



Conditional Use Permit (CUP)

Permit #

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EXTRACTIVE USE CLASS II APPLICATION St. Louis County, Minnesota

About: This application is used to apply for a Land Use Permit. Applicants will need to attach the appropriate worksheet(s) in order to process. For more information, see our website at: www.stlouiscountymn.gov/PZ

PROPERTY IDENTIFICATION NUMBER (PIN) *PIN is found on your Property Tax Statement*

*Primary PIN					-					-					Associated PIN				-				-			
Associated PIN				-					-					Associated PIN			-		-			-				

E.g. 123-1234-12345. Primary PIN: Parcel where Structure/SSTS are located. Associated PIN: Additional and/or adjacent property that you own or that is related to the project. County Land Explorer: www.stlouiscountymn.gov/Explorer Property Lookup: <https://apps.stlouiscountymn.gov/ParcelTaxLookup/>

APPLICANT

*Applicant Name	I am a... <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/> Other	*Daytime #	Date
*Applicant Address		*City	*State
Applicant Email			
Contact Person <i>If applicable.</i>	Contact Person #		
Mailing Address <i>If different than above.</i>	City	State	ZIP

Email Address *Where to email permit. Providing an email address will expedite the time in which a permit is received by an applicant.*

SITE INFORMATION

<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Is there a site address for this property? (If no, the application will be forwarded to 911/Communications to assign one.)
If yes above, please list site address:		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Is this leased property? If yes, leased from: <input type="checkbox"/> MN Power <input type="checkbox"/> MN DNR <input type="checkbox"/> US Forest Service <input type="checkbox"/> St Louis County <input type="checkbox"/> Other
<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Do you have written authorization from the leased property owner? If yes, you must attach written authorization form.
*How is the property accessed? <input type="checkbox"/> Public Road <input type="checkbox"/> Private Road <input type="checkbox"/> Easement <input type="checkbox"/> Water <input type="checkbox"/> Other		

PROJECT INFORMATION

<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Is this project on a parcel less than 2.5 acres?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Is this project within 300 feet of a stream/river or 1,000 feet of a lake?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Is this project adding a bedroom? Include home, garage, & accessory dwelling.
#	*Total # of bedrooms on property after project completion. Include home, garage, & accessory dwelling.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Does this project include plumbing or pressurized water in proposed structure? If yes, please explain:
<input type="checkbox"/> Yes	<input type="checkbox"/> No	*Is the property connected to a municipal or sanitary district system?

If you answered "Yes" to any of the project information questions above, it is required that you submit a copy of a septic permit to construct or certificate of compliance approval or municipal/sanitary district approval when applying for a land use permit.

AGREEMENT

By submitting this application, I certify and agree that I am the owner or the authorized agent of the owner of the above property, and that all uses will conform to the provisions of St. Louis County. I further certify and agree that I will comply with all conditions imposed in connection with the approval of the application. Applicants may be required to submit additional property descriptions, property surveys, site plans, building plans and other information before the application is accepted or approved. **Intentional or unintentional falsification of this application or any attachments thereto will make the application, any approval of the application and any resulting permit invalid.** I authorize St. Louis County staff to inspect the property to review the application and for compliance inspections. Furthermore, by submitting this application, I release St. Louis County and its employees from any and all liability and claims for damages to person or property in any manner or form that may arise from the approval of the application or any related plans, the issuance of any resulting permit or the subsequent location, construction, alteration, repair, extension, operation or maintenance of the subject matter of the application.

***Indicates required field. Incomplete applications will be returned.**



Conditional Use Permit (CUP)

WORKSHEET St. Louis County, Minnesota

About: Land Use Permits are required for most building construction activities. They are also required for a variety of other uses. For more information, check out our website at: www.stlouiscountymn.gov/PZ

WHAT ARE YOU APPLYING FOR *Check all that apply to the project.* **PLEASE MAKE CHECKS TO: ST. LOUIS COUNTY AUDITOR**

#1 New Buildings Less than/equal to 1,200 square feet-\$185 Greater than 1,200 square feet-\$360

Dwelling-Home, Mobile Home, Hunting Shack, or Cabin. (Includes attached deck, if applicable.)

Replacement of Existing Dwelling-Home, Mobile Home, Hunting Shack, or Cabin. Will the old dwelling be removed from the property? Yes No

If yes, an affidavit must be filled out stating when the old dwelling will be removed.

If this dwelling is a mobile home, there is a special mobile home affidavit to be filled out.

Accessory Dwelling-Guest cottage or bunkhouse. Must follow administrative standards.

Accessory Structure- Garage, Pole Building, shed, sauna, screenhouse or gazebo that either meets lake or river setback or not located in a shoreline area.

Water-oriented Accessory Structure-Boathouse, Sauna, Screenhouse/gazebo on a lake or river located at reduced shoreline setback. Must follow administrative standards.

Commercial Structure

Other Principal Structure

#2 Other Construction/Change in Use-\$95

Addition(s) to Dwelling
Is the dwelling location on a lake or river? Yes No
If Yes above, does the structure meet the required shoreline setback? Yes No If No, structure does not meet the shoreline setback, a performance standard permit or variance may be required. See box #4 or #7.

Addition(s) to Accessory Structure
 New Deck Only or Deck Replacement
 Combination Addition(s) & Deck on the same structure
 Moving a Structure
 Sign
 Structure Alteration or Component Replacement
 Change in Use (i.e. converting an old cabin to storage)

What will the new use of the structure be?
Explain the current and proposed use.

Current: Proposed:

Other-\$70

Permit extension beyond 2 years

#4 Performance Standard-\$430 Additional Worksheets Required

Borrow/Gravel Pit
 Home Business
 Land Alteration
 Nonconforming Structure Replacement
 Addition to a structure that does not meet shoreline setback
 Other

#5 Site Evaluation

Site Visit/Evaluation-\$185

#6 Wetland Reviews Additional Worksheets Required

No Loss/Exemption/Replacement Plan-\$185
 Wetland Delineation Review-\$430
 Wetland Banking Plan Review-\$1,400

#7 Public Hearings

Additional Worksheets Required

Administrative Appeal-\$1,420
 Environmental Assessment-\$1,260
 Conditional Use Permit-\$720
 Conditional Use Permit Rehearing-\$230
 Interim Use Permit-\$720
 Interim Use Permit Rehearing-\$230
 General Purpose Borrow Pit-\$720
 Variance-\$720
 Variance Rehearing-\$230
 Multiple Hearing (Variance/conditional use)- \$1,070
 Rezoning-\$720

TYPE OF PROPOSED STRUCTURES

Check all that apply to the project.

New Structure(s)

*Structure Type (Same as box #1 or 2 above)	*Foundation Type (Basement, Slab, Pier, etc)	*Pressurized Water Within Structure? (yes or no)	*Maximum Length (Exterior Footprint Only)	*Maximum Width (Exterior Footprint Only)	*Maximum Sq. ft (Exterior footprint Only)	*Maximum Height (Ground Level to Roof Peak)
			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet

Structure Additions

*Structure Type (Same as box #2 above)	*Foundation Type (Basement, Slab, Pier, etc)	*Pressurized Water Within Structure? (yes or no)	*Maximum Length (Exterior Footprint Only)	*Maximum Width (Exterior Footprint Only)	*Maximum Sq. ft (Exterior footprint Only)	*Maximum Height (Ground Level to Roof Peak)
			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet
			Feet	Feet	Sq. ft.	Feet

***Indicates required field. Incomplete applications will be returned.**

CONTACT: Planning and Zoning Department

Technical Assistance

Toll Free: 1-800-450-9777

Land Use Information

www.stlouiscountymn.gov/PZ

Duluth

Government Services Center
320 West 2nd Street, Suite 301
Duluth, MN 55802
(218) 471-7103

Virginia

Government Services Center
201 South 3rd Avenue West
Virginia, MN 55792
(218) 471-7103

Site Sketch Form

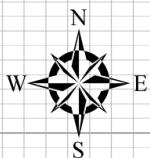
The sketch is to graphically illustrate your proposed project(s)

Draw and Label on Sketch (in feet)

- *All Structures on the Property and Dimensions
- *All Driveways, Access Roads, and Wetlands
- *All Proposed Structures and Dimensions

- *Distance of Proposed Structures to Shoreline (Closest Point)
- *Distance of Proposed Structures to Septic System and Tank
- *Distance of Proposed Structures to Property Lines
- *Distance of Proposed Structures to Road Centerline and Right-of Ways

You may submit your own site sketch **IF it has the required information indicated above.**

Applicant Name:**Site Address:*****PIN:*******Sanitary Authority Use Only*******Sanitary Review:** (To be determined by appropriate sanitary authority.)Will the proposal, as shown above, negatively impact the SSTS/sanitary line or replacement area? Yes No**Sign off:**

Signature _____

Title _____



Extractive Use- General Purpose Borrow (Gravel) Pit

Worksheet St. Louis County, Minnesota

PERMIT TYPE

General Purpose Permit (Requires Conditional Use Approval)

GENERAL OPERATIONS DESCRIPTION

Crushing Washing Screening Portable Hot Mix Permanent Hot Mix Recycling of Asphalt
 Recycling of Concrete Other:

Describe the frequency and duration of the applicable activities:

ROAD ACCESS

What road will the proposed pit be accessed from?

Yes No Do you have authorization for access from the appropriate road authority? If yes, please attach written authorization.

DESCRIPTION OF EXCAVATION

Total area to be excavated*? _____ Acres _____

*As per MN Rule 4410.4300, Subp. 12, Environmental Review is required if area excavated has potential for 40 acres or more of excavation. See MN Rules for further information regarding Environmental Review process.

PROJECT LOCATION

Yes No Are there residential properties within 300 feet of the pit, haul roads, stockpile areas, or related pit facilities?

How close is the nearest home? _____ Feet

Yes No Are there any lakes, rivers, or streams within 300 feet of the pit?

Yes No Are there wetlands within 300 feet of the pit? (Include the area of the pit)

Yes No Have the property lines been established? If yes, please attach:
 Certified Land Survey Written agreement with all adjacent property owners

HOURS OF OPERATION

(Proposed)
Monday through Friday

Saturday

Sunday

Comments

Start:
End :

Start:
End :

Start:
End :

ENVIRONMENTAL EFFECTS

What dust control measures will be used?

Water Trucks Chloride Other (If other, please explain):

Yes No Will runoff be contained within the pit area?

If no, please explain:

Yes No Will material other than clean fill be deposited within the pit?

If yes, please explain:

SCREENING

What type of visual screening will be used:

From Roads

Vegetative Berm Other

From Adjacent Properties

Vegetative Berm Other

Please Describe:

Yes No Have you obtained your MPCA Borrow Pit Stormwater Permit?

EROSION CONTROL/RECLAMATION PLAN REQUIRED ATTACHMENT

Sign, date and submit attached reclamation plan.

Or describe, in detail, your reclamation efforts both temporary and after exhaustion of the pit.
(Include erosion control measures to be used, seeding, sloping. Attach additional sheets.)

NOTE: All owners are responsible for assuring that pit operators comply with all borrow pit standards. To obtain a copy of the standards go to www.stlouiscountymn.gov/PZ

Extractive Use-Borrow (Gravel) Pit Reclamation Plan

During Mining operation:

- Vegetation will be cleared and disposed of in a manner acceptable to the fire warden and solid waste authority.
- The pit will be managed by designating a working face and directing activity to that area until depletion of materials. Once an area has been depleted it shall be reclaimed.
- Final grading of the pit face and other slopes will be at a minimum of 3:1.

Reclamation, if applicable, shall be completed prior to the expiration of the permit:

- Reapplication of top soil to depth of 6-9 inches.
- Permanent seeding with native grasses in the spring (April-June) to stabilize erosion.
- Allowing for natural re-vegetation.

Name

Date

Native Seed Mix

36-311

Woodland Edge Northeast

Common Name	Scientific Name	Rate (kg/ha)	Rate (lb/ac)	% of Mix (% by wt)	Seeds/ sq ft
fringed brome	<i>Bromus ciliatus</i>	2.24	2.00	5.98%	8.10
bluejoint	<i>Calamagrostis canadensis</i>	0.15	0.13	0.37%	12.90
poverty grass	<i>Danthonia spicata</i>	0.56	0.50	1.50%	4.60
nodding wild rye	<i>Elymus canadensis</i>	1.40	1.25	3.72%	2.38
slender wheatgrass	<i>Elymus trachycaulus</i>	2.24	2.00	5.96%	5.06
fowl bluegrass	<i>Poa palustris</i>	0.98	0.87	2.59%	41.50
False Melic	<i>Schizachne purpurascens</i>	0.28	0.25	0.75%	2.90
	Total Grasses	7.85	7.00	20.87%	77.44
common yarrow	<i>Achillea millefolium</i>	0.03	0.03	0.09%	2.00
pearly everlasting	<i>Anaphalis margaritacea</i>	0.02	0.02	0.05%	1.30
flat-topped aster	<i>Doellingeria umbellata</i>	0.04	0.04	0.12%	1.00
tall cinquefoil	<i>Drymocallis arguta</i>	0.07	0.06	0.19%	5.30
large-leaved aster	<i>Eurybia macrophylla</i>	0.02	0.02	0.05%	0.18
stiff goldenrod	<i>Oligoneuron rigidum</i>	0.16	0.14	0.42%	2.10
smooth wild rose	<i>Rosa blanda</i>	0.18	0.16	0.47%	0.15
black-eyed susan	<i>Rudbeckia hirta</i>	0.29	0.26	0.77%	8.70
gray goldenrod	<i>Solidago nemoralis</i>	0.07	0.06	0.18%	6.80
upland white aster	<i>Solidago ptarmicoides</i>	0.04	0.04	0.13%	1.00
Lindley's Aster	<i>Sympyotrichum ciliolatum</i>	0.03	0.03	0.10%	1.00
smooth aster	<i>Sympyotrichum laeve</i>	0.16	0.14	0.43%	2.90
American vetch	<i>Vicia americana</i>	0.56	0.50	1.50%	0.38
	Total Forbs	1.68	1.50	4.50%	32.81
Oats or winter wheat (see note at beginning of list for recommended dates)		28.02	25.00	74.63%	11.14
	Total Cover Crop	28.02	25.00	74.63%	11.14
	Totals:	37.55	33.50	100.00%	121.39

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Extractive Use-General Purpose Borrow (Gravel) Pit Site Sketch Form

Borrow Pit	Setbacks
<p>Include locations and labels of:</p> <p><input type="checkbox"/> Property lines <input type="checkbox"/> Roads <input type="checkbox"/> Haul road <input type="checkbox"/> Gate <input type="checkbox"/> Wetlands <input type="checkbox"/> Proposed buildings</p>	<p><input type="checkbox"/> Proposed phased excavation <input type="checkbox"/> DNR protected waters, if applicable <input type="checkbox"/> Existing structures, if applicable <input type="checkbox"/> Utility easements, if applicable <input type="checkbox"/> Existing excavation, if applicable <input type="checkbox"/> Hot mix location, if applicable</p> <p><input type="checkbox"/> Property lines <input type="checkbox"/> Road centerline and right-of-way <input type="checkbox"/> Shoreline <input type="checkbox"/> Wetlands</p>
You may submit your own site sketch if drawn to scale and has required information indicated above.	

