



COMMITTEE OF THE WHOLE AGENDA
Board of Commissioners, St. Louis County, Minnesota

June 8, 2021

Immediately following the Board Meeting, which begins at 9:30 A.M.
Lake Superior Room, Government Services Center, 320 W. 2nd St., Duluth, MN

***NOTE:** Due to the COVID-19 pandemic, this meeting is being conducted in accordance with Minnesota Statutes § 13D.021, which provides that members of the St. Louis County Board may attend the meeting by telephone or other electronic means. This statute also provides that, if telephone or other electronic means are used to conduct a meeting, to the extent practical, the county shall allow a person to monitor the meeting electronically from a remote location. For information on how to view or participate in the County Board meeting, please visit the county website at www.stlouiscountymn.gov, scroll to the County Board Meeting section, and click on the meeting date.*

CONSENT AGENDA:

All matters listed under the consent agenda are considered routine and/or non-controversial and will be enacted by one unanimous motion. If a commissioner requests, or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

Minutes of June 1, 2021

Health & Human Services Committee, Commissioner Boyle, Chair

1. Community-Based Suicide Prevention Grant "Thrive Range" [21-259]

Public Works & Transportation Committee, Commissioner McDonald, Chair

2. Acquisition of Right of Way – Intersection Improvement Project at CSAH 7 and MN Trunk Highway 33 (Industrial Township) [21-260]

Central Management & Intergovernmental Committee, Commissioner Jewell, Chair

3. Reschedule Location for July 6, August 3, September 7, September 14, and October 5, 2021 County Board Meetings [21-261]
4. Minnesota State Auditor's 2021 Performance Measurement Program Report [21-262]

REGULAR AGENDA:

For items on the Regular Agenda, citizens will be allowed to address the Board at the time a motion is on the floor.

Public Works & Transportation Committee, Commissioner McDonald, Chair

1. **Motorized Trail Joint Powers Board with Lake County and Koochiching County** [21-263]
Resolution authorizing a Joint Powers Agreement with Lake County and Koochiching County for a motorized trail joint powers board.

Finance & Budget Committee, Commissioner Nelson, Chair

1. **2021 First Quarter Budget Changes** [21-264]
Resolution to approve the 2021 first quarter budget changes.
2. **Sale of Non-Conforming County Fee Land to Adjoining Property Owner (Lakewood Township)** [21-265]
Resolution authorizing the sale of Non-Conforming County Fee Land in Lakewood Township to Jeremy D. Tinquist and Brianna R Tinquist.

3. Prioritization of 2022 Capital Appropriation Request [21-266]

Resolution prioritizing the various projects proposed to be included in the County's 2022 Capital Appropriation request.

COMMISSIONER DISCUSSION ITEMS AND REPORTS:

Commissioners may introduce items for future discussion, or report on past and upcoming activities.

ADJOURNED:

Because the next scheduled Board Meeting will not be held until June 22, 2021, the County Board may reconvene to address these agenda items.

NEXT COMMITTEE OF THE WHOLE MEETING DATES:

June 22, 2021	Toivola Town Hall, 9063 Hwy 5, Meadowlands, MN
July 6, 2021	Duluth Courthouse, 100 N. 5th Ave. W., Duluth, MN
July 13, 2021	Bois Forte & Vermilion Lake Township, Fortune Bay, 1430 Bois Forte Road, Tower, MN

BARRIER FREE: *All St. Louis County Board meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual needs for special services. Please contact St. Louis County Administration (218-726-2450) early so necessary arrangements can be made.*

COMMITTEE OF THE WHOLE ST. LOUIS COUNTY BOARD OF COMMISSIONERS

June 1, 2021

Location: Government Services Center, Duluth, Minnesota

Present: Commissioners Jewell, Boyle, Grimm, McDonald, Musolf, Nelson and Chair Jugovich

Absent: None

Convened: Chair Jugovich called the meeting to order at 9:50 a.m.

CONSENT AGENDA

Boyle/Jewell moved to approve the consent agenda. The motion passed. (7-0)

- Minutes of May 25, 2021
- Agreement with the Wisconsin Central, Ltd. to Renew the Crossing Surface at Railroad Crossing DOT 252015K on CSAH 137 (Clinton and Cherry Townships) [21-248]
- Amendments to the St. Louis County Heritage and Arts Center Tenant Lease Agreements [21-249]
- Apply and Acceptance of the 2021 State Boat and Water Safety Grant [21-250]
- Reallocation of Four Information Specialist II Positions to Information Specialist III [21-251]
- Planning Services for Design of an Integrated Solid Waste Management System [21-252]

Finance & Budget Committee

McDonald/Nelson moved that pursuant to the requirements and procedures of Minn. Stat. § 373.01, the St. Louis County Board authorizes the appropriate county officials to enter into a purchase agreement and quit claim deed for the sale of the Linden Grove Public Works facility to Darrel Kaml for the amount of \$297,000 contingent upon the buyer obtaining the proposed conditional use permit, payable to Fund 405, Agency 405001, Object 583202, and additional revenue budgeted for expense in Fund 405, Agency 405001, Object 663100. The buyer is also responsible for payment of deed tax and recording fees. [21-253]. The motion passed. (7-0)

Jewell/Boyle moved that the St. Louis County Board declares its support and authorizes submittal of a 2022 Capital Appropriation request of \$3.825 million to the State of Minnesota for the St. Louis County Heritage and Arts Center (the Depot). The County would finance up to 50% of the remaining project cost, with the County committing funds to match the remaining share of this request; and further, the St. Louis County Board designates this as its first priority bonding project for the 2022 Legislative Session. [21-254]. St. Louis County Administrator Kevin Gray indicated that the next two resolutions deal with bonding requests for the 2022 legislative session. Commissioner Nelson requested that the county not prioritize the requests and allow the state officials to sort out funding priorities. Administrator Gray responded that the state system requires the county to prioritize the requests in the queue and the submission date is June 15, 2021. Commissioner Grimm commented that it may be helpful to hold a Board Workshop to discuss the bonding priorities and inquired if there were other funding opportunities

for the leachate project. Commissioner Jewell recommended that the Depot project remain at the top of the list because of the previous commitment by the Board to complete the project. Commissioner Boyle said that he was fine with the priorities as listed and mentioned that there are multiple building issues at the Depot that need to be addressed, including flooding issues last winter. Commissioner Nelson said that the Regional Landfill Leachate Treatment System Replacement addresses a public safety issue. After further discussion, Nelson/Jugovich moved to amend the resolution to require that a separate vote be taken on the prioritization of the three bonding requests. After further discussion, Commissioner Nelson withdrew the amendment. Jewell/Boyle amended the original motion to remove the “Resolved Further” language designating this as the St. Louis County Board’s first priority bonding project for the 2022 Legislative Session. St. Louis County Intergovernmental Relations Director John Ongaro commented that the bonding committees use the list of projects to decide what projects they will visit during their fall site visits. In addition, the bonding committees will review lower priority projects. St. Louis County Heritage and Arts Center Director Mary Tennis commented that the bonding request will take care of practical needs and help the Heritage and Arts Center become self-sufficient. St. Louis County Property Management Director Jerry Hall said that CR-BPS, Inc., performed a facility Condition Assessment of the Depot and the study detailed necessary improvements to bring the building up to speed with other county owned buildings. After further discussion, the motion passed. (7-0)

A Point of Personal Privilege was requested at 10:55 a.m. At 11:09 a.m., the Board reconvened with all members present.

McDonald/Musolf moved that the St. Louis County Board declares its support and authorizes submittal of a 2022 Capital Appropriation request of \$4.5 million to the State of Minnesota for the St. Louis County Regional Landfill Leachate Treatment System Replacement. The County would finance up to 50% of the remaining project cost, with the County committing funds to match the remaining share of this request. [21-255]. St. Louis County Interim Environmental Services Director David Fink discussed the proposed new system to treat Per- and polyfluoroalkyl substances (PFAS). The system would treat PFAS before grounding it. Interim Director Fink said that County matching funds would be \$4.5 million and estimates that the modification will extend the life of the landfill by 50 years. Mark St. Lawrence said that he was confident that they will be able to duplicate the pilot program; the process would land apply leachate at drinking water standards. After further Commissioner discussion, the motion passed. (7-0)

Jugovich/McDonald moved that St. Louis County agrees to be the recipient of the bond funds and the fiscal agent for the St. Louis County Fair for the purposes of making a bond application for 2022 Capital Appropriations for the construction of new buildings at the St. Louis County Fairgrounds in Chisholm, MN. The St. Louis County Board declares its support and authorizes submittal of a 2022 Capital Appropriation request of \$575,000 to the State of Minnesota for the St. Louis County Fair. The County would finance up to \$400,000 of the remaining project. The Chairperson of the St. Louis County Board and/or County Auditor are authorized to sign grant applications and any other necessary paperwork in the pursuit of 2022 Capital Appropriations, subject to the approval of the County Attorney. [21-256]. Administrator Gray indicated that the total project finance listed in the resolution was \$975,000; however, the project cost may be closer to \$1,200,000 and recommended that the Board review the finance totals and funding options. Commissioner Nelson made a suggestion to Chair Jugovich that the motion be amended to include a 50% local match and to change the request to \$600,000 due to the increase in building costs, and commit to a \$600,000 local match. Commissioner Jewell commented that this is a major change to the resolution and the Board should vote on the amendment. Attorney Rubin replied that he would recommend that the motion be amended and the Board take a formal vote to the amendment. Jewell/McDonald moved to amend the motion to change the 2022 Capital Appropriation

request from \$575,000 to \$600,000 and to change the County match amount from \$400,000 to \$600,000. The amendment passed. (7-0) After further discussion, the motion as amended passed. (7-0)

Boyle/Jugovich moved that the St. Louis County Board authorizes a 1.0 FTE Maintenance Worker/Helper to provide maintenance services for the St. Louis County Heritage and Arts Center (the Depot), payable from Fund 155, Agency 155001; and further, that the Oneida Realty Company of Duluth contract, as it pertains to Resolution No. 19-378, shall be amended to include janitorial and consumable services only. [21-257]. Administrator Gray said that the position would better control building operations and help with future building projects. The change would be cost neutral, as the estimated cost of the Maintenance Worker/Helper position is the same as the cost of Oneida maintenance services. The motion passed. (7-0)

Central Management & Intergovernmental Committee

Administrator Gray requested that Item #1, Appointment of 2021 Special Board of Appeal and Equalization – Replacement Appointment for District #3 [21-258] be removed from the agenda. Administrator Gray commented that County Administration will continue to work to identify an appropriate person to serve as an independent representative on the Board. Commissioner Nelson requested a point of order and asked Attorney Rubin if the Board needs to take formal action to remove the item from the agenda. Attorney Rubin responded that since Administration placed the item on the agenda for Committee review, they have the ability to remove the item from the agenda, unless a Board member objects. There were no objections; the item was removed from the agenda.

COMMISSIONER DISCUSSION ITEMS AND REPORTS

Commissioner Grimm commented regarding an email from a staff member who was concerned about the transition back to work and urged the Board to work with Administration and staff to ensure people have flexibility in their workplace and to review options for staff to work from home.

Commissioner McDonald said that he attended a Memorial Day service in Ely. Commissioner McDonald noted that approximately 250-300 people attended the service and over the last year 36 veterans from Ely passed away. Commissioner McDonald also thanked everyone throughout St. Louis County who volunteered time for Memorial Day services.

Commissioner Jewell said he visited the Hermosa cemetery over the weekend and noted that 50% - 60% of the graves had flags next to them; a number were World War II veterans.

Attorney Rubin commented on a virtual Memorial Day Ceremony that was held at the Gary-New Duluth Memorial. Attorney Rubin noted that Senator Amy Klobuchar spoke during the ceremony and the ceremony was a nice tribute to those who died on our behalf.

Administrator Gray mentioned that he participated in the Memorial Day - Taps Across America by playing Taps on his trumpet at 3:00 p.m. on the South Shore of Lake Superior.

Commissioner Nelson noted that the St. Louis County Agricultural Society purchased a used set of bleachers for the horse arena and today the Fair Board is putting the bleachers together with the assistance of eight NERCC inmates; this is a good example of restorative justice.

Commissioner McDonald said that NERCC inmates were also involved in the cleanup of McCarthy Beach State Park over the last ten days. The Park Ranger appreciated the assistance, as there were many downed trees near roads that needed to be cleared.

Commissioner Boyle commented that it would be nice for the Board to tour the Minnesota State Veterans Cemetery. Commissioner Nelson said that credit should be given to former St. Louis County Commissioner Chris Dalberg for bringing the cemetery to the Northland.

Chair Jugovich mentioned that on July 6th, the Board will be returning to the Duluth Courthouse for Board meetings held in Duluth. Deputy Administrator Brian Fritsinger replied that Administration has previously talked with the Board about possible renovation of the space. Materials were received last Friday from the architect, which may cause Administration to request further delay in returning to the Courthouse for meetings. Commissioner Nelson requested that the Board have an opportunity to review what is being proposed.

At 12:13 p.m., Jewell/McDonald moved to adjourn the Committee of the Whole meeting. The motion passed. (7-0)

Mike Jugovich, Chair of the County Board

Phil Chapman, Clerk of the County Board

BOARD LETTER NO. 21 - 259

HEALTH & HUMAN SERVICES COMMITTEE CONSENT NO. 1

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Community-Based Suicide
Prevention Grant "Thrive
Range"

FROM: Kevin Z. Gray
County Administrator

Linnea Mirsch, Director
Public Health & Human Services

RELATED DEPARTMENT GOAL:

Our community will make healthy life choices and have safe food, water and air.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Health and Human Services Department (PHHS) to enter into a contract with the Wilder Foundation and approve a 1.0 FTE Public Health Educator position for the purposes of using the federally-funded Suicide Prevention Resource Center's Comprehensive Approach to Suicide Prevention, deliver sustainable mental health and substance use resources to counter suicide and drug overdose among residents of northern St. Louis County.

BACKGROUND:

Per Resolution No. 19-404, St. Louis County, through Public Health and Human Services, was authorized to accept grant funds and enter into contract with the Minnesota Department of Health (MDH) for a Community-Based Suicide Prevention grant. This grant was in the amount of up to \$100,000 annually for the period July 1, 2019 through June 30, 2023. In August 2019, additional funding in the amount of \$10,000 per year was allocated from MDH, for a total of \$110,000 annually.

The purpose of the grant is to deliver sustainable mental health and substance use resources to counter suicide and drug overdose among residents of northern St. Louis County through work with community partners in northern St. Louis County. At that time, PHHS was also approved to enter into contract, of up to \$100,000 annually, with Dr. Ursula Whiteside for research, training, project-coordination and evaluation to support grant deliverables for the period July 1, 2019 through June 30, 2023.

In December 2020 PHHS and Dr. Ursala Whiteside mutually agreed to terminate the contract for her services in coordination with MDH due to the need for a more tailored regional approach to the grant deliverables. Dr. Whiteside remains a valuable resource for PHHS and has provided access to materials and the data necessary to continue the work that was established.

With the departure of Dr. Whiteside, PHHS has been working closely with MDH to establish services with the Wilder Foundation to fulfill the grant deliverables related to research and evaluation. PHHS will be able to internally manage training, project-coordination and collaboration with community partners through a 1.0 FTE Public Health Educator requested for the remainder of the grant period. HR reviewed the assigned duties and approved the Public Health Educator classification which will be funded through grant proceeds.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize PHHS to enter into contract with the Wilder Foundation in an amount of up to \$40,000, through the grant funds with the MDH, for the purposes fulfilling grant deliverables related to research and evaluation to counter suicide and drug overdose among members of northern St. Louis County for the remainder of the grant period July 1, 2021 through June 30, 2023; and

It is further recommended that the Board authorize a 1.0 FTE Public Health Educator position in the PHHS Public Health Division for the period July 1, 2021 through June 30, 2023, up to \$90,000 annually through the grant funds from MDH, for the purposes of filling the grant deliverables related to training, project-coordination and collaboration with community partners in a comprehensive approach to suicide prevention in northern St. Louis County.

Community-Based Suicide Prevention Grant "Thrive Range"

BY COMMISSIONER _____

WHEREAS, St. Louis County has been receiving funds from the Minnesota Department of Health (MDH) for the Community-Based Suicide Prevention Grant in the amount of up to \$110,000 annually for the period July 1, 2019 through June 30, 2023; and

WHEREAS, The Public Health and Human Services Department (PHHS) was authorized to enter into contract with Dr. Ursala Whiteside, up to \$100,00 annually, from July 1, 2019 through June 30, 2023; and

WHEREAS, In December 2020, PHHS and Dr. Ursala Whiteside mutually agreed to terminate the contract for her services in coordination with MDH; and

WHEREAS, PHHS wishes to enter into contract with the Wilder Foundation for the purposes of fulfilling grant deliverables related to research and evaluation to counter suicide and drug overdose among members of northern St. Louis County for the period July 1, 2021 through June 30, 2023; and

WHEREAS, PHHS worked with Human Resources to classify the job duties for fulfilling the grant deliverables related to training, project-coordination and collaboration with community partners in a comprehensive approach to suicide prevention in northern St. Louis County and the position was classified as a Public Health Educator;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to enter into a contract with the Wilder Foundation in an amount of up to \$40,000 (for two years or \$20,000/year), through the grant funds with the MDH, for the purposes fulfilling grant deliverables related to research and evaluation to counter suicide and drug overdose among members of northern St. Louis County for the period July 1, 2020 through June 30, 2023;

RESOLVED FURTHER, That the St. Louis County Board authorizes a 1.0 FTE Public Health Educator position in the PHHS Public Health Division for the period July 1, 2021 through June 30, 2023, up to \$90,000 through the grant funds from MDH, for the purposes of filling the grant deliverables related to training, project-coordination and collaboration with community partners in a comprehensive approach to suicide prevention in northern St. Louis County;

RESOLVED FURTHER, That this position will be eliminated when the grant ends.

Suicide Prevention Grant: July 1, 2019 - June 30, 2023: \$440,000

Fund 230, Agency 233999, Obj 610000 Grant, Proj 99999999, Grant Year 2021

Fund 230, Agency 233999, Obj 629900 Grant, Proj 99999999, Grant Year 2021

Fund 230, Agency 233999, Obj 530528 Grant, Proj 99999999, Grant Year 2021

Exhibit A
GRANT APPROVAL FORM

This form must be completed for any and all grants.

SECTION I—GRANT INFORMATION (to be completed by department's assigned accounting staff)

Please Note: It is acceptable that some details are later added (once the grant is awarded).

GRANT NAME: THRIVE Grant **GRANT PERIOD:** 07/01/21
(if known) (begin date)
GRANTOR: _____ 06/30/22
(end date)
FUND: 230 **AGENCY:** 233999 **GRANT:** 23334 **GRANT YEAR:** 2021

Indicate the source of funds—(check all that apply)

☐ **Local**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

Local Agency: _____

☒ **State**—Object Code: 530528 Amount: \$110,000 Amount: _____
(Apply) (Accept)

State Agency: DHS Award #: _____

☐ **Federal**—Object Code: _____ Amount: _____ Amount: _____
(Apply) (Accept)

Grant Agreement (State Contract) #: _____
(if federal dollars are passed through state)

Federal Agency: _____ CFDA#: _____

Federal Agency: _____ CFDA#: _____
(if applicable) (if applicable)

Federal Agency: _____ CFDA#: _____
(if applicable) (if applicable)

TOTAL GRANT AMOUNT: \$110,000

Expenditure for match amount should be moved into grant code. However, if this is *not* possible, indicate where expenditures will be accounted for.

FUND: _____ **AGENCY:** _____ **OBJECT:** _____ **PROJECT:** _____ **AMOUNT:** _____

FUND: _____ **AGENCY:** _____ **OBJECT:** _____ **PROJECT:** _____ **AMOUNT:** _____

FUND: _____ **AGENCY:** _____ **OBJECT:** _____ **PROJECT:** _____ **AMOUNT:** _____

TOTAL MATCH AMOUNT: _____

ACCOUNTING STAFF (who is primarily responsible for fiscal oversight of grant):

NAME: Jay Anderson **PHONE:** 725-5142

DEPARTMENT CONTACT (who is primarily responsible for program/project outcomes of grant):

NAME: Amy Westbrook **PHONE:** 725-5267

****IMPORTANT****

Please submit this document (SECTION I) to the department contact, providing direction regarding which form should be completed.

☒ **New** (first-time submitted) or previously-submitted grant—**Complete Form A**

☐ Request for recurring grant to be included in December Budget Resolution*—**Complete Form B**

☐ Request for amendment of previously adopted Board Resolution—**Complete Form C**

*Departments must complete **Form B** for any grant (of any amount) that is included in the proposed budget.

SECTION II—APPROVAL (to be completed by department contact)

Form A (New or Previously-Submitted Grant)

PURPOSE: Approval to Apply for Grant—(complete prior to applying for grant award)

Please check the appropriate box:

☐ New (first-time submitted) grant

☒ Previously submitted grant*

*Departments are highly encouraged to request recurring grants (that were previously submitted) to be included in the December Budget Resolution—Form B—if dollar amounts do not fluctuate significantly.

STEP #1: Obtain authorization to apply for grant—(required for all grants of any amount)

Dept. Head Authorization:	<u></u>	<u>6.1.21</u>
	Signature	Date
Administrator Authorization:	<u></u>	<u>6-2-21</u>
	Signature	Date
Auditor Authorization:	<u></u>	<u>6/3/2021</u>
	Signature	Date

STEP #2: Confirm whether grant amount is greater than \$25,000—

☐ **No** (grant amount is less than or equal to \$25,000)—

Give grant contract (once received) to County Attorney's Office for review.

Reviewed by: _____
Attorney Name Date

Damion #: _____

☒ **Yes** (grant amount is greater than \$25,000)—

Submit **Section I** (Cover Sheet) of the "Grant Approval Form," Board Letter and Resolution to Administration to seek County Board approval. It is acceptable that Section I is not completed in its entirety until the grant has been awarded. **NOTE: Board authorization to accept the grant is required** (upon notification of award).

Apply: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

Accept: Board Letter #: _____ Board Resolution #: _____ Date Adopted: _____

STEP #3: Ensure proper documentation is entered into the system, and the appropriate parties are notified.

DEPARTMENT CONTACT: Submit **Section I and II** (Form A) of this "Grant Approval Form," along with all grant documents (application, award notification, contract, etc.) to the accounting staff person to enter the grant award into the financial system.

ACCOUNTING STAFF: If this grant includes federal funding, please send an electronic copy of **Section I and II** (Form A) of this "Grant Approval Form" as notification to wehselerh@stlouiscountymn.gov with "Federal Funds" in the Subject of the e-mail.

BOARD LETTER NO. 21 – 260

PUBLIC WORKS & TRANSPORTATION COMMITTEE CONSENT NO. 2

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Acquisition of Right of Way –
Intersection Improvement
Project at CSAH 7 and MN
Trunk Highway 33 (Industrial
Township)

FROM: Kevin Z. Gray
County Administrator

James T. Foldesi
Public Works Director/Highway Engineer

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize the Public Works Director to proceed with right of way acquisition for an intersection improvement project at the intersection of County State Aid Highway (CSAH) 7 and Minnesota Trunk Highway (TH) 33 in Industrial Township (County Project 0007-369674/SP 069-070-056), and to authorize the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

BACKGROUND:

St. Louis County Public Works Department is planning an intersection improvement project at the intersection of CSAH 7 & TH 33 in Industrial Township. The project begins approximately 750' south of the intersection and extends northerly to a point approximately 750' north of the intersection.

RECOMMENDATION:

It is recommended that the St. Louis County Board authorize the Public Works Department to acquire the right of way necessary for County Project 0007-369674, and to authorize the County Auditor to grant highway easements across tax forfeited lands necessary for the project. Right of way acquisition is payable from Fund 200, Agency 203001.

**Acquisition of Right of Way – Intersection Improvement Project
At CSAH 7 & MN TH 33 (Industrial Township)**

COMMISSIONER_____

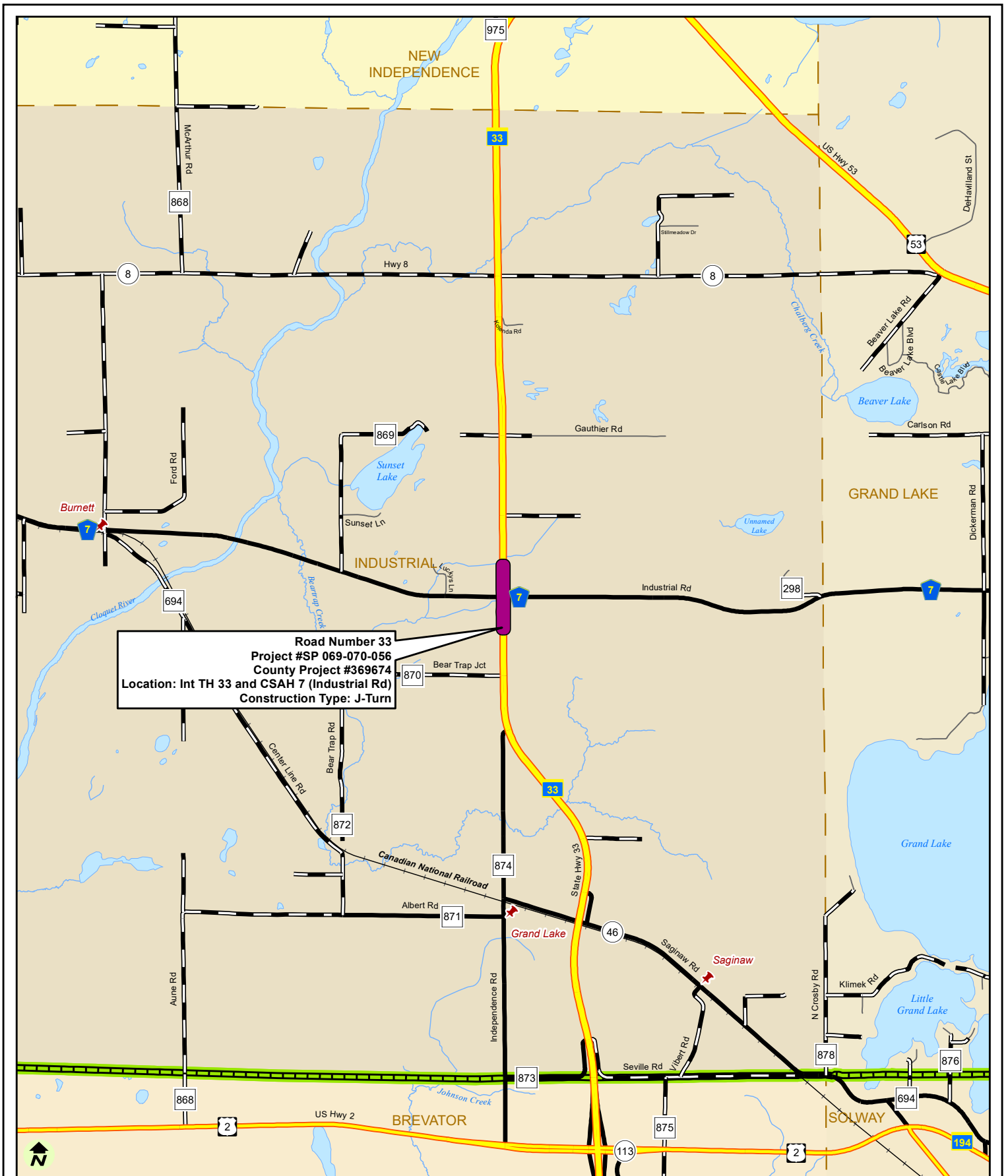
WHEREAS, The St. Louis County Public Works Department is planning an intersection improvement project at the intersection of County State Aid Highway 7 and Minnesota Trunk Highway 33; and

WHEREAS, The improvement consists of grading, aggregate base, and bituminous surfacing in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

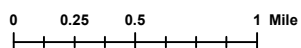
WHEREAS, In addition to the existing highway right of way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 0007-369674 and to execute the easement documents as may become necessary on behalf of the county, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.



St. Louis County 2022 Road & Bridge Construction



Map Components	
2022 Road & Bridge Construction	
	J-Turn
	Interstate Highway
	U.S./State Highway
	County Road - Paved
	County Road - Gravel
	Local Road/City Street
	Railroad
	Commissioner District
	Township Boundary
	City/Town
	Lake
	River/Stream

BOARD LETTER NO. 21 - 261

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 3

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Reschedule Location for July 6, August 3, September 7, September 14, and October 5, 2021 County Board Meetings

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide effective and efficient government.

ACTION REQUESTED:

The St. Louis County Board is requested to reschedule the locations of the July 6, August 3, September 7, September 14, and October 5, 2021 County Board meetings.

BACKGROUND:

Due to pandemic-related concerns and technology constraints, it is proposed that the July 6, August 3, September 7, September 14, and October 5, 2021 County Board meetings, including all public hearings scheduled on those days, be changed to a location better suited to accommodate those concerns and constraints. The meetings will begin at 9:30 a.m. as previously scheduled.

Recently, staff presented at a Board Workshop the concept of renovations to the Duluth Courthouse County Board Room. The Board subsequently indicated its support of the development of plans which would enhance technology, improve lighting and sound, and address the physical seating arrangements of the room.

Staff is still working with its architect on the development of a detailed renovation plan for the existing board room. Its goal is to bring forward for Board discussion the proposal plans within the next 6-8 weeks. If authorized by the Board, the project is expected to take additional time to complete. As a result, and to plan for future public hearings, staff is recommending that the Board continue to meet in the GSC until the project is complete. Additional conversation would be appropriate at the time the proposed project is being considered by the Board.

RECOMMENDATION:

Should the Board concur, Administration will take the necessary steps to reschedule the location of its July 6, August 3, September 7, September 14, and October 5, 2021 Board Meetings to the Government Services Center in Duluth.

**Reschedule Location for July 6, August 3, September 7, September 14, and
October 5, 2021 County Board Meetings**

BY COMMISSIONER _____

WHEREAS, The County has been holding its Duluth meetings in the Government Services Center to take advantage of enhanced technology capabilities; and

WHEREAS, The County Board has previously indicated its support for the development of plans to renovate the County Board room located in the Duluth Courthouse in order to provide modern technology, improved lighting, improved acoustics and other enhancements; and

WHEREAS, The development of such plans and a final determination on the project has not yet taken place.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board will adjust its 2021 Board Meeting schedule to reschedule the following meetings from the Duluth Courthouse to the Duluth Government Services Building:

- July 6, 2021
- August 3, 2021
- September 7, 2021
- September 14, 2021
- October 5, 2021

ST. LOUIS COUNTY BOARD
2021 BOARD MEETING SCHEDULE
All meetings begin at 9:30 a.m.

BOARD MEETING DATE	MEETING LOCATION
January 5	Duluth Government Services Center, 320 W. 2 nd St, Duluth
January 12	Duluth Government Services Center, 320 W. 2 nd St, Duluth
January 26	Public Works, 7823 Hwy 135, Virginia
February 2	Duluth Government Services Center, 320 W. 2 nd St, Duluth
February 9	Public Works, 7823 Hwy 135, Virginia
February 23	Public Works, 7823 Hwy 135, Virginia
March 2	Duluth Government Services Center, 320 W. 2 nd St, Duluth
March 9	Duluth Government Services Center, 320 W. 2 nd St, Duluth
March 23	Public Works, 7823 Hwy 135, Virginia
April 6	Duluth Government Services Center, 320 W. 2 nd St, Duluth
April 13	Duluth Government Services Center, 320 W. 2 nd St, Duluth
April 27	Town of Morse, 911 S. Central Avenue, Ely
May 4	Duluth Government Services Center, 320 W. 2 nd St, Duluth
May 11	Rice Lake City Hall, 4107 Beyer Road, Rice Lake
May 25	Grand Lake Town Hall, 5297 Highway 53, Saginaw
June 1	Duluth Government Services Center, 320 W. 2 nd St, Duluth
June 8	Duluth Government Services Center, 320 W. 2 nd St, Duluth
June 22	Toivola Town Hall, 9063 Highway 5, Meadowlands
July 6	Duluth Government Services Center, 320 W. 2 nd St, Duluth
July 13	Bois Forte & Vermilion Lake Township, Fortune Bay, 1430 Bois Forte Road, Tower
July 27	Proctor City Hall, 100 Pionk Drive, Proctor
August 3	Duluth Government Services Center, 320 W. 2 nd St, Duluth
August 10	Virginia Government Services Center, 201 S. 3 rd Ave. W., Virginia
September 7	Duluth Government Services Center, 320 W. 2 nd St, Duluth
September 14	Duluth Government Services Center, 320 W. 2 nd St, Duluth
September 28	Culver Township Fire Hall, 5292 Highway 31, Brookston
October 5	Duluth Government Services Center, 320 W. 2 nd St, Duluth
October 12	Town of Ault, 1839 Brimson Road, Brimson
October 26	Brevator Town Hall, 7246 Morris Thomas Rd, Cloquet
November 2	Courthouse, 100 N. 5 th Ave. W., Duluth
November 16	Industrial Town Hall, 7519 Albert Road, Saginaw
November 30	Buhl Senior Center, 302 Frantz Street, Buhl
December 14	Courthouse, 100 N. 5 th Ave. W., Duluth

AMC Legislative Conference
NACo Legislative Conference
Duluth & SLC at the Capitol
NACo Annual Conference
AMC Annual Conference

Feb. 17-18, 2021, St. Paul
Feb. 20-24, 2021, Washington, DC
March 3-4, 2021, St. Paul
July 16-19, 2021, Austin, TX
December 6-8, 2021, Bloomington, MN

BOARD LETTER NO. 21 - 262

CENTRAL MANAGEMENT & INTERGOVERNMENTAL COMMITTEE CONSENT NO. 4

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Minnesota State Auditor's 2021
Performance Measurement
Program Report

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

To exercise responsible stewardship of county resources, to manage the overall county budget; and make budget recommendations to the County Board.

ACTION REQUESTED:

The St. Louis County Board is requested to certify that it has adopted and implemented ten performance measures developed by the Council on Local Results and Innovation; has implemented local performance measurement system that will meet the requirements developed by the Council; and certifies specific performance measurement-related actions, including the reporting of ten adopted measures to its residents.

BACKGROUND:

In 2010, the Legislature created the Council on Local Results and Innovation. St. Louis County has participated in this program since its inception. Cities and counties that choose to participate in the program may be eligible for a reimbursement in Local Government Aid, and exemption from levy limits (if applicable). Participation in the Minnesota State Auditor's Performance Measurement Program is voluntary. However, St. Louis County is well positioned to participate by virtue of its continued efforts in performance measurement and citizen surveys. Counties that choose to participate must file a report with the Office of the State Auditor by July 1, 2021.

St. Louis County receives an annual payment of \$25,000 from the Performance Measurement State Aid category for participation in this program. To be eligible to

continue in this voluntary program and receive the State Aid, the County Board must certify the following requirements have been met:

- The county has adopted and implemented a minimum of ten of the performance measures covering each applicable service category, as developed by the Council on Local Results and Innovation;
- The county has developed a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and
- The county is committed to reporting these measures to its residents.

RECOMMENDATION:

It is recommended that the St. Louis County Board continue to participate in the “Model Performance Measures for Counties” and program requirements, as identified in the Minnesota State Auditor’s Performance Measurement Program and submit the 2021 St. Louis County Performance Measures Report.

Minnesota State Auditor's 2020 Performance Measurement Program Report

BY COMMISSIONER _____

WHEREAS, Benefits to St. Louis County for participation in the Minnesota Council on Local Results and Innovation comprehensive performance measurement program are outlined in Minn. Stat. § 6.91 and include eligibility for a reimbursement as set by state statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The St. Louis County Board has adopted and implemented ten of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports continued participation in the Minnesota State Auditor's Performance Measurement Program.

RESOLVED FURTHER, That St. Louis County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

RESOLVED FURTHER, That the St. Louis County Board approves submission of the 2021 St. Louis County Performance Measures Report found in County Board File No. _____.

Measures for Counties

St. Louis County Departmental Key Performance Indicators:

2021 Submission (2020 data, *unless noted*)

St. Louis County utilizes best practices in performance management and measurement. Annually, the County Board adopts the standard set of county performance measures proposed by the Minnesota State Auditor's Performance Measurement Program. Created by the Minnesota State Legislature's Council on Local Results and Innovation, this began as a standard set of ten performance measures for counties and ten performance measures for cities that would aid residents, taxpayers, and state and local officials in determining the efficacy of counties and cities in providing services, and measure residents' opinions of those services. Cities and counties that choose to participate in the new standards measure program may be eligible for a reimbursement in Local Government Aid, and exemption from levy limits.

Participation in the Minnesota State Auditor's Performance Measures Program is voluntary; however, St. Louis County is well positioned to participate by virtue of its continued efforts in performance measurement and citizen surveys. Counties that choose to participate must officially adopt the corresponding performance benchmarks developed by the Council, and report on them in order to receive a new local government performance aid, reimbursed at \$0.14 per capita, not to exceed \$25,000.

St. Louis County incorporates performance data in budget and business planning discussions and efforts. Each department does a budget analysis, establishes goals, identifies continuous improvement projects, and develops strategies that guide them for the next three to five years. As part of the budgeting process, Administration's discussions with departments include (but are not limited) to the following:

- **Who Are You?** This includes mission statement, primary lines of business (programs), organizational chart and significant trends and changes impacting the department.
- **What Do You Want To Achieve?** This includes a vision for the department and key initiatives aligned with St. Louis County's Strategic Plan.
- **What Resources Are You Going To Use?** Resource plans such as Finance Plan, Workforce Plan, Technology Plan, Purchasing Plan, and Space Plan.

St. Louis County continues to operation under its adopted 2016 Strategic Plan. The broader county-wide goals for a sustained business planning focus by departments' center on consolidating core organizational efforts and services in support of the following goals as defined by the St. Louis County Board of Commissioners:

1. Public Health and Safety
2. Sound County Infrastructure
3. Natural Resources Management
4. Community Growth and Prosperity

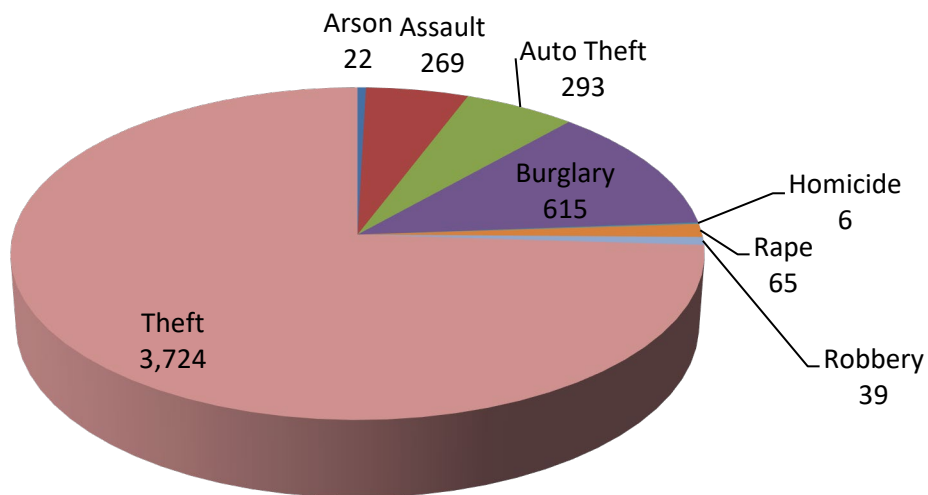
As the county strives for organizational excellence it is of paramount importance to continue to progress in linking departmental program and service initiatives to key organizational priorities and strategies.

Public Safety – County Sheriff	
Department Goal:	To protect and serve the citizens of the county and region with professionalism and pride.
Commissioner	Public Health and Safety
Priority Area:	

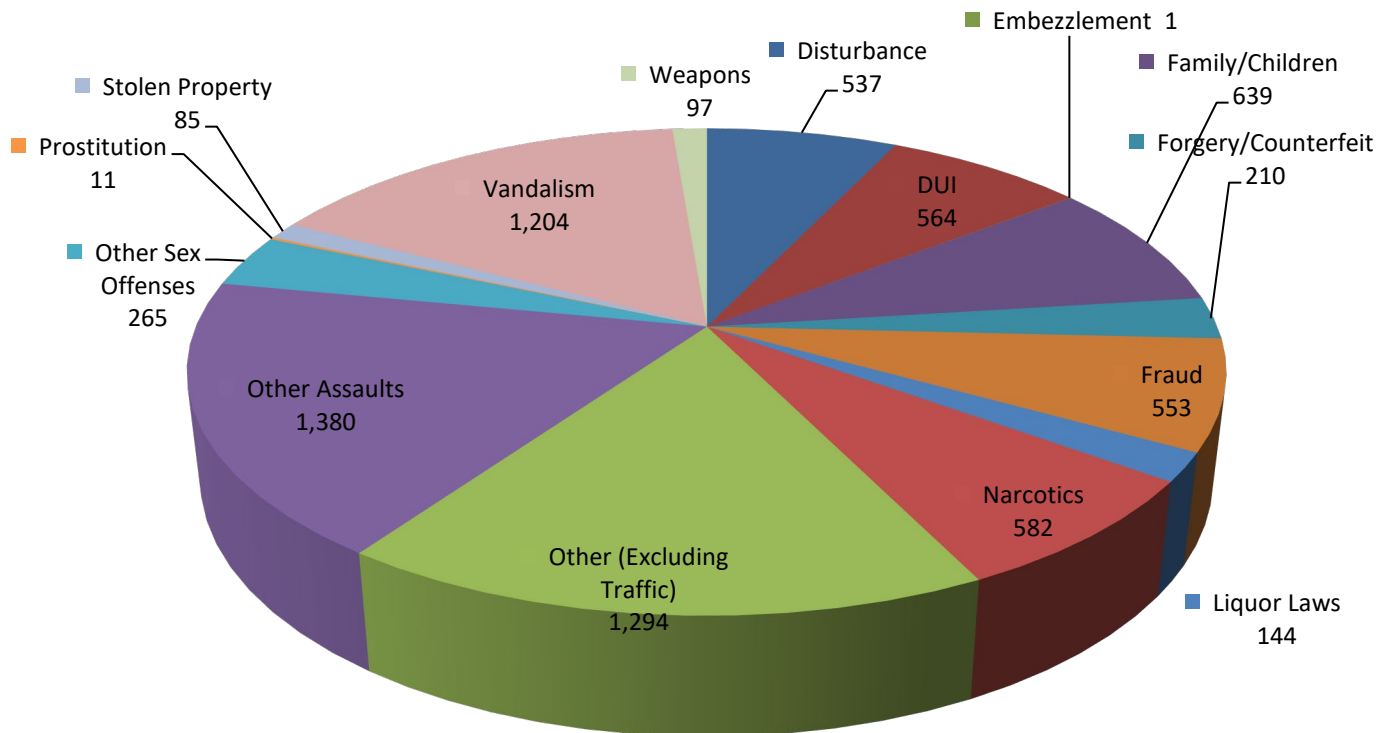
Measure 1. Public Safety –Crime Rates/Citizen Survey

Current Performance: In 2020, St. Louis County (population 199,070, US Census Bureau 2020 population estimate) had the following Part I & II offenses and crime rates—compared to 6,436 (for Part I crimes) and 11,462 (for Part II crimes) in 2019:

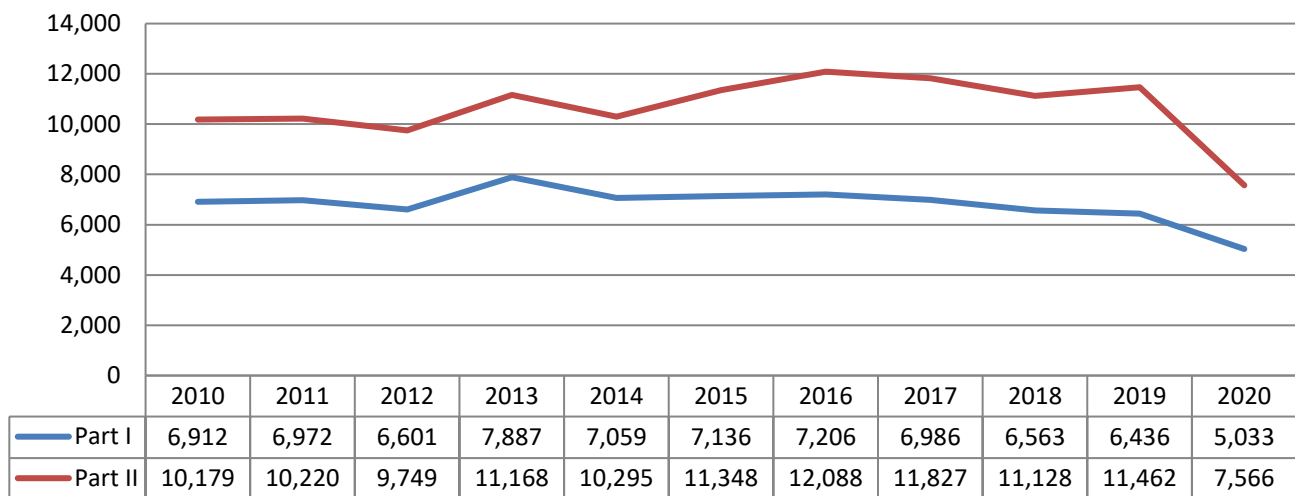
Part 1 Crimes: 5,033



Part 2 Crimes: 7,566



Part I and II Crime History



Data Source: MN BCA Uniform Crime Reports

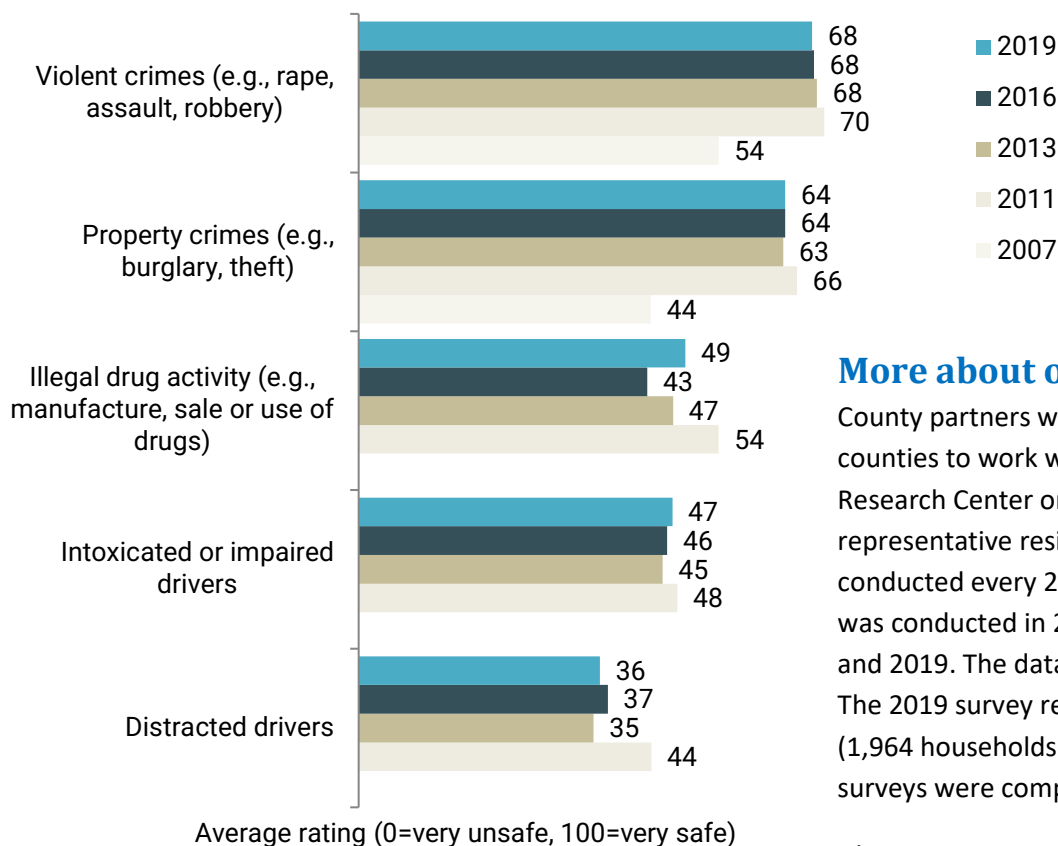
Note: BCA stats are not final until July 1, 2021

Please note that the Duluth Police Department left the Shield system (from which this data is pulled) in fall of 2020, artificially lowering the figures. A more accurate way of tracking this information going forward is being determined.

Measure 2. Public Safety – Citizen Survey

Current Performance: Residents felt the safest from violent (68 points) and property crimes (64).

As shown below, ratings were similar to those given in past survey responses.



More about our survey: St. Louis County partners with other Minnesota counties to work with the National Research Center on a statistically valid and representative residential survey which is conducted every 2-3 years. This survey was conducted in 2007, 2011, 2013, 2016 and 2019. The data is summarized here. The 2019 survey response rate was 33% (1,964 households received a survey; 647 surveys were completed).

Please note: responses have been converted to a 100 point scale for ease of graphical comparison.

Measure 3. Public Safety – Deputy Response Time

Current Performance: The St. Louis County Sheriff's Office responded to 1,384 (compared to 1,542 in 2019) Priority One Level Incidents throughout St. Louis County between 1/1/20 and 12/31/20. The average response time from time of dispatch to first unit on scene computes to **13 minutes and 54 seconds** (compared to 13 minutes and 17 seconds in 2019). St. Louis County is unique compared to other Minnesota counties in that it is over 7,000 square miles in size, the type and quality of our roadways varies significantly throughout the county, and great distances between calls often requires extra time to respond, thus impacting the efficacy of this measure as a standard in St. Louis County as compared to other counties in the state.

Public Safety – Arrowhead Regional Corrections (ARC)	
Department Goal:	To use evidence-based practices to provide community corrections services in a five county area of Northeastern Minnesota (St. Louis, Carlton, Cook, Koochiching and Lake Counties). ARC operates the (1) Northeast Regional Corrections Center (NERCC), an institution for adult males, (2) Arrowhead Juvenile Center, a secure detention and treatment facility for juveniles, (3) Court and Field (probation and parole) services and (4) contracted services for adult female offenders.
Commissioner Priority Area:	Public Health and Safety

Measure 4. Public Safety – Recidivism

Current Performance: Arrowhead Regional Corrections’ goal is to maintain its client recidivism rate at 30% or lower, as defined by the Minnesota Department of Corrections. The MN DOC defines recidivism as “a felony conviction within three years of discharge.” In 2020, ARC’s adult probation recidivism rate was **16%** (compared to 21% in 2019).

Data Source: 2020 Minnesota Statewide Probation & Supervised Release Outcomes Report (MN DOC)

Public Works	
Department Goal:	To provide a safe, well-maintained road and bridge system.
Commissioner	Sound County Infrastructure
Priority Area:	

Measure 5. Public Works –Total number of fatal/injury accidents

Current Performance: St. Louis County experienced **9** fatal crashes (vs. 4 in 2019) and **27** major injury crashes (vs. 20 in 2019) on County State Aid Highways (CSAH), County Roads (CR) and Unorganized Township (UT) Roads in St. Louis County in 2020. The number of total fatal and injury-related crashes (not just those with serious injuries) was 108 in 2020 (vs. 131 in 2019) on CSAH, CR and UT roads within St. Louis County.

Measure 6. Public Works –Snow Plowing Time

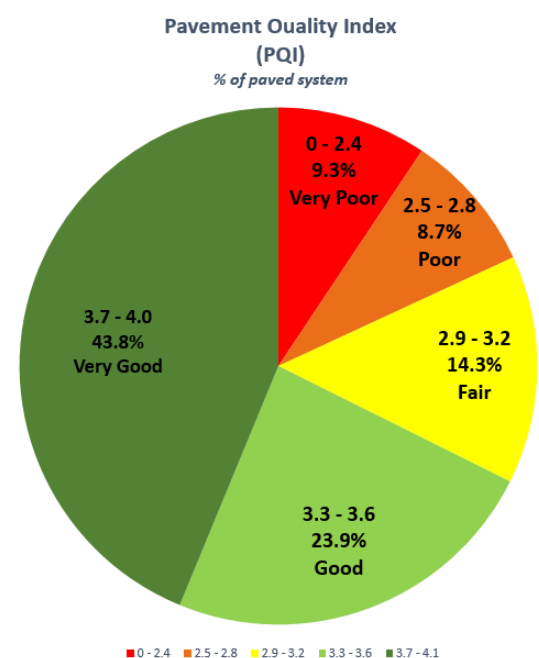
Current Performance: It takes the St. Louis County Public Works Department an average of **12 hours** to plow county roadways during an average snowfall event.

Data Source: Public Works. By using GPS/AVL software, we are able to track our truck fleet, and gather tabular data as to location, travel time (overall, and while plowing), travel distance (overall, and while plowing), and material application amounts. In addition, we are able to generate mapping showing the locations of our fleet and their movements at any given time.

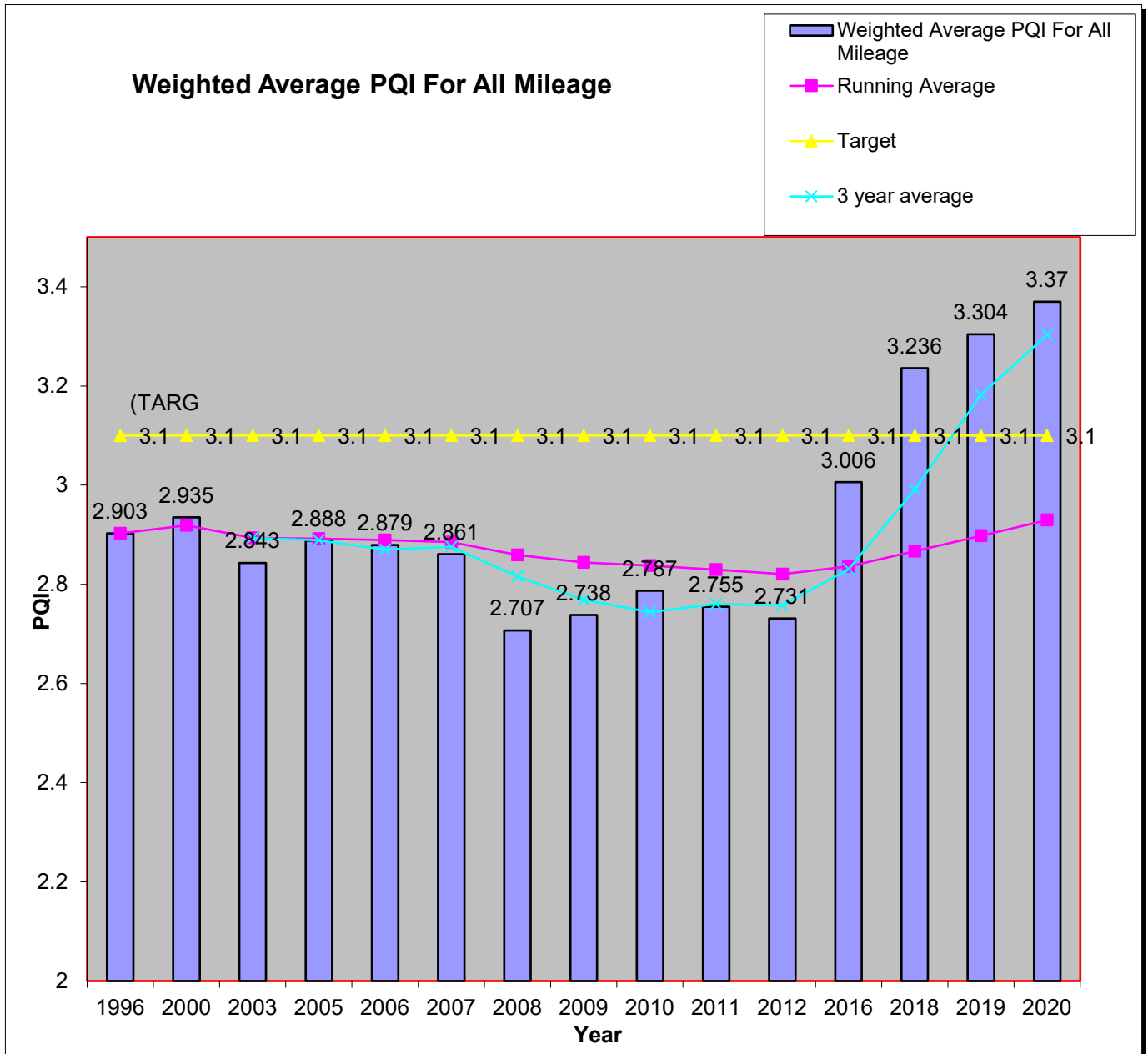
Measure 7. Public Works –County Pavement Condition Rating (PCI/PQI)

Current Performance: To improve the overall pavement quality of the roads of St. Louis County jurisdiction (unorganized townships, county roads, and county state aid highways) to a level acceptable to the public, Public Works strives to maintain 75% of roadway miles with a Pavement Quality Index (PQI) of 2.90 or higher and the weighted average PQI for all mileage at 3.10 or higher. Pavements having a PQI of 2.90 to 3.20 are defined as being in "fair" condition. PQI's range from 0.00 (worst) to 4.20 (best).

The percentage of roadway miles with a PQI of 2.90 or higher is 82.0% (compared to 78.8% in 2019), which is over the target of 75%. The weighted average PQI for all mileage is 3.37 (compared to 3.308 in 2019), which exceeds the target of 3.10.



Description	2020 Weighted Average PQI	Rating Description
All Roads	3.37 (2019=3.304)	Good
CSAH Roads	3.43 (2019=3.387)	Good
County Roads	3.15 (2019=2.999)	Fair
UT Roads	3.19 (2019=3.141)	Fair



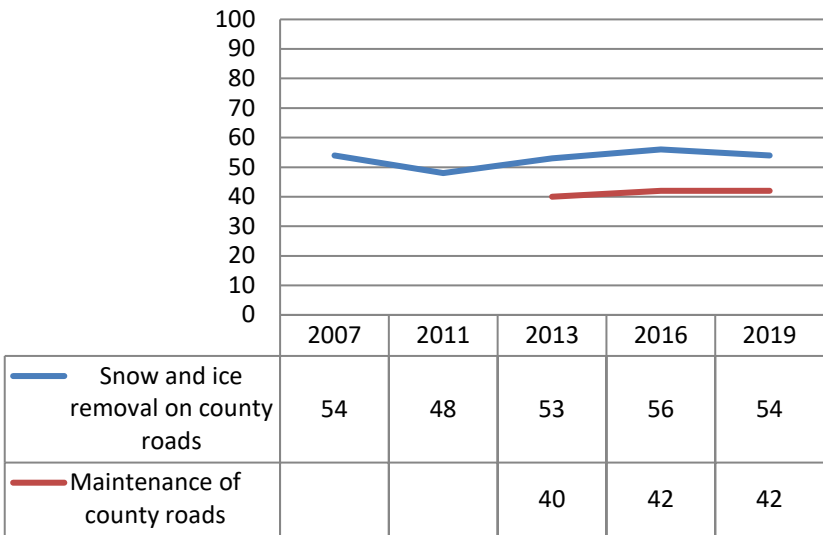
What was changed to meet this goal: The Department felt it was important to set targets that would reflect where the county's system should be. Since 2012, it has made significant progress toward its goal, and has now surpassed it. A shift toward doing more preservation projects (such as, mill and overlays, reclaim and overlays and

bituminous overlays), along with more preventative maintenance (such as crack sealing, chip seals and micro-surfacing) has continued to push the numbers in the right direction. St. Louis County Public Works continues to implement a pavement management system and will further refine its use as well as continue to evaluate all potential sources of revenue and establish a new target.

Measure 8. Public Works –Citizen Survey Ratings

Current Performance: 40% of respondents indicated that the condition of county roads and bridges were a moderate problem, while 34% indicated they were a major problem. The 2019 survey continued to separate snow and ice removal from general maintenance, which is reflected in the following chart. While low, these scores are in line with national trends done by the National Research Center.

Please rate each of the following services provided by St. Louis County:



More about our survey:

St. Louis County partners with other Minnesota counties to work with the National Research Center on a statistically valid and representative residential survey which is conducted every 2-3 years. This survey was conducted in 2007, 2011, 2013, 2016 and 2019. The data is summarized here. The 2019 survey response rate was 33% (1,964 households received a survey; 647 surveys were completed).

Responses have been converted to a 100 point scale for ease of graphical comparison.

Please note: the “maintenance of county roads” was a new question in 2013.

Measure 9. Public Works –Average Bridge Sufficiency Rating

Current Performance: St. Louis County's average bridge sufficiency rating is **90.7**, slightly up from 90.6 in 2019.

There are several factors to consider when it comes to using the Sufficiency Rating (SR) and setting an annual goal as Sufficiency Rating is a risk-based number (not a condition-based number) and has many factors. It may take some serious thought to determine the best metric to measure our success.

Considerations include:

- Establish a clear definition of the Sufficiency Rating (SR).
- Consider using ratings. NBI ratings are the federal portion of the condition ratings of various parts of the bridge (superstructure, substructure, deck, etc.) and are determined by our safety inspectors in the field.
- St. Louis County is responsible for approximately 600 bridges with ever changing condition values. It can be difficult to track and calculate any meaningful information without significant effort. The SR data from the State's SIMS database is the only source for the current SR's and condition information that changes annually.

Public Health, Social Services	
Department Goal:	Children will be born healthy, live a life free from abuse and neglect, and will have a permanent living arrangement. Parents will be emotionally and financially able to provide for their children. Our community will make healthy life choices; have safe food, water, and air.
Commissioner Priority Area:	Public Health and Safety

Measure 10. Public Health & Human Services –General Life Expectancy

Current Performance: The general life expectancy for males is 77.0, while the life expectancy for women is 81.5 years according to the most up-to-date County profiles (from 2014—<http://www.healthdata.org/us-county-profiles>). The premature death rate (PDR) for those under age 75 is the number of deaths to residents under age 75 per 100,000 persons age-adjusted to the 2000 U.S. standard population. The rate is per the top three leading causes of premature death in 2018 is 91.2 for Cancer, 44.8 for Heart Disease and 39.3 for Unintentional Injury for St. Louis County.

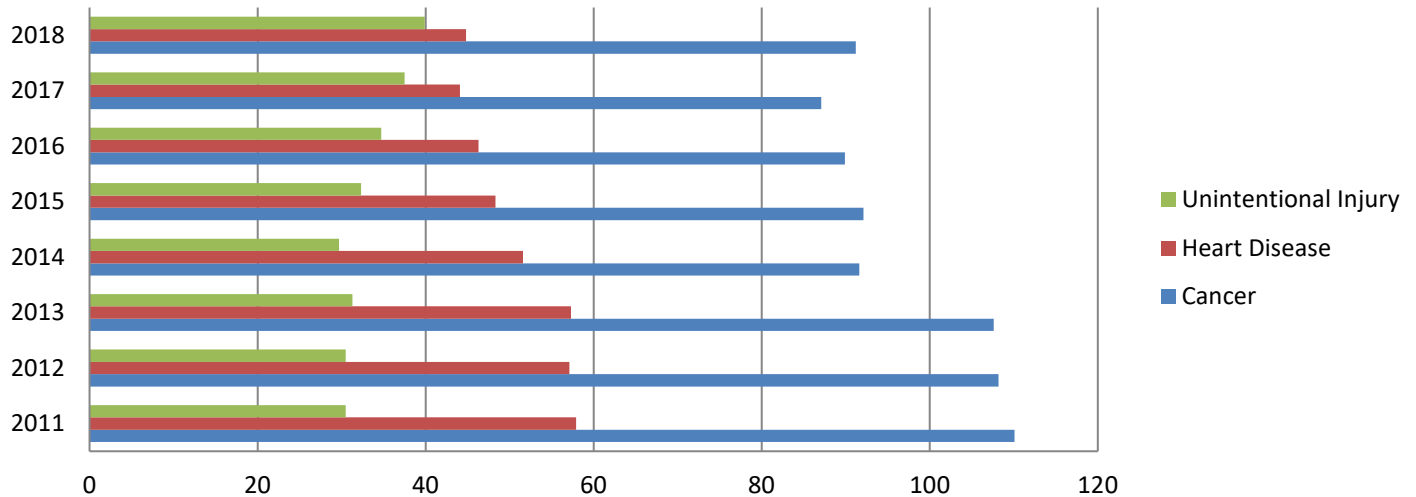
Leading Causes of Death under age 75 in St. Louis (SL) County

Leading Causes of Death Under Age 75	Deaths	Age-Adjusted Rate per 100,000
Malignant neoplasms	738	91.2
Diseases of heart	348	44.8
Accidents	226	39.3
Chronic lower respiratory diseases	147	18
Intentional self-harm	105	19.1

Source: [CDC WONDER](#). Premature Mortality includes all deaths among people under age 75 and the rates are age-adjusted to the US 2000 population. Since counties have different age make-ups, age-adjustment can help in comparing health measures between counties.

Potential Life Lost

Rate per leading causes of premature death (deaths under 75 yrs of age per 100,000):



Data source: Source: County Health Rankings & Roadmaps

<https://www.countyhealthrankings.org/app/minnesota/2018/rankings/st-louis/county/factors/overall/snapshot>

Measure 11. Public Health & Human Services –Tobacco & Alcohol Use

Current Performance: The County Health Rankings & Roadmaps program is a collaboration between the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute. They believe America can become a nation where getting healthy, staying healthy, and making sure our children grow up healthy are top priorities. They have a vision of an America where we all strive together to build a national Culture of Health that enables all in our diverse society to lead healthy lives, now and for generations to come.

2017	Percentage of adults who are current smokers	18%
2018	Percentage of adults who are current smokers	18%
2019	Percentage of adults who are current smokers	18%
2020	Percentage of adults who are current smokers	21%

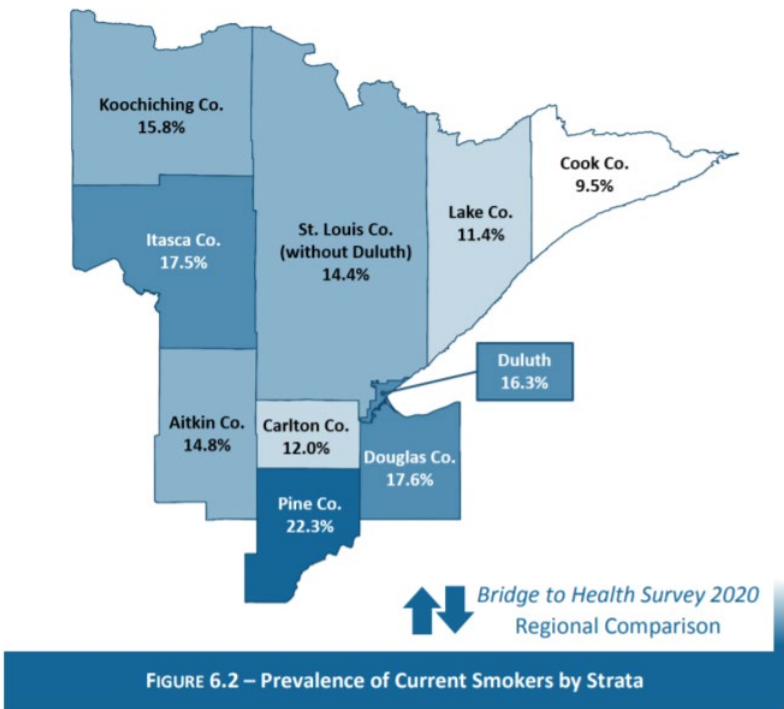
2017	Percentage of adults reporting binge or heavy drinking	22%
2018	Percentage of adults reporting binge or heavy drinking	23%
2019	Percentage of adults reporting binge or heavy drinking	23%
2020	Percentage of adults reporting binge or heavy drinking	25%

2017	Percentage of driving deaths with alcohol involvement	35%
2018	Percentage of driving deaths with alcohol involvement	26%
2019	Percentage of driving deaths with alcohol involvement	26%
2020	Percentage of driving deaths with alcohol involvement	34%

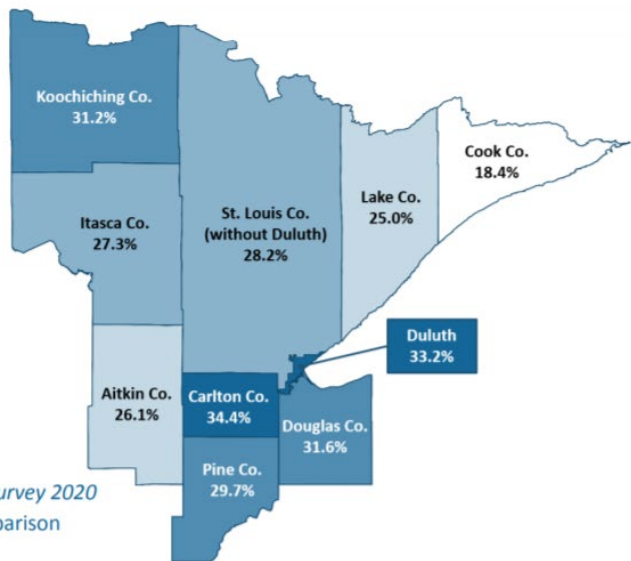
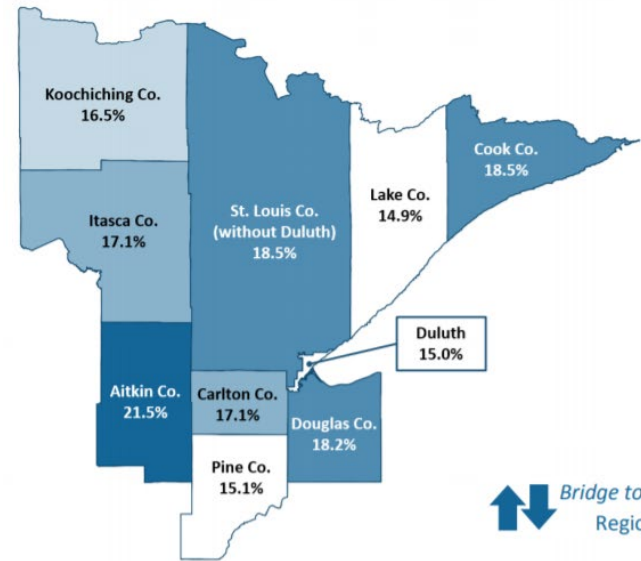
Data source: <http://www.countyhealthrankings.org/>

The information below was collected in the Bridge to Health Survey (from 2020). The report specifically for St. Louis County should be available in the latter half of 2021. Below is some general regional information.

Tobacco Use—



Alcohol Use—



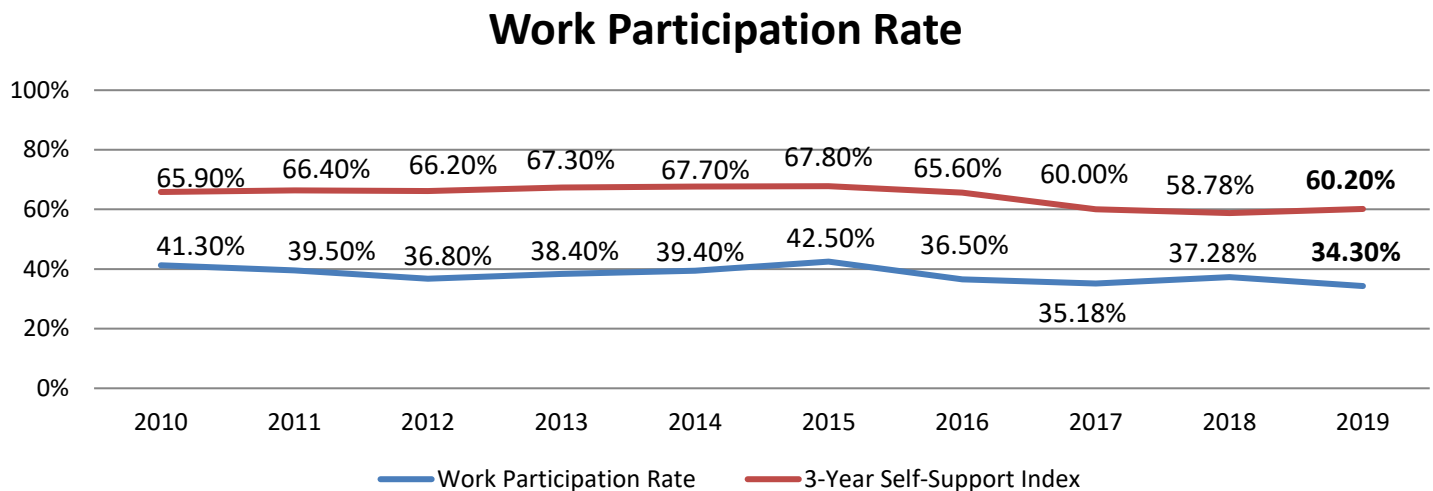
Data Source: Bridge to Health Survey—Completed surveys were received from 7,590 adult residents of the following geographic areas: Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, St. Louis and Pine counties in Minnesota and Douglas County in Wisconsin. St. Louis County was split into two strata: the city of Duluth and the remainder of the county. Additionally, two areas within the city of Duluth were oversampled: the Hillside and Lincoln Park neighborhoods. The overall response rate was 29.9 percent. The 95% confidence interval for the regional level data is approximately +2.6%, which is calculated taking into account the complex sampling design of the survey. 2,218 surveys from St. Louis County were received.

<http://bridgetohealthsurvey.com/index.php/reports>

Measure 12. Public Health & Human Services –Work Participation Rate

Current Performance: The department’s work participation rate measures how effectively people are able to enter the workforce and gain economic self-sufficiency. PHHS’s goal is that MFIP and DWP participants will meet or exceed the state’s expectation of a work participation rate of 38.9%. The 3-year Self-Support Index measures whether eligible adults are working an average of 30 or more hours per week or no longer receiving MFIP or DWP cash assistance during the quarter three years from a baseline quarter. The required performance range for St. Louis County is 56.81% to 77.95%. Due to the pandemic, the 2020 rate of 59.41% is *not* an accurate reflection of the work St. Louis County does or the individuals the County serves.

Below is a historical look at the Work Participation Rate and the 3-Year Self-Support Index.



Data source: 2020 Minnesota Family Investment Program Annualized Self-support index and Work Participation Report; 2019 WPR from 1/2019 – 12/2019, MN Department of Economic Development
<https://www.lrl.mn.gov/docs/2020/other/201055.pdf>

Measure 13. Public Health & Human Services –Maltreatment

Current Performance: A key federal indicator of child safety by which states and counties are measured is the absence of child maltreatment recurrence. Maltreatment Recurrence federal performance measure (from DHS Child Welfare Dashboard): ***Of all children who were victims of a substantiated maltreatment report during the year prior, what percent were victims of another substantiated or indicated maltreatment report within 12 months of their initial report?***

County performance is 11.0%, compared to the state performance of **5.6%** and compared to the federal performance standard of 9.1% or less.

Summary—

	2017	2018	2019	2020
Minnesota	8.90%	9.00%	6.20%	5.6%
St. Louis County	7.20%	5.80%	13.30%	11.0%

St. Louis County Historical Performance—

2016: 5.3%
2015: 3.4%
2014: 6.8%
2013: 6.3%

Data source: SSIS Analysis and Charting – Federal Indicator – Department of Human Services Dashboard

Measure 14. Public Health & Human Services –Child Support Program Cost Effectiveness

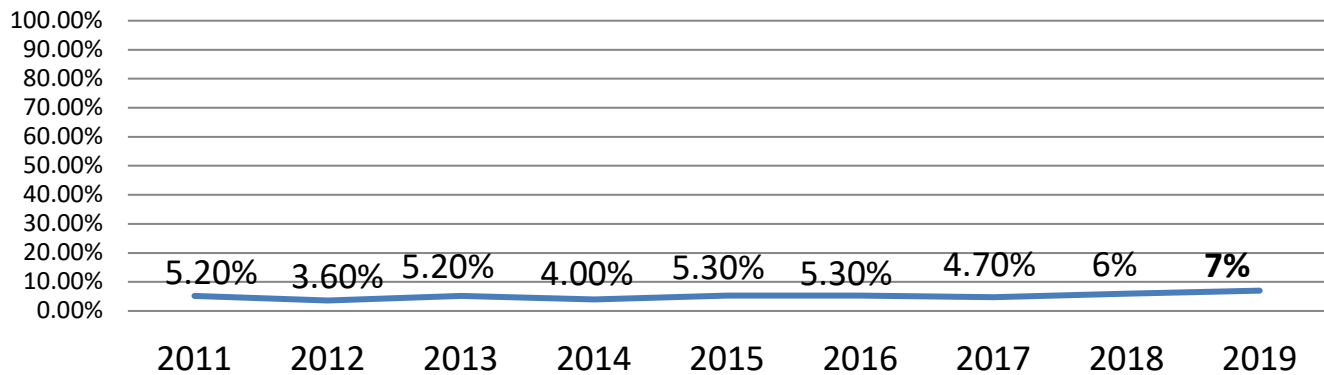
Current Performance: Child support is money a parent is court-ordered to pay to their child’s other parent or caregiver for the support of the child. The support may be part of an interim, temporary, permanent, or modified court order. Cost effectiveness is the Return on Investment realized as a result of this activity in our County; it is the total dollars collected during the federal fiscal year divided by the total dollars spent for providing child support services during the same year. It is also called the “CSPIA collections/expense ratio.”

St. Louis County CSPIA Collects/Expense Ratio	
2012	\$5.25
2013	\$5.19
2014	\$5.17
2015	\$4.86
2016	\$4.83
2017	\$4.50
2018	\$4.05
2019	\$4.03
2020	\$4.57
Data source: 2020 Minnesota Child Support Performance Report	

Measure 15. Public Health & Human Services –Low Birth Weight Children

Current Performance: The Council on Local Results and Innovation recommended, as one measure of life expectancy, babies born with a low birth weight, as these children have an increased risk of dying. Approximately half of the St. Louis County public health nurses provide home visits to high risk maternal populations, seeing clients prenatally and post-partum, to provide support and education to prevent complications, including low birth weight.

Low-Birth Weight Births



Data Source: County Health Rankings & Roadmaps

<https://www.countyhealthrankings.org/app/minnesota/2021/measure/outcomes/37/data>

Note: 2019 is the most recent data available

Property Records, Valuation, Assessment	
Department Goal:	Inspect, value, and classify - for property tax purposes – all taxable parcels with new construction on an annual basis. Assessments meet Department of Revenue standards for level and consistency.
Commissioner Priority Area:	Effective and Efficient Government

Measure 16. County Assessor–Assessment Ratio

Current Performance: The median assessment level for all classes of property based on sales adjusted for local effort falls within the Department of Revenue’s acceptable range of 90% to 105% with a coefficient of dispersion less than 20 percent. This means that assessments should consistently fall within 90 to 105 percent of sales prices.

The following are statistics from the 2020 sales ratio report used for study year 2020 for St. Louis County provided by the Minnesota Department of Revenue. The current St. Louis County level of assessment ratio, median ratio, falls between 90-105% for 2020.

2020 St. Louis County Sales Ratio Report for Taxes Payable		
PROPERTY TYPE	MEDIAN RATIO	DOR Acceptable Range of 90-105%
RESIDENTIAL	92.33%	acceptable
COMMERCIAL/INDUSTRIAL	91.07%/92.78%	acceptable

Data Source: 2020 Assessment Sales Ratio Study Final Sales Analysis for the State Board of Equalization

<https://www.mndor.state.mn.us/ReportServer/Pages/ReportViewer.aspx?/Property+Tax/SalesRatio&rs:Command=Render&Report=SBE12>

Measure 17. County Recorder–Turn-around Time

Current Performance: MN Stat. 357.182 Subd. 3 requires a 10-day turnaround for paper documents and a 5-day turnaround for electronic documents. The average turnaround time for both paper and electronic was 3.44 days (compared to 2.20 days in 2019) for Abstract and 3.26 days (compared to 2.74 days in 2019) for Torrens. The department’s average was **3.35 days** (up from 2.47 days in 2019), surpassing the requirement. The increase in electronic processing of documents allows the department to meet and surpass the turnaround time targets.

Elections	
Department Goal:	Maintain high election standards and public confidence in the election process in compliance with state and federal election laws (including the Help America Vote Act, HAVA).
Commissioner Priority Area:	Effective and Efficient Government

Measure 18. County Auditor – Accuracy

Current Performance: For the 2020 General Election, six precincts (Cedar Valley, Duluth P-14, Duluth Township, Hermantown P-1, New Independence, North Star) were randomly selected for the Post-Election Review. The comparison of the results from the voting system and the manual count done during the Post-Election Review must be accurate to within one-half of one percent or not more than two votes in precincts where 400 or fewer ballots were cast. A total of 17,118 votes were counted, and all offices and precincts were within the acceptable range.

Veterans Services	
Department Goal:	To annually increase the number of veterans we work with and to serve them in a timely and customer-oriented manner.
Commissioner Priority Area:	Public Health and Safety; Effective and Efficient Government

Measure 19. Veterans Service Office – Customer Service

Current Performance: Customer satisfaction surveys are used by this office to assure customer satisfaction. In 2020, **98% were rated excellent** and 3% were rated good.

Measure 20. Veterans Service Office – Dollars for Veterans’ Benefits

Current Performance: For 2019, Federal benefits totaled **\$123,618,000**, while State benefits totaled **\$261,732**, for a grand total of **\$123,879,732** brought into St. Louis County.

VA Federal Benefits total for St. Louis County	Year	Amount
	2017	\$111,000,000
	2018	\$111,697,000
	2019	\$123,618,000

Data Source: VA posted 2019 expenditure data

Measure 21. Veterans Service Office – Percentage of Veterans Receiving Benefits

This measure was recommended by 2008 OLA report. There is currently no reliable data source for this measure. There were 13,800 documented communications with veterans throughout 2019; the County’s Veteran population continues to decrease.

Veteran population in St. Louis County	Year	Total
	2017	15,704
	2018	15,384
	2019	15,068

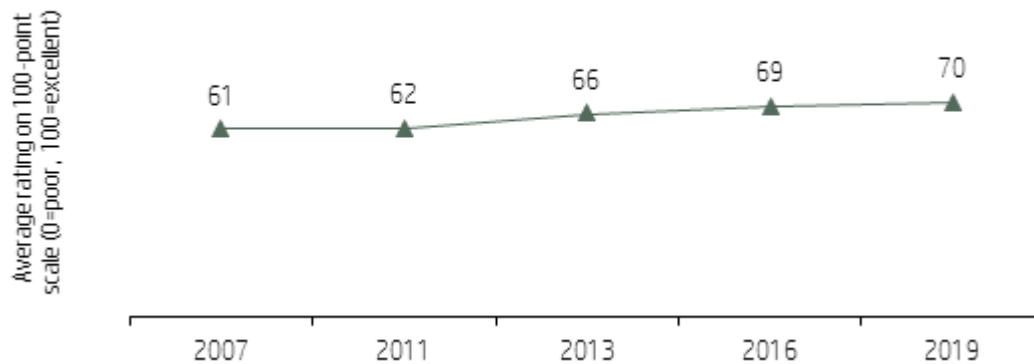
Data Source: VA posted 2019 expenditure data

Parks, Libraries	
Department Goal:	N/A – St. Louis County does not provide parks or libraries.
Commissioner	Public Health and Safety; Community Growth and Prosperity
Priority Area:	

Measure 22. Parks/Libraries – (N/A No County Parks, Recreational Programs or County Facilities)

Current Performance: Although St. Louis County does not operate county parks, some of the 2019 Residential Survey Data speaks to general ratings in this area. The overall quality of life was given an average rating of 70 points, or “good,” a similar rating compared to 2016, although this rating has been trending up since this question was first asked. Quality of life ratings given to St. Louis County were higher than average ratings given to other counties across the nation.

Overall, how would you rate the quality of life in St. Louis County?



More about our survey: St. Louis County partners with other Minnesota counties to work with the National Research Center on a statistically valid and representative residential survey which is conducted every 2-3 years. This survey was conducted in 2007, 2011, 2013, 2016 and 2019. The data is summarized here. The 2019 survey response rate was 33% (1,964 households received a survey; 647 surveys were completed).

Measure 23. Arrowhead Library System (of which St. Louis County is a member) – Annual Visits

Current Performance: St. Louis County is a member of the Arrowhead Library System. As such, we do not have direct authority for their services. However, the Arrowhead Library System provided the following statistics for consideration:

Public Library	2020 Population	2020 Library Visits	Visits Per Thousand
Aurora	1,682	8,752	5.20
Babbitt	1,475	9,958	6.75
Buhl	996	1,041	1.05
Chisholm	4,914	3,115	0.63
Cook	545	3,188	5.85
Duluth	87,306	91,700	1.05
Ely	3,395	24,429	7.20
Eveleth	3,622	2,640	0.73
Gilbert	1,780	1,053	0.59
Hibbing	16,093	15,088	0.94
Hoyt Lakes	1,944	3,877	1.99
Mountain Iron	2,853	2,325	0.81
Virginia	8,374	68,588	8.19
ALS Bookmobile	64,091	3,336	0.05
TOTAL	199,070	239,090	1.20

Below is a historical perspective.

Public Library	2010 Population	2018 Library Visits	2019 Library Visits	Visits Per Thousand
Aurora	1,709	14,599	13,858	8.11
Babbitt	1,475	17,640	14,956	10.14
Buhl	1,000	4,728	5,034	5.03
Chisholm	4,976	23,029	22,384	4.50
Cook	574	21,143	16,657	29.02
Duluth	86,265	426,082	437,668	5.07
Ely	3,460	74,642	71,271	20.60
Eveleth	3,718	17,329	17,503	4.71
Gilbert	1,799	9,860	8,514	4.73
Hibbing	16,361	83,079	85,068	5.20
Hoyt Lakes	2,017	13,962	13,663	6.77
Mountain Iron	2,869	24,107	13,955	4.86
Virginia	8,712	80,548	69,940	8.03
ALS Bookmobile	64,994	6,030	5,956	0.09
TOTAL	199,929	816,778	796,427	3.98

Budget, Financial Performance	
Department Goal:	Provide professional finance and accounting services in keeping with best practices, ensuring that public dollars are used exclusively for authorized public purposes.
Commissioner Priority Area:	Effective and Efficient Government

Measure 24. County Auditor – Bond Rating

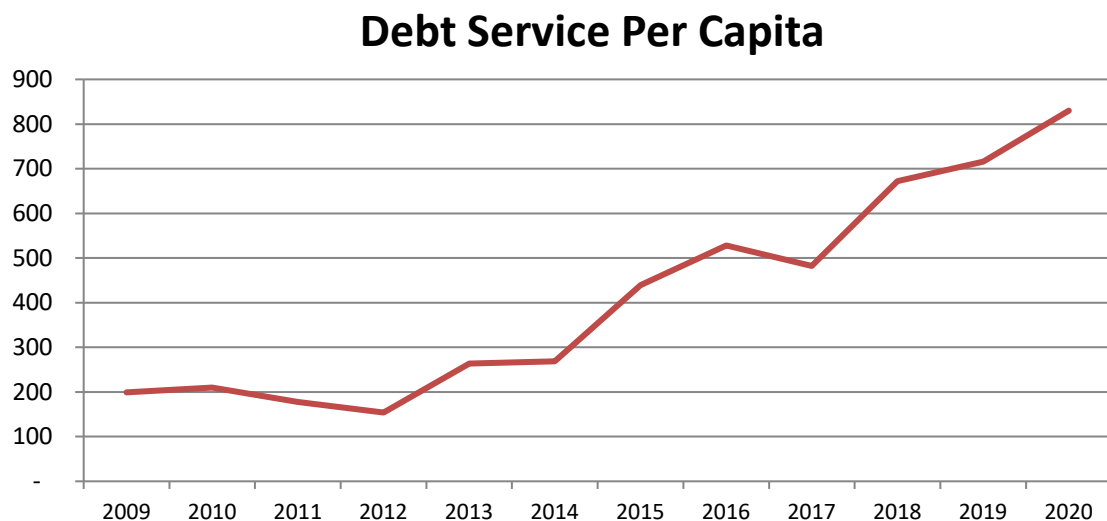
Current Performance: **AA+ rating** achieved in rating review as part of 2013 bond issuances. In 2018, the County retained an AA+ credit rating from Standard and Poor's. This rating is just one step below the highest possible rating of AAA. The rating makes the debt offerings of the County more attractive to investors and lowers the cost of borrowing. This rating was retained by the County having sound financial policies, strong management, and a broad and diverse economy.

Data source: Standard & Poor's Ratings Services

Measure 25. County Auditor – Debt Service per capita

Current Performance: **\$830 per capita** (vs. \$716 per capita in 2019)—St. Louis County's debt levels are well below all established limits.

Please note: The bond sale in 2015 was to accelerate the county's Transportation Improvement Plan and debt service payments are paid by the dedicated Transportation Sales Tax. 2020 data has not yet been audited.



Data source: St. Louis County 2020 Comprehensive Annual Financial Report

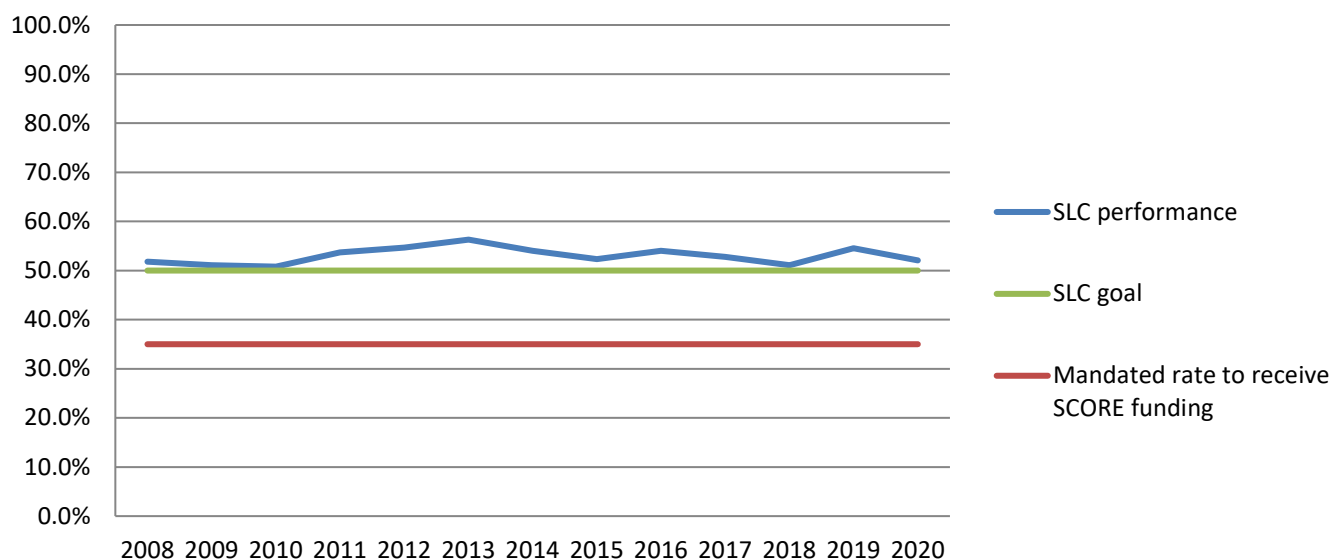
Environment	
Department Goal:	To act in a leadership capacity to ensure a sustainable integrated waste system. Further, to lead by developing public and private partnerships to focus resources on areas of greatest impact to the environment and economy of the County.
Commissioner Priority Area:	Public Health and Safety; Viable Natural Resources and Ecosystem

Measure 26. Environmental Services – Recycling Percentage

St. Louis County Environmental Services works to maintain State of Minnesota Select Committee on Recycling and the Environment (SCORE) recycling levels at or above 50% of the total waste stream. The Environmental Services Department has received funding from the State of Minnesota for recycling programs through this fund. SCORE funds are generated through the State Solid Waste Management tax on garbage disposal. SCORE recycling tonnages are calculated annually. The mandated rate to receive SCORE funding for non-metro counties is 35%; the Department goal is 50% or higher.

Current Performance: 52.1% (vs. 54.55% in 2019)

SCORE Recycling Percentages



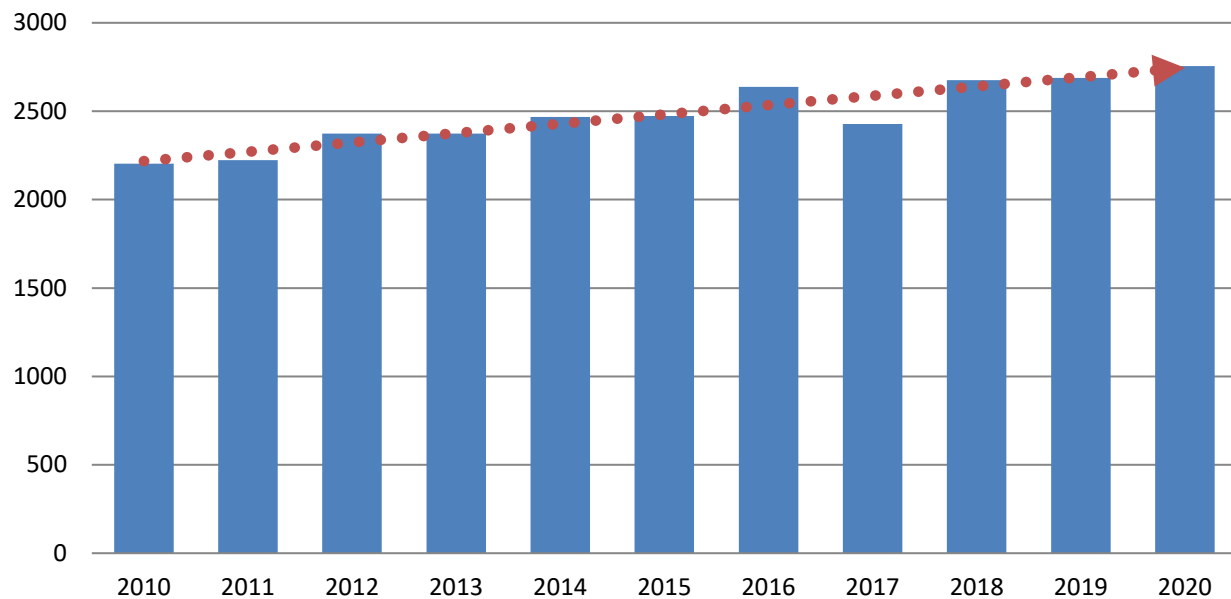
Factors or Outside Influences Affecting Results – The County has not adopted an ordinance for mandatory recycling within the SWMA. Current economic patterns influence the degree consumers manage their waste. Individual materials continue to get lighter as packaging industry standards evolve, thus reducing recordable weights. SCORE recycling percentage is also dependent on the number of respondents to County’s annual SCORE survey. Extraordinary factors due to Covid-19: shutdown of local economy; temporary suspension of curbside recycling collection by one of the SWMA’s largest cities; citizens opting to dispose of recyclables as household garbage versus traveling to recycling drop-off locations; and fewer SCORE survey responses in 2020 than for 2019.

Changes to Meet Target – The ESD will continue public education efforts to encourage residents and businesses to recycle and reuse. Technical assistance was being provided to area schools to increase institutional recycling rates.

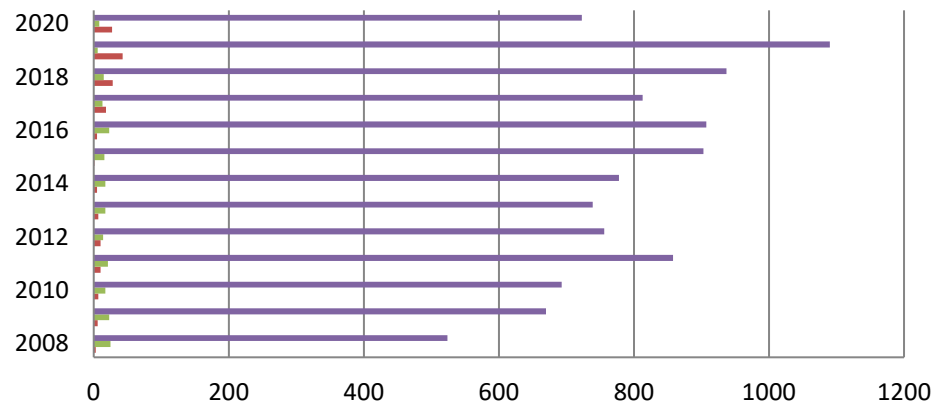
Measure 27. Environmental Services – HHW and Electronics

Current Performance: **101.14 tons** of household hazardous wastes were collected/managed in 2020 compared to 95.12 tons in 2019. This includes nickel-cadmium batteries, sealed lead acid batteries, fluorescent tubes, and Product Exchange materials collected at the two year-round HHW drop-off facilities and the free household hazardous waste (HHW) disposal mobile collections. The St. Louis County Environmental Services Department (ESD) provides a comprehensive solid waste management system for that part of St. Louis County outside of the Western Lake Superior Sanitary District. The ESD works to increase the number of customers utilizing free HHW disposal at the fourteen mobile collections and two year-round HHW drop-off facilities.

Households utilizing St. Louis County's HHW collection network



HHW Collection Network Statistics



	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
■ Number of Users of Product Exchange	524	670	693	858	756	739	778	903	907	813	937	1090	723
■ Number of Very Small Quantity Generators (VSQG)	25	23	17	21	14	17	17	16	23	13	15	6	8
■ Number of Minimum Quantity Generators (MQ)	3	6	7	10	10	7	5	1	5	18	28	43	27

Factors or Outside Influences Affecting Results – ESD’s HHW program is free to all residential property owners within the department’s Solid Waste Management Area. Businesses can participate in the HHW program as a direct paying customer, although many elect to contract with private contractors providing hazardous waste collection and disposal services. Since the County’s adoption of the Minnesota PaintCare Program, businesses and homeowners have been utilizing free paint disposal opportunities through the HHW program and other local commercial vendors participating in the PaintCare Program. The now completed Highway 53 project is likely to have impacted the perceived ease of access to the HHW site, thus accounting for the potential decrease in homeowner participation.

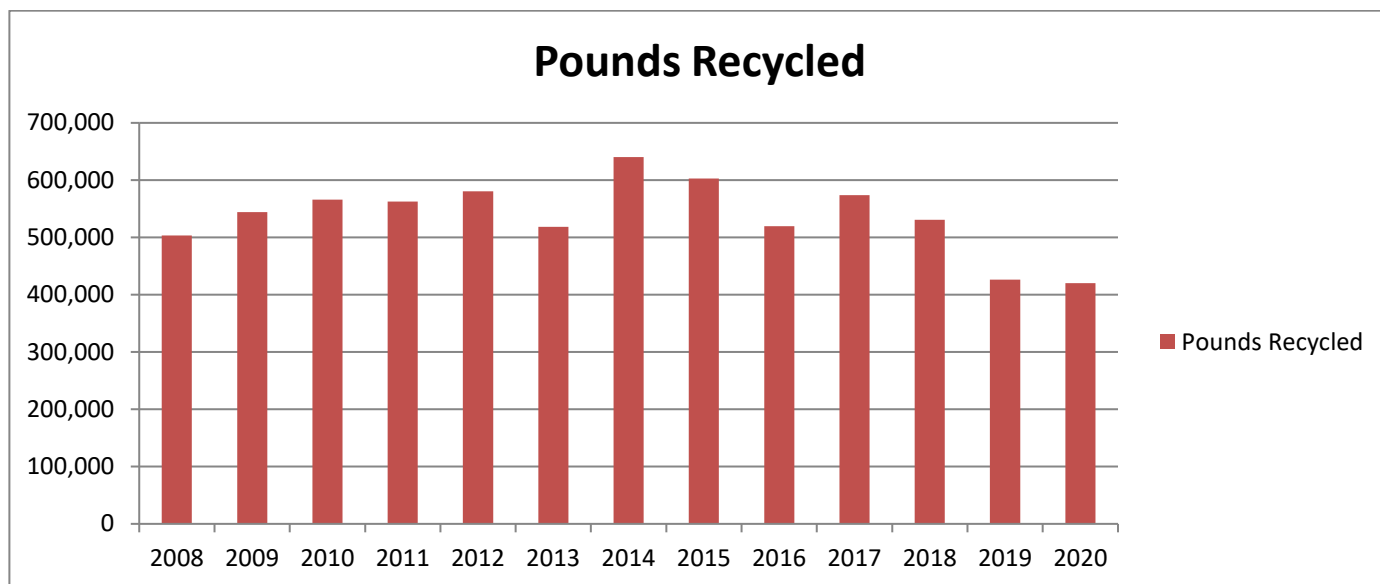
Changes to Meet Target – The HHW collection facilities in Hibbing and Virginia were closed to the public on March 27, 2020 due to the COVID-19 pandemic, but reopened in early June 2020. However, emergency drop off of household hazardous waste was accepted on an appointment-only basis, subject to staff availability. Additionally, the Department’s May 2020 mobile HHW disposal collections were rescheduled to September 2020. ESD staff will notify citizens through the ESD webpage, Facebook, and print and radio advertising of any changes to HHW collections. In 2020, the Department received reimbursement of \$33,031.19 from the PaintCare Program to help offset collection, haulage and disposal costs associated with ESD participation in the program. ESD anticipates continued public and business participation in the HHW program. The HHW collection facilities in Hibbing and Virginia were closed again to the public in November, 2020 due to the COVID-19 pandemic, with emergency drop off of household hazardous waste was accepted on an appointment-only basis, subject to staff availability.

Additionally, ESD has successfully expanded its program to allow the acceptance of commercially-generated hazardous waste from any business identified as a Very Small Quantity Generator (VSQG), those businesses generating up to two hundred twenty pounds of hazardous waste per month. ESD will continue to conduct three summer VSQG remote collections in addition to year round scheduled appointments at the HHW drop-off facility located at the Regional Landfill. In 2020, the VSQG B-Clean Program disposed of approximately 11,387 pounds of hazardous waste materials compared to approximately 9,156 pounds of hazardous waste materials in 2019.

Measure: Make proper disposal of electronics an accepted practice by the general public.

Performance Target: Increase the capture of waste electronics from the municipal solid waste stream by 1%.

Date Source: LMS



Factors or Outside Influences Affecting Results – State law mandates that commercial waste electronic and residential video display devices (e-waste) are banned from landfills and must be processed for recycling. The only collection sites for residential e-waste within the Environmental Services Solid Waste Management Area are provided by the department. Fees charged for the collection of e-waste are kept low to encourage proper disposal, resulting in haulage and processing costs subsidized by other solid waste program revenues. Continued use of effective advertising will insure that electronics are recycled properly. E-waste manufacturers have made great progress in significantly reducing the weight and volume of video display devices, which is starting to show up in program totals.

Changes to Meet for Target - One of the goals is to increase pounds recycled by 1% per year. With manufacturers producing a smaller lighter product this goal becomes harder meet. The department added the goal of reducing the overall program cost of collecting, transporting and recycling waste electronics. The performance table now includes, in parentheses, number of loads shipped since 2018. The decrease in number of loads shipped illustrates

reduced costs in collection, shipping and recycling. While fluctuations will occur from year to year, the program should continue to see lower levels than the record pounds and trailer loads collected in 2014.

BOARD LETTER NO. 21 – 263

PUBLIC WORKS & TRANSPORTATION COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Motorized Trail Joint Powers
Board with Lake County and
Koochiching County

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To provide a safe, well maintained road and bridge system.

ACTION REQUESTED:

The St. Louis County Board is requested to authorize a Joint Powers Agreement with Lake County and Koochiching County for a motorized trail joint powers board.

BACKGROUND:

Since the adoption of the St. Louis County All-Terrain Vehicle (ATV) Ordinance Number 64 in May 2016, there has been significant expansion and increased interest in motorized recreation within St. Louis County. Much of this activity has focused on the development of new ATV trails by ATV clubs.

With ATV clubs acting independently of each other, this has led to a lack of coordination and prioritization of ATV trail development projects, pursuit of state and federal funding, and long term trail infrastructure maintenance responsibilities. This experience has led to the recognition of an immediate need to better manage and coordinate these items, as well as many other associated efforts. One method for better coordination of efforts would be to create a joint powers board. This board would be similar to the Regional Rail Authority which had great success in its collaborative efforts. A new board could coordinate the critical functions of planning, funding, construction, and eventually management and maintenance of a motorized trail system.

- **Planning** can lead to a well thought out, efficient and sustainable regional motorized system. Critical to this effort is identifying feasible and practical routes for a motorized trail system, as well as prioritizing funding and construction.
- **Funding** is largely dependent on good planning efforts because funding opportunities are generally competitive. Robust plans are necessary to make a case for the continued expansion of a motorized trail system. Plans also develop

accurate cost estimates so that adequate funding is available to construct various elements of a trail system.

- **Construction** is successful when proper planning is coupled with the procurement of adequate funding levels. Construction is composed of critical path items such as design, permitting and right-of-way acquisition. Therefore there must be sufficient time built into this process to accomplish these projects.
- **Management and maintenance** are needed upon the realization of a motorized trail system. Questions surrounding ownership, liability and asset management are answered when an effective management and maintenance regimen is installed.

It will be critical to maintain a relationship with the ATV clubs to ensure the local needs and concerns are highlighted and included. Additionally, some functions of ATV clubs will need to continue such as the maintenance of the grant-in-aid trail system.

This past year the County Board directed staff to explore with representatives of Koochiching and Lake Counties the concept of a joint powers board. After discussions, both communities have taken action in support of the creation of this collaborative board. It is proposed that the Board consist of 4 members with two being representatives of St. Louis County along with one alternative from each county. The activities of the Board are expected to be funded and shared through an appropriation of funds from each County based upon a percentage of aggregate population of the counties. St. Louis County is proposed to act as the fiscal agent and provide legal services to the Board and be reimbursed for such services.

RECOMMENDATION:

The St. Louis County Board is requested to authorize a Joint Powers Agreement with Lake County and Koochiching County for a motorized trail joint powers board.

**Motorized Trail Joint Powers Board with Lake County
and Koochiching County**

BY COMMISSIONER _____

WHEREAS, The St. Louis County Board of Commissioners adopted the St. Louis County All-Terrain Vehicle Ordinance, titled “The Management and Permitting of All-Terrain Vehicles within the Public Right-of-Way of Roads Under the County’s Jurisdiction”, and further identified as St. Louis County Ordinance Number 64; and

WHEREAS, The St. Louis County Board adopted Resolution No. 20-236 on May 5, 2020, authorizing county officials to enter discussions with officials from Lake County and Koochiching County on the development of a motorized trail joint powers board that is represented by Koochiching County, Lake County and St. Louis County; and

WHEREAS, There has been significant expansion and increased interest in motorized recreation within St. Louis County with most of this activity focused on the development of new all-terrain vehicle trails; and

WHEREAS, This rapid expansion of the development of all-terrain vehicle trails has led to disorganization amongst items such as prioritization of all-terrain vehicle trail development projects, pursuit of state and federal funding, and long term trail infrastructure maintenance responsibilities; and

WHEREAS, This experience has led to the recognition of an immediate need to better manage and coordinate efforts related to the development and ownership of motorized trails; and

WHEREAS, One method to better manage and coordinate efforts would be to develop a joint powers board that would be similar to the Regional Railroad Authority and could focus on the critical functions of planning, funding, construction, and management and maintenance; and

WHEREAS, The regional motorized recreational activity is generally focused within the counties of Koochiching, Lake and St. Louis; and

WHEREAS, Representatives of these counties have met and agreed that a collaborative approach to trail development is appropriate.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes a Joint Powers Agreement between the counties of Koochiching, Lake and St. Louis for planning, funding, construction, and management & maintenance of regional motorized trails.

RESOLVED FURTHER, That appropriate County Officials are hereby authorized to negotiate and execute such Agreement.

BOARD LETTER NO. 21 - 264

FINANCE & BUDGET COMMITTEE NO. 1

BOARD AGENDA NO.

DATE: June 8, 2021

RE: 2021 First Quarter Budget
Changes

FROM: Kevin Z. Gray
County Administrator

Nancy J. Nilsen
County Auditor/Treasurer

RELATED DEPARTMENT GOAL:

Provide professional finance and accounting services in keeping with best practices, ensuring that public dollars are used exclusively for authorized public purposes.

ACTION REQUESTED:

It is requested that the St. Louis County Board authorize the budgetary revenue and expenditure changes incurred in the first quarter of 2021.

BACKGROUND:

Each year, the County Board adopts a resolution which allows for transfers and appropriations within funds for the current budget year. In addition, the 2021 Budget Resolution No. 600, dated Dec. 15, 2020, requires that increases to the original governmental funds revenue and expenditure budgets cannot be made without County Board approval. The following represent the transfers and budgetary changes requested during the first quarter of 2021.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the 2021 first quarter budget changes.

2021 First Quarter Budget Changes

BY COMMISSIONER: _____

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

USE OF AN EXISTING FUND BALANCE

1. Transfer the general fund COVID-19 fund balance assignment to the pandemic response fund to cover costs associated with COVID-19 (\$1,700,000.00).
2. Use of general Economic Development fund balance for the portion of the Paul King et. al settlement agreement (Resolution No. 21-122) payable from fund 178 (\$11,929.00).
3. Use of Public Health & Human Services future year carryover fund balance for community health priorities community-based innovation projects (Resolution No. 20-492) which were budgeted in 2020 but did not have contracts in place until 2021 (\$364,745.00).

REVENUE AND EXPENSE BUDGET INCREASE

4. Increase county fee land revenue and expense budget in Property Management to cover unbudgeted property tax expense for properties acquired in 2020 that were not tax exempt until 2021 (\$6,298.00).
5. Increase revenue and expense budget in the Personal Service fund to anticipated levels of Children in Need of Protection Services (CHIPS) court expenses (\$10,000.00).
6. Increase revenue and expense in the Sheriff's Lake Superior Drug and Violent Crimes Task Force account to increase the buy money account (\$10,000.00).
7. Increase the Public Health & Human Services revenue and expense budget for isolation and quarantine rooms funded by the Minnesota Department of Human Services (\$761,803.66).
8. Increase the Public Health & Human Services revenue and expense budget due to an allocation increase from the Minnesota Department of Human Services for the Parent Support Outreach and Family Assessment Response programs (\$85,776.00).
9. Increase the Public Health & Human Services revenue and expense budget for the Assertive Community Treatment teams due to a rate increase from the Minnesota Department of Human Services (\$250,260.67).

10. Increase the Public Health & Human Services revenue and expense budget for the Housing and Supports Services Grant (\$9,000.00).
11. Increase the Public Health & Human Services revenue and expense budget for the Minnesota Family Investment Program Diversionary Work Program due to an increase in the allocation from the Minnesota Department of Human Services (\$36,536.00).
12. Increase revenue and expense budget in the Pandemic Response fund to include the County Relief Funding received from the state (\$3,940,416.91).
13. Increase the Land & Minerals revenue and expense budget to reflect additional fees for the online auction buyer's premium (\$50,000.00).
14. Increase CDBG grant program income budget to reflect increased activity in 2021 (\$30,000.00).
15. Add a revenue and expense budget for anticipated HOME program income in 2021 (\$50,000.00).
16. Increase the Public Works revenue and expense budget to include an escrow refund related to the sale of the former Public Works facility in Cook (\$1,420.00).
17. Increase revenue and expense budget in the 2018B capital improvement bond (\$12.78) and the 2020A capital improvement bond (\$20,070.65) to match actual year-to-date investment earnings.

BUDGET TRANSFER

18. Close out the remaining 2018A capital improvement bond budget to the debt service fund to repay the debt (\$674,308.58).

CONTRIBUTION TO FUND BALANCE

19. Adjust the health insurance fund budget to account for Teamsters employees no longer being covered under the County's self-insurance plan effective 1/1/2021, which includes an anticipated contribution to fund balance (\$6,295.21).

FUND BALANCE RECLASSIFICATION

20. Reclassify Public Works fund balance from cash flow to state aid engineering (\$400,000.00) and local construction (\$944,258.85) to undo a 2020 year-end transfer that was necessary to eliminate a negative cash flow balance.

CORRECTION TO PRIOR RESOLUTION

21. Reverse budget for the transfer from Environmental Services to the Regional Landfill Trust fund for financial assurance, approved as part of the 2021 adopted budget (Resolution No. 20-600), as there is now sufficient funding (\$25,000.00).

	Fund	Agency	Object	Grant	Year	Expense Budget	Transfer Out	Accumulation of Fund Balance	Revenue Budget	Transfers In	Use of Fund Balance
USE OF AN EXISTING FUND BALANCE											
1	100	100001	697600				1,700,000.00				
	100	999999	311449								(1,700,000.00)
	239	239098	590100							(1,700,000.00)	
	239	239098	629900			1,524,546.65					
	239	239068	615101			175,453.35					
2	178	999999	311008								(11,929.00)
	178	178006	629901			11,929.00					

3	230	233001	629900	364,745.00		
	230	999999	311435			(364,745.00)
REVENUE AND EXPENSE BUDGET INCREASE						
4	100	128014	636300	6,298.00		
	100	128014	583202			(6,298.00)
5	149	149001	583100			(10,000.00)
	149	149001	629900	10,000.00		
6	170	170001	583100			(10,000.00)
	170	170001	642900	10,000.00		
7	230	233010	629900	761,803.66		
	230	233010	530720			(761,803.66)
8	230	232008	540258			(24,601.00)
	230	232008	603200	85,776.00		
	230	232008	530611			(15,097.00)
	230	232008	530660			(15,528.00)
	230	232008	540257			(16,215.00)
	230	232008	540258			(14,335.00)
9	230	232003	609600	108,649.10		
	230	232003	609600	48,852.43		
	230	232003	609600	92,759.14		
	230	232003	530639			(250,260.67)
10	230	232001	530714			(9,000.00)
	230	232001	629900	9,000.00		
11	230	232020	530623			(36,536.00)
	230	232020	603800	36,536.00		
12	239	239053	536001			(3,940,416.91)
	239	239053	609914	3,844,309.18		
	239	239053	610000	96,107.73		
13	240	241003	629905	50,000.00		
	240	240001	583100			(50,000.00)
14	261	261003	540307			(30,000.00)
	261	261003	629900	30,000.00		
15	270	271004	540307			(50,000.00)
	270	271004	629900	50,000.00		
16	405	405001	663100	1,420.00		
	405	405001	583202			(1,420.00)
17	449	449001	629900	20,070.65		
	449	449001	571000			(20,070.65)
	448	448001	571000			(12.78)
	448	448001	629900	12.78		
BUDGET TRANSFER						
18	328	328001	590100			(674,308.58)
	328	999999	311200		674,308.58	
	445	445001	571000			(89.47)
	445	445001	663100	(209.57)		
	445	445001	629900	(2,429.45)		
	445	445001	697600		674,308.58	
	445	445001	629900	89.47		
	445	445002	634800	(2,411.20)		
	445	445002	661100	(663,345.68)		
	445	445002	660299	(5,912.68)		

CONTRIBUTION TO FUND BALANCE

19	740	740003	629700	(228.78)		
	740	740003	629621	(117.59)		
	740	740003	629602	(9,274.53)		
	740	740003	629622	(861.16)		
	740	740003	629644	(6,142.70)		
	740	740003	629605	(108.12)		
	740	740003	629611	(2,974.75)		
	740	740003	629623	(1,554.74)		
	740	740003	615100	(260,299.30)		
	740	740003	615300	(33,903.27)		
	740	740003	615700	(62,615.59)		
	740	740003	552504		238,773.15	
	740	740001	552506		29,769.65	
	740	740001	552504		3,266,511.51	
	740	740001	552506		75,851.64	
	740	740001	615100	(2,407,163.28)		
	740	740001	615300	(66,919.35)		
	740	740001	615700	(585,670.51)		
	740	740001	629700	(5,675.95)		
	740	740001	629622	(7,111.33)		
	740	740001	629644	(50,725.28)		
	740	740001	629602	(76,587.37)		
	740	740001	629621	(971.03)		
	740	740001	629605	(892.87)		
	740	740001	629611	(24,564.93)		
	740	740001	629623	(12,838.73)		
	740	999999	311202		6,295.21	

FUND BALANCE RECLASSIFICATION

20	200	999999	311044			(400,000.00)
	200	999999	311142			(944,258.85)
	200	999999	311436		1,344,258.85	

CORRECTION TO PRIOR RESOLUTION

21	600	607001	697700	(25,000.00)		
	610	610001	590500			25,000.00
	600	999999	311200		25,000.00	
	610	999999	311200			(25,000.00)

BOARD LETTER NO. 21 - 265

FINANCE & BUDGET COMMITTEE NO. 2

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Sale of Non-Conforming
County Fee Land to Adjoining
Property Owner (Lakewood
Township)

FROM: Kevin Z. Gray
County Administrator

Jerry Hall, Director
Property Management

RELATED DEPARTMENT GOAL:

To facilitate county fee land purchase, sale and easement activities.

ACTION REQUESTED:

The St. Louis County Board is requested to approve the sale of non-conforming fee land pursuant to the requirements and procedures of Minn. Stat. § 373.01 Subd. (i), and authorize the issuance of a quit claim deed for the property.

BACKGROUND:

A request to purchase county fee land was submitted by Jeremy D. Tinquist and Brianna R. Tinquist. The County Property Acquisition Team reviewed the request and has no objections to this sale. The parcel does not have frontage on a road so there is no right of way to be reserved prior to the sale. The parcel requested is 0.50 acres more or less in size and was purchased by St. Louis County from Frank Erickson in 1913.

Jeremy D. Tinquist and Brianna R. Tinquist own the land adjoining three sides of this property. Statute sets the value to be no less than 90% of fair market value as determined by the County Assessor. Value set for purchase is \$1,620. The requesting property owner(s) have agreed to this value.

RECOMMENDATION:

It is recommended that the St. Louis County Board approve the sale of unimproved non-conforming fee land in Lakewood Township to Jeremy D. Tinquist and Brianna R. Tinquist, for an amount of \$1,620 plus deed tax and recording fees.

**Sale of Non- Conforming County Fee Land to Adjoining Property Owner
(Lakewood Township)**

COMMISSIONER_____

WHEREAS, A request to purchase county fee land was submitted by Jeremy D. Tinquist and Brianna R. Tinquist and said property is described in County Board File No. _____; and

WHEREAS, Jeremy D. Tinquist and Brianna R. Tinquist have agreed to pay \$1,620 for the property.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements and procedures of Minn. Stat. § 373.01 Subdivision (i), the Chair of the County Board and the County Auditor are authorized to execute and deliver a quit claim deed, conveying the above listed property to Jeremy D. Tinquist and Brianna R. Tinquist, for the amount of \$1,620, payable to Fund 100, Agency 128014, Object 583202. The grantee(s) are also responsible for deed tax and recording fees.

**Sale of Non- Conforming County Fee Land to Adjoining Property Owner
(Lakewood Township)**

Legal Description of County Fee Owned Property:

Beginning at a point thirty-three (33) feet south of the northwest corner of the northeast quarter of the northwest quarter of the northwest quarter (NE $\frac{1}{4}$ of NW $\frac{1}{4}$ of NW $\frac{1}{4}$) of Section Thirty (30) in Township Fifty one (51) North of Range Thirteen (13) West, as a point of beginning; thence running east parallel to the north line of said section 30 a distance of one hundred sixty five (165) feet; thence south parallel to the west line of said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of said Section 30 a distance of one hundred thirty-two (132) feet; thence running west parallel to the north line of said Section 30, a distance of one hundred sixty five (165) feet; thence running along the west line of said NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of said Section 30, a distance of one hundred thirty two (132) feet to the point of beginning, containing one-half ($\frac{1}{2}$) acre more or less.



**Sale of County Fee Owned Property
St. Louis County Property Management Dept.**

Parcel Code: 415200-0010-07460

Address: 34XX West Tischer Road, Duluth, MN

Acres: Approximately 1/2 Acre

Commissioner District # 5

Maintenance District # 5

Legal Description: 0.5 acres within the NW 1/4 of NW 1/4,
Section 30, T51N, R13W



Parcel Specifications: This is a 0.5 acre parcel that is adjacent to the West Tischer road right of way. There are no improvements on the property. The parcel is wooded with trees and brush. The requesting surrounding owner(s) Jeremy and Brianna Tinquist purchased this property in May 2021 from Justin and Jesse Agne.

Acquisition History: Parcel was acquired by St. Louis County from Frank Erickson for \$75 in 1913. There is no reversion clause in this deed.

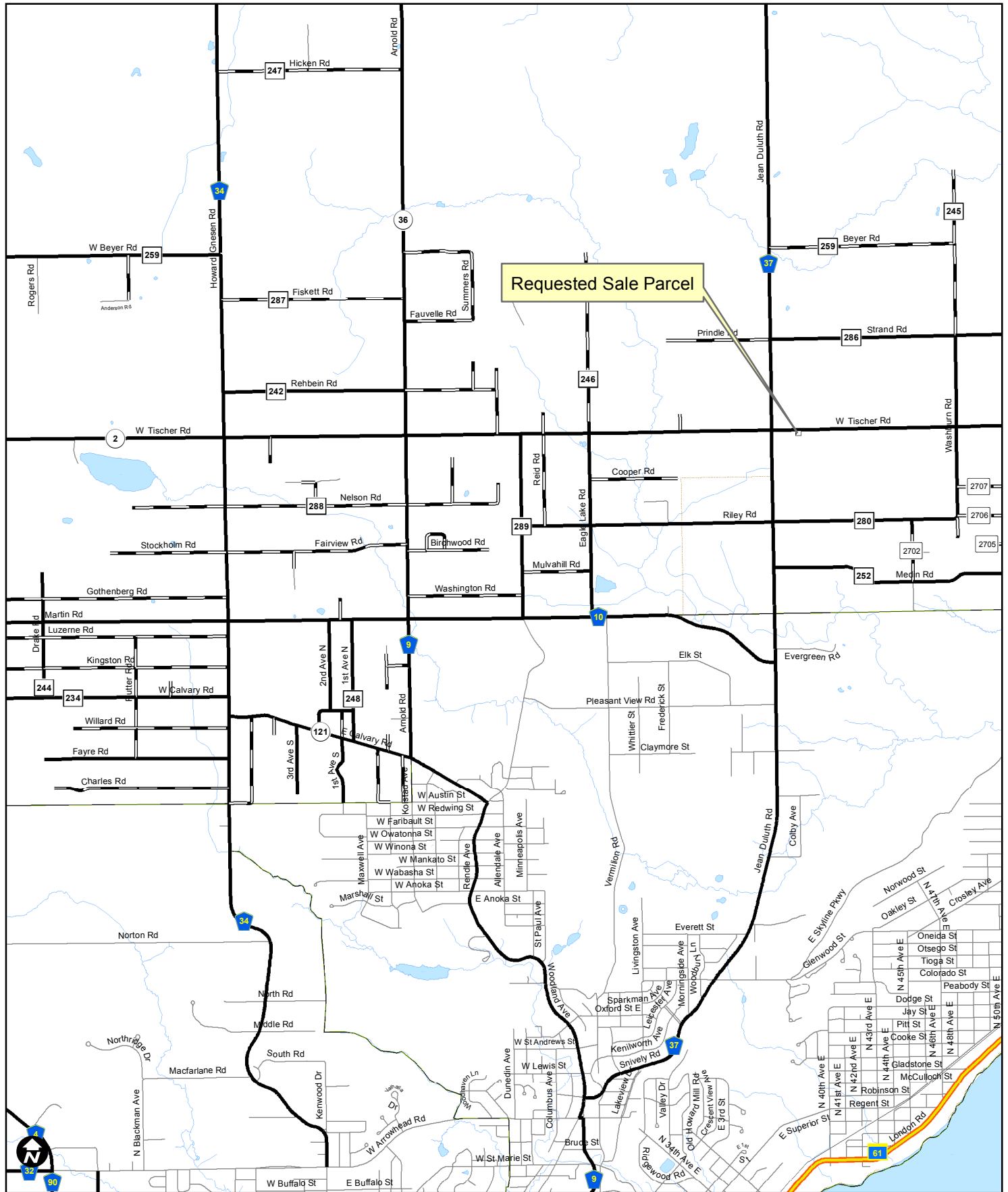
Zoning: Parcel is in Lakewood Township Zoning District RES-7 This zoning requires 1.8 acres. The parcel is non-conforming and can be sold to the adjoining owner by following Minnesota Statute 373.01 Subdivision 5 (i).

Valuation: Current Assessed Value is \$1,800 minnesota Statute 373.01 Subdivision 5(i) indicates that parcel can be sold for not less than 90% of fair market value as determined by county assessor. Proposed sale price is \$1,620.

Recommendation: This parcel serves no purpose for St. Louis County and appears to be a good candidate for sale.













05/27/2021

Mark J. Hudson Right of Way Agent
St. Louis County Property Management
100 North 5th Avenue West RM 515
Duluth, MN 55802 218-726-2356 Office
218-343-3505 Cell hudsonm@stlouiscountymn.gov



**Requested Fee Land Sale Location Map
Section 30, T51N, R13W Lakewood Township**

Map Components

- | | | |
|--|---|---|
|  Fee Land Parcel for Sale |  County/Twp. Road - Paved |  Township Boundary |
|  Interstate Highway |  County/Twp. Road - Gravel |  City/Town |
|  U.S./State Highway |  Local Road/City Street |  Lake |
|  Railroad |  Commissioner District |  River/Stream |

BOARD LETTER NO. 21 – 266

FINANCE & BUDGET COMMITTEE NO. 3

BOARD AGENDA NO.

DATE: June 8, 2021

RE: Prioritization of 2022 Capital
Appropriation Requests

FROM: Kevin Z. Gray
County Administrator

RELATED DEPARTMENT GOAL:

To manage county-owned properties in an efficient and cost-effective manner to ensure success in their designated public use; and to provide safe, secure, efficient, and code compliant facilities and facility operations.

ACTION REQUESTED:

The St. Louis County Board is requested to review the three projects included in its 2022 Capital Appropriation request and prioritize such projects.

BACKGROUND:

As part of its June 1, 2020, Committee of the Whole meeting, the Board considered three projects for inclusion in its 2022 Capital Appropriation request. Those projects included funding for improvements at the St. Louis County Heritage & Arts Center (Depot), the St. Louis County Regional Landfill (Landfill) in Virginia and buildings at the County Fairgrounds in Chisholm.

Applications to the state are due to be completed and entered into the state Capital Budget System on June 18, 2021. In addition to resolutions of support the Board is required to provide a priority ranking of the projects.

Staff had tentatively proposed that the projects be ranked as follows:

1. Depot
2. Landfill
3. Fair Buildings

While the Landfill project provides the greatest impact on a larger segment of our residents and environment, the Depot was proposed as the highest priority strictly based upon other funding opportunities available to the landfill. The Landfill appears to qualify for several different outside funding opportunities that neither of the other two projects have available to them. If state bond funds would not be obtained for the Depot, the taxpayers of the County would most likely be responsible for one hundred

percent of any costs associated with the Depot projects. Further, the Depot received partial funding, \$1.5 million, from the last State Bonding Bill. Frequently a partial funding from the state is a precursor to additional future funding.

RECOMMENDATION:

The St. Louis County Board is asked to consider the prioritization of the various projects proposed to be included in the County's 2022 Capital Appropriation request.

Prioritization of 2022 Capital Appropriation Requests

BY COMMISSIONER_____

WHEREAS, The State of Minnesota recently solicited requests for 2022 Capital Appropriations; and

WHEREAS, The St. Louis County Board has identified the following projects for inclusion in its request:

- Virginia Regional Landfill Expansion/Improvements
- St. Louis County Heritage & Arts Center Life/Safety, HVAC and related improvements
- St. Louis County Fair Animal Buildings; and

WHEREAS, The Board has reviewed, discussed and prioritized the projects.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board designates the priorities for its 2022 Capital Appropriations request as follows:

1. _____
2. _____
3. _____

RESOLVED FURTHER, That the St. Louis County Board directs the appropriate County staff to submit these priorities to the State of Minnesota as part of the application process.