600</u>   |                         |

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 00000-494181; and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on October 3, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

|                         |                                     |               |
|-------------------------|-------------------------------------|---------------|
| <u>LOW BIDDER</u>       | <u>ADDRESS</u>                      | <u>AMOUNT</u> |
| Hoover Construction Co. | P.O. Box 1007<br>Virginia, MN 55792 | \$214,000.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from:

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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Fund 200, Agency 201097, Object 650200                      \$214,000.00  
Adopted October 22, 2019. No. 19-601

WHEREAS, The St. Louis County Liquor Licensing Committee met on October 1, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, after-hours sale/consumption, on September 1, 2019, against Threecs, LLC d/b/a Viking Bar, Morcom Township; and

WHEREAS, The Liquor Licensing Committee recommended a sixty (60) day license suspension and \$2,000 civil penalty, with fifty-five (55) days and \$1,000 of the civil penalty stayed for four (4) years on the condition that the licensee has no same or similar violations during that time. The dates of the five (5) day suspension will be November 25 – November 29, 2019, and recommended that the County Attorney's Office propose this penalty to Threecs, LLC; and

WHEREAS, Threecs, LLC has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Threecs, LLC d/b/a Viking Bar, Morcom Township, for sixty (60) days and a \$2,000 civil penalty, with fifty-five (55) days and \$1,000 of the civil penalty stayed for four (4) years on the condition that the licensee has no same or similar violations during that time;

RESOLVED FURTHER, That the dates of suspension of the liquor license will be November 25 – November 29, 2019;

RESOLVED FURTHER, That a new violation within the next four (4) years (ending October 22, 2023) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted October 22, 2019. No. 19-602

WHEREAS, The St. Louis County Liquor Licensing Committee met on October 1, 2019, to consider recommending action to be taken by the County Board as a result of an alleged liquor law violation, sale to minor, on September 7, 2019, against Red Swan Catering, LLC d/b/a Clearwater Grille & Bar, Duluth Township; and

WHEREAS, The Liquor Licensing Committee recommended a ten (10) day suspension and \$1,000 civil penalty, with nine (9) days of the suspension and \$1,000 of the civil penalty stayed for one year, with no same or similar violations during that year, and recommended that the County Attorney's Office propose this penalty to Red Swan Catering, LLC; and

WHEREAS, Red Swan Catering, LLC has agreed to accept the proposal if approved by the County Board;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement suspending the Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License issued to Red Swan Catering, LLC d/b/a Clearwater Grille & Bar, Duluth Township, for ten (10) days and a \$1,000 civil penalty, with nine (9) days and \$1,000 of the civil penalty stayed for one (1) year on the condition that the licensee has no same or similar violations during that year;

RESOLVED FURTHER, That the date of suspension of the liquor license will be October 28, 2019;

RESOLVED FURTHER, That a new violation within the next year (ending October 22, 2020) will result in the imposition of the remainder of the suspension and civil penalty, and may also be cause for additional action against the liquor license of the licensee pursuant to St. Louis County Ordinance No. 28, Section 13.

Adopted October 22, 2019. No. 19-603

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted October 22, 2019. No. 19-604

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RESOLVED, That the St. Louis County Board establishes a public hearing at 9:45 a.m., on November 5, 2019, in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Arrowhead Lodge Resort and Outfitters, LLC d/b/a Arrowhead Lodge and Resort, Kabetogama Township.  
Adopted October 22, 2019. No. 19-605

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:50 a.m., on November 5, 2019, in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18.  
Adopted October 22, 2019. No. 19-606

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:50 a.m., on Tuesday, November 12, 2019, in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the suspension/revocation of liquor license(s) for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28.  
Adopted October 22, 2019. No. 19-607

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

|     | September 2019                     |              |
|-----|------------------------------------|--------------|
| 100 | General Fund                       | 6,265,665.51 |
| 149 | Personal Service Fund              | 145.00       |
| 150 | Sheriff's Nemesis Fund Group       | 14,655.80    |
| 155 | Depot                              | 25,818.08    |
| 161 | Missing Heirs                      | 28,153.77    |
| 167 | Attorney's Forfeitures             | 5,009.04     |
| 168 | Sheriff's State Forfeitures        | 43.50        |
| 169 | Attorney Trust Accounts – VW       | 1,440.48     |
| 170 | Boundary Waters – Forfeitures      | 450.00       |
| 173 | Emergency Shelter Grant            | 10,122.00    |
| 176 | Revolving Loan Fund                | 251.93       |
| 178 | Economic Development – Tax Forfeit | 87,694.50    |
| 179 | Enhanced 9-1-1                     | 1,710.46     |
| 180 | Law Library                        | 17,152.85    |
| 183 | City/County Communications         | 1,279.78     |
| 184 | Extension Service                  | 52,050.89    |
| 200 | Public Works                       | 3,356,216.26 |
| 204 | Local Option Transit Sales Tax     | 1,046,449.94 |
| 210 | Road Maint. – Unorg. Townships     | 113.92       |
| 220 | State/Federal Road Aid             | 6,118,235.62 |
| 230 | Public Health & Human Services     | 7,209,440.65 |
| 240 | Forfeited Tax                      | 488,483.45   |
| 260 | CDBG Grant                         | 38,931.51    |
| 270 | HOME Grant                         | 38,844.87    |
| 280 | Federal Septic Loan – EPA Fund     | 24,081.00    |
| 285 | Septic Loans – MPCA                | 16,570.00    |
| 286 | Septic Loans – SSTS/BWSR           | 3,400.00     |
| 289 | ISTS Grant                         | 68,197.07    |
| 290 | Forest Resources                   | 14,912.48    |
| 400 | County Facilities                  | 23,556.50    |
| 402 | Depreciation Reserve Fund          | 65,826.83    |
| 405 | Public Works Building Const.       | 181,936.80   |

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|     |                                    |                 |
|-----|------------------------------------|-----------------|
| 407 | Public Works – Equipment           | 535,655.76      |
| 445 | 2018A – Virginia GSC-PW Cook       | 1,282,562.92    |
| 446 | 2016A – PW TST Bond                | 19,254.89       |
| 448 | 2018B – PW Dist 4 New Facility     | 1,446,547.62    |
| 600 | Environmental Services             | 476,096.29      |
| 640 | Plat Books                         | 69.56           |
| 715 | County Garage                      | 168,387.81      |
| 720 | Property Casualty Liability        | 11,238.21       |
| 730 | Workers Compensation               | 228,852.60      |
| 740 | Medical Dental Insurance           | 2,698,554.29    |
| 770 | Retired Employees Health Insurance | <u>1,099.40</u> |
|     |                                    | \$32,075,159.84 |

Adopted October 22, 2019. No. 19-608

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated October 11, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted October 22, 2019. No. 19-609

WHEREAS, The Minnesota Deer Hunters Association (MDHA) is a non-profit organization that promotes habitat, educates youth in outdoor education and firearms safety, and advocates on behalf of Minnesota's deer hunters; and

WHEREAS, MDHA has acquired strategically located private forest lands in St. Louis County to manage and preserve forest habitat, protect water resources, and provide public hunting and recreational opportunities on lands that may not have remained open to the public; and

WHEREAS, MDHA wishes to donate approximately 1,599 acres of land described in County Board File No. 61147 to St. Louis County in fee to be incorporated into its forest management program and administered by the Land and Minerals Department; and

WHEREAS, Minn. Stat. § 459.06 authorizes St. Louis County, by resolution of the Board of Commissioners, to accept donations of land that are deemed to be better adapted for the production of timber and wood than for any other purpose, for a municipal forest, and may manage it on forestry principles; and

WHEREAS, A recipient of funding from legacy appropriations who acquires an interest in real property must record a notice of funding restrictions containing the following statement: "This interest in real property shall be administered in accordance with the terms, conditions, and purposes of the grant agreement controlling the acquisition of the property. The interest in real property, or any portion of the interest in real property, shall not be sold, transferred, pledged, or otherwise disposed of or further encumbered without obtaining the prior written approval of the Legislative-Citizen Commission on Minnesota Resources or its successor. The ownership of the interest in real property transfers to the state if: (1) the holder of the interest in real property fails to comply with the terms and conditions of the grant agreement or work plan; or (2) restrictions are placed on the land that preclude its use for the intended purpose as specified in the appropriation."

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts a donation of approximately 1,599 acres of land described in County Board File No. 61147 from the Minnesota Deer Hunters Association to be managed for forestry, wildlife habitat, water quality and recreational purposes by the Land and Minerals Department.

Adopted October 22, 2019. No. 19-610

**BY COMMISSIONER JEWELL:**

WHEREAS, St. Louis County has contracted with health plans to administer the Minnesota Senior Health Options/Minnesota Senior Care Plus (MSHO/MSC+) programs for enrolled members aged 65 years and older; and

WHEREAS, PHHS Public Health Nurses (PHN) and Social Workers (SW) perform care coordination and case management services for these members of UCare and Blue Plus health plans; and

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WHEREAS, Caseloads and workloads have increased significantly and the current staffing complement dedicated to the MSHO/MSC+ programs is not sufficient to meet contract requirements; and

WHEREAS, The addition of 1.0 FTE PHN and 1.0 FTE SW is required to maintain the caseloads recommended by the health plans; and

WHEREAS, Assuring health services to St. Louis County residents aged 65 years and older is critical as this population continues to grow in numbers and public health needs; and

WHEREAS, The costs associated with the 1.0 FTE PHN and 1.0 FTE SW positions are anticipated to be covered by the health plan reimbursements when the positions achieve caseload capacity;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the addition of 1.0 FTE Public Health Nurse position and 1.0 FTE Social Worker position to the Public Health and Human Services Department staffing complement for purposes of meeting the requirements of the MSHO/MSC+ health plan contracts, to be accounted for in Fund 230, Agency 232014;

RESOLVED FURTHER, That the St. Louis County Board authorizes the positions to be eliminated when the contract for services and/or funding is adversely revised or terminated.

Unanimously adopted October 22, 2019. No. 19-611

**BY COMMISSIONER McDONALD:**

WHEREAS, Pequaywan Township has requested to purchase the following described state tax forfeited land for fire hazard mitigation and trail purposes:

Legal: TOWN OF PEQUAYWAN

That part of E ½ of SE ¼ lying East of the centerline of new Highway #44 AND lying South of the centerline of Rossini Road.

Section 18, Township 54 North, Range 12 West

Parcel Code: 502-0020-02725

Deeded Acres: 4.15

LDKey: 123922; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a, authorizes the sale of state tax forfeited land to an organized governmental subdivision for any public purpose for which the subdivision is authorized to acquire property; and

WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Land and Minerals Department recommends that the parcel be reclassified as non-conservation after considering many factors including the present use of adjacent land, the accessibility of lands to established roads, schools, utilities and other public services, and its peculiar suitability or desirability for particular uses; and

WHEREAS, This parcel of land is located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 provides that classification or reclassification and sale of lands situated within a municipality or town must be approved by the governing body of the municipality or town; and

WHEREAS, The reclassification and sale of this parcel will be deemed approved if the County Board does not receive notice of the municipality's or town's disapproval of the reclassification and sale of the parcel within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcel is located;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to Pequaywan Township for the price of \$5,100 plus the following fees: 3% assurance fee of \$153, deed fee of \$25, deed tax of \$16.83, and recording fee of \$46, for a total of \$5,340.83 to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the state tax forfeited parcel described herein shall be reclassified as non-conservation, and the request for approval of the reclassification shall be transmitted by the St. Louis County Land and Minerals Department to the clerk of Pequaywan Township;

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RESOLVED FURTHER, That the state tax forfeited parcel described herein shall be withdrawn from Memorial Forest status.

Unanimously adopted October 22, 2019. No. 19-612

**BY COMMISSIONER NELSON:**

WHEREAS, The County, through its Environmental Services Department, operates a Roll-off Program to provide County residents an opportunity to recycle; and

WHEREAS, The County owns a recycling facility in Virginia and contracts with a private firm to facilitate the processing and marketing of recyclable materials generated in the St. Louis County Solid Waste Management Area; and

WHEREAS, The County entered into a contract with GreenForest Recycling Resources, LLC for the period of October 1, 2017, through December 31, 2020, with two (2) optional two-year extensions for recyclable materials haulage, processing and marketing, and facility operations for the St. Louis County recycling facility in Virginia; and

WHEREAS, In early 2019, it became apparent that depressed long-term recycling values had taken a financial toll on GreenForest's operations; and

WHEREAS, GreenForest failed to meet contractual obligations related to timely payments to its subcontractor, to another trucking company used by the County to haul baled recyclables to end markets, and to the County for sale of the County's recyclables; and

WHEREAS, The most recent performance and payment bonds furnished by GreenForest expired on October 1, 2019, with GreenForest failing to furnish new bonds covering the next annual period; and

WHEREAS, As a contingency, The Environmental Services Department contacted G-Men Environmental Services (G-Men) to gauge their interest in managing the haulage, processing and marketing of recyclables and the operation of the County's recycling facility should the County decide to terminate its contract with GreenForest; and

WHEREAS, G-Men expressed strong interest in managing the recycling contract and ensured the Department of their ability to service the County by October 1, 2019; and

WHEREAS, On Friday, September 27, 2019, the County met with and informed GreenForest of the County's intention to cancel the current contract at the end of the day on Monday, September 30, 2019, given GreenForest's failure to submit the updated bonds to the County; and

WHEREAS, GreenForest gave no indication that it would provide the updated bonds and agreed to the contract termination in writing; and

WHEREAS, At the November 5, 2019 County Board meeting, the Department will request authorization to enter into a negotiated 13-month agreement (December 1, 2019, through December 31, 2020) with G-Men to cover the balance of the original GreenForest contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a negotiated 60-day emergency purchase for services from G-Men Environmental Services for recyclable materials haulage, processing and marketing, and facility operations for the St. Louis County recycling facility in Virginia from October 1, 2019, through November 30, 2019, for an estimated cost of \$160,000.00, payable from Fund 600, Agency 601004, Object 629901.

Unanimously adopted October 22, 2019. No. 19-613

At 10:53 a.m., October 22, 2019, Chair Boyle, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Jugovich).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)



**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**NOVEMBER, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON NOVEMBER 5, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 5<sup>th</sup> day of November 2019, at 9:36 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Nelson, Mike Jugovich, and Chair Patrick Boyle - 6. Absent: Commissioner Keith Musolf - 1.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

An Employee Recognition Ceremony was held honoring St. Louis County employees and retirees with 25, 30, 35 and 40+ years of service to St. Louis County.

Holly Kostrzewski, Northeast Minnesota Toward Zero Deaths (TZD) Regional Coordinator, said that since the inception of the TZD program in 2010, vehicle deaths have been reduced by 42%. Alcohol, distracted driving, speed, and the lack of seatbelt use are the leading causes of deaths in northeastern Minnesota. Ms. Kostrzewski recognized the work of Jon Bodovinitz and Chris Lund, of St. Louis County, for helping to reduce vehicle crashes on St. Louis County roads.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, discussed various concerns relating to a right-of-way and a property sale to the Canadian National Railway Company.

At 10:00 a.m., a public hearing was conducted pursuant to Resolution No. 19-534, adopted September 10, 2019, to consider the adoption of the fee schedule for various county services for the year 2020. Deputy County Administrator Brian Fritsinger provided the Board with a brief overview of fee changes for the year 2020. Chair Boyle asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:04 a.m., Commissioner Olson, supported by Commissioner Jugovich, moved to close the public hearing. The motion passed; six yeas, zero nays, one absent (Musolf).

Commissioner Nelson, supported by Commissioner Olson, moved to adopt the 2020 fee schedule for various county services. In response to Commissioner Jewell's question as to why Lake Association roads are cheaper to plow compared to private residences, St. Louis County Public Works Director Jim Foldesi said that the department tracks all related costs (labor, materials, etc.) and the fee is based on the cost of providing the service. The motion passed; six yeas, zero nays, one absent (Musolf). Resolution No. 19-635.

At 10:07 a.m., a public hearing was conducted pursuant to Resolution No. 19-605, adopted October 22, 2019, to consider issuance of an off-sale intoxicating liquor license to Arrowhead Lodge Resort and Outfitters, LLC d/b/a Arrowhead Lodge and Resort, Kabetogama Township. County Attorney

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ST. LOUIS COUNTY, MINNESOTA**

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Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Commissioner Nelson asked Michael Daurio, Jr., of Arrowhead Lodge Resort and Outfitters LLC., if he had read all liquor license requirements and if he will abide by them; Mr. Daurio responded yes. Chair Boyle asked if there were any other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:12 a.m., Commissioner McDonald, supported by Commissioner Nelson, moved to close the public hearing. The motion passed; six yeas, zero nays, one absent (Musolf).

Commissioner McDonald, supported by Commissioner Nelson, moved to approve granting the off-sale intoxicating liquor license to Arrowhead Lodge Resort and Outfitters, LLC d/b/a Arrowhead Lodge and Resort, Kabetogama Township. The motion passed; six yeas, zero nays, one absent (Musolf). Resolution No. 19-636.

At 10:13 a.m., a public hearing was conducted pursuant to Resolution No. 19-606, adopted October 22, 2019, to consider issuance of an off-sale intoxicating liquor license to Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18. County Attorney Mark Rubin gave the initial presentation and submitted a packet for the record that included documentation of required notices, minutes from the Liquor Licensing Committee meeting, proof of paid property taxes and required documents for the license. Chair Boyle asked if there were any representatives of the establishment, other governmental entities, supporters or opponents, or citizens who wished to speak regarding the proposed action, and no one came forth. At 10:17 a.m., Commissioner Jewell, supported by Commissioner Olson, moved to close the public hearing. The motion passed; six yeas, zero nays, one absent (Musolf).

Commissioner McDonald, supported by Commissioner Nelson, moved to approve granting the off-sale intoxicating liquor license to Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18. The motion passed; six yeas, zero nays, one absent (Musolf). Resolution No. 19-637.

Commissioner Nelson, supported by Commissioner Jewell, moved to approve the consent agenda. The motion passed; six yeas, zero nays, one absent (Musolf).

Commissioner Olson, supported by Commissioner Jugovich, moved to approve a contribution in the amount of \$200,000 to the Entrepreneur Fund ENVEST capital campaign; that, if necessary, appropriate County officials are authorized to execute a funding agreement; and further, that such funds be identified and used solely for the benefit of businesses located within St. Louis County. Commissioner Nelson expressed concern regarding the dollar amount committed to the fund and said that there may be a need for funding to address other issues throughout the county. Commissioner Nelson moved to amend the resolution to change the amount of the contribution from \$200,000 to \$100,000; the amendment failed due to a lack of support. After further discussion, Commissioner Nelson, supported by Commissioner Jugovich, moved to amend the motion to include a requirement that potential loan applicants be informed that funds were derived from mining and timber resources. During discussion of the amendment, Commissioner Nelson noted the absence of Commissioner Musolf and said that he would like to table the resolution to give Commissioner Musolf the opportunity to vote on the resolution. Commissioner Nelson, supported by Commissioner McDonald, moved to table the resolution. A roll-call vote was taken regarding the tabling motion and failed; three yeas (McDonald, Jugovich, Nelson), three nays (Jewell, Olson, Boyle), one absent (Musolf). A roll-call vote was taken regarding the amendment and failed; three yeas (McDonald, Jugovich, Nelson), three nays (Jewell, Olson, Boyle), one absent (Musolf).

At 10:46 a.m., the Board recessed. At 10:53 a.m., the Board reconvened with all members present except Commissioner Musolf.

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A vote was taken on the motion to approve a contribution in the amount of \$200,000 to the Entrepreneur Fund ENVEST capital campaign. The motion passed; five yeas, one nay (Nelson), one absent (Musolf). Resolution No. 19-638.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-440, Joint Powers Agreement – Operation of Livescan Systems for Child Care Background Checks.—[61151](#)

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-441, Acceptance of Additional Grant Funds from the Family Homeless Prevention and Assistance Program.—[61152](#)

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-454, Appointment of Alternate Member to the Civil Service Commission.—[61153](#)

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 19-446, Application and Acceptance of FY 2019 Emergency Management Performance Grant.—[61154](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-455, Online Auction of State Tax Forfeited Properties.—[61155](#)

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 19-452, Northeast Entrepreneur Fund, Inc., d/b/a Entrepreneur Fund ENVEST Capital Campaign Funding Request.—[61156](#)

Minutes of the meeting to elect the St. Louis County representative for the Cloquet Area Fire District (CAFD) Board dated October 16, 2019.—[61157](#)

Holly Kostrzewski, Northeast Minnesota Toward Zero Death (TZD) Regional Coordinator, submitting a handout including their mission, values, statistics and contact information.—[61158](#)

Employee and Retiree Longevity Recognition – South.—[61159](#)

Amendment No. 2, Original Damion No. 2015-010022, Amendment No. 1 2018-012539, between the County of St. Louis and General Waste, Inc., Keewatin, MN, for disposal of Class 1 Demolition material from the County's designated collection facilities into the General Waste landfill in Keewatin, extending the terms of the Original Contract for a 2<sup>nd</sup> extension, commencing January 1, 2020, and ending December 31, 2020.—[19-856](#)

Agreement between St. Louis County and Nigel Melvin, Paul Crilly and Anthony Krmpotich of Threecs, LLC d/b/a Viking Bar, Morcom Township, suspending their Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License and assessing a civil penalty for an alleged violation of St. Louis County Ordinance No. 28 on September 1, 2019, after-hours sale/consumption.—[19-857](#)

Agreement between St. Louis County and Molly Dollar of Red Swan Catering, LLC d/b/a Clearwater Grille & Bar, Duluth Township, suspending their Combination On/Off-Sale and Sunday On-Sale Intoxicating Liquor License and assessing a civil penalty for an alleged violation of St. Louis County Ordinance No. 28 on September 7, 2019, underage sale.—[19-858](#)

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Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53783, between St. Louis County and NHS – Northstar Specialized Services, Inc., Chisholm, MN.—19-859

Purchase of Service Agreement, Contract No. 16776, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Adult Mental Health Integrated Fund services during the period January 1, 2020, to December 31, 2020.—19-860

Ecolibrium3 VISTA Corps Contract between Ecolibrium3 (Project Sponsor) and St. Louis County (Project Host Site) with respect to the assignment of one (1) AmeriCorps VISTA member.—19-861

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53789, between St. Louis County and Tabitha Snider, Floodwood, MN.—19-862

Purchase of Service Agreement, Contract No. 16759, between the St. Louis County Board of Commissioners through the Public Health & Human Services, and Arrowhead Regional Corrections for psychological evaluations to residents in the Arrowhead Juvenile Center (AJC) 35 Day Evaluation Program during the period August 15, 2019, through December 31, 2021.—19-863

Purchase of Service Agreement, Contract No. 16764, between St. Louis County and Center for Alcohol and Drug Treatment, Inc., Duluth, MN, for Detox Transportation Services during the period January 1, 2020, to December 31, 2020.—19-864

Purchase of Service Agreement, Contract No. 16777, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for Assertive Community Treatment (ACT) Services during the period January 1, 2020, to December 31, 2020.—19-865

Upon motion by Commissioner Nelson, supported by Commissioner Jewell, resolutions numbered 19-614 through 19-634, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 22, 2019, are hereby approved.

Adopted November 5, 2019. No. 19-614

WHEREAS, The Minnesota Legislature has mandates, stipulations, and performance outcomes for which counties are held accountable in order to receive Minnesota Family Investment Program (MFIP) allocations; and

WHEREAS, The Public Health and Human Services Department (PHHS) receives allocated funding for the purpose of providing economic stability for low income families; and

WHEREAS, PHHS is to submit the 2020-2021 MFIP Biennial Service Agreement and plan to Minnesota Department of Human Services (DHS) explaining how they will spend allocated monies and enter into related contracts with established community partners to implement the agreement once the plan is approved and the funding is certified by DHS;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to submit the 2020-2021 Minnesota MFIP Agreement and plan to the Minnesota Department of Human Services and enter into related contracts with established community partners, for the period January 1, 2020, through December 31, 2021, payable from Fund 230, Agency 232020, Objects 530623, 540213, and 603800, Biennial Year 2020-2021;

RESOLVED FURTHER, That the St. Louis County Board authorizes the PHHS Director to act as designee of the Board for the purposes of review and approval of the 2020-2021 MFIP Biennial Service Agreement and plan, verifying that the Agreement has been prepared as required under the

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provisions of Minn. Stat. § 256J.  
Adopted November 5, 2019. No. 19-615

WHEREAS, The St. Louis County Public Health and Human Services Department (PHHS) and the Minnesota Department of Human Services (DHS) concur with the U.S. Department of Health and Human Services' Administration for Children and Families' policy that comprehensive background checks are a basic safeguard essential to protect the safety of children in child care and minimize children's risk of abuse and neglect; and

WHEREAS, DHS has a contract with a private vendor, Gemalto Cogent, Inc., to provide statewide public fingerprinting and photo processing services for human services background studies required by law; and

WHEREAS, DHS will lease two (2) Livescan systems for placement in PHHS and will coordinate with PHHS the Livescan system delivery, installation, testing, operator training, maintenance and support; and

WHEREAS, PHHS will receive \$3.25 per each study subject that has a Livescan system transaction completed;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement between the St. Louis County Public Health and Human Services Department (PHHS) and the Minnesota Department of Human Services (DHS) for the purpose of Operation of Livescan Systems for Child Care Background Checks, effective upon the date that the final required signature is obtained;

RESOLVED FURTHER, That PHHS will receive \$3.25 per each study subject that has a Livescan system transaction completed, to be deposited in Fund 230, Agency 232008, Object 583100;

RESOLVED FURTHER, That this Agreement shall expire six (6) months after the effective date, and should PHHS and DHS decide to extend the Agreement beyond the date of expiration, an amendment must be completed before the expiration date.

Adopted November 5, 2019. No. 19-616

WHEREAS, The Minnesota Housing Finance Agency awards grant funds to counties to fund services for the homeless and those at risk of homelessness; and

WHEREAS, St. Louis County has received funding from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program (FHPAP) since the 1995-1997 biennium to fund services for the homeless and those at risk of homelessness; and

WHEREAS, On June 4, 2019, the St. Louis County Board adopted Resolution No. 19-331 accepting funds in the amount of \$822,616 from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2019-2021 biennium; and

WHEREAS, An additional \$215,045 has been offered and if accepted will be distributed among already FHPAP approved community partner agencies;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the Public Health and Human Services to submit a grant application for additional funding in the amount of \$215,045 from the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program for the 2019-2021 biennium, to be accounted for in Fund 230, Agency 232001, Grant 23204, Object 530701, Grant Year 2019.

Adopted November 5, 2019. No. 19-617

WHEREAS, Public Works is leading a project in 2020 to reconstruct Rice Lake Road (County State Aid Highway 4) beginning at West Arrowhead Road (CSAH 32) and ending north of Technology Drive; and

WHEREAS, This project includes the replacement of two (2) existing traffic signals at the intersections of Rice Lake Road/Arlington Avenue and West Arrowhead Road, and Rice Lake Road and Technology Drive; and

WHEREAS, Public Works must pre-order the traffic signal structural steel and certain electronic components to include fully furnished traffic signal controller cabinets, video detectors and emergency vehicle preemption systems;

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of traffic signal components to replace the existing traffic signals at the intersections of Rice Lake Road/Arlington Avenue and West Arrowhead Road, and Rice Lake Road and Technology Drive. This project is further identified as SAP 069-604-078, CP 0004-342005. Funds for this project will be payable from Fund 220, Agency 220444, Object 651600.

Adopted November 5, 2019. No. 19-618

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted November 5, 2019. No.19-619

WHEREAS, The County Board annually reviews health insurance trends, expected claims, and its self-insured health and dental fund to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, The County Board believes a 6.50 % rate increase for the self-funded health and dental plans in 2020 is reasonable based on projections prepared by its claims administrators and the County Auditor and input provided by its Health Insurance Committee;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes 2020 monthly premium rates for the self-funded employee and retiree health insurance plan featuring \$250 Single/\$500 Family Deductibles and \$750 Single/\$1,500 Family Out-of-Pocket Caps at Tier 1 (\$500 Single/\$1,000 Family Deductibles and \$2,500 Single/\$5,000 Family Out-of-Pocket Caps at Tier 2) as follows:

SINGLE COVERAGE:                 \$ 982.25

FAMILY COVERAGE:             \$2,281.29

RESOLVED FURTHER, That the Board authorizes the appropriate county officials to make necessary adjustments to the premium collected consistent with collective bargaining agreements and compensation plans;

RESOLVED FURTHER, That the 2020 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$11.72 per contract per month is approved;

RESOLVED FURTHER, That a 2020 per contract per month administrative service fee of \$38.70 payable to Blue Cross Blue Shield of Minnesota is approved;

RESOLVED FURTHER, That the 2020 monthly premium rate for the self-insured dental plan is approved, with a 0.0% increase, in the amount of \$40.16;

RESOLVED FURTHER, That the 2020 per contract per month administrative service fee of \$2.23 payable to Delta Dental Plan of Minnesota is approved;

RESOLVED FURTHER, That the Board authorizes the appropriate county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 – December 31, 2020, as set forth above.

Adopted November 5, 2019. No. 19-620

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated October 25, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted November 5, 2019. No. 19-621

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below. The following license holder was issued a tobacco violation citation on the date as stated:

Family Dollar, Inc., d/b/a Family Dollar #27780, City of Aurora, July 20, 2017, change of officers, renewal;

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RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.  
Adopted November 5, 2019. No. 19-622

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, are hereby approved and the County Auditor is authorized to issue the licenses to the following establishments:

Cooper's Gateway General Store Corp. d/b/a Gateway General Store, Unorganized Township 68-21;  
Edwards Oil, Inc., d/b/a Hoyt Lakes Lucky Seven, City of Hoyt Lakes;  
Elephant Lake Lodge, Inc., d/b/a Melgeorge's Elephant Lake Lodge, Camp 5 Township;  
The following license holders were issued a tobacco violation citation on the dates as stated:  
Wieber & Associates, Inc., d/b/a Ash Trail Lodge, Unorganized Township 68-19, August 16, 2003;  
C & B Warehouse Distributing, Inc., d/b/a Britt Short Stop, Unorganized Township 60-18, December 16, 2010, November 28, 2012, July 10, 2019;  
Chalstrom's Bait & Tackle, LLC d/b/a Chalstrom's Bait, City of Rice Lake, December 31, 2002, December 22, 2004, November 22, 2008;  
Belo Enterprises, Inc., d/b/a Crossroads Convenience/Liquor Store, Clinton Township, December 10, 2002, November 15, 2007, December 16, 2010;  
Dawghouse Bar & Grill, LLC, d/b/a Dawghouse Bar & Grill, Northland Township, July 7, 2017;  
Van Gillen's Dry Dock Bar, Inc., d/b/a Dry Dock Bar & Restaurant, Midway Township, October 30, 2012;  
Edwards Oil, Inc., d/b/a Edwards Lucky 7, Ashawa, City of Cook, September 7, 1998, August 25, 2001, October 18, 2002, November 4, 2011, July 8, 2017, June 20, 2018;  
C & B Warehouse Distributing, Inc., d/b/a Ely Lake Short Stop, Fayal Township, December 10, 2002, October 11, 2013;  
Misty, Inc., d/b/a Fredenberg Minno-ette, Fredenberg Township, December 31, 2002, July 12, 2011;  
Kabetogama Outdoors, LLC d/b/a Kab Outdoors, Kabetogama Township, July 8, 2017;  
Susan/Patrick Carey d/b/a Lakeland Store, Biwabik Township, December 15, 2002, August 11, 2015, August 14, 2018;  
Edwards Oil, Inc., d/b/a Lucky Seven General Store, Aurora, City of Aurora, December 14, 2011, March 3, 2015;  
Leon Polley d/b/a Polley's Resort, Unorganized Township 63-17, September 13, 1998, December 13, 2014;  
DM Stokke, Inc., d/b/a Stokke's Lakewood Market, Lakewood Township, November 14, 2012, November 8, 2014, July 20, 2019;  
Miner's Incorporated d/b/a Super One Foods, Canosia Township, October 30, 2012, October 25, 2015;  
Super One Liquor, LLC d/b/a Super One Liquor, Canosia Township, July 13, 2019;  
Thirsty Moose Bar & Grill, Inc., d/b/a Thirsty Moose Bar & Grill, Cherry Township, June 14, 2017;  
Sullivan's Mercantile, Inc., d/b/a Twig General, Grand Lake Township, November 8, 2014, July 13, 2019;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.  
Adopted November 5, 2019. No. 19-623

WHEREAS, The County Board is the governing body for all unorganized territories located within St. Louis County; and

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WHEREAS, As governing body, the County Board is responsible for designating polling places for state and county elections in unorganized territories; and

WHEREAS, The polling place designation must take place prior to December 31<sup>st</sup> each year for the next calendar year;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the following locations as polling places for the year 2020 for unorganized territories voting by mail ballot (a designation established by previous Board actions):

St. Louis County Auditor's Office, St. Louis County Courthouse  
100 North 5<sup>th</sup> Avenue West, Room 214  
Duluth, MN 55802

St. Louis County Auditor's Office, Virginia Government Services Building  
201 South 3<sup>rd</sup> Ave West  
Virginia, MN 55792

Unorganized Precinct #1: T52-R21

Unorganized Precinct #2: T53-R15, T53-R16, T54-R14, T54-R15

Unorganized Precinct #3: T55-R14, T55-R15, T56-R14

Unorganized Precinct #4: T55-R21

Unorganized Precinct #5: T56-R17

Unorganized Precinct #6: T57-R14, T58-R14 (south half)

Unorganized Precinct #7: T59-R21

Unorganized Precinct #8: T60-R20

Unorganized Precinct #9: T61-R12, T61-R13

Unorganized Precinct #10: T61-R17

Unorganized Precinct #11: T62-R21

Unorganized Precinct #12: T63-R19

Unorganized Precinct #13: T62-R17, T63-R15, T63-R17, T64-R14, T64-R15, T64-R16, T64-R17, T65-R12, T65-R15, T65-R16, T66-R12, T66-R13, T66-R14, T66-R15, T66-R16, T67-R12, T67-R13, T67-R14, T67-R15, T67-R16, T68-R13, T68-R14, T68-R15, T68-R16

Unorganized Precinct #19: Parts of T64-R21, T65-R21 and T66-R21 (Nett Lake)

Unorganized Precinct #20: T61-R14

Unorganized Precinct #21: T64-R21, T65-R21, T66-R21 (except portions in Precinct #19 - Nett Lake area), T63-R21, T66-R20, T67-R18, T67-R19, T67-R20, T67-R21, T68-R18, T68-R19, T68-R20, T68-R21, T69-R17, T69-R18, T69-R19, T69-R20, T70-R18, T70-R19, T70-R20, T70-R21, T71-R20, T71-R21

Unorganized Precinct #23: T54-R13

RESOLVED FURTHER, That the St. Louis County Board designates the following locations as polling places for the year 2020 for unorganized territories not voting by mail ballot:

Unorganized Precinct #14: T57-R16

Lakeland Fire Hall, 4667 Vermilion Trail, Gilbert, MN

Unorganized Precinct #15: T60-R18

Sand Lake Chapel, 9038 Biss Road, Britt, MN

Unorganized Precinct #16: T60-R19

Evergreen Fire Hall, 10233 Highway 65, Britt, MN

Unorganized Precinct #17: T56-R16

Makinen Community Center, Makinen, MN

Unorganized Precinct #18: T59-R16

Pike Town Hall, 6862 Highway 68, Embarrass, MN

Unorganized Precinct #22: T63-R14

Breitung Town Garage/Fire Hall, 33 1<sup>st</sup> Avenue, Soudan, MN

Unorganized Precinct #24: T64-R12, T64-R13, T65-R13, T65-R14

Morse Town Hall, 911 S. Central Avenue, Ely, MN

Adopted November 5, 2019. No. 19-624



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WHEREAS, The Human Resources Department periodically reviews job classifications which are no longer being used and are not anticipated to be needed again in the foreseeable future; and  
WHEREAS, Human Resources reviewed the list of job classes recommended for abolishment with the various departments which have utilized those classes and received departmental support to abolish the classes; and

WHEREAS, The Civil Service Commission approved nine (9) classified job classes for abolishment at their October 7, 2019 Civil Service Commission meeting; and

WHEREAS, The three (3) job classes covered by the Minnesota Merit System and one (1) job class in the unclassified service only need County Board approval to be abolished;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes, effective immediately, abolishment of the job classification titles of:

| Classified Job Classes              | JCC  |
|-------------------------------------|------|
| Community Development Manager       | 0791 |
| Emergency Services Manager          | 0951 |
| Equipment Operator II               | 0181 |
| GIS Manager                         | 0005 |
| IT Services Technician              | 0604 |
| Management Analyst I                | 0809 |
| Micrographics Unit Supervisor       | 0662 |
| Planning Technician                 | 0846 |
| Wireless Communications Coordinator | 0388 |

| Merit System Job Classes | JCC  |
|--------------------------|------|
| Accounting Supervisor    | 0513 |
| Deputy Director          | 0020 |
| PHHS Program Analyst     | 0202 |

| Management Comp Plan                              | JCC  |
|---|------|
| Deputy County Administrator – Governance & Policy | 0153 |

Adopted November 5, 2019. No. 19-625

WHEREAS, It is necessary that the St. Louis County Board of Commissioners appoint election judges for the Absentee Ballot Board and the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board;

THEREFORE, BE IT RESOLVED, That the following eligible voters are appointed as election judges to process applications and ballots in the Duluth Courthouse for the Absentee Ballot Board and the Uniformed and Overseas Citizen Absentee Voting Act (UOCAVA) Ballot Board, effective through December 31, 2020:

Judge/Staff – Lisa Sweet, 100 N. 5th Ave. W. #214, Duluth, MN 55802

Judge/Staff – Jonathan Blevins, 100 N. 5th Ave. W. #214, Duluth, MN 55802

Judge/Staff – Wendy Johnson, 100 N. 5th Ave. W. #214, Duluth, MN 55802

Judge/Staff – Brenda George, 100 N. 5th Ave. W. #214, Duluth, MN 55802;

RESOLVED FURTHER, That the County Auditor and/or Clerk of the County Board may make election judge appointments to fill vacancies should they occur.

Adopted November 5, 2019. No. 19-626

RESOLVED, That the St. Louis County Board appoints Julie Waltenburg as an alternate member of the Civil Service Commission for a three-year term ending November 4, 2022.

Adopted November 5, 2019. No. 19-627

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WHEREAS, On December 18, 2018, the St. Louis County Board adopted Resolution No. 18-719, the Budget and Levy Resolution for Fiscal Year 2019, which included the Emergency Management Performance Grant (EMPG) estimated at \$67,423; and  
WHEREAS, The State of Minnesota has made \$78,927 available through the EMPG to assist the St. Louis County Sheriff's Office for local emergency management programs;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes application and acceptance of the 2019 State of Minnesota Emergency Management Performance Grant in the amount of \$78,927 to be accounted for in Fund 100, Agency 132999, Grant 13203 and the 2019 budget will be adjusted;  
RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.  
Adopted November 5, 2019. No. 19-628

WHEREAS, The state tax forfeited parcels described in County Board File No. 61053 are currently included in an established memorial forest; and  
WHEREAS, Pursuant to Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the sale of such land; and  
WHEREAS, The state tax forfeited parcels described here are more suitable for purposes other than forest management;  
THEREFORE, BE IT RESOLVED, That the state tax forfeited parcels described in County Board File No. 61053 shall be withdrawn from Memorial Forest status.  
Adopted November 5, 2019. No. 19-629

WHEREAS, Jason Peterson has requested a 33' road right-of-way easement across state tax forfeited land to access a privately owned gravel pit for business purposes; and  
WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes; and  
WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a road right-of-way easement to Jason Peterson over, under and across state tax forfeited lands as described in County Board File No. 60963;  
RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$3,100 land use fee, a \$150 administration fee, and a \$46 recording fee, for a total of \$3,296 to be deposited into Fund 240 (Forfeited Tax Fund).  
Adopted November 5, 2019. No. 19-630

WHEREAS, Pursuant to Minnesota Session Laws, 2019, Chapter 4, Article 4, Section 18, notwithstanding the public sale provisions of Minnesota Statutes, Chapter 282, or any law to the contrary, St. Louis County may sell by private sale state tax forfeited land described as:

Legal: Town of McDavitt  
S 1/2 of NW 1/4, SECTION 15, TOWNSHIP 56 NORTH, RANGE 18 WEST  
Parcel Code: 435-0010-02590  
Acres: 80; and

WHEREAS, The Zim Sportsmen's Club has requested to purchase the land for public safety, encroachment and noise control issues; and  
WHEREAS, St. Louis County wishes to support the facility and the youth educational and recreational opportunities it provides; and  
WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the Zim Sportsmen's Club for the price of \$8,000 plus fees to be deposited into Fund 240 (Forfeited Tax Fund).  
Adopted November 5, 2019. No. 19-631

WHEREAS, The City of Hibbing has requested to purchase the following described state tax forfeited parcel for the price of \$4,456 plus fees, for affordable housing:

All of Lot 7 AND Lot 8 EXCEPT the East 16 feet of the South 4 feet, Block 2

KOSKIVILLE HIBBING

Parcel Code: 140-0130-00390

0.14 Acres; and

WHEREAS, Minn. Stat. § 282.01, Subd. 1a(d), allows for non-conservation tax forfeited land to be sold to a governmental subdivision for less than the estimated market value if a reduced price will provide incentive to correct blighted conditions or will lead to the development of affordable housing; and

WHEREAS, This parcel of land has been classified as 'non-conservation' land pursuant to Minn. Stat. § 282.01; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land, as described, to the City of Hibbing, for the price of \$4,456 plus fees to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 5, 2019. No. 19-632

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels described in County Board File No. 61155 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the County Board, or the County Auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction. When an online auction is used to sell tax forfeited lands, the County Auditor shall post a physical notice of the online auction and shall publish a notice of the online auction on its website not less than ten (10) days before the online auction begins, in addition to any other notice required; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land assigned to the County Board if the County Auditor concurs in the delegation;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to sell state tax forfeited lands described in County Board File No. 61155 through an online auction, with prohibited purchaser conditions, starting at a fair market value, in accordance with terms set forth in the Land and Minerals Department policy and in a manner provided for by law. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to reoffer individual unsold parcels at periodically adjusted prices based on market conditions to the general public through the online auction until the parcels are sold or withdrawn by the County Auditor.

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Adopted November 5, 2019. No. 19-633

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted November 5, 2019. No. 19-634

**BY COMMISSIONER NELSON:**

WHEREAS, The St. Louis County Board held a public hearing at 9:40 a.m. on Tuesday, November 5, 2019, at the St. Louis County Courthouse, Duluth, MN, to receive comments and consider the adoption of the Fee Schedule for various county services for the year 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the 2020 Fee Schedule on file in County Board File No. 61118.

Unanimously adopted November 5, 2019. No. 19-635

**BY COMMISSIONER McDONALD:**

WHEREAS, Arrowhead Lodge Resort and Outfitters, LLC d/b/a Arrowhead Lodge and Resort, Kabetogama Township, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on November 12, 2019, at 9:45 a.m., in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Arrowhead Lodge and Resort has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Arrowhead Lodge Resort and Outfitters, LLC d/b/a Arrowhead Lodge and Resort, Kabetogama Township, located in Area 3, and in accordance with the St. Louis County Fee Schedule the annual fee is \$150.00;

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted November 5, 2019. No. 19-636

**BY COMMISSIONER McDONALD:**

WHEREAS, Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18, St. Louis County, Minnesota, has applied for an off-sale intoxicating liquor license; and

WHEREAS, Minn. Stat. § 340A.405, Subdivision 2(d), requires that a public hearing be held prior to the issuance of an off-sale intoxicating liquor license; and

WHEREAS, A public hearing was held on November 12, 2019, at 9:50 a.m., in the St. Louis County Courthouse, Duluth, Minnesota, for the purpose of considering the granting of the off-sale intoxicating liquor license; and

WHEREAS, With regard to the application for said license, Britt Lounge Bar and Grill, LLC has complied in all respects with the requirements of Minnesota Law and St. Louis County Ordinance No. 28; and

WHEREAS, The Liquor Licensing Committee of the St. Louis County Board of Commissioners has considered the nature of the business to be conducted and the propriety of the location and has recommended approval of the application;

THEREFORE, BE IT RESOLVED, That an Off-Sale Intoxicating Liquor License shall be issued to Britt Lounge Bar and Grill, LLC d/b/a Britt Lounge Bar and Grill, LLC, Unorganized Township 60-18, located in Area 2, and in accordance with the St. Louis County Fee Schedule the annual fee is \$500.00;

RESOLVED FURTHER, That said liquor license shall be effective through June 30, 2020;

RESOLVED FURTHER, That said license is approved contingent upon payment of real estate taxes when due;

RESOLVED FURTHER, That if the named license holder sells the licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of license fee to the license holder.

Unanimously adopted November 5, 2019. No. 19-637

**BY COMMISSIONER OLSON:**

WHEREAS, The Northeast Entrepreneur Fund, Inc., dba Entrepreneur Fund (Fund), was created to promote and foster entrepreneurship throughout the region; and

WHEREAS, The Fund has been very proactive in providing small business loans to a wide variety of businesses within St. Louis County to meet those objectives; and

WHEREAS, The Fund has embarked on an effort to recapitalize its funding program through its ENVEST capital campaign; and

WHEREAS, The Fund has approached the County with a request for \$200,000 as part of this campaign; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Funding is available through Economic Development funds; and

WHEREAS, The County has statutory authority through Minn. Stat. § 375.83 to make such a contribution;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a contribution in the amount of \$200,000 to the Entrepreneur Fund ENVEST capital campaign;

RESOLVED FURTHER, That, if necessary, appropriate County officials are authorized to execute a funding agreement payable from Fund 178, Agency 178006, Object 629900, with funds transferred from Economic Development fund balance, Fund 178, Object 311008;

RESOLVED FURTHER, That such funds be identified and used solely for the benefit of businesses located within St. Louis County.

Yeas – Commissioners Jewell, Olson, McDonald, Jugovich and Chair Boyle - 5

Nays – Commissioner Nelson – 1

Absent – Commissioner Musolf – 1

Adopted November 5, 2019. No. 19-638

At 10:54 a.m., November 5, 2019, Chair Boyle, supported by Commissioner Jewell, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (Musolf).

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON NOVEMBER 12, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 12<sup>th</sup> day of November 2019, at 9:37 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich, and Chair Patrick Boyle - 7. Absent: None - 0.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Thorsten Otterness, of Side Lake, said that he was there to see government in action and was available for questions (regarding Item #6 on the Committee of the Whole Agenda, Road Right-of-Way Easement across State Tax Forfeited Land to Thorsten Otterness). Todd Youngberg, of Duluth, discussed concerns relating to a right-of-way and a property sale to the Canadian National Railway Company. Mr. Youngberg claimed that the railroad damaged his property, and he felt that he was denied his right to have his issue heard in the court of law.

At 9:46 a.m., pursuant to Resolution No. 19-446, adopted July 23, 2019, the St. Louis County Board considered bids received for land located in Section 4, Township 65 North, Range 17 West (Portage Township). Commissioner McDonald, supported by Commissioner Jewell, moved that the St. Louis County Board rejects the two (2) bids previously received for the above described property; that the St. Louis County Board authorizes the Property Management Director to advertise for written bids for the above described property (parcel approximately 2.6 acres in size) pursuant to the requirements and procedures of Minn. Stat. § 373.01; and further, that the St. Louis County Board establishes the time for bid consideration to be at 9:40 A.M. on Tuesday, December 17, 2019, at the St. Louis County Board meeting in the St. Louis County Courthouse in Duluth, MN. St. Louis County Administrator Kevin Gray said that the two bids received were for the same dollar amount and there is not a tiebreaker in place. The motion passed; seven yeas, zero nays. Resolution No. 19-657.

At 9:49 a.m., pursuant to Resolution No. 19-607, adopted July 23, 2019, the St. Louis County Board considered bids received for land located in Section 17, Township 61 North, Range 19 West (Alango Township). Commissioner Nelson, supported by Commissioner McDonald, moved that the appropriate officials are authorized to execute a quit claim deed conveying the above listed property to Karl Harry Hagglund and Lucas Paul Hagglund for the bid amount of \$5,600.00. The motion passed; seven yeas, zero nays. Resolution No. 19-658.

At 9:50 a.m., St. Louis County Administration removed from the agenda the scheduled public hearing, pursuant to Resolution No. 19-607, adopted October 22, 2019, to consider the suspension/revocation of liquor licenses for failure to pay real estate or personal property taxes when due, pursuant to St. Louis County Ordinance No. 28. Administrator Gray indicated that all liquor establishments were current on their real estate and personal property taxes.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Jugovich, supported by Commissioner Jewell, moved to consider a State of Minnesota Contract purchase of sodium chloride (road salt) and alternative chemical deicers (brine) for snow and ice control on roads; the item had not been to Committee of the Whole. The motion passed; seven yeas, zero nays.

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Commissioner Jugovich, supported by Commissioner Musolf, moved to authorize the estimated purchase of salt at the State of Minnesota Contract price from Compass Minerals America, Inc., of Overland Park, KS, for a maximum delivered cost of \$1,252,513.50 and the purchase of brine at the State of Minnesota Contract price Envirotech Services, Inc., of Denver, CO, and K-Tech Specialty Coatings, Inc., of Ashley, IN, at the estimated delivered cost of \$100,000.00. St. Louis County Public Works Director Jim Foldesi said that the use of alternative chemical deicers, better equipment, and staff training has resulted in the county using less salt compared to past practices. After further discussion, the motion passed; seven yeas, zero nays. Resolution No. 19-659.

Commissioner Jugovich, supported by Commissioner Jewell, moved that the St. Louis County Board will convene in a closed meeting of the Committee of the Whole on November 12, 2019, for the purpose of determining whether or not the county remains in or opts out of the negotiation class certified in the National Opiate Litigation and authorizing the County Attorney to take any action necessary to effectuate the determination. No other pending public business will be discussed at this closed session. The motion passed; seven yeas, zero nays. Resolution No. 19-660

The Board recessed at 10:02 a.m.

At 10:31 p.m., the County Board reconvened with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 7. Absent: None - 0.

Commissioner Nelson, supported by Commissioner Nelson, moved to that the St. Louis County Board authorizes the County Attorney, in consultation with the County Administrator, to determine whether to remain in or opt out of the negotiation class in *In re National Prescription Opiate Litigation*, and authorizes the County Attorney to take any action necessary to effectuate the determination. This authority is effective through November 22, 2019. Clerk Chapman read the resolution. The motion passed; seven yeas, zero nays. Resolution No. 19-661.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-459, Revocation Hearing on Trunk Highway 53 Frontage Roads/County Road 983 and County Road 984 (Grand Lake Township).—61160

Kevin Gray, County Administrator, Darren Jablonsky, Interim Director of Planning and Economic Development, submitting Board Letter No. 19-463, Certification of Property Assessed Clean Energy (MinnPACE) Charges for Energy Improvements.—61161

Kevin Gray, County Administrator, and Ross Litman, Sheriff, submitting Board Letter No. 19-465, Toward Zero Deaths Agreement with the City of Duluth.—61162

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-466, Tower Lease Agreement with American Tower, L.P. (French Township).—61163

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-467, Tower Lease Agreement with American Tower, L.P. (Unorganized Township 56-17).—61164

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-468, ATV Trail Lease Agreement across State Tax Forfeited Land to Lake County.—61165

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Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-470, Public Auction of Sphagnum Moss on State Tax Forfeited Land (Toivola Township).—[61166](#)

Kevin Gary, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-480, State of Minnesota Contract Purchase of Sodium Chloride and Alternative Chemical Deicers.—[61167](#)

Mark Rubin, County Attorney, submitting Resolution for Closed Session of the Committee of the Whole for Litigation Purposes.—[61168](#)

Kevin Gray, County Administrator, and Mark Rubin, County Attorney, submitting Board Letter No. 19-481, National Prescription Opiate Litigation Negotiation Class.—[61169](#)

Minnesota Transmission Owners submitting 2019 Biennial Transmission Project Report, MPUC Docket No. M-19-205, dated October 31, 2019 (cd included).—[61170](#)

Minnesota Department of Health Title V Maternal and Child Health Block Grant Funds/Follow Along Program Grant Project Agreement, SLC Contract No. 90259, between the Carlton-Cook-St. Louis Community Health Board and St. Louis County Public Health and Human Services in the amount of \$255,966 for the period October 1, 2019 – September 30, 2024.—[19-866](#)

Addendum to Purchase Agreement, Contract No. 16106B, between the St. Louis County Board of Commissioners and Center for Alcohol and Drug Treatment for Targeted Response to the Opioid Crisis Grant, adding \$72,807 to be utilized from August 1, 2019, through December 31, 2019, and extending the contract through December 31, 2019.—[19-867](#)

Contract for County State Aid Highway (CSAH) Project between the County of St. Louis and Hoover Construction Co., Virginia, MN, for Crushing Fena/Dupont Pits 2019/2020 in Central St. Louis County, Hibbing and Town of Cherry (CP 0000-494181).—[19-868](#)

Tax Abatement Agreement between the County of St. Louis and the City of Duluth in the amount of \$300,000 for a period of ten (10) years, for the First Street Lofts housing project.—[19-869](#)

Amendment No. 2, Original Damion No. 2015-009882, Amendment No. 1 2018-012540, between the County of St. Louis and Waste Management of Minnesota, Inc., Duluth, MN, for disposal of Class I demolition material from the County's designated collection facilities into the Voyageur Landfill in Canyon, MN, executing the second of three (3) available extensions, commencing January 1, 2020, to December 3, 2020.—[19-870](#)

Amendment No. 2, Original Damion No. 2017-011536, Amendment No. 1 2019-012779, between the County of St. Louis and Dovetail Partners, Inc., to be the Firewise Coordinator for St. Louis County, extending the term one year from October 1, 2019, through September 30, 2020, and amending the contract amount to \$73,726.49.—[19-871](#)

Service Contract between the County of St. Louis and Northland Consulting Engineers, LLP, Duluth, MN, for Duluth Parking Ramps – 2019 Annual Inspections: Government Services Center, Motor Pool and Third Street.—[19-872](#)

Agreement for Professional Services between St. Louis County and Cole Appraisal and Consulting, LLC, Eveleth, MN, to perform appraisal services for easement property acquisition relating to road and bridge construction projects CP 0065-300202 and SP 069-665-008 for the replacement of County Bridge No. 633 on CSAH 65 (McCarthy Beach Road).—[19-873](#)



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FY 2020 and 2021 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement between the State of Minnesota and St. Louis County.—19-874

Fire Protection Services Agreement between the County of St. Louis and Silica Volunteer Fire Department, Inc., Hibbing, MN, for services in Unorganized Township 55-21 during the period January 1, 2020, through December 31, 2020.—19-875

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis and Bear Island Surveying, LLC, Ely, MN.—19-876

Upon motion by Commissioner Nelson, supported by Commissioner Olson, resolutions numbered 19-639 through 19-656, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 5, 2019, are hereby approved.

Adopted November 12, 2019. No. 19-639

WHEREAS, Homeless point in time counts show that the winter homeless population ranges daily from 124 to 193 over the last five years in January; and

WHEREAS, There are approximately 67 days with a temperature below 10 degrees at night creating an emergency situation for those without shelter; and

WHEREAS, St Louis County is collaborating with the City of Duluth and Churches United in Ministry and other non-profit organizations in southern St. Louis County, and Arrowhead Economic Opportunity Agency in northern St. Louis County to provide warming shelter solutions for this winter;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the transfer of up to \$41,091 from the Fund 230 PHHS Fund Balance account for Prevention and Innovation (Fund 230, Object 311405) to the Housing and Homeless budget (Fund 230, Agency 232001, Object 629900);

RESOLVED FURTHER, That the Public Health and Human Services Department (PHHS) will continue to work to develop contracts with non-profit organizations to ensure this funding goes to provide staffing to open a warming shelter in Duluth and scattered sites in northern St. Louis County through existing organizations to ensure the most vulnerable are housed during the coldest winter nights;

RESOLVED FURTHER, That PHHS will require non-profit partners to utilize Homeless Management Information System to document the sheltered population and use this information to incorporate this need in requests for state and federal homeless funding to expand shelter capacity in the winter months.

Adopted November 12, 2019. No. 19-640

WHEREAS, The St. Louis County Board, by resolution, may revoke any county highway; and

WHEREAS, Pursuant to Minn. Stat. § 163.11, Subdivision 5a, before adopting a resolution revoking a county highway that would revert in whole or in part to a town, the County Board shall fix a date, time, and place of hearing in the town where the highway is located to consider the revocation;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby schedules a hearing to be held concurrently with the Grand Lake Township Board to consider the revocation of Trunk Highway (TH) 53 Frontage Roads/County Roads (CR) 983 and 984 at 7:00 p.m. on Tuesday, December 10, 2019, at the Grand Lake Township Hall located on Highway 53, in Twig, Grand Lake Township, Minnesota;

RESOLVED FURTHER, That the St. Louis County Board hereby directs the Public Works Department to represent St. Louis County at said meeting and report back to the County Board.

Adopted November 12, 2019. No. 19-641

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WHEREAS, St. Louis County intends to undertake the construction of a portion of UT 9108 (Sand Lake Drive) during the 2020 construction season (the "County Project") under project number CP 9108-475815; and

WHEREAS, It is justified and considered mutually desirable for the City of Hibbing to complete a rehabilitation project of South Town Line Road, from Sand Lake Drive to TH 73, (the "City Project") under project number CP 0000-505304, which connects directly to the easterly limits of UT 9108 during the County Project; and

WHEREAS, The parties desire to benefit from economies of scale by joining forces in the design, bidding, and contracting of these projects; and

WHEREAS, It is necessary to execute a cooperative agreement between St. Louis County and the City of Hibbing to define the project terms and responsibilities;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a cooperative agreement with the City of Hibbing to rehabilitate South Town Line Road, from Sand Lake Drive to TH 73. This project is further identified as CP 0000-505304. Funds for this project will be receipted into Fund 220, Agency 220562, Object 551504.

Adopted November 12, 2019. No. 19-642

WHEREAS, The Public Works Departments' budget includes purchase of four (4) tractor-mowers for roadside mowing and brushing operations; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested pricing for tractor-mowers equipped with mowing and brushing equipment, based on the department's needs; and

WHEREAS, Due to a lag time between when the tractor-mowers are ordered and when they are delivered of about nine months, the Public Works Department will order and encumber the tractor-mowers in 2019 and will ultimately pay using 2020 funds; and

WHEREAS, Minnesota Equipment, Inc., of Rogers, MN, responded with the Sourcewell price for four (4) John Deere agricultural tractors of \$720,848.32;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of four (4) John Deere agricultural tractors from Minnesota Equipment, Inc., of Rogers, MN, for a total cost of \$720,848.32, originally encumbered in 2019 in Fund 407, Agency 999999, Object 112100 and payable in 2020 from Fund 407, Agency 407001, Object 666400.

Adopted November 12, 2019. No. 19-643

WHEREAS, St. Louis County Public Works Department has vacated the Cook Public Works facility located at 9447 Ashawa Road. Said property is legally described as follows:

The Southerly Six Hundred Sixty feet (660') of the Westerly Three Hundred Thirty feet (330') of the Southeast Quarter of the Southwest Quarter (SE ¼ of SW ¼) Section Seven (7), Township Sixty-two (62) North, Range Eighteen (18) West. Parcel Code 495-0010-00144; and

WHEREAS, The City of Cook has requested to purchase this facility to serve its residents; and

WHEREAS, St. Louis County ordered an appraisal of this property done by Cole Appraisal and Consulting, LLC, which resulted with an opinion of value of \$190,000;

THEREFORE, BE IT RESOLVED, Pursuant to Minn. Stat. § 465.035, the appropriate county officials are authorized to execute a purchase agreement and quit claim deed for the sale of said property to the City of Cook for the appraised value of \$190,000 payable to Fund 405, Agency 405001, Object 583202, with additional revenue budgeted for expense in Fund 405, Agency 405001, Object 663100. Buyer is also responsible for payment of deed tax and recording fees.

Adopted November 12, 2019. No. 19-644

WHEREAS, St. Louis County receives iron ore royalties from tax forfeited minerals; and

WHEREAS, Minn. Stat. § 298.2215 allows a county to establish a scholarship program for local high school graduates;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs County Administration to fund the 2020-2021 scholarship program through the use of mineral royalties, payable from Fund 100, Agency 104015, Object 638800, in the amount of \$150,000;

RESOLVED FURTHER, That the Board approves the disbursement of scholarship funds for the

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2020-2021 school year as follows:

- Mesabi Range College Foundation: \$37,500
- Hibbing Community College Foundation: \$37,500
- Vermilion Community College Foundation: \$37,500
- Lake Superior College Foundation: \$37,500

Adopted November 12, 2019. No. 19-645

WHEREAS, The Property Assessed Clean Energy (MinnPACE) program is a way to finance energy efficiency and renewable energy upgrades to the buildings of commercial, nonprofit and multi-family property owners; and

WHEREAS, Under Minn. Statutes (§§ 216C.435 and 216C.436 and Chapter 429 and 471.59, collectively the "Act"), counties are authorized to provide energy and conservation financing through the use of special assessments. The Act further allows the county to designate a local government unit other than the county to implement the program; and

WHEREAS, The Port Authority of the City of St. Paul (SPAA) administers the Property Assessed Clean Energy (MinnPACE) program on behalf of St. Louis County; and

WHEREAS, An application for energy improvement financing benefitting 5508 Martin Road (PIN 280-0030-00380) has been reviewed by SPPA, which determined the interested property owners meet all eligibility requirements under MinnPACE; and

WHEREAS, After imposition of the special assessments, the county shall collect such assessments and remit them to the Port Authority for use in the repayment of the Loan(s) or Bond(s) and the county will take all actions permitted by law to recover the assessments, including without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. § 429.071, Subd. 4; and

WHEREAS, The special assessment shall be certified to the County Auditor and entered onto the tax lists for the year and the annual installment and interest shall be collected at the same time and in the same manner as real property taxes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board accepts the MinnPACE assessment request for 5508 Martin Road (PIN 280-0030-00380) and imposes a special assessment in the amount of \$52,000 against the parcel, and any tract of land therein included, is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it;

RESOLVED FURTHER, That such assessment shall be payable in equal semi-annual installments extending over a period of ten (10) years, the first of the installments to be payable on or before the first Monday in January 2020, and shall bear interest at the rate of five percent (5%) per annum from September 1, 2019. To the first installment shall be added interest on the entire assessment from September 1, 2019, until December 31, 2019. To each subsequent installment, when due, shall be added interest for six (6) months on all unpaid installments;

RESOLVED FURTHER, That this assessment is certified to the County Auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other county taxes.

Adopted November 12, 2019. No. 19-646

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted November 12, 2019. No. 19-647

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the following budget changes:

GRANT BUDGET CHANGE

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1. Increase Sheriff revenue and expense budget in the Boat & Water Safety grant to match the actual grant award (\$795.00).
2. Increase Public Health & Human Services revenue and expense budget in the Minnesota State Targeted Opioid Treatment, Prevention, and Recovery Services grant due to an increased grant award for the Minnesota Department of Human Services (\$17,450.00).

**USE OF AN EXISTING FUND BALANCE**

3. Use of Sheriff's City/County Communication fund balance to pay for equipment removal on Observation Tower (\$10,000.00).
4. Use of Motor Pool fund balance for an oil tank project at the Duluth Motor Pool (\$22,290.00).
5. Use of Motor Pool fund balance for the purchase of new tools in Virginia and Duluth (\$30,000.00).

**REVENUE AND EXPENSE BUDGET INCREASE**

6. Increase Depot fund revenue and expense budget to the anticipated amount of lease revenue for the year (\$63,630.00).
7. Increase Depot fund revenue and expense budget to account for gate fees that will be paid to the Lake Superior Railroad Museum through the end of 2019 (\$61,200.00).
8. Increase Public Works revenue and expense budget to include reimbursement from the City of Duluth for an emergency repair on Arrowhead Road (\$16,153.49).
9. Increase Public Works revenue and expense budget to include Town of White's responsibility for the overage on CP 6528-319130 (Reclaim & Overlay) (\$70,000.00).
10. Increase Public Works investment earnings budget to reflect actual interest earned on unspent Producer Grant funds (\$51,374.67).
11. Increase Public Health & Human Services revenue and expense budget for pass-through cost effective health insurance program from the State of Minnesota (\$450,000.00).
12. Increase Public Health & Human Services revenue and expense budget to include a new Healthy Food Access grant (\$10,250.00).
13. Increase CDBG revenue and expense budget to reflect an increase in program income collections (\$10,000.00).

**BUDGET TRANSFER**

14. Transfer budget in the Sheriff's Stonegarden grant from personnel to intergovernmental, allowing the department to spend the full grant award as approved by the border patrol (\$514.64).
15. Transfer funds from the county facilities emergency repair account to the Sheriff's budget to pay for the removal and disposal of a tower on Gheen Hill (\$16,500.00).
16. Transfer budget from Land & Minerals to the depreciation reserve fund to reimburse for costs associated with the Virginia Land & Minerals office renovation (\$67,800.00).
17. Transfer budget from Land & Minerals to Property Management to cover preliminary design work for the Pike Lake Land & Minerals building (\$7,435.00).
18. Transfer ISTS (Individual Sewage Treatment Systems) cash from an enterprise fund to a special revenue fund as part of an accounting classification change recommended by auditors (\$689,515.46).

**CORRECTION TO A PRIOR RESOLUTION**

19. Correct the grant code on Resolution 19-422 (Application and Acceptance of 2017 Hazardous Fuel Reduction Grant) to be Grant 13210 (\$91,500.00).
20. Correct the funding source on Resolution 19-533 (St. Louis County Heritage and Arts Center Strategic Leadership, Management and Operation Contract Amendment) to be Fund 155, Agency 155001 (up to \$55,000.00).

Adopted November 12, 2019. No. 19-648

WHEREAS, The IT Services Technician job class was abolished at the recommendation of the Human Resources and Information Technology departments and while there were no incumbents in the job class, there is still a vacant 1.0 FTE position allocated to the former class which can be utilized elsewhere in Information Technology; and

WHEREAS, The introduction of video conferencing in St. Louis County facilities requires additional staff resources to aid in the deployment and support of video conferencing; and

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WHEREAS, Human Resources has reviewed existing and proposed duties and determined that the IT Systems Engineer Associate class is appropriate; and  
WHEREAS, County Fiscal Policies state that any position change greater than three pay grades must go to the County Board for approval;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a vacant 1.0 FTE IT Services Technician (Civil Service Basic, position 0604-002, Pay Grade B11) to an IT Systems Engineer Associate (Civil Service Basic, Pay Grade B20, with this reallocation resulting in an approximate annual increase of \$11,895 within Fund 100, Agency 117001;

RESOLVED FURTHER, That the proposed IT Systems Engineer Associate will be assigned to the Government Services Center – Virginia IT office location and will serve county offices in Virginia, Hibbing, Cook, Ely and surrounding areas.

Adopted November 12, 2019. No.19-649

WHEREAS, The City of Duluth has received the 2020 Toward Zero Deaths grant; and

WHEREAS, The grant is intended for participation by several governmental units, including St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes an agreement with the City of Duluth to participate in the 2020 Toward Zero Deaths Grant in the amount of \$52,345.50, to be accounted as follows:

\$ 42,500.00 Fund 100, Agency 129999, Grant 12902, Year 2020

\$ 6,790.50 Fund 100, Agency 129999, Grant 12922, Year 2020

\$ 3,055.00 Fund 100, Agency 129999, Grant 12951, Year 2020

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to sign any associated contract documents.

Adopted November 12, 2019. No. 19-650

WHEREAS, Minn. Stat. § 282.04, Subd. 1 (d), authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for such uses at such prices and under such terms as the County Board may prescribe; and

WHEREAS, American Tower, L.P., has requested to renew Miscellaneous Lease No. L05990001 for a 400 foot telecommunications tower located on state tax forfeited land; and

WHEREAS, The Land and Minerals Department has reviewed the request and recommends a lease fee of \$18,000 per year for a ten (10) year term ending May 31, 2029; and

WHEREAS, Pursuant to Minnesota Session Laws 2019 (1st Special Session), Chapter 4, Article 4, Section 16, St. Louis County may enter into a lease for a consideration of more than \$12,000 per year for tax forfeited lands described as:

A 10.0-acre site in the West Half, Section 32, Township 60 North, Range 21 West, to be used for a telecommunications tower and a 33-foot-wide strip of land, 16.5 feet on either side of the centerline in the West Half, Section 32, Township 60 North, Range 21 West, to be used for an access road to the tower site;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land described as:

A 10.0-acre site in the West Half, Section 32, Township 60 North, Range 21 West, to be used for a telecommunications tower and a 33-foot-wide strip of land, 16.5 feet on either side of the centerline in the West Half, Section 32, Township 60 North, Range 21 West, to be used for an access road to the tower site

to American Tower, L.P., for a 400 foot telecommunications tower with a ten (10) year term ending May 31, 2029, and an annual lease fee of \$18,000 to be deposited into Fund 240 (Forfeited Tax Fund), under the terms and conditions set forth in the lease agreement.

Adopted November 12, 2019. No. 19-651

WHEREAS, Minn. Stat. § 282.04, Subd. 1 (d), authorizes the County Auditor, as directed by the County Board, to lease state tax forfeited land to individuals, corporations, or organized subdivisions of the state for such uses at such prices and under such terms as the County Board may prescribe;

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and

WHEREAS, American Tower, L.P., wishes to renew Miscellaneous Lease No. L05990002 for a 400 foot telecommunications tower located on state tax forfeited land; and

WHEREAS, The Land and Minerals Department has reviewed the request and recommends a lease fee of \$18,000 per year for a ten (10) year term ending May 31, 2029; and

WHEREAS, Pursuant to Minnesota Session Laws 2019 (1st Special Session), Chapter 4, Article 4, Section 16, St. Louis County may enter into a lease for a consideration of more than \$12,000 per year for tax forfeited lands described as:

A 10.0-acre site in the Southeast Quarter, Section 15, Township 56 North, Range 17 West, to be used for a telecommunications tower and a 33-foot-wide strip of land, 16.5 feet on either side of the centerline in the Southeast Quarter, Section 15, and in the Southwest Quarter, Section 14, Township 56 North, Range 17 West, to be used for an access road to the tower site; THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to lease state tax forfeited land described as:

A 10.0-acre site in the Southeast Quarter, Section 15, Township 56 North, Range 17 West, to be used for a telecommunications tower and a 33-foot-wide strip of land, 16.5 feet on either side of the centerline in the Southeast Quarter, Section 15, and in the Southwest Quarter, Section 14, Township 56 North, Range 17 West, to be used for an access road to the tower site to American Tower L.P., for a 400 foot telecommunications tower with a ten (10) year term ending May 31, 2029, and an annual lease fee of \$18,000 to be deposited into Fund 240 (Forfeited Tax Fund), under the terms and conditions set forth in the lease agreement.

Adopted November 12, 2019. No. 19-652

WHEREAS, Lake County has requested a thirty (30) year trail lease agreement across state tax forfeited land for the Prospectors Loop ATV Trail in St. Louis County; and

WHEREAS, Minn. Stat. § 92.502(d) authorizes St. Louis County to enter into a thirty (30) year lease of tax forfeited land for trails and facilities; and

WHEREAS, The Land and Minerals Department has reviewed the Prospectors Loop ATV Trail alignment and recommends approval of the lease;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Land and Minerals Department to enter into a thirty (30) year lease agreement of tax forfeited lands described in County Board File No. 61165, with Lake County for the Prospectors Loop ATV Trail subject to terms and conditions set forth in a lease agreement.

Adopted November 12, 2019. No. 19-653

WHEREAS, Pursuant to Minnesota Session Laws, 2018, Chapter 186, Section 17, St. Louis County may sell by private sale state tax forfeited land described in County Board File No. 61110; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minn. Stat. § 282.01;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of state tax forfeited land described in County Board File No. 61110 to Ann Brascugli Sertich, Mary Brascugli Rosett, Carolyn Brascugli LaSala, and Jean Brascugli Clusiau for the appraised value of \$34,000 plus the following fees: 3% assurance fee of \$1,020, deed fee of \$25, deed tax of \$112.20, and recording fee of \$46, for a total of \$35,203.20 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 12, 2019. No. 19-654

WHEREAS, MossNaturally, LLC, has requested a second lease adjacent to its current lease for the harvesting of live sphagnum moss; and

WHEREAS, Minn. Stat. § 282.04, Subd 1(d), allows for leasing of state tax forfeited lands for such purposes but requires any lease involving a consideration of more than \$12,000 per year to be offered at public sale;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor,

pursuant to Minn. Stat. § 282.04, Subd. 1(d), to offer at public sale and execute to the highest responsible bidder a lease of state tax forfeited land for the purpose of harvesting sphagnum moss on lands described as:

320 acres more or less described as the E 1/2 of the NE 1/4 Section 34, Township 54 North, Range 20 West, and the NW 1/4 and the N 1/2 of the SW 1/4 Section 35, Township 54 North, Range 20 West;

RESOLVED FURTHER, That the lease will be available at the minimum royalty rate of five percent (5%) per year of the sale price of the finished product or \$0.05 per 50 gram brick, or an equivalent calculation for an alternative end product, whichever is higher, based upon a calendar year ending December 31, with a minimum annual lease fee of \$8.50 per acre to be paid annually and is eligible to be applied to and set off against the annual royalty payment and the proceeds being deposited into Fund 240, Forfeited Tax Fund;

RESOLVED FURTHER, That in the event that MossNaturally, LLC, is the successful bidder, the St. Louis County Board authorizes the County Auditor to combine its current lease and the new lease into one lease agreement subject to terms and conditions approved by the County Attorney, terminating the current lease.

Adopted November 12, 2019. No. 19-655

WHEREAS, The County, through its Environmental Services Department, operates a Roll-off Program to provide County residents an opportunity to recycle; and

WHEREAS, The County owns a recycling facility in Virginia and contracts with a private firm to facilitate the processing and marketing of recyclable materials generated in the St. Louis County Solid Waste Management Area; and

WHEREAS, The County entered into a contract with GreenForest Recycling Resources, LLC, for the period October 1, 2017, through December 31, 2020, with two (2) optional two-year extensions for recyclable materials haulage, processing and marketing and facility operations for the St. Louis County recycling facility in Virginia; and

WHEREAS, GreenForest and the County officially terminated the contract on September 30, 2019; and

WHEREAS, The County entered into a negotiated 60-day emergency purchase for services from G-Men Environmental Services on October 1, 2019, for recyclable materials haulage, processing and marketing and facility operations for the St. Louis County recycling facility in Virginia from October 1, 2019, through November 30, 2019; and

WHEREAS, The County Board adopted Board Resolution No. 19-613 on October 22, 2019, approving the emergency purchase for services; and

WHEREAS, St. Louis County has negotiated a 13-month agreement with G-Men for continuation of services through the duration of the original GreenForest contract, from December 1, 2019, through December 31, 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute and enter into a negotiated 13-month agreement for continuation of services with G-Men Environmental Services for recyclable materials haulage, processing and marketing and facility operations for the St. Louis County recycling facility in Virginia from December 1, 2019, through December 31, 2020, for an estimated cost of \$942,000.00, payable from Fund 600, Agency 601004, Object 629901.

Adopted November 12, 2019. No. 19-656

**BY COMMISSIONER McDONALD:**

WHEREAS, The Public Works Department's 2019 budget includes purchase of sodium chloride (road salt) and alternative chemical deicer (brine solutions); and

WHEREAS, The Public Works Department requested State Contract pricing for road salt and brine solutions; and

WHEREAS, Compass Minerals America, Inc., submitted the bid for the lowest delivered price to seventeen (17) locations in the amount of \$1,252,513.50; and

WHEREAS, Envirotech Services, Inc., and K-Tech Specialty Coatings, Inc., have been selected from the State of Minnesota's multi-awarded contract to provide deicer alternatives at the estimated

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delivered cost of \$100,000.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the estimated purchase of salt at the State of Minnesota Contract price from Compass Minerals America, Inc., of Overland Park, KS, for a maximum delivered cost of \$1,252,513.50, payable from Fund 200, Agency 207018, Object 651700, and the purchase of brine at the State of Minnesota Contract price from Envirotech Services, Inc., of Denver, CO, and K-Tech Specialty Coatings, Inc., of Ashley, IN, at the estimated delivered cost of \$100,000.00.

Unanimously adopted November 12, 2019. No. 19-657

**BY COMMISSINER NELSON:**

WHEREAS, The Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and bids were received. Said property is legally described as follows:

See Board File No. 61000 for Legal Description

Parcel Code 200-0010-02585; and

WHEREAS, Karl H. Hagglund submitted the high bid of \$5,600.00 for said parcel;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed conveying the above listed property to Karl Harry Hagglund and Lucas Paul Hagglund for the bid amount of \$5,600.00, payable to Fund 100, Agency 128014, Object 583202. Buyer(s) is also responsible for deed tax and recording fees.

Unanimously adopted November 12, 2019. No. 19-658

**BY COMMISSIONER JUGOVICH:**

WHEREAS, The Public Works Department's 2019 budget includes purchase of sodium chloride (road salt) and alternative chemical deicer (brine solutions); and

WHEREAS, The Public Works Department requested State Contract pricing for road salt and brine solutions; and

WHEREAS, Compass Minerals America, Inc., submitted the bid for the lowest delivered price to seventeen (17) locations in the amount of \$1,252,513.50; and

WHEREAS, Envirotech Services, Inc., and K-Tech Specialty Coatings, Inc., have been selected from the State of Minnesota's multi-awarded contract to provide deicer alternatives at the estimated delivered cost of \$100,000.00;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the estimated purchase of salt at the State of Minnesota Contract price from Compass Minerals America, Inc., of Overland Park, KS, for a maximum delivered cost of \$1,252,513.50, payable from Fund 200, Agency 207018, Object 651700, and the purchase of brine at the State of Minnesota Contract price from Envirotech Services, Inc., of Denver, CO, and K-Tech Specialty Coatings, Inc., of Ashley, IN, at the estimated delivered cost of \$100,000.00.

Unanimously adopted November 12, 2019. No. 19-659

**BY COMMISSIONER JUGOVICH:**

WHEREAS, Pursuant to Minn. Stat. § 13D.05, Subd. 3(b), the St. Louis County Board may close a meeting as permitted by the attorney/client privilege; and

WHEREAS, The County Attorney requires candid and open discussion to provide legal advice to the St. Louis County Board with respect to litigation strategy relating to the negotiation class certified in *In re National Prescription Opiate Litigation* in a closed session of the Committee of the Whole on November 12, 2019, at the St. Louis County Courthouse, 100 N. 5<sup>th</sup> Ave. W., Duluth, MN; and

WHEREAS, a closed session would benefit the public;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will convene in a closed meeting of the Committee of the Whole after the County Board meeting held on November 12, 2019, in the St. Louis County Courthouse, Duluth, MN, for the purpose of discussing litigation strategy relating to the negotiation class certified in *In re National Prescription Opiate Litigation*, in accord with Minn. Stat. § 13D.05, Subd. 3(b);

RESOLVED FURTHER, That no other pending public business will be discussed at this closed



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session.

Unanimously adopted November 12, 2019. No. 19-660

**BY COMMISSIONER NELSON:**

WHEREAS, St. Louis County has commenced a civil action against certain opioids manufacturers, distributors, and related defendants; and

WHEREAS, The action is part of the multidistrict litigation pending in the United States District Court for the Northern District of Ohio under the caption *In re National Prescription Opiate Litigation*; and

WHEREAS, The court has certified a negotiation class that includes, among other entities, all counties, cities, and townships in the United States; and

WHEREAS, St. Louis County will remain in the negotiation class unless it opts out of the negotiation class on or before November 22, 2019; and

WHEREAS, At this time, the County Attorney does not have sufficient information to make a recommendation as to whether to remain in or opt out of the negotiation class, and no meetings of the St. Louis County Board are scheduled between November 12, 2019, and the opt-out deadline of November 22, 2019; and

WHEREAS, Given these circumstances, it would be prudent to authorize the County Attorney, in consultation with the County Administrator, to determine whether to remain in or opt out of the negotiation class, and to authorize the County Attorney to take any action necessary to effectuate the determination;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Attorney, in consultation with the Chair of the Board and the County Administrator, to determine whether to remain in or opt out of the negotiation class in *In re National Prescription Opiate Litigation*, and authorizes the County Attorney to take any action necessary to effectuate the determination;

RESOLVED FURTHER, That this authority is effective through November 22, 2019.

Unanimously adopted November 12, 2019. No. 19-661

At 10:34 a.m., November 12, 2019, Chair Boyle adjourned the meeting.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

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**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON NOVEMBER 26, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 26<sup>th</sup> day of November 2019, at 9:33 a.m., at the Arrowhead Town Hall, Brookston, Minnesota, with the following members present: Commissioners Frank Jewell, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich, and Chair Patrick Boyle - 6. Absent: Commissioner Beth Olson - 1.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Loretta Bickford, of Kelsey, discussed an issue with a land purchase and asked that the Board give her an extension to secure bank financing.

Commissioner Jugovich introduced Arrowhead Township Supervisor Steve Emerson. Supervisor Emerson welcomed the Board to Arrowhead Township.

Commissioner Nelson temporarily stepped out of the meeting from 9:42 a.m. to 9:43 a.m.

Commissioner Jewell, supported by Commissioner McDonald, moved to approve the consent agenda. The motion passed; five yeas, zero nays, two absent (Olson, Nelson).

Commissioner McDonald, supported by Commissioner Jugovich, moved that the St. Louis County Board of Commissioners opposes the federal legislation impacting mining lease exploration within the Superior National Forest and requests that the U.S. Congress refrain from any efforts to jeopardize the continued exploration and prospecting for minerals within the Superior National Forest and that the St. Louis County Board urges Congress and all pertinent Federal agencies to allow prospective mining companies in Minnesota to proceed under the same Federal laws, rules and environmental review process as prescribed under the National Environmental Policy Act (NEPA). Richard Staffon, President of the Minnesota Division, Izaak Walton League of America, said that the majority of people are concerned about copper-nickel mining and the impacts to the environment. Frank Ongaro, Executive Director of Mining Minnesota, said that the main concern is the moratorium placed on mineral exploration and development and encouraged people to let the process work. Commissioner Jewell expressed concerns regarding environmental findings and public comments that the federal government is not releasing. After further discussion, a roll call vote was taken and the motion passed: four yeas (McDonald, Musolf, Nelson, Jugovich), two nays (Jewell, Boyle), one absent (Olson). Resolution No. 19-681.

Commissioner Nelson, supported by Commissioner Jugovich, moved to request that the Fond du Lac Band of Lake Superior Chippewa, University of Minnesota and Department of Natural Resources withdraw the Cloquet Valley State Forest from consideration for the restoration/re-introduction of elk to northeastern Minnesota. Timothy Alvar, of Duluth, said that he was in favor of the re-introduction of elk in the Cloquet Valley State Forest. Mike Schrage and Jill Jacoby, on behalf of the Fond Du Lac Tribe, spoke in favor of the elk re-introduction. Ms. Jacoby indicated that elk is native to Minnesota and said that elk is a food sovereignty issue for the tribe. Mr. Schrage mentioned that over 80% of the people polled were in favor of the re-introduction of elk. Richard Staffon, President of the Minnesota Division, Izaak Walton League of America, encouraged the Board to look at the benefits of the re-introduction; not just the negatives. After further discussion, the motion passed; four yeas (McDonald, Musolf, Nelson, Jugovich), one nay (Jewell), one abstention (Boyle), one absent (Olson). Resolution No. 19-682.

The following Board and contract files were created from documents received by this Board:

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Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-483, County Ditch Partial Abandonment Petition – Hiring Consultant for Evaluation.—[61171](#)

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-490, Establish Public Hearing for a St. Louis County Class B Land Exchange.—[61172](#)

Kevin Gray, County Administrator, submitting Board Letter No. 19-492, Appointment of Cook-Orr Healthcare District Board of Directors.—[61173](#)

Kevin Gray, County Administrator, submitting Board Letter No. 19-493, Opposing Federal Legislation Impacting Mining Lease Exploration within the Superior National Forest.—[61174](#)

Purchase of Service Agreement, Contract No. 16785, between St. Louis County and Range Mental Health Center, Inc., Virginia, MN, for detoxification and hold services during the period January 1, 2020, to December 31, 2020.—[19-877](#)

Amendment No. 2 Damion No. 2018-012346, Amendment No. 1 Damion No. 2017-011700, Original Damion No. 2016-010924, between the County of St. Louis and Dynamic Garage Door, LLC, Hibbing, MN, for preventative maintenance, inspection and repair of overhead garage doors, extending the terms for an additional one (1) year, effective January 2, 2020, through December 31, 2020.—[19-878](#)

Fire Protection Services Agreement between the County of St. Louis and Makinen Volunteer Fire Department, Inc., Makinen, MN, for services in Unorganized Township 56-16 during the period January 1, 2020, to December 31, 2020.—[19-879](#)

Agreement between St. Louis County and St. Louis County Schools, IDS 2142, Virginia, MN, for the provision of three (3) School Resource Officers to St. Louis County Schools, IDS 2142 for three (3) schools years 2019-2020 through 2021-2022, to work in the district's five school sites: South Ridge, Cherry, North Woods, Northeast Range and Tower-Soudan.—[19-880](#)

Safety & Risk Management Training Contract between St. Louis County and Forrest Co., LLC, Duluth, MN, for *First Aid and CPR/AED Training* during the period October 29, 2019 – November 6, 2019 at the Public Works facilities in Pike Lake and Virginia.—[19-881](#)

2020 Toward Zero Deaths Enforcement Grant Agreement between the City of Duluth and the Lake Superior Traffic Enforcement Team (University of Minnesota – Duluth Police Department, City of Hermantown, City of Proctor, and the City of Floodwood) for the term October 1, 2019, to September 30, 2020.—[19-882](#)

Project Contract No. 5482 between the County of St. Louis and Northland Demolition and Recycling, Inc., Hibbing, MN, for Residential Tax Forfeited Improvements and Personal Property Demolition in Gilbert, MN.—[19-883](#)

Service Contract between the County of St. Louis and Uhl Company, Inc., Maple Grove, MN, for the Public Safety Building, Duluth – Heating, Ventilation and Air Conditioning (HVAC) Control System Replacement project.—[19-884](#)

Service Contract between the County of St. Louis and Braun Intertec Corporation, Minneapolis, MN, for contractor services to conduct pre-demolition condition surveys and construction vibration monitoring of adjacent structures for the Northland Office Building demolition project in Virginia, MN.—[19-885](#)

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Minnesota Department of Health Good Food Guidelines Grant Project Agreement, Contract No. 90247, between the Carlton-Cook-Lake-St. Louis Community Health Board and St. Louis County Public Health and Human Services in the amount of \$10,250 for the term June 3, 2019, through November 30, 2021.—19-886

Purchase of Service Agreement, Contract No. 16733, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period July 1, 2019, to December 31, 2019.—19-887

Purchase of Service Agreement, Contract No. 16757, between St. Louis County and Michael Teska, Kinney, MN, for Chore Services during the period August 1, 2019, to December 31, 2019.—19-888

Purchase of Service Agreement, Contract No. 16779, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—19-889

Purchase of Service Agreement, Contract No. 16780, between St. Louis County and Donald Driscoll, Aurora, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—19-890

Upon motion by Commissioner Jewell, supported by Commissioner McDonald, resolutions numbered 19-662 through 19-680, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 12, 2019, are hereby approved.

Adopted November 26, 2019. No. 19-662

WHEREAS, On August 21, 2019, PHHS initiated a Request for Proposals (RFP) process to obtain proposals from providers interested in contracting with the county to provide coordination of services to meet social service needs for clients throughout St. Louis County; and

WHEREAS, Social service rides encompass the Public Health and Human Services Department (PHHS) authorized Waiver and Non-Waiver Children and Adult non-medical rides; and

WHEREAS, Medical Transportation Management, Inc. (MTM) is the only provider that indicated interest through the submission of a proposal; and

WHEREAS, MTM schedules 20 million rides annually, serving 12 million individuals in 31 states including Minnesota, all while maintaining a 97% consumer satisfaction rating; and

WHEREAS, After logistical consideration and discussion with MTM, PHHS has determined that MTM satisfies the RFP criteria to provide the coordination services needed by St. Louis County clients in an efficient, professional, and cost effective manner;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to enter into a contract with Medical Transportation Management, Inc., St. Louis, MO, for social service ride transportation logistics management, whereby St. Louis County will pay a \$3,000 monthly administrative fee as well as the fee for service of \$9 per leg of transportation provided, not to exceed \$150,000, payable from Fund 230, Agency 230011, Object 629900;

RESOLVED FURTHER, That the actual cost of the waived services ride will be billed to the waiver for reimbursement, and the actual cost of the non-waivered social services ride will be paid from county levy funds in Fund 230, Agencies 232005, 232006 and 232008, Objects 606800, 608400 and 602000.

Adopted November 26, 2019. No. 19-663

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WHEREAS, When a vacancy occurs in the Public Health and Human Services Department (PHHS), a review is done to determine if that position should be filled as is or if it should be reallocated to a level more aligned with the needs of the Department and the customers it serves; and  
WHEREAS, PHHS and the Human Resources Department conducted such a review when an Information Specialist I position became vacant serving the north Children and Family Services Division and determined that reallocation to an Information Specialist II was appropriate; and  
WHEREAS, County Fiscal Policies specify that any position change greater than three (3) pay grades must go to the County Board for approval;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the reallocation of a 1.0 FTE Information Specialist I position (Position code 0413-010, Civil Service Basic Unit Pay Plan, Pay Grade B04) to a 1.0 FTE Information Specialist II (Civil Service Basic Unit Pay Plan, Pay Grade B10) in the Public Health and Human Services Department, resulting in an increase of \$4,992, to be accounted for in Fund 230, Agency 232008, Object 610100.  
Adopted November 26, 2019. No. 19-664

WHEREAS, St. Louis County is required to manage the County ditch system; and  
WHEREAS, St. Louis County has received a partial ditch abandonment petition from Environmental Investment Partners Minnesota, LLC (EIP) and has need of the expertise offered by Emmons & Oliver Resources, Inc., to ensure that the statutory requirements for abandonment are met;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County officials to enter into a Professional Service Agreement with Emmons & Oliver Resources, Inc., of Oakdale, MN, for hydraulic analysis/review and recommendations regarding partial ditch abandonment for a fee not to exceed \$75,000. Funding for this purchase is available from and shall be paid out of Public Works Fund 200, Agency 200008, Object 626600. Reimbursement from EIP shall be receipted into Public Works Fund 200, Agency 200008, Object 583100, and shall budgeted for revenue and expense.  
Adopted November 26, 2019. No. 19-665

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 8, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.  
Adopted November 26, 2019. No. 19-666

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, are hereby approved and the County Auditor is authorized to issue the licenses to the establishments listed below:  
Minit Mart, LLC d/b/a Minit Mart Proctor Spirit Mountain, City of Proctor, change of officers;  
Northern Tier Retail, LLC d/b/a Speedway #4778, Cotton Township, change of officers;  
The following license holder was issued a tobacco violation citation on the date as stated:  
Stutzman Group, Inc., d/b/a Hoyt Lakes IGA, City of Hoyt Lakes, December 16, 2010, change of officers due to death;  
RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the licenses to a new owner, but without pro-rated refund of the license fee to the license holders.  
Adopted November 26, 2019. No. 19-667

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, are hereby approved and the County Auditor is authorized to issue the licenses to the following establishments:  
DG Retail, LLC d/b/a Dollar General Store #15614, City of Aurora;  
DG Retail, LLC d/b/a Dollar General Store #20245, City of Cook;  
Kwik Trip, Inc., d/b/a Kwik Trip #117, City of Rice Lake;  
Melrude Whistle Stop, LLC d/b/a Melrude Whistle Stop, LLC, Ellsburg Township;

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K & E Enterprises, Inc., d/b/a The Munger Tavern & Grill, Solway Township;  
SKF Friendly Liquors, Inc., d/b/a SKF Friendly Liquors, City of Hoyt Lakes.

The following license holders were issued a tobacco violation citation on the dates as stated:

C. C. Campground #717, Inc., d/b/a C. C. Campground #717, Inc., French Township,  
November 15, 2012;  
Caywood Country Store, LLC d/b/a Caywood Country Store, LLC, Brevator Township,  
September 27, 2016;  
The Clip Joint Tavern, Inc., d/b/a The Clip Joint Tavern, Inc., Alborn Township, November 8,  
2014;  
Furry's, Inc., d/b/a Dino's, City of Aurora, December 16, 2010, and November 21, 2012;  
Hugo's, Inc., d/b/a Hugo's, Ault Township, August 23, 2017, and July 20, 2019;  
Wayside Corner Store, Inc., d/b/a Wayside Corner Store, New Independence Township, July  
30, 2017, and July 13, 2019;  
Bois Forte Reservation Tribal Council, d/b/a Y Store, Vermilion Lake Township, July 10,  
2019;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted November 26, 2019. No. 19-668

RESOLVED, That the recommendations of the Finance Committee for payment of claims and bills against the County of St. Louis, on file in the office of the County Auditor, identified as County Board File No. 60955, are hereby approved and the County Auditor shall issue checks in the following amounts:

|     | <b>October 2019</b>                |              |
|-----|------------------------------------|--------------|
| 100 | General Fund                       | 7,680,068.17 |
| 149 | Personal Service Fund              | 1,235.76     |
| 150 | Sheriff's Nemesis Fund Group       | 17,008.89    |
| 155 | Depot                              | 95,894.03    |
| 161 | Missing Heirs                      | 27,756.09    |
| 167 | Attorney's Forfeitures             | 21,175.00    |
| 168 | Sheriff's State Forfeitures        | 929.56       |
| 169 | Attorney Trust Accounts – VW       | 1,440.48     |
| 173 | Emergency Shelter Grant            | 8,880.44     |
| 176 | Revolving Loan Fund                | 251.93       |
| 178 | Economic Development – Tax Forfeit | 82,939.00    |
| 179 | Enhanced 9-1-1                     | 552.12       |
| 180 | Law Library                        | 17,591.50    |
| 183 | City/County Communications         | 347.53       |
| 184 | Extension Service                  | 128,800.79   |
| 200 | Public Works                       | 4,545,866.62 |
| 204 | Local Option Transit Sales Tax     | 2,218,201.44 |
| 210 | Road Maint. – Unorg. Townships     | 33,332.16    |
| 220 | State/Federal Road Aid             | 7,722,776.14 |
| 230 | Public Health & Human Services     | 8,124,094.80 |
| 240 | Forfeited Tax                      | 512,116.36   |
| 260 | CDBG Grant                         | 68,787.03    |
| 261 | CDBG Program Income                | 3,962.37     |
| 270 | HOME Grant                         | 22,319.88    |
| 281 | SLC Septic Loans                   | 37,282.14    |
| 285 | Septic Loans – MPCA                | 296.00       |
| 286 | Septic Loans – SSTS/BWSR           | 23,282.00    |
| 289 | ISTS Grant                         | 67,947.78    |
| 290 | Forest Resources                   | 20,605.85    |
| 321 | 2013C Refunding 2004A & 2005A      | 1,968.50     |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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|     |                                    |                 |
|-----|------------------------------------|-----------------|
| 400 | County Facilities                  | 181,824.19      |
| 402 | Depreciation Reserve Fund          | 178,901.33      |
| 405 | Public Works Building Const.       | 218,761.16      |
| 407 | Public Works – Equipment           | 706,176.16      |
| 445 | 2018A – Virginia GSC-PW Cook       | 1,072,827.63    |
| 448 | 2018B – PW Dist 4 New Facility     | 1,174,280.00    |
| 600 | Environmental Services             | 630,787.90      |
| 640 | Plat Books                         | 23.74           |
| 715 | County Garage                      | 217,314.25      |
| 720 | Property Casualty Liability        | 8,148.19        |
| 730 | Workers Compensation               | 775,203.43      |
| 740 | Medical Dental Insurance           | 4,620,143.59    |
| 770 | Retired Employees Health Insurance | 1,300.70        |
|     |                                    | <hr/>           |
|     |                                    | \$41,273,402.63 |

Adopted November 26, 2019. No. 19-669

WHEREAS, A cartway petition was presented to the St. Louis County Board by Timothy R. Westby a/k/a Tim Westby on behalf of SW2, LLC; and

WHEREAS, By adoption of Resolution No. 19-598 on October 8, 2019, the Board scheduled a hearing on the cartway petition to occur at 9:40 a.m. on Tuesday, December 3, 2019, at the Embarrass Town Hall, 7503 Levander Road, Embarrass, MN; and

WHEREAS, Petitioner is engaged in negotiations with property owners seeking an easement; and

WHEREAS, an amended petition and a survey of the alternate route need to be filed with St. Louis County; and

WHEREAS, St. Louis County will require time to review and process the amended petition and survey, and order and review appraisals based on the new submissions; and

WHEREAS, To accommodate filing and processing of these items, the Petitioner has requested that the Board cancel the hearing currently set to occur on December 3, 2019, with a subsequent hearing date to be set upon receipt of 2020 Board Meeting dates and locations;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby cancels the hearing on the Westby cartway petition to occur at 9:40 a.m. on Tuesday, December 3, 2019, at the Embarrass Town Hall, 7503 Levander Road, Embarrass, MN;

RESOLVED FURTHER, That except as amended herein, the provisions of Resolution No. 19-485 remain in full force and effect;

RESOLVED FURTHER, That in addition to complying with all other notice and publication requirements, county staff shall provide written notice of the rescheduling of the Westby cartway hearing directly to the petitioner and the owners of property underlying both the proposed original and alternate cartway routes.

Adopted November 26, 2019. No. 19-670

WHEREAS, The Minnesota Judicial Branch offers Minnesota Government Access (MGA) to Minnesota government agencies; and

WHEREAS, The MGA system will allow attorneys appointed to represent parents in St. Louis County juvenile protection matters to access appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts; and

WHEREAS, The Minnesota Judicial Branch requires a government agency to execute a Master Subscriber Agreement and provide verification of authorization for the person signing the agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board confirms and verifies the authority of Director James R. Gottschald to execute the Master Subscriber Agreement for the Minnesota Government Access system on behalf of attorneys appointed to represent parents in St. Louis County juvenile protection matters;

FURTHER RESOLVED, That the St. Louis County Board confirms and verifies that Director James R. Gottschald has the authority to sign any subsequent amendment or agreement that may be

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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required by the Minnesota Judicial Branch to maintain the county's connection to the Minnesota Government Access system on behalf of attorneys appointed to represent parents in county juvenile protection matters and tools offered by the state.

Adopted November 26, 2019. No. 19-671

WHEREAS, St. Louis County has received a request from Teresa Debevec, Cook Hospital CEO, asking that Ms. Karen Baxter be appointed to the Cook-Orr Healthcare District Board of Directors to represent unorganized townships in the Cook Hospital Healthcare District; and

WHEREAS, The St. Louis County Board acts as the Township Board for all unorganized townships; THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints Ms. Karen Baxter to the Cook-Orr Healthcare District Board of Directors to represent unorganized townships in the Cook Hospital Healthcare District for the remainder of a three (3) year term ending December 31, 2021.

Adopted November 26, 2019. No. 19-672

WHEREAS, The Sheriff's Office has identified a need for a 1.0 FTE Bailiff-Court Security position to directly serve the public in processing Permit to Carry applications; and

WHEREAS, Fees collected by the Sheriff's Office can be used to pay direct costs of administering such permits; and

WHEREAS, Human Resources has reviewed the proposed duties and determined that the Bailiff-Court Security class is appropriate and Administration has determined that no levy impact is anticipated;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the hiring of a 1.0 FTE Bailiff-Court Security position (\$2,711/mo. at Grade QBQ, Step 1) to accept and process Permit to Carry applications at the Public Safety Building, which will result in an approximate annual expense of \$32,526, payable from Fund 992, Agency 992001, Object 610100 Permit to Carry;

RESOLVED FURTHER, That the St. Louis County Board authorizes the position to be eliminated if the funding source is terminated.

Adopted November 26, 2019. No. 19-673

WHEREAS, The St. Louis and Lake Counties Regional Railroad Authority has requested a non-exclusive trail easement across state tax forfeited property and county fee land for a segment of the Mesabi Trail; and

WHEREAS, The Legislative-Citizen Commission on Minnesota Resources (LCCMR) is funding segments of the trail through the Environment and Natural Resources Trust Fund; and

WHEREAS, The LCCMR requires that easements acquired for the Mesabi Trail address trail relocation in the event that lawful mineral rights are exercised in or around the trail right-of-way;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive trail easement to the St. Louis and Lake Counties Regional Railroad Authority across state tax forfeited property and county fee lands located in Kugler and Embarrass Townships as described in County Board File No. 60963;

RESOLVED FURTHER, That the St. Louis County Board authorizes easement language specific to the Mesabi Trail and accepts an obligation to provide up to \$221,980 for acquisition of a relocated trail right-of-way in the event that lawful mining rights are exercised in or around the trail right-of-way, for a period of twenty (20) years from the recording date of the easement;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$8,000 land use fee, \$400 administration fee, and \$46 recording fee, for a total of \$8,446 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 26, 2019. No. 19-674

WHEREAS, Thorsten Otterness has requested a 66' wide private road right-of-way easement across state tax forfeited land to access private property; and

WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and



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WHEREAS, Minn. Stat. § 282.04, Subd. 4a, authorizes the St. Louis County Auditor to grant a road right-of-way easement across tax forfeited land to an individual or private entity requesting an easement for access to private property owned by the individual or private entity;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive road right-of-way easement to Thorsten Otterness across state tax forfeited lands as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$200 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$396 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 26, 2019. No. 19-675

WHEREAS, Nick Clattenberg has requested a 66' wide road right-of-way and utility easement across state tax forfeited land to access private property; and

WHEREAS, There are no reasonable alternatives to obtain access to the property and exercising the easement will not cause significant adverse environmental or natural resource management impacts; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive road right-of-way and utility easement to Nick Clattenberg across state tax forfeited lands as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$1,700 land use fee, \$150 administration fee, and \$46 recording fee, for a total of \$1,896 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 26, 2019. No. 19-676

WHEREAS, Lakewood Township has requested a non-exclusive easement for the purpose of a turnaround on state tax forfeited land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive easement for the purpose of a turnaround across state tax-forfeited land as described in County Board File No. 60963;

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of a \$67 land use fee, \$150 administration fee and \$46 recording fee, for a total of \$263 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted November 26, 2019. No. 19-677

WHEREAS, Pursuant to Minn. Stat. §§ 94.341 to 94.349, inclusive, a land exchange proposal has been submitted to the County Board of St. Louis County, State of Minnesota, for certain lands owned by The Conservation Fund; and

WHEREAS, The proposed exchange has been reviewed by the St. Louis County Land and Minerals Department to determine the suitability of lands for exchange; and

WHEREAS, The lands acquired by the St. Louis County Land and Minerals Department will consolidate tax forfeited ownership and increase timber management opportunities for the benefit of the taxpayers of St. Louis County;

THEREFORE BE IT RESOLVED, That pursuant to Minn. Stat. § 94.344, Subd. 7, a public hearing shall be scheduled on Tuesday, December 17, 2019, at 9:50 a.m. at the St. Louis County Courthouse, in Duluth, MN;

RESOLVED FURTHER, That the County Auditor shall post notice of hearing in her office containing a description of the lands affected and shall cause a copy of said notice to be published in the official newspaper at least two (2) weeks before the date of hearing.

Adopted November 26, 2019. No. 19-678

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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WHEREAS, Commercial, residential and municipal haulers in the Hibbing area deliver mixed solid waste (MSW) and recyclable materials to the Hibbing Transfer Station where the MSW is loaded into 110-yard transfer trailers and hauled to the Regional Landfill for disposal and the recyclable materials are loaded into 50-yard roll-off boxes and delivered to the County Recycling Facility; and WHEREAS, Kangas Excavating, Inc., has operated the Hibbing Transfer Station since January 2003 and the Department has been extremely satisfied with their qualifications, experience, pricing, and willingness to provide the County with the quality of service desired; and

WHEREAS, The current contract with Kangas Excavating, Inc., for the Hibbing Transfer Station Operation and Haulage expires on December 31, 2019; and

WHEREAS, Under the purchasing provisions outlined in Minn. Stat. § 400.04, Subd. 4., the Environmental Services Department negotiated with Kangas Excavating, Inc., for the continuation of these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Environmental Services Department to enter into a four (4) year contract and an optional two (2) year extension beginning January 1, 2020, with Kangas Excavating, Inc., for an estimated \$269,000 per year plus a \$78 per hour charge for snow plowing, grading, and maintaining special waste areas as directed, and fuel adjustment and yearly CPI modification, payable from Fund 600, Agency 604001.

Adopted November 26, 2019. No. 19-679

RESOLVED, That the appraisal report for sale of timber, numbered Tract 1 as submitted by the Land Commissioner, on file in the Office of the County Auditor, identified as County Board File No. 60956, is approved and the County Auditor is authorized to carry out the recommendation as listed in said appraisal report.

Adopted November 26, 2019. No. 19-680

**BY COMMISSIONER McDONALD:**

WHEREAS, The Mining industry has been part of Minnesota and St. Louis County's economy for over 130 years and that industry has contributed billions to the economy of the state and employed thousands of County residents; and

WHEREAS, The federal and state government has enacted a variety of laws, rules and review processes to ensure the safety of the employees and environment associated with and impacted by this industry; and

WHEREAS, The 1978 BWCA Act created a 1 million acre wilderness, which has resulted in our region sacrificing billions of dollars in lost future logging, mining, tax base and other beneficial economic opportunities; and

WHEREAS, The 1978 BWCA Act included a Mining Protection Zone of 222,000 acres surrounding the wilderness area to help buffer the wilderness from expected future mining activity; and

WHEREAS, The current (2004) United States Forest Service's (USFS) Forest Management Plan (Plan) for the Superior National Forest specifically lists mining as "desirous activity"; and

WHEREAS, Under the Plan, the desired condition for minerals states "...that exploration, development, and producing mineral resources are conducted in an environmentally sound manner so that they may contribute to economic growth and national defense..."; and

WHEREAS, Consistent with the Act and the Plan, mineral leases within the Superior National Forest have existed for many years; and

WHEREAS, The federal government has taken previous action to instead allow the use of an Environmental Analysis to study the impact of mining exploration within the Superior National Forest; and

WHEREAS, Language has now been proposed as part of the current United States House Omnibus Appropriation Bill banning mineral development within the Superior National Forest, and requiring the completion of an Environmental Study before any further mineral development activity is allowed;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners opposes the federal legislation noted above and requests that the U.S. Congress refrain from any efforts to jeopardize the continued exploration and prospecting for minerals within the Superior National Forest;

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RESOLVED FURTHER, That the St. Louis County Board urges Congress and all pertinent Federal agencies to allow prospective mining companies in Minnesota to proceed under the same Federal laws, rules and environmental review process as prescribed under the National Environmental Policy Act (NEPA).

Yeas – Commissioners McDonald, Musolf, Nelson and Jugovich – 4

Nays – Commissioner Jewell and Chair Boyle – 2

Absent – Commissioner Olson – 1

Adopted November 26, 2019. No. 19-681

**BY COMMISSIONER NELSON:**

WHEREAS, A habitat study and public attitude study related to the restoration of elk in northeastern Minnesota are being completed by the Fond du Lac Band of Lake Superior Chippewa in cooperation with the University of Minnesota; and

WHEREAS, The three area forests, including the Nemadji, Fond du Lac and Cloquet Valley State Forests, are under consideration for the potential restoration of elk; and

WHEREAS, While elk have historically occupied most of Minnesota prior to the early 1900's, there has been no historical evidence of the presence of elk in the Cloquet Valley State Forest; and

WHEREAS, The only three existing herds of elk are found in Kittson, Marshall and Roseau Counties of northwestern Minnesota; and

WHEREAS, The Cloquet Valley State Forest is immediately adjacent to two major north-south transportation corridors; and

WHEREAS, The restoration of elk in this Forest poses an increased potential risk of vehicle/animal accidents with significant damage and risk of injury caused from these large animals; and

WHEREAS, In the Department of Natural Resources-managed elk herds of northwestern Minnesota significant crop damage and damage to domestic livestock enclosures has occurred on private land annually for many years; and

WHEREAS, Chronic Wasting Disease (CWD) has become a concern with deer and elk populations nationwide; and

WHEREAS, There is no test available to identify the presence of CWD in living animals, specifically those elk which would be introduced; and

WHEREAS, The introduction of CWD into the native whitetail deer population has been identified as a concern by the Minnesota DNR; and

WHEREAS, Minnesota is currently a bovine tuberculosis (TB)-free state for bovine production, allowing open export of beef breeding stock to all fifty states and foreign countries; and

WHEREAS, Wild elk populations in other parts of the country have been found to be carriers of TB and as a result, present a significant risk the domestic livestock producers of St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners requests that the Fond du Lac Band of Lake Superior Chippewa, the University of Minnesota and the Department of Natural Resources withdraw the Cloquet Valley State Forest from consideration for the restoration/re-introduction of elk to northeastern Minnesota.

Yeas – Commissioners McDonald, Musolf, Nelson and Jugovich – 4

Nays – Commissioner Jewell – 1

Abstained – Chair Boyle – 1

Absent – Commissioner Olson – 1

Adopted November 26, 2019. No. 19-682

At 10:33 a.m., November 26, 2019, Commissioner Musolf, supported by Commissioner McDonald, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor

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and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

**OFFICIAL PROCEEDINGS**  
**OF THE**  
**BOARD OF COUNTY COMMISSIONERS**  
**OF ST. LOUIS COUNTY, MINNESOTA**  
**DECEMBER, 2019**

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON DECEMBER 3, 2019**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 3<sup>rd</sup> day of December 2019, at 9:44 a.m., at the Embarrass Town Hall, Embarrass, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle - 7. Absent: None - 0.

Commissioner McDonald introduced Embarrass Township Supervisor Gene Wright. Supervisor Wright welcomed the Board to Embarrass Township and commented on the strong Finnish heritage in the area.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Anita Provinzio, District Administrator of the North St. Louis Soil and Water Conservation District (SWCD), provided a handout to the Board detailing financial statement information for the district. Ms. Provinzino provided the Board a brief review of the financial statement and commented that the district has approximately six months of operating reserves.

Commissioner McDonald, supported by Commissioner Nelson, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Jugovich, supported by Commissioner Nelson, moved to authorize the purchase of twelve (12) 2020 Mack Granite tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$1,588,074.06. Commissioner Jewell commented that it is important that local government do the right thing regarding climate change and that we utilize more fuel-efficient vehicles. Commissioner Nelson mentioned that these vehicles are the first line of emergency vehicles and local governments should not be required to pay sales tax on these types of vehicle purchases. After further discussion, the motion passed: seven yeas, zero nays. Resolution No. 19-699.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-508, Lease of Parcel Adjacent to Linden Grove Public Works Facility.—61175

Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-509, Controlled Access Relocation (CSAH 4).—61176

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Kevin Gray, County Administrator, and James Foldesi, Public Works Director/Highway Engineer, submitting Board Letter No. 19-507, State Contract Purchase of Tandem Axle Diesel Trucks.—61177

Anita Provinzio, District Administrator of the North St. Louis Soil and Water Conservation District (SWCD), submitting a handout detailing financial statement information for the District.—61178

Purchase of Service Agreement, Contract No. 16700, between St. Louis County and Lotus Transitional Services, Virginia, MN, for Housing Support Services for Adults with Serious Mental Illness during the period July 1, 2019, to June 30, 2021.—19-891

Purchase of Service Agreement, Contract No. 16786, between St. Louis County and Dr. Ursula Whiteside, LLC, Seattle, WA, for Suicide Prevention Training for St. Louis County residents and healthcare professionals (“Thrive Range” grant) during the period July 1, 2019, through June 30, 2023.—19-892

Amendment No. 1, Original Damion No. 2018-012513, between the County of St. Louis and Kangas Excavating, Inc., to provide services and equipment to haul Mixed Solid Waste from four (4) County Environmental Services Department Transfer Stations to the Regional Landfill in Virginia, MN, extending the terms of the Original Contract commencing January 1, 2020, to December 31, 2020.—19-893

Grant Agreement No. 5542G between the County of St. Louis and Northeast Entrepreneur Fund, Inc., Duluth, MN, for the Entrepreneur Fund ENVEST capital campaign.—19-894

Agreement for Services between St. Louis County and City of Duluth for the 2018 Operation Stonegarden Grant for the period September 1, 2018, through August 31, 2021.—19-895

Megan Toonstra, Minnesota Department of Natural Resources, Two Harbors Parks & Trails, Two Harbors, MN, submitting FY 2020 Snowmobile Grant-in-Aid Agreement in the amount of \$282,471.91 for Trail Maintenance and Grooming.—19-896

Fire Protection Services Agreement between the County of St. Louis and Lake Kabetogama Area Fire Department, Inc., Kabetogama, MN, for services in Unorganized Townships 68-19, 69-19, 67-20, 68-20, 67-21 & 68-21 during the period January 1, 2020, through December 31, 2020.—19-897

Upon motion by Commissioner McDonald, supported by Commissioner Nelson, resolutions numbered 19-683 through 19-698, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER McDONALD:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of November 26, 2019, are hereby approved.  
Adopted December 3, 2019. No. 19-683

WHEREAS, Each year, the Public Health and Human Services Department (PHHS) brings forward agreements for Children and Family Services for out-of-home placement and related services, and PHHS has identified a certain population of children in need of these services on an emergency or on-going basis; and

WHEREAS, Life House, Inc., represents that they are qualified to provide these services through their Safe Harbor/Sol House Group Residential Services and The Loft Emergency Shelter Services; and

WHEREAS, Pursuant to Minn. Stat. § 256.0112, Subd. 6, this contract shall serve as a lead county contract for services purchased from financially responsible agencies of other counties; and

WHEREAS, PHHS has a variety of children's services available in the community that are

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Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes Purchase of Service Agreements for Children's Group Residential and Emergency Services for the period January 1, 2020, through December 31, 2020, with Life House, Inc., through their programming and out-of-home placement services as Safe Harbor/Sol House and The Loft, payable from Fund 230, Agency 232008, Object 601200, as follows:

| <u>PROGRAM</u> | <u>DAILY RATE</u> |
|----------------|-------------------|
| Sol House      | \$170.56/day      |
| The Loft       | \$207.87/day      |

Adopted December 3, 2019. No. 19-684

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has contracted with Northwood Children's Home Society, Inc., d/b/a Northwood Children's Services, to provide needed children's services on behalf of the county and wishes to renew this contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the host county contract for children's services for the period January 1, 2020, through December 31, 2020, with Northwood Children's Home Society, Inc., d/b/a Northwood Children's Services, payable from Fund 230, Agency 232008, Objects 601200 and 601600, at the per diem rates listed as follows:

| <u>Northwood Children's Services Residential Treatment</u> | <u>Requested Rate</u> |
|--|-----------------------|
| Rule 5/Main Residential                                    | \$318.08/day          |
| Diagnostic Assessment (DA)                                 | \$338.92/day          |

Northwood Children's Services Foster Care

|                              |              |
|------------------------------|--------------|
| Licensing and Administration | \$ 40.00/day |
|------------------------------|--------------|

RESOLVED FURTHER, That these rates shall serve as a lead county contract for services purchased from financially responsible agencies of other counties.

Adopted December 3, 2019. No. 19-685

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department (PHHS) has annual contracts for a variety of out-of-home and day treatment contracts for children's services; and

WHEREAS, These contracts are used by PHHS and also serve as host/lead county contracts, enabling other counties to use the services through the host/lead county contract; and

WHEREAS, PHHS at times places children in facilities outside of St. Louis County using another county's host/lead county agreement, which establishes the rates and contains other necessary contracting language;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to execute placement agreements for the purchase of out-of-home and day treatment services under another lead county agreement for the period January 1, 2020, through December 31, 2020.

Adopted December 3, 2019. No. 19-686

WHEREAS, St. Louis County provides mandated Child Protection and Intervention and Prevention Programs; and

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to enter into agreements with community partners to promote a safe environment for youth to have access to visitation with their parents and other family members in a respectful, supportive environment; and

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WHEREAS, PHHS wishes to enter into agreements with the following community partners: Lutheran Social Services (LSS), Domestic Abuse Intervention Programs (DAIP), and Lincoln Park Community Collaborative (LPCC) for the provision of supervised visitation and related services for Calendar Year (CY) 2020;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes agreements with the above recommended providers for a variety of supervised visitation and related services and staff transportation to approved off-site locations at a fixed cost basis for the period January 1, 2020, through December 31, 2020, at the following per diem rates, payable from Fund 230, Agency 232008, Object 602000:

| SERVICE:         | RATE:        |
|------------------|--------------|
| Safe Exchange    | \$20/Hour    |
| Monitoring/Group | \$25/Hour    |
| Observation      | \$38/Hour    |
| Coaching         | \$45/Hour    |
| Transportation   | \$20/Hour    |
| Mileage          | FEDERAL RATE |

Adopted December 3, 2019. No. 19-687

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has contracted with the provider listed below to provide needed children's services on behalf of the county and wishes to renew this contract;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the host county contract for children's services for the period January 1, 2020, through December 31, 2020, with The Hills Youth and Family Services for the Woodland Hills and Cambia Hills programs at the following per diem rates, payable from Fund 230, Agency 232008, Objects 601200 and 601600:

| <u>Woodland Hills Residential Treatment</u> | <u>Rate</u>   |
|---|---------------|
| Residential Treatment-Juvenile Justice      | \$ 290.08/day |
| <u>Chisholm House 30/Short-Term</u>         |               |
| Residential Treatment-Juvenile Justice      | \$ 162.34/day |
| <u>Cambia Hills Programs</u>                |               |
| Residential Mental Health Treatment         | \$ 338.98/day |

| <u>Crisis Stabilization</u>        |               |
|------------------------------------|---------------|
| (short-term stabilization service) | \$ 780.19/day |

Adopted December 3, 2019. No. 19-688

WHEREAS, St. Louis County has a variety of children's services available in the community that are Federal Title IV-E eligible, with the county paying the entire cost for any child who does not have private insurance coverage or is not eligible for Medical Assistance; and

WHEREAS, The Public Health and Human Services Department has contracted with Lutheran Social Services to provide needed children's services on behalf of the county and wishes to renew these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Host/Lead County contract for children's services for the period January 1, 2020, through December 31, 2020, with Lutheran Social Services (LSS) at the following rates, payable from Fund 230, Agency 232008, Objects 601200 (Out-of-Home Placement Costs) and 601600 (Children's Mental Health Services):



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| <u>Emergency Shelter Services</u>        | <u>Rates</u>  |
|--|---|
| Bethany Crisis Shelter:                  | \$730,000/year  |
| <i>SLC PHHS/Non-Client Specific</i>      | (12 monthly installments of \$60,833.33)  |
| <i>10 bed reserve per month.</i>         |   |
| <i>SLC Per diem above 10 bed reserve</i> | \$200/day   |
| Family Resource Center:                  | \$438,000/year  |
| <i>SLC PHHS/Non-Client Specific</i>      | (12 monthly installments of \$36,500)   |
| <i>6 bed reserve per month.</i>          |   |
| <i>SLC Per diem above 6 bed reserve</i>  | \$200/day   |
|  | The maximum amount to be paid for SLC<br>PHHS/Non-Client Specific Emergency Shelter<br>Services shall not exceed \$1,168,000 annually |
| <u>LSS Crisis Nursery:</u>               |   |
| Respite Services                         | \$37,182  |
|  | The maximum amount to be paid for Respite<br>Services shall not exceed \$37,182/year  |
| Support Services                         | \$15,200  |
|  | The maximum amount to be paid for Support<br>Services shall not exceed \$15,200/year  |

Host/Lead County Rates:

Client specific payments will be made according to the following per diems:

|   |               |
|---|---------------|
| Bethany Crisis Shelter/Duluth             |               |
| Shelter Care                              | \$ 200.00/day |
| Family Assessment Fee                     | \$ 90.00/day  |
| Diagnostic Health Screening Fee           | \$ 70.00/day  |
| Family Resource Center                    |               |
| Children's Shelter                        | \$200.00/day  |
| Health Screening Fee                      | \$ 50.00/hour |
| Bethany Foster Care Program and Licensing |               |
| Administrative Fee                        | \$25.00/day   |

Adopted December 3, 2019. No. 19-689

WHEREAS, The Minnesota Department of Human Services Office of the Inspector General, Financial Fraud and Abuse Investigations Division, released a grant opportunity to start or expand county or regional Fraud Prevention Investigation (FPI) programs; and

WHEREAS, After review of the program and needs, and with the support of the St. Louis County Sheriff's Office, the Public Health and Human Services Department (PHHS) has developed a proposal to seek state grant funds to support up to 2.0 FTE Deputy Sheriff positions to support this program countywide; and

WHEREAS, PHHS, in consultation with the St. Louis County Sheriff's Office, would like to submit a grant application for up to \$200,000 for the 18-month period of January 1, 2020, through July 30, 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health

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and Human Services Department to apply to the Minnesota Department of Human Services Office of the Inspector General, Financial Fraud and Abuse Investigations Division, for up to \$200,000 for the period January 1, 2020, through July 30, 2021, to sustain and expand the Sheriff Deputy positions added to address fraud across public assistance programs in St. Louis County.

Adopted December 3, 2019. No. 19-690

WHEREAS, The Minnesota Department of Human Services (DHS) accepted applications for funding to help youth prepare for a successful transition to adulthood through the Successful Transition to Adulthood for Youth (STAY) program; and

WHEREAS, On October 8, 2019, the St. Louis County Board adopted Resolution No. 19-590 authorizing the Public Health and Human Services Department (PHHS) to apply for DHS STAY funding for the amount up to \$65,000 for CY 2020 to sustain and enhance the provision of STAY programming in St. Louis County through partnerships with community providers; and

WHEREAS, On October 23, 2019, PHHS was awarded STAY funding in the amount of \$62,400 annually for the period January 1, 2020, through December 31, 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department (PHHS) to accept the Minnesota Department of Human Services Successful Transition to Adulthood for Youth (STAY) funding in the amount of \$62,400 annually, to be accounted for in Fund 230, Agency 232008, Objects 540215 and 602800, and to adjust the 2020 budget accordingly;

RESOLVED FURTHER, That the St. Louis County Board authorizes PHHS to enter into a contract with Lutheran Social Services to assist in program delivery tailored to life skills training, independent living plan development and one-on-one case management for youth transitioning to adulthood for the period January 1, 2020, through December 31, 2021.

Adopted December 3, 2019. No. 19-691

WHEREAS, For many years, the county has occupied a parcel of property (430-0010-01610) owned by the Minnesota Department of Natural Resources (DNR) and located adjacent to the Linden Grove Public Works facility; and

WHEREAS, The most recent lease of this property terminated at the end of 2017; and

WHEREAS, The county has used the property for storage yard and tool shed purposes continuously since the termination of the earlier lease; and

WHEREAS, The DNR has requested that the county execute a new lease for the property;

THEREFORE, BE IT RESOLVED, That the Chair of the St. Louis County Board and the County Auditor are authorized to execute a lease with the DNR for parcel 430-0010-01610 for a term of five (5) years commencing January 1, 2018, and continuing through December 31, 2022, with an annual lease payment of \$532.

Adopted December 3, 2019. No. 19-692

WHEREAS, The St. Louis County Public Works Department acquired controlled access along a 4 mile segment of County State Aid Highway (CSAH) 4 within the City of Rice Lake and Gnesen Township; and

WHEREAS, Robert & Joanne Stager, the property owners of the SW 1/4 of NW 1/4 EX HWY R/W & EX S 1/2 of S 1/2, Section 17, Township 51, Range 14, have requested a relocation of an existing legal access point; and

WHEREAS, Christopher Chesney, the property owner of S 1/2 of SW 1/4 of SW 1/4 of SW 1/4 EX HWY RT of Way, Section 17, Township 51, Range 14, has agreed to transfer and extinguish his access rights; and

WHEREAS, Public Works has reviewed the request and has determined that the relocation of the entrance to the new location does not negatively impact or reduce public safety;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes appropriate county officials to remove and relocate the existing legal access within the controlled access area along County State Aid Highway 4.

Adopted December 3, 2019. No. 19-693

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RESOLVED, That pursuant to Minn. Stat. § 349.213, Subd. 2, the St. Louis County Board of Commissioners hereby approves the following Lawful Gambling License Applications on file in the office of the County Auditor, identified as County Board File No. 60979, for the following organization:

Voyageur Trail Society, Inc., Crane Lake, MN, to operate out of the following:  
Arrowhead Lodge, Kabetogama Township, 10473 Waltz Road, Kabetogama, MN, 56669,  
(Pull-Tab [paper]), *NEW*;  
Vermilion River Tavern, Portage Township, 5530 Crane Lake Road, Buyck, MN, 55771, (Pull-  
Tab [paper] with dispensing device), *NEW*.

Adopted December 3, 2019. No. 19-694

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted December 3, 2019. No. 19-695

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is approved and the County Auditor is authorized to issue the license as follows:

Keith/Lois Nelson d/b/a At Your Convenience, Fayal Township, Tobacco Products License, effective January 1, 2020 – December 31, 2020, *RENEWAL*;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 3, 2019. No. 19-696 *Rescinded Dec. 17, 2019 by Resolution No. 19-750.*

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, are hereby approved and the County Auditor is authorized to issue the licenses to the following establishments:

Holiday Stationstores, LLC d/b/a Holiday Stationstore #184, White Township;  
Holiday Stationstores, LLC d/b/a Holiday Stationstore #409, Canosia Township;  
Holiday Stationstores, LLC d/b/a Holiday Stationstore #85, City of Proctor;  
Knutson & Son, Inc., d/b/a Jim's Ash Trail Store, Unorganized Township 68-21;

The following license holders were issued a tobacco violation citation on the dates as stated:

Randall Willeck d/b/a Country Corner Store, Culver Township, December 30, 2002, December 23, 2004, and November 5, 2012;  
Wilbert, Inc., d/b/a Wilbert Café/El Toro Lounge & Liquor, Cotton Township, October 5, 2013, and July 13, 2019;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 3, 2019. No. 19-697

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is hereby approved and the County Auditor is authorized to issue the license to the establishment listed below:

Timbuktu Marina, LLC d/b/a Timbuktu Marina, Greenwood Township, renewal and change of officers due to death;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 3, 2019. No. 19-698

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**BY COMMISSIONER JUGOVICH:**

WHEREAS, The Public Works Department's equipment budget includes replacement of tandem trucks for snow and ice control, and gravel hauling; and

WHEREAS, The Public Works Department and Purchasing Division presented specifications and requested State of Minnesota contract pricing for the Mack Granite, due to its quality, department experience, savings in inventory, and mechanic familiarity; and

WHEREAS, Due to a lag time between when the trucks are ordered and when they are delivered of about 12 months, the Public Works Department will order and encumber the trucks in 2019 and will ultimately pay using 2020 funds; and

WHEREAS, Twin Cities Mack & Volvo of Roseville, MN, responded with the state contract price for twelve (12) Mack Granite tandem trucks of \$1,490,924.00, plus 6.5% state sales tax of \$96,910.06, plus Vehicle Excise Tax of \$240.00, for a total cost of \$1,588,074.06;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the purchase of twelve (12) 2020 Mack Granite tandem trucks from Twin Cities Mack and Volvo Trucks of Roseville, MN, for a total cost of \$1,588,074.06, originally encumbered in 2019 in Fund 407, Agency 999999, Object 112100, and payable in 2020 from Fund 407, Agency 407001, Object 666300.

Unanimously adopted December 3, 2019. No. 19-699

At 10:04 a.m., December 3, 2019, Commissioner Olson, supported by Commissioner Jugovich, moved to adjourn the meeting. The motion passed; seven yeas, zero nays.

Patrick Boyle, Chair of the Board  
of County Commissioners

Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)

OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON DECEMBER 17, 2019

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 17<sup>th</sup> day of December 2019, at 9:35 a.m., at the St. Louis County Courthouse, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Beth Olson, Paul McDonald, Keith Musolf, Keith Nelson, Mike Jugovich, and Chair Patrick Boyle - 7. Absent: None - 0.

Chair Boyle asked for a moment of silence in remembrance of all the innocent victims of violence and all men and women who protect us here and abroad, followed by the pledge of allegiance.

Chair Boyle opened the meeting to persons who wish to address the Board concerning issues not on the agenda. Todd Youngberg, of Duluth, discussed concerns relating to a right-of-way and a property sale to the Canadian National Railway Company. Mr. Youngberg alleged that the county violated statute by selling his property and stated that the railroad has caused damage to his property. Timothy Alvar, of Duluth, discussed concerns relating to the survey of his property. The 1871 survey was adjusted using Minnesota Power notes, which has resulted in a change in his property line. Because of this, Mr. Alvar has been unable to log the property. Lynn Goerd, of Duluth, spoke in favor of the resettlement of refugees in St. Louis County.

At 9:53 a.m., pursuant to Resolution No. 19-444, adopted July 23, 2019, the St. Louis County Board considered bids received for land described as the N ½ of NE ¼ and SW ¼ of NE ¼, all in Section 9, Township 61 North, Range 18 West, Angora Township (parcel codes 215-0010-01400, 215-0010-01410 & 215-0010-01420). Commissioner McDonald, supported by Commissioner Jewell, moved that the appropriate officials are authorized to execute a quit claim deed conveying the above listed property to Timothy R. Green and Connie R. Green for the bid amount of \$69,300.00. Commissioner Jewell temporarily stepped out of the meeting from 9:53 a.m. to 9:55 a.m. The motion passed; seven yeas, zero nays. Resolution No. 19-715.

At 9:58 a.m., pursuant to Resolution No. 19-445, adopted July 23, 2019, the St. Louis County Board considered bids received for land described as the N ½ of NW ¼, Section 10, Township 61 North, Range 18 West, Angora Township (parcel codes 215-0010-01660 & 215-0010-01650). Commissioner McDonald, supported by Commissioner Musolf, moved that the appropriate officials are authorized to execute a quit claim deed conveying the above listed property to V.R. Tait Living Trust for the bid amount of \$60,500.00. The motion passed; seven yeas, zero nays. Resolution No. 19-716.

At 10:03 a.m., pursuant to Resolution No. 19-957, adopted November 12, 2019, the St. Louis County Board considered bids received for land located in part of the NE ¼ of SE ¼, Section 4, Township 65 North, Range 17 West, Portage Township (parcel code 510-0011-00530). Commissioner McDonald, supported by Commissioner Jugovich, moved that the appropriate officials are authorized to execute a quit claim deed conveying the above listed property to Secare, LLC, for the bid amount of \$11,011.00. The motion passed; seven yeas, zero nays. Resolution No. 19-717.

At 10:05 a.m., a public hearing was conducted pursuant to Resolution No. 19-678, adopted November 26, 2019, to consider a proposed Class "B" Land Exchange for certain lands owned by The Conservation Fund. St. Louis County Deputy Land and Minerals Director Jason Meyer gave the initial presentation. Deputy Meyer reviewed the exchange and provided the Board with a handout that included required documentation for the public hearing. Chair Boyle asked if there were any other governmental entities, supporters, or opponents, who wished to speak regarding the proposed action, and no one came forth. Timothy Alvar, of Duluth, asked if the survey of 1871 was being used for parcel code 640-0010-03900. Deputy Meyer replied that the legal description of the land is

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exchanged. Once forest management determines use, the land would be surveyed. At 10:25 a.m., Commissioner Jugovich, supported by Commissioner Musolf, moved to close the public hearing. The motion passed; seven yeas, zero nays.

Commissioner Nelson, supported by Commissioner Jewell, moved to authorize a land exchange involving certain Class B Lands owned by the State of Minnesota for certain lands owned by The Conservation Fund. The motion passed; seven yeas, zero nays. Resolution No. 19-718.

The Board recessed at 10:30 a.m. At 10:41 a.m., the County Board reconvened with all members present.

Commissioner Nelson, supported by Commissioner Olson, moved to approve the consent agenda. The motion passed; seven yeas, zero nays.

Commissioner Olson, supported by Commissioner Jewell, moved to approve the St. Louis County share of the Arrowhead Regional Corrections (ARC) 2020 budget (\$16,568,785). Commissioner Olson said that the increase in the ARC budget was less than 1% and commented on changes in correction strategy. Arrowhead Regional Corrections Executive Director Kay Arola commented that ARC has been fiscally responsible and mentioned that strategic decisions by the St. Louis County Board such as added probation officers and specialty courts have resulted in an increase in costs; however, there have been gains in other areas as a result of the changes. Commissioner Nelson discussed numerous concerns he had and indicated that he would be voting against the resolution because changes need to be made to the program. The Board recessed at 11:15 a.m. At 11:22 a.m., the County Board reconvened with all members present. Commissioner Nelson also commented on the need for the creation of a female offender program. Commissioner Jewell commented that ARC is doing a great job at moving in a positive direction due to changes in probation, reconfiguring space, and elimination of positions. After further discussion, the motion passed: six yeas, one nay (Nelson). Resolution No. 19-719.

Commissioner Olson, supported by Commissioner Jugovich, moved to approve the 2020 Budget and Property Tax Levy. County Administrator Kevin Gray provided a brief overview of the budget. After further discussion, the 2020 Property Tax Levy and Budget Resolution was adopted; seven yeas, zero nays. Resolution No. 19-720.

Commissioner Nelson, supported by Commissioner Jewell, moved that the St. Louis County Board approves the transfer of \$924,522.39 from the Land Department 290-290003-697600 to the Environmental Trust Fund/Shoreline Sales 500-500001-590100 and that any sales proceeds received after November 12, 2019, will be transferred to the MSBI in December 2020 by County Board Resolution. The motion passed; seven yeas, zero nays. Resolution No. 19-721.

Commissioner Jewell, supported by Commissioner Olson, moved to approve the 2020 St. Louis County Legislative Priorities and directs its Intergovernmental Relations Director to work to achieve these outcomes and report progress on other initiatives during the 2020 Legislative Session. The motion passed; seven yeas, zero nays. Resolution No. 19-722.

Commissioner Jewell, supported by Commissioner Olson, moved that the St. Louis County Board of Commissioners will hold a closed meeting of the Committee of the Whole after the County Board meeting held on December 17, 2019, in the St. Louis County Courthouse, Duluth, MN, for the purpose of discussing labor negotiations in accord with Minn. Stat. §13D.03. No other pending public business will be discussed at this closed session. The motion passed; seven yeas, zero nays. Resolution No. 19-754.

The Board recessed at 12:30 p.m.

At 4:24 p.m., the County Board reconvened with the following members present: Commissioners

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Frank Jewell, Beth Olson, Keith Musolf, Keith Nelson, Mike Jugovich and Chair Patrick Boyle – 6.  
Absent: Commissioner Paul McDonald – 1.

Commissioner Jewell, supported by Commissioner Jugovich, moved to approve a second consent agenda consisting of items passed unanimously at the Committee of the Whole meeting. The motion passed; six yeas, zero nays, one absent (McDonald).

Commissioner Jugovich, supported by Commissioner Jewell, moved that pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is approved and the County Auditor is authorized to issue the license as follows: Keith/Lois Nelson d/b/a At Your Convenience, Fayal Township, Tobacco Products License, effective January 1, 2020 – December 31, 2020, renewal; and further, that the St. Louis County Board rescinds Resolution No. 19-696, dated December 3, 2019. Commissioner Nelson abstained from the vote because he has a direct financial interest in the business. The motion passed. (5-0-1-1, Nelson abstention, McDonald absent.)

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-513, Authorization to Accept Minnesota State Targeted Opioid Treatment, Prevention & Recovery Services Grant.—61179

Kevin Gray, County Administrator, and Donna Viskoe, Purchasing Division Director, submitting Board Letter No. 19-518, Revised St. Louis County Purchasing Rules and Regulations.—61180

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 19-521, Reappointments to the St. Louis County Board of Adjustment.—61181

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 19-522, Reappointment to the St. Louis County Planning Commission.—61182

Kevin Gray, County Administrator, and Darren Jablonsky, Planning and Economic Development Interim Director, submitting Board Letter No. 19-523, Committee Vacancy Appointments to the CDBG Citizen Advisory Committee.—61183

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-515, Adjoining Owner Sale.—61184

Kevin Gray, County Administrator, submitting Board Letter No. 19-519R, 2020 County and ARC Budget Resolutions and Narrative.—61185

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-517, Reimburse County Departments and Deposit 2019 Shoreland Lease Sale Proceeds in the Environmental Trust Fund/Shoreline Sales.—61186

Kevin Gray, County Administrator, and John Ongaro, Intergovernmental Relations Director, submitting Board Letter No. 19-511, 2020 Proposed Legislative Priorities.—61187

Kevin Gray, County Administrator, and Linnea Mirsch, Public Health and Human Services Director, submitting Board Letter No. 19-529, Acceptance of Additional Landlord Risk Mitigation Fund Pilot Grant Award.—61188

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Kevin Gray, County Administrator, and Tony Mancuso, Property Management Director, submitting Board Letter No. 19-541, Application and Acceptance of Depot Foundation Grant for St. Louis County Heritage & Arts Center.—61189

Kevin Gray, County Administrator, and John Ongaro, Intergovernmental Relations Director, submitting Board Letter No. 19-544, Arrowhead Counties Association Lobbying Services Agreement.—61190

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 19-546, Memorandum of Understanding for Deputy Sheriff Sergeants – Interim Terms and Conditions of Employment.—61191

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-549, State Tax Forfeited Lease – Hibbing Taconite Company.—61192

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-551, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Portage Township).—61193

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-552, Establish Public Hearing to Consider Off-Sale Intoxicating Liquor License (Portage Township).—61194

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-554, Tobacco Products License Application – Renewal (Fayal Township); Rescind County Board Resolution No. 19-696.—61195

Kevin Gray, County Administrator, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 19-555, Capital Improvement Plan Amendment for 2020-2024.—61196

Kevin Gray, County Administrator, submitting Board Letter No. 19-556, Written Consent to Resettlement of Refugees in St. Louis County.—61197

Cooperative Agreement between the State of Minnesota and St. Louis County related to Lake Superior/French River Public Wayside and Shore Fishing Access and Fish Hatchery Property, County State Aid Highway 61.

Quit Claim Deed from the County of St. Louis to Karl Harry Hagglund and Lucas Paul Hagglund for parcel code 200-0010-02585.—19-898

Quit Claim Deed from the County of St. Louis to Karl Harry Hagglund and Lucas Paul Hagglund for parcel code 200-0010-02585.—19-899

Amendment No. 4, Original Damion No. 2015-009931, Amendment No. 1 Damion No. 2016-010803, Amendment No. 2 Damion No. 2017-011653, Amendment No. 3 Damion No. 2018-012323, between the County of St. Louis and Holmes Recycling Services, Inc., Iron, MN, extending the terms of the original contract commencing January 1, 2020, and terminating December 31, 2020.—19-900

Purchase of Service Agreement, Contract No. 16787, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—19-901



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Purchase of Service Agreement, Contract No. 16788, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—[19-902](#)

Purchase of Service Agreement, Contract No. 16789, between St. Louis County and Joe Walli, Gilbert, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—[19-903](#)

Purchase of Service Agreement, Contract No. 16791, between St. Louis County and Scooters Snow and Lawn, Hibbing, MN, for Chore Services during the period October 1, 2019, to December 31, 2019.—[19-904](#)

Purchase of Service Agreement, Contract No. 16792, between St. Louis County and Brady Stahl, Chisholm, MN, for Chore Services during the period November 1, 2019, to December 31, 2019.—[19-905](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53627, between St. Louis County and Hansen Adult Foster Care, Brookston, MN.—[19-906](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53734, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—[19-907](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53752, between St. Louis County and Beehive Homes of Duluth, Duluth, MN.—[19-908](#)

Minnesota Department of Human Services SFY 2020 Housing Support Agreement – Group Settings, Contract No. 53787, between St. Louis County and Krooks Country Living, Duluth, MN.—[19-909](#)

Agreement of Services between St. Louis County and Sandy Roggenkamp, Duluth, MN, for Lab services for the Public Works Department during the period January 1, 2020, to December 31, 2021.—[19-910](#)

Amendment No. 1, Original Damion No. 2018-012561, between the County of St. Louis and Architecture Advantage, Duluth, MN, to provide redesign services of the tactical training facility project to be located on the Emergency Operations Centers site in Duluth, MN.—[19-911](#)

Agreement between the Township of Canosia and St. Louis County for the 2020 South Scrub Seal, Fog Seal & Crack Seal project on various township roads (CP 0000-455599) whereby Canosia Township will pay its portion included in the plan.—[19-912](#)

Addendum to Purchase Agreement, Contract No. 16509D, between the St. Louis County Board of Commissioners and Human Development Center for Mental Health-Targeted Case Management (MH-TCM) for Adults and Integrative Services for Adults, to change language regarding the Determination of Eligibility to allow Board Designee (provider) to determine eligibility.—[19-913](#)

Purchase of Service Agreement, Contract No. 16790, between St. Louis County and Medical Transportation Management, Inc., St. Louis, MO, for Access Transportation Services during the period January 20, 2020, to December 31, 2020.—[19-914](#)

Amendment No. 3, Original Damion No. 2017-011651, Amendment No. 1 2018-012395, Amendment No. 2 2018-012515, between the County of St. Louis and A-1 Disposal, Saginaw, MN, for canister site solid waste haulage, extending the terms of the Original Contract commencing January 1, 2020, through December 31, 2020.—[19-915](#)

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Fire Protection and First Responder Services Agreement between the County of St. Louis and French Township for services to all of the property located within Unorganized Township 59-21, described as addresses beginning with 13041 Memory Land through 13099 Memory Lane, during the period January 1, 2020, through December 31, 2020.—19-916

St. Louis County On-Line Software Subscriber Agreement between the County of St. Louis Auditor's Office and Servion, Inc., New Brighton, MN.—19-917

Service Contract between the County of St. Louis and Hunt Electric, Duluth, MN, for Life Safety and Security Alarm Monitoring Services at the St. Louis County Heritage and Arts Center (Depot) in Duluth.—19-918

Upon motion by Commissioner Nelson, supported by Commissioner Olson, resolutions numbered 19-700 through 19-714, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER NELSON:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of December 3, 2019, are hereby approved.

Adopted December 17, 2019. No. 19-700

WHEREAS, Accend Services helps adults with mental illness to remain safe and as independent as possible by providing a full range of community mental health services; and

WHEREAS, The Public Health and Human Services Department (PHHS) has contracted with Accend Services to provide needed Adult Rehabilitative Mental Health Services in southern St. Louis County for seven years; and

WHEREAS, PHHS recognizes that Accend Services has been providing Mental Health-Targeted Case Management (MH-TCM) services to Managed Care Organization clients for some time; and

WHEREAS, PHHS has determined that Accend Services' authorized service provision should be expanded to Medical Assistance clients and that this expansion would be allowed under a MH-TCM purchase of service contract with St. Louis County; and

WHEREAS, County funds must be set aside to pay the non-federal share of Medical Assistance for mental health services for residents of southern St. Louis County;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a contract for Adult Mental Health-Targeted Case Management with Accend Services for the period January 1, 2020, through December 31, 2020;

RESOLVED FURTHER, That the rate is determined by the State of Minnesota every July 1 per month per client, 50% of which is the county share of the rate for fee for service clients, payable from Fund 230, Agency 232006, Object 604400.

Adopted December 17, 2019. No. 19-701

WHEREAS, The Minnesota Department of Human Services (DHS) awarded the St. Louis County Public Health and Human Services Department (PHHS) a \$100,000 grant from the Minnesota State Targeted Opioid Treatment, Prevention and Recovery Services grant; and

WHEREAS, On October 1, 2019, the St. Louis County Board adopted Resolution No. 19-567 authorizing PHHS to submit a grant application to DHS to make funds available to partner with Rural Aids Action Network and the University of Minnesota-Duluth to expand training and distribution of naloxone events in a broad network of communities in Northeastern Minnesota including Bois Forte, Mille Lacs District 3, Duluth and the rural municipalities in and around northern St. Louis County; and

WHEREAS, The St. Louis County Board has established Substance Abuse and Mental Health as a focus area for strategic planning and has invested in prevention and staffing to tackle the challenges faced; and

WHEREAS, Community partners are willing to engage in this work formally and informally;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept a grant in the amount of \$100,000 from the Minnesota

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Department of Human Services for Minnesota State Targeted Opioid Treatment, Prevention and Recovery Services and to enter into contracts for the period January 1, 2020, to September 29, 2020; RESOLVED FURTHER, That the 2020 revenue and expenditure budget be adjusted as follows:  
Fund 230, Agency 232006, Object 629900, Grant 23270, Year 2020  
Fund 230, Agency 232006, Object 540269, Grant 23270, Year 2020  
Adopted December 17, 2019. No. 19-702

WHEREAS, The St. Louis County Board has established a subcommittee to review the operations and maintenance of the St. Louis County Heritage and Arts Center (Depot); and  
WHEREAS, In 2019, the County created the position of and hired a Director to manage Depot operations; and  
WHEREAS, The Director continues to meet with tenants of the Depot to discuss and consider quality of issues that could be implemented to assist with operations;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the development and execution of amendments to the lease agreements with the tenants of the St. Louis County Heritage and Arts Center effective January 1, 2020, subject to final review and approval by the County Attorney.  
Adopted December 17, 2019. No. 19-703

WHEREAS, The St. Louis County Purchasing Rules and Regulations were revised and adopted by the County Board on February 12, 2019 (Resolution No. 19-106); and  
WHEREAS, Several changes are requested to keep the Purchasing Rules current and in compliance with federal regulations; and  
WHEREAS, Board File No. 61180 includes explanations for all changes and the new revised paragraphs;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board adopts the changes to the St. Louis County Purchasing Rules as found in County Board File No. 61180.  
Adopted December 17, 2019. No. 19-704

WHEREAS, In 2016, St. Louis County entered into an agreement with PMA Companies to provide Third Party Administration of select portions of St. Louis County's Workers' Compensation program including RIMS system access and medical bill review/medical cost containment services; and  
WHEREAS, The existing agreement expires in 2019;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute amendments to the service agreement with PMA Companies of St. Louis Park, MN, for third party administrative services of the workers' compensation program for the 2020 and 2021 calendar years;  
RESOLVED FURTHER, That the annual fee of \$111,500 and Medical Cost Containment charges at \$7.00 per bill, not to exceed \$30,000, are authorized for the 2020 and 2021 years, payable from Fund 730, Agency 730001, Object 629900, with funds transferred in from Fund 730, Object 311500 Workers' Comp Fund Balance.  
Adopted December 17, 2019. No. 19-705

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;  
RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;  
RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fees to the license holder;

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RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability, workers' compensation insurance, MN Department of Health approval, and Portage Township approval;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Vermilion River Tavern, LLC d/b/a Vermilion River Tavern, Portage Township, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted December 17, 2019. No. 19-706

RESOLVED, Pursuant to the provisions of Minn. Stat. § 340A, as amended, and Rules and Regulations adopted by this Board under St. Louis County Ordinance No. 28, dated May 22, 1978, as amended, the following application for an intoxicating liquor license is hereby approved, on file in the office of the County Auditor, identified as County Board File No. 60991;

RESOLVED FURTHER, That said license is approved contingent upon license holder paying real estate or personal property taxes when due;

RESOLVED FURTHER, That if the named license holder sells their licensed place of business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That said license is approved contingent upon proof of liquor liability and workers' compensation insurance;

RESOLVED FURTHER, That said license shall be effective through June 30, 2020:

Grizzly Hospitality, LLC d/b/a Trails End Resort, Portage Township, On-Sale and Sunday On-Sale Intoxicating Liquor License, transfer.

Adopted December 17, 2019. No. 19-707

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the applications for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, are hereby approved and the County Auditor is authorized to issue the licenses to the following establishments:

Cabuma Properties, L.L.C. d/b/a Boondocks Saloon and Grill, Gnesen;

Taco's Soiree, LLC d/b/a The Crescent Bar and Grill, Beatty Township;

Gnesen Convenience Store, LLC d/b/a Gnesen Convenience Store, LLC, Gnesen Township;

Hi Banks Resort, Inc., d/b/a Hi Banks Resort, Fredenberg Township;

Northern Tier Retail, LLC d/b/a Speedway #4778, Cotton Township;

Threecs, LLC d/b/a Viking Bar, Morcom Township;

M. & T. Wedin, Inc., d/b/a Wooden Table Inn, Unorganized Township 60-19.

The following license holders were issued a tobacco violation citation on the dates as stated:

T. Musech Enterprise, Inc., d/b/a Country Store, City of Cook, August 25, 2001, November 4, 2011, November 15, 2012, and December 13, 2014;

Renee L. Padget d/b/a Dick's Headshop, City of Aurora, August 27, 2016;

Smith Dam Company, LLC d/b/a Pequaywan Inn, Unorganized Township 54-13, August 23, 2017;

Ely-Winton Rod & Gun Club, Inc., d/b/a Samz Place, Morse Township, August 27, 2016;

Jeffrey/Betty Schanche d/b/a Schanche's Side Lake Store, French Township, November 4, 2011, November 15, 2012, and May 10, 2015;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted December 17, 2019. No. 19-708

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated November 23, 2019, on file in the office of the County Auditor, identified as County Board File No. 60954, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted December 17, 2019. No. 19-709

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Board

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of Adjustment; and

WHEREAS, Three (3) current members, Roger Skraba, Ray Svatos, and Diana Werschay wish to be reappointed for three (3) year terms;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints Roger Skraba, Ray Svatos, and Diana Werschay to the St. Louis County Board of Adjustment with three (3) year terms expiring December 31, 2022.

Adopted December 17, 2019. No. 19-710

WHEREAS, The St. Louis County Board appoints citizens to serve on the St. Louis County Planning Commission; and

WHEREAS, One current member, David Pollock, wishes to be reappointed for a three (3) year term;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board reappoints David Pollock to the St. Louis County Planning Commission with a three (3) year term expiring December 31, 2022.

Adopted December 17, 2019. No. 19-711

WHEREAS, The St. Louis County Board appoints citizens to serve on the Community Development Block Grant (CDBG) Citizen Advisory Committee; and

WHEREAS, Six individuals applied for vacancies on the committee; and

WHEREAS, The Eveleth City Council and St. Louis County Association of Townships have provided their respective recommendations for St. Louis County Board consideration;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board appoints the following individuals to the CDBG Citizen Advisory Committee with terms expiring April 30, 2022:

At-Large: James Glancy

At-Large: Rory Johnson

At-Large: Sasha Lehto

City of Eveleth: John Rauzi

St. Louis County Association of Townships: Marcia Hage

Adopted December 17, 2019. No. 19-712

WHEREAS, The St. Louis County Board desires to offer for sale certain parcels of state tax forfeited land; and

WHEREAS, These parcels cannot be improved because they are less than the minimum size, shape, frontage and/or access required by the applicable zoning ordinance; and

WHEREAS, The County Auditor has determined that a non-public sale to adjacent property owners will promote the return of the lands to the tax rolls; and

WHEREAS, These parcels of land have been classified as non-conservation land pursuant to Minn. Stat. § 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Under Minn. Stat. § 282.016(c), the prohibited purchaser or bidder condition applies to all sales of tax forfeited parcels that are offered at a public auction, adjoining property owner sales, and properties that are on past and future available land lists; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7; and

WHEREAS, Under Minn. Stat. § 282.01, Subd. 4(c), this subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax

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forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c);  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the sale of the parcels described in County Board File No. 61110, and that the County Auditor is authorized to offer the parcels at private sale to the adjacent property owners, with prohibited purchaser and bidder conditions, to encourage return of the parcel to the tax rolls. Funds from the sales are to be deposited into Fund 240 (Forfeited Tax Fund);

RESOLVED FURTHER, That the Land Commissioner shall give at least a 30-day notice of the sale to all adjoining property owners.

Adopted December 17, 2019. No. 19-713

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels, as described in County Board File No. 61110, have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the County Auditor to identify any person or entity, or entity controlled by such person, as a prohibited purchaser or bidder if said person or entity is delinquent on real or personal property taxes in St. Louis County; and

WHEREAS, Under Minn. Stat. § 282.016(c), the prohibited purchaser or bidder condition applies to all sales of tax forfeited parcels that are offered at a public auction, adjoining property owner sales, and properties that are on past and future available land lists; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01, Subd. 7; and

WHEREAS, Under Minn. Stat. § 282.01, Subd. 4(c), this subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer these lands for sale at public auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law, on Thursday, February 13, 2020, at 10:00 a.m., at the AAD Shriners Center and Meeting Facility, 5152 Miller Trunk Highway, Hermantown, MN;

RESOLVED FURTHER, That funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted December 17, 2019. No. 19-714

**BY COMMISSIONER McDONALD:**

WHEREAS, The Property Management Team had identified the following described property as surplus county fee owned land:

North One-Half of the Northeast Quarter (N ½ of NE ¼) and the Southwest Quarter of the Northeast Quarter (SW ¼ of NE ¼), Section Nine (9), Township Sixty-one (61) North of Range Eighteen (18) West.

Parcel Code(s) 215-0010-001400, 215-0010-01410 & 215-0010-01420; and

WHEREAS, Said property was advertised for sale and bids were received; and

WHEREAS, Timothy R. Green and Connie R. Green submitted the minimum bid of \$69,300.00 for

said parcels;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed conveying the above listed property to Timothy R. Green and Connie R. Green for the bid amount of \$69,300.00, payable to Fund 100, Agency 128014, Object 583202. Buyer is also responsible for deed tax and recording fees.

Unanimously adopted December 17, 2019. No. 19-715

**BY COMMISSIONER McDONALD:**

WHEREAS, The Property Management Team had identified the following described property as surplus county fee owned land:

North One-Half of the Northwest Quarter (N ½ of NW ¼), Section Ten (10), Township Sixty-one (61) North of Range Eighteen (18) West.

Parcel Code(s) 215-0010-001660 & 215-0010-01650; and

WHEREAS, Said property was advertised for sale and bids were received; and

WHEREAS, Jim Taitt submitted the high bid of \$60,500.00 for said parcel, and buyer(s) have requested that the quit claim deed be made out to V.R. TAITT LIVING TRUST;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed conveying the above listed property to V.R. TAITT LIVING TRUST for the bid amount of \$60,500.00, payable to Fund 100, Agency 128014, Object 583202. Buyer(s) is also responsible for deed tax and recording fees.

Unanimously adopted December 17, 2019. No. 19-716

**BY COMMISSIONER McDONALD:**

WHEREAS, The Property Management Team had identified the following described property as surplus county fee owned land:

See Board File No. 61000 for Legal Description,

Parcel Code 510-0011-00530; and

WHEREAS, Said property was advertised for sale and bids were received; and

WHEREAS, Brian Lasky submitted the high bid of \$11,011.00 for said parcel, and buyer(s) have requested that the quit claim deed be made out to Secare, LLC;

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate County Officials are authorized to execute a quit claim deed, conveying the above listed property to Secare, LLC, for the bid amount of \$11,011.00, payable to Fund 100, Agency 128014, Object 583202. Buyer(s) is also responsible for deed tax and recording fees.

Unanimously adopted December 17, 2019. No. 19-717

**BY COMMISSIONER NELSON:**

WHEREAS, The Conservation Fund (TCF) has filed with the County Auditor a proposal for the exchange of lands; and

WHEREAS, St. Louis County has inspected the private lands and tax forfeited property classified as Class B lands that are the subject of said proposed exchange; and

WHEREAS, In accordance with Minn. Stat. § 459.06, Subd. 3, state tax forfeited land which has been included in an established memorial forest and found more suitable for other purposes may, by resolution of the County Board, be withdrawn from the forest for disposal if the Commissioner of Natural Resources approves the conveyance of such land; and

WHEREAS, A public hearing was held on December 17, 2019, at 9:50 a.m. at the St. Louis County Courthouse in Duluth, MN, pursuant to proper notice as required by Minn. Stat. § 94.344, Subd. 7;

THEREFORE, BE IT RESOLVED, That the following constitutes the findings of the St. Louis County Board:

1. That 710.46 acres of Class B State Tax Forfeited property that is the subject of the proposed exchange are described in County Board File No. 61172;

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2. That 400 acres of private land that is the subject of the proposed exchange are described in County Board File No. 61172;
  3. That the Class B land proposed for exchange is classified for sale and, upon approval of this resolution, are within a zone district which allows all suitable uses of land as required by Minn. Stat. § 94.344, Subd. 2;
  4. That the private land offered to the State of Minnesota to be held in trust in favor of the taxing districts and under the control of St. Louis County is suitable for land management purposes;
  5. That the St. Louis County Land and Minerals Department has appraised the properties proposed for exchange. Said appraisals indicated that the land to be transferred from the State of Minnesota is valued at \$420,000, and the land to be transferred from TCF to the State of Minnesota is valued at \$420,000. Said appraisals are hereby accepted and adopted by the Board of Commissioners;
  6. That the County Auditor posted notice of hearing in the County Auditor's Office, on November 26, 2019. Said notice containing a description of the lands affected, and caused a copy of such notice to be published in an official newspaper of St. Louis County at least two weeks prior to December 17, 2019, the date of the hearing;
  7. That timber appraisal reports have been prepared by the St. Louis County Land and Minerals Department pursuant to the Department of Natural Resources Operational Order No. 63. Said appraisals indicate that present merchantable timber on the land to be transferred from the State of Minnesota is valued at \$66,559.18, and that present merchantable timber on the land to be transferred from TCF to the State of Minnesota is valued at \$32,185.86;
  8. That the lands acquired from this exchange will consolidate tax forfeited ownership and increase timber management opportunities for the benefit of the taxpayers of St. Louis County;
  9. That the lands received by TCF in this exchange will allow TCF to consolidate acreage for conservation and wetland purposes;
  10. That the lands offered to the State of Minnesota by TCF are more suitable for land management purposes than the lands presently held;
  11. That the St. Louis County Board of Commissioners hereby approves and recommends the proposed exchange;
- RESOLVED FURTHER, That the County Auditor is directed to submit this proposal for exchange of the parcels of land described in County Board File No. 61172 to the Commissioner of Revenue as required by Minn. Stat. § 94.344, Subd. 10;
- RESOLVED FURTHER, That the state tax forfeited lands described in County Board File No. 61172 shall be withdrawn from Memorial Forest status.
- Unanimously adopted December 17, 2019. No. 19-718

**BY COMMISSIONER OLSON:**

WHEREAS, The St. Louis County Board must annually adopt its operation budget; and

WHEREAS, The County shares in the cost of the operation budget for Arrowhead Regional Corrections; and

WHEREAS, ARC has proposed a 2020 operating budget of which St. Louis County's share is \$16,568,785;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves St. Louis County's share of the Arrowhead Regional Corrections 2020 budget as follows:

2020 Budgeted Amount:                      \$16,568,785.

Yeas – Commissioners Jewell, Olson, McDonald, Musolf, Jugovich and Chair Boyle – 6

Nays – Commissioner Nelson – 1

Adopted December 17, 2019. No. 19-719



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**BY COMMISSIONER OLSON:**

**BUDGET AND LEVY RESOLUTION  
FISCAL YEAR 2020**

|   |                             |
|---|-----------------------------|
| <b>A. County-wide Levy (Non-debt)</b>               |                             |
| Fund 100 General Fund                               | 61,833,619                  |
| Fund 155 Depot                                      | 312,208                     |
| Fund 184 County Extension                           | 1,237,539                   |
| Fund 200 Road & Bridge Fund                         | 20,611,558                  |
| Fund 230 Public Health & Human Services             | 47,753,013                  |
| Fund 400 Capital Projects - County Facilities       | 953,745                     |
| Fund 405 Capital Projects - Road & Bridge           | 502,950                     |
| Fund 407 Capital Projects - Road & Bridge Equipment | 4,787,576                   |
|   | <b><u>\$137,992,208</u></b> |
| <b>B. Regional Levy (Non-debt)</b>                  |                             |
| Fund 100 General Fund - Arrowhead Regional Library  | 699,503                     |
|   | <b><u>\$699,503</u></b>     |
| <b>C. Debt Service Funds (County-wide)</b>          |                             |
| Fund 318 Capital Improvement Bond 2013A             | 1,638,614                   |
| Fund 319 Capital Equipment Note 2013B               | 804,825                     |
| Fund 320 ARC Capital Improvement Bond 2013          | 480,500                     |
| Fund 321 Refunding Bonds 2004A & 2005A              | 556,763                     |
| Fund 322 Refunding Bond 2010A                       | 604,826                     |
| Fund 324 Refunding Bond 2008B                       | 1,029,735                   |
| Fund 328 Capital Improvement Bond 2018A             | 1,739,198                   |
| Fund 329 Capital Improvement Bond 2018B             | 15,205                      |
|   | <b><u>\$6,869,666</u></b>   |
|   | <b><u>\$145,561,377</u></b> |

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| Total Use of Assets                  |   |                         |                            |  | Total Source of Assets |                                |                  |                           |                                  |               |
|--------------------------------------|---|-------------------------|----------------------------|--|------------------------|--------------------------------|------------------|---------------------------|----------------------------------|---------------|
|                                      |   | Adopted<br>Expenditures | 687600<br>Transfers<br>Out | 311201<br>Accumulation<br>of Fund<br>Balance | Total                  | 500100<br>Property Tax<br>Levy | Other<br>Revenue | 590100<br>Transfers<br>In | 311202 Use<br>of Fund<br>Balance | Total         |
| <b>GENERAL<br/>FUND</b>              | 100 General Fund                        | 113,856,998             | 3,948,400                  | 342,805                                      | 118,048,203            | (62,533,122)                   | (53,090,597)     | (1,600,171)               | (824,313)                        | (118,048,203) |
|                                      | 148 Volunteer Fire<br>Departments       | 623,268                 | -                          | -  | 623,268                | -                              | (823,268)        | -                         | -                                | (623,268)     |
|                                      | 149 Personnel Service<br>Fund           | 20,000                  | -                          | -  | 20,000                 | -                              | (20,000)         | -                         | -                                | (20,000)      |
|                                      | 150 Sheriff's Nemesis<br>Fund Group     | 398,716                 | -                          | 62,036                                       | 458,751                | -                              | (258,289)        | (200,463)                 | -                                | (458,751)     |
|                                      | 155 Depot                               | 812,208                 | -                          | -  | 812,208                | (312,208)                      | (500,000)        | -                         | -                                | (812,208)     |
|                                      | 159 Attorney-CS-Mod<br>Filing Fee       | 9,000                   | -                          | -  | 9,000                  | -                              | (1,500)          | -                         | (7,500)                          | (9,000)       |
|                                      | 160 MN Trail Assistance                 | 500,000                 | -                          | -  | 500,000                | -                              | (500,000)        | -                         | -                                | (500,000)     |
|                                      | 161 Missing Heirs                       | -                       | -                          | 2,000  | 2,000                  | -                              | (2,000)          | -                         | -                                | (2,000)       |
|                                      | 166 Sheriff Fine<br>Contingency         | 13,000                  | -                          | -  | 13,000                 | -                              | (13,000)         | -                         | -                                | (13,000)      |
|                                      | 167 Attorney's Forfeitures              | 110,000                 | -                          | -  | 110,000                | -                              | (46,000)         | -                         | (65,000)                         | (110,000)     |
|                                      | 168 Sheriff's State<br>Forfeitures      | 15,000                  | -                          | -  | 15,000                 | -                              | (15,000)         | -                         | -                                | (15,000)      |
|                                      | 169 Attorney Trust<br>Accounts-VW       | 21,251                  | -                          | -  | 21,251                 | -                              | (6,000)          | -                         | (15,251)                         | (21,251)      |
|                                      | 171 Controlled<br>Substances            | 5,000                   | -                          | -  | 5,000                  | -                              | (5,000)          | -                         | -                                | (5,000)       |
|                                      | 172 Sheriff Federal<br>Forfeitures      | 10,000                  | -                          | -  | 10,000                 | -                              | (10,000)         | -                         | -                                | (10,000)      |
|                                      | 173 Emergency Shelter<br>Grant          | 207,000                 | -                          | -  | 207,000                | -                              | (207,000)        | -                         | -                                | (207,000)     |
|                                      | 178 Economic<br>Development-Tax<br>Fort | 250,000                 | -                          | -  | 250,000                | -                              | 358,215          | (250,000)                 | (358,215)                        | (250,000)     |
|                                      | 179 Enhanced 9-1-1                      | 298,468                 | 30,000                     | -  | 328,468                | -                              | (327,000)        | -                         | (1,468)                          | (328,468)     |
|                                      | 180 Law Library                         | 312,640                 | -                          | -  | 312,640                | -                              | (222,500)        | -                         | (90,140)                         | (312,640)     |
|                                      | 183 City/County<br>Communications       | 8,000                   | -                          | -  | 8,000                  | -                              | (6,000)          | -                         | (2,000)                          | (8,000)       |
|                                      | 184 Extension Service                   | 1,348,138               | -                          | -  | 1,348,138              | (1,237,539)                    | (34,100)         | -                         | (76,500)                         | (1,348,138)   |
|                                      | 187 Drug Buy Money                      | 25,000                  | -                          | -  | 25,000                 | -                              | (25,000)         | -                         | -                                | (25,000)      |
|                                      |   | 118,841,687             | 3,878,400                  | 406,841                                      | 123,126,928            | (64,082,869)                   | (55,553,038)     | (2,050,634)               | (1,440,388)                      | (123,126,928) |
| <b>SPECIAL<br/>REVENUE<br/>FUNDS</b> | 200 Public Works                        | 42,906,601              | 30,000                     | -  | 42,936,601             | (20,611,558)                   | (21,965,043)     | (340,000)                 | -                                | (42,936,601)  |
|                                      | 204 Local Option Transit<br>Sales Tax   | 9,777,256               | 5,322,744                  | -  | 15,100,000             | -                              | (15,100,000)     | -                         | -                                | (15,100,000)  |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

403

| Total Use of Assets                |                      |                      |                                     |             | Total Source of Assets   |               |                     |                            |               |
|------------------------------------|----------------------|----------------------|-------------------------------------|-------------|--------------------------|---------------|---------------------|----------------------------|---------------|
|                                    | Adopted Expenditures | 697600 Transfers Out | 311201 Accumulation of Fund Balance | Total       | 500100 Property Tax Levy | Other Revenue | 590100 Transfers In | 311202 Use of Fund Balance | Total         |
| 210 Road Maint - Unorg Townships   | 1,870,814            | -                    | -                                   | 1,870,814   | -                        | (1,870,814)   | -                   | -                          | (1,870,814)   |
| 220 State Road Aid                 | 26,687,718           | -                    | -                                   | 26,687,718  | -                        | (26,687,718)  | -                   | -                          | (26,687,718)  |
| 230 Public Health & Human Services | 108,051,827          | 461,140              | -                                   | 108,532,967 | (47,753,013)             | (60,041,745)  | (572,336)           | (165,872)                  | (108,532,967) |
| 240 Forfeited Tax                  | 7,262,464            | 250,000              | 27,027                              | 7,539,511   | -                        | (7,539,511)   | -                   | -                          | (7,539,511)   |
| 250 St. Louis County HRA           | 417,376              | -                    | -                                   | 417,376     | -                        | (217,376)     | -                   | (200,000)                  | (417,376)     |
| 260 CDBG Grant                     | 2,030,000            | -                    | -                                   | 2,030,000   | -                        | (2,030,000)   | -                   | -                          | (2,030,000)   |
| 270 Home Grant                     | 450,200              | -                    | -                                   | 450,200     | -                        | (450,200)     | -                   | -                          | (450,200)     |
| 280 Federal Septic Loan - EPA Fund | 55,000               | -                    | -                                   | 55,000      | -                        | (55,000)      | -                   | -                          | (55,000)      |
| 281 SLC Septic Loans               | 15,000               | -                    | -                                   | 15,000      | -                        | (15,000)      | -                   | -                          | (15,000)      |
| 286 Septic Loans - SSTS/BWSR       | 13,891               | -                    | -                                   | 13,891      | -                        | -             | -                   | (13,891)                   | (13,891)      |
| 287 Septic Loans - HRA             | 18,090               | -                    | -                                   | 18,090      | -                        | -             | -                   | (18,090)                   | (18,090)      |
| 288 Septic Loans - Env Trust Fund  | 150,000              | -                    | -                                   | 150,000     | -                        | -             | (75,000)            | (75,000)                   | (150,000)     |
| 289 ISTS                           | 888,376              | 30,000               | -                                   | 918,376     | -                        | (280,000)     | (638,376)           | -                          | (918,376)     |
| 290 Forest Resources               | 1,663,929            | 330,000              | -                                   | 1,993,929   | -                        | (879,029)     | -                   | (1,114,899)                | (1,993,929)   |
|                                    | 202,267,562          | 6,443,883            | 27,027                              | 208,738,473 | (68,364,571)             | (137,160,437) | (1,625,712)         | (1,587,752)                | (208,738,473) |
| <b>DEBT SERVICE FUNDS</b>          |                      |                      |                                     |             |                          |               |                     |                            |               |
| 318 Capital Improve Bond 2013A     | 1,560,585            | -                    | 78,029                              | 1,638,614   | (1,638,614)              | -             | -                   | -                          | (1,638,614)   |
| 319 Capital Equipment Note 2013B   | 766,500              | -                    | 38,325                              | 804,825     | (804,825)                | -             | -                   | -                          | (804,825)     |
| 320 ARC Capital Improve Bond 2014A | 457,619              | -                    | 22,881                              | 480,500     | (480,500)                | -             | -                   | -                          | (480,500)     |
| 321 Refunding Bond 2013C           | 530,250              | -                    | 26,513                              | 556,763     | (556,763)                | -             | -                   | -                          | (556,763)     |
| 322 Refunding Bond 2013D           | 576,025              | -                    | 28,801                              | 604,826     | (604,826)                | -             | -                   | -                          | (604,826)     |
| 324 Refunding Bond 2015B           | 980,700              | -                    | 49,035                              | 1,029,735   | (1,029,735)              | -             | -                   | -                          | (1,029,735)   |
| 325 Capital Improve Bond 2015C     | 3,338,206            | -                    | -                                   | 3,338,206   | -                        | -             | (3,338,206)         | -                          | (3,338,206)   |
| 326 Capital Improve Bond 2016A     | 1,984,538            | -                    | -                                   | 1,984,538   | -                        | -             | (1,984,538)         | -                          | (1,984,538)   |
| 327 Refunding Bond 2016B           | 458,750              | -                    | -                                   | 458,750     | -                        | -             | -                   | (458,750)                  | (458,750)     |
| 328 Capital Improve Bond 2016A     | 2,037,331            | -                    | 101,867                             | 2,139,198   | (1,739,198)              | -             | -                   | (400,000)                  | (2,139,198)   |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

404

|                        |                              | Total Use of Assets  |                      |                                     |             | Total Source of Assets   |               |                     |                            |               |
|------------------------|------------------------------|----------------------|----------------------|-------------------------------------|-------------|--------------------------|---------------|---------------------|----------------------------|---------------|
|                        |                              | Adopted Expenditures | 697600 Transfers Out | 311201 Accumulation of Fund Balance | Total       | 500100 Property Tax Levy | Other Revenue | 590100 Transfers In | 311202 Use of Fund Balance | Total         |
| 329                    | Capital Improve Bond 2018B   | 1,062,100            | -                    | 53,105                              | 1,115,205   | (15,205)                 | -             | -                   | (1,100,000)                | (1,115,205)   |
|                        |                              | 13,752,604           | -                    | 398,556                             | 14,151,159  | (6,869,666)              | -             | (5,322,744)         | (1,958,750)                | (14,151,159)  |
| CAPITAL PROJECTS FUNDS |                              |                      |                      |                                     |             |                          |               |                     |                            |               |
| 400                    | County Facilities            | 2,980,000            | -                    | -                                   | 2,980,000   | (953,745)                | (6,255)       | (2,000,000)         | -                          | (2,980,000)   |
| 402                    | Depreciation Reserve Fund    | 479,298              | -                    | -                                   | 479,298     | -                        | -             | (479,298)           | -                          | (479,298)     |
| 405                    | Public Works Building Constr | 503,681              | -                    | -                                   | 503,681     | (502,950)                | (731)         | -                   | -                          | (503,681)     |
| 407                    | Public Works - Equipment     | 4,991,534            | -                    | -                                   | 4,991,534   | (4,787,576)              | (103,958)     | (100,000)           | -                          | (4,991,534)   |
|                        |                              | 8,934,514            | -                    | -                                   | 8,934,514   | (6,244,271)              | (110,944)     | (2,579,298)         | -                          | (8,934,514)   |
| PERMANENT FUND         |                              |                      |                      |                                     |             |                          |               |                     |                            |               |
| 500                    | Shoreline Sales              | 9,500                | 874,376              | -                                   | 883,876     | -                        | -             | -                   | (883,876)                  | (883,876)     |
|                        |                              | 9,500                | 874,376              | -                                   | 883,876     | -                        | -             | -                   | (883,876)                  | (883,876)     |
| ENTERPRISE FUNDS       |                              |                      |                      |                                     |             |                          |               |                     |                            |               |
| 600                    | Environmental Services       | 8,871,865            | 25,000               | -                                   | 8,896,865   | -                        | (8,010,300)   | -                   | (886,565)                  | (8,896,865)   |
| 610                    | Regional Landfill Trust      | -                    | -                    | 137,528                             | 137,528     | -                        | (112,528)     | (25,000)            | -                          | (137,528)     |
| 615                    | 919 Fees                     | -                    | -                    | 275,000                             | 275,000     | -                        | (275,000)     | -                   | -                          | (275,000)     |
| 640                    | Plat Books                   | 57,400               | -                    | -                                   | 57,400      | -                        | (24,300)      | -                   | (33,100)                   | (57,400)      |
|                        |                              | 8,929,265            | 25,000               | 412,528                             | 9,366,793   | -                        | (8,422,128)   | (25,000)            | (919,665)                  | (9,366,793)   |
| INTERNAL SERVICE FUNDS |                              |                      |                      |                                     |             |                          |               |                     |                            |               |
| 715                    | County Garage                | 1,721,006            | -                    | 29,621                              | 1,750,626   | -                        | (1,750,626)   | -                   | -                          | (1,750,626)   |
| 720                    | Property Casualty Liability  | 577,310              | -                    | -                                   | 577,310     | -                        | (494,773)     | -                   | (142,537)                  | (577,310)     |
| 730                    | Workers Compensation         | 3,376,400            | -                    | -                                   | 3,376,400   | -                        | (2,873,332)   | -                   | (503,068)                  | (3,376,400)   |
| 740                    | Medical Dental Insur         | 37,158,937           | 380,716              | 1,932,028                           | 39,471,681  | -                        | (39,117,749)  | -                   | (353,932)                  | (39,471,681)  |
|                        |                              | 42,833,653           | 380,716              | 1,961,649                           | 45,176,018  | -                        | (44,176,481)  | -                   | (999,536)                  | (45,176,018)  |
|                        |                              | 395,568,786          | 11,602,375           | 3,206,600                           | 410,377,761 | (145,561,377)            | (245,423,029) | (11,603,388)        | (7,789,967)                | (410,377,761) |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

405

|                                  | <b>2020<br/>Adopted<br/>Budget</b> |
|----------------------------------|------------------------------------|
| <b>General Fund</b>              |                                    |
| <b>Policy &amp; Management</b>   |                                    |
| Non-Departmental Revenue         | 2,617,141                          |
| Board of Commissioners           | 1,188,981                          |
| Aid to Other Agencies-Econ Dev   | 247,000                            |
| Aid to Other Agencies-Other      | 17,757,321                         |
| Administration                   | 4,319,100                          |
| Intergovernmental Affairs        | 341,278                            |
| Labor Relations                  | 152,185                            |
|                                  | <u>26,623,006</u>                  |
| <b>Planning and Development</b>  |                                    |
| Planning & Development           | 3,014,077                          |
|                                  | <u>3,014,077</u>                   |
| <b>Administration</b>            |                                    |
| IT                               | 8,844,558                          |
| Purchasing                       | 541,874                            |
| Veterans Service Officer         | 891,926                            |
| Property Management              | 9,633,125                          |
| Mine Inspector                   | 252,880                            |
| Safety and Risk Management       | 852,429                            |
|                                  | <u>21,016,793</u>                  |
| <b>Auditor</b>                   |                                    |
| Auditor                          | 5,992,346                          |
| Elections                        | 428,863                            |
|                                  | <u>6,421,209</u>                   |
| <b>Human Resources</b>           |                                    |
| Human Resources                  | 1,936,730                          |
| Employee Development & Wellness  | 672,161                            |
|                                  | <u>2,608,891</u>                   |
| <b>Attorney</b>                  |                                    |
| County Attorney                  | 9,071,610                          |
|                                  | <u>9,071,610</u>                   |
| <b>Assessor</b>                  |                                    |
| Assessor                         | 5,323,885                          |
|                                  | <u>5,323,885</u>                   |
| <b>Recorder</b>                  |                                    |
| Microfilming                     | 45,459                             |
| Recorder                         | 2,790,589                          |
|                                  | <u>2,836,048</u>                   |
| <b>Communications</b>            |                                    |
| Emergency Communications         | 4,596,716                          |
| Radio Maintenance                | 1,033,922                          |
|                                  | <u>5,630,638</u>                   |
| <b>Commitment Representation</b> |                                    |
| Commitment Representation        | 132,500                            |
|                                  | <u>132,500</u>                     |
| <b>Sheriff</b>                   |                                    |
| Sheriff                          | 18,399,230                         |
| Boat & Water Safety              | 59,258                             |
| Medical Examiner                 | 615,220                            |
| Emergency Management             | 288,851                            |
| Rescue Squad                     | 276,297                            |
| Law Enforcement Services         | 660,565                            |
| Jail Prisoners                   | 12,174,476                         |
|                                  | <u>32,473,897</u>                  |
| <b>Courts</b>                    |                                    |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

406

|   | <b>2020<br/>Adopted<br/>Budget</b> |
|---|------------------------------------|
| <b><u>General Fund</u></b>                              |                                    |
| Court Administrator/Law Library Rent                    | 1,252,959                          |
| Examiner of Titles                                      | 158,880                            |
|   | <u>1,411,839</u>                   |
| <b>Health Care Reform/Reserve for Retired Employees</b> |                                    |
| Health Care Reform/Retiree Pay                          | 1,141,006                          |
|   | <u>1,141,006</u>                   |
| <b>Total Expenses</b>                                   | <u>117,705,398</u>                 |
| <b>Means of Financing</b>                               |                                    |
| Property Taxes  | (62,533,122)                       |
| Other Taxes   | (7,857,196)                        |
| Licenses and Permits                                    | (296,774)                          |
| Intergovernmental Revenues                              | (16,285,856)                       |
| Charges for Services                                    | (4,505,078)                        |
| Intra-County Revenues                                   | (19,109,970)                       |
| Fines and Forfeitures                                   | (1,725)                            |
| Investment Earnings                                     | (3,750,000)                        |
| Miscellaneous   | (1,258,998)                        |
| Transfers In  | (1,600,171)                        |
| Other Financing Sources                                 | (25,000)                           |
| <b>Total Revenues</b>                                   | <u>(117,223,890)</u>               |
| <b>Total General Fund</b>                               |                                    |
| <b>Use of (Contribute to) Fund Balance</b>              | <u>481,508</u>                     |
| <b><u>Depot</u></b>                                     |                                    |
| Fund 155 Depot  |                                    |
| Depot   | 812,208                            |
|   | <u>812,208</u>                     |
| <b>Total Expenses</b>                                   | <u>812,208</u>                     |
| <b>Means of Financing</b>                               |                                    |
| Property Taxes  | (312,208)                          |
| Charges for Services                                    | (350,000)                          |
| Miscellaneous   | (150,000)                          |
| <b>Total Revenues</b>                                   | <u>(812,208)</u>                   |
| <b>Total Depot</b>                                      |                                    |
| <b>Use of (Contribute to) Fund Balance</b>              | <u>-</u>                           |
| <b><u>MN Extension Service</u></b>                      |                                    |
| MN Extension Services/S.L.C.                            | 783,489                            |
| MN Extension Service - Grants                           | 5,950                              |
| Youth Task Force  | 558,700                            |
| <b>Total Expenses</b>                                   | <u>1,348,138</u>                   |
| <b>Means of Financing</b>                               |                                    |
| Property Taxes  | (1,237,539)                        |
| Other Taxes   | (1,600)                            |
| Charges for Services                                    | (16,600)                           |
| Gifts & Contributions                                   | (15,300)                           |
| Miscellaneous   | (600)                              |
| <b>Total Revenues</b>                                   | <u>(1,271,638)</u>                 |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

407

|   | <u>2020<br/>Adopted<br/>Budget</u> |
|---|------------------------------------|
| <b>Total MN Extension Service</b>                         |                                    |
| <i>Use of (Contribute to) Fund Balance</i>                | <u>76,500</u>                      |
| <br><b><u>Emergency Shelter Grant</u></b>                 |                                    |
| SLC-Essential Service - ESG                               | 207,000                            |
| <b>Total Expenses</b>                                     | <u>207,000</u>                     |
| <br><b>Means of Financing</b>                             |                                    |
| Intergovernmental Revenues                                | (207,000)                          |
| <b>Total Revenues</b>                                     | <u>(207,000)</u>                   |
| <br><b>Total Emergency Shelter Grant</b>                  |                                    |
| <i>Use of (Contribute to) Fund Balance</i>                | <u>-</u>                           |
| <br><b><u>Other General Fund</u></b>                      |                                    |
| <b>Fund 148 Volunteer Fire Departments</b>                |                                    |
| Volunteer Fire Departments                                | 623,268                            |
|   | <u>623,268</u>                     |
| <br><b>Fund 149 Personal Service Fund</b>                 |                                    |
| Personal Service Fund                                     | 20,000                             |
|   | <u>20,000</u>                      |
| <br><b>Fund 150 Nemesis</b>                               |                                    |
| Nemesis   | 396,716                            |
|   | <u>396,716</u>                     |
| <br><b>Fund 159 Attorney-Child Support-Mod Filing Fee</b> |                                    |
| Attorney-Child Support-Mod Filing Fee                     | 9,000                              |
|   | <u>9,000</u>                       |
| <br><b>Fund 160 MN Trail Assistance</b>                   |                                    |
| MN Trail Assistance                                       | 500,000                            |
|   | <u>500,000</u>                     |
| <br><b>Fund 166 Sheriff's Fine Contingency</b>            |                                    |
| Sheriff Fine Contingency                                  | 13,000                             |
|   | <u>13,000</u>                      |
| <br><b>Fund 167 Attorney Forfeitures</b>                  |                                    |
| Attorney's Forfeitures                                    | 110,000                            |
|   | <u>110,000</u>                     |
| <br><b>Fund 168 Sheriff's State Forfeitures</b>           |                                    |
| Sheriff's State Forfeitures                               | 15,000                             |
|   | <u>15,000</u>                      |
| <br><b>Fund 169 Attorney Trust Account</b>                |                                    |
| Attorney Trust Accounts                                   | 21,251                             |
|   | <u>21,251</u>                      |
| <br><b>Fund 171 Controlled Substances</b>                 |                                    |
| Controlled Substances                                     | 5,000                              |
|   | <u>5,000</u>                       |
| <br><b>Fund 172 Sheriff Federal Forfeitures</b>           |                                    |
| Federal Forfeiture Fund                                   | 10,000                             |
|   | <u>10,000</u>                      |
| <br><b>Fund 178 Economic Development-Tax Forf</b>         |                                    |
| Economic Dev - Forf Lands                                 | 250,000                            |
|   | <u>250,000</u>                     |
| <br><b>Fund 179 Enhanced 911</b>                          |                                    |
| Enhanced 9-1-1  | 328,468                            |
|   | <u>328,468</u>                     |
| <br><b>Fund 180 Law Library</b>                           |                                    |
| Law Library   | 173,912                            |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

408

|   | <b>2020<br/>Adopted<br/>Budget</b> |
|---|------------------------------------|
| <b><u>Other General Fund</u></b>  |                                    |
| Hibbing Law Library   | 65,569                             |
| Virginia Law Library  | 73,159                             |
|   | <u>312,640</u>                     |
| <b>Fund 183 City County Communications</b>                              |                                    |
| Emergency Communications  | 8,000                              |
|   | <u>8,000</u>                       |
| <b>Fund 187 Drug Buy Money</b>  |                                    |
| Drug Buy Money  | 25,000                             |
|   | <u>25,000</u>                      |
| <b>Total Expenses</b>   | <u>2,647,343</u>                   |
| <b>Means of Financing</b>   |                                    |
| Other Taxes   | (265,053)                          |
| Intergovernmental Revenues  | (825,000)                          |
| Charges for Services  | (278,749)                          |
| Intra-County Revenues   | (5,040)                            |
| Fines and Forfeitures   | (94,000)                           |
| Investment Earnings   | (10,000)                           |
| Miscellaneous   | (243,500)                          |
| Transfers In  | (450,463)                          |
| <b>Total Revenues</b>   | <u>(2,171,804)</u>                 |
| <b>Total Other General Fund<br/>Use of (Contribute to) Fund Balance</b> | <u>475,539</u>                     |
| <b><u>Public Works</u></b>  |                                    |
| Non-Departmental Revenue  | (461,000)                          |
| Administration & Engineering  | 7,201,847                          |
| Road Maintenance  | 14,469,316                         |
| Equipment & Shops   | 6,708,681                          |
| Road Construction - County  | 7,369,919                          |
| PW Inventory Control  | 7,647,838                          |
| Road Maint-Unorg Townships  | 1,879,814                          |
| Road Construction - State   | 26,687,718                         |
| County Transportation Sales Tax   | 15,100,000                         |
| <b>Total Expenses</b>   | <u>86,604,133</u>                  |
| <b>Means of Financing</b>   |                                    |
| Property Taxes  | (20,611,558)                       |
| Other Taxes   | (22,858,424)                       |
| Licenses and Permits  | (54,000)                           |
| Intergovernmental Revenues  | (40,893,667)                       |
| Charges for Services  | (840,593)                          |
| Intra-County Revenues   | (39,310)                           |
| Miscellaneous   | (941,581)                          |
| Transfers In  | (340,000)                          |
| Other Financing Sources   | (25,000)                           |
| <b>Total Revenues</b>   | <u>(86,604,133)</u>                |
| <b>Total Public Works<br/>Use of (Contribute to) Fund Balance</b>       | <u>-</u>                           |
| <b><u>Public Health &amp; Human Services</u></b>                        |                                    |
| Administration  | 14,287,132                         |
| Financial   | 18,294,669                         |
| Social Services   | 69,472,192                         |



PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

409

|   | <u>2020<br/>Adopted<br/>Budget</u> |
|---|------------------------------------|
| <b><u>Public Health &amp; Human Services</u></b>  |                                    |
| Public Health Nursing   | 5,752,029                          |
| Collaboratives  | 726,944                            |
| <b>Total Expenses</b>   | <u>108,532,967</u>                 |
| <b>Means of Financing</b>   |                                    |
| Property Taxes  | (47,753,013)                       |
| Other Taxes   | (66,670)                           |
| Intergovernmental Revenues  | (54,692,675)                       |
| Charges for Services  | (4,442,412)                        |
| Miscellaneous   | (839,989)                          |
| Transfers In  | (572,336)                          |
| <b>Total Revenues</b>   | <u>(108,367,095)</u>               |
| <b>Total Public Health &amp; Human Services<br/>Use of (Contribute to) Fund Balance</b> | <u><b>165,872</b></u>              |
| <b><u>Land &amp; Minerals Department</u></b>  |                                    |
| Land/Urban Forfeited Tax  | 272,900                            |
| Land - Administration   | 5,057,681                          |
| 290 Qualifying Expenses   | 2,181,903                          |
| <b>Total Expenses</b>   | <u>7,512,484</u>                   |
| <b>Means of Financing</b>   |                                    |
| Timber & Land Sales   | (7,464,292)                        |
| Miscellaneous   | (75,220)                           |
| <b>Total Revenues</b>   | <u>(7,539,511)</u>                 |
| <b>Total Land &amp; Minerals Department<br/>Use of (Contribute to) Fund Balance</b>     | <u><b>(27,027)</b></u>             |
| <b><u>Other Special Revenue Funds</u></b>   |                                    |
| HRA Administration  | 417,376                            |
| <b>Total Expenses</b>   | <u>417,376</u>                     |
| <b>Means of Financing</b>   |                                    |
| Other Taxes   | (217,376)                          |
| <b>Total Revenues</b>   | <u>(217,376)</u>                   |
| <b>Total Other Special Revenue Funds<br/>Use of (Contribute to) Fund Balance</b>        | <u><b>200,000</b></u>              |
| <b><u>Comm Devel Block Grant</u></b>  |                                    |
| Planning and Development  |                                    |
| CDBG Administration   | 2,030,000                          |
| <b>Total Expenses</b>   | <u>2,030,000</u>                   |
| <b>Means of Financing</b>   |                                    |
| Intergovernmental Revenues  | (2,030,000)                        |
| <b>Total Revenues</b>   | <u>(2,030,000)</u>                 |
| <b>Total Comm Devel Block Grant<br/>Use of (Contribute to) Fund Balance</b>             | <u><b>-</b></u>                    |
| <b><u>Home Grant</u></b>  |                                    |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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|  | <b>2020<br/>Adopted<br/>Budget</b> |
|--|------------------------------------|
| <b><u>Home Grant</u></b>                   |                                    |
| Home Projects                              | 450,200                            |
| <b>Total Expenses</b>                      | <b>450,200</b>                     |
| <b>Means of Financing</b>                  |                                    |
| Intergovernmental Revenues                 | (450,000)                          |
| Miscellaneous                              | (200)                              |
| <b>Total Revenues</b>                      | <b>(450,200)</b>                   |
| <b>Total Home Grant</b>                    |                                    |
| <b>Use of (Contribute to) Fund Balance</b> | <b>-</b>                           |
| <b><u>Septic Loans</u></b>                 |                                    |
| Federal Septic Loan - EPA                  | 55,000                             |
| SLC Septic Loans                           | 15,000                             |
| ISTS                                       | 918,376                            |
| Septic Loans - ETF                         | 150,000                            |
| Septic Loans - SSTS/BWSR                   | 13,891                             |
| Septic Loans - HRA                         | 18,090                             |
| <b>Total Expenses</b>                      | <b>1,170,357</b>                   |
| <b>Means of Financing</b>                  |                                    |
| Charges for Services                       | (280,000)                          |
| Investment Earnings                        | (22,000)                           |
| Transfers In                               | (713,376)                          |
| Other Financing Sources                    | (48,000)                           |
| <b>Total Revenues</b>                      | <b>(1,063,376)</b>                 |
| <b>Total Septic Loans</b>                  |                                    |
| <b>Use of (Contribute to) Fund Balance</b> | <b>106,981</b>                     |
| <b><u>Forest Resources</u></b>             |                                    |
| Memorial Forests                           | 1,993,929                          |
| <b>Total Expenses</b>                      | <b>1,993,929</b>                   |
| <b>Means of Financing</b>                  |                                    |
| Other Taxes                                | (572,270)                          |
| Intergovernmental Revenues                 | (306,759)                          |
| <b>Total Revenues</b>                      | <b>(879,029)</b>                   |
| <b>Total Forest Resources</b>              |                                    |
| <b>Use of (Contribute to) Fund Balance</b> | <b>1,114,899</b>                   |
| <b><u>Debt Service Funds</u></b>           |                                    |
| 2013A Capital Improvement Bond             | 1,560,585                          |
| 2013B Capital Equipment Note               | 766,500                            |
| 2013 ARC Capital Improvement Bond          | 457,619                            |
| 2013C Refunding 2004A & 2005A              | 530,250                            |
| 2013D Refunding 2010A                      | 576,025                            |
| 2015B Refunding 2008B                      | 980,700                            |
| 2015C Capital Improvement Bond             | 3,338,206                          |
| 2016A Capital Improvement Bond             | 1,984,538                          |
| 2016B Refunding 2013A                      | 458,750                            |
| 2018A Capital Improvement Bond             | 2,037,331                          |
| 2018B Capital Improvement Bond             | 1,062,100                          |

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

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|   | <u>2020<br/>Adopted<br/>Budget</u> |
|---|------------------------------------|
| <b><u>Debt Service Funds</u></b>  |                                    |
| <i>Total Expenses</i>   | <u>13,752,604</u>                  |
| <b>Means of Financing</b>   |                                    |
| Property Taxes  | (6,869,666)                        |
| Transfers In  | (5,322,744)                        |
| <i>Total Revenues</i>   | <u>(12,192,409)</u>                |
| <i>Total Debt Service Funds<br/>Use of (Contribute to) Fund Balance</i>     | <u>1,560,195</u>                   |
| <b><u>Capital Projects Funds</u></b>  |                                    |
| County Facilities   | 2,960,000                          |
| Depreciation Reserve  | 479,298                            |
| Road & Bridge Build Constr  | 503,681                            |
| Public Works-Equipment  | 4,991,534                          |
| <i>Total Expenses</i>   | <u>8,934,514</u>                   |
| <b>Means of Financing</b>   |                                    |
| Property Taxes  | (6,244,271)                        |
| Other Taxes   | (5,944)                            |
| Miscellaneous   | (5,000)                            |
| Transfers In  | (2,579,298)                        |
| Other Financing Sources   | (100,000)                          |
| <i>Total Revenues</i>   | <u>(8,934,514)</u>                 |
| <i>Total Capital Projects Funds<br/>Use of (Contribute to) Fund Balance</i> | <u>-</u>                           |
| <b><u>Environmental Services</u></b>  |                                    |
| Administration-Environmental Services                                       | 1,555,260                          |
| Recycling - Score   | 1,491,663                          |
| Canister  | 1,111,078                          |
| Transfer Stations   | 2,178,699                          |
| Demolition Fill   | 421,500                            |
| Household Hazardous Waste   | 353,131                            |
| Regional Landfill   | 1,785,534                          |
| <i>Total Expenses</i>   | <u>8,896,865</u>                   |
| <b>Means of Financing</b>   |                                    |
| Licenses and Permits  | (6,300)                            |
| Intergovernmental Revenues  | (285,000)                          |
| Charges for Services  | (7,341,000)                        |
| Investment Earnings   | (322,528)                          |
| Miscellaneous   | (443,000)                          |
| Transfers In  | (25,000)                           |
| <i>Total Revenues</i>   | <u>(8,422,828)</u>                 |
| <i>Total Environmental Services<br/>Use of (Contribute to) Fund Balance</i> | <u>474,037</u>                     |
| <b><u>Plat Books</u></b>  |                                    |
| Plat Books  | 57,400                             |
| <i>Total Expenses</i>   | <u>57,400</u>                      |
| <b>Means of Financing</b>   |                                    |

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

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|   | <u>2020<br/>Adopted<br/>Budget</u> |
|---|------------------------------------|
| <b><u>Plat Books</u></b>                      |                                    |
| Charges for Services                          | (24,000)                           |
| Miscellaneous                                 | (300)                              |
| <b>Total Revenues</b>                         | <u>(24,300)</u>                    |
| <b>Total Plat Books</b>                       |                                    |
| <b>Use of (Contribute to) Fund Balance</b>    | <u>33,100</u>                      |
| <br><b><u>County Garage/Motor Pool</u></b>    |                                    |
| County Garage - Motor Pool                    | 1,286,006                          |
| MP Inventory Control                          | 435,000                            |
| <b>Total Expenses</b>                         | <u>1,721,006</u>                   |
| <br><b>Means of Financing</b>                 |                                    |
| Charges for Services                          | (685,000)                          |
| Intra-County Revenues                         | (1,052,926)                        |
| Miscellaneous                                 | (2,700)                            |
| Other Financing Sources                       | (10,000)                           |
| <b>Total Revenues</b>                         | <u>(1,750,626)</u>                 |
| <b>Total County Garage/Motor Pool</b>         |                                    |
| <b>Use of (Contribute to) Fund Balance</b>    | <u>(29,621)</u>                    |
| <br><b><u>Property Casualty Liability</u></b> |                                    |
| Property Casualty Liability                   | 577,310                            |
| <b>Total Expenses</b>                         | <u>577,310</u>                     |
| <br><b>Means of Financing</b>                 |                                    |
| Charges for Services                          | (12,000)                           |
| Intra-County Revenues                         | (387,773)                          |
| Investment Earnings                           | (35,000)                           |
| <b>Total Revenues</b>                         | <u>(434,773)</u>                   |
| <b>Total Property Casualty Liability</b>      |                                    |
| <b>Use of (Contribute to) Fund Balance</b>    | <u>142,537</u>                     |
| <br><b><u>Workers Compensation</u></b>        |                                    |
| Workers Compensation                          | 3,376,400                          |
| <b>Total Expenses</b>                         | <u>3,376,400</u>                   |
| <br><b>Means of Financing</b>                 |                                    |
| Intergovernmental Revenues                    | (400,000)                          |
| Intra-County Revenues                         | (2,303,332)                        |
| Investment Earnings                           | (170,000)                          |
| <b>Total Revenues</b>                         | <u>(2,873,332)</u>                 |
| <b>Total Workers Compensation</b>             |                                    |
| <b>Use of (Contribute to) Fund Balance</b>    | <u>503,068</u>                     |
| <br><b><u>Medical Dental Insurance</u></b>    |                                    |
| Medical/Dental Self Insurance                 | 37,539,653                         |
| <b>Total Expenses</b>                         | <u>37,539,653</u>                  |
| <br><b>Means of Financing</b>                 |                                    |
| Charges for Services                          | (38,967,749)                       |

PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA

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|   | <u>2020<br/>Adopted<br/>Budget</u> |
|---|------------------------------------|
| <b><u>Medical Dental Insurance</u></b>            |                                    |
| Investment Earnings                               | (150,000)                          |
| <b><i>Total Revenues</i></b>                      | <u>(39,117,749)</u>                |
| <br><b><i>Total Medical Dental Insurance</i></b>  |                                    |
| <b><i>Use of (Contribute to) Fund Balance</i></b> | <u>(1,578,096)</u>                 |
| <br><b><u>Permanent Fund</u></b>                  |                                    |
| Shoreline Sales Trust                             | 883,876                            |
| <b><i>Total Expenses</i></b>                      | <u>883,876</u>                     |
| <br><b><i>Total Permanent Fund</i></b>            |                                    |
| <b><i>Use of (Contribute to) Fund Balance</i></b> | <u>883,876</u>                     |
| <br><b>Total Expenses</b>                         | <b>407,171,161</b>                 |
| <br><b>Total Revenues</b>                         | <b>(402,587,794)</b>               |
| <br><b>Total Use of Fund Balance</b>              | <u><u>4,583,367</u></u>            |

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
ST. LOUIS COUNTY, MINNESOTA**

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**COUNTY-WIDE**

1. RESOLVED FURTHER, that at year's end any unpaid 2019 encumbrances will be carried forward into the 2020 expenditure budget.
2. RESOLVED FURTHER, that each appropriation, except an appropriation within the Capital Project Fund, lapses at the close of the fiscal year to the extent that it has not been expended or encumbered.
3. RESOLVED FURTHER, that proceeds from the insurance fund for losses of covered property or proceeds from the sale by bid of damaged assets will be reimbursed to the department involved and the revenue and expenditure budget be increased accordingly.
4. RESOLVED FURTHER, that the county board authorizes the county auditor to continue to designate unassigned portions of fund balances for cash flow purposes in an amount up to 5/12 of the 2020 levy, plus the 2020 County Program Aid.
5. RESOLVED FURTHER, that the county board authorizes the county auditor to use the committed for Retiree Obligations portion of fund balance in the governmental funds to pay for any retiree obligations that are not budgeted.
6. RESOLVED FURTHER, that the county board hereby authorizes spending within departmental budgets on any line item within a department so long as the total budget is not overspent. However, no public aid assistance and/or personnel services budget authority may be used for any other purpose without prior board approval.
7. RESOLVED FURTHER, that personnel budget may be transferred to capital when personnel expense is capitalized as part of a new software implementation.
8. RESOLVED FURTHER, that in order to achieve consistent and accurate staffing levels for each department, the county board authorizes the county administrator to report the personnel complement as full-time equivalents. The county board also authorizes department heads, with the approval of the county administrator, to add and delete positions within their personnel complement so long as the total full-time equivalent personnel complement does not exceed the total number of authorized positions contained in their 2020 budget as approved by the county board. The county administrator shall give such approval only if he/she determines that there are no reasonable alternatives to filling the position.
9. RESOLVED FURTHER, that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval.
10. RESOLVED FURTHER, that asset trade in values recognized as revenue may be added to the budget by increasing both the expense and revenue budgets of the department making the purchase.
11. RESOLVED FURTHER, that proceeds from the sale by bid of equipment that would otherwise be used in trade against the purchase price of new equipment be added to the budget by increasing both the capital outlay and the revenue budgets of the owning department by the amount of the sale.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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12. RESOLVED FURTHER, that asset transfers between County departments be added to the budget by increasing the transfer in revenue budget of the department that is selling the asset and increasing the transfer out expense budget of the department that is purchasing the asset.

13. RESOLVED FURTHER, that beginning January 1, 2020, all non-represented employees and elected officials who are enrolled in the County health insurance plan under single coverage will be responsible for \$88.40 per month of the total single premium cost. All non-represented employees and elected officials who are enrolled in the County health insurance plan under family coverage will be responsible for \$410.63 per month of the total family premium cost. In addition, any non-represented employees, who work on a part-time basis, will be required to contribute a pro-rated portion of the employer contribution, based on the full-time-equivalent percentage of the position to which they are appointed.

14. RESOLVED FURTHER, the following position is eliminated from the 2020 department budgets:

| Department | Position Title                             | FTE   |
|------------|--|-------|
| Auditor    | Position 0415-002 Information Specialist I | -1.00 |

15. RESOLVED FURTHER, the following positions are added to the 2020 department budgets:

| Department                     | Position Title   | FTE   |
|--------------------------------|--|-------|
| Public Health & Human Services | Social Service Specialists – Home & Community Based Services | 2.00  |
| Public Health & Human Services | Social Service Specialists – Children & Family Services      | 4.00  |
| Public Health & Human Services | Social Service Specialists – Adult Mental Health             | 1.00  |
| Public Health & Human Services | Social Worker – Children's Mental Health                     | 1.00  |
| Attorney                       | Attorney   | 1.00  |
| Attorney                       | Investigator   | 1.00  |
| TOTAL ADDED POSITIONS          |  | 10.00 |

**GENERAL FUND**

**Fund Balance**

16. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the General Fund, Fund Balance for year end 2019 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

**PROCEEDINGS OF BOARD OF COUNTY COMMISSIONERS  
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1. Ditching (shall be decreased by any approved uses during the year)
2. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
3. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Parking (net of Agencies 128010 and 128025 Parking)
2. Planning GIS (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in agency 109003, to be offset by budgeted use of fund balance in Fund 100, Object 311122 throughout the year); the Planning and Development Department is authorized to expend this assigned fund balance to continue Geographic Information System (GIS) activities
3. Information Technology (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in Agencies under 117000, to be offset by budgeted use of fund balance in Fund 100, Object 311139 throughout the year)
4. Encumbrances (open POs on accounting software, Mitchell Humphrey)
5. Minerals Management Program \$340,000, to be transferred to Public Works fund 200 in 2020 for the Surveyor's Office
6. Community & Economic Development Blight Program (net of agency 178005 Blight Removal); the Planning and Development Department is authorized to expend this assigned fund balance for Blight activities
7. Elections (may be increased by net budget savings, calculated by comparing actual expense, open encumbrances, and revenue to current budget in agency 127001, to be offset by budgeted use of this fund balance throughout the year)
8. License Center (net of agency 115004); the Auditor is authorized to expend this assigned fund balance for unbudgeted costs associated with the license center
9. Other Post-Employment Benefits (will be funded by any unspent personnel budgets in all non-grant agencies in Fund 100 that are not otherwise authorized to be assigned or transferred)

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

**Non-Departmental Revenues**

17. RESOLVED FURTHER, whereas the county receives federal program revenues as reimbursement of indirect costs incurred by the General Fund, and whereas those revenues on future remittances may not always be separately identified from specific county department revenues at the time of payment, that when federal program revenues are earned jointly by the general government and a specific department, and earnings are not separately identified at the time of payment, revenues shall be allocated between the General Fund and the specific department in the same proportion as federal program costs. Such allocation shall be made at the time quarterly settlement payments are received.



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**Board of Commissioners**

18. RESOLVED FURTHER, pursuant to Minnesota Statutes 2006, Section 375.055, subdivision 1 notice is given that the county board sets the compensation for county commissioners on an annual basis at \$65,896.67 effective January 1, 2020. Any commissioner may choose a lesser amount upon written notification to the county auditor before December 31, 2019.
19. RESOLVED FURTHER, that the chair of the county board will continue to receive an additional payment as in the past; this amount is set at \$3,000 for 2020. The vice chair shall receive an additional payment of \$1,500 for 2020.
20. RESOLVED FURTHER, that the salaries of county commissioners shall be published in one newspaper in the county in a municipality to be determined by the county auditor, in addition to the official newspaper, as required by law.

**Administration**

21. RESOLVED FURTHER, that the county administrator will hold county departments accountable for progress in designated priority areas through the regular monitoring of performance measures and outcomes.
22. RESOLVED FURTHER, that the county administrator is hereby authorized to enter into an agreement with the St. Louis County Historical Society for cataloging services in the amount of \$98,854.40, payable from Fund 100, Agency 104001, Object 629900.

**Aid to Other Agencies**

23. RESOLVED FURTHER, that the 2020 administrative budget includes funding allocations for FY 2020 for contracts with the following agencies within the Aid to Other Agencies Account:

|  |               |             |
|--|---------------|-------------|
| Arrowhead Library System   | 103016-694500 | \$699,503   |
| St. Louis County Historical Society, including Historical Society/Range Affiliates and Veterans' Memorial Hall | 103003-690200 | 417,173     |
| Camp Esquagama   | 102006-690300 | 230,000     |
| County Fair, Hibbing   | 103006-690500 | 12,806      |
| South St. Louis County Fair, Proctor   | 103007-690600 | 12,806      |
| Community Fairs  | 103005-690400 | 750         |
| County Fairs Youth Activities Program  | 103028-642200 | 25,000      |
| State Fire Aid   | 103001-699100 | 20,499      |
| Duluth Seaway Port Authority   | 102005-691600 | 12,000      |
| North Shore Management Board   | 102008-695100 | 2,500       |
|  | TOTAL         | \$1,433,037 |

24. RESOLVED FURTHER, that the County Administrator will be responsible for monitoring the results achieved by outside agencies through the use of performance measures.

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**Human Resources**

25. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse the Health Education Wellness Agency (Fund 100, Agency 126002) for actual eligible expenditures and encumbrances that occur in 2020 up to the budgeted amount of \$310,716.
26. RESOLVED FURTHER, that the Health Insurance Fund (Fund 740, Agency 740002) will reimburse Human Resources (Fund 100, Agency 123001) \$70,000 for staff time spent administering the self-insured health and dental programs and administrative support to the Health Insurance Committee.
27. RESOLVED FURTHER, that the St. Louis County Human Resources Department is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for personnel services in the amount of \$265,105, and that said funds will be payable to the St. Louis County Human Resources Department, Fund 100, Agency 123001.

**Public Records and Property Valuation**

**Recorder's Office**

28. Integrated Fund  
RESOLVED FURTHER, that a transfer of the following from the Recorder's Integrated Fund (121003) for Geographic Information Systems (GIS) activities is approved, contingent on adequate 2020 revenues, with the entire remaining balance transferred to Planning Department GIS (109003) Personnel Budget:

|   |           |
|---|-----------|
| Planning Department GIS (109003) Personnel Budget (estimated) | \$287,531 |
| Auditor's Office (115015) Personnel Budget                    | 93,769    |
| Total   | \$381,300 |

**Auditor**

29. RESOLVED FURTHER, that the county auditor is directed to make changes in departmental budgets to comply with this resolution.
30. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for fiscal services in the amount of \$248,037 plus the actual cost of a Financial Analyst, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agencies 115001 and 115016.
31. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Carlton-Cook-Lake-St. Louis Community Health Board for fiscal services in the amount of \$15,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
32. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Regional Rail Authority for fiscal services in the amount of \$6,000 plus \$1,000 for GASB #68 plus the actual cost of a .5 FTE Accountant, and that

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said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.

33. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the St. Louis County and Minneapolis-Duluth/Superior Passenger Rail Alliance for fiscal services in the amount of \$6,000, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
34. RESOLVED FURTHER, that the St. Louis County Auditor is hereby authorized to enter into an agreement with the Greater Minnesota Regional Parks and Trails Commission (GMRPTC) for fiscal services in the amount of 3% of GMRPTC's state operating grants, and that said funds will be payable to the St. Louis County Auditor's Office, Fund 100, Agency 115001.
35. RESOLVED FURTHER, that the County Board authorizes the Auditor to determine the adequacy of controls and procedures relating to financial/accounting issues and order changes or corrective actions in any department or agency of the County.
36. RESOLVED FURTHER, that the County Board authorizes the reallocation of a 1.0 FTE Information Specialist II (position code 0421-078, Civil Service Basic Unit Pay Plan, Pay Grade B10) to a 1.0 FTE GIS Specialist (Civil Service Basic Unit Pay Plan, Pay Grade B21) in the Auditor's department.

**Attorney**

37. RESOLVED FURTHER, that the St. Louis County Attorney is hereby authorized to enter into an agreement with the St. Louis County Housing and Redevelopment Authority for legal services in the amount of \$5,930 and with Arrowhead Regional Corrections in the amount of \$92,522 to be payable to the St. Louis County Attorney's Office, Fund 100, Agency 113002.

**Safety and Risk Management**

38. RESOLVED FURTHER, that St. Louis County Safety and Risk Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for consulting and testing services in the amount of \$66,887, and that said funds will be payable to the St. Louis County Safety and Risk Management Department, Fund 100, Agency 139001.

**Property Management**

39. RESOLVED FURTHER, that St. Louis County Property Management is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for rent in the amount of \$486,332, and that said funds will be payable to the St. Louis County Property Management Department, Fund 100, Agency 128000.

**Purchasing**

40. RESOLVED FURTHER, that St. Louis County Purchasing is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for purchasing services in the amount of \$19,247, and that said funds will be payable to the St. Louis County Purchasing Department, Fund 100, Agency 119001.

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**Department of Information Technology**

41. RESOLVED FURTHER, that the St. Louis County Department of Information Technology is hereby authorized to enter into an agreement with Arrowhead Regional Corrections for telephone services, computer network services, and data processing services in the amount of \$596,308 total for all services listed, and that said funds will be payable to St. Louis County Department of Information Technology, Fund 100, Agency 117001.

**SPECIAL REVENUE FUNDS**

**Public Health and Human Services**

**Fund Balance**

42. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Public Health and Human Services Fund Balance for year end 2019 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Technology Improvements – Until the assigned fund balance reaches zero, Public Health and Human Services will seek approval from County Administration and the County Board to use this fund balance for technology related purchases.
2. Out of Home Placements - Until the assigned fund balance reaches zero, Public Health & Human Services is authorized to expend this assigned fund balance to cover the difference between budgeted Out of Home Placement expenditures and actual Out of Home Placement expenditures.
3. Prevention & Innovation – An amount determined by the Director of PHHS in coordination with the County Administrator which will be used to support pilot programs which focus on prevention services that will offset future costs. Use of funds will be approved by Administration and the County Board.
4. Periodic Data Match – The amount of state funds received during 2019 for this purpose will be added to the fund balance, which is intended to support periodic data match work related to State systems. Funds will be used to cover a board-authorized position.
5. Health Initiatives – The amount is determined by the total annual use of/contribution to fund balance for Health Division agencies, to support Public Health Initiatives as approved by the County Board.

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Further assignments may be made by the County Board or the Administrator and Auditor acting together.

43. RESOLVED FURTHER, that the 2020 Public Health and Human Services budget (Fund 230, Agency 232044, Object 608000) includes funding for the following public service contracts. These total \$114,680 as listed below:

|   |                  |
|---|------------------|
| AEOA - RSVP (combined with Meals on Wheels) | \$20,000         |
| Ely Community Resources                     | 4,560            |
| Indian Legal Assistance                     | 9,120            |
| Legal Aid of NE Minnesota                   | 60,000           |
| United Way                                  | 16,000           |
| Salvation Army                              | 5,000            |
| <b>TOTAL</b>                                | <b>\$114,680</b> |

**Public Works**

**Fund Balance**

44. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Road and Bridge Fund Balance for year end 2019 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. State Aid Engineering Salary Reimbursement - difference between the Adopted Budget for State Aid Engineering Salary Reimbursement (currently Agency 200008, Object 610000) and actual reimbursements received in a year. The Public Works department is authorized to use this fund balance to fund shortfalls in subsequent years.
2. Major Emergency Road/Bridge Repairs – amount necessary to maintain a total of \$500,000 at the end of the year. Public Works is authorized to use this fund balance for repair and engineering costs associated with unanticipated road or bridge failure that they are unable to absorb in their annual operations budget.
3. Gas and diesel variability – an amount determined by the Public Works Department, County Auditor's Office, and County Administration after analysis of criteria including previous fuel usage vs. budget, the year end result of operations, the current balance in Gas and Diesel Variability, and expectations about future fuel prices and usage. Public Works will seek approval from County Administration and the County Board to spend this fund balance when actual expenses plus encumbrances are greater than adopted budget in Agency 207001 Object 656200 (Diesel Fuel) or 656100 (Unleaded

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Fuel) and the purchase of additional fuel is necessary to continue normal operations.

4. Local road & bridge construction projects- an amount determined by Public Works and Administration analyzing the year end fund balance and anticipated local project needs for the following year. This fund balance will be transferred into the local levy road & bridge construction budget in the following year.
5. Salt –budget savings in 2070XX-651700, to be calculated by subtracting open encumbrances and actual expense from the current budget. This fund balance will be transferred into the salt budget in the following year.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

45. RESOLVED FURTHER, that the unspent balances of those Public Works projects that fall under agency 203000 Road Construction and 225000 June 2012 Storm/Public Works - County can be carried forward into the next calendar year.
46. RESOLVED FURTHER, the fund balance assigned for Local Levy Road & Bridge Construction (Fund 200, Object 311142) at the end of 2019 will be transferred into the Local Levy Road & Bridge Construction budget (Agency 203001, Object 652800) in 2020.
47. RESOLVED FURTHER, Minnesota Laws 1995, Chapter 47, authorizes the county to pool unorganized town road levies pursuant to Minn. Stat. §163.06 that the County Board, acting on behalf of unorganized townships for the purpose of furnishing road maintenance, adopts and certifies a levy of \$1,582,000 for the year 2020 to be levied only in such unorganized townships.
48. RESOLVED FURTHER, the fund balance restricted for Unorganized Town Roads (Fund 210, Object 311023) at the end of 2019 will be transferred into the Unorganized Town Road & Bridge Construction budget (Agency 210001, Object 652800) in 2020.
49. RESOLVED FURTHER, the fund balance restricted for Local Option Transportation Sales Tax (Fund 204, Object 311430) at the end of 2019 will be transferred into the Local Option Transportation Sales Tax budget (Agency 204001, Object 652806) in 2020.

**Land and Minerals Department**

**Fund Balance**

50. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Forfeited Tax Sale Fund Balance for year end 2019 will be as follows;

**Committed** – the committed fund balance classification includes amounts that can be used only for the specific purposes determined by formal action of the County Board. Formal Board action to commit fund balance must occur prior to year-end, although the amount need not be determined at that time.

1. Retiree Obligations (vested) (eligible individuals at hourly rate times sick leave hours)
2. Vesting sick leave (eligible individuals at hourly rate times sick leave hours)

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**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed. Assignments may be made by the County Board or by the Administrator and Auditor acting together.

51. RESOLVED FURTHER, that the auditor is authorized to bill the Land and Minerals Department (Fund 240) for 2020 services it will receive as follows:

|  |                  |
|--|------------------|
| Legal services from the Attorney's Office          | \$147,313        |
| Accounting services charges                        | 65,313           |
| Personnel services from the Human Resources        | 58,739           |
| Purchasing services from the Purchasing Department | 29,145           |
| Rent   | 97,044           |
| Information Technology                             | 269,655          |
| Employee Training                                  | 8,135            |
| Safety and Risk Management                         | 21,333           |
| Administration                                     | 51,015           |
| Tort   | 2,010            |
| <b>TOTAL</b>                                       | <b>\$749,702</b> |

**CAPITAL PROJECTS FUNDS**

**Fund Balance**

52. RESOLVED FURTHER, as required by GASB Statement 54, the priorities for the Capital Projects Fund, Fund Balance for year-end 2019 will be as follows;

**Assigned** – the assigned fund balance classification includes amounts that are intended to be used by the County for specific purposes, but do not meet the criteria to be classified as restricted or committed.

1. Depreciation Reserve/Leasehold Improvement (funded by rents charged to departments above the operating cost of the building). Use of funds will be approved by Administration and/or the County Board.

Further assignments may be made by the County Board or the Administrator and Auditor acting together.

53. RESOLVED FURTHER, that each Capital Projects Fund will have an appropriation which shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of a capital expenditure appropriation is abandoned if three years pass without a disbursement from or encumbrance of the appropriation, or earlier, at the discretion of the county administrator.
54. RESOLVED FURTHER, that at the end of 2020, any increase in net assets due from operations (net of revenues and expenditures) for each county-owned building will be transferred into Fund 402, Agency 402001 (Depreciation Reserve/Leasehold Improvement Fund) and Fund 100, Agency 128010 (Parking). These funds will be utilized to fund capital improvements to county facilities.



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55. RESOLVED FURTHER, that Fund 405 is for Public Works capital building projects and any balance can be carried forward each year.

56. RESOLVED FURTHER, that Fund 407 is for Public Works capital equipment and any balance can be carried forward each year.

**ENTERPRISE FUNDS**

**Environmental Services**

57. RESOLVED FURTHER, that the auditor is authorized to bill the Environmental Services Department (Fund 600) for 2020 services it will receive as follows:

|  |                  |
|--|------------------|
| Legal services from the Attorney's Office              | \$115,465        |
| Accounting services from the Auditor's Office          | 51,026           |
| Personnel services from the Human Resources Department | 45,890           |
| Purchasing services from the Purchasing Department     | 27,500           |
| Rent   | 34,752           |
| Information Technology                                 | 77,506           |
| Employee Training                                      | 3,899            |
| Safety and Risk Management                             | 16,667           |
| Administration   | 39,856           |
| Tort   | 1,292            |
| <b>TOTAL</b>   | <b>\$413,853</b> |

**PERMANENT FUNDS**

**Shoreline Sales/Environmental Trust Fund**

58. RESOLVED FURTHER, that the following transfers of the available \$1,082,010 for 2020 in Shoreline Sales/Environmental Trust Fund (Fund 500, Agency 500001) are authorized:

| Transfer to   | Purpose   | Amount           |
|---|---|------------------|
| 288-288999 Septic Loans                             | Create forgivable septic loans  | \$75,000         |
| 100-109010 General                                  | Soil and Water Conservation District South  | 60,000           |
| 100-109011 General                                  | Soil and Water Conservation District North  | 66,000           |
| 289-289001 Planning Onsite WW Program               | Continued on-site wastewater operations   | 638,376          |
| 865-865001 Voyageurs National Park Joint Venture    | Potential professional services contract under the Voyageur Park Joint Powers Board | 9,500            |
| 100-129003 Sheriff                                  | Environmental enforcement services  | 35,000           |
| <b>TOTAL USE OF AVAILABLE SHORELINE SALES FUNDS</b> |   | <b>\$883,876</b> |



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59. RESOLVED FURTHER, that, the following budgeted transfers between funds be approved:

| <b>From Object<br/>697600/697602</b>                      | <b>To object<br/>590100/590102</b>                                       | <b>Purpose</b>  | <b>Amount</b> |
|---|--|---|---------------|
| 100-100001<br>Non-Departmental<br>Revenue                 | 200-200122<br>Land Survey  | Fund Corner Certificate<br>Program  | 340,000       |
| 100-100001<br>Non-Departmental<br>Revenue                 | 400-400023<br>Capital Projects<br>(unspecified)                          | County Program Aid  | 2,000,000     |
| 100-128000<br>Property<br>Management                      | 402-402001<br>Depreciation<br>Reserve Fund                               | Portion of rent payments that<br>fund leasehold improvements/<br>depreciation reserve           | 479,298       |
| 100-137004<br>Jail – Team 25                              | 230-232006<br>Public Health &<br>Human Services                          | 1.0 Team 25 Social Worker<br>position   | 90,184        |
| 204-204001<br>Local Option<br>Transportation<br>Sales Tax | 325-325001<br>Capital<br>Improvement Bond<br>2015C                       | Annual bond payment   | 3,338,206     |
| 200-204001<br>Local Option<br>Transportation<br>Sales Tax | 326-326001<br>Capital<br>Improvement Bond<br>2016A                       | Annual bond payment   | 1,984,538     |
| 200-200001<br>Public Works                                | 100-109003<br>Plan & GIS<br>Research                                     | Aerial imagery acquisition  | 30,000        |
| 290-290001<br>Forest Resources                            | 100-109003<br>Plan & GIS<br>Research                                     | GIS Planning  | 200,000       |
| 290-290001<br>Forest Resources                            | 100-109003<br>Plan & GIS<br>Research                                     | Aerial imagery acquisition  | 30,000        |
| 240-240002<br>Land and Minerals<br>– Forfeited Tax        | 178-178005<br>Community and<br>Economic<br>Development Blight<br>Program | Forfeited Lands Blight Removal<br>Program funding   | 250,000       |
| 290-290004<br>Forest Resources                            | 407-407001<br>Public Works<br>Equipment                                  | Estimated reimbursement for<br>labor and asset use on various<br>forest access roads, as needed | 100,000       |
| 289-289001<br>Onsite WW<br>Program                        | 100-109003<br>Plan & GIS<br>Research                                     | Aerial imagery acquisition  | 30,000        |
| 740-740002<br>Health Insurance<br>Admin                   | 100-126002<br>Health Education<br>Wellness                               | To reimburse Health Education<br>Wellness   | 310,716       |
| 740-740002<br>Health Insurance<br>Admin                   | 100-123001<br>Human Resources  | To reimburse Human<br>Resources for staff time spent<br>on the Health Insurance Fund            | 70,000        |

60. RESOLVED FURTHER, that, the following budgeted transfers within funds be approved:

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| <b>From Object<br/>697700</b>             | <b>To object 590500</b>                  | <b>Purpose</b>   | <b>Amount</b> |
|---|--|--|---------------|
| 100-100001<br>Non-Departmental<br>Revenue | 100-115099<br>Auditor                    | Reimburse for staff time spent<br>on investments       | 127,141       |
| 100-100001<br>Non-Departmental<br>Revenue | 100-104001<br>Administration             | Scholarships   | 150,000       |
| 100-113002<br>County Attorney             | 150-150000<br>NEMESIS                    | NEMESIS fees   | 17,250        |
| 100-121002<br>Technology Fund             | 100-109003<br>Plan & GIS<br>Research     | Aerial imagery acquisition                             | 30,000        |
| 100-121003<br>Data Integration<br>Fund    | 100-109003<br>Plan & GIS<br>Research     | GIS Planning   | 287,531       |
| 100-128000<br>Property<br>Management      | 100-128010<br>Parking fund               | Portion of rent payments that<br>fund parking projects | 143,784       |
| 100-129003<br>Sheriff                     | 150-150000<br>NEMESIS                    | NEMESIS fees   | 146,371       |
| 100-133001<br>Rescue Squad                | 150-150000<br>NEMESIS                    | NEMESIS fees   | 13,648        |
| 100-134000<br>Law Enforcement<br>Services | 150-150000<br>NEMESIS                    | NEMESIS fees   | 4,570         |
| 100-137002<br>Jail                        | 150-150000<br>NEMESIS                    | NEMESIS fees   | 18,623        |
| 179-179001<br>Enhanced 9-1-1              | 100-109003<br>Plan & GIS<br>Research     | Aerial imagery acquisition                             | 30,000        |
| 600-607001<br>Environmental<br>Services   | 610-610001<br>Regional Landfill<br>Trust | Financial assurance                                    | 25,000        |

61. RESOLVED FURTHER, that the following transfers of actual personnel expense between departments be approved:

| <b>From Department</b>                 | <b>To Department</b>  | <b>Position(s)</b>  | <b>Budgeted<br/>Amount</b> |
|--|---|---|----------------------------|
| 100-108001<br>Community<br>Development | 260-260999 CDBG   | 1.0 FTE Community<br>Development Representative,<br>1.0 FTE Senior Planner, 1.0<br>FTE Planner, 1.0 FTE Planning<br>Manager | 340,447                    |
| 100-113011<br>Attorney                 | 169-169001<br>Attorney Trust<br>Account –<br>Victim/Witness | .2 FTE Victim/Witness<br>Investigator   | 19,245                     |
| 100-115002 Auditor                     | 260-260999 CDBG   | 1.0 FTE Accounting Technician,<br>.25 Accountant  | 97,085                     |
| 100-115007 Auditor                     | 600-600001<br>Environmental<br>Services                     | 1.0 FTE Financial Analyst, 1.0<br>FTE Information Specialist II   | 127,227                    |
| 100-115008 Auditor                     | 230-230033 Public<br>Health & Human<br>Services             | 1.0 FTE Fiscal Manager  | 124,071                    |

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|                                     |   |  |         |
|-------------------------------------|---|--|---------|
| 100-115013 Auditor                  | 100-129003 Sheriff                        | 1.0 FTE Financial Analyst  | 83,008  |
| 100-115014 Auditor                  | 200-200001 Public Works                   | 1.0 FTE Financial Analyst  | 105,888 |
| 100-115017 Auditor                  | 240-241005 Land & Minerals                | 1.0 FTE Financial Analyst  | 99,719  |
| 100-115019 Auditor                  | 289-289001 ISTS                           | .25 FTE Accountant   | 18,374  |
| 100-121005 Recorder                 | 100-118001 Assessor                       | 1.0 FTE GIS Principal  | 66,415  |
| 100-123002 Human Resources          | 100-129003 Sheriff                        | .83 FTE Human Resources Manager  | 99,751  |
| 100-123003 Human Resources          | 200-200001 Public Works                   | 1.0 FTE Human Resources Senior Advisor   | 91,295  |
| 100-123007 Human Resources          | 230-230006 Public Health & Human Services | 1.0 FTE Human Resources Senior Advisor   | 120,182 |
| 100-123004 Human Resources          | 230-230004 Public Health & Human Services | .5 FTE Information Specialist II   | 29,536  |
| 100-129012 Sheriff                  | 100-135001 Emergency Communications       | .6 FTE Deputy Sheriff Lieutenant, 1.0 FTE Supervising Deputy Sheriff   | 203,720 |
| 100-136004 Radio Maintenance        | 150-150004 NEMESIS                        | 1.0 FTE Electronic Systems Technician  | 81,299  |
| 100-136005 Radio Maintenance        | 200-200001 Public Works                   | .5 FTE Electronic Systems Technician   | 36,809  |
| 100-139005 Safety & Risk Management | 730-730001 Workers Compensation           | .5 FTE Safety and Risk Manager, 1.0 FTE Loss Control Manager, 2.0 FTE Information Specialist III, 1.0 FTE Workers' Compensation Case Coordinator | 410,324 |
| 100-139007 Safety & Risk Management | 720-720002 Property Casualty Liability    | 1.0 FTE Insurance & Claims Specialist  | 99,361  |
| 200-200010 Public Works             | 100-128014 Property Management            | 1.0 FTE Right of Way Agent   | 108,533 |
| 200-200123 Public Works             | 240-241005 Land & Minerals                | 2.0 FTE Deputy County Surveyor   | 200,864 |
| 240-241011 Land & Minerals          | 100-109003 Plan & GIS Research            | .2 FTE Information Specialist I  | 10,448  |

62. RESOLVED FURTHER, that, the following grants are adopted as part of this Resolution. The grant approval form is still required per the Grant Policy, including the required signatures specified on the grant approval form. Any change less than or equal to

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\$25,000 from the amount listed below must go on a quarterly budget resolution. Any change greater than \$25,000 must go back to the board as a separate resolution.

**GENERAL FUND**

10902-2021 Natural Resources Block Grant \$103,687  
10910-2020 Aquatic Invasive Species Prevention Aid \$708,617  
12919-2020 Federal Boat and Water Safety Grant \$22,625  
12919-2020 Federal Boat and Water Safety Grant \$22,625  
12931-2019 Operation Stonegarden Grant \$190,000  
12936-2020 Federal Boat and Water Safety Equipment Grant \$10,000  
13203-2020 Emergency Management Performance Grant \$78,927  
17302-2020 Shelter Plus Care \$47,000  
17303-2020 Emergency Shelter Grant Projects \$148,000  
17304-2020 Emergency Shelter Grant Administration \$12,000

**PUBLIC HEALTH & HUMAN SERVICES**

23201-2020 Family Group Decision Making \$85,694.00  
23301-2020 Child and Teen Check Up \$520,080.00  
23302-2019 WIC (Women Infants and Children) \$327,252.00 (Total Grant \$469,920.00)  
23302-2020 WIC (Women Infants and Children) \$142,668.00 (Total Grant \$469,920.00)  
23303-2019 Maternal Child Health \$190,237.00 (Total Grant \$253,942.00)  
23303-2020 Maternal Child Health \$64,584.00 (Total Grant \$253,942.00)  
23304-2019 SHIP (Statewide Health Improvement Partnership) \$110,846.00 (Total Grant \$125,013.00)  
23304-2020 SHIP (Statewide Health Improvement Partnership) \$14,167.00 (Total Estimated Grant \$125,013.00)  
23314-2019 TANF (Temporary Assistance for Needy Families) \$173,398.00 (Total Grant \$346,796.00)  
23314-2020 TANF (Temporary Assistance for Needy Families) \$173,398.00 (Total Grant \$346,796.00)  
23325-2019 Follow Along Program \$1,052.00 (Total Grant \$2,024.00)  
23325-2020 Follow Along Program \$972.00 (Total Grant \$2,024.00)  
23329-2020 Minnesota Immunization Connection \$55,473.95  
23330-2019 Maternal Infant and Early Childhood Home Visiting \$194,255.00 (Total Grant \$253,420.00)  
23330-2020 Maternal Infant and Early Childhood Home Visiting \$59,165.00 (Total Grant \$253,420.00)  
23331-2019 Evidence Based Home Visiting \$144,648.16 (Total Grant \$461,439.27)  
23331-2020 Evidence Based Home Visiting \$144,648.16 (Total Grant \$241,726.00)  
23334-2020 Community-Based Suicide Prevention- Thrive \$110,000.00

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23601-2019 Public Health Preparedness \$44,704.00 (Total Grant \$94,586.00)

23601-2020 Public Health Preparedness \$49,882.00 (Total Grant \$94,586.00)

**CDBG/HOME**

26001-2020 CDBG Projects \$1,480,000.00

26002-2020 CDBG Administration \$550,000.00

27001-2020 Home HUD Projects \$405,000.00

27002-2020 Home HUD Administration \$45,000.00

63. RESOLVED FURTHER, that the 2019 unspent balances of grants which extend into 2019 will be carried forward into 2020 as increases to that revenue and expenditure budget.

64. RESOLVED FURTHER, that grants that flow through the Community Health Board (CHB) are allowed to increase or decrease their revenue and expenditure budgets during the year when actual grant awards differ from the budget estimates.

65. RESOLVED FURTHER, if the actual costs of planned FTEs in a grant are lower than the adopted budget, grants are allowed to move the unspent personnel budget into the capital or operating budget to fully utilize all grant funding.

Unanimously adopted December 17, 2019. No. 19-720

**BY COMMISSIONER NELSON:**

WHEREAS, On November 1, 2011, the St. Louis County Board directed and authorized the Land and Minerals Department to appraise and offer for sale into private ownership the county's tax forfeited shoreland leases (County Board Resolution No. 11-559); and

WHEREAS, The Minnesota Legislature authorized this sale in the 2012 Minnesota Session Laws, Chapter 236, Section 28; and

WHEREAS, The St. Louis County Land and Minerals Department has generated \$933,799.28 in revenue from the sale of these parcels through November 12, 2019; and

WHEREAS, Statute specifically allows for the reimbursement of related expenses in preparing and closing these sales; and

WHEREAS, The following 2019 amounts are to be reimbursed by the sale proceeds:

|                               |  |            |
|-------------------------------|--|------------|
| Land & Minerals<br>Department | Reimburse costs in 240-<br>241003-610000 | \$4,693.65 |
|                               | Reimburse costs in 240-<br>241005-610000 | \$559.75   |
|                               | Reimburse costs in 240-<br>241008-610000 | \$320.54   |
| Land & Minerals<br>Department | Reimburse costs in 290-<br>290003-629900 | \$3,702.95 |

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; and

WHEREAS, Minn. Laws, 2012, Chapter 236, Section 28, specifies that the sale proceeds, after costs, are to be placed in the Environmental Trust Fund/Shoreline Sales (Fund 500), and this Fund is invested with the Minnesota State Board of Investment (MSBI);

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the transfer of \$924,522.39 from the Land Department 290-290003-697600 to the Environmental Trust Fund/Shoreline Sales 500-500001-590100;

RESOLVED FURTHER, That any sales proceeds that are received after December 13, 2019, will be transferred to the MSBI in December 2020 by County Board Resolution.

Unanimously adopted December 17, 2019. No. 19-721

**BY COMMISSIONER JEWELL:**

WHEREAS, The County Board was presented with a draft of legislative priorities for the 2020 Legislative Session at its Committee of the Whole meeting on November 26, 2019; and

WHEREAS, Intergovernmental Relations Director John Ongaro discussed each item with commissioners and received input in finalizing the list of priorities;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the "2020 St. Louis County Legislative Priorities" as found in County Board File No. 61187, and directs its Intergovernmental Relations Director to work to achieve these outcomes and report progress on other initiatives during the 2020 Legislative Session.

Unanimously adopted December 17, 2019. No. 19-722

Upon motion by Commissioner Jewell, supported by Commissioner Jugovich, resolutions numbered 19-723 through 19-749 and 19-751 through 753, as submitted on a second consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER JEWELL:**

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 6.6 miles of County State Aid Highway (CSAH) 137 within the Townships of Cherry (57-19), Clinton (57-18), Great Scott (58-19), and the City of Mountain Iron (58-18); and

WHEREAS, The project begins at the intersection of CSAH 137 and MN Trunk Highway 37 (between Section 24-57-19 and Section 19-57-18) and extends northerly approximately 6.6 miles to the intersection with Minnesota Trunk Highway 169 (between Section 24-58-19 and Section 19-58-18); and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements, payable from Fund 200, Agency 203001.

Adopted December 17, 2019. No. 19-723

WHEREAS, The Minnesota Housing Finance Agency board (MHFA) awards grant funds to counties to fund services for the homeless and those at risk of homelessness; and

WHEREAS, On January 24, 2017, the St. Louis County Board adopted Resolution No.17-47 allowing the Public Health and Human Services Department (PHHS) to submit a grant application to the Minnesota Housing Finance Agency Board Landlord Mitigation Fund for the 2017-2020 grant cycle; and

WHEREAS, The St. Louis County Board authorized PHHS to accept a grant award in the amount of \$146,757 from the Minnesota Housing Finance Agency Board for the Landlord Risk Mitigation Fund Pilot program for the period September 1, 2017, through August 31, 2020, per Resolution No. 17-513;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to accept additional grant funding in the amount of \$36,116 from

the Minnesota Housing Finance Agency Board for the Landlord Risk Mitigation Fund Pilot program by extending the period through August 31, 2022;

RESOLVED FURTHER, That St. Louis County shall serve as fiscal agent for the grant;

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Health and Human Services Department and St. Louis County Attorney to execute agreements with various community agencies to deliver services funded by the grant;

RESOLVED FURTHER, That the 2020 revenue and expenditure budgets be increased by \$36,116 as follows with any adjustments to be made in the 2021 and 2022 budgets accordingly if there are any unspent funds or overspent funds not to exceed the total grant funding of \$182,873:

Budget Reference:

Fund 230, Agency 232001, Object 629900, Grant 23221, Grant Year 2017

Fund 230, Agency 232001, Object 607200, Grant 23221, Grant Year 2017

Fund 230, Agency 232001, Object 530703, Grant 23221, Grant Year 2017

Fund 230, Agency 232001, Object 633100, Grant 23221, Grant Year 2017

Adopted December 17, 2019. No. 19-724

WHEREAS, St. Louis County currently lacks a coordinated local collaborative to develop and implement a Plan of Safe Care to address the safety and well-being of families when babies are identified as having been exposed to substances or affected by substance abuse or withdrawal symptoms, or Fetal Alcohol Spectrum; and

WHEREAS, The ZERO TO THREE organization has made available grant funds as the Health Resources & Services Administration grantee for the Infant Toddler Court Program, and invited the St. Louis County Public Health and Human Services Department (PHHS) to serve as an official evaluation site for implementation and sustainability of the Safe Babies Court Team™ approach as a critical component of the Plan of Safe Care; and

WHEREAS, PHHS is working with community partners in St. Louis County to begin implementing a Plan of Safe Care for prenatal substance use exposure; and

WHEREAS, PHHS wishes to accept funds in the amount of up to \$100,000 annually for the period January 1, 2020, through December 31, 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to become an official evaluation site and accept funds from the ZERO TO THREE organization as the Health Resources & Services Administration grantee for the Infant Toddler Court Program and accept funds in the amount of up to \$100,000 annually for the period January 1, 2020, through December 31, 2021, to be accounted for in Fund 230, Agency 232008, Object 629900, Grant 23275, Year 2020; and Fund 230, Agency 232008, Object 545160, Grant 23275, Year 2020;

RESOLVED FURTHER, That the St. Louis County Board authorizes contracts with community partners to support the implementation and sustainability of the Safe Babies Court Team™ approach as a critical component of the Plan of Safe Care.

Adopted December 17, 2019. No. 19-725

WHEREAS, Minnesota counties received communication from the Department of Human Services (DHS) on November 18, 2019, identifying three issues of potentially fiscal and/or staff time impact to counties; and

WHEREAS, St. Louis County's share of the Substance Use Disorder (SUD) Institutes of Mental Disease (IMD) owed according to the DHS table provided is \$692,876.19; and

WHEREAS, The Association of Minnesota Counties has asked all 87 counties to delay repayment while State and Federal legislation are pursued that would hold counties financially harmless while independently verifying the county amounts and reviewing DHS legal authority for the clawback; and

WHEREAS, The St. Louis County Board, on December 3, 2019, sent a letter to DHS detailing the following concerns and steps:

- The St. Louis County Board has directed County Administration, Public Health and Human Services and our Government Affairs team to work with our county partners and State and

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Federal government affairs teams to explore the State or Federal legislative authority and options;

- The St. Louis County Board has asked legal counsel to review the statutes, repayment and authority of the Department of Human Services to clawback a new cost share from counties to reimburse the federal government for their share of those payments;
- The St. Louis County Board joins other voices in raising concerns about the accuracy of numbers and information provided and requests a detailed accounting of the St. Louis County share documented at \$692,876.19 broken up by provider and year;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board directs the appropriate county officials to proceed with the actions outlined in the letter of December 3, 2019, and not make payment until legal citation has been established and all other avenues (including Federal, State Executive of Legislative relief) have been exhausted;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials (PHHS Director and County Administrator) working with the County Auditor and County Attorney's Office to work with DHS while seeking to minimize any financial impact to county residents, consistent with our correspondence to DHS on December 3, 2019.

Adopted December 17, 2019. No. 19-726

WHEREAS, The St. Louis County Public Works Department is planning an intersection improvement project (County Project 0025-431705) at the intersection of County State Aid Highway 25 (CSAH 25), County Road 447 (CR 447), and Minnesota Trunk Highway 37 within Cherry Township (57-19); and

WHEREAS, The improvement consists of grading, aggregate base, and bituminous surfacing in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0025-431705, payable from Fund 200, Agency 203001;

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted December 17, 2019. No. 19-727

WHEREAS, The Transportation Alternative Program (TAP) is a federally funded program to fund infrastructure and non-infrastructure projects; and

WHEREAS, The Minnesota Department of Transportation administers the Transportation Alternatives Program for local agencies in Minnesota; and

WHEREAS, St. Louis County is working in cooperation with the Duluth-Superior Metropolitan Interstate Council to submit a TAP grant application to perform a rehabilitation of the Stoney Point Wayside parking area on Lake Superior including reconstructing failing retaining walls, parking lot reconstruction, and creating ADA accessible viewing areas; and

WHEREAS, St. Louis County is the sponsoring agency for the Transportation Alternatives project identified as CP 0222-283485; and

WHEREAS, The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way or property ownership acquired without prior approval from the FHWA; and

WHEREAS, Funding is anticipated to be 70% Federal (\$560,000) and 30% St. Louis County local match (\$240,000) payable from Fund 200, Object 652800;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board agrees to act as sponsoring agency for a "Transportation Alternative" project identified as CP 0222-283485 and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee



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the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;  
RESOLVED FURTHER, That St. Louis County, as the sponsoring agency, hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.  
Adopted December 17, 2019. No. 19-728

WHEREAS, The Transportation Alternative Program (TAP) is a federally funded program to fund infrastructure and non-infrastructure projects; and  
WHEREAS, The Minnesota Department of Transportation administers the Transportation Alternatives Program for local agencies in Minnesota; and  
WHEREAS, City of Mountain Iron is working in cooperation with the Duluth-Superior Metropolitan Interstate Council to submit a TAP grant application to perform the construction of a pedestrian/bicycle trail from the intersection of County State Aid Highway (CSAH) 7 and Trunk Highway (TH) 169 to the existing Mesabi Trail crossing located on CSAH 109 in Parkville; and  
WHEREAS, St. Louis County is the sponsoring agency for the Transportation Alternatives project; and  
WHEREAS, Funding is anticipated to be 80% Federal (\$384,000) and 20% City of Mountain Iron local match (\$96,000);  
THEREFORE BE IT RESOLVED, That St. Louis County shall agree to sponsor the listed project for the purpose of securing Federal Transportation Alternatives Program (TAP) funding;  
RESOLVED FURTHER, That St. Louis County shall provide assistance on a limited basis to assure the success of the Pedestrian/Bicycle Trail Improvements project from CSAH 7 & TH 169 intersection to the existing Mesabi Trail crossing located on CSAH 109 within the City of Mountain Iron.  
Adopted December 17, 2019. No. 19-729

WHEREAS, Pursuant to the dictates of Minn. Stat. Chapter 163.11, Subd. 5(a), a joint Grand Lake Township and St. Louis County hearing was held on December 10, 2019, in concurrence with County Board Resolution No. 19-641, adopted on November 12, 2019; and  
WHEREAS, The Town Board was heard and no other interested persons appeared;  
THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 163.11, Subd. 5, the St. Louis County Board does hereby revoke and revert to the Town of Grand Lake those portions of County Road 983 and County Road 984 as described below:

- 1) Parts of the Canosia and Industrial Roads (also known as County Road 983 or the "Frontage Road"); the center line being described as follows:  
Commencing at the northeast corner of Section 21, Township 51 North, Range 16 West; thence South 00 degrees 29 minutes 13 seconds East, assumed bearing, along the east boundary line of said Section 21, a distance of 202 feet more or less to a point on the northerly right-of-way boundary line of County State Aid Highway 7, and the point of beginning of the center line to be described; thence North 00 degrees 29 minutes 13 seconds West a distance of 151.7 feet; thence North 48 degrees 25 minutes 19 seconds West a distance of 80 feet, more or less, to the south boundary line of the Plat of Peterson's Sub-Division; thence westerly along said south plat boundary line to the northerly right of way boundary of County State Aid Highway 7 and said center line there terminating.
- 2) The "Frontage Road" (also known as County Road 983); the center line being described as follows:  
Beginning at a point on the southerly right-of-way boundary of County State Aid Highway No. 7 said point being approximately 202 feet south and 157 feet east of the northeast corner of Section 21, Township 51 North, Range 16 West; thence South 48 degrees 43 minutes 19 seconds East a distance of 470 feet and said center line there terminating.
- 3) Part of "Twig Boulevard" (also known as County Road 984); the center line being described as follows:

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Commencing at the northwest corner of Section 22, Township 51 North, Range 16 West; thence South 89 degrees 06 minutes 38 seconds East, assumed bearing, along the north boundary line of said Section 22 a distance of 306 feet; thence deflect 90 degrees right a distance of 33 feet to the point of beginning of the center line to be described; thence South 48 degrees 43 minutes 19 seconds East a distance of 1387 feet and said center line there terminating.

RESOLVED FURTHER, That the appropriate County officials are authorized to convey to the underlying property owners, any County interest in the highway right-of-way overlain by the above-described revoked highways as shown on the "Turnback Exhibits", on file in the office of the County Auditor, identified as County Board File No. 61160, and made a part hereof;

RESOLVED FURTHER, That the Clerk of the County Board will forward two (2) certified copies of this resolution to the Grand Lake Township Board.

Adopted December 17, 2019. No. 19-730

WHEREAS, The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project; and

WHEREAS, Lake County has requested to participate in the 2020 Maintenance Striping Project; and  
WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the Schedule of Prices in the Proposal/Plan Package and Plan described as CP 0000-369583, 2020 Maintenance Striping Project, with the funds to be receipted into Fund 200, Agency 207001, Object 551508.

Adopted December 17, 2019. No. 19-731

WHEREAS, St. Louis County was awarded Federal funding to complete a railroad crossing safety improvement project at DOT #260113W on County State Aid Highway (CSAH) 59 (Melrude Road) located in the Town of Ellsburg; and

WHEREAS, The project scope will include installation of train activated signals and gates; and

WHEREAS, The Federal funding is anticipated to cover 90 percent of the total project cost and St. Louis County will be responsible for the 10 percent local match; and

WHEREAS, The project will be completed by the Wisconsin Central, Ltd., under the direction of the Minnesota Department of Transportation;

THEREFORE, BE IT RESOLVED, That St. Louis County (Local Agency) enters into an agreement with the Wisconsin Central, Ltd. (Company) and the Commissioner of Transportation (State) for the installation and maintenance of railroad crossing signals at the intersection of CSAH 59 (Melrude Road) with the tracks of the Company in Ellsburg Township, St. Louis County, Minnesota, and appointing the Commissioner of Transportation (State) agent for the Local Agency to supervise said project and administer available Federal Funds in accordance with Minn. Stat. § 161.36. The Local Agency's share of the cost shall be 10% of the total signal cost;

RESOLVED FURTHER, That the County Board Chair, County Auditor, Public Works Director and the Assistant County Attorney are authorized to execute said agreement and any amendments thereto for and on behalf of the Local Agency;

RESOLVED FURTHER, That the Local Agency's cost will be payable from Fund 220, Agency 220565, Object 652700.

Adopted December 17, 2019. No. 19-732

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 6.6 miles of County State Aid Highway (CSAH) 137 within the Townships of Cherry (57-19), Clinton (57-18), Great Scott (58-19), and the City of Mountain Iron (58-18); and

WHEREAS, The project begins at the intersection of CSAH 137 and MN Trunk Highway 37 (between Section 24-57-19 and Section 19-57-18) and extends northerly approximately 6.6 miles to

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the intersection with Minnesota Trunk Highway 169 (between Section 24-58-19 and Section 19-58-18); and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board hereby authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements, payable from Fund 200, Agency 203001.

Adopted December 17, 2019. No. 19-733

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a contract with the Duluth News Tribune for the 2020 Official Newspaper, in accordance with the specifications of RFQ 5574 as follows:

|   | <b>COST PER INCH/ INDEX NO.</b> |
|---|---------------------------------|
| <b>OFFICIAL NEWSPAPER</b>                 |                                 |
| LEGAL NOTICES                             | \$4.80/.3243                    |
| <b>NOTICE OF EXPIRATION OF REDEMPTION</b> |                                 |
| 1 <sup>ST</sup> PUBLICATION               | \$4.80/.3243                    |
| 2 <sup>ND</sup> PUBLICATION               | \$4.80/.3243                    |
| <b>FINANCIAL STATEMENT</b>                |                                 |
| 1 <sup>ST</sup> PUBLICATION               | \$4.80/.3243                    |

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into a contract with the Cook News Herald for the 2020 publication vendor for the below publications not required to be in the official newspaper, in accordance with the specifications of RFQ 5574 and its low quote as follows:

|                            | <b>COST PER INCH/ INDEX NO.</b> |
|----------------------------|---------------------------------|
| <b>BOARD PROCEEDINGS</b>   |                                 |
| BOARD PROCEEDINGS          | \$2.69/.16011                   |
| <b>FINANCIAL STATEMENT</b> |                                 |

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|                             |               |
|-----------------------------|---------------|
| 2 <sup>ND</sup> PUBLICATION | \$2.69/.16011 |
|-----------------------------|---------------|

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into a contract with the Duluth News Tribune for the 2020 publication vendor for the below publications not required to be in the official newspaper, in accordance with the specifications of RFQ 5574 and its low quote as follows:

|                             |                                 |
|-----------------------------|---------------------------------|
|                             | <b>COST PER INCH/ INDEX NO.</b> |
| <b>DELINQUENT TAX LIST</b>  |                                 |
| 1 <sup>ST</sup> PUBLICATION | \$2.36/.1547                    |
| 2 <sup>ND</sup> PUBLICATION | \$2.36/.1547                    |

Adopted December 17, 2019. No. 19-734

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 60986.

Adopted December 17, 2019. No. 19-735

WHEREAS, The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot; and  
WHEREAS, The St. Louis County Heritage and Arts Director, Mary Tennis, requested \$50,000 to hire an architectural/design firm to transform the Great Hall into a more welcoming, functional space; and

WHEREAS, The Depot Foundation awarded St. Louis County \$40,000 in grant funds to support a professional assessment of the Great Hall space, along with furnishings to enhance the experience for tenants and visitors of the Depot;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorize the application and acceptance of the Depot Foundation grant of \$40,000 for the St. Louis County Heritage and Arts Center (the Depot), and enable St. Louis County to enter into a contract for professional services and furnishings to improve the visitor experience of the Depot's Great Hall. Funds deposited into Fund 155, Agency 155000, Year 2020.

Adopted December 17, 2019. No.19-736

WHEREAS, The St. Louis County Board has established a subcommittee to review the operations of the St. Louis County Heritage and Arts Center (Depot); and

WHEREAS, In 2018, the subcommittee solicited proposals for strategic leadership, management, and operations of the Depot; and

WHEREAS, An agreement with Oneida Realty Company (Oneida) was identified as best meeting the scope of work proposed, and the County entered a contract with Oneida for that purpose which expires on December 31, 2019; and

WHEREAS, The Depot subcommittee has determined that a one-year extension of the Oneida contract for certain management and operation services associated with the financial services provided at the front visitors desk is advisable to facilitate the transfer of management duties from Oneida to the Depot executive director; and

WHEREAS, The Depot Foundation has been allocated City of Duluth Tourism Tax monies for the purpose of funding, amongst several items, the management and operation of the Depot, and a

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portion of these monies are expected to offset a percentage of the cost of the contract extension;  
THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes appropriate county officials to finalize and execute an amendment extending the professional services agreement with Oneida Realty Company of Duluth, MN, for certain management and operation services associated with the financial services provided at the front visitors desk at the Depot through December 31, 2020;

RESOLVED FURTHER, That funds not to exceed \$12,000 are payable from Aid to Other Agencies Budget, Fund 155, Agency 155001 with any Tourism Tax Monies received from the Depot Foundation receipted into this same fund.

Adopted December 17, 2019. No. 19-737

WHEREAS, The St. Louis County Board's current contract with Oneida Realty Company for front desk services at the St. Louis County Heritage and Arts Center expires December 31, 2019; and

WHEREAS, The transition of managing and staffing of the front visitors desk has not yet been completed; and

WHEREAS, The Depot Foundation has been allocated City of Duluth Tourism Tax monies for the purpose of funding, amongst several items, the management and operation of the Depot, and a portion of these monies are expected to offset a percentage of the cost of the services agreement;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute a professional services agreement with Kelly Services of Duluth, MN, for front desk services at the St. Louis County Heritage and Arts Center (Depot) from January 1, 2020, through December 31, 2020;

RESOLVED FURTHER, That funds not to exceed \$75,000 are payable from Fund 155, Agency 155000, Object 629900 with any Tourism Tax Monies received from the Depot Foundation receipted into this same fund.

Adopted December 17, 2019. No. 19-738

RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute the lobbying services agreement with Arrowhead Counties Association, on file in County Board File No. 61190, which would use the services of St. Louis County's Director of Intergovernmental Relations to further the Arrowhead Counties Association's lobbying activities at the State Legislature during the 2020 Legislative Session, not to exceed \$12,000 to be deposited into Fund 100, Agency 105001, Intergovernmental Affairs.

Adopted December 17, 2019. No. 19-739

WHEREAS, Effective July 8, 2008, the State Board of Public Defense determined that the Public Defenders would no longer provide representation for parents in Children In Need of Protective Services (CHIPS), Termination of Parental Rights (TPR), or Long Term Foster Care placement matters (LTFC); and

WHEREAS, Proposals for such services were solicited by St. Louis County in October 2019; and

WHEREAS, The County received the following proposals for such services in Southern St. Louis County:

| <u>Proposer</u>          | <u>Amount</u> |
|--------------------------|---------------|
| Bill Thompson Law Office | \$77,000      |
| Port Wright Law Office   | \$77,000      |
| Benjamin Grams           | \$77,000; and |

WHEREAS, The County received the following proposals for such services in Northern St. Louis County:

| <u>Proposer</u> | <u>Amount</u> |
|-----------------|---------------|
| Rachel Kaplan   | \$41,000      |
| Matthew Miller  | \$41,000; and |

WHEREAS, A committee has reviewed the proposals and made a recommendation as to the provision of these services;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into services contracts with Benjamin Grams, Bill Thompson, and Terry

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Port Wright to provide parent representation in CHIPS, TPR, and LTFC matters at the rate of \$77,000 for Southern St. Louis County, for the period of January 1, 2020, to December 31, 2020, and at a rate of \$78,925 for the period of January 1, 2021, to December 31, 2021;

RESOLVED FURTHER, That the St. Louis County Board authorizes the appropriate county officials to enter into services contracts with Rachel Kaplan and Matthew Miller to provide parent representation in CHIPS, TPR, and LTFC matters at the rate of \$41,000 for Northern St. Louis County, for the period of January 1, 2020, to December 31, 2020, and at a rate of \$42,025 for the period of January 1, 2021, to December 31, 2021;

RESOLVED FURTHER, That the funds are payable from Fund 100, Agency 113002, Object 626100.

Adopted December 17, 2019. No. 19-740

RESOLVED, That the Memorandum of Understanding with the Deputy Sheriff Supervisory unit that establishes interim terms and conditions of employment for Deputy Sheriff Sergeants, effective January 1, 2020, until the date of implementation of the successor collective bargaining agreement between Minnesota Public Employees Association (MNPEA) and the County, is ratified and county officials are authorized to execute the Memorandum of Understanding, a copy of which is on file in County Board File No. 61191.

Adopted December 17, 2019. No. 19-741

WHEREAS, Counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jails each year; and

WHEREAS, Prevalence rates of serious mental illnesses in jails are three to six times higher than for the general population; and

WHEREAS, Almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, Adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders; and

WHEREAS, County jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, Without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families; and

WHEREAS, St. Louis County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

WHEREAS, St. Louis County has embedded a Licensed Independent Clinical Social Worker in the Duluth Police Department to provide a robust mental health/clinical assessment and intervention to help reduce jail and hospital admissions and emergency visits; and

WHEREAS, Through the *Stepping Up Initiative*, the National Association of Counties, the Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private and nonprofit partners to reduce the number of people with mental illnesses in jails;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the *Stepping Up Initiative* to reduce the number of people with mental illnesses in our county jail, commits to sharing lessons learned with other counties in our state and across the country to support a national initiative, and encourages all county officials, employees and residents to participate in the *Stepping Up Initiative*.

Adopted December 17, 2019. No. 19-742

WHEREAS, St. Louis County is committed to providing waste disposal services to residents in the northern regions of the county; and

WHEREAS, Since 1999, the County has been leasing property located in the SW ¼ of the NW ¼ of the NE ¼ of the NE ¼ of Section 18, Township 69, Range 21; and

WHEREAS, It has been determined that it is in the best interest of the county to continue to provide a canister site to the residents in this area;

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THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a five-year lease agreement with the Kabetogama Lake Association to operate a solid waste canister site for the period January 1, 2020, through December 31, 2024, with the option of two (2) one-year extensions. The annual cost of this lease will be \$1 plus the current yearly property tax amount, payable from Fund 600, Agency 603013.

Adopted December 17, 2019. No. 19-743

WHEREAS, Minn. Stat. § 282.04, Subd. 1(f), authorizes the County Auditor to lease state tax forfeited land for a buffer area needed for a mining operation, upon the conditions and for the consideration and for the period of time, not exceeding 25 years, as the County Board may determine; and

WHEREAS, Hibbing Taconite Company has requested to lease state tax forfeited surface lands for mining purposes described as follows:

1. THAT PART OF NW ¼ of NE ¼ EX HWY RT OF WAY EX PART E OF HWY 169 SURFACE ONLY, SECTION 32, TOWNSHIP 58 NORTH, RANGE 20 WEST
2. THAT PART OF SW ¼ OF NE ¼ EX HWY RT OF WAY AND EX PART E OF HWY 169 SURFACE ONLY, SECTION 32, TOWNSHIP 58 NORTH, RANGE 20 WEST
3. THAT PART OF UND 1097/1152 SW ¼ OF SW ¼ ALBANY MINE SURFACE ONLY, SECTION 32, TOWNSHIP 58 NORTH, RANGE 20 WEST
4. THAT PART OF LOT 4 LONGYEAR MINE SURFACE ONLY, SECTION 5, TOWNSHIP 57 NORTH, RANGE 20 WEST; and

WHEREAS, The St. Louis County Land and Minerals Department has reviewed the request and recommends entering into a five (5) year surface lease agreement with Hibbing Taconite Company, subject to payment of a surface disturbance fee estimated to be \$3,000 and annual rental fee estimated to be \$5,589;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the County Auditor to enter into a five (5) year surface lease agreement with Hibbing Taconite Company, subject to a surface disturbance fee estimated to be \$3,000 and annual rental fee estimated to be \$5,589 to be deposited into Fund 240 (Forfeited Tax Fund), and subject to the terms and conditions set forth in a lease agreement;

RESOLVED FURTHER, That the lease with Hibbing Taconite Company shall be subject to the approval of the Commissioner of the Department of Natural Resources;

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to make necessary changes to legal descriptions, fee payments, contracts and other documents to correct errors and ensure accuracy for the lease with Hibbing Taconite Company.

Adopted December 17, 2019. No. 19-744

WHEREAS, The St. Louis County Board approved Resolution No. 13-67 on February 26, 2013, authorizing a lease with Lake County for fiberoptic network facilities located on state tax forfeited land in Aurora (the "Lease"); and

WHEREAS, The Lease was as of April 1, 2013, and had a term of ten years; and

WHEREAS, Lake County sold its fiberoptic network to Pinpoint Holdings, Inc., ("Pinpoint") in June of 2019. As part of this sale, Lake County has proposed to assign and Pinpoint has indicated a willingness to accept assignment of the Lease; and

WHEREAS, Lake County has requested that St. Louis County consent to assignment of the Lease and agree to release Lake County from any and all liability relating to the Lease upon assignment; and

WHEREAS, The Lease provides that, upon assignment of the Lease, both Lake County and its assignee are required to fulfill Lake County's obligations under the Lease; and

WHEREAS, Because Lake County's requested release of liability is not permitted under the terms of the Lease, amendment is required to accommodate this request; and

WHEREAS, St. Louis County staff has reviewed Lake County's request and concluded that the proposed amendment will result in little, if any, risk to St. Louis County. Accordingly, St. Louis County staff supports the board's consent to assignment of the Lease to Pinpoint and does not object to an amendment relieving Lake County of liability for the Lease upon its assignment;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes appropriate county

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officials to execute an amendment to the Lease relieving Lake County from liability upon assignment thereof;

RESOLVED FURTHER, That the St. Louis County Board consents to assignment of the Lease from Lake County to Pinpoint.

Adopted December 17, 2019. No. 19-745

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:40 a.m., on January 7, 2020, in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Grizzly Hospitality, LLC d/b/a Trail's End Resort, Portage Township.

Adopted December 17, 2019. No. 19-746

RESOLVED, That the St. Louis County Board establishes a public hearing at 9:45 a.m., on January 7, 2020, in the St. Louis County Courthouse, Duluth, MN, for the purpose of considering the issuance of an Off-Sale Intoxicating Liquor License to Vermilion River Tavern, LLC d/b/a Vermilion River Tavern, Portage Township.

Adopted December 17, 2019. No. 19-747

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0404-407671 Br 69K74 (County Bridge 333); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 5, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>         | <u>ADDRESS</u>   | <u>AMOUNT</u> |
|---------------------------|--|---------------|
| Casper Construction, Inc. | 212 SE 10 <sup>th</sup> Street<br>Grand Rapids, MN 55744 | \$438,000.00  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 200, Agency 203567, Object 652800.

Adopted December 17, 2019. No. 19-748

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following project:

CP 0005-352335, SAP 069-605-050 Br 69A71 (County Bridge 634); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on December 5, 2019, and the low responsible bid determined;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u>       | <u>ADDRESS</u>                                | <u>AMOUNT</u> |
|-------------------------|---|---------------|
| S & R Reinforcing, Inc. | 44216 Tame Fish Lake Road<br>Aitkin, MN 56431 | \$917,587.19  |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor's Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 220, Agency 220500, Object 652700.

Adopted December 17, 2019. No. 19-749

WHEREAS, The St. Louis County Board, pursuant to Minn. Stat. § 373.40, has previously approved a Capital Improvement Plan; and

WHEREAS, The County has identified a goal of reviewing and updating its Capital Improvement Plan as part of its annual budget process; and

WHEREAS, The Board has reviewed the Capital Improvement Plan and has considered the following for each project described in the proposed amendment and the overall plan:

1. Condition of the county's existing infrastructure, including the projected need for repair or



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- replacement;
2. Likely demand for the improvement;
  3. Estimated cost of the improvement;
  4. Available public resources;
  5. Level of overlapping debt in the county;
  6. Relative benefits and costs of alternative uses of the funds;
  7. Operating costs of the proposed improvements; and
  8. Alternatives for providing services more efficiently through shared facilities with other cities or local government units;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board, based on the considerations set forth in the amendment and overall plan and as set forth herein, approves the Capital Improvement Plan, as amended for the years 2020 through 2024, on file with the County Auditor as County Board File No. 61196.

Adopted December 17, 2019. No. 19-751

WHEREAS, The Sheriff's Office has identified a need for a 1.0 FTE Deputy Sheriff position to directly serve the Lake Superior Drug and Violent Crimes Task Force; and

WHEREAS, The St. Louis County Sheriff's Office has been a member of the Lake Superior Drug and Violent Crimes Task Force since 1991; and

WHEREAS, The scourge of heroin and opioids is having a detrimental effect on our county;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the hiring of a 1.0 FTE Deputy Sheriff position;

RESOLVED FURTHER, That the St. Louis County Board authorizes the transfer of fund balance from Public Safety Innovation, Fund 100, Object 311426, to Fund 100, Agency 129003, Object 610000 Salaries, to cover the cost of the additional 1.0 FTE position.

Adopted December 17, 2019. No. 19-752

WHEREAS, Minn. Stat. § 13D.03 allows meetings of the governing body of a public employer to be closed to consider strategy for labor negotiation; and

WHEREAS, The County Human Resources Director has requested to meet with the County Board in a closed session of the Committee of the Whole to discuss labor negotiations on December 17, 2019, at the St. Louis County Courthouse, 100 N. 5<sup>th</sup> Ave. W., Duluth, MN;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners will hold a closed meeting of the Committee of the Whole after the County Board meeting held on December 17, 2019, in the St. Louis County Courthouse, Duluth, MN, for the purpose of discussing labor negotiations in accord with Minn. Stat. § 13D.03;

RESOLVED FURTHER, That no other pending public business will be discussed at this closed session.

Adopted December 17, 2019. No. 19-753

**BY COMMISSIONER JUGOVICH:**

WHEREAS, As part of Resolution No. 19-696, a technical error was made in the processing of the application;

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61025, is approved and the County Auditor is authorized to issue the license as follows:

Keith/Lois Nelson d/b/a At Your Convenience, Fayal Township, Tobacco Products License, effective January 1, 2020 – December 31, 2020, *RENEWAL*;

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder;

RESOLVED FURTHER, That the St. Louis County Board rescinds Resolution No. 19-696, dated December 3, 2019.

Yeas – Commissioners Jewell, Olson, Musolf, Jugovich and Chair Boyle – 5

Nays – 0

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Abstained – Commissioner Nelson – 1  
Absent – Commissioner McDonald – 1  
Adopted December 17, 2019. No. 19-750

At 4:26 p.m., December 17, 2019, Commissioner Jewell, supported by Commissioner Nelson, moved to adjourn the meeting. The motion passed; six yeas, zero nays, one absent (McDonald).

Patrick Boyle, Chair of the Board  
of County Commissioners  
Attest:

Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)