

CONSENT AGENDA
FOR THE MEETING
OF
ST. LOUIS COUNTY BOARD OF COMMISSIONERS

June 9, 2020

Government Services Center, Liz Prebich Room
201 S. 3rd Avenue West, Virginia, Minnesota

All matters listed under the consent agenda are considered routine and/or noncontroversial and will be enacted by one unanimous motion. If a commissioner requests or a citizen wishes to speak on an item on the consent agenda, it will be removed and handled separately.

RESOLUTIONS FOR APPROVAL:

Minutes for June 2, 2020.

Public Works & Transportation Committee – Commissioner McDonald, Chair

1. Authorize a cooperative agreement with the United States Forest Service to assign jurisdiction and maintenance responsibilities for dual designation routes in St. Louis County; and further, authorize the Public Works Director to approve any amendments to the list of routes included in Schedule A of the cooperative agreement. *[20-206]*
2. Authorize a cooperative agreement with Carlton County and Itasca County for the 2021 Joint 6-inch Wet Reflective Edgeline Pavement Marking Project (SP 088-070-067, CP 0000-347713). *[20-207]*

Central Management & Intergovernmental Committee – Commissioner Jewell, Chair

3. Authorize renewal of a cooperative agreement with Carlton, Cook and Lake Counties that will renew annually, to provide civil commitment representation with Francis Hughes, and authorize renewal of legal service contracts with Francis Hughes to provide services to southern St. Louis, Cook and Lake Counties at the annual rate of \$50,000 (St. Louis County's portion is \$35,591.12), and Todd Deal for northern St. Louis County at the annual rate of \$19,200; and further, the cost of representation of individuals alleged to be sexually dangerous and/or sexual psychopathic personalities at the rate of \$60/hour with a maximum \$3,000 per case cap. *[20-208]*
4. Amend the St. Louis County Section 125 Flexible Spending Program to authorize mid-year changes as a result of the COVID-19 pandemic to permit employees enrolled in a Flexible Spending Account (FSA) or a dependent care assistance program to apply unused amounts to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020; and further, authorize the Director of Human Resources and Administration to direct the third party plan administrator, Superior USA Corporation, to amend the plan document at no fee to the County. *[20-209]*

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Environment & Natural Resources Committee – Commissioner Musolf, Chair

5. Cancellation of contract for purchase of state tax forfeited land with Brian Beltramo of Duluth, MN (parcel code 010-4050-02020). *[20-210]*
6. Application for repurchase of state tax forfeited land (non-homestead) by Kevin Bradley of Ely, MN (parcel code 030-0370-00210). *[20-211]*

Official Proceedings of the County Board of Commissioners

BY COMMISSIONER _____

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of June 2, 2020, are hereby approved.

**Cooperative Agreement with the United States Forest Service for
Dual Designation Roads**

BY COMMISSIONER_____

WHEREAS, Dual designation roads are those that have been assigned a road designation by more than one authorized agency; and

WHEREAS, In St. Louis County, these routes have been assigned a Forest Road number as well as either a County or Unorganized Township road number; and

WHEREAS, Currently there are eight (8) routes in St. Louis County that are considered dual designation routes; and

WHEREAS, The County and the United States Forest Service (USFS) have agreed that all of these routes will be considered under the jurisdiction and maintenance responsibilities of the USFS as they primarily function as forest access routes.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate County Officials to enter into a cooperative agreement with the USFS to assign jurisdiction and maintenance responsibilities for dual designation routes in St. Louis County.

RESOLVED FURTHER, That the St. Louis County Board authorizes the Public Works Director to approve any amendments to the list of dual designation routes included in Schedule A of the cooperative agreement.

**Cooperative Agreement with Carlton County and Itasca County for the
2021 Joint 6-inch Wet Reflective Edgeline Pavement Marking Project**

BY COMMISSIONER_____

WHEREAS, Carlton County, Itasca County and St. Louis County received federal funding through the Highway Safety Improvement Program to apply 6-inch wet reflective edgeline on certain county highways identified in their respective County Road Safety Plans; and

WHEREAS, The St. Louis County Public Works Department will prepare the plan, specifications and perform all necessary contract administration from contract award to certification of final payment; and

WHEREAS, Carlton County and Itasca County will each pay to St. Louis County the cost of their share as detailed in the Proposal/Plan package, schedule of prices and as referenced in the cooperative agreement.

THEREFORE, BE IT RESOLVED, That the appropriate county officials are hereby authorized to enter into an agreement, and approve any amendments approved by the County Attorney's Office, with Carlton County and Itasca County for the 2021 Joint 6-inch Wet Reflective Edgeline Pavement Marking Project.

RESOLVED FURTHER, That funds from Carlton County be receipted into Fund 220, Agency 220588, Object 551506, and funds received from Itasca County will be receipted into Fund 220, Agency 220588, Object 551522.

**Contracts and Cooperative Agreement for Court Appointed Attorneys in
Civil Commitment Proceedings**

BY COMMISSIONER _____

WHEREAS, St. Louis County has traditionally used outside professional legal services to provide civil commitment representation for individuals alleged to be mentally ill, developmentally disabled, mentally ill and dangerous, chemically dependent, and sexually dangerous/sexual psychopathic personalities; and

WHEREAS, The need for these services still exist and the current agreements expired on December 31, 2019.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to renew a Cooperative Agreement with Carlton, Cook and Lake Counties that will renew annually, to provide civil commitment representation with Francis Hughes.

RESOLVED FURTHER, That the appropriate county officials are authorized to enter into legal service contracts with Francis Hughes (to provide services to southern St. Louis, Cook, and Lake Counties) for 2020 at the annual rate of \$50,000 (St. Louis County's portion is \$35,591.12) and Todd Deal (for northern St. Louis County) at the annual rate of \$19,200.

RESOLVED FURTHER, That both contracts will specify the cost of representation of individuals alleged to be sexually dangerous and/or sexual psychopathic personalities at the rate of \$60/hr. with a maximum \$3,000 per case cap. Funding is available through the County Attorney's budget, Fund 100, Agency 110001, Object 626100.

Section 125 Flexible Spending Program Plan Document Amendment

BY COMMISSIONER _____

WHEREAS, St. Louis County has established a Section 125 Flexible Spending Program for its employees; and

WHEREAS, On May 12, 2020, the IRS released Notice 2020-29, which provides temporary flexibility for mid-year election changes under a Section 125 cafeteria plan during calendar year 2020; and

WHEREAS, The changes are designed to allow employers to respond to changes in their financial needs as a result of the COVID-19 pandemic; and

WHEREAS, A Plan document amendment is required to allow for the modifications.

THEREFORE, BE IT RESOLVED, That an amendment to the St. Louis County Flexible Spending Program to authorize mid-year changes as a result of the COVID-19 pandemic is hereby approved.

RESOLVED FURTHER, That for unused amounts remaining in a health Flexible Spending Account (FSA) or a dependent care assistance program as of the end of a grace period or plan year ending in 2020, an amendment to permit employees to apply those unused amounts to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020, is hereby approved.

RESOLVED FURTHER, That the Board Chair is hereby authorized to execute, and the Director of Human Resources and Administration is hereby authorized to direct the third party plan administrator, Superior USA Corporation, to amend the Plan document as previously described.

RESOLVED FURTHER, That the Director of Human Resources and Administration shall notify plan participants of the plan amendment in the form of a summary of material modifications.

Cancellation of Contract for Purchase of State Tax Forfeited Land – Beltramo

BY COMMISSIONER _____

WHEREAS, The contract with Brian Beltramo of Duluth, MN, for the purchase of state tax forfeited land is in default for nonpayment of installments; and

WHEREAS, The purchaser was properly served with Notice of Cancellation of Contract by publication. The cancellation is contingent upon the purchaser failing to cure the default for lands legally described as:

CITY OF DULUTH

THAT PART OF LOTS 5 AND 6, BLOCK 8, WHICH LIES WITHIN 50 FT OF SLY LINE OF 8TH STREET, BLOCK 8, SPALDINGS ADDITION DULUTH

Parcel code: 010-4050-02020

C22180257; and

WHEREAS, Minn. Stat. § 282.04, Subd. 2(d), authorizes the County Auditor, with the approval of the County Board, to dispose of or sell abandoned personal property on tax forfeited land after making reasonable efforts to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the cancellation of contract with Brian Beltramo of Duluth, MN, for the purchase of state tax forfeited land described above, according to the provisions of Minn. Stat. § 282.01, Subd. 5, and Minn. Stat. § 282.40, and according to the procedures of Minn. Stat. § 559.21.

RESOLVED FURTHER, That the St. Louis County Auditor is authorized to sell or dispose of abandoned personal property remaining on the above described state tax forfeited property after making reasonable effort to provide at least 28 days' notice to the former owner, taxpayer, and any current occupants.

Repurchase of State Tax Forfeited Land – Bradley (Non-Homestead)

BY COMMISSIONER: _____

WHEREAS, Minn. Stat. § 282.241 provides that state tax forfeited land may be repurchased by the previous owner subject to payment of delinquent taxes and assessments, with penalties, interest, and maintenance costs; and

WHEREAS, The applicant, Kevin Bradley of Ely, MN, has applied to repurchase state tax forfeited land legally described as:

CITY OF ELY

Lot 9, Block 2, WHITESIDES ADDITION TO THE TOWN OF ELY

Parcel code: 030-0370-00210; and

WHEREAS, The applicant was the owner of record at the time of forfeiture and is eligible to repurchase the property; and

WHEREAS, Resolution of any county or municipal code violations will become a condition of the repurchase; and

WHEREAS, The applicant shall either pay in full or enter into a four-year contract for deed to repurchase the non-homestead property; and

WHEREAS, Approving the repurchase will promote the use of lands that will best serve the public interest.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the repurchase application by Kevin Bradley of Ely, MN, on file in County Board File No. 61233, subject to payments including total taxes and assessments of \$9,287.55, deed fee of \$25, deed tax of \$30.65, recording fee of \$46, and maintenance cost of \$72, for a total of \$9,961.20 to be deposited into Fund 240 (Forfeited Tax Fund), plus a service fee of \$500 to be deposited into Fund 100 (General Fund), and further subject to any other conditions discussed herein.

**OFFICIAL PROCEEDINGS OF THE MEETING
OF THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF ST. LOUIS, MINNESOTA,
HELD ON JUNE 2, 2020**

The Board of County Commissioners of the County of St. Louis, Minnesota, met this 2nd day of June 2020, at 9:33 a.m., at the Government Services Center, St. Louis River Room, Duluth, Minnesota, with the following members present: Commissioners Frank Jewell, Patrick Boyle, Beth Olson, Keith Musolf, Paul McDonald, Keith Nelson and Mike Jugovich - 7. Absent: None - 0.

Commissioners Frank Jewell, Patrick Boyle, Beth Olson and Paul McDonald participated by WebEx.

St. Louis County Attorney Mark Rubin said that pursuant to Minn. Stat. 13D.021, County Administrator Kevin Gray and County Board Chair Jugovich have determined that in-person meetings are not practical or prudent because of the COVID-19 pandemic and the declared federal, state and local emergencies. All county facilities are closed to the public in keeping with Governor Tim Walz's orders directing Minnesotans to Stay at Home. All meetings of the St. Louis County Board will, until further notice, be conducted by telephone or other electronic means as it is not feasible to have commissioners, staff, and/or members of the public present at the regular meeting location due to the COVID-19 pandemic and the declared emergencies. The meetings will be broadcast to the public.

Chair Jugovich asked for a moment of silence in remembrance of all the innocent victims of violence and for healthcare professionals; followed by the pledge of allegiance.

Chair Jugovich opened the meeting to persons who wish to address the Board concerning issues not on the agenda. The following citizen was given the opportunity to address the Board using a phone line set up due to the COVID-19 pandemic: Charlotte Franz, of Duluth, addressed the Board regarding the refugee resettlement resolution. Ms. Franz appreciated the Board's willingness to include public comment through various methods during the pandemic and appreciated Board members for clearing up misinformation regarding refugee resettlement. Andrea Gelb, of Duluth, addressed the Board using WebEx. Ms. Gelb commented that she was grateful for Commissioners who gave out correct facts regarding refugee resettlement and hoped the resolution could be passed in the future.

Attorney Rubin said that Judge Floerke is hosting the first in-person court trial since the COVID-19 pandemic and noted that social distancing is being practiced.

At 9:45 a.m., pursuant to Board Resolution No. 20-168, dated March 24, 2020, the St. Louis County Board considered bids for the sale of surplus fee owned land, parcel code 395-0010-09210. Administrator Gray indicated that one bid was received and county administration is recommending approval of the bid. Commissioner Musolf, supported by Commissioner Jewell, moved to authorize appropriate county officials to execute a quit claim deed conveying the above listed property to Juliann K. Sandstedt and Thomas E. Sandstedt as joint tenants, for the bid amount of \$60,500.00. Buyers are also responsible for deed tax and recording fees. A roll call vote was taken and the motion

passed; seven yeas, zero nays. Resolution No. 20-298.

Commissioner McDonald, supported by Commissioner Jewell, moved to approve the consent agenda. A roll call vote was taken and the motion passed; seven yeas, zero nays.

The following Board and contract files were created from documents received by this Board:

Quarterly Budget Adjustments approved during CY 2020.—61293

Kevin Gray, County Administrator, and Matthew Johnson, Planning and Community Development Director, submitting Board Letter No. 20-200, Amend Zoning Ordinance No. 62, Zoning Map, Town of Leiding.—61294

Kelly M. Klun, Attorney at Law, Klun Law Firm, Ely, MN, submitting Cartway Petition on behalf of Michael Clement (Unorganized Township 56-16).—61295

Addendum to Purchase Agreement, Contract No. 16760B, between the St. Louis County Board of Commissioners and Medical Transportation Management, Inc., St. Louis, MO, for Access Transportation Services, to allow for reimbursement for the cost of direct transportation and administrative cost for services provided to COVID-19 target population for all Consortium Counties.—20-348

State of Minnesota Department of Transportation and St. Louis County Cooperative Construction Agreement, MnDOT Contract No. 1036096, for improvements to County State Aid Highway (CSAH) 37 in Eveleth (SP 6914-19; CP 0101-510478).—20-349

Contract for County State Aid Highway Project between the County of St. Louis and KGM Contractors, Inc., Angora, MN, for Bituminous Seal Coat, Fog Seal, Pavement Markings, Chip Sealing on various highways and roads throughout St. Louis County (CP 0000-449099 Low Prime; CP 0000-449100/SAP 069-030-048 Tied Prime; CP 0000-430506 Tied Prime; CP 0000-513126 Tied).—20-350

Cooperative Agreement between the County of St. Louis and the City of Hermantown to perform improvements on Airbase Road (CSAH 17)/Swan Lake Road, and Sundby Road in Hermantown (CP 0017-369575/SAP 069-617-005).—20-351

Purchase of Service Agreement, Contract No. 16909, between St. Louis County and Regents of the University of Minnesota for Naloxone Training and Event Services during the period January 1, 2020, to September 29, 2020. —20-352

Northeastern Region Long Term Homeless Supportive Services Fund Provider Agreement by and between St. Louis County, the Fiscal Agent, and Hearth Connection, the Administrative Provider, for the period January 1, 2020, through December 31, 2021.—20-353

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53818, between St. Louis County and October Kay Allen, Duluth, MN.—20-354

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53841, between St. Louis County and Lee Foster Care, LLC, Duluth, MN.—20-355

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53853, between St. Louis County and Kelly Adult Foster Care, Duluth, MN.—20-356

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53860, between St. Louis County and Tabitha Snider, Floodwood, MN.—20-357

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53864, between St. Louis County and Tracy Adult Foster Home, Canyon, MN.—20-358

Minnesota Department of Human Services SFY 2021 Housing Support Agreement – Community Settings, Contract No. 53865, between St. Louis County and Human Development Center, Duluth, MN.—20-359

Service Contract between the County of St. Louis and Braun Intertec Corporation, Hibbing, MN, for Virginia Government Services Center Parking Lot and Concrete Work Special Inspections and Testing Services.—20-360

Service Contract between the County of St. Louis and Unique Security Incorporated, Montgomery, AL, for 2020 Duluth, Hibbing and Virginia Jail Security System Service and Maintenance Support.—20-361

Contract for County-State Aid Highway Projects between the County of St. Louis and Asphalt Surface Tech Corp – ASTECH, St. Cloud, MN, for Crack Sealing and Crack Repair Special on various roads throughout St. Louis County (CP 0000-447672).—20-362

Contract for County-State Aid Highway Projects between the County of St. Louis and Asphalt Surface Tech Corp – ASTECH, St. Cloud, MN, for Crack Repair Special, Scrub Seal, Fog Seal and Pavement Markings on various roads in St. Louis County, Hermantown, and Canosia and Midway Townships (CP 0000-504509, SAP 069-030-051 Low Prime).—20-363

Contract for County-State Aid Highway Projects between the County of St. Louis and Northland Constructors of Duluth, Inc., Duluth, MN, for Culvert Replacement, Full Depth Reclamation, Aggregate Base, Plant Mixed Bituminous Surface, and Aggregate Surfacing on County Road 29 and

Unorganized Township 9205 (Boulder Dam Road) in Gnesen Township and Unorganized Township 53-15.—20-364

Upon motion by Commissioner McDonald, supported by Commissioner Boyle, resolutions numbered 20-286 through 20-297, as submitted on the consent agenda, were unanimously adopted as follows:

BY COMMISSIONER McDONALD:

RESOLVED, That the official proceedings of the St. Louis County Board of Commissioners for the meeting of May 26, 2020, are hereby approved.

Adopted June 2, 2020. No. 20-286

WHEREAS, The Opioid Epidemic Response Advisory Council, through the Minnesota Department of Human Services (DHS) Behavioral Health Division, is offering a grant to provide opioid use prevention and education training on the treatment of opioid addiction expansion, and enhancement of the continuum of care for opioid-related substance use disorders, and the development of measures to assess and protect the ability of those who legitimately need prescription pain medications to maintain their quality of life; and

WHEREAS, These funds are to be awarded to qualified responders for up to \$2,000,000 for the period July 1, 2020, to June 30, 2021; and

WHEREAS, The Public Health and Human Services Department (PHHS) wishes to apply for funds for public prevention programs for adults and youth, opioid overdose prevention and education programs, community-wide stigma reduction campaigns, and expansion and enhancement of a continuum of care for opioid-related substance use disorders.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes PHHS to apply for grant funding from the Opioid Epidemic Response Advisory Council, through DHS, to provide opioid use prevention, education, expansion and enhancement in the amount up to \$1.3 million for the period of July 1, 2020, to June 30, 2021.

Adopted June 2, 2020. No. 20-287

WHEREAS, The St. Louis County Public Works Department plans to do a grouping of three (3) projects that are all related in the same area:

CP 0009-382898, SP 069-609-047 will consist of a mill and overlay on Woodland Avenue from Arrowhead Road to Anoka Street as well as new traffic signals at the Arrowhead Road/Snively Road intersection and at the Arrowhead Road/Woodland Avenue intersection;

CP 0037-382899, SP 069-637-025 will consist of the construction of a new roundabout, which will be located at the intersection of Glenwood Avenue/Snively Road/Jean Duluth Road intersection;

CP 0037-466143, SP 069-637-026, will consist of a mill and overlay of Snively Road between Woodland Avenue and Glenwood Street; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0009-382898, SP 069-609-047; CP 0037-382899, SP 069-637-025; and CP 0037-466143, SP 069-637-026, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted June 2, 2020. No. 20-288

WHEREAS, The St. Louis County Public Works Department is planning a culvert replacement project on County State Aid Highway (CSAH) 52 (Arkola Road) approximately 0.34 miles east of the intersection of Arkola Road and CSAH 83 to be completed in 2021; and

WHEREAS, In addition to the existing highway right-of-way, certain lands are required for construction, together with temporary construction easements.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the Public Works Director to proceed with the acquisition of the necessary lands and temporary easements for CP 0052-523148, payable from Fund 200, Agency 203001.

RESOLVED FURTHER, That pursuant to Minn. Stat. § 282.04, Subd. 4, the St. Louis County Board authorizes the County Auditor to grant highway easements across tax forfeited lands necessary for the project.

Adopted June 2, 2020. No. 20-289

WHEREAS, The St. Louis County Public Works Department and Minnesota Department of Transportation (MnDOT) District 1 prepared a bridge bundling package including 21 structures consisting of culverts and bridges in poor condition for a Federal Highway Administration (FHWA) funding opportunity; and

WHEREAS, The FHWA selected the St. Louis County/MnDOT District 1 Bridge Bundling Project (hereafter referred to as the "Project") to receive grant monies; and

WHEREAS, MnDOT is the Project sponsor and will coordinate and administer the Project in partnership with FHWA and St. Louis County; and

WHEREAS, Because a significant portion of the Project includes structures located in and maintained by St. Louis County, the County will take the lead on the design and construction administration services for the entire Project; and

WHEREAS, The preliminary engineering costs associated with the design of these structures are to be paid from federal funds made available by the FHWA; and

WHEREAS, MnDOT will receive the federal funds, review each partial payment request submitted by the County, and reimburse the County as described further in Agency Agreement No. 1036953; and

WHEREAS, Preliminary engineering costs for the Project are estimated at \$1,875,000 and will be funded by 80% Federal Funds (up to \$1,500,000) and 20% St. Louis County and MnDOT funds per a separate agreement; and

WHEREAS, St. Louis County and MnDOT will pay any part of the cost or expense of the work that the FHWA does not pay.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board is hereby authorized to enter into agreement No. 1036953 and approve any amendments authorized by the County Attorney, whereby pursuant to Minnesota Stat. § 161.36, the Commissioner of Transportation be appointed as Agent of St. Louis County to accept as its agent, federal aid funds for preliminary engineering design services for SP 069-070-055 associated with the Bridge Bundling Project.

RESOLVED FURTHER, That the Chairman and the Auditor are hereby authorized and directed for and on behalf of St. Louis County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation MnDOT Contract Number 1036953”, a copy of which said agreement was before the County Board and which is made a part hereof by reference. Federal Funds received for this project will be receipted into Fund 220, Agency 220587, Object 540702.

Adopted June 2, 2020. No. 20-290

RESOLVED, That the Public Works Department is hereby authorized to enter into an agreement, and approve any amendments authorized by the County Attorney, whereby the County will purchase the services of LHB, Inc., for the retaining wall and wayside design on CP 0061-465211/SAP 069-661-021. The cost of these services is \$62,507.00, payable from Fund 220, Agency 220585, Object 626600.

Adopted June 2, 2020. No. 20-291

WHEREAS, Bids have been received electronically by the St. Louis County Public Works Department for the following combined project:

CP 0024-523956 (PRIME); and

WHEREAS, Bids were opened in the Richard H. Hansen Transportation & Public Works Complex, Duluth, MN, on May 14, 2020, and the low responsible bid determined.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the award on the above project to the low bidder:

| <u>LOW BIDDER</u> | <u>ADDRESS</u> | <u>AMOUNT</u> |
|----------------------|--|---------------|
| H&R Construction Co. | 13349 County Highway 35 Dalton, MN, 56324 | \$217,470.00 |

RESOLVED FURTHER, That the appropriate county officials are authorized to approve the Contractor’s Performance Bonds and to execute the bonds and contract for the above listed project payable from Fund 204, Agency 204181, Object 652806, \$217,470.00.

Adopted June 2, 2020. No. 20-292

WHEREAS, The City of Tower Economic Development Authority (TEDA) has requested to purchase a parcel of County owned land within the City of Tower and said property is legally described in County Board File No. 61223.

THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 465.035, the appropriate county officials are authorized to execute a purchase agreement and quit claim deed for the sale of said property to the Tower Economic Development Authority for the assessed value of \$9,900 payable to Fund 100, Agency 128014, Object 583202, with the buyer responsible for payment of deed tax and recording fees.

RESOLVED FURTHER, That prior to executing said purchase agreement and/or quit claim deed, the City of Tower will bring forth a resolution of support for the continued operation of the St. Louis County Public Works Facility at this location until such facility is relocated or is no longer needed by St. Louis County for road maintenance purposes.

Adopted June 2, 2020. No. 20-293

WHEREAS, All increases in original governmental funds revenue and expenditure budgets require County Board approval; and

WHEREAS, Departments anticipate being notified of additional revenues throughout the year and need approval to increase revenue and expenditure budgets; and

WHEREAS, Proposed budget adjustments are levy neutral.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board of Commissioners authorizes the following budget changes:

GRANT BUDGET CHANGE

1. Increase Sheriff revenue and expense budget for federal Boat & Water grant to reflect actual award (Res.19-720) (\$625.00).

USE OF AN EXISTING FUND BALANCE

2. Use of general fund cash flow for an emergency purchase of laptops to accommodate employees working from home due to COVID-19 (\$300,000.00).
3. Use of general fund cash flow to help cover costs associated with COVID-19 (\$125,000.00).
4. Use of Property Management parking fund balance for parking pay stations that will replace Duluth parking meters (\$36,556.50).
5. Use of Property Management parking fund balance for the Thunderbird House demolition (\$58,720.00).
6. Use of Public Health & Human Services cash flow fund balance to cover anticipated COVID-19 expenditures (\$750,000.00).
7. Use of Environmental Trust Fund/Shoreline Sales fund balance, transferred to Voyageurs National Park Clean Water Joint Powers Board, to update the comprehensive wastewater plan, assisting in the construction of community septic systems serving developments within the Voyageurs National Park Namakan Basin area (\$17,812.50).
8. Use of Environmental Services fund balance to conduct an environmental assessment of the Voyageur Industrial Landfill in Canyon (Res. 20-181) (\$199,530.00).
9. Use of Motor Pool fund balance for a new reservation system and annual maintenance on the system (\$113,826.00).

REVENUE AND EXPENSE BUDGET INCREASE

10. Increase Planning revenue and expense budget to reflect anticipated reimbursements from Ecosystem Investment Partnership in 2020 for the Wetland Bank Project (\$37,942.10).
11. Increase Sheriff revenue and expense budget to account for the 2019/2020 Snowmobile Grant (\$9,611.00).
12. Increase Sheriff revenue and expense budget in the Boundary Waters Forfeiture fund to increase the buy money account (\$8,160.40).
13. Add Sheriff revenue budget and corresponding expense budget for the St. Louis County Explorer's post to include anticipated donations, membership fees, and conference registration fees (\$3,400.00).
14. Increase Public Works revenue and expense budgets to reflect higher than budgeted allocations in State Aid Regular Maintenance (\$112,726.00) and State Aid Municipal Maintenance (\$165,349.00).
15. Increase Public Works investment earnings budget to reflect actual and projected interest earned on unspent Producer Grant funds (\$37,540.78).
16. Increase Public Works revenue and expense budget for the City of Duluth's share of the American Testing and Engineering Inc. contract on SAP 069-637-025 (Res. 19-376) (\$6,950.00).

17. Increase the Public Health & Human Services revenue and expense budget due to an increase in the SELF/STAY allocation from the MN Department of Human Services (\$19,000.00).
18. Increase Public Health & Human Services revenue budget by \$17,403.00 to include a UCare Foundation Grant for a postpartum depression work group, and budget a contribution to fund balance for the amount of existing salary budgets to be covered by the grant (\$13,723.00).
19. Increase Public Health & Human Services revenue and expense budget for Medical Transportation Management for Medical Assistance eligible clients (\$3,510.17).
20. Increase Home grant revenue and expense budget to include anticipated program income (\$60,000.00).
21. Increase the revenue and expense budget in 2018A Capital Improvement Bond (\$6,853.80) and 2018B Capital Improvement Bond (\$1,470.68) to match actual amount of year-to-date investment earnings.

BUDGET TRANSFER

22. Transfer funds from Administration's COVID-19 budget to the Sheriff's budget to cover the purchase of masks (\$132,500.00).
23. Transfer funds from Land & Minerals to Public Works for the Land & Minerals share of CP 0000-524127, Land Department entrance paving (Res. 20-178) (\$110,775.00).
24. Transfer funds from capital projects to the general fund to help cover costs associated with COVID-19 (\$600,000.00).
25. Transfer funds from Public Works capital to the general fund to help cover costs associated with COVID-19 (\$1,250,000.00).
26. Transfer fund balance from the Environmental Trust Fund/Shoreline Sales to Environmental Services to cover illegal dump cleanup costs (\$287.52).

CONTRIBUTION TO FUND BALANCE

27. Reduce ARC expense budget to correct the adopted budget amount on Res. 19-719, and add the reduction to Public Safety Innovation fund balance, to be used for future pilot projects that promote public safety (\$26,500.00).
28. Decrease Environmental Services budgeted use of fund balance (\$3,212.80) and increase revenue budget (\$4,134.90) to account for expense reimbursements from the Minnesota Pollution Control Agency for the Environmental Assistance Recycling Program Grant.

CORRECTION TO A PRIOR RESOLUTION

29. Eliminate Auditor position 0420-011 (1.0 FTE Information Specialist II) instead of position 0415-002 (1.0 FTE Information Specialist I), which was authorized as part of the 2020 annual budget resolution (Res. 19-720).

| | Fund | Agency | Object | Grant | Year | Expense Budget | Transfer Out | Accumulation of Fund Balance | Revenue Budget | Transfers In | Use of Fund Balance |
|--|------|---------|--------|-------|------|----------------|--------------|------------------------------|----------------|--------------|---------------------|
| GRANT BUDGET CHANGE | | | | | | | | | | | |
| 1 | 100 | 129999 | 540906 | 12919 | 2020 | | | | (625.00) | | |
| | 100 | 129999 | 610300 | 12919 | 2020 | 625.00 | | | | | |
| USE OF AN EXISTING FUND BALANCE | | | | | | | | | | | |
| 2 | 100 | 999999 | 311107 | | | | | | | | (300,000.00) |
| | 100 | 117001 | 634800 | | | 300,000.00 | | | | | |
| 3 | 100 | 999999 | 311107 | | | | | | | | (125,000.00) |
| | 100 | 1040191 | 629900 | | | 125,000.00 | | | | | |
| 4 | 100 | 128010 | 665900 | | | 32,081.50 | | | | | |
| | 100 | 128010 | 620300 | | | 910.00 | | | | | |
| | 100 | 128010 | 624500 | | | 2,520.00 | | | | | |
| | 100 | 128010 | 629900 | | | 1,045.00 | | | | | |
| | 100 | 999999 | 311105 | | | | | | | | (36,556.50) |

| | | | | | | | | |
|--|-----|--------|--------|-------|------|--------------|--------------|------------|
| 5 | 100 | 128010 | 632900 | | | 58,720.00 | | |
| | 100 | 999999 | 311105 | | | | (58,720.00) | |
| 6 | 230 | 999999 | 311132 | | | | (750,000.00) | |
| | 230 | 233010 | 629900 | | | 750,000.00 | | |
| 7 | 500 | 999999 | 311200 | | | | (17,812.50) | |
| | 500 | 500001 | 696600 | | | 17,812.50 | | |
| 8 | 600 | 608001 | 660268 | | | 199,530.00 | | |
| | 600 | 999999 | 311200 | | | | (199,530.00) | |
| 9 | 715 | 999999 | 311202 | | | | (113,826.00) | |
| | 715 | 715018 | 665300 | | | 89,076.00 | | |
| | 715 | 715018 | 634800 | | | 24,750.00 | | |
| REVENUE AND EXPENSE BUDGET INCREASE | | | | | | | | |
| 10 | 100 | 109002 | 545148 | | | | (37,942.10) | |
| | 100 | 109002 | 69900 | | | 37,942.10 | | |
| 11 | 100 | 129999 | 530802 | 12921 | 2019 | | (9,611.00) | |
| | 100 | 129999 | 610300 | 12921 | 2019 | 7,914.66 | | |
| | 100 | 129999 | 615000 | 12921 | 2019 | 1,696.34 | | |
| 12 | 170 | 170001 | 583100 | | | | (8,160.40) | |
| | 170 | 170001 | 642900 | | | 8,160.40 | | |
| 13 | 190 | 190001 | 624200 | | | 2,500.00 | | |
| | 190 | 190001 | 575400 | | | | (3,400.00) | |
| | 190 | 190001 | 624300 | | | 900.00 | | |
| 14 | 200 | 205003 | 521602 | | | | (112,726.00) | |
| | 200 | 205003 | 521604 | | | | (165,349.00) | |
| | 200 | 207001 | 656200 | | | 278,075.00 | | |
| 15 | 220 | 220219 | 571000 | | | | (37,540.78) | |
| | 220 | 220219 | 652700 | | | 37,540.78 | | |
| 16 | 220 | 220001 | 652700 | | | (6,950.00) | | |
| | 220 | 220556 | 626600 | | | 6,950.00 | | |
| | 220 | 220556 | 551501 | | | | (6,950.00) | |
| | 220 | 220556 | 626600 | | | 6,950.00 | | |
| 17 | 230 | 232008 | 540215 | | | | (19,000.00) | |
| | 230 | 232008 | 602800 | | | 19,000.00 | | |
| 18 | 230 | 233001 | 610000 | | | (13,723.00) | | |
| | 230 | 233999 | 545162 | 23374 | 2020 | | (17,403.00) | |
| | 230 | 233999 | 610000 | 23374 | 2020 | 13,723.00 | | |
| | 230 | 233999 | 640900 | 23374 | 2020 | 600.00 | | |
| | 230 | 233999 | 633100 | 23374 | 2020 | 1,300.00 | | |
| | 230 | 233999 | 637900 | 23374 | 2020 | 1,780.00 | | |
| | 230 | 999999 | 311200 | | | | | 13,723.00 |
| 19 | 230 | 231001 | 550735 | | | | (3,510.17) | |
| | 230 | 231014 | 629900 | | | 3,510.17 | | |
| 20 | 270 | 271004 | 540307 | | | | (60,000.00) | |
| | 270 | 271004 | 629900 | | | 60,000.00 | | |
| 21 | 448 | 448001 | 571000 | | | | (1,470.68) | |
| | 448 | 448001 | 629900 | | | 1,470.68 | | |
| | 445 | 445001 | 571000 | | | | (6,853.82) | |
| | 445 | 445001 | 629900 | | | 6,853.82 | | |
| BUDGET TRANSFER | | | | | | | | |
| 22 | 100 | 129003 | 642700 | | | 132,500.00 | | |
| | 100 | 104019 | 629900 | | | (132,500.00) | | |
| 23 | 200 | 203575 | 652800 | | | 110,775.00 | | |
| | 200 | 203575 | 590100 | | | | (110,775.00) | |
| | 240 | 241007 | 663100 | | | (110,775.00) | | |
| | 240 | 241007 | 697600 | | | | | 110,775.00 |
| 24 | 400 | 400023 | 697600 | | | | | 600,000.00 |
| | 400 | 400023 | 663100 | | | (600,000.00) | | |
| | 100 | 104019 | 629900 | | | 600,000.00 | | |
| | 100 | 104019 | 590100 | | | | (600,000.00) | |

| | | | | | | |
|-------------------------------------|-----|--------|--------|----------------|--------------|----------------|
| 25 | 407 | 407001 | 666300 | (1,250,000.00) | | |
| | 407 | 407001 | 697600 | | 1,250,000.00 | |
| | 100 | 104019 | 590100 | | | (1,250,000.00) |
| | 100 | 104019 | 629900 | 1,250,000.00 | | |
| 26 | 500 | 999999 | 311200 | | | (287.52) |
| | 500 | 500001 | 697600 | | 287.52 | |
| | 600 | 607001 | 590100 | | | (287.52) |
| | 600 | 607001 | 629901 | 287.52 | | |
| CONTRIBUTION TO FUND BALANCE | | | | | | |
| 27 | 100 | 103002 | 694700 | (26,500.00) | | |
| | 100 | 999999 | 311426 | | 26,500.00 | |
| 28 | 600 | 999999 | 311200 | | 3,212.80 | |
| | 600 | 602100 | 629900 | 922.10 | | |
| | 600 | 602100 | 532506 | | | (4,134.90) |

Adopted June 2, 2020. No. 20-294

RESOLVED, That the workers' compensation report of claims by employees for work-related injuries, dated May 22, 2020, on file in the office of the County Auditor, identified as County Board File No. 61199, is hereby received and ratified as payable from Fund 730, Agency 730001.

Adopted June 2, 2020. No. 20-295

WHEREAS, The Purchasing Division prepared a Request for Proposals for food services at the St. Louis County Jail to ensure establishment of a new qualified contractor to meet the nutritional needs of inmates and to provide the specified nutritional requirements in compliance with the Minnesota Department of Health, and -the Minnesota Department of Corrections Regulations; and

WHEREAS, Upper Lakes Foods of Cloquet, MN, was recommended as the responder whose proposal best demonstrated the clear capability to fulfill the purpose of the Request for Proposals in a cost effective manner.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to execute an agreement with Upper Lakes Foods, Cloquet, MN, for the purchase of food services for the St. Louis County Jail at an estimated annual cost of \$200,000, with three (3) additional, optional, one (1) year extensions, payable from Fund 100, Agency 137002, Object Code 635500.

Adopted June 2, 2020. No. 20-296

WHEREAS, The St. Louis County Planning and Community Development Department initiated a zoning map amendment to extend the Shoreland Multiple Use zoning to the right-of-way of Cedar View Drive and include parts of Government Lots 1 and 2, Section 8, and Government Lot 1, Section 9, Township 64 North, Range 20 West, in the Town of Leiding; and

WHEREAS, The St. Louis County Planning Commission, on May 14, 2020, held a public hearing to consider amending the zoning map; and

WHEREAS, Following the public hearing, the Planning Commission recommended approval of the proposed amendment.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board amends Ordinance 62 to extend the Shoreland Multiple Use zoning to the right-of-way of Cedar View Drive and include parts of Government Lots 1 and 2, Section 8, and Government Lot 1, Section 9, Township 64 North, Range 20 West, in the Town of Leiding.

RESOLVED FURTHER, That the effective date of this zoning change will be effective immediately upon County Board approval.

BY COMMISSIONER MUSOLF:

WHEREAS, The St. Louis County Property Management Team had identified the following described property as surplus county fee owned land and said property was advertised for sale and bids were received; said property is legally described as follows:

The Southwest ¼ of the Northwest ¼ of Section 31, Township 50 North, Range 15 West, lying West of the Rocky Run Creek,

Parcel Code 395-0010-09210; and

WHEREAS, Juliann K. Sandstedt and Thomas E. Sandstedt submitted the minimum bid of \$60,500.00 for said parcel.

THEREFORE, BE IT RESOLVED, That pursuant to the requirements of and procedures of Minn. Stat. § 373.01, the appropriate county officials are authorized to execute a quit claim deed conveying the above listed property to Juliann K. Sandstedt and Thomas E. Sandstedt as joint tenants, for the bid amount of \$60,500.00, payable to Fund 100, Agency 128014, Object 583202. Buyers are also responsible for deed tax and recording fees.

Unanimously adopted June 2, 2020. No. 20-298

At 9:50 a.m., June 2, 2020, Commissioner McDonald, supported by Commissioner Boyle, moved to adjourn the meeting. A roll call vote was taken and the motion passed; seven yeas, zero nays.

Mike Jugovich, Chair of the Board
of County Commissioners

Attest:

Nancy Nilsen, County Auditor
and Ex-Officio Clerk of the Board
of County Commissioners

(Seal of the County Auditor)