

**OFFICIAL PROCEEDINGS OF THE MEETING  
OF THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF ST. LOUIS, MINNESOTA,  
HELD ON OCTOBER 13, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 13<sup>th</sup> day of October 2020, at 9:30 a.m., at the Solway Town Hall, Cloquet, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Chair Mike Jugovich - 7. Absent: None - 0.

Commissioners Beth Olson and Patrick Boyle participated telephonically.

Chair Jugovich asked for a moment of silence in remembrance of all victims of violence, foreign and domestic; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda, and no one came forth.

Commissioner Nelson commented that his Aunt Gladys recently celebrated her 100<sup>th</sup> birthday.

Commissioner McDonald, supported by Commissioner Nelson, moved to approve the consent agenda. Item #1, CY2020 Grant Application for the Minnesota Department of Health Influenza Vaccine Project [20-343] was removed from the consent agenda for separate consideration. A roll call vote was taken, the motion passed; seven yeas, zero nays.

Commissioner Boyle, supported by Commissioner Jewell, moved to authorize the Public Health and Human Services Department to apply for grant funding from the Minnesota Department of Health for increasing the capacity and infrastructure for administering influenza vaccinations for the underserved populations of St. Louis County in the amount up to \$52,075.12 for the period October 15, 2020, through April 21, 2021. Commissioner Boyle, supported by Commissioner Olson, moved to amend the motion to authorize the Public Health and Human Services Department to apply for and accept grant funding from the Minnesota Department of Health for increasing the capacity and infrastructure for administering influenza vaccinations for the underserved populations of St. Louis County in the amount up to \$52,075.12 for the period October 15, 2020 through April 21, 2021. A roll call vote was taken, the amendment passed; seven yeas, zero nays. After further discussion, a roll call vote was taken, the amended motion passed; seven yeas, zero nays. Resolution No. 20-467.

Commissioner Olson, supported by Commissioner Jewell, moved that the St. Louis County Board supports the concept of establishing a Film Industry Incentive Program; that the St. Louis County Board directs the County Administrator and County Attorney to continue to investigate the establishment of a Film Industry Incentive Program for future consideration by the Board; and further, that the St. Louis County Board encourages the State to expand support for the Film Production Tax Credit Program. Shari Marshik, of the Upper Minnesota Film Office (UMFO), provided the Board with an overview of the incentive process. Ricki McManus, of UMFO, commented that they have been receiving multiple calls regarding bringing projects to Minnesota and we need incentives to

bring production companies to the area. Philip Gilpin of Catalyst Stories, mentioned that we need extra incentives for producing up north and demand may bring podcasts to our county. After further discussion, a roll call vote was taken, the motion passed; seven yeas, zero nays. Resolution No. 20-490.

The following Board and contract files were created from documents received by this Board:

Kevin Gray, County Administrator, submitting a resolution of Support for the Establishment of a Film Industry Incentive Program.—61361

Kevin Gray, County Administrator, and Tedd Ells, County Veterans Service Officer, submitting Board Letter No. 20-352, Acceptance of County Veterans Service Office Operational Enhancement Grant.—61362

Kevin Gray, County Administrator, and James Gottschald, Human Resources and Administration Director, submitting Board Letter No. 20-363, 2021 Health and Dental Plan Rates.—61363

Kevin Gray, County Administrator, and Brian Fritsinger, Deputy Administrator, submitting Board Letter No. 20-364, Support Upper Minnesota Film Office Transition to a 501(c)3 Organization and Operating Support.—61364

Kevin Gray, County Administrator, Matt Johnson Planning and Economic Development Director, Nancy Nilsen, County Auditor/Treasurer, and Mark St. Lawrence, Environmental Services Director, submitting Board Letter No. 20-357, Ash River Sanitary District Budget Advance Request.—61365

Kevin Gray, County Administrator, Mark Weber, Land and Minerals Director, and Nancy Nilsen, County Auditor/Treasurer, submitting Board Letter No. 20-362, Conveyance of State Tax Forfeited Land to City of Rice Lake.—61366

Purchase of Service Agreement, Contract No. 17019, between St. Louis County and The Salvation Army, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 30, 2021.—20-685

St. Louis County Public Health & Human Services Department Agreement No. 17010 between St. Louis County and Patty Beech Consulting, Inc., for independent contractor and complete duties as interim Continuum of Care (CoC) Coordinator during the period September 1, 2020, to December 31, 2021.—20-686

St. Louis County Public Health & Human Services Department Agreement, Contract No. 16976, between St. Louis County and Minnesota One-Stop for Communities (MNOSC), St. Paul, MN, for a Parent Mentor Program during the period July 1, 2020, to December 31, 2020.—20-687

St. Louis County Public Health & Human Services Department Training Contract Amendment, Contract No. 16930A, between St. Louis County and Deb Davidson Graphic Design to produce designs for the Safe Babies Court Team program during the period April 1, 2020, to September 29,

2020, adding the Federal Guidelines of the master agreement between Zero to Three and St. Louis County.—20-688

St. Louis County Public Health & Human Services Department Agreement, Contract No. 17012, between St. Louis County and Dr. Ryan Goei for training titled *What is Racism Anyway?* on August 21, 2020, via virtual/Zoom.—20-689

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53979, between St. Louis County and Range Transitional Housing, Inc., Virginia, MN.—20-690

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53977, between St. Louis County and New Opportunities, LLC, Albion, MN.—20-691

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Group Settings, Contract No. 53975, between St. Louis County and REM Arrowhead, Inc., Edina, MN.—20-692

Purchase of Service Agreement, Contract No. 16980, between St. Louis County and Duluth Regional Care Center, Inc., Duluth, MN, for Semi-independent Living Services during the period July 1, 2020, to June 30, 2021.—20-693

Purchase of Service Agreement, Contract No. 17025, between St. Louis County and Lutheran Social Services (LSS), St. Paul, MN, to develop and implement a Plan of Safe Care for the Infant Toddler Court Program as part of the Safe Babies Court during the period July 1, 2020, to September 29, 2020.—20-694

Purchase of Service Agreement between Ecolibrium3 and St. Louis County Public Health and Human Services (PHHS) defining the responsibilities of Ecolibrium3 as the Project Sponsor and St. Louis County PHHS as the Project Host Site with respect to the assignment of two (2) AmeriCorps VISTA members.—20-695

Contract No. 2020-014046 between St. Louis County and Healthy Alliances Matter Consulting for review and evaluation of Community Organization applications for St. Louis County CARES funding, during the period September 1, 2020, to November 1, 2020.—20-696

Amendment No. 1, Grant Contract No. 160412, between the State of Minnesota, Minnesota Department of Human Services, Behavioral Health Division and St. Louis County PHHS, to provide treatment and recovery from Opioid Use Disorder for justice involved populations, removing the Assessment/Intake/Enrollment fee of \$25.00.—20-697

Addendum, Contract No. 16951A, between St. Louis County and Human Development Center (HDC), Duluth, MN, for the Safe Babies Court Team services, replacing the term of the agreement to May 1, 2020, through September 29, 2020, and incorporating additional services and monies.—20-698

Addendum, Contract No. 16918A, between St. Louis County and Marcus Walker, Duluth, MN, for data analytic and ArcGIS services for the Safe Babies Court Team and PHHS, replacing the term of the agreement to April 1, 2020, to October 30, 2020, and incorporating additional services and monies.—20-699

Addendum to Purchase Agreement, Contract No. 16740A, between the St. Louis County Board of Commissioners and Salvation Army, for services deliver through engagement of individuals with a severe substance use disorder who are experiencing homelessness, extending the contract and increasing funding for VISPADT Assessor.—20-700

Purchase of Service Agreement, Contract No. 17020, between St. Louis County and Life House, Inc., Duluth, MN for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 20, 2021.—20-701

Contract No. 2020-014050 between St. Louis County and the Duluth Superior Area Community Foundation for review and evaluation of Community Organization application for St. Louis County CARES funding, during the period September 1, 2020, to November 1, 2020.—20-702

Purchase of Service Agreement, Contract No. 17022, between St. Louis County and Duluth and Housing Redevelopment Authority, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 30, 2021.—20-703

Purchase of Service Agreement, Contract No. 17019, between St. Louis County and The Salvation Army, Duluth, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 20, 2021.—20-704

Purchase of Service Agreement, Contract No. 17018, between St. Louis County and Arrowhead Economic Opportunity Agency, Virginia, MN, for COVID-19 Pandemic Related Homelessness Prevention Services during the period August 24, 2020, to January 20, 2021.—20-705

Purchase of Service Agreement No. 17009 between St. Louis County and Independent School District (ISD) #2909 Rock Ridge Public Schools, Virginia, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-706

Purchase of Service Agreement No. 17005 between St. Louis County and Independent School District (ISD) #704, Proctor, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-707

Purchase of Service Agreement No. 17006 between St. Louis County and Independent School District (ISD) #2142, Virginia, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-708

Purchase of Service Agreement No. 17004 between St. Louis County and North Shore Community School #4084, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-709

Purchase of Service Agreement No. 16996 between St. Louis County and Independent School District (ISD) #698, Floodwood, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-710

Purchase of Service Agreement No. 16998 between St. Louis County and Independent School District (ISD) #700, Hermantown, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-711

Purchase of Service Agreement No. 16993 between St. Louis County and East Range Academy Technology & Science #4166, Eveleth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-712

Purchase of Service Agreement No. 17003 between St. Louis County and Independent School District (ISD) #707, Nett Lake, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-713

Purchase of Service Agreement No. 16994 between St. Louis County and Independent School District (ISD) #696, Ely, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-714

Purchase of Service Agreement No. 17002 between St. Louis County and Independent School District (ISD) #712, Mt. Iron, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-715

Purchase of Service Agreement No. 16999 between St. Louis County and Independent School District (ISD) #701, Hibbing, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-716

Purchase of Service Agreement No. 17007 between St. Louis County and Vermilion Country School #4207, Duluth, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-717

Purchase of Service Agreement No. 17001 between St. Louis County and Independent School District (ISD) #2711, Aurora, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-718

Purchase of Service Agreement No. 16990 between St. Louis County and Independent School District (ISD) #695, Chisholm, MN, for the transportation of children and youth in foster care placement during the period July 1, 2020, to June 30, 2022.—20-719

Agreement for Services between the County of St. Louis and WSB & Associates, Inc., Minneapolis, MN, for engineering services for intersection improvements at Woodland Avenue (CSAH 9) and Snively Road (CSAH 37) in the City of Duluth (CP 0009-382898).—20-720

Grant Contract Agreement No. A-OFFICR21-2021-STLOUIISO-004, between the Minnesota Department of Public Safety, Office of Traffic Safety, St. Paul, MN, and St. Louis County Sheriff's Office for Grant Program 2021 NHTSA: 2021 DWI Officer in the amount of \$94,888.89 for the term October 1, 2020, to September 30, 2021.—20-721

State of Minnesota Local Bridge Replacement Program Grant Agreement, MnDOT Agreement No. 1044797, between the State of Minnesota and St. Louis County Public Works for the Bridge Bundling Project Engineering Design Services (SP 069-070-055).—20-722

Upon motion by Commissioner McDonald, supported by Commissioner Nelson, resolutions numbered 20-466 and 20-468 through 20-489, as submitted on the consent agenda, were unanimously adopted as follows:

**BY COMMISSIONER McDONALD:**

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of October 6, 2020, are hereby approved.

Adopted October 13, 2020. No. 20-466

WHEREAS, The City of Duluth has received additional Community Development Block Grant (CDBG) program funding from the U. S. Department of Housing and Urban Development (HUD) due to the passage of the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

WHEREAS, The specific purpose of the CARES Act CDBG program funding is the preventing, preparing for, responding to, and recovering from the impact arising due to the coronavirus (COVID-19) as stated by HUD; and

WHEREAS, The primary objective of the CDBG program is the development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunities principally for persons of low and moderate income; and

WHEREAS, The City of Duluth established the Critical Technology Support for Children and Families Grant on July 20, 2020; and

WHEREAS, The Public Health and Human Services Department (PHHS) would like to utilize CDBG CARES funds up to \$30,070.86 to support the target population within the Duluth city limits that the PHHS Children and Family Services Division serves, and bridge the technology gap to meet their urgent technology-related needs.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes that the Public Health and Human Services Department to apply for and accept up to \$30,070.86 in Community Development Block Grant CARES funding from the City of Duluth, and enter into contracts as deemed necessary, beginning June 1, 2020, through April 30, 2021.

BUDGET REFERENCE: 230-232008-540311-23279-99999999-2020  
230-232008-602000-23279-99999999-2020  
230-232008-629900-23279-99999999-2020

Adopted October 13, 2020. No. 20-468

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 4.2 miles of County State Aid Highway (CSAH) 25 within Field Township (62-19) and the City of Cook; and

WHEREAS, The project begins at the intersection of CSAH 25 and County Road 660 (Lind Road) and extends northerly approximately 4.2 miles to the intersection with Trunk Highway 53 in the City of Cook; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 025-539746, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted October 13, 2020. No. 20-469

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 2.1 miles of County Road 912 (Ralph Road) within Field Township (62-19) and the City of Cook; and

WHEREAS, The project begins at the intersection of County Road 912 (Ralph Road) and County Road 428 (West Armstrong Road) and extends northerly approximately 2.1 miles to the intersection with County State Aid Highway 25; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 912-539747, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted October 13, 2020. No. 20-470

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project over 0.1 mile of County Road 958 (Buboltz Road) within Field Township (62-19); and

WHEREAS, The project begins 0.7 mile west of the intersection of County Road 958 (Buboltz Road) and County Road 938 and extends southerly approximately 0.1 mile; and

WHEREAS, The improvement consists of removing and replacing culverts in said roadway as determined necessary to provide for the safety and convenience of the traveling public; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for said construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for County Project 958-559601, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted October 13, 2020. No. 20-471

WHEREAS, The Public Works Department maintains pavement markings on the county road system by an annual maintenance striping project; and

WHEREAS, Lake County has requested to participate in the 2021 Maintenance Striping Project; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the proposal/plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the schedule of prices in the proposal/plan package and plan described as CP 0000-369585, 2021 Maintenance Striping Project, with the funds to be receipted into Fund 200, Agency 207001, Object 551508.

Adopted October 13, 2020. No. 20-472

WHEREAS, The Public Works Department administers an annual state-aid funded project to install ground-in wet-reflective pavement markings on county state aid highways that recently have been surfaced with a chip seal or scrub seal; and

WHEREAS, Lake County has requested to participate in this project to maintain pavement markings on their county state aid highway system; and

WHEREAS, The Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Lake County will pay to St. Louis County the cost of their share as detailed in the proposal/plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate County Officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Lake County whereby Lake County will pay its share for items listed in the schedule of prices in the proposal/plan package and plan described as SAP 069-030-043/CP 0000-369584, 2021 State Aid Pavement Marking Project, with the funds to be receipted into Fund 220, Agency 220596, Object 551508.

Adopted October 13, 2020. No. 20-473

WHEREAS, The Property Management Team has reviewed the County's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as:

SW ¼ of SE ¼ of Section 31, Township 52 North, Range 13 West; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for



this property to be \$28,500.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for the above described property (a lot of record approximately 40 acres in size), pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid price of \$28,500.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, December 1, 2020, at the Duluth Government Service Center, 320 West 2<sup>nd</sup> Street, Duluth, MN.

Adopted October 13, 2020. No. 20-474

WHEREAS, The Property Management Team has reviewed the County's Sale of Fee Land Policy and approves the public sale of surplus fee land legally described as follows:

The Northeast Quarter of Northwest Quarter (NE ¼ of NW ¼), Section Nineteen (19), Township Fifty-one (51), Range Twenty (20) according to the government survey thereof, Parcel Code 360-0010-03190; and

WHEREAS, A review of assessed value and sales has determined a minimum bid amount for this property to be \$29,500.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Interim Property Management Director to advertise for written bids for the above described property (a parcel approximately 40 acres in size), pursuant to the requirements and procedures of Minn. Stat. § 373.01, at a minimum bid price of \$29,500.

RESOLVED FURTHER, That the St. Louis County Board establishes the time for bid consideration to be at 9:40 a.m. on Tuesday, December 15, 2020, at the Government Services Center, 201 S. 3<sup>rd</sup> Avenue West, Virginia, MN.

Adopted October 13, 2020. No. 20-475

WHEREAS, During the 2013 Legislative Session, the structure of the County Veterans Service Office Operational Enhancement Grant program was modified and state funding increased to provide an annual base grant to all 87 Minnesota counties in the amount of \$7,500, plus an additional allocation based on each counties' veterans population to be used for the purpose of enhancing the benefits programs and services provided to Minnesota veterans; and

WHEREAS, On July 1, 2020, St. Louis County received notice from the Minnesota Department of Veterans Affairs (MDVA) that the County Veterans Office Operational Enhancement Grant was allocated in the amount of a \$7,500 base grant and an additional \$10,000 based upon the estimated veterans population residing in the county; and

WHEREAS, Counties have until June 30, 2021, to spend the allocated money on qualified items, and by that date, the funds must be spent, documentation of the qualified expenditures received by the MDVA, and any unused funds returned; and

WHEREAS, In order to access the grant funding, a certified County Board Resolution and signed Grant Contract must be received by the Minnesota Department of Veterans Affairs (MDVA).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a grant contract with the Minnesota Department of Veterans Affairs to accept the County Veterans Service Office Operational Enhancement Grant, in the amount of \$17,500.

RESOLVED FURTHER, That the grant must be used to: provide outreach to the county's

veterans; assist in the reintegration of combat veterans into society; collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; reduce homelessness among veterans; and enhance the operations of the County Veterans Service Office, as specified in Minnesota Laws 2015 Chapter 77, Article 1, Section 37, Subd. 2; and that this grant should not be used to supplant or replace other funding.

RESOLVED FURTHER, That the St. Louis County Veterans Service Office 2020 adopted budget is amended to include receipt of \$17,500 from the MDVA, with funds deposited into Fund 100, Agency 124999, Grant 12403, Year 2020.

Adopted October 13, 2020. No. 20-476

RESOLVED, That the St. Louis County Board approves the applications for abatement, correction of assessed valuations and taxes plus penalty and interest, and any additional accrual, identified in County Board File No. 61214.

Adopted October 13, 2020. No. 20-477

WHEREAS, The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot; and

WHEREAS, The St. Louis County Heritage and Arts Director would like to request \$73,000 to hire a professional painting team to paint the entirety of the Great Hall.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application of a Depot Foundation grant in the amount of \$73,000 for the St. Louis County Heritage and Arts Center (the Depot) for painting the interior of the Great Hall.

Adopted October 13, 2020. No. 20-478

WHEREAS, The Depot Foundation awards grant funding to entities housed within the St. Louis County Heritage and Arts Center (the Depot), or those that hold events at the Depot; and

WHEREAS, The St. Louis County Heritage and Arts Director would like to request \$71,500 to hire a professional lighting team to design, evaluate, install and upgrade lighting in the Great Hall.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the application of a Depot Foundation grant in the amount of \$71,500 for the St. Louis County Heritage and Arts Center (the Depot) to make energy efficient upgrades and install lighting in the Great Hall.

Adopted October 13, 2020. No. 20-479

WHEREAS, The County Board annually reviews health insurance trends, expected claims, and self-insured health and dental fund status, and also takes into account the Health Insurance Committee recommendations, to establish funding levels for the employee and retiree medical and dental plans; and

WHEREAS, The County Board is responsible for establishing premium levels and administrative fees for the self-funded health and dental plans in 2021 based on projections prepared by its claims administrators and the County Auditor/Treasurer and input provided by its Health Insurance Committee.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes 2021 monthly premium rates for the self-funded employee and retiree health insurance plan featuring \$400 Single/\$800 Family Deductibles and \$1,200 Single/\$2,400 Family Out-of-Pocket Caps at Tier 1;

\$800 Single/\$1,600 Family Deductibles and \$2,400 Single/\$4,800 Family Out-of-Pocket Caps at Tier 2 as follows:

SINGLE COVERAGE: \$ 982.25

FAMILY COVERAGE: \$ 2,281.29

RESOLVED FURTHER, That the 2021 stop-loss rate payable to Blue Cross Blue Shield of Minnesota of \$12.89 per contract per month is approved.

RESOLVED FURTHER, That a 2021 per contract per month administrative service fee of \$40.25 payable to Blue Cross Blue Shield of Minnesota is approved.

RESOLVED FURTHER, That the 2021 monthly premium rate for the self-insured dental plan is approved, with a 3.0% increase, in the amount of \$41.36.

RESOLVED FURTHER, That the 2021 per contract per month administrative service fee of \$2.23 payable to Delta Dental Plan of Minnesota is approved.

RESOLVED FURTHER, That the Board authorizes the appropriate county officials to execute a contract for administrative services of the medical and dental plans for the time period covering January 1 through December 31, 2021, as set forth above.

Adopted October 13, 2020. No. 20-480

WHEREAS, The Northspan Group, Inc., was established in 1985 as a non-profit organization to offer professional business and community development services; and

WHEREAS, The Upper Minnesota Film Office (UMFO) was established in 1996 by the Northspan Group, Inc., to promote Northeast Minnesota as a location for contract filming of movies, documentaries, commercials, and related video media productions; and

WHEREAS, The UMFO has asked the County to consider funding its transition to an independent 501(c)3 organization and for operating support for the new organization; and

WHEREAS, The UMFO feels that it can provide economic resources in the form of additional jobs, wages, benefits, and peripheral growth in the County and region as an independent organization; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Under Minn. Stat. § 375.83 the County may appropriate money to be paid to an organization that will use the money to promote, advertise, improve, or develop the economic resources of the county; and

WHEREAS, Funding is available through Economic Development funds.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves a one-time grant contribution in the amount of \$150,000 to the UMFO to be paid upon provision of UMFO's proof of incorporation as a Minnesota nonprofit 501(c)3 legal status from the State of Minnesota.

RESOLVED FURTHER, That County staff develop and identify special performance measures to be accomplished by UMFO to be included in the grant/funding agreement.

RESOLVED FURTHER, That if necessary, appropriate County officials are authorized to negotiate the terms and conditions and execute appropriate grant/funding agreement(s) with the UMFO and/or its fiscal agents on behalf of the UMFO, payable from Fund 178, Object 311008, or its designated fund.

Adopted October 13, 2020. No. 20-481

RESOLVED, That pursuant to St. Louis County Ordinance No. 51, the application for license to sell tobacco products at retail, on file in the office of the County Auditor, identified as County Board File No. 61237, is hereby approved and the County Auditor is authorized to issue the license to the following establishment:

AKN, LLC d/b/a Ash-Ka-Nam Resort & Lodge, Unorganized Township 68-19, new.

RESOLVED FURTHER, That if the named license holder sells their licensed business, the County Board may, at its discretion and after an investigation, transfer the license to a new owner, but without pro-rated refund of the license fee to the license holder.

Adopted October 13, 2020. No. 20-482

WHEREAS, The State of Minnesota contract vendor, Indianhead Foodservice Distributor, Inc., Eau Claire, WI, has provided food services for the St. Louis County Jail for over 10 years; and

WHEREAS, A new vendor, Upper Lakes Foods, Cloquet, MN, was awarded the food services contract on June 2, 2020, by County Board Resolution No. 20-296; and

WHEREAS, Due to the challenges of the COVID-19 pandemic, it has been difficult to set up and transition processes with the new vendor, Upper Lakes Foods, which in turn has put purchases with Indianhead Foodservices over the contract threshold.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the continuation of food services for the St. Louis County Jail from Indianhead Foodservice Distributor, Inc., Eau Claire, WI, through December 31, 2020, not to exceed an additional 25% (\$63,382.79) of the already expended funds, payable from Fund 100, Agency 137002, Object 641100.

RESOLVED FURTHER, That any changes to compensation for food costs exceeding \$63,382.79 will require additional County Board approval.

Adopted October 13, 2020. No. 20-483

WHEREAS, Ash River is located in Unorganized Townships 68-19 and 69-19 and is represented by the St. Louis County Board; and

WHEREAS, The County Board approved County Board Resolution No.18-463 on July 24, 2018, authorizing the submittal of a petition to the Minnesota Office of Administrative Hearings for the creation of the Ash River Sanitary District "District"; and

WHEREAS, An order creating the District was signed by a Minnesota Office of Administrative Hearings Chief Administrative Law Judge on June 5, 2019; and

WHEREAS, Per Minn. Stat. § 442A.14, the County Board's role following the district's creation was to elect a five (5) member district Board of Managers, which occurred on October 1, 2019; and

WHEREAS, Tax levy funds to administer and conduct District business are unavailable; and

WHEREAS, Per Minn. Stat. § 442A.15, Subd. 4, the District Board of Managers prepared a budget of anticipated expenses to be incurred by the District until tax levy funds are available, and have requested their governing body (St. Louis County) to advance funds to cover the anticipated expenses; and

WHEREAS, Per Minn. Stat. § 442A.15, Subd. 4, the District Board of Managers shall include in its first tax levy after receipt of any such advancement, a sufficient sum to cover and repay the advancement, without interest, from the proceeds of taxes as soon as received; and

WHEREAS, On March 16, 2020, the District Board of Managers held a meeting to approve a resolution requesting a budget advance for 2020 and 2021 from the County for \$32,000, to be repaid from 2021 tax levy funds; and

WHEREAS, On September 17, 2020, the Solid Waste & Septic Committee recommended the District's request be awarded as a grant from the Environmental Trust Fund; and

WHEREAS, The St. Louis County Attorney's Office has reviewed the recommendation and determined that a grant from the Environmental Trust Fund is allowable for the purpose requested.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the Ash River Sanitary District's request for a \$32,000 grant from the Environmental Trust Fund to support anticipated professional services and other start-up costs for 2020 and 2021. Funding for this grant will be Fund 864, Agency 864001.

RESOLVED FURTHER, That the County Auditor is authorized to negotiate and enter into a fiscal/management services agreement with the Ash River Sanitary District.

Adopted October 13, 2020. No. 20-484

WHEREAS, The contract with Teddy Ross Avey and Rachel Marie Avey of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

WHEREAS, The purchasers were properly served with Notice of Cancellation of Contract by Admission of Service and have failed to cure the default for lands legally described as:

CITY OF PROCTOR

LOTS 1 AND 2, BLOCK 5 also

LOTS 3 AND 4, BLOCK 5,

MAGOFFINS 2<sup>ND</sup> DIVISION OF PROCTOR-KNOTT

Parcel codes: 185-0150-01620 and 185-0150-01640

C22160154; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Teddy Ross Avey and Rachel Marie Avey of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted October 13, 2020. No. 20-485

WHEREAS, The contract with Rose Sandstrom of Floodwood, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments and taxes; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by Admission of Service and has failed to cure the default for lands legally described as:

CITY OF CHISHOLM

LOT 20, BLOCK 28, CHISHOLM

Parcel code: 020-0010-07910  
C22180096; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Rose Sandstrom of Floodwood, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Adopted October 13, 2020. No. 20-486

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Steven G. Peterson, Sr., of Aurora, MN, has applied to repurchase state tax forfeited land legally described as:

TOWN OF WHITE

W ½ of SE ¼ of NE ¼

Section 10, Township 57 North, Range 15 West

Parcel code: 570-0012-00214; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a ten-year contract for deed to repurchase the homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Steven G. Peterson, Sr., of Aurora, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$917.82, deed fee of \$25, deed tax of \$1.65, publication fee of \$58.62, and recording fee of \$46, for a total of \$1,049.09 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

Adopted October 13, 2020. No. 20-487

WHEREAS, Lake Country Power has requested a 20-foot wide utility easement across state tax forfeited land; and

WHEREAS, Minn. Stat. § 282.04, Subd. 4, authorizes the St. Louis County Auditor to grant easements across state tax forfeited land for such purposes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Auditor to grant a non-exclusive utility easement to Lake Country Power over, under and across state tax forfeited lands as described in County Board File No. 61212.

RESOLVED FURTHER, That the granting of this easement is conditioned upon payment of \$106 land use fee, \$150 administration fee, plus \$46 recording fee, for a total of \$302 to be deposited into Fund 240 (Forfeited Tax Fund).

Adopted October 13, 2020. No. 20-488

WHEREAS, Pursuant to Minn. Stat. § 282.01, Subd. 1a(e), upon the favorable recommendation of the County Board, the Commissioner of Revenue may convey state tax forfeited land to another governmental subdivision for an authorized public use without monetary compensation or consideration; and

WHEREAS, The City of Rice Lake wishes to acquire the following tax forfeited property for a public parking lot:

Legal: CITY OF RICE LAKE

W 495 FT OF NE 1/4 OF NE 1/4 EX ELY 330 FT

Section 1, Township 51, Range 14

5 Acres

Parcel code: 520-0010-00012; and

WHEREAS, This parcel of land has not been withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, This parcel of land has been classified as non-conservation land pursuant to Minnesota Stat. § 282.01.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board recommends that the Commissioner of Revenue convey the above described state tax forfeited land to the City of Rice Lake subject to payment of \$250 Department of Revenue fee, \$250 administrative fee, \$1.65 deed tax, \$25 deed fee, and \$46 recording fee, for a total of \$572.65.

Adopted October 13, 2020. No. 20-489

#### **BY COMMISSIONER BOYLE:**

WHEREAS, The Minnesota Department of Health (MDH) has funding available to support influenza vaccinations to targeted populations of St. Louis County during the 2020-2021 influenza season; and

WHEREAS, MDH has made funds available to local jurisdictions to implement the response work and increase the capacity and infrastructure for administering influenza vaccinations for the targeted underserved populations with known coverage disparities; and

WHEREAS, The infrastructure to effectively deliver influenza vaccines is expected to be foundational in preparation of future COVID-19 vaccine campaigns; and

WHEREAS, Developing effective strategies to improve influenza vaccinations in underserved, hard-to-reach and high risk populations during Fall 2020 is timely preparation to ensure these populations can access the COVID-19 vaccine once it is available; and

WHEREAS, The Public Health and Human Services Department wishes to apply for and accept MDH Influenza Vaccine Project funds in the amount up to \$52,075.12 for the period October 15, 2020, through April 21, 2021;

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Health and Human Services Department to apply for and accept grant funding from the Minnesota Department of Health for increasing the capacity and infrastructure for administering influenza vaccinations for the underserved populations of St. Louis County in the amount up to \$52,075.12 for the period October 15, 2020, through April 21, 2021.

BUDGET REFERENCE: 230-233999-540282-23376-99999999-2020  
230-233999-634900-23376-99999999-2020

Unanimously adopted October 13, 2020. No. 20-467

**BY COMMISSIONER OLSON:**

WHEREAS, The TV and film production industry is a multi-billion dollar global industry;  
and

WHEREAS, Northern Minnesota has attracted a growing interest in the creation of movies, documentaries, commercials, and related video media productions due to its rich history, landscapes and locations; and

WHEREAS, Local talent exists and continues to grow in providing and supporting the film industry with local artists, blue-collar labor and skilled trade workers; and

WHEREAS, The County seeks to support the growth of additional jobs, wages, benefits and peripheral growth in the County and region; and

WHEREAS, The County has previously identified economic development as a strategic priority; and

WHEREAS, Additional research into the legal and statutory aspects of creating and providing such an incentive program needs to be completed.


THEREFORE, BE IT RESOLVED, That the St. Louis County Board supports the concept of establishing a Film Industry Incentive Program.

RESOLVED FURTHER, That the St. Louis County Board directs the County Administrator and County Attorney to continue to investigate the establishment of a Film Industry Incentive Program for future consideration by the Board.

RESOLVED FURTHER, That the St. Louis County Board encourages the State to expand support for the Film Production Tax Credit Program.

Unanimously adopted October 13, 2020. No. 20-490

At 10:23 a.m., October 13, 2020, Commissioner Jewell, supported by Commissioner McDonald, moved to adjourn the meeting. A roll call vote was taken, the motion passed; seven yeas, zero nays.

  
Mike Jugovich, Chair of the Board  
of County Commissioners

Attest:



Nancy Nilsen  
Nancy Nilsen, County Auditor  
and Ex-Officio Clerk of the Board  
of County Commissioners

(Seal of the County Auditor)